

**RECREATION & PARKS DEPARTMENT
MEMORANDUM**

TO: Mayor and City Commissioners

THRU: Lori LaVerriere, City Manager
Kathryn Matos, Assistant City Manager

FROM: Kacy Young, Recreation & Parks Director

DATE: June 15, 2021

SUBJECT: Recreation & Parks Department Revenue Policy

The Recreation & Parks Department Revenue Policy Manual (“policy”) was created to allow the Department to provide sustainable, affordable programming and facility rentals to the community. The policy is reviewed annually and compared with fees charged in other nearby, like cities for comparison and updates as needed. Fees for recreation programming and rentals provide a source of revenue to offset a portion of the costs for running and maintaining these facilities.

The policy revisions enclosed (highlighted in yellow) are proposed new fees for rental of the three new facilities within the City: Arts & Cultural Center, Historic Woman’s Club of Boynton Beach and the Amphitheater at Centennial Park. Per the Commission adopted Revenue Policy Manual, “changes proposed by staff and approved by the City Manager will be placed in public file for 14 days and circulated to the City Commission for review by exception.” As such, this document and attachments will be emailed to the City Commission and will also be made available to the public on the Public Notices page of the City website (www.boynton-beach.org/public-notices) for 14 days.

It is important to note that these fees do not include the cost of any other additional required services including event security or other city services. Fees for these services will be determined if a facility rental meets the criteria of a Special Event Permit and will be required as part of the existing permit issuance process, which in most cases, will only apply to rentals of the Amphitheater at Centennial Park.

Please review and respond by June 29, 2021.

Thank you for your consideration.

Amphitheater at Centennial Park	Daily Rental Fee – Private \$2,000	Daily Rental Fee – Non-Profit \$1,500
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Fee Classification/Rental Fees: RESIDENT RATES

Facility	Nonprofit/ Program	Private	Commercial
Arts & Cultural Center			
Event Hall	\$200/hr.	\$260/hr.	\$340/hr.
Multi-Purpose Room	\$35/hr.	\$50/hr.	\$65/hr.
Multi-Purpose Room Combo	\$55/hr.	\$75/hr.	\$100/hr.
Classrooms	\$35/hr.	\$50/hr.	\$65/hr.
Art Rooms (includes patio)	\$100/hr.	\$130/hr.	\$170/hr.
Kapok Courtyard (Special Event Permit)	\$115/hr.	\$150/hr.	\$200/hr.
Patio East	\$35/hr.	\$50/hr.	\$65/hr.
Patio West	\$35/hr.	\$50/hr.	\$65/hr.
Harvey E. Oyer, Jr. Park			
Hall	\$35/hr.	\$50/hr.	\$65/hr.
Hester Center			
Concession Building	\$75/hr.	\$100/hr.	\$130/hr.
Game Room	\$55/hr.	\$75/hr.	\$100/hr.
Gymnasium	\$115/hr.	\$150/hr.	\$200/hr.
Meeting Rooms	\$35/hr.	\$50/hr.	\$65/hr.
Intracoastal Park Clubhouse			
2 nd Floor Event Room	\$140/hr.	\$185/hr.	\$240/hr.
Program Room	\$35/hr.	\$50/hr.	\$65/hr.
Senior Center			
Activity Room	\$35/hr.	\$50/hr.	\$65/hr.
Arts & Crafts Room	\$35/hr.	\$50/hr.	\$65/hr.
Classroom	\$35/hr.	\$50/hr.	\$65/hr.
Multi-purpose room	\$55/hr.	\$75/hr.	\$100/hr.
Sims Center			
Classroom	\$35/hr.	\$50/hr.	\$65/hr.
Room A/B	\$55/hr.	\$75/hr.	\$100/hr.
Room C (Combo A & B)	\$85/hr.	\$120/hr.	\$160/hr.
Boynton Beach Woman's Club			
1 st Floor East/West (Mon-Thurs)	\$315	\$450	\$585
1 st Floor East/West (Fri-Sun)	\$472	\$675	\$878
2 nd Floor (Mon-Thurs)	\$945	\$1,350	\$1,755
2 nd Floor (Fri-Sun)	\$1,417	\$2,205	\$2,633
Entire Building (Mon-Thurs)	\$1,260	\$1,800	\$2,340
Entire Building (Fri-Sun)	\$1,890	\$2,700	\$3,510
Athletic Fields (*2-hour minimum)			
Multi-Purpose Field	\$20/hr.	\$25/hr.	\$35/hr.
Baseball/Softball Field	\$20/hr.	\$25/hr.	\$35/hr.
Light Usage Fee	\$12/hr.	\$12/hr.	\$12/hr.
Sara Sims Performance Pavilion (Special Event Permit)	\$75/day	\$100/day	\$130/day

