

ADOPTED BUDGET

City of Boynton Beach, Florida

2025-2026



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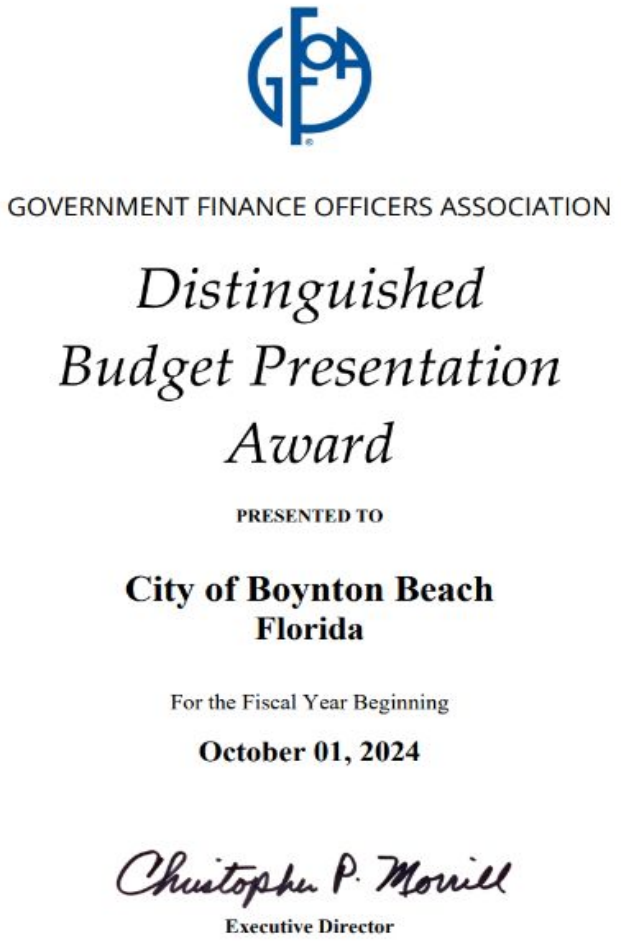
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The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Boynton Beach, Florida, for its Annual Budget for the fiscal year beginning October 1, 2024. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Vision Statement

A welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

Mission Statement

Provide excellence in service through high-performing teams who demonstrate servant leadership.

Strategic Plan Goals

- Culturally Distinct Districts
- Building Wealth in the Community
- Accessible Transportation and Mobility
- High Performing Organization
- Safe, Inclusive, and Resilient Public Spaces
- Environmental Sustainability

Core Values

INNOVATION,

VISION,

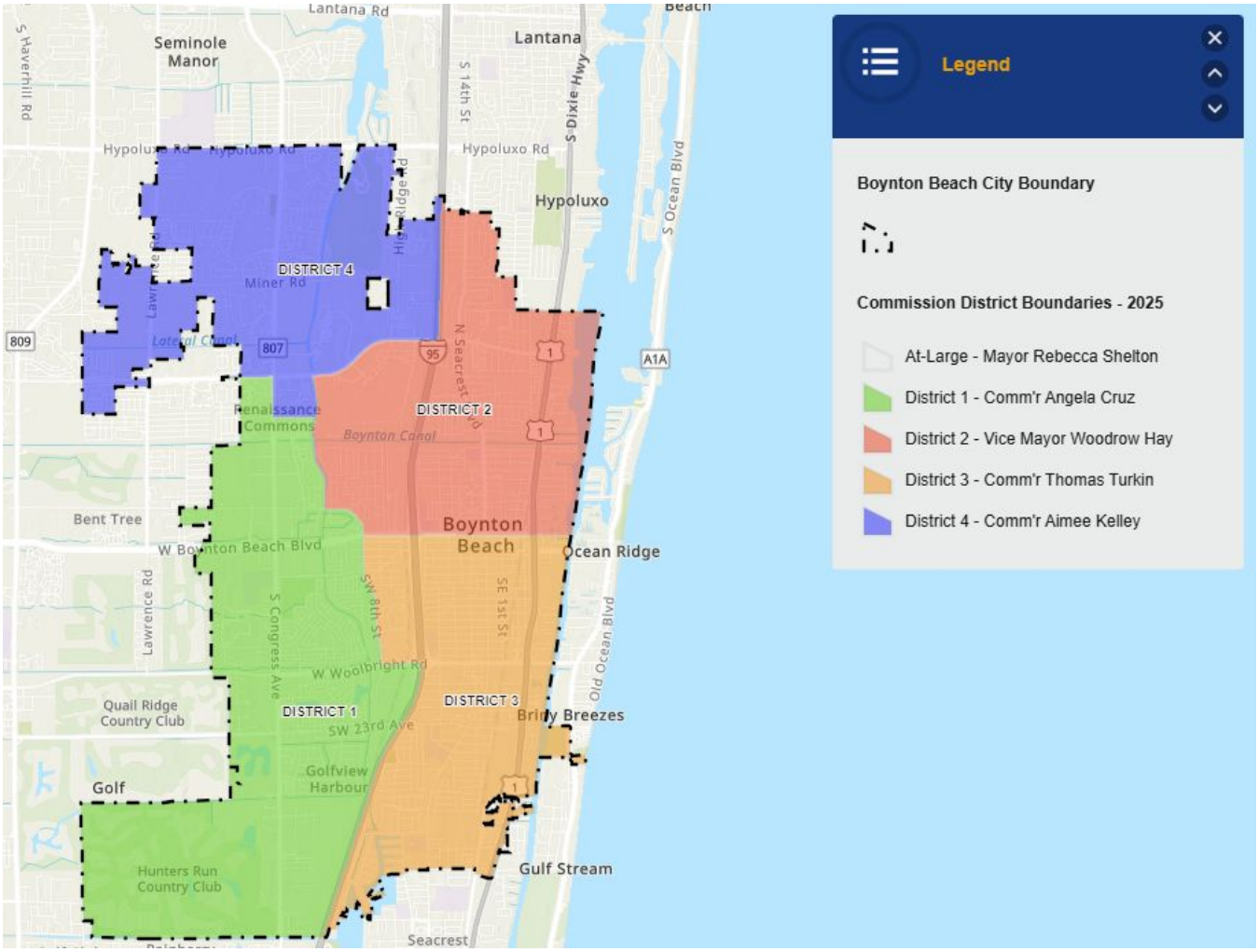
ADAPTABILITY,

SERVANT **L**EADERSHIP,

INCL**U**SIVITY,

EMPATHY


Palm Beach County
Atlantic Ocean
Gulf of Mexico
PALM BEACH COUNTY
West Palm Beach
Royal Palm Beach
Wellington
Lake Worth
Greenacres
Boynton Beach
The Everglades


Legend
Boynton Beach City Boundary
Commission District Boundaries - 2025
At-Large - Mayor Rebecca Shelton
District 1 - Comm'r Angela Cruz
District 2 - Vice Mayor Woodrow Hay
District 3 - Comm'r Thomas Turkin
District 4 - Comm'r Aimee Kelley
Lantana Rd
Seminole Manor
Lantana
Hypoluxo Rd
Hypoluxo
DISTRICT 4
DISTRICT 2
DISTRICT 1
DISTRICT 3
Miner Rd
Boynton Canal
Renaissance Commons
Bent Tree
W Boynton Beach Blvd
Boynton Beach
Ocean Ridge
Quail Ridge Country Club
W Woolbright Rd
SW 23rd Ave
Golfview Harbour
Golf
Hunters Run Country Club
Gulf Stream
Seacrest
Briny Breezes
S Dixie Hwy
S Ocean Blvd
Old Ocean Blvd
Lawrence Rd
S Congress Ave
High Ridge Rd
N Seacrest Blvd
S 14th St
SW 8th St
SE 1st St
A1A
809
807
95
1

Boynton Beach Mayor, City Commissioners, and City Manager



Mayor Rebecca Shelton,
At-Large



Commissioner
Angela Cruz,
District I



Vice Mayor
Woodrow Hay,
District II



Commissioner
Thomas Turkin,
District III



Commissioner
Aimee Kelley,
District IV



City Manager
Daniel Dugger



Budget Summary

ABOUT BOYNTON BEACH

Known as "America's Gateway to the Gulfstream," Boynton Beach is a full-service municipality, providing every city service (not limited to Sanitation, Fire & Rescue, Police, Utility, etc.) for its residents and visitors. Located in the heart of southeast Florida, in the center of Palm Beach County; Boynton Beach is a coastal community consisting of 16.5 square miles that includes four miles of the Intracoastal Waterway.



The City has direct access to the Florida Turnpike via Boynton Beach Boulevard and three I-95 exits. The City lies within close proximity to Palm Beach International Airport (14 miles) and Fort Lauderdale/ Hollywood International Airport (37 miles). The closest seaports are Port of Palm Beach (21 miles) and Port Everglades (36 miles). The Tri-Rail commuter train makes a stop in the City that connects the rider to Palm Beach, Broward and Miami-Dade Counties.

The average annual air temperature in the Palm Beaches is 75° F. The warmest months are usually between June thru September. While January and February are the coolest. September or October can be the "wettest" month. The highest recorded temperature was 101°F in 1942 and the lowest recorded temperature was 24°F in 1894.

FORM OF GOVERNMENT

The City of Boynton Beach is the third largest municipality in Palm Beach County with a population of approximately over 80,000 residents. The City of Boynton Beach's five elected officials include four district commissioners for a three-year term and a mayor-at-large serving a maximum of two (three-year) terms. The City Commission creates the strategic plan for the City, adopts legislation, approves the City's budget, sets taxes and fees, and appoints the City Attorney.

The City Commission appoints a City Manager, who, with a team of more than 10 department directors, 1 Assistant City Manager, a Deputy City Manager, a Fire Chief, and a Police Chief, manages the day-to-day operations for over 80,000 residents and thousands of visitors each year. Various volunteer advisory boards that augment staff, created and member-appointed by the City Commission. The City's collaborative partners—the Boynton Beach Community Redevelopment Agency (CRA) and the Greater Boynton Beach Chamber of Commerce—also assist in the success of the City.

HISTORY



The City was founded in 1894 by Major Nathan Boynton, a native of Port Huron, Michigan, who had a distinguished career in the American Civil War (pictured to the right).

Major Boynton and his workmen brought their families from Michigan and settled in the, yet to be named, new town of Boynton. In the early years of our city, settlers began building what was to become Boynton Beach. Boynton Beach was incorporated in 1920.

BOYNTON BEACH TODAY

Boynton Beach possesses many natural assets that set the stage for numerous leisure, recreation and active lifestyle pursuits because of its tropical climate. The City of Boynton Beach invests a great deal of resources to ensure that residents and visitors have access to its 253 acres of municipal parks, beach and natural conservation lands.



The City operates 9 recreation centers, 31 parks, a swimming pool, a municipal beach, and many youth, teen, adult and senior programs. Various facilities offer over 200 recreational programs, classes and events for all ages – from toddlers to seniors. Supplementing its recreational indoor facilities are tennis courts, pickleball courts, and basketball courts, playgrounds, fitness centers and a pool. Additionally, one of the four Boynton Beach ocean inlets provides public boat ramps, paddle boating and kayak rentals. In addition, the City operates a municipal golf course, which features both an 18-hole Championship Course and 9-hole Family Course. It also operates a state-of-the-art library.

Boynton Beach has one of two working full-service marinas in Palm Beach County. Owned and operated by the Community Redevelopment Agency (CRA), the Boynton Harbor Marina offers fishing and scuba diving charters, jet-ski and boat rentals and an eclectic collection of waterfront restaurants.



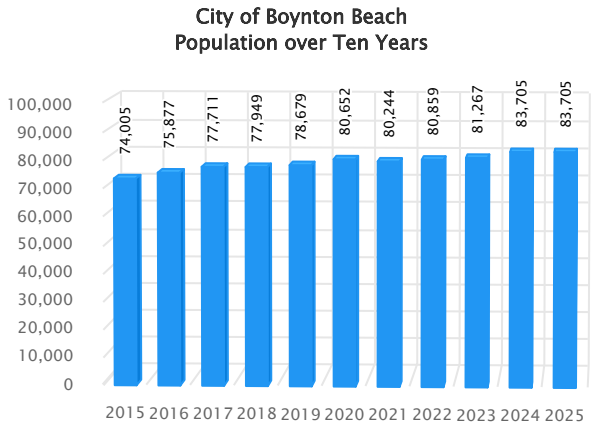
The City embraces Art and culture; there are approximately 85 arts displayed throughout the City (including the new Arts & Cultural Center) as part of the Arts in Public Places program. Boynton Beach is home to the world-famous International Kinetic Art Exhibit and Symposium. The kinetic art pictured on this page is part of the biennial event and supports the Boynton Beach Art District's many events, including monthly art walks. In addition, the City hosts more than 80 annual events, including Pirate Fest, Movies in the Park, Blarney Bash, Earth Day, Holiday Parade, Boat Parade and 4th of July Fireworks over the Intracoastal Waterway.

There are four public elementary schools in Boynton Beach, including a gifted center; a S.T.E.M. curriculum based school that has been awarded Best Elementary School in the nation for the past two years; an International Baccalaureate (IB) school. Its middle school is a Math, Science and Technology Magnet providing aerospace science, dance, theater, vocal, culinary arts, early childhood and I.T.S. academies, as well as an aviation maintenance technician school. Supplementing the public schools are five private schools, five charter schools and several pre-schools. There are 12 post-secondary institutions within 67 miles of Boynton Beach, including Florida Atlantic University, Florida International University, Palm Beach Atlantic University, Palm Beach State College and the University of Miami.



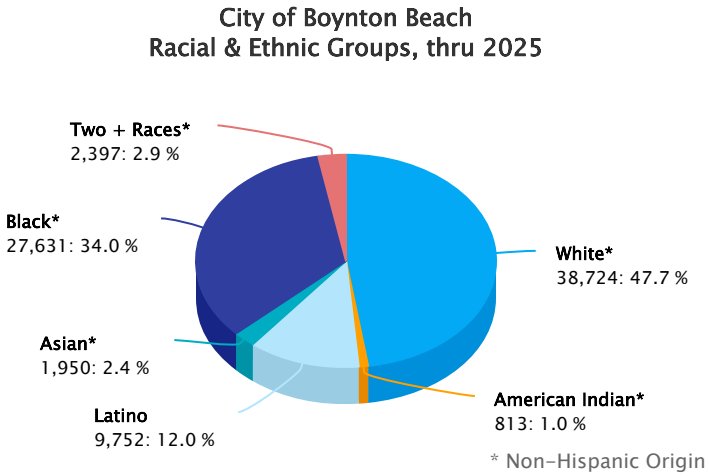
The City is addressing the biggest challenges of this century – sustainability, energy and climate change. Being sustainable means meeting the needs of the present residents without compromising the ability of future citizenry to meet its needs while balancing environmental stewardship, social responsibility, and economic growth. The pursuit of sustainability has governed the direction of Boynton Beach since 2008 when the City Commission involved employees, citizens and local businesses in creating policies and programs to promote sustainability.

DEMOGRAPHICS

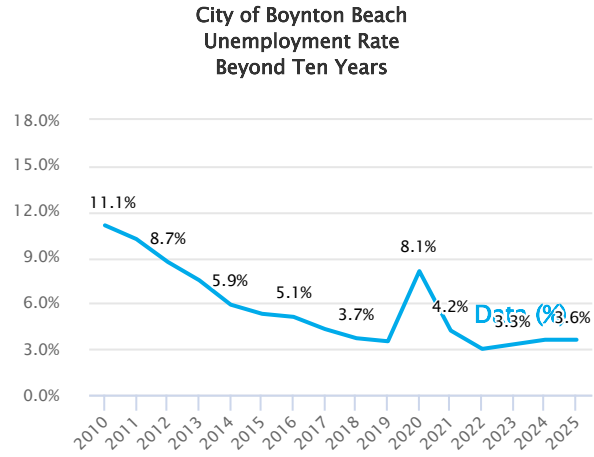


In 2020, the U.S. Census counted 80,652 people in Boynton Beach. The 2008 recession contributed to a considerable slowdown of the City's population growth: over a five-year period between 2020 and 2025, Boynton Beach grew by 3.8%. For FY 2025-26, the population is projected to be approximately 83,705. For FY 2025-26, with an overall area of 16.5 square miles, the city's population density is over 5,000 persons per square mile.

According to the most recent American Community Survey, the City's population has a median age of 41, with about 28% of persons 60 years or older. Per the Census Bureau, approximately 13.6% of the population is foreign-born. Per capita income of the City's residents is $33,054, with a median household income of $61,293. In terms of education, 49% of the population has a High School Diploma Equivalent or higher.



ECONOMIC CONDITIONS AND OUTLOOK



On average, Boynton Beach's unemployment rate was 4.2% in 2021. At the start of 2020, prior to the COVID-19 pandemic, the unemployment rate in the City was approximately 3.5%. As the pandemic began to impact the U.S. economy in March and April of 2020, unemployment in the City rose as high as 8.1%. According to the Bureau of Labor Statistics, the City's unemployment rate as of September 2024 is 3.6%. The chart pictured to the left shows the average annual unemployment rates through 2025.

As of the second quarter of 2025, the median price for a single-family home in Florida was $389,000.

The City of Boynton Beach has approved and completed several development projects with others currently under construction or will start construction in 2025 - 2026. The projects include:

FY 24-25 completed development projects :

Ruocco's Italian Restaurant

Sprouts Farmers Market

EOS Fitness

Salons by JC

Publix Distribution Center

Vicky Bakery

Dave's hot Chicken

Enterprise Truck Rental

Approved or under construction development projects:

Egret Point Logistic Center Buildouts

Bethesda Emergency Department, Imaging Center

Lemongrass Asian Kitchen

Two Georges Dock Update

Shalimar

The Dune

The Villages

Cottage District

In 2024/2025, the City has experienced significant growth and development across several sectors. Noteworthy developments include:

. **Residential Growth**:
  - Boynton Beach continues to see an influx of new residential projects, particularly in the form of mixed-use developments. These projects are designed to attract both retirees and young professionals who are looking for affordable coastal living.
  - Several new neighborhoods and townhome communities are under construction, offering a range of living options to accommodate the city's growing population.
  - The City approved the county's first Live Local Project, The Dune, which provides workforce housing and aims to promote the integration of housing with local amenities. These developments encourage residents to live closer to their workplaces, shops, and entertainment, reducing the need for long commutes.

. **Downtown Redevelopment**:
  - The city is investing in revitalizing its downtown area through mixed-use developments, combining residential, retail, and office spaces. This redevelopment aims to create a vibrant, walkable urban environment. Key projects include Ocean One and The Peirce, located at the intersection of Boynton Beach Blvd and Federal Highway.

. **Retail and Commercial Expansion**:
  - Retail centers and commercial developments are expanding to meet the demand from Boynton Beach's growing residential community. Several new shopping centers and modernized retail hubs have been introduced, aiming to improve the customer experience and offer more services to the city's population.
  - Additionally, existing commercial spaces are being upgraded to meet the needs of businesses and residents, helping to solidify the city's position as a regional business hub.

. **Industrial Growth**:
  - Boynton Beach has also seen significant growth in its industrial sector, driven by the expansion of warehouses, distribution centers, and light manufacturing facilities. These developments are part of a broader strategy to diversify the local economy and create job opportunities. Most Notably, the Publix Distribution Center completed a half of million square-foot expansion of its current facility.
  - The city's strategic location along key transportation corridors and its proximity to the Port of Palm Beach are making it an attractive destination for logistics

and distribution companies looking to capitalize on regional trade and commerce. This industrial development is expected to boost employment and support the city's economic growth.

These developments reflect Boynton Beach's efforts to foster a balanced approach to growth while enhancing the city's appeal for both residents and businesses.

To: The Honorable Mayor and Members of the City Commission

From: Dan Dugger, City Manager

Date: December 1, 2025

Subject: Adopted Budget for Fiscal Year 2025-26

Dear Mayor and Commissioners,

In accordance with the City Charter and Florida Statutes, I am pleased to present the Adopted Budget for the City of Boynton Beach for Fiscal Year 2025-2026. This budget reflects our continued commitment to fiscal responsibility, strategic investment in community priorities, and the delivery of high-quality municipal services to our residents, businesses, and visitors.

The FY 2026 Adopted Budget was developed in alignment with the City's Adopted Strategic Plan, which serves as a roadmap for achieving our shared vision of a thriving, inclusive, and sustainable Boynton Beach. The Strategic Plan outlines five key focus areas:

-Safe and Livable Community

-Economic Prosperity

-Connected and Engaged Community

-High-Performing Organization

Budget Overview:

For the coming Fiscal Year 2025-26, the General Fund Budget of $136,605,950 increased by $97,830 or 0.1% over FY 2024-25 Amended Budget of $136,508,120. This increase was mostly related to operating expenses for salary, wage, pension, personnel adjustments and other contractual services. Additionally, the City has adopted a Millage Rate of 7.7500 for FY 2025-26. For your reference, the Millage Rates for previous years are as follows:

- FY 2024-25: 7.8000

- FY 2023-24: 7.8500

- FY 2022-23: 7.8500

- FY 2021-22: 7.8900

Fiscal Year 2024–2025 Budget Achievements:

As we look ahead, it is important to recognize the progress made during the previous fiscal year. The FY 2024–2025 budget supported several key accomplishments, including:

Public Safety Enhancements: Deployment of new fire rescue equipment and expansion of community policing programs, contributing to improved emergency response times and neighborhood safety.

Infrastructure Investments: Completion of Phase I of the Citywide Stormwater Improvement Project and major roadway resurfacing in key corridors.

Economic Development Initiatives: Small Business Grants - two programs - Business Assistance up to $10k per business and Marketing Assistance up to $2500 per business. Small Business Academy - a series of Bi monthly Workshops including the "Entrepreneurship Academy which encompasses a 20 hour program. Workforce EDGE Program - Tailored Training for BB Residents in collaboration with Palm Beach State College, Florida International University. Business Mentorship Program - Free mentorship for entrepreneurs and small business owners with Federally Certified Mentors. Business Visitation - Business Retention and Expansion visits to assess business feasibility. Ribbon Cutting Program - Grand openings for new businesses. Vacant Storefront Program - converting vacant spaces. Business Over Brews - Networking events at local restaurants. Job Fairs - Annual job Fair (300+ attendees)

Grants: The Grants Division under the City Manager's Office and in collaboration with multiple city departments, successfully secured over $7.8 million through a diverse portfolio of state, federal, and private grant awards supporting public safety, infrastructure, environmental resilience, and community enrichment initiatives.

Organizational Excellence: Continuation of employee leadership development training across departments.

These achievements reflect the City's commitment to delivering results that matter to our residents and advancing the goals outlined in our Strategic Plan.

The FY 2026 budget builds on this momentum, with targeted investments that continue to advance our strategic priorities. It includes:

Expansion of public safety resources

Infrastructure upgrades and facility improvements

Economic development and workforce initiatives

Modernization of City operations and employee support

I want to thank our dedicated staff for their hard work and thoughtful contributions throughout the budget development process. We look forward to working with the City Commission and the community during the upcoming budget hearings and workshops.

Together, we will ensure that the City of Boynton Beach remains a vibrant, resilient, and forward-thinking city.

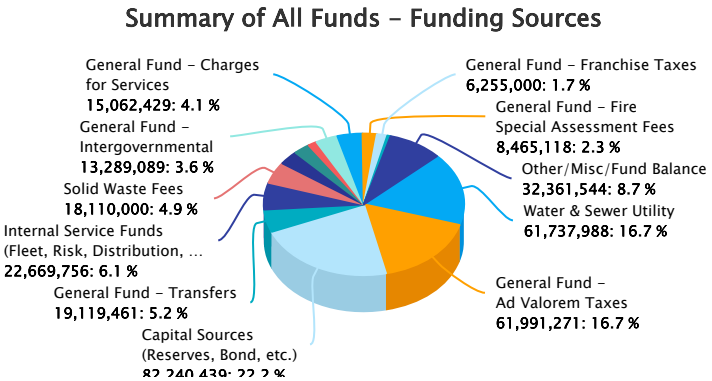
Respectfully,

Daniel Dugger, City Manager

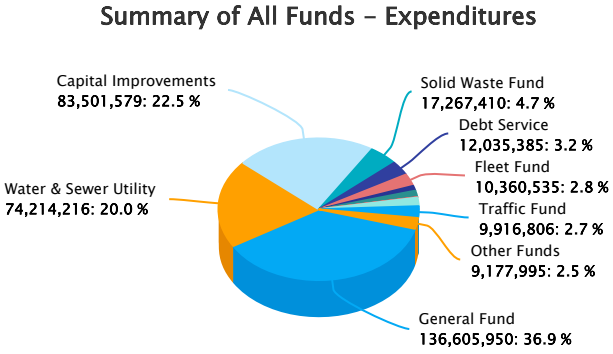
CITY'S FINANCIAL OVERVIEW

For the coming Fiscal Year 2025-26, the General Fund Budget of $136,605,950 increased by $97,830 or 0.1% over FY 2024-25 Amended Budget of $136,508,120. This increase was mostly related to operating expenses for salary, wage, pension, personnel adjustments and other contractual services. The City has adopted a Millage Rate of 7.7500 and the $145 Fire Assessment rate did not change for FY 2023-24 .

The Adopted FY 2025-26 General Fund Budget does require a $2.3M appropriation of fund balance. Additional detailed narrative and illustrations are provided further within this document.



All Funds Funding Sources – The largest funding sources are the Water, Sewer and Stormwater fees, totalling $74.20M, representing 20.03% of the total $370.40M followed by Capital (Surtax and Cap Fees) and Bond sources for $83.50M at 22.54%. The property taxes of $61.90M (net of CRA TIF funding) only fund 16.71% of total funding sources and 45.37% of the City's General Fund. Interfund transfers for the General Fund totaled $19.10M (5.16% of all total funding sources).



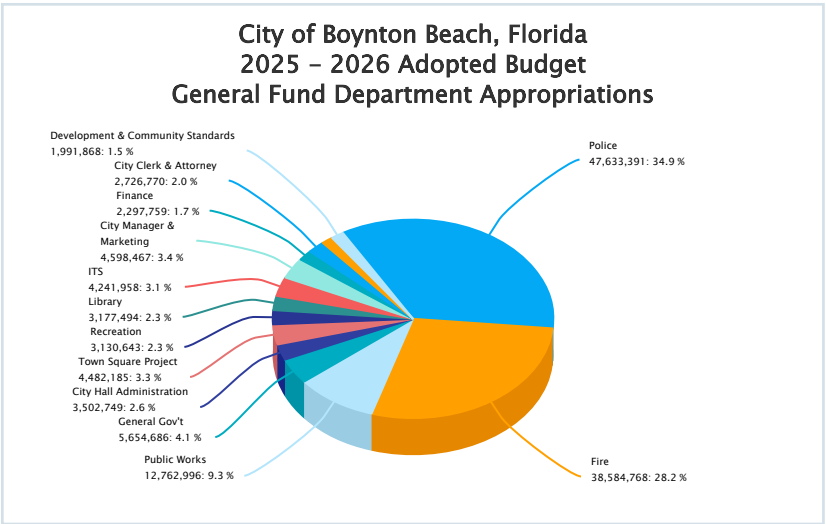
All Funds Expenditure Budget - The City's total Adopted Budget for all funds total $370.40M. The General Fund represents 36.88% of that total with expenditures of $136.60M. The Water & Sewer Utility Fund is $74.20M, 20.03% of the total. The Capital Improvement Fund (General and Utility Funds) is $83.50M, 22.54% of the total and the Solid Waste Fund represents $17.30M, 4.67% of the total $370.40M. The remaining funds total 15.88% of the total Adopted Budget.

A simple tax calculation example follows for a single residential property with a Homestead exemption. The property had an assessed valuation of $100,000 in 2025 with a $50,000 homestead exemption resulting in a taxable value of $50,000. The tax rate in FY 2025 was 7.80 (millage rate) per $1,000 of taxable value yielding an annual 2025 property tax of $390. In FY 2026, per the Save Our Homes Law, the assessed value of this property will increase by the CPI of 3.0%. This results in a taxable value of $53,000 after the homestead exemption.

Rollback Tax Illustration for a Homestead Residential Property
Assessed Value Increase of 6.69% (Save Our Home 2.9% or CPI Change 4.1%, the lessor)"

Homestead Residential Property		FY 2024-25 Adopted Tax Calculation		FY 2025-26 Roll-back Tax Calculation		FY 2025-26 Adopted Tax Calculation	FY % Change
Assessed Value	$	100,000	$	108,700	$	103,000	3.00%
Homestead Exemption	$	(50,000)	$	(50,000)	$	(50,000)	
Taxable Value	$	50,000	$	58,700	$	53,000	6.0%
Tax Rate		7.8000		7.4229		7.7500	-0.6%
Annual Property Tax	$	390	$	436	$	411	5.3%

With the Adopted 2026 millage rate of 7.7500, the annual property tax is $411 in 2026, yielding a 5.32% annual property tax increase.



General Fund Adopted Expenditure Budget – The General Fund budget provides the resources to carry out the majority of the direct services to City taxpayers. This budget supports the Commission's vision and maintains high quality services and fiscal responsibility. The Adopted Budget for FY 2025-26 totals $136.60M, an increase of $0.10M (0.1%) over the FY 2024-25 amended budget of $136.50M

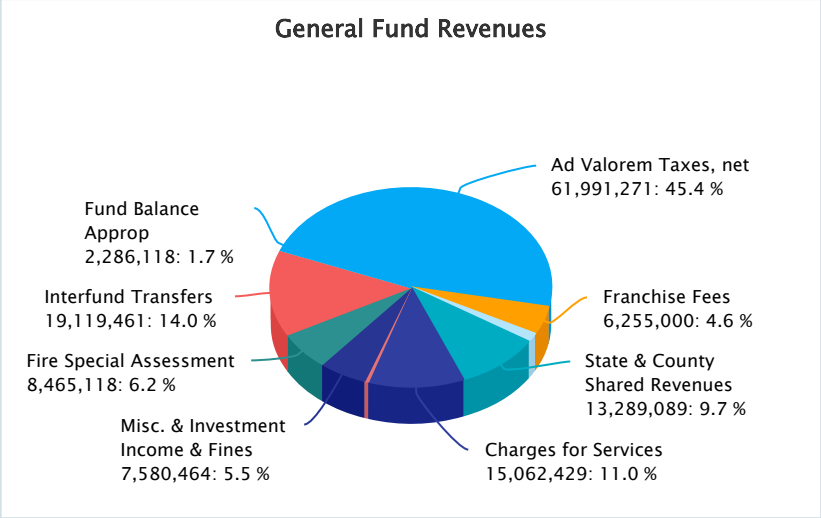
Public Safety remains a top priority for the City. Together, the Police and Fire Departments' adopted budgets totals $88.5M or approximately 64% of the $136.60M General Fund budget. The other major General Fund departments, with increases, include Culture & Recreation at $12.8M, which is 9.3% of the total General Fund budget. The City Hall budget of $3.5M includes property insurance premiums, and transfers to the Capital Improvement Fund and Risk Management Fund. Lastly, the Police and Fire department budget was approved for various increases related to contractual obligations and personnel.

Two Year Comparison of Department Budgets

General Fund Departments	FY 2024-25 Amended Budget	% Change btw. FY2024-25 and FY2025-26	FY 2025-26 Adopted Budget	FY 2025-26 Budget by Object Classification			
				Personnel Services	Operating Expenses	Capital Outlay	Non-Operating
City Commission	$ 473,399	55.3%	$ 735,283	$ 597,111	$ 99,031	$ -	$ 39,141
City Manager	881,248	11.8%	985,054	867,157	92,958	-	24,939
City Hall/General Admin.	3,347,262	4.6%	3,502,749	(585,000)	3,542,913	-	544,836
Marketing/ Communications	196,379	-14.1%	168,725	98,395	66,674	-	3,656
Special Events	1,596,398	29.3%	2,064,166	461,776	1,596,625	280	5,485
Public Affairs	459,552	-6.6%	429,441	391,685	29,271	3,000	5,485
Internal investigations	607,121	9.9%	667,408	561,320	94,731	-	11,357
Real Estate & Special Project	198,842	50.0%	298,249	127,340	169,081	-	1,828
Town Square Project	4,558,631	-1.7%	4,482,185	-	-	-	4,482,185
City Clerk	940,817	-5.3%	891,396	632,942	247,485	-	10,969
Financial Services	2,519,881	-8.8%	2,297,759	2,102,411	164,268	-	31,080
Information Technology	3,683,105	15.2%	4,241,958	2,002,356	2,201,322	7,200	31,080
Human Resources	1,680,439	8.3%	1,820,216	1,164,371	633,519	-	22,326
ADA & Inclusion	-	0.0%	-	-	-	-	-
City Attorney	1,795,752	2.2%	1,835,374	1,292,680	509,896	20,000	12,798
Police - Uniform Services	23,375,355	4.2%	24,359,421	23,373,875	773,956	5,000	206,590
Police - Office of the Chief	7,054,692	2.1%	7,205,608	2,789,047	2,161,911	-	2,254,650
Police - Support Services	17,104,220	-6.1%	16,068,362	13,751,856	2,062,837	87,300	166,369
Fire	41,555,598	-7.2%	38,553,699	33,262,351	3,519,537	139,000	1,632,811
Code Enforcement	1,434,462	7.9%	1,547,348	1,329,808	170,117	20,000	27,423
Emergency Mgmt	32,181	-3.5%	31,069	-	31,069	-	-
Development-Support	423,353	-17.4%	349,575	260,761	65,047	-	23,767
Building	-	0%	-	-	-	-	-
Planning & Zoning	1,084,711	11.7%	1,211,689	1,024,534	174,357	-	12,798
Economic Development	625,310	3.2%	645,239	376,951	262,803	-	5,485
Public Works Admin.	278,330	7.9%	300,385	276,625	12,607	-	11,153
Facilities Mgmt.	3,333,314	6.3%	3,543,724	1,157,576	2,237,309	55,000	93,839
Streets Maintenance	2,542,038	14.4%	2,907,782	808,192	1,848,136	105,000	146,454
Engineering	401,493	7.3%	430,604	302,764	119,294	-	8,546
Parks & Grounds	4,641,933	3.9%	4,824,280	2,108,652	2,383,324	178,750	153,554
Parking Services	1,076,117	10.3%	1,186,825	885,461	187,457	35,625	78,282
Construction Services	952,634	0.0%	1,038,507	888,416	124,122	15,000	10,969
Library	2,803,658	3.1%	2,890,064	2,402,915	364,959	71,000	51,190
School Museum Services	254,246	13.1%	287,430	-	287,430	-	-
Recreation & Cultural Services	423,450	0.0%	527,511	477,743	46,112	-	3,656
Arts & Culture	1,001,882	3.7%	1,039,222	-	85,000	22,000	-
Woman's club	103,500	3.4%	107,000	504,220	521,290	-	13,712
Recreation	3,066,817	2.1%	3,130,643	2,362,347	662,262	51,750	54,284
Totals	**$ 136,508,120**	**0.1%**	**$ 136,605,950**	**$ 98,058,638**	**$ 27,548,710**	**$ 815,905**	**$ 10,182,697**
Total Object Classification Percentage			100.0%	71.8%	20.2%	0.6%	7.5%

The table above displays the expenditure distribution by department. Personnel services of $98.10M represent 71.78% of the total $136.60M Adopted General Fund Budget. Major components of personnel services include salaries and wages, pension costs, health insurance, overtime and holiday pay, and employer FICA. Most components are subject to collective bargaining agreements with the unions. Non-operating expenditures are primarily payments or transfers to City Internal Service funds for Self Insurance, Warehouse, and Fleet Maintenance and Contingency Funding.

General Fund Adopted Funding Sources – To balance the General Fund expenditure budget of $136.60M, revenues comprising of Ad Valorem Taxes (directly related to the millage rate of 7.7500), Intergovernmental Revenues, Charges for Services, Assessments, and Transfers from other funds are the funding sources adopted for FY 2025-26.



General Fund Revenues – General Fund revenues of $117.50M, plus transfers from other funds of $19.10M, total $136.60M. As a result of the increased taxable values in the City the General Fund will recognize approximately $3.1M, net taxes, in FY 2025-26 over FY 2024-25. The net year over year change in revenues is $3.8M.

Overall revenues have increased in most categories,however a fund balance usage of $2.2M is required for FY 2025-26.

General Fund-Revenue Snapshot	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Budget Revenue
Taxes			
Ad Valorem Taxes	$ 68,930,964	$ 74,359,414	$ 78,649,196
Less TIF Taxes to CRA	(13,701,163)	(15,552,185)	(16,657,925)
Franchise Taxes	5,844,392	5,867,000	6,255,000
Total Taxes	**61,074,193**	**64,674,229**	**68,246,271**
Fire Assessment	7,026,653	8,455,618	8,465,118
Licenses & Permits	1,891,606	2,007,300	1,979,000
Intergovernmental Revenue	13,245,420	13,626,612	13,289,089
Charges for Services	11,982,426	16,766,800	15,062,429
Fines & Forfeitures	596,743	459,000	578,000
Rental Income	688,344	611,800	624,500
Investment Income	1,904,951	1,045,000	1,815,000
Miscellaneous Revenue	5,370,128	8,440,000	5,140,964
Total Revenues	**103,780,464**	**116,086,359**	**115,200,371**
Transfers from Other Funds	25,444,047	18,770,261	19,119,461
Fund Balance (Increase) Decrease	(12,409,771)	1,651,500	2,286,118
Total Revenues & Transfers	**$ 116,814,740**	**$ 136,508,120**	**$ 136,605,950**

The table below provides information on the City taxable values and millage rates over a five-year period, currently $10.510 billion and 7.7500, respectively.

	FY 2021-2022 Adopted	FY 2022-2023 Adopted	FY 2023-2024 Adopted	FY 2024-2025 Adopted	FY 2025-2026 Budget
Taxable Values	$ 6,935,204,311	$ 8,079,877,366	$ 9,128,934,918	$ 9,826,138,737	$10,509,670,204
% Change	4.71%	16.51%	12.98%	7.64%	6.96%
Operating Millage Rate	7.8900	7.8500	7.8500	7.8000	7.7500
Taxes Levied	$ 54,718,762	$ 63,427,037	$ 71,662,139	$ 76,643,882	$ 81,449,944
Less Discounts	(1,915,157)	(2,219,946)	(2,508,175)	(2,682,536)	(2,850,748)
Add Delinquent Taxes	$ 50,000	$ 75,000	$ 30,000	$ 30,000	$ 30,000
Total Taxes Received	$ 52,853,605	$ 61,282,091	$ 69,183,964	$ 73,991,346	$ 78,629,196
Less Taxes to CRA	$ (9,930,598)	$ (11,964,587)	$ (13,801,823)	$ (15,552,185)	$ (16,657,925)
Net City Taxes	**$ 42,923,007**	**$ 49,317,504**	**$ 55,382,141**	**$ 58,439,161**	**$ 61,971,271**
Change From Prior Year	**$ 1,713,969**	**$ 6,394,497**	**$ 6,064,637**	**$ 3,057,020**	**$ 3,532,110**
% Change	4.16%	14.90%	12.30%	5.52%	6.04%
Debt Service Millage	-	-	-	-	-

The City's long-range financial outlook is one of stability over the next several years. Our estimates for revenues and expenditures are projected between 4% to 6% annual growth rate. This is manageable due to the City's average taxable growth experience of approximately 8.6%.

Financial snapshot with three-year comparison of expenditures for all Funds (table below). Brief overview of major budgetary changes between FY 2024-25 and FY 2025-26 are as follows:

Classification	FY 2023-24 Actual BUDGET	FY 2024-25 Amended BUDGET	FY 2025-26 Adopted BUDGET	FY 2025-26 Proposed BUDGET	Change between FY26P vs FY26A
General Fund	$ 116,814,740	$ 136,508,120	$ 136,605,950	$ 136,159,170	$ 446,780
Water & Sewer Fund	64,658,563	62,701,624	74,214,216	74,242,105	(27,889)

Utility (CIP)	16,426,044	71,625,607	36,866,319	30,831,319	6,035,000
Solid Waste Fund	14,683,472	16,540,029	17,267,410	17,117,473	149,937
General Govt (CIP)	9,644,855	34,808,383	40,635,178	32,643,405	7,991,773
Public Service Tax DS	11,983,936	12,036,834	12,035,385	12,035,385	-
Fleet Fund	16,178,626	26,783,338	10,360,535	10,293,053	67,482
Golf Course Fund	2,816,515	4,224,150	4,167,547	4,164,190	3,357
Self Insurance Fund	10,359,697	7,192,031	7,296,326	7,224,509	71,817
Building Fund	3,861,082	4,685,328	5,476,655	5,427,726	48,929
Local Option Gas Tax Fund	1,300,604	1,150,646	1,150,470	1,150,470	-
Other Funds	4,730,245	14,561,539	24,316,454	23,180,729	1,135,725
Total -- All Funds	**$ 273,458,379**	**$ 392,817,629**	**$ 370,392,445**	**$ 354,469,534**	**$ 15,922,911**

General Fund: The budget increased by $97,830 due mainly to personnel and pension adjustments related to the Police, Fire, and various departments .

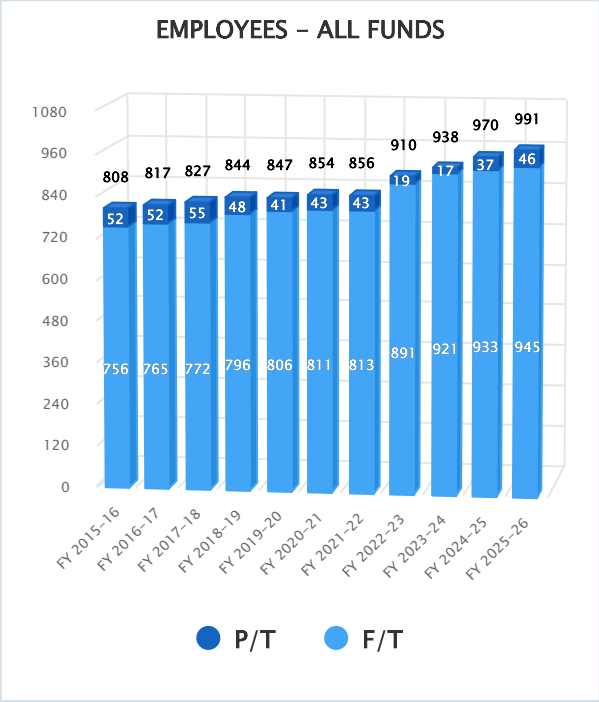
Water & Sewer Fund: The budget increased by $11,512,592 primarily related to the personnel and increased operating cost across various divisions.

Utility and General CIP Fund: The budget decreased by $34,759,288 and increased $5,756,359, respectively, due to the completion of prior year projects for the Utility and new or ongoing initiatives for the General Fund

The Fleet Fund: The budget decreased by $5,340,291 due to lower appropriation for acquisition of vehicles.

CHANGES IN PERSONNEL: The Adopted FY 2025-26 Budget represents a total net increase of 21.50 positions citywide with a total employee count for full-time equivalent and part-time count of 991.25.

Various Funds	FY 2023-24 Amended	FY 2024-25 Amended	FY 2025-26 Budget
	-	-	-
GENERAL	649.00	662.50	674.00
TRAFFIC SAFETY FUND	13.00	25.00	26.00
COMMUNITY IMPROVEMENTS	2.00	2.00	2.00
BUILDING FUND	13.00	13.50	13.50
PUBLIC ART FUND	1.00	1.00	1.00
RECR PROGRAM REV FUND	3.00	3.25	3.25
WATER & SEWER OPER FUND	150.50	149.50	150.50
GOLF COURSE FUND	26.00	29.00	30.00
SANITATION FUND	53.00	54.00	59.00
VEHICLE SERVICE FUND	16.00	17.00	18.00
MATERIALS & DISTRIB FUND	6.00	6.00	6.00
RISK MANAGEMENT FUND	3.00	2.00	3.00
BENEFITS FUND	-	3.00	3.00
BB MEMORIAL PARK FUND	2.00	2.00	2.00
Total All Funds:	**937.50**	**969.75**	**991.25**
Total Increase (Decrease)		32.25	21.50
Percentage Change		3.44%	2.22%



Lity fund I appreciate the assistance of the Budget Review Team which includes Deputy City Manager Andrew Mack, Assistant City Manager Adam Temple, Deputy Finance Director Anthony Davidson, Division Director of Budget Fabio Baca, Accountant II Jessica Matias and Accountant I Jessika Viciere. Also, I would like to acknowledge the Executive Team and the Commission for their hard work and assistance during this phase of the budget cycle.

Through a well-prioritized budget, we will administer the vision of the City Commission, provide exceptional service to our diverse community, and continue to navigate a course toward economic sustainability.

Respectfully submitted,

Daniel Dugger

City Manager

UTILIZING THE DOCUMENT

In order to assist the reader in their review of the Budget document and obtaining information, several specific financial devices, such as graphs, charts, and tables have been utilized. The reader may obtain information at three separate levels: City, fund, and department.

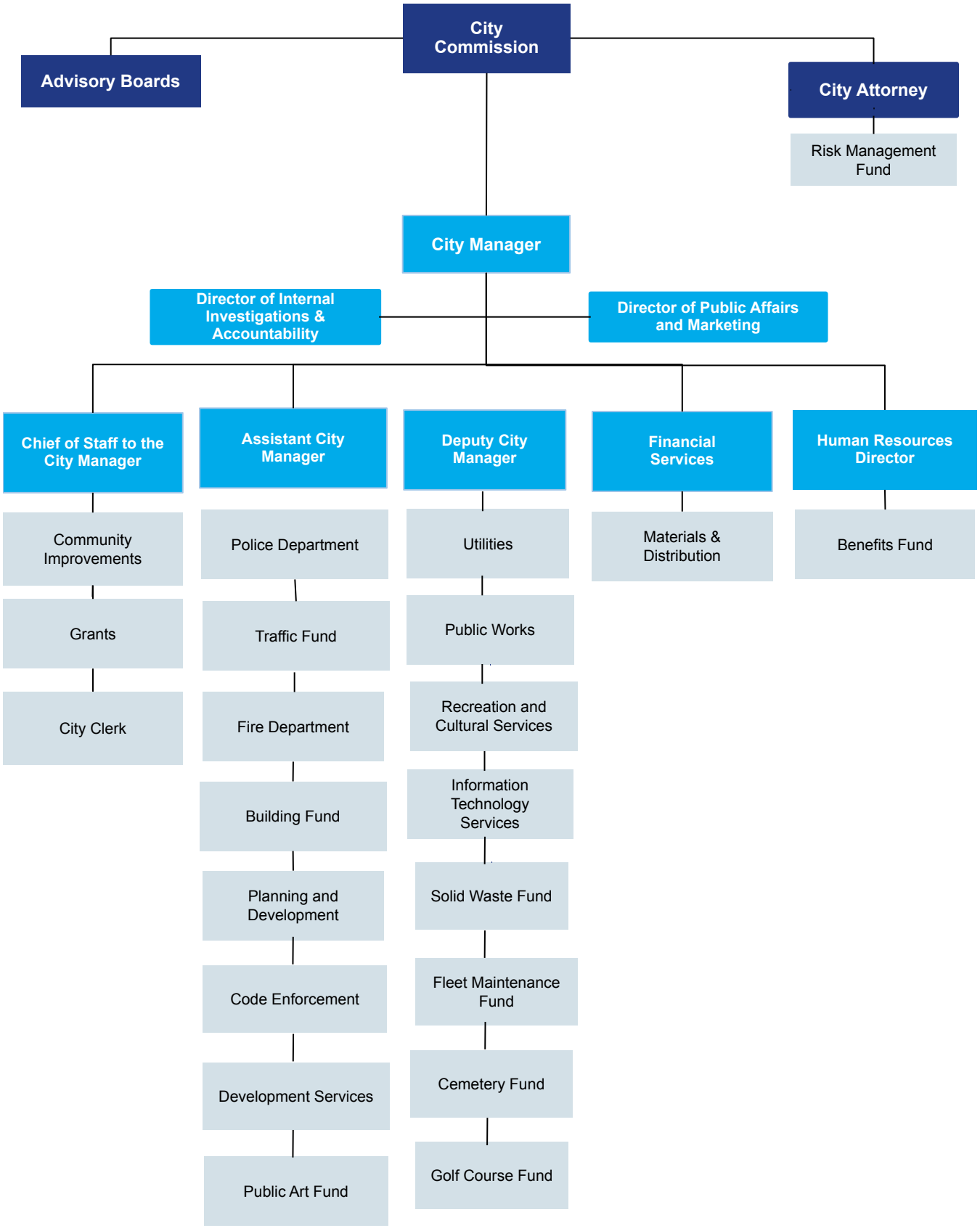
A City level summary of the most important information coupled with comparative data has been included on the following pages.

- City Organizational Chart
- Senior Management Team
- Budget Calendar
- Fund Definitions
- Budget & Accounting Process
- Revenue Criteria
- Revenue & Expenditure Charts and Schedules
- Personnel Data
- Outstanding Debt with Policy

Most of the Budget document has been divided into sections with a separate fund (the Table of Contents designates the order and detail of these funds). Most funds contain department level budgetary information such as mission and goals, organizational charts, personnel allocation data, performance measures, and departmental expenditures on a line-item basis.

Note: The City Manager's Transmittal Letter provides an overview of the main strategic initiatives/concerns and actions to be taken for the upcoming fiscal year. Other important information provided in the transmittal letter includes

- City's Financial Overview (Revenue and Expenditures)
- Discussion of illustration of the Millage and Rollback Tax Rates
- Discussion of illustration of the Adopted Budget for all funds
- Snapshot of the changes in personnel


City Commission
Advisory Boards
City Attorney
Risk Management Fund
City Manager
Director of Internal Investigations & Accountability
Director of Public Affairs and Marketing
Chief of Staff to the City Manager
Assistant City Manager
Deputy City Manager
Financial Services
Human Resources Director
Community Improvements
Grants
City Clerk
Police Department
Traffic Fund
Fire Department
Building Fund
Planning and Development
Code Enforcement
Development Services
Public Art Fund
Utilities
Public Works
Recreation and Cultural Services
Information Technology Services
Solid Waste Fund
Fleet Maintenance Fund
Cemetery Fund
Golf Course Fund
Materials & Distribution
Benefits Fund

Senior Management Team

Daniel Dugger
City Manager

Andrew Mack
Deputy City Manager

Adam Temple
Assistant City Manager

Shawna Lamb
City Attorney and Risk Management

Candace Walls
Chief of Staff to the City Manager

Alan Lawson
Director, Financial Services

Lynn Nazario
Director, Human Resources & Benefits

Hugh Bruder
Director, Fire & EMS Services

Joseph Degiulio
Chief of Police

Poonam Kalkat
Director, Utilities

Kevin Ramsey
Director, Public Works

Danielle Whitefield
Director, Internal Investigations & Accountability

Sheila Tyson
Director, Public Affairs and Marketing

Fred Harris
Director, Information Technology Services

Amanda Radigan
Director, Planning and Development

Craig Clark
Director, Recreation & Cultural Services

John Kutzman
Director, Building

Jeannie Taylor
Director, Library

Candice Stone
Director, Code Enforcement

Maylee DeJesus
City Clerk

FY 2025-26 Budget & Fire Assessment Calendar

Thursday, Jan 30, 2025	10:00 AM	Budget Kick Off meeting/presentation (City Manager's message on major budget challenges: personnel cost/staffing, mandated projects, guidelines for increases over prior year, etc.)
Friday, Jan 31 2025	Open	Distribute forms for Personnel & Vehicle Requests to the department and any guidance (3-week submittal for return, Thursday February 20)
Friday, Jan 31 2025	Open	Distribute forms for Grant Funds, and Technology requests Funds to the departments and any guidance (1-week submittal for return, Thursday February 20)
Friday, Jan 31, 2025	Open	Distribute Capital Improvement Program forms to the CIP Committee & the Utility department (return, Thursday, February 20).
Tues, Feb 4 to Wed. Feb 5, 2025	5:00 PM	**Finance and respective departments review individual requests previously submitted.**
Friday, March 7, 2025	Open	Complete first draft of FY 2025-26 CIP
Monday, March 24, 2025	5:00 PM	**Departments final day of Operating budget data entry & Revenue Projections**
Friday, April 11 to April 17, 2025	4:00 PM	CM and Executive Team Review department proposals prior to meeting with departments.
Monday - Friday April 23 - April 30, 2025	TBD	Budget Review Team meets with departments to review Operating & CIP budgets and goals. Verify CM's personnel modifications with Human Resources. Complete Proposed Budget in June.
Friday, May 30, 2025	PM	Estimated Property Taxable Values received from Palm Beach County
Tuesday, July 1,2025	**PM**	**Truth In Millage (TRIM) process begins - Preliminary Property Taxable Values to be sent from Palm Beach County Property Appraiser on July 1, 2025. Budget Transmission to City Commission**
Tuesday, July 1,2025		Budget Transmission to City Commission (PAPA's Preliminary Tax Roll certified to DOR)
Monday, July 7, 2025	**10am-5pm**	**1st Public Budget Workshop - Commission Chambers** **Discuss Proposed FY25/26 Operating & CIP Budget presented to City Commission** **Continue to discuss FY25/26 Proposed Budget & Adopt Preliminary Fire Assessment Rate Resolution and Assessment Resolution for Canal Maintenance Special Assessment*** **Special Commission Budget Meeting for Adoption of Tentative Millage Rate**
Week of July 21, 2025		1. Advise Property Appraiser of Preliminary Fire Assessment Rate and Fire Assessment adoption hearing date (Wednesday, September 10, 2025) 2. Proposed Millage, rolled-back rate, date, time and meeting place of the tentative budget hearing on Form DR-420 by Wednesday, July 23, 2025, Certify via eTRIM 3. GSG to provide Property Appraiser with City's Fire Assessment Roll for TRIM (on 7/22/25) *Canal Maintenance Special Assessment is not being collected on the tax bills for FY 2025-26, so no need to send anything to the property appraiser for the Canal Maintenance Special Assessment
Wednesday August 13, 2025		Advertise Notice of Public Hearing for Annual Fire Assessment Resolution (Tuesday, September 3 - (City Clerk/City Mgr. action) Note: Statutorily required before August 18, 2025. Mail statutorily required First Class Notices to affected property owners. (GSG action) Note: Statutorily required before August 18 Advertise Notice of Public Hearing for Final Assessment Resolution for Canal Maintenance Special Assessment (Wedsday, September 10) (City Clerk/City Mgr. action) Note: Statutorily required before August 18, 2025.
Wednesday August 13, 2025		Mail statutorily required First Class Notices to affected property owners. Note: Statutorily required before August 18, 2025 Fire Assessment: Trim notice mailing, GSG Action Canal Maintenance Special Assessment
Monday, September 8, 2025	**6:00 PM**	**1st Budget Public Hearing to adopt Proposed Budget (must be 65 days after July 1st)** ***After 9/3/25, date cannot coincide with School Board (9/10) or County (9/9/25) meeting dates.*** **Public Hearing to adopt the Final FY 2025-26 Annual Fire Assessment Resolution and Final Assessment Resolution for Canal Maintenance Special Assessment**
Wednesday, Sept. 10, 2025		Deadline to certify Fire Assessment Roll to Property Appraiser
Friday, September 12, 2025		**Advertise final millage and budget hearing in newspaper for Saturday (within 15 days after 1st Public Hearing). Start summary on 9/10/25. City certifies Final Non-Ad Valorem Assessment Roll to Palm Beach County Tax Collector**

Thursday, September 18, 2025	**6:00 PM**	**2nd Budget Public Hearing and Final Adoption of FY 2025-26 Budget (within 2 to 5 days after Ad). Note: Date may not coincide with School Board (9/xx) and County (9/16/25) meeting date.**
Thursday, September 18, 2025		Ratification of Community Redevelopment Agency (CRA) Budget, and South-Central Regional Wastewater Board Budget.
		Submit resolution/ordinance adopting final millage rate to Property Appraiser, Tax Collector, and Department of Revenue within 3 days of adopting final millage rate.
Thursday, October 16, 2025		Submit completed TRIM package to DOR within 30 calendar days following adopting final millage rate with Form DR-487, Certificate of Compliance.

FINANCIAL POLICIES OVERVIEW

The following policies establish the basis for the City's overall financial planning and management. These policies show the citizens, the commercial investors, and the credit rating industry the City's commitment to sound financial management and fiscal integrity.

Internal Control Environment Goals

- Protect the assets of the City through an adequate system of internal controls.
- Maintain the financial viability of the City in order to ensure adequate levels of City services.
- Maintain financial flexibility in order to continually adapt to economic and demographic changes.
- Maintain and enhance infrastructure to provide for the health, safety and welfare of the City's citizens.
- Report to the Citizens, State and Federal Governments, and creditors on the financial operations.

Balanced Budget

The Budget shall be balanced with *"The amount available from taxation and other sources, including balances brought forward from prior fiscal years, must equal the total appropriations for expenditures and reserves. At a minimum, the adopted budget must show for each fund, as required by law and sound financial practices, budgeted revenues and expenditures by organizational units which are at least at the level of detail required for the annual financial report under s. 218.32(1). The adopted budget must regulate expenditures of the municipality, and an officer of a municipal government may not expend or contract for expenditures in any fiscal year except pursuant to the adopted budget."* as discussed in Florida Statutes Chapter 166.241(2). The department of Financial Services will annually produce a balanced budget document for all funds and provide monthly updates for the major funds in the City.

Budget Transfer/Amendment Policy

- Transfers requested within the expenditure category and/or between divisions within the same department, or between activity codes within the same department require approval by the Finance Department and City Manager. Budget transfers that affect more than one fund require Commission approval.
- Appropriations related to prior year non-operating encumbrances and capital projects not completed will be submitted to the City Commission as a budget amendment

Asset Policy

The City will maintain an inventory of all assets with a value in excess of $1,000 having an estimated life of more than one year. At a department's request, an asset will be disposed of when that asset is no longer functioning or has reached its replacement cycle. The City policy is in-line with Florida Administrative Code Chapter 69I-73 and Florida Statutes Chapter 274.02.

Investment Policy

This policy sets forth the investment objectives and parameters for the management of public funds of the City of Boynton Beach, Florida. These policies are designed to ensure the prudent management of public funds (safety), the availability of operating and capital funds (liquidity) and a competitive return on investment (yield). This investment policy applies to the investment of public funds in excess of amounts needed to meet current expenses, which includes cash and investment balances. The City staff and Commission will annually review its Investment Policy and offer guidance for staff and any investment managers hired by the City. The policy will comply with the requirements of Chapter 218.415 Florida Statutes.

Fund Balance

Policy Fund balance is the difference between assets and liabilities reported in a governmental fund. The City's minimum fund balance reserve policy has been revised to a range of 15% to 20% of the following year's budgeted expenditures. The reserve is required to compensate for short term revenue shortfall and unforeseen emergency.

Revenue Policy

The City staff will review revenue projections on an annual basis.

The City Commission will establish the City's budget priorities based upon the revenue estimates and expenditure guidelines.

The total estimated revenues/sources (including balances brought forward) shall equal the total appropriations and reserves in accordance with Florida Statutes Chapters 166 and 200

The City will strive to develop or identify a diversified and stable revenue system.

Grants Management Policy

Departments are responsible for grant forecasting and identifying matching funds when preparing the fiscal year budget.

Grants Navigator, a software solution for grant research and grant management, will be used city-wide to provide an effective means to define projects, analyze funding sources, implement grant funded projects, generate required reports and provide centralized record keeping for audit purposes.

Appropriation/Expenditure Policy

Appropriations will be made at the major expenditure category: personnel services, operating expense, capital outlay, debt service, grants and aids, and non-operating expenses.

Operating expenditures should not exceed current operating revenues.

Position Control will be maintained by the Human Resources Department and the Finance Department.

Capital Management Policy

The Capital Improvement Program (CIP) shall consist of projects/equipment with a cost estimate of at least $15,000 and an asset life of at least five (5) years. A CIP project may involve new construction or renovation to the City infrastructure, acquiring major equipment, and technology. All CIP projects must identify a possible source of funding before Commission approval.

Debt Management Policy

Debt management policies are intended to provide a comprehensive and viable plan which recognizes the capital improvement needs of the City as well as the taxpayers' ability to pay while taking into account existing legal, economic, financial, and debt market considerations. The City of Boynton Beach shall establish as a maximum cap for long-term general obligation debt, ten percent (10%) of the total assessed value of both real and personal property within the City limits. This cap shall be adjusted annually to reflect the annual changes in the assessed value. There shall be no limitation on the use of revenue bonds as a percent of total debt service of the City.

Performance Measurement Policy

The City requires all departments to establish performance measures aligned with the services being offered and the Strategic Plan of the City of Boynton Beach. The performance measures should be reviewed by departments at least quarterly or semi-annually. The performance measures will be published in the City's Adopted Budget Book. Performance measures will directly hold City staff and management accountable, foster transparency, and identify areas for improvement.

BRIEF EXPLANATION OF FUNDS

In accordance with generally accepted governmental accounting, auditing, and financial reporting principles, this document is organized by funds in the following manner:

- **GENERAL FUND (001)**

- **ENTERPRISE FUNDS**
  Utilities Fund (401)
  Golf Course Fund (411)
  Solid Waste Fund (431)

- **INTERNAL SERVICE FUNDS**
  Fleet Maintenance Fund (501)
  Materials & Distribution Fund (502)
  Self-Insurance Fund (522)
  Benefits Fund (523)

- **CAPITAL PROJECTS FUND**
  Parks & Rec Trust Fund (141)
  General Government Fund (302)
  Local Gov't Surtax Cap Fund (303)
  Utility Project Funds (403 & 404)
  Golf CIP Fund (412)

- **SPECIAL REVENUE FUNDS**
  Traffic Safety Fund (103)
  Local Option Gas Tax Fund (104)
  Community Improvements Fund (122)
  Building Fund (130)
  Green Building Fund (131)
  Police Impact Trust Fund (142)
  Mobility Fund (144)
  Utility Undergrounding Fund (145)
  Public Arts Fund (151)
  Recreation Program Revenue Fund (172)
  Cemetery Funds (631)(632)

- **DEBT SERVICE FUNDS**
  Public Service Debt Tax Fund (207)

GENERAL FUND

The General Fund serves as the primary operating fund of the City. The fund accounts for all financial transactions not accounted for in another fund. Revenue is derived primarily from property taxes, state and federal distributions and other intergovernmental revenue.

ENTERPRISE FUNDS

The enterprise funds report operations that provide services primarily to the public which are financed primarily by user charges, or activities where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes.

Utilities Fund (401) accounts for the construction, operation and maintenance of the Utilities Department and the City's share of the Regional Wastewater Treatment Plant.

Golf Course Fund (411) accounts for the construction, operation and maintenance of the Links Municipal Golf Course.

Solid Waste Fund (431) accounts for the operation, maintenance, and replacement of the sanitation fleet and the supporting functions enabling the City to collect all refuse and trash on a regular basis.

INTERNAL SERVICE FUNDS

Internal service funds are established to finance and account for services and commodities furnished by a designated department of the City to other departments of the City. Boynton Beach operates four (4) internal service funds; Fleet Maintenance, Warehouse and Self Insurance.

Fleet Maintenance Fund (501) accounts for the operation, maintenance and replacement of all motor vehicles and heavy equipment pieces within the City fleet. The funds charge individual departments for (a) operations and maintenance of the vehicles and equipment and (b) a prefunding charge (depreciation) to replace the vehicle at the end of its useful life.

Materials & Distribution Fund (502) accounts for the inventory and disbursement of supplies purchased in bulk. All using departments are charged based on the relative cost of the supplies purchased.

Self-Insurance Fund (522) accounts for all insurance for property, workers' compensation, general and automotive liability claims.

Benefits Fund (523) accounts for all expenses tied to the City's self-insured plan.

SPECIAL REVENUE FUNDS

These funds account for specific governmental revenue (other than special assessments and major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Traffic Safety Fund (103) - accounts for the operations of the red light camera program in the City.

Local Option Gas Tax Fund (104) - This fund was created during the 1983-84 Fiscal Year as a result of an Interlocal Agreement between Palm Beach County and local municipalities for the distribution of gas tax revenue. Expenditure of these funds is to be used for road improvements.

Community Improvements Fund (122) - accounts for those funds designated for housing improvement programs.

Building Fund (130) - accounts for all funds collected and extended pursuant to Florida State Statute.

Green Building Fund (131) - established to address Sustainable "green" projects throughout the City.

Police Impact Trust Fund (142) - established to fund police capital facilities per Ordinance 23-022.

Mobility Impact Fee Fund (144) - established to fund mobility projects per Ordinance 25-002.

Utility Undergrounding Fund (145) - Established to fund Utility Undergrounding projects within target areas of the City's downtown, in order to minimize visual clutter,as recommended by the CRA's plan.

Public Arts Fund (151) - accounts for all funds collected pursuant to Ordinance 05-060 enacted to enhance the City's heritage, diversity, and character through public artworks integrated in the architecture, infrastructure and landscape.

Recreation Program Revenue Fund (172) accounts for all self-supporting recreational programs.

Cemetery Fund (631/2) accounts for the operations of the City's cemeteries.

DEBT SERVICE FUND

This fund accounts for the accumulation of resources for and the payment of general long-term debt principal and interest. **Public Service Tax Debt Service Fund (207)** accounts for the debt service on the City's Public Service Tax Bonds.

CAPITAL PROJECT FUNDS

These funds account for the acquisition or construction of major capital facilities other than those financed by proprietary fund operations and special assessments.**Parks & Recreational Facilities Fund** is used for the acquisition or development of City park and recreational land. The Parks & Recreational revenues are generated by park impact fees collected from developers. The **Golf CIP Fund** accounts for capital revenues and capital expenditures related to the capital needs at the Links of Boynton Beach golf course.

Parks & Rec Trust **(141)**

General Government **(302)**

Sales Surtax Projects **(303)**

Golf Projects **(412)**

Utility Projects **(403 & 404)**

BUDGETS AND THE BUDGETING PROCESS

The City follows these procedures in establishing the budgetary data reflected in the financial/budget documents:

- The distribution of documents to initiate the fiscal year's budget process begins in February. Proposed budget information is gathered, entered into the financial systems, and various departments provide justification for the requested budget for the upcoming fiscal year.
- During the first week of July, the City Manager submits to the City Commission a tentative budget for consideration and approval. The budget is available to the public at this time.
- Budget workshops are held by the City Commission to review the proposed budget and to obtain public comment. (May 30 & July 10 - 13)
- The City advises the Palm Beach County Property Appraiser & Department of Revenue of the proposed millage rate, the rolled-back millage rate, and the day, time and place of the public hearing for budget acceptance. (No later than the week of July 24, 2025)
- The public hearings are held to obtain final taxpayer input and to adopt the final budget. (Two Commission meetings in September)
- The budget and related millage rates are legally enacted annually by passage of an ordinance at the second Commission meeting in September
- The proposed and/or adopted budget must be balanced, where revenues equal all appropriations
- Within 30 days after the Commission meeting (final public hearing) on the budget the final steps in the TRIM compliance process should occur

Minimum Fund Balance Reserve: The City's minimum fund balance reserve policy has been revised to a range of 15% to 20% of the following year's budgeted expenditures.The reserve is required to compensate for short term revenue shortfall and unforeseen emergency.

For budgetary purposes, current year encumbrances are treated as expenditures and any unencumbered budgetary appropriations lapse at fiscal year-end. Changes or amendments to the total budgeted expenditures of the City or a department must be approved by the City Commission; however, changes within a department which do not affect the department's total expenditures may be approved at the administrative level. Expenditures may not legally exceed budgetary appropriations for the fund in total, although individual department's expenditures may exceed a department's budget. All Funds except Capital Funds unencumbered and unexpended appropriations lapse at fiscal year-end.

The reported budgetary data represents the final appropriated budget after amendments adopted by the City Commission. Appropriated budgets have been legally adopted for the General Fund, the Local Option Gas Tax Fund, Recreation Program Revenue Fund, Community Improvements Fund (special revenue funds), the Public Services Tax Debt Service Fund, the Capital Improvements Fund (capital projects funds) and the Parks and Recreation Facilities Fund (a capital improvement fund) on the same modified-accrual basis used to reflect actual revenue and expenditures, except that for budgetary purposes, current year encumbrances are treated as expenditures.

Appropriated budgets are also prepared and adopted for the Water and Sewer Fund, Solid Waste Fund, Golf Course Fund, Fleet Maintenance Fund, Self-Insurance Fund, Warehouse and Cemetery Fund.

Budget Transfer/Amendment Policy: Transfers requested within a major expenditure category and/or between divisions within the same department, or between activity codes within the same department but not across funds require approval by the Finance Department and City Manager. Budget transfers and/or amendments that affect more than one fund require Commission approval.

ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Water and sewer and other proprietary fund revenues are recognized as earned when the services are provided.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available.

During the fiscal year for budgetary reporting purposes encumbrances are treated as expenditures to reflect available budget. The encumbrance system is utilized for budgetary control at the department level. Budgetary reports are issued and reviewed on a monthly basis for budgetary control. For GAAP basis of accounting purposes encumbrances are reported as reservations of fund balance at the end of the fiscal year.

Grant funds are non-budgeted throughout the fiscal year and are recorded as true expenditures at the end of the fiscal year. The budget is a projection of how the City forecasts services and revenues for the government-wide financial statements, proprietary and fiduciary fund financial statements. Within sixty days after the end of the fiscal year, when all revenues, expenditures, and encumbrances have been recorded, a budget amendment may be required which may be directly related to how the financial statements are issued.

The budgetary basis of budgeting for reporting/control of the final appropriated budget for the General Fund, the Local Option Gas Tax Fund, Recreation Program Revenue Fund, Community Improvements Fund (special revenue funds), the Proprietary Funds, the Public Services Tax Debt Service Fund, the Capital Improvements Fund (capital projects funds) and the Parks and Recreation Facilities Fund (a capital improvement fund) is the same for GAAP basis of accounting (stated above).

In developing and evaluating the City's accounting system, consideration is given to the adequacy of the internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute assurances regarding:

- Safeguarding of assets against loss from unauthorized use or disposition.
- Reliability of financial records for preparing financial statements and maintaining accountability for assets.

The concept of reasonable assurance recognizes that:

- The cost of control should not exceed the benefits likely to be derived.
- The valuation of costs and benefits requires estimates and judgments by management.

All internal control evaluations occur within the above framework. We believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions.

Minimum Fund Balance Reserve: The City's reserve policy is to maintain a reserve of 15% to 20% of the following year's budgeted expenditures to compensate for short term revenue shortfall and unforeseen emergency.

DEPARTMENT and FUND RELATIONSHIP

Department	General Fund	Utlility Funds	Solid Waste Fund	Golf Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Internal Service Funds
City Commission	√							
City Manager	√	√	√	√			√	√
City Hall	√							
Marketing/Communications	√							
Special Events	√							
Public Affairs	√							
Dept of Internal Investigation	√							
Real Estate & Special Projects	√							
City Clerk	√	√	√	√				
Financial Services	√	√	√				√	
Information Technology Services	√	√	√					
Human Resources	√	√	√	√				√
City Attorney	√	√	√					
Police - Uniform	√							
Police - Office of the Chief	√							
Police - Support Services	√							
Fire	√							
Emergency Mgmt. (EOC)	√							
Develop SS	√	√					√	
Building	√	√			√			
Code Enforcement	√							
Planning & Zoning	√	√						
Economic Development	√							
Public Works	√		√			√	√	
Engineering	√	√				√		
Streets Maintenance	√		√		√	√	√	
Parking Services	√							
Construction Services	√							
Library	√							
School Museum Services	√							
Recreation & Cultural Services	√							
Recreation	√				√		√	
Women's Club	√							
Arts & Cultural Center	√							
Parks & Grounds	√						√	
Water & Sewer Departments		√						
Golf Administration & Maintenance				√				
Traffic Safety Fund					√			
Community Improvements Fund					√			
Building Fund		√			√			
Green Building Fund					√			
Police Impact Trust Fund					√			
Parks & Rec Trust Fund							√	
Public Arts Fund					√			
Recreation Program Revenue Fund					√			
Public Service Tax Fund						√		
Fleet Maintenance Fund								√
Warehouse Fund								√
Risk Management								√
Mobility Fund					√			
Utility Undergrounding Fund		√			√			

Benefits Fund								√
Cemetery Fund					√			

REVENUE ESTIMATES

The established Revenue criterion utilizes a conservative approach based on historical trends, current data, staff input, and various analyses. Additionally, specific operational information is gathered from different internal and external experts to aid the revenue forecasting process.

GENERAL FUND:

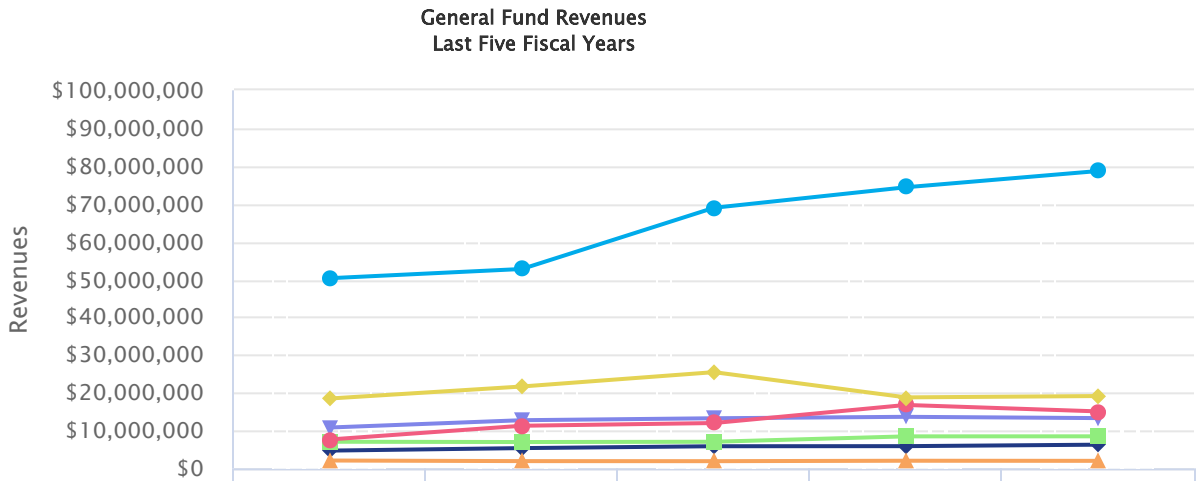
Current Ad Valorem Taxes are levied against real & personal property taxable value received from the property appraiser and millage rate established by the City Commission. Discounts are budgeted at 3.50% of Ad Valorem Taxes. As the major source of revenues for the General Fund, the reported gross Ad Valorem Taxes, reflects an average of over 9.3% growth in the last five years. For FY 2025-26, the gross Ad Valorem Taxes of $78.6M is 57.50% of the total general fund revenues of $136.60M.

Both the Franchise/Utility Taxes are based on projected revenues received from the utility company, mainly based on historical data and population growth from Florida Power & Light. Franchise rates and estimates vary according to individual Franchise agreements with Florida Power & Light, Florida Public Utilities, and two towing companies. From FY 2021-22 to FY 2025-26, Franchise Taxes have ranged from $5.35 to $6.3M.

The Fire Assessment rate for FY 2025-26 is $145 per residential dwelling (no change from FY 2024-25) and commercial property is based on a square footage rate schedule. The adopted budget for FY 2025-26 is $8.47M, 6% of the total general fund revenue.

Business Taxes & Permits revenues, $2.0M, are determined via trend analysis, the number of established businesses, building development activity, all in conjunction with the Building Department staff. This type of revenue represents 1.50% of the total budget of $136.60M.

REVENUE ESTIMATES (Continued)



	2021–22 Actual	2022–23 Actual	2023–24 Actual	2024–25 Amended	2025–26 Adopted
Ad Valorem Taxes, Net	$52,737,358	$60,791,629	$68,930,964	$74,359,414	$78,649,196
Franchise Taxes	$5,350,883	$6,016,952	$5,844,392	$5,867,000	$6,255,000
Fire Assessment	$6,955,523	$7,010,564	$7,026,653	$8,455,618	$8,465,118
Business Tax & Permits	$1,907,673	$1,932,821	$1,891,606	$2,007,300	$1,979,000
Intergovernmental Revenue	$12,731,213	$14,606,053	$13,245,420	$13,626,612	$13,289,089
Charges for Services	$11,263,127	$9,614,473	$11,982,426	$16,766,800	$15,062,429
Transfers from Other Funds	$21,649,500	$21,500,420	$25,444,047	$18,770,261	$19,119,461

Intergovernmental Revenue for FY 2025-26 is budgeted at $13.3M. The main components of intergovernmental revenue comprise of State Shared and County Shared Revenues, for FY 2025-26 budgeted at $12.6M and $0.7M, respectively. The budgets are driven by projections received from the State of Florida and analyses from City staff.

Other types of FY 2025-26 intergovernmental revenues include Palm Beach County Court (Moving Violations/ Traffic Tickets) budgeted at $100K similar to budget in FY 2024-25, Palm Beach Occupational Licenses budget at $175K similar to budget of $175K in FY 2024-25, Mobile Home Licenses which is projected to yield annual revenues of $55K, and Alcoholic Beverage Licenses expected to return on average $50K. The budgets are established based on historical data and trend analysis (within a projection range of 2% to 3%).

Charges for Services revenues included but not limited to Inter-Government Fire Service Contracts, $2.7M, ALS Transport Services, $6.2M, Police Special Detail, $800K, and Tax Searches, $475K.

Fines & Forfeitures revenues for FY 2025-26 are budgeted at $578K. These revenues are generated from library fines, code enforcement fines, police parking fines, and false alarm fines (determined by historical data and trend analysis).

Investment Income projection in today's investment environment is based on cash-flow analysis and current interest rates. For FY 2025-26, the interest income budget has been established at $1,815,000 compared to $1,045,000 in the prior year.

Interfund Transfers over the last 3 years have averaged slightly over $25.4M, for FY 2025-26 the adopted budget is $19.1M, and the transfers are approved by City Commission. These transfers are based on cost of providing various inter-department/fund services.

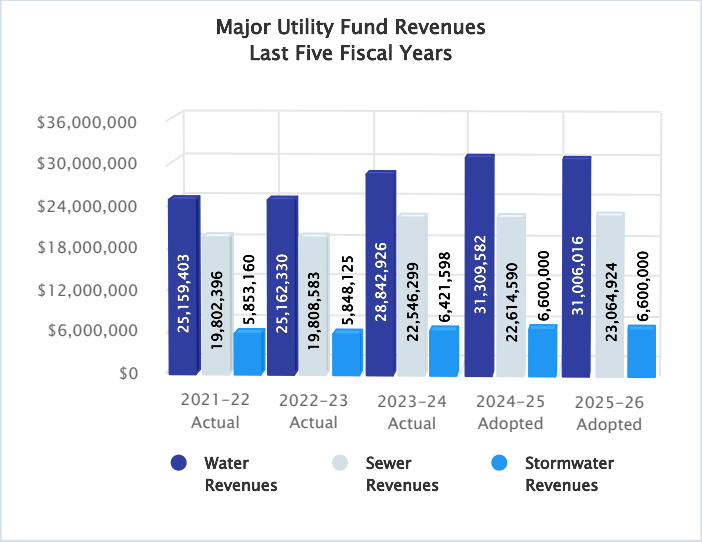
Most of the revenues are based on the use of the consumer price index data, historical data, demand for services, population growth, scenario & trend analysis with departmental projections

REVENUE ESTIMATES (Continued)

UTILITIES FUND:

The three major revenue categories within the Utility Fund are water, sewer, and storm-water. These revenues are determined based on historical data, the existing and projected users, billing trend analysis, and a Commission approved fee schedule. Water revenues reflect an average 6% annual increase over five fiscal years from FY 2021-22, $25.1M, to FY 2025-26, $31.0M. Sewer revenues from FY 2022-23, $19.8M increased to $22M for FY 2025-26. Storm-water revenues for FY 2025-26 are $6.6M compared to FY 2024-25 budget of $6.6M.

The Earnings on Investments (not shown in chart) budget for FY 2025-26 and FY 2024-25 was $1,000,000 and $500,000, respectively. In FY 2023-24 actual income was $1,050,834. The budget was established based on cash balance analysis, year-to-date returns, and current interest rate environment.

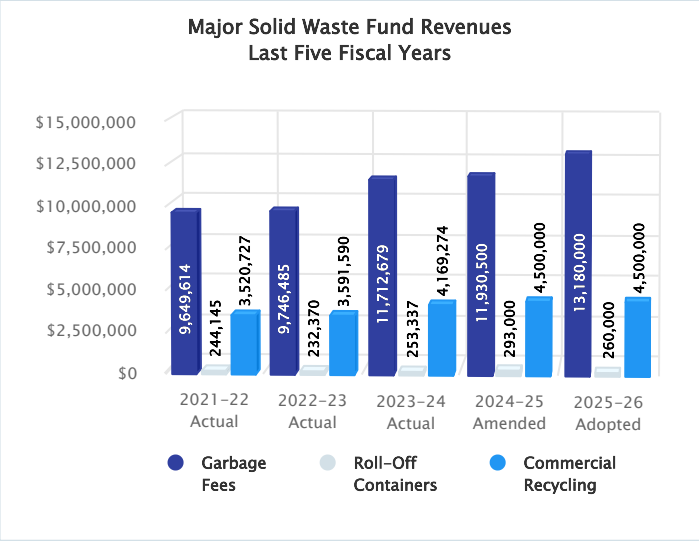


REVENUE ESTIMATES (Continued)

SOLID WASTE FUND:

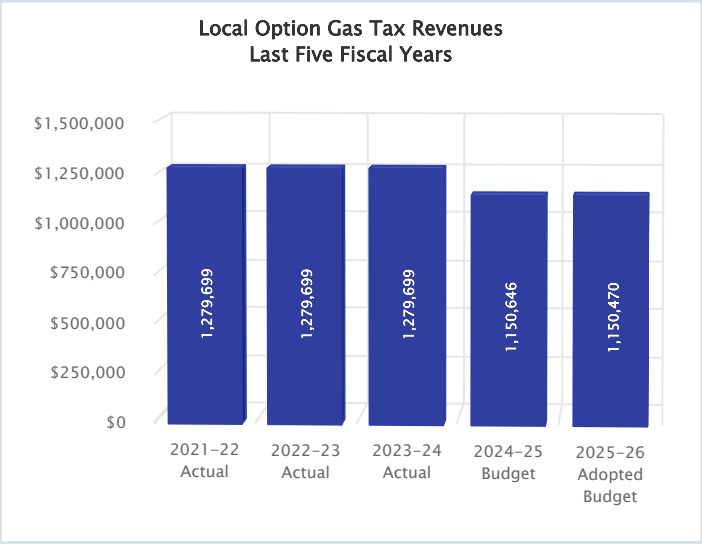
Revenue projections for Solid Waste services are based on historical data trend analysis plus projection of the number of new customers. For FY 2025-26, the Commission has established the Single family residential rate at $23.45 per month and the multi-family residential rate at $23.45 per month. Commercial users are charged according to a fee schedule. Garbage Fee revenues are budgeted at $13.1M for FY 2025-26 compared to the $11.9M for FY 2024-25. In FY 2023-24 actual Garbage Fee revenues were $11.7M.

For FY 2023/24, the actual revenues generated from commercial customers, tied to roll-off containers, was $4.1M. Anticipated revenues for FY 2025-26 has been established at $4.5M



LOCAL OPTION GAS TAX FUND:

FY 2025-26 Local Option Gas Tax projected revenues are based on prior year data, anticipated increases, and estimates provided by Florida Department of Revenue. For FY 2025-26, the budget is $1,150,470 that is equivalent to the previous year. The FY 2023-24 actual revenues of $1.3.



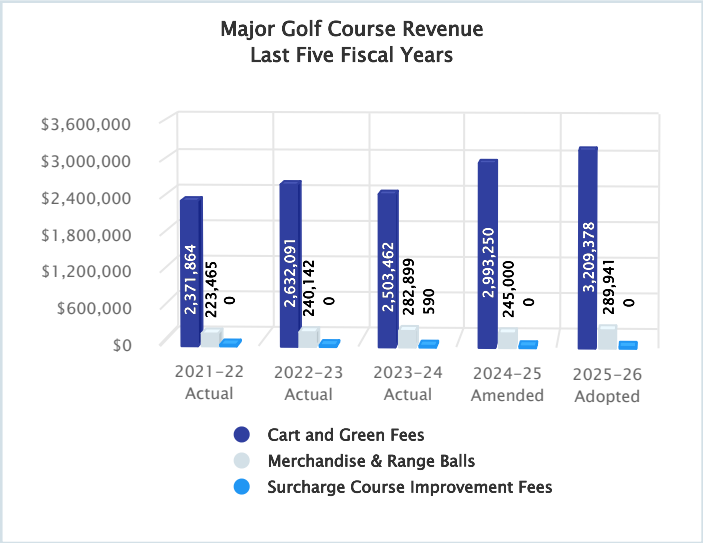
REVENUE ESTIMATES (Continued)

GOLF COURSE FUND:

Golf Cart and Green Fees revenue projection are provided by the Golf Course Manager, based on the number of carts used in prior years plus any anticipated growth in the number of golfers. The user rates are Commission approved, found on the seasonal fee schedule, Golf Rates and Memberships | City of Boynton Beach (boynton-beach.org). The adopted budget for FY 2025-26 has been established at $4.1M which is less than the FY 2024-25 budget of $4.2M.

Merchandise and Range Balls estimates are based on sales from prior year plus projected revenue for new items being purchased for resale. The budget for FY 2025-26 is $289,940 ($185K for Merchandise and $105K for range balls) which is a conservative estimate based on similar actual projections for FY 2023-24.

Premium Year-Round and Links Loyalty Dues, have an Adopted Budget FY 2024-25 estimated at $166,300 and $61,875, respectively (not shown in chart). This golf revenue source is based on the current number of permit holders and trend analysis.

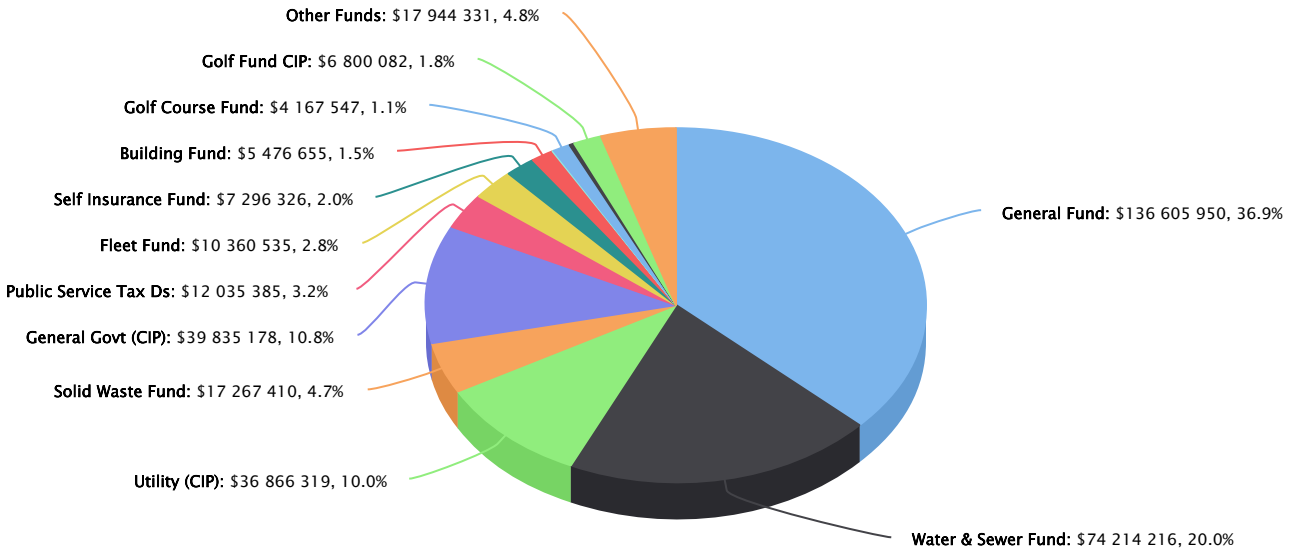


BUDGET SUMMARY for ALL FUNDS

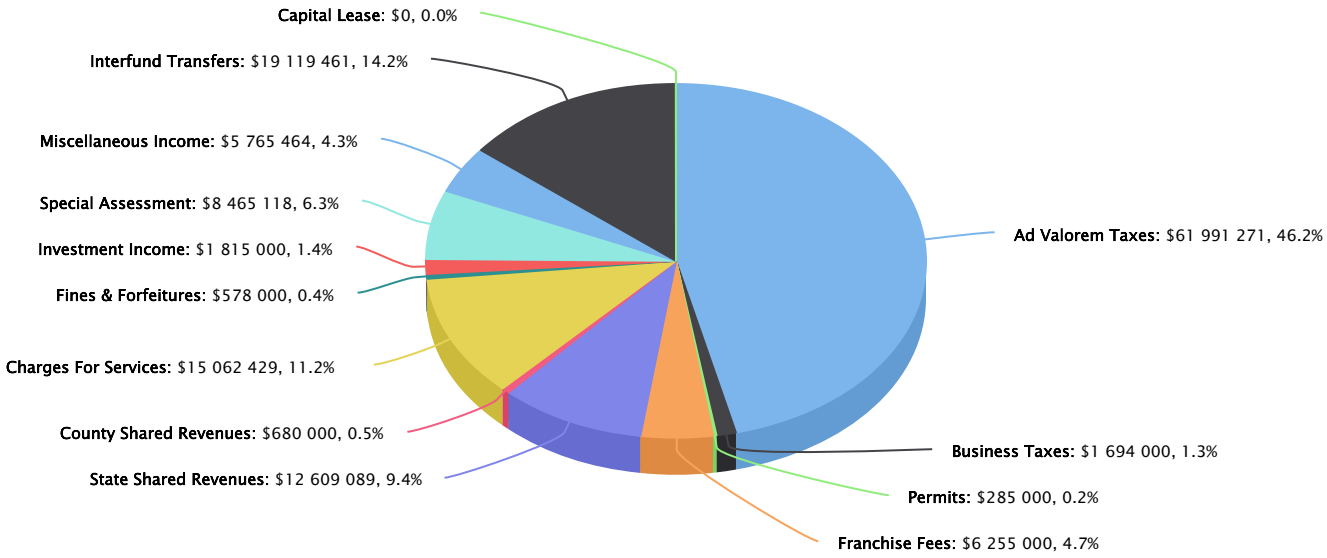
General Fund **7.7500**

Estimated Revenues:	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total All Funds
Taxes:							
Ad Valorem Taxes	$ 78,649,196	$ -	$ -	$ -	$ -	$ -	**$ 78,649,196**
Less CRA Tax Increment Financing	(16,657,925)	-	-	-	-	-	**(16,657,925)**
Franchise Taxes	6,255,000	-	-	-	-	-	**6,255,000**
Utility Taxes	-	-	11,898,631	-	-	-	**11,898,631**
Local Option Gas Tax	-	1,250,000	-	-	-	-	**1,250,000**
Licenses & Permits	1,979,000	-	-	-	-	-	**1,979,000**
Intergovernmental Revenue	13,084,089	-	-	6,499,056	-	-	**19,583,145**
Charges for Services	15,249,429	23,740,619	-	1,019,750	82,445,082	13,509,695	**135,964,575**
Fines & Forfeitures	596,000	-	-	-	-	-	**596,000**
Investment Earnings	1,815,000	595,000	250,000	1,828,000	1,300,000	565,000	**6,353,000**
Miscellaneous including Debt	5,765,464	274,469	-	53,362,322	-	1,560,131	**60,962,386**
Special Assessments	8,465,118	-	-	-	-	-	**8,465,118**
Total Revenues	115,200,371	25,860,088	12,148,631	62,709,128	83,745,082	15,634,826	**315,298,126**
Other Sources: Transfers In	19,119,461	275,703	-	19,531,311	267,852	7,999,930	**47,194,257**
Other Sources: Transfers In - Unbudgeted/Grants		8,309,412					**8,309,412**
Total Revenues & Transfers In	**$ 134,319,832**	**$ 34,445,203**	**$ 12,148,631**	**$ 82,240,439**	**$ 84,012,934**	**$ 23,634,756**	**$ 370,801,795**
Expenditures:							
General Government	$ 28,383,594	$ 18,565,362	$ 13,770	$ 3,961,594	$ -	$ -	**$ 50,924,320**
Public Safety	84,422,452	-	-	12,862,858	-	-	**97,285,310**
Physical Environment	2,846,675	-	-	-	14,831,332	-	**17,678,007**
Transportation	7,431,367	-	-	2,533,000	-	-	**9,964,367**
Culture/Recreation	7,851,351	794,701	-	26,577,808	3,816,328	-	**39,040,188**
Special Projects	-	282,833	-	-	-	-	**282,833**
Water/Sewer Services	-	-	-	36,866,319	50,690,434	-	**87,556,753**
Internal Services	-	-	-	-	-	19,954,831	**19,954,831**
Debt Service	-	-	2,421,615	-	-	-	**2,421,615**
Total Expenditures	130,935,439	19,642,896	2,435,385	82,801,579	69,338,094	19,954,831	**325,108,224**
Transfers Out	5,670,511	2,894,996	9,600,000	700,000	26,311,079	107,635	**45,284,221**
Total Expenditures & Transfers Out	**$ 136,605,950**	**$ 22,537,892**	**$ 12,035,385**	**$ 83,501,579**	**$ 95,649,173**	**$ 20,062,466**	**$ 370,392,445**
Net Revenues Over (Under) Expenditures	(2,286,118)	11,907,311	113,246	(1,261,140)	(11,636,239)	3,572,290	**409,350**
Beginning Fund Balance, October 1	24,250,817	7,803,285	3,941,285	(7,354,224)	51,853,620	6,687,810	**87,182,593**
Ending Fund Balance, September 30	**$ 21,964,699**	**$ 11,401,184**	**$ 4,054,531**	**$ (8,615,364)**	**$ 40,217,381**	**$ 10,260,100**	**$ 79,282,531**

ALL FUNDS
TOTAL ADOPTED BUDGET of $370,392,445



GENERAL FUND REVENUES
Adopted Budget, $136,605,950



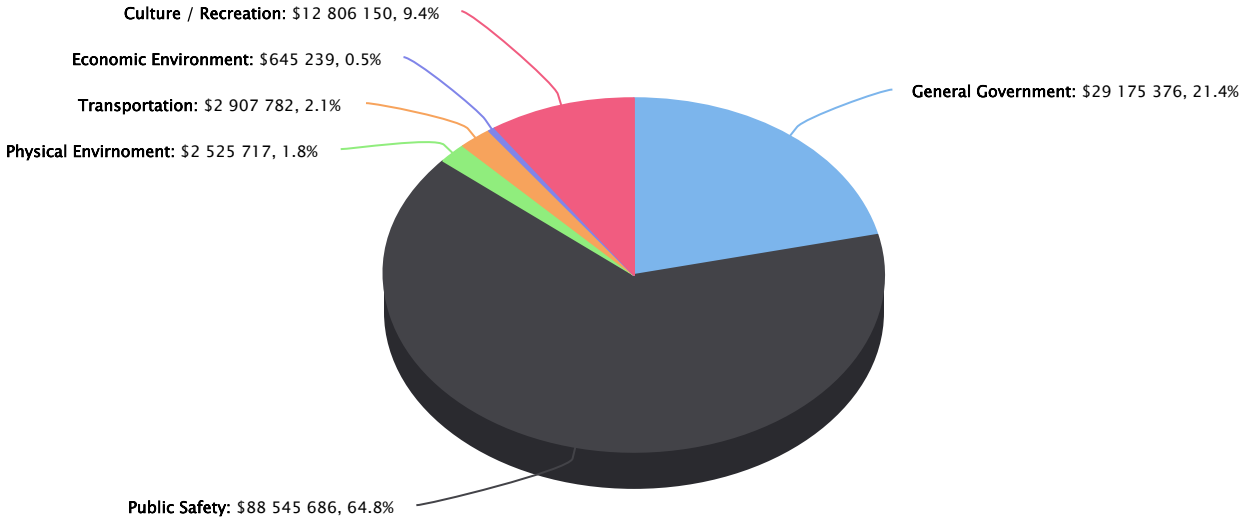
REVENUE SUMMARY

Classification	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Adopted Revenue
General Fund			
Taxes			
Ad Valorem Taxes	$ 68,930,964	$ 74,359,414	$ 78,649,196
Less Tif Taxes To Cra	(13,701,163)	(15,552,185)	(16,657,925)
Franchise Taxes	5,844,392	5,867,000	6,255,000
Total Taxes	**61,074,193**	**64,674,229**	**68,246,271**
Licenses & Permits	1,891,606	2,007,300	1,979,000
Intergovernmental Revenue	13,245,420	13,626,612	13,289,089
Charges For Services	11,982,426	16,766,800	15,062,429
Fines & Forfeitures	596,743	459,000	578,000
Investment Income	1,904,951	1,045,000	1,815,000
Miscellaneous Revenue	6,058,472	9,051,800	5,765,464
Special Assessment	7,026,653	8,455,618	8,465,118
Transfers From Other Funds	25,444,047	18,770,261	19,119,461
Capital Lease	-	-	-
Fund Balance Appropriated	(12,409,771)	1,651,500	2,286,118
Total General Revenue	**$ 116,814,740**	**$ 136,508,120**	**$ 136,605,950**
Enterprise Funds			
Water Revenues	$ 28,842,926	$ 31,309,582	$ 31,006,016
Sewer Revenues	22,546,299	22,614,590	23,064,924
Stormwater Revenues	6,421,598	6,600,000	6,600,000
Other Revenues	6,847,740	2,177,452	13,543,276
Water & Sewer Revenue	64,658,563	62,701,624	74,214,216
Solid Waste	14,683,472	16,540,029	17,267,410
Golf Course Revenue	2,816,515	4,224,150	4,167,547
Total Enterprise Funds	**82,158,550**	**83,465,803**	**95,649,173**
Internal Service Funds			
Fleet Maintenance	16,178,626	26,783,338	10,360,535
Materials & Distribution (Warehouse)	547,398	572,062	654,590
Self Insurance	10,359,697	7,192,031	7,296,326
Benefits	-	1,969,003	1,751,015
Total Internal Service Funds	**27,085,721**	**36,516,434**	**20,062,466**
Special Revenue Funds			
Traffic Safety	2,726,955	9,711,402	9,916,806
Local Option Gas Tax	1,300,604	1,150,646	1,150,470
	-	-	-
Building Fund	3,861,082	4,685,328	5,476,655
Green Building Fund	119,504	100,035	372,041
Police Impact	-	200,000	81
Mobility Fund	-	-	3,495,000
Utility Undegrounding Fund	-	-	60,000
Public Arts	142,054	519,606	377,698
Recreation Program Revenue	405,779	411,377	424,316
Community Improvements	296,217	270,361	286,489
Cemetery	446,358	577,585	978,336
Total Special Revenue Funds	**9,298,553**	**17,626,340**	**22,537,892**

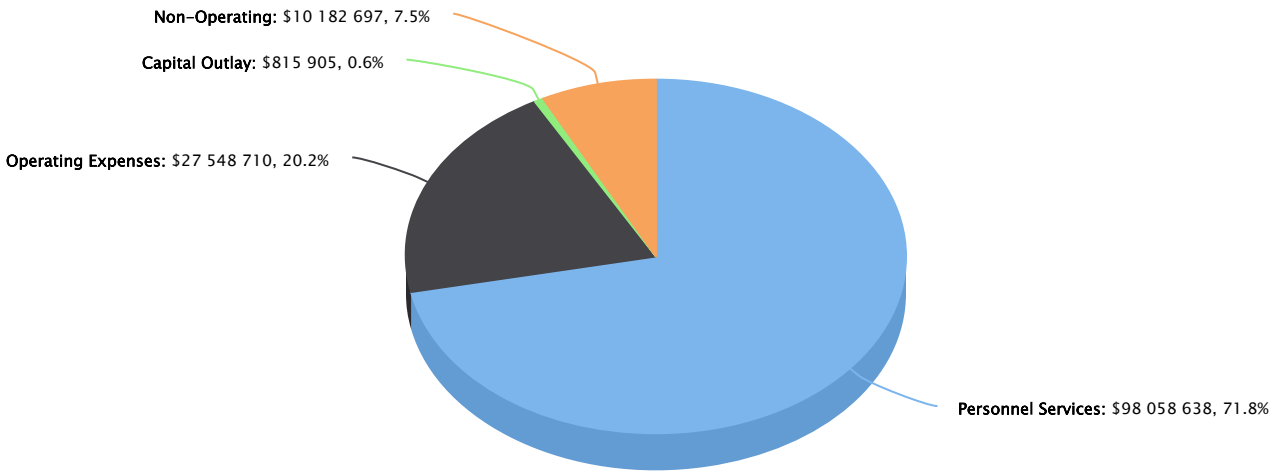
REVENUE SUMMARY

Classification	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Adopted Revenue
Capital Improvement Projects			
Parks & Recreation Trust	2,531	1,280,087	700,523
Golf Fund CIP	207,935	380,108	6,800,082
General government CIP	3,281,889	24,094,782	32,435,599
General government (CIP Sales Surtax)	6,198,480	9,283,514	6,699,056
Utility	16,426,044	71,625,607	36,866,319
Total Capital Improvement Projects	**26,116,879**	**106,664,098**	**83,501,579**
Debt Service Funds			
Public Service Tax	11,983,936	12,036,834	12,035,385
Total Debt Service Funds	**11,983,936**	**12,036,834**	**12,035,385**
Total - All Funds	**$ 273,458,379**	**$ 392,817,629**	**$ 370,392,445**

GENERAL FUND APPROPRIATIONS
by Functions (Total of $136,605,950)



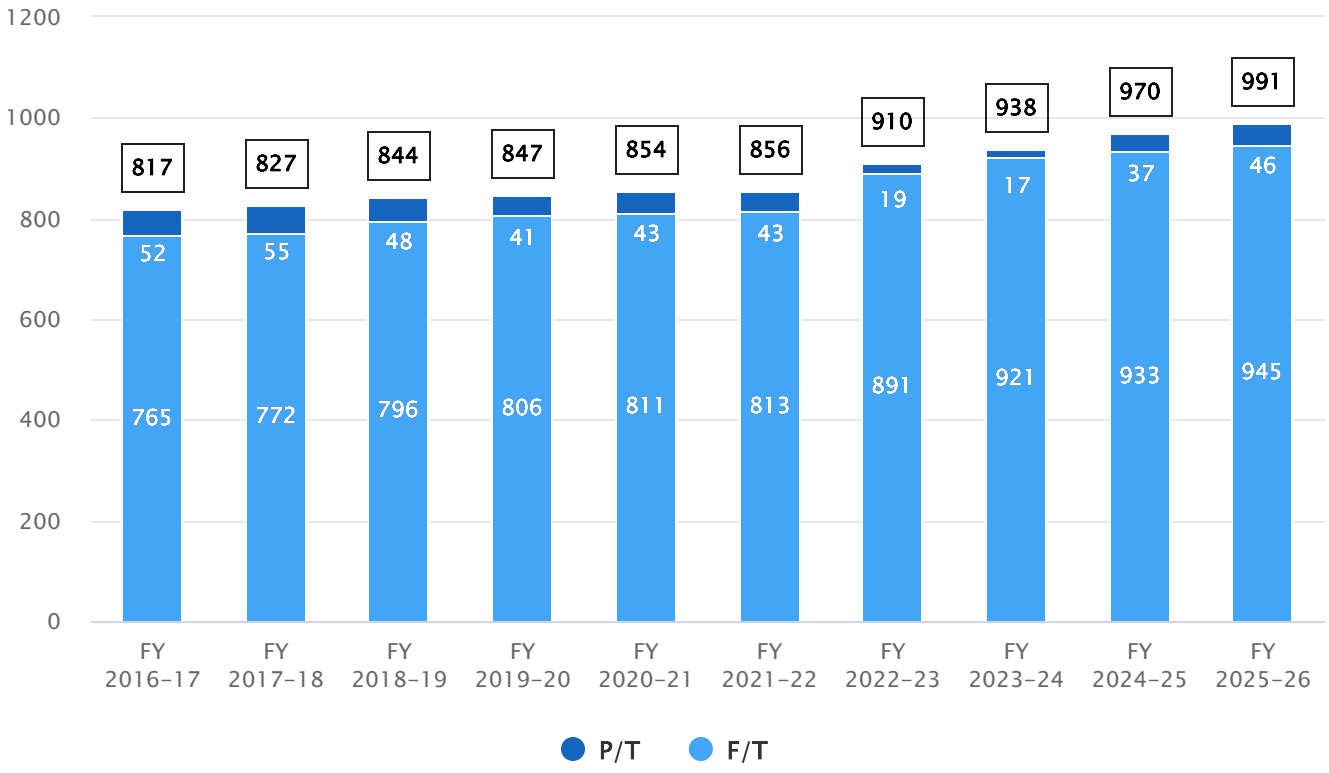
GENERAL FUND APPROPRIATIONS
by Object Classifications, (Total of $136,605,950)



EXPENDITURE SUMMARY

Classification	FY 2023-24 Actual Expense	FY 2024-25 Amended Expenditure	FY 2025-26 Adopted Budget
General Fund			
General Government	23,250,014	28,309,485	30,213,883
Public Safety	78,583,499	91,381,354	88,545,686
Physical Environment	277,826	278,330	300,385
Transportation	2,654,365	3,618,155	4,094,607
Economic Environment	518,628	625,310	645,239
Culture/Recreation	11,483,617	12,295,486	12,806,150
Lease Acqusition	46,791		-
Total General Fund	**116,814,740**	**136,508,120**	**136,605,950**
Enterprise Funds			
Water & Sewer	64,658,563	62,701,624	74,214,216
Solid Waste	14,683,472	16,540,029	17,267,410
Golf Course	2,816,515	4,224,150	4,167,547
Total Enterprise Funds	**82,158,550**	**83,465,803**	**95,649,173**
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Self Insurance	10,359,697	7,192,031	7,296,326
Benefits	-	1,969,003	1,751,015
Total Internal Service Funds	**27,085,721**	**36,516,434**	**20,062,466**
Special Revenue Funds			
Traffic Safety	2,726,955	9,711,402	9,916,806
Local Option Gas Tax	1,300,604	1,150,646	1,150,470
Building	3,861,082	4,685,328	5,476,655
Green Building	119,504	100,035	372,041
Police Impact	-	200,000	81
Public Arts	142,054	519,606	377,698
Recreation Program Revenue	405,779	411,377	424,316
Community Improvements	296,217	270,361	286,489
Mobility	-	-	3,495,000
Utility Undergrounding	-	-	60,000
Cemetery	446,358	577,585	978,336
Total Special Revenue Funds	**9,298,553**	**17,626,340**	**22,537,892**
Capital Improvement Projects			
Parks & Recreation Trust	2,531	1,280,087	700,523
Golf Fund CIP	207,935	380,108	6,800,082
General Government (CIP)	3,281,889	24,094,782	32,435,599
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Utility	16,426,044	71,625,607	36,866,319
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Public Service Tax	11,983,936	12,036,834	12,035,385
Total Debt Service Funds	**11,983,936**	**12,036,834**	**12,035,385**
Total 2025/2026 for All Funds	**273,458,379**	**392,817,629**	**370,392,445**

Employees – All Funds



PERSONNEL

Department	FY 2023-24 Amended	FY 2024-25 Amended	FY 2025-26 Adopted	Change FY24/25 to FY25/26
General				
CITY COMMISSION	5.00	8.00	8.00	-
CITY MANAGER	5.00	6.00	6.00	-
MARKETING	2.00	1.00	1.00	-
SPECIAL EVENTS	3.00	4.00	4.00	-
PUBLIC AFFAIRS	3.00	3.00	3.00	-
DEPT INTERNAL INVESTIGATN	3.00	3.50	3.50	-
REAL ESTATE &SPECIAL PROJ	1.00	1.00	1.00	-
CITY CLERK	6.00	6.00	6.00	-
FINANCIAL SERVICES	16.50	17.00	17.50	0.50
INNOVATION & TECH SOLUTNS	16.00	17.00	18.00	1.00
HUMAN RESOURCES	12.50	9.50	9.50	-
CITY ATTORNEY	7.00	7.00	6.00	(1.00)
UNIFORM SERVICES	120.00	115.00	116.00	1.00
OFFICE OF THE CHIEF	17.00	17.00	17.00	-
SUPPORT SERVICES	89.00	88.00	88.00	-
FIRE	184.00	187.00	187.00	-
DEVELOPMENT	13.00	13.50	13.50	-
CODE ENFORCEMENT	15.00	14.00	18.00	4.00
ENGINEERING	8.00	4.00	4.00	-
PLANNING & ZONING	7.00	6.00	6.00	-
ECONOMIC DEVELOPMENT	3.00	3.00	3.00	-
PUBLIC WORKS ADMIN	2.00	3.00	3.00	-
FACILITIES MANAGEMENT	11.00	13.00	13.00	-
BEAUTIFICATION & STREETS	3.00	9.00	11.00	2.00
PARKING SERVICES	9.00	10.75	10.75	-
CONSTRUCTION SERVICES	-	6.00	6.00	-
LIBRARY	27.00	28.00	28.00	-
RECREATION &CULTURAL SRVS	2.00	2.00	2.00	-
RECREATION	27.50	31.25	31.25	-
ARTS & CULTURAL CENTER	7.50	7.00	7.00	-
PARKS & GROUNDS	24.00	22.00	26.00	4.00
Total General Fund:	**649.00**	**662.50**	**674.00**	**11.50**
Utility				
DISTRICT ENERGY PLANT	1.00	1.00	1.00	-
WATER DISTRIBUTION	15.00	14.00	14.00	-
PUBLIC WATER TREATMENT	31.00	32.00	32.00	-
METER READING & SERVICES	12.00	12.00	12.00	-
WASTEWATER COLLECTION	17.00	14.00	14.00	-
WASTEWATER PUMPING STATNS	15.00	14.00	14.00	-
WATER QUALITY	6.00	6.00	6.00	-
UTILITY ADMINISTRATION	19.50	22.50	23.50	1.00
UTILITES ENGINEERING	15.00	15.00	15.00	-
STORMWATER MAINTENANCE	10.00	10.00	10.00	-
CUSTOMER RELATIONS	9.00	9.00	9.00	-
Total Utility Fund	**150.50**	**149.50**	**150.50**	**1.00**
Golf				
GOLF COURSE ADMIN	14.50	16.50	16.50	-
GOLF COURSE MAINTENANCE	11.50	12.50	13.50	1.00
Total Golf Course Fund	**26.00**	**29.00**	**30.00**	**1.00**
Other Funds				
MATERIALS & DISTRIB FUND	6.00	6.00	6.00	-
BENEFITS FUND	-	3.00	3.00	-
RISK MANAGEMENT FUND	3.00	2.00	3.00	1.00
TRAFFIC SAFETY FUND	13.00	25.00	26.00	1.00
BUILDING FUND	13.00	13.50	13.50	-
COMMUNITY IMPROVEMENTS	2.00	2.00	2.00	-
SANITATION FUND	53.00	54.00	59.00	5.00
VEHICLE SERVICE FUND	16.00	17.00	18.00	1.00
PUBLIC ART FUND	1.00	1.00	1.00	-
RECR PROGRAM REV FUND	3.00	3.25	3.25	-

PERSONNEL

Department	FY 2023-24 Amended	FY 2024-25 Amended	FY 2025-26 Adopted	Change FY24/25 to FY25/26
BB MEMORIAL PARK FUND	2.00	2.00	2.00	-
Total All Funds:	**937.50**	**969.75**	**991.25**	**21.50**

MAJOR PERSONNEL ADDITIONS/DELETIONS

Department	Position	Proposed No.	Proposed Amount	Adopted No.	Adopted Amount
GENERAL FUND (001)					
City Commission (1110)	2 City Commission Aides	2.00	181,430	-	-
Financial Services (1410)	1 Admin, Sourc & Proc Transform	-	-	1.00	97,185
	FT to PT Accounting Clerk	-	-	(0.50)	(53,906)
IT (1510)	1 Digital Transformation Analyst	-	-	1.00	111,961
City Attorney (1910)	Remove Police Legal Advisor	-	-	(1.00)	(247,480)
Police - Uniform Services (2110)	Police Sergeant (75% reimbursed by CRA)	1.00	245,165	1.00	245,165
Code Enforcement (2412)	4 Code Enforcement Officer (Funded by CRA)	4.00	309,973	4.00	309,973
Beautification & Streets (2512)	2 Beautification & St Main Tech (CRA Funded)	2.00	146,884	2.00	146,884
Parks & Grounds (2730)	4 Parks Technician	4.00	246,914	4.00	246,914
Total General Fund		**13.00**	**$ 1,130,367**	**11.50**	**$ 856,697**
Utility Fund (401)	1 ITS Specialist SCADA	1.00	94,270	1.00	94,270
Golf Fund (411)	1 Irrigation Tech	1.00	51,892	1.00	51,892
Risk Management (522)	1 Administrative Assistant	1.00	95,235	1.00	95,235
Traffic Fund (103)	Add Police Legal Advisor	-	-	1.00	247,480
Solid Waste (431)	2 Office Assistant; 3 Equip Operator Trainee	2.00	136,946	5.00	319,766
Vehicle Service (501)	1 Fleet Analyst	-	-	1.00	80,258
ADDITIONS/DELETIONS - ALL FUNDS		**18.00**	**$ 1,508,710**	**21.50**	**$ 1,745,598**

DEBT & DEBT SERVICE POLICY

The Comprehensive Plan of the City of Boynton Beach as adopted by the City Commission and reviewed by the State of Florida sets forth the following debt service management policy:

Objective 9D.4 Provide a capital program that can be adequately accommodated by projected revenues or other financial resources.

Policy 9D.4.1 Capital Improvements shall be financed, and debt shall be managed, as follows:

. Public facilities financed by enterprise funds (i.e., Utilities, potable water, sanitary sewer, solid waste, and golf course) shall be financed by:

a) Debt to be repaid by user fees and charges for enterprise service; or

b) Current assets (i.e., reserves, surpluses, and current revenue, including transfers); or

c) A combination of debt and current assets.

. Public facilities which are financed by non-enterprise funds (i.e., roads, stormwater management, parks, library, fire service, police protection, and government buildings) shall be financed from current assets: Revenue, equity and/or debt. Specific financing of specific capital projects shall consider which asset, or group of assets, will be most cost effective consistent with prudent asset and liability management appropriate to the useful life of the projects to be financed, and efficient use of the local government's debt capacity.

Policy 9D.4.2 The City of Boynton Beach shall establish as a maximum cap for long-term general obligation debt, ten percent (10%) of the total assessed value of both real and personal property within the City limits. This cap shall be adjusted annually to reflect the annual changes in the assessed value. There shall be no limitation on the use of revenue bonds as a percent of total debt service of the City.

Policy 9D.4.3 Where feasible, the City's Capital Program shall recognize specific funding sources for specific projects or project categories.

