Zoning Verification Letter Request Form

The following form must be completed to process the request. All Zoning Verification letters require 7-10 business days for the staff to research and must be accompanied by at $35.00 fee. Make checks payable to City of Boynton Beach. Faxes will not be accepted. All requests will be processed in the order received; therefore please do not request that your letter be processed out of sequence.

**Applicant Information**

Applicant: __________________________________________________________

Company: __________________________________________________________

Mailing Address: Street Address: ____________________________________________

City: ___________________________ State: _______ ZIP Code: ______________

Phone Number: ___________________ E-Mail: _____________________________

**Property Information**

Property Control Number: ______ - ______ - ______ - ______ - ______ - ______

Owner of Property: ______________________________________________________

Address: __________________________ What’s There Now? ______________________

Development/Subdivision Name: ___________________________________________

**Information Requested. Please be Specific.**

Please attach survey, location map or general location of the property.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Date Received: ______________________ Log No.: ____________________________