



CITY OF BOYNTON BEACH
DEVELOPMENT DEPARTMENT | PLANNING & ZONING DIVISION
100 E. Ocean Ave. Boynton Beach, FL 33435
www.boynton-beach.org

PLANNING & ZONING DIVISION FEE SCHEDULE
 Resolution No. R22-002 Effective Date January 1, 2022

ACTIVITY	Fee
MAJOR DEVELOPMENT	
Abandonment (easement or right-of-way)	\$1,500
Annexation	\$1,500
Administrative Appeal	\$750
Comprehensive Plan Amendment (Map)	
Up to 50 acres (small scale)	\$3,000
All others	\$5,000
Community Design Plan Appeal	\$750
Conditional Use	\$2,000
Development of Regional Impact (DRI) Review ¹	
Notice of Proposed Change (NOPC)	\$3,000
New DRI or substantial deviation	\$5,000
Review of Annual Report	\$500
Height Exception	\$750
Master Plan (New) & Major Master Plan Modification	
Less than 10 acres	\$2,500
10 acres or more	\$3,000
New Major Site Plan, Major Site Plan Modifications, & Tech. Site Plan (total project sq. ft.)	
up to 49,999 sq. ft.	\$2,000
50,000 - 149,999 sq. ft.	\$3,000
150,000 - 499,999 sq. ft.	\$3,500
500,000 + sq. ft.	\$4,000
PID District Code Waivers	\$500
Modification to Development Order	\$1,000
Rezoning	
Up to 10 acres	\$2,000
10 acres or more	\$3,000
Variance	\$1,500
MINOR DEVELOPMENT	
Administrative Adjustment	\$500
Landscape Modifications	\$300
Lot Line Modification	\$500
Sign Program	\$500
Sign Program Amendment	\$150
Minor Master Plan Modification	\$1,000
Minor Site Plan Modification	
Arch./Elevation changes only (i.e. only requiring review by P&Z Division)	\$500
Multiple modifications and/or requires multi-department review	\$1,000
Repainting	\$75
New Minor Site Plan	\$1,500
OTHER APPLICATIONS, REQUESTS, & FEES	
Alcohol License Sign-off	
New	\$100
Renewal / Special Event	\$50
BTR Zoning Review	\$50
Certificate of Conformity	\$400
Conceptual Development Meeting ⁵	\$100
Historic Preservation	
Historic Designation - Individual	\$100
Historic Designation - District (per property up to a max. of \$500)	\$10
Certificate of Appropriateness (COA) - staff only	\$30
Certificate of Appropriateness (COA) - Board review - Minor	\$50
Certificate of Appropriateness (COA) - New Const. / Major Mod. / In or out of District	\$150
Certificate of Appropriateness (COA) - Relocation into or out of a district	\$150
Certificate of Appropriateness (COA) - Primary structure	\$500
Certificate of Appropriateness (COA) - Accessory structure	\$250

Property Tax Exemption	\$250
Evaluation for Historic Significance / Eligibility for Designation	\$50
Appeal of staff or Board decision	\$100
Legal review of documents (e.g. condo documents, cross-access agreements; parking agreements)	\$500
Mobile Vending Unit	
Application review	\$250
Permit fee	\$50
P&Z Permit Reviews (based on review time)	
up to .5 hr	\$50
.5 - 1 hr	\$100
1 - 2 hr	\$150
Postponement	
Without re-advertisement and re-notification to property owners	\$25
With re-advertisement (in addition to legal ad/notification costs)	\$250
Pre-Application Meeting⁴	\$150
Resubmittal of Applications (after 2 notices of incompleteness)	50% of Original fee
Sidewalk Café application review	\$150
Site Plan Time Extension (including extensions pursuant to state statutes)	\$750
Special Project Verifications for Grants, Development Incentives, Housing Credits & Similar Applications	\$45
Telecommunications	
Co-locations	\$200
Tower Siting / Tower Replacements	\$750
New Lease / Lease Revisions	\$1,500
Unity of Title	
New Unity of Title	\$250
Release of Unity of Title (plus legal review fee)	\$250
Waivers, Administrative	\$200
Zoning Permit²	\$50
Zoning Permit Inspection if required (per inspection)	\$35
Zoning Verification Letter³	
One question per vacant property or per developed project	\$50
One to four questions per vacant property or per developed project	\$100
each additional questions above the first four	\$25
Code interpretations or determinations	\$200

NOTES:

Fees are not refundable after staff review has begun unless noted otherwise herein.

Reviews will be discontinued if a check is returned; to re-apply an applicant must pay the application fee plus the fee for returned checks as established by the City.

Applicants applying for activities requiring noticing in the local newspaper (PB Post) shall also remit the current advertising fee to cover said costs.

Total project fees are calculated by the sum of the applicable application fees.

Fees cover two reviews. Additional reviews will be billed to the applicant based on the hourly rate of salary of \$75.

Footnotes:

¹ A \$1500 deposit for an NOPC application, and \$5,000 for a new DRI or Substantial Deviation, are required at time of filing period, Cost of advertising, and staff time will be billed to applicant based on hourly salaries plus 35% for fringe benefits. Costs for current legal ad/public notice will also be paid at time of filing.

² Zoning permits are issued for improvements/elements not requiring a building permit such as fences for single family homes, banner signs, sign copy changes, eligible sheds and tiki huts, and pavers, patios and sidewalks (excluding sidewalks within rights-of-way).

³ The higher fee is associated with research required for preparing the letter, beyond zoning and use information.

⁴ Pre-Application Meetings are meetings required prior to application submittal. A preliminary site plan & landscape plan are required at scheduling. One Pre-Application Meeting fee can be credited to the total application submittal fee.

⁵ Conceptual Development Meetings are applicant requested meetings with planning staff to discuss any inquiry or potential development. This excludes phone and email inquiries. No fee will be charged for the first meeting.