SUMMARY OF OUTSTANDING DEBT & DEBT SERVICE

Description	Debt Outstanding at September 30, 2025	Security	Fiscal Year of Retirement	FY 2025-26 Principal (Nov. 1)	Interest (Nov. 1)	Interest (May 1)	Debt Service
Governmental Activities:							
Revenue Debt:							
$24,210,000 Public Service Tax Refunding Revenue Bonds, Series 2015	$ 4,745,000	Public Service & Communications Service Taxes	2027	$ 2,350,000	$ 46,264	$ 23,351	$ 2,419,615
Total Public Service Tax Debt	**$ 4,745,000**						**$ 2,419,615**
Maximum Allowed General Obligation Debt=$1,162,957,068 representing 10% of total assessed valuation for FY 2026							
Business-Type Activities							
Revenue Debt:							
$23,000,000 Utility System Revenue Revenue Bonds, Series 2016	$ 15,495,000	Utility Net Revenues & Impact Fees	2032	$ 1,965,000	$ 189,814	$ 165,743	$ 2,320,557
$42,140,000 Utility System Revenue Revenue Bonds, Series 2020A	$ 30,345,000	Utility Net Revenues & Impact Fees	2035	$ 3,865,000	$ 317,105	$ 276,716	$ 4,458,821
$10,500,000 Utility System Revenue Revenue Bonds, Series 2020B	$ 7,580,000	Utility Net Revenues & Impact Fees	2035	$ 690,000	$ 81,864	$ 74,412	$ 846,276
Total Utility System Revenue Debt	**$ 53,420,000**						**$ 7,625,654**
Total City Bond Debt	**$ 58,165,000**						**$ 10,045,269**

			Principal (Dec & June)	Interest (Dec 1)	Interest (June 1)	Debt Service
Capital Leases for Town Square Facilities	$ 69,078,767	2044	$ 1,972,096	$ 1,257,308	$ 1,252,781	$ 4,482,185

Bond Ratings: 2024 Moody's Aa3

CAPITAL OUTLAY REQUESTS

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
GENERAL FUND				
City Manger	Computer Equipment	Laptop		
Special Events	Computer Equipment	Phones		
Public Affairs	Computer Equipment	Laptop, Equipment		
Internal Investigation	Furniture & Fixture	Furniture & Fixture		
ITS	Computer Software	Computer Software		
	Computer Equipment	Computer Equipment	7,200	7,200
Human Resources	Computer Equipment	Computer Equipment		
City Attorney	Computer Equipment	Computer Equipment	10,000	10,000
	Furniture & Fixture	New Office Furniture	10,000	10,000
Police - Uniform Services	General Equipment	14' Jon Boat	5,000	5,000
Police - Support Services	General Equipment	Disaster Recovery	6,000	6,000
	General Equipment	Atola Forensic Machine	7,500	7,500
	Computer Equipment	Computer Network Equip - IT	48,000	48,000
	Computer Equipment	FZ-55 Panasonic Laptops/ Docking Stations	6,000	6,000
	Computer Equipment	Dell Precision 3660	10,000	10,000
	Computer Equipment	Digital Forensic Computers	9,800	9,800
Fire	Building Improvements	Building Repairs/Logistics	10,000	10,000
	Building Improvements	Ocean Rescue Improvements	5,000	5,000
	General Equipment	Public Safety Drone Program/with PD	50,000	50,000
	Safety Equipment	Stryker Stretcher Replacement Program	35,000	35,000
	Safety Equipment	Thermal Imaging Camera Replacement Program	16,000	16,000
	Furniture & Fixture	Mattress Replacement Program	15,000	15,000
Emergency Management	General Equipment	Large Mounted Monitors		
Code Enforcement	General Equipment	Work Station Equipment	20,000	20,000
Engineering				
Planning & Zoning	Computer Equipment	Computer Equipment		
Facilities Management	Building Improvements	Building Improvements	5,000	5,000
	Vehicle Purchases	Vehicle Purchases -Ford 250	50,000	50,000
Beautification & Streets	General Equipment	General Equipment	5,000	5,000
	Vehicle Purchases	Pressure Washer Trailer		20,000
	Vehicle Purchases	Utility Vehicle, 4x4		15,000
	Vehicle Purchases	Ford F250 or Chevy/GMC 2500/Liftgate		65,000
Parking Services	General Equipment	Two-way Radio	35,625	35,625

CAPITAL OUTLAY REQUESTS

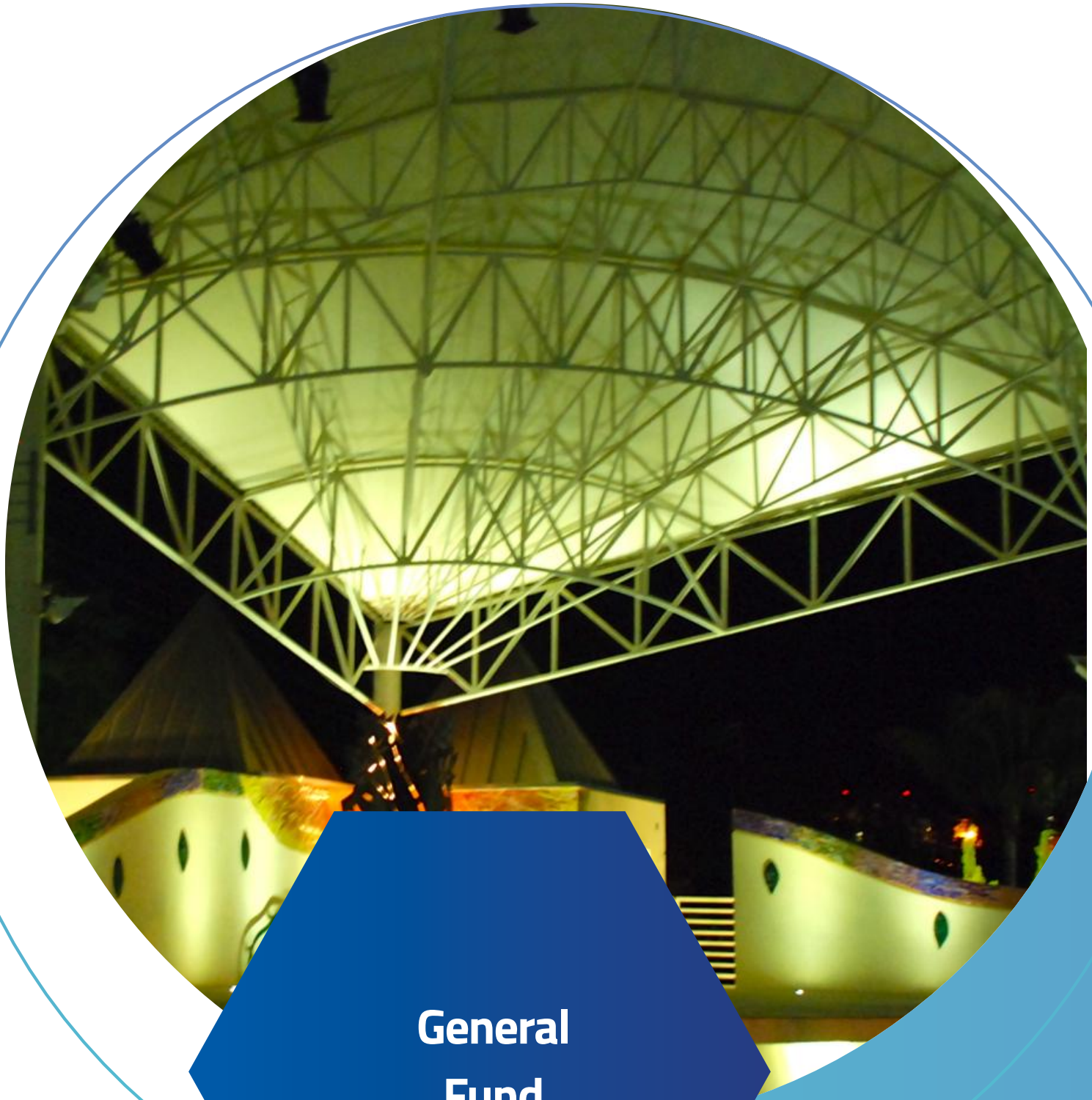
Fund/Department	Acct. Name	Item Description	Proposed	Adopted
Construction Services	General Equipment	Drone	5,000	5,000
	Computer Software	Sages, ICPR Initial	5,000	5,000
	Computer Equipment	For new PM	5,000	5,000
Library	Books	Books	71,000	71,000
Recreation	General Equipment	Windscreens with Logo (Tennis Center)	30,000	30,000
	Vehicle Purchases	Kubota RTV 250 Utility Vehicle	18,000	18,000
Women's Club	Building Improvements	Roof Repairs due to Bees	22,000	22,000
Arts & Cultural Center				
Parks & Grounds	Parks Improvement	Parks Improvement	15,000	15,000
	General Equipment	General Equipment	15,000	15,000
	General Equipment	Lawn Mower	17,000	17,000
	Computer Equipment	Computer Equipment	9,750	9,750
	Communication Equip	Security Cameras	7,000	7,000
	Vehicle Purchases	Vehicle Purchases	115,000	115,000
		General Fund Total	**700,875**	**800,875**
TRAFFIC SAFETY FUND				
Uniform Services				
		Traffic Safety Total	**-**	**-**
BUILDING FUND				
Building	Computer Equipment	Laptops & Equip. for Building Personnel	5,000	5,000
	Vehicle Purchases	Vehicle Replacement for Inspectors [2]	38,000	38,000
		Building Total	**43,000**	**43,000**
GREEN BUILDING FUND				
Green Building	General Equipment	General Equipment	15,000	15,000
		Green Building Total	**15,000**	**15,000**
PUBLIC ARTS FUND				
Public Art	Acquisition of Public Art	Public Works: Art Elements	135,000	135,000
		Public Art Total	**135,000**	**135,000**
UTILITIES FUND				
Water Distribution	Fire Hydrants	Hydrant Replacement	45,000	45,000
	General Equipment	Leak Detector	7,500	7,500
	Vehicle Purchase	Ford 250 Crew Cab	58,000	58,000
Public Water Treatment	General Equipment	General Equipment	100,000	100,000
	Furniture & Fixtures	Furniture & Fixtures	5,000	5,000
Wastewater Collection	General Equipment	Arrow boards, and portable lights	10,000	10,000
	Vehicle Purchase	Ford F250 Or Chevy 2500 4X4	58000	58,000
	Vehicle Purchase	Mack w/ Vac Con Vac Truck	725000	725,000
Water Quality	General Equipment	New Microbiology incubator and Turbidimeter	9500	9500

CAPITAL OUTLAY REQUESTS

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
Utility Administration	General Equipment	General Equipment	7,000	7,000
	Computer Equipment	Replace 30 computers and purchase 20 new tablets	79,000	79,000
	Vehicle Purchase	Ford F250 Or Chevy 2500 4X4	58,000	58,000
	Vehicle Purchase	Ford F250 Or Chevy 2500 4X4	58,000	58,000
Utilities Engineering	General Equipment	Replacement equipment for locators and inspectors	10,000	10,000
Stormwater Maintenance	General Equipment	Arrow board signs and MOT Vac Truck	12,000	12,000
	Vehicle Purchase	Ford F250 Or Chevy 2500 4X4	58,000	58,000
	Vehicle Purchase	Ford F350, Utility Body, Vmac Compressor, Vise	80,000	80,000
	Vehicle Purchase	Ford F350, Utility Body, Vmac Compressor, Vise	80,000	80,000
	Vehicle Purchase	Ford F350, Utility Body, Vmac Compressor, Vise	80,000	80,000
	Vehicle Purchase	Mack W/ Vac Con Vac Truck	725,000	725,000
		Utilities Fund Total	**2,265,000**	**2,265,000**

CAPITAL OUTLAY REQUESTS

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
GOLF COURSE FUND				
Golf Course Admin	General Equipment	Solorider Handicap Cart	23,000	23,000
	Air Conditionners	Air Conditioners	10,000	10,000
Golf Course Maintenance	Golf Course Improvements	Dryject	25,000	25,000
	Golf Course Improvements	Tee Rebuild	25,000	25,000
	Golf Course Improvements	Verticutting	25,000	25,000
	Maintenance Equipment	Sidewinder Mower	50,000	50,000
	Maintenance Equipment	Boom Spray Rig	65,000	65,000
	Vehicle Purchases	Toro Workman Hdx With Sprayer Kit	59,000	59,000
	Vehicle Purchases	Toro Workman Hdx With Sprayer Kit	59,000	59,000
		Golf Course Total	**341,000**	**341,000**
SANITATION FUND				
Solid Waste	Computer Equipment	Computer Equipment	6,500	6,500
	Communication Equipment	Communication Equipment	5,000	5,000
	Vehicle Purchases	F150 Pick Up	50,000	50,000
	Vehicle Purchases	Front Loader	425,000	425,000
	Vehicle Purchases	Side Loader	425,000	425,000
	Vehicle Purchases	ASL	425,000	425,000
		Sanitation Total	**1,336,500**	**1,336,500**
VEHICLE SERVICE FUND				
Fleet Management	Building Improvements	Improvements to fleet shop/breakroom	40,000	40,000
	General Equipment	Orders through WH, Oil containers	20,000	20,000
	Computer Software	Assetworks	10,000	10,000
	Computer Equipment	Computer Equipment	8,000	8,000
	Vehicle Purchases	Vehicle Purchases	4,830,000	4,830,000
		Vehicle Service Total	**4,908,000**	**4,908,000**
SELF INSURANCE FUND				
Risk Management	Computer Equipment	Computer Equipment	6,000	6,000
		Risk Management Total	**6,000**	**6,000**
MEMORIAL PARK FUND				
BB Memorial Park	Grounds Improvements	OFFICE, ROOFING, PAINTING, AESTHETICS		50,000
	General Equipment	General Equipment		10,000
		Memorial Park Total	**0**	**60,000**



General Fund

The General Fund is the primary operating fund for the City. Based on the financial summary below, the fund balance has been averaging approximately $28M. However, both operating revenues and expenditures have not been increasing at the same pace. The need for fund transfers range between $25M to $19M from FY 2020-21 to FY 2025-26. For FY 2025-26, the budget that has been appropriated is 136,605,950 vs the prior year amount of $136,508,120. The FY 2025-26 adopted operating expenditures have resulted in an average increase of approximately 7% over the last three years.

Transfers from other funds have offset the operating shortfall in revenues - the adopted transfer amount is 19,119,461 . The two major funds that provide the most financial support to the General Fund Transfer are the Public Service Debt Fund for $9M and the Water/Sewer Fund for $7.1M.

A three year trend analysis of revenues and expenditures for FY 2022-23, FY 2023-24, and FY 2024-25 shows an increase ranging from 4% to 8% for revenues and 1% to 15% for expenditures. Our two-year projection for expenditures reflects an annual increase of 6%. The projection for future revenues reflected a 4% increase in FY 2026-27 and a 5% increase in FY 2027-28.

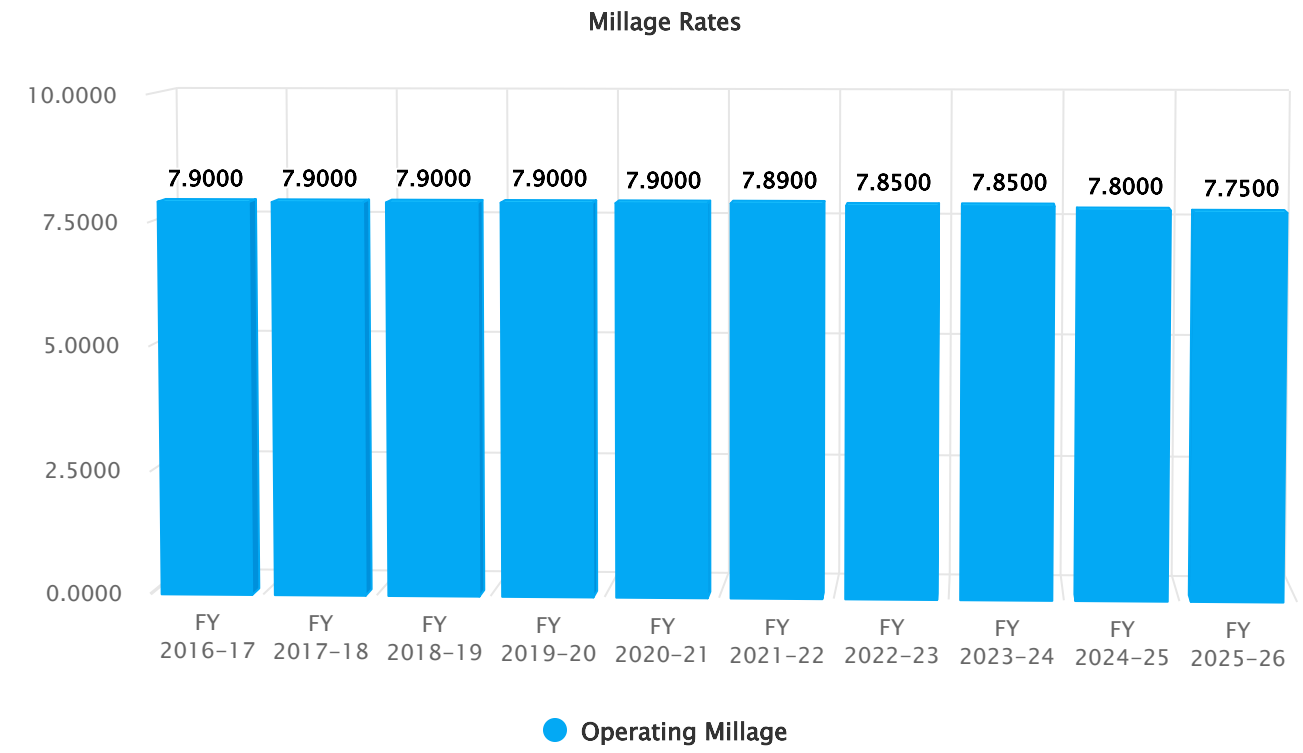
The City will be able to address future operating costs concerns - evident by the two-year projection for the General Fund balance for FY 2026-27 and FY 2027-28 at $21,0984,195 and $16,129,715, respectively. Personnel expenditures are the largest component of the budget, at 70% or more.

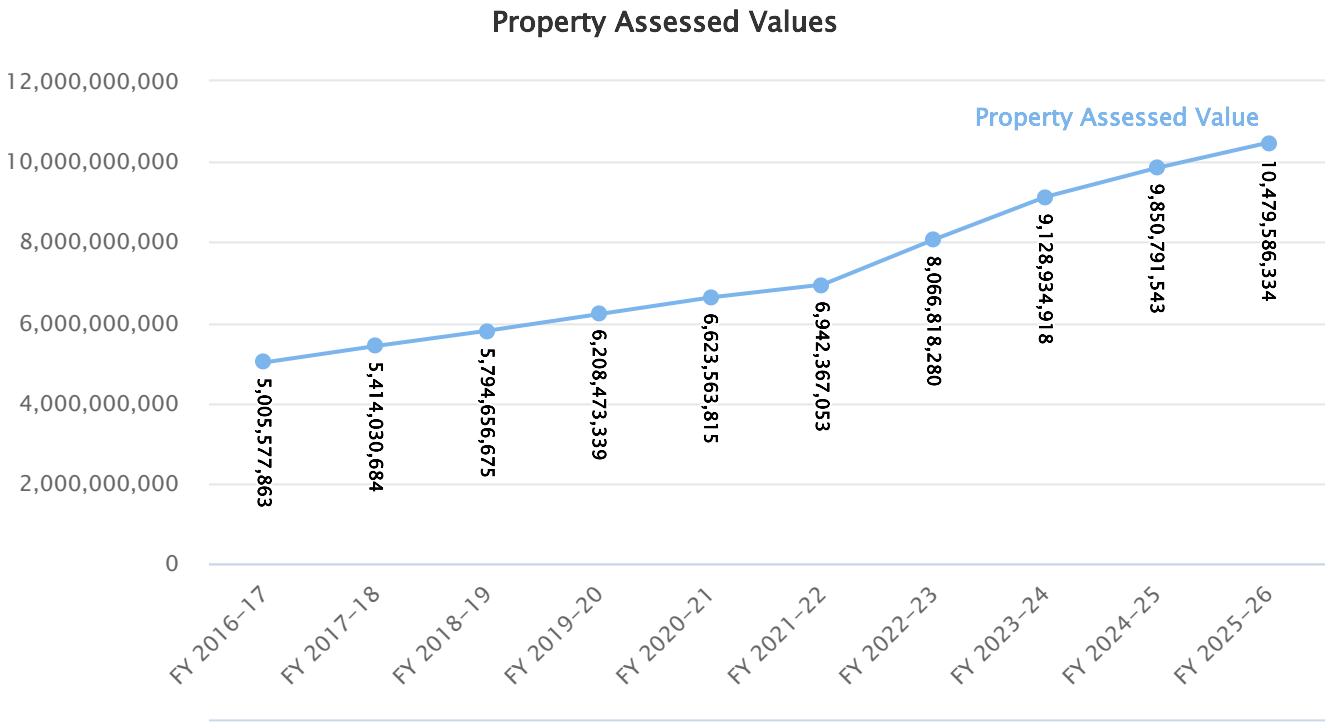
GENERAL FUND

	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Amended Budget	FY 2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Total Fund Balance, October 1	**$ 20,535,161**	**$ 25,093,546**	**$ 30,140,621**	**$ 28,489,121**	**$ 26,203,003**	**$ 22,407,550**
Operating Revenues	$ 98,367,097	$ 106,508,714	$ 116,086,359	$ 115,200,371	$ 119,808,386 (1)	$ 125,798,805 (1)
Operating Expenditures	$ (113,626,641)	$ (121,410,484)	$ (133,322,836)	$ (130,935,439)	$ (138,791,565) (2)	$ (147,119,059) (2)
Operating Surplus (Deficit).	$ (15,259,544)	$ (14,901,770)	$ (17,236,477)	$ (15,735,068)	$ (18,983,180)	$ (21,320,254)
Capital Lease Agreements/ Subscriptions	$ 2,774,237	$ 39,031				
Transfers In (To) Other Funds						
Transfers In From Other Funds	$ 21,500,420	$ 25,444,047	$ 18,770,261	$ 19,119,461	$ 21,000,000	$ 21,000,000
Transfers to Other Funds	$ (4,456,728)	$ (5,534,233)	$ (3,185,284)	$ (5,670,511)	$ (5,812,274)	$ (5,957,581)
Net Transfers In (To) Other Funds	$ 17,043,692	$ 19,909,814	$ 15,584,977	$ 13,448,950	$ 15,187,726	$ 15,042,419
Change in Fund Balance - Surplus (Deficit)	$ 4,558,385	$ 5,047,075	$ (1,651,500)	$ (2,286,118)	$ (3,795,453)	$ (6,277,835)
Total Fund Balance, September 30	$ 25,093,546	$ 30,140,621	$ 28,489,121	$ 26,203,003	$ 22,407,550	$ 16,129,715
Less Reserves for Prepaid Items	$ (497,406)	$ (490,503)	$ (50,000)	$ (50,000)	$ (50,000)	$ (50,000)
Less Emergency Fund Designation	$ (11,856,115)	$ (13,280,012)	$ (13,250,812)	$ (13,660,595)	$ (13,660,595)	$ (13,660,595)
Undesignated Fund Balance Available	**$ 12,740,025**	**$ 16,370,106**	**$ 15,188,309**	**$ 12,492,408**	**$ 8,696,955**	**$ 2,419,120**

(1) Prior Year + 4%, based on 3yr trend

(2) Prior Year + 6%, based on 3yr trend


Millage Rates
10.0000
7.5000
5.0000
2.5000
0.0000
7.9000
7.9000
7.9000
7.9000
7.9000
7.8900
7.8500
7.8500
7.8000
7.7500
FY 2016-17
FY 2017-18
FY 2018-19
FY 2019-20
FY 2020-21
FY 2021-22
FY 2022-23
FY 2023-24
FY 2024-25
FY 2025-26
Operating Millage


Property Assessed Values
12,000,000,000
10,000,000,000
8,000,000,000
6,000,000,000
4,000,000,000
2,000,000,000
0
Property Assessed Value
5,005,577,863
5,414,030,684
5,794,656,675
6,208,473,339
6,623,563,815
6,942,367,053
8,066,818,280
9,128,934,918
9,850,791,543
10,479,586,334
FY 2016-17
FY 2017-18
FY 2018-19
FY 2019-20
FY 2020-21
FY 2021-22
FY 2022-23
FY 2023-24
FY 2024-25
FY 2025-26

COMPARISON OF ASSESSED VALUATION & BUDGETED NET AD VALOREM PROPERTY TAX

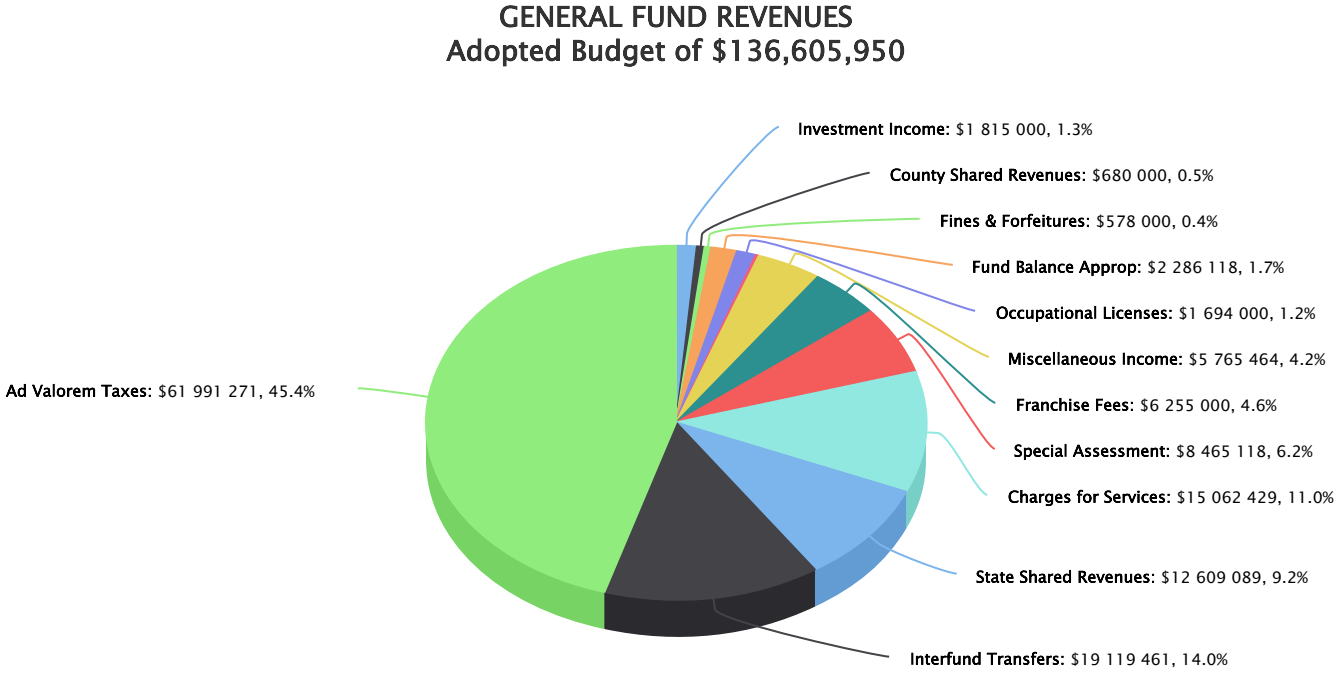
General Fund Budgeted Net Tax Revenues	FY 2022-23 General Fund	FY 2023-24 General Fund	FY 2024-25 General Fund	FY 2025-26 General Fund
Gross Taxable Value [1]	$ 8,066,818,280	$ 9,128,934,918	$ 9,850,791,543	$ 10,479,586,334
Millage Rate Per $1,000	7.8500	7.8500	7.8000	7.8000
Gross Tax	$ 63,427,037	$ 71,662,139	$ 76,836,174	$ 81,740,773
Allowance for Discounts	(2,219,946)	(2,508,175)	(2,689,266)	(2,860,927)
Delinquent Taxes	50,000	30,000	30,000	50,000
Budgeted Net Ad Valorem Tax [2]	**$ 61,257,091**	**$ 69,183,964**	**$ 74,176,908**	**$ 78,929,846**

[1] Updated for final adjustments by Property Appraiser thru FY 2023-24

[2] Before transfer of Tax Increment Financing to the CRA

COMPARISON OF TOTAL AD VALOREM TAX MILLAGE RATES

Tax Millage Rates	FY 2022-23 Adopted Rate	FY 2023-24 Adopted Rate	FY 2024-25 Adopted Rate	FY 2025-26 Adopted Rate
General Fund	7.8500	7.8500	7.8000	7.7500
Total Millage	**7.8500**	**7.8500**	**7.8000**	**7.7500**



SUMMARY OF REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Ad Valorem Taxes					
Current Ad Valorem Taxes	63,021,438	71,221,985	77,004,574	79,141,259	81,449,944
Discounts	(2,279,462)	(2,575,812)	(2,695,160)	(2,769,944)	(2,850,748)
Delinquent Taxes	49,653	284,791	50,000	50,000	50,000
Subtotal	**60,791,629**	**68,930,964**	**74,359,414**	**76,421,315**	**78,649,196**
T.i.f. Taxes	(11,941,022)	(13,701,163)	(15,552,185)	(16,063,084)	(16,657,925)
Total Ad Valorem Taxes	**$ 48,850,607**	**$ 55,229,801**	**$ 58,807,229**	**$ 60,358,231**	**$ 61,991,271**
Franchise Taxes					
Florida Power And Light	5,993,540	5,743,339	5,800,000	6,050,000	6,170,000
Florida Public Utilities	23,412	55,252	22,000	22,000	25,000
Towing	-	45,801	45,000	60,000	60,000
Total Franchise Taxes	**$ 6,016,952**	**$ 5,844,392**	**$ 5,867,000**	**$ 6,132,000**	**$ 6,255,000**
Business Taxes					
Curr Business Taxes	1,551,556	1,536,169	1,700,000	1,650,000	1,650,000
Penalties	42,779	34,897	30,000	40,000	40,000
Bus Tax Pre-Inspect Fee	850	4,450	300	4,000	4,000
Communication Serv. Tax	(1,103)	-	-	-	-
Total Business Tax	**$ 1,594,082**	**$ 1,575,516**	**$ 1,730,300**	**$ 1,694,000**	**$ 1,694,000**
Permits & Fees					
Other Land Develop Fees	-	2,224	10,000	2,000	2,000
Certificate Of Use Res	88,105	77,608	50,000	50,000	50,000
Certificate Of Use Comm	126,123	131,629	100,000	100,000	100,000
Parking Decals	104,077	89,294	112,000	115,000	115,000
Boat Ramp	17,164	13,295	-	12,000	15,000
Security Alarm Permits	3,270	2,040	5,000	2,500	3,000
Total Permits & Fees	**$ 338,739**	**$ 316,090**	**$ 277,000**	**$ 281,500**	**$ 285,000**
State Shared Revenue					
Covid Emergency	391,534	-	-	-	-
Dea Overtime Reimb	35,497	34,661	440,000	60,000	60,000
Fema Reimbursemnt-Federal	259,176	-	-	-	-
State Revenue Sharing	4,285,614	4,127,584	4,090,779	3,500,000	4,189,991
Mobile Home Licenses	59,861	54,547	55,000	55,000	55,000
Alcoholic Beverage Lic	54,250	63,523	55,000	55,000	50,000
Sales Tax	8,367,728	8,139,287	8,155,833	7,500,000	8,109,098
Gasoline Tax Refund	26,117	96,672	65,000	65,000	65,000
Firefighter Suppl Comp	90,454	96,101	80,000	80,000	80,000
Total State Shared Rev.	**$ 13,570,231**	**$ 12,612,375**	**$ 12,941,612**	**$ 11,315,000**	**$ 12,609,089**
County Shared Revenue					
County Court	119,387	117,407	100,000	100,000	100,000
Occupational Licenses	193,282	172,067	175,000	175,000	175,000
Pbc-911 Reimbursement	527,390	133,434	200,000	200,000	200,000
Pilot-Pb Co Hsg Auth	-	8,160	5,000	-	-
Pilot-Clipper Cove	195,763	201,977	205,000	205,000	205,000
Total County Shared Revenue	**$ 1,035,822**	**$ 633,045**	**$ 685,000**	**$ 680,000**	**$ 680,000**

SUMMARY OF REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges For Services					
Planning/Zoning Fees	211,081	226,271	175,000	220,000	250,000
Annexation Fee	1,000	-	1,000	1,000	1,000
Site Plan Approval Fee	352,978	73,656	300,000	300,000	300,000
Tax Searches	417,285	418,264	475,000	475,000	475,000
P&Z Permit Review	550	-	-	-	-
Photo Copying	186	41	300	300	300
Public Records Request	688	121	1,000	1,000	1,000
Police Services/Charges	28,712	21,328	30,000	30,000	30,000
Police Special Detail	543,957	940,093	1,344,000	800,000	800,000
Police Srvs Contract/Cra	363,818	487,151	618,000	1,000,000	1,213,868
Trespass Signs	300	1,786	-	-	-
Program Activity Fees	1,475	1,875	-	-	-
Fire Special Detail	16,600	29,348	25,000	25,000	25,000
Fire & Life Safety Fees	885,968	1,542,089	1,700,000	1,700,000	1,700,000
Fire Service Contracts	2,599,372	2,703,168	2,730,000	2,730,000	2,730,000
Als Transport Services	3,559,791	4,421,980	8,200,000	6,200,000	6,200,000
Protective Inspections	-	-	6,000	6,000	6,000
Fire Ot Inspections	950	-	2,500	2,500	2,500
Abandoned Prop.Registrat	27,325	30,150	40,000	40,000	40,000
Openings/Closings	15,650	17,250	7,000	7,000	10,000
Lot Mowing	7,975	6,955	6,500	10,000	8,000
Tennis Ctr Permits	46,817	29,224	45,000	25,000	30,000
Tennis Ctr Daily Fees	47,812	57,200	45,000	40,000	40,000
Tennis Ctr Lights Reimb	712	618	1,000	250	250
Pool Daily Fees	15,320	10,873	10,000	10,000	10,000
Daily Parking Fees	469,546	723,295	550,000	780,261	780,261
Sports Field Light Use	3,685	(6,503)	3,000	5,000	5,000
Special Event Service Fee	4,232	2,700	2,000	2,000	2,000
Sale Of Tennis Ctr Mdse	1,656	621	2,000	250	250
Sale Of Pool Merchandise	2,979	4,005	1,500	3,000	3,000
Arts & Culture Program Re	-	47,128	30,000	55,000	55,000
Recreation Special Detail	20,393	26,924	20,000	18,000	18,000
Art Center Programs	-	-	225,000	225,000	225,000
Outside Services	-	7,412	15,000	5,000	5,000
Vendor Fee	(32,459)	140,569	36,000	36,000	36,000
Sponsorship	(1,881)	16,834	120,000	60,000	60,000
Total Charges For Services	**$ 9,614,473**	**$ 11,982,426**	**$ 16,766,800**	**$ 14,812,561**	**$ 15,062,429**
Fines & Forfeitures					
Library Fines	9,386	261	5,000	7,000	7,000
Code Enforcement Fines	317,178	337,972	300,000	300,000	300,000
Police Parking Fines	29,234	26,041	40,000	40,000	40,000
False Alarm Fines	30	-	40,000	25,000	25,000
False Alarm Fines-Fire	14,400	148,500	50,000	50,000	50,000
Parking Fines	9,795	83,969	24,000	156,000	156,000
Total Fines & Forfeitures	**$ 380,023**	**$ 596,743**	**$ 459,000**	**$ 578,000**	**$ 578,000**

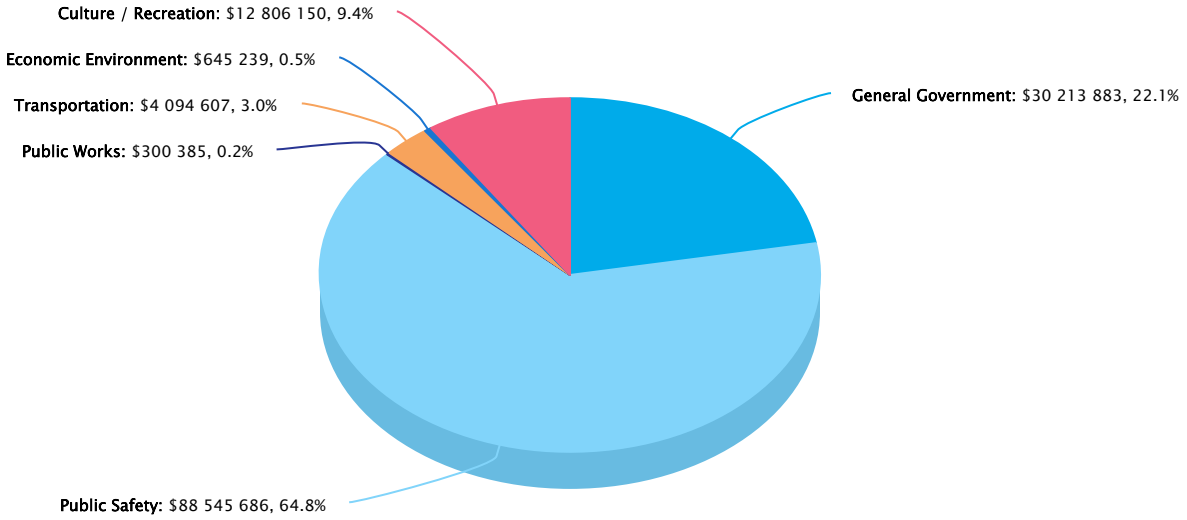
SUMMARY OF REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Investment Income					
Interest Income	1,092,764	1,748,778	1,030,000	1,000,000	1,800,000
Interest/Delinquent Taxes	6,762	12,129	10,000	10,000	10,000
Interest On Liens Recvbl	300	369	5,000	5,000	5,000
Leases	62,783	143,675	-	-	-
Total Investment Income	**$ 1,162,609**	**$ 1,904,951**	**$ 1,045,000**	**$ 1,015,000**	**$ 1,815,000**
Rents & Royalties					
Rental Of City Facilities	219,003	81,072	75,000	100,000	100,000
Amphitheater	-	-	10,000	10,000	10,000
Fau Lease	15,387	-	15,000	15,000	15,000
Arts & Cultural Ctr	-	45,117	50,000	50,000	50,000
Women'S Club	-	20,998	100,000	60,000	60,000
Snack Bar Rental	4,800	-	-	24,000	24,000
Beach Chairs & Umbrellas	43,200	67,500	73,000	78,500	78,500
Billboard Rent	68,399	61,494	60,000	60,000	60,000
Kayak Rentals/Tours Lease	-	-	1,800	-	-
Tower Lease	119,236	412,163	225,000	225,000	225,000
Fpl	-	-	2,000	2,000	2,000
Total Rents & Royalties	**$ 470,025**	**$ 688,344**	**$ 611,800**	**$ 624,500**	**$ 624,500**
Disposal Of Fixed Assets					
Sale Of Surplus Equip.	4,795	4,151	3,000	3,000	3,000
Total Disposal Of Fixed Assets	**$ 4,795**	**$ 4,151**	**$ 3,000**	**$ 3,000**	**$ 3,000**
Sponsorships					
Sponsorships	-	-	-	-	6,000
Wellness Program	-	-	35,000	35,000	35,000
Total Wellness Program	**$ -**	**$ -**	**$ 35,000**	**$ 35,000**	**$ 41,000**
Miscellaneous Income					
Pb Co Impact Admin Chg	36,281	8,088	40,000	40,000	40,000
Lot Clearing Admin. Fee	8,067	6,626	15,000	15,000	15,000
Bcaif Admin. Charge-Dbpr	5,340	4,839	3,000	3,000	3,000
Radon Trust Admn Chg-Dca	7,708	6,818	7,000	7,000	7,000
Spec Inspector Admin Fee	4,573	(2,897)	-	-	-
Returned Check Charge	23,540	28,935	15,000	15,000	15,000
Miscellaneous Income	698,668	555,566	870,000	870,000	800,000
Sales Tax Discount	261	390	1,000	1,000	1,000
Insurance Reimbursement	72,583	51,204	40,000	40,000	50,000
Bus Shelter Advertising	18,108	23,321	15,000	15,000	15,000
Cra Reimbursement	787,124	113,245	860,000	-	455,964
Cra Reimbursement (Ts)	3,550,000	3,550,000	3,550,000	3,550,000	3,550,000
Epayables	16,896	21,583	25,000	25,000	25,000
Settlements	-	629,995	2,846,000	-	-
Opioid Settlement	65,414	143,265	65,000	65,000	65,000
Fire Supllemental 1.5%	48,879	54,526	50,000	50,000	50,000
Town Square	-	44,815	-	-	-
Arpa Intern	192,875	85,420	-	-	-
Hve	-	1,207	-	5,000	5,000
Financial Arangements	-	39,031	-	-	-
Subscriptions	2,774,237	-	-	-	-
Total Miscellaneous Income	**$ 8,310,554**	**$ 5,365,977**	**$ 8,402,000**	**$ 4,701,000**	**$ 5,096,964**

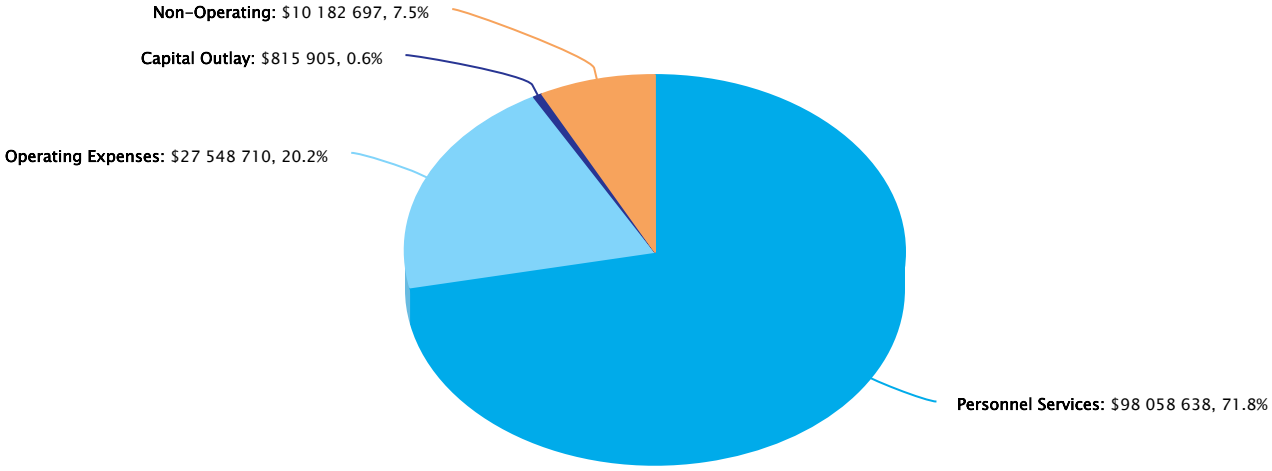
SUMMARY OF REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Special Assessments					
Fire Assessments	7,339,455	7,360,556	8,840,118	8,540,118	8,840,118
Fire Assessments Discount	(260,031)	(264,280)	(309,500)	(275,000)	(300,000)
Fire Asses Collection Fee	(68,860)	(69,623)	(75,000)	(75,000)	(75,000)
Total Special Assessments	**$ 7,010,564**	**$ 7,026,653**	**$ 8,455,618**	**$ 8,190,118**	**$ 8,465,118**
Transfers In					
Local Option Gas Tax	850,000	850,000	700,000	700,000	700,000
Grants	4,758	-	-	-	-
Hurricane Grant Fund	400,000	400,000	-	-	-
American Rescue Plan	2,000,000	5,861,920	-	-	-
Building Fund	300,000	300,000	300,000	400,000	635,000
Ps Tax Debt	8,590,000	9,000,000	9,000,000	9,000,000	9,000,000
Water/Sewer Revenue	7,931,000	7,602,127	7,172,261	7,172,261	7,172,261
Golf Course	125,000	80,000	284,000	284,000	298,200
Sanitation	1,100,000	1,300,000	1,264,000	1,264,000	1,264,000
Bbmp	50,000	50,000	50,000	50,000	50,000
Miscellaneous Trust	149,662	-	-	-	-
Total Transfers In	**$ 21,500,420**	**$ 25,444,047**	**$ 18,770,261**	**$ 18,870,261**	**$ 19,119,461**
Sub Total	**$ 119,859,896**	**$ 129,224,511**	**$ 134,856,620**	**$ 129,290,171**	**$ 134,319,832**
Fund Balance (Increase) Decrease	**(4,641,468)**	**(12,409,771)**	**1,651,500**	**14,046,329**	**2,286,118**
Grand Total	**$ 115,218,428**	**$ 116,814,740**	**$ 136,508,120**	**$ 143,336,500**	**$ 136,605,950**

GENERAL FUND APPROPRIATIONS
by Functions (Total of $136,605,950)



GENERAL FUND APPROPRIATIONS
by Object Classifications, (Total of $136,605,950)



BUDGET SUMMARY - GENERAL FUND OPERATING DEPARTMENTS

Department	Dept. No.	Expenditure Description	Expenditure Function Code	Personnel Services	Operating Expenses	Capital Outlay	Non-Operating	Total
City Commission	1110-511	Legislative	General Government	$ 597,111	$ 99,031	$ -	$ 39,141	$ 735,283
City Manager	1210-512	Executive	General Government	867,157	92,958	-	24,939	985,054
City Hall/General Adm.	1211-512	Executive	General Government	(585,000)	3,542,913	-	544,836	3,502,749
Marketing/ Communications	1212-519	Executive	General Government	98,395	66,674	-	3,656	168,725
Special Events	1213-519	Executive	General Government	461,776	1,596,625	280	5,485	2,064,166
Town Square Project	1214-512	Executive	General Government	-	-	-	4,482,185	4,482,185
Public Affairs	1215-519	Executive	General Government	391,685	29,271	3,000	5,485	429,441
Department Internal Investigation	1216-512	Executive	General Government	561,320	94,731	-	11,357	667,408
Real Estate & Special Projects	1217-512	Executive	General Government	127,340	169,081	-	1,828	298,249
City Clerk	1310-512	Executive	General Government	632,942	247,485	-	10,969	891,396
Financial Services	1410-513	Fin. & Admin.	General Government	2,102,411	164,268	-	31,080	2,297,759
Information Technology	1510-513	Fin. & Admin.	General Government	2,002,356	2,201,322	7,200	31,080	4,241,958
Human Resources	1610-513	Fin. & Admin.	General Government	1,164,371	633,519	-	22,326	1,820,216
City Attorney	1910-514	Legal Counsel	General Government	1,292,680	509,896	20,000	12,798	1,835,374
Police - Uniform Services	2110-521	Law Enforc.	Public Safety	23,373,875	773,956	5,000	206,590	24,359,421
Police - Administrative Services	2111-521	Law Enforc.	Public Safety	2,789,047	2,161,911	-	2,254,650	7,205,608
Police - Support Services	2112-521	Law Enforc.	Public Safety	13,751,856	2,062,837	87,300	166,369	16,068,362
Fire	2210-522	Fire Control	Public Safety	33,262,351	3,519,537	139,000	1,632,811	38,553,699
Emergency Mgmt	2220-525	Emer. Relief Serv	Public Safety	-	31,069	-	-	31,069
Development-Support	2410-524	Protect. Insp.	Public Safety	260,761	65,047	-	23,767	349,575
Code Enforcement	2412-524	Protect. Insp.	Public Safety	1,329,808	170,117	20,000	27,423	1,547,348
Engineering	2413-524	Protect. Insp.	Public Safety	302,764	119,294	-	8,546	430,604
Planning & Zoning	2414-515	Comp. Plan.	General Government	1,024,534	174,357	-	12,798	1,211,689
Economic Development	2419-559	Other Econ. Environ.	Economic Environment	376,951	262,803	-	5,485	645,239
Public Works Admin.	2510-539	Other Physical Environ.	Physical Envirnoment	276,625	12,607	-	11,153	300,385
Facilities Mgmt.	2511-519	Other Gen. Govt.	General Government	1,157,576	2,237,309	55,000	93,839	3,543,724
Streets Maintenance	2512-541	Roads & Streets Fac.	Transportation	808,192	1,848,136	105,000	146,454	2,907,782
Parking Services	2517-545	Other Physical Environ.	Physical Envirnoment	885,461	187,457	35,625	78,282	1,186,825
Construction Services	2519-539			888,416	124,122	15,000	10,969	1,038,507
Library	2610-571	Libraries	Culture/ Recreation	2,402,915	364,959	71,000	51,190	2,890,064
School Museum Services	2612-571	Libraries	Culture/ Recreation	-	287,430	-	-	287,430
Recreation & Cultural Services	2705-572	Recreation & Cultural Services	Culture/ Recreation	477,743	46,112	-	3,656	527,511
Recreation	2710-572	Parks & Recr.	Culture/ Recreation	2,362,347	662,262	51,750	54,284	3,130,643
Women's Club	2713-572	Parks & Recr.	Culture/ Recreation	-	85,000	22,000	-	107,000
Arts & Cultural Center	2715-573	Parks & Recr.	Culture/ Recreation	504,220	521,290	-	13,712	1,039,222

Department	Dept. No.	Expenditure Description	Expenditure Function Code	Personnel Services	Operating Expenses	Capital Outlay	Non-Operating	Total
Parks & Grounds	2730-572	Parks & Recr.	Culture/ Recreation	2,108,652	2,383,324	178,750	153,554	4,824,280
Totals:				**$ 98,058,638**	**$27,548,710**	**$ 815,905**	**$10,182,697**	**$ 136,605,950**

SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
City Commission 001-1110-511					
Department Summary					
Personnel Services	269,970	288,351	358,648	631,348	597,111
Operating Expenses	72,305	84,038	77,253	98,714	99,031
Nonoperating Expenses	29,000	31,500	37,498	40,573	39,141
Total	**$ 371,275**	**$ 403,889**	**$ 473,399**	**$ 770,635**	**$ 735,283**
Estimated As % Of Budget	**78%**				
City Manager 001-1210-512					
Department Summary					
Personnel Services	834,853	968,222	806,705	709,518	657,127
Operating Expenses	52,324	46,904	59,349	69,358	61,431
Capital Outlay	3,052	-	3,000	3,000	-
Nonoperating Expenses	15,521	20,120	12,194	33,642	24,939
Total	**$ 905,750**	**$ 1,035,246**	**$ 881,248**	**$ 815,518**	**$ 743,497**
Estimated As % Of Budget	**103%**				
City Manager 001-1210-513					
Department Summary					
Personnel Services	-	-	-	211,452	210,030
Operating Expenses	-	-	-	31,527	31,527
Total	**$ -**	**$ -**	**$ -**	**$ 242,979**	**$ 241,557**
Estimated As % Of Budget	**103%**				
City Hall 001-1211-512					
Department Summary					
Personnel Services	13,754	8,292	9,226	184,226	(585,000)
Operating Expenses	2,686,101	2,185,358	3,230,037	3,262,360	3,542,913
Nonoperating Expenses	1,898,657	1,243,328	107,999	1,057,851	544,836
Total	**$ 4,598,512**	**$ 3,436,978**	**$ 3,347,262**	**$ 4,504,437**	**$ 3,502,749**
Estimated As % Of Budget	**137%**				
Marketing/Communications 001-1212-519					
Department Summary					
Personnel Services	409,492	128,031	116,883	218,079	98,395
Operating Expenses	62,532	61,978	76,057	66,491	66,674
Capital Outlay	-	-	500	-	-
Nonoperating Expenses	-	-	2,939	4,230	3,656
Total	**$ 472,024**	**$ 190,009**	**$ 196,379**	**$ 288,800**	**$ 168,725**
Estimated As % Of Budget	**240%**				
Special Events 001-1213-519					
Department Summary					
Personnel Services	184,107	270,601	385,959	562,542	461,776
Operating Expenses	455,694	916,613	1,206,030	1,685,009	1,596,625
Capital Outlay	-	11,363	-	52,660	280
Nonoperating Expenses	-	-	4,409	6,344	5,485
Total	**$ 639,801**	**$ 1,198,577**	**$ 1,596,398**	**$ 2,306,555**	**$ 2,064,166**
Estimated As % Of Budget	**40%**				
Town Square Project 001-1214-512					
Department Summary					
Operating Expenses	368,919	119,686	75,502	-	-
Nonoperating Expenses	4,157,614	4,157,214	4,483,129	4,216,129	4,482,185
Total	**$ 4,526,533**	**$ 4,276,900**	**$ 4,558,631**	**$ 4,216,129**	**$ 4,482,185**
Estimated As % Of Budget	**99%**				

SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Public Affairs 001-1215-519					
Department Summary					
Personnel Services	243,273	311,630	383,277	389,312	391,685
Operating Expenses	38,780	32,180	65,866	33,763	29,271
Capital Outlay	-	5,498	6,000	3,000	3,000
Nonoperating Expenses	-	-	4,409	6,344	5,485
Total	**$ 282,053**	**$ 349,308**	**$ 459,552**	**$ 432,419**	**$ 429,441**
Estimated As % Of Budget	**61%**				
Dept Internal Investigation 001-1216-512					
Department Summary					
Personnel Services	-	331,795	494,740	518,456	561,320
Operating Expenses	627	51,772	58,209	102,206	94,731
Capital Outlay	-	-	39,100	1,500	-
Nonoperating Expenses	-	7,103	15,072	14,839	11,357
Total	**$ 627**	**$ 390,670**	**$ 607,121**	**$ 637,001**	**$ 667,408**
Estimated As % Of Budget	**0%**				
Dept Real Estate & Special Project 001-1217-512					
Department Summary					
Personnel Services	-	72	117,066	218,616	127,340
Operating Expenses	-	-	80,306	169,081	169,081
Nonoperating Expenses	-	-	1,470	2,115	1,828
Total	**$ -**	**$ 72**	**$ 198,842**	**$ 389,812**	**$ 298,249**
City Clerk 001-1310-512					
Department Summary					
Personnel Services	526,953	586,827	586,554	672,665	632,942
Operating Expenses	231,375	174,961	345,445	247,389	247,485
Capital Outlay	64,971	-	-	-	-
Nonoperating Expenses	21,352	22,846	8,818	12,689	10,969
Total	**$ 844,651**	**$ 784,634**	**$ 940,817**	**$ 932,743**	**$ 891,396**
Estimated As % Of Budget	**90%**				
Financial Services 001-1410-513					
Department Summary					
Personnel Services	1,647,181	1,932,742	2,253,065	2,311,421	2,102,411
Operating Expenses	98,071	194,261	242,568	163,900	164,268
Capital Outlay	48,761	-	-	-	-
Nonoperating Expenses	7,736	6,959	24,248	35,951	31,080
Total	**$ 1,801,749**	**$ 2,133,962**	**$ 2,519,881**	**$ 2,511,272**	**$ 2,297,759**
Estimated As % Of Budget	**72%**				
Information Technology Services 001-1510-513					
Department Summary					
Personnel Services	1,319,506	1,493,256	1,751,416	2,079,246	2,002,356
Operating Expenses	1,212,613	1,264,062	1,906,206	2,200,182	2,201,322
Capital Outlay	620,285	-	500	9,200	7,200
Nonoperating Expenses	265,113	272,217	24,983	35,951	31,080
Total	**$ 3,417,517**	**$ 3,029,535**	**$ 3,683,105**	**$ 4,324,579**	**$ 4,241,958**
Estimated As % Of Budget	**93%**				

SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Human Resources 001-1610-513					
Department Summary					
Personnel Services	1,027,113	891,100	1,140,899	1,365,024	1,164,371
Operating Expenses	338,083	399,151	513,397	619,669	633,519
Capital Outlay	5,990	5,846	3,000	3,000	-
Nonoperating Expenses	-	7,103	23,143	27,527	22,326
Total	**$ 1,371,186**	**$ 1,303,200**	**$ 1,680,439**	**$ 2,015,220**	**$ 1,820,216**
Estimated As % Of Budget	**82%**				
ADA & Inclusion 001-1612-513					
Department Summary					
Personnel Services	101,662	8,110	-	-	-
Operating Expenses	34,037	-	-	-	-
Total	**$ 135,699**	**$ 8,110**	**$ -**	**$ -**	**$ -**
City Attorney 001-1910-514					
Department Summary					
Personnel Services	139,715	742,060	1,375,305	1,475,017	1,292,680
Operating Expenses	590,344	462,171	390,160	514,363	509,896
Capital Outlay	-	51,237	20,000	20,000	20,000
Nonoperating Expenses	-	-	10,287	14,803	12,798
Total	**$ 730,059**	**$ 1,255,468**	**$ 1,795,752**	**$ 2,024,183**	**$ 1,835,374**
Estimated As % Of Budget	**41%**				
Police - Uniform Services 001-2110-521					
Department Summary					
Personnel Services	19,501,218	20,592,083	22,446,396	23,292,466	23,373,875
Operating Expenses	746,296	725,767	696,699	764,773	773,956
Capital Outlay	11,037	46,354	66,196	5,000	5,000
Nonoperating Expenses	-	-	166,064	238,970	206,590
Total	**$ 20,258,551**	**$ 21,364,204**	**$ 23,375,355**	**$ 24,301,209**	**$ 24,359,421**
Estimated As % Of Budget	**87%**				
Police - Office of the Chief 001-2111-521					
Department Summary					
Personnel Services	2,242,550	3,512,693	3,004,985	3,071,127	2,789,047
Operating Expenses	1,961,869	1,939,220	2,044,478	2,377,661	2,161,911
Capital Outlay	4,600	276,441	496,317	135,000	-
Nonoperating Expenses	1,516,062	1,431,623	1,508,912	2,323,306	2,254,650
Total	**$ 5,725,081**	**$ 7,159,977**	**$ 7,054,692**	**$ 7,907,094**	**$ 7,205,608**
Estimated As % Of Budget	**81%**				
Police - Support Services 001-2112-521					
Department Summary					
Personnel Services	12,626,133	12,559,748	14,507,202	14,592,971	13,751,856
Operating Expenses	2,041,461	2,549,024	2,114,459	2,055,706	2,062,837
Capital Outlay	2,367,965	56,147	348,826	87,300	87,300
Nonoperating Expenses	305,495	336,712	133,733	192,445	166,369
Total	**$ 17,341,054**	**$ 15,501,631**	**$ 17,104,220**	**$ 16,928,422**	**$ 16,068,362**
Estimated As % Of Budget	**101%**				

SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Fire Rescue Department 001-2210-522					
Department Summary					
Personnel Services	28,353,933	27,602,399	33,165,642	33,664,111	33,262,351
Operating Expenses	2,760,922	3,229,450	3,991,653	4,002,320	3,519,537
Capital Outlay	9,779	60,286	1,441,851	139,000	139,000
Nonoperating Expenses	1,346,291	1,304,169	2,956,452	2,175,363	1,632,811
Total	**$ 32,470,925**	**$ 32,196,304**	**$ 41,555,598**	**$ 39,980,794**	**$ 38,553,699**
Estimated As % Of Budget	**78%**				
Emergency Management 001-2220-525					
Department Summary					
Operating Expenses	8,222	15,343	30,181	29,057	31,069
Capital Outlay	12,452	9,525	2,000	2,000	-
Total	**$ 20,674**	**$ 24,868**	**$ 32,181**	**$ 31,057**	**$ 31,069**
Estimated As % Of Budget	**64%**				
Development Admin 001-2410-524					
Department Summary					
Personnel Services	375,166	328,870	344,438	307,131	260,761
Operating Expenses	43,822	46,824	59,810	64,440	65,047
Nonoperating Expenses	-	-	19,105	27,492	23,767
Total	**$ 418,988**	**$ 375,694**	**$ 423,353**	**$ 399,063**	**$ 349,575**
Estimated As % Of Budget	**99%**				
Building 001-2411-524					
Department Summary					
Personnel Services	4,573	-	-	-	-
Total	**$ 4,573**	**$ -**	**$ -**	**$ -**	**$ -**
Estimated As % Of Budget					
Code Enforcement 001-2412-524					
Department Summary					
Personnel Services	1,217,137	1,181,078	1,213,697	1,196,472	1,329,808
Operating Expenses	179,512	168,434	198,221	184,405	170,117
Capital Outlay	30,410	28,770	500	22,000	20,000
Nonoperating Expenses	29,023	30,100	22,044	31,722	27,423
Total	**$ 1,456,082**	**$ 1,408,382**	**$ 1,434,462**	**$ 1,434,599**	**$ 1,547,348**
Estimated As % Of Budget	**102%**				
Planning & Zoning 001-2414-515					
Department Summary					
Personnel Services	674,722	850,093	916,469	1,299,279	1,024,534
Operating Expenses	30,666	150,079	157,955	170,259	174,357
Capital Outlay	102,037	2,871	-	3,500	-
Nonoperating Expenses	42,000	48,000	10,287	14,803	12,798
Total	**$ 849,425**	**$ 1,051,043**	**$ 1,084,711**	**$ 1,487,841**	**$ 1,211,689**
Estimated As % Of Budget	**78%**				
Economic Development 001-2419-559					
Department Summary					
Personnel Services	188,579	312,334	356,220	379,486	376,951
Operating Expenses	113,253	206,294	264,681	256,766	262,803
Capital Outlay	5,453	-	-	-	-
Nonoperating Expenses	-	-	4,409	6,344	5,485
Total	**$ 307,285**	**$ 518,628**	**$ 625,310**	**$ 642,596**	**$ 645,239**
Estimated As % Of Budget	**49%**				

SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Public Works, Admin 001-2510-539					
Department Summary					
Personnel Services	200,410	264,571	248,899	270,295	276,625
Operating Expenses	9,723	11,419	13,685	11,873	12,607
Capital Outlay	-	1,836	-	-	-
Nonoperating Expenses	-	-	15,746	14,848	11,153
Total	**$ 210,133**	**$ 277,826**	**$ 278,330**	**$ 297,016**	**$ 300,385**
Estimated As % Of Budget	**75%**				
Facilities Mgmt 001-2511-519					
Department Summary					
Personnel Services	775,563	959,899	1,152,770	1,148,721	1,157,576
Operating Expenses	1,431,482	1,429,074	2,037,092	1,965,183	2,237,309
Capital Outlay	12,595	12,081	79,830	78,500	55,000
Nonoperating Expenses	59,065	40,490	63,622	108,855	93,839
Total	**$ 2,278,705**	**$ 2,441,544**	**$ 3,333,314**	**$ 3,301,259**	**$ 3,543,724**
Estimated As % Of Budget	**68%**				
Streets Maintenance 001-2512-541					
Department Summary					
Personnel Services	487,996	652,523	572,147	805,964	808,192
Operating Expenses	1,149,105	1,274,588	1,793,756	2,021,797	1,848,136
Capital Outlay	7,631	-	75,378	105,000	105,000
Nonoperating Expenses	29,426	53,675	100,757	149,033	146,454
Total	**$ 1,674,158**	**$ 1,980,786**	**$ 2,542,038**	**$ 3,081,794**	**$ 2,907,782**
Estimated As % Of Budget	**66%**				
Engineering 001-2413-524					
Department Summary					
Personnel Services	740,957	479,050	263,510	304,846	302,764
Operating Expenses	52,997	59,772	122,904	118,644	119,294
Capital Outlay	2,078	8,817	6,000	-	-
Nonoperating Expenses	6,240	4,800	9,079	10,308	8,546
Total	**$ 802,272**	**$ 552,439**	**$ 401,493**	**$ 433,798**	**$ 430,604**
Estimated As % Of Budget	**200%**				
Parking Services 001-2517-545					
Department Summary					
Personnel Services	109,177	429,460	824,689	1,096,963	885,461
Operating Expenses	159,244	219,094	202,402	264,335	187,457
Capital Outlay	5,976	1,785	800	41,625	35,625
Nonoperating Expenses	-	23,240	48,226	81,148	78,282
Total	**$ 274,397**	**$ 673,579**	**$ 1,076,117**	**$ 1,484,071**	**$ 1,186,825**
Estimated As % Of Budget	**25%**				
Parks & Grounds 001-2730-572					
Department Summary					
Personnel Services	1,402,486	1,501,765	1,792,048	1,924,436	2,108,652
Operating Expenses	2,828,293	2,743,076	2,702,168	2,846,886	2,383,324
Capital Outlay	49,766	7,574	26,600	161,750	178,750
Nonoperating Expenses	100,808	196,072	121,117	184,524	153,554
Total	**$ 4,381,353**	**$ 4,448,487**	**$ 4,641,933**	**$ 5,117,596**	**$ 4,824,280**
Estimated As % Of Budget	**94%**				

SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Library 001-2610-571					
Department Summary					
Personnel Services	2,108,704	2,191,439	2,366,064	2,653,423	2,402,915
Operating Expenses	299,748	326,448	325,445	319,645	364,959
Capital Outlay	71,350	70,435	71,000	71,000	71,000
Nonoperating Expenses	-	-	41,149	59,214	51,190
Total	**$ 2,479,802**	**$ 2,588,322**	**$ 2,803,658**	**$ 3,103,282**	**$ 2,890,064**
Estimated As % Of Budget	**88%**				
School Museum Serv 001-2612-571					
Department Summary					
Operating Expenses	227,804	229,777	254,246	282,222	287,430
Total	**$ 227,804**	**$ 229,777**	**$ 254,246**	**$ 282,222**	**$ 287,430**
Estimated As % Of Budget	**90%**				
Recreation 001-2710-572					
Department Summary					
Personnel Services	3,026,034	2,745,608	2,215,001	2,722,211	2,362,347
Operating Expenses	801,659	621,771	793,697	688,510	662,262
Capital Outlay	53,038	33,704	13,709	124,750	51,750
Nonoperating Expenses	55,342	66,788	44,410	63,226	54,284
Total	**$ 3,936,073**	**$ 3,467,871**	**$ 3,066,817**	**$ 3,598,697**	**$ 3,130,643**
Estimated As % Of Budget	**128%**				
Women's Club 001-2713-572					
Department Summary					
Operating Expenses	-	12,152	81,500	81,501	85,000
Capital Outlay	-	4,522	22,000	22,000	22,000
Total	**$ -**	**$ 16,674**	**$ 103,500**	**$ 103,501**	**$ 107,000**
Arts & Cultural Center 001-2715-573					
Department Summary					
Personnel Services	3,657	557,320	523,937	561,930	504,220
Operating Expenses	-	166,118	454,962	504,950	521,290
Capital Outlay	-	5,640	11,961	106,700	-
Nonoperating Expenses	-	-	11,022	15,861	13,712
Total	**$ 3,657**	**$ 729,078**	**$ 1,001,882**	**$ 1,189,441**	**$ 1,039,222**
Estimated As % Of Budget	**0%**				

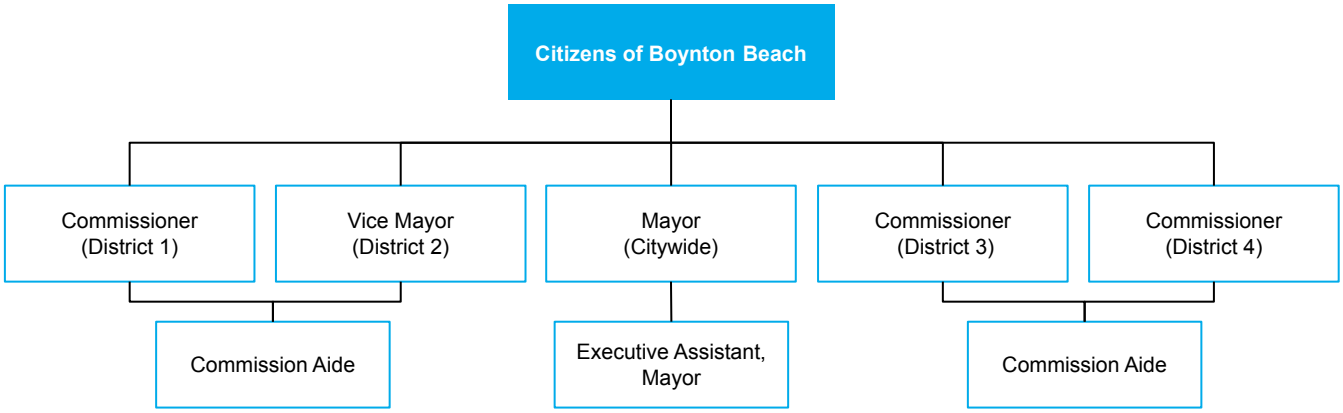
SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Recreation & Cultural Services 001-2705-572					
Department Summary					
Personnel Services	-	-	408,961	444,632	477,743
Operating Expenses	-	-	11,550	46,112	46,112
Nonoperating Expenses	-	-	2,939	4,230	3,656
Total	**$ -**	**$ -**	**$ 423,450**	**$ 494,974**	**$ 527,511**
Div 14 Construction Services 001-2519-539					
Department Summary					
Personnel Services	-	11,068	824,262	1,005,281	888,416
Operating Expenses	-	-	90,856	140,922	124,122
Capital Outlay	-	-	30,903	165,000	15,000
Nonoperating Expenses	-	-	6,613	12,689	10,969
Total	**$ -**	**$ 11,068**	**$ 952,634**	**$ 1,323,892**	**$ 1,038,507**
Grand Total : General Fund					
Department Summary					
Personnel Services	80,756,574	84,693,090	96,927,080	102,288,667	98,058,638
Operating Expenses	21,087,883	22,116,859	26,768,785	28,461,979	27,548,710
Capital Outlay	3,489,226	700,732	2,765,971	1,362,485	815,905
Nonoperating Expenses	9,884,745	9,304,059	10,046,284	11,223,369	10,182,697
Total	**$115,218,428**	**$ 116,814,740**	**$ 136,508,120**	**$ 143,336,500**	**$ 136,605,950**

ORGANIZATIONAL CHART

DEPARTMENT: **City Commision**
DIVISION:

FUND: **001**
DEPT.NO: **1110**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
CITY COMMISSION AIDE	14109	14	-	2.0	-	2.0	2.0
EXECUTIVE ASSISTANT, MAYOR	11249	20	-	1.0	-	1.0	1.0
Sub-total for Full-time Positions			-	3.0	-	3.0	3.0
Part-Time Positions:							
CITY COMMISSIONER	00019	2	4.0	4.0	-	4.0	4.0
CITY MAYOR	00029	2	1.0	1.0	-	1.0	1.0
Sub-total for Part-time Positions			5.0	5.0	-	5.0	5.0
Total Personnel:			**5.0**	**8.0**	**-**	**8.0**	**8.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Commission					
Adopted Operating Millage Rate	7.8900	7.8500	7.8500	7.8000	7.7500
General Fund Adopted Budget	$ 104,391,871	$ 115,301,509	$ 115,301,509	$ 122,354,414	$ 130,318,620
Taxes Levied	$ 54,698,631	$ 63,021,438	$ 63,021,438	$ 71,662,139	$ 77,004,574
Proclamations	42	46	46	44	44

DETAIL EXPENDITURES

DEPARTMENT: **City Commision**
DIVISION:

FUND: **001**
DEPT.NO: **1110**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 City Commission 001-1110-511						
	Department Summary					
	Personnel Services	269,970	288,351	358,648	631,348	597,111
	Operating Expenses	72,305	84,038	77,253	98,714	99,031
	Capital Outlay	-	28,000	30,150	30,000	30,000
	Nonoperating Expenses	29,000	3,500	7,348	10,573	9,141
	Total	**$ 371,275**	**$ 403,889**	**$ 473,399**	**$ 770,635**	**$ 735,283**
	Estimated As % Of Budget					
11-10	Executive Salaries	120,338	126,038	127,674	157,023	157,778
12-10	Regular Salaries/Wages	-	-	56,000	184,045	194,342
15-30	Expense Allowance	33,445	33,445	33,450	36,795	36,795
19-99	New Personnel/Reclass	-	-	-	-	(45,206)
21-10	Employer Fica	11,694	12,450	17,311	28,907	29,752
22-10	General Employees Pension	-	-	-	36,728	35,745
22-11	State Pension	64,705	63,484	61,040	70,040	70,040
23-10	Life Insurance	-	-	50	58	58
23-20	Disability Insurance	-	-	500	995	1,050
23-30	Health Insurance	34,820	35,525	44,288	88,429	88,429
23-34	Hsa	3,000	15,400	15,250	24,500	24,500
23-40	Dental Insurance	1,761	1,798	2,769	3,384	3,384
23-50	Vision Insurance	207	211	316	444	444
	Sub-total Personnel Services	**$ 269,970**	**$ 288,351**	**$ 358,648**	**$ 631,348**	**$ 597,111**
34-32	Sister Cities Program	1,242	1,863	1,500	1,864	1,864
40-12	Business Meetings	35,797	40,243	34,692	42,700	42,700
41-15	Cellular Phone/Beeper	4,173	4,166	3,935	6,252	6,252
46-91	Software Maintenance	-	-	-	-	300
47-10	Printing & Binding	125	-	500	500	500
49-09	Self Insurance Chgs (W/C)	95	118	108	118	124
49-10	Warehouse Service Chg.	109	62	98	139	150
51-10	Office Supplies	-	-	550	-	-
51-25	Computer Equipment <$5000	-	-	5,900	-	-
52-85	Food Supplies	474	450	700	700	700
52-99	Misc. Supplies	740	576	1,000	2,500	2,500
54-20	Memberships	29,550	36,560	23,270	39,941	39,941
54-30	Training	-	-	5,000	4,000	4,000
	Sub-total Operating Expenses	**$ 72,305**	**$ 84,038**	**$ 77,253**	**$ 98,714**	**$ 99,031**
83-01	District 1	-	5,000	6,000	6,000	6,000
83-02	District 2	-	5,000	6,000	6,000	6,000
83-03	District 3	-	6,000	7,200	6,000	6,000
83-04	District 4	-	6,000	4,400	6,000	6,000
83-05	Mayor	-	6,000	6,550	6,000	6,000
	Sub-total Capital Outlay	**$ -**	**$ 28,000**	**$ 30,150**	**$ 30,000**	**$ 30,000**
	Subtotal	**$ 342,275**	**$ 400,389**	**$ 466,051**	**$ 760,062**	**$ 726,142**

DETAIL EXPENDITURES

DEPARTMENT: **City Commision**
DIVISION:

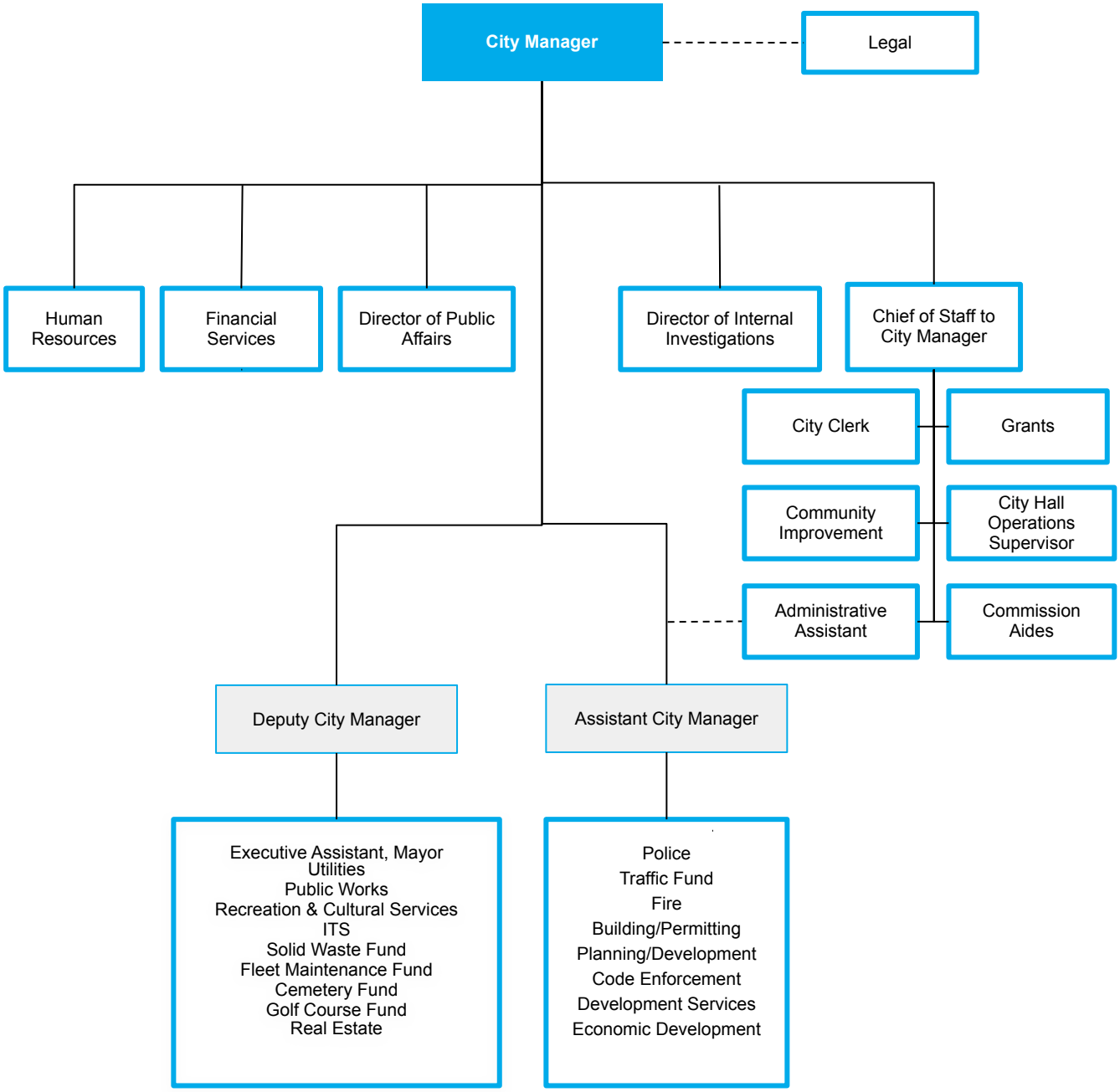
FUND: **001**
DEPT.NO: **1110**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
91-23	Transfer To Benefits Fund	-	-	7,348	10,573	9,141
95-47	Community Investments	29,000	3,500	-	-	-
	Sub-total Nonoperating Expenses	**$ 29,000**	**$ 3,500**	**$ 7,348**	**$ 10,573**	**$ 9,141**
Department Total		**$ 371,275**	**$ 403,889**	**$ 473,399**	**$ 770,635**	**$ 735,283**

ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION:

FUND: **001**
DEPT.NO: **1210**



PERSONNEL ALLOCATION

DEPARTMENT: **City Manager**
DIVISION:

FUND: **001**
DEPT.NO: **1210**

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ADMIN ASSIST - CITY MGRS OFFI	11110	18	-	1.0	(1.0)	1.0	-
ADMIN ASSIST-COMMISSION AIDE	01040	14	1.0	-	-	-	-
ASSISTANT TO THE CITY MANAGER	01099	36	1.0	-	-	-	-
ASST CITY MANAGER-ADMIN SERVIC	01149	60	1.0	-	-	-	-
CHIEF OF STAFF TO CITY MANAGER	01009	47	-	1.0	-	1.0	1.0
CITY MANAGER	01019	99	1.0	1.0	-	1.0	1.0
DEPUTY CITY MANAGER	01229	65	1.0	1.0	-	1.0	1.0
EXEC ASST TO CITY COMMISSION	14119	18	-	-	1.0	-	1.0
GRANTS ANALYST	15300	18	-	1.0	-	1.0	1.0
GRANTS MANAGER	04239	34	-	1.0	-	1.0	1.0
Sub-total for Full-time Positions			5.0	6.0	-	6.0	6.0
Total Personnel:			**5.0**	**6.0**	**-**	**6.0**	**6.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
City Manager					
Population	81,011	82,000	82,000	83,285	83,705
Number of City Employees	860	888	888	939	962
Operating Expenditures per Capita	1,254	1,309	1,309	1,496	1,557
Operating Revenue per Capita	$ 980	$ 1,036	$ 1,082	$ 1,326	$ 1,333

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION:

FUND: **001**
DEPT.NO: **1210**

DEPARTMENT MISSION STATEMENT:

Provide facilitative leadership to achieve an efficient, customer oriented, highly productive and superior delivery of services through high performance teams in an organizational culture that appreciates diversity, encourages creativity, requires integrity, promotes stewardship, cares about people and rewards outstanding performance.

DEPARTMENT CORE SERVICES:

- To provide progressive and enthusiastic positive leadership which allows the organization's teams to enjoy an environment in which they can excel.
- Core Service

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Redevelop Downtown

Department Initiatives No. 1: Anticipate and plan to meet the long-term water supply needs and environmental sustainability for the City.

. Provide leadership and direction to the Utilities area, based on the strategic vision of the City Commission, to deliver a cost-effective, reliable water supply and address water resource needs for future growth, including adaptive use of recycled water.
. Facilitate the implementation of sustainability efforts for long-term environmental improvement plans and policies.

Target Performance Metrics:

- Development of Utilities strategic plan for long-term water needs, wastewater reclamation use, and facility expansion.
- Provide leadership and direction to the Sustainability Team to implement a long-term environmental plan for the city.

Department Initiatives No. 2: Continuation of the Economic Development Program and creating Strategies for business attraction and retention to assist with improving the City's financial condition.

. Continue the implementation of the Economic Development Program.
. Continue to partner with the Community Redevelopment Agency (CRA) and the Greater Boynton Beach Chamber of Commerce to increase Economic Development opportunities and disseminate the Brand Promise to all stakeholders.

Target Performance Metrics:

- List primary targets (the number of businesses created) and milestones (the duration of time required to complete the Department Initiative(s).

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: Develop fiscally sound budgets and capital projects

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager** FUND: **001**
DIVISION: DEPT.NO: **1210**

- Coordinate City staff and operational teams to develop financial planning initiatives that will improve current revenues, explore diverse funding sources and evaluate long-term City pension requirements. In light of revenue curtailment, conduct program review and prepare recommendation to the City Commission on cut-backs as required.
- Continue to track legislative activities at the state and federal level to identify unfunded mandates and legislation that will impact municipal operations.
- Develop and implement the operating budget and five-year financial plan for capital needs of the City.

Target Performance Metrics:

- Provide City Commission with financial options and alternatives for current and future revenue enhancements, expenditure reductions, and service program evaluation (Level of Service).

Identify alternative funding sources for parks, recreation and cultural City projects through the Greater Boynton Beach Foundation.

Department Initiatives No. 2: Meet the emerging challenge of an increasingly diverse population through community infrastructure and capacity building.

- Identify and partner with community stakeholders to become Ambassadors for the City's Brand Promise and economic development efforts.
- Identify potential partnerships with area non-profits for development of recreational, cultural and educational venues.
- Establish an Education Initiative/Liaison Program with local schools.

Target Performance Metrics:

- The number of community stakeholder and/or partnerships. List the number of schools that have implemented the initiative program.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives: Provide leadership and direction that will recognize and motivate employees to ensure excellent public service and increased employee retention

- Facilitate the development and implementation of Brand Promise culturalization program.
- Facilitate the development of a Succession Planning program to ensure a core of qualified internal replacements for all key positions within the organization.
- Continue to offer cost effective training to City personnel that will increase their knowledge, skills and abilities and provide a core set of supervisory/management skills to each person responsible for managing others.
- Encourage interdepartmental coordination to maximize existing resources to ensure continued level of service amid budgetary constraints.

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION:

FUND: **001**
DEPT.NO: **1210**

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: Develop fiscally sound budgets and capital projects

- Coordinate City staff and operational teams to develop financial planning initiatives that will improve current revenues/funding sources and evaluate long-term City pension requirements. Conduct program review and prepare recommendations to the City Commission on efficient operational alternatives.
- Continue to track legislative activities at the state and federal level to identify unfunded mandates and legislation that will affect municipal operations.
- Continue to develop and implement the budget and five-year financial plan for capital and operating needs of the City.

Target Performance Metrics:

- Provide City Commission with financial options and alternatives for current and future revenue enhancements, expenditure reductions, and service program evaluation (Level of Service).
- Continue to identify alternative funding sources for parks, recreation and cultural City projects through the Greater Boynton Beach Foundation.

Department Initiatives No. 2: Meet the emerging challenge of an increasingly diverse population through community infrastructure and capacity building.

- Identify and partner with community stakeholders to become Ambassadors for the City's Brand Promise and economic development efforts.
- Identify potential partnerships with area non-profits for development of recreational, cultural and educational venues.
- Establish an Education Initiative/Liaison Program with local schools.

Target Performance Metrics:

- Identify the number of partnerships created with various business entities.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives: Provide leadership and direction that will recognize and motivate employees to ensure excellent public service and increased employee retention

- Facilitate the development and implementation of Brand Promise culturalization program.
- Facilitate the development of a Succession Planning program to ensure a core of qualified internal replacements for all key positions within the organization.
- Continue to offer cost effective training to City personnel that will increase their knowledge, skills and abilities and provide a core set of supervisory/management skills to each person responsible for managing others.
- Encourage interdepartmental coordination to maximize existing resources to ensure continued level of service amid budgetary constraints.

Target Performance Metrics:

- Produce a Succession Planning policy document.
- List the number of training events or seminar offered to City personnel

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION:

FUND: **001**
DEPT.NO: **1210**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 City Manager 001-1210-512						
	Department Summary					
	Personnel Services	834,853	968,222	806,705	920,970	867,157
	Operating Expenses	52,324	46,904	59,349	100,885	92,958
	Capital Outlay	3,052	-	3,000	3,000	-
	Nonoperating Expenses	15,521	20,120	12,194	33,642	24,939
	Total	**$ 905,750**	**$ 1,035,246**	**$ 881,248**	**$ 1,058,497**	**$ 985,054**
	Estimated As % Of Budget	**103%**				
12-10	Regular Salaries/Wages	599,866	683,124	554,920	632,001	628,973
12-20	Holiday Pay	701	-	150	-	-
14-10	Overtime	1,772	566	150	-	-
15-10	Clothing Allowance	1,500	1,500	1,600	1,500	1,500
15-12	Cell Phone Allowance	666	1,361	891	300	300
15-20	Car Allowance	1,360	4,700	6,300	7,800	7,800
19-99	New Personnel/Reclass	-	-	-	-	(47,841)
21-10	Employer Fica	44,433	46,985	37,012	43,144	43,094
22-10	General Employees Pension	67,240	92,842	107,753	128,039	117,453
22-40	Def Comp Contribution	48,887	59,016	34,750	36,875	44,375
23-10	Life Insurance	552	576	1,659	1,879	2,071
23-20	Disability Insurance	3,434	3,357	2,690	2,647	2,647
23-30	Health Insurance	51,163	61,093	42,908	55,268	55,268
23-34	Hsa	10,250	9,800	13,188	9,125	9,125
23-40	Dental Insurance	2,758	2,943	2,398	2,115	2,115
23-50	Vision Insurance	271	359	336	277	277
	Sub-total Personnel Services	**$ 834,853**	**$ 968,222**	**$ 806,705**	**$ 920,970**	**$ 867,157**

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION:

FUND: **001**
DEPT.NO: **1210**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
34-40	Temporary Services	-	-	7,287	-	-
40-12	Business Meetings	7,303	8,822	4,685	14,600	14,600
41-15	Cellular Phone/Beeper	1,955	2,056	2,273	3,935	3,935
44-31	Copy Machine Rental	-	-	1,250	2,000	2,000
46-30	Vehicle Maint. - Garage	26,206	17,276	7,000	10,000	4,000
46-91	Software Maintenance	-	500	400	400	400
47-10	Printing & Binding	691	124	500	500	565
49-09	Self Insurance Chgs (W/C)	8,009	9,317	7,681	8,282	8,744
49-10	Warehouse Service Chg	341	416	435	551	597
49-17	Other Contractual Srvs	2,126	2,590	273	22,500	22,500
49-41	Licenses, Fees & Permits	-	-	300	300	300
51-10	Office Supplies	1,302	1,117	2,700	2,700	2,700
51-25	Computer Equipment <$5000	-	-	2,100	-	3,000
52-10	Fuel Oil-Vehicles	-	-	6,800	9,000	3,500
52-20	Opr. Equipment <$5000	139	140	300	300	300
52-85	Food Supplies	476	804	800	800	800
54-10	Books And Publications	309	89	340	1,090	1,090
54-20	Memberships	3,172	2,915	6,225	10,182	10,182
54-30	Training	295	738	8,000	13,745	13,745
	Sub- Total Operating Expenses	**$ 52,324**	**$ 46,904**	**$ 59,349**	**$ 100,885**	**$ 92,958**
64-15	Computer Equipment	3,052	-	3,000	3,000	-
	Sub- Total Capital Outlay	**$ 3,052**	**$ -**	**$ 3,000**	**$ 3,000**	**$ -**
	Subtotal	**$ 890,229**	**$ 1,015,126**	**$ 869,054**	**$ 1,024,855**	**$ 960,115**
91-23	Transfer To Benefits Fund	-	-	7,348	12,689	10,969
91-30	Transfer/Veh. Srv. Fund	15,521	20,120	4,846	20,953	13,970
	Sub-total Nonoperating Expenses	**$ 15,521**	**$ 20,120**	**$ 12,194**	**$ 33,642**	**$ 24,939**
	Department Total	**$ 905,750**	**$ 1,035,246**	**$ 881,248**	**$ 1,058,497**	**$ 985,054**

DETAIL EXPENDITURES

DEPARTMENT: **City Hall**
DIVISION:

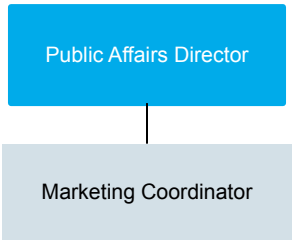
FUND: **001**
DEPT.NO: **1211**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 11 City Hall 001-1211-512						
	Department Summary					
	Personnel Services	13,754	8,292	9,226	184,226	(585,000)
	Operating Expenses	2,842,175	2,732,900	3,230,037	3,262,360	3,542,913
	Nonoperating Expenses	1,787,489	1,196,537	107,999	1,057,851	544,836
	Total	**$ 4,643,418**	**$ 3,937,729**	**$ 3,347,262**	**$ 4,504,437**	**$ 3,502,749**
	Estimated As % Of Budget					
19-99	New Personnel/Reclass	-	-	3,726	169,226	(600,000)
23-11	Life Insurance-Retirees	1,696	1,531	500	-	-
25-10	Unemployment	12,058	6,761	5,000	15,000	15,000
	Sub-total Personnel Services	**$ 13,754**	**$ 8,292**	**$ 9,226**	**$ 184,226**	**$ (585,000)**
31-11	Litigation Fees & Costs	2,951	-	1,000	-	-
32-10	Audit Fee	59,663	46,330	58,913	53,272	53,272
41-12	Postage	62,444	46,062	106,000	66,000	66,000
43-10	Electric Service	70,849	70,698	75,500	70,000	79,800
43-20	Water/Sewer Service	17,407	7,092	20,000	20,000	8,000
43-21	District Energy Plant	203,940	214,921	200,000	200,000	215,760
44-30	Equipment Rental	5,815	1,584	14,000	16,000	16,000
44-31	Copy Machine Rental	10,168	8,344	15,000	15,000	12,079
46-30	Vehicle Maint. - Garage	819	-	-	-	-
48-01	Comm Promotion/Marketng	2,077	1,418	3,600	3,600	3,600
48-24	Special Events	1,754	-	13,455	57,455	57,455
49-08	Ins Chgs-Auto/Prop/Liab	2,181,675	2,116,768	2,485,755	2,533,097	2,652,714
49-10	Warehouse Service Chg	521	275	499	3,621	3,918
49-14	Credit Card Fees	820	141	-	-	-
49-17	Other Contractual Srvs	204,991	206,411	219,000	210,000	360,000
49-41	Licenses, Fees & Permits	33	-	-	-	-
51-10	Office Supplies	6,258	3,498	6,500	3,500	3,500
52-85	Food Supplies	1,215	637	700	700	700
54-20	Memberships	8,775	8,721	10,115	10,115	10,115
	Sub-total Operating Expenses	**$ 2,842,175**	**$ 2,732,900**	**$ 3,230,037**	**$ 3,262,360**	**$ 3,542,913**
	Subtotal	**$ 2,855,929**	**$ 2,741,192**	**$ 3,239,263**	**$ 3,446,586**	**$ 2,957,913**
91-05	Transfer To Self Ins.	528,950	578,950	-	-	-
91-07	Transfers To Utilities	-	-	-	267,852	267,852
91-15	Transfer To Public Arts F	20,000	20,000	20,000	20,000	20,000
91-22	Transfer To Community Imp	-	-	-	-	256,984
91-31	Transfer To Capital Impov	750,000	250,000	-	500,000	-
95-46	Tennis Center Mdse	1,347	640	-	-	-
95-47	Pool Merchandise	2,099	2,768	-	-	-
95-60	Uncollectible Expense	473,598	230,959	-	-	-
99-01	Contingency	-	-	10,999	257,999	-
99-02	Non-Budgeted Expense	11,495	113,220	77,000	12,000	-
	Sub-total Nonoperating Expenses	**$ 1,787,489**	**$ 1,196,537**	**$ 107,999**	**$ 1,057,851**	**$ 544,836**
	Department Total	**$ 4,643,418**	**$ 3,937,729**	**$ 3,347,262**	**$ 4,504,437**	**$ 3,502,749**

ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION: **Marketing**

FUND: **001**
DEPT.NO: **1212**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
MARKETING COORDINATOR	01350	18	1.0	1.0	-	2.0	1.0
MARKETING SPECIALIST	01360	16	1.0	-	-	-	-
Sub-total for Full-time Positions			2.0	1.0	-	2.0	1.0
Total Personnel:			**2.0**	**1.0**	**-**	**2.0**	**1.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Marketing					
Marketing /Promotion Budget	$ 1,030	$ 4,316	$ 4,316	$ 8,000	8,000.00
Social Media Reach (FB & IG)				582,200	600,000
Social Media Engagement (FB & IG)				32,500	35,000
Social Media Followers (FB & IG)				21,400	30,000
Website Users	503,264	403,418	403,418	600,000	600,000
Newsletter Subscribers				21,000.00	25,000.00
Magazine and Annual Report	Yes	-		-	Yes

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Marketing**
FUND: **001**
DEPT.NO: **1212**

DEPARTMENT MISSION STATEMENT:

The City of Boynton Beach Marketing Department's mission is to maximize opportunities to promote the city's employees, programs, events and initiatives while highlighting the excellent quality of life for Boynton Beach residents.

DEPARTMENT CORE SERVICES:

- Marketing/Advertising
- Social Media
- Content Writing
- Photography/Videography
- Graphic Design
- Branding

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

City Initiative No. 1: A Great Place to Live

Department Initiatives Alignment:

. Develop additional opportunities to promote and market city services and initiatives
. Meet regularly with other city departments to maximize content opportunities and resources
. Highlight programs and initiatives that make the city more livable and enjoyable for residents.
. Create and provide marketing materials and digital sign content for public distribution

Target Performance Metrics:

- Use website analytics to monitor traffic on city website
- Monitor social media engagement and reach, including likes, shares and comments on posts
- Monitor media coverage of marketing campaigns.

City Initiative No. 2: Boynton Beach Branding

Department Initiatives Alignment:

. Develop customer-driven branding strategic plan
. Maximize existing marketing resources through interdepartmental coordination and collaboration
. Adhere to visual brand with city's distinct color palette, logo and fonts on marketing materials.
. Utilize marketing as an opportunity to increase community engagement, foster community pride, and brand Boynton Beach
. Distinguish Boynton Beach from nearby cities.

Target Performance Metrics:

- Brand recognition and awareness levels among the target audience.

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Marketing**
FUND: **001**
DEPT.NO: **1212**

- Increase in positive sentiment and perception of Boynton Beach as a desirable destination.
- Evaluation of key performance indicators related to specific marketing campaigns or initiatives, such as website traffic, lead generation or conversion rates.
- Monitor feedback and sentiment through surveys, reviews and community feedback channels to assess the effectiveness of branding efforts and identify areas for improvement.

City Initiative No. 3: A Safe, Vibrant, Beautiful City

Department Initiatives Alignment:

. Maximize focus on the city's beautification plans and projects through social media posts.
. Highlight programs and initiatives of city departments that involve the arts, culture, recreation and leisure.
. Create and provide marketing materials and digital sign content for public distribution
. Promote free or low-cost events designed to enhance the experience for residents such as library programming, outdoor concerts and holiday celebrations.

Target Performance Metrics:

- Monitor social media engagement and commenting on specific posts containing related content.
- Count and evaluate attendance at special events and programs

Use website analytics to monitor traffic on related city web pages

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION: **Marketing**

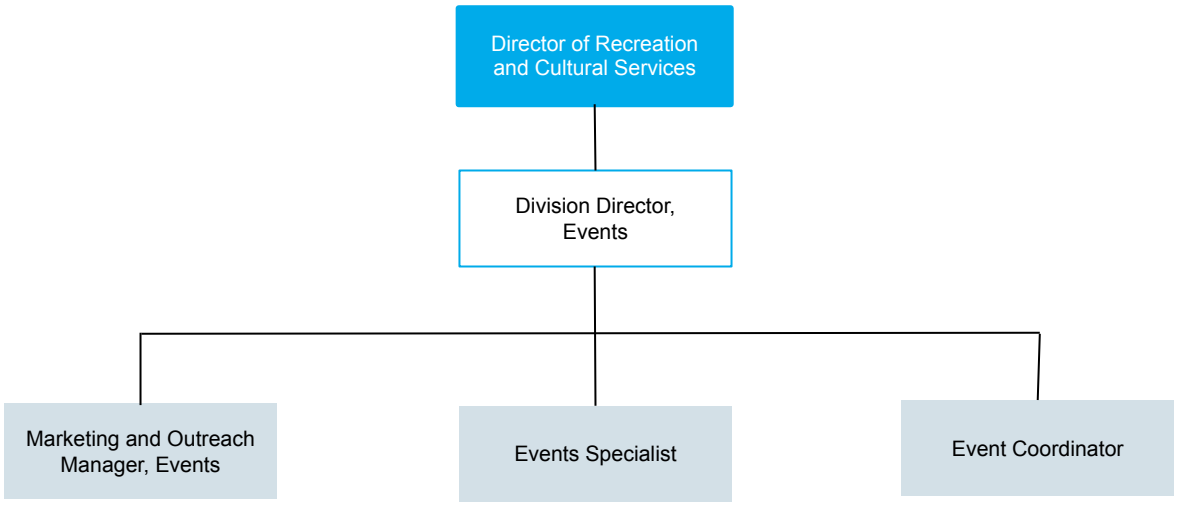
FUND: **001**
DEPT.NO: **1212**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 12 Marketing and Events 001-1212-519						
	Department Summary					
	Personnel Services	409,492	128,031	116,883	218,079	98,395
	Operating Expenses	62,532	61,978	76,057	66,491	66,674
	Capital Outlay	-	-	500	-	-
	Nonoperating Expenses	-	-	2,939	4,230	3,656
	Total	**$ 472,024**	**$ 190,009**	**$ 196,379**	**$ 288,800**	**$ 168,725**
	Estimated As % Of Budget					
12-10	Regular Salaries/Wages	309,803	79,599	70,121	148,028	67,816
12-20	Holiday Pay	48	711	-	-	-
14-10	Overtime	660	2,746	3,000	-	-
15-20	Car Allowance	3,600	-	-	2,400	-
21-10	Employer Fica	21,964	6,918	5,364	11,508	5,188
22-10	General Employees Pension	56,092	20,052	25,469	30,020	12,473
23-10	Life Insurance	88	18	61	259	19
23-20	Disability Insurance	1,403	1,348	379	800	367
23-30	Health Insurance	13,692	14,802	10,937	22,107	11,054
23-34	Hsa	1,313	1,000	1,033	2,000	1,000
23-40	Dental Insurance	745	749	458	846	423
23-50	Vision Insurance	84	88	61	111	55
	Sub-total Personnel Services	**$ 409,492**	**$ 128,031**	**$ 116,883**	**$ 218,079**	**$ 98,395**
40-10	Mileage Reimbursement	-	75	770	770	770
40-12	Business Meetings	-	231	1,500	-	-
41-12	Postage	-	-	100	-	-
41-15	Cellular Phone/Beeper	144	-	1,298	-	-
46-91	Software Maintenance	1,242	3,553	5,750	8,750	8,750
47-10	Printing & Binding	9,958	11,577	11,000	10,000	10,000
48-01	Comm Promotion/Marketng	7,578	10,569	16,900	10,000	10,000
48-05	Advertising	11,846	9,106	19,800	20,000	20,000
49-09	Ins Chgs-Workers Comp	2,644	3,778	3,341	3,379	3,538
49-10	Warehouse Service Chg	25	94	198	292	316
49-17	Other Contractual Srvs	23,709	17,800	8,000	5,000	5,000
49-41	Licenses, Fees & Permits	70	-	-	-	-
51-10	Office Supplies	1,546	1,205	2,400	500	500
54-10	Books-Publications-Videos	20	-	-	-	-
54-20	Memberships	2,090	750	-	-	-
54-30	Training	1,660	3,240	5,000	7,800	7,800
	Sub- Total Operating Expenses	**$ 62,532**	**$ 61,978**	**$ 76,057**	**$ 66,491**	**$ 66,674**
	Department Total	**$ 472,024**	**$ 190,009**	**$ 196,379**	**$ 288,800**	**$ 168,725**

ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION: **Events**

FUND: **001**
DEPT.NO: **1213**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ADMINISTRATIVE ASSISTANT	01310	14	1.0	-	-	-	-
DIVISION DIRECTOR, EVENTS	01359	41	1.0	1.0	-	1.0	1.0
EVENT COORDINATOR	01331	18	-	1.0	-	2.0	1.0
EVENTS SPECIALIST	01330	14	1.0	1.0	-	1.0	1.0
MANAGER,MKTG & OUTREACH-EVENTS	62009	34	-	1.0	-	1.0	1.0
Sub-total for Full-time Positions			3.0	4.0	-	5.0	4.0
Total Personnel:			**3.0**	**4.0**	**-**	**5.0**	**4.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	FY 2023-24	Estimated FY 2024-25	Projected FY 2025-26
Events						
Number of Events	11	24	30	45	30	30
Number of Volunteers	7	15	25	130	60	75
Number of Holiday Parade Partipants	13	58	55	54	54	60
Number of Vendors				500	650	700
Number of Sponsors				25	35	50
Number of Bands				45	45	50
Number of Boynton Based Businesses				140	250	300
Number of Community Outreach Meetings				30	20	15
Number of Events - Assistance Provided				10	20	20

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Events**
FUND: **001**
DEPT.NO: **1213**

DEPARTMENT MISSION STATEMENT:

The City of Boynton Beach's Division of Events contributes to the vitality of our diverse community through community events that are inclusive and build wealth throughout the City's Cultural Districts.

DEPARTMENT CORE SERVICES:

- Produce Unique, Inclusive and Culturally Diverse Events
- Partner with Local Businesses and Organizations
- Utilize Local Vendors
- Activate Centennial Park and Amphitheater

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: Culturally Distinct Districts:

. **Value to the Community: List primary benefits the goal has for the City's residents (Repeat for each goal)**
   a) Culturally diverse music, entertainment and experiences
   b) Exposure of amenities within each district
   c) Connecting and engaging with the community

. **Short Term Challenges and Opportunities: List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).**
   d) Parking
   e) Branding the City as a destination
   f) Driving economic opportunities to local business and vendors
   g) Competition of local venues and events

. **Long Term Challenges and Opportunities: List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).**
   h) Parking
   i) Resources
   j) Competition of local venues and events
   k) Creating partnerships with community organizations in place of independent event production
   l) Increasing sponsorship opportunities to fund events
   m) Creating city-wide inclusive culture
   n) Driving economic opportunities to local business and vendors

STRATEGIC GOAL: Building Wealth in the Community

. **Value to the Community:**
   a) Drives revenue and financial opportunities to local businesses
   b) Fosters business development and partnership opportunities

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Events**
FUND: **001**
DEPT.NO: **1213**

c) Provides free leisure opportunities for residents
d) Highlights the City's amenities and businesses

. **Short Term Challenges and Opportunities: List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).**

e) Parking
f) Increasing internal inventory of equipment to limit on site costs to vendors
g) Accommodation of all patrons in limited spaces
h) Identifying new event venues on Westside of City

. **Long Term Challenges and Opportunities: List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).**

i) Aligning events with businesses goals and expectation
j) Develop partnerships with business and non-profit organizations

STRATEGIC GOAL: High Performing Organization

. **Value to the Community: List primary benefits the goal has for the City's residents (Repeat for each goal)**

a) Free, safe and inclusive events
b) Streamlined processes to rent the amphitheater
c) Collaboration with local organizations to support events
d) Creation of a Volunteer Program to subsidize staff needs

. **Short Term Challenges and Opportunities**: List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).

e) Parking
f) Event personnel support
g) Streamlined event processes and policies

. **Long Term Challenges and Opportunities**: List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal)

h) Transportation and parking
i) Event personnel support
j) Creating new and innovative, inclusive events city-wide
k) New development that could impact event
l) Community support

STRATEGIC GOAL: Safe, Inclusive, and Resilient Public Spaces

. **Value to the Community: List primary benefits the goal has for the City's residents (Repeat for each goal)**

a) Safe event environment
b) Access and communication for all attendees and participants

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager** FUND: **001**
DIVISION: **Events** DEPT.NO: **1213**

. **Short Term Challenges and Opportunities: List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).**

c) Increasing costs of contracting services
d) Staffing
e) Storage Space

. **Long Term Challenges and Opportunities: List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).**

f) Outgrowing venues
g) Transportation and Parking

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:

STRATEGIC GOAL: Culturally Distinct Districts

Objective 1: Create unique events in each of the culturally distinct districts.

Department Initiatives:

i. **Identify event opportunities and locations in each of the culturally distinct district**
ii. Target End Date: January 2026

STRATEGIC GOAL: Building Wealth in the Community

Objective 1: Utilize City events to increase economic opportunities for local businesses and vendors

Initiative 1: Increase the percentage of local businesses as vendors at City events

STRATEGIC GOAL: High Performing Organization

. **Objectiv**e 1: **Streamline the City's Events processes and policies**

Initiative 1: Create an interactive online amphitheater rental application with real time booking availability.

i. Target End Date: September 2026

Initiative 2: Create a citywide event policy manual.

i. Target End Date: September 2026

Initiative 3: Create an incentive-based volunteer program for both students and adults.

i. Target End Date: September 2026

Initiative 4: Streamline events schedule across departments to increase attendance and maximize resources.

i. Target End Date: September 2026

Initiative 5: Create a City Wide sponsorship program on annual basis

i. Target End Date: January 2026

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION: **Events**

FUND: **001**
DEPT.NO: **1213**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 12 Events 001-1213-519						
	Department Summary					
	Personnel Services	184,107	270,601	385,959	562,542	461,776
	Operating Expenses	455,694	916,613	1,206,030	1,685,009	1,596,625
	Capital Outlay	-	11,363	-	52,660	280
	Nonoperating Expenses	-	-	4,409	6,344	5,485
	Total	**$ 639,801**	**$ 1,198,577**	**$ 1,596,398**	**$ 2,306,555**	**$ 2,064,166**
	Estimated As % Of Budget					
12-10	Regular Salaries/Wages	151,179	199,029	272,028	361,060	303,195
12-20	Holiday Pay	559	1,033	1,103	2,000	2,000
14-10	Overtime	3,455	10,536	15,425	27,720	18,480
15-20	Car Allowance	-	3,000	4,677	5,400	5,400
21-10	Employer Fica	11,599	16,698	22,212	28,034	23,608
22-10	General Employees Pension	9,596	23,727	40,616	73,131	56,760
23-10	Life Insurance	55	62	463	586	566
23-20	Disability Insurance	854	1,066	1,395	1,951	1,639
23-30	Health Insurance	5,921	13,322	23,000	55,268	44,214
23-34	Hsa	500	1,375	3,167	5,000	4,000
23-40	Dental Insurance	352	674	1,657	2,115	1,692
23-50	Vision Insurance	37	79	216	277	222
	Sub-total Personnel Services	**$ 184,107**	**$ 270,601**	**$ 385,959**	**$ 562,542**	**$ 461,776**
41-15	Cellular Phone/Beeper	870	-	-	4,320	3,456
43-30	Garbage Fees/Roll Offs	-	-	-	10,000	10,000
46-30	Vehicle Maint. - Garage	-	2,792	-	12,500	500
46-91	Software Maintenance	300	251	10,607	23,930	20,234
47-10	Printing & Binding	958	2,413	83,000	52,450	37,450
48-01	Comm Promotion/Marketng	11,909	3,687	102	46,200	46,200
48-05	Advertising	-	-	100	37,250	37,250
48-21	Employee Recognition	-	9,519	-	-	-
48-24	Special Events	430,133	876,536	1,086,165	1,423,230	1,382,880
49-09	Ins Chgs-Workers Comp	1,379	1,958	1,734	1,774	1,858
49-10	Warehouse Service Chg	81	522	1,289	2,950	3,192
49-17	Other Contractual Srvs	4,851	3,253	900	28,300	28,300
51-10	Office Supplies	952	530	1,000	1,500	1,500
52-01	Supplies	23	-	200	-	-
52-10	Fuel Oil-Vehicles	-	-	-	17,000	500
52-20	Opr Equipment <$5000	1,000	4,730	6,953	7,000	7,000
52-22	Uniforms	202	610	-	500	500
52-85	Food Supplies	2,641	4,689	5,530	3,300	3,000
54-20	Memberships	265	655	350	805	805
54-30	Training	130	4,468	8,100	12,000	12,000
	Sub- Total Operating Expenses	**$ 455,694**	**$ 916,613**	**$ 1,206,030**	**$ 1,685,009**	**$ 1,596,625**

DETAIL EXPENDITURES

DEPARTMENT: City Manager
DIVISION: Events

FUND: 001
DEPT.NO: 1213

64-02	General Equipment		-		9,713		-		-		-
64-15	Computer Equipment		-		1,650		-		2,660		280
64-33	Vehicle Purchases		-		-		-		50,000		-
	Sub- Total Capital Outlay	**$**	**-**	**$**	**11,363**	**$**	**-**	**$**	**52,660**	**$**	**280**
	Subtotal	**$**	**639,801**	**$**	**1,198,577**	**$**	**1,591,989**	**$**	**2,300,211**	**$**	**2,058,681**
91-23	Transfer To Benefits Fund		-		-		4,409		6,344		5,485
	Department Total	**$**	**639,801**	**$**	**1,198,577**	**$**	**1,596,398**	**$**	**2,306,555**	**$**	**2,064,166**

DETAIL EXPENDITURES

DEPARTMENT: **City Hall**
DIVISION: **Town Square**

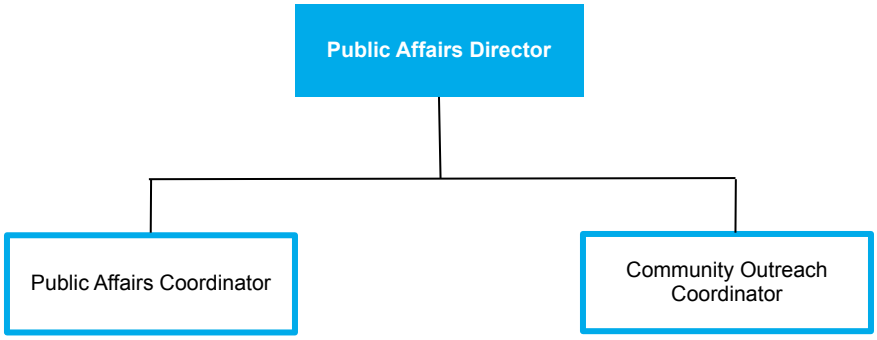
FUND: **001**
DEPT.NO: **1214**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 12 Town Square Project 001-1214-512						
	Department Summary					
	Operating Expenses	368,919	119,686	75,502	-	-
	Nonoperating Expenses	4,157,614	4,157,214	4,483,129	4,216,129	4,482,185
	Total	**$ 4,526,533**	**$ 4,276,900**	**$ 4,558,631**	**$ 4,216,129**	**$ 4,482,185**
	Estimated As % Of Budget					
31-11	Litigation Fees & Costs	153,527	112,231	74,000	-	-
31-15	Legal-Land Acq/Title	211,798	7,322	1,000	-	-
44-42	Office Rental	80	130	500	-	-
49-10	Warehouse Service Chg	289	3	2	-	-
49-17	Other Contractual Srvs	3,015	-	-	-	-
52-20	Opr. Equipment <$5000	210	-	-	-	-
	Sub-Total Operating Expenses	**$ 368,919**	**$ 119,686**	**$ 75,502**	**$ -**	**$ -**
	Subtotal	**$ 368,919**	**$ 119,686**	**$ 75,502**	**$ -**	**$ -**
71-01	Principal Payment	1,458,656	1,523,531	1,904,010	1,637,010	1,972,096
72-01	Debt Interest Expense	2,698,958	2,633,683	2,579,119	2,579,119	2,510,089
	Sub-total Nonoperating Expenses	**$ 4,157,614**	**$ 4,157,214**	**$ 4,483,129**	**$ 4,216,129**	**$ 4,482,185**
	Department Total	**$ 4,526,533**	**$ 4,276,900**	**$ 4,558,631**	**$ 4,216,129**	**$ 4,482,185**

ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION: **Public Affairs**

FUND: **001**
DEPT.NO: **1215**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
COMMUNITY OUTREACH COORDINATOR	01369	22	1.0	1.0	-	1.0	1.0
DIRECTOR, PUBLIC AFFAIRS	01529	47	1.0	1.0	-	1.0	1.0
PUBLIC AFFAIRS COORDINATOR	01340	18	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			3.0	3.0	-	3.0	3.0
Total Personnel:			**3.0**	**3.0**	**-**	**3.0**	**3.0**

Performance Measures	Projected FY 2024-25	Projected FY 2025-26
Public Affairs		
Social Media Followers	35,000	45,000
Media Appearances & Mentions	200	200
Website Improvements	10	25

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Public Affairs**
FUND: **001**
DEPT.NO: **1215**

DEPARTMENT MISSION STATEMENT:

The City of Boynton Beach's Public Affairs Department's mission is to effectively inform, educate and engage the community.

DEPARTMENT CORE SERVICES:

- Media Relations
- Social Media
- Community Outreach
- Public Information
- Community Engagement
- Crisis Communications

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

City Initiative No. 1: Boynton Beach is A Great Place to Live

Department Initiatives Alignment:

. Communicate with local and national media about city programs, events and initiatives.
. Meet regularly with other city departments to stay informed about topics that are key to keeping the community safe and informed.
. Highlight programs and initiatives that make the city more livable and enjoyable for residents.
. Create and provide social media content that educates and informs residents, businesses and visitors.

Target Performance Metrics:

- Use website analytics to monitor traffic on city website.
- Monitor social media engagement and reach, engagement and comments on posts.
- Monitor media coverage of marketing campaigns.
- Increase in positive sentiment and perception of Boynton Beach as a desirable destination.

City Initiative No. 2: Boynton Beach Branding

Department Initiatives Alignment:

. Develop a customer-driven branding strategic plan.
. Ensure standardized and consistent messaging throughout all city departments.
. Adhere to visual brand with city's distinct color palette, logo and fonts on public information materials.
. Utilize events and community meetings as opportunities to increase community engagement, foster community pride, and brand Boynton Beach.
. Distinguish Boynton Beach from nearby cities through media, social media and traditional media.

Target Performance Metrics:

- Brand recognition and awareness levels among the target audience.

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager** FUND: **001**
DIVISION: **Public Affairs** DEPT.NO: **1215**

- Increase in positive sentiment and perception of Boynton Beach as a cohesive, well-informed community that is engaged with the city.
- Evaluation of key performance indicators related to specific public information campaigns or initiatives, such as website traffic, media views and social media engagement.

City Initiative No. 3: A Safe, Vibrant, Beautiful City

Department Initiatives Alignment:

. Maximize focus on the city's beautification plans and projects through the media and with social media posts.

. Highlight programs and initiatives of city departments that involve the arts, culture, recreation and leisure.

. Pitch stories to local media that reflect the city's relevant programs and initiatives.

. Promote free or low-cost events designed to enhance the experience for residents such as library programming and recreation and parks programs.

Target Performance Metrics:

- Monitor social media engagement and commenting on specific posts containing related content.
- Count and evaluate attendance at special events and programs.
- Use website analytics to monitor traffic on related city web pages.

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION: **Public Affairs**

FUND: **001**
DEPT.NO: **1215**

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 12 Public Affairs 001-1215-519						
	Department Summary					
	Personnel Services	243,273	311,630	383,277	389,312	391,685
	Operating Expenses	38,780	32,180	65,866	33,763	29,271
	Capital Outlay	-	5,498	6,000	3,000	3,000
	Nonoperating Expenses	-	-	4,409	6,344	5,485
	Total	**$ 282,053**	**$ 349,308**	**$ 459,552**	**$ 432,419**	**$ 429,441**
	Estimated As % Of Budget					
12-10	Regular Salaries/Wages	213,989	237,029	266,757	267,047	268,331
12-20	Holiday Pay	60	254	50	-	-
14-10	Overtime	2,324	1,299	3,000	3,000	3,000
15-20	Car Allowance	-	3,300	4,900	4,800	4,800
21-10	Employer Fica	16,402	18,491	20,682	20,796	20,895
22-10	General Employees Pension	-	32,200	53,953	54,250	50,237
22-40	Def Comp Contribution	-	-	3,000	-	5,000
23-10	Life Insurance	37	35	384	422	422
23-20	Disability Insurance	857	1,312	1,428	1,401	1,404
23-30	Health Insurance	7,771	15,123	25,438	33,161	33,161
23-34	Hsa	1,000	1,750	2,250	3,000	3,000
23-40	Dental Insurance	738	749	1,269	1,269	1,269
23-50	Vision Insurance	95	88	166	166	166
	Sub-total Personnel Services	**$ 243,273**	**$ 311,630**	**$ 383,277**	**$ 389,312**	**$ 391,685**
40-10	Mileage Reimbursement	-	-	200	-	-
40-12	Business Meetings	401	707	1,000	-	-
41-12	Postage	-	-	500	-	-
41-15	Cellular Phone/Beeper	1,168	3,096	6,620	1,620	1,620
46-91	Software Maintenance	9,623	7,415	16,500	5,500	5,500
47-10	Printing & Binding	7,472	409	5,000	5,000	5,000
48-01	Comm Promotion/Marketng	246	1,599	-	-	-
48-05	Advertising	4,390	4,131	5,000	5,000	3,000
49-09	Ins Chgs-Workers Comp	-	-	500	500	500
49-10	Warehouse Service Chg	-	-	46	98	106
49-17	Other Contractual Srvs	12,138	5,052	8,500	5,000	5,000
51-10	Office Supplies	549	1,210	3,000	500	500
52-20	Opr Equipment <$5000	-	-	3,000	-	-
52-22	Uniforms	196	163	1,000	500	500
52-85	Food Supplies	-	167	-	-	-
54-10	Books-Publications-Videos	49	-	-	-	-
54-20	Memberships	1,167	1,927	5,000	2,545	2,545
54-30	Training	1,381	6,304	10,000	7,500	5,000
	Sub-Total Operating Expenses	**$ 38,780**	**$ 32,180**	**$ 65,866**	**$ 33,763**	**$ 29,271**

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION: **Public Affairs**

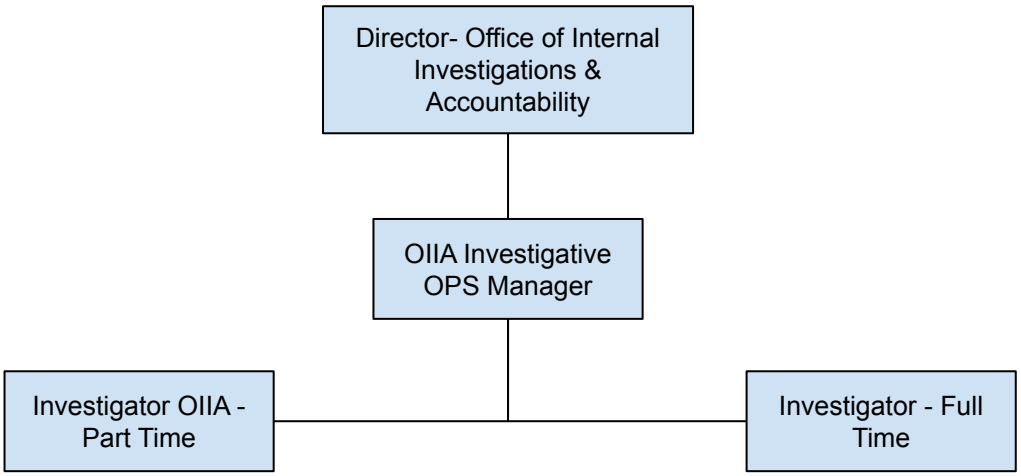
FUND: **001**
DEPT.NO: **1215**

64-02	General Equipment	-	-	3,000	-	-
64-15	Computer Equipment	-	2,048	3,000	3,000	3,000
64-20	Communication Equip.	-	3,450	-	-	-
	Sub-Total Capital Outlay	**$ -**	**$ 5,498**	**$ 6,000**	**$ 3,000**	**$ 3,000**
	Subtotal	**$ 282,053**	**$ 349,308**	**$ 455,143**	**$ 426,075**	**$ 423,956**
91-23	Transfer To Benefits Fund	-	-	4,409	6,344	5,485
	Department Total	**$ 282,053**	**$ 349,308**	**$ 459,552**	**$ 432,419**	**$ 429,441**

ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION: **Internal Investigations & Accountability**

FUND: **001**
DEPT.NO: **1216**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ASST TO DIR, INT INV & ACCT	01300	20	1.0	1.0	(1.0)	1.0	-
DIR, OFFICE INT INV & ACCOUNT	01309	55	1.0	1.0	-	1.0	1.0
INVESTIGATOR - OFF OF INT INV	02019	21	1.0	1.0	-	1.0	1.0
OIIA INVESTIGATIVE OPS MGR	11229	36	-	-	1.0	-	1.0
Sub-total for Full-time Positions			3.0	3.0	-	3.0	3.0
Part-Time Positions:							
INVESTIGATOR-OIIA (PART TIME)	11300	21	-	0.5	-	0.5	0.5
Sub-total for Part-time Positions			-	0.5	-	0.5	0.5
Total Personnel:			**3.0**	**3.5**	**-**	**3.5**	**3.5**

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager** FUND: **001**
DIVISION: **Internal Investigations & Accountability** DEPT.NO: **1216**

DEPARTMENT MISSION STATEMENT:

On behalf of the City Manager of the City of Boynton Beach the mission statement of the Office of Internal Investigations and Accountability is to establish a work environment that is free of mismanagement, fraud, and misconduct in an effort to ensure that employees may work securely and collaboratively to pursue the collective goals of the City of Boynton Beach.

DEPARTMENT CORE SERVICES:

- Conduct thorough investigations into allegations of policy violations.
- Provide a report of investigation to the City Manager's Office for each investigation.
- Provide a monthly investigative summary to the City Manager's Office.
- Investigate potential violations of ethical standards and provide remedies.
- Conduct proactive audits.

STRATEGIC GOAL AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES:

STRATEGIC GOAL: High Performing Organization:

. **Value to the Community**:

a) The establishment of procedures for investigating complaints and allegations of employee misconduct is crucial to demonstrate and protect the City of Boynton Beach's integrity.

b) The department ensures the City is accessible and responsive to its residents who may have concerns for employee misconduct and mismanagement.

c) The department cultivates an environment of transparency and trust between the City and the residents.

. **Short Term Challenges and Opportunities**:

d) The department has identified a lack of understanding among employees regarding the department's use and is further implementing educational initiatives to increase employee understanding of the mission, purpose, and function of the department.

e) The department has identified fear of retaliation among complainants and plans to implement an educational initiative on the anonymous complaint portal availability and use, in addition to the confidential nature of active investigations.

f) The department recently added an additional staff member, requiring the training of a new position and employee.

g) The department foresees an increase in need for internal auditing capabilities next year and therefore anticipates the need for advanced auditing skills and training for staff.

