



**CITY OF BOYNTON BEACH
COMMUNITY IMPROVEMENT DIVISION
Purchase and Rehabilitation Assistance Programs**

Thank you for submitting your application

What happens next?

- 1. Applications** – Please check your application to make sure all signature pages have been signed and dated by all adult household members.
- 2. Reviewing Applications** – All applications will be reviewed for completeness.
 - Complete applications will move forward to the income certification process.
 - Incomplete applications will not be processed for income certification. Incomplete application will lose the position in line. A request for missing information will be sent. When missing information has been received a new position in line will be given to the application.
- 3. Income Certification** – Third party verification requests will be sent.
 - We cannot income certify an application until all third-party verification requests have been received.
 - We cannot control the amount of time it will take to receive the third-party verification responses.

Note: Applications will be processed in the order received and by priority. Not all applicants will be approved. Funding is limited. If your application is complete, meets the income requirements, but is not selected for funding this year, it will be placed on a waiting list. Updating of information may be required.