Fee Classification/Rental Fees: NON-RESIDENT RATES

Facility	Nonprofit/ Program	Private	Commercial	Effective Date
<u>Arts & Cultural Center</u> Event Hall Multi-Purpose Room Multi-Purpose Room Combo Classrooms Art Rooms Kapok Courtyard (Special Event Permit) Patio East Patio West	\$260/hr. \$45/hr. \$75/hr. \$45/hr. \$130/hr. \$150/hr. \$45/hr. \$45/hr.	\$340/hr. \$65/hr. \$100/hr. \$65/hr. \$170/hr. \$200/hr. \$65/hr. \$65/hr.	\$445/hr. \$85/hr. \$130/hr. \$85/hr. \$225/hr. \$260/hr. \$85/hr. \$85/hr.	Upon Approval
<u>Harvey E. Oyer, Jr. Park</u> Hall	\$45/hr.	\$65/hr.	\$85/hr.	10/1/07
<u>Ezell Hester Center</u> Concession Building Game Room Gymnasium Meeting Rooms	\$100/hr. \$75/hr. \$150/hr. \$45/hr.	\$130/hr. \$100/hr. \$200/hr. \$65/hr.	\$170/hr. \$130/hr. \$260/hr. \$85/hr.	10/1/20
<u>Intracoastal Park Clubhouse</u> 2 nd Floor Event Room Program Room	\$185/hr. \$45/hr.	\$240 /hr. \$65/hr.	\$315/hr. \$85/hr.	10/1/20
<u>Senior Center</u> Activity Room Arts & Crafts Room Classroom Multipurpose Room	\$45/hr. \$45/hr. \$45/hr. \$75/hr.	\$65/hr. \$65/hr. \$65/hr. \$100/hr.	\$85/hr. \$85/hr. \$85/hr. \$130/hr.	10/1/20
<u>Sims Center</u> Classroom Room A/B Room C (Combo A & B)	\$45/hr. \$75/hr. \$120/hr.	\$65/hr. \$100/hr. \$160/hr.	\$85/hr. \$130/hr. \$210/hr.	10/1/20
<u>Boynton Beach Woman's Club</u> 1 st Floor East/West (Mon-Thurs) 1 st Floor East/West (Fri-Sun) 2 nd Floor (Mon-Thurs) 2 nd Floor (Fri-Sun) Entire Building (Mon-Thurs) Entire Building (Fri-Sun)	\$350 \$525 \$1,050 \$1,575 \$1,400 \$2,100	\$500 \$750 \$1,500 \$2,225 \$2,000 \$3,000	\$650 \$975 \$1,950 \$2,925 \$2,600 \$3,900	Upon Approval
<u>Athletic Fields</u> (2-hour minimum) Multi-Purpose Fields Baseball/Softball Fields Light Usage Fee	\$25/hr. \$25/hr. \$12/hr.	\$35/hr. \$35/hr. \$12/hr.	\$45/hr. \$45/hr. \$12/hr.	10/1/20
<u>Sara Sims Performance Pavilion</u> (Special Event Permit Required)	\$100/day	\$130/day	\$170/day	10/1/20