. **Long Term Challenges and Opportunities**:

h) The department will continue to face challenges related to the increased complexity of cases, which require specialized knowledge and expertise. This can be remedied through additional training and partnerships with outside agencies such as the Palm Beach County Office of Inspector General (OIG) and Commission on Ethics.

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Internal Investigations & Accountability**
FUND: **001**
DEPT.NO: **1216**

i) The department will continue to face challenges relating to internal audit controls. The successful audit process will require specialized auditor training, as well as increased trust and cooperation with other city departments.

j) The department will need to continue to ensure they stay current with regulatory compliance, such as ensuring that they are complying with new or changing laws and regulations related to investigations and accountability.

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION: **Internal Investigations & Accountability**

FUND: **001**
DEPT.NO: **1216**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 12 Internal Investigations and Accountability 001-1216-512						
	Department Summary					
	Personnel Services	-	331,795	494,740	518,456	561,320
	Operating Expenses	627	51,772	58,209	102,206	94,731
	Capital Outlay	-	-	39,100	1,500	-
	Nonoperating Expenses	-	7,103	15,072	14,839	11,357
	Total	**$ 627**	**$ 390,670**	**$ 607,121**	**$ 637,001**	**$ 667,408**
	Estimated As % Of Budget					
12-10	Regular Salaries/Wages	-	275,588	362,962	373,520	404,623
15-12	Cell Phone Allowance	-	1,021	660	504	780
15-20	Car Allowance	-	1,200	1,600	1,200	2,400
21-10	Employer Fica	-	19,953	28,523	27,874	29,836
22-10	General Employees Pension	-	-	47,877	67,757	68,411
22-40	Def Comp Contribution	-	6,250	7,950	7,500	15,000
23-10	Life Insurance	-	-	736	960	1,008
23-20	Disability Insurance	-	-	1,159	1,545	1,666
23-30	Health Insurance	-	25,361	39,588	33,161	33,161
23-34	Hsa	-	1,250	1,000	3,000	3,000
23-40	Dental Insurance	-	1,049	2,469	1,269	1,269
23-50	Vision Insurance	-	123	216	166	166
	Sub-total Personnel Services	**$ -**	**$ 331,795**	**$ 494,740**	**$ 518,456**	**$ 561,320**
31-90	Other Professional Srvs	-	-	8,338	40,000	35,000
41-15	Cellular Phone/Beeper	-	-	2,981	2,800	2,800
44-31	Copy Machine Rental	-	-	3,100	3,100	3,100
46-30	Vehicle Maint. - Garage	169	11,607	3,500	3,500	3,400
46-91	Software Maintenance	-	25,904	12,720	13,120	13,120
47-10	Printing & Binding	-	352	600	600	600
49-09	Self Insurance Chgs (W/C)	-	-	500	500	500
49-10	Warehouse Service Chg	-	-	-	301	326
49-17	Other Contractual Srvs	-	1,000	-	-	-
51-10	Office Supplies	-	1,994	4,000	4,000	5,500
52-10	Fuel Oil-Vehicles	-	-	4,700	6,000	2,700
52-20	Opr. Equipment <$5000	-	4,076	2,070	3,000	2,400
52-78	First Aid Supplies	-	-	700	-	-
52-85	Food Supplies	-	86	-	500	500
52-99	Misc Supplies	-	425	-	2,000	2,000
54-10	Books And Publications	-	-	-	300	300
54-20	Memberships	-	310	500	500	500
54-30	Training	458	6,018	14,500	21,985	21,985
	Sub-Total Operating Expenses	**$ 627**	**$ 51,772**	**$ 58,209**	**$ 102,206**	**$ 94,731**
64-15	Computer Equipment	-	-	2,100	-	-
64-16	Furniture & Fixtures	-	-	-	1,500	-
64-33	Vehicle Purchases	-	-	37,000	-	-
	Sub-Total Capital Outlay	**$ -**	**$ -**	**$ 39,100**	**$ 1,500**	**$ -**
	Subtotal	**$ 627**	**$ 383,567**	**$ 592,049**	**$ 622,162**	**$ 656,051**

DETAIL EXPENDITURES

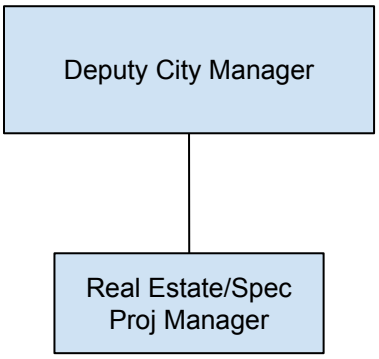
DEPARTMENT: **City Manager**
DIVISION: **Internal Investigations & Accountability**

FUND: **001**
DEPT.NO: **1216**

91-23	Transfer To Benefits Fund	-	-	5,154	7,402	6,399
91-30	Transfer/Veh. Srv. Fund	-	7,103	9,918	7,437	4,958
	Sub-total Nonoperating Expenses	**$ -**	**$ 7,103**	**$ 15,072**	**$ 14,839**	**$ 11,357**
	Department Total	**$ 627**	**$ 390,670**	**$ 607,121**	**$ 637,001**	**$ 667,408**

ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION: **Real Estate & Special Projects**
FUND: **001**
DEPT.NO: **1217**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
DIV DIR, FINANCIAL SYS TRANSFO	11009	36	-	-	1.0	-	1.0
NEW POSITION REQUEST	00000	16	-	-	-	1.0	-
REAL ESTATE/SPEC PROJ MANAGER	01119	36	1.0	1.0	(1.0)	1.0	-
Sub-total for Full-time Positions			1.0	1.0	-	2.0	1.0
Total Personnel:			**1.0**	**1.0**	**-**	**2.0**	**1.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Projected FY 2025-26
Real Estate/Special Projects					
Population	-	-	-	87,000	87,000
Number of City Employees	-	-	-	1	1
Number of Real Estate Special Projects	-	-	-	40	53

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Real Estate & Special Projects**
FUND: **001**
DEPT.NO: **1217**

CITY VISION STATEMENT: A welcoming and prosperous coastal community with a high quality of life that exemplifies equitable neighborhood economic and environmental sustainability and resiliency.

CITY MISSION STATEMENT: Ensure the City's economic and environmental sustainability through diverse, inclusive, and equitable policy and service delivery.

STRATEGIC GOALS:

Culturally Distinct Districts: Create unique cultural districts for business and entertainment to serve as the foundation that connects businesses, residents, and visitors. (Downtown, Medical, Heart of Boynton, Congress, Station Area, Woolbright, Federal, Brewery, others)

Wealth in the Community: Creating opportunities for shared local community prosperity, equity, and economic sustainability through broad-based asset ownership, anchor jobs, and resources that are reparative and inclusive.

Efficient Transportation and Mobility: Improve mobility for modes of transportation for all residents, workers, and visitors.

High Performing Organization: Maintain effective and efficient service delivery and continued excellence through organizational governance and internal support and external services.

Safe Spaces: Keep citizens safe while maintaining high quality of life.

Environmental Sustainability: Increase climate resilience, preserve natural resources, and adopt cleaner and more efficient energy technologies while striving to maximize social and economic benefits for City government, residents, and businesses. (NEW)

DEPARTMENT MISSION STATEMENT: Committed to strategically managing public assets and implementing transformative projects that enhance the quality of life for all residents of the city of Boynton Beach. Serve the community through programs that include revitalizing public spaces, facilitating economic development, and implementing sustainable infrastructure projects. We are guided by the core values of **transparency, accountability, equity, and community engagement**. Our guiding principles emphasize responsible stewardship of public resources, collaborative partnerships with stakeholders, and a commitment to creating spaces that foster a thriving and resilient community for generations to come.

DEPARTMENT CORE SERVICES:

- **Public Space Revitalization:**
  - Planning, design, and implementation of improvements to parks, plazas, recreational areas, and other public spaces.
  - Focus on creating accessible, safe, and aesthetically pleasing environments that promote community interaction and well-being.
  - Including but not limited to, waterfront enhancements, park upgrades, and pedestrian/bicycle path development.
- **Economic Development Facilitation:**
  - Strategic acquisition, disposition, and management of city-owned real estate to attract and support businesses.
  - Development of public-private partnerships to stimulate economic growth and job creation.

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Real Estate & Special Projects**
FUND: **001**
DEPT.NO: **1217**

- Offering assistance with site selection, permitting, and other development-related processes.
- Supporting the growth of local business, and attracting new business to the city.

- **Real Estate Asset Management:**
  - Strategic management of city-owned properties to maximize their value and utilization.
  - Strategic acquisition, disposition, and management of city-owned real estate to attract and support businesses.
  - Oversight of leases, contracts, and maintenance of city-owned facilities.
  - Conducting property assessments and developing long-term asset management plans.
  - Accurate record keeping of city owned real estate.
- **Community Engagement and Collaboration:**
  - Facilitating open communication and collaboration with residents, businesses, and community organizations.
  - Conducting public meetings, workshops, and surveys to gather input on projects.
  - Building strong partnerships with stakeholders to ensure projects meet community needs.
  - Maintaining transparency in all projects.
- **Project Planning and Execution:**
  - Developing comprehensive project plans that align with the city's strategic goals.
  - Managing project budgets, timelines, and resources effectively.
  - Ensuring projects are completed on time and within budget.
  - Maintaining accurate project documentation.

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION: **Real Estate & Special Projects**

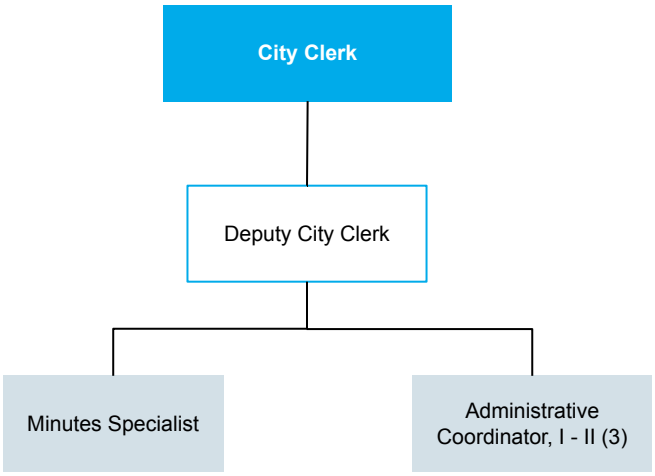
FUND: **001**
DEPT.NO: **1217**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 12 Real Estate & Special Projects 001-1217-512						
	Department Summary					
	Personnel Services	-	72	117,066	218,616	127,340
	Operating Expenses	-	-	80,306	169,081	169,081
	Nonoperating Expenses	-	-	1,470	2,115	1,828
	Total	**$ -**	**$ 72**	**$ 198,842**	**$ 389,812**	**$ 298,249**
12-10	Regular Salaries/Wages	-	-	82,555	150,954	90,134
15-12	Cell Phone Allowance	-	72	685	585	630
15-20	Car Allowance	-	-	1,850	1,800	2,250
21-10	Employer Fica	-	-	6,515	11,730	7,116
22-10	General Employees Pension	-	-	15,953	30,601	17,108
23-10	Life Insurance	-	-	45	199	216
23-20	Disability Insurance	-	-	419	816	487
23-30	Health Insurance	-	-	7,572	19,344	8,290
23-34	Hsa	-	-	563	1,750	750
23-40	Dental Insurance	-	-	817	740	317
23-50	Vision Insurance	-	-	92	97	42
	Sub-total Personnel Services	**$ -**	**$ 72**	**$ 117,066**	**$ 218,616**	**$ 127,340**
41-15	Cellular Phone/Beeper	-	-	400	-	-
49-09	Self Insurance Chgs (W/C)	-	-	500	500	500
49-17	Other Contractual Srvs	-	-	73,500	160,000	160,000
51-10	Office Supplies	-	-	324	1,000	1,000
51-25	Computer Equipment <$5000	-	-	4,714	3,831	3,831
52-22	Uniforms	-	-	148	500	500
52-23	Safety Clothing/Equip	-	-	-	250	250
54-30	Training	-	-	720	3,000	3,000
	Sub-Total Operating Expenses	**$ -**	**$ -**	**$ 80,306**	**$ 169,081**	**$ 169,081**
	Subtotal	**$ -**	**$ 72**	**$ 197,372**	**$ 387,697**	**$ 296,421**
91-23	Transfer To Benefits Fund	-	-	1,470	2,115	1,828
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 1,470**	**$ 2,115**	**$ 1,828**
	Department Total	**$ -**	**$ 72**	**$ 198,842**	**$ 389,812**	**$ 298,249**

ORGANIZATIONAL CHART

DEPARTMENT: **City Clerk**
DIVISION: **Administrative Services**

FUND: **001**
DEPT.NO: **1310**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ADMIN COORDINATOR I	03042	14	2.0	2.0	(1.0)	1.0	1.0
ADMIN COORDINATOR II	03052	16	1.0	1.0	1.0	2.0	2.0
CITY CLERK	03019	44	1.0	1.0	-	1.0	1.0
DEPUTY CITY CLERK	03029	36	1.0	1.0	-	1.0	1.0
MINUTES SPECIALIST	03022	14	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			6.0	6.0	-	6.0	6.0
Total Personnel:			**6.0**	**6.0**	**-**	**6.0**	**6.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
City Clerk					
Public Records Request	4,300	4,300	4,300	4,300	4,300
Lien Search In and Out	4,500	4,500	4,500	4,500	4,500
Number of Agenda Items Processed	1,600	1,600	1,600	1,600	1,600
Public meetings	150	150	150	160	150
Minutes	1,700	1,700	1,700	1,800	1,800
% of minutes of all public meetings transcribed and ready for approval prior to the next meeting	95%	95%	96%	96%	96%
Average number of pages of public meeting minutes transcribed per year per F/T employee	635	700	750	780	600
Full-time employees on this task	2	2	2	2	3

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Clerk**
DIVISION: **Administrative Services**
FUND: **001**
DEPT.NO: **1310**

DEPARTMENT MISSION STATEMENT:

The mission of the City Clerk's Office is, to follow all State mandated regulations and coordinate municipal elections in an ethical and unbiased manner and to process and preserve the official records of the City using current technology and provide data and information to both internal and external customers while maintaining a high level of customer satisfaction.

DEPARTMENT CORE SERVICES:

- State Mandates/Election
- Agenda Preparation
- Public Record Requests
- Public meetings/ Minutes
- Lien Searches
- Cemetery Records
- Records Management

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: State Mandates/Election

. Follow all existing State Regulations and implement all new statutes

Target Performance Metrics:

- Maintain accurate records to ensure compliance with all mandates
- Track all legislation and new mandates to implement their intent as required
- Assist all candidates for elected office, contract with polling locations and poll workers and arrange training for all election day workers and process the payments for such services.

Department Initiatives No. 2: Agenda Preparation

. Coordinate the publication of meeting agendas to provide the Commission with the necessary information to make informed decisions and enhance transparency in City Government.

Target Performance Metrics:

- Analyze the use of data collected in agenda items.
- Prepare reports to reflect the progress of the strategic objectives and climate action plan.

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Clerk** FUND: **001**
DIVISION: **Administrative Services** DEPT.NO: **1310**

Department Initiatives No. 3: Public Record Requests

. Monitor and track all public record requests received to ensure prompt responses and serve all internal and external customers

Target Performance Metrics

- Continue to educate and encourage all departments in the use of the GOV QA software to ensure compliance with public record laws
- Monitor timely completion of all requests
- Utilize report preparation function in current software to analyze expense of public record request for legislative changes to Public Records laws

Department Initiatives No. 4: PUBLIC MEETINGS/MINUTES

. Attend public meetings when necessary and prepare accurate minutes to preserve the history of actions taken by governing bodies to grow the City of Boynton Beach

Target Performance Metrics

- Track monthly meeting calendars and coordinate minutes preparation
- Maintain minutes prepared from the meetings for use by others

Department Initiatives No. 5: CEMETERY RECORDS

. Verify the accuracy of cemetery records to prepare for public access
. Provide public access to cemetery maps and records via an online information management system

Target Performance Metrics

- Compare existing records prior to mapping
- Update, adhere and enforce the guidelines established for the sale of cemetery lots
- Implement a web-based cemetery information management system, Plotbox

Department Initiatives No. 6: RECORDS MANAGEMENT

. Evaluate procedures for each process within the City Clerk's office to eliminate redundancy and promote cross training**.** Investigate the records management process in all departments to develop a City-wide records policy.
. Provide a City-wide records management training

Target Performance Metrics

- Audit existing procedures to achieve efficiencies with current technology
- Create procedures for any new functions
- Utilize existing technology to provide more accurate data and create reports with pertinent data to assist other departments.
- Investigate record retention methods and compliance with State guidelines

DETAIL EXPENDITURES

DEPARTMENT: **City Clerk**
DIVISION: **Administrative Services**

FUND: **001**
DEPT.NO: **1310**

	Account	FY 2022-23 Actual Expense	FY 2022-23 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 City Clerk 001-1310-512						
	Department Summary					
	Personnel Services	526,953	586,827	586,554	672,665	632,942
	Operating Expenses	231,375	174,961	345,445	247,389	247,485
	Capital Outlay	86,323	22,846	-	-	-
	Nonoperating Expenses	-	-	8,818	12,689	10,969
	Total	**$ 844,651**	**$ 784,634**	**$ 940,817**	**$ 932,743**	**$ 891,396**
	Estimated As % Of Budget	90%				
12-10	Regular Salaries/Wages	386,569	431,499	393,953	468,850	476,104
12-20	Holiday Pay	-	-	150	-	-
14-10	Overtime	243	823	700	1,000	1,000
15-20	Car Allowance	-	6,600	6,600	6,600	6,600
19-99	New Personnel/Reclass	-	-	-	-	(47,525)
21-10	Employer Fica	28,744	33,153	34,479	36,372	36,927
22-10	General Employees Pension	51,305	56,978	76,742	81,418	76,375
22-40	Def Comp Contribution	-	-	2,500	-	5,000
23-10	Life Insurance	156	194	568	749	749
23-20	Disability Insurance	2,440	2,743	2,415	2,484	2,520
23-30	Health Insurance	49,587	48,617	60,576	66,321	66,321
23-34	Hsa	5,104	3,750	4,500	6,000	6,000
23-40	Dental Insurance	2,510	2,210	2,938	2,538	2,538
23-50	Vision Insurance	295	260	433	333	333
	Sub-total Personnel Services	**$ 526,953**	**$ 586,827**	**$ 586,554**	**$ 672,665**	**$ 632,942**
40-12	Business Meetings	894	1,296	900	900	900
41-15	Cellular Phone/Beeper	565	-	1,110	960	960
46-20	Equipment Maintenance	-	-	1,500	1,500	1,500
46-91	Software Maintenance	(200)	95,194	134,260	99,998	99,998
47-10	Printing & Binding	-	-	200	200	200
47-22	Codify Ordinances	856	19,017	15,000	15,000	15,000
49-09	Self Insurance Chgs (W/C)	1,148	1,431	1,309	1,430	1,497
49-10	Warehouse Service Chg	231	310	341	356	385
49-12	Legal Ads	26,458	26,798	30,000	15,000	15,000
49-14	Credit Card Fees	9,727	10,560	10,000	-	-
49-15	Election Expense	112,546	-	115,500	80,000	80,000
49-16	Court Costs	750	500	2,000	2,000	2,000
49-17	Other Contractual Srvs	78,025	10,779	12,000	12,000	12,000
51-10	Office Supplies	(9,152)	1,245	3,150	1,300	1,300
52-01	Supplies	1,352	198	1,400	1,400	1,400
52-20	Opr. Equipment <$5000	-	459	-	-	-
52-85	Food Supplies	659	519	700	700	700
54-10	Books And Publications	-	769	5,000	-	-
54-20	Memberships	2,061	1,826	2,975	2,645	2,645
54-30	Training	5,455	4,060	8,100	12,000	12,000
	Sub- Total Operating Expenses	**$ 231,375**	**$ 174,961**	**$ 345,445**	**$ 247,389**	**$ 247,485**

DETAIL EXPENDITURES

DEPARTMENT: **City Clerk**
DIVISION: **Administrative Services**

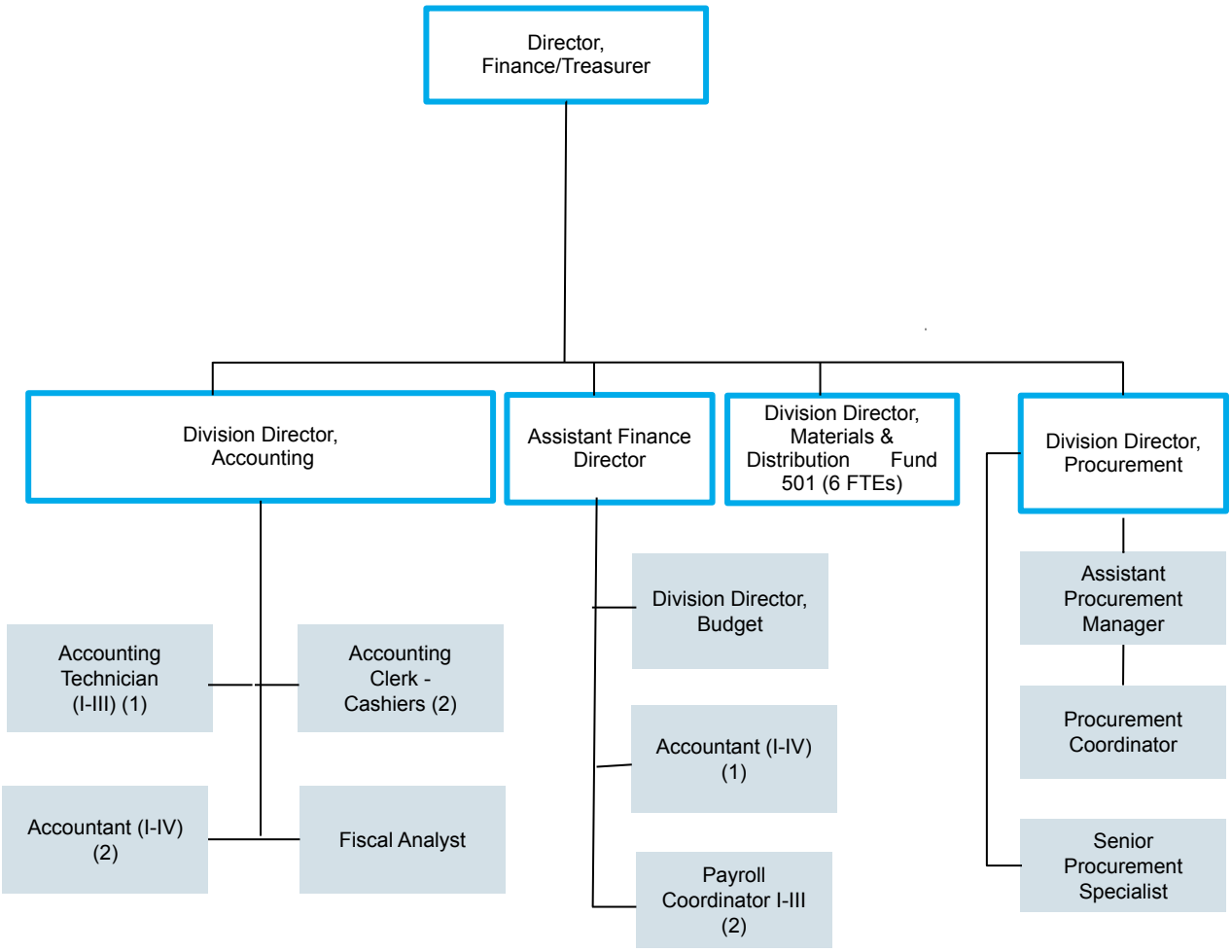
FUND: **001**
DEPT.NO: **1310**

68-02	Subscriptions	64,971	-	-	-	-
71-06	Subscriptions	21,352	21,387	-	-	-
72-06	Subscriptions	-	1,459	-	-	-
	Sub- Total Capital Outlay	**$ 86,323**	**$ 22,846**	**$ -**	**$ -**	**$ -**
	Subtotal	**$ 844,651**	**$ 784,634**	**$ 931,999**	**$ 920,054**	**$ 880,427**
91-23	Transfer To Benefits Fund	-	-	8,818	12,689	10,969
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 8,818**	**$ 12,689**	**$ 10,969**
	Department Total	**$ 844,651**	**$ 784,634**	**$ 940,817**	**$ 932,743**	**$ 891,396**

ORGANIZATIONAL CHART

DEPARTMENT: **Financial Services**
DIVISION:

FUND: **001**
DEPT.NO: **1410**



DEPARTMENT: **Financial Services**
DIVISION:

FUND: **001**
DEPT.NO: **1410**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ACCOUNTANT I	04149	22	3.0	1.0	-	1.0	1.0
ACCOUNTANT II	04249	24	-	1.0	-	1.0	1.0
ACCOUNTANT III	04259	26	-	1.0	-	1.0	1.0
ACCOUNTING CLERK	04220	10	1.0	2.0	(1.0)	2.0	1.0
ACCOUNTING TECHNICIAN II FIN.	04200	13	2.0	2.0	(1.0)	2.0	1.0
ADMIN, SOURC & PROC TRANSFORM	51139	18	-	-	1.0	-	1.0
ASSIST. PROCUREMENT MANAGER	51198	34	-	-	1.0	-	1.0
ASSISTANT PURCHASING MANAGER	04299	34	1.0	1.0	(1.0)	1.0	-
BUDGET MANAGER	04209	36	-	1.0	(1.0)	1.0	-
DEPUTY DIRECTOR, FINANCE	04329	47	1.0	1.0	-	1.0	1.0
DIRECTOR, FINANCE/TREASURER	04119	55	1.0	1.0	-	1.0	1.0
DIV DIR, ACCOUNTING & ASST TRE	15239	44	-	1.0	-	1.0	1.0
DIVISION DIRECTOR, BUDGET	04289	44	1.0	-	1.0	-	1.0
DIVISION DIRECTOR, PROCUREMENT	51199	44	-	-	1.0	-	1.0
DIVISION DIRECTOR, PURCHASING	04339	44	1.0	1.0	(1.0)	1.0	-
FISCAL ANALYST	04279	22	1.0	1.0	-	1.0	1.0
GRANTS COORDINATOR	62079	18	1.0	-	-	-	-
GRANTS MANAGER	04239	34	1.0	-	-	-	-
PAYROLL COORDINATOR I	04310	18	1.0	2.0	-	2.0	2.0
PAYROLL COORDINATOR II	04320	24	1.0	-	-	-	-
PROCUREMENT COORDINATOR	51130	13	-	-	1.0	-	1.0
SENIOR PROCUREMENT SPECIALIST	15519	27	-	1.0	-	1.0	1.0
Sub-total for Full-time Positions			16.0	17.0	-	17.0	17.0
Part-Time Positions:							
ACCOUNTING CLERK	04220	10	-	-	0.5	-	0.5
ACCOUNTING CLERK	04227	10	0.5	-	-	-	-
Sub-total for Part-time Positions			0.5	-	0.5	-	0.5
Total Personnel:			**16.5**	**17.0**	**0.5**	**17.0**	**17.5**

DEPARTMENT: **Financial Services**
DIVISION:

FUND: **001**
DEPT.NO: **1410**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Finance					
Actual General Fund Revenue collections*	$ 97,234,025	$ 97,234,025	$ 97,234,025	$105,635,582	$ 107,372,024
Number of Invoices Processed for Payment	23,534	23,534	23,534	23,662	24,372
Number of Epayable transactions	550	550	550	581	598
Number of Purchase Orders	1,645	1,688	1,688	1,688	1,739
Number of Budget Transfer processed	254	305	219	259	275
Annual Financial Report	Yes	Yes	Yes	Yes	Yes
Receive the Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes	Yes
Receive the GFOA Distinguish Budget Award	Yes	Yes	Yes	Yes	Yes
Number of Audit Findings	1	3	2	1	0
Debt per Capita	$ 1,440	$ 1,347	$ 1,227	$ 1,131	$ 1,117
Outstanding Debt	$110,500,047	$104,627,553	$ 98,642,392	$ 91,590,000	$ 91,590,000
Population	76,756	77,696	80,380	81,011	82,000

DEPARTMENT: **Financial Services**
DIVISION:

FUND: **001**
DEPT.NO: **1410**

MISSION STATEMENT:

To safeguard the assets of the City and to maximize allocations of said assets. To maintain a strong financial condition to ensure funds are available to provide the level of services that fulfill residents' expectations. Communicate effectively with staff, management, and the Commission. Work in a supportive, respectful and cooperative manner to ensure we provide the highest quality financial service to all our customers.

DEPARTMENT CORE SERVICES:

- ACCOUNTING
- PURCHASING/PROCUREMENT
- PAYROLL
- ACCOUNTS PAYABLE
- REVENUE MANAGEMENT
- ANNUAL FINANCIAL AUDIT
- ANNUAL BUDGET DEVELOPMENT
- POLICIES & PROCEDURES
- GRANTS

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: ACCOUNTING

. Maintain a uniform chart of accounts (Guidance - F.S. 218.33)
. Process all accounting entries related to Assets, Liabilities, Revenues and Expenditures

Target Performance Metrics (Measurement of Achievement) – ACCOUNTING:

- Number of accounting entries processed monthly

Department Initiatives No. 2: PURCHASING/PROCUREMENT

. Ensure maximum open competition for all solicitations
. Ensure fair, equitable, transparent procurement process
. Increase business with local vendors
. Reduce processing time from start to finish for Purchase Orders
. Provide sound guidance and Timely Bids
. Offer sound guidance to ensure accuracy and comprehensive Contract Management

Target Performance Metrics (Measurement of Achievement) - PROCUREMENT :

- Reduce the number of procurement outstanding issues
- Reduce the number of protests received

- Quantifying the amount of business with local vendors
- Roll Out of Bids & Tenders Contract Module
- All purchase orders should be processed within 72 hours

Department Initiatives No. 3: PAYROLL

. Reconcile vacation, sick, and other leave balances
. Address employee pension

Target Performance Metrics (Measures of Achievement) - PAYROLL

- Number/Amount of payroll adjustments vs total payroll

Department Initiatives No. 4: ACCOUNTS PAYABLE

. Expedite vendor payment (per prompt payment guidelines)

Target Performance Metrics (Measurement of Achievement) – ACCOUNTS PAYABLE

- Percentage of accounts payable transactions processed monthly and annually
- Number of 121 Checks vs Purchase Orders

Department Initiatives No. 5: REVENUE MANAGEMENT

. Perform Revenue analysis to aid the improvement for collection process
. Evaluate various check processing methods for efficiency
. Cash Receipts/Accounts Receivable process improvement
. Cash Management and Investment Reporting

Target Performance Metrics - REVENUE

- Analysis of budget versus actual revenues, dollars or as a percent.

Department Initiatives No. 6: ANNUAL FINANCIAL AUDIT

. Complete the process in 4 to 6 months
. State Annual Financial Report (Guidance: Florida Statute and GASB)

Target Performance Metrics (Measurement of Achievement)

- GFOA – Certificate of Achievement for Excellence in Financial Reporting for CAFR
- Implement GASB Statement

Department Initiatives No. 7: ANNUAL BUDGET DEVELOPMENT

. Improve data analysis, documentation.
. Improve Capital Improvement Program budget and monthly financial reporting (Guidance: F.S. 166.241, 200.065, 216.181)

DEPARTMENT: **Financial Services**
DIVISION:

FUND: **001**
DEPT.NO: **1410**

Target Performance Metrics (Measurement of Achievement)

- GFOA – Distinguished Budget Presentation Award

Department Initiatives No. 8: POLICIES and PROCEDURES

. Capitalization and depreciation of fixed assets
. Collection and return of surety bonds for capital projects
. Improve cash management or revenue forecasting methods
. Improve the Capital Improvement Policy
. Improve financial reporting to Commission
. Improve Financial Transparency Module IGM

Department Initiatives No. 9: GRANTS

. Timely Reporting and Project Management Assistance
. Fiscal Responsibility and improving use of City assets
. Improve funding sources to Capital Improvement Plan

DEPARTMENT: **Financial Services**
DIVISION:

FUND: **001**
DEPT.NO: **1410**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Financial Services 001-1410-513						
	Department Summary					
	Personnel Services	1,647,181	1,932,742	2,253,065	2,311,421	2,102,411
	Operating Expenses	98,071	194,261	242,568	163,900	164,268
	Capital Outlay	56,497	6,959	-	-	-
	Nonoperating Expenses	-	-	24,248	35,951	31,080
	Total	**$ 1,801,749**	**$ 2,133,962**	**$ 2,519,881**	**$ 2,511,272**	**$ 2,297,759**
	Estimated As % Of Budget	72%				
12-10	Regular Salaries/Wages	1,266,996	1,445,237	1,490,025	1,605,332	1,518,626
14-10	Overtime	166	515	1,625	1,500	1,500
15-12	Cell Phone Allowance	-	2,880	3,100	3,960	3,960
15-20	Car Allowance	8,000	13,900	17,400	19,800	19,800
19-99	New Personnel/Reclass	-	-	-	-	(63,782)
21-10	Employer Fica	92,614	101,657	111,728	123,971	116,260
22-10	General Employees Pension	94,485	175,887	322,588	325,105	279,893
22-40	Def Comp Contribution	5,000	5,417	7,500	7,500	15,000
23-10	Life Insurance	663	919	2,641	3,091	3,072
23-20	Disability Insurance	19,575	9,779	8,647	8,118	7,570
23-30	Health Insurance	143,317	161,820	259,100	187,911	176,857
23-34	Hsa	11,229	7,750	14,063	17,000	16,000
23-40	Dental Insurance	4,458	6,247	13,008	7,191	6,768
23-50	Vision Insurance	678	734	1,640	942	887
	Sub-total Personnel Services	**$ 1,647,181**	**$ 1,932,742**	**$ 2,253,065**	**$ 2,311,421**	**$ 2,102,411**
31-90	Other Professional Srvs	1,185	-	17,000	17,000	17,000
34-40	Temporary Services	-	-	82,278	-	-
40-12	Business Meetings	-	-	1,900	1,900	1,900
41-15	Cellular Phone/Beeper	-	528	1,100	1,110	1,110
44-31	Copy Machine Rental	6,200	8,819	7,520	7,520	7,520
46-20	Equipment Maintenance	1,595	1,595	1,600	1,600	1,600
46-30	Vehicle Maint. - Garage	-	252	400	-	-
46-91	Software Maintenance	39,844	106,340	85,600	85,700	85,700
47-10	Printing & Binding	517	-	500	525	525
49-09	Self Insurance Chgs (W/C)	2,756	3,406	3,143	3,433	3,595
49-10	Warehouse Service Chg	1,644	1,795	2,314	2,522	2,728
49-17	Other Contractual Srvs	19,675	45,261	10,000	10,000	10,000
51-10	Office Supplies	12,191	14,134	12,460	12,460	12,460
51-25	Computer Equipment <$5000	-	-	400	400	400
52-10	Fuel Oil-Vehicles	-	-	200	-	-
52-20	Opr Equipment <$5000	-	-	152	-	-
52-22	Uniforms	-	-	406	-	-
52-85	Food Supplies	703	242	365	300	300
54-10	Books-Publications-Videos	829	16	-	100	100
54-20	Memberships	6,976	1,634	3,730	3,730	3,730
54-30	Training	3,956	10,239	11,500	15,600	15,600
	Sub- Total Operating Expenses	**$ 98,071**	**$ 194,261**	**$ 242,568**	**$ 163,900**	**$ 164,268**

DEPARTMENT: **Financial Services**
DIVISION:

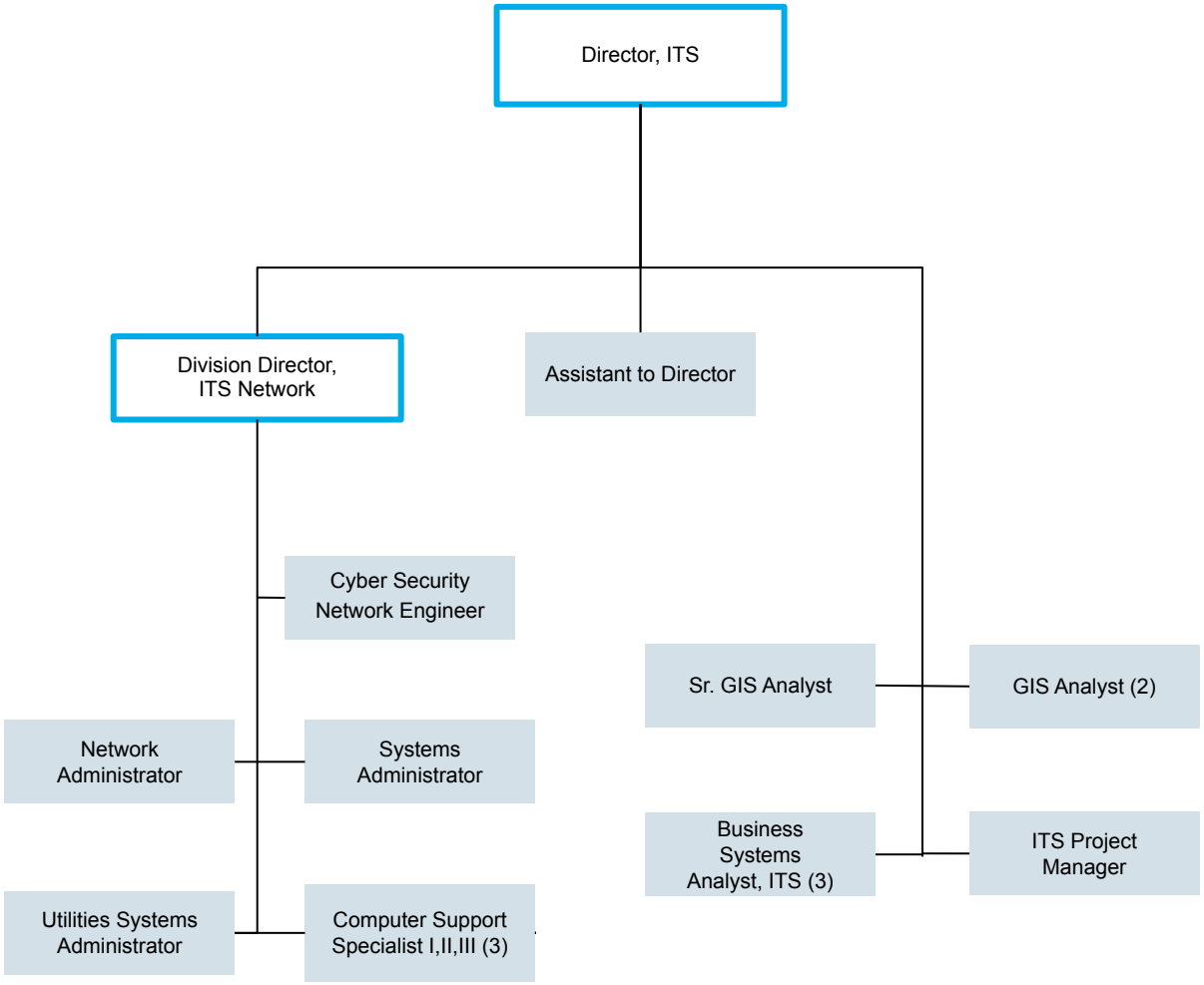
FUND: **001**
DEPT.NO: **1410**

68-02	Subscriptions	48,761	-	-	-	-
71-06	Subscriptions	7,736	6,959	-	-	-
	Sub- Total Capital Outlay	**$ 56,497**	**$ 6,959**	**$ -**	**$ -**	**$ -**
	Subtotal	**$ 1,801,749**	**$ 2,133,962**	**$ 2,495,633**	**$ 2,475,321**	**$ 2,266,679**
91-23	Transfer To Benefits Fund	-	-	24,248	35,951	31,080
	Department Total	**$ 1,801,749**	**$ 2,133,962**	**$ 2,519,881**	**$ 2,511,272**	**$ 2,297,759**

ORGANIZATIONAL CHART

DEPARTMENT: Innovation & Technology Solutions
DIVISION: I.T.S / G.I.S

FUND: 001
DEPT.NO: 1510



DEPARTMENT: **Innovation & Technology Solutions**
DIVISION: **I.T.S / G.I.S**

FUND: **001**
DEPT.NO: **1510**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ASSISTANT TO DIRECTOR, ITS	06049	20	-	1.0	-	1.0	1.0
BUSINESS SYSTEMS ANALYST, ITS	06099	23	4.0	3.0	-	3.0	3.0
COMPUTER SUPPORT SPECIALIST	06200	16	1.0	-	-	-	-
COMPUTER SUPPORT SPECIALIST I	06330	16	2.0	2.0	1.0	2.0	3.0
CYBER SECURITY MANAGER	06119	36	1.0	1.0	(1.0)	1.0	-
CYBERSECURITY NETWORK ENGINEER	06139	34	1.0	1.0	-	1.0	1.0
DIGITAL TRANSFORMATION ANALYST	71009	22	-	-	1.0	-	1.0
DIRECTOR, ITS	06129	50	1.0	1.0	-	1.0	1.0
DIVISION DIRECTOR, ITS NETWORK	06169	41	1.0	1.0	-	1.0	1.0
GIS ANALYST	70109	23	1.0	2.0	-	2.0	2.0
ITS PROJECT MANAGER II	17109	26	-	1.0	-	1.0	1.0
NETWORK ADMINISTRATOR	06059	34	1.0	1.0	-	1.0	1.0
SENIOR GIS ANALYST	70209	28	1.0	1.0	-	1.0	1.0
SYSTEMS ADMINISTRATOR	17119	22	-	1.0	-	1.0	1.0
UTILITIES SCADA NETWORK ADMINISTRATOR	06149	22	1.0	-	-	-	-
UTILITIES SYSTEM ADMINISTRATOR	48059	34	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			16.0	17.0	1.0	17.0	18.0
Total Personnel:			**16.0**	**17.0**	**1.0**	**17.0**	**18.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Innovation & Technology Solutions					
Number of Desktops/Laptops Supported	580	580	580	585	600
Number of Servers Supported	90	90	90	90	90
Number of Telephones Supported	790	790	790	795	815
Number of Help Desk Requests Processed	5,500	5,500	5,500	5,009	5,200
Cyber Phish-Prone % (from KnowBe4.com)	2.23	2.23	2.23	3.30	3.00
Number of Visitors to the City's website(www.boyntonbeach.org)	550,000	550,000	550,000	1,281,777	1,285,000
Percentage of Network Availability	100	100	100	100	100
Percentage of Help Desk tickets at Service Level	90%	90%	90%	95%	95%
High Quality workforce (average years/service)	10	10	10	8.2	9.2

DEPARTMENT: **Innovation & Technology Solutions**
DIVISION: **I.T.S / G.I.S**

FUND: **001**
DEPT.NO: **1510**

DEPARTMENT MISSION STATEMENT:

The City of Boynton Beach Information Technology Solutions Department transforms how our community connects with municipal services through advanced, secure, and dependable technology solutions. We drive operational excellence, foster digital inclusion, and deliver strategic value by combining innovation with uncompromising technical standards.

DEPARTMENT CORE SERVICES:

Community-Centered Technology Solutions

Digital Equity

Operational Excellence

Innovation & Strategic Development

Cybersecurity & Data Protection

STRATEGIC GOAL: High Performing Organization

1. DEPARTMENT STAFF AND ORGANIZATIONAL STRUCTURE OPTIMIZATION

Value to the Community:

- Enhanced service delivery and customer experience
- Seamless interdepartmental collaboration driving operational excellence
- Data-driven decision-making ensuring efficiency and transparency
- Proactive service delivery model reducing reactive responses

Short-Term Challenges and Opportunities:

- Optimize ITS staffing levels to consistently deliver exceptional customer service
- Implement automation solutions to address current workforce constraints
- Complete comprehensive process mapping across all city departments
- Develop subject matter expertise within key functional areas

Long-Term Challenges and Opportunities:

- Strategic fiscal management of technical debt reduction
- Advanced cybersecurity infrastructure to protect against evolving threats
- Facilitate city-wide adoption and integration of emerging technologies

Key Performance Indicators:

- Help desk first-call resolution rate: 75% target
- Average service request response time optimization
- 85% service level achievement for all non-project ticket categories
- Network uptime target: 99.9% availability

DEPARTMENT: **Innovation & Technology Solutions**
DIVISION: **I.T.S / G.I.S**

FUND: **001**
DEPT.NO: **1510**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Innovation & Technology Solutions 001-1510-513						
	Department Summary					
	Personnel Services	1,319,506	1,493,256	1,751,416	2,079,246	2,002,356
	Operating Expenses	1,212,613	1,264,062	1,906,206	2,200,182	2,201,322
	Capital Outlay	885,398	272,217	500	9,200	7,200
	Nonoperating Expenses	-	-	24,983	35,951	31,080
	Total	**$ 3,417,517**	**$ 3,029,535**	**$ 3,683,105**	**$ 4,324,579**	**$ 4,241,958**
	Estimated As % Of Budget	93%				
12-10	Regular Salaries/Wages	1,024,432	1,062,985	1,226,863	1,461,750	1,471,458
14-10	Overtime	2,287	3,415	2,400	2,200	2,200
15-12	Cell Phone Allowance	1,008	1,560	1,560	1,560	1,560
15-20	Car Allowance	-	11,600	13,800	13,800	13,800
19-99	New Personnel/Reclass	-	-	-	-	(74,856)
21-10	Employer Fica	76,895	80,498	94,201	111,795	112,009
22-10	General Employees Pension	84,385	189,920	234,000	275,824	255,920
22-40	Def Comp Contribution	-	-	7,650	7,500	15,000
23-10	Life Insurance	608	818	2,689	2,952	3,394
23-20	Disability Insurance	7,496	7,640	7,179	7,619	7,625
23-30	Health Insurance	107,289	119,253	141,544	171,330	171,330
23-34	Hsa	11,063	10,125	10,500	15,500	15,500
23-40	Dental Insurance	3,484	4,870	8,033	6,557	6,557
23-50	Vision Insurance	559	572	997	859	859
	Sub-total Personnel Services	**$ 1,319,506**	**$ 1,493,256**	**$ 1,751,416**	**$ 2,079,246**	**$ 2,002,356**
40-12	Business Meetings	2,226	2,311	4,900	1,900	1,900
41-10	Telephone Services	311,586	308,117	292,750	268,900	268,900
41-15	Cellular Phone/Beeper	7,924	9,605	13,500	14,900	14,900
46-20	Equipment Maintenance	22,233	10,509	80,000	95,000	95,000
46-22	Computer Maintenance	61,123	53,623	28,904	86,100	86,100
46-23	Telephone Maint/Supplies	87	1,435	2,500	5,000	5,000
46-30	Vehicle Maint. - Garage	2,832	4,351	2,000	2,000	500
46-91	Software Maintenance	691,779	706,506	974,140	1,148,610	1,150,610
48-21	Employee Recognition	-	110	500	500	500
49-09	Self Insurance Chgs (W/C)	7,689	9,585	8,768	9,578	10,030
49-10	Warehouse Service Chg	346	692	1,554	2,294	2,482
49-17	Other Contractual Srvs	81,535	120,790	464,790	528,800	528,800
51-10	Office Supplies	1,086	1,095	1,500	1,500	1,500
52-01	Supplies	1,234	534	1,500	1,500	1,500
52-10	Fuel Oil-Vehicles	-	-	1,400	500	500
52-20	Opr Equipment <$5000	7,556	23,897	10,000	8,000	8,000
52-22	Uniforms	-	334	200	200	200
52-85	Food Supplies	-	640	-	1,500	1,500
54-10	Books-Publications-Videos	-	74	1,000	1,000	1,000
54-20	Memberships	500	235	300	2,400	2,400
54-30	Training	12,877	9,619	16,000	20,000	20,000
	Sub- Total Operating Expenses	**$ 1,212,613**	**$ 1,264,062**	**$ 1,906,206**	**$ 2,200,182**	**$ 2,201,322**

DEPARTMENT: **Innovation & Technology Solutions**
DIVISION: **I.T.S / G.I.S**

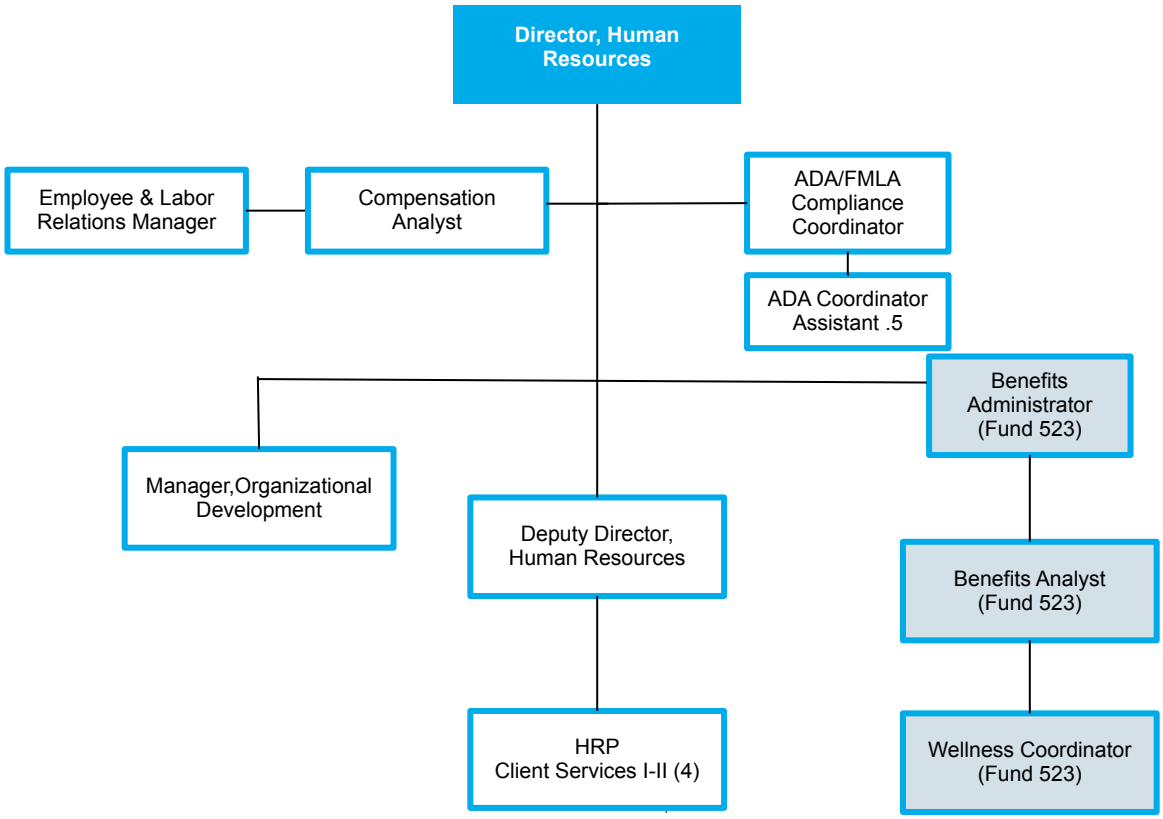
FUND: **001**
DEPT.NO: **1510**

64-14	Computer Software	16,425	-	500	2,000	-
64-15	Computer Equipment	22,773	-	-	7,200	7,200
68-02	Subscriptions	581,087	-	-	-	-
71-06	Subscriptions	251,148	262,770	-	-	-
72-06	Subscriptions	13,965	9,447	-	-	-
	Sub- Total Capital Outlay	**$ 885,398**	**$ 272,217**	**$ 500**	**$ 9,200**	**$ 7,200**
	Subtotal	**$ 3,417,517**	**$ 3,029,535**	**$ 3,658,122**	**$ 4,288,628**	**$ 4,210,878**
91-23	Transfer To Benefits Fund	-	-	24,983	35,951	31,080
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 24,983**	**$ 35,951**	**$ 31,080**
	Department Total	**$ 3,417,517**	**$ 3,029,535**	**$ 3,683,105**	**$ 4,324,579**	**$ 4,241,958**

ORGANIZATIONAL CHART

DEPARTMENT: **Human Resources**
DIVISION:

FUND: **001**
DEPT.NO: **1610**



DEPARTMENT: **Human Resources**
DIVISION:

FUND: **001**
DEPT.NO: **1610**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ADA COORDINATOR ASSISTANT	01217	10	0.5	-	-	-	-
ADMIN ASSIST/HR BUSINESS PARTN	05400	20	1.0	-	-	-	-
ASSISTANT TO DIR - HR & RISK	05119	20	1.0	-	-	-	-
BENEFITS MANAGER	05209	36	1.0	-	-	-	-
COMPLIANCE COORD - ADA/FMLA	05509	18	1.0	1.0	-	1.0	1.0
DEPUTY DIRECTOR, HR & RISK MGT	05379	47	1.0	1.0	-	1.0	1.0
DIRECTOR, HUMAN RESOURCES	05019	47	-	1.0	-	1.0	1.0
EMP & LABOR RELATIONS MANAGER	05189	36	-	-	1.0	-	1.0
HR BUSINESS PARTNER I	05419	20	3.0	-	-	1.0	-
HR BUSINESS PARTNER II	05429	22	1.0	-	-	1.0	-
HR MANAGER-RECRUITMENT/ COMPENS	05469	36	1.0	-	-	-	-
HRP-EMPLOYEE&LABOR RELATIONS	05449	34	-	1.0	(1.0)	1.0	-
HUMAN RESOURCES PARTNER I	05159	20	-	3.0	-	2.0	3.0
HUMAN RESOURCES PARTNER II	05169	22	-	1.0	-	-	1.0
MANAGER, ORGANIZATIONAL DEVELO	05399	36	1.0	1.0	-	1.0	1.0
NEW POSITION REQUEST	00000	20	-	-	-	1.0	-
SENIOR HUMAN RESOURCES MANAGER	05479	41	1.0	-	-	-	-
Sub-total for Full-time Positions			12.5	9.0	-	10.0	9.0
Part-Time Positions:							
ADA COORDINATOR ASSISTANT	01217	10	-	0.5	-	0.5	0.5
Sub-total for Part-time Positions			-	0.5	-	0.5	0.5
Total Personnel:			**12.5**	**9.5**	**-**	**10.5**	**9.5**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Human Resources					
Total Number of Full-time Employees	810	810	810	825	810
Total Number of Part-time Employees	93	93	93	100	100
Number of Job Applications Processed	7,500	7,500	7,500	8,000	7,500
Number of Employees Hired	125	125	125	115	60
Number of FMLA Applications Processed	141	141	141	141	141
Employee visits to the Health Center	n/a	n/a	n/a	1,439	1,500
Formal Grievances Filed	1	1	1	1	1
Percentage Turnover rate of employees	0.08	8.00%	8.00%	10.00%	10.00%
% of FT Employees retained after one year from hire	70%	70%	70%	75%	70%
% Reduction time to hire					5%
% increase employees' participation in all in-house training programs					5%
Ratio of employees to HR staff	2:13	1:73	1:73	1:75	1:75

DEPARTMENT: **Human Resources**
DIVISION:

FUND: **001**
DEPT.NO: **1610**

CITY OF BOYNTON BEACH

HUMAN RESOURCES DEPARTMENT

STRATEGIC PLAN ALIGNMENT

BUDGET YEAR 2025 – 2026

Human Resources Department Mission Statement

Empowering People. Strengthening Service. Building Community.

The Human Resources Department is committed to building and sustaining a high-performing, diverse, and inclusive workforce that reflects the values of the City of Boynton Beach community. We serve as a strategic partner to City leadership and employees, fostering a workplace culture rooted in integrity, respect, innovation, and continuous growth.

Through comprehensive human resource services -- including recruitment and retention, benefits administration, employee relations, policy development, training, labor relations, and organizational development – we empower our employees to reach their full potential and deliver exceptional public service.

We are committed to supporting employee development, fostering clear communication, and promoting fairness and consistency in all HR practices. By leveraging technology, upholding equitable policies, and providing responsive, high-quality service, we strive to meet the evolving needs of our workforce and help City departments achieve their goals. Through collaboration and professionalism, we contribute to a workplace that supports both employee success and exceptional service to the community.

Human Resources Department Core Services

The Human Resources Department delivers essential services and strategic support to ensure the City of Boynton Beach attracts, develops, and retains a diverse, skilled, and engaged workforce. Our core services include:

1. Exceptional Customer Service: We are committed to treating all employees, applicants, and stakeholders with professionalism, courtesy, and respect. We provide timely, accurate, and responsive service that supports both individual needs and organizational goals.

2. Inclusive and Supportive Workplace Culture: We foster a welcoming and inclusive environment that values diversity and encourages personal and professional growth. Through equity-driven practices, we help build a workplace where all employees feel supported, empowered, and able to contribute to the City's success.

3. Strategic Workforce Management: We develop forward-thinking policies and staffing strategies that align with City priorities. By leveraging the talents of our existing workforce and planning for future needs, we ensure departments have the human capital necessary to meet their service objectives.

4. Recruitment and Retention of Top Talent: We lead the effort to attract and hire qualified candidates who reflect the community we serve. Our goal is to retain dedicated employees by supporting career development, recognizing performance, and maintaining a positive employment experience.

5. Competitive and Sustainable Benefits: We administer high-quality employee benefits programs that support the well-being of our workforce. By managing costs effectively and promoting participation in wellness initiatives, we aim to enhance employee health and job satisfaction.

6. Training and Organization Development: We build a learning, adaptive, and innovative workforce by delivering citywide training, professional development, and capacity-building opportunities that empower employees, support cross-functional collaboration, and align with the City's mission and strategic goals. Our training programs reduce skill gaps, support continuous improvement, and strengthen internal capacity to achieve the City's long-term vision.

7. Employee and Labor Relations: We foster a respectful, equitable, and collaborative work environment through consistent labor and employee relations practices and proactive conflict resolution. We lead the negotiation and administration of collective bargaining agreements, support supervisors and employees in addressing workplace concerns, and ensure the fair and timely resolution of employee issues. Through these efforts, we reinforce a culture of accountability, trust, and empowerment across the organization.

City Strategic Plan and HR Department Goals Alignment

City Strategic Goals 2023-2038 – Principle No. 5: High Performing City Team

HR Department Strategic Goal #1: Efficiently recruit and retain the best-qualified people

Action Steps:

Conduct quarterly audits of recruitment processes to ensure efficiency, consistency, and alignment with industry's best practices and legal requirements.

Review and update all recruitment-related forms and workflows in NeoGov, including job requisitions, onboarding forms, and hiring documents, to reflect current HR needs and policy changes.

Ensure employee records in NeoGov are consistently updated to reflect changes such as promotions, transfers, separations, and status updates, maintaining accuracy and compliance across the system.

Effectively communicate recruitment and employee record process updates to department heads and hiring managers to promote clarity, compliance, and shared accountability in hiring and recordkeeping practices.

HR Department Strategic Goal #2: **Upgrading Human Resources Department Service Delivery**

Action Steps:

Enhance and evolve the Human Resources Department by building upon the client service model established in 2024, including cross-training HR staff to develop a generalist skillset that enables prompt and effective responses to complex inquiries, ensuring responsive, proactive, and high-quality HR services that meet the evolving needs of City departments and employees.

Conduct quarterly internal HR team reviews and knowledge-sharing sessions to continuously improve communication, coordination, and performance across HR functions.

Accomplish defined performance measures for continuous improvement.

HR Department Strategic Goal #3: Maintain the City's Benefits and Compensation Programs

Action Steps:

Benefits

Implement strategies to increase employee utilization of the City clinic, promoting health and wellness while managing healthcare costs.

Continuously assess and optimize healthcare and other benefits plans to balance competitiveness with fiscal responsibility, ensuring offerings meet employee needs while aligning with organizational budget considerations.

Schedule and deliver monthly wellness programs focused on improving employee health, increasing engagement in preventive care, supporting overall well-being, and reducing healthcare claims costs.

Compensation

Conduct a comprehensive citywide review and update of the compensation plan, ensuring alignment with organizational goals and equity principles.

Perform regular market analysis and benchmarking surveys, incorporating best practices from comparable municipalities to maintain competitive and equitable pay structures.

Systematically review, revise, and develop job descriptions for all positions approved in the budget cycle, ensuring clarity, accuracy, and alignment with current responsibilities.

Evaluate and update benefit tiers to reflect changing workforce needs and market standards, enhancing overall compensation competitiveness.

HR Department Strategic Goal #4: Expand City-Wide Employee Training

Action Steps:

Develop and implement quarterly skill-building training programs accessible to all employees, targeting key competencies and career growth.

Design and launch an executive-level leadership certificate program to cultivate advanced leadership skills and prepare future City leaders.

Expand and enhance compliance training offerings by including mandatory Sexual Harassment, Inclusion (e.g., Respect in the Workplace), and Ethics training, ensuring all employees complete these sessions semi-annually.

HR Department Strategic Goal #5: Upgrade Human Resources Information System

Action Steps:

Assist with the seamless integration of the City's new ERP system to enhance HR information system capabilities and improve operational efficiency.

Review existing HR business processes to align with ERP functionality and reduce manual workflows.

Lead HR data cleanup and validation efforts to ensure accurate and reliable migration of employee records, job classifications, compensation data, and benefits information.

Collaborate with IT and departmental stakeholders to configure HR modules that reflect current policies, workflows, and organizational structure.

HR Department Strategic Goal #6: Maintain effective Employee and Labor Relations

Action Steps:

DEPARTMENT: **Human Resources**
DIVISION:

FUND: **001**
DEPT.NO: **1610**

Negotiate successor Collective Bargaining Agreements that reflect organizational priorities while maintaining fairness, compliance, and strong labor-management partnerships.

Train supervisors and managers on the terms and conditions of labor agreements to ensure consistent application and prevent contract-related issues.

Provide ongoing guidance and support to management in addressing employee relations matters, promoting timely and constructive resolution of workplace concerns.

Monitor grievance trends and resolution outcomes to identify areas for policy improvement, proactive intervention, and training opportunities.

HR Department Strategic Goal #7: Create and maintain City Administrative Policies

Action Steps:

Conduct periodic reviews and updates of the employee handbook and City administrative policies to ensure alignment with legal requirements, best practices, and organizational changes.

Establish a regular policy review schedule to maintain consistency, relevance, and compliance across all departments.

Communicate policy updates clearly and timely to all employees through the City's designated policy management platform.

Track employee acknowledgment of updated policies to ensure understanding, accountability, and consistent application organization wide.

DEPARTMENT: **Human Resources**
DIVISION:

FUND: **001**
DEPT.NO: **1610**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Human Resources 001-1610-513						
	Department Summary					
	Personnel Services	1,027,113	891,100	1,140,899	1,365,024	1,164,371
	Operating Expenses	338,083	399,151	513,397	619,669	633,519
	Capital Outlay	5,990	5,846	3,000	3,000	-
	Nonoperating Expenses	-	7,103	23,143	27,527	22,326
	Total	**$ 1,371,186**	**$ 1,303,200**	**$ 1,680,439**	**$ 2,015,220**	**$ 1,820,216**
	Estimated As % Of Budget	82%				
12-10	Regular Salaries/Wages	835,609	632,878	792,565	936,904	878,131
14-10	Overtime	190	-	-	-	-
15-10	Clothing Allowance	195	-	-	-	-
15-12	Cell Phone Allowance	1,074	1,764	3,905	6,165	4,725
15-20	Car Allowance	6,125	6,592	9,600	18,000	16,800
19-99	New Personnel/Reclass	-	-	-	-	(94,644)
21-10	Employer Fica	60,871	47,342	60,825	72,468	67,240
22-10	General Employees Pension	38,472	114,085	156,202	187,279	161,294
22-40	Def Comp Contribution	4,375	9,167	12,700	15,500	15,000
23-10	Life Insurance	616	2,024	537	1,925	1,906
23-20	Disability Insurance	6,296	5,131	4,976	4,596	4,264
23-30	Health Insurance	61,833	64,940	88,340	107,772	96,719
23-34	Hsa	8,578	3,875	6,563	9,750	8,750
23-40	Dental Insurance	2,520	2,931	4,201	4,124	3,701
23-50	Vision Insurance	359	371	485	541	485
	Sub-total Personnel Services	**$ 1,027,113**	**$ 891,100**	**$ 1,140,899**	**$ 1,365,024**	**$ 1,164,371**

DEPARTMENT: **Human Resources**
DIVISION:

FUND: **001**
DEPT.NO: **1610**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
31-20	Physician Exams	-	-	47,000	100,000	100,000
34-30	Empl. Assistance Program	13,726	26,756	16,300	-	15,000
40-12	Business Meetings	-	-	1,000	6,000	6,000
41-15	Cellular Phone/Beeper	386	575	2,250	-	-
44-31	Copy Machine Rental	3,487	4,350	7,200	7,200	7,200
46-30	Vehicle Maint. - Garage	8,025	4,254	5,500	3,000	2,000
46-91	Software Maintenance	119,536	197,048	201,820	220,500	220,500
47-10	Printing & Binding	250	167	1,000	1,000	1,000
48-21	Employee Recognition	-	105	15,000	33,000	33,000
48-22	Wellness Program	-	599	-	5,000	5,000
49-09	Self Insurance Chgs (W/C)	1,275	1,591	1,455	1,590	1,665
49-10	Warehouse Service Chg	390	623	722	929	1,004
49-13	Recruiting Expense	14,193	10,048	11,067	25,000	25,000
49-17	Other Contractual Srvs	115,860	57,403	87,690	114,000	114,000
51-10	Office Supplies	5,438	3,425	5,000	5,000	5,000
51-25	Computer Equipment <$5000	-	400	2,150	2,150	5,150
52-10	Fuel Oil-Vehicles	-	-	4,300	5,000	1,700
52-20	Opr Equipment <$5000	559	3,300	1,000	1,000	1,000
52-22	Uniforms	-	-	3,727	2,000	2,000
52-85	Food Supplies	3,184	3,253	4,850	6,000	6,000
54-10	Books-Publications-Videos	71	-	300	300	300
54-20	Memberships	1,630	2,982	4,850	4,850	4,850
54-30	Training	9,297	10,650	24,216	16,150	16,150
54-35	College Tuition Reimb.	13,084	41,614	55,000	50,000	50,000
54-36	Career Development	27,692	30,008	10,000	10,000	10,000
	Sub- Total Operating Expenses	**$ 338,083**	**$ 399,151**	**$ 513,397**	**$ 619,669**	**$ 633,519**
64-15	Computer Equipment	5,990	5,846	3,000	3,000	-
	Sub- Total Capital Outlay	**$ 5,990**	**$ 5,846**	**$ 3,000**	**$ 3,000**	**$ -**
	Subtotal	**$ 1,371,186**	**$ 1,296,097**	**$ 1,657,296**	**$ 1,987,693**	**$ 1,797,890**
91-23	Transfer To Benefits Fund	-	-	13,226	20,090	17,368
91-30	Transfer/Veh. Srv. Fund	-	7,103	9,917	7,437	4,958
	Sub-total Nonoperating Expenses	**$ -**	**$ 7,103**	**$ 23,143**	**$ 27,527**	**$ 22,326**
	Department Total	**$ 1,371,186**	**$ 1,303,200**	**$ 1,680,439**	**$ 2,015,220**	**$ 1,820,216**

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION: **ADA & Inclusion**

FUND: **001**
DEPT.NO: **1612**

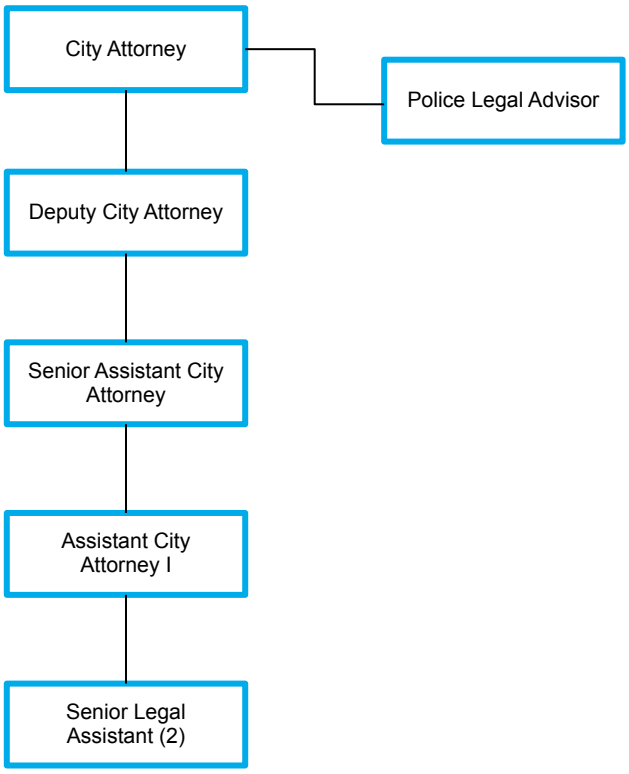
DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 ADA & Inclusion 001-1612-513						
	Department Summary					
	Personnel Services	101,662	8,110	-	-	-
	Operating Expenses	34,037	-	-	-	-
	Total	**$ 135,699**	**$ 8,110**	**$ -**	**$ -**	**$ -**
12-10	Regular Salaries/Wages	84,856	7,614	-	-	-
21-10	Employer Fica	6,172	496	-	-	-
23-30	Health Insurance	8,881	-	-	-	-
23-34	Hsa	1,250	-	-	-	-
23-40	Dental Insurance	450	-	-	-	-
23-50	Vision Insurance	53	-	-	-	-
	Sub-total Personnel Services	**$ 101,662**	**$ 8,110**	**$ -**	**$ -**	**$ -**
40-12	Business Meetings	1,497	-	-	-	-
49-17	Other Contractual Srvs	30,680	-	-	-	-
51-10	Office Supplies	114	-	-	-	-
52-20	Opr Equipment <$5000	1,321	-	-	-	-
54-20	Memberships	300	-	-	-	-
54-30	Training	125	-	-	-	-
	Sub- Total Operating Expenses	**$ 34,037**	**$ -**	**$ -**	**$ -**	**$ -**
	Department Total	**$ 135,699**	**$ 8,110**	**$ -**	**$ -**	**$ -**

ORGANIZATIONAL CHART

DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT.NO: 1910



PERSONNEL ALLOCATION

DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT.NO: 1910

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ASSISTANT CITY ATTORNEY I	12109	36	-	1.0	-	1.0	1.0
CITY ATTORNEY	02009	99	1.0	1.0	-	1.0	1.0
DEPUTY CITY ATTORNEY	02029	65	2.0	1.0	-	1.0	1.0
NEW POSITION REQUEST	00000	47	1.0	-	-	-	-
POLICE LEGAL ADVISOR	11109	51	1.0	1.0	(1.0)	1.0	-
SENIOR ASSISTANT CITY ATTORNEY	12129	47	-	-	-	1.0	-
SENIOR LEGAL ASSISTANT	02039	27	2.0	2.0	-	2.0	2.0
SR ASST CITY ATTORNEY-LITIG	02079	47	-	-	1.0	-	1.0
SR ASST CITY ATTORNEY-LITIG	05290	47	-	1.0	(1.0)	-	-
Sub-total for Full-time Positions			7.0	7.0	(1.0)	7.0	6.0
Total Personnel:			**7.0**	**7.0**	**(1.0)**	**7.0**	**6.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
City Attorney					
Number of Ordinances & Resolutions Drafted	207	207	207	215	338
Number of New Legal Matters					1,055
Number of Legal Opinions Issued					24

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Attorney**
DIVISION:

FUND: **001**
DEPT.NO: **1910**

DEPARTMENT MISSION STATEMENT:

The mission of the City Attorney's office is to provide quality, timely, ethical legal advice, and representation to the City Commission and the City's administrative staff so that they may lawfully serve the public interest that has been entrusted to them by the citizens of the City of Boynton Beach.

DEPARTMENT CORE SERVICES:

- The City Attorney's office provides high-quality legal services to elected officials, appointed officials, and staff in conducting City business.
- Implements legal processes at the direction of the City Commission.
- Renders legal advice and opinions.
- Drafts and reviews contracts, ordinances, resolutions and other documents needed to accomplish the City's policies and goals.
- Represents the City's legal interests before judicial and administrative agencies.
- Prosecutes violations of the City Charter and Municipal Code.
- Develops and implements strategic processes to limit the City's liability.
- Identifies areas of concern for the City and advises the Commission and City Administration.
- Works with administration, department heads, and staff to develop policies and procedures to:
  - Improve the efficiency of day-to-day City operations;
  - Implement the City's Strategic Plan;
  - Address areas of weakness that are identified by the Commission, citizens, or other entities;
  - Establish the legal basis for implementing innovative public projects and services;
  - Broaden areas of research beyond traditional legal channels to seek innovative solutions;
  - Improve efficiencies of management and defense of litigation in which City or City employees are Defendants.

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Strategic Goal: Culturally Distinct Districts

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

. Work with City personnel as requested to provide legal guidance and assistance

a) **Value to the Community:**

i. City personnel who understand the Code of Ordinances and applicable laws are better equipped to perform their duties; efficient and effective City personnel are a benefit to the community.

ii. City personnel often suggest plans and programs that are beneficial to the community, and partner with the City Attorney's Office to make sure such plans and programs are legally sound. This is a direct benefit to the community and to the goal of creating culturally distinct districts.

b) **Short Term Challenges and Opportunities:**

i. The only challenge is that City personnel are not always aware that the City Attorney's Office (CAO) is available to assist them. This creates an opportunity for the CAO to reach out to staff and develop new channels of communication.

c) **Long Term Challenges and Opportunities:**
   i. None.
d) **Target End Date:** (aligned to program/project) Ongoing.
e) **Key Performance Indicators:**
   i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to achieve culturally distinct districts.

Strategic Goal: Wealth in the Community

Department Initiatives/Actions Alignment:

. Work with City personnel as requested to provide legal guidance and assistance

a) **Value to the Community**:
   i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.
   ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.
b) **Short Term Challenges and Opportunities**:
   i. Challenges and Opportunities - none
c) **Long Term Challenges and Opportunities**:
   i. Challenges and Opportunities - none
d) **Target End Date**: (aligned to program/project) Ongoing
e) **Key Performance Indicators**:
   i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to build wealth in the community.

Strategic Goal: Efficient Transportation and Mobility

Department Initiatives/Actions Alignment:

. Work with City personnel as requested to provide legal guidance and assistance.

a) Track development of mobility fee challenges.
b) **Value to the Community**:
   i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.
   ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.
c) **Short Term Challenges and Opportunities**:
   i. Challenges and Opportunities - none
d) **Long Term Challenges and Opportunities:**
   i. Challenges and Opportunities - none

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Attorney** FUND: **001**
DIVISION: DEPT.NO: **1910**

e) **Target End Date:** (aligned to program/project) Ongoing.

f) **Key Performance Indicators**:

i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement the department's goals to improve transportation and mobility within the City

Strategic Goal: High Performing Organization

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

. Work with City personnel as requested to provide legal guidance and assistance.

a) **Value to the Community**:

i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.

ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.

b) **Short Term Challenges and Opportunities:**

i. This goal presents the opportunity for the CAO to work more closely with staff to provide legal support and guidance as they grow in their careers.

c) **Long Term Challenges and Opportunities:**

i. Challenges and Opportunities - none

d) **Target End Date**: (aligned to program/project) Ongoing.

e) **Key Performance Indicators:**

i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to establish a high performing organization.

Strategic Goal: Safe Spaces

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

. Work with City personnel as requested to provide legal guidance and assistance.

a) **Value to the Community**:

i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.

ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.

b) **Short Term Challenges and Opportunities**:

i. Challenges and Opportunities - none

c) **Long Term Challenges and Opportunities**:

i. This is an opportunity for the CAO to work more closely with Risk Management to identify areas of improvement which may reduce the City's exposure to liability.

ii. This is an opportunity for the CAO to work with all staff to provide additional training on physical and professional safety in the workplace.

d) **Target End Date:** (aligned to program/project) Ongoing.

e) **Key Performance Indicators**:

i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to create safe spaces.

f) **Value to the Community**:

Strategic Goal: Environmental Sustainability

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

. Work with City personnel as requested to provide legal guidance and assistance.

i. Ensuring compliance with applicable laws helps City personnel to implement programs i. Challenges and Opportunities – none efficiently.

ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the Value

a) **Short Term Challenges and Opportunities**:

i. Challenges and Opportunities – none

b) **Long Term Challenges and Opportunities**: none

c) **Target End Date**: (aligned to program/project) Ongoing.

d) **Key Performance Indicators**:

i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to achieve environmental sustainability.

DETAIL EXPENDITURES

DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT.NO: 1910

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 City Attorney 001-1910-514						
	Department Summary					
	Personnel Services	139,715	742,060	1,375,305	1,475,017	1,292,680
	Operating Expenses	590,344	462,171	390,160	514,363	509,896
	Capital Outlay	-	51,237	20,000	20,000	20,000
	Nonoperating Expenses	-	-	10,287	14,803	12,798
	Total	**$ 730,059**	**$ 1,255,468**	**$ 1,795,752**	**$ 2,024,183**	**$ 1,835,374**
	Estimated As % Of Budget	41%				
12-10	Regular Salaries/Wages	103,103	589,894	933,771	1,032,745	907,274
15-12	Cell Phone Allowance	-	2,868	4,918	5,400	5,120
15-20	Car Allowance	-	9,493	15,900	17,400	16,400
21-10	Employer Fica	7,287	48,080	70,657	71,123	62,197
22-10	General Employees Pension	12,554	16,652	202,054	196,679	170,833
22-40	Def Comp Contribution	-	30,977	56,650	55,657	47,000
23-10	Life Insurance	76	486	2,668	2,669	2,573
23-20	Disability Insurance	625	3,063	4,986	4,153	3,668
23-30	Health Insurance	14,567	39,318	64,614	70,394	62,637
23-34	Hsa	1,000	-	16,025	15,750	12,267
23-40	Dental Insurance	450	1,100	2,707	2,694	2,397
23-50	Vision Insurance	53	129	355	353	314
	Sub-total Personnel Services	**$ 139,715**	**$ 742,060**	**$ 1,375,305**	**$ 1,475,017**	**$ 1,292,680**
31-10	Retainer-City Attorney	365,582	110,726	16,975	12,500	12,500
31-11	Litigation Fees & Costs	138,327	101,213	25,700	78,750	78,750
31-12	Legal-Labor Contingency	51,707	198,259	207,000	250,000	250,000
31-15	Legal-Land Acq/Title	20,145	3,269	4,500	7,500	7,500
31-16	Risk Litigation Mgmt Def	-	1,227	-	-	-
31-90	Other Professional Srvs	-	2,500	10,000	10,000	10,000
33-10	Court Reporter Fees	13,535	440	1,000	10,000	10,000
40-10	Mileage Reimbursement	-	-	2,000	-	-
40-12	Business Meetings	-	373	2,000	2,000	2,000
41-15	Cellular Phone/Beeper	538	197	-	-	-
44-31	Copy Machine Rental	-	-	7,200	7,200	7,200
46-30	Garage	-	4,648	2,600	5,000	2,500
46-91	Software Maintenance	-	27,062	67,425	75,000	75,000
47-10	Printing & Binding	-	822	2,000	3,000	3,000
49-09	Self Insurance Chgs (W/C)	190	236	1,500	237	248
49-10	Warehouse Service Chg.	46	54	60	276	298
49-16	Court Costs	-	480	5,000	10,000	10,000
49-17	Other Contractual Srvs	-	2,400	2,400	2,400	2,400
51-10	Office Supplies	274	1,613	5,000	8,000	8,000
51-25	Computer Equipment <$5000	-	-	6,000	-	-
52-10	Fuel Oil-Vehicles	-	-	3,400	4,000	2,000
52-20	Opr Equipment <$5000	-	1,469	2,000	2,000	2,000
52-85	Food Supplies	-	380	500	500	500
54-10	Books And Publications	-	1,176	500	1,000	1,000

DETAIL EXPENDITURES

DEPARTMENT: City Attorney
DIVISION:

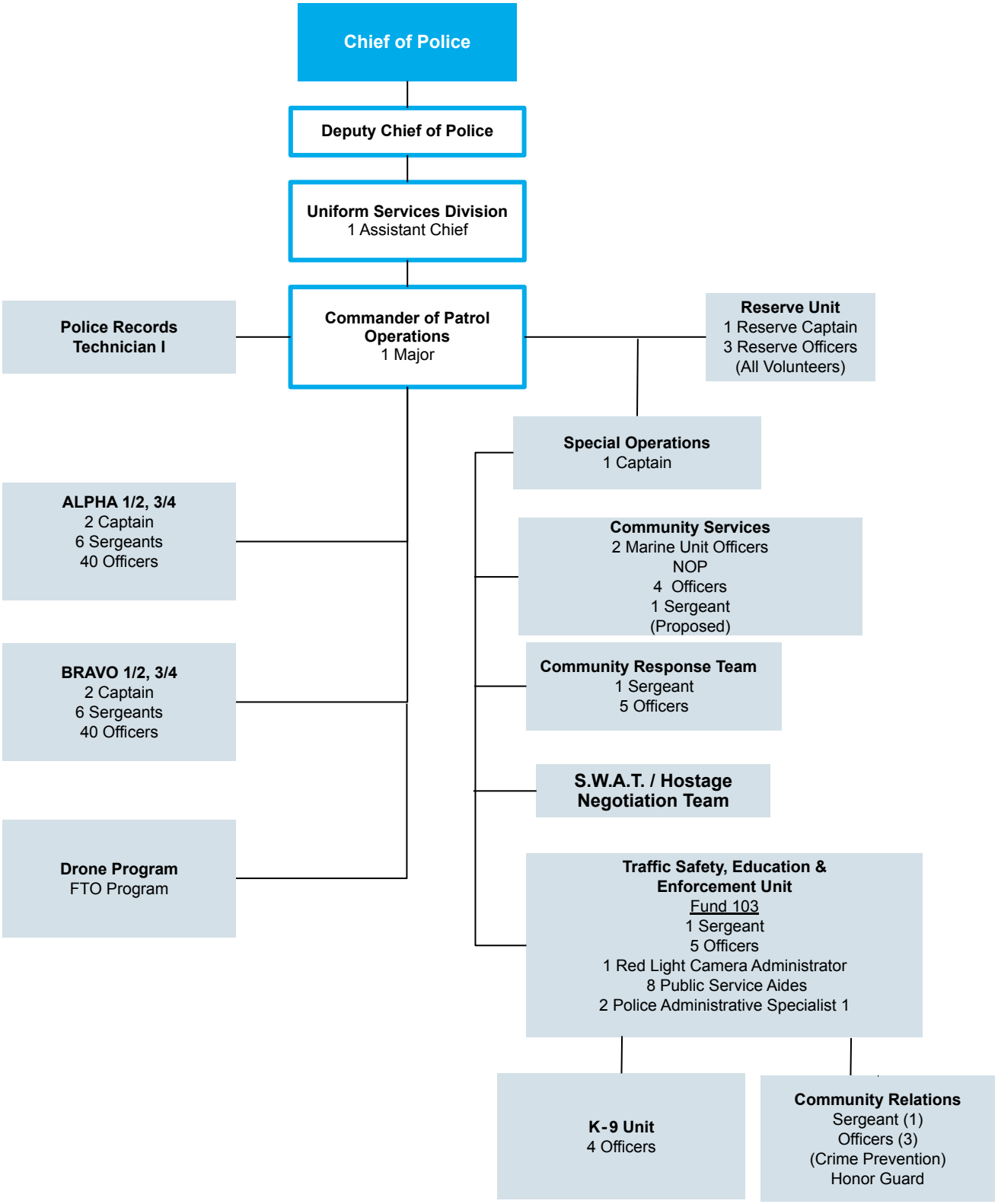
FUND: 001
DEPT.NO: 1910

54-20	Memberships	-	895	4,000	5,000	5,000
54-30	Training	-	2,732	11,400	20,000	20,000
	Sub- Total Operating Expenses	**$ 590,344**	**$ 462,171**	**$ 390,160**	**$ 514,363**	**$ 509,896**
64-15	Computer Equipment	-	7,881	10,000	10,000	10,000
64-16	Furniture And Fixtures	-	-	10,000	10,000	10,000
64-33	Vehicle Purchases	-	43,356	-	-	-
	Sub- Total Capital Outlay	**$ -**	**$ 51,237**	**$ 20,000**	**$ 20,000**	**$ 20,000**
	Subtotal	**$ 730,059**	**$ 1,255,468**	**$ 1,785,465**	**$ 2,009,380**	**$ 1,822,576**
91-23	Transfer To Benefits Fund	-	-	10,287	14,803	12,798
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 10,287**	**$ 14,803**	**$ 12,798**
	Department Total	**$ 730,059**	**$ 1,255,468**	**$ 1,795,752**	**$ 2,024,183**	**$ 1,835,374**

ORGANIZATIONAL CHART

DEPARTMENT: **Police**
DIVISION: **Uniform Services**

FUND: **001**
DEPT.NO: **2110**



PERSONNEL ALLOCATION

DEPARTMENT: Police
DIVISION: Uniform Services
FUND: 001
DEPT.NO: 2110

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ASSISTANT POLICE CHIEF	11189	52	1.0	1.0	-	1.0	1.0
POLICE CAPTAIN	11199	PC4	4.0	5.0	-	5.0	5.0
POLICE DETECTIVE	11224	O24	-	1.0	-	-	1.0
POLICE MAJOR	11139	46	1.0	1.0	-	1.0	1.0
POLICE OFFICER	11234	O24	90.0	93.0	-	94.0	93.0
POLICE RECORDS TECHNICIAN	11322	12	1.0	1.0	-	1.0	1.0
POLICE SERGEANT	11215	S24	-	13.0	1.0	14.0	14.0
POLICE SERGEANT	11215	S22	17.0	-	-	-	-
PUBLIC SAFETY AIDE	11392	18	6.0	-	-	-	-
Sub-total for Full-time Positions			120.0	115.0	1.0	116.0	116.0
Total Personnel:			**120.0**	**115.0**	**1.0**	**116.0**	**116.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Police - Unifrom Services (001-2110)					
Number of Traffic Citations	n/a	n/a	6,902	8,000	7,000
Vehicle Crashes @ RLC Locations	68	85	302	150	150
Moving Traffic Violations	4,261	4,921	4,560	7,500	7,500
Physical Arrests	1,276	1,276	1,276	2,235	2,235
Number of cases assigned (Detectives)	985	985	985	830	830
Number of occurrences for the following types of offenses during calendar year:					
Total UCR Part 1 Crimes	1,477	759	1,344	1,999	1,999
Total UCR Violent Crime	340	278	309	304	304
Total UCR Property Crime	1,135	481	1,033	1,695	1,695
Number of cases cleared by arrest (Detectives)	132	99	142	146	146

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police**
DIVISION: **Uniform Services**
FUND: **001**
DEPT.NO: **2110**

DEPARTMENT MISSION STATEMENT: To strengthen community trust using 21st century policing and department values to cultivate a safe city with respect for constitutional rights.

DEPARTMENT CORE SERVICES: The Boynton Beach Police Department delivers the following core services.

Proactive community safety patrols

- Response to emergency and non-emergency police calls for service
- Community Policing Programs (including outreach and engagement)
- Public Safety Communications and Dispatch (911/PSAP) Center Management
- Critical Incident Response and Management

DEPARTMENT CORE VALUES: The Boynton Beach Police Department will serve our community with Professionalism, Respect, Integrity, Dedication, and Excellence.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 4: High Performing Organization

Department Initiative No 1: To plan and develop a NEW police and fire training facility.

A new facility will be designed to provide dedicated space for scenario based training exercises that will reinforce sound decision making/judgement and tactical skills. This will include a 300-degree Video Based Weapons and Decision Making simulator, expanded firearms range for the incorporation of scenarios as well as additional classroom space that supports modern learning technologies.

Target Performance Metrics:

- Conduct a police and fire training facility needs assessment.
- Identify programming for the training facility.
- Identify building options for the site.
- Identify funding
- Construction

Department Initiative No. 2: To increase efficiency in operations department wide while improving intelligence gathering/comparison capability to further support the intelligence led policing model.

Target Performance Metrics:

- Deploy a new Records Management System that will allow for analytic review of criminal activity as well as general calls for service in the city.
- Implement usage of a Real Time Crime Center to monitor activity in the city and identify emerging trends that will lead to proactive, target directed action plans to curtail criminal activity.

Department Initiative No. 3: To implement and operationalize a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.

Target Performance Metrics:

- Install and configure cameras, facility access control, and video management software at City facilities.
- Evaluate and select strategic locations for the placement of automatic license plate readers and blue light emergency call devices in the City.

- Integrate these sensors into the Real Time Crime Center and Communications Center for daily use.
- Partner with appropriate commercial businesses and individuals.

Department Initiative No. 4: Upgrade the Police Department's scheduling system Kronos/Telestaff to the latest version. This will include transitioning the Telestaff database from Sybase to SQL Server.

Target Performance Metrics:

- Mitigate cyber security vulnerabilities.
- Increase timekeeping functionality and accountability of the cost of police operations.

Department Initiative No. 5: To Enhance the False Alarm Management Program via outsourcing.

This initiative will facilitate permitting, billing, collections and reporting via a cloud-based service that will allow alarm permit holders to monitor their accounts in real time.

- Outsource the City's False Alarm function yet still maintain the ability to monitor permit, false alarms, billing and collections information instantly at any time.
- Maintenance of real-time statistical dashboards and analytic reports from the selected company.
- Reduction of false alarm responses

City Initiative No. 5: Public Health and Safety

Department Initiative No. 1: Implement an Intelligence Led Policing strategy.

This will aid in the further reduction of crime in the City without alienating or fostering distrust by community members. The City of Boynton Beach is a community of small neighborhoods each rich in diversity of culture, ethnicity, wealth and demographics. They each prioritize incidents of crime and quality of life violations at varying levels. This initiative will identify specific neighborhood concerns, analyze crime and address crime patterns with evidence based approaches in order to deploy patrol and discretionary personnel efficiently and effectively.

- Cultivate mutual understanding and respect between the police department and neighborhood residents to build sustainable problem-solving partnerships.
- Effectively apply the Intelligence Led Policing model via data mining software to efficiently disseminate crime trends to department personnel. Social media platforms will also be used to communicate crime trends and prevention techniques to residents and business owners.
- Utilize department assets to conduct proactive traffic enforcement measures, using a combined enforcement and education approach, to reduce the number of traffic crashes and save lives.

Target Performance Metrics:

- Comparisons and tracking of calls for service
- Comparisons and tracking of part 1 crimes
- Comparisons and tracking of traffic complaints
- Comparisons and tracking of community satisfaction

These items will facilitate evaluation of initiative's impact on the objectives.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police**
DIVISION: **Uniform Services**
FUND: **001**
DEPT.NO: **2110**

Department Initiative No. 2: Violent Crime Reduction Program

Over the past 7 months, the city has experienced an increase in violent crimes. In March 2020, the police department created the Violent Crime Task Force (VCTF) to respond to and target specific violent crime locations and offenders. In addition, to further reduce incidents of violent crime, the Uniform Services Division will proactively address violent crime by:

- Conducting platoon operations focused on violent crime locations.
- Increasing each zone officer's familiarity with violent crime nodes in their patrol areas.
- Enhancing information sharing/collaboration with the Violent Crime Task Force (VCTF) through the utilization of a point of contact (POC) on each shift.
- Engaging with community groups to share crime prevention strategies.

Target Performance Metrics:

- Measurement of violent crime rates.
- Tracking of violent crime reduction operations and assessment of their success.
- Tracking of Intelligence product sharing.
- Tracking of Crime Prevention disseminations.
- Tracking of community satisfaction results

Department Initiative No 3: Implementation of a Strategic Traffic Safety Plan

The Department will conduct selective traffic enforcement, strategic patrols and Red-Light Cameras to educate the public, reduce traffic crashes, speeding on roadways and traffic complaints throughout the city:

- Utilize crash data to determine the accident-prone locations throughout the city.
- Utilize Traffic Safety Grants to focus on these areas of the city, leading to the reduction of crashes.
- Educate the zone officers of the problem areas within their area of responsibility and where to focus their traffic enforcement efforts.
- Utilization of the department's message boards to educate and alert the public.
- Participate in state-wide traffic campaigns with a focus on the accident-prone locations in the city of Boynton Beach.

Target Performance Metrics:

- Reduction in fatality crashes
- All other crashes
- Speeding complaints
- Community Satisfaction Surveys

DETAIL EXPENDITURES

DEPARTMENT: **Police**
DIVISION: **Uniform Services**

FUND: **001**
DEPT.NO: **2110**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Police Uniform Services 001-2110-521						
	Department Summary					
	Personnel Services	19,501,218	20,592,083	22,446,396	23,292,466	23,373,875
	Operating Expenses	746,296	725,767	696,699	764,773	773,956
	Capital Outlay	11,037	46,354	66,196	5,000	5,000
	Nonoperating Expenses	-	-	166,064	238,970	206,590
	Total	**$20,258,551**	**$ 21,364,204**	**$ 23,375,355**	**$ 24,301,209**	**$ 24,359,421**
	Estimated As % Of Budget	**87%**				
12-10	Regular Salaries/Wages	9,775,047	10,585,328	11,451,862	11,856,101	12,188,362
12-20	Holiday Pay	721,784	766,230	892,067	1,117,961	1,117,961
14-10	Overtime	1,564,934	1,169,997	1,346,000	1,200,000	900,000
14-20	Reimbursable Wages	407,774	383,343	599,672	500,000	500,000
15-10	Clothing/Cleaning Allow	20,400	19,360	16,234	14,787	14,787
15-12	Cell Phone Allowance	1,074	519	720	720	720
15-40	Incentive Pay	99,090	82,090	95,370	75,960	75,960
19-99	New Personnel/Reclass	-	-	-	-	(80,545)
21-10	Employer Fica	933,573	1,005,386	1,076,058	907,637	921,801
22-10	General Employees Pension	12,467	5,816	11,018	11,237	10,357
22-20	Police Pension	4,730,371	5,200,598	5,445,622	6,008,490	6,123,946
22-40	Def Comp Contribution	-	3,750	-	-	-
23-10	Life Insurance	4,278	3,927	7,647	13,382	13,382
23-20	Disability Insurance	37,705	39,333	37,212	61,946	62,899
23-30	Health Insurance	991,776	1,121,873	1,235,548	1,293,268	1,293,268
23-34	Hsa	157,438	149,250	146,750	175,000	175,000
23-40	Dental Insurance	38,262	49,622	76,582	49,491	49,491
23-50	Vision Insurance	5,245	5,661	8,034	6,486	6,486
	Sub-total Personnel Services	**$19,501,218**	**$ 20,592,083**	**$ 22,446,396**	**$ 23,292,466**	**$ 23,373,875**
31-11	Legal Fees & Costs	115,311	17,065	75,000	-	-
34-11	Dry Cleaning	10,333	13,767	10,700	10,000	10,000
41-12	Postage	-	-	20	-	-
41-15	Cellular Phone/Beeper	1,439	2,000	500	2,000	2,000
43-40	Fuel/Propane	-	-	-	6,000	6,000
44-30	Equipment Rental	7,200	-	-	-	-
46-20	Equipment Maintenance	11,403	2,826	2,450	10,000	10,000
46-30	Vehicle Maint. - Garage	291	-	-	-	-
47-10	Printing & Binding	475	987	500	500	500
48-01	Comm Promotion/Marketing	760	289	1,000	1,000	1,000
49-09	Ins Chgs-Workers Comp	167,691	159,331	191,409	194,465	203,648
49-13	Recruiting Expense	10,000	17,000	5,500	30,000	30,000
49-14	Credit Card Fees	594	-	-	-	-
49-17	Other Contractual Srvs	137,611	120,910	46,378	69,800	69,800
49-41	Licenses, Fees & Permits	8,716	6,209	13,150	10,150	10,150
51-10	Office Supplies	12,092	10,082	21,300	13,300	13,300
52-10	Gas, Oil & Lube	4,645	3,391	5,500	-	-

DETAIL EXPENDITURES

DEPARTMENT: Police
DIVISION: Uniform Services

FUND: 001
DEPT.NO: 2110

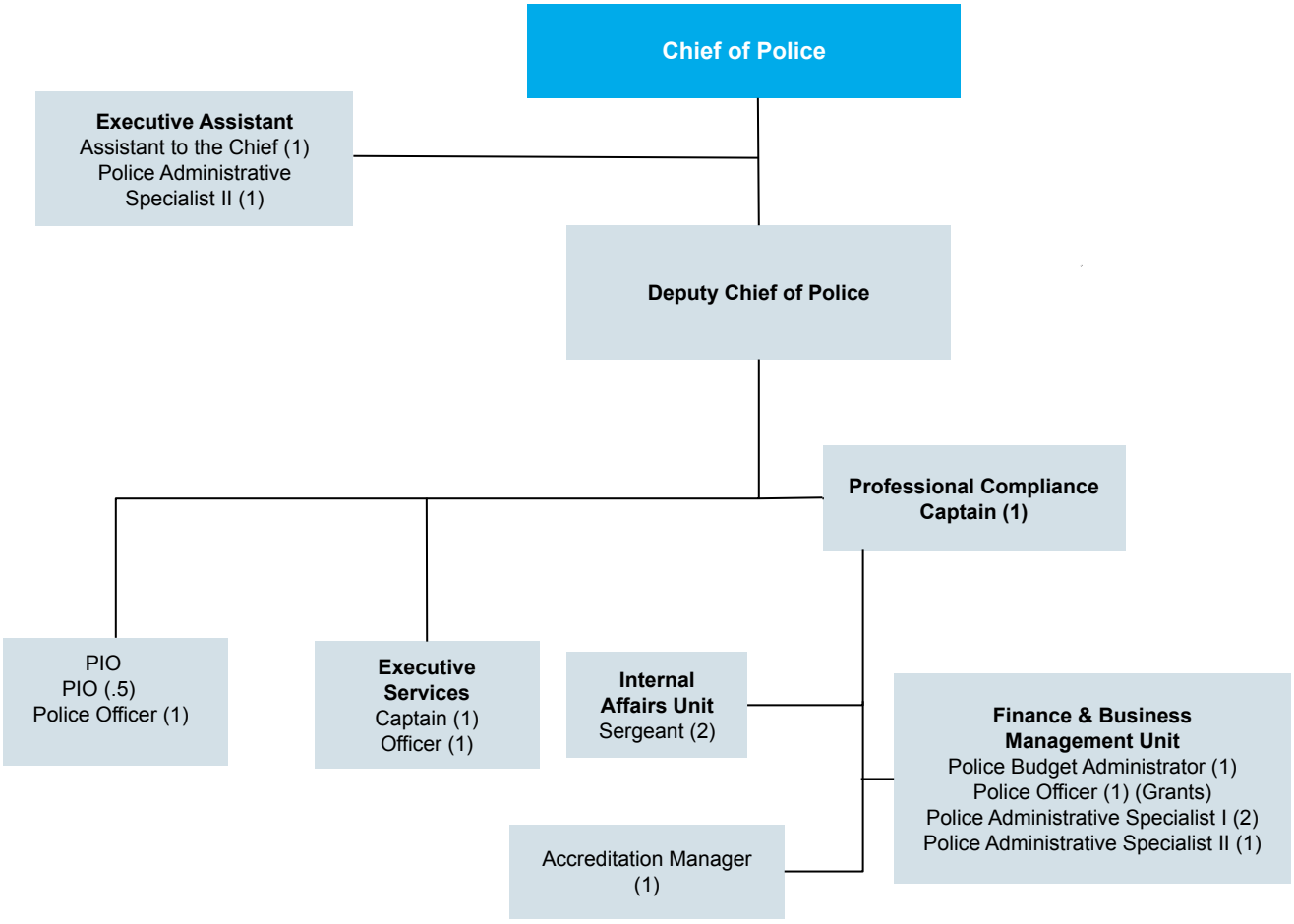
DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
52-20	Opr Equipment <$5000	-	1,960	-	-	-
52-22	Uniforms	97,599	91,064	84,100	128,300	128,300
52-23	Safety Clothing/Equip.	1,443	574	4,500	2,500	2,500
52-50	Range Supplies	14,973	51,282	41,000	64,800	64,800
52-51	Law Enforcement Supplies	38,997	74,426	97,162	60,722	60,722
52-53	K-9 Unit Supplies	19,245	31,815	-	-	-
52-54	Parking Enforcement Suppl	-	-	200	-	-
52-55	Explorer Program Supplies	1,947	-	1,700	-	-
52-58	C.O.P. Supplies	38	-	-	-	-
52-59	Crime Prevention Suppl	5,299	-	-	-	-
52-63	Cit Pol Academy Supp	523	-	-	-	-
52-85	Food Supplies	752	670	800	800	800
54-20	Memberships	270	1,443	1,000	1,500	1,500
54-30	Training	76,649	117,615	92,830	94,450	94,450
54-35	College Tuition Reimb.	-	1,061	-	-	-
59-99	New Personnel/Supplies	-	-	-	64,486	64,486
	Sub-Total Operating Expenses	**$ 746,296**	**$ 725,767**	**$ 696,699**	**$ 764,773**	**$ 773,956**
64-02	General Equipment	11,037	46,354	66,196	5,000	5,000
	Sub-Total Capital Outlay	**$ 11,037**	**$ 46,354**	**$ 66,196**	**$ 5,000**	**$ 5,000**
	Subtotal	**$20,258,551**	**$ 21,364,204**	**$ 23,209,291**	**$ 24,062,239**	**$ 24,152,831**
91-23	Transfer To Benefits Fund	-	-	166,064	238,970	206,590
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 166,064**	**$ 238,970**	**$ 206,590**
	Department Total	**$20,258,551**	**$ 21,364,204**	**$ 23,375,355**	**$ 24,301,209**	**$ 24,359,421**

ORGANIZATIONAL CHART

DEPARTMENT: **Police**
DIVISION: **Office of the Chief**

FUND: **001**
DEPT.NO: **2111**



PERSONNEL ALLOCATION

DEPARTMENT: **Police**
DIVISION: **Office of the Chief**

FUND: **001**
DEPT.NO: **2111**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ACCREDITATION MANAGER	11219	19	1.0	1.0	-	1.0	1.0
ASSISTANT TO THE CHIEF OF POL	11519	25	1.0	1.0	-	1.0	1.0
DEPUTY POLICE CHIEF	11419	47	1.0	1.0	-	1.0	1.0
POLICE ADMINISTRATIVE SPEC I	11210	12	2.0	2.0	-	2.0	2.0
POLICE ADMINISTRATIVE SPEC II	11220	17	1.0	2.0	-	2.0	2.0
POLICE BUDGET SERVICES ADMINIS	11179	34	1.0	1.0	-	1.0	1.0
POLICE CAPTAIN	11199	PC4	1.0	2.0	-	2.0	2.0
POLICE CHIEF	11119	60	1.0	1.0	-	1.0	1.0
POLICE OFFICER	11234	O24	4.0	3.0	-	3.0	3.0
POLICE SERGEANT	11215	S24	4.0	2.0	-	2.0	2.0
PUBLIC INFORMATION OFFICER	11159	24	-	1.0	-	1.0	1.0
Sub-total for Full-time Positions			17.0	17.0	-	17.0	17.0
Total Personnel:			**17.0**	**17.0**	**-**	**17.0**	**17.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Police - Office of the Chief (001-2111)					
Number of sworn officers	156	156	156	152	
Training cost/budget	139,306	115,763	131,792	176,400	
Training Cost/Budget per officer	893	742	845	1,131	
Grants approved	12	12	12	12	
Community Policing Program Activities and Outreach Events Conducted	215	215	215	215	

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police**
DIVISION: **Office of the Chief**
FUND: **001**
DEPT.NO: **2111**

FY 2025 BBPD ADOPTED ANNUAL BUDGET

DEPARTMENT MISSION STATEMENT: To strengthen community trust using 21st century policing and department values to cultivate a safe city with respect for constitutional rights.

DEPARTMENT CORE SERVICES: The Boynton Beach Police Department delivers the following core services.

Proactive community safety patrols

- Response to emergency and non-emergency police calls for service
- Community Policing Programs (including outreach and engagement)
- Public Safety Communications and Dispatch (911/PSAP) Center Management
- Critical Incident Response and Management

DEPARTMENT CORE VALUES: The Boynton Beach Police Department will serve our community with Professionalism, Respect, Integrity, Dedication, and Excellence.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:
City Initiative No. 4: High Performing Organization
Department Initiative No 1: To plan and develop a NEW police and fire training facility.

A new facility will be designed to provide dedicated space for scenario based training exercises that will reinforce sound decision making/judgement and tactical skills. This will include a 300-degree Video Based Weapons and Decision Making simulator, expanded firearms range for the incorporation of scenarios as well as additional classroom space that supports modern learning technologies.

Target Performance Metrics:

Conduct a police and fire training facility needs assessment.

- Identify programming for the training facility.
- Identify building options for the site.
- Identify funding
- Construction

Department Initiative No. 2: To increase efficiency in operations department wide while improving intelligence gathering/comparison capability to further support the intelligence led policing model.
Target Performance Metrics:

- Deploy a new Records Management System that will allow for analytic review of criminal activity as well as general calls for service in the city.
- Implement usage of a Real Time Crime Center to monitor activity in the city and identify emerging trends that will lead to proactive, target directed action plans to curtail criminal activity.

Department Initiative No. 3: To implement and operationalize a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.

Target Performance Metrics:

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police** FUND: **001**
DIVISION: **Office of the Chief** DEPT.NO: **2111**

- Install and configure cameras, facility access control, and video management software at City facilities.
- Evaluate and select strategic locations for the placement of automatic license plate readers and blue light emergency call devices in the City.
- Integrate these sensors into the Real Time Crime Center and Communications Center for daily use.
- Partner with appropriate commercial businesses and individuals.

Department Initiative No. 4: Upgrade the Police Department's scheduling system Kronos/Telestaff to the latest version. This will include transitioning the Telestaff database from Sybase to SQL Server.

Target Performance Metrics:

- Mitigate cyber security vulnerabilities.
- Increase timekeeping functionality and accountability of the cost of police operations.

Department Initiative No. 5: To Enhance the False Alarm Management Program via outsourcing.

This initiative will facilitate permitting, billing, collections and reporting via a cloud-based service that will allow alarm permit holders to monitor their accounts in real time.

- Outsource the City's False Alarm function yet still maintain the ability to monitor permit, false alarms, billing and collections information instantly at any time.
- Maintenance of real-time statistical dashboards and analytic reports from the selected company.
- Reduction of false alarm responses

City Initiative No. 5: Public Health and Safety
Department Initiative No. 1: Implement an Intelligence Led Policing strategy.

This will aid in the further reduction of crime in the City without alienating or fostering distrust by community members. The City of Boynton Beach is a community of small neighborhoods each rich in diversity of culture, ethnicity, wealth and demographics. They each prioritize incidents of crime and quality of life violations at varying levels. This initiative will identify specific neighborhood concerns, analyze crime and address crime patterns with evidence based approaches in order to deploy patrol and discretionary personnel efficiently and effectively.

- Cultivate mutual understanding and respect between the police department and neighborhood residents to build sustainable problem-solving partnerships.
- Effectively apply the Intelligence Led Policing model via data mining software to efficiently disseminate crime trends to department personnel. Social media platforms will also be used to communicate crime trends and prevention techniques to residents and business owners.
- Utilize department assets to conduct proactive traffic enforcement measures, using a combined enforcement and education approach, to reduce the number of traffic crashes and save lives.

Target Performance Metrics:

Comparisons and tracking of calls for service

- Comparisons and tracking of part 1 crimes
- Comparisons and tracking of traffic complaints
- Comparisons and tracking of community satisfaction

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police** FUND: **001**
DIVISION: **Office of the Chief** DEPT.NO: **2111**

These items will facilitate evaluation of initiative's impact on the objectives.

Department Initiative No. 2: Violent Crime Reduction Program

Over the past 7 months, the city has experienced an increase in violent crimes. In March 2020, the police department created the Violent Crime Task Force (VCTF) to respond to and target specific violent crime locations and offenders. In addition, to further reduce incidents of violent crime, the Uniform Services Division will proactively address violent crime by:

- Conducting platoon operations focused on violent crime locations.
- Increasing each zone officer's familiarity with violent crime nodes in their patrol areas.
- Enhancing information sharing/collaboration with the Violent Crime Task Force (VCTF) through the utilization of a point of contact (POC) on each shift.
- Engaging with community groups to share crime prevention strategies.

Target Performance Metrics:

- Measurement of violent crime rates.
- Tracking of violent crime reduction operations and assessment of their success.
- Tracking of Intelligence product sharing.
- Tracking of Crime Prevention disseminations.
- Tracking of community satisfaction results

Department Initiative No 3: Implementation of a Strategic Traffic Safety Plan

The Department will conduct selective traffic enforcement, strategic patrols and Red-Light Cameras to educate the public, reduce traffic crashes, speeding on roadways and traffic complaints throughout the city:

Utilize crash data to determine the accident-prone locations throughout the city.

- Utilize Traffic Safety Grants to focus on these areas of the city, leading to the reduction of crashes.
- Educate the zone officers of the problem areas within their area of responsibility and where to focus their traffic enforcement efforts.
- Utilization of the department's message boards to educate and alert the public.
- Participate in state-wide traffic campaigns with a focus on the accident-prone locations in the city of Boynton Beach.

Target Performance Metrics:

Reduction in fatality crashes

- All other crashes
- Speeding complaints
- Community Satisfaction Surveys

DETAIL EXPENDITURES

DEPARTMENT: **Police**
DIVISION: **Office of the Chief**

FUND: **001**
DEPT.NO: **2111**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Police Office of the Chief 001-2111-521						
	Department Summary					
	Personnel Services	2,242,550	3,512,693	3,004,985	3,071,127	2,789,047
	Operating Expenses	1,961,869	1,939,220	2,044,478	2,377,661	2,161,911
	Capital Outlay	4,600	276,441	496,317	135,000	-
	Nonoperating Expenses	1,516,062	1,431,623	1,508,912	2,323,306	2,254,650
	Total	**$ 5,725,081**	**$ 7,159,977**	**$ 7,054,692**	**$ 7,907,094**	**$ 7,205,608**
	Estimated As % Of Budget	**81%**				
12-10	Regular Salaries/Wages	1,303,003	2,057,851	1,816,481	1,799,076	1,788,152
12-20	Holiday Pay	54,708	101,760	56,668	130,013	130,013
14-10	Overtime	62,226	133,429	90,370	94,618	100,000
14-20	Reimbursable Wages	19,492	8,212	25,000	25,000	25,000
15-10	Clothing/Cleaning Allow	13,281	18,745	16,450	14,734	13,384
15-12	Cell Phone Allowance	42	-	-	-	-
15-20	Car Allowance	183	3,600	6,600	3,600	3,600
15-40	Incentive Pay	8,790	15,000	11,880	10,200	9,732
21-10	Employer Fica	104,735	166,834	138,108	133,405	130,290
22-10	General Employees Pension	44,988	145,078	100,745	107,609	100,834
22-20	Police Pension	487,364	644,229	499,406	536,478	272,741
22-40	Def Comp Contribution	-	3,750	7,650	7,500	10,500
23-10	Life Insurance	544	789	3,484	2,251	2,217
23-20	Disability Insurance	5,519	7,214	8,880	8,397	8,247
23-30	Health Insurance	118,769	177,414	195,730	171,330	168,014
23-34	Hsa	14,000	20,500	15,500	19,500	19,050
23-40	Dental Insurance	4,338	7,417	10,750	6,557	6,430
23-50	Vision Insurance	568	871	1,283	859	843
	Sub-total Personnel Services	**$ 2,242,550**	**$ 3,512,693**	**$ 3,004,985**	**$ 3,071,127**	**$ 2,789,047**
34-11	Dry Cleaning	1,800	1,800	1,800	1,800	1,800
40-10	Mileage Reimbursement	-	18	250	250	250
41-10	Telephone Services	7,889	5,204	11,000	8,800	8,800
41-12	Postage	30	679	400	400	400
41-15	Cellular Phone/Beeper	26,000	23,000	-	24,100	24,100
43-10	Electric Service	168,203	139,863	148,500	160,000	182,400
43-20	Water/Sewer Service	25,504	13,828	15,000	20,000	20,000
43-30	Garbage Fees/Roll Offs	-	-	10,000	23,000	23,000
44-31	Copy Machine Rental	17,566	22,956	23,000	23,000	23,000
46-20	Equipment Maintenance	-	421	-	-	-
46-30	Vehicle Maint. - Garage	1,338,092	1,364,689	833,800	800,000	700,000
46-31	Vehicle Maint. - Other	12,189	2,344	3,000	3,500	3,500
46-91	Software Maintenance	13,142	6,957	22,391	31,790	31,790
47-10	Printing & Binding	129	21	750	4,000	4,000
48-01	Comm Promotion/Marketing	7,031	11,030	7,500	22,000	22,000
48-22	Wellness Program	75,000	75,000	-	-	-
49-09	Ins Chgs-Workers Comp	114,768	92,482	130,470	128,678	134,754

DETAIL EXPENDITURES

DEPARTMENT: **Police**
DIVISION: **Office of the Chief**

FUND: **001**
DEPT.NO: **2111**

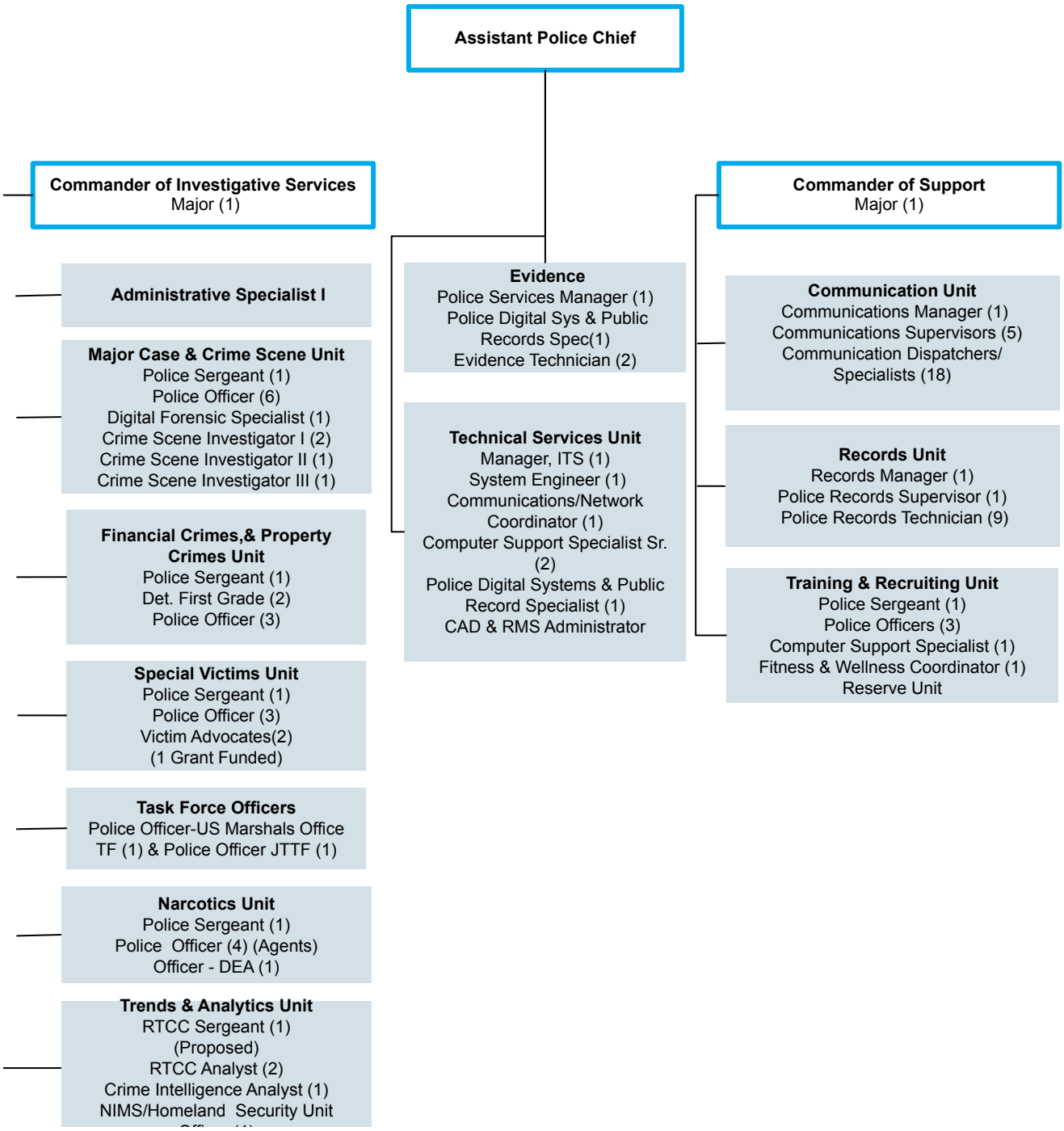
DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
49-10	Warehouse Service Chg.	40,707	40,711	50,111	68,503	74,277
49-13	Recruiting Expense	22,675	938	6,000	25,000	25,000
49-17	Other Contractual Srvs	11,039	5,425	10,000	23,000	23,000
51-10	Office Supplies	5,112	7,266	10,200	7,000	7,000
51-25	Computer Equipment <$5000	1,393	1,284	1,500	750	750
52-10	Gas, Oil & Lube	36	61	620,000	800,000	650,000
52-20	Opr Equipment <$5000	258	1,774	3,500	500	500
52-22	Uniforms	4,854	5,539	12,500	12,500	12,500
52-23	Safety Clothing/Equip.	1,856	1,029	6,900	6,000	6,000
52-51	Law Enforcement Supplies	1,480	3,402	6,000	9,500	9,500
52-54	Parking Enforcement Suppl	-	-	1,000	1,200	1,200
52-55	Explorer Program Supplies	-	2,589	6,400	6,400	6,400
52-56	P.A.L. Supplies	-	-	-	49,000	49,000
52-57	J.F.O. Supplies	-	-	1,000	1,200	1,200
52-58	C.O.P. Supplies	-	1,357	2,000	2,250	2,250
52-59	Crime Prevention Suppl	(928)	16,704	-	-	-
52-63	Cit Pol Academy Supp	-	2,153	-	-	-
52-78	First Aid Supplies	20,897	22,847	18,800	14,000	14,000
52-79	Training Aids	-	-	500	500	500
52-85	Food Supplies	381	203	1,900	1,250	1,250
54-10	Books And Publications	120	552	500	1,500	1,500
54-20	Memberships	2,655	4,662	7,390	6,090	6,090
54-30	Training	31,261	49,038	18,200	45,200	45,200
54-35	College Tuition Reimb.	10,730	11,394	52,216	45,000	45,000
	Sub- Total Operating Expenses	**$ 1,961,869**	**$ 1,939,220**	**$ 2,044,478**	**$ 2,377,661**	**$ 2,161,911**
64-33	Vehicle Purchases	4,600	276,441	496,317	135,000	-
	Sub- Total Capital Outlay	**$ 4,600**	**$ 276,441**	**$ 496,317**	**$ 135,000**	**$ -**
	Subtotal	**$ 4,209,019**	**$ 5,728,354**	**$ 5,545,780**	**$ 5,583,788**	**$ 4,950,958**
91-23	Transfer To Benefits Fund	-	-	24,983	35,951	31,080
91-30	Transfer To Veh Srv Fund	1,516,062	1,431,623	1,483,929	2,287,355	2,223,570
	Sub-total Nonoperating Expenses	**$ 1,516,062**	**$ 1,431,623**	**$ 1,508,912**	**$ 2,323,306**	**$ 2,254,650**
	Department Total	**$ 5,725,081**	**$ 7,159,977**	**$ 7,054,692**	**$ 7,907,094**	**$ 7,205,608**

ORGANIZATIONAL CHART

DEPARTMENT: **Police**
DIVISION: **Support Services**

FUND: **001**
DEPT.NO: **2112**



PERSONNEL ALLOCATION

DEPARTMENT: Police
DIVISION: Support Services
FUND: 001
DEPT.NO: 2112

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ANIMAL CRUELTY INVESTIGATOR	11950	18	1.0	-	-	-	-
ASSISTANT CHIEF OF POLICE	11129	45	-	1.0	-	1.0	1.0
ASSISTANT POLICE CHIEF	11189	52	1.0	-	-	-	-
CAD/RMS ADMINISTRATOR	11369	26	1.0	1.0	-	1.0	1.0
COMMUNICATIONS DISPATCHER	08222	14	5.0	-	-	-	-
COMMUNICATIONS OPERATOR I	12302	C27	-	8.0	-	7.0	8.0
COMMUNICATIONS OPERATOR III	12332	C29	-	10.0	-	10.0	10.0
COMMUNICATIONS QA SUPERVISOR	08020	CP8	1.0	1.0	-	1.0	1.0
COMMUNICATIONS SPECIALIST	08212	16	11.0	-	-	-	-
COMMUNICATIONS SUPERVISOR	08200	CP8	4.0	4.0	-	5.0	4.0
COMMUNICATIONS/NETWORK COORD	06050	22	1.0	1.0	-	1.0	1.0
COMPUTER SUPPORT SPEC SR	06220	16	1.0	2.0	-	2.0	2.0
COMPUTER SUPPORT SPECIALIST	06200	16	1.0	1.0	-	1.0	1.0
CRIME SCENE INVESTIGATOR I	11412	18	2.0	2.0	-	2.0	2.0
CRIME SCENE INVESTIGATOR III	11432	21	2.0	2.0	-	2.0	2.0
CRIMINAL INTELLIGENCE ANALYST	11372	12	1.0	1.0	-	1.0	1.0
DIGITAL EVIDENCE TECHNICIAN	11379	16	-	1.0	-	1.0	1.0
DIGITAL FORENSIC SPECIALIST	11330	20	1.0	1.0	-	1.0	1.0
DIV DIR, PUBLIC SAFETY COMM	21302	41	-	1.0	-	1.0	1.0
DIVISION DIRECTOR ITS PD	21135	41	-	1.0	-	-	1.0
EVIDENCE TECHNICIAN	11302	16	2.0	2.0	-	2.0	2.0
FITNESS & WELLNESS COORDINATOR	11100	24	-	1.0	-	1.0	1.0
MANAGER, COMMUNICATIONS SYSTEM	08019	36	1.0	-	-	-	-
MANAGER, ITS	06029	36	1.0	-	-	1.0	-
NETWORK ADMINISTRATOR / SYSTEMS ENGINEER	06109	29	1.0	-	-	-	-
POLICE ADMINISTRATIVE SPEC I	11210	12	1.0	-	-	-	-
POLICE DETECTIVE	11224	O22	2.0	-	-	-	-
POLICE MAJOR	11139	46	2.0	2.0	-	2.0	2.0
POLICE OFFICER	11234	O24	24.0	25.0	-	27.0	25.0
POLICE RECORDS MANAGER	11309	34	2.0	1.0	-	1.0	1.0
POLICE RECORDS SUPERVISOR	11389	18	1.0	1.0	-	1.0	1.0
POLICE RECORDS TECHNICIAN	11322	12	10.0	7.0	-	9.0	7.0
POLICE SERGEANT	11215	S24	5.0	5.0	-	5.0	5.0
POLICE SERVICES MANAGER	11359	39	1.0	1.0	-	1.0	1.0
POLICE SYSTEMS ENGINEER	11319	34	-	1.0	-	1.0	1.0
REAL TIME CRIME CENTER ANALYST	11390	18	1.0	2.0	-	2.0	2.0
VICTIM ADVOCATE	11169	20	2.0	2.0	-	2.0	2.0
Sub-total for Full-time Positions			89.0	88.0	-	92.0	88.0
Total Personnel:			**89.0**	**88.0**	**-**	**92.0**	**88.0**

PERSONNEL ALLOCATION

DEPARTMENT: **Police**
DIVISION: **Support Services**

FUND: **001**
DEPT.NO: **2112**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Police - Support Services (001-2112)					
LPR Vehicle Felony Hits	n/a	5,070	6,300	6,250	6,305
Red light Camera Violations	48,169	29,203	35,000	46,552	48,000
Number of Calls Taken	174,105	174,105	174,105	174,105	174,105
Number of 911 Calls Taken	60,955	60,955	60,955	60,955	60,955
Total Public Records Requests	3,527	2,780	2,339	3,515	4,132
Average days to fill Public Records Requests	6	5	12	6	6

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police**
DIVISION: **Support Services**
FUND: **001**
DEPT.NO: **2112**

DEPARTMENT MISSION STATEMENT: To strengthen community trust using 21st century policing and department values to cultivate a safe city with respect for constitutional rights.

DEPARTMENT CORE SERVICES: The Boynton Beach Police Department delivers the following core services.

- Proactive community safety patrols
- Response to emergency and non-emergency police calls for service
- Community Policing Programs (including outreach and engagement)
- Public Safety Communications and Dispatch (911/PSAP) Center Management
- Critical Incident Response and Management

DEPARTMENT CORE VALUES: The Boynton Beach Police Department will serve our community with Professionalism, Respect, Integrity, Dedication, and Excellence.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 4: High Performing Organization
Department Initiative No 1: To plan and develop a NEW police and fire training facility.

A new facility will be designed to provide dedicated space for scenario based training exercises that will reinforce sound decision making/judgment and tactical skills. This will include a 300-degree Video Based Weapons and Decision Making simulator, expanded firearms range for the incorporation of scenarios as well as additional classroom space that supports modern learning technologies.

Target Performance Metrics:

- Conduct a police and fire training facility needs assessment.
- Identify programming for the training facility.
- Identify building options for the site.
- Identify funding
- Construction

Department Initiative No. 2: To increase efficiency in operations department wide while improving intelligence gathering/comparison capability to further support the intelligence led policing model.
Target Performance Metrics:

- Deploy a new Records Management System that will allow for analytic review of criminal activity as well as general calls for service in the city.
- Implement usage of a Real Time Crime Center to monitor activity in the city and identify emerging trends that will lead to proactive, target directed action plans to curtail criminal activity.

Department Initiative No. 3: To implement and operationalize a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.

Target Performance Metrics:

- Install and configure cameras, facility access control, and video management software at City facilities.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police** FUND: **001**
DIVISION: **Support Services** DEPT.NO: **2112**

- Evaluate and select strategic locations for the placement of automatic license plate readers and blue light emergency call devices in the City.
- Integrate these sensors into the Real Time Crime Center and Communications Center for daily use.
- Partner with appropriate commercial businesses and individuals.

Department Initiative No. 4: Upgrade the Police Department's scheduling system Kronos/Telestaff to the latest version. This will include transitioning the Telestaff database from Sybase to SQL Server.
Target Performance Metrics:

- Mitigate cyber security vulnerabilities.
- Increase timekeeping functionality and accountability of the cost of police operations.

Department Initiative No. 5: To Enhance the False Alarm Management Program via outsourcing.

This initiative will facilitate permitting, billing, collections and reporting via a cloud-based service that will allow alarm permit holders to monitor their accounts in real time.

- Outsource the City's False Alarm function yet still maintain the ability to monitor permit, false alarms, billing and collections information instantly at any time.
- Maintenance of real-time statistical dashboards and analytic reports from the selected company.
- Reduction of false alarm responses

City Initiative No. 5: Public Health and Safety
Department Initiative No. 1: Implement an Intelligence Led Policing strategy.

This will aid in the further reduction of crime in the City without alienating or fostering distrust by community members. The City of Boynton Beach is a community of small neighborhoods each rich in diversity of culture, ethnicity, wealth and demographics. They each prioritize incidents of crime and quality of life violations at varying levels. This initiative will identify specific neighborhood concerns, analyze crime and address crime patterns with evidence based approaches in order to deploy patrol and discretionary personnel efficiently and effectively.

- Cultivate mutual understanding and respect between the police department and neighborhood residents to build sustainable problem-solving partnerships.
- Effectively apply the Intelligence Led Policing model via data mining software to efficiently disseminate crime trends to department personnel. Social media platforms will also be used to communicate crime trends and prevention techniques to residents and business owners.
- Utilize department assets to conduct proactive traffic enforcement measures, using a combined enforcement and education approach, to reduce the number of traffic crashes and save lives.

Target Performance Metrics:

Comparisons and tracking of calls for service

- Comparisons and tracking of part 1 crimes
- Comparisons and tracking of traffic complaints
- Comparisons and tracking of community satisfaction

These items will facilitate evaluation of initiative's impact on the objectives.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police** FUND: **001**
DIVISION: **Support Services** DEPT.NO: **2112**

Department Initiative No. 2: Violent Crime Reduction Program

Over the past 7 months, the city has experienced an increase in violent crimes. In March 2020, the police department created the Violent Crime Task Force (VCTF) to respond to and target specific violent crime locations and offenders. In addition, to further reduce incidents of violent crime, the Uniform Services Division will proactively address violent crime by:

Conducting platoon operations focused on violent crime locations.

- Increasing each zone officer's familiarity with violent crime nodes in their patrol areas.
- Enhancing information sharing/collaboration with the Violent Crime Task Force (VCTF) through the utilization of a point of contact (POC) on each shift.
- Engaging with community groups to share crime prevention strategies.

Target Performance Metrics:

- Measurement of violent crime rates.
- Tracking of violent crime reduction operations and assessment of their success.
- Tracking of Intelligence product sharing.
- Tracking of Crime Prevention disseminations.
- Tracking of community satisfaction results

Department Initiative No 3: Implementation of a Strategic Traffic Safety Plan

The Department will conduct selective traffic enforcement, strategic patrols and Red-Light Cameras to educate the public, reduce traffic crashes, speeding on roadways and traffic complaints throughout the city:

- Utilize crash data to determine the accident-prone locations throughout the city.
- Utilize Traffic Safety Grants to focus on these areas of the city, leading to the reduction of crashes.
- Educate the zone officers of the problem areas within their area of responsibility and where to focus their traffic enforcement efforts.
- Utilization of the department's message boards to educate and alert the public.
- Participate in state-wide traffic campaigns with a focus on the accident-prone locations in the city of Boynton Beach.

Target Performance Metrics:

- Reduction in fatality crashes
- All other crashes
- Speeding complaints

Community Satisfaction Surveys

DETAIL EXPENDITURES

DEPARTMENT: Police
DIVISION: Support Services
FUND: 001
DEPT.NO: 2112

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2022-23 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Adopted Budget
Div 10 Police Support Services 001-2112-521						
	Department Summary					
	Personnel Services	12,626,133	12,559,748	14,507,202	14,592,971	13,751,856
	Operating Expenses	2,041,461	2,549,024	2,114,459	2,055,706	2,062,837
	Capital Outlay	2,673,460	392,859	348,826	87,300	87,300
	Nonoperating Expenses	-	-	133,733	192,445	166,369
	Total	**$ 17,341,054**	**$ 15,501,631**	**$ 17,104,220**	**$ 16,928,422**	**$ 16,068,362**
	Estimated As % Of Budget	**101%**				
12-10	Regular Salaries/Wages	7,254,370	7,279,446	8,475,914	8,443,184	8,304,477
12-20	Holiday Pay	294,227	293,655	329,704	432,004	432,004
14-10	Overtime	1,349,385	1,008,202	1,156,200	1,170,000	920,000
14-20	Reimbursable Wages	31,049	12,689	16,000	40,000	40,000
15-10	Clothing/Cleaning Allow	54,105	65,580	69,168	53,887	53,887
15-13	Shoe Allowance	-	-	-	120	120
15-20	Car Allowance	400	6,000	6,000	11,400	8,400
15-40	Incentive Pay	35,790	30,600	36,175	35,760	35,760
19-99	New Personnel/Reclass	-	-	-	-	(256,044)
21-10	Employer Fica	657,003	672,369	754,829	646,922	628,396
22-10	General Employees Pension	377,419	501,938	701,691	813,301	725,255
22-20	Police Pension	1,735,551	1,715,176	1,803,521	1,746,024	1,709,928
23-10	Life Insurance	2,213	2,341	3,882	6,338	6,309
23-20	Disability Insurance	30,809	34,204	32,151	43,631	43,092
23-30	Health Insurance	705,391	827,005	985,412	1,001,453	957,239
23-34	Hsa	68,500	72,688	73,500	105,600	101,600
23-40	Dental Insurance	26,102	33,789	56,262	38,324	36,632
23-50	Vision Insurance	3,819	4,066	6,793	5,023	4,801
	Sub-total Personnel Services	**$ 12,626,133**	**$ 12,559,748**	**$ 14,507,202**	**$ 14,592,971**	**$ 13,751,856**
34-11	Dry Cleaning	2,500	500	500	500	500
40-10	Mileage Reimbursement	-	-	210	210	210
41-10	Telephone Services	72,725	92,916	90,612	99,703	99,703
41-12	Postage	97	54	500	500	500
41-15	Cellular Phone/Beeper	114,889	122,905	1,500	3,575	3,575
43-10	Electric Service	4,109	3,811	4,500	4,500	5,130
44-30	Equipment Rental	6,369	-	-	-	-
46-20	Equipment Maintenance	204,697	185,308	488,448	322,244	322,244
46-22	Computer Maintenance	39,885	37,254	37,255	41,267	41,267
46-24	Radio Repairs	149,662	154,788	161,242	167,519	167,519
46-91	Software Maintenance	122,901	581,481	418,901	479,484	479,484
47-10	Printing & Binding	1,371	2,277	500	2,500	2,500
48-21	Employee Recognition	791	781	1,500	2,000	2,000
49-09	Ins Chgs-Workers Comp	122,018	101,901	138,995	137,673	144,174
49-11	Confidential Funds	7,000	9,000	14,000	15,000	15,000
49-13	Recruiting Expense	14,887	23,124	19,500	31,000	31,000
49-17	Other Contractual Srvs	617,374	753,763	87,645	129,150	129,150
49-41	Licenses, Fees & Permits	184	158	500	500	500

DETAIL EXPENDITURES

DEPARTMENT: Police
DIVISION: Support Services

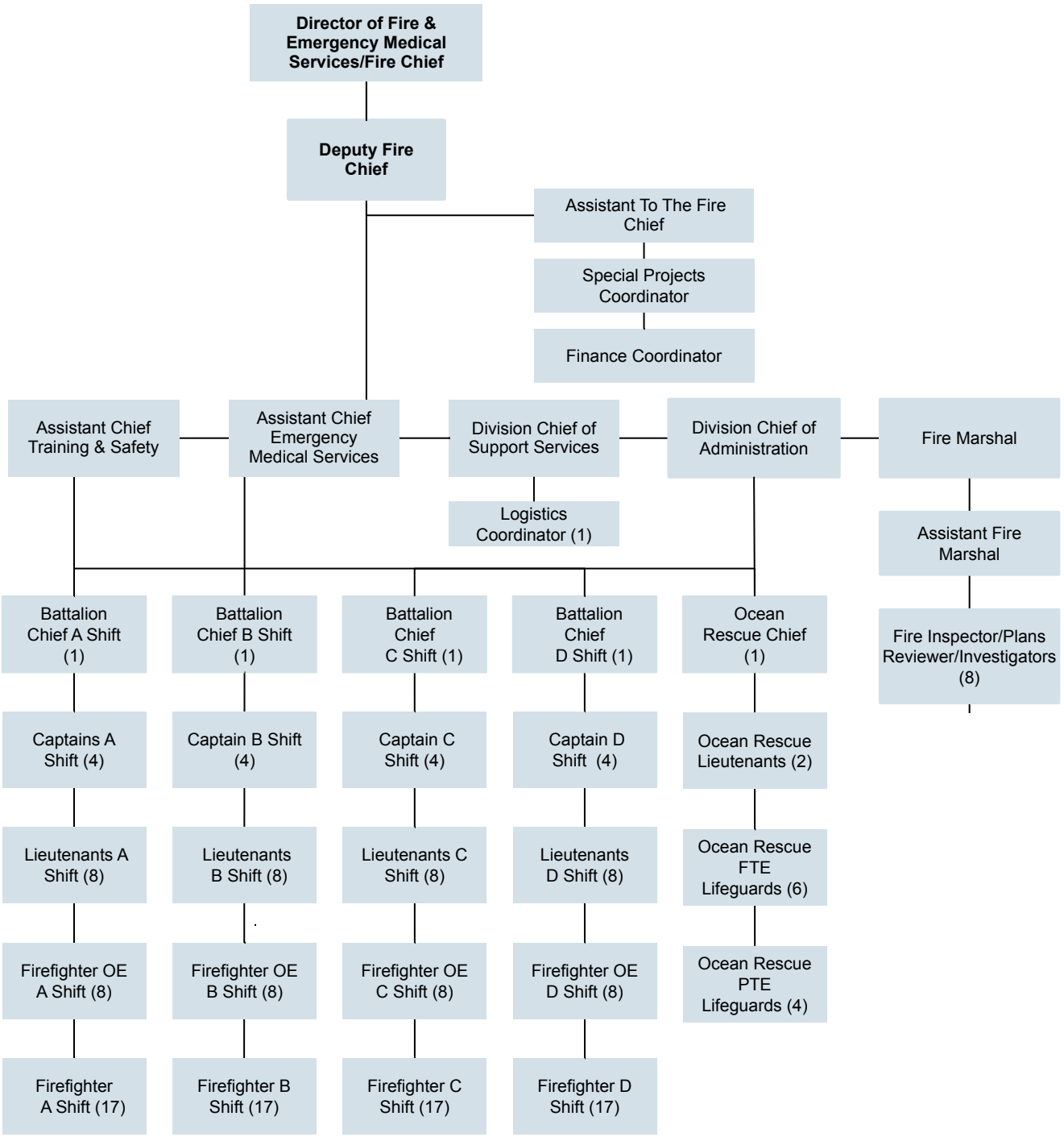
FUND: 001
DEPT.NO: 2112

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2022-23 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Adopted Budget
51-10	Office Supplies	41,431	47,678	40,215	39,925	39,925
51-25	Computer Equipment <$5000	6,818	-	81,000	2,400	2,400
52-01	Supplies	-	751	1,100	1,000	1,000
52-10	Gas, Oil & Lube	-	1,251	750	-	-
52-20	Opr Equipment <$5000	62,585	14,134	82,470	70,120	70,120
52-22	Uniforms	82,421	89,849	65,200	50,000	50,000
52-27	Hardware/Tools	1,757	1,626	1,700	1,500	1,500
52-50	Range Supplies	96,483	69,789	125,900	122,000	122,000
52-51	Law Enforcement Supplies	125,713	105,892	101,600	120,169	120,169
52-52	Evidence Supplies	-	5,609	6,230	11,500	11,500
52-53	K-9 Unit Supplies	508	1,126	1,950	1,800	1,800
52-62	Crime Lab Supplies	18,986	11,011	12,537	34,450	34,450
52-63	Cit Pol Academy Supp	475	-	-	-	-
52-73	Radio Batteries/Supplies	1,736	9,993	29,500	24,000	24,000
52-79	Training Aids	-	-	300	300	300
52-85	Food Supplies	1,112	694	3,500	3,350	3,350
52-99	Misc Supplies	-	-	12,900	-	-
54-10	Books And Publications	-	-	250	250	250
54-20	Memberships	4,863	4,604	5,487	3,952	3,952
54-30	Training	115,114	114,996	75,562	131,665	131,665
	Sub- Total Operating Expenses	**$ 2,041,461**	**$ 2,549,024**	**$ 2,114,459**	**$ 2,055,706**	**$ 2,062,837**
64-02	General Equipment	45,783	20,172	337,450	13,500	13,500
64-14	Computer Software	7,425	-	-	-	-
64-15	Computer Equipment	52,882	35,975	11,376	73,800	73,800
64-16	Furniture & Fixtures	35,546	-	-	-	-
68-02	Subscriptions	2,226,329	-	-	-	-
71-06	Subscriptions	304,205	292,826	-	-	-
72-06	Subscriptions	1,290	43,886	-	-	-
	Sub- Total Capital Outlay	**$ 2,673,460**	**$ 392,859**	**$ 348,826**	**$ 87,300**	**$ 87,300**
	Subtotal	**$ 17,341,054**	**$ 15,501,631**	**$ 16,970,487**	**$ 16,735,977**	**$ 15,901,993**
91-23	Transfer To Benefits Fund	-	-	133,733	192,445	166,369
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 133,733**	**$ 192,445**	**$ 166,369**
	Department Total	**$ 17,341,054**	**$ 15,501,631**	**$ 17,104,220**	**$ 16,928,422**	**$ 16,068,362**

ORGANIZATIONAL CHART

DEPARTMENT: Fire
DIVISION: Fire Rescue
FUND: 001
DEPT.NO: 2210



PERSONNEL ALLOCATION

DEPARTMENT: Fire
DIVISION: Fire Rescue
FUND: 001
DEPT.NO: 2210

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ASSIST CHIEF OF TRAINING-FIRE	15209	41	1.0	2.0	-	1.0	2.0
ASSISTANT CHIEF OF EMS	15219	41	1.0	1.0	-	1.0	1.0
ASSISTANT FIRE MARSHAL	15252	28	1.0	1.0	-	1.0	1.0
ASSISTANT TO THE FIRE CHIEF	15129	25	1.0	1.0	-	1.0	1.0
DEPUTY FIRE CHIEF - OPERATIONS	15179	52	1.0	1.0	-	1.0	1.0
DIRECTOR, FIRE & EMS SERVICES	15019	60	1.0	1.0	-	1.0	1.0
FINANCE COORDINATOR - FIRE	15030	18	1.0	1.0	-	1.0	1.0
FIRE BATTALION CHIEF	15039	BAD	4.0	4.0	-	4.0	4.0
FIRE CAPTAIN	15203	CPQ	12.0	16.0	-	9.0	16.0
FIRE DIVISION CHIEF	15293	DCG	2.0	2.0	-	2.0	2.0
FIRE LIEUTENANT	15213	LTG	36.0	32.0	-	39.0	32.0
FIRE MARSHAL	15009	FMN	1.0	1.0	-	1.0	1.0
FIRE PREV INSP/PLAN EXAM TRAIN	15342	19	4.0	3.0	-	2.0	3.0
FIRE PREV INSP/PLANS EXAMINER	15352	22	3.0	5.0	-	5.0	5.0
FIREFIGHTER	15253	FRG	71.0	69.0	-	69.0	69.0
FIREFIGHTER (PROBATIONARY)	01910	PDW	-	5.0	-	4.0	5.0
FIREFIGHTER OE	15283	OPD	33.0	30.0	-	32.0	30.0
OCEAN LIFEGUARD	61241	11	5.0	5.0	-	5.0	5.0
OCEAN LIFEGUARD (ON-CALL)	61251	11	-	3.0	(3.0)	-	-
OCEAN LIFEGUARD LIEUTENANT	61261	14	2.0	2.0	-	2.0	2.0
OCEAN RESCUE CHIEF	61109	21	1.0	1.0	-	1.0	1.0
SPECIAL PROJECTS COORDINATOR	01030	17	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			182.0	187.0	(3.0)	183.0	184.0
Part-Time Positions:							
OCEAN LIFEGUARD (ON-CALL)	61251	11	2.0	-	3.0	3.0	3.0
Sub-total for Part-time Positions			2.0	-	3.0	3.0	3.0
Total Personnel:			**184.0**	**187.0**	**-**	**186.0**	**187.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Projected FY 2025-26
Fire (001-2210)					
Number of 911 Calls for Service	15,000	15,000	15,000	17,550	18,100
Number of EMS Calls	12,500	12,500	12,500	12,500	13,900
Number of Fire Calls	200	200	200	212	189
Number of Other Calls	2,400	2,400	2,400	2,400	3,158
Inspections	11,500	11,500	11,500	11,500	14,000
Fire Investigations	50	50	50	50	60
Number of Medical Transport	8,500	8,500	8,500	8,500	12,997
Average Response Time to Emergency Calls	5:38	5:38	5:38	4:55	4:45
Fractile % Response Times: Emergency Responses Only - LOS Standard	95%	95%	95%	95%	95%
Number of Purchase Requisitions processed	55	55	55	55	105
Number Emergency Management exercises	2	2	2	2	2
Car Seat Interventions: Installations & Adjustments	280	280	280	280	300
CPR / Stop the Bleed Trained	250	250	250	250	275

MISSION STATEMENT AND GOALS

DEPARTMENT: **Fire** FUND: **001**
DIVISION: **Fire Rescue** DEPT.NO: **2210**

DEPARTMENT MISSION STATEMENT:

Building a safer community by providing the highest level of culturally sensitive, and fiscally responsible emergency response and community outreach services that meet or exceed the expectations of our external and internal customers.

DEPARTMENT CORE SERVICES:

Boynton Beach Fire Rescue is committed to providing the residents and visitors of this community with a team of skilled and culturally sensitive public safety professionals dedicated to preserving and protecting life, property and the environment for all our citizens, visitors and employees.

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:
Strategic Goal - Environmental Sustainability:

Department Initiatives No. 1: Enhancing organizational commitment to sustainability by assuring that facilities, fire apparatus, personal protective equipment, uniforms, and technical equipment are optimized to meet the standards of reusable and sustainable materials when possible.

1. Improve the tracking, management, and maintenance of fire rescue equipment and apparatus.

2. Ensure that all firefighting turnout gear is manufactured and purchased maintained in accordance with *NFPA 1851, Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Firefighting.*

3. Ensure the new dock/lift being constructed for BBFD and BBPD is inline with current best practice materials for sustainability. Public Safety Dock is under construction with an estimated completion of 2/25

Target Performance Metrics:

1. Implementing the new inventory control and tracking system to record and analyze preventive maintenance on equipment and emergency vehicles.

2. Maintain and re-evaluate the Department-wide system for tracking and monitoring the inspection, cleaning, and maintenance of turnout gear.

3. New dock built with sustainability and longevity related materials.

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: The goal of Boynton Beach Fire Rescue reflects the brand of our community through the delivery of fiscally responsible emergency and public safety services that meet or exceeds regional and national standards.

1. Analyze national public safety initiatives and trends for opportunities to improve or expand our scope of service.

2. Complete a review and update of mission critical policy and procedural documents.

3. Meet or exceed the regional standard of care

4. Develop tools and processes to collect and analyze community feedback.

Target Performance Metrics:

MISSION STATEMENT AND GOALS

DEPARTMENT: **Fire** FUND: **001**
DIVISION: **Fire Rescue** DEPT.NO: **2210**

1. Evaluate the feasibility of a community paramedic/mobile integrated health program.

2. All standard operating procedures will be reviewed on-going.

3. Evaluation of emergency response times and other objective indicators of service delivery. Work toward achieving an Insurance Service Organization rating of 1.

4. Collect and analyze public comment cards and letters, develop a process to develop and distribute customer survey tools to evaluate organizational performance.

Department Initiatives No. 2: Strengthening the Department's revenue base to support a strong local economy.

1. Improve revenue collections for fire rescue department services by outsourcing fire rescue transport and fire prevention billing. This move has dramatically increased EMS transport revenue to the general fund.

2. Establish recruitment strategies that encourage and promote the hiring residents.

3. Community outreach through re-instituting our Fire Explorer Program, creating a Segway for residents to seek careers in the Fire Service. (complete)

Target Performance Metrics:

1. Expand mobile electronic data collection to support EMS billing. Outsourcing EMS-Transport and Fire Prevention billing. (complete)

2. Assist with the validation and collection of the fire assessment fee.

3. Apply for applicable local, state and federal grant funding opportunities.

4. Pursue cost recovery opportunities through the public emergency medical transportation (PEMT) program.

5. Develop a local recruitment program.

Department Initiatives No. 3: Developing a high-performance organization by improving departmental performance and efficiency

1. Enhance the collection, storage and retrieval of records and operational data

2. Improve operational efficiency through data analysis, benchmarking, and using dashboards to analyze metrics that are mission critical.

3. Improve performance of employees and strengthen leadership skills.

Target Performance Metrics:

1. The identification and implementation of a department-wide records management system.

2. Expand mobile electronic data collection for all aspects of Fire Rescue Department operations.

3. Work towards department accreditation through CFAI Commission of Fire Accreditation International

Department Initiatives No. 4: Developing a high-performance organization by supporting a highly skilled culturally competent workforce

1. Provide staff with training to maintain and enhance technical skill and abilities and to provide opportunities for

personal and professional development.

2. Enhance staff leadership qualities by providing leadership training.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Fire** FUND: **001**
DIVISION: **Fire Rescue** DEPT.NO: **2210**

3. Provide guidance for staff to attain professional designation from CPSE the Center for Public Safety Excellence, through fiscal year 24/25 and beyond.

Target Performance Metrics:

1. Mandatory training will be conducted while on-duty. Ensure Battalion Chiefs obtain PIO certifications.
2. The department will provide internal opportunities for professional and career development.
3. Review and update the career ladders to optimize opportunities for professional and personal development.
4. All Chief Officers to obtain professional designation during fiscal year 25/26 (Ongoing).

Department Initiatives No. 5: Develop initiatives to enhance the safety of residents, visitors and employees in our city.

1. **C**oordinate the City's emergency planning and disaster preparedness programs, ongoing.
2. Support the development of safe, reliable, and efficient transportation and routing systems for the public and our emergency responders based on the anticipated increases in population densities in the city.
3. Improvements to the dispatch center recall system to improve response times. (Grant funds)
4. Purchase of new Fire/ Rescue boat through budget.

Target Performance Metrics:

1. Review and update the *City's Emergency Response Plan* annually.
2. Conduct a hurricane planning drill prior to hurricane season annually.
3. Evaluate the need for traffic pre-emption for emergency responders, ongoing.
4. Continual monitoring of GIS and traffic data to optimize emergency response zones, ongoing.

Accomplishment:

- Reduce Response times.
- Continue the purchase of fire gear to provide adequate protection to firefighters. (Ongoing)
- Implementation of post response decontamination procedures, equipment and protective clothing.
- Upgrade of ALS Transport units through an updated fleet replacement schedule Increase the safety and training of Life Safety Division Inspection practices through new policies and procedures, to include live fire training for all uniformed personnel.
- Implementation of Junior Fire Academy post COVID-19 for the youth of Boynton Beach. (completed)
- Delivered Emergency Management Training throughout 24/25. (Ongoing)
- Purchase new fire equipment for the safety of our fire rescue personnel. (Ongoing)
- Provided leadership training for all Chief Officers, Captains and Lieutenants on the Fire Captain eligibility list. (Ongoing)
- Wrote a grant through the Assistance to Firefighters Grant program for a new fire/rescue boat. (still pending)
- Wrote a grant through the Waterways Assistance program for a new dock/lift for both BBFR and BBPD. (Awarded)

Obtained grant funds for new EPCR tablets for use in fire and rescue calls. (Awarded) New tablets in 25/26 budget for Ocean Rescue Lifeguards.

DETAIL EXPENDITURES

DEPARTMENT: **Fire**
DIVISION: **Fire Rescue**

FUND: **001**
DEPT.NO: **2210**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Fire Rescue 001-2210-522						
	Department Summary					
	Personnel Services	28,353,933	27,602,399	33,165,642	33,664,111	33,262,351
	Operating Expenses	2,760,922	3,229,450	3,991,653	4,002,320	3,519,537
	Capital Outlay	9,779	60,286	1,441,851	139,000	139,000
	Nonoperating Expenses	1,346,291	1,304,169	2,956,452	2,175,363	1,632,811
	Total	**$32,470,925**	**$ 32,196,304**	**$ 41,555,598**	**$ 39,980,794**	**$ 38,553,699**
	Estimated As % Of Budget	**78%**				
12-10	Regular Salaries/Wages	16,793,256	16,500,220	19,052,336	19,989,837	20,416,532
12-20	Holiday Pay	968,818	584,790	1,088,539	586,539	586,539
14-10	Overtime	1,043,915	497,681	985,000	800,000	500,000
14-20	Reimbursable Wages	5,673	7,595	17,325	6,325	6,325
15-10	Clothing Allowance	-	-	1,300	3,236	3,236
15-12	Cell Phone Allowance	4,676	4,746	6,832	4,812	4,812
15-13	Shoe Allowance	27,300	27,825	48,375	42,620	42,445
15-20	Car Allowance	-	900	3,800	3,600	3,600
15-40	Incentive Pay	179,340	159,711	202,120	160,120	160,120
19-99	New Personnel/Reclass	-	-	-	-	(117,610)
21-10	Employer Fica	1,390,448	1,094,002	1,588,353	1,493,209	1,526,027
22-10	General Employees Pension	5,027	79,722	227,953	246,448	303,356
22-30	Firefighters Pension	5,703,846	6,221,287	6,871,512	7,428,577	6,901,800
22-31	Firefighters' Suppl Ins	287,790	442,004	488,469	498,037	501,643
22-40	Def Comp Contribution	-	7,500	7,650	7,500	15,000
23-10	Life Insurance	6,509	8,290	12,736	17,191	17,354
23-20	Disability Insurance	53,358	50,580	82,100	94,340	95,920
23-30	Health Insurance	261,790	1,671,608	2,172,760	2,034,962	2,046,016
23-34	Hsa	159,187	160,983	168,550	159,100	161,100
23-35	Health Insurance Ffighter	1,394,313	-	-	-	-
23-40	Dental Insurance	60,543	74,283	125,986	77,451	77,874
23-50	Vision Insurance	8,144	8,672	13,946	10,207	10,262
	Sub-total Personnel Services	**$28,353,933**	**$ 27,602,399**	**$ 33,165,642**	**$ 33,664,111**	**$ 33,262,351**
31-20	Physician Exams	22,201	56,066	71,111	71,111	71,111
31-90	Other Professional Srvs	23,374	73,068	221,000	202,339	202,339
34-51	Medical Director	39,000	44,833	50,960	52,998	52,998
40-12	Business Meetings	748	3,349	2,300	16,500	16,500
41-10	Telephone Services	-	-	700	-	-
41-15	Cellular Phone/Beeper	39,501	37,248	57,600	43,000	43,000
43-10	Electric Service	176,270	140,638	138,917	140,638	157,225
43-20	Water/Sewer Service	26,549	23,209	24,918	23,209	23,209
43-21	District Energy Plant	42,037	43,548	44,558	44,558	43,700
43-30	Garbage Fees/Roll Offs	-	-	500	30,000	30,000
43-40	Fuel/Propane	7,855	7,246	13,609	10,000	10,000
44-31	Copy Machine Rental	5,433	3,780	10,675	8,000	8,000
45-54	P/F Accident Ins	-	-	2,909	2,909	2,909

DETAIL EXPENDITURES

DEPARTMENT: **Fire**
DIVISION: **Fire Rescue**

FUND: **001**
DEPT.NO: **2210**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
46-10	Building Repairs	3,571	9,696	-	6,000	6,000
46-20	Equipment Maintenance	73,842	70,724	79,800	101,000	101,000
46-21	Fire Extinguisher Service	404	2,116	2,500	3,500	3,500
46-30	Vehicle Maint. - Garage	638,376	1,156,851	1,285,000	1,200,000	700,000
46-31	Vehicle Maint. - Other	17,603	10,712	20,000	20,000	20,000
46-91	Software Maintenance	93,075	106,443	111,250	129,715	129,715
47-10	Printing & Binding	467	-	1,000	750	750
48-21	Employee Recognition	-	10,360	5,000	7,000	7,000
48-22	Wellness Program	75,000	75,000	88,000	80,000	80,000
49-09	Self Insurance Chgs (W/C)	325,540	297,578	364,627	369,769	387,230
49-10	Warehouse Service Chg.	64,656	67,051	97,870	110,124	119,151
49-14	Credit Card Fees	389	304	500	400	400
49-16	Court Costs	-	-	100	-	-
49-17	Other Contractual Srvs	194,931	140,938	38,100	56,500	56,500
49-41	Licenses, Fees & Permits	1,166	2,990	27,300	23,000	23,000
51-10	Office Supplies	15,544	17,109	20,000	21,000	21,000
51-25	Computer Equipment <$5000	779	2,560	11,100	4,500	4,500
52-01	Supplies	1,886	2,489	8,000	9,000	9,000
52-10	Fuel Oil-Vehicles	-	38	225,700	250,000	225,000
52-20	Opr Equipment <$5000	10,461	12,920	31,600	10,000	10,000
52-21	Chemicals & Lab Supplies	905	1,117	6,400	6,000	6,000
52-22	Uniforms	112,173	106,326	102,000	98,000	98,000
52-23	Safety Clothing/Equip.	190,760	205,915	228,350	197,100	197,100
52-25	Janitor Supplies	54,420	52,166	49,200	56,000	56,000
52-27	Hardware/Tools	12,412	17,982	21,700	20,200	20,200
52-65	Fire Prevention Supplies	2,382	2,658	5,000	4,000	4,000
52-66	Medical Supplies	344,074	289,918	344,549	357,000	357,000
52-67	Suppression Equip/Supply	17,083	6,102	22,939	21,500	21,500
52-73	Radio Batteries/Supplies	8,775	7,414	18,100	20,000	20,000
52-79	Training Aids	19,842	5,580	10,061	13,000	13,000
52-85	Food Supplies	3,269	3,448	5,000	5,000	5,000
52-92	Honor Guard Program	892	673	5,500	4,000	4,000
54-10	Books And Publications	1,601	1,102	4,700	4,500	4,500
54-20	Memberships	2,797	4,471	7,000	6,650	6,650
54-30	Training	65,570	72,975	67,500	106,500	106,500
54-35	College Tuition Reimb	17,274	32,376	27,200	25,000	25,000
54-37	Recertification	6,035	363	9,250	10,350	10,350
	Sub- Total Operating Expenses	**$ 2,760,922**	**$ 3,229,450**	**$ 3,991,653**	**$ 4,002,320**	**$ 3,519,537**
62-01	Building Improvements	-	-	6,000	15,000	15,000
64-02	General Equipment	-	27,492	-	50,000	50,000
64-06	Safety Equipment	-	-	95,451	51,000	51,000
64-07	Fire Special Ops Equip	1,610	4,084	8,000	-	-
64-15	Computer Equipment	5,701	-	7,200	8,000	8,000
64-16	Furniture & Fixtures	1,148	4,407	10,200	15,000	15,000
64-20	Communication Equip.	-	-	1,301,000	-	-

DETAIL EXPENDITURES

DEPARTMENT: **Fire**
DIVISION: **Fire Rescue**

FUND: **001**
DEPT.NO: **2210**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
64-23	Paramedic Equipment	1,320	24,303	-	-	-
64-33	Vehicle Purchases	-	-	14,000	-	-
	Sub- Total Capital Outlay	**$ 9,779**	**$ 60,286**	**$ 1,441,851**	**$ 139,000**	**$ 139,000**
	Subtotal	**$31,124,634**	**$ 30,892,135**	**$ 38,599,146**	**$ 37,805,431**	**$ 36,920,888**
91-23	Transfer To Benefits Fund	-	-	274,814	395,464	341,879
91-30	Transfer/Veh. Srv. Fund	1,346,291	1,304,169	2,681,638	1,779,899	1,290,932
	Sub-total Nonoperating Expenses	**$ 1,346,291**	**$ 1,304,169**	**$ 2,956,452**	**$ 2,175,363**	**$ 1,632,811**
Department Total		**$32,470,925**	**$ 32,196,304**	**$ 41,555,598**	**$ 39,980,794**	**$ 38,553,699**

DETAIL EXPENDITURES

DEPARTMENT: **Fire**
DIVISION: **Emergency Management**

FUND: **001**
DEPT.NO: **2210**

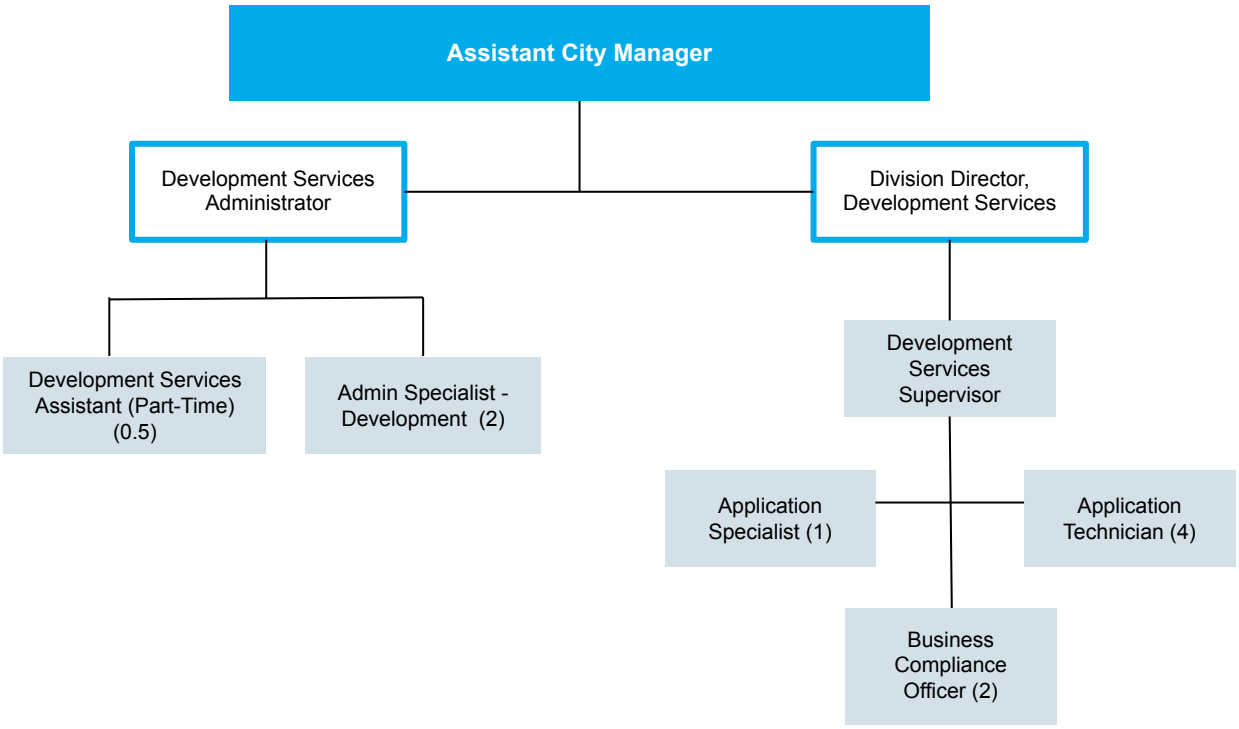
DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Emergency Management 001-2220-525						
	Department Summary					
	Operating Expenses	8,222	15,343	30,181	29,057	31,069
	Capital Outlay	12,452	9,525	2,000	2,000	-
	Total	**$ 20,674**	**$ 24,868**	**$ 32,181**	**$ 31,057**	**$ 31,069**
	Estimated As % Of Budget	**64%**				
40-12	Business Meetings	-	-	1,000	1,000	1,000
41-10	Telephone Services	-	190	2,500	1,500	1,500
41-15	Cellular Phone/Beeper	-	-	1,000	-	-
46-91	Software Maintenance	5,009	11,418	6,100	10,000	10,000
47-10	Printing & Binding	-	-	350	-	-
49-10	Warehouse Service Chg	24	125	131	157	169
49-17	Other Contractual Srvs	466	-	5,000	5,000	5,000
51-10	Office Supplies	-	122	500	500	500
52-20	Opr Equipment <$5000	-	2,998	2,600	3,000	5,000
52-73	Radio Batteries/Supplies	824	-	500	500	500
52-85	Food Supplies	1,799	490	2,500	2,500	2,500
52-91	Cert Program	-	-	5,000	2,500	2,500
54-20	Memberships	100	-	500	400	400
54-30	Training	-	-	2,500	2,000	2,000
	Sub-total Operating Expenses	**$ 8,222**	**$ 15,343**	**$ 30,181**	**$ 29,057**	**$ 31,069**
64-02	General Equipment	10,772	9,525	2,000	2,000	-
64-15	Computer Equipment	1,680	-	-	-	-
	Sub- Total Capital Outlay	**$ 12,452**	**$ 9,525**	**$ 2,000**	**$ 2,000**	**$ -**
	Department Total	**$ 20,674**	**$ 24,868**	**$ 32,181**	**$ 31,057**	**$ 31,069**

ORGANIZATIONAL CHART

DEPARTMENT: **Development Services**
DIVISION: **Development Services**

FUND: **001**
DEPT.NO: **2410**



PERSONNEL ALLOCATION

DEPARTMENT: **Development Services**
DIVISION: **Development Services**

FUND: **001**
DEPT.NO: **2410**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ADMIN SPECIALIST-DEVELOPMENT	21011	16	-	-	2.0	-	2.0
ADMINISTRATIVE ASSISTANT	00259	14	2.0	1.0	(1.0)	-	-
ADMINISTRATIVE ASST - DEVELOPM	21010	14	-	1.0	(1.0)	2.0	-
APPLICATION SPECIALIST	22432	14	2.0	1.0	-	1.0	1.0
APPLICATION TECHNICIAN	22352	12	3.0	4.0	-	4.0	4.0
ASST CITY MANAGER-DEV SERVICES	01209	60	-	1.0	-	1.0	1.0
ASST CITY MANAGER-DEV SERVICES	01209	53	1.0	-	-	-	-
BUSINESS COMPLIANCE OFFICER	21002	16	2.0	-	-	1.0	-
BUSINESS COMPLIANCE OFFICER II	21003	18	-	2.0	-	1.0	2.0
DEVELOPMENT SERVICES ADMINISTR	21309	34	1.0	1.0	-	1.0	1.0
DEVELOPMENT SERVICES SUP	21059	26	1.0	1.0	-	1.0	1.0
DIVISION DIRECTOR, DEV SVS	21409	41	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			13.0	13.0	-	13.0	13.0
Part-Time Positions:							
PART-TIME DEVELOP SVCS ASSIST.	21014		-	-	0.5	-	0.5
PART-TIME DEVELOP SVCS ASSIST.	21014	12	-	0.5	(0.5)	-	-
Sub-total for Part-time Positions			-	0.5	-	-	0.5
Total Personnel:			**13.0**	**13.5**	**-**	**13.0**	**13.5**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Development Services**
DIVISION: **Development Services**
FUND: **001**
DEPT.NO: **2410**

DEPARTMENT STRATEGIC GOAL ALIGNMENT

CITY VISION STATEMENT: A welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

CITY MISSION STATEMENT: Provide excellence in service through high performing teams, who demonstrate servant leadership.

DEVELOPMENT SERVICES MISSION STATEMENT: To be the preferred municipality that attracts residents, businesses, and developers through world class service and innovative and efficient processes.

DEPARTMENT CORE SERVICES:

- Provide accessible and effective customer service to property owners, developers, and business owners within the City.
- Manage the City's Development Application intake for permitting, business tax, and planning and zoning.
- Oversee, manage, and apply the City's Land Development Regulations.
- Develop long term visions and policies to make the application intake process more customer friendly and efficient.
- Allow for efficient and convenient options for customer contact and engagement.
- Ensure that we are providing exceptional customer service through the development process.
    - Educate residents and business owners of the city ordinances, policies, programs, software and initiatives all while improving application turnaround times and experiences.

High Performing Organization:

Objective 1: Maintain effective and efficient service delivery and continued excellence through organizational governance and internal support and external services.

. **Value to the Community**

a) Efficient plan review.
b) Streamlined business application processing.
c) Increased accessibility to address developmental needs.
d) Benefits the contractor's bottom line and customer experience.

. **Short Term Challenges and Opportunities**

e) Creating the value for customers to be motivated to take advantage of the available educational resources to learn and transition to the new software.
f) New software implementations have a small window of time where staff is learning and attempting to address drawbacks and/or obstacles identified after implementation is completed.
g) Software obstacles and shortfalls may decrease training and educational effectiveness.
h) The educational resources provide staff with an opportunity to build and maintain relationships with the public and sharpen public speaking engagements.

. **Long Term Challenges and Opportunities**

i) Budgetary constraints may make it difficult to expend excessive resources for robust systems.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Development Services** FUND: **001**
DIVISION: **Development Services** DEPT.NO: **2410**

j) Migration from older systems and integration into new systems may have a negative effect on efficiency.
k) Improvement of overall operating trends and capabilities.

Objective 2: Develop a robust public education program to enhance the user/resident experience within our development process.

. **Initiative 1:** Provide educational workshops, videos and publications to teach users how to navigate the City's permitting system, policies, and new regulations.
a) Target completion date: December 2024
b) Key performance indicators:
i. Number of videos and publications completed.

. **Initiative 2:** Expand the use of Sages Gov to be used for additional building services and business tax submittals.
c) Target completion date: January 2025
d) Key performance indicators:
i. Number of videos and publications completed.

. **Initiative 3:** Provide workshops for property owners and contractors regarding our electronic permitting software and process improvement education and feedback.
e) Target completion date: December 2024
f) Key performance indicators:
i. Number of permits issued.
ii. Decreased number of rejected permits at intake and plan review.

Objective 1: Transform our operational systems to the most efficient and effective software available for our product needs with convenient access for our customers.

. **Initiative 1:** Automate routine reports sent to various agencies.
a) **Target End Date:** Fall 2024
b) **Key Performance Indicators:**
i. Increase staff's manual input to clean up.
ii. Decrease customer phone calls required to be handled by staff.

. **Initiative 2:** Improve functionality and expand operational capabilities with SagesGov.
c) **Target End Date:** Winter 2024
d) **Key Performance Indicators:**
i. Increase electronic application processing capabilities across divisions.
ii. Improve customer service and accessibility.
iii. Decrease paper submittals.
iv. Streamline application requests and processing.

. **Initiative 3:** Fully implement Genesys, a call center software that increases self-help capabilities.
e) **Target End Date:** Spring 2024
f) **Key Performance Indicators:**
i. Increase call center dependency to resolve questions and concerns.

ii. Improve technical problem-solving capabilities with screensharing software.
iii. Expand reporting, coaching, and evaluation abilities.

Objective 2: Ongoing customer service training and initiatives to continually improve skills and capabilities with public interactions.

. **Initiative 1:** Annual or bi-annual Departmental Leadership Training.
a) **Target End Date**: Winter 2024
b) **Key Performance Indicators**:
i. Improve leadership qualities in all staff.
ii. Improve employee morale.

. **Initiative 2:** Lean Six Sigma Training and Certification opportunities for staff.
c) **Target End Date**: 2025
d) **Key Performance Indicators**:
i. Employees will undergo practical training and certification.
ii. Improve professional development and process improvement.
iii. Eradicate waste and inefficiencies by applying training methodologies.

. **Initiative 3:** Quarterly or bi-annual team building activities that promotes cohesion and working together as a collective team as well as improved leadership.
e) **Target End Date**: 2024
f) **Key Performance Indicators**:
i. Improve interdepartmental communication.
ii. Reinforce common goals and initiatives.

. **Initiative 4:** Communication etiquette training.
g) **Target End Date**: Winter 2024
h) **Key Performance Indicators**:
i. Employees will improve communication and interpersonal skills.
ii. Improve employee morale and professional environment.

. **Initiative 5:** Regular coordination meetings between divisions and inter-departmental employee shadowing in other divisions.
i) **Target End Date**: Fall 2024
j) **Key Performance Indicators**:
i. Bridge gaps of understanding what other divisions' functions consist of.
ii. Share ideas of how to serve customers better in cross divisional services.

Objective 3: Improve employee morale to make for happier employees to provide memorable experiences to our customers.

. **Initiative 1:** Regular after hour social events to bridge the gap between the community and staff.
a) **Target End Date**: 2023
b) **Key Performance Indicators**:
i. Improve employee morale between management and staff.
ii. Positive reinforcement through fun and educational exercises.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Development Services** FUND: **001**
DIVISION: **Development Services** DEPT.NO: **2410**

iii. Improve interpersonal relationships with staff and the public.
iv. Improved accessibility.

. **Initiative 2:** Create an acknowledgment program for leadership excellence.

c) **Target End Date**: 2024
d) **Key Performance Indicators**:
i. Increase the number of employee's commitment to leadership excellence and keep it at the forefront of their personal and professional growth.

. **Initiative 3:** Employee of the Quarter Awards.

e) **Target End Date**: Winter 2024
f) **Key Performance Indicators**:
i. Promote positive reinforcement and reward of exceptional performance across all paradigms.
ii. Increase motivation to improve behavior and/or performance.

. **Initiative 4**: Further Development of Career Paths.

g) **Target End Date**: Winter 2024
h) **Key Performance Indicators**:
i. Further incentives to share the department's common goals.
ii. Promote self-investment to attain skills, experience and qualifications for future growth opportunities.

	Actual			Estimate	Projected
Performance Measures	**FY 2021-22**	**FY 2022-23**	**FY 2023-24**	**FY 2024-25**	**FY 2025-26**
Development (001-2410)					
Walk In Customers	6,049	6,195	6,195	5,500	5,500
Phone Calls	40,535	35,011	35,011	25,000	26,000
Phone Calls Answered	36,757	316	31581%	22,000	23,000
Building Applications	9,196	10,176	10,176	11,500	12,500
Business Tax Applications	357	349	349	450	375
New Business Tax Receipts Issued	1,111	1,495	1,495	1,500	1,750
Business Tax Transfers	92	104	104	70	65
Business Tax Renewals	9,139	7,618	11,705	12,000	11,700
Planning & Zoning Applications	211	192	141	150	200

DETAIL EXPENDITURES

DEPARTMENT: **Development Services**
DIVISION: **Development Services**

FUND: **001**
DEPT.NO: **2410**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Development Admin 001-2410-524						
	Department Summary					
	Personnel Services	375,166	328,870	344,438	307,131	260,761
	Operating Expenses	43,822	46,824	59,810	64,440	65,047
	Nonoperating Expenses	-	-	19,105	27,492	23,767
	Total	**$ 418,988**	**$ 375,694**	**$ 423,353**	**$ 399,063**	**$ 349,575**
	Estimated As % Of Budget	**99%**				
12-10	Regular Salaries/Wages	273,864	227,648	212,304	191,171	177,456
12-11	Career Path	-	-	10,000	15,000	15,000
12-20	Holiday Pay	19	-	-	-	-
14-10	Overtime	20,414	6,330	10,000	10,000	10,000
15-12	Cell Phone Allowance	81	(7)	86	-	-
15-13	Shoe Allowance	150	200	200	200	200
15-20	Car Allowance	759	918	918	558	270
19-99	New Personnel/Reclass	-	-	-	-	(22,610)
21-10	Employer Fica	21,948	17,259	16,808	14,092	13,043
22-10	General Employees Pension	16,308	16,456	44,683	38,302	32,726
22-40	Def Comp Contribution	5,443	8,593	4,075	3,995	3,995
23-10	Life Insurance	296	360	1,672	224	172
23-20	Disability Insurance	4,716	8,247	6,248	946	874
23-30	Health Insurance	27,967	38,834	33,115	28,297	25,644
23-34	Hsa	3,118	2,161	2,460	3,121	2,881
23-40	Dental Insurance	(70)	1,674	1,637	1,083	981
23-50	Vision Insurance	153	197	232	142	129
	Sub-total Personnel Services	**$ 375,166**	**$ 328,870**	**$ 344,438**	**$ 307,131**	**$ 260,761**
34-40	Temporary Services	-	-	1,500	1,500	1,500
40-12	Business Meetings	406	166	1,400	1,000	1,000
41-12	Postage	15,905	19,707	17,000	17,000	17,000
41-15	Cellular Phone/Beeper	-	866	1,900	1,900	1,900
46-20	Equipment Maintenance	-	-	100	100	100
46-22	Computer Maintenance	-	-	100	100	100
48-21	Employee Recognition	-	-	1,000	1,000	1,000
49-09	Ins Chgs-Workers Comp	9,890	12,294	11,254	12,322	12,903
49-10	Warehouse Service Chg.	819	380	481	318	344
49-17	Other Contractual Srvs	8,517	3,905	14,000	18,000	18,000
51-10	Office Supplies	486	453	750	1,000	1,000
52-01	Supplies	44	405	500	500	500
52-20	Opr Equipment <$5000	132	-	750	750	750
52-22	Uniforms	939	1,251	1,500	1,500	1,500
52-85	Food Supplies	279	283	500	500	500
54-10	Books-Publications-Videos	52	-	100	100	100
54-20	Memberships	2,202	535	2,475	2,550	2,550
54-30	Training	4,151	6,579	4,500	4,300	4,300
	Sub- Total Operating Expenses	**$ 43,822**	**$ 46,824**	**$ 59,810**	**$ 64,440**	**$ 65,047**

DETAIL EXPENDITURES

DEPARTMENT: **Development Services**
DIVISION: **Development Services**

FUND: **001**
DEPT.NO: **2410**

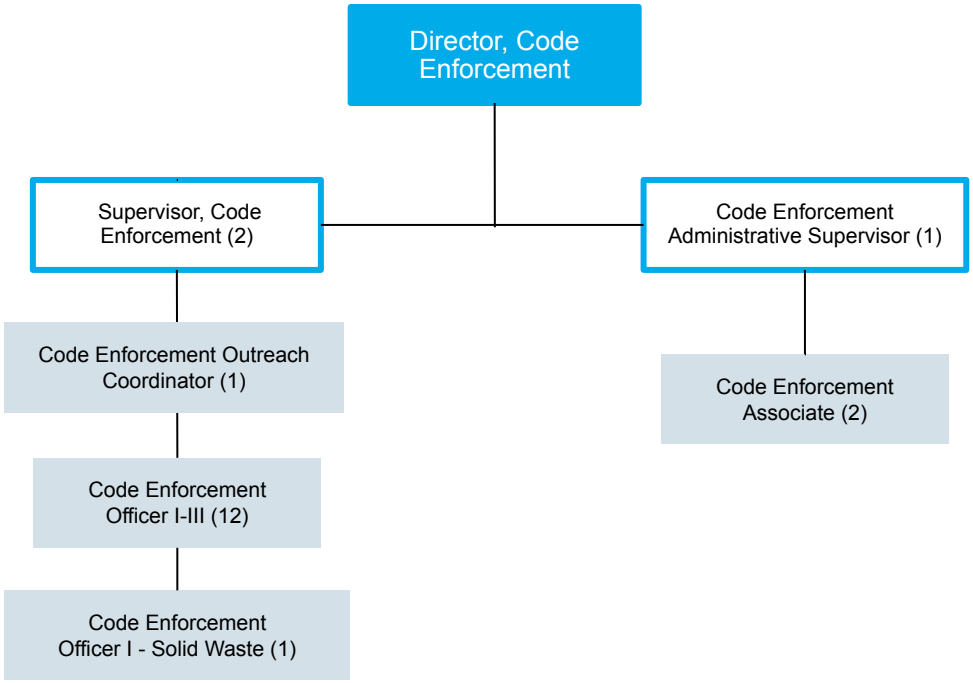
DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Subtotal		**$ 418,988**	**$ 375,694**	**$ 404,248**	**$ 371,571**	**$ 325,808**
91-23	Transfer To Benefits Fund	-	-	19,105	27,492	23,767
Sub-total Nonoperating Expenses		**$ -**	**$ -**	**$ 19,105**	**$ 27,492**	**$ 23,767**
Department Total		**$ 418,988**	**$ 375,694**	**$ 423,353**	**$ 399,063**	**$ 349,575**

ORGANIZATIONAL CHART

DEPARTMENT: **Code Enforcement**
DIVISION: **Code Enforcement**

FUND: **001**
DEPT.NO: **2412**



PERSONNEL ALLOCATION

DEPARTMENT: **Code Enforcement**
DIVISION: **Code Enforcement**

FUND: **001**
DEPT.NO: **2412**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ADMIN SUPV, CODE ENFORCEMENT	32029	26	-	-	1.0	-	1.0
ASSOCIATE, CODE ENFORCEMENT	32002	12	-	-	2.0	-	2.0
CODE ENFORCEMENT OFFICER I	32012	16	-	-	9.0	-	9.0
CODE ENFORCEMENT OFFICER II	32022	18	-	-	1.0	-	1.0
CODE ENFORCEMENT OFFICER III	32032	20	-	-	1.0	-	1.0
COMM STANDARDS OUTREACH COORD	15319	22	-	1.0	(1.0)	1.0	-
COMMUNITY STANDARDS ADMIN SUPV	15349	26	-	-	-	1.0	-
COMMUNITY STANDARDS ADMIN SUPV	15349	23	1.0	-	-	-	-
COMMUNITY STANDARDS ADMIN SUPV	15349	22	-	1.0	(1.0)	-	-
COMMUNITY STANDARDS ASSOCIATE	15302	12	2.0	2.0	(2.0)	2.0	-
COMMUNITY STANDARDS SPEC I	15312	16	5.0	5.0	(5.0)	6.0	-
COMMUNITY STANDARDS SPEC I- SW	15362	14	1.0	-	-	-	-
COMMUNITY STANDARDS SPEC II	15322	20	-	-	-	1.0	-
COMMUNITY STANDARDS SPEC II	15322	18	-	1.0	(1.0)	1.0	-
COMMUNITY STANDARDS SPEC II	15322	16	2.0	-	-	-	-
COMMUNITY STANDARDS SPEC III	15332	18	1.0	-	-	-	-
COMMUNITY STANDARDS SPEC III	15332	20	-	1.0	(1.0)	-	-
COORD, CODE ENF FLD TRN & OUTR	32039	22	-	-	1.0	-	1.0
DIRECTOR, CODE ENFORCEMENT	32009	47	-	-	1.0	-	1.0
DIRECTOR, COMMUNITY STANDARDS	15309	47	-	1.0	(1.0)	1.0	-
DIRECTOR, COMMUNITY STANDARDS	15309	39	1.0	-	-	-	-
SUPERVISOR, CODE ENFORCEMENT	32019	26	-	-	2.0	-	2.0
SUPERVISOR, COMMUNITY STANDARD	15329	26	-	2.0	(2.0)	2.0	-
SUPERVISOR, COMMUNITY STANDARD	15329	23	2.0	-	-	-	-
Sub-total for Full-time Positions			15.0	14.0	4.0	15.0	18.0
Total Personnel:			**15.0**	**14.0**	**4.0**	**15.0**	**18.0**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Code Enforcement** FUND: **001**
DIVISION: **Code Enforcement** DEPT.NO: **2412**

DEPARTMENT STRATEGIC GOAL ALIGNMENT

CITY VISION STATEMENT: A welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

CITY MISSION STATEMENT: Provide excellence in service through high performing teams, who demonstrate servant leadership.

DEPARTMENT MISSION STATEMENT: To promote the development of the City at each phase of the development cycle through proactive planning, efficient permitting, and effective code compliance while providing quality service and continuously enhancing public health, safety and the quality of life for the residents of the City of Boynton Beach.

CODE ENFORCEMENT MISSION STATEMENT: The Code Enforcement Department is determined to enforce the City Codes uniformly ensuring the health, safety, welfare, and quality of life for the residents and businesses of the City of Boynton Beach. Code Enforcement is committed to encouraging good neighbor practices through examples of excellent community stewardship. To achieve sustainable compliance through cooperation and support, inspiring long-term results, and providing excellent customer service.

DEPARTMENT CORE SERVICES:

- Educate residents and business owners of the city ordinances all while seeking voluntary compliance.
- Gather information and evidence needed for the coordination of City's Special Magistrate Hearings for Code Enforcement, Fire Life Safety, Animal Control and Chronic Nuisance.
- Proactively identify and abate public nuisances.
- Educate residents and business owners about the City ordinances while seeking voluntary compliance.
- Build meaningful relationships with the public.
- Respond to citizens' requests for service for enforcement of city regulations.
- Proactively enforce city regulations city-wide.
- Record liens, process releases of liens, and perform code violation searches for interested parties.
- Educate citizens on city codes and recognize examples of stewardship.

STRATEGIC GOALS VALUE, CHALLENGES, & OPPORTUNITIES:

Goal 1: Financially Sound City Government; Providing Exceptional Services

Objective 1: Provide a high level of City core services responsive to the needs of the entire Boynton Beach community..

. **Initiative supporting the objective**: Developed a lien amnesty program to provide property owners with an opportunity to resolve their code enforcement issues and obtain a clear title that will allow them to refinance or sell their properties.
  a) Target completion date: Summer 2025
  b) Key performance indicators:
    i. Number of liens satisfied.
    ii. Number of properties in full compliance

Objective 2: Focus on and fund City core services and responsibilities.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Code Enforcement** FUND: **001**
DIVISION: **Code Enforcement** DEPT.NO: **2412**

. **Initiative supporting the objective**: Collaborate with community-based organizations, business owners and association board members to educate and gain support regarding the development process and code compliance.

a) Target completion date: ON-GOING
b) Key performance indicators:
   i. Number of meetings attended
   ii. Number of relationships established
   iii. Number of undocumented issues resolved.

. **Initiative supporting the objective**: Enhance current informational brochures and create new avenues to distribute educational information to residence and business owners.

c) Target completion date: Spring 2025
d) Key performance indicators:
   i. Brochures updated
   ii. Number of way education information is being distributed

. **Initiative supporting the objective:** Provide workshops designed to educate residents and businesses within the City about Code Enforcement. Workshops will provide attendees with an overview of the Department, the mission, goals, the compliance and enforcement process, and limitations to the processes.

a) Target completion date: Spring 2025
b) Key performance indicators:
   i. Number of attendees per workshop.
   ii. Number of complaints drive cases reduced..

Goal 4: A Safe, Clean and Attractive Community

Objective 1: Have residents feeling safe at any location within Boynton Beach.

a) **Target End Date**: Summer 2025
b) **Key Performance Indicators**:
   i. Number of bi-annual inspections done under this initiative.
   ii. Number of properties brought into compliance under this initiative.

Objective 2: Have attractive medians, streetscapes and landscaping both, public and private.

a) **Target End Date**: Summer 2025
b) **Key Performance Indicators:**
   i. Number of ordinances updated
   ii. Number properties comply with new standards

MISSION STATEMENT AND GOALS

DEPARTMENT: **Code Enforcement**
DIVISION: **Code Enforcement**

FUND: **001**
DEPT.NO: **2412**

Performance Measures	FY 2020-21	FY 2021-22	FY 2022-23	Actual FY 2023-24	Actual FY 2024-25	Estimated FY 2024-25
Code Enforcement (001-2412)						
New cases initiated (proactive & complaint driven)	3,000	3,292	3,292	3,468	3,598	3,598
Number of Properties brought into compliance	2,500	2,496	2,496	2,703	2,878	2,878
Number of Vacant Lots cleaned/mowed	50	47	47	48	50	50
Number of Inspections conducted	N/A	8,598	8,598	9,198	10,015	10,015
Compliance rate		76%	76%	78%	80%	80%

DETAIL EXPENDITURES

DEPARTMENT: **Code Enforcement**
DIVISION: **Code Enforcement**

FUND: **001**
DEPT.NO: **2412**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 24 Code Enforcement 001-2412-524						
	Department Summary					
	Personnel Services	1,217,137	1,181,078	1,213,697	1,196,472	1,329,808
	Operating Expenses	179,512	167,865	198,221	184,405	170,117
	Capital Outlay	30,410	28,770	500	22,000	20,000
	Nonoperating Expenses	29,023	30,100	22,044	31,722	27,423
	Total	**$ 1,456,082**	**$ 1,407,813**	**$ 1,434,462**	**$ 1,434,599**	**$ 1,547,348**
	Estimated As % Of Budget	**102%**				
12-10	Regular Salaries/Wages	794,817	848,530	823,543	796,167	919,660
12-11	Career Path	-	-	10,000	10,000	10,000
12-20	Holiday Pay	471	-	313	-	-
14-10	Overtime	5,347	5,606	9,848	10,000	10,000
15-13	Shoe Allowance	-	1,080	1,280	960	1,440
15-20	Car Allowance	3,780	3,240	3,130	2,880	2,880
19-99	New Personnel/Reclass	-	-	-	-	(34,144)
21-10	Employer Fica	60,369	64,593	64,712	61,201	70,684
22-10	General Employees Pension	237,763	135,324	152,843	159,651	158,751
22-40	Def Comp Contribution	-	-	2,000	-	4,000
23-10	Life Insurance	359	476	736	937	1,121
23-20	Disability Insurance	1,532	5,085	4,549	4,292	4,956
23-30	Health Insurance	97,296	104,291	121,152	132,643	159,171
23-34	Hsa	9,925	6,863	9,200	12,000	14,400
23-40	Dental Insurance	4,888	5,360	6,176	5,076	6,091
23-50	Vision Insurance	590	630	715	665	798
25-10	Unemployment	-	-	3,500	-	-
	Sub-total Personnel Services	**$ 1,217,137**	**$ 1,181,078**	**$ 1,213,697**	**$ 1,196,472**	**$ 1,329,808**
34-25	Nuisance Abatement	15,574	8,325	20,050	40,000	40,000
40-12	Business Meetings	1,968	3,587	3,750	3,750	3,750
41-15	Cellular Phone/Beeper	11,872	12,240	14,300	12,480	12,480
44-31	Copy Machine Rental	2,939	2,936	3,000	3,000	3,000
46-30	Vehicle Maint-Garage	50,831	48,188	42,000	30,000	18,000
46-91	Software Maintenance	38,912	19,113	22,224	10,224	10,224
47-10	Printing & Binding	2,957	1,397	2,890	4,000	4,000
47-20	Reproduction Services	358	-	-	-	-
48-21	Employee Recognition	-	-	200	500	500
49-09	Ins Chgs-Workers Comp	20,068	32,967	28,267	32,531	34,067
49-10	Warehouse Service Chg.	2,117	1,680	2,065	2,137	2,313
49-14	Credit Card Fees	-	22	-	-	-
49-16	Court Costs	4,500	7,000	4,500	4,500	4,500
49-17	Other Contractual Srvs	9,749	6,504	12,000	12,000	12,000
51-10	Office Supplies	5,112	3,873	4,750	4,000	4,000
51-25	Computer Equipment <$5000	-	-	4,910	-	2,000
52-10	Fuel Oil-Vehicles	-	-	18,000	10,000	4,000
52-20	Opr Equipment <$5000	-	4,638	200	-	-

DETAIL EXPENDITURES

DEPARTMENT: **Code Enforcement**
DIVISION: **Code Enforcement**

FUND: **001**
DEPT.NO: **2412**

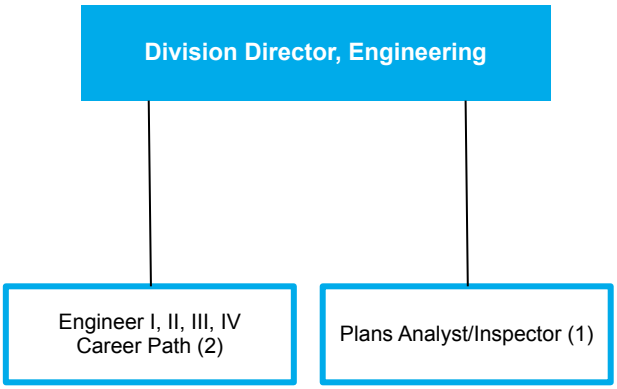
DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
52-22	Uniforms	6,857	7,647	8,550	7,550	7,550
52-23	Safety Clothing/Equip	-	-	200	200	200
52-27	Hardware/Tools	-	-	250	250	250
52-73	Radio Batteries/Supplies	-	-	-	200	200
52-85	Food Supplies	-	-	300	-	-
54-20	Memberships	1,562	1,275	1,815	1,815	1,815
54-30	Training	3,645	5,968	3,500	4,700	4,700
54-37	Recertification	491	505	500	568	568
	Sub- Total Operating Expenses	**$ 179,512**	**$ 167,865**	**$ 198,221**	**$ 184,405**	**$ 170,117**
64-02	General Equipment	-	-	500	20,000	20,000
64-15	Computer Equipment	-	-	-	2,000	-
64-33	Vehicle Purchases	30,410	28,770	-	-	-
	Sub- Total Capital Outlay	**$ 30,410**	**$ 28,770**	**$ 500**	**$ 22,000**	**$ 20,000**
	Subtotal	**$ 1,427,059**	**$ 1,377,713**	**$ 1,412,418**	**$ 1,402,877**	**$ 1,519,925**
91-23	Transfer To Benefits Fund	-	-	22,044	31,722	27,423
91-30	Transfer To Veh Srv Fund	29,023	30,100	-	-	-
	Sub-total Nonoperating Expenses	**$ 29,023**	**$ 30,100**	**$ 22,044**	**$ 31,722**	**$ 27,423**
Department Total		**$ 1,456,082**	**$ 1,407,813**	**$ 1,434,462**	**$ 1,434,599**	**$ 1,547,348**

ORGANIZATIONAL CHART

DEPARTMENT: **Planning and Development**
DIVISION: **Engineering**

FUND: **001**
DEPT.NO: **2413**



* The Engineering Division was relocated under the Planning and Development Department
* Personnel services funded 50% in Engineering, 25% in Building, and 25% in Solid Waste.

PERSONNEL ALLOCATION

DEPARTMENT: **Planning and Development**
DIVISION: **Engineering**

FUND: **001**
DEPT.NO: **2413**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
CITY ENGINEER	70169	44	1.0	1.0	-	1.0	1.0
DIVISION DIRECTOR, CONST SVS	52079	44	1.0	-	-	-	-
ENGINEER I	34509	28	-	-	1.0	-	1.0
ENGINEER I	70279	28	-	1.0	(1.0)	1.0	-
ENGINEER II	70289	30	1.0	-	-	-	-
ENGINEER III	70299	36	-	1.0	-	1.0	1.0
ENGINEER IV	70309	32	1.0	-	-	-	-
ENGR PLANS ANALYST/ INSPECTOR	70262	18	1.0	1.0	-	1.0	1.0
PROJECT MANAGER I	70199	25	1.0	-	-	-	-
PROJECT MANAGER II	70249	27	1.0	-	-	-	-
PROJECT MANAGER III	70259	28	1.0	-	-	-	-
Sub-total for Full-time Positions			8.0	4.0	-	4.0	4.0
Total Personnel:			**8.0**	**4.0**	**-**	**4.0**	**4.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Engineering					
Number of Land Development Permits Issued	-	-	-	20	40
Number of Engineer Review	-	-	-	1,500.0	1,500.0
Number of Inspections	-	-	-	700	700.0
Average number of hours required to review pemit	10.0	10.0	10.0	0.5	0.5

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development**
DIVISION: **Engineering**

FUND: **001**
DEPT.NO: **2413**

DEPARTMENT STRATEGIC GOAL ALIGNMENT

CITY VISION STATEMENT: Boynton Beach 2038 is a safe community and beautiful community Boynton Beach 2038 has vibrant destinations congress district, downtown/cultural district, and other potential districts. Boynton Beach 2038 is a livable community for all with fun experiences for all – residents and guests and a strong and diverse local economy.

CITY MISSION STATEMENT: The mission of Boynton Beach city government is to act in a financially responsible and sound manner to provide core municipal services, quality of life services and plan and invest in the future, through a high performing city team and engaged Boynton Beach community.

ENGINEERING MISSION STATEMENT: To enhance the quality of life for Boynton Beach residents through innovative, sustainable, and equitable transportation and development solutions that create a more connected, accessible, and vibrant community for all.

DIVISION CORE SERVICES:

Provide accessible and effective customer service to property owners, developers, and business owners within the City.

Plan for mobility and transportation

Participate in the City's Development Application Review Team (DART), which is responsible for the review of all major projects including site plan review and land entitlement applications.

Perform Plan Review to ensure compliance with all applicable regulations.

Perform inspections to ensure the construction is consistent with approved documents.

STRATEGIC GOALS & POLICY ACTIONS:

. **Financially Sound City Government Providing Exceptional Services**
  a) Develop a Comprehensive City Infrastructure Improvement Plan
. **Sound Local Economy**
  b) Overhaul & update the City's transportation element
. **A Great Place to Live**
  c) Implementation of Mobility Plan through the collection of Mobility Fees.
. **A Safe, Clean and Attractive Community**

DETAIL EXPENDITURES

DEPARTMENT: **Planning and Development**
DIVISION: **Engineering**

FUND: **001**
DEPT.NO: **2413**

DETAIL EXPENDITURES

	Account Description	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 13 Engineering 001-2413-524						
	Department Summary					
	Personnel Services	740,957	479,050	263,510	304,846	302,764
	Operating Expenses	52,997	59,772	122,904	118,644	119,294
	Capital Outlay	2,078	8,817	6,000	-	-
	Nonoperating Expenses	6,240	4,800	9,079	10,308	8,546
	Total	**$ 802,272**	**$ 552,439**	**$ 401,493**	**$ 433,798**	**$ 430,604**
	Estimated As % Of Budget	**200%**				
12-10	Regular Salaries/Wages	583,120	359,543	179,608	214,319	215,349
14-10	Overtime	2,659	481	339	2,000	2,000
15-12	Cell Phone Allowance	1,238	195	420	420	420
15-13	Shoe Allowance	-	300	400	200	200
15-20	Car Allowance	7,250	600	1,500	1,500	1,500
21-10	Employer Fica	43,344	36,252	15,535	16,558	16,636
22-10	General Employees Pension	43,277	45,495	40,526	43,193	39,999
23-10	Life Insurance	148	162	496	504	504
23-20	Disability Insurance	1,689	1,994	2,037	1,088	1,092
23-30	Health Insurance	51,283	29,604	20,192	22,107	22,107
23-34	Hsa	4,313	2,750	1,500	2,000	2,000
23-40	Dental Insurance	2,423	1,498	846	846	846
23-50	Vision Insurance	213	176	111	111	111
	Sub-total Personnel Services	**$ 740,957**	**$ 479,050**	**$ 263,510**	**$ 304,846**	**$ 302,764**
31-90	Other Professional Srvs	11,373	20,562	16,434	10,000	10,000
40-12	Business Meetings	-	-	200	200	200
41-15	Cellular Phone/Beeper	-	-	1,166	1,066	1,066
46-30	Vehicle Maint-Garage	8,964	934	4,200	2,000	1,200
46-31	Vehicle Maint - Other	37	-	-	-	-
46-91	Software Maintenance	1,272	2,198	2,500	2,500	2,500
47-10	Printing & Binding	495	136	500	500	500
48-21	Employee Recognition	-	-	1,000	1,000	1,000
49-09	Ins Chgs-Workers Comp	25,133	31,307	14,322	31,435	32,920
49-10	Warehouse Service Chg.	226	466	287	793	858
49-17	Other Contractual Srvs	2,607	225	70,000	60,000	60,000
51-10	Office Supplies	831	1,099	500	500	500
52-10	Fuel Oil-Vehicles	-	-	1,800	800	700
52-20	Opr Equipment <$5000	334	87	-	-	-
52-22	Uniforms	1,004	1,171	500	500	500
52-23	Safety Clothing/Equip	81	-	-	-	-
52-85	Food Supplies	-	-	600	600	600
54-10	Books-Publications-Videos	14	-	250	250	250
54-20	Memberships	279	515	3,000	3,000	3,000
54-30	Training	347	1,072	5,645	3,500	3,500
	Sub- Total Operating Expenses	**$ 52,997**	**$ 59,772**	**$ 122,904**	**$ 118,644**	**$ 119,294**
64-14	Computer Software	-	-	6,000	-	-

DETAIL EXPENDITURES

DEPARTMENT: **Planning and Development**
DIVISION: **Engineering**

FUND: **001**
DEPT.NO: **2413**

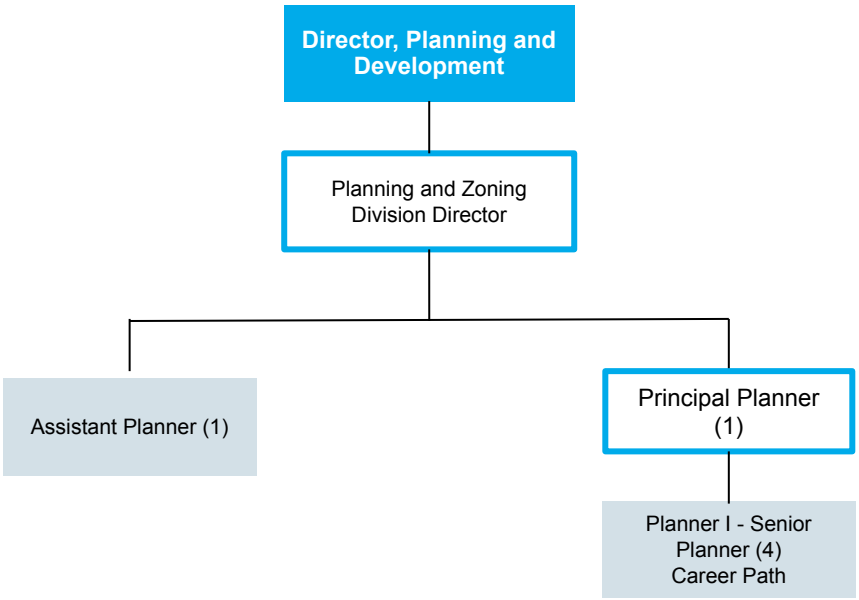
DETAIL EXPENDITURES

	Account Description	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
64-15	Computer Equipment	2,078	8,817	-	-	-
	Sub- Total Capital Outlay	**$ 2,078**	**$ 8,817**	**$ 6,000**	**$ -**	**$ -**
	Subtotal	**$ 796,032**	**$ 547,639**	**$ 392,414**	**$ 423,490**	**$ 422,058**
91-23	Transfer To Benefits Fund	-	-	6,613	8,459	7,313
91-30	Transfer To Veh Srv Fund	6,240	4,800	2,466	1,849	1,233
	Sub-total Nonoperating Expenses	**$ 6,240**	**$ 4,800**	**$ 9,079**	**$ 10,308**	**$ 8,546**
Department Total		**$ 802,272**	**$ 552,439**	**$ 401,493**	**$ 433,798**	**$ 430,604**

PERSONNEL ALLOCATION

DEPARTMENT: **Planning and Development**
DIVISION: **Planning and Zoning**

FUND: **001**
DEPT.NO: **2414**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
DIRECTOR, PLANNING&DEVELOPMENT	24019	50	1.0	1.0	-	1.0	1.0
NEW POSITION REQUEST	00000	44	-	-	1.0	-	1.0
NEW POSITION REQUEST	00000	22	-	-	1.0	1.0	1.0
NEW POSITION REQUEST	00000	46	-	-	-	1.0	-
PLANNER I	24009	20	1.0	2.0	(1.0)	1.0	1.0
PLANNER I	24009	28	-	-	1.0	1.0	1.0
PRINCIPAL PLANNER	24059	41	1.0	3.0	(2.0)	1.0	1.0
PRINCIPAL PLANNER	24059	42	-	-	1.0	1.0	1.0
PRINCIPAL PLANNER	24059	44	-	-	-	1.0	-
SENIOR PLANNER	24029	26	3.0	-	-	-	-
ZONING TECHNICIAN	24000	18	1.0	-	(1.0)	-	(1.0)
Sub-total for Full-time Positions			7.0	6.0	-	8.0	6.0
Total Personnel:			**7.0**	**6.0**	**-**	**8.0**	**6.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Planning & Zoning (001-2414)					
Development Applications Processed	203	208	208	100	100
Number of P&Z Permits Issued	150	190	190	100	100
Number of Pre-App Meetings	160	46	46	50	50
Number of Building Permit Reviews	1,845	1,881	1,881	3,300	3,000
Number of Zoning Verification Letters	122	95	95	120	120
Application Revenue ($)	156,200	211,000	211,000	280,000	280,000

PERSONNEL ALLOCATION

DEPARTMENT: **Planning and Development**
DIVISION: **Planning and Zoning**

FUND: **001**
DEPT.NO: **2414**

Cycle time for plan reviews for Building Permits	14	10	10	10	7
Cycle time for P&Z Permits	14	10	10	5	4
Implementation of citizen access portal for Zoning Inquries & Development Projects	*	*	100%	*	*
Implementation of digital subitals for Development Projects	*	*	100%	*	*

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development**
DIVISION: **Planning and Zoning**
FUND: **001**
DEPT.NO: **2414**

DEPARTMENT STRATEGIC GOAL ALIGNMENT

CITY VISION STATEMENT: Boynton Beach 2038 is a safe community and beautiful community Boynton Beach 2038 has vibrant destinations congress district, downtown/cultural district, and other potential districts. Boynton Beach 2038 is a livable community for all with fun experiences for all – residents and guests and a strong and diverse local economy.

CITY MISSION STATEMENT: The mission of Boynton Beach city government is to act in a financially responsible and sound manner to provide core municipal services, quality of life services and plan and invest in the future, through a high performing city team and engaged Boynton Beach community.

PLANNING & ZONING MISSION STATEMENT: To guide growth and development within the City that promotes economic sustainability and enhances the environment, quality of life, and aesthetics.

DIVISION CORE SERVICES:

- Provide accessible and effective customer service to property owners, developers, and business owners within the City.
- Manage the City's Development Application Review Team (DART), which is responsible for the review of all major projects including site plan review and land entitlement applications.
- Oversee, manage, and apply the City's Land Development Regulations
- Develop long term visions and policies for the City through the City's Comprehensive plan and special projects.
- Perform Plan Review to ensure compliance with all applicable regulations.
- Perform inspections to ensure the construction is consistent with approved documents.

STRATEGIC GOALS & POLICY ACTIONS:

. **Financially Sound City Government Providing Exceptional Services**

a) Gridics/Sages Project Module
b) Gridic PUD Integration
c) Sages Archive (Laserfiche)
d) Development Application Process: Evaluation and Revision

. **Sound Local Economy**

e) Mall Redevelopment Plan: Vision, Working with Property Owners, Master Plan Development, City Role/Developer Role, Direction and City Actions
f) Citywide Economic Development Policy/ Action Plan: Development and Adoption
g) Downtown Parking Master Plan: Goals/Outcomes, Plan Development, Direction, City Role and Funding Mechanism
h) Waterfront Master Plan/Marina Expansion: Goals/Outcomes, Development and Direction
i) Strategic Annexations: Analysis of Impacts, Report with Options, Direction and Implementation
j) Congress District Redevelopment Plan/ Overlay: Vision, Plan Development, Overlay Establishment, Direction and City Actions
k) Comprehensive Plan: Review, Update and Adoption

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development**
DIVISION: **Planning and Zoning**
FUND: **001**
DEPT.NO: **2414**

l) Workforce Housing Policy/Program: Review and Update
m) Economic Development Marketing Strategy: Implementation
n) Hotel Strategy: Problem Analysis, Report with Options, Direction and City Actions
o) Minority Businesses Enterprise Program: Development
p) Arts District Development: Direction and Next Steps
q) Small Business Grant Program Future: Direction and Funding
r) CDBG Funding for Economic Development Initiatives: Direction
s) New Economic Incentive Programs: Report with Options, Direction and Funding
t) Parking Relief Section Approval Process: Review and Direction
u) Medical Overlay: Establishment
v) Seacrest Overlay: Establishment
w) Station Area District Plan: Establishment
x) Woolbright Corridor Plan: Establishment
y) Business Liaison Program Development: Best Practices, Report with Options, Direction and City Actions

. **A Great Place to Live**

z) Comprehensive Mobility Plan: Goals/ Outcomes, Plan Development, Direction and City Actions, including walking, biking, golf carts, scooters, e-bikes and other mobility options

. **A Safe, Clean and Attractive Community**

DETAIL EXPENDITURES

DEPARTMENT: **Planning and Development**
DIVISION: **Planning and Zoning**

FUND: **001**
DEPT.NO: **2414**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 14 Planning & Zoning 001-2414-515						
	Department Summary					
	Personnel Services	674,722	850,093	916,469	1,299,279	1,024,534
	Operating Expenses	30,666	150,079	157,955	170,259	174,357
	Capital Outlay	144,037	50,871	-	3,500	-
	Nonoperating Expenses	-	-	10,287	14,803	12,798
	Total	**$ 849,425**	**$ 1,051,043**	**$ 1,084,711**	**$ 1,487,841**	**$ 1,211,689**
	Estimated As % Of Budget	**78%**				
12-10	Regular Salaries/Wages	543,153	623,104	638,119	913,454	715,519
12-11	Career Path	-	-	1,000	7,000	7,000
14-10	Overtime	-	10	-	-	-
15-12	Cell Phone Allowance	1,067	1,740	2,140	3,420	2,700
15-20	Car Allowance	3,300	3,300	3,700	7,800	5,400
21-10	Employer Fica	40,875	47,187	48,963	69,844	53,933
22-10	General Employees Pension	20,815	93,813	128,290	184,530	133,095
22-40	Def Comp Contribution	2,500	-	8,000	7,500	15,000
23-10	Life Insurance	284	425	1,173	1,987	1,747
23-20	Disability Insurance	6,841	6,524	3,263	4,487	3,416
23-30	Health Insurance	48,169	66,641	75,672	88,429	77,375
23-34	Hsa	5,500	4,000	2,250	7,000	6,000
23-40	Dental Insurance	1,985	2,997	3,461	3,384	2,961
23-50	Vision Insurance	233	352	438	444	388
	Sub-total Personnel Services	**$ 674,722**	**$ 850,093**	**$ 916,469**	**$ 1,299,279**	**$ 1,024,534**
40-12	Business Meetings	153	168	130	200	200
46-91	Software Maintenance	(11,979)	(23,236)	34,622	38,516	38,516
47-10	Printing & Binding	286	599	620	550	550
48-01	Comm Promotion/Marketng	-	-	400	400	400
48-21	Employee Recognition	-	-	1,000	1,000	1,000
49-09	Self Insurance Chgs (W/C)	10,053	12,522	11,456	12,573	13,167
49-10	Warehouse Service Chg.	145	150	217	230	249
49-17	Other Contractual Srvs	18,930	150,500	92,950	100,000	100,000
51-10	Office Supplies	1,048	489	3,650	900	900
51-25	Computer Equipment <$5000	182	-	-	-	3,500
52-01	Supplies	51	151	-	-	-
52-20	Opr Equipment <$5000	-	599	-	-	-
52-22	Uniforms	-	196	250	400	400
52-85	Food Supplies	190	83	600	600	585
54-10	Books And Publications	249	250	250	250	250
54-20	Memberships	2,033	2,534	3,510	5,640	5,640
54-30	Training	9,325	5,074	8,300	9,000	9,000
	Sub- Total Operating Expenses	**$ 30,666**	**$ 150,079**	**$ 157,955**	**$ 170,259**	**$ 174,357**

DETAIL EXPENDITURES

DEPARTMENT: **Planning and Development**
DIVISION: **Planning and Zoning**

FUND: **001**
DEPT.NO: **2414**

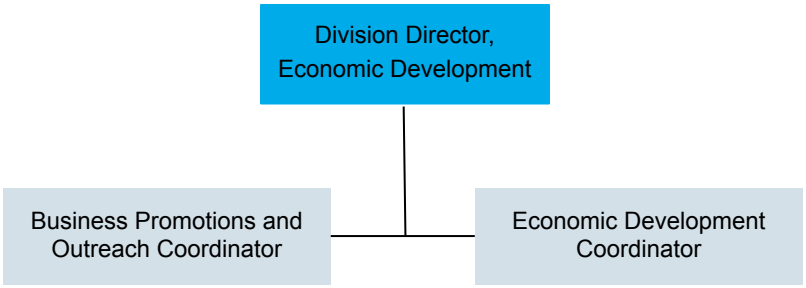
DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
64-15	Computer Equipment	-	2,871	-	3,500	-
68-02	Subscription	102,037	-	-	-	-
71-06	Subscriptions	41,342	46,508	-	-	-
72-06	Subscriptions	658	1,492	-	-	-
	Sub- Total Capital Outlay	**$ 144,037**	**$ 50,871**	**$ -**	**$ 3,500**	**$ -**
	Subtotal	**$ 849,425**	**$ 1,051,043**	**$ 1,074,424**	**$ 1,473,038**	**$ 1,198,891**
91-23	Transfer To Benefits Fund	-	-	10,287	14,803	12,798
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 10,287**	**$ 14,803**	**$ 12,798**
Department Total		**$ 849,425**	**$ 1,051,043**	**$ 1,084,711**	**$ 1,487,841**	**$ 1,211,689**

PERSONNEL ALLOCATION

DEPARTMENT: **Planning and Development**
DIVISION: **Economic Development**

FUND: **001**
DEPT.NO: **2419**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
BUSINESS PROMO&OUTREACH COORD	23049	18	-	-	1.0	1.0	1.0
DIV DIR, ECONOMIC DEVELOPMENT	23019	44	1.0	1.0	-	1.0	1.0
ECONOMIC DEV COORDINATOR	23030	18	1.0	1.0	-	1.0	1.0
MARKETING & OUTREACH COORD-ED	23020	18	1.0	1.0	(1.0)	-	-
Sub-total for Full-time Positions			3.0	3.0	-	3.0	3.0
Total Personnel:			**3.0**	**3.0**	**-**	**3.0**	**3.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Economic Development (001-2419)					
Number of local businesses served	100	100	100	450	500
Number of businesses visited	n/a	n/a	n/a	100	100
Business contact database	-	-	5,200	5,000	5,500
Number of new business riboon cuttings	-	-	n/a	12	15
Dollar amount of Economic Development incentives	104,000	50000	69,949	120,000	250,000
New Publications/Resource Materials	n/a	n/a	n/a	8	10
Annual ED Facebook impressions	n/a	n/a	7,889	160,000	200,000
ED Facebook page followers	n/a	n/a	111	1400	1500
ED LinkedIn followers	n/a	n/a	658	2200	3000
ED InstaGram Views	n/a	n/a	n/a	100,000	200,000
ED InstaGram Followers	n/a	n/a	n/a	900	1,500
Views on ED webpage	n/a	n/a	n/a	800,000	1,000,000

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development**
DIVISION: **Economic Development**
FUND: **001**
DEPT.NO: **2419**

DEPARTMENT STRATEGIC GOAL ALIGNMENT

CITY VISION STATEMENT: Boynton Beach 2038 is a safe community and beautiful community Boynton Beach 2038 has vibrant destinations congress district, downtown/cultural district, and other potential districts. Boynton Beach 2038 is a livable community for all with fun experiences for all – residents and guests and a strong and diverse local economy.

CITY MISSION STATEMENT: The mission of Boynton Beach city government is to act in a financially responsible and sound manner to provide core municipal services, quality of life services and plan and invest in the future, through a high performing city team and engaged Boynton Beach community.

ECONOMIC DEVELOPMENT MISSION STATEMENT: The City of Boynton Beach Economic Development Division's mission is to establish a healthy and vibrant local economy by attracting investment, servicing our businesses and entrepreneurs, developing a diverse and skilled workforce, and creating economic opportunities to improve the economic well-being and quality of life for all.

DIVISION CORE SERVICES:

- Encourage entrepreneurship and start-ups through education, information, and incubation.
- Support the creation, attraction, expansion, and retention of small businesses.
- Initiate local workforce development strategies to connect residents to career opportunities.
- Act as a liaison to our business community.
- Administer the City's economic development incentive programs.

STRATEGIC GOALS & POLICY ACTIONS:

. **Financially Sound City Government Providing Exceptional Services**

. **Sound Local Economy**

a) Mall Redevelopment Plan: Vision, Working with Property Owners, Master Plan Development, City Role/Developer Role, Direction and City Actions
b) Citywide Economic Development Policy/ Action Plan: Development and Adoption
c) Waterfront Master Plan/Marina Expansion: Goals/Outcomes, Development and Direction
d) Strategic Annexations: Analysis of Impacts, Report with Options, Direction and Implementation
e) Economic Development Marketing Strategy: Implementation
f) Hotel Strategy: Problem Analysis, Report with Options, Direction and City Actions
g) Minority Businesses Enterprise Program: Development
h) Small Business Grant Program Future: Direction and Funding
i) CDBG Funding for Economic Development Initiatives: Direction
j) New Economic Incentive Programs: Report with Options, Direction and Funding
k) Business Liaison Program Development: Best Practices, Report with Options, Direction and City Actions

. **A Great Place to Live**

. **A Safe, Clean and Attractive Community**

DETAIL EXPENDITURES

DEPARTMENT: **Planning and Development**
DIVISION: **Economic Development**

FUND: **001**
DEPT.NO: **2419**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 16 Economic Development 001-2419-559						
	Department Summary					
	Personnel Services	188,579	312,334	356,220	379,486	376,951
	Operating Expenses	113,253	206,294	264,681	256,766	262,803
	Capital Outlay	5,453	-	-	-	-
	Nonoperating Expenses	-	-	4,409	6,344	5,485
	Total	**$ 307,285**	**$ 518,628**	**$ 625,310**	**$ 642,596**	**$ 645,239**
	Estimated As % Of Budget	**49%**				
12-10	Regular Salaries/Wages	127,618	228,398	245,778	258,827	260,071
14-10	Overtime	495	1,355	3,840	5,000	5,000
15-12	Cell Phone Allowance	-	700	840	840	840
15-20	Car Allowance	1,000	2,500	3,000	3,000	3,000
21-10	Employer Fica	9,760	17,766	19,307	20,094	20,189
22-10	General Employees Pension	33,363	36,281	48,018	52,418	48,541
23-10	Life Insurance	55	98	184	326	326
23-20	Disability Insurance	819	1,323	1,280	1,385	1,388
23-30	Health Insurance	13,737	19,991	30,288	33,161	33,161
23-34	Hsa	1,063	2,875	2,250	3,000	3,000
23-40	Dental Insurance	599	937	1,269	1,269	1,269
23-50	Vision Insurance	70	110	166	166	166
	Sub-total Personnel Services	**$ 188,579**	**$ 312,334**	**$ 356,220**	**$ 379,486**	**$ 376,951**
31-90	Other Professional Srvs	200	200	-	-	-
40-10	Mileage Reimbursement	-	54	-	-	-
40-12	Business Meetings	418	5,794	5,000	1,000	1,000
41-15	Cellular Phone/Beeper	1,495	1,009	960	960	960
46-91	Software Maintenance	24,041	44,177	51,654	42,850	42,850
47-10	Printing & Binding	1,641	1,969	6,000	4,500	4,500
48-01	Comm Promotion/Marketing	8,567	12,517	17,990	7,000	7,000
48-05	Advertising	40	1,857	4,300	4,800	4,800
49-09	Self Insurance Chgs (W/C)	360	131	195	237	248
49-10	Warehouse Service Chg	3	8	222	319	345
49-17	Other Contractual Srvs	31,927	15,918	34,797	50,000	50,000
49-50	Sponsorships Program	-	-	-	-	6,000
49-68	Commercial Grant Program	33,260	112,500	125,000	125,000	125,000
51-10	Office Supplies	1,849	378	250	250	250
52-01	Supplies	161	1,160	5,000	5,000	5,000
52-20	Opr Equipment <$5000	225	180	3,013	-	-
52-22	Uniforms	-	157	100	200	200
52-85	Food Supplies	1,067	1,395	3,000	2,500	2,500
54-10	Books-Publications-Videos	-	56	-	-	-
54-20	Memberships	4,500	2,955	4,200	5,050	5,050
54-30	Training	3,499	3,879	3,000	7,100	7,100
	Sub- Total Operating Expenses	**$ 113,253**	**$ 206,294**	**$ 264,681**	**$ 256,766**	**$ 262,803**
64-15	Computer Equipment	5,453	-	-	-	-
	Sub- Total Capital Outlay	**$ 5,453**	**$ -**	**$ -**	**$ -**	**$ -**

DETAIL EXPENDITURES

DEPARTMENT: **Planning and Development**
DIVISION: **Economic Development**

FUND: **001**
DEPT.NO: **2419**

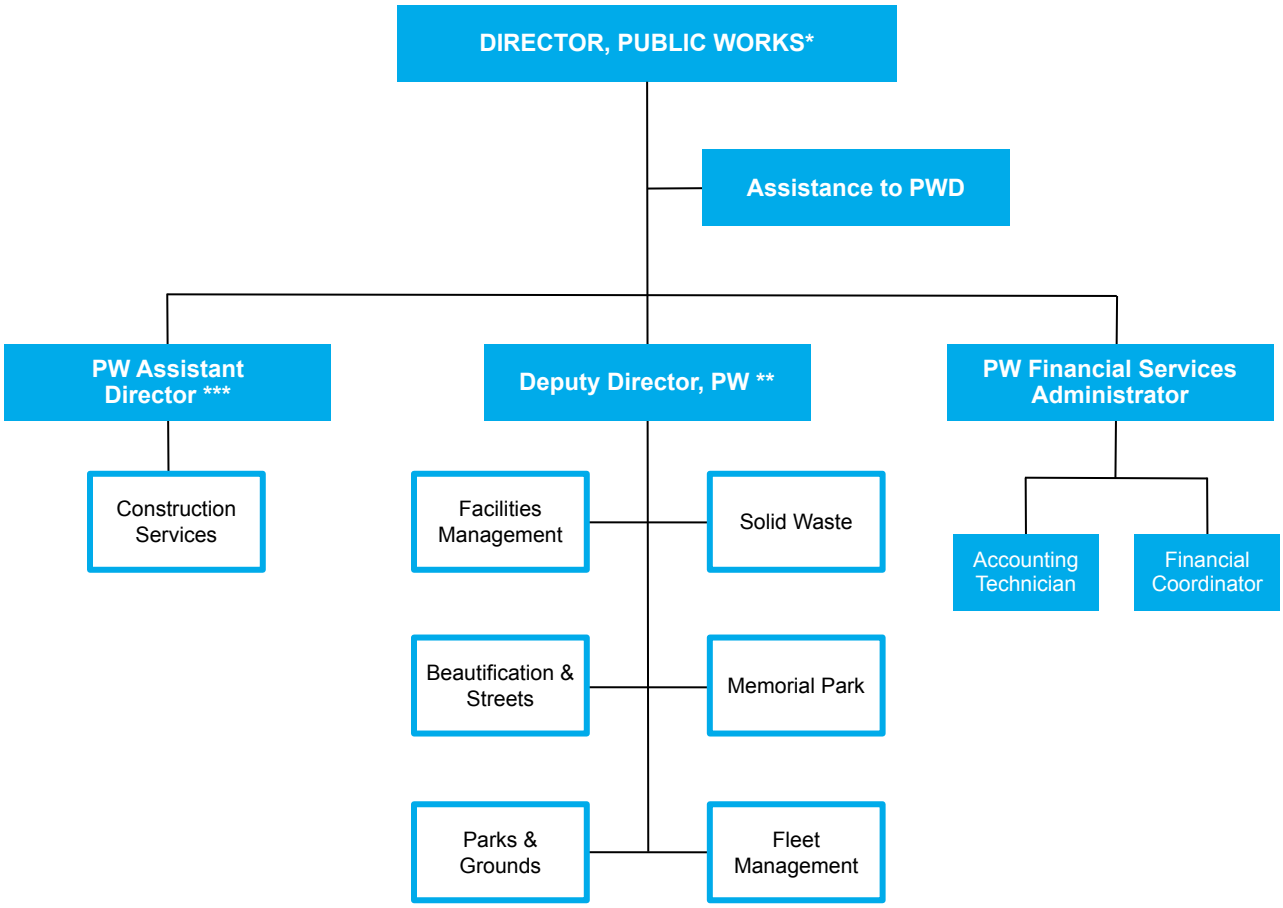
DETAIL EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Subtotal	**$ 307,285**	**$ 518,628**	**$ 620,901**	**$ 636,252**	**$ 639,754**
91-23 Transfer To Benefits Fund	-	-	4,409	6,344	5,485
Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 4,409**	**$ 6,344**	**$ 5,485**
Department Total	**$ 307,285**	**$ 518,628**	**$ 625,310**	**$ 642,596**	**$ 645,239**

ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2510**



* PWD - Position funded 50% in Public Works Admin, 25% in Fleet and 25% in Solid Waste
** PWDD - Position funded 25% in Public Works Admin, 25% in Fleet and 50% in Solid Waste
*** PWAD - Position funded 100% Construction Services

PERSONNEL ALLOCATION

DEPARTMENT: **Public Works**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2510**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ACCOUNTING TECHNICIAN I	04160	12	-	-	1.0	1.0	1.0
ACCOUNTING TECHNICIAN I	04160	10	1.0	1.0	(1.0)	-	-
DEPUTY DIRECTOR, PUBLIC WORKS	51059	47	-	1.0	-	1.0	1.0
DIRECTOR, PUBLIC WORKS	57019	50	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			2.0	3.0	-	3.0	3.0
Total Personnel:			**2.0**	**3.0**	**-**	**3.0**	**3.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Public Works Admin (001-2510)					
Number of Public Works Staff	108	108	108	108	131
Total Square Footage for Public Works	35,639	35,639	35,639	35,639	35,639
Number of Public Works Compound Capital Projects	268,157	268,157	268,157	$60,125	$200,000

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Administration**
FUND: **001**
DEPT.NO: **2510**

DEPARTMENT MISSION STATEMENT:

To provide quality leadership, resources, and support to all divisions within the Public Works Department.

DEPARTMENT CORE SERVICES:

- Offering Administrative Support
- Evaluation of Staff
- Services and Management Structure
- Maintain Quality Leadership and Support
- Assist each Division to reach their goals and objectives

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES
STRATEGIC GOAL: High Performing Organization

. **Value to the Community:**
  a) Continue informing residents/customers about MyCivic app
. **Short Term Challenges and Opportunities:**
  b) People not wanting to use the app or have difficulties with it
. **Long Term Challenges and Opportunities:**
  c) People not wanting to use the app or have difficulties with it

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:
STRATEGIC GOAL: High Performing Organization

. **Objective 1:** Educate residents/customers how to utilize the MyCivic app.
. **Initiative 1:** Initiative supporting the objective:
  a) MyCivic is an ongoing process
  b) Data showing the number of users

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2510**

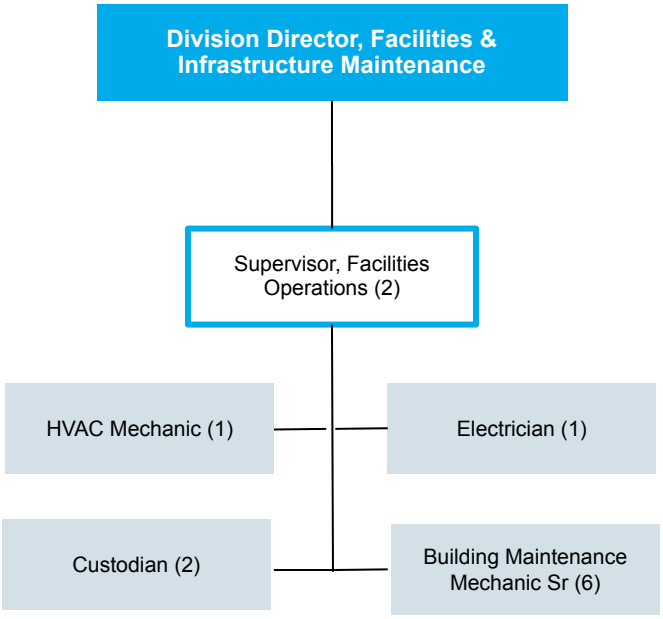
DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Public Works, Admin 001-2510-539						
	Department Summary					
	Personnel Services	200,410	264,571	248,899	270,295	276,625
	Operating Expenses	9,723	11,419	13,685	11,873	12,607
	Capital Outlay	-	1,836	-	-	-
	Nonoperating Expenses	-	-	15,746	14,848	11,153
	Total	**$ 210,133**	**$ 277,826**	**$ 278,330**	**$ 297,016**	**$ 300,385**
	Estimated As % Of Budget	**75%**				
12-10	Regular Salaries/Wages	158,130	212,369	174,870	189,680	194,432
14-10	Overtime	-	21	200	200	50
15-12	Cell Phone Allowance	-	165	714	510	510
15-20	Car Allowance	-	442	(250)	750	750
21-10	Employer Fica	12,189	14,217	13,183	14,155	14,241
22-10	General Employees Pension	13,743	18,469	35,409	38,104	35,994
22-40	Def Comp Contribution	-	3,875	5,500	3,750	7,500
23-10	Life Insurance	65	97	814	379	379
23-20	Disability Insurance	1,413	1,679	3,157	836	838
23-30	Health Insurance	12,878	12,091	12,968	19,344	19,344
23-34	Hsa	1,263	525	850	1,750	1,750
23-40	Dental Insurance	652	564	1,290	740	740
23-50	Vision Insurance	77	57	194	97	97
	Sub-total Personnel Services	**$ 200,410**	**$ 264,571**	**$ 248,899**	**$ 270,295**	**$ 276,625**
43-10	Electric Service	5,059	4,984	8,350	6,000	6,840
43-20	Water/Sewer Service	982	1,029	1,000	1,000	1,000
49-09	Self Insurance Chgs (W/C)	2,835	3,531	3,231	3,546	3,713
49-10	Warehouse Service Chg	70	141	204	327	354
51-10	Office Supplies	777	1,734	900	1,000	700
	Sub- Total Operating Expenses	**$ 9,723**	**$ 11,419**	**$ 13,685**	**$ 11,873**	**$ 12,607**
64-15	Computer Equipment	-	1,836	-	-	-
	Sub- Total Capital Outlay	**$ -**	**$ 1,836**	**$ -**	**$ -**	**$ -**
	Subtotal	**$ 210,133**	**$ 277,826**	**$ 262,584**	**$ 282,168**	**$ 289,232**
91-23	Transfer To Benefits Fund	-	-	4,409	6,344	5,485
91-30	Transfer/Veh. Srv. Fund	-	-	11,337	8,504	5,668
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 15,746**	**$ 14,848**	**$ 11,153**
Department Total		**$ 210,133**	**$ 277,826**	**$ 278,330**	**$ 297,016**	**$ 300,385**

ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**

FUND: **001**
DEPT.NO: **2511**



PERSONNEL ALLOCATION

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**

FUND: **001**
DEPT.NO: **2511**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
BUILDING MAINT MECHANIC, SR	81211	12	5.0	6.0	(1.0)	5.0	5.0
BUILDING MAINT MECHANIC, SR	81211	9	-	-	1.0	1.0	1.0
CONTRACT COORDINATOR	70119		-	-	1.0	-	1.0
CUSTODIAN	54000	7	-	-	2.0	2.0	2.0
CUSTODIAN	54000	07	-	2.0	(2.0)	-	-
DIV DIR, INFRASTRUCTURE MAINTE	52069	41	1.0	1.0	-	1.0	1.0
ELECTRICIAN	81221	14	-	-	-	1.0	-
ELECTRICIAN, MASTER	81230	14	-	-	1.0	-	1.0
ELECTRICIAN, MASTER	81230	18	1.0	1.0	(1.0)	-	-
FACILITIES MGT SUPERVISOR	02501	26	1.0	-	-	-	-
HVAC MECHANIC	81271	16	-	-	-	1.0	-
HVAC MECHANIC	81271	14	2.0	1.0	(1.0)	-	-
SUPV, FACILITIES OPERATIONS	52019	26	1.0	2.0	-	2.0	2.0
Sub-total for Full-time Positions			11.0	13.0	-	13.0	13.0
Total Personnel:			**11.0**	**13.0**	**-**	**13.0**	**13.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Facilities Management (001-2511)					
Number of Facilities Maintained	55	55	55	55	55
Total Square Footage of Facilities Maintained	378,682	378,682	378,682	378,682	378,682
Number of Work Order processed	2,697	2,697	2,697	2,778	2,900
Custodial Service: Contractual Services	$ 881,000	$ 881,000	$ 881,000	$ 957,265	$ 975,000

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works** FUND: **001**
DIVISION: **Facilities Management** DEPT.NO: **2511**

DEPARTMENT MISSION STATEMENT:

To maintain and enhance the functionality of our facilities to ensure a safe and productive environment for employees and visitors while optimizing efficiency and reducing operational costs.

DEPARTMENT CORE SERVICES:

Perform regular & preventative building maintenance, (i.e. building structure, plumbing, electrical, HVAC, product equipment)

Repair and restore building systems, (i.e. HVAC, alarm panels, fire suppressants)

Maintain the security and access control systems (i.e. gates, sally ports)

Provide management and staff support for CIP projects.

Manage/oversee vendor contracts, (i.e. janitorial, pest control, elevators)

Measure, manage and plan for performance, efficiency, sustainability, and mission-related expectations.

Manage/oversee facility operations and maintenance (building structure, plumbing, electrical, HVAC, product equipment) services.

Develop and direct programs to support the organization's commitment to suitability, (i.e. indoor air quality, lighting management)

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

a) **Value to the Community:**
   i. **Providing safe facilities for the Public and all City employees**
   ii. **Providing opportunities for local vendors to perform work within the City**

b) **Short Term Challenges and Opportunities:**
   i. **Having the equipment/part readily available to make repairs**
   ii. **Finding enough licensed skilled vendors within the City Limits**

c) **Long Term Challenges and Opportunities:**
   i. **Establish internal audits and inspections to assure City facilities are complying with codes, regulations, policies, and standards.**
   ii. **Building relationships with the local businesses while providing them with the best opportunities**

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:

STRATEGIC GOAL: High Performing Organization

. **Objective 1: Develop Maintenance and Occupants Service Specification**

a) **Initiative 1: Initiative supporting the objective:**
   i. **Create maintenance schedules to meet service inspection deadlines**
   ii. **Meeting with vendors on a regular basis to assure contract tasks are being completed and deadlines goals are met**

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**

FUND: **001**
DEPT.NO: **2511**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 11 Facilities Mgmt 001-2511-519						
	Department Summary					
	Personnel Services	775,563	959,899	1,152,770	1,148,721	1,157,576
	Operating Expenses	1,431,482	1,429,074	2,037,092	1,965,183	2,237,309
	Capital Outlay	12,595	12,081	79,830	78,500	55,000
	Nonoperating Expenses	59,065	40,490	63,622	108,855	93,839
	Total	**$ 2,278,705**	**$ 2,441,544**	**$ 3,333,314**	**$ 3,301,259**	**$ 3,543,724**
	Estimated As % Of Budget	**68%**				
12-10	Regular Salaries/Wages	540,651	686,662	790,816	761,687	786,087
12-20	Holiday Pay	142	137	500	500	500
14-10	Overtime	5,446	9,525	20,000	20,000	10,000
15-12	Cell Phone Allowance	468	1,060	700	660	660
15-13	Shoe Allowance	963	1,400	1,800	2,160	1,960
15-20	Car Allowance	2,750	2,000	-	-	-
21-10	Employer Fica	41,655	46,406	60,790	58,485	60,336
22-10	General Employees Pension	89,041	100,219	146,579	152,567	145,067
23-10	Life Insurance	191	153	680	668	841
23-20	Disability Insurance	3,449	4,238	3,936	4,117	4,248
23-30	Health Insurance	79,206	95,888	111,056	130,432	130,432
23-34	Hsa	7,750	7,188	8,750	11,800	11,800
23-40	Dental Insurance	3,446	4,495	6,453	4,991	4,991
23-50	Vision Insurance	405	528	710	654	654
	Sub-total Personnel Services	**$ 775,563**	**$ 959,899**	**$ 1,152,770**	**$ 1,148,721**	**$ 1,157,576**
34-10	Janitorial Services	722,337	693,531	852,000	780,000	780,000
40-12	Business Meetings	-	-	-	5,000	5,000
41-15	Cellular Phone/Beeper	5,632	8,287	6,800	6,800	6,800
43-10	Electric Service	4,873	4,737	6,500	6,000	6,000
43-20	Water/Sewer Service	4,863	5,229	5,700	5,200	5,200
44-30	Equipment Rental	-	575	500	2,000	2,000
44-31	Copy Machine Rental	1,530	1,505	1,500	1,530	1,530
46-10	Building Repairs	58,211	63,139	69,250	150,000	120,000
46-20	Equipment Maintenance	-	-	2,700	35,000	35,000
46-25	Mechanical Repairs	164,805	146,229	164,700	175,000	175,000
46-30	Vehicle Maint. - Garage	51,366	68,616	35,500	35,000	28,000
46-91	Software Maintenance	14,583	47,741	93,000	50,000	50,000
49-09	Ins Chgs-Workers Comp	52,335	65,211	58,656	51,099	54,188
49-10	Warehouse Service Chg	4,961	4,071	5,236	6,554	7,091
49-17	Other Contractual Srvs	196,852	166,384	473,800	351,000	680,000
49-41	Licenses, Fees & Permits	1,572	225	5,000	5,000	5,000
51-10	Office Supplies	599	1,162	850	500	500
52-01	Supplies	-	-	-	20,000	10,000
52-10	Fuel Oil-Vehicles	-	-	22,800	30,000	13,000
52-20	Opr Equipment <$5000	282	9,282	2,200	2,200	5,700
52-21	Chemicals	-	-	300	-	-

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**

FUND: **001**
DEPT.NO: **2511**

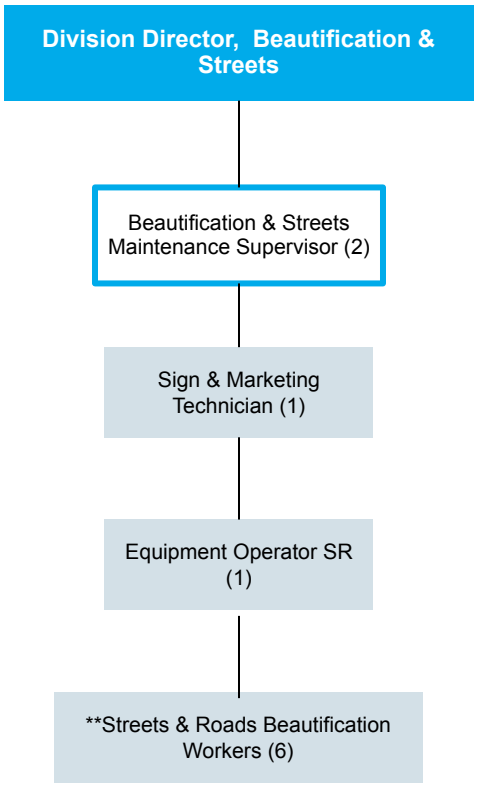
DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
52-22	Uniforms	2,826	5,501	4,300	4,300	4,300
52-23	Safety Clothing/Equip.	654	-	2,500	5,000	5,000
52-24	Bldg Supplies/Materials	121,002	116,847	206,350	210,000	210,000
52-25	Janitor Supplies	7,525	9,790	10,100	15,000	15,000
52-27	Hardware/Tools	9,065	4,256	5,150	5,000	5,000
52-78	First Aid Supplies	22	-	500	1,500	1,500
54-20	Memberships	1,755	1,483	500	1,500	1,500
54-30	Training	3,832	5,273	700	5,000	5,000
	Sub- Total Operating Expenses	**$ 1,431,482**	**$ 1,429,074**	**$ 2,037,092**	**$ 1,965,183**	**$ 2,237,309**
62-01	Building Improvements	-	-	3,000	25,000	5,000
64-02	General Equipment	8,812	10,643	2,565	3,500	-
64-15	Computer Equipment	3,783	1,438	-	-	-
64-33	Vehicle Purchases	-	-	74,265	50,000	50,000
	Sub- Total Capital Outlay	**$ 12,595**	**$ 12,081**	**$ 79,830**	**$ 78,500**	**$ 55,000**
	Subtotal	**$ 2,219,640**	**$ 2,401,054**	**$ 3,269,692**	**$ 3,192,404**	**$ 3,449,885**
91-23	Transfer To Benefits Fund	-	-	16,166	23,263	20,111
91-30	Transfer/Veh. Srv. Fund	59,065	40,490	47,456	85,592	73,728
	Sub-total Nonoperating Expenses	**$ 59,065**	**$ 40,490**	**$ 63,622**	**$ 108,855**	**$ 93,839**
Department Total		**$ 2,278,705**	**$ 2,441,544**	**$ 3,333,314**	**$ 3,301,259**	**$ 3,543,724**

ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Beautification & Streets**

FUND: **001**
DEPT.NO: **2512**



* Two (2) positions fully funded in Solid Waste

PERSONNEL ALLOCATION

DEPARTMENT: **Public Works**
DIVISION: **Beautification & Streets**

FUND: **001**
DEPT.NO: **2512**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
DIV DIR, BEAUTIFICATION & STRE	57059	41	-	1.0	-	1.0	1.0
BEAUT & ST MAINT TECH (S&M)	57001	14	-	-	1.0	-	1.0
BEAUTIFICATION & ST MAINT TECH	57000	12	-	4.0	2.0	6.0	6.0
BEAUTIFICATION & ST MAINT. SUP	57029	26	-	2.0	-	2.0	2.0
EQUIPMENT OPERATOR, SENIOR	81251	10	1.0	1.0	-	1.0	1.0
SIGN & MARKING TECHNICIAN	81341	12	-	-	-	1.0	-
SIGN & MARKING TECHNICIAN	81341	08	2.0	1.0	(1.0)	-	-
Sub-total for Full-time Positions			3.0	9.0	2.0	11.0	11.0
Total Personnel:			**3.0**	**9.0**	**2.0**	**11.0**	**11.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Beautification & Streets (001-2512)					
Asphalt Repairs (Tons)	269	269	269	285	450
Concrete Repairs - Includes Sidewalks (Tons)	136	136	136	144	170
Sign Installation/Making/Repairs (Number)	1,360	1,360	1,360	1,441	1,700
Street Sweeping (Miles)		653	653	653	1536
Sidewalk Repairs made with 30 days (as a percentage)	100%	100%	100%	100%	100%
% Asphalt failures (+potholes) repaired w/in 24 hr	83%	85%	90%	95%	98%
Avg cost to repair damaged sidewalks, per linear foot	$38	$38	-	$38	$38

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Beautification & Streets**
FUND: **001**
DEPT.NO: **2512**

DEPARTMENT MISSION STATEMENT: To provide the citizens, business owners, and general public with well-maintained streets, sidewalks, and street lights.

DEPARTMENT CORE SERVICES:

- Main Streets – Perform/ Execute Street Repairs, Road Resurfacing Projects, roadway pavement marking and roadway signage requirements by deploying timely, cost effective measures for repairs and replacement needs.
- Main Sidewalks – Perform/Execute repairs, replacement and new construction of pedestrian circulation network in both commercial and residential communities.
- Maintain Street Lights – Repair and replace, or construct new lighting feature(s)/ network(s) to promote public safety and security objectives.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES
STRATEGIC GOALs: Accessible Transportation and Mobility and High Performing Organization

a) **Value to the Community:**
   i. Streets - Improved motorist safety, and manage roadway life cycles
   ii. Sidewalks – Improved pedestrian and ADA safety measures
   iii. Street Lights - Improved safety and security for both commercial and residential communities

b) **Short Term Challenges and Opportunities:**
   i. Streets - Accelerated deterioration of roadways at the mid or end of useful life cycle/Current budget does not meet current needs, as the city grows so too does its need for maintenance and improvements for roadway projects to reverse the current trend.
   ii. Sidewalks - Accelerated deterioration and potential litigation against the city /Current budget does not meet current needs, as the city grows so too does its need for maintenance and improvements for sidewalk construction projects that conform to current ADA standards and requirements as dictated by law.
   iii. Street Lights – Potential increase in safety related and crime incidents/ Implement program to reduce cost and optimize network performance with technology advancements/ improved safety and security for both commercial and residential communities

c) **Long Term Challenges and Opportunities:**
   i. Streets – Declining assessment scores for existing roadway conditions/ Current budget allocations inadequate to drive the improvements required to maintain and gain ground on deteriorating roadway network/ Larger budget to enable more projects per annum to reverse the existing trend of lower roadway assessment scores
   ii. Sidewalks – As the city grows and existing areas become more aged, the needs of the pedestrian circulation networks will also grow, especially considering the trending of more densely populated communities in the downtown areas/ additional development will require a larger budget to effectively maintain existing and develop newly constructed, considering ADA laws and improving public safety. Larger budget allocation for this work will enable to cover greater area and similar needs within the commercial and residential communities
   iii. Street Lights – Potential increase in safety related and crime incidents/ Implement program to reduce cost and optimize network performance with technology advancements/ improved safety and security for both commercial and residential communities

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Beautification & Streets**

FUND: **001**
DEPT.NO: **2512**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 12 Beautification & Streets 001-2512-541						
	Department Summary					
	Personnel Services	487,996	652,523	572,147	805,964	808,192
	Operating Expenses	1,149,105	1,274,588	1,793,756	2,021,797	1,848,136
	Capital Outlay	7,631	-	75,378	105,000	105,000
	Nonoperating Expenses	29,426	53,675	100,757	149,033	146,454
	Total	**$ 1,674,158**	**$ 1,980,786**	**$ 2,542,038**	**$ 3,081,794**	**$ 2,907,782**
	Estimated As % Of Budget	**66%**				
12-10	Regular Salaries/Wages	381,420	473,634	397,326	543,800	581,496
12-20	Holiday Pay	22	-	-	-	-
14-10	Overtime	2,856	1,709	5,060	4,000	4,000
15-12	Cell Phone Allowance	630	1,436	160	-	-
15-13	Shoe Allowance	300	400	800	1,600	1,600
15-20	Car Allowance	900	2,352	550	-	3,000
19-99	New Personnel/Reclass	-	-	-	-	(41,174)
21-10	Employer Fica	27,838	35,142	30,606	41,723	44,836
22-10	General Employees Pension	11,456	73,048	58,197	98,327	97,716
23-10	Life Insurance	398	260	1,102	787	787
23-20	Disability Insurance	3,071	3,440	2,472	2,939	3,143
23-30	Health Insurance	52,555	54,797	67,547	99,482	99,482
23-34	Hsa	4,250	3,500	4,700	9,000	9,000
23-40	Dental Insurance	2,023	2,510	3,211	3,807	3,807
23-50	Vision Insurance	277	295	416	499	499
	Sub-total Personnel Services	**$ 487,996**	**$ 652,523**	**$ 572,147**	**$ 805,964**	**$ 808,192**
31-90	Other Professional Srvs	-	2,400	-	2,400	2,400
41-15	Cellular Phone/Beeper	1,934	1,980	5,000	5,040	5,040
43-10	Electric Service	3,869	3,782	3,175	4,500	4,000
43-11	Street Lighting	934,994	909,913	922,120	960,000	900,000
43-20	Water/Sewer Service	5,366	7,778	7,100	10,000	8,000
44-11	Fec Railroad Lease	2,470	19,257	28,925	27,225	27,225
44-31	Copy Machine Rental	-	-	700	600	600
46-30	Vehicle Maint. - Garage	23,955	47,085	23,900	20,000	18,000
46-91	Software Maintenance	41,500	44,370	-	20,000	20,000
46-98	Grounds Maintenance	9,377	61,803	109,499	200,000	125,000
49-09	Self Insurance Chgs (W/C)	19,248	23,977	21,936	24,075	25,212
49-10	Warehouse Service Chg.	5,516	4,996	8,021	8,557	9,259
49-17	Other Contractual Srvs	37,716	107,152	569,602	630,000	605,000
49-41	Licenses, Fees & Permits	-	543	-	600	600
51-10	Office Supplies	408	694	300	300	300
51-25	Computer Equipment <$5000	-	-	3,785	-	-
52-10	Fuel Oil-Vehicles	-	-	16,500	15,000	9,000
52-20	Opr. Equipment <$5000	464	-	5,250	5,000	5,000
52-22	Uniforms	2,269	1,752	3,188	3,000	3,000
52-23	Safety Clothing/Equip.	406	-	250	500	500
52-26	Gardening Supplies	-	-	1,400	-	-

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Beautification & Streets**

FUND: **001**
DEPT.NO: **2512**

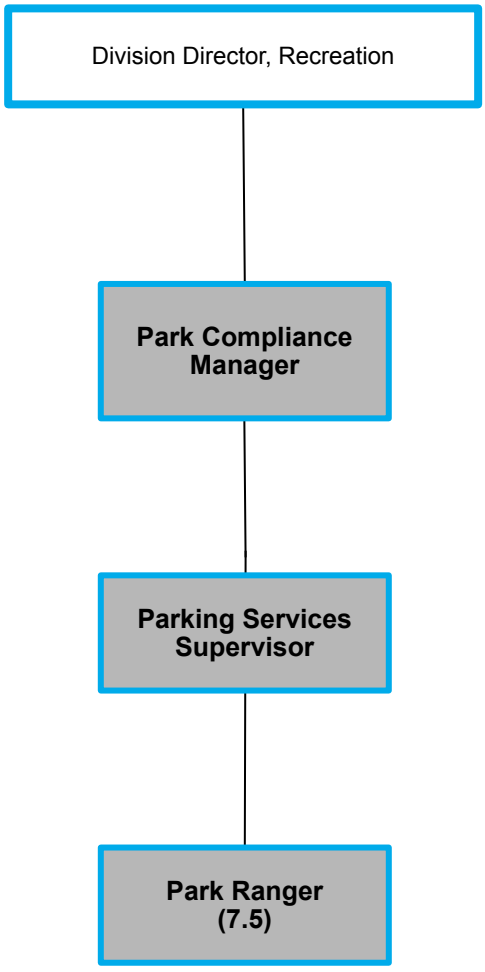
DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
52-27	Hardware/Tools	770	-	2,330	1,500	1,500
52-75	Equip. Parts/Supplies	1,725	-	1,400	1,500	1,500
53-10	St. Repair & Maint. Suppl	27,787	18,238	29,675	40,000	40,000
53-11	Traffic/Street Signs	28,502	18,719	27,600	40,000	35,000
54-30	Training	829	149	2,100	2,000	2,000
	Sub- Total Operating Expenses	**$ 1,149,105**	**$ 1,274,588**	**$ 1,793,756**	**$ 2,021,797**	**$ 1,848,136**
64-02	General Equipment	5,926	-	1,576	5,000	5,000
64-15	Computer Equipment	1,705	-	71	-	-
64-33	Vehicle Purchases	-	-	73,731	100,000	100,000
	Sub- Total Capital Outlay	**$ 7,631**	**$ -**	**$ 75,378**	**$ 105,000**	**$ 105,000**
	Subtotal	**$ 1,644,732**	**$ 1,927,111**	**$ 2,441,281**	**$ 2,932,761**	**$ 2,761,328**
91-23	Transfer To Benefits Fund	-	-	11,757	19,033	16,454
91-30	Transfer/Veh. Srv. Fund	29,426	53,675	89,000	130,000	130,000
	Sub-total Nonoperating Expenses	**$ 29,426**	**$ 53,675**	**$ 100,757**	**$ 149,033**	**$ 146,454**
	Department Total	**$ 1,674,158**	**$ 1,980,786**	**$ 2,542,038**	**$ 3,081,794**	**$ 2,907,782**

ORGANIZATIONAL CHART

DEPARTMENT: **Recreation & Parks**
DIVISION: **Parking Services**

FUND: **001**
DEPT.NO: **2517**



PERSONNEL ALLOCATION

DEPARTMENT: **Recreation & Parks**
DIVISION: **Parking Services**

FUND: **001**
DEPT.NO: **2517**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
CITY HALL OPERATIONS SUPERVISO	11409	26	-	-	1.0	-	1.0
INFO DESK COORDINATOR	40120	14	-	1.0	(1.0)	1.0	-
NEW POSITION REQUEST	00000	16	-	-	-	2.0	-
PARK COMPLIANCE MANAGER	62099	36	1.0	1.0	-	1.0	1.0
PARK COMPLIANCE SUPERVISOR	65109	16	-	-	1.0	-	1.0
PARK COMPLIANCE SUPERVISOR	65109	18	-	1.0	(1.0)	-	-
PARK RANGER	61101	11	8.0	7.0	-	7.0	7.0
PARK RANGER COORDINATOR	82330	16	-	-	-	1.0	-
Sub-total for Full-time Positions			9.0	10.0	-	12.0	10.0
Part-Time Positions:							
PARK RANGER PT	65107	11	-	0.8	-	0.8	0.8
Sub-total for Part-time Positions			-	0.8	-	0.8	0.8
Total Personnel:			**9.0**	**10.8**	**-**	**12.8**	**10.8**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Parking Services (001-2517)					
Parking Permits Sold	2,299	2,165	1,974	1,750	1,800

DETAIL EXPENDITURES

DEPARTMENT: **Recreation & Parks**
DIVISION: **Parking Services**

FUND: **001**
DEPT.NO: **2517**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 14 Parking Services 001-2517-545						
	Department Summary					
	Personnel Services	109,177	429,460	824,689	1,096,963	885,461
	Operating Expenses	159,244	219,094	202,402	264,335	187,457
	Capital Outlay	5,976	1,785	800	41,625	35,625
	Nonoperating Expenses	-	23,240	48,226	81,148	78,282
	Total	**$ 274,397**	**$ 673,579**	**$ 1,076,117**	**$ 1,484,071**	**$ 1,186,825**
	Estimated As % Of Budget	**0%**				
12-10	Regular Salaries/Wages	78,393	264,246	524,707	702,759	563,157
12-20	Holiday Pay	1,236	4,830	10,000	20,000	20,000
14-10	Overtime	5,253	29,857	49,000	30,000	30,000
15-12	Cell Phone Allowance	-	-	-	-	504
15-20	Car Allowance	-	1,500	400	-	-
21-10	Employer Fica	6,418	19,375	44,692	53,761	43,120
22-10	General Employees Pension	-	45,392	99,826	135,927	99,676
23-10	Life Insurance	-	-	320	451	758
23-20	Disability Insurance	-	-	2,650	3,681	2,926
23-30	Health Insurance	15,190	55,210	78,960	132,643	110,536
23-34	Hsa	1,706	5,900	8,300	12,000	10,000
23-40	Dental Insurance	899	2,822	5,230	5,076	4,230
23-50	Vision Insurance	82	328	604	665	554
	Sub-total Personnel Services	**$ 109,177**	**$ 429,460**	**$ 824,689**	**$ 1,096,963**	**$ 885,461**
40-12	Business Meetings	-	20	-	-	-
41-15	Cellular Phone/Beeper	3,278	3,341	8,600	5,600	5,600
43-10	Electric Service	2,031	3,121	5,900	7,250	7,250
44-31	Copy Machine Rental	-	-	800	2,500	2,500
46-30	Vehicle Maint-Garage	1,149	37,613	22,500	10,000	13,000
46-31	Vehicle Maint - Other	247	-	200	-	-
46-91	Software Maintenance	65,081	115,110	83,100	75,000	75,000
49-09	Self Insurance Chgs (W/C)	-	-	500	500	500
49-10	Warehouse Service Chg	55	387	1,017	1,485	1,607
49-14	Credit Card Fees	50,728	44,719	48,200	40,000	40,000
49-17	Other Contractual Srvs	22,818	4,976	2,500	77,000	5,000
51-10	Office Supplies	1,107	787	900	2,500	2,500
51-25	Computer Equipment <$5000	-	-	6,500	-	-
52-01	Supplies	3,788	1,682	2,000	3,500	3,500
52-10	Fuel Oil-Vehicles	-	-	9,200	12,000	4,000
52-20	Opr Equipment <$5000	5,173	3,046	1,500	13,500	13,500
52-22	Uniforms	1,983	3,279	2,500	500	500
52-23	Safety Clothing/Equip	422	536	500	5,000	5,000
54-20	Memberships	654	160	760	2,000	2,000
54-30	Training	730	317	5,225	6,000	6,000
	Sub- Total Operating Expenses	**$ 159,244**	**$ 219,094**	**$ 202,402**	**$ 264,335**	**$ 187,457**

DETAIL EXPENDITURES

DEPARTMENT: **Recreation & Parks**
DIVISION: **Parking Services**

FUND: **001**
DEPT.NO: **2517**

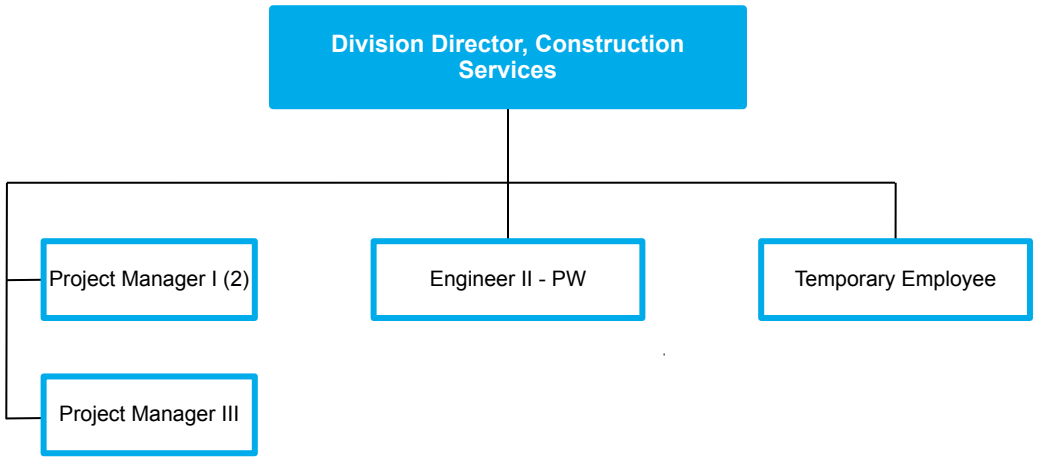
DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
64-02	General Equipment	4,296	1,785	300	35,625	35,625
64-15	Computer Equipment	1,680	-	500	6,000	-
	Sub- Total Capital Outlay	**$ 5,976**	**$ 1,785**	**$ 800**	**$ 41,625**	**$ 35,625**
	Subtotal	**$ 274,397**	**$ 650,339**	**$ 1,027,891**	**$ 1,402,923**	**$ 1,108,543**
91-23	Transfer To Benefits Fund	-	-	13,226	21,148	18,282
91-30	Transfer To Veh Srv Fund	-	23,240	35,000	60,000	60,000
	Sub-total Nonoperating Expenses	**$ -**	**$ 23,240**	**$ 48,226**	**$ 81,148**	**$ 78,282**
	Department Total	**$ 274,397**	**$ 673,579**	**$ 1,076,117**	**$ 1,484,071**	**$ 1,186,825**

ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Construction Services**

FUND: **001**
DEPT.NO: **2519**



PERSONNEL ALLOCATION

DEPARTMENT: **Public Works**
DIVISION: **Construction Services**

FUND: **001**
DEPT.NO: **2519**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ASSISTANT DIR, PUBLIC WORKS	51029	46	-	1.0	-	1.0	1.0
DIVISION DIRECTOR, CONST SVS	52079	44	-	1.0	-	1.0	1.0
ENGINEER II	70289	30	-	-	-	1.0	-
ENGINEER II -PUBLIC WORKS	53109	30	-	1.0	-	-	1.0
PROJECT MANAGER I	53319	25	-	2.0	-	-	2.0
PROJECT MANAGER I	70199	25	-	-	-	3.0	-
PROJECT MANAGER III	53309	29	-	1.0	-	-	1.0
PROJECT MANAGER III	70259	29	-	-	-	1.0	-
Sub-total for Full-time Positions			-	6.0	-	7.0	6.0
Total Personnel:			**-**	**6.0**	**-**	**7.0**	**6.0**

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Construction Services**

FUND: **001**
DEPT.NO: **2519**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 14 Construction Services 001-2519-539						
	Department Summary					
	Personnel Services	-	11,068	824,262	1,005,281	888,416
	Operating Expenses	-	-	90,856	140,922	124,122
	Capital Outlay	-	-	30,903	165,000	15,000
	Nonoperating Expenses	-	-	6,613	12,689	10,969
	Total	**$ -**	**$ 11,068**	**$ 952,634**	**$ 1,323,892**	**$ 1,038,507**
	Estimated As % Of Budget	**0%**				
12-10	Regular Salaries/Wages	-	10,159	559,492	702,153	631,344
15-12	Cell Phone Allowance	-	-	2,260	1,500	1,500
15-13	Shoe Allowance	-	-	1,000	1,000	800
15-20	Car Allowance	-	125	6,700	10,200	7,800
19-99	New Personnel/Reclass	-	-	11,950	-	-
21-10	Employer Fica	-	784	45,564	54,686	49,070
22-10	General Employees Pension	-	-	118,860	142,658	117,981
23-10	Life Insurance	-	-	313	1,776	1,536
23-20	Disability Insurance	-	-	3,176	3,584	3,193
23-30	Health Insurance	-	-	65,776	77,375	66,321
23-34	Hsa	-	-	4,500	7,000	6,000
23-40	Dental Insurance	-	-	4,188	2,961	2,538
23-50	Vision Insurance	-	-	483	388	333
	Sub-total Personnel Services	**$ -**	**$ 11,068**	**$ 824,262**	**$ 1,005,281**	**$ 888,416**
31-90	Other Professional Srvs	-	-	19,150	20,000	15,000
34-53	Consultant Fees	-	-	-	10,000	8,000
41-15	Cellular Phone/Beeper	-	-	3,000	3,600	3,000
44-31	Copy Machine Rental	-	-	500	400	400
46-30	Vehicle Maint. - Garage	-	-	16,800	8,000	1,800
46-91	Software Maintenance	-	-	12,500	51,000	51,000
47-10	Printing & Binding	-	-	500	500	500
47-20	Reproduction Services	-	-	1,000	2,000	2,000
49-09	Self Insurance Chgs (W/C)	-	-	14,322	14,322	14,322
49-10	Warehouse Service Chg	-	-	287	-	-
49-17	Other Contractual Srvs	-	-	5,000	15,000	15,000
49-41	Licenses, Fees & Permits	-	-	250	-	-
51-10	Office Supplies	-	-	987	500	500
51-25	Computer Equipment <$5000	-	-	3,700	-	-
52-01	Supplies	-	-	70	-	-
52-10	Fuel Oil-Vehicles	-	-	4,800	4,000	1,500
52-20	Opr Equipment <$5000	-	-	1,000	2,000	1,500
52-22	Uniforms	-	-	510	1,000	1,000
52-23	Safety Clothing/Equip.	-	-	500	500	500
52-27	Hardware/Tools	-	-	800	800	800
54-10	Books And Publications	-	-	100	100	100
54-20	Memberships	-	-	600	1,200	1,200

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Construction Services**

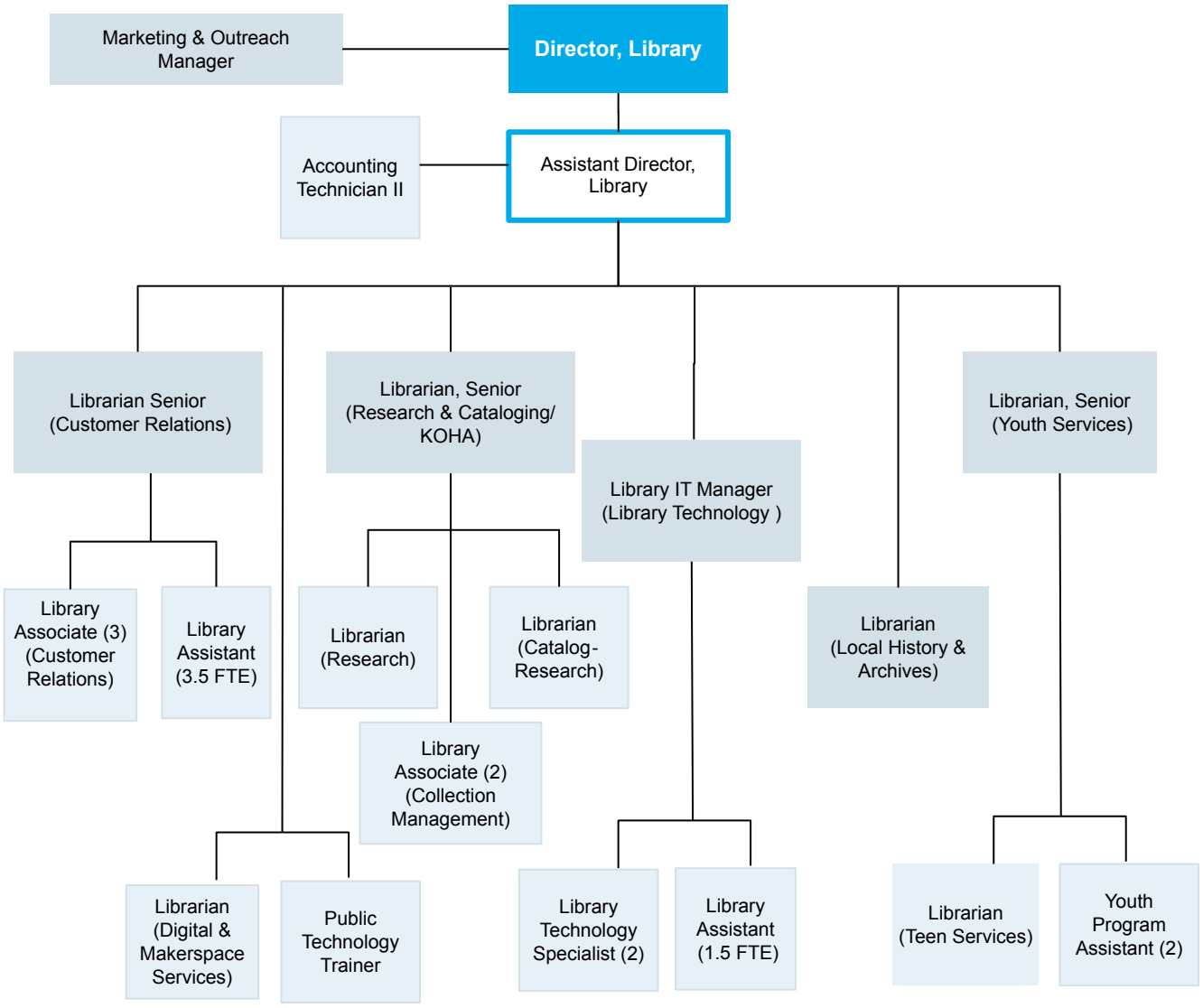
FUND: **001**
DEPT.NO: **2519**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
54-30	Training	-	-	4,480	6,000	6,000
	Sub- Total Operating Expenses	**$ -**	**$ -**	**$ 90,856**	**$ 140,922**	**$ 124,122**
64-02	General Equipment	-	-	24,300	5,000	5,000
64-14	Computer Software	-	-	3,000	5,000	5,000
64-15	Computer Equipment	-	-	3,603	5,000	5,000
64-33	Vehicle Purchases	-	-	-	150,000	-
	Sub- Total Capital Outlay	**$ -**	**$ -**	**$ 30,903**	**$ 165,000**	**$ 15,000**
	Subtotal	**$ -**	**$ 11,068**	**$ 946,021**	**$ 1,311,203**	**$ 1,027,538**
91-23	Transfer To Benefits Fund	-	-	6,613	12,689	10,969
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 6,613**	**$ 12,689**	**$ 10,969**
	Department Total	**$ -**	**$ 11,068**	**$ 952,634**	**$ 1,323,892**	**$ 1,038,507**

ORGANIZATIONAL CHART

DEPARTMENT: Library
DIVISION: Library
FUND: 001
DEPT.NO: 2610



PERSONNEL ALLOCATION

DEPARTMENT: Library
DIVISION: Library
FUND: 001
DEPT.NO: 2610

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ASSISTANT DIRECTOR, LIBRARY	30029	36	1.0	1.0	-	1.0	1.0
DIRECTOR, LIBRARY	30019	41	1.0	1.0	-	1.0	1.0
DIVISION HEAD LIBRARIAN	30039	23	2.0	-	-	-	-
LIBRARIAN	30059	18	2.0	4.0	-	5.0	4.0
LIBRARIAN, SENIOR	30089	26	2.0	2.0	-	3.0	2.0
LIBRARIAN,SENIOR-REFERENCE/ILS	64019	22	-	1.0	-	-	1.0
LIBRARIAN-DIGITAL SERVICES	30159	18	-	1.0	-	-	1.0
LIBRARY ASSOCIATE	30202	10	5.0	5.0	-	5.0	5.0
LIBRARY INFO TECHNOLOGY MGR	30079	22	1.0	1.0	-	1.0	1.0
LIBRARY PROGRAMMING/COMM. RELATIONS COORDINATOR	30109	20	1.0	-	-	-	-
LIBRARY TECHNOLOGY SPECIALIST	30240	12	2.0	2.0	-	2.0	2.0
MARKETING & OUTREACH MANAGER	61159	34	2.0	1.0	-	1.0	1.0
PUBLIC TECHNOLOGY TRAINER	30250	16	1.0	1.0	-	3.0	1.0
YOUTH PROGRAM ASSISTANT	30230	10	2.0	2.0	-	2.0	2.0
Sub-total for Full-time Positions			22.0	22.0	-	24.0	22.0
Part-Time Positions:							
ACCOUNTING TECHNICIAN II LIBRA	65007	13	-	0.5	-	0.5	0.5
LIBRARY ASSISTANT	30257	08	5.0	5.5	-	5.0	5.5
Sub-total for Part-time Positions			5.0	6.0	-	5.5	6.0
Total Personnel:			**27.0**	**28.0**	**-**	**29.5**	**28.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Library (001-2610)					
Media Circulation	143,044	153,109	153,109	163,000	175,000
Cardholders	20,235	14,324	14,324	16,000	18,000
Number of Print Material	75,318	78,390	78,390	79,000	80,000
Number of DVD Material	14,100	12,762	12,762	13,500	14,100
Number of Audio Material	4,200	3,695	3,695	4,000	4,200
Online Catalog/Database Searches	52,000	2,775,392	2,775,392	2,800,000	2,825,000
Net Promoter Score (NPS) > 60	n/a	90	92%	95	96
% Click through rate > General Average (2.3%)	n/a	6.70%	24.00%	30%	35%
% Email Open Rate > General Average (21%)	n/a	48.90%	55.00%	56%	58%

Sources: City Departments

MISSION STATEMENT AND GOALS

DEPARTMENT: **Library** FUND: **001**
DIVISION: **Library** DEPT.NO: **2610**

DEPARTMENT MISSION STATEMENT: The Boynton Beach City Library enriches lives by inspiring learning and nurturing creativity.

DEPARTMENT VALUE STATEMENT: The Boynton Beach City Library values compassion, integrity, diversity, community. We value you!

DEPARTMENT CORE SERVICES:

- Digital Literacy & Technology Access
- Literacy Resources For Adults, Teens & Youth
- Community Outreach
- Local History & Archives
- Nurture Creativity & Learning

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES
STRATEGIC GOAL: Building Wealth in the Community

Objectives

. Offering technology training where entrepreneurs and small businesses are supported and grown.
. Provide direct platforms for residents to learn about and connect with the Library and easily share feedback.

Department Initiatives

. Technology training offered through classes, workshops, and one-on-one instruction on business topics, software, and professional creative tools.
  a) **Key Performance Indicators**
    i. Creative Edge Studio appointments
    ii. Number of technology trainings offered, attendance, and survey feedback
. Growth of patron email list to further reach of e-newsletters, which directly reach patrons of all ages.
  b) **Key Performance Indicator**
    i. Achieve an open rate of 23% or more for monthly email newsletters.

STRATEGIC GOAL: High Performing Organization

Objective

. Boosting staff development and training to offer highly skilled assistance to Library patrons.

Department Initiative

. Promoting and encouraging training for all Library staff. Training opportunities include customer service, library digital services, and leadership development.
  a) **Key Performance Indicator**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Library**
DIVISION: **Library**

FUND: **001**
DEPT.NO: **2610**

i. Tracking and acknowledging staff development accomplishments and reinforcing training applications.

DETAIL EXPENDITURES

DEPARTMENT: **Library**
DIVISION: **Library**

FUND: **001**
DEPT.NO: **2610**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Library 001-2610-571						
	Department Summary					
	Personnel Services	2,108,704	2,191,439	2,366,064	2,653,423	2,402,915
	Operating Expenses	299,748	326,448	325,445	319,645	364,959
	Capital Outlay	71,350	70,435	71,000	71,000	71,000
	Nonoperating Expenses	-	-	41,149	59,214	51,190
	Total	**$ 2,479,802**	**$ 2,588,322**	**$ 2,803,658**	**$ 3,103,282**	**$ 2,890,064**
	Estimated As % Of Budget	**88%**				
12-10	Regular Salaries/Wages	1,494,942	1,526,132	1,623,516	1,783,292	1,720,781
14-10	Overtime	85,194	87,195	91,425	98,650	34,000
15-12	Cell Phone Allowance	1,789	5,580	5,580	5,580	5,580
15-20	Car Allowance	-	10,800	10,800	10,800	10,800
19-99	New Personnel/Reclass	-	-	-	-	(51,771)
21-10	Employer Fica	111,361	116,645	127,515	137,675	132,893
22-10	General Employees Pension	180,963	218,787	263,205	304,736	263,889
23-10	Life Insurance	738	913	2,249	3,437	3,053
23-20	Disability Insurance	8,878	9,760	7,936	8,484	7,985
23-30	Health Insurance	196,479	188,830	204,112	265,286	243,179
23-34	Hsa	18,188	16,625	16,500	24,000	22,000
23-40	Dental Insurance	9,103	9,103	11,906	10,152	9,306
23-50	Vision Insurance	1,069	1,069	1,320	1,331	1,220
	Sub-total Personnel Services	**$ 2,108,704**	**$ 2,191,439**	**$ 2,366,064**	**$ 2,653,423**	**$ 2,402,915**
40-10	Mileage Reimbursement	-	-	350	350	350
40-12	Business Meetings	723	1,438	6,900	7,500	7,500
41-10	Telephone Services	-	-	150	-	-
41-11	Leased Lines	7,587	7,518	7,800	7,800	7,800
41-15	Cellular Phone/Beeper	1,034	1,944	1,940	240	240
43-10	Electric Service	46,564	46,047	49,100	46,200	49,020
43-20	Water/Sewer Service	-	-	2,500	2,500	2,500
44-31	Copy Machine Rental	3,653	2,686	6,000	6,000	6,000
44-33	Books	-	22,378	19,000	19,000	33,000
46-20	Equipment Maintenance	36,113	37,407	41,894	40,248	40,248
46-22	Computer Maintenance	12,743	2,184	-	-	-
46-91	Software Maintenance	23,487	97,515	77,018	73,575	101,361
47-10	Printing & Binding	600	357	600	600	600
49-09	Self Insurance Chgs (W/C)	4,091	5,096	4,662	5,116	5,358
49-10	Warehouse Service Chg.	1,612	2,833	4,406	5,685	6,151
49-14	Credit Card Fees	166	59	480	480	480
49-17	Other Contractual Srvs	45,098	40,524	43,000	42,600	42,600
49-80	C.O.A.L.A.	19,446	22,899	18,134	23,784	23,784
51-10	Office Supplies	5,812	5,545	5,575	5,500	5,500
51-25	Computer Equipment <$5000	3,309	-	-	-	-
52-01	Supplies	12,804	13,644	16,000	13,000	13,000
52-72	Library Supplies	12,287	9,890	11,519	12,000	12,000
54-10	Books And Publications	59,705	4,372	4,332	3,532	3,532
54-20	Memberships	1,914	1,868	2,085	1,935	1,935

DETAIL EXPENDITURES

DEPARTMENT: **Library**
DIVISION: **Library**

FUND: **001**
DEPT.NO: **2610**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
54-30	Training	1,000	244	2,000	2,000	2,000
	Sub- Total Operating Expenses	**$ 299,748**	**$ 326,448**	**$ 325,445**	**$ 319,645**	**$ 364,959**
64-15	Computer Equipment	-	1,862	-	-	-
66-01	Books	71,350	68,573	71,000	71,000	71,000
	Sub- Total Capital Outlay	**$ 71,350**	**$ 70,435**	**$ 71,000**	**$ 71,000**	**$ 71,000**
	Subtotal	**$ 2,479,802**	**$ 2,588,322**	**$ 2,762,509**	**$ 3,044,068**	**$ 2,838,874**
91-23	Transfer To Benefits Fund	-	-	41,149	59,214	51,190
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 41,149**	**$ 59,214**	**$ 51,190**
	Department Total	**$ 2,479,802**	**$ 2,588,322**	**$ 2,803,658**	**$ 3,103,282**	**$ 2,890,064**

DETAIL EXPENDITURES

DEPARTMENT: **Library**
DIVISION: **School House Museum**

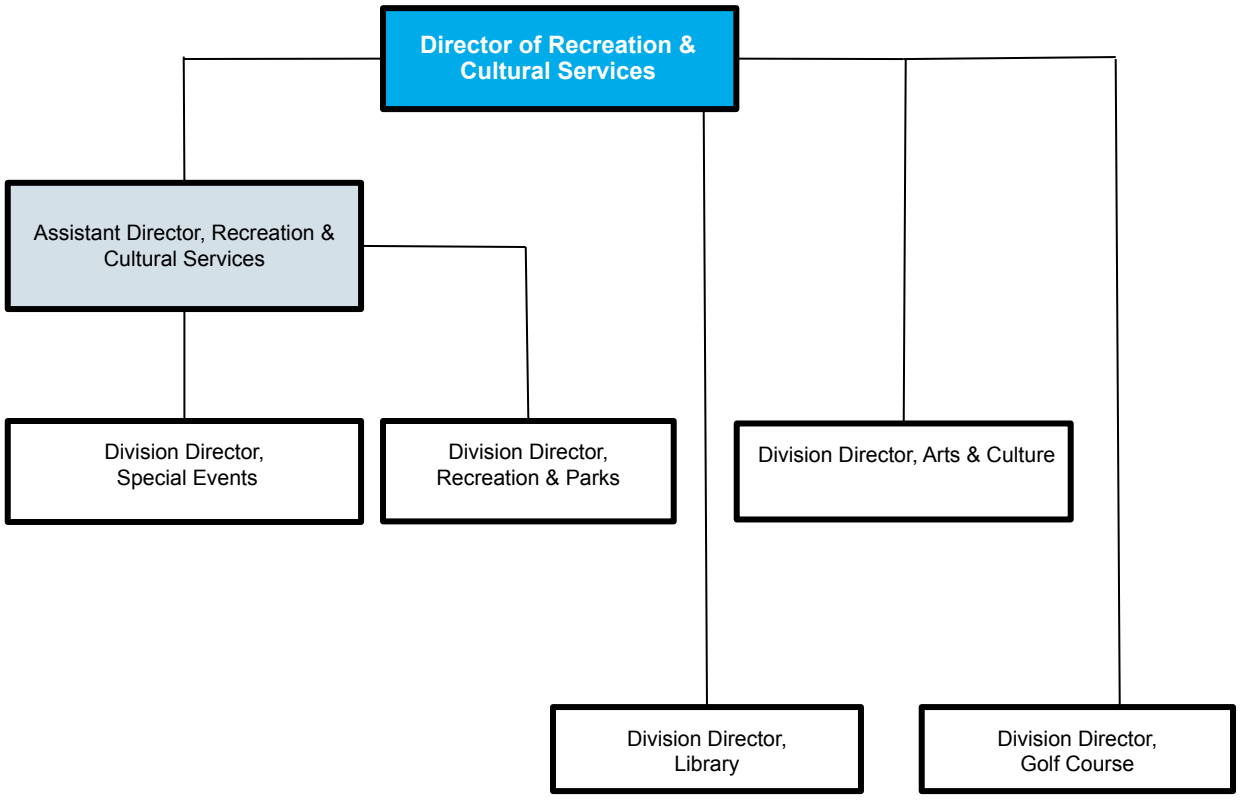
FUND: **001**
DEPT.NO: **2612**

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 School House Museum 001-2612-571						
	Department Summary					
	Operating Expenses	227,804	229,777	254,246	282,222	287,430
	Total	**$ 227,804**	**$ 229,777**	**$ 254,246**	**$ 282,222**	**$ 287,430**
	Estimated As % Of Budget	**90%**				
31-91	Staff Services	175,000	175,000	164,366	175,000	175,000
34-10	Janitorial Services	6,491	9,936	17,500	22,500	22,500
34-20	Pest Control Services	924	996	4,000	4,000	4,000
41-10	Telephone Services	432	414	500	500	500
43-10	Electric Service	29,327	23,831	32,000	32,000	36,480
43-20	Water/Sewer Service	773	880	1,000	1,000	1,000
43-30	Garbage Fees/Roll Offs	-	-	-	1,000	1,000
46-10	Building Repairs	-	-	5,000	10,000	10,000
46-20	Equipment Maintenance	2,288	2,531	15,000	20,000	20,000
49-08	Ins Chgs-Auto/Prop/Liab	11,866	15,604	14,080	15,422	16,150
49-17	Other Contractual Srvs	703	585	800	800	800
	Sub- Total Operating Expenses	**$ 227,804**	**$ 229,777**	**$ 254,246**	**$ 282,222**	**$ 287,430**
	Department Total	**$ 227,804**	**$ 229,777**	**$ 254,246**	**$ 282,222**	**$ 287,430**

ORGANIZATIONAL CHART

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2705**



PERSONNEL ALLOCATION

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2705**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ASSISTANT DIRECTOR, REC & CULT	66009	44	1.0	1.0	-	1.0	1.0
DIRECTOR,REC&CULTURAL SERVICES	60009	50	1.0	1.0	-	-	1.0
DIRECTOR,REC&CULTURAL SERVICES	00847	50	-	-	1.0	1.0	-
Sub-total for Full-time Positions			2.0	2.0	1.0	2.0	2.0
Total Personnel:			**2.0**	**2.0**	**1.0**	**2.0**	**2.0**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Administration**
FUND: **001**
DEPT.NO: **2705**

DEPARTMENT MISSION STATEMENT: The Boynton Beach Recreation & Cultural Services Department is dedicated to offering creative and engaging programs and services that are culturally rich, diverse and affordable.

DEPARTMENT VALUE STATEMENT: The Boynton Beach Recreation & Cultural Services Department strives to offer multi-disciplined, multigenerational and life enhancing programming, services and rental spaces to the residents of Boynton Beach and the region.

DEPARTMENT CORE SERVICES:

- Arts & Cultural Center/Historic Woman's Club
- The Links Golf Course
- Boynton Beach City Library
- Recreation & Parks
- Special Events

Strategic Goal: Develop Strategies to Increase Visibility

Objective

. Increase awareness and visibility through cross departmental marketing, programming and promotion that drives increased service model engagement, program attendance, event participation and rental sales.

Department Initiatives

. Develop strategic tools to engage, educate and communicate on-going programming, rentals and special events with the community at-large working in tandem with departmental partners.

a) **Key Performance Indicators**

i. Number of programs, events, and participants
ii. Number of social media engagements
iii. Number of rentals

Strategic Goal: Increase Revenues

Objective

. To increase revenues

Department Initiative

. Review and compare revenues for the past three years, including Programming Fees and Rental Fees. Review Fee Schedule for possible increases for FY25-26.

a) **Key Performance Indicators**

i. Create a spreadsheet of current and past three years of revenues. Add a row that would reflect the % increase in revenues for all five divisions for FY25-26. Make appropriate recommendations to City Administration for possible fee increases.

DETAIL REVENUES

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2705**

DETAIL REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges For Services					
Regular Salaries/Wages	-	-	291,491	311,611	336,850
Cell Phone Allowance	-	-	1,140	1,020	1,020
Car Allowance	-	-	8,300	9,000	9,000
Employer Fica	-	-	22,978	23,983	24,740
General Employees Pension	-	-	58,638	64,185	63,800
Def Comp Contribution	-	-	5,800	7,500	15,000
Life Insurance	-	-	60	864	864
Disability Insurance	-	-	1,405	1,405	1,405
Health Insurance	-	-	16,192	22,107	22,107
Hsa	-	-	2,000	2,000	2,000
Dental Insurance	-	-	846	846	846
Vision Insurance	-	-	111	111	111
Business Meetings	-	-	5,500	10,800	10,800
Postage	-	-	-	4,200	4,200
Cellular Phone/Beeper	-	-	-	1,020	1,020
Copy Machine Rental	-	-	600	4,432	4,432
Printing & Binding	-	-	-	20,000	20,000
Self Insurance Chgs (W/C)	-	-	200	200	200
Credit Card Fees	-	-	500	500	500
Office Supplies	-	-	1,000	1,000	1,000
Supplies	-	-	1,000	1,000	1,000
Opr Equipment <$5000	-	-	1,000	1,000	1,000
Memberships	-	-	750	960	960
Training	-	-	1,000	1,000	1,000
TOTAL CHARGES FOR SERVICES	**$ -**	**$ -**	**$ 420,511**	**$ 490,744**	**$ 523,855**
Investment Income					
Miscellaneous Income					
Transfers In					
Sub Total	**$ -**	**$ -**	**$ 420,511**	**$ 490,744**	**$ 523,855**
Fund Balance (Increase) Decrease	**-**	**423,450**	**(420,511)**	**4,230**	**3,656**
Grand Total	**$ -**	**$ 423,450**	**$ -**	**$ 494,974**	**$ 527,511**

SUMMARY OF EXPENDITURES

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2705**

SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
RECREATION AND CULTURE 001-2705-572					
Department Summary					
Personnel Services	-	408,961	-	444,632	477,743
Operating Expenses	-	11,550	-	46,112	46,112
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	2,939	-	4,230	3,656
TOTAL	**$ -**	**$ 423,450**	**$ -**	**$ 494,974**	**$ 527,511**
Estimated as % of Budget	**0%**				

DETAIL EXPENDITURES

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2705**

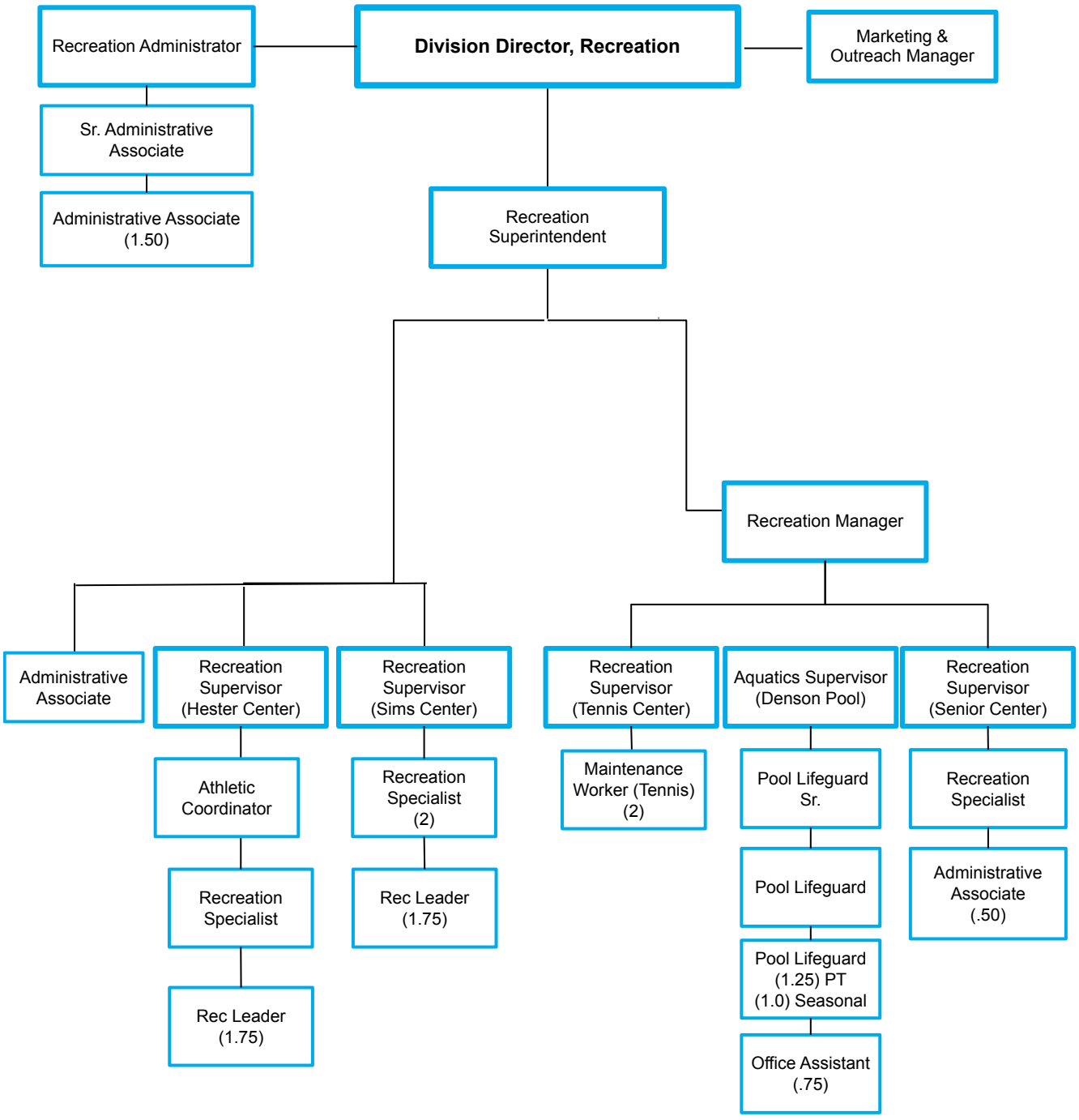
DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Recreation and Culture 001-2705-572						
	Department Summary					
	Personnel Services		-	-	408,961	444,632	477,743
	Operating Expenses		-	-	11,550	46,112	46,112
	Nonoperating Expenses		-	-	2,939	4,230	3,656
	Total	**$**	**-**	**$**	**-**	**$**	**423,450**	**$**	**494,974**	**$**	**527,511**
12-10	Regular Salaries/Wages		-	-	291,491	311,611	336,850
15-12	Cell Phone Allowance		-	-	1,140	1,020	1,020
15-20	Car Allowance		-	-	8,300	9,000	9,000
21-10	Employer Fica		-	-	22,978	23,983	24,740
22-10	General Employees Pension		-	-	58,638	64,185	63,800
22-40	Def Comp Contribution		-	-	5,800	7,500	15,000
23-10	Life Insurance		-	-	60	864	864
23-20	Disability Insurance		-	-	1,405	1,405	1,405
23-30	Health Insurance		-	-	16,192	22,107	22,107
23-34	Hsa		-	-	2,000	2,000	2,000
23-40	Dental Insurance		-	-	846	846	846
23-50	Vision Insurance		-	-	111	111	111
	Sub-Total Personnel Services	**$**	**-**	**$**	**-**	**$**	**408,961**	**$**	**444,632**	**$**	**477,743**
40-12	Business Meetings		-	-	5,500	10,800	10,800
41-12	Postage		-	-	-	4,200	4,200
41-15	Cellular Phone/Beeper		-	-	-	1,020	1,020
44-31	Copy Machine Rental		-	-	600	4,432	4,432
47-10	Printing & Binding		-	-	-	20,000	20,000
49-09	Self Insurance Chgs (W/C)		-	-	200	200	200
49-14	Credit Card Fees		-	-	500	500	500
51-10	Office Supplies		-	-	1,000	1,000	1,000
52-01	Supplies		-	-	1,000	1,000	1,000
52-20	Opr Equipment <$5000		-	-	1,000	1,000	1,000
54-20	Memberships		-	-	750	960	960
54-30	Training		-	-	1,000	1,000	1,000
	Sub-Total Operating Expenses		**-**	**-**	**11,550**	**46,112**	**46,112**
	Subtotal	**$**	**-**	**$**	**-**	**$**	**420,511**	**$**	**490,744**	**$**	**523,855**
91-23	Transfer To Benefits Fund		-	-	2,939	4,230	3,656
	Sub-total Nonoperating Expenses	**$**	**-**	**$**	**-**	**$**	**2,939**	**$**	**4,230**	**$**	**3,656**
Department Total		**$**	**-**	**$**	**-**	**$**	**423,450**	**$**	**494,974**	**$**	**527,511**

ORGANIZATIONAL CHART

DEPARTMENT: **Recreation & Parks**
DIVISION: **Recreation**

FUND: **001**
DEPT.NO: **2710**



PERSONNEL ALLOCATION

DEPARTMENT: **Recreation & Parks**
DIVISION: **Recreation**

FUND: **001**
DEPT.NO: **2710**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ADMINISTRATIVE ASSOCIATE	00370	10	-	-	1.0	1.0	1.0
ADMINISTRATIVE ASSOCIATE	00367	10	1.50	1.0	-	-	1.0
ADMINISTRATIVE ASSOCIATE, SR	00382	11	1.00	1.0	-	1.0	1.0
AQUATICS SUPERVISOR	61169	18	-	1.0	-	1.0	1.0
ASST DIRECTOR, REC & PARKS	61179	44	1.00	-	-	-	-
ATHLECTIC COORDINATOR	65309	16	-	1.0	-	1.0	1.0
DIRECTOR, RECREATION & PARKS	61019	50	1.00	-	-	-	-
DIVISION DIRECTOR REC & PARKS	61229	41	-	1.0	-	-	1.0
DIVISION DIRECTOR REC & PARKS	61229	44	-	-	-	1.0	-
MAINTENANCE WORKER - TENNIS	65509	11	-	-	2.0	2.0	2.0
MAINTENANCE WORKER - TENNIS	65509	08	-	2.0	(2.0)	-	-
MANAGER, RECREATION	61189	36	2.00	1.0	-	-	1.0
MANAGER, RECREATION	61002	36	-	-	-	1.0	-
MGR, MARKETING & OUTREACH -REC	61209	34	1.00	1.0	-	1.0	1.0
NEW POSITION REQUEST	00000	16	-	-	-	1.0	-
OFFICE ASSISTANT (PT)	00202	07	0.75	-	-	-	-
POOL LIFEGUARD	61227	9	-	-	1.0	1.0	1.0
POOL LIFEGUARD	61227	09	2.25	1.0	(1.0)	-	-
POOL LIFEGUARD, SR	61270	12	1.00	1.0	-	1.0	1.0
RECREATION ADMINISTRATOR	61119	34	1.00	1.0	-	1.0	1.0
RECREATION FACILITY COORD.	61232	15	2.00	-	-	-	-
RECREATION LEADER	61231	08	3.50	-	-	-	-
RECREATION SPECIALIST	61220	10	4.00	4.0	-	4.0	4.0
RECREATION SPECIALIST	61137	10	-	-	-	1.0	-
RECREATION SUPERINTENDENT	61149	44	-	-	1.0	1.0	1.0
RECREATION SUPERINTENDENT	61149	40	1.00	1.0	(1.0)	-	-
RECREATION SUPERVISOR	61039	18	3.00	3.0	-	5.0	3.0
RECREATION SUPERVISOR-TENNIS	61219	18	-	1.0	-	-	1.0
TENNIS PRO SHOP ATTENDANT	61007	07	-	1.0	(1.0)	-	-
Sub-total for Full-time Positions			26.00	22.0	-	24.0	22.0
Part-Time Positions:							
ADMINISTRATIVE ASSOCIATE	00367	10	-	1.0	-	1.5	1.0
ADMINISTRATIVE ASSOCIATE	00370	10	-	1.0	(1.0)	-	-
ADMINISTRATIVE ASSOCIATE - REC	65307	10	-	0.5	-	-	0.5
NEW POSITION REQUEST	00000	16	-	-	-	0.75	-
OFFICE ASSISTANT (PT)	00202	7	-	-	0.75	0.75	0.75
OFFICE ASSISTANT (PT)	00202	07	-	0.8	(0.75)	-	-
PARKS MAINTENANCE WORKER	82307	08	0.50	-	-	-	-
POOL LIFEGUARD	61227	9	-	-	-	1.50	-
POOL LIFEGUARD (ON-CALL)	61233	9	-	-	0.50	-	0.50
POOL LIFEGUARD (ON-CALL)	61233	09	-	0.5	(0.50)	-	-
POOL LIFEGUARD (SEASONAL)	61228	9	-	-	1.0	1.0	1.0
POOL LIFEGUARD (SEASONAL)	61228	09	1.00	1.0	(1.0)	-	-
POOL LIFEGUARD - PT	61226	9	-	-	1.00	-	1.00
POOL LIFEGUARD - PT	61226	09	-	1.0	(1.0)	-	-
RECREATION LEADER	61231	8	-	-	3.5	3.5	3.5
RECREATION LEADER	61231	08	-	3.5	(3.5)	-	-
TENNIS PRO SHOP ATTENDANT	61007	7	-	-	1.0	1.0	1.0
TENNIS PRO SHOP ATTENDANT	61007	8				0.5	-

PERSONNEL ALLOCATION

DEPARTMENT: **Recreation & Parks**
DIVISION: **Recreation**

FUND: **001**
DEPT.NO: **2710**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Sub-total for Part-time Positions			1.5	9.3	-	10.5	9.3
Total Personnel:			**27.50**	**31.3**	**-**	**34.5**	**31.3**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Recreation (001-2710)					
Pavilion Reservation Attendance	9,711	14,189	14,189	13,507	13,500
Revenue from Facility Rentals	148,144	219,003	219,003	81,072	85,000
Revenue from Program Fees	510,030	411,958	411,958	321,694	350,000
Total Revenue Program/User Fees, Sales, Leases, Donations	1,540,291	1,882,157	1,882,157	1,513,731	1,366,000
Pavilion Reservation Attendance	13,559	18,466	14,629	15,000	15,000
Revenue from Facility Rentals	170,476	219,003	81,072	100,000	100,000
Total Revenue Program/User Fees, Sales, Leases, Donations	1,557,859	1,479,995	1,791,700	1,366,000	1,866,900
Cost Recovery	30.00%	32.00%	31.24%	30.0%	30.0%

MISSION STATEMENT AND GOALS

DEPARTMENT: **Recreation & Parks** FUND: **001**
DIVISION: **Recreation** DEPT.NO: **2710**

DEPARTMENT MISSION STATEMENT: We serve our community by providing diverse recreational activities and safe facilities that promote healthy lifestyles, enhance well-being, and create memorable experiences for all, guided by our commitment to integrity, exceptional customer service, and a lasting legacy.

DEPARTMENT CORE SERVICES:

- Affordable, Diverse, Recreation Opportunities that create an inclusive environment for all.
- Social, Wellness, and Mental Health Services for adults 55+.
- Recreation programs to encourage an active community.
- Creating a welcoming, safe environment for all park visitors.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

Strategic Goal: Culturally Distinct Districts

. **Value to the Community**: List primary benefits the program/project has for the City's residents (aligned to program/project).
  a) Variety of recreation opportunities in active, passive and adaptive programming.
  b) Recreation programs that meet the needs of different cultures, backgrounds and abilities.
  c) Rental spaces that provide venues for socialization and celebration.

. **Short Term Challenges and Opportunities**: List primary short-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
  d) Competition from other providers.
  e) Lack of awareness of services provided.
  f) Limited recreational facility and field space.
  g) New developments bringing new residents and businesses to the community.
  h) New opportunities for outreach and programming.
  i) Utilization of natural resources and waterfront location to provide educational and outdoor recreational opportunities.

. **Long Term Challenges and Opportunities**: List primary long-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
  a) Legislative and financial uncertainty.
  b) Keeping programming affordable with rising cost of goods and services.
  c) Creating destination sites to attract athletic and recreational tourism.

Strategic Goal: Safe, Inclusive and Resilient Public Spaces

. **Value to the Community**:
  a) Places and programs for patrons to learn, engage and improve health and wellness.
  b) Secure and supportive spaces for youth leisure time.
  c) Partnerships with local schools, social service organizations and providers.

. **Short Term Challenges and Opportunities**:

MISSION STATEMENT AND GOALS

DEPARTMENT: **Recreation & Parks** FUND: **001**
DIVISION: **Recreation** DEPT.NO: **2710**

d) Competition from other providers.
e) Criminal activity.
f) Additional initiatives to attract and engage teenagers and young adults.
g) Incentives to attract and retain patrons.

. **Long Term Challenges and Opportunities**:
a) Lack of facility and field space in the western area of the City.
b) Building and maintaining long-term relationships with community associations, agencies and service providers.

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Strategic Goal: Culturally Distinct Districts

Objective 1: Expand program offerings and enhance their visibility through targeted marketing and community partnerships.

Department Initiatives/Actions Alignment:

. Create a marketing campaign that showcases the broad array of programs and services, with a focus on variety and accessibility.
. Develop outdoor programming that takes advantage of the city's waterfront location, including nature walks, environmental education sessions, and water-based recreation.
a) **Target End Date**: September 2026
b) **Key Performance Indicators**:
i. Percentage increase in engagement rate.
ii. Increase in brand awareness.
iii. Number of new programs offered.
iv. Number of customers served.

Objective 2. Develop new initiatives and partnerships that support and reflect the needs of the broad community.

Department Initiatives/Actions Alignment:

. Host community forums and surveys to gather input on desired activities and potential partnerships, ensuring that new programs align with community needs.
. Create a welcoming initiative for newcomers that introduces them to the city's recreational offerings, with a focus on cultural engagement and departmental and local partnerships.
a) **Target End Date**: September 2026
b) **Key Performance Indicators**:
i. Number of community forums held.
ii. Number of surveys conducted.
iii. Report(s) identifying community input results.
iv. Number of welcome packets distributed.

v. Number of intra-departmental partners.
vi. Number of local partnerships.

Strategic Goal: Safe, Inclusive and Resilient Spaces

Objective 1. Increase public space usage by offering incentives that encourage regular participation, and explore innovative ways to expand access.

Department Initiatives

. Conduct an audit of current facilities and identify underutilized areas that can be repurposed or optimized for community programs.
. Provide tangible benefits, such as loyalty programs, "community days" with free or discounted access and/or recognition programs to attract and retain community members in public spaces.

a) **Target End Date**: September 2026
b) **Key Performance Indicators**:
   i. Completed audit report.
   ii. Number of new initiatives.
   iii. Number of participants.

Objective 2. Establish safe, youth-friendly areas within public spaces to encourage positive social interactions and active engagement.

Department Initiatives

. Increase youth programming, such as mentorship programs, sports leagues, and workshops to foster skill development and social inclusion.
. Implement community outreach to gather youth input on how to improve and better cater to their needs in public spaces.

a) **Target End Date**: September 2026
b) **Key Performance Indicators**:
   i. Number of new youth programs.
   ii. Number of youth served.
   iii. Number of increases in youth participation.
   iv. Rate of feedback utilization.

DETAIL EXPENDITURES

DEPARTMENT: **Recreation & Parks**
DIVISION: **Recreation**

FUND: **001**
DEPT.NO: **2710**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Recreation 001-2710-572						
	Department Summary					
	Personnel Services	3,026,034	2,745,608	2,215,001	2,722,211	2,362,347
	Operating Expenses	801,659	621,771	793,697	688,510	662,262
	Capital Outlay	53,038	33,704	13,709	124,750	51,750
	Nonoperating Expenses	55,342	66,788	44,410	63,226	54,284
	Total	**$ 3,936,073**	**$ 3,467,871**	**$ 3,066,817**	**$ 3,598,697**	**$ 3,130,643**
	Estimated As % Of Budget	**128%**				
12-10	Regular Salaries/Wages	2,190,425	2,014,648	1,659,544	2,008,953	1,784,420
12-20	Holiday Pay	14,178	9,487	600	1,500	1,500
14-10	Overtime	50,299	30,642	11,500	12,500	12,500
14-20	Reimbursable Wages	7,489	794	2,500	2,500	2,500
15-10	Clothing Allowance	1,050	1,750	-	-	-
15-12	Cell Phone Allowance	1,790	5,123	5,080	7,020	5,700
15-20	Car Allowance	7,200	11,220	10,800	15,000	10,200
19-99	New Personnel/Reclass	-	-	-	-	(37,830)
21-10	Employer Fica	169,566	154,937	123,312	154,066	137,724
22-10	General Employees Pension	257,581	227,692	179,103	217,111	168,416
23-10	Life Insurance	1,002	1,108	2,412	2,995	2,611
23-20	Disability Insurance	11,704	14,115	9,010	8,797	7,901
23-30	Health Insurance	274,649	242,139	183,228	265,286	243,179
23-34	Hsa	25,012	20,232	13,750	15,000	13,000
23-40	Dental Insurance	12,587	10,489	12,014	10,152	9,306
23-50	Vision Insurance	1,502	1,232	1,398	1,331	1,220
25-10	Unemployment	-	-	750	-	-
	Sub-total Personnel Services	**$ 3,026,034**	**$ 2,745,608**	**$ 2,215,001**	**$ 2,722,211**	**$ 2,362,347**
40-10	Mileage Reimbursement	86	-	-	-	-
40-12	Business Meetings	-	942	-	-	-
41-15	Cellular Phone/Beeper	4,820	3,603	4,500	4,500	4,500
43-10	Electric Service	275,089	225,176	256,000	256,000	291,840
43-20	Water/Sewer Service	43,721	35,719	32,000	34,000	34,000
43-21	District Energy Plant	86,000	-	-	-	-
43-30	Garbage Fees/Roll Offs	440	-	65,000	40,000	40,000
44-31	Copy Machine Rental	7,211	4,511	6,800	6,800	6,800
46-20	Equipment Maintenance	5,844	8,251	20,200	22,300	22,300
46-30	Vehicle Maint. - Garage	50,223	42,059	38,500	20,000	4,200
46-91	Software Maintenance	1,200	3,524	17,935	13,545	13,545
46-92	Beach Maintenance	5,400	5,700	-	-	-
48-24	Special Events	-	-	20,250	20,000	20,000
49-09	Self Insurance Chgs (W/C)	58,649	73,057	66,839	72,156	75,619
49-10	Warehouse Service Chg	3,467	3,759	4,467	4,859	5,258
49-14	Credit Card Fees	8,663	7,213	4,256	-	-
49-17	Other Contractual Srvs	177,919	122,710	106,634	75,325	50,625
49-41	Licenses, Fees & Permits	-	320	8,000	8,725	8,725
51-10	Office Supplies	3,491	4,858	6,500	6,500	6,500

DETAIL EXPENDITURES

DEPARTMENT: **Recreation & Parks**
DIVISION: **Recreation**

FUND: **001**
DEPT.NO: **2710**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
52-01	Supplies	5,928	4,491	11,250	14,000	14,000
52-10	Fuel Oil-Vehicles	-	-	16,500	10,000	3,800
52-20	Opr Equipment <$5000	20,696	25,122	58,741	22,400	6,950
52-21	Chemicals	16,435	22,074	23,000	23,000	23,000
52-22	Uniforms	7,724	6,589	5,200	8,450	4,650
52-23	Safety Clothing/Equip	-	2,055	2,000	2,500	2,500
52-85	Food Supplies	2,690	2,193	1,000	1,000	1,000
54-20	Memberships	3,686	4,245	4,025	4,450	4,450
54-30	Training	12,277	13,600	14,100	18,000	18,000
	Sub- Total Operating Expenses	**$ 801,659**	**$ 621,771**	**$ 793,697**	**$ 688,510**	**$ 662,262**
62-01	Building Improvements	9,131	-	-	-	-
64-02	General Equipment	21,729	23,955	13,711	30,000	30,000
64-03	Recreation Equipment	3,921	9,749	-	-	-
64-15	Computer Equipment	5,313	-	(2)	3,750	3,750
64-16	Furniture & Fixtures	12,944	-	-	-	-
64-33	Vehicle Purchases	-	-	-	91,000	18,000
	Sub- Total Capital Outlay	**$ 53,038**	**$ 33,704**	**$ 13,709**	**$ 124,750**	**$ 51,750**
	Subtotal	**$ 3,880,731**	**$ 3,401,083**	**$ 3,022,407**	**$ 3,535,471**	**$ 3,076,359**
91-23	Transfer To Benefits Fund	-	-	41,880	61,329	53,019
91-30	Transfer To Veh Srv Fund	55,342	66,788	2,530	1,897	1,265
	Sub-total Nonoperating Expenses	**$ 55,342**	**$ 66,788**	**$ 44,410**	**$ 63,226**	**$ 54,284**
	Department Total	**$ 3,936,073**	**$ 3,467,871**	**$ 3,066,817**	**$ 3,598,697**	**$ 3,130,643**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Women's Club**
FUND: **001**
DEPT.NO: **2713**

DEPARTMENT MISSION STATEMENT: The Boynton Woman's Club is dedicated to being preserved as a treasured historic landmark and operating exclusively for educational, community service and private events.

DEPARTMENT VALUE STATEMENT: The Boynton Woman's Club values history, preservation and community engagement.

DEPARTMENT CORE SERVICES:

- Education and Community Service
- Historical Landmark
- Rental Space Opportunities

Strategic Goal: Develop Marketing Strategies to Increase Visibility and Rental Opportunities

Objective

. To continue the long-treasured tradition of providing a community space for charitable and educational organizations to congregate and increase rental opportunities.

Department Initiatives

. Develop strategic marketing tools to engage and educate the community (and beyond) regarding the significant role the Boynton Woman's Club played in the social and cultural development of Boynton Beach leading to being the first edifice appointed to the National Register of Historic Places in the United States.

a) **Key Performance Indicators**
   i. Maintain close partnership with the Woman's Club organization
   ii. Increase requests for walk-throughs and/or visits
   iii. Website inquiries and registration
   iv. Request for rental availability
   v. Number of bookings
   vi. Survey feedback

. While preserving the historic nature of the facility through upkeep and renovations (as warranted), create a unique promotional plan (including collateral) to highlight treasured attributes to aid in growing and maintaining on-going rental activity.

b) **Key Performance Indicators**
   i. Increase requests for walk-throughs and/or visits
   ii. Website inquiries and registration
   iii. Request for rental availability
   iv. Number of booked rentals
   v. Survey feedback

DETAIL EXPENDITURES

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Women's Club**

FUND: **001**
DEPT.NO: **2713**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Women's Club 001-2713-572						
	Department Summary					
	Operating Expenses	-	12,152	81,500	81,501	85,000
	Capital Outlay	-	4,522	22,000	22,000	22,000
	Total	$ -	$ 16,674	$ 103,500	$ 103,501	$ 107,000
	Estimated As % Of Budget	0%				
43-10	Electric Service	-	-	25,000	25,000	28,500
43-20	Water/Sewer Service	-	-	3,500	3,500	3,500
46-20	Equipment Maintenance	-	-	5,000	5,000	5,000
49-10	Warehouse Service Chg	-	-	-	1	-
49-17	Other Contractual Srvs	-	11,205	46,500	47,000	47,000
51-10	Office Supplies	-	201	-	-	-
52-01	Supplies	-	197	1,500	1,000	1,000
52-20	Opr Equipment <$5000	-	549	-	-	-
	Sub- Total Operating Expenses	**$ -**	**$ 12,152**	**$ 81,500**	**$ 81,501**	**$ 85,000**
62-01	Building Improvements	-	-	22,000	22,000	22,000
64-02	General Equipment	-	3,223	-	-	-
64-16	Furniture & Fixtures	-	1,299	-	-	-
	Sub- Total Capital Outlay	**$ -**	**$ 4,522**	**$ 22,000**	**$ 22,000**	**$ 22,000**
	Department Total	**$ -**	**$ 16,674**	**$ 103,500**	**$ 103,501**	**$ 107,000**

DETAIL EXPENDITURES

DEPARTMENT: **General Administration**
DIVISION: **Leases**

FUND: **001**
DEPT.NO: **5022**

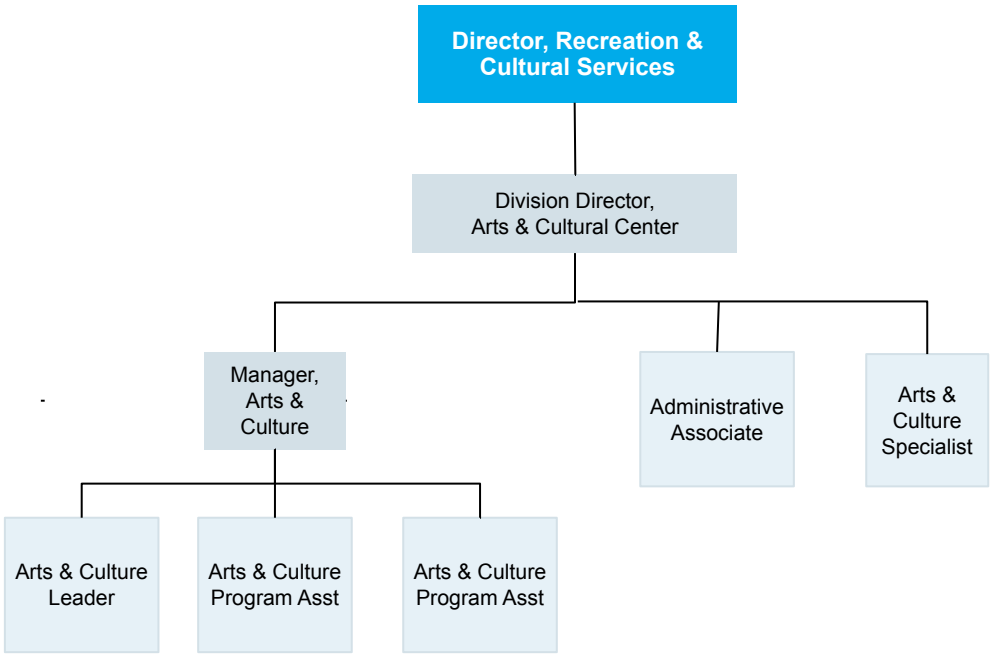
DETAIL EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Leases 001-5022-584					
Department Summary					
Capital Outlay	111,168	7,760	-	-	-
Nonoperating Expenses	-	39,031	-	-	-
Total	**$ 111,168**	**$ 46,791**	**$ -**	**$ -**	**$ -**
Estimated As % Of Budget	**0%**				
71-00 Principal	109,202	7,716	-	-	-
72-00 Interest Expense	1,966	44	-	-	-
Sub- Total Capital Outlay	**$ 111,168**	**$ 7,760**	**$ -**	**$ -**	**$ -**
Subtotal	**$ 111,168**	**$ 7,760**	**$ -**	**$ -**	**$ -**
99-02 Expense	-	39,031	-	-	-
Sub-total Nonoperating Expenses	**$ -**	**$ 39,031**	**$ -**	**$ -**	**$ -**
Department Total	**$ 111,168**	**$ 46,791**	**$ -**	**$ -**	**$ -**

ORGANIZATIONAL CHART

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Arts & Cultural Center**

FUND: **001**
DEPT.NO: **2715**



PERSONNEL ALLOCATION

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Arts & Cultural Center**

FUND: **001**
DEPT.NO: **2715**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ADMINISTRATIVE ASSOCIATE	00370	10	1.0	1.0	-	1.0	1.0
ARTS & CULTURE LEADER	64001	9	-	-	1.0	1.0	1.0
ARTS & CULTURE LEADER	64001	09	-	1.0	(1.0)	-	-
ARTS & CULTURE SPECIALIST	09400	10	-	-	1.0	1.0	1.0
ARTS & CULTURE SPECIALIST	9400	10	-	1.0	(1.0)	-	-
DIV DIR, ARTS & CULTURE CENTER	64009	41	-	1.0	-	1.0	1.0
MANAGER, CULTURAL ARTS	61199	34	1.0	-	-	-	-
PROGRAM ASSISTANT-ARTS&CULTURE	61337	26	-	-	-	1.0	-
PROGRAM ASSISTANT-ARTS&CULTURE	61337	08	3.5	-	-	-	-
RECREATION SPECIALIST	61220	07	1.0	-	-	-	-
SUPERVISOR, ARTS & CULTURE	09209	26	-	-	1.0	1.0	1.0
SUPERVISOR, ARTS & CULTURE	09209	14	1.0	-	-	-	-
SUPERVISOR, ARTS & CULTURE	09209	18	-	1.0	(1.0)	-	-
Sub-total for Full-time Positions			7.5	5.0	-	6.0	5.0
Part-Time Positions:							
PROGRAM ASSISTANT-ARTS&CULTURE	61337	8	-	-	1.5	1.5	1.5
PROGRAM ASSISTANT-ARTS&CULTURE	61337	13	-	-	0.5	-	0.5
PROGRAM ASSISTANT-ARTS&CULTURE	61337	08	-	2.0	(2.0)	-	-
Sub-total for Part-time Positions			-	2.0	-	1.5	2.0
Total Personnel:			**7.5**	**7.0**	**-**	**7.5**	**7.0**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Recreation and Cultural Services** FUND: **001**
DIVISION: **Arts & Cultural Center** DEPT.NO: **2715**

DEPARTMENT MISSION STATEMENT: The Boynton Beach Arts & Cultural Center is dedicated to preserving, promoting and presenting creative thought-provoking art experiences.

DEPARTMENT VALUE STATEMENT: The Boynton Beach Arts & Cultural Center values creativity, sparks imagination, celebrates multi-culturalism and shines a spotlight on our community!

DEPARTMENT CORE SERVICES:

- Arts Enrichment
- Hospitality & Engagement
- Rental Space Opportunities
- Professional and Community Stage Productions
- Foster Creativity, Inspiration and Accessibility

Strategic Goal: Develop Strategies to Increase Visibility

Objective

. Increase brand awareness and visibility through its impact, history and programing through consistent messaging and communications that drives increased engagement, program participation and rental sales.

Department Initiatives

. Develop strategic tools to engage, educate and communicate on-going and special events with the community at-large working in tandem with various collaborative partners.

a) **Key Performance Indicators**

i. Clicks on Social Media Channels
ii. Email sign-up on website
iii. Number of attendances
iv. Survey feedback

Strategic Goal: Increase Revenue Generating Programming
Objective

. Create and maintain new engaging arts partnerships that can grow and evolve adding to the vibrant fabric of the Boynton Beach community-at-large.

Department Initiative

. Explore local and regional collaborations as well as national partnerships including Kennedy Center and Lincoln Center artists to bring unique and one-of-a-kind programming to the Boynton Beach Arts & Cultural Center.

a) **Key Performance Indicator**

i. Use survey monkey and other tools to gain insight, share/exchange and evaluate program ideas and metrics.

. Growth of patron database, program participation and overall attendance.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Arts & Cultural Center**

FUND: **001**
DEPT.NO: **2715**

b) **Key Performance Indicator**

i. Achieve an upswing in attendance and open rate of 20% or more for monthly social media posts.

ii. Increase program offerings for all ages, thereby increasing attendance.

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Actual FY 2024-2025	Projected FY 2025-26
Arts and Cultural Center (001-2715)						
Registered Program Participants	280	294	294	400	-	600
Arts & Cultural (Gallery) Visitors	244	-	-	350	800	1,000
Revenue from Facility Rentals	33,103	34,095	34,095	85,400	42,371	115,000
Revenue from Program Fees	22,532	17,458	17,458	225,000	21,159	100,000
Revenue from Program Event Sales, Etc.	-	-	-	20,000	7,445	35,000
Revenue from Vendor Sales	-	-	-	-	-	-

DETAIL EXPENDITURES

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Arts & Cultural Center**

FUND: **001**
DEPT.NO: **2715**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Arts & Cultural Center 001-2715-573						
	Department Summary					
	Personnel Services	3,657	557,320	523,937	561,930	504,220
	Operating Expenses	-	166,118	454,962	504,950	521,290
	Capital Outlay	-	5,640	11,961	106,700	-
	Nonoperating Expenses	-	-	11,022	15,861	13,712
	Total	**$ 3,657**	**$ 729,078**	**$ 1,001,882**	**$ 1,189,441**	**$ 1,039,222**
	Estimated As % Of Budget	**0%**				
12-10	Regular Salaries/Wages	3,401	418,045	331,673	381,170	350,494
14-10	Overtime	-	2,641	9,517	5,000	5,000
14-20	Reimbursable Wages	-	8,210	13,912	6,312	6,312
15-12	Cell Phone Allowance	-	1,560	790	660	780
15-20	Car Allowance	-	6,600	12,600	6,000	5,400
19-99	New Personnel/Reclass	-	-	-	-	(10,032)
21-10	Employer Fica	256	33,230	26,948	29,669	27,286
22-10	General Employees Pension	-	22,941	47,896	57,614	55,194
22-40	Def Comp Contribution	-	2,083	7,500	-	-
23-10	Life Insurance	-	-	618	557	538
23-20	Disability Insurance	-	-	2,108	1,756	1,588
23-30	Health Insurance	-	56,060	62,940	66,321	55,268
23-34	Hsa	-	3,438	3,750	4,000	4,000
23-40	Dental Insurance	-	2,248	3,337	2,538	2,115
23-50	Vision Insurance	-	264	348	333	277
	Sub-total Personnel Services	**$ 3,657**	**$ 557,320**	**$ 523,937**	**$ 561,930**	**$ 504,220**
40-10	Mileage Reimbursement	-	-	300	1,000	1,000
40-12	Business Meetings	-	-	3,100	3,100	3,100
43-10	Electric Service	-	27,598	63,000	63,000	71,820
43-20	Water/Sewer Service	-	-	15,000	4,000	15,000
43-21	District Energy Plant	-	88,774	86,000	86,000	85,500
43-30	Garbage Fees/Roll Offs	-	-	-	13,000	13,000
44-31	Copy Machine Rental	-	2,318	3,000	3,557	3,557
46-20	Equipment Maintenance	-	-	2,000	2,000	2,000
46-91	Software Maintenance	-	660	741	680	680
47-10	Printing & Binding	-	1,876	3,500	3,500	3,500
49-09	Self Insurance Chgs (W/C)	-	-	-	500	500
49-10	Warehouse Service Chg	-	-	-	235	255
49-14	Credit Card Fees	-	-	1,500	1,500	1,500
49-17	Other Contractual Srvs	-	37,040	250,053	300,000	297,000
51-10	Office Supplies	-	2,000	3,000	5,000	5,000
52-01	Supplies	-	834	10,038	5,898	5,898
52-20	Opr Equipment <$5000	-	2,345	2,500	2,500	2,500
52-85	Food Supplies	-	-	2,500	2,500	2,500
54-20	Memberships	-	555	1,480	480	480
54-30	Training	-	2,118	7,250	6,500	6,500
	Sub- Total Operating Expenses	**$ -**	**$ 166,118**	**$ 454,962**	**$ 504,950**	**$ 521,290**

DETAIL EXPENDITURES

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Arts & Cultural Center**

FUND: **001**
DEPT.NO: **2715**

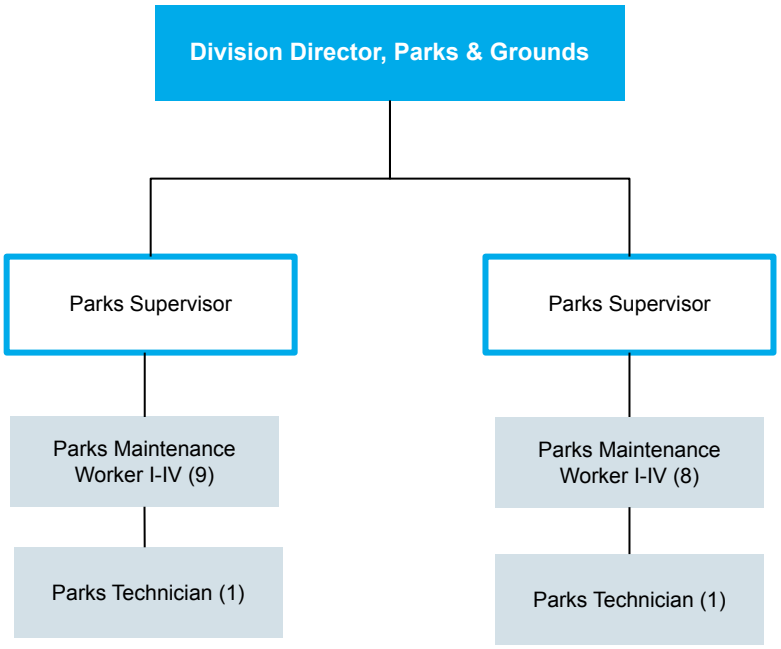
DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
64-02	General Equipment	-	5,640	11,961	106,700	-
	Sub- Total Capital Outlay	**$ -**	**$ 5,640**	**$ 11,961**	**$ 106,700**	**$ -**
	Subtotal	**$ 3,657**	**$ 729,078**	**$ 990,860**	**$ 1,173,580**	**$ 1,025,510**
91-23	Transfer To Benefits Fund	-	-	11,022	15,861	13,712
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 11,022**	**$ 15,861**	**$ 13,712**
	Department Total	**$ 3,657**	**$ 729,078**	**$ 1,001,882**	**$ 1,189,441**	**$ 1,039,222**

ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Parks & Grounds**

FUND: **001**
DEPT.NO: **2730**



PERSONNEL ALLOCATION

DEPARTMENT: **Public Works**
DIVISION: **Parks & Grounds**

FUND: **001**
DEPT.NO: **2730**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
DIV DIRECTOR, PARKS & GROUNDS	62129	41	1.0	1.0	-	1.0	1.0
MANAGER, PARKS	62059	26	1.0	-	-	-	-
PARKS MAINTENANCE WORKER	82307	10	-	1.0	-	-	1.0
PARKS MAINTENANCE WORKER	82307	8	-	-	-	3.0	-
PARKS MAINTENANCE WORKER I	82321	08	1.0	-	-	-	-
PARKS MAINTENANCE WORKER II	82331	10	-	-	1.0	-	1.0
PARKS MAINTENANCE WORKER II	82331	10.0	5.0	1.0	(1.0)	-	-
PARKS MAINTENANCE WORKER III	82341	12	10.0	12.0	-	12.0	12.0
PARKS MAINTENANCE WORKER IV	82351	14	2.0	-	1.0	-	1.0
PARKS MAINTENANCE WORKER IV	82351	10	-	1.0	(1.0)	-	-
PARKS MAINTENANCE WORKER V	82360	15	-	-	2.0	2.0	2.0
PARKS MAINTENANCE WORKER V	82360	14	-	2.0	(2.0)	-	-
PARKS SUPERVISOR	82379	22	2.0	2.0	-	2.0	2.0
PARKS TECHNICIAN	82361	9	-	-	6.0	2.0	6.0
PARKS TECHNICIAN	82361	09	2.0	2.0	(2.0)	-	-
Sub-total for Full-time Positions			24.0	22.0	4.0	22.0	26.0
Total Personnel:			**24.0**	**22.0**	**4.0**	**22.0**	**26.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Parks & Grounds (001-2730)					
Acres of maintained landscaping	149	149	149	174	235
Number of Sports Fields	7	7	7	7	7
Contractual Landscaping for City Lots & Medians/R.O.W.s	$ 801,411	$ 801,411	$ 801,411	$ 801,411	$ 980,000
% of projects completed			$ 5	$ 8	$ 5
Park Acreage Maintenance per employee			$ 7	$ 8	$ 11

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Parks & Grounds**
FUND: **001**
DEPT.NO: **2730**

DEPARTMENT MISSION STATEMENT:

Enhancing our physical environment through the conservation and preservation of natural resources, sound management of City owned green spaces, and participation in the promotion of landscape beautification throughout the community.

DEPARTMENT CORE SERVICES:

Provide quality service maintaining public right-of-ways, City properties, and Parks

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative: Building Wealth in the Community

Department Initiatives Alignment:

. Continue to follow the accredited maintenance plan.
. Continue to cross train all parks maintenance staff on athletic field maintenance, building maintenance and cemetery operations.

Target Performance Metrics:

- Follow our accredited maintenance plan and continue to train and promote staff on the career path.
- Continue to follow best practices in regards to parks, building and athletic field maintenance.

City Initiative: Boynton Beach Branding
Department Initiatives Alignment:

. Continue to work towards creating a uniformed look throughout City parks and facilities.

Target Performance Metrics:

- Continue developing CIP based on areas of most need: procure amenities when funding is allocated.

Develop plans for potential parks bond.

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Parks & Grounds**

FUND: **001**
DEPT.NO: **2730**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 30 Parks & Grounds 001-2730-572						
	Department Summary					
	Personnel Services	1,402,486	1,501,765	1,792,048	1,924,436	2,108,652
	Operating Expenses	2,828,293	2,743,076	2,702,168	2,846,886	2,383,324
	Capital Outlay	49,766	7,574	26,600	161,750	178,750
	Nonoperating Expenses	100,808	196,072	121,117	184,524	153,554
	Total	**$ 4,381,353**	**$ 4,448,487**	**$ 4,641,933**	**$ 5,117,596**	**$ 4,824,280**
	Estimated As % Of Budget	**94%**				
12-10	Regular Salaries/Wages	973,045	1,020,285	1,134,629	1,244,289	1,354,283
12-20	Holiday Pay	3,184	1,696	3,750	10,000	8,000
14-10	Overtime	18,323	27,288	104,024	80,000	80,000
15-12	Cell Phone Allowance	-	280	-	-	-
15-13	Shoe Allowance	2,400	3,263	2,600	4,200	5,000
15-20	Car Allowance	-	1,669	-	3,000	3,000
21-10	Employer Fica	75,034	71,122	100,003	95,739	104,215
22-10	General Employees Pension	127,607	167,570	225,860	204,078	219,889
23-10	Life Insurance	487	248	908	1,037	1,114
23-20	Disability Insurance	5,693	5,990	6,612	6,388	7,319
23-30	Health Insurance	170,669	176,592	185,008	243,179	287,393
23-34	Hsa	16,500	16,427	17,250	22,000	26,000
23-40	Dental Insurance	8,541	8,354	10,129	9,306	10,998
23-50	Vision Insurance	1,003	981	1,275	1,220	1,441
	Sub-total Personnel Services	**$ 1,402,486**	**$ 1,501,765**	**$ 1,792,048**	**$ 1,924,436**	**$ 2,108,652**
41-15	Cellular Phone/Beeper	6,852	8,064	7,200	9,000	9,000
43-10	Electric Service	108,284	92,611	101,700	100,000	100,000
43-20	Water/Sewer Service	416,586	468,286	521,000	540,000	520,000
43-30	Garbage Fees/Roll Offs	-	-	50,000	60,000	60,000
44-31	Copy Machine Rental	667	675	700	700	700
46-20	Equipment Maintenance	5,389	2,676	2,320	4,000	4,000
46-30	Vehicle Maint. - Garage	199,057	175,486	202,000	165,000	120,000
46-45	Irrigation Maint/Supplies	36,390	34,684	38,100	40,000	30,000
46-92	Beach Maintenance	-	-	6,000	7,000	7,000
46-98	Grounds Maintenance	438,337	407,560	481,405	570,000	570,000
49-09	Self Insurance Chgs (W/C)	70,750	87,491	79,619	88,348	92,520
49-10	Warehouse Service Chg	6,705	7,656	12,182	13,638	14,755
49-17	Other Contractual Srvs	1,482,256	1,420,293	1,067,212	1,050,000	750,000
51-10	Office Supplies	910	460	535	1,000	750
51-25	Computer Equipment <$5000	-	-	2,100	-	-
52-01	Supplies	4,646	1,917	6,300	10,000	8,000
52-10	Fuel Oil-Vehicles	-	-	66,800	124,000	33,000
52-20	Opr Equipment <$5000	18,138	4,185	13,900	10,000	10,000
52-21	Chemicals	-	-	1,000	-	-
52-22	Uniforms	16,974	14,693	16,500	20,000	20,000
52-23	Safety Clothing/Equip	1,490	536	1,200	2,500	2,500
52-26	Gardening Supplies	4,063	6,199	10,100	15,000	15,000

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Parks & Grounds**

FUND: **001**
DEPT.NO: **2730**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
52-27	Hardware/Tools	4,248	2,291	3,200	5,000	5,000
52-75	Equip. Parts/Supplies	3,496	5,880	5,750	5,600	4,999
54-10	Books-Publications-Videos	-	-	100	100	100
54-20	Memberships	533	431	500	1,000	1,000
54-30	Training	2,522	1,002	4,745	5,000	5,000
	Sub-Total Operating Expenses	**$ 2,828,293**	**$ 2,743,076**	**$ 2,702,168**	**$ 2,846,886**	**$ 2,383,324**
63-05	Parks Improvements	-	4,649	5,000	15,000	15,000
64-02	General Equipment	48,270	2,925	15,000	15,000	32,000
64-15	Computer Equipment	1,496	-	2,100	9,750	9,750
64-20	Communication Equip.	-	-	4,500	7,000	7,000
64-33	Vehicle Purchases	-	-	-	115,000	115,000
	Sub-Total Capital Outlay	**$ 49,766**	**$ 7,574**	**$ 26,600**	**$ 161,750**	**$ 178,750**
	Subtotal	**$ 4,280,545**	**$ 4,252,415**	**$ 4,520,816**	**$ 4,933,072**	**$ 4,670,726**
91-23	Transfer To Benefits Fund	-	-	33,801	46,525	40,221
91-30	Transfer To Veh Srv Fund	100,808	196,072	87,316	137,999	113,333
	Sub-total Nonoperating Expenses	**$ 100,808**	**$ 196,072**	**$ 121,117**	**$ 184,524**	**$ 153,554**
	Department Total	**$ 4,381,353**	**$ 4,448,487**	**$ 4,641,933**	**$ 5,117,596**	**$ 4,824,280**



Utility Fund

The Water and Sewer Utility Fund is the largest Enterprise Fund of the City. It includes the operation of our water, sanitary sewer and storm-water systems that serve over 117,000 people. For FY 2025-26, the operating revenues have been averaging annually over a 7% increase, now $62M. The annual expenses (personnel, contractual services, chemicals/supplies, etc.) to operate and serve the customers have been consistent, averaging around $43M over the last three years. Operating expenses are projected to increase from $41M to $43M by FY 2026-27.

The transfers to the Utility General CIP Fund will continue to support future capital projects and improve the infrastructure of the Utility. The transfers of $22.1M to the General Fund (for indirect cost) and Utility General CIP Fund will be maintained at the same level of funding over the next two years.

The projected two years from FY 2026-27 to FY 2027-28 will not provide additional revenues to increase Net Assets. Therefore, fund balance will be needed to support the ongoing increase in operational costs. The trends for revenue growth have been consistently increasing year-over-year at 2% to 7%. This annual increase in water and sewer revenues is directly related to the population growth and commercial customers.

UTILITY FUND

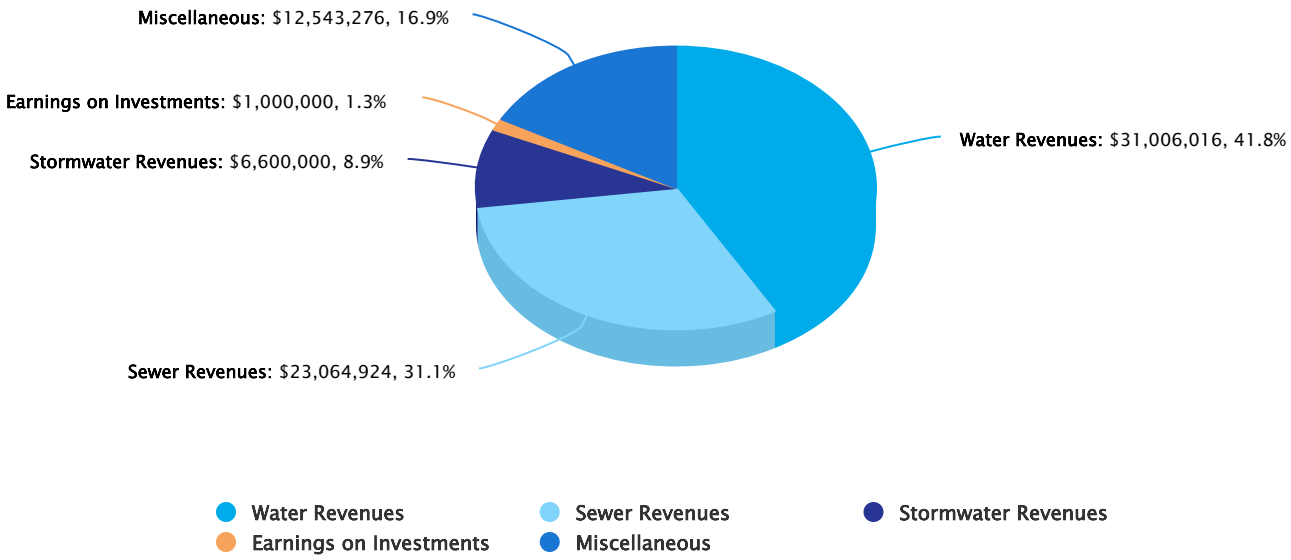
	2022-23 Actual	2023-24 Actual	2024-25 Amended Budget	2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Net Assets, October 1	**$130,043,279**	**$121,118,842**	**$120,294,183**	**$118,951,631**	**$106,743,255**	**$ 97,119,998**
Operating Revenues	$ 50,821,898	$ 57,810,822	$ 60,524,172	$ 61,005,840	$ 65,276,249 (1)	$ 69,845,586 (1)
Operating Expenses	$ (45,061,686)	$ (40,576,681)	$ (43,586,759)	$ (41,514,521)	$ (43,175,102) (2)	$ (44,902,106) (2)
Operating Income (Loss)	$ 5,760,212	$ 17,234,140	$ 16,937,413	$ 19,491,319	$ 22,101,147	$ 24,943,480
Nonoperating Revenue	$ 1,070,757	$ 1,218,925	$ 834,900	$ 1,000,000	$ 1,000,000	$ 1,000,000
Nonoperating (Expense)	$ (1,470,145)	$ (1,280,113)	$ (1,247,982)	$ (7,625,654)	$ (7,625,654)	$ (7,625,654)
Restatement GASB 75	$ -	$ -	$ -	$ -	$ -	$ - (3)
Nonoperating (Contra Acct-Capital Credit)	$ -	$ -	$ -	$ -	$ -	$ -
Capital Contributions	$ (133,644)	$ (148,555)	$ (329,520)	$ (2,284,050)	$ (2,284,050)	$ (2,284,050)
Transfers From (To) Other Funds						
Risk Management / Self Insurance Fund	$ (123,870)	$ (153,870)	$ -	$ -	$ -	$ -
Benefits Fund			$ (31,596)	$ (42,963)	$ (44,682)	$ (46,469)
Vehicle Service Fund	$ (998,590)	$ (1,093,060)	$ (574,767)	$ (574,767)	$ (597,758)	$ (621,668)
General Government CIP Fund	$ -	$ -	$ -	$ -	$ -	$ -
Utility Capital Renewal & Replacement Fund	$ (9,000,000)	$ (9,000,000)	$ (9,000,000)	$ (15,000,000)	$ (15,000,000)	$ (15,000,000)
General Fund	$ (7,931,000)	$ (7,602,127)	$ (7,931,000)	$ (7,172,261)	$ (7,172,261)	$ (7,172,261)
Net Transfers In (To) Other Funds	$ (18,053,460)	$ (17,849,057)	$ (17,537,363)	$ (22,789,991)	$ (22,814,700)	$ (22,840,398)
Increase (Decrease) In Net Assets	$ (12,826,280)	$ (824,659)	$ (1,342,552)	$ (12,208,376)	$ (9,623,257)	$ (6,806,621)
Net Assets, September 30	$ 121,118,842	$ 120,294,183	$ 118,951,631	$ 106,743,255	$ 97,119,998	$ 90,313,376
Less Investment in Capital Assets, Net	$ (150,078,640)	$ (152,350,548)	$ (152,350,548)	$ (152,350,548)	$ (152,350,548)	$ (152,350,548)
Less Restricted for:						
Capital Improvements	$ -	$ -	$ -	$ -	$ -	$ -
Revenue Bond Covenants	$ (3,511,829)	$ (3,511,829)	$ (3,511,829)	$ (3,511,829)	$ (3,511,829)	$ (3,511,829)
Unrestricted Net Assets Available	**$ (32,471,627)**	**$ (35,568,194)**	**$ (36,910,746)**	**$ (49,119,122)**	**$ (58,742,379)**	**$ (65,549,001)**

(1) Prior Year + 7%, based on 3yr trend

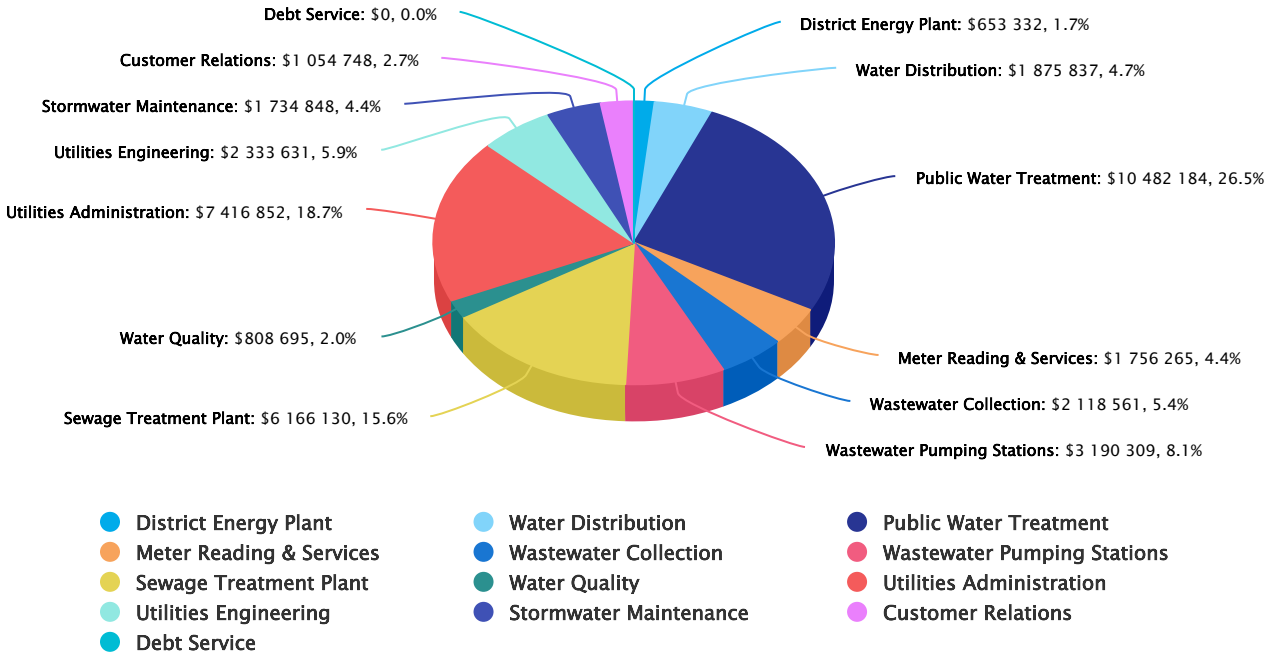
(2) Prior Year + 4%, based on 3yr trend

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Utility Fund (401)					
Population Served	114,500	114,500	114,500	115,402	115,527
Number of Sanitary Sewer Overflows	3	3	3	-	-
Unplanned water Main Outages <30 customers/ month	10	10	10	15	10
Average pressure (Target >50psig)	55-60	55-60	55-60	55-60	55-60
Average Chlorine Residual Target > 3.0mg/l	3.01	3.01	3.01	3.05	3.05
Number of Lost Time Accidents	3	3	3	4	3
Compliance with Consumptive Use Permit > 7.61B	Yes	Yes	Yes	Yes	Yes
Water System					
Total Meters	37,425	37,425	37,425	37,450	37,500
Total Living Units Served	64,048	64,048	64,048	64,091	64,200
Avg Daily Water Consumption (thousand of gallons)	12,640	12,640	12,640	12,870	13,000
Number of Quality Control Test Performed	25,000	25,000	25,000	25,132	25,132
Miles of Water Main	462	462	462	462	462
# of Fire Hydrants	4,350	4,350	4,350	4,356	4,500
Sewer System					
Total Connections	35,034	35,034	35,034	35,077	35,100
Total Living Units Served	59,093	59,093	59,093	59,048	59,100
Number of Lift Stations	191	191	191	191	191
Miles of Gravity Sewer	295	295	295	295	295
Storm Water					
Total Miles of Stormwater Pipes	86	86	86	86	86
Stormwater Revenues Collected	5,853,160	5,853,160	5,853,160	5,924,997	6,000,000
Number of Retention/Detention Ponds Maintained	34	34	34	34	34
Number of Storm Sewer Inlets cleaned	334	186	181	185	190
Customer Relations					
Utiltiy Account Bills (Water and Sewer) / month	37,237	37,577	37,892	37,992	38,100

Utility FY 2025-26 Operating Revenues



Utility FY 2025-26 Operating Expenditures



UTILITY FUND COMPARATIVE STATEMENT OF REVENUES & EXPENDITURES (BUDGET BASIS)

Utility Fund Statement of Operating Income	FY 2023-24 Actual	FY 2024-25 Amended	FY 2025-26 Adopted
Operating Revenues:			
Water Revenues	$ 28,842,926	$ 31,309,582	$ 31,006,016
Sewer Revenues	22,546,299	22,614,590	23,064,924
Stormwater Revenues	6,421,598	6,600,000	6,600,000
Earnings on Investments	1,050,834	500,000	1,000,000
Miscellaneous	168,090	1,677,452	12,543,276
Total Operating Revenue:	**59,029,747**	**62,701,624**	**74,214,216**
Operating Expenditures:			
District Energy Plant	463,939	583,386	653,332
Water Distribution	1,649,867	1,793,133	1,875,837
Public Water Treatment	7,757,751	9,722,131	10,482,184
Meter Reading & Services	1,470,416	1,637,224	1,756,265
Wastewater Collection	1,454,400	2,067,787	2,118,561
Wastewater Pumping Stations	2,843,855	2,937,477	3,190,309
Sewage Treatment Plant	6,155,663	6,147,973	6,166,130
Water Quality	580,564	654,044	808,695
Utilities Administration	5,533,340	6,107,674	7,416,852
Utilities Engineering	1,962,155	2,327,608	2,333,631
Stormwater Maintenance	1,507,565	1,654,677	1,734,848
Customer Relations	902,157	1,078,263	1,054,748
Debt Service		21,167	-
Contra Acct-Reserves/Cip	-	-	-
Supplies			-
Non-Budgeted Expense	-	-	-
Total Operating Expenditures:	**32,281,672**	**36,732,544**	**39,591,392**
Operating Income:	**$ 26,748,075**	**$ 25,969,080**	**$ 34,622,824**

Utility Fund Statement of Operating Income	FY 2023-24 Actual	FY 2024-25 Amended	FY 2025-26 Adopted
Operating Income:	**$ 26,748,075**	**$ 25,969,080**	**$ 34,622,824**
Non-operating Expenditures:			
Capital Outlay	148,555	329,520	2,284,050
Transfers Out	8,849,057	8,271,141	8,526,782
Debt Service	1,280,113	7,621,982	7,625,654
Renewal & Replacement	9,000,000	9,000,000	15,000,000
Non-Budgeted Expense	13,099,166	746,437	1,186,338
Total Non-Operating Expenditures:	**32,376,891**	**25,969,080**	**34,622,824**
Increase (Decrease) In Appropriated Net Assets	**$ (5,628,816)**	**$ -**	**$ -**

DETAIL REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges For Services					
Subd Ord. Procedure Fee	-	730	33,142	33,142	33,142
Water Sales	23,359,890	27,074,808	29,550,000	28,735,896	28,735,896
Water Connection Fee	11,825	13,740	20,000	20,000	20,000
Water Service Charge	809,530	794,289	750,000	992,686	992,686
Wtr-Backflow Prevntr Test	52,138	38,945	45,000	45,000	45,000
Reclaimed Water Sales	589,697	565,965	550,000	550,000	550,000
Chilled Air	331,977	347,243	350,000	350,000	350,000
Water Canal Assessment	7,273	7,206	11,440	11,440	11,440
Sewer Service	19,808,583	22,546,299	22,600,000	23,050,334	23,050,334
Swr Rev Enhance Svc	-	-	3,000	3,000	3,000
Stormwater Utility Fee	5,848,125	6,421,598	6,600,000	6,600,000	6,600,000
Televise Sewer Lines	-	-	11,590	11,590	11,590
Total Charges For Services	**$ 50,819,038**	**$ 57,810,823**	**$ 60,524,172**	**$ 60,403,088**	**$ 60,403,088**
Investment Income					
Interest Income	941,855	1,050,834	500,000	1,000,000	1,000,000
Total Investment Income	**$ 941,855**	**$ 1,050,834**	**$ 500,000**	**$ 1,000,000**	**$ 1,000,000**
Disposal Of Fixed Assets					
Sale Of Surplus Equip.	900	-	-	-	-
Sale Of Scrap	3,816	27,072	20,000	20,000	20,000
Total Disposal Of Fixed Assets	**$ 4,716**	**$ 27,072**	**$ 20,000**	**$ 20,000**	**$ 20,000**
Miscellaneous Income					
Ocean Rge Ut Tax Adm Chg	1,158	1,224	900	900	900
Miscellaneous Income	62,547	66,729	300,000	300,000	300,000
Insurance Reimbursement	5,148	37,907	10,000	10,000	10,000
Lake Worth Water Sewer	5,435	15,243	4,000	4,000	4,000
Lake Ida Water Quality	14,048	-	-	-	-
Arpa Intern	35,850	19,915	-	-	-
Total Miscellaneous Income	**$ 124,186**	**$ 141,018**	**$ 314,900**	**$ 314,900**	**$ 314,900**
Transfers In					
Local Grant	2,860	-	-	-	-
General Fund	-	-	-	267,852	267,852
Total Transfers In	**$ 2,860**	**$ -**	**$ -**	**$ 267,852**	**$ 267,852**
Sub Total	**$ 51,892,655**	**$ 59,029,747**	**$ 61,359,072**	**$ 62,005,840**	**$ 62,005,840**
Fund Balance (Increase) Decrease	13,098,874	5,628,816	1,342,552	10,034,419	12,208,376
Grand Total	**$ 64,991,529**	**$ 64,658,563**	**$ 62,701,624**	**$ 72,040,259**	**$ 74,214,216**

DEPARTMENT SUMMARY

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
District Energy Plant 401-2805-536	$ 421,003	$ 478,262	$ 584,856	$ 628,739	$ 655,160
Water Distribution 401-2810-536	4,392,624	1,841,191	2,202,707	2,056,592	2,038,482
Public Water Treatment 401-2811-536	7,139,034	7,877,134	9,795,467	10,462,221	10,645,688
Meter Reading & Services 401-2814-536	1,346,420	1,526,219	1,778,281	2,000,267	1,839,842
Wastewater Collection 401-2815-536	1,678,815	1,730,755	2,157,059	2,202,824	2,937,156
Wastewater Pumping Station 401-2816-536	2,827,742	3,017,358	2,961,521	4,153,456	4,153,904
Sewage Treatment 401-2817-536	5,429,932	6,155,663	6,147,973	6,166,130	6,166,130
Water Quality 401-2819-536	634,956	585,884	673,500	848,606	838,899
Utility Administration 401-2821-536	21,865,697	22,528,249	23,439,588	31,096,330	31,027,914
General Administration 401-2822-536	13,566,942	12,934,239	-	-	-
Utilities Engineering 401-2823-536	1,845,911	2,008,795	2,433,721	2,450,839	2,426,055
Stormwater Maintenance 401-2824-536	1,450,908	1,792,544	1,789,373	1,788,416	2,788,130
Customer Relations 401-2825-536	915,365	902,157	1,094,429	1,077,056	1,071,202
Debt Service 401-3011-517	1,470,145	1,280,113	7,643,149	7,108,783	7,625,654
Operating Expenses 401-9730-539	6,035	-	-	-	-
Grand Total : Utility Fund	**$ 64,991,529**	**$ 64,658,563**	**$ 62,701,624**	**$ 72,040,259**	**$ 74,214,216**

SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
District Energy Plant 401-2805-536					
Department Summary					
Personnel Services	127,915	129,815	138,751	133,016	129,911
Operating Expenses	284,352	334,124	444,635	493,608	523,421
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	8,736	14,323	1,470	2,115	1,828
Total	**$ 421,003**	**$ 478,262**	**$ 584,856**	**$ 628,739**	**$ 655,160**
Estimated As % Of Budget	**72%**				
Water Distribution 401-2810-536					
Department Summary					
Personnel Services	3,717,755	1,227,383	1,300,560	1,339,939	1,338,015
Operating Expenses	525,051	422,484	492,573	607,996	537,822
Capital Outlay	29,546	45,099	50,000	64,050	122,050
Nonoperating Expenses	120,272	146,225	359,574	44,607	40,595
Total	**$ 4,392,624**	**$ 1,841,191**	**$ 2,202,707**	**$ 2,056,592**	**$ 2,038,482**
Estimated As % Of Budget	**199%**				
Public Water Treatment 401-2811-536					
Department Summary					
Personnel Services	3,016,278	3,240,714	3,558,839	3,628,882	3,515,820
Operating Expenses	3,991,178	4,517,037	6,163,292	6,660,666	6,966,364
Capital Outlay	33,522	10,413	26,309	105,000	105,000
Nonoperating Expenses	98,056	108,970	47,027	67,673	58,504
Total	**$ 7,139,034**	**$ 7,877,134**	**$ 9,795,467**	**$ 10,462,221**	**$ 10,645,688**
Estimated As % Of Budget	**73%**				
Meter Reading & Services 401-2814-536					
Department Summary					
Personnel Services	922,955	1,044,667	1,111,844	1,226,302	1,140,857
Operating Expenses	357,934	425,749	525,380	656,132	615,408
Capital Outlay	29,334	1,199	-	-	-
Nonoperating Expenses	36,197	54,604	141,057	117,833	83,577
Total	**$ 1,346,420**	**$ 1,526,219**	**$ 1,778,281**	**$ 2,000,267**	**$ 1,839,842**
Estimated As % Of Budget	**76%**				
Wastewater Collection 401-2815-536					
Department Summary					
Personnel Services	988,660	971,682	1,332,053	1,400,573	1,388,054
Operating Expenses	445,100	482,718	735,734	762,644	730,507
Capital Outlay	-	-	49,883	10,000	793,000
Nonoperating Expenses	245,055	276,355	39,389	29,607	25,595
Total	**$ 1,678,815**	**$ 1,730,755**	**$ 2,157,059**	**$ 2,202,824**	**$ 2,937,156**
Estimated As % Of Budget	**78%**				
Wastewater Pumping Station 401-2816-536					
Department Summary					
Personnel Services	1,190,764	1,375,733	1,358,603	1,371,303	1,382,646
Operating Expenses	1,494,160	1,468,122	1,578,874	1,812,546	1,807,663
Capital Outlay	3,756	1,995	2,000	2,000	-
Nonoperating Expenses	139,062	171,508	22,044	967,607	963,595
Total	**$ 2,827,742**	**$ 3,017,358**	**$ 2,961,521**	**$ 4,153,456**	**$ 4,153,904**
Estimated As % Of Budget	**95%**				
Sewage Treatment 401-2817-536					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	5,429,932	6,155,663	6,147,973	6,166,130	6,166,130
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	**$ 5,429,932**	**$ 6,155,663**	**$ 6,147,973**	**$ 6,166,130**	**$ 6,166,130**
Estimated As % Of Budget	**88%**				

SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Water Quality 401-2819-536					
Department Summary					
Personnel Services	516,814	453,498	484,077	494,216	489,953
Operating Expenses	112,038	127,066	169,967	316,971	318,742
Capital Outlay	-	-	12,108	9,500	9,500
Nonoperating Expenses	6,104	5,320	7,348	27,919	20,704
Total	**$ 634,956**	**$ 585,884**	**$ 673,500**	**$ 848,606**	**$ 838,899**
Estimated As % Of Budget	**94%**				
Utility Administration 401-2821-536					
Department Summary					
Personnel Services	2,507,205	2,784,936	3,398,026	3,985,562	3,931,744
Operating Expenses	2,131,595	2,748,404	2,709,648	3,391,124	3,485,108
Capital Outlay	32,550	75,835	81,620	95,500	209,500
Nonoperating Expenses	17,194,347	16,919,074	17,250,294	23,624,144	23,401,562
Total	**$ 21,865,697**	**$ 22,528,249**	**$ 23,439,588**	**$ 31,096,330**	**$ 31,027,914**
Estimated As % Of Budget	**93%**				
General Administration 401-2822-536					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	13,566,942	12,934,239	-	-	-
Total	**$ 13,566,942**	**$ 12,934,239**	**$ -**	**$ -**	**$ -**
Estimated As % Of Budget					
Utilities Engineering 401-2823-536					
Department Summary					
Personnel Services	1,740,219	1,876,498	2,064,601	1,973,405	2,003,154
Operating Expenses	85,397	85,657	263,007	334,212	330,477
Capital Outlay	4,936	14,014	82,600	56,500	10,000
Nonoperating Expenses	15,359	32,626	23,513	86,722	82,424
Total	**$ 1,845,911**	**$ 2,008,795**	**$ 2,433,721**	**$ 2,450,839**	**$ 2,426,055**
Estimated As % Of Budget	**76%**				
Stormwater Maintenance 401-2824-536					
Department Summary					
Personnel Services	665,102	968,253	878,392	974,745	988,168
Operating Expenses	460,832	539,312	776,285	780,523	746,680
Capital Outlay	-	-	25,000	12,000	1,035,000
Nonoperating Expenses	324,974	284,979	109,696	21,148	18,282
Total	**$ 1,450,908**	**$ 1,792,544**	**$ 1,789,373**	**$ 1,788,416**	**$ 2,788,130**
Estimated As % Of Budget	**81%**				
Customer Relations 401-2825-536					
Department Summary					
Personnel Services	554,949	579,321	653,401	618,675	615,199
Operating Expenses	360,416	322,836	424,862	439,349	439,549
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	16,166	19,032	16,454
Total	**$ 915,365**	**$ 902,157**	**$ 1,094,429**	**$ 1,077,056**	**$ 1,071,202**
Estimated As % Of Budget	**84%**				
Debt Service 401-3011-517					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	-	-	21,167	-	-
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	1,470,145	1,280,113	7,621,982	7,108,783	7,625,654
Total	**$ 1,470,145**	**$ 1,280,113**	**$ 7,643,149**	**$ 7,108,783**	**$ 7,625,654**
Estimated As % Of Budget	**19%**				

SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Debt Service 401-9730-539					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	6,035	-	-	-	-
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	**$ 6,035**	**$ -**	**$ -**	**$ -**	**$ -**
Estimated As % Of Budget	**0%**				
Grand Total : Utility Fund					
Department Summary					
Personnel Services	15,948,616	14,652,500	16,279,147	17,146,618	16,923,521
Operating Expenses	15,684,020	17,629,172	20,453,397	22,421,901	22,667,871
Capital Outlay	133,644	148,555	329,520	354,550	2,284,050
Nonoperating Expenses	33,225,249	32,228,336	25,639,560	32,117,190	32,338,774
Total	**$ 64,991,529**	**$ 64,658,563**	**$ 62,701,624**	**$ 72,040,259**	**$ 74,214,216**
Estimated As % Of Budget	**104%**				

BUDGET SUMMARY - UTILITY FUND OPERATING DEPARTMENTS

Department	Dept. No.	Personnel Services	Operating Expenses	Capital Outlay	Non-Operating	Transfers	Adopted Total
District Energy Plant	2805	$ 129,911	$ 523,421	$ -	$ -	$ 1,828	$ 655,160
Water Distribution	2810	1,338,015	537,822	122,050	-	$ 40,595	2,038,482
Public Water Treatment	2811	3,515,820	6,966,364	105,000	-	$ 58,504	10,645,688
Meter Reading	2814	1,140,857	615,408	-	-	$ 83,577	1,839,842
Wastewater Collection	2815	1,388,054	730,507	793,000	-	$ 25,595	2,937,156
Wastewater Pumping Stations	2816	1,382,646	1,807,663	-	-	$ 963,595	4,153,904
Sewage Treatment	2817	-	6,166,130	-	-	$ -	6,166,130
Water Quality	2819	489,953	318,742	9,500	-	$ 20,704	838,899
Administration	2821	3,931,744	3,485,108	209,500	1,186,338	$ 22,215,224	31,027,914
Utilities Engineering	2823	2,003,154	330,477	10,000	-	$ 82,424	2,426,055
Stormwater Maintenance	2824	988,168	746,680	1,035,000	-	$ 18,282	2,788,130
Customer Relations	2825	615,199	439,549	-	-	$ 16,454	1,071,202
Totals:		**$ 16,923,521**	**$ 22,667,871**	**$2,284,050**	**$1,186,338**	**$ 23,526,782**	**$ 66,588,562**
Debt Service	3011	-	-	-	7,625,654	-	$ 7,625,654
Totals with Debt Service:		**$ 16,923,521**	**$ 22,667,871**	**$2,284,050**	**$8,811,992**	**$ 23,526,782**	**$ 74,214,216**

BUDGET SUMMARY OF CAPITAL OUTLAY

	2023-24 Actual	2024-25 Amended	2025-26 Adopted
District Energy Plant	$ -	$ -	$ -
Water Distribution	45,099	50,000	122,050
Public Water Treatment	10,413	26,309	105,000
Meter Readings	1,199		-
Wastewater Collection		49,883	793,000
Wastewater Pumping Stations	1,995	2,000	-
Water Quality		12,108	9,500
Utilities Administration	75,835	81,620	209,500
Utilities Engineering	14,014	82,600	10,000
Stormwater Maintenance		25,000	1,035,000
Customer Relations	-	-	-
Total:	**$ 148,555**	**$ 329,520**	**$ 2,284,050**

BOND COVERAGE REQUIREMENTS

		2023-24 Actual	2024-25 Amended	2025-26 Adopted
Operating Revenues		$ 57,810,823	$ 60,524,172	$ 60,403,088
Current Operating Expenses		32,281,672	36,732,544	39,591,392
Net Available Revenues	(A)	$ 25,529,151	$ 23,791,628	$ 20,811,696
Current Debt Service (Principal And Interest)	(B)	$ 6,555,106	$ 7,513,750	$ 7,625,654
Coverage	**(A) / (B)**	**3.89**	**3.17**	**2.73**

Note: Rate Coverage Requirement Is 110% Of Debt Service

MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities** FUND: **401**
DIVISION: **Water / Wastewater / Stormwater Services** DEPT.NO: **All**

DEPARTMENT MISSION STATEMENT:

To provide outstanding water, wastewater, stormwater and reclaimed water services to our customers while keeping rates reasonable and strive to continually enhance performance of a resilient and environmentally sustainable infrastructure for a better living environment for our residents, businesses and visitors as well as a safe and thriving work environment for our employees.

DEPARTMENT CORE SERVICES:

- Public Drinking Water Supply and Treatment meeting all regulatory requirements
- Drinking Water Distribution meeting drinking water standards
- Wastewater Collection and Transmission with no sewer overflows
- Reclaimed Water Distribution to improve water conservation and reuse
- Stormwater and Drainage Management to reduce neighborhood flooding
- Customer Relation and Services by efficient and affordable billing and metering
- Chilled Water Generation and Distribution to provide sustainable and affordable energy options
- Climate Action Planning and Implementation

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Strategic Goal: Culturally Distinct Districts
Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

. **Enhance the utility's District Energy System to provide redundant chilled water generating capacity for air conditioning serving downtown developments**

a) **Value to the Community**:
   i. Provide centralized chilled water to replace individual air conditioners
   ii. Realize energy efficiency and more efficient operations with a centralized facility
   iii. Provide air conditioning capacity to support downtown redevelopment

b) **Short Term Challenges and Opportunities**:
   i. Operate equipment sized for full build-out as construction progresses in phases
   ii. Obtain smaller chiller unit sized for lower air conditioning demands
   iii. Maintain facility and equipment to meet short term needs

c) **Long Term Challenges and Opportunities**:
   i. Meet future air conditioning demand for full build-out of downtown development
   ii. Train staff to maintain in-house knowledge of the District Energy system and equipment
   iii. Challenges - Budget for life-cycle replacement of equipment in the future

d) **Target End Date**: Ongoing

e) **Key Performance Indicators**:
   i. Provide back-up chilling capacity for delivery of chilled water to City Hall and the cultural center within the Town square and downtown development
   ii. Operate and maintain efficient chiller equipment within design parameters of equipment

MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities** FUND: **401**
DIVISION: **Water / Wastewater / Stormwater Services** DEPT.NO: **All**

iii. Train staff to maintain in-house knowledge of the District Energy system and equipment

. **Develop conceptual plans and obtain conceptual permit approvals for enhanced stormwater management within the downtown watershed area**

f) **Value to the Community**:
   i. Minimize flood risks to residents and businesses
   ii. Support redevelopment of the downtown Ocean Avenue and Federal Highway corridor
   iii. Provide a vibrant downtown area with Downtown Pond as a water feature and recreation area

g) **Short Term Challenges and Opportunities**:
   i. Conduct master planning with City and CRA staff to identify needs
   ii. Design improvements to underground piping and Downtown Stormwater Pond as necessary
   iii. Construct improvements prior to development needs

h) **Long Term Challenges and Opportunities:**
   i. Provide infrastructure for the redevelopment of the downtown Ocean Avenue and Federal Highway corridors
   ii. Provide funding in Utilities Capital Improvement Plan
   iii. Stormwater discharges to downtown system may be limited due to capacity of the infrastructure and Downtown Pond
   iv. Sea level rise impacts and other climate change impacts

i) **Target End Date**: ongoing

j) **Key Performance Indicators**:
   i. Finalize the conceptual downtown watershed report and obtain conceptual approval of the plan from the South Florida Water management District
   ii. Finalize master redevelopment plan with City and CRA staff
   iii. Provide funding for CIP projects to support development and redevelopment

. **Continue to partner with the public, private and community sectors to encourage new business development that allows the City to thrive and grow while providing more opportunities for jobs as well as community engagement**

k) **Value to the Community**:
   i. A thriving and vibrant downtown district for residents, businesses and visitors.

l) **Short Term Challenges and Opportunities**:
   i. Ensuring utilities infrastructure can meet the needs of the community
   ii. Educating developers and businesses for better management of water resources
   iii. Working closely with CRA and other City departments for the best work product.

m) **Long Term Challenges and Opportunities**:
   i. Continuing Master Planning for the downtown district
   ii. Stormwater drainage challenges due to climate change impacts and increased density

n) **Target End Date**: ongoing

o) **Key Performance Indicators**:

i. Staff continues to review new development plans for the downtown area for compliance with City standards.

Strategic Goal: High Performing Organization

. **Continue to evaluate and optimize water treatment processes at the City Water Treatment Plants (WTP)**

a) **Value to the Community**:
   i. Providing safe and aesthetically pleasing drinking water at affordable rates to our customers
   ii. Building trust with the community
   iii. Being efficient and effective by using best management practices
   iv. Safe and thriving work environment for employees

b) **Short Term Challenges and Opportunities**:
   i. Increasing regulatory challenges can drive treatment decisions
   ii. Increasing cost of supplies and services
   iii. Better and more efficient treatment and monitoring equipment
   iv. Opportunities-Federal funding availability for water infrastructure improvements

c) **Long Term Challenges and Opportunities**:
   i. Developing a master plan for both water plants
   ii. Aging infrastructure and cost
   iii. Increasing scarcity of skilled workforce
   iv. Challenges-Potential salt water intrusion because of climate change and sea level rise and finding alternative sources of water
   v. Challenges-Increasing demands for potable water due to population growth

d) **Target End Date**: ongoing

e) **Key Performance Indicators**:
   i. Master plans for Source water, East and West Water Treatment Plants and Water Distribution
   ii. Condition assessment for treatment and transmission infrastructure
   iii. Reduction in safety incidents and workers compensation cost

. **Improve accuracy of the Utility's base maps for water, reclaimed water, wastewater, stormwater and chilled water infrastructure piping and facilities**

f) **Value to the Community**:
   i. Maintain detailed maps for the location of all Utilities underground infrastructure
   ii. Provide data to developers and engineers for new development and redevelopment projects
   iii. Support growth and expansion of the Utilities Infrastructure
   iv. Reduces response time for infrastructure emergencies.

g) **Short Term Challenges and Opportunities**:
   i. Challenges-Collect GIS data and update GIS layers for underground utilities due to shortage of skilled staff
   ii. Challenges-Opportunities-Train staff to use Collector app and other tools

MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities** FUND: **401**
DIVISION: **Water / Wastewater / Stormwater Services** DEPT.NO: **All**

iii. Challenges and Opportunities- Perform QA/QC with engineering, inspections, and management staff for final as-built drawings for all CIP, Development as well as R&R projects.

iv. Challenges and Opportunities -Develop workflow processes for better efficiencies

h) **Long Term Challenges and Opportunities**:

i. Challenges and Opportunities -Create hyperlinks in GIS to as-built drawings

ii. Challenges-Update GIS layers regularly to incorporate CIP and development projects as they are completed

iii. Challenges and Opportunities-Continue to train and involve staff to use GIS information on a daily basis

i) **Target End Date**: Started March 2024, ongoing continuous improvements

j) **Key Performance Indicators**:

i. We will continue collecting GIS data to improve base maps (drinking water and reclaimed water distribution, wastewater collection, and stormwater system infrastructure) to support development decisions and capacity and transmission needs.

1) Complete GIS layer updates
2) Create hyperlinks in GIS to as-built drawings
3) Complete process flow maps
4) Finalize AutoCAD and GIS standards

. **Expanding the Utilities Asset Management and work order system to include wells, wastewater pumping stations, district energy system, and remote water storage facilities is a strategic endeavor. This initiative seeks to optimize operational efficiency by comprehensively integrating key infrastructure components into our management framework.**

k) **Value to the Community**:

i. Improve and enhance Customer Service response time and satisfaction by promptly addressing customer inquiries and issues, leading to higher levels of satisfaction and trust among residents.

ii. Transparent Communication: Communicating results derived from data analysis fosters transparency and accountability, building trust with stakeholders and garnering support for future initiatives.

iii. Proactively preparing for population growth and evolving customer expectations by modernizing infrastructure and service delivery processes, ensuring scalability and adaptability to meet future demands

iv. Climate Resilience: Developing effective strategies to handle climate change impacts, like extreme weather events, ensuring consistent service levels despite challenges.

v. Timely Service Delivery: Providing excellent service promptly, ensuring residents receive the support and assistance they need when they need it most.

vi. Reduced Service Interruptions: Minimizing service interruptions and operational costs through streamlined operations, ultimately leading to more affordable utility rates for residents.

vii. Safety and Sustainability: Creating safer, more sustainable communities and work environments for staff by implementing modern asset management practices and technologies. Ensure resilient utility infrastructure assets

viii. Resilient Infrastructure: Ensuring the resilience of utility infrastructure assets against potential threats and disruptions, enhancing the overall reliability and longevity of critical systems.

ix. Efficiency Through Automation: Replacing outdated, time-consuming inspection and assignment tracking forms with modern, cost-effective online workflows, improving efficiency and accuracy in asset management processes.

l) **Short Term Challenges and Opportunities**:

i. Challenges-Training staff to utilize asset management systems

ii. Challenges-Providing appropriate and affordable tools compatible with asset management system

iii. Collecting usable and useful data that can be analyzed for trends

iv. Opportunities-Preventative and Predictive maintenance rather than reactive operations.

m) **Long Term Challenges and Opportunities**:

i. Cost of replacing asset management system and keeping up with the changing industry

ii. Opportunities-Preventative and Predictive maintenance rather than reactive operations.

iii. Keeping staff trained, engaged and maintain updated datasets

n) **Target End Date**: December 2023 for the asset management system utilities data up to date.

o) **Key Performance Indicators**:

i. Completion of Preventive maintenance work orders on a monthly basis

ii. Reduction of corrective maintenance work versus preventive maintenance work

iii. Reducing cost for after hours call outs for preventable emergencies

iv. Reducing life cycle cost of assets and improve asset life span

. **Continue to enhance utility customer service culture, efficiency and effectiveness**

p) **Value to the Community**:

i. Create a clear customer experience vision

ii. Provide exceptional service for our customers

iii. Encourage honest customer feedback and better engagement with the community

q) **Short Term Challenges and Opportunities**:

i. Understanding customer expectations

ii. Exceeding customer experience

iii. Choosing the right channels and tools

r) **Long Term Challenges and Opportunities**:

i. Invest in Self-Service solutions

ii. Opportunities-Regularly communicate and engage with customers

iii. Opportunities-Strengthen the customer service team

s) **Target End Date**: Web based portal by December 2024

t) **Key Performance Indicators**:

i. Develop a web-based customer portal where utility customers can track water use and manage their accounts at an affordable cost

ii. Leverage multi-channel servicing platforms; MyCivic and email support

MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities** FUND: **401**
DIVISION: **Water / Wastewater / Stormwater Services** DEPT.NO: **All**

iii. Social media customer support

. **Provide professional development opportunities to field and office employees to help with professional growth and development.**

u) **Value to the Community**:
i. Improved and skilled workforce providing improved quality of service to our customers
ii. Better prepared and informed employees-continuity of operations
iii. Better response for emergency services and customer issues

v) **Short Term Challenges and Opportunities**:
i. Standardized training of staff and filling vacancies with skilled workforce
ii. Changing the work culture from being reactive to proactive
iii. Staff input for reviewing and revising process flows for operational efficiencies

w) **Long Term Challenges and Opportunities**:
i. Retaining experienced staff and attracting new talent
ii. Continued review of job descriptions, career paths and pay grades to stay competitive with other municipalities and private sector
iii. Losing staff to retirement

x) **Target End Date**: Ongoing, currently completing review of job descriptions and career paths and reorganization

y) **Key Performance Indicators**:
i. Retention rates
ii. Reduction in call outs and missed work days
iii. Certifications, licenses and defined training program completion

Strategic Goal: Safe Spaces

. **San Castle neighborhood drainage and underground utilities improvement**

a) **Value to the Community**:
i. Minimize flood risks and improved drainage in the neighborhood
ii. Reduce potential sewer spills or water main leaks
iii. Improved fire suppression needs throughout the neighborhood

b) **Short Term Challenges and Opportunities**:
i. Opportunities-$16.5 Million DEO grant money available
ii. Ensuring all grant requirements are fulfilled, including environmental assessment
iii. Maintaining infrastructure during design and construction
iv. Need additional staff (external) for grant management

c) **Long Term Challenges and Opportunities**:
i. Opportunities-Improved property values and living conditions in the neighborhood
ii. Opportunities-Improved infrastructure with a longer life span of utility assets
iii. Opportunities-Reduced unplanned emergency response cost

d) **Target End Date**: Fall 2027

e) **Key Performance Indicators**:

i. Reduced drainage issues and after hour call-outs
ii. Reduced complaint call volume from concerned residents
iii. Reduced costs for mitigating flooding incidents.

. **Major upgrade of Master Lift Station 317 located on Boynton Beach Blvd. west of Congress Avenue**

f) **Value to the Community**:
i. Efficient pumping and sewer transmission reducing potential sewer overflows and odor concerns
ii. Improved level of service to the customers
iii. Safer environment for public health

g) **Short Term Challenges and Opportunities**:
i. Challenges-Maintaining the lift station during design and construction
ii. Educating neighborhood regarding Fats, Oils and Grease and rags in the collection system
iii. Challenges-Avoid disruptions in sewer flow during construction as it is a major lift station by bypassing the station

h) **Long Term Challenges and Opportunities**:
i. Improved efficiency in pumping with more energy efficient pumps and motors
ii. Support population growth due to new development and redevelopment by increased capacity
iii. Master plan for wastewater collection and pumping for better efficiencies and bypass opportunities.

i) **Target End Date**: Design by Spring 2023, Construction by Fall of 2025

j) **Key Performance Indicators**:
i. Reduced energy consumption at the station
ii. Reduced maintenance cost and after-hours staff call outs
iii. Improved pumping and transmission efficiencies.

Strategic Goal: Environmental Sustainability

. **Improve reliability, energy efficiency, and functioning of pipelines and other infrastructure serving water, waste water, reclaimed water, chilled water and stormwater customers**

a) **Value to the Community**:
i. Reduce costs to the Utility by increasing efficiencies
ii. Contribute to greenhouse gas reduction targets to help mitigate climate change
iii. Improve service reliability for residents and businesses.

b) **Short Term Challenges and Opportunities**:
i. Opportunities-Availability of federal funding for infrastructure projects
ii. Challenges- Supply and demand parts and materials including energy efficient equipment
iii. Master planning for system improvements

c) **Long Term Challenges and Opportunities**:
i. Opportunity -Better technology and reduced cost long term for energy efficient equipment
ii. Challenges-Aging infrastructure and the challenge of replacing large number of assets at the same time

MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities** FUND: **401**
DIVISION: **Water / Wastewater / Stormwater Services** DEPT.NO: **All**

iii. Challenges-Growing population requires increased energy usage due to higher water demands and waste water transmission and treatment.

d) **Target End Date**: ongoing

e) **Key Performance Indicators**:

i. Water Treatment plant Sustainability/affordability by evaluating elimination of the use of certain chemicals at the City's West WTP

ii. Replace membrane treatment elements at the West WTP

iii. Evaluate alternate water softening technologies

iv. Installation of energy efficient equipment

. **Assist with improving the City's FEMA Community Rating System (CRS) score**

f) **Value to the Community**:

i. Foster comprehensive floodplain management

ii. Reduce and avoid flood risk

iii. Support the insurance aspects of the National Flood Insurance Program (NFIP)

iv. Reduced flood insurance cost for residents and businesses in the City.

g) **Short Term Challenges and Opportunities**:

i. Policy leadership and collaboration across departments working to minimize flood losses

ii. Flood damage reduction, proactive floodplain management planning, flood warning and response

iii. Enforcement of regulations in floodplain to protect development

h) **Long Term Challenges and Opportunities**:

i. Dissemination of information

ii. Requires assistance from a highly qualified group of consultants

iii. Worsening flood risks due to sea level rise and climate change

i) **Target End Date**: ongoing

j) **Key Performance Indicators**:

i. Completion of non-intrusive inspections and rehabilitation of older stormwater, wastewater collection, and water distribution piping networks throughout the utility service area

ii. Continue to conduct educational forums and produce material to assist with educating the community on means to minimize the risk of flood damage

iii. Coordination with the Insurance Service Office (ISO) to achieve a Class 4 rating or better

. **Support the City's greenhouse gas inventory, climate action planning and implementation of green initiatives**

k) **Value to the Community**:

i. Contribute to global effort to mitigate climate change

ii. Establish Boynton Beach as a sustainability leader in the region

iii. Support a clean and healthy environment for all City residents, business and visitors.

l) **Short Term Challenges and Opportunities**:

i. Challenges-Lack of stakeholder knowledge, buy-in and sense of urgency

ii. Challenges-Short window of time to limit global warming
iii. Challenges-prohibitive state legislation
iv. Opportunities-Regional/global networks and technical assistance organizations
v. Opportunities-Federal funding for climate action

m) **Long Term Challenges and Opportunities**:
i. Challenges-worsening climate impacts
ii. Opportunities-Decreasing cost of renewable and efficient energy technologies
iii. Opportunities-Technology development and innovation

n) **Target End Date**: ongoing, annual GHG inventory, CAP update 2025

o) **Key Performance Indicators**:
i. Complete annual greenhouse gas inventories for Utilities/City operations and Boynton Beach Community
ii. Develop and adopt High Impact Actions for Climate Action Plan (CAP)
iii. Track and report CAP implementation progress
iv. Integrate CAP actions into cross-departmental strategic initiatives

. **Conduct climate vulnerability assessment and implement measures to mitigate risks of flooding and other climate hazards**

p) **Value to the Community**:
i. Reduce climate risks and protect public safety
ii. Build public support for adaptation investments
iii. Improve economic confidence and protect bond rating
iv. Support applications and improve chances for competitive grant funding for projects

q) **Short Term Challenges and Opportunities**:
i. Challenges-Requirement to comply with new Resilient Florida legislations. 380.093 F.S.
ii. Challenges-Limited staff capacity for resilience assessments, grant application and management.
iii. Opportunities-State and Federal funding for climate adaptation and flood mitigation
iv. Opportunities-Regional/global networks and technical assistance organizations

r) **Long Term Challenges and Opportunities**:
i. Challenges-Worsening climate impacts
ii. Challenges-Development pressures in vulnerable areas
iii. Opportunities-Improving climate data and modeling techniques
iv. Opportunities-Increasing knowledge of adaptation strategies

s) **Target End Date**: Ongoing, CCVA September 2022

t) **Key Performance Indicators**:
i. Update climate change vulnerability assessments (CCVA) to comply with s.380.093 F.S.
ii. Complete seawall vulnerability assessment and adaptation plan
iii. Implement capital projects that mitigate flood risks

MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities** FUND: **401**
DIVISION: **Water / Wastewater / Stormwater Services** DEPT.NO: **All**

iv. Apply AccelAdapt tool assessment and Resilience checklist to all stormwater and drainage capital improvement projects.

. **Support public outreach and education about water conservation and environmental sustainability**

u) **Value to the Community**:
   i. Engage and empower residents with tangible actions to help the environment
   ii. Save residents money with reduced utility bills
   iii. Improve quality of life with a clean and healthy environment

v) **Short Term Challenges and Opportunities**:
   i. Challenges-Limited staff capacity for public outreach
   ii. Challenges-Lack of public interest or competing priorities
   iii. Opportunities-sustainability internship and additional staff position to help with these initiatives
   iv. Opportunities-Engage school programs and general public to educate and inform, build on existing City programs
   v. Opportunities-Partner organization including nonprofits to assist with public outreach

w) **Long Term Challenges and Opportunities**:
   i. Challenges-Economic stress and inflation makes it harder to engage public
   ii. Challenges-prohibitive state legislation e.g. reduced incentives for using solar energy
   iii. Opportunities-Growing environmental awareness and innovative technology

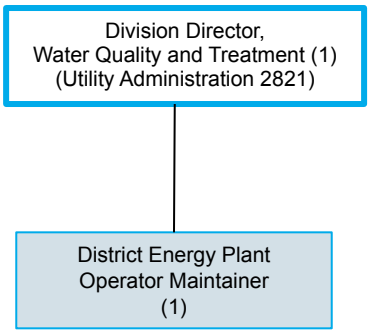
x) **Target End Date**: ongoing

y) **Key Performance Indicators**:
   i. Number of conservation kits and rain barrels distributed
   ii. Number of public events, presentations and workshops
   iii. Website, social media and social newsletter engagement
   iv. Partner organization engagement

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **District Energy Plant**

FUND: **401**
DEPT.NO: **2805**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
DISTR ENERGY PLANT OPER/MAINTI	43400	20	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			1.0	1.0	-	1.0	1.0
Total Personnel:			**1.0**	**1.0**	**-**	**1.0**	**1.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **District Energy Plant**

FUND: **401**
DEPT.NO: **2805**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
DIV 10 DISTRICT ENERGY PLANT 401-2805-536						
	Department Summary					
	Personnel Services	127,915	129,815	138,751	133,016	129,911
	Operating Expenses	284,352	334,124	444,635	493,608	523,421
	Nonoperating Expenses	8,736	14,323	1,470	2,115	1,828
	Total	**$ 421,003**	**$ 478,262**	**$ 584,856**	**$ 628,739**	**$ 655,160**
	Estimated As % Of Budget	**72%**				
12-10	Regular Salaries/Wages	88,572	92,339	96,709	92,659	91,165
12-20	Holiday Pay	-	-	800	800	800
14-10	Overtime	3,337	2,104	6,300	4,000	4,000
15-13	Shoe Allowance	150	-	200	-	-
21-10	Employer Fica	6,985	7,003	7,595	7,088	6,974
22-10	General Employees Pension	16,584	12,067	14,900	15,498	14,009
23-10	Life Insurance	23	14	14	19	19
23-20	Disability Insurance	458	468	404	420	412
23-30	Health Insurance	10,303	14,567	10,096	11,054	11,054
23-34	Hsa	1,000	750	1,255	1,000	1,000
23-40	Dental Insurance	450	450	423	423	423
23-50	Vision Insurance	53	53	55	55	55
	Sub- Total Personnel Services	**$ 127,915**	**$ 129,815**	**$ 138,751**	**$ 133,016**	**$ 129,911**
31-90	Other Professional Srvs	-	-	20,252	35,000	35,000
34-10	Janitorial Services	-	2,860	3,120	3,120	3,120
41-15	Cellular Phone/Beeper	500	-	1,000	-	-
43-10	Electric Service	153,282	120,540	153,000	140,000	174,420
43-20	Water/Sewer Service	17,931	27,530	40,000	44,000	44,000
43-40	Fuel/Propane	-	-	7,000	7,000	7,000
44-30	Equipment Rental	-	4,189	4,200	35,000	35,000
46-20	Equipment Maintenance	35,466	105,167	100,000	110,000	110,000
46-30	Vehicle Maint-Garage	4,346	4,805	4,200	4,000	1,450
46-91	Software Maintenance	3,176	-	4,000	4,000	4,000
49-09	Ins Chgs-Workers Comp	150	150	150	135	141
49-10	Warehouse Service Chg	5,083	1,674	803	443	480
49-17	Other Contractual Srvs	53,219	57,062	80,000	88,000	88,000
49-41	Licenses, Fees & Permits	50	-	150	150	150
52-01	Supplies	2,396	-	3,000	2,000	2,000
52-10	Fuel Oil-Vehicles	-	-	1,800	2,500	400
52-22	Uniforms	-	-	360	360	360
52-23	Safety Clothing/Equip	-	-	400	400	400
52-25	Janitor Supplies	42	-	200	-	-
52-27	Hardware/Tools	-	-	500	500	500
52-35	Process Chemicals	8,250	9,750	18,000	15,000	15,000
52-75	Equip Parts/Supplies	461	-	1,500	1,000	1,000
54-30	Training	-	397	1,000	1,000	1,000
	Sub- Total Operating Expenses	**$ 284,352**	**$ 334,124**	**$ 444,635**	**$ 493,608**	**$ 523,421**
	Subtotal	**$ 412,267**	**$ 463,939**	**$ 583,386**	**$ 626,624**	**$ 653,332**
91-23	Transfer To Benefits Fund	-	-	1,470	2,115	1,828

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **District Energy Plant**

FUND: **401**
DEPT.NO: **2805**

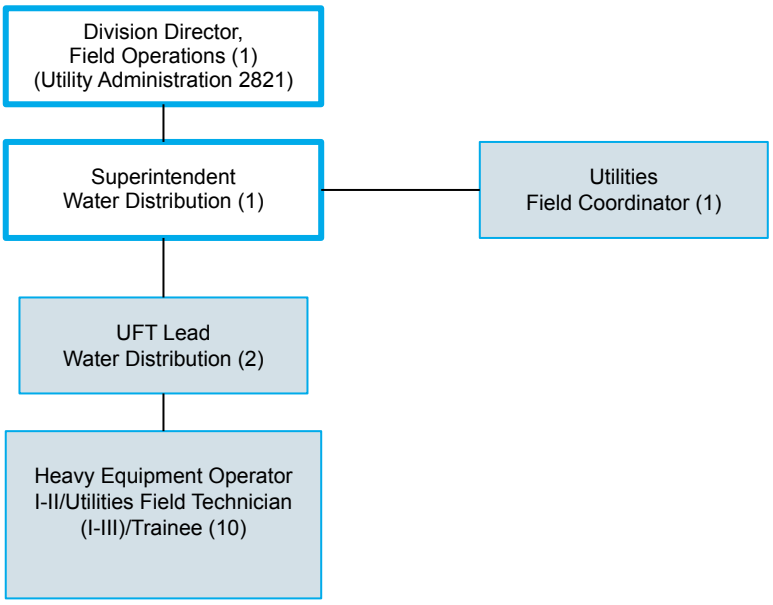
DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
91-30	Transfer To Veh Srv Fund	8,736	14,323	-	-	-
	Sub-total Nonoperating Expenses	**$ 8,736**	**$ 14,323**	**$ 1,470**	**$ 2,115**	**$ 1,828**
Department Total		**$ 421,003**	**$ 478,262**	**$ 584,856**	**$ 628,739**	**$ 655,160**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Water Distribution**

FUND: **401**
DEPT.NO: **2810**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
HEAVY EQUIP OPERAT I-UTILITIES	40261	15	1.0	-	-	-	-
HEAVY EQUIP OPERAT II-UTILITIE	40361	17	1.0	2.0	-	2.0	2.0
SUPT. WATER DISTRIBUTION	41019	30	1.0	1.0	-	1.0	1.0
UTIL FIELD TECHNICIAN LEAD	40161	19	2.0	2.0	-	2.0	2.0
UTILITIES FIELD COORDINATOR	40069	22	1.0	1.0	-	1.0	1.0
UTILITIES FIELD TECHNICIAN I	40011	11	4.0	2.0	-	2.0	2.0
UTILITIES FIELD TECHNICIAN II	40021	13	4.0	5.0	(1.0)	5.0	4.0
UTILITIES FIELD TECHNICIAN III	40031	15	1.0	1.0	-	1.0	1.0
UTILITIES FIELD TECHNICIAN III	40031	13	-	-	1.0	-	1.0
Sub-total for Full-time Positions			15.0	14.0	-	14.0	14.0
Total Personnel:			**15.0**	**14.0**	**-**	**14.0**	**14.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Water Distribution**

FUND: **401**
DEPT.NO: **2810**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Water Distribution 401-2810-536						
	Department Summary					
	Personnel Services	3,717,755	1,227,383	1,300,560	1,339,939	1,338,015
	Operating Expenses	525,051	422,484	492,573	607,996	537,822
	Capital Outlay	29,546	45,099	50,000	64,050	122,050
	Nonoperating Expenses	120,272	146,225	359,574	44,607	40,595
	Total	**$ 4,392,624**	**$ 1,841,191**	**$ 2,202,707**	**$ 2,056,592**	**$ 2,038,482**
	Estimated As % Of Budget	**199%**				
12-10	Regular Salaries/Wages	656,188	693,106	877,353	893,671	902,218
12-20	Holiday Pay	-	-	1,500	2,000	2,000
14-10	Overtime	40,902	100,862	31,000	30,000	30,000
15-13	Shoe Allowance	1,463	1,400	2,400	2,400	2,400
15-20	Car Allowance	3,600	1,200	1,200	-	-
21-10	Employer Fica	52,451	59,393	68,032	68,549	69,203
22-10	General Employees Pension	197,820	124,854	151,326	162,686	151,514
22-12	Pension Expense Gasb 68	2,649,662	122,423	-	-	-
23-10	Life Insurance	247	164	355	442	442
23-20	Disability Insurance	4,208	4,276	4,419	4,743	4,790
23-30	Health Insurance	96,719	106,692	141,344	154,750	154,750
23-34	Hsa	9,938	8,000	10,500	14,000	14,000
23-40	Dental Insurance	4,069	4,533	10,098	5,922	5,922
23-50	Vision Insurance	488	480	1,033	776	776
	Sub-total Personnel Services	**$ 3,717,755**	**$ 1,227,383**	**$ 1,300,560**	**$ 1,339,939**	**$ 1,338,015**
40-12	Business Meetings	70	-	250	500	500
41-15	Cellular Phone/Beeper	6,702	-	-	-	-
46-20	Equipment Maintenance	544	190	1,000	1,500	1,500
46-30	Vehicle Maint-Garage	115,404	172,436	85,000	80,000	30,000
46-47	Water Main Maintenance	101,955	10,916	31,553	135,000	135,000
49-09	Ins Chgs-Workers Comp	35,573	45,351	41,244	45,123	47,254
49-10	Warehouse Service Chg	26,869	20,826	31,032	32,873	35,568
49-17	Other Contractual Srvs	40,179	22,751	13,000	30,000	30,000
49-41	Licenses, Fees & Permits	13,404	13,688	19,000	19,000	19,000
52-01	Supplies	1,177	513	1,500	1,500	1,500
52-10	Fuel Oil-Vehicles	-	-	48,070	50,000	25,000
52-20	Opr Equipment <$5000	2,664	287	1,200	2,500	2,500
52-22	Uniforms	-	-	8,051	8,000	8,000
52-23	Safety Clothing/Equip	6,417	7,141	6,000	6,000	6,000
52-27	Hardware/Tools	14,593	8,849	18,000	9,000	9,000
52-29	Fire Hydrant Supplies	14,940	8,800	11,673	20,000	20,000
52-31	Water Main Supplies	131,058	101,086	171,000	150,000	150,000
52-36	Water Reuse Main Supplies	7,211	8,493	2,500	7,500	7,500
52-75	Equip Parts/Supplies	36	154	500	1,000	1,000
54-30	Training	6,255	1,003	2,000	8,500	8,500
	Sub- Total Operating Expenses	**$ 525,051**	**$ 422,484**	**$ 492,573**	**$ 607,996**	**$ 537,822**
63-14	Fire Hydrants	15,412	41,857	45,000	45,000	45,000

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Water Distribution**

FUND: **401**
DEPT.NO: **2810**

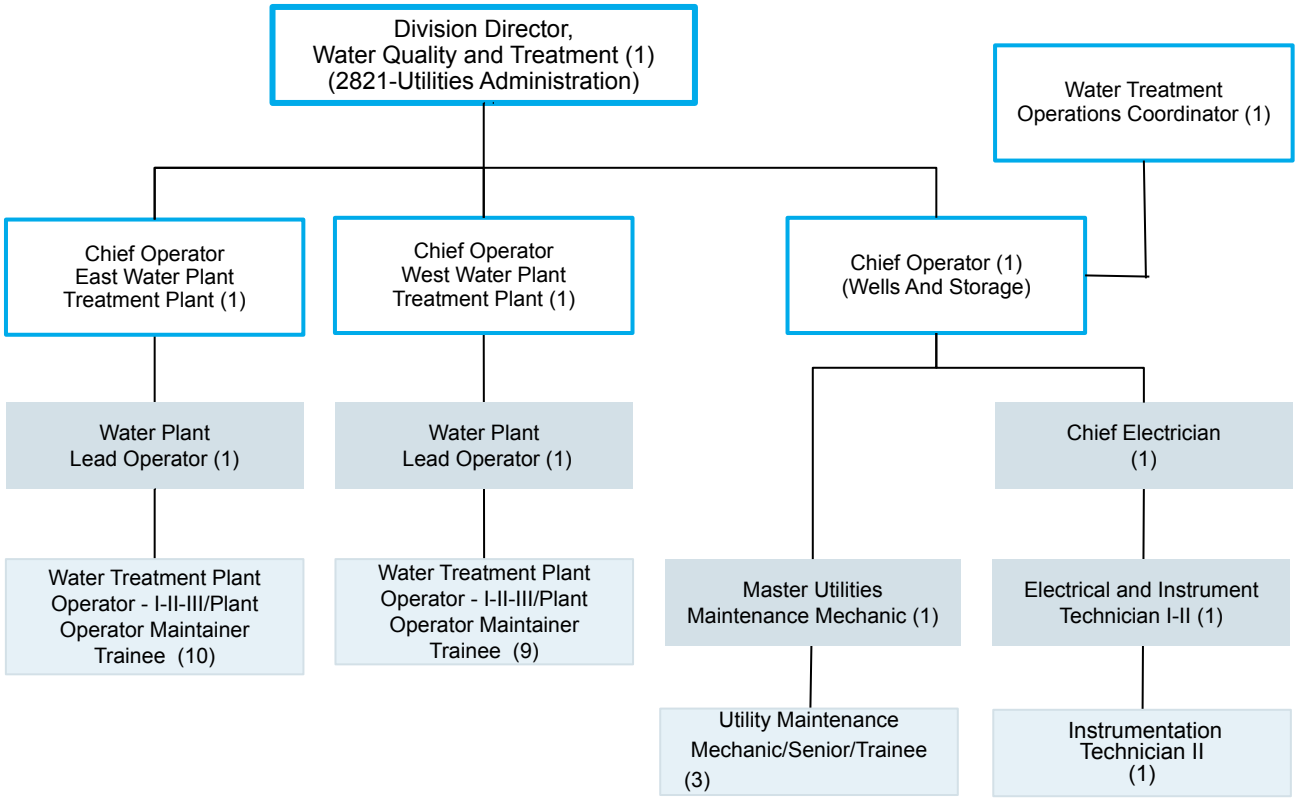
DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
64-02	General Equipment	14,134	3,242	5,000	19,050	19,050
64-33	Vehicle Purchases	-	-	-	-	58,000
	Sub- Total Capital Outlay	**$ 29,546**	**$ 45,099**	**$ 50,000**	**$ 64,050**	**$ 122,050**
	Subtotal	**$ 4,272,352**	**$ 1,694,966**	**$ 1,843,133**	**$ 2,011,985**	**$ 1,997,887**
91-23	Transfer To Benefits Fund	-	-	20,574	29,607	25,595
91-30	Transfer To Veh Srv Fund	120,272	146,225	339,000	15,000	15,000
	Sub-total Nonoperating Expenses	**$ 120,272**	**$ 146,225**	**$ 359,574**	**$ 44,607**	**$ 40,595**
Department Total		**$ 4,392,624**	**$ 1,841,191**	**$ 2,202,707**	**$ 2,056,592**	**$ 2,038,482**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Public Water Treatment**

FUND: **401**
DEPT.NO: **2811**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Public Water Treatment**

FUND: **401**
DEPT.NO: **2811**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
CHIEF ELECTRICIAN	81401	21	-	-	-	1.0	-
CHIEF ELECTRICIAN, WATER MAINT	81402	21	-	1.0	-	-	1.0
CHIEF OPERATOR	42019	30	3.0	3.0	-	3.0	3.0
ELECTRICAL & INSTRUMEN TECH II	45011	20	1.0	1.0	-	1.0	1.0
INSTRUMENT & CTRL TECH II	43210	18	1.0	1.0	-	1.0	1.0
MASTER UTILI PLANT MAINT MECH	81300	20	1.0	1.0	-	1.0	1.0
PLANT OPER MAINTAINER TRAINEE	42251	12	4.0	-	5.0	3.0	5.0
PLANT OPER MAINTAINER TRAINEE	42251	17	-	-	-	1.0	-
PLANT OPER MAINTAINER TRAINEE	42251	5	-	4.0	(4.0)	-	-
UTILITIES FIELD COORDINATOR	40069	22	-	-	-	1.0	-
UTILITIES MAINTENANCE MECHANIC - TRAINEE	81301	11	1.0	-	-	-	-
UTILITIES PLANT MAINT MECHANIC	81311	14	2.0	1.0	-	1.0	1.0
UTILITY MAINT MECHANIC, SENIOR	81321	19	1.0	2.0	-	2.0	2.0
WATER PLANT LEAD OPERATOR	42241	20	-	-	1.0	1.0	1.0
WATER PLANT LEAD OPERATOR	42241	21	2.0	2.0	(1.0)	1.0	1.0
WATER TREATM PLANT OPER III	42201	19	4.0	5.0	-	6.0	5.0
WATER TREATMENT OPS COORD	41573	22	-	1.0	-	-	1.0
WATER TREATMENT PLANT OPER I	42221	15	6.0	7.0	(1.0)	6.0	6.0
WATER TREATMENT PLANT OPER II	42211	17	5.0	3.0	-	3.0	3.0
Sub-total for Full-time Positions			31.0	32.0	-	32.0	32.0
Total Personnel:			**31.0**	**32.0**	**-**	**32.0**	**32.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Public Water Treatment**

FUND: **401**
DEPT.NO: **2811**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 11 Public Water Treatment 401-2811-536						
	Department Summary					
	Personnel Services	3,016,278	3,240,714	3,558,839	3,628,882	3,515,820
	Operating Expenses	3,991,178	4,517,037	6,163,292	6,660,666	6,966,364
	Capital Outlay	33,522	10,413	26,309	105,000	105,000
	Nonoperating Expenses	98,056	108,970	47,027	67,673	58,504
	Total	**$ 7,139,034**	**$ 7,877,134**	**$ 9,795,467**	**$ 10,462,221**	**$ 10,645,688**
	Estimated As % Of Budget	**73%**				
12-10	Regular Salaries/Wages	1,959,764	2,160,913	2,274,782	2,364,608	2,299,291
12-20	Holiday Pay	28,101	32,123	34,247	33,000	33,000
14-10	Overtime	146,392	223,475	267,110	220,000	220,000
15-12	Cell Phone Allowance	1,512	2,484	2,568	2,568	2,568
15-13	Shoe Allowance	3,575	4,800	4,800	5,000	5,000
15-20	Car Allowance	10,800	7,200	7,200	7,200	7,200
21-10	Employer Fica	161,175	182,395	191,510	182,022	177,026
22-10	General Employees Pension	416,394	317,510	401,502	400,641	357,245
23-10	Life Insurance	588	484	1,032	1,277	1,277
23-20	Disability Insurance	11,766	12,647	12,186	12,542	12,189
23-30	Health Insurance	237,488	260,460	312,976	353,714	353,714
23-34	Hsa	24,542	21,750	24,880	31,000	32,000
23-40	Dental Insurance	12,773	12,999	21,774	13,536	13,536
23-50	Vision Insurance	1,408	1,474	2,272	1,774	1,774
	Sub-total Personnel Services	**$ 3,016,278**	**$ 3,240,714**	**$ 3,558,839**	**$ 3,628,882**	**$ 3,515,820**
31-90	Other Professional Srvs	-	-	2,000	20,000	20,000
34-10	Janitorial Services	-	29,120	30,000	30,000	30,000
34-54	Disp Of Hazardous Matls	770	-	1,000	1,000	1,000
34-63	Bulk Water Purchase	260,127	147,432	250,000	250,000	250,000
40-12	Business Meetings	50	1,300	500	500	500
41-15	Cellular Phone/Beeper	6,471	-	-	-	-
43-10	Electric Service	1,256,841	1,058,609	1,499,970	1,400,000	1,710,000
43-20	Water/Sewer Service	3,900	5,290	8,782	6,300	6,300
43-30	Garbage Fees/Roll Offs	-	-	-	12,000	12,000
43-40	Fuel/Propane	27,843	5,295	40,000	30,000	30,000
44-30	Equipment Rental	130,184	148,578	142,000	156,200	156,200
46-10	Building Repairs	4,327	7,568	10,000	15,000	15,000
46-20	Equipment Maintenance	40,394	29,519	85,000	85,000	85,000
46-30	Vehicle Maint-Garage	53,188	44,647	45,500	35,000	28,000
46-40	Water Tank/Tower R&M	-	-	340,000	350,000	350,000
46-46	Wtp Pump & Motor Rpr	3,405	-	5,280	6,000	6,000
46-50	Wells & Screens-R&M	-	164,278	300,000	300,000	300,000
46-98	Grounds Maintenance	117,797	70,039	70,000	120,000	120,000
47-10	Printing & Binding	-	475	1,000	1,000	1,000
49-09	Ins Chgs-Workers Comp	62,065	79,834	72,392	79,234	82,976
49-10	Warehouse Service Chg	13,270	15,002	20,140	23,857	25,813
49-17	Other Contractual Srvs	251,021	343,443	504,450	521,200	521,200

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Public Water Treatment**

FUND: **401**
DEPT.NO: **2811**

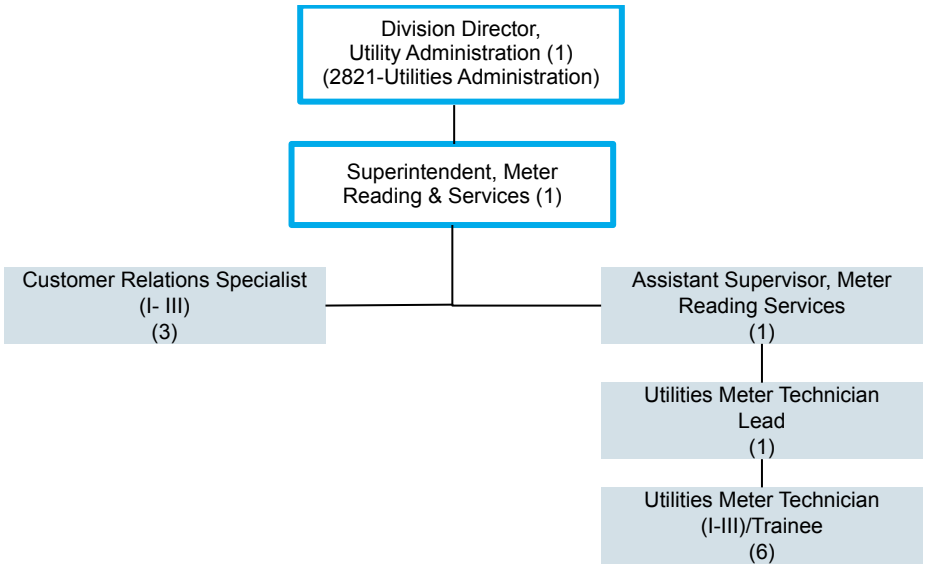
DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
49-41	Licenses, Fees & Permits	17,117	31,495	28,500	28,500	28,500
51-10	Office Supplies	1,954	993	2,000	3,000	3,000
52-01	Supplies	4,376	4,080	5,000	5,000	5,000
52-10	Fuel Oil-Vehicles	-	-	19,500	15,000	12,000
52-20	Opr Equipment <$5000	7,300	1,277	1,900	5,000	5,000
52-21	Chemicals	20,250	12,825	30,000	33,000	33,000
52-22	Uniforms	-	8	13,355	13,355	13,355
52-23	Safety Clothing/Equip	2,105	2,159	3,000	3,000	3,000
52-24	Bldg Supplies/Materials	6,665	10,775	10,000	12,000	12,000
52-25	Janitor Supplies	1,100	-	1,369	1,400	1,400
52-27	Hardware/Tools	7,028	7,813	10,000	10,000	10,000
52-28	Chlorine	297,245	672,328	774,000	741,242	741,242
52-35	Process Chemicals	1,154,133	1,403,277	1,465,016	2,113,886	2,113,886
52-75	Equip Parts/Supplies	232,906	213,711	364,338	224,192	224,192
52-78	First Aid Supplies	-	-	-	2,000	2,000
52-85	Food Supplies	147	-	300	500	500
54-10	Books-Publications-Videos	-	-	-	300	300
54-30	Training	7,199	5,867	7,000	7,000	7,000
	Sub- Total Operating Expenses	**$ 3,991,178**	**$ 4,517,037**	**$ 6,163,292**	**$ 6,660,666**	**$ 6,966,364**
64-02	General Equipment	17,379	10,413	21,909	100,000	100,000
64-16	Furniture & Fixtures	-	-	4,400	5,000	5,000
64-31	Vehicle Replacement	16,143	-	-	-	-
	Sub- Total Capital Outlay	**$ 33,522**	**$ 10,413**	**$ 26,309**	**$ 105,000**	**$ 105,000**
	Subtotal	**$ 7,040,978**	**$ 7,768,164**	**$ 9,748,440**	**$ 10,394,548**	**$ 10,587,184**
91-23	Transfer To Benefits Fund	-	-	47,027	67,673	58,504
91-30	Transfer To Veh Srv Fund	98,056	108,970	-	-	-
	Sub-total Nonoperating Expenses	**$ 98,056**	**$ 108,970**	**$ 47,027**	**$ 67,673**	**$ 58,504**
Department Total		**$ 7,139,034**	**$ 7,877,134**	**$ 9,795,467**	**$ 10,462,221**	**$ 10,645,688**

PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Meter Reading & Services**

FUND: **401**
DEPT.NO: **2814**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ASST SUPV, METER READING & SVS	44030	22	1.0	1.0	-	1.0	1.0
CUSTOMER RELATIONS SPEC II	40112	12	2.0	1.0	-	2.0	1.0
CUSTOMER RELATIONS SPEC III	40122	12	-	-	1.0	-	1.0
CUSTOMER RELATIONS SPEC III	40122	14	1.0	2.0	(1.0)	1.0	1.0
SUPV, METER READING & SVCS	41029	30	1.0	1.0	-	1.0	1.0
UTIL METER TECHNICIAN LEAD	40061	19	1.0	1.0	-	1.0	1.0
UTILITIES METER TECH I	40121	11	1.0	2.0	-	3.0	2.0
UTILITIES METER TECH II	40131	13	2.0	2.0	-	2.0	2.0
UTILITIES METER TECH III	40141	15	3.0	2.0	-	2.0	2.0
Sub-total for Full-time Positions			12.0	12.0	-	13.0	12.0
Total Personnel:			**12.0**	**12.0**	**-**	**13.0**	**12.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Meter Reading & Services**

FUND: **401**
DEPT.NO: **2814**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 14 Meter Reading & Services 401-2814-536						
	Department Summary					
	Personnel Services	922,955	1,044,667	1,111,844	1,226,302	1,140,857
	Operating Expenses	357,934	425,749	525,380	656,132	615,408
	Capital Outlay	38,647	18,563	-	-	-
	Nonoperating Expenses	26,884	37,240	141,057	117,833	83,577
	Total	$ 1,346,420	$ 1,526,219	$ 1,778,281	$ 2,000,267	$ 1,839,842
	Estimated As % Of Budget	**76%**				
12-10	Regular Salaries/Wages	604,846	746,504	746,030	804,750	757,014
12-20	Holiday Pay	-	-	1,000	1,000	1,000
14-10	Overtime	11,144	7,661	16,835	30,000	30,000
15-13	Shoe Allowance	900	1,413	1,400	1,600	1,400
15-20	Car Allowance	3,600	1,200	1,200	1,200	1,200
21-10	Employer Fica	46,902	57,065	57,316	61,778	58,110
22-10	General Employees Pension	138,372	106,558	147,123	158,362	137,325
23-10	Life Insurance	209	193	227	422	403
23-20	Disability Insurance	4,278	4,183	3,970	4,274	4,021
23-30	Health Insurance	97,115	104,738	121,152	143,696	132,643
23-34	Hsa	10,063	9,250	9,350	13,000	12,000
23-40	Dental Insurance	4,945	5,282	5,576	5,499	5,076
23-50	Vision Insurance	581	620	665	721	665
	Sub-total Personnel Services	**$ 922,955**	**$ 1,044,667**	**$ 1,111,844**	**$ 1,226,302**	**$ 1,140,857**
40-12	Business Meetings	25	-	250	500	500
41-15	Cellular Phone/Beeper	1,000	-	-	6,000	6,000
43-10	Electric Service	989	841	1,800	1,800	2,052
43-20	Water/Sewer Service	4,896	2,792	-	-	-
46-20	Equipment Maintenance	-	703	1,500	1,500	1,500
46-30	Vehicle Maint-Garage	64,270	63,796	47,600	48,000	23,000
46-52	Reuse Maintenance	-	9,580	13,000	13,000	13,000
46-91	Software Maintenance	12,903	6,451	86,916	95,600	95,600
47-10	Printing & Binding	-	-	-	20,000	20,000
49-09	Ins Chgs-Workers Comp	9,257	12,331	11,092	12,082	12,653
49-10	Warehouse Service Chg	33,539	27,653	39,942	42,130	45,583
49-17	Other Contractual Srvs	10,296	13,253	70,270	143,800	143,800
49-41	Licenses, Fees & Permits	150	-	200	400	400
52-01	Supplies	721	727	800	1,000	1,000
52-10	Fuel Oil-Vehicles	-	-	32,010	40,000	20,000
52-20	Opr Equipment <$5000	4,247	5,231	3,500	3,500	3,500
52-22	Uniforms	-	-	5,000	5,320	5,320
52-23	Safety Clothing/Equip	1,057	1,333	1,500	1,500	1,500
52-27	Hardware/Tools	4,093	3,493	6,000	5,000	5,000
52-30	Water Meter Supplies	137,880	197,039	200,000	210,000	210,000
52-75	Equip Parts/Supplies	475	667	1,000	1,000	1,000
54-30	Training	1,588	2,898	3,000	4,000	4,000
58-10	Subscriptions	70,548	76,961	-	-	-

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Meter Reading & Services**

FUND: **401**
DEPT.NO: **2814**

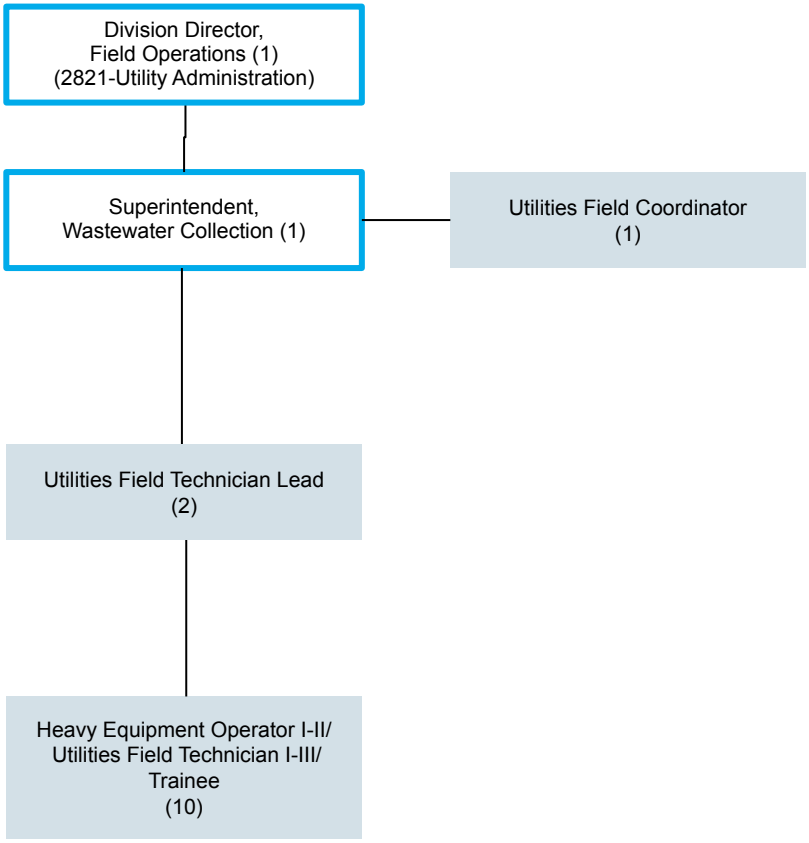
DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
	Sub- Total Operating Expenses	**$ 357,934**	**$ 425,749**	**$ 525,380**	**$ 656,132**	**$ 615,408**
64-02	General Equipment	28,235	1,199	-	-	-
64-16	Furniture & Fixtures	1,099	-	-	-	-
72-06	Subscriptions	9,313	17,364	-	-	-
	Sub- Total Capital Outlay	**$ 38,647**	**$ 18,563**	**$ -**	**$ -**	**$ -**
	Subtotal	**$ 1,319,536**	**$ 1,488,979**	**$ 1,637,224**	**$ 1,882,434**	**$ 1,756,265**
91-23	Transfer To Benefits Fund	-	-	17,635	25,377	21,939
91-30	Transfer To Veh Srv Fund	26,884	37,240	123,422	92,456	61,638
	Sub-total Nonoperating Expenses	**$ 26,884**	**$ 37,240**	**$ 141,057**	**$ 117,833**	**$ 83,577**
Department Total		**$ 1,346,420**	**$ 1,526,219**	**$ 1,778,281**	**$ 2,000,267**	**$ 1,839,842**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Collection**

FUND: **401**
DEPT.NO: **2815**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
HEAVY EQUIP OPERAT I-UTILITIES	40261	15	-	1.0	-	1.0	1.0
HEAVY EQUIP OPERAT II-UTILITIE	40361	17	-	1.0	-	1.0	1.0
SUPT. WASTEWATER/ STORMWATER	44209	26	-	-	1.0	1.0	1.0
SUPT. WASTEWATER/ STORMWATER	44209	30	1.0	1.0	(1.0)	-	-
UTIL FIELD TECHNICIAN LEAD	40161	19	3.0	2.0	-	2.0	2.0
UTILITIES FIELD COORDINATOR	40069	22	2.0	1.0	-	1.0	1.0
UTILITIES FIELD TECHNICIAN I	40011	11	-	2.0	-	2.0	2.0
UTILITIES FIELD TECHNICIAN I	40011	13	-	-	-	1.0	-
UTILITIES FIELD TECHNICIAN II	40021	13	4.0	-	1.0	2.0	1.0
UTILITIES FIELD TECHNICIAN II	41811	13	-	3.0	(1.0)	-	2.0
UTILITIES FIELD TECHNICIAN III	40031	15	-	3.0	-	3.0	3.0
UTILITIES METER TECH I	40121	11	7.0	-	-	-	-
Sub-total for Full-time Positions			17.0	14.0	-	14.0	14.0
Total Personnel:			**17.0**	**14.0**	**-**	**14.0**	**14.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Collection**

FUND: **401**
DEPT.NO: **2815**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 15 Wastewater Collection 401-2815-536						
	Department Summary					
	Personnel Services	988,660	971,682	1,332,053	1,400,573	1,388,054
	Operating Expenses	445,100	482,718	735,734	762,644	730,507
	Capital Outlay	-	-	49,883	10,000	793,000
	Nonoperating Expenses	245,055	276,355	39,389	29,607	25,595
	Total	$ 1,678,815	$ 1,730,755	$ 2,157,059	$ 2,202,824	$ 2,937,156
	Estimated As % Of Budget	**78%**				
12-10	Regular Salaries/Wages	611,884	584,682	832,478	898,142	899,200
12-20	Holiday Pay	25	1,786	2,600	2,000	2,000
14-10	Overtime	35,152	76,226	60,000	60,000	60,000
15-12	Cell Phone Allowance	336	-	-	-	-
15-13	Shoe Allowance	1,102	1,600	2,600	2,400	2,400
15-20	Car Allowance	6,300	1,200	1,200	-	-
21-10	Employer Fica	49,046	50,541	70,751	68,891	68,972
22-10	General Employees Pension	185,603	152,458	182,170	176,920	163,256
23-10	Life Insurance	176	141	350	461	461
23-20	Disability Insurance	3,009	4,154	4,913	4,778	4,784
23-30	Health Insurance	82,152	86,392	155,336	165,804	165,804
23-34	Hsa	9,125	7,813	12,000	14,000	14,000
23-40	Dental Insurance	4,262	4,196	6,768	6,345	6,345
23-50	Vision Insurance	488	493	887	832	832
	Sub-total Personnel Services	**$ 988,660**	**$ 971,682**	**$ 1,332,053**	**$ 1,400,573**	**$ 1,388,054**
40-12	Business Meetings	615	32	250	500	500
41-15	Cellular Phone/Beeper	6,771	-	-	-	-
44-30	Equipment Rental	-	-	1,000	1,000	1,000
46-20	Equipment Maintenance	1,158	168	2,000	2,000	2,000
46-30	Vehicle Maint-Garage	193,369	219,280	309,801	180,000	150,000
46-31	Vehicle Maint - Other	32	-	-	-	-
46-42	Sewer Main Repairs	77,175	67,471	112,000	150,000	150,000
46-91	Software Maintenance	7,550	7,650	-	15,000	15,000
47-10	Printing & Binding	-	298	2,000	2,000	2,000
49-09	Ins Chgs-Workers Comp	30,523	39,274	35,634	38,949	40,788
49-10	Warehouse Service Chg	7,574	6,050	8,346	12,495	13,519
49-17	Other Contractual Srvs	38,016	41,619	109,117	144,000	144,000
49-40	Laboratory Tests	-	1,431	713	-	-
49-41	Licenses, Fees & Permits	18,423	18,902	19,700	19,400	19,400
52-01	Supplies	-	-	-	1,000	1,000
52-10	Fuel Oil-Vehicles	-	-	42,500	40,000	35,000
52-20	Opr Equipment <$5000	-	-	1,798	-	-
52-22	Uniforms	-	-	6,725	6,800	6,800
52-23	Safety Clothing/Equip	3,659	4,303	5,000	6,000	6,000
52-27	Hardware/Tools	3,713	3,061	3,000	3,500	3,500
52-32	Sewer Main Supplies	48,069	50,468	72,150	100,000	100,000

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Collection**

FUND: **401**
DEPT.NO: **2815**

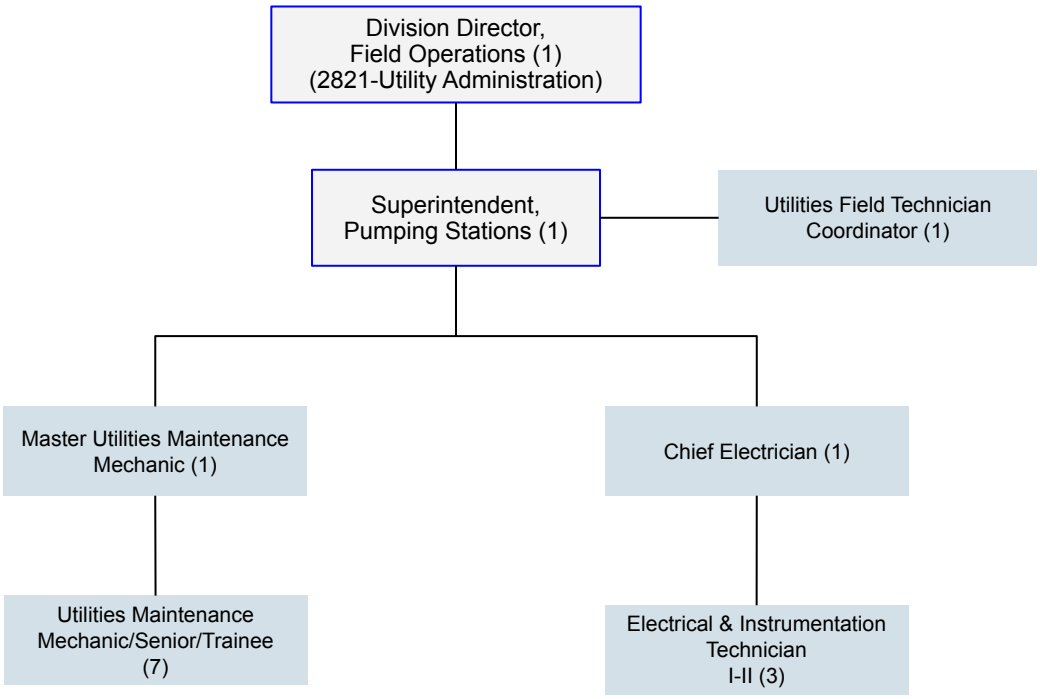
DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
52-75	Equip Parts/Supplies	5,243	18,137	2,000	15,000	15,000
53-11	Traffic/Street Signs	-	-	-	5,000	5,000
54-30	Training	3,210	4,574	2,000	20,000	20,000
	Sub- Total Operating Expenses	**$ 445,100**	**$ 482,718**	**$ 735,734**	**$ 762,644**	**$ 730,507**
64-02	General Equipment	-	-	49,883	10,000	10,000
64-33	Vehicle Purchases	-	-	-	-	783,000
	Sub- Total Capital Outlay	**$ -**	**$ -**	**$ 49,883**	**$ 10,000**	**$ 793,000**
	Subtotal	**$ 1,433,760**	**$ 1,454,400**	**$ 2,117,670**	**$ 2,173,217**	**$ 2,911,561**
91-23	Transfer To Benefits Fund	-	-	22,044	29,607	25,595
91-30	Transfer To Veh Srv Fund	245,055	276,355	17,345	-	-
	Sub-total Nonoperating Expenses	**$ 245,055**	**$ 276,355**	**$ 39,389**	**$ 29,607**	**$ 25,595**
Department Total		**$ 1,678,815**	**$ 1,730,755**	**$ 2,157,059**	**$ 2,202,824**	**$ 2,937,156**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Pumping Stations**

FUND: **401**
DEPT.NO: **2816**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Pumping Stations**

FUND: **401**
DEPT.NO: **2816**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
CHIEF ELECTRICIAN	81401	21	1.0	1.0	-	1.0	1.0
ELECTRICAL & INSTRUMEN TECH II	45011	20	1.0	3.0	-	3.0	3.0
ELECTRICAL/INSTRUMENTION TECH I	45001	18	2.0	-	-	-	-
MASTER UTILI PLANT MAINT MECH	81300	20	1.0	-	1.0	1.0	1.0
SUPERINTENDENT PUMPING STATION	45409	30	1.0	1.0	-	1.0	1.0
UTIL MAINT MECH - LIFT STATION	45601	14	4.0	1.0	-	2.0	1.0
UTIL MAINT MECH SR - LIFT STAT	45701	19	1.0	1.0	-	1.0	1.0
UTIL MAINT MECH TRAIN- LIFT ST	45501	11	3.0	3.0	(3.0)	2.0	-
UTILITIES FIELD COORDINATOR	40069	22	1.0	1.0	-	1.0	1.0
UTILITIES PLANT MAINT MECHANIC	81311	14	-	-	2.0	-	2.0
UTILITY MAINT MECHANIC, SENIOR	81321	19	-	3.0	-	2.0	3.0
Sub-total for Full-time Positions			15.0	14.0	-	14.0	14.0
Total Personnel:			**15.0**	**14.0**	**-**	**14.0**	**14.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Pumping Stations**

FUND: **401**
DEPT.NO: **2816**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 16 Wastewater Pumping Station 401-2816-536						
	Department Summary					
	Personnel Services	1,190,764	1,375,733	1,358,603	1,371,303	1,382,646
	Operating Expenses	1,494,160	1,468,122	1,578,874	1,812,546	1,807,663
	Capital Outlay	3,756	1,995	2,000	2,000	-
	Nonoperating Expenses	139,062	171,508	22,044	967,607	963,595
	Total	$ 2,827,742	$ 3,017,358	$ 2,961,521	$ 4,153,456	$ 4,153,904
12-10	Regular Salaries/Wages	831,869	912,159	942,874	933,395	951,643
12-20	Holiday Pay	479	210	1,000	1,000	1,000
14-10	Overtime	32,516	82,693	20,000	45,000	45,000
15-13	Shoe Allowance	1,550	2,000	1,950	2,000	2,000
15-20	Car Allowance	-	-	1,200	-	-
21-10	Employer Fica	63,920	74,783	72,279	71,558	72,954
22-10	General Employees Pension	126,274	136,935	152,183	150,089	141,689
23-10	Life Insurance	185	143	324	422	422
23-20	Disability Insurance	4,122	5,284	4,974	4,923	5,022
23-30	Health Insurance	114,445	143,413	142,344	143,696	143,696
23-34	Hsa	9,500	11,750	11,250	13,000	13,000
23-40	Dental Insurance	5,319	5,694	7,356	5,499	5,499
23-50	Vision Insurance	585	669	869	721	721
	Sub-total Personnel Services	**$ 1,190,764**	**$ 1,375,733**	**$ 1,358,603**	**$ 1,371,303**	**$ 1,382,646**
40-12	Business Meetings	78	-	3,097	500	500
41-15	Cellular Phone/Beeper	7,843	-	-	-	-
43-10	Electric Service	551,729	478,293	475,000	475,000	513,000
43-20	Water/Sewer Service	88,042	80,045	87,541	114,400	114,400
43-40	Fuel/Propane	167	546	5,000	5,000	5,000
44-30	Equipment Rental	-	-	10,000	10,000	10,000
46-10	Building Repairs	3,177	3,295	10,000	20,000	20,000
46-20	Equipment Maintenance	73,870	45,593	100,000	100,000	100,000
46-30	Vehicle Maint-Garage	89,914	263,216	73,500	75,000	45,000
46-51	Lift Station Repairs	73,539	80,724	130,000	100,000	100,000
46-98	Grounds Maintenance	85,207	54,085	70,000	130,000	130,000
49-09	Ins Chgs-Workers Comp	21,281	27,382	24,844	27,156	28,438
49-10	Warehouse Service Chg	36,269	31,955	55,097	71,197	77,032
49-17	Other Contractual Srvs	60,154	78,556	85,000	186,000	186,000
49-41	Licenses, Fees & Permits	1,399	81	3,500	3,500	3,500
52-01	Supplies	13,587	10,373	20,000	20,000	20,000
52-10	Fuel Oil-Vehicles	-	-	43,702	50,000	28,000
52-20	Opr Equipment <$5000	4,580	721	1,000	1,000	3,000
52-22	Uniforms	-	-	6,293	6,293	6,293
52-23	Safety Clothing/Equip	4,019	5,048	13,500	3,500	3,500
52-27	Hardware/Tools	3,397	4,168	10,000	10,000	10,000
52-35	Process Chemicals	-	-	10,000	-	-
52-75	Equip Parts/Supplies	369,510	303,627	337,800	400,000	400,000

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Pumping Stations**

FUND: **401**
DEPT.NO: **2816**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
54-30	Training	6,398	414	4,000	4,000	4,000
	Sub- Total Operating Expenses	**$ 1,494,160**	**$ 1,468,122**	**$ 1,578,874**	**$ 1,812,546**	**$ 1,807,663**
64-02	General Equipment	3,756	1,995	2,000	2,000	-
	Sub- Total Capital Outlay	**$ 3,756**	**$ 1,995**	**$ 2,000**	**$ 2,000**	**$ -**
	Subtotal	**$ 2,688,680**	**$ 2,845,850**	**$ 2,939,477**	**$ 3,185,849**	**$ 3,190,309**
91-23	Transfer To Benefits Fund	-	-	22,044	29,607	25,595
91-30	Transfer To Veh Srv Fund	139,062	171,508	-	938,000	938,000
	Sub-total Nonoperating Expenses	**$ 139,062**	**$ 171,508**	**$ 22,044**	**$ 967,607**	**$ 963,595**
Department Total		**$ 2,827,742**	**$ 3,017,358**	**$ 2,961,521**	**$ 4,153,456**	**$ 4,153,904**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Sewage Treatment**

FUND: **401**
DEPT.NO: **2817**

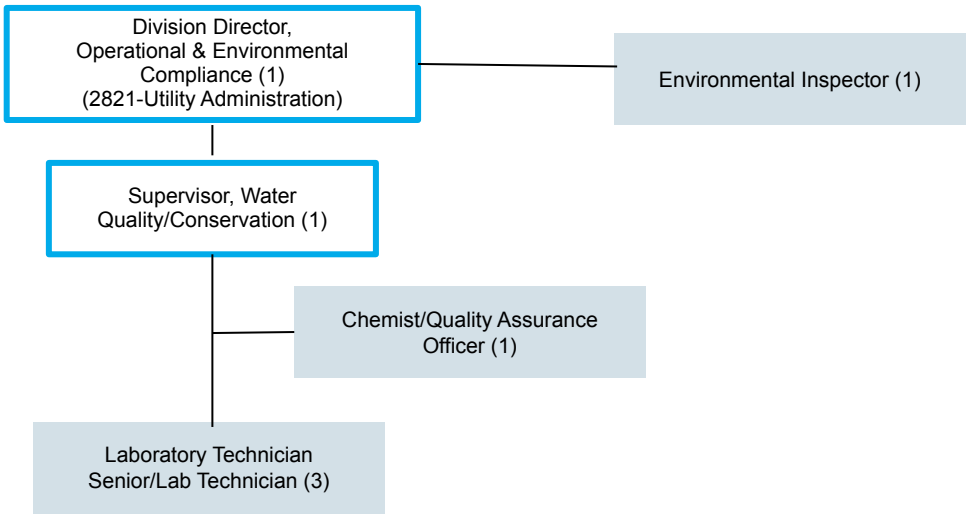
DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 17 Sewage Treatment 401-2817-536						
	Department Summary					
	Operating Expenses	5,429,932	6,155,663	6,147,973	6,166,130	6,166,130
	Total	$ 5,429,932	$ 6,155,663	$ 6,147,973	$ 6,166,130	$ 6,166,130
	Estimated As % Of Budget	**88%**				
34-80	Shared Wastewater Trtmt	3,974,005	5,307,563	5,183,739	5,105,900	5,105,900
34-81	Reuse Charges	248,670	248,100	364,234	460,230	460,230
49-70	Regional Plant	1,207,257	600,000	600,000	600,000	600,000
	Sub-total Operating Expenses	**$ 5,429,932**	**$ 6,155,663**	**$ 6,147,973**	**$ 6,166,130**	**$ 6,166,130**
Department Total		**$ 5,429,932**	**$ 6,155,663**	**$ 6,147,973**	**$ 6,166,130**	**$ 6,166,130**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Water Quality**

FUND: **401**
DEPT.NO: **2819**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
CHEMIST/QUALITY ASSUR OFFICER	46202	20	1.0	1.0	-	1.0	1.0
ENVIRONMENTAL INSPECTOR	44202	21	-	1.0	-	1.0	1.0
LABORATORY TECHNICIAN	46212	15	1.0	2.0	-	2.0	2.0
LABORATORY TECHNICIAN SR	46232	17	3.0	1.0	-	1.0	1.0
SUPV, WATER QUALITY/ CONSERVATI	46029	26	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			6.0	6.0	-	6.0	6.0
Total Personnel:			**6.0**	**6.0**	**-**	**6.0**	**6.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Water Quality**

FUND: **401**
DEPT.NO: **2819**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 19 Water Quality 401-2819-536						
	Department Summary					
	Personnel Services	516,814	453,498	484,077	494,216	489,953
	Operating Expenses	112,038	127,066	169,967	316,971	318,742
	Capital Outlay	-	-	12,108	9,500	9,500
	Nonoperating Expenses	6,104	5,320	7,348	27,919	20,704
	Total	$ 634,956	$ 585,884	$ 673,500	$ 848,606	$ 838,899
	Estimated As % Of Budget	**94%**				
12-10	Regular Salaries/Wages	350,885	325,285	340,501	330,826	331,558
12-20	Holiday Pay	-	-	300	600	600
14-10	Overtime	507	849	2,000	3,000	3,000
15-12	Cell Phone Allowance	480	750	1,320	1,320	1,320
15-13	Shoe Allowance	525	400	400	600	600
15-20	Car Allowance	3,600	1,200	1,200	1,200	1,200
21-10	Employer Fica	26,766	24,410	26,137	25,547	25,603
22-10	General Employees Pension	85,343	61,472	54,957	66,244	61,189
23-10	Life Insurance	201	310	366	442	442
23-20	Disability Insurance	2,023	2,481	1,824	1,777	1,781
23-30	Health Insurance	38,309	33,104	48,680	55,268	55,268
23-34	Hsa	6,250	1,563	4,000	5,000	5,000
23-40	Dental Insurance	1,723	1,498	2,115	2,115	2,115
23-50	Vision Insurance	202	176	277	277	277
	Sub-total Personnel Services	**$ 516,814**	**$ 453,498**	**$ 484,077**	**$ 494,216**	**$ 489,953**
34-54	Disp Of Hazardous Matls	3,497	-	2,500	2,500	2,500
40-12	Business Meetings	12	-	200	200	200
41-12	Postage	-	-	500	500	500
41-15	Cellular Phone/Beeper	493	-	-	-	-
44-30	Equipment Rental	250	893	4,000	4,000	4,000
46-20	Equipment Maintenance	6,721	3,827	8,000	8,000	8,000
46-30	Vehicle Maint-Garage	7,674	10,174	8,992	5,000	7,000
46-91	Software Maintenance	-	-	-	100,000	100,000
47-10	Printing & Binding	1,959	1,879	2,200	7,300	7,300
49-09	Ins Chgs-Workers Comp	10,322	13,282	12,051	13,172	13,794
49-10	Warehouse Service Chg	396	553	622	605	654
49-17	Other Contractual Srvs	14,842	13,002	12,947	38,750	38,750
49-40	Laboratory Tests	26,960	39,515	47,000	55,000	55,000
49-41	Licenses, Fees & Permits	2,200	2,175	2,400	2,500	2,500
52-01	Supplies	115	814	2,030	5,000	5,000
52-10	Fuel Oil-Vehicles	-	-	2,400	2,400	1,500
52-20	Opr Equipment <$5000	-	-	-	2,000	2,000
52-21	Chemicals	34,027	37,846	54,383	56,000	56,000
52-22	Uniforms	-	-	1,972	2,444	2,444
52-23	Safety Clothing/Equip	278	369	500	1,000	1,000
52-31	Water Main Supplies	-	-	1,970	3,000	3,000
52-75	Equip Parts/Supplies	1,534	1,988	3,000	3,000	3,000

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Water Quality**

FUND: **401**
DEPT.NO: **2819**

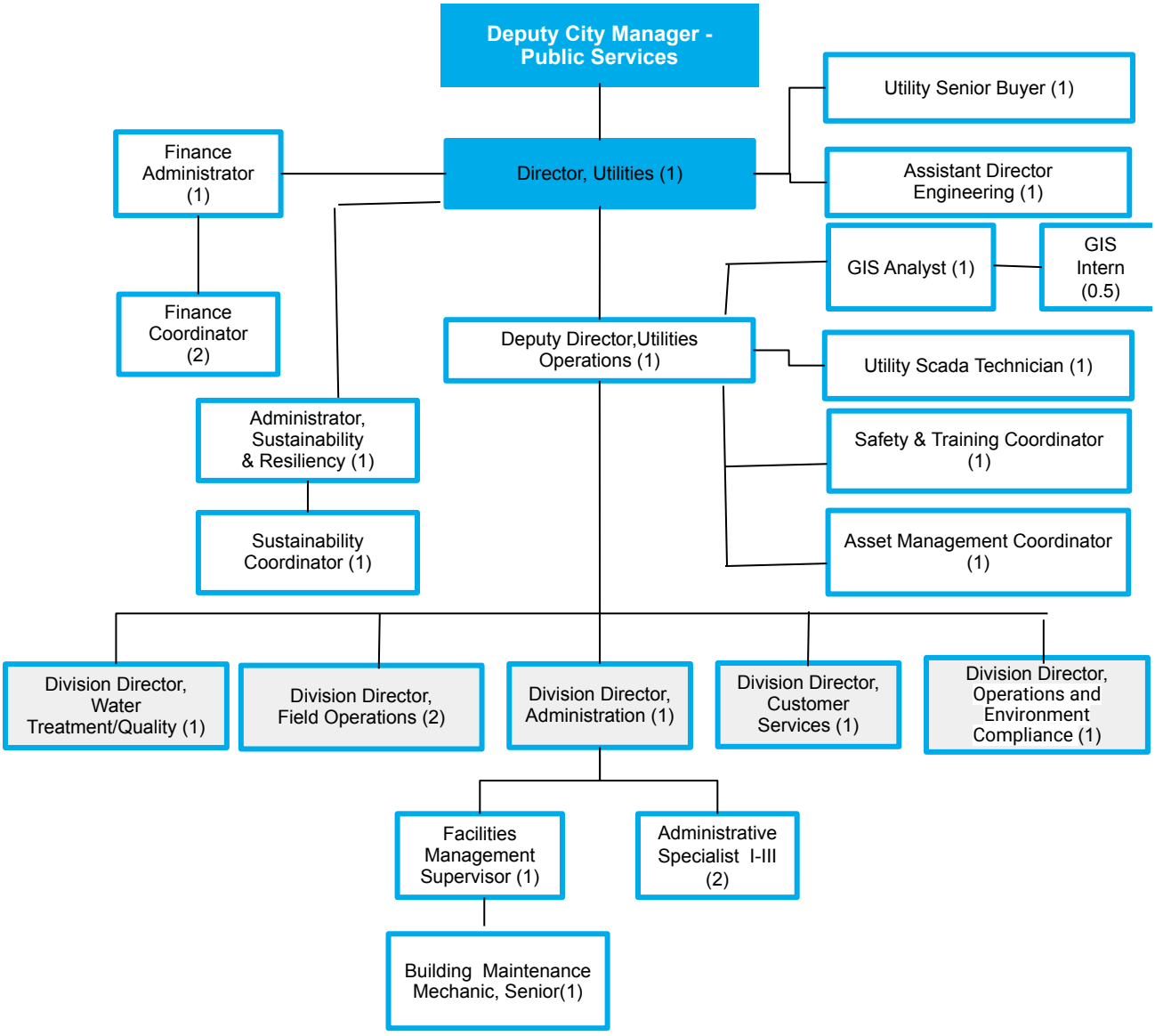
DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
52-78	First Aid Supplies	-	-	-	1,000	1,000
54-20	Memberships	300	200	300	500	500
54-30	Training	458	549	2,000	3,100	3,100
	Sub- Total Operating Expenses	**$ 112,038**	**$ 127,066**	**$ 169,967**	**$ 316,971**	**$ 318,742**
64-02	General Equipment	-	-	12,108	9,500	9,500
	Sub- Total Capital Outlay	**$ -**	**$ -**	**$ 12,108**	**$ 9,500**	**$ 9,500**
	Subtotal	**$ 628,852**	**$ 580,564**	**$ 666,152**	**$ 820,687**	**$ 818,195**
91-23	Transfer To Benefits Fund	-	-	7,348	10,574	9,141
91-30	Transfer To Veh Srv Fund	6,104	5,320	-	17,345	11,563
	Sub-total Nonoperating Expenses	**$ 6,104**	**$ 5,320**	**$ 7,348**	**$ 27,919**	**$ 20,704**
Department Total		**$ 634,956**	**$ 585,884**	**$ 673,500**	**$ 848,606**	**$ 838,899**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Utilities Administration**

FUND: **401**
DEPT.NO: **2821**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Utilities Administration**

FUND: **401**
DEPT.NO: **2821**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ADMINIS,SUSTAINAB & RESILIENCY	48209	34	1.0	1.0	-	1.0	1.0
ADMINISTRATIVE ASSOCIATE	00370	10	1.0	-	-	-	-
ASSET MANAGEMENT COORDINATOR	48419	34	-	-	1.0	-	1.0
ASSET MANAGEMENT COORDINATOR	48419	21	1.0	1.0	(1.0)	1.0	-
ASSIST. DIR., ENGINEERING- UTI	48129	44	1.0	1.0	-	1.0	1.0
BUILDING MAINT MECHANIC, SR	81211	12	1.0	1.0	-	1.0	1.0
CONTRACT COORDINATOR	70119	16	1.0	-	-	-	-
DEPUTY DIR OF UTILITIES OPERAT	48029	47	1.0	1.0	-	1.0	1.0
DIRECTOR, UTILITIES	48019	50	1.0	1.0	-	1.0	1.0
DIV DIR, WATER QUALITY & TREAT	48259	44	1.0	1.0	-	1.0	1.0
DIV DIRECTOR, CUSTOMER SVS	40129	41	1.0	1.0	-	1.0	1.0
DIV DIRECTOR, FIELD OPERATIONS	48249	44	1.0	2.0	-	2.0	2.0
DIV DIRECTOR, UTILITY ADMIN	48269	41	1.0	1.0	-	1.0	1.0
DIVISION DIRECTOR, OPS & ENVIR	48229	41	1.0	1.0	-	1.0	1.0
FACILITIES MGT SUPERVISOR	02501	26	1.0	1.0	-	1.0	1.0
FINANCIAL COORDINATOR	48200	18	1.0	2.0	-	2.0	2.0
FINANCIAL SERV ADMIN,UTILITIES	41109	34	-	1.0	-	-	1.0
FINANCIAL SVS SUPERVISOR	48199	24	1.0	-	-	1.0	-
NEW POSITION REQUEST	00000	18	-	-	1.0	2.0	1.0
SAFETY & TRAINING COORDINATOR	48219	20	1.0	1.0	-	1.0	1.0
SENIOR BUYER - UTILITIES	48110	25	1.0	1.0	-	1.0	1.0
SUSTAINABILITY COORDINATOR	48149	22	1.0	1.0	-	1.0	1.0
UTILITY ADMIN SPECIALIST III	41122	18	-	1.0	-	1.0	1.0
UTILITY GIS ANALYST	41130	23	-	1.0	-	1.0	1.0
UTILITY SCADA TECHNICIAN	48509	23	-	1.0	-	1.0	1.0
Sub-total for Full-time Positions			19.0	22.0	1.0	24.0	23.0
Part-Time Positions:							
COLLEGE INTERN	05600	NC	0.5	0.5	-	-	0.5
Sub-total for Part-time Positions			0.5	0.5	-	-	0.5
Total Personnel:			**19.5**	**22.5**	**1.0**	**24.0**	**23.5**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Utilities Administration**

FUND: **401**
DEPT.NO: **2821**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 21 Utility Administration 401-2821-536						
	Department Summary					
	Personnel Services	2,507,205	2,784,936	3,398,026	3,985,562	3,931,744
	Operating Expenses	2,131,595	2,748,404	2,709,648	3,391,124	3,485,108
	Capital Outlay	32,810	76,781	81,620	95,500	209,500
	Nonoperating Expenses	17,194,087	16,918,128	17,250,294	23,624,144	23,401,562
	Total	$ 21,865,697	$ 22,528,249	$ 23,439,588	$ 31,096,330	$ 31,027,914
	Estimated As % Of Budget	**93%**				
12-10	Regular Salaries/Wages	1,829,393	1,999,614	2,390,678	2,820,333	2,807,440
12-20	Holiday Pay	13	112	300	300	300
14-10	Overtime	11,401	13,250	6,000	6,000	6,000
15-12	Cell Phone Allowance	2,961	7,301	8,862	8,175	8,115
15-13	Shoe Allowance	-	-	200	400	400
15-20	Car Allowance	28,565	30,650	34,800	31,800	31,200
19-99	New Personnel/Reclass	-	-	10,500	-	-
21-10	Employer Fica	128,808	153,416	183,124	215,089	213,623
22-10	General Employees Pension	326,780	326,703	437,237	525,329	491,511
22-40	Def Comp Contribution	1,042	7,500	19,558	19,250	26,750
23-10	Life Insurance	663	882	3,808	5,354	5,239
23-11	Life Insurance-Retirees	210	195	300	-	-
23-20	Disability Insurance	9,019	11,512	11,438	13,518	13,684
23-30	Health Insurance	148,934	210,185	248,208	298,446	287,393
23-34	Hsa	12,510	14,438	16,500	28,650	27,650
23-40	Dental Insurance	6,162	8,213	14,668	11,421	10,998
23-50	Vision Insurance	744	965	1,845	1,497	1,441
25-10	Unemployment	-	-	10,000	-	-
	Sub-total Personnel Services	**$ 2,507,205**	**$ 2,784,936**	**$ 3,398,026**	**$ 3,985,562**	**$ 3,931,744**
31-90	Other Professional Srvs	38,638	45,039	54,390	100,000	100,000
31-92	Prof Services - Wc	-	1,960	2,000	-	-
32-10	Audit Fee	50,841	39,958	46,311	25,631	25,631
34-10	Janitorial Services	-	43,806	42,750	42,750	42,750
34-40	Temporary Services	35,701	44,008	72,655	120,000	120,000
40-12	Business Meetings	300	476	325	650	650
41-15	Cellular Phone/Beeper	5,209	66,982	115,600	119,460	119,460
43-30	Garbage Fees/Roll Offs	401	-	5,000	-	-
44-31	Copy Machine Rental	12,491	11,408	18,000	18,000	18,000
46-10	Building Repairs	9,863	2,367	3,000	30,000	30,000
46-20	Equipment Maintenance	650	3,046	22,500	24,500	24,500
46-30	Vehicle Maint-Garage	7,164	13,679	12,325	12,000	12,000
46-91	Software Maintenance	137,454	182,557	257,420	652,814	652,814
48-21	Employee Recognition	-	-	-	6,000	6,000
49-08	Ins Chgs-Auto/Prop/Liab	1,536,062	1,994,538	1,805,504	1,971,728	2,064,836
49-09	Ins Chgs-Workers Comp	39,292	50,547	45,877	50,144	52,512
49-10	Warehouse Service Chg	7,455	7,623	10,393	12,292	13,300

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Utilities Administration**

FUND: **401**
DEPT.NO: **2821**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
49-17	Other Contractual Srvs	148,241	115,588	116,900	96,400	96,400
49-41	Licenses, Fees & Permits	2,462	4,080	5,300	5,000	5,000
51-10	Office Supplies	13,017	11,480	10,000	14,000	16,000
51-25	Computer Equipment <$5000	1,335	-	-	-	-
52-01	Supplies	1,119	1,088	1,000	2,000	2,000
52-10	Fuel Oil-Vehicles	-	-	7,330	8,000	3,500
52-20	Opr Equipment <$5000	10,815	18,484	6,500	8,000	8,000
52-22	Uniforms	40,196	42,096	1,530	2,000	2,000
52-23	Safety Clothing/Equip	254	306	1,150	1,000	1,000
52-24	Bldg Supplies/Materials	1,941	966	2,088	3,000	3,000
52-27	Hardware/Tools	-	-	1,000	7,000	7,000
52-75	Equip Parts/Supplies	1,231	951	1,500	2,000	2,000
52-78	First Aid Supplies	-	1,356	9,000	4,500	4,500
52-85	Food Supplies	187	820	4,500	1,000	1,000
54-10	Books-Publications-Videos	-	-	500	500	500
54-20	Memberships	10,723	10,410	12,000	15,575	15,575
54-30	Training	12,982	15,345	15,300	28,000	28,000
58-10	Subscriptions	5,571	17,440	-	-	-
59-99	New Personnel/Supplies	-	-	-	7,180	7,180
	Sub-Total Operating Expenses	**$ 2,131,595**	**$ 2,748,404**	**$ 2,709,648**	**$ 3,391,124**	**$ 3,485,108**
64-02	General Equipment	-	-	-	7,000	7,000
64-14	Computer Software	2,920	-	-	-	-
64-15	Computer Equipment	29,630	37,961	81,620	79,000	79,000
64-16	Furniture & Fixtures	-	-	-	2,000	-
64-33	Vehicle Purchases	-	37,874	-	-	116,000
69-99	New Personnel/Capital	-	-	-	7,500	7,500
72-06	Subscriptions	260	946	-	-	-
	Sub-Total Capital Outlay	**$ 32,810**	**$ 76,781**	**$ 81,620**	**$ 95,500**	**$ 209,500**
	Subtotal	**$ 4,671,610**	**$ 5,610,121**	**$ 6,189,294**	**$ 7,472,186**	**$ 7,626,352**
91-01	Transfer To General Fund	4,000,000	4,676,621	4,862,120	4,862,120	4,862,120
91-02	Transfer To Self Ins/W.C.	123,870	153,870	-	200,000	-
91-13	Transfer To Gf-Dirct Ovhd	3,931,000	2,925,506	2,310,141	2,310,141	2,310,141
91-23	Transfer To Benefits Fund	-	-	31,596	49,697	42,963
91-30	Transfer To Veh Srv Fund	14,241	16,071	-	-	-
91-31	Transfer To Capital Impov	-	-	300,000	300,000	-
91-38	Transfer To W/S Ren/Repl	9,000,000	9,000,000	9,000,000	15,000,000	15,000,000
95-43	Conservation Fund	24,088	28,080	40,000	35,000	35,000
95-44	Sustainability Fund	21,766	9,381	87,000	77,000	77,000
95-60	Uncollectible Expense	79,122	108,599	-	-	-
99-02	Non-Budgeted Expense	-	-	1,000	-	-
99-03	Rsv. For Future Approp.	-	-	618,437	790,186	1,074,338
	Sub-total Nonoperating Expenses	**$ 17,194,087**	**$ 16,918,128**	**$ 17,250,294**	**$ 23,624,144**	**$ 23,401,562**
	Department Total	**$ 21,865,697**	**$ 22,528,249**	**$ 23,439,588**	**$ 31,096,330**	**$ 31,027,914**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **General Administration**

FUND: **401**
DEPT.NO: **2822**

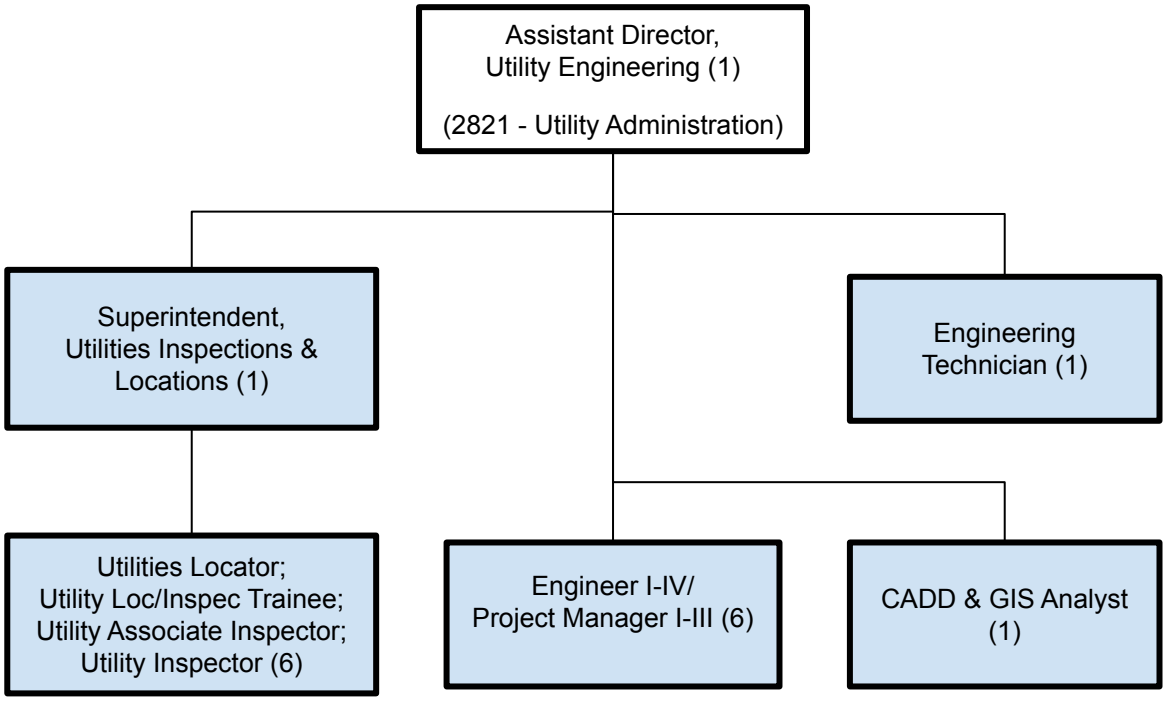
DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 22 General Administration 401-2822-536						
	Department Summary					
	Nonoperating Expenses	13,566,942	12,934,239	-	-	-
	Total	$ 13,566,942	$ 12,934,239	$ -	$ -	$ -
	Estimated As % Of Budget					
95-40	Depreciation Expense	13,478,627	13,634,384	-	-	-
99-02	Non-Budgeted Expense	88,315	(700,145)	-	-	-
	Sub- Total Nonoperating Exps.	**$ 13,566,942**	**$ 12,934,239**	**$ -**	**$ -**	**$ -**
Department Total		**$ 13,566,942**	**$ 12,934,239**	**$ -**	**$ -**	**$ -**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Utilities Engineering**

FUND: **401**
DEPT.NO: **2823**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Utilities Engineering**

FUND: **401**
DEPT.NO: **2823**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
CADD AND GIS ANALYST	70409	23	1.0	1.0	-	1.0	1.0
CHIEF UTILITIES INSPECTOR	47309	26	1.0	-	-	-	-
ENGINEER I	70279	28	2.0	1.0	-	1.0	1.0
ENGINEER II	70289	30	-	-	-	1.0	-
ENGINEER II-UTIL	41302	30	-	1.0	-	-	1.0
ENGINEER III	70299	36	1.0	1.0	-	1.0	1.0
ENGINEER IV	70309	41	3.0	2.0	-	2.0	2.0
ENVIRONMENTAL INSPECTOR	44202	21	1.0	-	-	-	-
PROJECT MANAGER I	70199	25	-	1.0	-	1.0	1.0
PROJECT MANAGER III	70259	29	1.0	-	-	-	-
SUPERINTENDENT, INSPECT&LOCAT	47319	30	-	1.0	-	1.0	1.0
UTILITIES ENGINEERING TECH	47310	18	1.0	1.0	-	1.0	1.0
UTILITIES INSPECTOR	47312	21	1.0	1.0	-	1.0	1.0
UTILITIES LOCATOR III	40251	17	2.0	-	-	-	-
UTILITY LOCATOR	41320	15	-	2.0	-	2.0	2.0
UTILITY LOCATOR I	40231	13	1.0	-	-	-	-
UTILITY LOCATOR/TRAINEE INSPEC	41321	17	-	3.0	-	3.0	3.0
Sub-total for Full-time Positions			15.0	15.0	-	15.0	15.0
Total Personnel:			**15.0**	**15.0**	**-**	**15.0**	**15.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Utilities Engineering**

FUND: **401**
DEPT.NO: **2823**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 23 Utilities Engineering 401-2823-536						
	Department Summary					
	Personnel Services	1,740,219	1,876,498	2,064,601	1,973,405	2,003,154
	Operating Expenses	85,397	85,657	263,007	334,212	330,477
	Capital Outlay	5,089	14,571	82,600	56,500	10,000
	Nonoperating Expenses	15,206	32,069	23,513	86,722	82,424
	Total	**$ 1,845,911**	**$ 2,008,795**	**$ 2,433,721**	**$ 2,450,839**	**$ 2,426,055**
	Estimated As % Of Budget	**76%**				
12-10	Regular Salaries/Wages	1,228,708	1,350,369	1,435,437	1,358,095	1,396,267
12-20	Holiday Pay	-	1,216	400	2,000	2,000
14-10	Overtime	40,328	54,338	51,100	40,000	40,000
15-12	Cell Phone Allowance	2,860	4,046	4,625	4,875	4,890
15-13	Shoe Allowance	600	1,288	1,200	1,200	1,200
15-20	Car Allowance	21,450	12,448	14,200	15,000	15,150
21-10	Employer Fica	96,669	106,546	111,873	105,506	108,439
22-10	General Employees Pension	189,702	176,993	234,058	239,900	228,160
23-10	Life Insurance	445	528	1,656	2,186	2,198
23-20	Disability Insurance	7,457	7,696	7,178	7,264	7,471
23-30	Health Insurance	133,025	138,659	174,156	174,094	174,094
23-34	Hsa	12,393	14,795	12,938	15,750	15,750
23-40	Dental Insurance	5,841	6,780	14,124	6,662	6,662
23-50	Vision Insurance	741	796	1,656	873	873
	Sub-total Personnel Services	**$ 1,740,219**	**$ 1,876,498**	**$ 2,064,601**	**$ 1,973,405**	**$ 2,003,154**
31-90	Other Professional Srvs	6,682	14,600	101,023	150,000	150,000
40-12	Business Meetings	(762)	-	-	750	750
41-15	Cellular Phone/Beeper	1,000	-	-	-	-
46-20	Equipment Maintenance	-	-	640	5,000	5,000
46-30	Vehicle Maint-Garage	33,101	38,338	30,400	28,000	30,000
46-91	Software Maintenance	15,507	(9,348)	71,354	85,000	85,000
47-10	Printing & Binding	-	-	800	2,000	2,000
49-09	Ins Chgs-Workers Comp	1,733	2,172	2,022	2,211	2,315
49-10	Warehouse Service Chg	602	183	731	1,964	2,125
49-17	Other Contractual Srvs	305	-	500	1,000	1,000
49-41	Licenses, Fees & Permits	554	1,288	1,000	12,000	12,000
52-01	Supplies	4,339	7,387	9,300	8,500	8,500
52-10	Fuel Oil-Vehicles	-	-	14,100	14,000	8,000
52-20	Opr Equipment <$5000	1,506	-	10,000	1,000	1,000
52-22	Uniforms	-	-	3,410	3,287	3,287
52-23	Safety Clothing/Equip	1,035	1,317	1,800	2,000	2,000
52-27	Hardware/Tools	3,949	6,718	2,850	1,500	1,500
52-75	Equip Parts/Supplies	491	935	500	1,000	1,000
52-85	Food Supplies	337	168	-	-	-
54-20	Memberships	1,018	2,033	977	2,500	2,500
54-30	Training	10,722	9,606	11,600	12,500	12,500

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Utilities Engineering**

FUND: **401**
DEPT.NO: **2823**

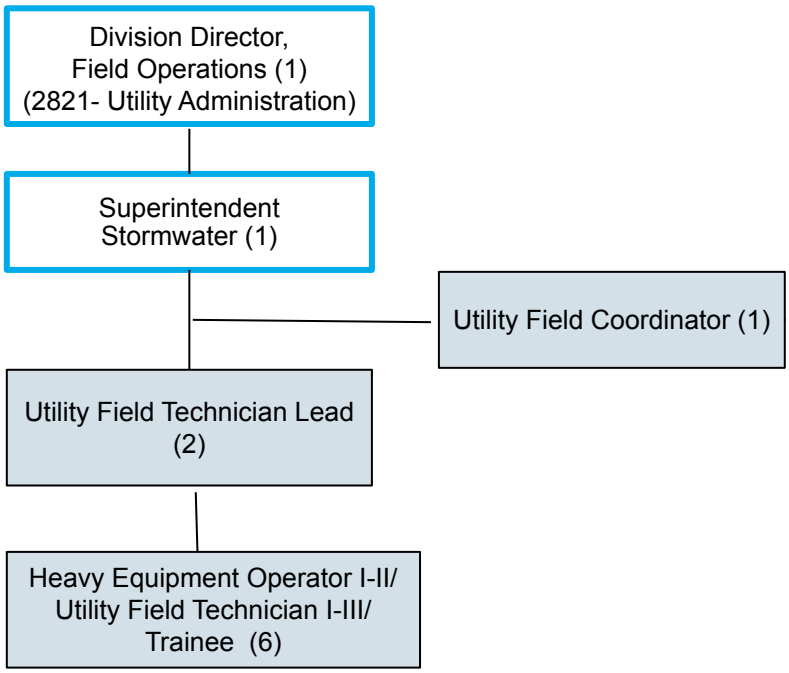
DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
58-10	Subscriptions	3,278	10,260	-	-	-
	Sub- Total Operating Expenses	**$ 85,397**	**$ 85,657**	**$ 263,007**	**$ 334,212**	**$ 330,477**
64-02	General Equipment	4,936	14,014	30,600	10,000	10,000
64-33	Vehicle Purchases	-	-	52,000	-	-
69-99	New Personnel/Capital	-	-	-	46,500	-
72-06	Subscriptions	153	557	-	-	-
	Sub- Total Capital Outlay	**$ 5,089**	**$ 14,571**	**$ 82,600**	**$ 56,500**	**$ 10,000**
	Subtotal	**$ 1,830,705**	**$ 1,976,726**	**$ 2,410,208**	**$ 2,364,117**	**$ 2,343,631**
91-23	Transfer To Benefits Fund	-	-	23,513	31,722	27,424
91-30	Transfer To Veh Srv Fund	15,206	32,069	-	55,000	55,000
	Sub-total Nonoperating Expenses	**$ 15,206**	**$ 32,069**	**$ 23,513**	**$ 86,722**	**$ 82,424**
Department Total		**$ 1,845,911**	**$ 2,008,795**	**$ 2,433,721**	**$ 2,450,839**	**$ 2,426,055**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Stormwater Utilities**

FUND: **401**
DEPT.NO: **2824**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Stormwater Utilities**

FUND: **401**
DEPT.NO: **2824**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
HEAVY EQUIP OPERAT I-UTILITIES	40261	15	-	2.0	-	2.0	2.0
HEAVY EQUIP OPERAT II-UTILITIE	40361	17	1.0	-	-	-	-
SUPERINTENDENT, STORMWATER	49019	30	1.0	1.0	-	1.0	1.0
UTIL FIELD TECHNICIAN LEAD	40161	19	-	-	1.0	2.0	1.0
UTIL METER TECHNICIAN LEAD	40061	19	2.0	1.0	(1.0)	-	-
UTILITIES FIELD COORD-WC	48611	19	-	-	1.0	-	1.0
UTILITIES FIELD COORDINATOR	40069	22	1.0	1.0	-	1.0	1.0
UTILITIES FIELD TECH LEAD	41813	19	-	1.0	(1.0)	-	-
UTILITIES FIELD TECHNICIAN I	40011	11	3.0	-	-	-	-
UTILITIES FIELD TECHNICIAN II	40021	13	2.0	3.0	-	3.0	3.0
UTILITIES FIELD TECHNICIAN III	40031	15	-	1.0	-	1.0	1.0
Sub-total for Full-time Positions			10.0	10.0	-	10.0	10.0
Total Personnel:			**10.0**	**10.0**	**-**	**10.0**	**10.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Stormwater Utilities**

FUND: **401**
DEPT.NO: **2824**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 24 Stormwater Maintenance 401-2824-536						
	Department Summary					
	Personnel Services	665,102	968,253	878,392	974,745	988,168
	Operating Expenses	460,832	539,312	776,285	780,523	746,680
	Capital Outlay	-	-	25,000	12,000	1,035,000
	Nonoperating Expenses	324,974	284,979	109,696	21,148	18,282
	Total	**$ 1,450,908**	**$ 1,792,544**	**$ 1,789,373**	**$ 1,788,416**	**$ 2,788,130**
	Estimated As % Of Budget	**81%**				
12-10	Regular Salaries/Wages	427,349	625,277	605,315	670,844	689,070
12-20	Holiday Pay	-	-	800	800	800
14-10	Overtime	9,038	116,464	20,647	7,000	7,000
15-13	Shoe Allowance	925	1,600	1,600	1,600	1,600
15-20	Car Allowance	1,840	484	1,200	-	-
21-10	Employer Fica	33,045	56,259	46,429	51,442	52,836
22-10	General Employees Pension	118,181	67,711	100,652	113,749	107,453
23-10	Life Insurance	115	106	233	413	413
23-20	Disability Insurance	2,624	3,466	3,217	3,577	3,676
23-30	Health Insurance	60,760	83,781	83,360	110,536	110,536
23-34	Hsa	7,792	8,500	9,000	10,000	10,000
23-40	Dental Insurance	3,072	4,121	5,385	4,230	4,230
23-50	Vision Insurance	361	484	554	554	554
	Sub-total Personnel Services	**$ 665,102**	**$ 968,253**	**$ 878,392**	**$ 974,745**	**$ 988,168**
40-12	Business Meetings	12	-	300	500	500
41-15	Cellular Phone/Beeper	4,917	-	-	-	-
43-10	Electric Service	14,652	10,203	16,365	20,000	20,000
43-20	Water/Sewer Service	1,945	7,364	6,000	-	-
44-30	Equipment Rental	315	2,252	2,025	2,000	2,000
46-20	Equipment Maintenance	1,444	964	1,000	2,000	2,000
46-30	Vehicle Maint-Garage	100,584	152,955	227,847	110,000	89,000
46-44	Storm Drain Repairs	28,224	20,544	12,000	100,000	100,000
46-98	Grounds Maintenance	115,972	67,877	120,000	120,000	120,000
47-10	Printing & Binding	-	630	2,000	2,000	2,000
49-09	Ins Chgs-Workers Comp	12,570	16,174	14,675	16,040	16,798
49-10	Warehouse Service Chg	1,892	1,636	2,457	4,863	5,262
49-17	Other Contractual Srvs	117,550	182,235	218,000	233,000	233,000
49-41	Licenses, Fees & Permits	2,651	974	5,000	7,500	7,500
52-01	Supplies	391	499	500	500	500
52-10	Fuel Oil-Vehicles	-	-	36,000	42,000	28,000
52-20	Opr Equipment <$5000	482	-	-	-	-
52-22	Uniforms	-	-	3,620	3,620	3,620
52-23	Safety Clothing/Equip	2,637	2,565	5,000	5,000	5,000
52-27	Hardware/Tools	1,071	1,907	9,946	3,000	3,000
52-33	Storm Drain Supplies	46,590	62,382	74,000	90,000	90,000
52-75	Equip Parts/Supplies	4,143	3,986	11,000	5,000	5,000
53-11	Traffic/Street Signs	-	2,326	2,500	7,500	7,500

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Stormwater Utilities**

FUND: **401**
DEPT.NO: **2824**

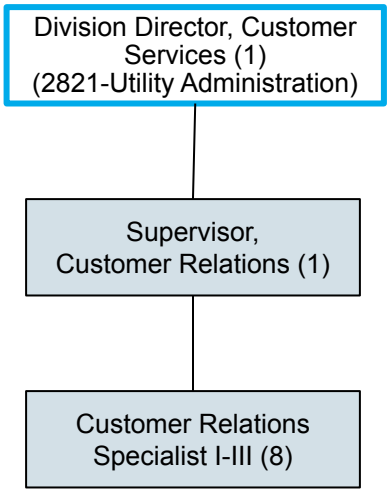
DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
54-20	Memberships	-	-	50	-	-
54-30	Training	2,790	1,839	6,000	6,000	6,000
	Sub- Total Operating Expenses	**$ 460,832**	**$ 539,312**	**$ 776,285**	**$ 780,523**	**$ 746,680**
64-02	General Equipment	-	-	25,000	12,000	12,000
64-33	Vehicle Purchases	-	-	-	-	1,023,000
	Sub- Total Capital Outlay	**$ -**	**$ -**	**$ 25,000**	**$ 12,000**	**$ 1,035,000**
	Subtotal	**$ 1,125,934**	**$ 1,507,565**	**$ 1,679,677**	**$ 1,767,268**	**$ 2,769,848**
91-23	Transfer To Benefits Fund	-	-	14,696	21,148	18,282
91-30	Transfer To Veh Srv Fund	324,974	284,979	95,000	-	-
	Sub-total Nonoperating Expenses	**$ 324,974**	**$ 284,979**	**$ 109,696**	**$ 21,148**	**$ 18,282**
Department Total		**$ 1,450,908**	**$ 1,792,544**	**$ 1,789,373**	**$ 1,788,416**	**$ 2,788,130**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Customer Relations**

FUND: **401**
DEPT.NO: **2825**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
CUSTOMER RELATIONS SPEC I	40102	10	4.0	5.0	-	5.0	5.0
CUSTOMER RELATIONS SPEC II	40112	12	2.0	2.0	-	2.0	2.0
CUSTOMER RELATIONS SPEC III	40122	14	1.0	1.0	-	1.0	1.0
INFO DESK COORDINATOR	40120	14	1.0	-	-	-	-
SUPERVISOR, CUSTOMER RELATIONS	40109	22	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			9.0	9.0	-	9.0	9.0
Total Personnel:			**9.0**	**9.0**	**-**	**9.0**	**9.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Customer Relations**

FUND: **401**
DEPT.NO: **2825**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 25 Customer Relations 401-2825-536						
	Department Summary					
	Personnel Services	554,949	579,321	653,401	618,675	615,199
	Operating Expenses	360,416	322,836	424,862	439,349	439,549
	Nonoperating Expenses	-	-	16,166	19,032	16,454
	Total	$ 915,365	$ 902,157	$ 1,094,429	$ 1,077,056	$ 1,071,202
	Estimated As % Of Budget	**84%**				
12-10	Regular Salaries/Wages	334,853	392,659	443,523	410,053	411,451
12-20	Holiday Pay	-	361	-	-	-
14-10	Overtime	2,046	3,150	6,000	8,000	8,000
15-12	Cell Phone Allowance	-	660	660	504	504
21-10	Employer Fica	25,308	29,751	33,930	31,408	31,515
22-10	General Employees Pension	123,238	74,216	63,515	66,083	61,094
23-10	Life Insurance	111	97	256	154	154
23-20	Disability Insurance	1,679	3,049	2,397	2,216	2,224
23-30	Health Insurance	58,469	64,900	90,864	88,429	88,429
23-34	Hsa	5,938	6,938	6,750	8,000	8,000
23-40	Dental Insurance	2,959	3,184	4,383	3,384	3,384
23-50	Vision Insurance	348	356	499	444	444
25-10	Unemployment	-	-	624	-	-
	Sub-total Personnel Services	**$ 554,949**	**$ 579,321**	**$ 653,401**	**$ 618,675**	**$ 615,199**
34-40	Temporary Services	-	8,388	25,000	25,000	25,000
40-12	Business Meetings	-	-	250	500	500
41-12	Postage	9,552	2,176	3,000	3,000	3,000
46-91	Software Maintenance	-	-	1,550	3,600	3,600
47-10	Printing & Binding	5,970	-	5,000	5,000	5,000
49-09	Ins Chgs-Workers Comp	1,474	1,897	1,721	1,881	1,970
49-10	Warehouse Service Chg	929	868	1,301	1,368	1,479
49-17	Other Contractual Srvs	338,674	304,246	375,000	385,000	385,000
51-10	Office Supplies	2,667	3,382	4,540	6,500	6,500
52-20	Opr Equipment <$5000	825	771	4,000	4,000	4,000
52-22	Uniforms	-	-	1,000	1,000	1,000
54-30	Training	325	1,108	2,500	2,500	2,500
	Sub- Total Operating Expenses	**$ 360,416**	**$ 322,836**	**$ 424,862**	**$ 439,349**	**$ 439,549**
	Subtotal	**915,365**	**902,157**	**1,078,263**	**1,058,024**	**1,054,748**
91-23	Transfer To Benefits Fund	-	-	16,166	19,032	16,454
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 16,166**	**$ 19,032**	**$ 16,454**
Department Total		**$ 915,365**	**$ 902,157**	**$ 1,094,429**	**$ 1,077,056**	**$ 1,071,202**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Debt Service**

FUND: **401**
DEPT.NO: **3011**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 11 Debt Service 401-3011-517						
	Department Summary					
	Operating Expenses	-	-	21,167	-	-
	Capital Outlay	1,467,010	1,280,113	7,621,982	7,108,783	7,625,654
	Nonoperating Expenses	3,135	-	-	-	-
	Total	$ 1,470,145	$ 1,280,113	$ 7,643,149	$ 7,108,783	$ 7,625,654
	Estimated As % Of Budget	**19%**				
31-90	Other Professional Srvs	-	-	21,167	-	-
	Sub-total Operating Expenses	**$ -**	**$ -**	**$ 21,167**	**$ -**	**$ -**
71-01	Principal Payment	-	-	6,370,000	6,520,000	6,520,000
72-01	Debt Interest Expense	1,467,010	1,280,113	1,247,982	588,783	1,105,654
73-01	Fiscal Agents Fee	-	-	4,000	-	-
	Sub- Total Capital Outlay	**$ 1,467,010**	**$ 1,280,113**	**$ 7,621,982**	**$ 7,108,783**	**$ 7,625,654**
	Subtotal	**$ 1,467,010**	**$ 1,280,113**	**$ 7,643,149**	**$ 7,108,783**	**$ 7,625,654**
95-30	Amortized Interest	3,135	-	-	-	-
	Sub-total Nonoperating Expenses	**$ 3,135**	**$ -**	**$ -**	**$ -**	**$ -**
Department Total		**$ 1,470,145**	**$ 1,280,113**	**$ 7,643,149**	**$ 7,108,783**	**$ 7,625,654**



Solid Waste Fund

The Solid Waste Fund is the City's Sanitation Department that serves both residential and commercial accounts inside the City limits per City Code 10-30(c). For FY 2025-26,operating revenues are $15.9M and $13.8M for operating expenses, while total transfers equal $2.7M (including a $1.3M transfer to the General Fund).

Projections for FY 2024-25 and FY 2025-26, yield revenues of $19M annually. The revenues generated from garbage collection and recycling will aid management in its goal to keep annual operating expenditures at $14.8M.

The Solid Waste fund is trending towards being financially strong.

SOLID WASTE FUND (An Enterprise Fund)

	2022-23 Actual	2023-24 Actual	2024-25 Amended Budget	2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Net Assets, October 1	**$ 459,826**	**$ (1,013,437)**	**$ 1,311,169**	**$ 927,698**	**$ 1,850,288**	**$ 2,873,638**
Operating Revenues	$ 13,572,496	$ 16,135,290	$ 15,946,558	$ 17,940,000	$ 18,478,200 (1)	$ 19,032,546 (1)
Operating Expenses	$ (11,948,754)	$ (11,447,477)	$ (13,835,363)	$ (14,831,332)	$ (15,276,272)	$ (15,734,560)
Operating Income (Loss)	$ 1,623,742	$ 4,687,813	$ 2,111,195	$ 3,108,668	$ 3,201,928	$ 3,297,986
Nonoperating Revenue	$ 77,925	$ 246,911	$ 200,000	$ 250,000	$ 257,500	$ 265,225
Nonoperating (Expense)	$ (25,000)	$ -	$ -	$ -	$ -	$ -
Restatement GASB 75	$ -	$ -	$ -	$ -	$ -	$ -
Nonoperating (Contra Acct- Capital Credit)	$ -	$ -	$ -	$ -	$ -	$ -
Transfers In (To) Other Funds						
Golf Course Fund	$ 10,000	$ 10,000	$ 10,000	$ -	$ -	$ -
Water & Sewer Fund	$ -	$ -	$ -	$ -	$ -	$ -
Self Insurance (Risk Mgmt) Fund	$ (30,930)	$ (50,930)	$ -	$ -	$ -	$ -
Benefits Fund			$ (77,888)	$ (96,896)	$ (96,896)	$ (96,896)
Vehicle Service Fund - Fleet Replacement	$ (2,029,000)	$ (1,269,188)	$ (1,362,778)	$ (1,075,182)	$ (1,075,182)	$ (1,075,182)
General Fund	$ (1,100,000)	$ (1,300,000)	$ (1,264,000)	$ (1,264,000)	$ (1,264,000)	$ (1,264,000)
Net Transfers In (To) Other Funds	$ (3,149,930)	$ (2,610,118)	$ (2,694,666)	$ (2,436,078)	$ (2,436,078)	$ (2,436,078)
Increase (Decrease) In Net Assets	$ (1,473,263)	$ 2,324,606	$ (383,471)	$ 922,590	$ 1,023,350	$ 1,127,133
Net Assets, September 30	**$ (1,013,437)**	**$ 1,311,169**	**$ 927,698**	**$ 1,850,288**	**$ 2,873,638**	**$ 4,000,771**
Less Investment in Capital Assets/PY Adj.	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Net Assets Available	**$ (1,013,437)**	**$ 1,311,169**	**$ 927,698**	**$ 1,850,288**	**$ 2,873,638**	**$ 4,000,771**

(1) Prior Year + 3%, based on 3yr trend

SOLID WASTE FUND

Revenues:	
Garbage Fees	$ 13,180,000
Roll-Off Containers	260,000
Commercial Recycling	4,500,000
Miscellaneous Income	-
Transfer from Golf Course	-
Interest Income	250,000
Fund Balance (Increase) Decrease	(922,590)
Total Revenues:	**$ 17,267,410**
Appropriations:	
Personnel Services	$ 6,107,313
Operating Expenses	7,291,388
Transfer to Risk Management	-
Transfer to Self Insurance Fund	-
Transfer to Vehicle Service Fund	1,075,182
Transfer to General Fund	1,264,000
Transfer to Benefits Fund	96,896
Total Operating Expenses:	**15,834,779**
Capital Expenditures	1,336,500
Non Operating	96,131
Total Non Operating:	**1,432,631**
Total Appropriations:	**$ 17,267,410**

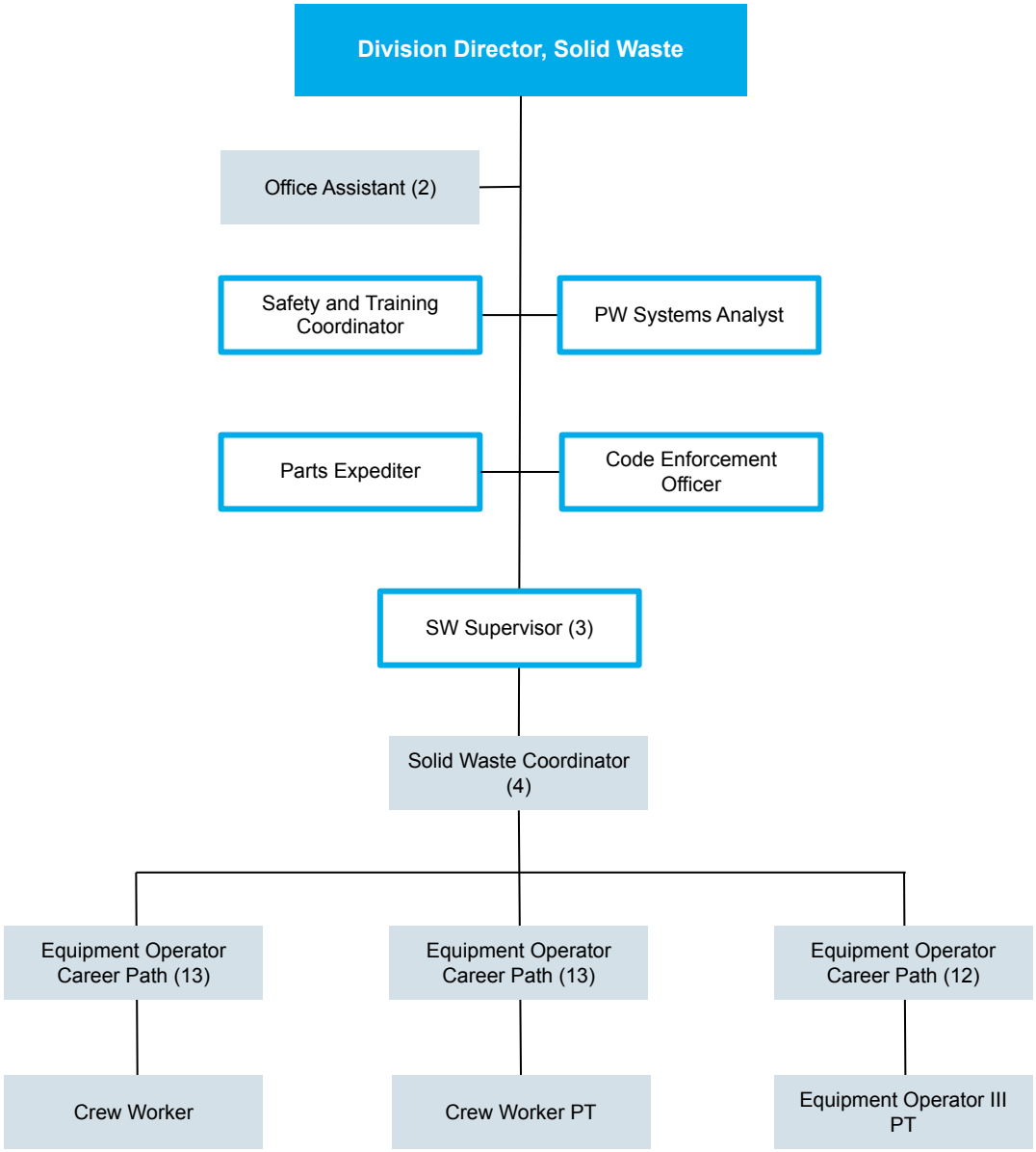
SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Solid Waste Fund 431-2515-534					
Department Summary					
Personnel Services	5,313,573	4,416,062	5,272,559	6,087,465	6,107,313
Operating Expenses	6,634,980	7,332,682	7,233,149	7,705,812	7,291,388
Capital Outlay	49,657	615,877	1,329,614	1,336,500	1,336,500
Nonoperating Expenses	3,195,013	2,318,851	2,704,707	2,687,897	2,532,209
Total	**$ 15,193,223**	**$ 14,683,472**	**$ 16,540,029**	**$ 17,817,674**	**$ 17,267,410**
Estimated As % Of Budget	**91.9%**		**1,253,674**		

ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Solid Waste**

FUND: **431**
DEPT.NO: **2515**



PERSONNEL ALLOCATION

DEPARTMENT: **Public Works**
DIVISION: **Solid Waste**

FUND: **431**
DEPT.NO: **2515**

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ASSISTANT TO THE DIRECTOR	51049	20	1.0	1.0	-	1.0	1.0
CODE ENFORCEMENT OFFICER II	32022	18	-	-	1.0	-	1.0
COMMUNITY STANDARDS SPEC I- SW	15362	16	1.0	-	-	-	-
COMMUNITY STANDARDS SPEC II	15322	18	-	1.0	(1.0)	1.0	-
CREW WORKER	82211	7	-	-	1.0	1.0	1.0
CREW WORKER	82211	07	1.0	1.0	(1.0)	-	-
DIVISION DIRECTOR, SOLID WASTE	55059	44	1.0	1.0	-	1.0	1.0
EQUIPMENT OPERATOR I	55131	9	-	-	4.0	2.0	4.0
EQUIPMENT OPERATOR I	55131	09	8.0	1.0	(1.0)	-	-
EQUIPMENT OPERATOR II	55231	11	6.0	12.0	-	11.0	12.0
EQUIPMENT OPERATOR III	15212	13	12.0	6.0	-	9.0	6.0
EQUIPMENT OPERATOR IV	55331	15	11.0	16.0	(3.0)	13.0	13.0
EQUIPMENT OPERATOR IV	55331	13	-	-	3.0	-	3.0
EQUIPMENT OPERATOR TRAINEE	55031	7	-	-	3.0	7.0	3.0
EQUIPMENT OPERATOR TRAINEE	55031	07	4.0	3.0	(3.0)	-	-
EQUIPMENT OPERATOR V	55430	17	2.0	-	-	-	-
NEW POSITION REQUEST	00000	12	-	-	2.0	-	2.0
NEW POSITION REQUEST	00000	22	-	-	-	4.0	-
OFFICE ASSISTANT (PT)	00202	12	-	-	-	1.0	-
PARTS EXPEDITER	56331	14	-	-	-	1.0	-
PARTS EXPEDITER (PUBLIC WORKS)	58001	14	-	1.0	-	-	1.0
PW FINANCIAL SERVICES ADMINIST	55069	34	1.0	1.0	-	1.0	1.0
PW SYSTEMS ANALYST	51009	20	1.0	1.0	-	1.0	1.0
SAFETY & TRAINING COORDINATOR	55079	20	-	1.0	-	-	1.0
SAFETY & TRAINING COORDINATOR	48219	20	1.0	-	-	1.0	-
SOLID WASTE SUPERVISOR	55029	26	3.0	3.0	-	3.0	3.0
SOLIDWASTE COORDINATOR	58010	22	-	4.0	-	-	4.0
OFFICE ASSISTANT	00202	12	-	-	-	-	-
Sub-total for Full-time Positions			53.0	53.0	5.0	58.0	58.0
Part-Time Positions:							
CREW WORKER	58000	7	-	-	0.5	-	0.5
CREW WORKER	82211	7	-	-	-	0.5	-
CREW WORKER	58000	07	-	0.5	(0.5)	-	-
EQUIPMENT OPERATOR III	15212	13	-	-	-	0.5	-
EQUIPMENT OPERATOR III (PT)	58027	13	-	0.5	-	-	0.5
Sub-total for Part-time Positions			-	1.0	-	1.0	1.0
Total Personnel:			**53.0**	**54.0**	**5.0**	**59.0**	**59.0**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works** FUND: **431**
DIVISION: **Solid Waste** DEPT.NO: **2515**

DEPARTMENT MISSION STATEMENT:

To provide superior and consistent service to all residents and businesses in the city by utilizing best practices in all lines of service. Also, ensure fair market price for comparable service with neighboring municipalities.

DEPARTMENT CORE SERVICES:

Provide garbage, recycling, vegetation and bulk trash pick-up as well as, roll off service for residents.

Provide garbage and recycling (FEL) and roll off service for businesses.

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT

STRATEGIC GOAL: High Performing Organization:

- **Value to the Community**:
  a) Safer Drivers
  b) Less Incidents
  c) Improved Response Times
- **Short Term Challenges and Opportunities**:
  d) Staffing
  e) Tech Support
  f) Driver training
- **Long Term Challenges and Opportunities**:
  g) Equipment dependability
  h) Using data from the system for tracking performance
  i) Reengineer routes

STRATEGIC GOAL: Environmental Sustainability:

- **Value to the Community**:
  a) Greater recycling participation by residents and commercial accts
  b) Reduced dollars spent on solid waste disposal
  c) More efficient routes saving fuel and time
- **Short Term Challenges and Opportunities**:
  d) Resident recycling participation increased by education programs
  e) Show commercial customers recycling can be a cost saving measure
  f) The more we recycle the less we spend in disposal fees
- **Long Term Challenges and Opportunities**:
  g) Sustaining Minimum Recycling Standards
  h) Educating the masses

STRATEGIC GOAL: High Performing Organization

- **Objectiv**e 1: Add routes – Roll Off / ASL – Garbage / Recycling and reduce incident
  a) **Initiative 1: Hire new drivers**
     i. Target completion date - Continuous through the year
     ii. Key performance indicators:

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works** FUND: **431**
DIVISION: **Solid Waste** DEPT.NO: **2515**

1) Accelerate the career path with current staff
2) Improve safety programs
3) Actively use Drive Cam for safety and risk purposes

STRATEGIC GOAL: Environmental Sustainability

. **Objectiv**e 1: Increase Recycle participation and right size commercial dumpsters to conserve fuel.

a) **Initiative 1: Review current practices**

i. Target completion date - Continuous through the year

ii. Key performance indicators:

1) Monitor disposal costs
2) Site visits to determine needs
3) Evaluate dumpster size and frequency

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Sanitation (431-2515)					
Solid Waste Employees	47.3	47.3	47.3	52.0	56.0
Refuse Collected (tons)	134,291	134,291	134,291	147,582	155,000
Recyclables Collected (tons)	5,658	5,658	5,658	6,223	6,000
Number of residential sanitation accounts	22,972	22,972	22,972	21,279	21,436
Number of commercial sanitation accounts	927	927	927	912	950
Number of multi-family sanitation accounts	16,905	16,905	16,905	17,359	18,644

DETAIL REVENUES

DEPARTMENT: **Public Works**
DIVISION: **Solid Waste**

FUND: **431**
DEPT.NO: **2515**

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges For Services					
Recycling Rev Share/Swa	-	2,220	500	80,000	80,000
Garbage Fees	4,620,431	5,439,239	5,780,000	5,800,000	5,800,000
Garbage/Roll-Off Contain	2,053,603	2,384,015	2,350,000	2,900,000	2,900,000
Garbage/Commer Rcyl	232,370	253,337	293,000	260,000	260,000
Commercial Dumping	3,591,590	4,169,274	4,500,000	4,500,000	4,500,000
Refuse-Multifamily	3,072,451	3,887,205	3,800,000	4,400,000	4,400,000
Total Charges For Services	**$ 13,570,445**	**$ 16,135,290**	**$ 16,723,500**	**$ 17,940,000**	**$ 17,940,000**
	81.15%				
Investment Income					
Interest Income	77,925	246,911	200,000	250,000	250,000
Total Investment Income	**$ 77,925**	**$ 246,911**	**$ 200,000**	**$ 250,000**	**$ 250,000**
Miscellaneous Income					
Miscellaneous Income	2,052	-	-	-	-
Total Miscellaneous Income	**$ 2,052**	**$ -**	**$ -**	**$ -**	**$ -**
Transfers In					
Golf Course	10,000	10,000	10,000	10,000	-
Total Transfers In	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ -**
Subtotal	**$ 13,660,422**	**$ 16,392,201**	**$ 16,933,500**	**$ 18,200,000**	**$ 18,190,000**
Fund Balance (Increase) Decrease	**1,532,801**	**(1,708,729)**	**(393,471)**	**(382,326)**	**(922,590)**
Grand Total	**$ 15,193,223**	**$ 14,683,472**	**$ 16,540,029**	**$ 17,817,674**	**$ 17,267,410**

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Solid Waste**

FUND: **431**
DEPT.NO: **2515**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 15 Public Works: Solid Waste 431-2515-534						
	Department Summary					
	Personnel Services	5,313,573	4,416,062	5,272,559	6,087,465	6,107,313
	Operating Expenses	6,634,980	7,332,682	7,233,149	7,705,812	7,291,388
	Capital Outlay	49,657	615,877	1,329,614	1,336,500	1,336,500
	Nonoperating Expenses	3,195,013	2,318,851	2,704,707	2,687,897	2,532,209
	Total	$ 15,193,223	$ 14,683,472	$ 16,540,029	$ 17,817,674	$ 17,267,410
	Estimated As % Of Budget	**92%**				
12-10	Regular Salaries/Wages	2,506,768	2,894,220	3,306,296	3,771,077	3,826,686
12-20	Holiday Pay	76,786	69,480	65,100	80,000	80,000
14-10	Overtime	494,553	411,817	385,000	450,000	450,000
15-12	Cell Phone Allowance	336	849	1,054	969	969
15-13	Shoe Allowance	5,263	7,413	6,400	11,300	11,100
15-20	Car Allowance	2,750	6,050	6,050	10,050	10,050
21-10	Employer Fica	232,412	252,750	270,473	289,960	294,042
22-10	General Employees Pension	644,293	446,661	595,063	659,833	618,031
22-12	Pension Expense Gasb 68	886,909	(190,475)	-	-	-
22-40	Def Comp Contribution	-	-	2,300	1,875	3,750
23-10	Life Insurance	1,378	635	1,776	3,017	3,017
23-11	Life Insurance-Retirees	96	81	200	200	200
23-20	Disability Insurance	13,447	16,218	14,663	19,800	20,084
23-30	Health Insurance	390,630	436,091	540,573	693,612	693,612
23-34	Hsa	35,758	41,145	42,488	62,750	62,750
23-40	Dental Insurance	18,678	20,251	30,655	26,543	26,543
23-50	Vision Insurance	2,141	2,326	3,468	3,479	3,479
25-10	Unemployment	1,375	550	1,000	3,000	3,000
	Sub-total Personnel Services	**$ 5,313,573**	**$ 4,416,062**	**$ 5,272,559**	**$ 6,087,465**	**$ 6,107,313**
31-90	Other Professional Srvs	1,093	27,750	10,000	-	-
32-10	Audit Fee	6,713	5,471	6,960	6,485	6,485
34-62	Waste Disposal	2,692,949	2,711,924	2,600,000	3,050,000	3,050,000
41-15	Cellular Phone/Beeper	20,516	44,499	17,220	56,720	56,720
43-10	Electric Service	2,890	2,742	1,800	3,500	3,500
43-20	Water/Sewer Service	496	466	500	500	500
43-30	Garbage Fees/Roll Offs	-	-	20,630	20,000	20,000
44-30	Equipment Rental	-	22,210	60	15,000	15,000
44-31	Copy Machine Rental	3,426	3,343	4,000	4,200	4,200
46-30	Vehicle Service Cost	2,463,890	2,876,833	2,195,207	1,900,000	1,450,000
46-31	Vehicle Maint. - Other	15,986	-	-	-	-
46-91	Software Maintenance	101,600	108,414	162,349	150,000	150,000
46-93	Dumpster Repairs	99,753	69,184	150,000	100,000	100,000
47-10	Printing & Binding	843	1,536	7,700	7,300	7,300
49-08	Ins Chgs-Auto/Prop/Liab	275,204	361,688	326,419	356,864	373,715
49-09	Self Insurance Chgs (W/C)	262,945	345,345	311,721	342,443	358,614
49-10	Warehouse Service Chg.	7,719	8,882	14,491	31,155	33,709
49-14	Credit Card Fees	198	210	220	220	220
49-17	Other Contractual Srvs	309,152	384,050	409,770	390,000	390,000

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Solid Waste**

FUND: **431**
DEPT.NO: **2515**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
49-41	Licenses, Fees & Permits	816	1,317	100	1,500	1,500
51-10	Office Supplies	4,735	7,115	6,000	7,500	7,500
51-25	Computer Equipment <$5000	-	-	1,500	-	-
52-10	Fuel Oil-Vehicles	-	-	601,600	800,000	800,000
52-20	Opr Equipment <$5000	4,360	9,058	3,500	5,000	5,000
52-22	Uniforms	27,245	25,878	34,415	40,000	40,000
52-23	Safety Clothing/Equip.	3,451	614	3,700	10,000	10,000
52-27	Hardware/Tools	-	82	350	350	350
52-74	Carts/Containers	290,039	279,102	300,000	350,000	350,000
52-85	Food Supplies	2,169	2,599	4,500	6,000	6,000
52-99	Misc. Supplies	29,140	27,833	35,800	45,000	45,000
54-20	Memberships	2,539	439	75	1,075	1,075
54-30	Training	5,113	4,098	2,562	5,000	5,000
	Sub- Total Operating Expenses	**$ 6,634,980**	**$ 7,332,682**	**$ 7,233,149**	**$ 7,705,812**	**$ 7,291,388**
64-02	General Equipment	37,769	4,926	-	-	-
64-15	Computer Equipment	7,011	4,905	100	6,500	6,500
64-20	Communication Equip.	4,877	-	-	5,000	5,000
64-33	Vehicle Purchases	-	606,046	1,329,514	1,325,000	1,325,000
	Sub- Total Capital Outlay	**$ 49,657**	**$ 615,877**	**$ 1,329,614**	**$ 1,336,500**	**$ 1,336,500**
	Subtotal	**$ 11,998,210**	**$ 12,364,621**	**$ 13,835,322**	**$ 15,129,777**	**$ 14,735,201**
91-01	Transfer To General Fund	1,100,000	1,300,000	1,264,000	1,264,000	1,264,000
91-02	Transfer To Self Ins/W.C.	30,930	50,930	-	75,000	-
91-23	Transfer To Benefits Fund	-	-	77,888	112,083	96,896
91-30	Transfer/Veh. Srv. Fund	2,029,000	1,269,188	1,362,778	1,137,773	1,075,182
95-40	Depreciation Expense	7,487	73,155	-	-	-
95-60	Uncollectible Expense	(1,926)	34,155	-	-	-
99-02	Non-Budgeted Expense	29,522	(408,577)	-	-	-
99-03	Rsv. For Future Approp.	-	-	41	99,041	96,131
	Sub-total Nonoperating Expenses	**$ 3,195,013**	**$ 2,318,851**	**$ 2,704,707**	**$ 2,687,897**	**$ 2,532,209**
Department Total		**$ 15,193,223**	**$ 14,683,472**	**$ 16,540,029**	**$ 17,817,674**	**$ 17,267,410**



Golf Course Fund

The Golf Course Fund is responsible for the operation of the Boynton Links Golf Course on Jog Road outside of the City limits. It is one of the few public golf courses that is 100% self-supporting. It has been recognized by Golf Digest as one of the best places to play golf.

Revenues have improved since the installation of new greens in the summer of 2025. The FY 2025-26 operating revenues of $3.82M are projected to increase. The FY 2025-26 adopted budget of $4.1M is higher than FY 2024-25 due to anticipated capital improvement and equipment purchases.

The projections for FY 2025-26 and FY 2026-27 are increased conservatively at 4%, for revenues and 3% for expenditures. Cart and Green Fees are 95% of all revenues and Personnel services are 51% of all expenditures. The projections reflect continued growth in operations/revenues and containment of cost, both will positively affect the fund balance for Golf.

GOLF COURSE FUND (An Enterprise Fund)

	2022-23 Actual	2023-24 Actual	2024-25 Amended Budget	2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Net Assets, October 1	**$ 2,015,604**	**$ 2,569,250**	**$ 3,055,803**	**$ 2,774,313**	**$ 2,423,860**	**$ 2,109,601**
Operating Revenues	$ 3,641,236	$ 3,262,515	$ 3,822,310	$ 3,767,094	$ 3,917,778 (1)	$ 4,074,489 (1)
Operating Expenses	$ (2,337,757)	$ (2,769,144)	$ (3,722,532)	$ (3,816,328)	$ (3,930,818) (2)	$ (4,048,742) (2)
Operating Income (Loss)	$ 1,303,479	$ 493,371	$ 99,778	$ (49,234)	$ (13,040)	$ 25,746
Nonoperating Revenue/Transfer	$ 45,368	$ 94,227	$ 120,350	$ 50,000	$ 50,000	$ 50,000
Nonoperating (Expense)	$ (8,509)	$ (6,245)	$ -	$ -	$ -	$ -
Restatement GASB 75	$ -	$ -	$ -	$ -	$ -	$ -
Nonoperating (Contra Acct- Capital Credit)	$ (320,516)	$ -	$ -	$ -	$ -	$ -
Net Transfers From (To) Other Funds	$ (233,088)	$ (94,800)	$ (501,618)	$ (351,219)	$ (351,219)	$ (351,219)
Increase (Decrease) In Net Assets	$ 553,646	$ 486,553	$ (281,490)	$ (350,453)	$ (314,259)	$ (275,473)
Net Assets, September 30	**$ 2,569,250**	**$ 3,055,803**	**$ 2,774,313**	**$ 2,423,860**	**$ 2,109,601**	**$ 1,834,128**
Less Investment in Capital Assets	$ (2,177,410)	$ (2,120,607)	$ (2,120,607)	$ (2,120,607)	$ (1,823,609)	$ (1,823,609)
Less Assets Designated for Improvements	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Net Assets Available	**$ 391,840**	**$ 935,196**	**$ 653,706**	**$ 303,253**	**$ 285,992**	**$ 10,519**

(1) Prior Year + 4%, based on 3yr trend

(2) Prior Year + 3%, based on 3yr trend

GOLF COURSE FUND

Revenue:		
Seasonal & Loyalty Dues		
Cart & Green Fees		3,209,378
Surcharge / Improvements		-
Prem Year-Rnd Dues		166,300
Links Loyalty Dues		61,875
Merchandise		185,000
Rent & Royalties		28,190
Other Service Charges		114,351
Investment Income		50,000
Sale Of Surplus Equip.		2,000
Fund Balance (Increase) Decrease		350,453
Total Revenues:	**$**	**4,167,547**
Appropriations:		
Personnel Services	$	2,161,804
Operating Expenses		1,096,926
Capital Outlay		341,000
Nonoperating		567,817
Total Appropriations:	**$**	**4,167,547**

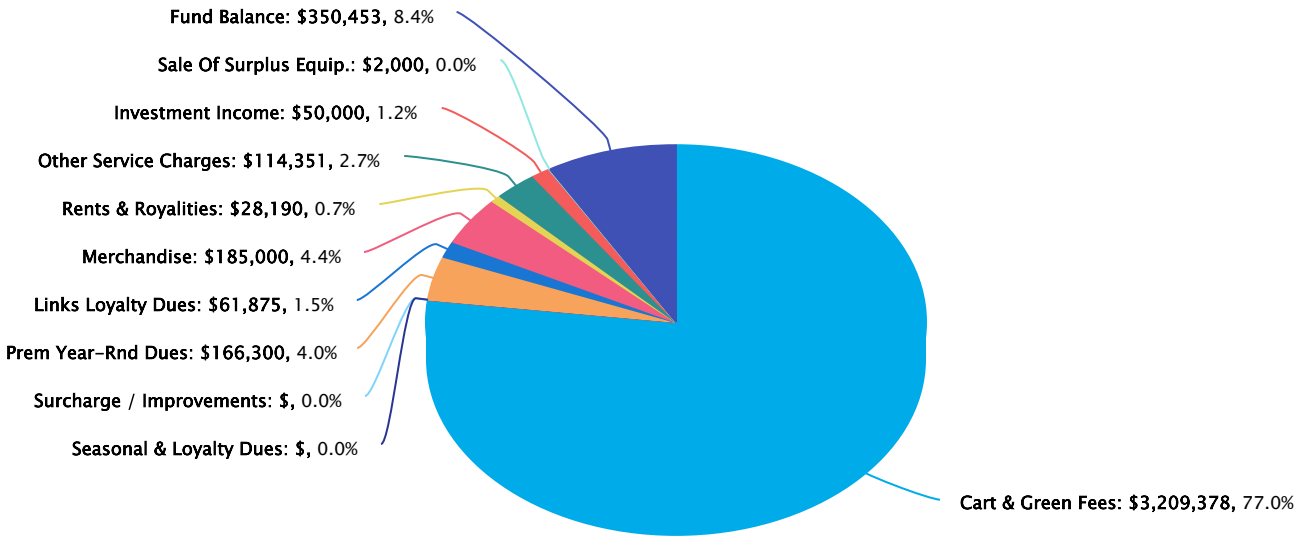
DETAIL REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges For Services					
Handicapping Services	2,955	2,524	4,050	4,050	4,050
Cart And Greens Fees	2,632,091	2,503,462	2,993,250	3,209,378	3,209,378
Range Balls	103,270	100,557	105,000	104,941	104,941
Merchandise	136,872	182,342	140,000	185,000	185,000
Resident Club Card	-	590	-	-	-
Prem Year-Rnd Dues	147,800	148,900	166,300	166,300	166,300
Links Loyalty Dues	33,517	54,250	61,875	61,875	61,875
Green Fees Non Taxable	2,440	-	-	-	-
Total Charges For Services	**$ 3,058,945**	**$ 2,992,625**	**$ 3,470,475**	**$ 3,731,544**	**$ 3,731,544**
	88.14%				
Investment Income					
Interest Income	35,122	77,779	20,350	50,000	50,000
Total Investment Income	**$ 35,122**	**$ 77,779**	**$ 20,350**	**$ 50,000**	**$ 50,000**
Rents & Royalties					
Locker Rental	455	455	525	520	520
Bag Storage Rental	1,513	1,420	1,700	1,445	1,445
Golf Club Rental	10,075	18,297	20,250	20,025	20,025
Pull Cart Rental	2,146	2,745	3,600	5,000	5,000
Snack Bar Rental	5,500	-	2,400	1,200	1,200
Total Rents & Royalties	**$ 19,689**	**$ 22,917**	**$ 28,475**	**$ 28,190**	**$ 28,190**
Sale Of Surplus Equip.					
Sale Of Surplus Equip.	1,174	4,347	2,000	2,000	2,000
Total Sale Of Surplus Equip.	**$ 1,174**	**$ 4,347**	**$ 2,000**	**$ 2,000**	**$ 2,000**
Miscellaneous Income					
Miscellaneous Income	6,517	38,449	10,000	5,000	5,000
Sales Tax Discount	261	390	360	360	360
Total Miscellaneous Income	**$ 6,778**	**$ 38,839**	**$ 10,360**	**$ 5,360**	**$ 5,360**
Transfers In					
Sub Total	**$ 3,121,708**	**$ 3,136,507**	**$ 3,531,660**	**$ 3,817,094**	**$ 3,817,094**
Fund Balance (Increase) Decrease	**(237,225)**	**(319,992)**	**692,490**	**140,570**	**350,453**
Grand Total	**$ 2,884,483**	**$ 2,816,515**	**$ 4,224,150**	**$ 3,957,664**	**$ 4,167,547**

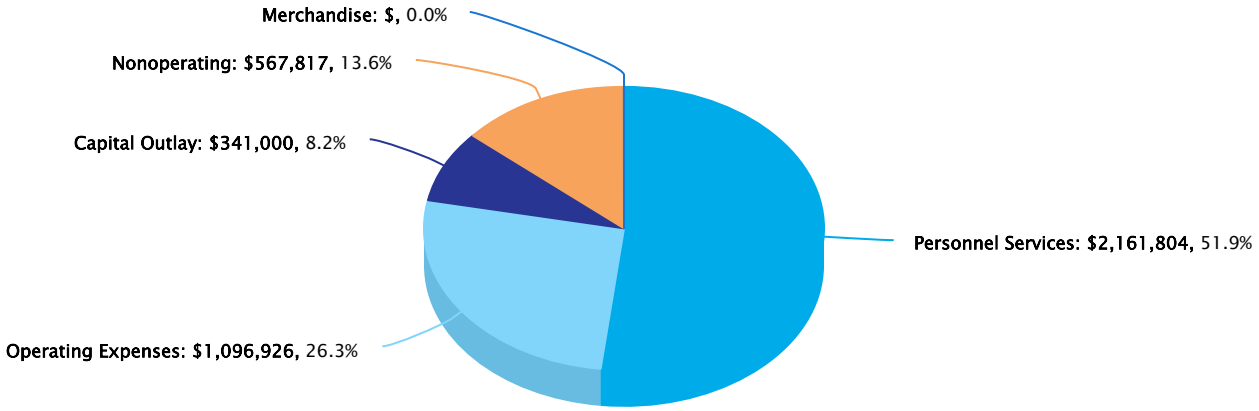
SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Golf Course Admin 411-2910-572					
DEPARTMENT SUMMARY					
Personnel Services	938,747	975,395	1,101,032	1,181,830	1,203,878
Operating Expenses	237,002	459,669	411,154	578,082	593,561
Capital Outlay	87,258	2,904	954,100	37,500	33,000
Nonoperating Expenses	438,861	367,359	343,248	528,644	544,964
Total	**$ 1,701,868**	**$ 1,805,327**	**$ 2,809,534**	**$ 2,326,056**	**$ 2,375,403**
Estimated as % of Budget			**156%**		
Golf Course Maint 411-2911-572					
DEPARTMENT SUMMARY					
Personnel Services	574,716	650,997	718,234	1,020,688	957,926
Operating Expenses	419,316	350,391	495,538	390,485	503,365
Capital Outlay	85,495	-	12,474	190,000	308,000
Nonoperating Expenses	103,088	9,800	188,370	30,435	22,853
Total	**$ 1,182,615**	**$ 1,011,188**	**$ 1,414,616**	**$ 1,631,608**	**$ 1,792,144**
Estimated as % of Budget			**140%**		
Grand Total : Golf Fund					
DEPARTMENT SUMMARY					
Personnel Services	1,513,463	1,626,392	1,819,266	2,202,518	2,161,804
Operating Expenses	656,318	810,060	906,692	968,567	1,096,926
Capital Outlay	172,753	2,904	966,574	227,500	341,000
Nonoperating Expenses	541,949	377,159	531,618	559,079	567,817
Total	**$ 2,884,483**	**$ 2,816,515**	**$ 4,224,150**	**$ 3,957,664**	**$ 4,167,547**
Estimated as % of Budget			**150%**		

Golf Course Revenues



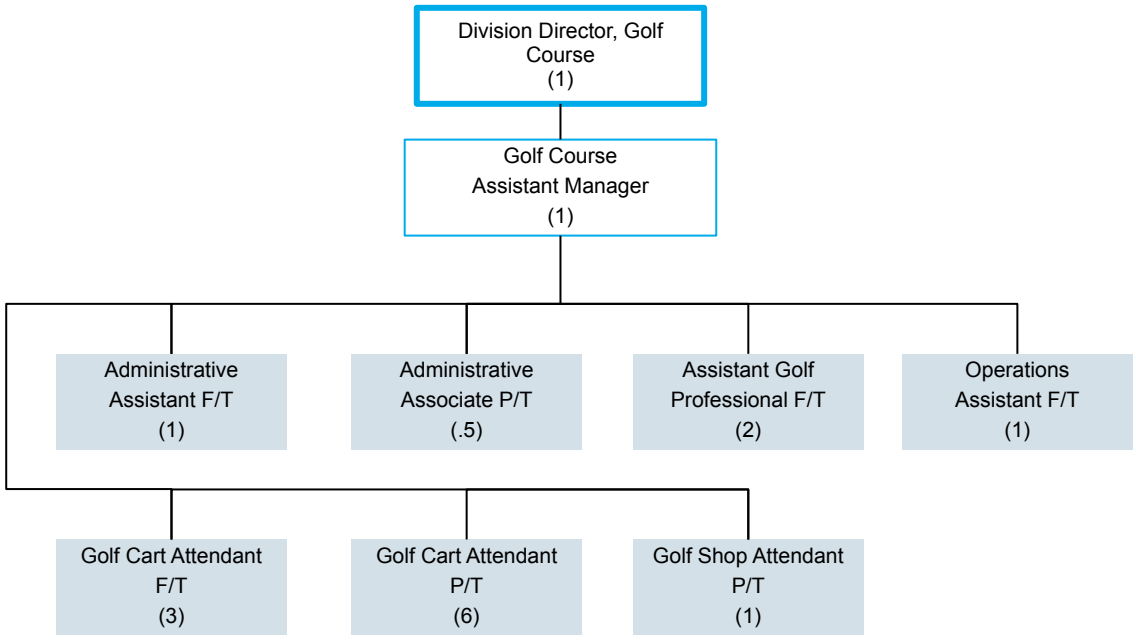
Golf Course Appropriations



ORGANIZATIONAL CHART

DEPARTMENT: Golf Course
DIVISION: Administration

FUND: 411
DEPT.NO: 2910



PERSONNEL ALLOCATION

DEPARTMENT: **Golf Course**
DIVISION: **Administration**

FUND: **411**
DEPT.NO: **2910**

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ADMINISTRATIVE ASSISTANT	00259	14	1.0	1.0	-	1.0	1.0
ASSISTANT GOLF COURSE MANGER	63109	34	1.0	1.0	-	1.0	1.0
ASSISTANT GOLF PROFESSIONAL	63200	7	-	-	2.0	2.0	2.0
ASSISTANT GOLF PROFESSIONAL	63200	07	2.0	2.0	(2.0)	-	-
DIVISION DIRECTOR, GOLF OPERAT	63129	41	1.0	1.0	-	1.0	1.0
GOLF CART ATTENDANT	63139	7	-	-	3.0	4.0	3.0
GOLF CART ATTENDANT	63139	07	2.0	3.0	(3.0)	-	-
GOLF CART ATTENDANT PT	63347	07	6.0	6.0	(6.0)	-	-
OPERATIONS ASSISTANT	63340	7	-	-	1.0	1.0	1.0
OPERATIONS ASSISTANT	63340	07	1.0	1.0	(1.0)	-	-
Sub-total for Full-time Positions			14.0	15.0	(6.0)	10.0	9.0
Part-Time Positions:							
ADMINISTRATIVE ASSOCIATE	00367	10	0.5	0.5	-	0.5	0.5
GOLF CART ATTENDANT PT	63347	7	-	-	6.0	5.0	6.0
GOLF SHOP ATTENDANT	63107	7	-	1.0	-	-	1.0
Sub-total for Part-time Positions			0.5	1.5	6.0	5.5	7.5
Total Personnel:			**14.5**	**16.5**	**-**	**15.5**	**16.5**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Golf Course** FUND: **411**
DIVISION: **Administration** DEPT.NO: **2910**

DEPARTMENT MISSION STATEMENT:

To build lasting relationships while growing the game of golf through quality programs, a quality facility and sincere customer service. To ensure long-term financial viability for the benefit and enjoyment of present and future golfers.

DEPARTMENT CORE SERVICES:

- To ensure an enjoyable golfing experience
- To provide excellent customer service
- To offer rates which are competitive with area public golf courses
- To grow the game
- To present the golf course in a consistent and well-groomed manner

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:
Strategic Goal: High Performing Organization
Department Initiatives/Actions Alignment: Upgrade irrigation pumphouse and in-take line

. Remove invasive tree species as required by law throughout the facility.
. Upgrade gutters around clubhouse and cart barn
    i. Allow water to be moved off each roof properly and protect the integrity of each roof

a) **Value to the Community:**
    i. Enhanced golf course conditions that will provide better facility and course conditions to City residents
b) **Short Term Challenges and Opportunities:**
    i. Supply-chain challenges
    ii. Inflated cost
c) **Long Term Challenges and Opportunities:**
    i. Decreased water usage due to more efficient in-take line and well
    ii. Decreased energy usage
    iii. Improved golf course infrastructure condition and golf course conditions
d) **Target End Date**: June 2024
e) **Key Performance Indicators:**
    i. Decreased sand/sediment in irrigation heads and lines
    ii. Decreased water and energy usage compared to prior years
    iii. Increase quality of golf course – health and appearance
    iv. Increased customer satisfaction of golf course conditions

MISSION STATEMENT AND GOALS

DEPARTMENT: **Golf Course** FUND: **411**
DIVISION: **Administration** DEPT.NO: **2910**

Strategic Goal: Environmental Sustainability
Department Initiatives/Actions Alignment: Maintain Audubon International certification

. Maintain Audubon International certification by practicing water conservation and management, limiting chemical use, and promoting environmental and wildlife education outreach.

a) **Value to the Community:**
   i. Limit local environmental impact by reducing fertilizer run-off into lakes and canals
   ii. Conserve water usage by irrigating only necessary turf areas, and using rain gauge auto shut-off feature
   iii. Promote environmental and wildlife education through enhancement of local wildlife habitats

b) **Short Term Challenges and Opportunities:**
   i. Weather/drought conditions affecting water usage on the golf course
   ii. Community involvement and interest
   iii. Government involvement in "green" initiatives

c) **Long Term Challenges and Opportunities:**
   i. Staff shortages
   ii. Weather/drought conditions affecting water usage on the golf course
   iii. Government involvement in "green" initiatives

. **Target End Date:** Ongoing

. **Key Performance Indicators:**
   iv. Overall healthiness of bodies of water on golf course compared to prior year
   v. Quarterly water usage comparison to prior year
   vi. Annual count of wildlife species on golf course

Customer Analysis

The Links at Boynton Beach has a diverse customer base of varied skill levels, ages and economic status. Our customers include Boynton Beach residents, Palm Beach County residents, along with the surrounding counties. Juniors and Veterans will become a focus for The Links in 2024.

Market Analysis

The golf market can be broken into a number of different segments that are based on age, ethnicity, sex, household incomes, frequency of play, types of facilities played, etc. The Links focused on all these segments.

Recent data from the National Golf Foundation (NGF) indicate that in 2020 there were 36.9 million golfers and over 502 million rounds played nationally. 2020 also saw the largest increase in beginner golfers and the highest

increase in Junior golfers since 1997. The data indicates that COVID-19 was a very significant factor for this increase.

Golf fees at The Links are evaluated against many public golf courses in Palm Beach County including municipality courses and privately-owned daily fee golf courses. The Links offers competitive pricing. Of the ten nearest facilities, The Links is positioned as the third lowest fee structure while being within $3.00 of the lowest two.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Golf Course** FUND: **411**
DIVISION: **Administration** DEPT.NO: **2910**

SWOT

Strengths-

- Customer service
- Public perception of golf course conditions
- Pricing
- Management, staff and volunteers
- Free access to practice facilities
- Customer loyalty

Weaknesses-

- Staff training and onboarding
- Marketing and social media presence
- Communication with customers
- Food and beverage vendor
- Hiring process length of time

Opportunities-

- Staff training and onboarding
- Improve team communication
- Improve food and beverage opportunities
- Develop additional loyalty programs
- Establish a consistent Pace of Play policy and implement it
- Golf course improvements to exceed on-course expectations
- Constant customer traffic
- Community outreach
- Get to Yes to create a better relationship between customers and team members as it relates to course guidelines

Threats-

- Golf fees not keeping up with rising expenses in the short term could cause delays in capital projects/ repairs and maintenance
- Increased demand will strain the tee sheet availability leading to more golfer complaints
- Rising inflation will decrease individual's disposable income leading to the public choosing to no longer spend their dollars on golf
- Difficulty and the time needed t play golf will continue to make it difficult to grow the game with the younger generations. It will challenge us to develop good player programs and less time-consuming golf opportunities
- The growth of off-course golf facilities impacting overall demand for on-course play
- Changes in the labor market and rising payrolls continue to put pressure on labor availability and increased difficulty finding the right staff members
- Weather
- Water restrictions and quality of water

MISSION STATEMENT AND GOALS

DEPARTMENT: **Golf Course** FUND: **411**
DIVISION: **Administration** DEPT.NO: **2910**

- Younger golfers tend to not be as loyal

Course renovations and conditions

- Objective: Removing invasive trees. Australian Pines and Melaleuca trees
- Replace gutters on all buildings

Customer service

- Objective: Exceed 98% of respondents rating

Employee training

- Objective: Implement a training program for all team members
- New onboarding documents and process for new staff and volunteers

Growing the game

- Objective: Exceed by 4% the number of rounds compared to the prior year
- Objective: Exceed by 3% the amount of operating revenues compared to the prior year
- Objective: Develop a junior program with consistent participation

Programs and Services

- PGA HOPE – A national PGA program for veterans – Helping Our Patriots Everywhere
- Veterans Golf Association tournament
- LPGA Amateur League tournament
- US Kids golf tournaments
- Florida State Golf Association tournaments
- South Florida PGA tournaments
- Demo Days
- Juniors play for half price daily
- Both putting and short game areas are available to be used at no cost
- Loyalty program for returning customers and reduced rates
- Range keys for value rates for range use
- League play weekly
- Multiple groups play weekly
- Private lessons for both adults and juniors

Future Outlook

The Links at Boynton Beach will be developing operating and pricing strategies in an attempt to offset downward trends. The supply of available public golf courses has decreased in the past few years mostly due to golf course closures in and around our market. With increased demand and a reduction in a supply of golf holes, challenges to provide the public with tee time availability have risen and is a growing concern with staff and the public. It will be important for management to address any concerns the public may have regarding tee time availability. Developing customer loyalty is a priority, with a focus on new golfers to The Links at Boynton Beach.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Golf Course**
DIVISION: **Administration**

FUND: **411**
DEPT.NO: **2910**

Finally, current trends in the industry show that more golf is being consumed by off-course golf consumers (Top Golf, Drive Shack). These trends must be monitored, and new programs designed, developed, and promoted to get those off-course consumers onto The Links at Boynton Beach.

	Actual			Estimate	Projected
Performance Measures	**FY 2021-22**	**FY 2022-23**	**FY 2023-24**	**FY 2024-25**	**FY 2025-26**
Golf Course Adminstration/Operations (411-2910)					
Total Rounds Played Championship course 9 or 18 Hole	51,050	51,050	51,050	53,100	55,575
Total Rounds Played Family Course	16,600	16,600	16,600	18,900	36,425
Number of Links Loyalty Memberships	280	280	280	400	425
Number of Links Premium Memberships	33	33	33	33	40

*Rounds decreased starting mid March 2020 due to COVID-19

DETAIL EXPENDITURES

DEPARTMENT: **Golf Course**
DIVISION: **Administration**

FUND: **411**
DEPT.NO: **2910**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
DIV 10 GOLF COURSE ADMIN 411-2910-572						
	Department Summary					
	Personnel Services	938,747	975,395	1,101,032	1,181,830	1,203,878
	Operating Expenses	237,002	459,669	411,154	578,082	593,561
	Capital Outlay	87,258	2,904	954,100	37,500	33,000
	Nonoperating Expenses	438,861	367,359	343,248	528,644	544,964
	Total	$ 1,701,868	$ 1,805,327	$ 2,809,534	$ 2,326,056	$ 2,375,403
	Estimated As % Of Budget	**61%**				
12-10	Regular Salaries/Wages	565,086	745,362	772,552	861,230	921,948
12-20	Holiday Pay	3,135	5,247	6,100	4,200	4,200
14-10	Overtime	6,284	10,148	18,000	6,200	6,200
14-20	Reimbursable Wages	-	2,844	5,000	4,000	4,000
15-12	Cell Phone Allowance	454	846	1,016	1,020	1,020
15-20	Car Allowance	-	5,400	5,400	5,400	5,400
21-10	Employer Fica	45,965	59,101	61,756	65,756	70,422
22-10	General Employees Pension	261,831	56,055	95,032	104,847	74,260
22-12	Pension Expense Gasb 68	-	(7,431)	-	-	-
22-40	Def Comp Contribution	281	-	3,650	3,525	3,525
23-10	Life Insurance	183	262	677	768	749
23-11	Life Insurance-Retirees	32	29	-	-	-
23-20	Disability Insurance	1,945	2,894	3,056	3,189	2,992
23-30	Health Insurance	45,739	85,064	114,474	112,194	101,140
23-34	Hsa	5,175	5,563	5,513	4,645	3,645
23-40	Dental Insurance	2,365	3,589	5,893	4,293	3,870
23-50	Vision Insurance	272	422	713	563	507
25-10	Unemployment	-	-	2,200	-	-
	Sub-total Personnel Services	**$ 938,747**	**$ 975,395**	**$ 1,101,032**	**$ 1,181,830**	**$ 1,203,878**
31-90	Other Professional Srvs	1,645	-	-	-	-
32-10	Audit Fee	1,714	1,045	1,378	1,559	1,559
40-10	Mileage Reimbursement	1,729	924	1,250	1,250	1,250
41-10	Telephone Services	4,642	9,654	2,100	5,600	5,600
43-10	Electric Service	20,463	15,852	18,900	18,500	21,090
43-20	Water/Sewer Service	7,405	7,131	10,500	9,000	9,000
43-30	Garbage Fees/Roll Offs	-	3,609	-	4,000	4,000
44-30	Equipment Rental	13,425	90,724	92,220	208,000	208,000
44-31	Copy Machine Rental	1,407	1,444	1,800	1,500	2,000
46-10	Building Repairs	2,670	-	5,000	15,000	15,000
46-20	Equipment Maintenance	1,964	531	1,600	2,700	2,700
46-22	Computer Maintenance	4,960	5,294	-	-	1,500
46-25	Mechanical Maint/Repairs	4,705	85	1,500	5,500	5,500
46-91	Software Maintenance	-	-	8,050	12,000	12,000
46-96	Range Repairs & Maint.	-	-	3,500	3,250	3,250
47-10	Printing & Binding	-	466	-	500	500
48-05	Advertising	2,002	1,255	3,250	8,000	8,000
48-21	Employee Recognition	400	-	1,000	2,000	2,000
48-24	Special Events	-	36,456	21,700	7,500	7,500
49-08	Ins Chgs-Auto/Prop/Liab	112,986	148,434	133,973	147,123	154,070
49-09	Self Insurance Chgs (W/C)	14,051	18,459	16,661	18,300	19,164
49-10	Warehouse Service Chg	476	366	747	950	1,028

DETAIL EXPENDITURES

DEPARTMENT: **Golf Course**
DIVISION: **Administration**

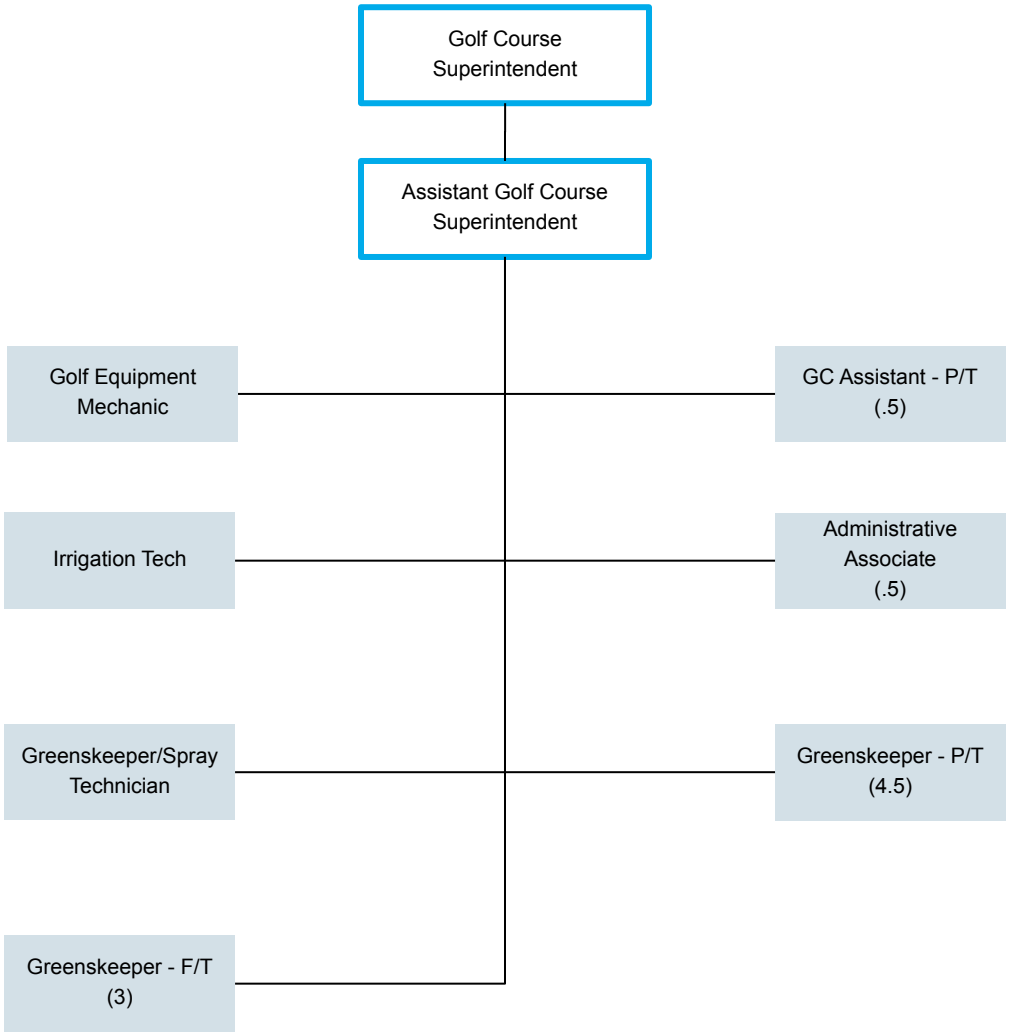
FUND: **411**
DEPT.NO: **2910**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
49-17	Other Contractual Srvs	11,664	76,269	35,100	21,600	21,600
49-41	Licenses, Fees & Permits	492	492	500	500	500
51-10	Office Supplies	2,627	2,709	3,150	5,000	5,000
52-01	Supplies	239	-	-	4,000	4,000
52-12	Tires & Tubes	-	-	600	600	600
52-20	Opr Equipment <$5000	1,079	4,836	8,400	3,000	6,000
52-22	Uniforms	1,212	1,318	10,300	6,000	6,000
52-25	Janitor Supplies	-	-	500	2,400	2,400
52-27	Hardware/Tools	77	-	850	850	850
52-50	Range Supplies	9,582	10,940	7,300	12,500	12,500
52-68	Jr Golf Program Supplies	-	943	2,750	20,900	20,900
52-75	Equip. Parts/Supplies	2,376	5,940	500	8,500	8,500
52-78	First Aid Supplies	-	-	500	500	500
52-85	Food Supplies	193	99	500	750	750
52-99	Misc Supplies	6,056	6,503	6,500	6,000	6,000
54-10	Books-Publications-Videos	349	-	-	-	-
54-20	Memberships	4,451	4,743	6,025	6,750	6,750
54-30	Training	(39)	3,148	2,550	6,000	6,000
	Sub-total Operating Expenses	**$ 237,002**	**$ 459,669**	**$ 411,154**	**$ 578,082**	**$ 593,561**
64-02	General Equipment	-	2,904	300	23,000	23,000
64-14	Computer Software	78,750	-	-	1,500	-
64-15	Computer Equipment	-	-	1,500	-	-
64-18	Air Conditioners	-	-	500	10,000	10,000
64-24	Kitchen Equipment	-	-	500	3,000	-
64-33	Vehicle Purchases	-	-	951,300	-	-
72-00	Debt Interest Expense	8,508	-	-	-	-
	Sub-total Capital Outlay	**$ 87,258**	**$ 2,904**	**$ 954,100**	**$ 37,500**	**$ 33,000**
Subtotal		**$ 1,263,007**	**$ 1,437,968**	**$ 2,466,286**	**$ 1,797,412**	**$ 1,830,439**
91-01	Transfer To General Fund	125,000	80,000	284,000	270,000	298,200
91-23	Transfer To Benefits Fund	-	-	24,248	34,894	30,166
91-35	Transfer To Sanitation	5,000	5,000	5,000	4,000	-
95-40	Depreciation Expense	298,982	346,805	-	-	-
95-60	Uncollectible Expense	4,330	-	-	-	-
99-02	Non-Budgeted Expense	5,549	(64,446)	30,000	219,750	216,598
	Sub-total Non-operating Exp	**$ 438,861**	**$ 367,359**	**$ 343,248**	**$ 528,644**	**$ 544,964**
Department Total		**$ 1,701,868**	**$ 1,805,327**	**$ 2,809,534**	**$ 2,326,056**	**$ 2,375,403**

ORGANIZATIONAL CHART

DEPARTMENT: **Golf Course**
DIVISION: **Maintenance**

FUND: **411**
DEPT.NO: **2911**



PERSONNEL ALLOCATION

DEPARTMENT: **Golf Course**
DIVISION: **Maintenance**

FUND: **411**
DEPT.NO: **2911**

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
IRRIGATION TECHNICIAN - GOLF	63201		-	-	1.0	-	1.0
ASSISTANT GOLF COURSE SUPERINT	63209	26	-	1.0	-	-	1.0
GOLF COURSE SUPERINTENDENT	63059	34	1.0	1.0	-	1.0	1.0
GOLF EQUIPMENT MECHANIC	63271	12	1.0	1.0	-	1.0	1.0
GREENSKEEPER	63281	7	-	-	3.0	3.0	3.0
GREENSKEEPER	63281	07	3.0	3.0	(3.0)	-	-
GREENSKEEPER	63287	07	4.0	-	-	-	-
GREENSKEEPER/SPRAY TECHNICIAN	63261	7	-	-	1.0	1.0	1.0
GREENSKEEPER/SPRAY TECHNICIAN	63261	07	1.0	1.0	(1.0)	-	-
INFRASTRUCTURE OPERATIONS SUPV	82250	26	1.0	-	-	1.0	-
NEW POSITION REQUEST	00000		-	-	-	1.0	-
Sub-total for Full-time Positions			11.0	7.0	1.0	8.0	8.0
Part-Time Positions:							
ADMIN. ASSOCIATE - GOLF MAINT.	63207	7	-	-	0.5	0.5	0.5
ADMIN. ASSOCIATE - GOLF MAINT.	63207	07	-	0.5	(0.5)	-	-
ADMINISTRATIVE ASSOCIATE	00367	10	-	-	-	0.5	-
GOLF COURSE ASSISTANT	62397	7	-	-	0.5	0.5	0.5
GOLF COURSE ASSISTANT	62397	07	0.5	0.5	(0.5)	-	-
GOLF SHOP ATTENDANT	63107	7	-	-	-	0.5	-
GREENSKEEPER	63287	7	-	-	4.5	4.5	4.5
GREENSKEEPER	63287	07	-	4.5	(4.5)	-	-
Sub-total for Part-time Positions			0.5	5.5	-	6.5	5.5
Total Personnel:			**11.5**	**12.5**	**1.0**	**14.5**	**13.5**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Golf Course**
DIVISION: **Maintenance**
FUND: **411**
DEPT.NO: **2911**

DEPARTMENT MISSION STATEMENT:

To build lasting relationships while growing the game of golf through quality programs, a quality facility and sincere customer service and to ensure long-term financial viability for the benefit and enjoyment of present and future golfers.

DEPARTMENT CORE SERVICES:

- To ensure an enjoyable golfing experience
- To provide excellent customer service
- To present the golf course in a consistent and well-groomed manner

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

Strategic Goal: Increase customer base

Department Initiatives/Actions Alignment: Improve facility appearance

. Remove invasive tree species as required by law throughout the facility.
. Upgrade gutters around clubhouse and cart barn
. **Value to the Community**:
  a) Enhanced facility infrastructure will provide better facility and course conditions to City residents
. **Short Term Challenges and Opportunities**:
  b) Supply-chain challenges
  c) Inflated cost
  d) Scope of work may extend past this fiscal year depending on pace of work
. **Long Term Challenges and Opportunities**:
  e) Decreased water usage due to more efficient in-take line and well
  f) Decreased energy usage
  g) Improved golf course infrastructure condition and golf course conditions
. **Target End Date**: September 2025
. **Key Performance Indicators**:
  h) Decreased sand/sediment in irrigation heads and lines
  i) Decreased water and energy usage compared to prior years
  j) Increased customer satisfaction of golf course conditions

Strategic Goal: Environmental Sustainability

Department Initiatives/Actions Alignment: Maintain Audubon International certification

. Maintain Audubon International certification by practicing water conservation and management, limiting chemical use, and promoting environmental and wildlife education outreach.
. **Value to the Community**:
  a) Limit local environmental impact by reducing fertilizer run-off into lakes and canals

MISSION STATEMENT AND GOALS

DEPARTMENT: **Golf Course** FUND: **411**
DIVISION: **Maintenance** DEPT.NO: **2911**

b) Conserve water usage by irrigating only necessary turf areas, and using rain gauge auto shut-off feature

c) Promote environmental and wildlife education through enhancement of local wildlife habitats

. **Short Term Challenges and Opportunities**: ct).

d) Weather/drought conditions affecting water usage on the golf course

e) Community involvement and interest

f) Government involvement in "green" initiatives

. **Long Term Challenges and Opportunities**:

g) Staff shortages

h) Weather/drought conditions affecting water usage on the golf course

i) Government involvement in "green" initiatives

. **Target End Date**: Ongoing

. **Key Performance Indicators**:

j) Overall healthiness of bodies of water on golf course compared to prior year

k) Quarterly water usage comparison to prior year

l) Annual count of wildlife species on golf course

	Actual			Estimate	Projected
Performance Measures	**FY 2021-22**	**FY 2022-23**	**FY 2023-24**	**FY 2024-25**	**FY 2025-26**
Golf Course Maintenance (411-2911)					
Number of Golf Holes Maintained	27	27	27	27	27
Number of Golf Course Acres Maintained	115	115	115	115	115
Total Acres Maintained	**140**	**140**	**140**	**140**	**140**
Number of Employees	13	16	16	16	18
Total Acres Maintained/Employee	11	9	9	9	7.75

DETAIL EXPENDITURES

DEPARTMENT: **Golf Course**
DIVISION: **Maintenance**

FUND: **411**
DEPT.NO: **2911**

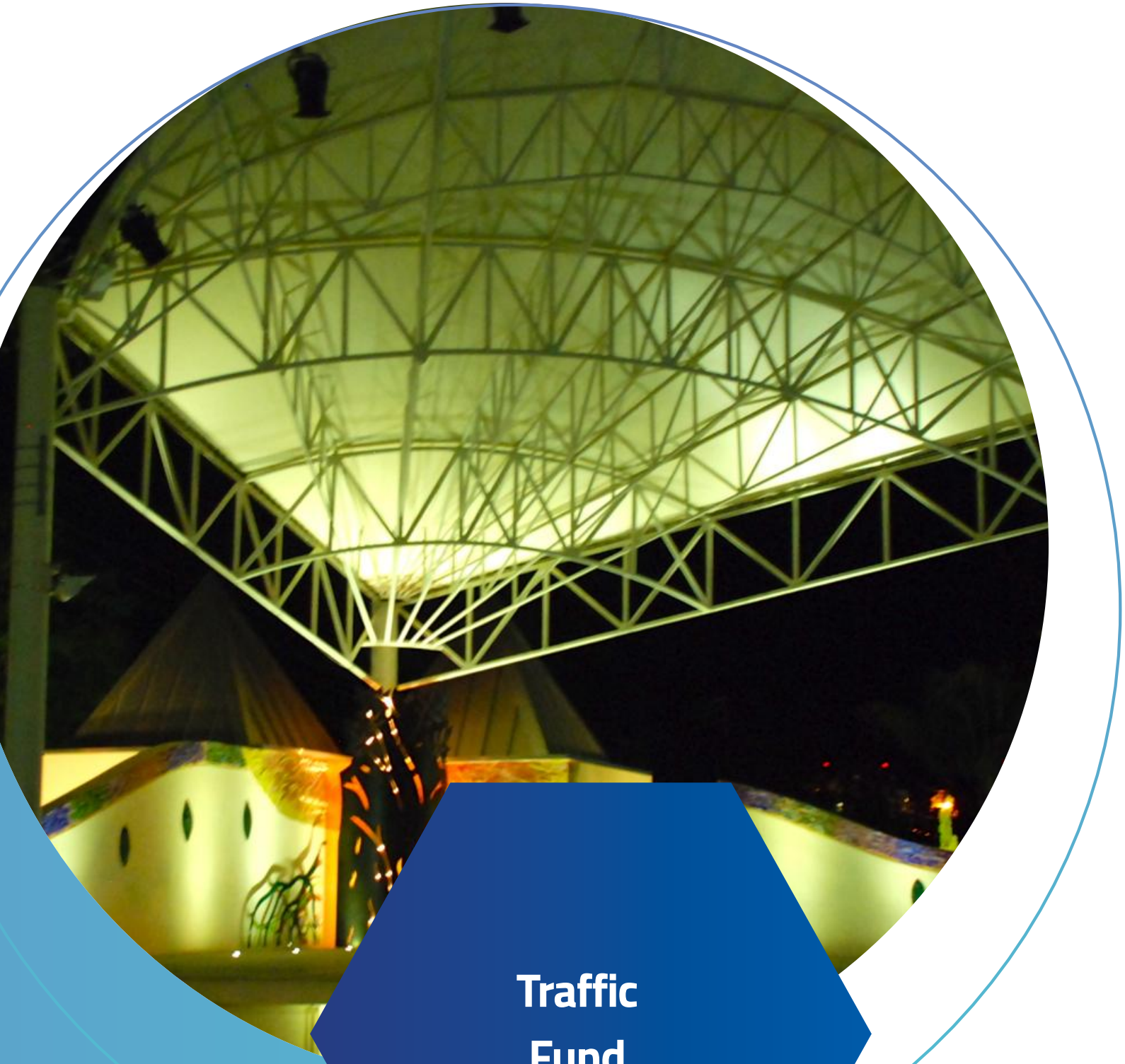
	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 11 Golf Course Maint 411-2911-572						
	Department Summary					
	Personnel Services	574,716	650,997	718,234	1,020,688	957,926
	Operating Expenses	419,316	350,391	495,538	390,485	503,365
	Capital Outlay	85,495	0	12,474	190,000	308,000
	Nonoperating Expenses	103,088	9,800	188,370	30,435	22,853
	Total	**$ 1,182,615**	**$ 1,011,188**	**$ 1,414,616**	**$ 1,631,608**	**$ 1,792,144**
	Estimated As % Of Budget	**84%**				
12-10	Regular Salaries/Wages	416,748	489,765	527,020	804,894	750,938
12-20	Holiday Pay	2,444	4,992	4,100	3,500	3,500
14-10	Overtime	1,976	12,919	9,500	2,500	2,500
15-13	Shoe Allowance	600	900	800	800	800
15-20	Car Allowance	-	2,400	2,400	2,400	2,400
21-10	Employer Fica	31,259	21,544	40,569	61,819	57,692
22-10	General Employees Pension	73,527	52,572	59,302	60,552	55,869
23-10	Life Insurance	135	127	282	355	355
23-20	Disability Insurance	2,003	6,308	2,090	2,144	2,148
23-30	Health Insurance	38,930	51,611	60,672	77,375	77,375
23-34	Hsa	4,750	5,107	5,500	1,000	1,000
23-40	Dental Insurance	2,098	2,510	5,461	2,961	2,961
23-50	Vision Insurance	246	242	538	388	388
	Sub-Total Personnel Services	**$ 574,716**	**$ 650,997**	**$ 718,234**	**$ 1,020,688**	**$ 957,926**
43-10	Electric Service	25,224	17,522	24,950	18,500	35,340
43-20	Water/Sewer Service	7,410	6,255	8,000	8,000	8,000
43-30	Garbage Fees/Roll Offs	-	3,609	-	4,000	4,000
44-30	Equipment Rental	-	-	25,250	1,000	1,000
46-10	Building Repairs	276	2,056	3,100	2,500	2,500
46-20	Equipment Maintenance	912	1,457	1,500	1,500	1,500
48-21	Employee Recognition	325	-	500	750	750
49-09	Self Insurance Chgs (W/C)	14,864	19,522	17,621	19,357	20,271
49-10	Warehouse Service Chg	844	666	1,131	1,543	1,669
49-17	Other Contractual Srvs	47,134	36,338	81,676	39,750	39,750
49-41	Licenses, Fees & Permits	143	118	785	435	435
52-10	Fuel Oil-Vehicles	1,374	2,009	350	-	-
52-11	Fuel Oil Other	24,294	16,696	16,000	23,750	23,750
52-12	Tires & Tubes	757	193	1,000	3,000	3,000
52-18	Sprklr/Irrigton. Supplies	10,327	10,465	34,050	32,500	32,500
52-19	Fertilizer	77,320	83,589	71,000	30,500	122,000
52-20	Opr Equipment <$5000	12,856	3,142	2,500	3,500	3,500
52-21	Chemicals	127,234	69,128	96,000	101,800	101,800
52-22	Uniforms	1,524	1,860	2,800	3,000	3,000
52-23	Safety Clothing/Equip	139	294	1,200	500	500
52-25	Janitor Supplies	3,666	3,704	4,600	4,500	4,500
52-26	Gardening Supplies	15,473	15,186	35,000	44,000	44,000
52-27	Hardware/Tools	3,909	5,378	5,000	5,000	5,000
52-75	Equip. Parts/Supplies	24,578	27,405	32,050	24,000	24,000
52-99	Misc Supplies	15,642	19,736	24,000	12,500	16,000
54-20	Memberships	2,255	1,465	1,375	1,600	1,600
54-30	Training	836	2,598	4,100	3,000	3,000
	Sub- Total Operating Expenses	**$ 419,316**	**$ 350,391**	**$ 495,538**	**$ 390,485**	**$ 503,365**

DETAIL EXPENDITURES

DEPARTMENT: **Golf Course**
DIVISION: **Maintenance**

FUND: **411**
DEPT.NO: **2911**

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
63-01	Golf Course Improvements	-	-	12,400	75,000	75,000
64-21	Maintenance Equipment	85,495	-	-	115,000	115,000
64-33	Vehicle Purchases	-	-	74	-	118,000
	Sub- Total Capital Outlay	**$ 85,495**	**$ -**	**$ 12,474**	**$ 190,000**	**$ 308,000**
Subtotal		**$ 1,079,527**	**$ 1,001,388**	**$ 1,226,246**	**$ 1,601,173**	**$ 1,769,291**
91-23	Transfer To Benefits Fund	-	-	18,370	26,435	22,853
91-30	Transfer To Veh Srv Fund	98,088	4,800	165,000	-	-
91-35	Transfer To Sanitation	5,000	5,000	5,000	4,000	-
	Sub-total Nonoperating Expenses	**$ 103,088**	**$ 9,800**	**$ 188,370**	**$ 30,435**	**$ 22,853**
Department Total		**$ 1,182,615**	**$ 1,011,188**	**$ 1,414,616**	**$ 1,631,608**	**$ 1,792,144**



Traffic Fund

This fund was established to maintain the financial operations of "Red Light Camera Program" in FY 2011-12. There are ongoing legal challenges to the red light camera program in Palm Beach County and the state of Florida thus revenues will vary annually.

In the FY 2025-26 adopted budget, $9.9M, the transfer to the Capital Improvement Fund is $537K. Conversely, the staff and operational cost for the program has been transferred to the Traffic Fund. For FY 2025-26, the general fund transfer is expected to be $0.

TRAFFIC SAFETY FUND (A Special Revenue Fund)

	2022-23 Actual	2023-24 Actual	2024-25 Amended Budget	2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Total Fund Balance,October 1	**$ 2,857,821**	**$ 3,166,781**	**$ 3,187,936**	**$ 3,347,153**	**$ 3,328,066**	**$ 3,861,800**
Revenues	$ 2,670,691	$ 2,748,111	$ 9,870,619	$ 9,897,719	$ 10,194,651 (1)	$ 10,500,490 (1)
Expenditures	$ (2,358,441)	$ (2,726,956)	$ (9,676,132)	$ (9,379,531)	$ (9,660,917) (2)	$ (9,950,744) (2)
Revenues Over (Under) Expenditures	$ 312,250	$ 21,155	$ 194,487	$ 518,188	$ 533,734	$ 549,746
Transfers In (To) Other Funds	$ -	$ -				
Capital Improvement Fund	$ -	$ -	$ -	$ (537,275)	$ -	$ -
Benefits Fund	$ -	$ -	$ (35,270)	$ (43,877)		
General Fund	$ (3,290)	$ -	$ -	$ -	$ -	$ -
Net Transfers In (To) Other Funds	$ (3,290)	$ -	$ (35,270)	$ (537,275)	$ -	$ -
Net Change in Fund Balance	$ 308,960	$ 21,155	$ 159,217	$ (19,087)	$ 533,734	$ 549,746
Total Fund Balance, September 30	**$ 3,166,781**	**$ 3,187,936**	**$ 3,347,153**	**$ 3,328,066**	**$ 3,861,800**	**$ 4,411,545**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Fund Balance Available	**$ 3,166,781**	**$ 3,187,936**	**$ 3,347,153**	**$ 3,328,066**	**$ 3,861,800**	**$ 4,411,545**

(1) Prior Year + 3%, based on 3yr trend
(2) Prior Year + 3%, based on 3yr trend

DETAIL REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Fines & Forfeitures					
Police Parking Fines	31,301	25,325	25,000	25,000	25,000
Violations Local Ord.	2,522,980	2,606,930	2,600,000	2,600,000	2,600,000
Fines Admin Fees	14,302	11,120	14,000	14,000	14,000
Speed Zone Admin	-	-	7,183,619	7,183,619	7,228,719
Total Charges For Services	**$ 2,568,583**	**$ 2,643,375**	**$ 9,822,619**	**$ 9,822,619**	**$ 9,867,719**
Investment Income					
Interest Income	102,108	104,736	48,000	30,000	30,000
Total Investment Income	**$ 102,108**	**$ 104,736**	**$ 48,000**	**$ 30,000**	**$ 30,000**
Sub Total	**$ 2,670,691**	**$ 2,748,111**	**$ 9,870,619**	**$ 9,852,619**	**$ 9,897,719**
Fund Balance (Increase) Decrease	**(308,958)**	**(21,156)**	**(159,217)**	**(882,771)**	**19,087**
Grant Total	**$ 2,361,733**	**$ 2,726,955**	**$ 9,711,402**	**$ 8,969,848**	**$ 9,916,806**

SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Traffic Safety Fund 103-2110-521/103-5022-584					
Department Summary					
Personnel Services	1,167,275	1,555,776	4,001,187	4,611,871	4,949,402
Operating Expenses	495,199	434,137	3,608,745	4,307,222	4,386,252
Capital Outlay	695,969	737,042	2,066,200	-	-
Nonoperating Expenses	3,290	-	35,270	50,755	581,152
Total	**$ 2,361,733**	**$ 2,726,955**	**$ 9,711,402**	**$ 8,969,848**	**$ 9,916,806**
Estimated As % Of Budget			**356.13%**		

TRAFFIC FUND

Revenue:		
Charges For Services	$	9,867,719
Miscellaneous Income		-
Investment Income		30,000
Fund Balance (Increase) Decrease		19,087
Total Revenues:	**$**	**9,916,806**
Appropriations:		
Personnel Services	$	4,949,402
Operating Expenses		4,386,252
Capital Outlay		-
Non Operating		581,152
Total Appropriations:	**$**	**9,916,806**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
POLICE ADMINISTRATIVE SPEC I	11210	12	-	2.0	-	2.0	2.0
POLICE LEGAL ADVISOR	11109	51	-	-	1.0	-	1.0
POLICE OFFICER	11234	O24	5.0	11.0	-	11.0	11.0
POLICE RECORDS TECHNICIAN	11322	12	-	1.0	-	-	1.0
POLICE SERGEANT	11215	S24	-	3.0	-	3.0	3.0
POLICE SERGEANT	11215	S22	1.0	-	-	-	-
PUBLIC SAFETY AIDE	11392	10	-	3.0	-	2.0	3.0
PUBLIC SAFETY AIDE	11392	16	-	-	-	2.0	-
PUBLIC SAFETY AIDE	11392	12	-	-	-	4.0	-
PUBLIC SAFETY AIDE	11392	18	6.0	-	-	-	-
PUBLIC SAFETY AIDE I	11062	12	-	2.0	-	-	2.0
PUBLIC SAFETY AIDE II	11072	16	-	2.0	-	-	2.0
RED LIGHT CAMERA ADMIN	11339	22	-	1.0	-	1.0	1.0
RED LIGHT CAMERA ADMIN	11339	21	1.0	-	-	-	-
Sub-total for Full-time Positions			13.0	25.0	1.0	25.0	26.0
Total Personnel:			**13.0**	**25.0**	**1.0**	**25.0**	**26.0**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
DIV 10 Traffic Safety Fund 103-2110-521						
	Department Summary					
	Personnel Services	1,167,275	1,555,776	4,001,187	4,611,871	4,949,402
	Operating Expenses	495,199	434,137	3,608,745	4,307,222	4,386,252
	Capital Outlay	2,969	44,042	2,066,200	-	-
	Nonoperating Expenses	3,290	-	35,270	50,755	581,152
	Total	**$ 1,668,733**	**$ 2,033,955**	**$ 9,711,402**	**$ 8,969,848**	**$ 9,916,806**
	Estimated As % Of Budget	**17.2%**				
12-10	Regular Salaries/Wages	599,793	833,557	1,963,099	2,471,271	2,711,932
12-20	Holiday Pay	18,777	39,452	133,245	146,677	146,677
14-10	Overtime	152,848	219,786	556,578	332,000	332,000
14-20	Reimbursable Wages	727	1,825	18,973	19,000	19,000
15-10	Clothing/Cleaning Allow	603	-	1,300	-	1,350
15-12	Cell Phone Allowance	42	803	780	780	780
15-20	Car Allowance	-	2,600	2,400	2,400	2,400
15-40	Incentive Pay	4,050	5,530	12,900	13,200	13,668
21-10	Employer Fica	53,186	79,611	189,223	189,141	196,772
22-10	General Employees Pension	63,525	53,891	112,592	113,881	104,884
22-20	Police Pension	182,793	201,054	754,670	948,153	1,005,604
22-40	Def Comp Contribution	-	-	7,301	7,421	28,000
23-10	Life Insurance	-	-	1,071	2,179	2,214
23-20	Disability Insurance	-	-	11,292	13,062	13,765
23-30	Health Insurance	84,030	102,318	196,911	301,937	312,816
23-34	Hsa	3,125	10,438	26,750	37,700	44,000
23-40	Dental Insurance	3,371	4,395	10,758	11,555	11,971
23-50	Vision Insurance	405	516	1,344	1,514	1,569
	Sub-total Personnel Services	**$ 1,167,275**	**$ 1,555,776**	**$ 4,001,187**	**$ 4,611,871**	**$ 4,949,402**
31-11	Legal Fees & Costs	56,882	7,822	60,000	60,000	60,000
32-10	Audit Fee	1,171	1,206	1,671	3,970	3,970
34-53	Consultant Fees	19,903	14,270	39,000	39,000	39,000
41-15	Cellular Phone/Beeper	-	-	161,000	177,100	177,100
44-30	Equipment Rental	40,113	61,812	816,209	1,188,100	1,188,100
46-20	Equipment Maintenance	-	610	29,000	29,000	27,899
46-91	Software Maintenance	34,940	19,360	753,010	1,197,800	1,232,800
48-22	Wellness Program	-	-	75,000	75,000	75,000
49-09	Ins Chgs-Workers Comp	450	450	450	405	424
49-10	Warehouse Service Chg.	-	-	-	146	158
49-17	Other Contractual Srvs	340,305	316,591	1,398,845	1,203,845	1,248,945
51-10	Office Supplies	607	-	1,500	2,000	2,000
51-25	Computer Equipment <$5000	-	-	-	5,000	5,000
52-20	Opr Equipment <$5000	828	2,588	12,860	8,900	8,900
52-22	Uniforms	-	2,380	10,000	10,000	10,000
52-51	Law Enforcement Supplies	-	1,423	1,600	11,600	11,600
52-53	K-9 Unit Supplies	-	-	70,000	72,274	72,274
52-59	Crime Prevention Suppl	-	651	23,000	29,082	29,082
52-63	Cit Pol Academy Supp	-	-	2,300	2,500	2,500
52-85	Food Supplies	-	-	2,000	-	-
52-99	Misc Supplies	-	-	1,500	1,500	1,500
54-30	Training	-	4,974	149,800	190,000	190,000
	Sub-Total Operating Expenses	**495,199**	**434,137**	**3,608,745**	**4,307,222**	**4,386,252**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
64-02	General Equipment	-	44,042	4,200	-	-
64-15	Computer Equipment	2,969	-	2,062,000	-	-
	Sub-Total Capital Outlay	**$ 2,969**	**$ 44,042**	**$ 2,066,200**	**$ -**	**$ -**
	Subtotal	**$ 1,665,443**	**$ 2,033,955**	**$ 9,676,132**	**$ 8,919,093**	**$ 9,335,654**
91-05	Grant Fund	3,290	-	-	-	-
91-23	Transfer To Benefits Fund	-	-	35,270	50,755	43,877
91-31	Transfer To Capital Impov	-	-	-	-	537,275
	Sub-total Nonoperating Expenses	**$ 3,290**	**$ -**	**$ 35,270**	**$ 50,755**	**$ 581,152**
Department Total		**$ 1,668,733**	**$ 2,033,955**	**$ 9,711,402**	**$ 8,969,848**	**$ 9,916,806**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Police Uniform 103-5022-584						
	Department Summary					
	Capital Outlay	693,000	693,000	-	-	-
	Total	$ 693,000	$ 693,000	$ -	$ -	$ -
71-00	Principal	623,718	631,774	-	-	-
72-00	Interest Expense	69,282	61,226	-	-	-
	Sub-Total Capital Outlay	**$ 693,000**	**$ 693,000**	**$ -**	**$ -**	**$ -**
	Subtotal	**$ 693,000**	**$ 693,000**	**$ -**	**$ -**	**$ -**
Department Total		**$ 693,000**	**$ 693,000**	**$ -**	**$ -**	**$ -**



Local Option Gas Tax Fund

This Fund receives the restricted State-shared Local Option Gas Tax that can be used only for "Transportation Expenditures" as defined in the Local Option Gas Tax Fund section of the budget. The City uses the funds for both street maintenance activities in the General Fund and roadway or bridge projects in the Capital Improvements Fund.

The projected revenue from the gas tax and interest earnings for FY 2025-26 is less than $1.3M with similar funds being appropriated thru FY 2026-27.

LOCAL OPTION GAS TAX FUND (A Special Revenue Fund)

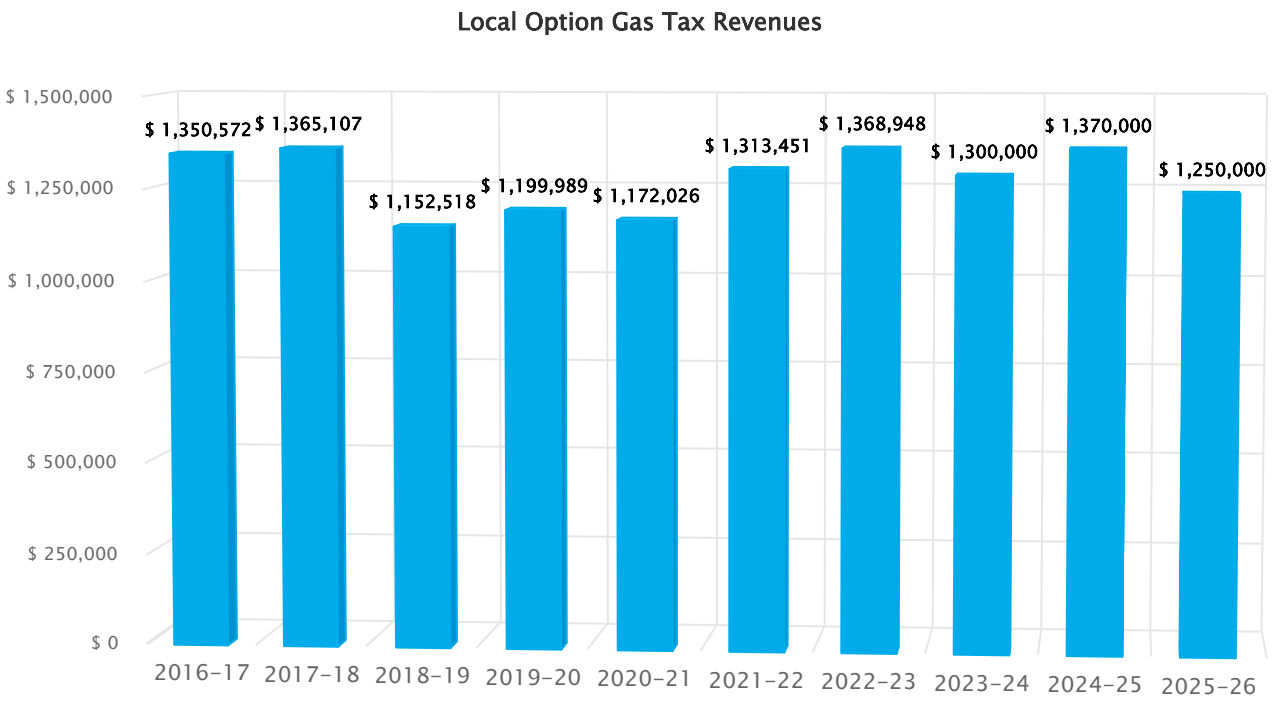
	2022-23 Actual	2023-24 Actual	2024-25 Amended Budget	2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Total Fund Balance, October 1	**$ 474,558**	**$ 565,314**	**$ 636,153**	**$ 861,507**	**$ 1,001,037**	**$ 1,003,458**
Revenues	$ 1,391,987	$ 1,371,443	$ 1,376,000	$ 1,290,000	$ 1,302,900 (1)	$ 1,315,929 (1)
Expenditures	$ (1,230)	$ (604)	$ (646)	$ (470)	$ (479) (2)	$ (489) (2)
Revenues Over (Under) Expenditures	$ 1,390,757	$ 1,370,839	$ 1,375,354	$ 1,289,530	$ 1,302,421	$ 1,315,440
Transfers In (To) Other Funds						
General Fund	$ (850,000)	$ (850,000)	$ (700,000)	$ (700,000)	$ (850,000)	$ (850,000)
Capital Improvement Fund	$ (450,000)	$ (450,000)	$ (450,000)	$ (450,000)	$ (450,000)	$ (450,000)
Transportation Fund	$ -	$ -	$ -	$ -	$ -	$ -
Net Transfers In (To) Other Funds	$ (1,300,000)	$ (1,300,000)	$ (1,150,000)	$ (1,150,000)	$ (1,300,000)	$ (1,300,000)
Net Change in Fund Balance	$ 90,757	$ 70,839	$ 225,354	$ 139,530	$ 2,421	$ 15,440
Total Fund Balance, September 30	**$ 565,314**	**$ 636,153**	**$ 861,507**	**$ 1,001,037**	**$ 1,003,458**	**$ 1,018,898**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Fund Balance Available	**$ 565,314**	**$ 636,153**	**$ 861,507**	**$ 1,001,037**	**$ 1,003,458**	**$ 1,018,898**

(1) Prior Year + 1%, based on 3yr trend

(2) Prior Year + 2%, based on 3yr trend

GAS TAX BUDGET SUMMARY (10 YEARS)

Gas Tax Revenues and Expenditures	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2023-24	Adopted Budget 2024-25	Adopted Budget 2025-26
REVENUES:										
Local Option Gas Tax	$ 1,350,572	$ 1,365,107	$ 1,229,597	$ 1,229,597	$ 1,279,256	$ 1,342,079	$ 1,379,515	$ 1,327,353	$ 1,370,000	$ 1,250,000
Interest Earnings	575	3,068	2,529	2,529	443	207	12,472	44,089	6,000	40,000
Fund Balance (Increase) Decrease	(51,147)	(67,025)	69,024	69,024	21,451	(40,759)	(90,757)	(70,838)	(225,354)	(139,530)
Total Revenues	**$ 1,300,000**	**$ 1,301,150**	**$ 1,301,150**	**$ 1,301,150**	**$ 1,301,150**	**$ 1,301,527**	**$ 1,301,230**	**$ 1,300,604**	**$ 1,150,646**	**$ 1,150,470**
EXPENDITURES:										
Transfer to General Fund	848,850	850,000	850,000	850,000	850,000	850,000	850,000	850,000	850,000	700,000
Transfer to Transportation Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Capital Improvements Fund	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Audit Charges	1,150	1,150	1,150	1,150	1,150	1,527	1,527	1,230	604	470
Reserve for Future Appropriation	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 1,300,000**	**$ 1,301,150**	**$ 1,301,150**	**$ 1,301,150**	**$ 1,301,150**	**$ 1,301,527**	**$ 1,301,527**	**$ 1,301,230**	**$ 1,300,604**	**$ 1,150,470**


Local Option Gas Tax Revenues
$ 1,500,000
$ 1,250,000
$ 1,000,000
$ 750,000
$ 500,000
$ 250,000
$ 0
$ 1,350,572
$ 1,365,107
$ 1,152,518
$ 1,199,989
$ 1,172,026
$ 1,313,451
$ 1,368,948
$ 1,300,000
$ 1,370,000
$ 1,250,000
2016-17
2017-18
2018-19
2019-20
2020-21
2021-22
2022-23
2023-24
2024-25
2025-26

LOCAL OPTION GAS TAX FUND

Revenue:	
Local Option Gas Tax	$ 1,250,000
Interest Income	40,000
Fund Balance (Increase) Decrease	(139,530)
Total Revenues:	**$ 1,150,470**
Appropriations:	
Transfer to General Fund	$ 700,000
Transfer to Capital Improvements Fund	450,000
Audit Fees	470
Total Appropriations:	**$ 1,150,470**

DETAIL REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
State Shared Revenue					
Local Option Gas Tax	1,379,515	1,327,353	1,370,000	1,250,000	1,250,000
Total Charges For Services	**$ 1,379,515**	**$ 1,327,353**	**$ 1,370,000**	**$ 1,250,000**	**$ 1,250,000**
Investment Income					
Interest Income	12,472	44,089	6,000	40,000	40,000
Total Investment Income	**$ 12,472**	**$ 44,089**	**$ 6,000**	**$ 40,000**	**$ 40,000**
Sub Total	**$ 1,391,987**	**$ 1,371,442**	**$ 1,376,000**	**$ 1,290,000**	**$ 1,290,000**
Fund Balance (Increase) Decrease	**(90,757)**	**(70,838)**	**(225,354)**	**(139,530)**	**(139,530)**
Grand Total	**$ 1,301,230**	**$ 1,300,604**	**$ 1,150,646**	**$ 1,150,470**	**$ 1,150,470**

SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Local Option Gas Tax Debt Serv. 104-3011-541					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	1,230	604	646	470	470
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	1,300,000	1,300,000	1,150,000	1,150,000	1,150,000
Total	**$ 1,301,230**	**$ 1,300,604**	**$ 1,150,646**	**$ 1,150,470**	**$ 1,150,470**
Estimated As % Of Budget					

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
DIV 11 Local Option Gas Tax / Debt Service 104-3011-541						
	Department Summary					
	Operating Expenses	1,230	604	646	470	470
	Nonoperating Expenses	1,300,000	1,300,000	1,150,000	1,150,000	1,150,000
	Total	**$ 1,301,230**	**$ 1,300,604**	**$ 1,150,646**	**$ 1,150,470**	**$ 1,150,470**
	Estimated As % of Budget					
32-10	Audit Fee	971	604	646	470	470
49-17	Other Contractual Srvs	259	-	-	-	-
	Sub-Total Operating Expenses	**$ 1,230**	**$ 604**	**$ 646**	**$ 470**	**$ 470**
	Subtotal	**$ 1,230**	**$ 604**	**$ 646**	**$ 470**	**$ 470**
91-01	Transfer To General Fund	850,000	850,000	700,000	700,000	700,000
91-31	Transfer To Capital Impv	450,000	450,000	450,000	450,000	450,000
	Sub- Total Non-Operating Exp.	**$ 1,300,000**	**$ 1,300,000**	**$ 1,150,000**	**$ 1,150,000**	**$ 1,150,000**
Department Total		**$ 1,301,230**	**$ 1,300,604**	**$ 1,150,646**	**$ 1,150,470**	**$ 1,150,470**

LOCAL OPTION GAS TAX FUND

GUIDELINES FOR ALLOCATION

Proceeds of the tax shall be distributed among the County Government and eligible municipalities based on the transportation expenditures of each of the five fiscal preceding years, in proportion to the total County and City expenditures.

The Local Option Gas Tax can be used only for "Transportation Expenditures":

- Public transportation operation and maintenance
- Roadway and right-of-way maintenance and equipment
- Roadway and right-of-way drainage
- Street lighting
- Traffic signs, traffic engineering, signalization and pavement markings
- Bridge maintenance and operation
- Debt Service and current expenditures for transportation capital projects in the above program areas including construction or reconstruction of roads



Community Improvements Fund

The Community Improvement Division is responsible for administering the CDBG and SHIP grants. These grants offer housing and social services programs to income eligible individuals and families to city residents.

Funding for the Community Improvement Division Fund 122 (mostly salaries and fringe benefits)

come from the grants before mentioned.

The SHIP & CDBG revenues allowed for planning and administration are not always the same. Annual allocation for these grants varies from year to year.

The allocation for planning and administration has decreased from $283,000 in FY 2024-25 to $256,067 in FY 2025-26. Therefore, there will be a subsidy needed from the general funds to make up the shortfall for FY2026; and the overall deficit in the 122 fund that has continued to increase since FY 2015.

COMMUNITY IMPROVEMENTS FUND (A Special Revenue Fund)

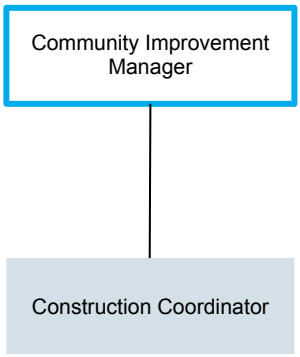
	2022-23 Actual	2023-24 Actual	FY 2024-25 Amended Budget	FY 2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Total Fund Balance,October1	**$ (622,429)**	**$ (689,718)**	**$ (702,588)**	**$ (732,949)**	**$ 3,493,613**	**$ 7,757,065**
Revenues	$ -	$ -	$ 240,000	$ 4,256,067	$ 4,298,628 (1)	$ 4,341,614 (1)
Expenditures	$ (272,079)	$ (291,491)	$ (265,513)	$ (283,550)	$ (289,221) (2)	$ (295,005) (2)
Revenues Over (Under) Expenditures	$ (272,079)	$ (291,491)	$ (25,513)	$ 3,972,517	$ 4,009,407	$ 4,046,609
Transfers In (To) Other Funds						
SHIP & CDBG Grant Funds	$ 208,021	$ 283,347	$ -	$ 256,984	$ 256,984	$ 256,984
ARRA Grant Funds	$ -	$ -	$ -	$ -	$ -	$ -
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
Vehicle Service Fund	$ (3,231)	$ (4,726)	$ (4,848)	$ (2,939)	$ (2,939)	$ (2,939)
Net Transfers In (To) Other Funds	$ 204,790	$ 278,621	$ (4,848)	$ 254,045	$ 254,045	$ 254,045
Net Change in Fund Balance	$ (67,289)	$ (12,870)	$ (30,361)	$ 4,226,562	$ 4,263,452	$ 4,300,654
Total Fund Balance, September 30	**$ (689,718)**	**$ (702,588)**	**$ (732,949)**	**$ 3,493,613**	**$ 7,757,065**	**$ 12,057,718**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Fund Balance Available	**$ (689,718)**	**$ (702,588)**	**$ (732,949)**	**$ 3,493,613**	**$ 7,757,065**	**$ 12,057,718**

(1) Prior Year + 1%, based on 3yr trend
(2) Prior Year + 2%, based on 3yr trend

PERSONNEL ALLOCATION

DEPARTMENT: **Financial Services**
DIVISION: **Community Improvement**

FUND: **122**
DEPT.NO: **2418**



Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
COMMUNITY IMPROVEMENT MANAGER	25019	34	1.0	1.0	-	1.0	1.0
CONSTRUCTION COORDINATOR	25200	24	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			2.0	2.0	-	2.0	2.0
Total Personnel:			**2.0**	**2.0**	**-**	**2.0**	**2.0**

DEPARTMENT: **Financial Services**
DIVISION: **Community Improvement**

FUND: **122**
DEPT.NO: **2418**

MISSION STATEMENT:

To improve the quality of life of the residents of Boynton Beach with attractive, healthy and safe neighborhoods, and stimulate social and economic opportunities.

DEPARTMENT CORE SERVICES:

- Administer State and Federal funds
- Administer Housing Programs
- Improve the City's existing housing stock
- Coordinate with Providers of Social Services to City Residents

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative: Attainable Housing and Building Wealth in the Community

Department Initiatives Alignment: Attainable Housing

. Qualify applicants and allocate SHIP (State Housing Initiatives Program) funds for the construction of affordable housing units within the HOB (Heart of Boynton) area.
. Fund agencies that provide educational opportunities that enhance income and self-sufficiency of residents.
. Provide Funding for Economic incentives for business development

Target Performance Metrics:

. Decrease number of substandard owner occupied dwellings.
. Increase in valuation of properties and elimination of slum and blight.
. Increase in valuation of properties in distressed areas of the city.
. Increase in availability of higher wage jobs for residents who are low–mod income

Performance Measures	Actual						Estimate		Projected	
	FY 2021-22		FY 2022-23		FY 2023-24		FY 2024-25		FY 2025-26	
Community Improvement Fund (122-2418)	**Funding**	**Units**	**Funding**	**Units**	**Funding**	**Units**	**Funding**	**Units**	**Funding**	**Units**
CDBG Sub-grantees	$ 172,023	5	$ 172,023	5	$ 172,023	5	$ 89,694	2	$ 87,000	4
CDBG Home Repairs	$ 56,035	1	$ 56,035	1	$ 56,035	1	$ 354,347	5	$ 238,000	5
Economic Development									$ 100,000	5
Rapid Re-Housing			$ 300,000	26	$ 300,000	26			$ -	
SHIP First Time Home Buyers	$ 80,000	0	$ 77,000	2	$ 77,000	2	$ 140,000	4	$ 93,412	2
SHIP Residential Repairs	$ 402,000	6	$ 581,000	4	$ 581,000	4	$ 703,000	14	$ 467,061	6

DETAIL REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Miscellaneous Income					
Workforce Hs Trust Fund	-	-	-	-	4,000,000
Miscellaneous Income	-	-	240,000	235,000	256,067
Total Miscellaneous Income	**$ -**	**$ -**	**$ 240,000**	**$ 235,000**	**$ 4,256,067**
Transfers In					
General Fund	-	-	-	-	256,984
Ship Fund	42,673	104,793	-	-	-
CDBG	165,348	178,554	-	5,000	-
Total Operating Transfers In	**$ 208,021**	**$ 283,347**	**$ -**	**$ 5,000**	**$ 256,984**
Sub Total	**$ 208,021**	**$ 283,347**	**$ 240,000**	**$ 240,000**	**$ 4,513,051**
Fund Balance (Increase) Decrease	**67,289**	**12,870**	**30,361**	**53,059**	**(4,226,562)**
Grand Total	**$ 275,310**	**$ 296,217**	**$ 270,361**	**$ 293,059**	**$ 286,489**

SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Community Improvement 122-2418-554					
Department Summary					
Personnel Services	262,058	273,767	255,029	274,818	269,175
Operating Expenses	10,021	17,724	12,393	14,011	13,658
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	3,231	4,726	2,939	4,230	3,656
Total	**$ 275,310**	**$ 296,217**	**$ 270,361**	**$ 293,059**	**$ 286,489**
Estimated As % of Budget	**102%**				

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 18 Community Imprvmnt 122-2418-554						
	Department Summary					
	Personnel Services	262,058	273,767	255,029	274,818	269,175
	Operating Expenses	10,021	17,724	12,393	14,011	13,658
	Nonoperating Expenses	3,231	4,726	2,939	4,230	3,656
	Total	**$ 275,310**	**$ 296,217**	**$ 270,361**	**$ 293,059**	**$ 286,489**
12-10	Regular Salaries/Wages	187,512	194,590	181,552	201,610	202,580
14-10	Overtime	-	132	200	-	-
15-10	Clothing Allowance	-	-	809	809	809
15-12	Cell Phone Allowance	-	780	780	780	780
15-13	Shoe Allowance	150	-	150	200	200
15-20	Car Allowance	-	2,400	1,600	2,400	2,400
19-99	New Personnel/Reclass	-	-	5,000	5,000	-
21-10	Employer Fica	13,633	14,555	14,569	15,744	15,818
22-10	General Employees Pension	36,508	39,669	21,528	22,862	21,170
23-10	Life Insurance	-	-	72	259	259
23-20	Disability Insurance	-	-	1,020	1,090	1,095
23-30	Health Insurance	21,167	19,886	25,192	22,107	22,107
23-34	Hsa	2,000	750	1,500	1,000	1,000
23-40	Dental Insurance	974	899	896	846	846
23-50	Vision Insurance	114	106	161	111	111
	Sub-Total Personnel Services	**$ 262,058**	**$ 273,767**	**$ 255,029**	**$ 274,818**	**$ 269,175**
32-10	Audit Fee	1,378	158	129	111	111
46-30	Vehicle Maint-Garage	1,854	8,144	2,100	2,000	1,300
48-01	Comm Promotion/Marketng	-	-	200	200	200
49-09	Self Insurance Chgs (W/C)	6,632	8,262	7,559	8,295	8,687
49-10	Warehouse Service Chg	89	63	55	55	60
49-17	Other Contractual Srvs	68	-	-	-	-
52-10	Fuel Oil-Vehicles	-	-	900	500	450
52-22	Uniforms	-	554	200	350	350
54-30	Training	-	543	1,000	2,500	2,500
54-36	Career Development	-	-	250	-	-
	Sub-Total Operating Expenses	**10,021**	**17,724**	**12,393**	**14,011**	**13,658**
Subtotal		**$ 272,079**	**$ 291,491**	**$ 267,422**	**$ 288,829**	**$ 282,833**
91-23	Transfer To Benefits Fund	-	-	2,939	4,230	3,656
91-30	Transfer/Veh. Srv. Fund	3,231	4,726	-	-	-
	Sub-total Nonoperating Expenses	**$ 3,231**	**$ 4,726**	**$ 2,939**	**$ 4,230**	**$ 3,656**
Department Total		**$ 275,310**	**$ 296,217**	**$ 270,361**	**$ 293,059**	**$ 286,489**



Building Fund

BUILDING FUND (A Special Revenue Fund)

	2022-23 Actual	2023-24 Actual	FY 2024-25 Amended Budget	FY 2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Total Fund Balance,October1	**$ 2,829,315**	**$ 4,339,383**	**$ 6,257,578**	**$ 6,090,250**	**$ 5,798,254**	**$ 5,460,949**
Revenues	$ 5,112,815	$ 5,779,278	$ 4,518,000	$ 5,184,659	$ 5,236,506 (1)	$ 5,288,871 (1)
Expenditures	$ (3,290,267)	$ (3,531,986)	$ (4,358,585)	$ (4,738,069)	$ (4,832,830) (2)	$ (4,929,487) (2)
Revenues Over (Under) Expenditures	$ 1,822,548	$ 2,247,292	$ 159,415	$ 446,590	$ 403,675	$ 359,384
Transfers In (To) Other Funds						
General Fund	$ (300,000)	$ (300,000)	$ (300,000)	$ (635,000)	$ (635,000)	$ (635,000)
Benefits Fund	$ -	$ -	$ (19,105)	$ (23,767)	$ (23,767)	$ (23,767)
Vehicle Service Fund	$ (12,480)	$ (29,097)	$ (7,638)	$ (79,819)	$ (82,214)	$ (82,214)
Net Transfers In (To) Other Funds	$ (312,480)	$ (329,097)	$ (326,743)	$ (738,586)	$ (740,981)	$ (740,981)
Net Change in Fund Balance	$ 1,510,068	$ 1,918,195	$ (167,328)	$ (291,996)	$ (337,305)	$ (381,597)
Total Fund Balance, September 30	**$ 4,339,383**	**$ 6,257,578**	**$ 6,090,250**	**$ 5,798,254**	**$ 5,460,949**	**$ 5,079,352**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Fund Balance Available	**$ 4,339,383**	**$ 6,257,578**	**$ 6,090,250**	**$ 5,798,254**	**$ 5,460,949**	**$ 5,079,352**

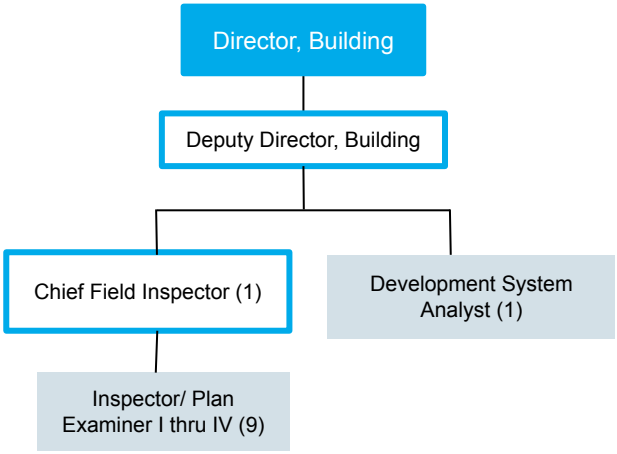
(1) Prior Year + 1%, based on 3yr trend

(2) Prior Year + 2%, based on 3yr trend

ORGANIZATIONAL CHART

DEPARTMENT: **Building**
DIVISION: **Building**

FUND: **130**
DEPT.NO: **2411**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	2023-24 Actual	2024-25 Actual	2025-26 Inc/(Dec)	2025-26 Requested	2025-26 Adopted
Full-Time Positions:							
BUILDING OFFICIAL	22019	34	1.0	-	-	-	-
DEPUTY BUILDING OFFICIAL	22039	27	1.0	-	-	-	-
DEPUTY DIRECTOR, BUILDING	22069	44	-	1.0	-	1.0	1.0
DEVELOPMENT SYSTEM ANALYST	22052	16	1.0	1.0	-	1.0	1.0
DIRECTOR, BUILDING	22059	50	-	1.0	-	1.0	1.0
INSPECTOR/PLANS EXAMINER I	22012	25	-	-	-	1.0	-
INSPECTOR/PLANS EXAMINER I	22012	23	2.0	-	-	1.0	-
INSPECTOR/PLANS EXAMINER II	22022	25	5.0	6.0	(1.0)	4.0	5.0
INSPECTOR/PLANS EXAMINER II	22022	23	-	-	1.0	-	1.0
INSPECTOR/PLANS EXAMINER III	22032	27	2.0	3.0	-	3.0	3.0
INSPECTOR/PLANS EXAMINER IV	22042	34	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			13.0	13.0	-	13.0	13.0
Part-Time Positions:							
NEW POSITION REQUEST	00000	12	-	-	0.5	-	0.5
PART-TIME DEVELOP SVCS ASSIST.	21014	12	-	0.5	(0.5)	-	-
Sub-total for Part-time Positions			-	0.5	-	-	0.5
Total Personnel:			**13.0**	**13.5**	**-**	**13.0**	**13.5**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Building**
DIVISION: **Building**

FUND: **130**
DEPT.NO: **2411**

CITY VISION STATEMENT: A welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

CITY MISSION STATEMENT: Provide excellence in service through high-performing teams, who demonstrate servant leadership.

BUILDING DEPARTMENT MISSION STATEMENT: To promote life safety, health, and welfare for the Community and Stakeholders of the City of Boynton Beach through educating homeowners, streamlining the permitting and plan review process, enforcement of the Florida Building Code, Floodplain management, Federal, State and local amendments regulations for the construction of safe sustainable buildings for the residents, business owners and visitors of the City of Boynton Beach.

DEPARTMENT CORE SERVICES:

Provide accessible and exceptional customer service to property owners, contractors, developers, and business owners within the City.

Identifying and implementing innovative ways to reduce customer wait time for single discipline residential permits by providing instant permits.

Perform plan review to ensure compliance with the Florida Building Codes, local amendments, floodplain management, and Federal and State regulations.

Perform inspections to ensure the construction is consistent with approved documents and all applicable codes and regulations.

Educate residents, contractors, and business owners of the Building Department permitting process, software, plan review, inspections, FEMA floodplain regulations, and local building and flood amendments all while seeking voluntary compliance.

Proactively identify and abate buildings and structures in disrepair or unsafe public nuisances.

Provide continued education and training for inspectors, plan reviewers, and floodplain managers.

STRATEGIC GOALS VALUE, CHALLENGES, & OPPORTUNITIES:

Building trust and wealth in the Community

.

Objective 1: Ensuring commercial and residential buildings are safe and accessible for customers, staff, and residents by continuing education and training for inspectors and plan reviewers

i. Accessibility

ii. Flood management

iii. Trade-specific training for building, plumbing/gas, mechanical, electrical

iv. Target completion date: Ongoing

Objective 2: Building relationships with developers and contractors

i. Providing pre-application meetings to provide insight into the application and plan review process. Plan reviewers provide contact information to discuss comments and to proactively contact the DOR after the second review cycle to review comments. Assigning intake staff to oversee large development projects

MISSION STATEMENT AND GOALS

DEPARTMENT: **Building** FUND: **130**
DIVISION: **Building** DEPT.NO: **2411**

ii. Providing pre-construction meetings to provide insight into working hours, site access by staff and emergency personnel, inspection scheduling, field documents, and final required documents for CO.

iii. Target completion date: Ongoing

Objective 3: Building relationships with Homeowners Associations and residents by visiting HOA or having town hall meetings in-person or virtual meetings to discuss the dangers of unlicensed contractors, the need for permits, hurricane and flood preparedness.

i: Target date: Ongoing

Objective 4: Proactively Identify unsafe buildings or structures for repair or demolition. Working with Fire, Code Enforcement and Legal departments to identify, cite, and post unsafe or damaged buildings to repair or demolish voluntarily.

i: Target date ongoing

	Actual			Actual	Estimate	Projected
Performance Measures	**FY 2020-21**	**FY 2021-22**	**FY 2022-23**	**FY 2023-24**	**FY 2024-25**	**FY 2025-26**
Building (130-2411)						
Number of Permits Issued (incl. temporary)	5,406	5,406	5,406	8,951	21,482	21,000
Number of CO's Issued (incl. temporary)	124	124	124	42	101	100
Number of Scheduled Inspections Conducted-BLDG	23,500	23,500	23,500	25,838	28,000	27,000
Number of Building Inspection Per Total Inspectors (8.5)	2,765	2,765	2,765	3,039	3,294	3,400
Number of Scheduled Inspections Conducted-BTR	20,991	20,991	20,991	1,992	1,992	2,000
Number of Scheduled Inspections Conducted-CODE	120	120	120	656	340	350
Number of Expired Permit Inspections	926	926	926	50	100	1,000
Number of Applications reviewed	9,196	9,196	9,196	22,070	22,070	20,000
Number of Applications reviewed Per Building Employees (11)	500	500	500	6,757	6,757	4,000
Number of Plans Reviewed	12,500	12,500	12,500	10,176	12,318	23,000
Number of Plans Reviewed Per Building Employee (11)	1182	920	1,136	925	1,119	2,500

DETAIL REVENUES

DEPARTMENT: **Building**
DIVISION: **Building**

FUND: **130**
DEPT.NO: **2411**

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Building Permits					
Building Permits	4,966,111	5,499,972	4,400,000	4,900,000	4,900,000
Penalties On Permits	11,021	55,785	35,000	65,000	65,000
Total Building Permits	**$ 4,977,132**	**$ 5,555,757**	**$ 4,435,000**	**$ 4,965,000**	**$ 4,965,000**
Interest Income					
Interest Income	128,910	217,055	75,000	350,000	350,000
Total Interest Income	**$ 128,910**	**$ 217,055**	**$ 75,000**	**$ 350,000**	**$ 350,000**
Miscellaneous Income					
Insurance Reimbursement	6,773	6,466	8,000	8,000	8,000
Total Interest Income	**$ 6,773**	**$ 6,466**	**$ 8,000**	**$ 8,000**	**$ 8,000**
Transfers in					
Sub Total	**$ 5,112,815**	**$ 5,779,278**	**$ 4,518,000**	**$ 5,323,000**	**$ 5,323,000**
Fund Balance (Increase) Decrease	**(1,510,065)**	**(1,918,196)**	**167,328**	**(203,101)**	**153,655**
Grand Total	**$ 3,602,750**	**$ 3,861,082**	**$ 4,685,328**	**$ 5,119,899**	**$ 5,476,655**

BUILDING FUND

Revenue:		
Building Permits	$	4,965,000
Interest Income		358,000
Transfers in		-
Fund Balance (Increase) Decrease		153,655
Total Revenues:	**$**	**5,476,655**
Appropriations:		
Personnel	$	3,709,746
Operating Expenses		763,714
Capital Outlay		264,609
Non Operating		738,586
Total Appropriations:	**$**	**5,476,655**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 24 Building 130-2411-524						
	Department Summary					
	Personnel Services	2,331,755	2,693,248	3,297,329	3,555,690	3,709,746
	Operating Expenses	515,976	415,150	641,147	768,380	763,714
	Capital Outlay	442,539	423,587	420,109	286,609	264,609
	Nonoperating Expenses	312,480	329,097	326,743	509,220	738,586
	Total	**$ 3,602,750**	**$ 3,861,082**	**$ 4,685,328**	**$ 5,119,899**	**$ 5,476,655**
12-10	Regular Salaries/Wages	1,553,102	1,912,706	2,240,839	2,428,488	2,573,615
12-11	Career Path	-	-	20,000	20,000	20,000
12-20	Holiday Pay	146	-	100	-	-
14-10	Overtime	76,826	95,055	70,000	70,000	70,000
14-20	Reimbursable Wages	2,995	-	200	-	-
15-12	Cell Phone Allowance	1,454	(31)	679	330	330
15-13	Shoe Allowance	1,300	2,120	2,720	540	660
15-20	Car Allowance	7,285	11,442	12,052	12,312	12,600
21-10	Employer Fica	120,661	147,530	164,893	183,491	194,749
22-10	General Employees Pension	349,460	249,423	424,897	455,412	435,455
22-40	Def Comp Contribution	533	-	25,725	21,855	27,855
23-10	Life Insurance	202	320	619	2,624	2,770
23-20	Disability Insurance	1,394	7,009	11,933	12,438	12,985
23-30	Health Insurance	188,943	239,180	285,775	304,415	313,700
23-34	Hsa	16,748	17,316	20,415	30,609	31,449
23-40	Dental Insurance	9,719	9,981	14,345	11,649	12,005
23-50	Vision Insurance	987	1,172	1,737	1,527	1,573
25-10	Unemployment	-	25	400	-	-
	Sub-Total Personnel Services	**$ 2,331,755**	**$ 2,693,248**	**$ 3,297,329**	**$ 3,555,690**	**$ 3,709,746**
31-15	Legal-Land Acq/Title	-	391	-	-	-
32-10	Audit Fee	1,531	1,577	1,987	1,908	1,908
34-25	Nuisance Abatement	90,505	-	45,000	45,000	45,000
34-40	Temporary Services	-	-	1,000	1,000	1,000
40-12	Business Meetings	167	460	3,000	500	500
41-12	Postage	24	-	5,000	5,000	5,000
41-15	Cellular Phone/Beeper	14,947	6,364	11,920	11,920	11,920
43-10	Electric Service	-	-	4,855	4,855	5,535
43-20	Water/Sewer Service	-	-	402	402	402
43-21	District Energy Plant	-	-	-	1,825	-
44-31	Copy Machine Rental	6,554	5,385	9,200	7,000	7,000
46-22	Computer Maintenance	-	-	250	250	250
46-30	Vehicle Maint-Garage	40,535	54,876	44,100	20,000	30,000
46-91	Software Maintenance	163,693	234,979	241,756	212,686	212,686
47-10	Printing & Binding	2,032	821	4,950	750	750
48-21	Employee Recognition	250	-	1,000	500	500
49-09	Ins Chgs-Workers Comp	36,865	45,922	42,013	46,110	48,287
49-10	Warehouse Service Chg.	176	635	1,192	2,189	2,369
49-14	Credit Card Fees	1,123	1,068	1,250	1,250	1,250
49-17	Other Contractual Srvs	123,747	24,054	156,125	350,000	348,322
51-10	Office Supplies	2,517	2,491	2,500	2,500	2,500
52-01	Supplies	644	490	500	500	500
52-10	Fuel Oil-Vehicles	-	-	14,487	24,000	9,800

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 24 Building 130-2411-524						
	Department Summary					
52-20	Opr Equipment <$5000	7,308	5,263	5,000	500	500
52-22	Uniforms	2,624	4,588	5,775	5,775	5,775
52-23	Safety Clothing/Equip	556	1,632	1,525	1,525	1,525
52-27	Hardware/Tools	-	15	50	50	50
52-85	Food Supplies	1,018	2,766	4,000	500	500
54-10	Books-Publications-Videos	1,140	1,135	1,000	1,000	1,000
54-20	Memberships	2,383	3,931	6,310	3,885	3,885
54-30	Training	15,637	16,307	25,000	15,000	15,000
	Sub-Total Operating Expenses	**515,976**	**415,150**	**641,147**	**768,380**	**763,714**
64-15	Computer Equipment	13,591	18,976	5,500	5,000	5,000
64-33	Vehicle Purchases	102,984	78,647	193,000	60,000	38,000
71-01	Principal Payment	325,964	325,964	221,609	221,609	221,609
	Sub-Total Capital Outlay	**$ 442,539**	**$ 423,587**	**$ 420,109**	**$ 286,609**	**$ 264,609**
Subtotal		**$ 3,290,270**	**$ 3,531,985**	**$ 4,358,585**	**$ 4,610,679**	**$ 4,738,069**
91-01	Transfer To General Fund	300,000	300,000	300,000	400,000	635,000
91-23	Transfer To Benefits Fund	-	-	19,105	27,492	23,767
91-30	Transfer To Veh Srv Fund	12,480	29,097	7,638	81,728	79,819
	Sub-total Nonoperating Expenses	**$ 312,480**	**$ 329,097**	**$ 326,743**	**$ 509,220**	**$ 738,586**
Department Total		**$ 3,602,750**	**$ 3,861,082**	**$ 4,685,328**	**$ 5,119,899**	**$ 5,476,655**



Green Building Fund

GREEN BUILDING FUND

Revenue:		
Building Permits	$	125,000
Interest Income		20,000
Transfers in		-
Fund Balance (Increase) Decrease		227,041
Total Revenues:	**$**	**372,041**
Appropriations:		
Personnel	$	-
Operating Expenses		352,041
Capital Outlay		15,000
Non Operating		5,000
Total Appropriations:	**$**	**372,041**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Green Building** FUND: **131**
DIVISION: **Building** DEPT.NO: **2419**

DEPARTMENT STRATEGIC GOAL ALIGNMENT

CITY VISION STATEMENT: A welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

CITY MISSION STATEMENT: Provide excellence in service through high performing teams, who demonstrate servant leadership.

DEPARTMENT MISSION STATEMENT: To support the development and implementation of sustainable, energy-efficient, and climate-resilient building practices. Through strategic investment in public and private projects, the Fund advances the City's goals for environmental stewardship, long-term cost savings, and improved quality of life, ensuring a healthier, more sustainable future for all who live, work, and play in Boynton Beach.

BUILDING DIVISION MISSION STATEMENT: To promote life safety, health, and welfare for the Community and Stakeholders of the City of Boynton Beach through the Construction Phase of the City's Development Cycle and enforcement of the Florida Building Code, Floodplain management, Federal, State and local amendments regulations for the construction of safe sustainable buildings for the residents, business owners and visitors of the City of Boynton Beach.

DEPARTMENT CORE SERVICES:

- Provide accessible and exceptional customer service to property owners, developers, and business owners within the City.
- Manage the City's Development Application Review Team (DART), which is responsible for the review of all major projects including site plan review and land entitlement applications.
- Oversee, manage, and apply the City's Land Development Regulations
- Develop long term visions and policies for the City through the City's Comprehensive plan and special projects.
- Perform Plan Review to ensure compliance with all applicable regulations.
- Perform inspections to ensure the construction is consistent with approved documents.
- Educate residents and business owners of the city ordinances all while seeking voluntary compliance.
- Gather information and evidence needed for the coordination of City's Special Magistrate Hearings for Code Enforcement, Fire Life Safety, Animal Control and Chronic Nuisance.
- Proactively identify and abate public nuisances.

STRATEGIC GOALS VALUE, CHALLENGES, & OPPORTUNITIES:

Safe, Inclusive, and Resilient Spaces: Ensuring access to safe and affordable public spaces. (addressing how safety and security of parks and public spaces, crime and fear of crime, built environment, and technology can affect people's perception of safety and influence safety/security and sustainability.

a. **Value to the Community**

i. Availability of safe public space

ii. Provides for a better quality of life

iii. Attracts residents

b. **Short Term Challenges and Opportunities**

i. The cost to developers that are required to contribute to public spaces

MISSION STATEMENT AND GOALS

DEPARTMENT: **Green Building**
DIVISION: **Building**
FUND: **131**
DEPT.NO: **2419**

c. **Long Term Challenges and Opportunities**

i. Cost of long-term management and maintenance of public spaces

Safe, Inclusive, and Resilient Spaces

1. **Objective 1**: Ensure developers are contributing to the city availability of quality public spaces.

a) **Initiative 1**: Review regulations which require developers to contribute to the city's availability of quality public spaces for areas of improvement.

i. **Target End Date**: TBD

ii. **Key Performance Indicators**:

1) Number of or overall square footage of public spaces and plazas.

2. **Objective 2** – Interdepartmental coordination in the design and development of public spaces & parks

A. **Initiative 1:** Through interdepartmental coordination, review proposed parks and public spaces for compliance to ADA, Stormwater management and local Flood ordinance.

i. **Target End Date**: TBD

ii. **Key Performance Indicators**:

1) Number of ADA and stormwater improvements made.

3. **Objective 3:** Create a rental inspection program to allow for annual inspections to review for required maintenance to ensure sanitary and safe housing.

i. **Target End Date**: TBD

ii. **Key Performance Indicators**:

1) Number of annual inspections done under this program.

DETAIL REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Building Permits					
Green Building	123,630	101,042	105,000	125,000	125,000
Total Building Permits	**$ 123,630**	**$ 101,042**	**$ 105,000**	**$ 125,000**	**$ 125,000**
Interest Income					
Interest Income	13,412	12,392	6,000	20,000	20,000
Total Interest Income	**$ 13,412**	**$ 12,392**	**$ 6,000**	**$ 20,000**	**$ 20,000**
Miscellaneous Income					
Transfers in					
Sub Total	**$ 137,042**	**$ 113,434**	**$ 111,000**	**$ 145,000**	**$ 145,000**
FUND BALANCE APPROPRIATED	**(51,808)**	**6,070**	**(10,965)**	**227,041**	**227,041**
Grand Total	**$ 85,234**	**$ 119,504**	**$ 100,035**	**$ 372,041**	**$ 372,041**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 24 Green Building 131-2419-559						
	Department Summary					
	Operating Expenses	81,541	119,504	95,877	352,041	352,041
	Capital Outlay	3,693	-	4,158	15,000	15,000
	Nonoperating Expenses	-	-	-	5,000	5,000
	Total	**$ 85,234**	**$ 119,504**	**$ 100,035**	**$ 372,041**	**$ 372,041**
31-90	Other Professional Srvs	-	-	-	225,000	225,000
32-10	Audit Fee	-	-	35	41	41
48-24	Special Events	-	-	-	20,000	20,000
49-17	Other Contractual Srvs	45,241	49,999	50,000	50,000	50,000
49-62	Hsg Prog/Home Impv	36,300	68,755	45,092	50,000	50,000
54-20	Memberships	-	750	750	7,000	7,000
	Sub-Total Operating Expenses	**81,541**	**119,504**	**95,877**	**352,041**	**352,041**
64-02	General Equipment	3,693	-	4,158	15,000	15,000
	Sub-Total Capital Outlay	**$ 3,693**	**$ -**	**$ 4,158**	**$ 15,000**	**$ 15,000**
Subtotal		**$ 85,234**	**$ 119,504**	**$ 100,035**	**$ 367,041**	**$ 367,041**
95-43	Conservation Fund	-	-	-	5,000	5,000
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ 5,000**	**$ 5,000**
Department Total		**$ 85,234**	**$ 119,504**	**$ 100,035**	**$ 372,041**	**$ 372,041**



Parks & Recreation Trust Fund

MISSION STATEMENT AND GOALS

DEPARTMENT: **Parks and Recreation Trust**
DIVISION: **Building**

FUND: **141**
DEPT.NO: **2710**

This Park & Rec Trust Fund is used for the acquisition or development of City park and recreational land. The revenues are generated via impact fees collected from developers.

The FY 2025-26 adopted budget, $700,523 is a $579,564 decrease from $1,280,087 in FY 2024-25. The change in budget appropriation reflects contractual services activity and/or capital improvement projects related to parks.

FY 2024-25 shows a fund balance of $311K that is projected to grow to $1.5M by FY 2027-28. This will offer management the opportunity to improve existing parks or build new parks.

PARK & REC TRUST FUND (A Capital Fund)

	2022-23 Actual	2023-24 Actual	2024-25 Amended Budget	2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Total Fund Balance, October1	**$ 506,003**	**$ 175,356**	**$ 470,478**	**$ 311,995**	**$ 1,126,472**	**$ 1,326,383**
Revenues	$ 19,285	$ 297,651	$ 1,121,604	$ 1,515,000	$ 200,000	$ 200,000
Expenditures	$ (349,932)	$ (2,529)	$ (87)	$ (523)	$ (89)	$ (90)
Revenues Over (Under) Expenditures	$ (330,647)	$ 295,122	$ 1,121,517	$ 1,514,477	$ 199,911	$ 199,910
Transfers In (To) Other Funds						
Capital Improvement Fund	$ -	$ -	$ (1,280,000)	$ (700,000)	$ -	$ -
CDBG Fund	$ -	$ -	$ -	$ -	$ -	$ -
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
Net Transfers In (To) Other Funds	$ -	$ -	$ (1,280,000)	$ (700,000)	$ -	$ -
Net Change in Fund Balance	$ (330,647)	$ 295,122	$ (158,483)	$ 814,477	$ 199,911	$ 199,910
Total Fund Balance, September 30	**$ 175,356**	**$ 470,478**	**$ 311,995**	**$ 1,126,472**	**$ 1,326,383**	**$ 1,526,294**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Fund Balance Available	**$ 175,356**	**$ 470,478**	**$ 311,995**	**$ 1,126,472**	**$ 1,326,383**	**$ 1,526,294**

PARKS & RECREATION TRUST FUND

Revenue:	
Charges For Services	$ 1,500,000
Investment Income	15,000
Miscellaneous Income	-
Fund Balance (Increase) Decrease	(814,477)
Total Revenues:	**$ 700,523**
Appropriations:	
Personnel	$ -
Operating Expenses	523
Capital Outlay	-
Non Operating	700,000
Total Appropriations:	**$ 700,523**

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges For Services					
Parks Fees/Land Donatn	6,548	37,770	1,121,604	650,000	1,500,000
Cra Reimbursement	-	234,250	-	-	-
Total Charges For Services	**$ 6,548**	**$ 272,020**	**$ 1,121,604**	**$ 650,000**	**$ 1,500,000**
Investment Income					
Interest Income	12,737	25,631	-	15,000	15,000
Total Investment Income	**$ 12,737**	**$ 25,631**	**$ -**	**$ 15,000**	**$ 15,000**
Sub Total	**$ 19,285**	**$ 297,651**	**$ 1,121,604**	**$ 665,000**	**$ 1,515,000**
Fund Balance (Increase) Decrease	**330,649**	**(295,120)**	**158,483**	**(664,477)**	**(814,477)**
Grand Total	**$ 349,934**	**$ 2,531**	**$ 1,280,087**	**$ 523**	**$ 700,523**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Parks & Recreation Trust 141-2710-572						
	Department Summary					
	Operating Expenses	117,954	2,531	87	523	523
	Capital Outlay	231,980	-	-	-	-
	Nonoperating Expenses	-	-	1,280,000	-	700,000
	Total	**$ 349,934**	**$ 2,531**	**$ 1,280,087**	**$ 523**	**$ 700,523**
32-10	Audit Fee	380	31	87	523	523
49-17	Other Contractual Srvs	115,303	2,500	-	-	-
52-20	Opr Equipment <$5000	2,271	-	-	-	-
	Sub-Total Operating Expenses	**$ 117,954**	**$ 2,531**	**$ 87**	**$ 523**	**$ 523**
63-21	Recreation Improvements	231,980	-	-	-	-
	Sub-Total Capital Outlay	**$ 231,980**	**$ -**	**$ -**	**$ -**	**$ -**
	Subtotal	**$ 349,934**	**$ 2,531**	**$ 87**	**$ 523**	**$ 523**
91-31	Transfer To Capital Impv	-	-	1,280,000	-	700,000
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 1,280,000**	**$ -**	**$ 700,000**
Department Total		**$ 349,934**	**$ 2,531**	**$ 1,280,087**	**$ 523**	**$ 700,523**



Police Impact Trust Fund

POLICE IMPACT FEE FUND

Revenue:		
Police Impact Fee	$	137,000
Interest Income		
Transfers in		
Fund Balance (Increase) Decrease		(136,919)
Total Revenues:	**$**	**81**
Appropriations:		
Personnel		
Operating Expenses		81
Capital Outlay		
Non Operating		-
Total Appropriations:	**$**	**81**

DETAIL REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges For Services					
Police Impact Fees - Comm	-	470	213,890	150,000	137,000
Total Charges For Services	**$ -**	**$ 470**	**$ 213,890**	**$ 150,000**	**$ 137,000**
Investment Income					
Sub Total	**$ -**	**$ 470**	**$ 213,890**	**$ 150,000**	**$ 137,000**
Fund Balance (Increase) Decrease	**-**	**(470)**	**(13,890)**	**(149,918)**	**(136,919)**
Grand Total	**$ -**	**$ -**	**$ 200,000**	**$ 82**	**$ 81**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Police Impact Trust Fund 142-2110-521						
	Department Summary					
	Nonoperating Expenses	-	-	200,000	-	-
	Total	**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ -**
91-30	Transfer To Veh Srv Fund	-	-	200,000	-	-
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ -**
Department Total		**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ -**



Mobility Fund

MOBILITY FUND

Revenue:		
Fees	$	3,495,000
Interest Income		
Transfers in		
Fund Balance (Increase) Decrease		-
Total Revenues:	**$**	**3,495,000**
Appropriations:		
Personnel		
Operating Expenses		
Capital Outlay		
Non Operating		3,495,000
Total Appropriations:	**$**	**3,495,000**

DETAIL REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges For Services					
Mobility Fee- Residential	-	-	-	-	3,111,000
Mobility Fee- Commercial	-	-	-	-	384,000
Total Charges For Services	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,495,000**
Investment Income					
Sub Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,495,000**
Grand Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,495,000**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 21 Mobility Fund 144-2421-541						
	Department Summary					
	Nonoperating Expenses	-	-	-	-	3,495,000
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,495,000**
91-31	Transfer To Capital Impv	-	-	-	-	1,910,036
99-02	Non-Budgeted Expense	-	-	-	-	1,584,964
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,495,000**
Department Total		**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,495,000**



Utility Undergrounding Fund

UTILITY UNDERGROUNDING FUND

Revenue:		
Fee	$	60,000
Interest Income		
Transfers in		
Fund Balance (Increase) Decrease		-
Total Revenues:	**$**	**60,000**
Appropriations:		
Personnel		
Operating Expenses		
Capital Outlay		
Non Operating		60,000
Total Appropriations:	**$**	**60,000**

DETAIL REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges For Services					
Pmt-In-Lieu Und. Ut-Res	-	-	-	-	60,000
Total Charges For Services	**$ -**	**$ -**	**$ -**	**$ -**	**$ 60,000**
Investment Income					
Sub Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 60,000**
Grand Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 60,000**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 10 Utility Undergrounding Fund 145-2420-536						
	Department Summary					
	Nonoperating Expenses	-	-	-	-	60,000
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 60,000**
99-02	Non-Budgeted Expense	-	-	-	-	60,000
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 60,000**
Department Total		**$ -**	**$ -**	**$ -**	**$ -**	**$ 60,000**



Public Arts Fund

The Public Arts Fund was established to account for art fees from infrastructure development in the City. The fees are used by the City to establish and sustain a public art presence in the City. In FY 2022-23, the expenditures exceeded revenues – this triggered a deficit in the fund balance (due to the decrease in building activity).

FY 2022-23 saw revenue decreases due to less building licenses and permit fees in the Public Arts Fund. For FY 2025-26, total adopted revenues are $600,000 with expenditures at $377,698. Current and future revenues thru FY 2025-26 are tied to building activity and challenging to predict. The projected expenditures reflect a 3% annual increase. The goal is to improve the financial health of the fund.

The General Fund $20K transfer supports the community-wide Kinetic Art project.

PUBLIC ARTS FUND (A Special Revenue Fund)

	2022-23 Actual	2023-24 Actual	2024-25 Amended Budget	2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Total Fund Balance, October 1	**$ 225,719**	**$ 175,861**	**$ 282,192**	**$ 382,586**	**$ 624,888**	**$ 879,859**
Revenues	$ 174,652	$ 228,382	$ 600,000	$ 600,000	$ 624,000 (1)	$ 642,720 (1)
Expenditures	$ (244,510)	$ (142,051)	$ (519,606)	$ (377,698)	$ (389,029) (2)	$ (396,810) (2)
Revenues Over (Under) Expenditures	$ (69,858)	$ 86,331	$ 80,394	$ 222,302	$ 234,971	$ 245,910
Transfers In (To) Other Funds						
Misc Trust Funds	$ -	$ -	$ -	$ -	$ -	$ -
General Fund	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000
Community Trust Funds	$ -	$ -	$ -	$ -	$ -	$ -
Net Transfers In (To) Other Funds	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000
Net Change in Fund Balance	$ (49,858)	$ 106,331	$ 100,394	$ 242,302	$ 254,971	$ 265,910
Total Fund Balance, September 30	**$ 175,861**	**$ 282,192**	**$ 382,586**	**$ 624,888**	**$ 879,859**	**$ 1,145,770**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Fund Balance (Deficit)	**$ 175,861**	**$ 282,192**	**$ 382,586**	**$ 624,888**	**$ 879,859**	**$ 1,145,770**

(1) Prior Year + 4%, based on 3yr trend
(2) Prior Year + 3%, based on 3yr trend

PUBLIC ARTS FUND

Revenue:		
Public Art Fees	$	600,000
Interest Income		-
Miscellaneous Income		-
Transfer In		20,000
Fund Balance (Increase) Decrease		(242,302)
Total Revenues:	**$**	**377,698**
Appropriations:		
Personnel	$	126,495
Operating Expenses		114,375
Capital Outlay		135,000
Non Operating		1,828
Total Appropriations:	**$**	**377,698**

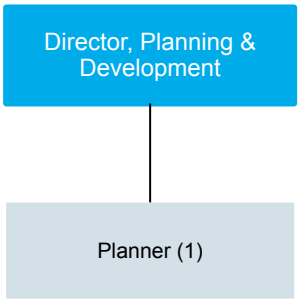
SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Public Arts 151-2611-579					
Department Summary					
Personnel Services	143,408	66,623	119,521	127,348	126,495
Operating Expenses	85,306	72,500	269,615	114,221	114,375
Capital Outlay	15,796	2,931	129,000	135,000	135,000
Nonoperating Expenses	-	-	1,470	2,115	1,828
Total	**$ 244,510**	**$ 142,054**	**$ 519,606**	**$ 378,684**	**$ 377,698**
Estimated as % of Budget					

PERSONNEL ALLOCATION

DEPARTMENT: **Planning and Development**
DIVISION: **Public Arts**

FUND: **151**
DEPT.NO: **2611**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
PLANNER II	24089	30	-	1.0	-	1.0	1.0
PUBLIC ART MANAGER	30069	25	1.0	-	-	-	-
Sub-total for Full-time Positions			1.0	1.0	-	1.0	1.0
Total Personnel:			**1.0**	**1.0**	**-**	**1.0**	**1.0**

DEPARTMENT: **Planning and Development**
DIVISION: **Public Arts**

FUND: **151**
DEPT.NO: **2611**

DEPARTMENT STRATEGIC GOAL ALIGNMENT

CITY VISION STATEMENT: Boynton Beach 2038 is a safe community and beautiful community Boynton Beach 2038 has vibrant destinations congress district, downtown/cultural district, and other potential districts. Boynton Beach 2038 is a livable community for all with fun experiences for all – residents and guests and a strong and diverse local economy.

CITY MISSION STATEMENT: The mission of Boynton Beach city government is to act in a financially responsible and sound manner to provide core municipal services, quality of life services and plan and invest in the future, through a high performing city team and engaged Boynton Beach community.

PUBLIC ART MISSION STATEMENT:

The Public Art Division enriches our community by integrating diverse, high-quality artistic experiences into public spaces. We cultivate creative expression, celebrate our city's unique cultural identity, and foster civic pride through accessible art that inspires connection, conversation, and a sense of place. Through collaborative partnerships with artists, residents, and local organizations, we transform our urban landscape into a dynamic canvas that enhances quality of life and creates lasting cultural legacies for all to enjoy.

DIVISION CORE SERVICES:

Administering the City's Art in Public Places Program and the Public Art Fund

Acquiring, maintaining, and expanding the City's art collection.

Developing plans that integrate public art into broader city development and public spaces

Creating publications, digital content, and promotional materials to increase awareness of public art assets

STRATEGIC GOALS & POLICY ACTIONS:

. **Financially Sound City Government Providing Exceptional Services**
   a) Expand the use of Public Art Funds to be able to be used for beatification of civic spaces
. **Sound Local Economy**
   b) Integrate art into public spaces to be used as an attraction tool.
. **A Great Place to Live**
   c) Integrate art an attraction including landmark signage (entry ways and landmark destination like the Marina) to assist with City identity.
. **A Safe, Clean and Attractive Community**
   d) Integrate art and beautification projects into public spaces and new development to enhance the general attractiveness of public spaces.
   e) t once with works from diverse artists

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Public Arts Fund (151-2611)					
Number of Art Pieces Owned By The City	62.00	62.00	62.00	64.00	67.00

DEPARTMENT: **Planning and Development**
DIVISION: **Public Arts**

FUND: **151**
DEPT.NO: **2611**

Number of Art Pieces on Loan	8.00	8.00	8.00	10.00	12.00
Funds Collected into Art Fund	0.00	0.00	0.00	500,000.00	650,000.00
Number of project repair/refurbish	0.00	0.00	0.00	1.00	0.00

DEPARTMENT: **Planning and Development**
DIVISION: **Public Arts**

FUND: **151**
DEPT.NO: **2611**

DETAIL REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges for Services					
Public Arts Fee 30%	133,304	115,304	400,000	400,000	400,000
Public Arts 70% Permit	23,114	113,078	200,000	200,000	200,000
Kinetic Art	18,234	-	-	-	-
Total Charges for Services	**$ 174,652**	**$ 228,382**	**$ 600,000**	**$ 600,000**	**$ 600,000**
Investment Income					
Miscellaneous Income					
Miscellaneous Income					
General Fund	20,000	20,000	20,000	20,000	20,000
Sub Total	**$ 194,652**	**$ 248,382**	**$ 620,000**	**$ 620,000**	**$ 620,000**
Fund Balance (Increase) Decrease	**49,858**	**(106,328)**	**(100,394)**	**(241,316)**	**(242,302)**
Grand Total	**$ 244,510**	**$ 142,054**	**$ 519,606**	**$ 378,684**	**$ 377,698**

DEPARTMENT: **Planning and Development**
DIVISION: **Public Arts**

FUND: **151**
DEPT.NO: **2611**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 11 Public Arts 151-2611-579						
	Department Summary					
	Personnel Services	143,408	66,623	119,521	127,348	126,495
	Operating Expenses	85,306	72,500	269,615	114,221	114,375
	Capital Outlay	15,796	2,931	129,000	135,000	135,000
	Nonoperating Expenses	-	-	1,470	2,115	1,828
	Total	**$ 244,510**	**$ 142,054**	**$ 519,606**	**$ 378,684**	**$ 377,698**
12-10	Regular Salaries/Wages	98,832	47,684	84,448	89,448	89,878
14-10	Overtime	380	7	-	-	-
15-12	Cell Phone Allowance	504	-	-	-	-
15-20	Car Allowance	3,000	-	-	-	-
21-10	Employer Fica	7,578	3,601	6,463	6,843	6,876
22-10	General Employees Pension	18,038	12,952	15,555	17,850	16,531
23-10	Life Insurance	1	-	60	192	192
23-20	Disability Insurance	-	-	421	483	486
23-30	Health Insurance	13,322	2,254	10,796	11,054	11,054
23-34	Hsa	1,000	-	750	1,000	1,000
23-40	Dental Insurance	674	112	923	423	423
23-50	Vision Insurance	79	13	105	55	55
	Sub-total Personnel Services	**$ 143,408**	**$ 66,623**	**$ 119,521**	**$ 127,348**	**$ 126,495**
32-10	Audit Fee	312	141	293	193	193
46-20	Equipment Maintenance	32	1,960	15,000	15,000	15,000
46-91	Software Maintenance	322	1,864	1,680	1,680	1,680
48-01	Comm Promotion/Marketng	980	650	3,100	3,100	3,100
48-24	Special Events	-	-	98,640	48,056	48,056
49-09	Self Insurance Chgs (W/C)	1,720	2,144	1,961	2,143	2,244
49-10	Warehouse Service Chg	77	98	354	649	702
49-14	Credit Card Fees	27	11	-	-	-
49-17	Other Contractual Srvs	59,080	49,251	125,187	30,000	30,000
49-30	Public Art Initiatives	-	2,220	10,000	-	-
52-20	Opr Equipment <$5000	-	-	800	800	800
52-85	Food Supplies	1,116	7,658	5,600	5,600	5,600
52-99	Misc Supplies	20,871	6,272	5,300	5,300	5,300
54-20	Memberships	-	200	500	500	500
54-30	Training	769	31	1,200	1,200	1,200
	Sub-Total Operating Expenses	**$ 85,306**	**$ 72,500**	**$ 269,615**	**$ 114,221**	**$ 114,375**
64-15	Computer Equipment	-	2,931	4,000	-	-
67-01	Acquisition Of Public Art	15,796	-	125,000	135,000	135,000
	Sub-Total Capital Outlay	**$ 15,796**	**$ 2,931**	**$ 129,000**	**$ 135,000**	**$ 135,000**
	Subtotal	**$ 244,510**	**$ 142,054**	**$ 518,136**	**$ 376,569**	**$ 375,870**
91-23	Transfer To Benefits Fund	-	-	1,470	2,115	1,828
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 1,470**	**$ 2,115**	**$ 1,828**
Department Total		**$ 244,510**	**$ 142,054**	**$ 519,606**	**$ 378,684**	**$ 377,698**



Recreation Program Revenue Fund

The Recreation Program Fund is established to provide recreation programs for City and non-City residents based on 100% user fees. A surcharge is made for non-residents. For FY 2025-26, total revenue for recreation programs is projected at $484,902 (adding $60K to fund balance). The operating expenditures of $414,422 which includes a transfer to the General Fund and reserves..

This is an important bridge to providing recreation programs to income-eligible persons or families. The Recreation Program Fund will need to continue to lower program expenses or adjust user fees to increase revenues to have a healthy Fund Balance. FY 2024-25 and FY 2025-26 projects reflect a 2% increase in both revenues and expenditures, as such, no financial concerns anticipated for the service that is being provided to the community.

RECREATION PROGRAM REVENUE FUND (A Special Revenue Fund)

	2022-23 Actual	2023-24 Actual	2024-25 Amended Budget	2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Total Fund Balance,October 1	**$ 587,889**	**$ 534,136**	**$ 512,136**	**$ 503,459**	**$ 564,045**	**$ 626,041**
Revenues	$ 473,025	$ 383,779	$ 402,700	$ 484,902	$ 494,600 (1)	$ 504,492 (1)
Expenditures	$ (526,778)	$ (405,779)	$ (406,968)	$ (414,422)	$ (422,710) (2)	$ (431,165) (2)
Revenues Over (Under) Expenditures	$ (53,753)	$ (22,000)	$ (4,268)	$ 70,480	$ 71,890	$ 73,327
Transfers In (To) Other Funds						
Fleet Fund	$ -	$ -	$ -	$ -	$ -	$ -
Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -
Benefits Fund	$ -	$ -	$ -	$ (4,409)	$ (4,409)	$ (4,409)
General Fund	$ -	$ -	$ (4,409)	$ (5,485)	$ (5,485)	$ (5,485)
Net Transfers In (To) Other Funds	$ -	$ -	$ (4,409)	$ (9,894)	$ (9,894)	$ (9,894)
Net Change in Fund Balance	$ (53,753)	$ (22,000)	$ (8,677)	$ 60,586	$ 61,996	$ 63,433
Total Fund Balance, September 30	**$ 534,136**	**$ 512,136**	**$ 503,459**	**$ 564,045**	**$ 626,041**	**$ 689,474**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Designated Fund Balance Available	**$ 534,136**	**$ 512,136**	**$ 503,459**	**$ 564,045**	**$ 626,041**	**$ 689,474**

(1) Prior Year + 2%, based on 3yr trend

(2) Prior Year + 1%, based on 3yr trend

RECREATION PROGRAM REVENUE FUND

Revenue:		
Program Activity Fees	$	320,000
Non Resident Registration Fees		140,000
Special Services Fees		10,400
Investment Income		10,000
Miscellaneous Income		4,502
Fund Balance (Increase) Decrease		(60,586)
Total Revenues:	**$**	**424,316**
Appropriations:		
Personnel	$	127,222
Operating Expenses		291,609
Capital Outlay		-
Non Operating		5,485
Total Appropriations:	**$**	**424,316**

SUMMARY OF EXPENDITURES

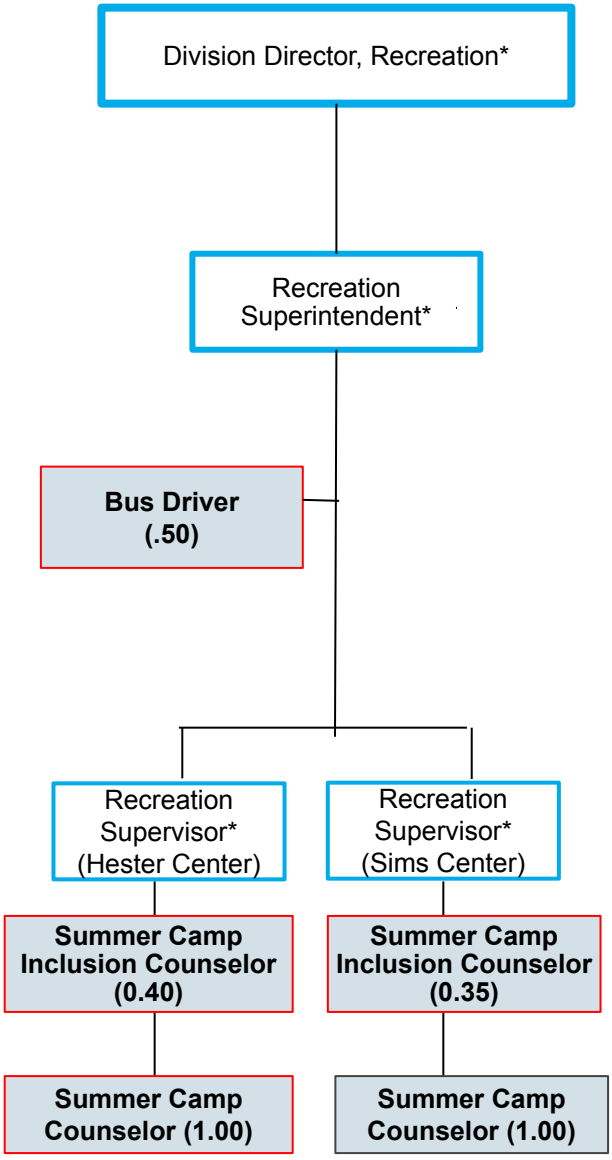
Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Recreation Programs 172-2712-572					
Department Summary					
Personnel Services	147,506	130,232	107,597	127,086	127,222
Operating Expenses	374,360	275,547	299,371	290,850	291,609
Capital Outlay	3,150	-	-	-	-
Nonoperating Expenses	1,760	-	4,409	6,344	5,485
Total	**$ 526,776**	**$ 405,779**	**$ 411,377**	**$ 424,280**	**$ 424,316**
Estimated as % of Budget	**128.1%**				

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges For Services					
Program Activity Fees	295,781	236,556	267,000	320,000	320,000
Non-Resdnt/Registr Fee	116,178	85,138	81,700	140,000	140,000
Special Event Service Fee	21,965	22,498	24,000	10,400	10,400
Total Charges For Services	**$ 433,924**	**$ 344,192**	**$ 372,700**	**$ 470,400**	**$ 470,400**
Investment Income					
Interest Income	20,143	21,941	10,000	10,000	10,000
Total Investment Income	**$ 20,143**	**$ 21,941**	**$ 10,000**	**$ 10,000**	**$ 10,000**
Miscellaneous Income					
Miscellaneous Income	18,958	17,646	20,000	4,500	4,502
Total Miscellaneous Income	**$ 18,958**	**$ 17,646**	**$ 20,000**	**$ 4,500**	**$ 4,502**
Sub Total	**$ 473,025**	**$ 383,779**	**$ 402,700**	**$ 484,900**	**$ 484,902**
Fund Balance (Increase) Decrease	**53,751**	**22,000**	**8,677**	**(60,620)**	**(60,586)**
Grand Total	**$ 526,776**	**$ 405,779**	**$ 411,377**	**$ 424,280**	**$ 424,316**

ORGANIZATIONAL CHART

DEPARTMENT: **Recreation & Parks**
DIVISION: **Recreation**

FUND: **172**
DEPT.NO: **2712**



* Authorized and Funded in Recreation 001-2710

PERSONNEL ALLOCATION

DEPARTMENT: **Recreation & Parks**
DIVISION: **Recreation**

FUND: **172**
DEPT.NO: **2712**

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
SUMMER DAY CAMP COUNSELOR II	61288	08	1.5	-	-	-	-
Sub-total for Full-time Positions			1.5	-	-	-	-
Part-Time Positions:							
BUS DRIVER	54207	08	0.2	-	-	-	-
BUS DRIVER ON-CALL	65370	08	-	0.5	-	0.5	0.5
SEASONAL BUS DRIVER	54208	08	0.6	-	-	-	-
SUMMER DAY CAMP COUNSELOR	61278	07	0.7	2.0	-	2.0	2.0
SUMMER DAY CAMP COUNSELOR II	61288	08	-	0.8	-	0.8	0.8
Sub-total for Part-time Positions			1.5	3.3	-	3.3	3.3
Total Personnel:			**3.0**	**3.3**	**-**	**3.3**	**3.3**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Recreation Program (172-2712)					
Camp Program Participants (summer camps)	149	159	180	200	200
Class Participants (registered programs; not including drop-in)	2,837	2,817	2,721	2,800	3,000
Revenue from Program Fees	491,559	411,959	321,694	300,000	460,000

DETAIL EXPENDITURES

DEPARTMENT: **Recreation & Parks**
DIVISION: **Recreation**

FUND: **172**
DEPT.NO: **2712**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 12 Recreation 172-2712-572						
	Department Summary					
	Personnel Services	147,506	130,232	107,597	127,086	127,222
	Operating Expenses	374,360	275,547	299,371	290,850	291,609
	Capital Outlay	3,150	-	-	-	-
	Nonoperating Expenses	1,760	-	4,409	6,344	5,485
	Total	**$ 526,776**	**$ 405,779**	**$ 411,377**	**$ 424,280**	**$ 424,316**
12-10	Regular Salaries/Wages	135,070	118,571	99,858	118,055	118,181
14-10	Overtime	606	499	100	-	-
14-20	Reimbursable Wages	1,230	685	-	-	-
21-10	Employer Fica	10,600	10,477	7,639	9,031	9,041
	Sub-Total Personnel Services	**$ 147,506**	**$ 130,232**	**$ 107,597**	**$ 127,086**	**$ 127,222**
32-10	Audit Fee	685	345	298	168	168
34-60	Program Fees/Instructors	154,553	96,640	92,700	60,000	60,000
41-12	Postage	3,016	5,280	4,000	-	-
46-91	Software Maintenance	468	714	-	-	-
47-10	Printing & Binding	31,955	25,360	30,000	15,000	15,000
48-05	Advertising	900	20	1,000	10,000	10,000
49-09	Self Insurance Chgs (W/C)	10,287	12,816	11,725	12,863	13,471
49-10	Warehouse Service Chg	725	789	1,773	1,839	1,990
49-14	Credit Card Fees	1,327	2,315	3,000	-	-
49-17	Other Contractual Srvs	122,768	99,465	110,450	123,880	123,880
52-20	Opr Equipment <$5000	4,689	-	-	1,100	1,100
52-40	Program Fees/Supplies	39,255	26,760	39,125	60,000	60,000
52-85	Food Supplies	3,624	5,043	5,300	6,000	6,000
54-30	Training	108	-	-	-	-
	Sub-Total Operating Expenses	**$ 374,360**	**$ 275,547**	**$ 299,371**	**$ 290,850**	**$ 291,609**
64-03	Recreation Equipment	3,150	-	-	-	-
	Sub-Total Capital Outlay	**$ 3,150**	**$ -**	**$ -**	**$ -**	**$ -**
	Subtotal	**$ 525,016**	**$ 405,779**	**$ 406,968**	**$ 417,936**	**$ 418,831**
91-23	Transfer To Benefits Fund	-	-	4,409	6,344	5,485
95-60	Uncollectible Expense	1,760	-	-	-	-
	Sub-total Nonoperating Expenses	**$ 1,760**	**$ -**	**$ 4,409**	**$ 6,344**	**$ 5,485**
Department Total		**$ 526,776**	**$ 405,779**	**$ 411,377**	**$ 424,280**	**$ 424,316**



Debt Service Fund

DETAIL EXPENDITURES

DEPARTMENT: **Debt Fund** FUND: **207**
DIVISION: **Debt Service** DEPT.NO: **3011**

The City issued Public Service Tax Revenue Bonds in the past secured solely by all public service and communications service taxes. Beginning in FY 2008-09, this fund now receives all of the taxes directly to pay debt service on bond issues for capital construction projects. Previously, some of these taxes were credited directly to the General Fund or the Capital Improvement Fund. As a result, the total amount of taxes available and allocated was not clear in a single budget or accounting schedule. We now continue to show all revenue in the Public Service Tax Debt Service Fund.

The City is projected to receive a total of $12.1M in Public Service Taxes in FY 2025-26. Of this amount, $2.4M is budgeted for required debt service payments with $9M transferred to the General Fund and a $600K transfer to the Capital Projects fund. The future years, thru FY2027-28, show an increase in the fund balance.

PUBLIC SERVICE TAX REVENUE BONDS (A Debt Service Fund)

	2022-23 Actual	2023-24 Actual	2024-25 Amended Budget	2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Total Fund Balance, October 1	**$ 5,544,715**	**$ 6,226,997**	**$ 7,113,941**	**$ 6,525,738**	**$ 6,638,984**	**$ 6,946,495**
Revenues	$ 12,344,204	$ 12,870,881	$ 11,448,631	$ 12,148,631	$ 12,391,604 (1)	$ 12,639,436 (1)
Expenditures	$ (2,471,922)	$ (2,383,937)	$ (2,436,834)	$ (2,435,385)	$ (2,484,093) (2)	$ (2,533,775) (2)
Revenues Over (Under) Expenditures	$ 9,872,282	$ 10,486,944	$ 9,011,797	$ 9,713,246	$ 9,907,511	$ 10,105,661
Transfers In (To) Other Funds						
Capital Improvement Fund	$ (600,000)	$ (600,000)	$ (600,000)	$ (600,000)	$ (600,000)	$ (600,000)
General Fund	$ (8,590,000)	$ (9,000,000)	$ (9,000,000)	$ (9,000,000)	$ (9,000,000)	$ (9,000,000)
Net Transfers In (To) Other Funds	$ (9,190,000)	$ (9,600,000)	$ (9,600,000)	$ (9,600,000)	$ (9,600,000)	$ (9,600,000)
Net Change in Fund Balance	$ 682,282	$ 886,944	$ (588,203)	$ 113,246	$ 307,511	$ 505,661
Total Fund Balance, September 30	**$ 6,226,997**	**$ 7,113,941**	**$ 6,525,738**	**$ 6,638,984**	**$ 6,946,495**	**$ 7,452,156**
Less Reserves & Designations	$ (6,226,997)	$ (7,113,941)	$ (6,525,738)	$ (6,638,984)	$ (6,946,495)	$ (7,452,156)
Undesignated Fund Balance Available	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

(1) Prior Year + 2%, based on 3yr trend
(2) Prior Year + 2%, based on 3yr trend

PUBLIC SERVICE TAX DEBT SERVICE FUND

Revenues:	
Utility Taxes	$ 11,898,631
Interest Income	250,000
Transfers In	-
Fund Balance (Increase) Decrease	(113,246)
Total Revenues:	**$ 12,035,385**
Appropriations:	
Principal	$ 2,350,000
Interest	69,615
Transfers	9,600,000
CPA and Fiscal Agent Fees	13,770
Non Operating	2,000
Total Appropriations:	**$ 12,035,385**

DETAIL REVENUES

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Public Service Taxes					
Florida Power & Light	7,867,548	8,171,563	7,000,000	7,300,000	7,530,000
Misc Utility Taxes	86,446	70,068	70,000	70,000	70,000
Water & Sewer 10%	1,287,912	1,464,431	1,310,000	1,310,000	1,310,000
Florida Public Utilities	107,875	106,552	95,000	95,000	95,000
Amerigas	45,283	24,168	40,000	40,000	40,000
Communication Serv. Tax	2,788,410	2,772,726	2,853,631	2,853,631	2,853,631
Total Public Service Tax	**$12,183,474**	**$12,609,508**	**$ 11,368,631**	**$ 11,668,631**	**$11,898,631**
Investment Income					
Interest Income	160,729	261,372	80,000	250,000	250,000
Total Investment Income	**$ 160,729**	**$ 261,372**	**$ 80,000**	**$ 250,000**	**$ 250,000**
Transfers In					
Sub Total	**$12,344,203**	**$12,870,880**	**$ 11,448,631**	**$ 11,918,631**	**$12,148,631**
Fund Balance (Increase) Decrease	**(682,282)**	**(886,944)**	**588,203**	**117,139**	**(113,246)**
Grand Total	**$11,661,921**	**$11,983,936**	**$ 12,036,834**	**$ 12,035,770**	**$12,035,385**

DETAIL EXPENDITURES

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
DIV 11 Public Service Tax Debt Service 207-3011-517						
	Department Summary					
	Operating Expenses	8,254	5,396	12,834	11,770	11,770
	Capital Outlay	2,462,703	2,374,071	2,422,000	2,422,000	2,421,615
	Nonoperating Expenses	9,190,964	9,604,469	9,602,000	9,602,000	9,602,000
	Total	**$ 11,661,921**	**$ 11,983,936**	**$ 12,036,834**	**$ 12,035,770**	**$ 12,035,385**
31-90	Other Professional Srvs	-	-	6,850	6,850	6,850
32-10	Audit Fee	5,940	5,396	5,984	4,920	4,920
49-17	Other Contractual Srvs	2,314	-	-	-	-
	Sub-Total Operating Expenses	**$ 8,254**	**$ 5,396**	**$ 12,834**	**$ 11,770**	**$ 11,770**
71-01	Principal Payment	2,260,000	2,215,000	2,305,000	2,305,000	2,350,000
72-01	Debt Interest Expense	202,703	159,071	115,000	115,000	69,615
73-01	Fiscal Agents Fee	-	-	2,000	2,000	2,000
	Sub-Total Capital Outlay	**$ 2,462,703**	**$ 2,374,071**	**$ 2,422,000**	**$ 2,422,000**	**$ 2,421,615**
	Subtotal	**$ 2,470,957**	**$ 2,379,467**	**$ 2,434,834**	**$ 2,433,770**	**$ 2,433,385**
91-01	Transfer To General Fund	8,590,000	9,000,000	9,000,000	9,000,000	9,000,000
91-31	Transfer To Capital Impv	600,000	600,000	600,000	600,000	600,000
95-60	Uncollectible Expense	964	4,469	2,000	2,000	2,000
	Sub-total Nonoperating Expenses	**$ 9,190,964**	**$ 9,604,469**	**$ 9,602,000**	**$ 9,602,000**	**$ 9,602,000**
Department Total		**$ 11,661,921**	**$ 11,983,936**	**$ 12,036,834**	**$ 12,035,770**	**$ 12,035,385**



Fleet Maintenance Fund

DETAIL REVENUES

DEPARTMENT: **Public Works**
DIVISION: **Fleet Management & Mobility**

FUND: **501**
DEPT.NO: **2516**

The Fleet Fund is an internal service fund that is responsible for the repair and replacement of all City vehicles. Funding for fleet operations comes 100% in the form of vehicle service charges and transfers from user departments for vehicle prefunded replacement based on a schedule that varies from department to department depending on the vehicles used, estimated life of the vehicle and intensity of use. The Fleet budget has decreased to $10.36M from FY 2024-25 budget of $26.8M due to replacement & acquisition of a smaller fleet for FY 2025-26. The vehicle purchases budget for FY 2025-26 is $4.9M compared to $19.9M in FY 2024-25.

For the projected FY 2026-27 and FY 2027-28 revenues are increased by 4% due to repairs, and cost escalation for parts and repairs service provided to City departments. The projected expenditures reflect no increase over the prior year. The benefits are recognized in the change in Net Assets.

DETAIL REVENUES

DEPARTMENT: **Public Works**
DIVISION: **Fleet Management & Mobility**

FUND: **501**
DEPT.NO: **2516**

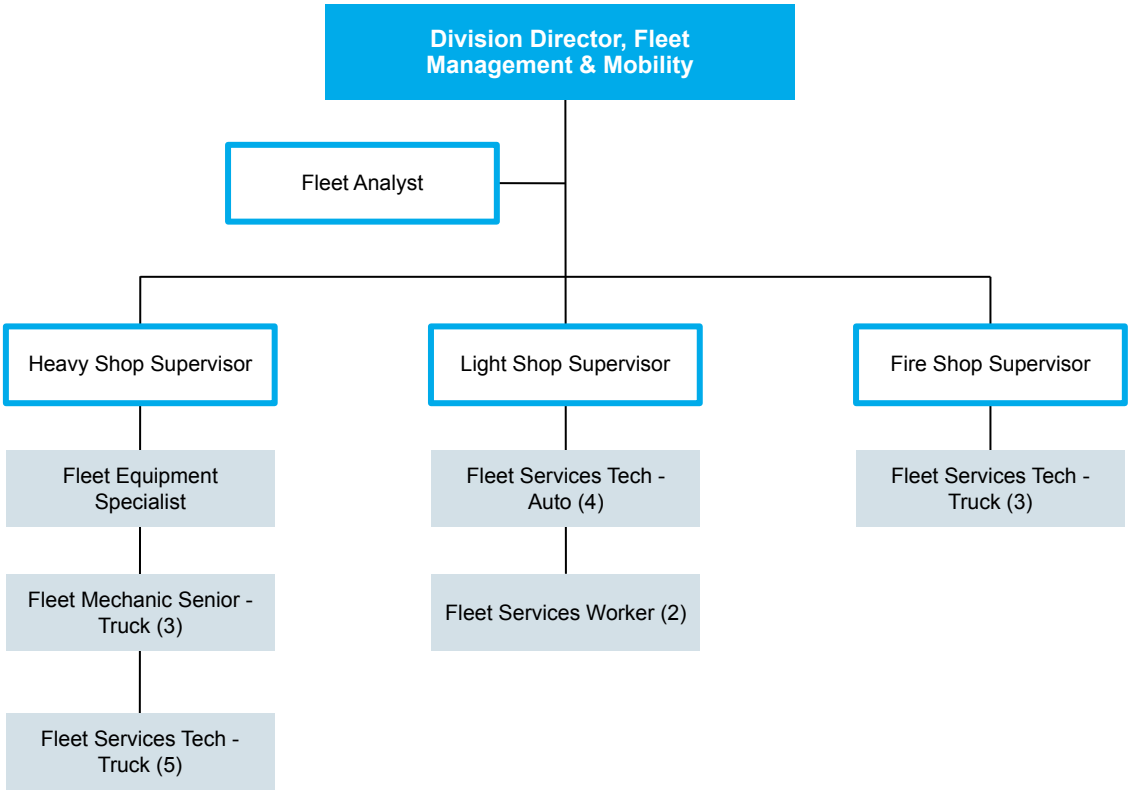
FLEET MAINTENANCE FUND (An Internal Service Fund)

	2022-23 Actual	2023-24 Actual	2024-25 Amended Budget	2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Net Assets, October 1	**$ 14,023,415**	**$ 15,240,360**	**$ 17,649,772**	**$ 5,907,541**	**$ (1,365,883)**	**$ (8,397,394)**
Operating Revenues	$ 5,596,298	$ 6,990,898	$ 7,859,633	$ 7,176,100	$ 7,463,144 (1)	$ 7,761,670
Operating Expenses	$ (6,203,931)	$ (6,173,993)	$ (22,008,512)	$ (15,921,358)	$ (15,921,358)	$ (15,921,358)
Depreciation/Capital Outlay in Budget Years	$ (5,016,793)	$ (4,953,191)	$ (4,774,826)	$ (4,774,826)	$ (4,774,826)	$ (4,774,826)
Operating Income (Loss)	$ (5,624,426)	$ (4,136,286)	$ (18,923,705)	$ (13,520,084)	$ (13,233,040)	$ (12,934,514)
Nonoperating Revenue	$ 509,051	$ 917,826	$ 402,672	$ -	$ -	$ -
Nonoperating Expense - GASB	$ -	$ -	$ -	$ -	$ -	$ -
Transfers In (To) Other Funds						
Vehicle Service Fund	$ -	$ -	$ -	$ 2,210	$ 2,210	$ 2,210
General Fund	$ 3,157,778	$ 3,185,283	$ 4,465,352	$ 3,923,615	$ 3,923,615	$ 3,923,615
Police Impact Trust Fund			$ 200,000			
Community Improvements Fund	$ 3,231	$ 4,726	$ -	$ -	$ -	$ -
Building Fund	$ 12,480	$ 29,097	$ 7,638	$ 79,819	$ 79,819	$ 79,819
Water & Sewer Utility Fund	$ 998,590	$ 1,093,060	$ 574,767	$ 1,081,201	$ 1,081,201	$ 1,081,201
Golf Course	$ 98,088	$ 4,800	$ 165,000	$ -	$ -	$ -
Solid Waste Fund	$ 2,029,000	$ 1,269,188	$ 1,362,778	$ 1,075,182	$ 1,075,182	$ 1,075,182
Warehouse Fund	$ 12,869	$ 17,751	$ -	$ 58,000	$ 12,869	$ 12,869
Recreation Program Revenue Fund	$ -	$ -	$ -	$ -	$ -	$ -
Cemetery Fund	$ 20,284	$ 23,967	$ 3,267	$ 26,633	$ 26,633	$ 26,633
Net Transfers In (To) Other Funds	$ 6,332,320	$ 5,627,872	$ 6,778,802	$ 6,246,660	$ 6,201,529	$ 6,201,529
Contra Account - Capital Outlay	$ -	$ -	$ -	$ -	$ -	$ -
Increase (Decrease) In Net Assets	$ 1,216,945	$ 2,409,412	$ (11,742,231)	$ (7,273,424)	$ (7,031,511)	$ (6,732,985)
Net Assets, September 30	**$ 15,240,360**	**$ 17,649,772**	**$ 5,907,541**	**$ (1,365,883)**	**$ (8,397,394)**	**$ (15,130,379)**
Less Designated for Prefunded Vehicles	$ -	$ -	$ -	$ -	$ -	$ -
Less Investment in Capital Assets	$ (9,608,454)	$ (9,978,386)	$ (9,978,386)	$ (9,978,386)	$ (9,978,386)	$ (9,978,386)
Undesignated Net Assets Available	**$ 5,631,906**	**$ 7,671,386**	**$ (4,070,845)**	**$ (11,344,269)**	**$ (18,375,780)**	**$ (25,108,765)**

(1) Prior Year + 4%, based on 3yr trend

FLEET MAINTENANCE FUND

Revenue:	
Vehicle Service Charges	$ 5,471,100
Miscellaneous Income	1,305,000
Interest Income	400,000
Transfer In	6,246,660
Fund Balance (Increase) Decrease	(3,062,225)
Total Revenues:	**$ 10,360,535**
Appropriations:	
Personnel Services	$ 2,018,980
Operating Expenses	3,388,060
Capital Outlay	4,908,000
Vehicle Purchases	-
Transfer	45,495
Total Appropriations:	**$ 10,360,535**



Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ACCOUNTANT I	04149	22	1.0	-	-	-	-
DIV DIR, FLEET MGMT & MOBILITY	56459	44	1.0	1.0	-	1.0	1.0

FINANCIAL COORDINATOR - PW	58009	18	-	1.0	-	-	1.0
FLEET EQUIPMENT SPECIALIST	56020	22	-	1.0	-	-	1.0
FLEET MECHANIC, SENIOR - TRUCK	56261	20	2.0	3.0	-	3.0	3.0
FLEET SERVICE TECH - TRUCK	56241	16	6.0	5.0	-	8.0	5.0
FLEET SERVICE TECH-AUTOMOTIVE	56251	14	4.0	4.0	-	4.0	4.0
NEW POSITION REQUEST	00000	18	-	-	1.0	2.0	1.0
NEW POSITION REQUEST	00000	22	-	-	-	1.0	-
NEW POSITION REQUEST	00000	8	-	-	-	2.0	-
SUPERVISOR, FLEET OPERATIONS	56349	26	2.0	2.0	-	3.0	2.0
Sub-total for Full-time Positions			16.0	17.0	1.0	24.0	18.0
Total Personnel:			**16.0**	**17.0**	**1.0**	**24.0**	**18.0**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Fleet Management & Mobility**
FUND: **501**
DEPT.NO: **2516**

DEPARTMENT MISSION STATEMENT:

The Fleet Maintenance Division is committed to providing the highest quality of service in the most cost effective and efficient manner. Fleet Maintenance is also dedicated to environmental sustainability. The Mission of the Fleet Management Division is to provide safe, reliable efficient and economically sound fleet maintenance support and services that are responsive to the needs of customer departments to enable them to provide effective services to our residents

DEPARTMENT CORE SERVICES:

Provide quality service to ensure that departments throughout the City can provide their organizational mission to the City`s residents

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES
STRATEGIC GOAL: High Performing Organization

. **Objectiv**e 1: Provide inspection of vehicles at the various scheduled PM intervals.
  a) Initiative 1: Inform customers via maintenance reports, PM reports, and emails.
  b) Initiative 2: Monitor technician productivity to ensure quick turnaround time.
  c) Initiative 3: Conduct Fleet meetings with departments to discuss vehicles, and budgetary spend
    i. Target completion date – Continuous throughout the year
    ii. Key performance indicators – Customer feedback and use the software that tracks performance and efficiency

STRATEGIC GOAL: Environmental Sustainability

. **Objectiv**e 1: Evaluate which operations in fleet can be productive with electric vehicles
  a) **Initiative 1: Initiative supporting the objective**: Work with Departments about possible applications
    i. Target completion date – Continuous throughout the year.
    ii. Key performance indicators – Departments request for vehicles that are scheduled for replacement
    iii. Infrastructure requirements to accommodate charging stations

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Fleet (501-2516)					
Number of Vehicles (Prior Year Information unavailable in H.T.E.)	670	670	670	690	725
Number of work orders (jobs) processed	9,000	9,000	9,000	6,800	5,000
Total maintenance expenditures for PD Vehicles (Maint. & Fuel)	$ 1,150,481	$ 1,338,092	$ 1,338,092	$ 1,350,000	$ 1,600,000

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Fleet Management & Mobility**

FUND: **501**
DEPT.NO: **2516**

Average Cost per Work Order	n/a	n/a	n/a	$ 508	n/a

DETAIL REVENUES

DEPARTMENT: **Public Works**
DIVISION: **Fleet Management & Mobility**

FUND: **501**
DEPT.NO: **2516**

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges For Services					
Int Srv Chgs-General	5,291,992	6,159,167	6,128,607	5,600,000	5,471,100
Total Charges For Services	**$ 5,291,992**	**$ 6,159,167**	**$ 6,128,607**	**$ 5,600,000**	**$ 5,471,100**
Confiscations					
Investment Income					
Interest Income	200,330	276,371	120,000	120,000	400,000
Total Investment Income	**$ 200,330**	**$ 276,371**	**$ 120,000**	**$ 120,000**	**$ 400,000**
Disposal Of Fixed Assets					
Sale Of Surplus Equip.	251,528	573,006	400,000	400,000	400,000
Total Disposal Of Fixed Assets	**$ 251,528**	**$ 573,006**	**$ 400,000**	**$ 400,000**	**$ 400,000**
Miscellaneous Income					
Miscellaneous Income	256,760	68,540	-	10,000	5,000
Insurance Reimbursement	236	-	-	-	-
Vs - Parts Markup	156,475	659,216	500,000	500,000	-
Vs - Fuel Markup	142,884	172,515	150,000	150,000	-
Vs - Labor	-	-	963,698	2,000,000	900,000
Arpa Intern	4,711	-	-	-	-
Total Miscellaneous Income	**$ 561,066**	**$ 900,271**	**$ 1,613,698**	**$ 2,660,000**	**$ 905,000**
Transfers In					
General Fund	3,157,778	3,185,283	4,465,352	4,465,352	3,923,615
Community Improvements	3,231	4,726	-	-	-
Building Fund	12,480	29,097	7,638	7,638	79,819
Police Impact Trust Fund	-	-	200,000	200,000	-
Water/Sewer Revenue	998,590	1,093,060	574,767	574,767	1,081,201
Golf Course	98,088	4,800	165,000	165,000	-
Sanitation	2,029,000	1,269,188	1,362,778	1,362,778	1,075,182
Vehicle Service	4,368	7,780	-	-	2,210
Warehouse	12,869	17,751	-	-	58,000
Bbmp	20,284	23,967	3,267	3,267	26,633
Total Transfers In	**$ 6,336,688**	**$ 5,635,652**	**$ 6,778,802**	**$ 6,778,802**	**$ 6,246,660**
Sub Total	**$ 12,641,604**	**$ 13,544,467**	**$ 15,041,107**	**$ 15,558,802**	**$ 13,422,760**
Encumbrance Roll Over					
Fund Balance (Increase) Decrease	**1,680,721**	**2,634,159**	**11,742,231**	**(660,451)**	**(3,062,225)**
Grand Total	**$ 14,322,325**	**$ 16,178,626**	**$ 26,783,338**	**$ 14,898,351**	**$ 10,360,535**

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Fleet Maintenance Fund 501-2516-519					
Department Summary					
Personnel Services	1,733,039	1,590,271	1,905,608	2,527,133	2,018,980
Operating Expenses	3,208,091	4,473,541	4,241,028	4,445,759	3,388,060
Capital Outlay	4,098,015	5,322,969	20,261,527	7,866,000	4,908,000
Nonoperating Expenses	5,283,180	4,791,845	375,175	59,459	45,495
Total	**$ 14,322,325**	**$ 16,178,626**	**$ 26,783,338**	**$ 14,898,351**	**$ 10,360,535**
Estimated as % of Budget					

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Fleet Management & Mobility**

FUND: **501**
DEPT.NO: **2516**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 16 Fleet 501-2516-519						
	Department Summary					
	Personnel Services	1,733,039	1,590,271	1,905,608	2,527,133	2,018,980
	Operating Expenses	3,208,091	4,473,541	4,241,028	4,445,759	3,388,060
	Capital Outlay	4,098,015	5,322,969	20,261,527	7,866,000	4,908,000
	Nonoperating Expenses	5,283,180	4,791,845	375,175	59,459	45,495
	Total	**$ 14,322,325**	**$ 16,178,626**	**$ 26,783,338**	**$ 14,898,351**	**$ 10,360,535**
12-10	Regular Salaries/Wages	829,464	1,110,752	1,263,060	1,633,904	1,319,709
12-20	Holiday Pay	5,837	7,180	10,000	10,000	10,000
14-10	Overtime	86,352	99,615	70,000	80,000	80,000
15-11	Tool Allowance	10,000	25,500	27,000	34,000	26,000
15-12	Cell Phone Allowance	200	560	960	255	255
15-13	Shoe Allowance	1,650	2,513	2,400	4,400	3,000
15-20	Car Allowance	1,600	-	1,115	750	750
21-10	Employer Fica	69,714	93,748	93,621	127,779	102,879
22-10	General Employees Pension	250,474	169,448	235,945	316,910	232,567
22-12	Pension Expense Gasb 68	345,556	(86,978)	-	-	-
22-40	Def Comp Contribution	-	-	-	1,875	3,750
23-10	Life Insurance	275	283	1,378	1,464	1,176
23-11	Life Insurance-Retirees	19	17	50	50	50
23-20	Disability Insurance	4,602	7,282	6,468	8,712	7,001
23-30	Health Insurance	107,727	138,858	166,680	270,812	204,491
23-34	Hsa	13,750	14,000	14,063	24,500	18,500
23-40	Dental Insurance	5,207	6,705	11,503	10,364	7,826
23-50	Vision Insurance	612	788	1,290	1,358	1,026
25-10	Unemployment	-	-	75	-	-
	Sub-Total Personnel Services	**$ 1,733,039**	**$ 1,590,271**	**$ 1,905,608**	**$ 2,527,133**	**$ 2,018,980**
31-90	Other Professional Srvs	-	1,365	2,000	2,000	2,000
32-10	Audit Fee	5,845	4,578	5,659	5,520	5,520
41-15	Cellular Phone/Beeper	1,934	8,602	9,000	9,000	9,000
43-10	Electric Service	5,821	5,508	6,000	6,000	6,000
43-20	Water/Sewer Service	572	625	1,200	1,200	1,200
43-30	Garbage Fees/Roll Offs	-	-	35,000	4,200	4,200
44-30	Equipment Rental	31,187	5,038	5,050	5,000	5,000
44-31	Copy Machine Rental	1,787	3,000	3,000	3,000	3,000
46-20	Equipment Maintenance	2,673	5,245	3,000	3,000	3,000
46-26	Commercial Repairs	22,409	6,894	43,628	40,000	40,000
46-30	Vehicle Maint. - Garage	36,131	55,027	53,000	25,000	18,000
46-31	Vehicle Maint. - Other	135,501	579,337	1,012,000	900,000	750,000
46-91	Software Maintenance	67,010	264,129	128,769	150,000	150,000
49-09	Ins Chgs-Workers Comp	23,007	30,217	27,275	29,963	31,378
49-10	Warehouse Service Chg	265,983	300,007	206,842	127,326	137,762
49-17	Other Contractual Srvs	11,436	19,842	55,000	60,000	60,000
49-41	Licenses, Fees & Permits	5,809	6,726	10,000	10,000	5,000
51-10	Office Supplies	3,153	1,961	19,055	5,000	4,000

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Fleet Management & Mobility**

FUND: **501**
DEPT.NO: **2516**

Account		FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Div 16 Fleet 501-2516-519						
	Department Summary					
51-25	Computer Equipment <$5000	-	2,798	1,000	1,000	3,000
52-01	Supplies	478	1,990	2,000	2,000	2,000
52-10	Fuel Oil-Vehicles	1,488,209	1,193,219	1,125,400	1,300,000	898,000
52-12	Tires & Tubes	158,552	7,633	15,000	215,000	215,000
52-13	Auto Parts & Supplies	909,215	1,940,185	1,431,700	1,500,000	1,000,000
52-20	Opr Equipment <$5000	2,649	2,047	4,050	4,050	3,000
52-21	Chemicals	1,495	2,411	3,750	2,000	2,000
52-22	Uniforms	1,369	4,294	4,950	8,000	6,000
52-23	Safety Clothing/Equip.	1,108	-	1,000	1,000	1,000
52-25	Janitor Supplies	159	496	500	500	500
52-27	Hardware/Tools	10,725	8,229	8,000	8,000	8,000
54-10	Books-Publications-Videos	-	-	700	500	500
54-20	Memberships	2,135	3,071	4,000	4,000	4,000
54-30	Training	11,739	9,067	13,500	13,500	10,000
	Sub-Total Operating Expenses	**$ 3,208,091**	**$ 4,473,541**	**$ 4,241,028**	**$ 4,445,759**	**$ 3,388,060**
62-01	Building Improvements	26,759	-	13,000	43,000	40,000
64-02	General Equipment	23,820	8,910	21,395	15,000	20,000
64-14	Computer Software	1,100	-	5,000	10,000	10,000
64-15	Computer Equipment	1,480	4,696	4,000	8,000	8,000
64-32	Auto Accessories	-	339,509	286,585	-	-
64-33	Vehicle Purchases	4,044,856	4,969,854	19,931,547	7,790,000	4,830,000
	Sub-Total Capital Outlay	**$ 4,098,015**	**$ 5,322,969**	**$ 20,261,527**	**$ 7,866,000**	**$ 4,908,000**
	Subtotal	**$ 9,039,145**	**$ 11,386,781**	**$ 26,408,163**	**$ 14,838,892**	**$ 10,315,040**
91-11	Transfer To Golf Course	-	-	350,000	-	-
91-23	Transfer To Benefits Fund	-	-	24,983	35,951	31,080
91-30	Transfer/Veh. Srv. Fund	4,368	7,780	-	3,316	2,210
95-40	Depreciation Expense	5,016,793	4,953,191	-	-	-
95-60	Uncollectible Expense	49,883	-	-	-	-
99-02	Non-Budgeted Expense	12,569	(169,217)	-	-	-
99-03	Rsv. For Future Approp.	-	-	192	20,192	12,205
99-25	Loss-Disposal Of Assets	199,567	91	-	-	-
	Sub-total Nonoperating Expenses	**$ 5,283,180**	**$ 4,791,845**	**$ 375,175**	**$ 59,459**	**$ 45,495**
Department Total		**$ 14,322,325**	**$ 16,178,626**	**$ 26,783,338**	**$ 14,898,351**	**$ 10,360,535**



Materials & Distribution Fund

This is an internal service fund responsible for bulk purchases and storage, record storage, replenishment and delivery of commodities for departments. Materials & Distribution is a division of the Financial Services Department working closely with Procurement Services.

The Materials & Distribution division receives funding from charges for services to operating departments of the City, anticipated FY 2025-26 revenues are $659,842. The operating expenses for the Materials & Distribution Fund in Fiscal Year 2025-26 are $654,590

FY 2025-2026 thru FY 2027-28 has the City's Materials & Distribution Fund realizing modest improvements in Net Assets. The projected years through FY 2024-25 with a 3% increase in both revenues and expenses will provide the opportunity of maintaining minimal inventory levels while still meeting the needs of the City. Management will continue to analyze the internal service charges to other Funds/Departments to prevent any operating shortfalls in the future.

MATERIALS & DISTRIBUTION FUND (An Internal Service Fund)

	2022-23 Actual	2023-24 Actual	2024-25 Amended Budget	2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Net Assets, October 1	**$ (193,800)**	**$ (323,641)**	**$ (191,283)**	**$ (169,808)**	**$ (164,556)**	**$ (159,102)**
Operating Revenues	$ 545,320	$ 565,327	$ 593,537	$ 659,842 (1)	$ 679,637 (1)	$ 700,026
Operating Expenses	$ (662,292)	$ (529,647)	$ (555,591)	$ (645,772)	$ (665,145)	$ (685,100)
OperatingIncome(Loss)	$ (116,972)	$ 35,680	$ 37,946	$ 14,070	$ 14,492	$ 14,927
Nonoperating Revenue	$ -	$ 114,429	$ -	$ -	$ -	$ -
Nonoperating Expense	$ -	$ -	$ 1,500	$ -	$ -	$ -
Transfers In (To) Other Funds						
Vehicle Service Fund	$ (12,869)	$ (17,751)	$ (17,971)	$ (8,818)	$ (9,038)	$ (9,264)
Increase (Decrease) In Net Assets	$ (129,841)	$ 132,358	$ 21,475	$ 5,252	$ 5,454	$ 5,662
Net Assets, September 30	**$ (323,641)**	**$ (191,283)**	**$ (169,808)**	**$ (164,556)**	**$ (159,102)**	**$ (153,440)**
Less Investment in Capital Assets	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Net Assets Available	**$ (323,641)**	**$ (191,283)**	**$ (169,808)**	**$ (164,556)**	**$ (159,102)**	**$ (153,440)**

(1) Prior Year + 3%, based on 3yr trend

MATERIALS & DISTRIBUTION FUND

Revenue:		
Materials & Distribution Operations	$	659,842
Miscellaneous Income		-
Fund Balance (Increase) Decrease		(5,252)
Total Revenues:	**$**	**654,590**
Appropriations:		
Personnel Services		555,410
Operating Expenses		30,211
Capital Outlay		-
Non Operating		68,969
Total Appropriations:	**$**	**654,590**

SUMMARY OF EXPENDITURES

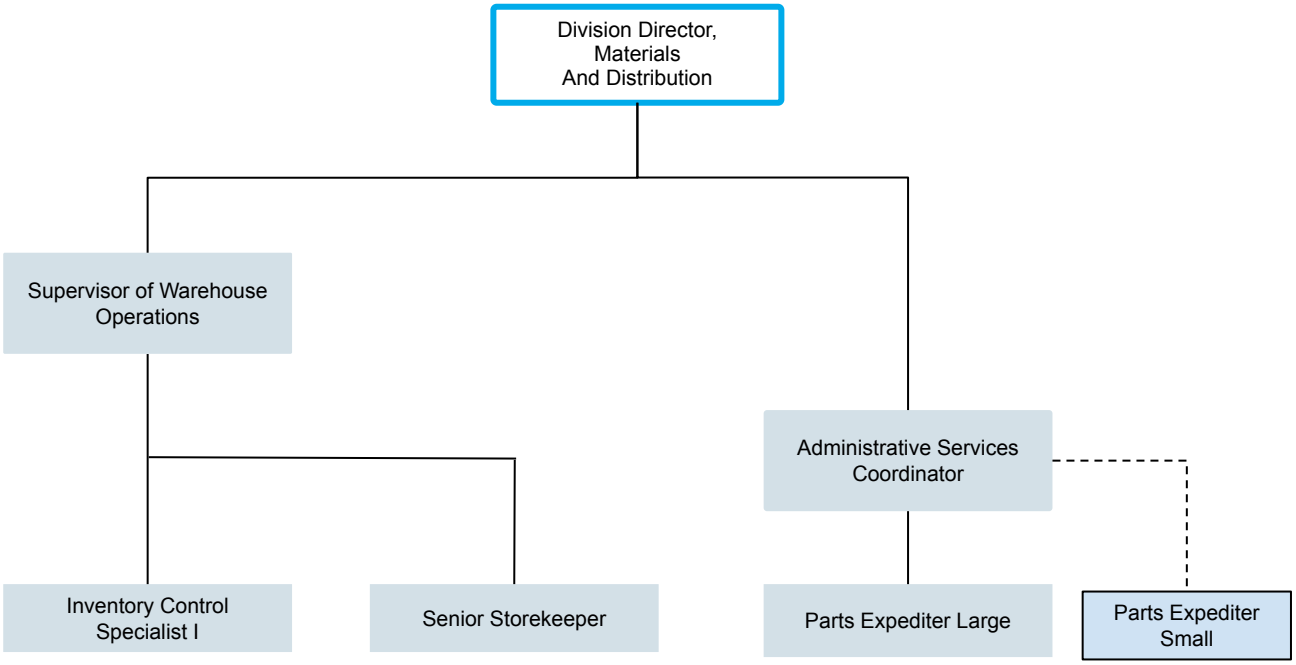
DEPARTMENT: **Financial Services**
DIVISION: **Materials & Distribution**
FUND: **502**
DEPT.NO:

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	2024-25 Current Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
MATERIALS & DISTRIBUTION (WAREHOUSE) 502-1412-513					
DEPARTMENT SUMMARY					
Personnel Services	631,181	534,061	538,335	558,347	555,410
Operating Expenses	21,229	29,511	24,909	31,281	30,211
Capital Outlay	-	-	-	1,500	-
Nonoperating Expenses	22,752	(16,174)	8,818	70,689	68,969
TOTAL	**$ 675,162**	**$ 547,398**	**$ 572,062**	**$ 661,817**	**$ 654,590**
Estimated as % of Budget					

PERSONNEL ALLOCATION

DEPARTMENT: **Financial Services**
DIVISION: **Materials & Distribution**

FUND: **502**
DEPT.NO: **1412**



Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ADMINISTRATIVE SERVICES COORD	15709	18	-	1.0	-	1.0	1.0
DIV DIRECTOR, MAT & DIST	04549	41	1.0	1.0	-	1.0	1.0
INVENTORY CONTROL SPEC I	04540	12	-	1.0	-	1.0	1.0
INVENTORY CONTROL SPEC III	04570	16	1.0	-	-	-	-
PARTS EXPEDITER	56331	14	1.0	1.0	-	1.0	1.0
SENIOR STOREKEEPER	04530	9	-	1.0	-	1.0	1.0
SENIOR STOREKEEPER	04530	09	1.0	-	-	-	-
SERVICE WRITER-MATERIALS & DIS	04532	09	1.0	-	-	-	-
SUPERVISOR, MATERIALS & DISTRI	04550	22	1.0	-	-	-	-
SUPERVISOR, WAREHOUSE OPS	15729	22	-	1.0	-	1.0	1.0
Sub-total for Full-time Positions			6.0	6.0	-	6.0	6.0
Total Personnel:			**6.0**	**6.0**	**-**	**6.0**	**6.0**

DEPARTMENT: **Financial Services**
DIVISION: **Materials & Distribution**

FUND: **502**
DEPT.NO: **1412**

DEPARTMENT MISSION STATEMENT:

To provide enhanced efficiency, cost reduction and greater accountability through consolidated buying, volume purchasing and automated inventory.

DEPARTMENT CORE SERVICES:

- Inventory
- Procurement
- Fixed Assets
- Surplus
- Record Storage
- Deliveries
- Emergency Preparedness

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: High Performance Organization

Department Initiatives Alignment No. 1: INVENTORY

. Conduct spot checks and monthly sectional counts
. Conduct quarterly and year-end counts
. Maintain minimum level of inventory while providing for the City's needs

Target Performance Metrics (Measurement of Achievement) – INVENTORY

- To have close to zero discrepancies by year-end
- To provide for the City's needs in a timely manner

Department Initiatives Alignment No. 2: PROCUREMENT

. Solicit sealed competitive bids for inventory
. Obtain quotes for smaller purchases
. Establish contracts and obtain quotes for special orders

Target Performance Metrics (Measurement of Achievements) – PROCUREMENT

- Establish low prices due to high volume purchasing
- Establish quicker turn-around time of product with earned buying power

Department Initiatives Alignment No. 3: FIXED ASSETS

. Conduct quarterly inventory
. Document and properly catalog assets according to their description
. Acquire photos of all asset equipment
. Maintain and record all pertaining paperwork involving the life cycle of the fixed asset.

Target Performance Metrics Measurement of Achievement) – FIXED ASSETS

- Correctly document and catalog the fixed asset throughout its life cycle.

DEPARTMENT: **Financial Services**
DIVISION: **Materials & Distribution**
FUND: **502**
DEPT.NO: **1412**

Department Initiatives Alignment No. 4: SURPLUS

. Sell unwanted surplus for possible revenue
. Dispose fixed asset surplus from system in a timely fashion

Target Performance Metrics Measurement of Achievement) – SURPLUS

- To find a new use for surplus with departments or selling via online auction.

Department Initiatives Alignment No. 5: RECORD STORAGE

. Maintain and update online access for departments
. Conduct inventory with internal tracking numbers

Target Performance Metrics:

- Allowing access for departments to record storage with the most up to date information.

Department Initiatives Alignment No. 6: DELIVERIES

. Maintain accurate delivery of goods to departments.
. Increase frequency of deliveries to ensure quicker turnaround time.

Target Performance Metrics:

- To deliver goods to departments in an accurate and timely fashion.

Department Initiatives Alignment No. 7: EMERGENCY PREPAREDNESS

. Maintain adequate supply of hurricane supplies for departments
. Review and update PPE for pandemic supplies
. Establish contract for hurricane commissary

Target Performance Metrics:

- To maintain adequate supply of supplies for emergency situations

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Warehouse (502-1410)					
Amount of Inventory maintained	$ 717,543	$ 852,294	$ 767,071	$ 778,969	$ 790,083
Number of Field Purchase Orders managed	6,492	7,075	5,575	6,380	6,757
Number of Inventory Issues (Orders) managed	52,218	40,230	29,325	40,591	44,555

DETAIL REVENUES

DEPARTMENT: **Financial Services**
DIVISION: **Materials & Distribution**

FUND: **502**
DEPT.NO: **1412**

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges for Services					
Int Srv Chgs-General	135,106	139,260	194,762	194,762	257,938
Int Srv Chgs-Comm Impr	89	63	55	55	60
Int Svc Chgs-Building	176	635	1,192	1,192	2,369
Int Srv Chgs-Public Arts	77	98	354	354	702
Int Srv Chgs-Recr Progr	725	789	1,773	1,773	1,990
Int Srv Chgs-Wtr & Swr	133,878	113,934	170,863	170,863	220,815
Int Srv Chgs-Golf Course	1,320	1,032	1,878	1,878	2,697
Int Srv Chgs-Sanitation	7,719	8,882	14,491	14,491	33,709
Int Srv Chgs-Vehicle Srv	265,983	300,007	206,841	206,841	137,762
Int Srv Chgs-Self Insurnc	140	179	202	202	233
Int Srv Chgs-B.B.M.P.	107	448	1,126	1,126	1,567
TOTAL CHARGES FOR SERVICES	**$ 545,320**	**$ 565,327**	**$ 593,537**	**$ 593,537**	**$ 659,842**
Miscellaneous Income					
Miscellaneous Income	-	114,429	-	-	-
Total Miscellaneous Income	**$ -**	**$ 114,429**	**$ -**	**$ -**	**$ -**
Sub Total	**$ 545,320**	**$ 679,756**	**$ 593,537**	**$ 593,537**	**$ 659,842**
Fund Balance (Increase) Decrease	**129,842**	**(132,358)**	**(21,475)**	**68,280**	**(5,252)**
Grant Total	**$ 675,162**	**$ 547,398**	**$ 572,062**	**$ 661,817**	**$ 654,590**

DETAIL EXPENDITURES

DEPARTMENT: **Financial Services**
DIVISION: **Materials & Distribution**

FUND: **502**
DEPT.NO: **1412**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
DIV 13 MATERIALS & DISTRIBUTION (Warehouse) 502-1412-513						
	Department Summary					
	Personnel Services	631,181	534,061	538,335	558,347	555,410
	Operating Expenses	21,229	29,511	24,909	31,281	30,211
	Capital Outlay	-	-	-	1,500	-
	Nonoperating Expenses	22,752	(16,174)	8,818	70,689	68,969
	Total	**$ 675,162**	**$ 547,398**	**$ 572,062**	**$ 661,817**	**$ 654,590**
12-10	Regular Salaries/Wages	359,341	374,308	378,117	390,129	391,460
12-20	Holiday Pay	-	-	300	-	-
14-10	Overtime	207	-	1,150	2,000	2,000
15-12	Cell Phone Allowance	480	840	840	840	840
15-13	Shoe Allowance	300	400	200	200	200
15-20	Car Allowance	3,600	3,700	1,300	4,200	4,200
21-10	Employer Fica	27,443	28,272	28,990	30,246	30,348
22-10	General Employees Pension	77,441	59,543	55,177	57,875	53,497
22-12	Pension Expense Gasb 68	106,912	(5,114)	-	-	-
23-10	Life Insurance	134	118	370	557	557
23-20	Disability Insurance	2,259	2,444	2,044	2,108	2,116
23-30	Health Insurance	46,302	62,554	60,576	66,321	66,321
23-34	Hsa	4,250	4,107	4,500	1,000	1,000
23-40	Dental Insurance	2,248	2,585	4,288	2,538	2,538
23-50	Vision Insurance	264	304	483	333	333
	Sub-Total Personnel Services	**$ 631,181**	**$ 534,061**	**$ 538,335**	**$ 558,347**	**$ 555,410**
32-10	Audit Fee	585	242	281	234	234
43-10	Electric Service	5,059	4,984	3,000	4,000	4,560
44-31	Copy Machine Rental	1,777	1,614	1,335	1,800	1,800
46-30	Vehicle Maint. - Garage	3,959	10,505	3,800	4,000	4,000
46-91	Software Maintenance	-	-	970	1,000	1,000
49-09	Self Insurance Chgs (W/C)	2,301	3,022	2,728	2,997	3,138
49-17	Other Contractual Srvs	104	-	-	-	-
51-10	Office Supplies	1,703	2,033	2,100	2,500	2,500
52-10	Fuel Oil-Vehicles	-	-	2,700	4,000	1,800
52-20	Opr Equipment <$5000	1,493	1,929	2,000	2,500	2,500
52-22	Uniforms	1,491	1,568	1,990	3,000	3,000
52-23	Safety Clothing/Equip.	386	398	500	750	459
52-27	Hardware/Tools	992	1,484	1,500	2,000	1,000
54-20	Memberships	1,379	1,409	1,005	1,500	1,500
54-30	Training	-	128	-	-	-
54-36	Career Development	-	195	1,000	1,000	2,720
	Sub-Total Operating Expenses	**$ 21,229**	**$ 29,511**	**$ 24,909**	**$ 31,281**	**$ 30,211**
64-15	Computer Equipment	-	-	-	1,500	-
	Sub-Total Capital Outlay	**$ -**	**$ -**	**$ -**	**$ 1,500**	**$ -**
Subtotal		**$ 652,410**	**$ 563,572**	**$ 563,244**	**$ 591,128**	**$ 585,621**
91-23	Transfer To Benefits Fund	-	-	8,818	12,689	10,969
91-30	Transfer/Veh. Srv. Fund	12,869	17,751	-	58,000	58,000
95-40	Depreciation Expense	2,537	1,961	-	-	-
95-60	Uncollectible Expense	3,590	-	-	-	-
99-02	Non-Budgeted Expense	3,756	(35,886)	-	-	-
	Sub-total Nonoperating Expenses	**$ 22,752**	**$ (16,174)**	**$ 8,818**	**$ 70,689**	**$ 68,969**

DETAIL EXPENDITURES

DEPARTMENT: **Financial Services**
DIVISION: **Materials & Distribution**

FUND: **502**
DEPT.NO: **1412**

Department Total	**$ 675,162**	**$ 547,398**	**$ 572,062**	**$ 661,817**	**$ 654,590**



Risk Management Fund

This is an internal service fund that is responsible for the City's liability insurance program, workers compensation and the safety program. The fund is operating as planned and the staff has instituted excellent safety and loss prevention programs to reduce our exposure.

The budgeted expenses for FY 2025-26 have increased to $7.3M from the $7.2M in FY 2024-25. Revenues are generated from service charges to all departments and are expected to increase 3% next fiscal year. There is an improvement in the fund balance in future fiscal years.

The Risk Management Fund with projected years through FY 2025-26 with increases of 3% for revenues and 2% for expenses still does not improve the deficit in Net Assets. Currently, this trend has forced management to examine the internal service charges to other Funds/Departments and educate staff on methods to mitigate losses/safety/incident prevention.

RISK MANAGEMENT FUND (An Internal Service Fund)

	2022-23 Actual	2023-24 Actual	2024-25 Amended Budget	2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Net Assets,October 1	**$ (2,127,941)**	**$ (1,095,899)**	**$ (3,600,733)**	**$ (3,863,182)**	**$ (3,413,755)**	**$ (3,102,833)**
Operating Revenues	$ 5,756,574	$ 6,453,531	$ 6,692,582	$ 7,378,753 (1)	$ 7,600,116 (1)	$ 7,828,119
Operating Expenses	$ (5,912,422)	$ (8,625,323)	$ (7,189,092)	$ (7,293,387) (1)	$ (7,439,255) (2)	$ (7,588,040)
Operating Income (Loss)	$ (155,848)	$ (2,171,792)	$ (496,510)	$ 85,366	$ 160,861	$ 240,079
Nonoperating Revenue	$ 504,140	$ 375,808	$ 237,000	$ 367,000	$ 153,000	$ 153,000
Nonoperating (Expense)	$ -	$ (1,492,600)	$ (2,939)	$ (2,939)	$ (2,939)	$ (2,939)
Transfers In (To) Other Funds						
General Fund	$ 528,950	$ 578,950	$ -	$ -	$ -	$ -
Water & Sewer Fund	$ 123,870	$ 153,870	$ -	$ -	$ -	$ -
Sanitation	$ 30,930	$ 50,930	$ -	$ -	$ -	$ -
Net Transfers In (To) Other Funds	$ 683,750	$ 783,750	$ -	$ -	$ -	$ -
Increase (Decrease) In Net Assets	$ 1,032,042	$ (2,504,834)	$ (262,449)	$ 449,427	$ 310,922	$ 390,140
Net Assets, September 30	**$ (1,095,899)**	**$ (3,600,733)**	**$ (3,863,182)**	**$ (3,413,755)**	**$ (3,102,833)**	**$ (2,712,693)**
Less Investment in Capital Assets	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Net Assets Available	**$ (1,095,899)**	**$ (3,600,733)**	**$ (3,863,182)**	**$ (3,413,755)**	**$ (3,102,833)**	**$ (2,712,693)**

(1) Prior Year + 3%, based on 3yr fixed

(2) Prior Year + 2%, based on 3yr trend

RISK MANAGEMENT FUND

Revenue:		
Investment Income	$	150,000
Miscellaneous Income		217,000
Interfund Service Charges		7,378,753
Transfers		-
Fund Balance (Increase) Decrease		(449,427)
Total Revenues:	**$**	**7,296,326**
Appropriations:		
Personnel	$	470,297
Operating Expenses		6,816,373
Capital Outlay		6,000
Non Operating		3,656
Total Appropriations:	**$**	**7,296,326**

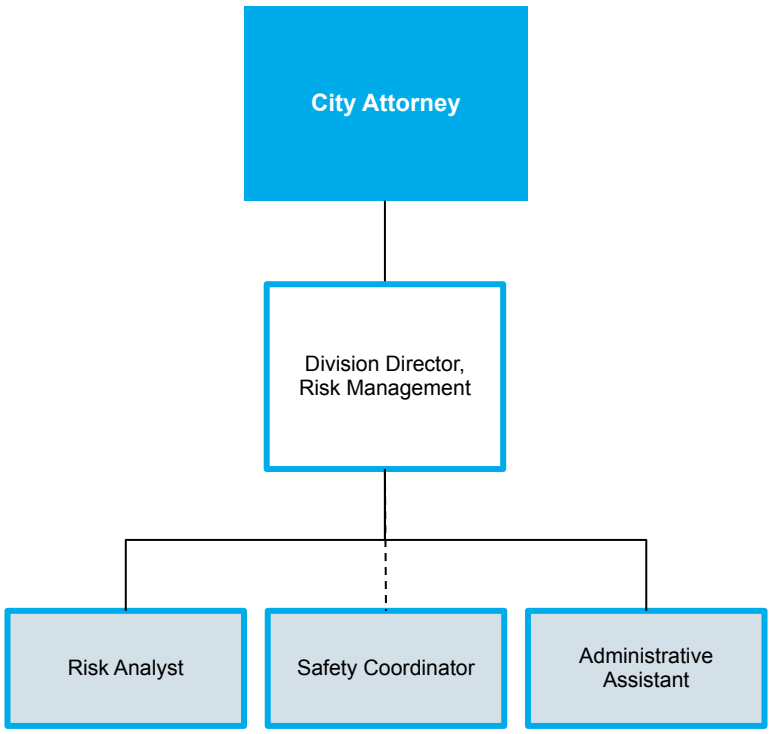
SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
RISK MANAGEMENT 522-1710-519					
Department Summary					
Personnel Services	831,931	872,359	412,011	488,444	470,297
Operating Expenses	5,009,882	7,742,975	6,615,699	7,351,878	6,816,373
Capital Outlay	1,907	241,774	161,382	81,000	6,000
Nonoperating Expenses	4,178	1,502,589	2,939	4,230	3,656
TOTAL	**$ 5,847,898**	**$ 10,359,697**	**$ 7,192,031**	**$ 7,925,552**	**$ 7,296,326**
Estimated as % of Budget	**81%**				

ORGANIZATIONAL CHART

DEPARTMENT: **Risk Management**
DIVISION: **Risk Management**

FUND: **522**
DEPT.NO: **1710**



PERSONNEL ALLOCATION

DEPARTMENT: **Risk Management**
DIVISION: **Risk Management**

FUND: **522**
DEPT.NO: **1710**

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
ADMINISTRATIVE ASSISTANT	00259	14	-	-	1.0	1.0	1.0
DIVISION DIR, RISK MANAGEMENT	05459	41	1.0	1.0	-	1.0	1.0
RISK ANALYST	07059	22	1.0	1.0	-	1.0	1.0
WELLNESS COORDINATOR	07069	21	1.0	-	-	-	-
Sub-total for Full-time Positions			3.0	2.0	1.0	3.0	3.0
Total Personnel:			**3.0**	**2.0**	**1.0**	**3.0**	**3.0**

Performance Measures	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimate FY 2024-25	Projected FY 2025-26
Risk Management (522-1710)					
Number of Automobile Accidents	39	39	39	62	45
Workers Compensation Claims	147	147	147	127	100
RecordOnly	*57*	*57*	*57*	*60*	30
LostTime	*18*	*18*	*18*	*20*	15
MedicalOnly	*72*	*72*	*72*	*75*	55
Number of Citywide Safety Committee Meetings	130	130	130	2	8
% Subrogation Recoveries for incidents involving City damages*	50%	55%	65%	75%	80%
Average amount of days to settle internal claim	28	21	14	14	10

DETAIL REVENUES

DEPARTMENT: **Risk Management**
DIVISION: **Risk Management**

FUND: **522**
DEPT.NO: **1710**

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges For Services					
Int Srv Chgs-General	3,221,794	3,162,697	3,671,334	3,671,334	3,936,906
Traffic Fund	450	450	450	450	424
Int Srv Chgs-Comm Impr	6,632	8,262	7,559	7,559	8,687
Int Svc Chgs-Building	36,865	45,922	42,013	42,013	48,287
Int Srv Chgs-Public Arts	1,720	2,144	1,961	1,961	2,244
Int Srv Chgs-Recr Progr	10,287	12,816	11,725	11,725	13,471
Int Srv Chgs-Wtr & Swr	1,760,302	2,283,008	2,067,205	2,067,205	2,364,475
Int Srv Chgs-Golf Course	141,901	186,415	168,254	168,254	193,505
Int Srv Chgs-Sanitation	538,149	707,033	638,140	638,140	732,329
Int Srv Chgs-Vehicle Srv	23,007	30,217	27,275	27,275	31,378
Int Srv Chgs-Warehouse	2,301	3,022	2,941	2,941	3,138
Int Srv Chgs-Self Insurnc	1,949	2,513	34,686	34,686	36,962
Int Srv Chgs-B.B.M.P.	5,094	6,690	6,039	6,039	6,947
TOTAL CHARGES FOR SERVICES	**$ 5,750,451**	**$ 6,451,189**	**$ 6,679,582**	**$ 6,679,582**	**$ 7,378,753**
Investment Income					
Interest Income	195,952	194,908	70,000	150,000	150,000
Total Investment Income	**$ 195,952**	**$ 194,908**	**$ 70,000**	**$ 150,000**	**$ 150,000**
Miscellaneous Income					
Subrogation	2,186	400	2,000	2,000	2,000
Miscellaneous Income	91,403	7,860	15,000	15,000	15,000
Insurance Reimbursement	214,599	172,640	150,000	150,000	200,000
Arpa Intern	6,123	2,342	3,000	3,000	-
Total Miscellaneous Income	**$ 314,311**	**$ 183,242**	**$ 170,000**	**$ 170,000**	**$ 217,000**
Transfers In					
General Fund	528,950	578,950	-	-	-
Water/Sewer Revenue	123,870	153,870	-	-	-
Sanitation	30,930	50,930	-	-	-
Subscriptions	-	-	10,000	10,000	-
Total Transfers In	**$ 683,750**	**$ 783,750**	**$ 10,000**	**$ 10,000**	**$ -**
Sub Total	**$ 6,944,464**	**$ 7,613,089**	**$ 6,929,582**	**$ 7,009,582**	**$ 7,745,753**
Fund Balance (Increase) Decrease	**(1,096,566)**	**2,746,608**	**262,449**	**915,970**	**(449,427)**
Grand Total	**$ 5,847,898**	**$ 10,359,697**	**$ 7,192,031**	**$ 7,925,552**	**$ 7,296,326**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Risk Management**
DIVISION: **Risk Management**
FUND: **522**
DEPT.NO: **1710**

DEPARTMENT MISSION STATEMENT:

Risk Management works actively to protect against accidental losses and minimize financial risk to the city while maintaining compliance with Federal, State, and Local laws. This is accomplished by identifying and analyzing risk and implementing loss control programs to create a safe environment for our employees, citizens and visitors.

DEPARTMENT CORE SERVICES:

- Educate and inform employees on safety, incident prevention, and workers' compensation procedures.
- Reduce the cost of risk financing through Departmental incident priority determination.
- Proactively develop strategies and solutions to mitigate overall risk.
- Assist all vendors and individuals throughout the community with the highest level of respect and provide excellent, timely service.
- Develop communications systems integration across all City Departments.
- Facilitate the coordination of information reported to Risk Management.
- Assist in the protection of the City's employees and assets through litigation.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

. **Complete RFP process to select a single Risk Management TPA to manage both Liability and Workers' Compensation Claims.**

a) **Value to the Community:**
   i. Increased understanding of risk internal processes with the platform.
   ii. Increase service delivery efficiency to complete the claim process for internal and external customers involved in City incidents.
   iii. Increase efficiency in the facilitation of insurance related information to the general public.

b) **Short Term Challenges and Opportunities:**
   i. Challenge - Development of a comprehensive RFP to yield the desired results of a high-performing TPA.
   ii. Opportunity - Improved efficiency on management of claims.
   iii. Opportunity - Assist in the completion of Department and Division claim status reporting.

a) **Long Term Challenges and Opportunities:**
   i. Challenge – Ensuring the TPA maintains excellent customer service and service performance .
   ii. Opportunity – Reduce interactions between two different TPAs..

STRATEGIC GOAL: Safe, Inclusive, and Resilient Spaces

. Increase the number of workgroup and Citywide **safety committee meetings.**

a) **Value to the Community:**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Risk Management** FUND: **522**
DIVISION: **Risk Management** DEPT.NO: **1710**

i. Proactively identify and discuss potential risks to the public.
ii. Analyze and assess any known hazards around locations in the community. And within the departments.
iii. Raise awareness of existing areas of risk to the public and internal operations.

b) **Short Term Challenges and Opportunities**:
i. Challenge – Scheduling meetings to ensure a quorum.
ii. Opportunities – Ability to resolve and address safety hazards in specific geographical

c) **Long Term Challenges and Opportunities:**
i. Long-term Challenge – Redefining the importance of safety departmentally and in geographical areas that have not been previously addressed.
ii. Long-term Opportunity – Increase resident and employee satisfaction through engagement.

STRATEGIC GOALS AND DEPARTMENT OBJECTIVES/INITIATIVES/ACTIONS ALIGNMENT:
STRATEGIC GOAL: High Performing Organization

Objective

. Create a safety culture that encourages the reporting and reduction of incidents involving City employees and assets.

Department Initiative

. Apply and receive recognition for safety initiative from City insurance carrier to include a $5,000 matching grant for Safety equipment purchases.
a) **Target End Date**: October 1st 2026
b) **Key Performance Indicators**
i. Identify potential risk liability claims at all City buildings and facilities in each specific district with a target of 90% in detection of preventable risks.
ii. Reduce City involved incidents around all districts with a target of five (5) monthly risks.
iii. Establish safety inspections to assess City buildings and properties with a target of at least one (1) quarterly inspections and check-ins per Department.
iv. Meet with Departmental supervisors to ensure that all safety equipment is readily available with a target of 99% in providing safety resources.
v. Reduce the amount of City vehicle backing related MVAs with a target of 90% reduction.
vi. Increase employee reporting of hazards in the field with a target of 70% reporting.
vii. Create a written standard operation procedure for each Department with focus on all take-home City vehicles.

Objective

. Increase employee engagement in maintaining a safe working environment and working safely.

Department Initiative

. Develop and implement a new incentive based safety and training program.
a) **Target End Date:** October 1st 2026

MISSION STATEMENT AND GOALS

DEPARTMENT: **Risk Management** FUND: **522**
DIVISION: **Risk Management** DEPT.NO: **1710**

b) **Key Performance Indicators**

i. Build upon City employees from each Department that can assist with safety-related questions or necessary processes with a target of 100% collaboration between all City Departments and Risk.

ii. Increase the number of near-miss accident report submissions, which works to increase safety awareness and reduces the number of actual accidents/injuries.

iii. Reduce risk spending on claims by 50% in claim settlements.

STRATEGIC GOAL: Safe, Inclusive, and Resilient Spaces

Objective 1. Promote overall safety and security in public areas through training City employees and reporting structures for hazards in the community.

Department Initiative

. Create a safety culture for the community

a) **Target End Date:** October 1st 2026

b) **Key Performance Indicators**

i. Address and analyze specific known hazards by type around locations surrounding all districts within City limits with a target of 95% of reporting said hazards.

ii. Reduce the amount of low-hanging wires throughout the City with a target of 80% reduction.

iii. Evaluate concerns with a target of 99% for investigation of reported safety concerns throughout the City.

Objective 2. Increase accessibility to information pertaining to safety and insurance for the community to conduct events in the City.

Department Initiative

. Promote awareness of the City's risk management processes

a) **Target End Date:** October 1st 2026

b) **Key Performance Indicators**

i. Answer and explain the City's COI limits to all residents with questions pertaining to insurance with a target of 100%;

ii. Effectively evaluate all content on the City's website with up-to-date information and clear concise instructions for common risk concerns;

iii. Conduct quarterly meetings with various City Departments to ensure that all Risk Management processes are understood by all communities within the City.

DETAIL EXPENDITURES

DEPARTMENT: **Risk Management**
DIVISION: **Risk Management**

FUND: **522**
DEPT.NO: **1710**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
DIV 19 Risk Management 522-1710-519						
	Department Summary					
	Personnel Services	831,931	872,359	412,011	488,444	470,297
	Operating Expenses	5,009,882	7,742,975	6,615,699	7,351,878	6,816,373
	Capital Outlay	1,907	241,774	161,382	81,000	6,000
	Nonoperating Expenses	4,178	1,502,589	2,939	4,230	3,656
	Total	**$ 5,847,898**	**$ 10,359,697**	**$ 7,192,031**	**$ 7,925,552**	**$ 7,296,326**
12-10	Regular Salaries/Wages	504,805	586,288	283,674	350,775	334,809
12-20	Holiday Pay	83	-	-	-	-
14-10	Overtime	158	-	-	-	-
15-12	Cell Phone Allowance	572	2,008	3,442	840	280
15-20	Car Allowance	3,665	6,570	6,000	-	4,000
21-10	Employer Fica	34,950	43,666	26,789	26,480	25,940
22-10	General Employees Pension	96,452	97,412	48,617	58,196	62,369
22-12	Pension Expense Gasb 68	132,907	65,780	-	-	-
22-40	Def Comp Contribution	208	-	7,450	7,421	-
23-10	Life Insurance	101	176	183	58	374
23-20	Disability Insurance	898	1,724	1,181	1,736	1,752
23-30	Health Insurance	48,994	62,047	29,726	36,651	36,845
23-34	Hsa	5,568	3,938	3,425	4,700	2,333
23-40	Dental Insurance	2,313	2,437	1,344	1,403	1,410
23-50	Vision Insurance	257	313	180	184	185
	Sub-Total Personnel Services	**$ 831,931**	**$ 872,359**	**$ 412,011**	**$ 488,444**	**$ 470,297**
31-11	Legal Fees - Prop & Liab	474,729	571,012	335,000	400,000	400,000
31-17	Legal Fees - Wc	43,686	83,227	95,000	100,000	100,000
31-20	Physician Exams	85,324	108,875	95,000	80,000	80,000
31-21	City Clinic	865,148	1,530,451	8,000	-	-
31-90	Other Professional Srvs	57,406	126,094	44,000	100,000	100,000
31-92	Prof Services - Wc	163,571	181,138	236,500	220,000	200,000
32-10	Audit Fee	3,741	2,951	4,011	2,730	2,730
32-11	Actuarial Fee	10,983	6,250	7,000	12,000	10,000
40-12	Business Meetings	-	-	6,300	10,000	5,000
41-15	Cellular Phone/Beeper	-	-	1,060	-	-
45-04	Liability Insurance Pkg	299,918	465,742	511,000	547,001	525,000
45-05	Property Insurance Pkg	704,704	1,641,516	1,739,100	2,040,000	2,000,000
45-09	Workers Comp Excess Ins	118,269	284,528	321,400	375,000	325,000
45-12	Work Comp Self Insured	(101,744)	-	-	-	-
45-14	Workers' Comp Access Fees	26,444	24,617	20,000	30,000	30,000
45-15	Liability Insurance Misc	12,465	77,216	2,000	26,000	26,000
45-16	Asset Insurance Misc	32,447	-	500	5,000	5,000
46-30	Vehicle Maint. - Garage	-	407	3,200	-	1,500
46-91	Software Maintenance	(35,788)	813	191,000	115,000	115,000
48-21	Employee Recognition	-	1,294	-	500	500
49-09	Ins Chgs-Workers Comp	111,400	5,431	34,686	35,295	36,962
49-10	Warehouse Service Chg	140	179	202	215	233
49-17	Other Contractual Srvs	215,438	217,851	140,300	197,000	197,000
49-19	Self Insurd Loss-Property	120,641	97,824	115,000	130,000	130,000
49-20	Self Insured Loss - Liab	844,285	1,034,129	1,109,000	1,500,000	1,200,000
49-21	Auto Liab Self Ins Loss	(6,033)	-	-	-	-

DETAIL EXPENDITURES

DEPARTMENT: **Risk Management**
DIVISION: **Risk Management**

FUND: **522**
DEPT.NO: **1710**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
49-22	Auto Phy Dam Self Ins	47,504	145,643	92,000	160,000	160,000
49-23	Insurance Reserve	65,200	-	-	-	-
49-25	Self Insured Loss - Wc	845,783	1,131,032	1,480,000	1,250,000	1,150,000
51-10	Office Supplies	2,831	2,521	4,140	2,500	2,500
51-25	Computer Equipment <$5000	-	-	4,050	-	-
52-01	Supplies	(360)	-	-	-	-
52-10	Fuel Oil-Vehicles	-	-	500	-	1,100
52-20	Opr Equipment <$5000	1,365	-	9,100	-	-
52-85	Food Supplies	-	-	400	-	-
54-10	Books-Publications-Videos	-	-	500	500	500
54-20	Memberships	385	425	1,690	3,500	3,500
54-30	Training	-	1,809	4,060	9,637	8,848
	Sub-Total Operating Expenses	**5,009,882**	**7,742,975**	**6,615,699**	**7,351,878**	**6,816,373**
64-02	General Equipment	-	-	118	-	-
64-15	Computer Equipment	-	5,897	2,126	6,000	6,000
64-33	Vehicle Purchases	-	235,877	159,138	75,000	-
72-06	Subsriptions	1,907	-	-	-	-
	Sub-Total Capital Outlay	**$ 1,907**	**$ 241,774**	**$ 161,382**	**$ 81,000**	**$ 6,000**
	Subtotal	**$ 5,843,720**	**$ 8,857,108**	**$ 7,189,092**	**$ 7,921,322**	**$ 7,292,670**
91-23	Transfer To Benefits Fund	-	1,492,600	2,939	4,230	3,656
95-40	Depreciation Expense	-	445	-	-	-
99-02	Non-Budgeted Expense	4,178	9,544	-	-	-
	Sub-total Nonoperating Expenses	**$ 4,178**	**$ 1,502,589**	**$ 2,939**	**$ 4,230**	**$ 3,656**
Department Total		**$ 5,847,898**	**$ 10,359,697**	**$ 7,192,031**	**$ 7,925,552**	**$ 7,296,326**



Benefits Fund

This is an internal service fund that is responsible for all the expenses tied to the City's self-insured plan.

Boynton Beach has established, from operating revenues, an internally designated Employee Benefit Fund to cover reserve requirements for its medical and prescription drug self-insurance program. Determination of these reserves is based on regulatory requirements, market conditions and risk management experience.

In respect to the reserve requirements for the health and medical insurance plans input is also provided from the Department of Insurance, the regulatory body responsible for oversight of all self-insurance health and medical plans. Reserve requirements will be reviewed annually and approved by the Director of Financial Services.

The budgeted expenses for FY 2025-26 total $7.3M. Revenues are generated from service charges to all departments and are expected to increase 9% next fiscal year.

SUMMARY OF EXPENDITURES

DEPARTMENT: **Human Resources**
DIVISION: **Benefits**

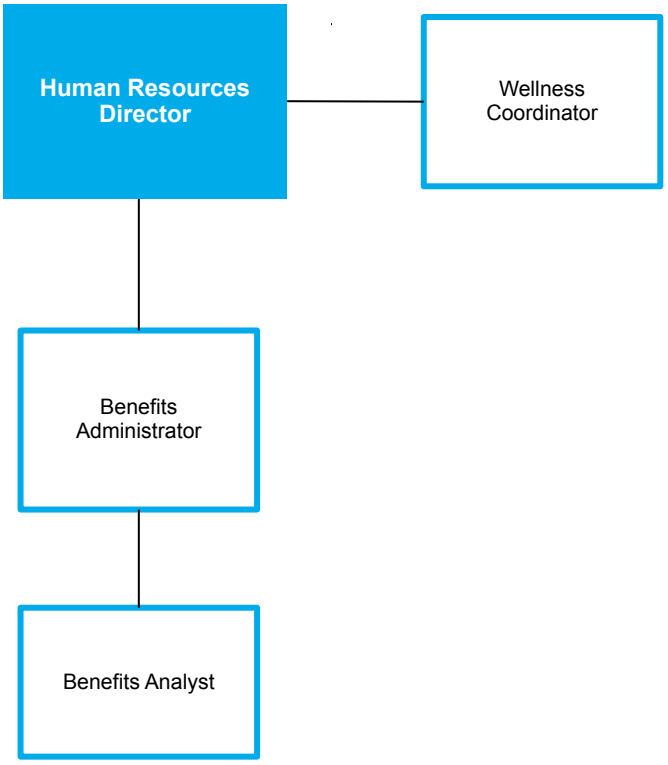
FUND: **523**
DEPT.NO:

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
BENEFITS FUND 523-1615-519					
Department Summary					
Personnel Services	-	-	341,803	334,665	332,410
Operating Expenses	-	-	1,627,200	1,818,605	1,418,605
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ 1,969,003**	**$ 2,153,270**	**$ 1,751,015**
Estimated as % of Budget	**0%**				

PERSONNEL ALLOCATION

DEPARTMENT: **Human Resources**
DIVISION: **Benefits**

FUND: **523**
DEPT.NO: **1615**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2023-24 Actual	FY 2024-25 Actual	FY 2025-26 Inc/(Dec)	FY 2025-26 Requested	FY 2025-26 Adopted
Full-Time Positions:							
BENEFITS ADMINISTRATOR	05079	22	-	1.0	-	1.0	1.0
BENEFITS ANALYST	05609	17	-	1.0	-	1.0	1.0
WELLNESS COORDINATOR	07069	21	-	1.0	-	1.0	1.0
Sub-total for Full-time Positions			-	3.0	-	3.0	3.0
Total Personnel:			**-**	**3.0**	**-**	**3.0**	**3.0**

DETAIL REVENUES

DEPARTMENT: **Human Resources**
DIVISION: **Benefits**

FUND: **523**
DEPT.NO: **1615**

Account Description	FY 2022-23 Actual Revenue	FY 2023-24 Actual Revenue	FY 2024-25 Amended Revenue	FY 2025-26 Department Request	FY 2025-26 Adopted Revenue
Charges For Services					
Int Srv Chgs-General	-	-	959,643	959,643	-
Traffic Fund	-	-	35,270	35,270	-
Int Srv Chgs-Comm Impr	-	-	2,939	2,939	-
Int Svc Chgs-Building	-	-	19,105	19,105	-
Int Srv Chgs-Public Arts	-	-	1,470	1,470	-
Int Srv Chgs-Recr Progr	-	-	4,409	4,409	-
Int Srv Chgs-Wtr & Swr	-	-	224,113	224,113	-
Int Srv Chgs-Golf Course	-	-	42,618	42,618	-
Int Srv Chgs-Sanitation	-	-	77,888	77,888	-
Int Srv Chgs-Vehicle Srv	-	-	24,983	24,983	-
Int Srv Chgs-Warehouse	-	-	8,818	8,818	-
Int Srv Chgs-Self Insurnc	-	-	2,939	2,939	-
Int Srv Chgs-B.B.M.P.	-	-	2,939	2,939	-
TOTAL CHARGES FOR SERVICES	**$ -**	**$ -**	**$ 1,407,134**	**$ 1,407,134**	**$ -**
Investment Income					
Interest Income	-	-	-	-	15,000
Total Investment Income	**$ -**	**$ -**	**$ -**	**$ -**	**$ 15,000**
Miscellaneous Income					
Miscellaneous Income	-	-	38,131	38,131	38,131
Total Miscellaneous Income	**$ -**	**$ -**	**$ 38,131**	**$ 38,131**	**$ 38,131**
Transfers In					
General Fund	-	-	-	-	1,202,061
Traffic Safety Fund	-	-	-	-	43,877
Community Improvements	-	-	-	-	3,656
Building Fund	-	-	-	-	23,767
Public Art	-	-	-	-	1,828
Recr Program Revenue	-	-	-	-	5,485
Water/Sewer Revenue	-	-	-	-	273,320
Golf Course	-	-	-	-	53,019
Sanitation	-	-	-	-	96,896
Vehicle Service	-	-	-	-	31,080
Warehouse	-	-	-	-	10,969
Self Insurance	-	1,492,600	-	-	3,656
Bbmp	-	-	-	-	3,656
Net Assets Appropr	-	-	561,869	561,869	-
Total Transfers In	**$ -**	**$ 1,492,600**	**$ 561,869**	**$ 561,869**	**$ 1,753,270**
Sub Total	**$ -**	**$ 1,492,600**	**$ 2,007,134**	**$ 2,007,134**	**$ 1,806,401**
Fund Balance (Increase) Decrease	**-**	**(1,492,600)**	**(38,131)**	**146,136**	**(55,386)**
Grand Total	**$ -**	**$ -**	**$ 1,969,003**	**$ 2,153,270**	**$ 1,751,015**

DETAIL EXPENDITURES

DEPARTMENT: **Human Resources**
DIVISION: **Benefits**

FUND: **523**
DEPT.NO: **1615**

DETAIL EXPENDITURES

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
DIV 16 Self-Insurance 523-1615-519						
	Department Summary					
	Personnel Services	-	-	341,803	334,665	332,410
	Operating Expenses	-	-	1,627,200	1,818,605	1,418,605
	Total	**$ -**	**$ -**	**$ 1,969,003**	**$ 2,153,270**	**$ 1,751,015**
12-10	Regular Salaries/Wages	-	-	221,353	224,021	225,098
15-12	Cell Phone Allowance	-	-	1,440	1,440	1,440
15-20	Car Allowance	-	-	3,600	6,000	6,000
21-10	Employer Fica	-	-	17,044	17,707	17,789
22-10	General Employees Pension	-	-	44,461	46,191	42,771
23-10	Life Insurance	-	-	436	499	499
23-20	Disability Insurance	-	-	1,196	1,211	1,217
23-30	Health Insurance	-	-	46,588	33,161	33,161
23-34	Hsa	-	-	2,750	3,000	3,000
23-40	Dental Insurance	-	-	2,619	1,269	1,269
23-50	Vision Insurance	-	-	316	166	166
	Sub-Total Personnel Services	**$ -**	**$ -**	**$ 341,803**	**$ 334,665**	**$ 332,410**
31-21	City Clinic	-	-	1,549,100	1,600,000	1,200,000
32-10	Audit Fee	-	-	-	805	805
34-30	Empl Assistance Program	-	-	19,600	13,000	13,000
40-12	Business Meetings	-	-	1,000	1,000	1,000
46-91	Software Maintenance	-	-	30,000	42,000	42,000
48-21	Employee Recognition	-	-	250	-	-
48-22	Wellness Program	-	-	1,100	5,000	5,000
49-17	Other Contractual Srvs	-	-	26,150	153,200	153,200
54-20	Memberships	-	-	-	600	600
54-30	Training	-	-	-	3,000	3,000
	Sub-Total Operating Expenses	**-**	**-**	**1,627,200**	**1,818,605**	**1,418,605**
	Subtotal	**$ -**	**$ -**	**$ 1,969,003**	**$ 2,153,270**	**$ 1,751,015**
	Department Total	**$ -**	**$ -**	**$ 1,969,003**	**$ 2,153,270**	**$ 1,751,015**



Cemetery Fund

The Boynton Beach Memorial Fund is the City's Fund for operating two cemeteries in the City. City staff manages the two cemeteries with policy direction by the Cemetery Advisory Board. For FY 2025-26, the Cemetery Fund expects similar revenues compared to $178K in FY 2024-25. The City anticipates that the cemetery operational expenditures will be $561K of the $978K adopted budget. This will require a $ 823K appropriation (reduction) of the fund balance in the Cemetery Trust Fund.

The FY 2025-26 projected fund balance of $ 0.9M will continue to decrease through FY 2025-26. This economic situation exists because of limited availability of graves and crypts and the required maintenance of cemeteries.

Boynton Beach Memorial Park & Mausoleum Fund (A Special Revenue Fund) Table

	2022-23 Actual	2023-24 Actual	2024-25 Amended Budget	2025-26 Adopted Budget	2026-27 Projected Budget	2027-28 Projected Budget
Undesignated Fund Balance, October 1	**$ 2,553,444**	**$ 2,333,101**	**$ 2,087,709**	**$ 1,682,824**	**$ 859,359**	**$ 30,921**
Revenues	$ 167,488	$ 200,967	$ 172,700	$ 171,400	$ 174,828 (1)	$ 176,576 (1)
Expenditures	$ (317,547)	$ (372,392)	$ (521,379)	$ (914,576)	$ (932,868) (2)	$ (951,525) (2)
Revenues Over (Under) Expenditures	$ (150,059)	$ (171,425)	$ (348,679)	$ (743,176)	$ (758,040)	$ (774,949)
Transfers In (To) Other Funds						
Vehicle Service Fund	$ (20,284)	$ (23,967)	$ (3,267)	$ (26,633)	$ (26,633)	$ (26,633)
Benefits Fund			$ (2,939)	$ (3,656)	$ (3,766)	$ (3,879)
General Fund	$ (50,000)	$ (50,000)	$ (50,000)	$ (50,000)	$ (40,000)	$ (40,000)
Net Transfers In (To) Other Funds	$ (70,284)	$ (73,967)	$ (56,206)	$ (80,289)	$ (70,399)	$ (70,512)
Net Change (Reduction) in Fund Balance	$ (220,343)	$ (245,392)	$ (404,885)	$ (823,465)	$ (828,438)	$ (845,460)
Total Fund Balance, September 30	**$ 2,333,101**	**$ 2,087,709**	**$ 1,682,824**	**$ 859,359**	**$ 30,921**	**$ (814,539)**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Fund Balance Available	**$ 2,333,101**	**$ 2,087,709**	**$ 1,682,824**	**$ 859,359**	**$ 30,921**	**$ (814,539)**

(1) Prior Year + 1%, based on 3yr trend

(2) Prior Year + 3%, based on 3yr trend

Boynton Beach Memorial Park Fund

Revenues:		
Sale of Lots/Crypts	$	2,000
Charges for Services		18,500
Investment Earnings		145,000
Miscellaneous Income		5,900
Fund Balance (Increase) Decrease		806,936
Total Revenues:	**$**	**978,336**
Appropriations:		
Personnel Services	$	166,431
Operating Expenses		285,116
Capital Outlay		60,000
Non-Operating		416,789
Total Appropriations:	**$**	**928,336**

DETAIL REVENUES

Account Description	2022-23 Actual Revenue	2023-24 Actual Revenue	2024-25 Amended Revenue	2025-26 Department Request	2025-26 Adopted Revenue
FUND 631 - CEMETERY					
Charges for Service					
Openings/Closings	17,500	17,300	21,000	15,000	15,000
Cemetery/Equip Rtl.	3,400	3,350	3,500	3,500	3,500
Cemetery-Sale Of Lots	2,825	4,400	3,000	2,000	2,000
Total Charges for Services	**$ 23,725**	**$ 25,050**	**$ 27,500**	**$ 20,500**	**$ 20,500**
Investment Income					
Interest Income	37,595	68,808	35,000	45,000	45,000
Total Investment Income	**$ 37,595**	**$ 68,808**	**$ 35,000**	**$ 45,000**	**$ 45,000**
Miscellaneous Income					
Miscellaneous Income	3,225	5,700	4,000	2,300	2,300
Total Miscellaneous Income	**$ 3,225**	**$ 5,700**	**$ 4,000**	**$ 2,300**	**$ 2,300**
Sub Total	**$ 64,545**	**$ 99,558**	**$ 66,500**	**$ 67,800**	**$ 67,800**
Fund Balance (Increase) Decrease	**420,599**	**263,593**	**294,620**	**438,319**	**442,536**
Grand Total - Cemetery	**$ 485,144**	**$ 363,151**	**$ 361,120**	**$ 506,119**	**$ 510,336**

DETAIL REVENUES

Account Description	2022-23 Actual Revenue	2023-24 Actual Revenue	2024-25 Amended Revenue	2025-26 Department Request	2025-26 Adopted Revenue
FUND 632 - MAUSOLEUM					
Charges for Service					
Mausoleum/Sale Of Crypts	-	-	1,000	-	-
Total Charges for Services	**$ -**	**$ -**	**$ 1,000**	**$ -**	**$ -**
Investment Income					

Interest Income	101,303	99,609	104,200	100,000	100,000
Total Investment Income	**$ 101,303**	**$ 99,609**	**$ 104,200**	**$ 100,000**	**$ 100,000**

Miscellaneous Income					
Miscellaneous Income	1,640	1,800	1,000	3,600	3,600
Total Miscellaneous Income	**$ 1,640**	**$ 1,800**	**$ 1,000**	**$ 3,600**	**$ 3,600**

Sub Total	**$ 102,943**	**$ 101,409**	**$ 106,200**	**$ 103,600**	**$ 103,600**
Fund Balance (Increase) Decrease	(78,264)	(16,171)	(13,759)	(19,600)	364,400
Grand Total - Mausoleum	**$ 24,679**	**$ 85,238**	**$ 92,441**	**$ 84,000**	**$ 468,000**

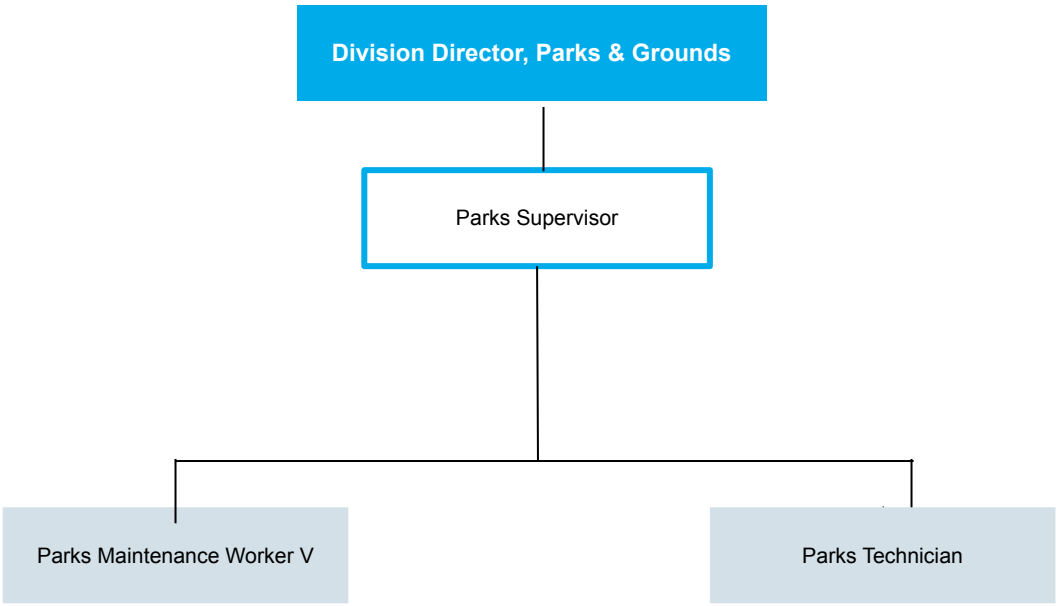
SUMMARY OF EXPENDITURES

Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	2024-25 Current Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
Cemetery Fund 631-3110-539					
Department Summary					
Personnel Services	136,492	111,206	162,817	166,854	166,431
Operating Expenses	167,415	171,201	254,421	195,585	201,616
Capital Outlay	10,681	3,201	1,000	60,000	60,000
Non-operating Expenses	48,563	75,512	66,906	83,680	82,289
Total	**$ 363,151**	**$ 361,120**	**$ 485,144**	**$ 506,119**	**$ 510,336**
Estimated as % of Budget	**74.85%**				
Cemetery Fund: Mausoleum 632-3110-539					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	24,454	85,238	91,941	83,500	83,500
Capital Outlay	-	-	-	-	50,000
Nonoperating Expenses	225	-	500	500	334,500
Total	**$ 24,679**	**$ 85,238**	**$ 92,441**	**$ 84,000**	**$ 468,000**
Estimated as % of Budget	**26.7%**				

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Cemetery / Mausoleum**

FUND: **631/632**
DEPT.NO: **3110**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	2023-24 Actual	2024-25 Actual	2025-26 Inc/(Dec)	2025-26 Requested	2025-26 Adopted
Full-Time Positions:							
PARKS MAINTENANCE WORKER	82321	08	1.0	-	-	-	-
PARKS MAINTENANCE WORKER V	82360	15	1.0	1.0	-	1.0	1.0
PARKS TECHNICIAN	82361	9	-	-	-	1.0	-
PARKS TECHNICIAN (CEMETRY/MAU)	52001	9	-	-	1.0	-	1.0
PARKS TECHNICIAN (CEMETRY/MAU)	52001	09	-	1.0	(1.0)	-	-
Sub-total for Full-time Positions			2.0	2.0	-	2.0	2.0
Total Personnel:			**2.0**	**2.0**	**-**	**2.0**	**2.0**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works** FUND: **631/632**
DIVISION: **Cemetery / Mausoleum** DEPT.NO: **3110**

DEPARTMENT MISSION STATEMENT:

Provide an affordable, well maintained final place of rest, where family, friends and the community can be at peace with their loved ones.

DEPARTMENT CORE SERVICES:

- Maintain high level of perpetual care at cemetery during services
- Grounds maintenance year round

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

. **Value to the Community**:
  a) Provide an affordable, accessible location for interment.
. **Short Term Challenges and Opportunities**:
  b) The cost of maintaining the Cemetery increases from year to year
  c) Equipment needs maintenance and repairs.
  d) Fewer and fewer spaces are available each year.
. **Long Term Challenges and Opportunities**:
  e) Additional Cemetery space should be planned.

STRATEGIC GOAL: Environmental Sustainability

. **Value to the Community**:
  a) A peaceful location for the community to visit in remembrance of their loved ones.
. **Short Term Challenges and Opportunities**:
  b) Replace the irrigation system
. **Long Term Challenges and Opportunities**:
  c) Add language to the sales agreements that will allow the city to reclaim the plots after 100 years of occupancy.

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:

STRATEGIC GOAL: Culturally Distinct Districts

. Objective 1: Continue to work on adding more lots for Sara Sims Cemetery.
  a) Initiative 1: Look at potential land to purchase.
    i. Continue to work on plans to acquire land and site designs.

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Cemetery / Mausoleum**

FUND: **631/632**
DEPT.NO: **3110**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
DIV 10 Cemetery 631-3110-539						
	Department Summary					
	Personnel Services	136,492	111,206	162,817	166,854	166,431
	Operating Expenses	167,415	171,201	254,421	195,585	201,616
	Capital Outlay	10,681	3,201	1,000	60,000	60,000
	Non-Operating Expenses	48,563	75,512	66,906	83,680	82,289
	Total	**$ 363,151**	**$ 361,120**	**$ 485,144**	**$ 506,119**	**$ 510,336**
	Estimated as % of Budget	**74.85%**				
12-10	Regular Salaries/Wages	87,286	75,096	98,428	116,875	117,200
12-20	Holiday Pay	146	-	500	-	-
14-10	Overtime	1,902	2,739	15,300	5,000	5,000
15-13	Shoe Allowance	150	-	400	400	400
21-10	Employer Fica	6,703	5,837	8,543	8,972	8,996
22-10	General Employees Pension	22,552	16,937	20,461	9,873	9,100
23-10	Life Insurance	89	14	54	38	38
23-20	Disability Insurance	525	449	552	632	633
23-30	Health Insurance	14,802	8,881	15,892	22,107	22,107
23-34	Hsa	1,500	750	800	2,000	2,000
23-40	Dental Insurance	749	450	1,686	846	846
23-50	Vision Insurance	88	53	201	111	111
	Subtotal Personnel Services	**$ 136,492**	**$ 111,206**	**$ 162,817**	**$ 166,854**	**$ 166,431**
32-10	Audit Fees	959	267	256	212	212
41-15	Cellular Phone/Beeper	484	364	1,400	1,440	1,440
43-10	Electric Service	44,926	43,383	42,470	45,000	51,300
43-20	Water/Sewer Service	716	813	1,000	1,000	1,000
43-30	Garbage Fees/Roll Offs	-	-	11,000	11,000	11,000
46-10	Building Repairs	-	-	600	500	500
46-30	Vehicle Maint. - Garage	11,743	10,314	24,600	5,000	4,500
46-45	Irrigation Maintenance	439	-	1,000	1,000	1,000
49-09	Self Insurance Chgs (W/C)	5,094	6,690	6,039	6,634	6,947
49-10	Warehouse Service Chg	107	448	1,126	1,449	1,567
49-17	Other Contractual Srvs	79,103	99,375	136,380	95,000	95,000
49-41	Licenses, Fees & Permits	36	-	50	50	50
52-10	Fuel Oil-Vehicles	-	-	1,900	2,000	1,800
52-20	Opr Equipment <$5000	12,629	2,556	12,200	12,000	12,000
52-21	Chemicals	1,796	857	1,400	1,000	1,000
52-22	Uniforms	1,236	788	500	1,500	1,500
52-23	Safety Clothing/Equip.	696	132	100	300	300
52-26	Gardening Supplies	4,586	3,375	5,100	4,500	4,500
52-27	Hardware/Tools	1,235	1,207	3,500	3,500	3,500
52-75	Equip Parts/Supplies	1,630	632	3,800	2,500	2,500
	Subtotal Operating Expenses	**$ 167,415**	**$ 171,201**	**$ 254,421**	**$ 195,585**	**$ 201,616**
63-15	Grounds Improvements	-	-	500	50,000	50,000
64-02	General Equipment	8,976	3,201	500	10,000	10,000
64-15	Computer Equipment	1,705	-	-	-	-
	Subtotal Capital Outlay	**$ 10,681**	**$ 3,201**	**$ 1,000**	**$ 60,000**	**$ 60,000**

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Cemetery / Mausoleum**

FUND: **631/632**
DEPT.NO: **3110**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
	Subtotal	**$ 314,588**	**$ 285,608**	**$ 418,238**	**$ 422,439**	**$ 428,047**
91-01	Transfer To General Fund	50,000	50,000	50,000	50,000	50,000
91-23	Transfer To Benefits Fund	-	-	2,939	4,230	3,656
91-30	Transfer/Veh. Srv. Fund	20,284	23,967	3,267	27,450	26,633
95-60	Uncolectible Expense	(22,561)	(515)	-	-	-
99-05	Refund On Cemetery Lots	840	2,060	10,700	2,000	2,000
	Sub-total Nonoperating Expenses	**$ 48,563**	**$ 75,512**	**$ 66,906**	**$ 83,680**	**$ 82,289**
Department Total		**$ 363,151**	**$ 361,120**	**$ 485,144**	**$ 506,119**	**$ 510,336**

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Cemetery / Mausoleum**

FUND: **631/632**
DEPT.NO: **3110**

	Account	FY 2022-23 Actual Expense	FY 2023-24 Actual Expense	FY 2024-25 Amended Budget	FY 2025-26 Department Request	FY 2025-26 Adopted Budget
DIV 10 Mausoleum 632-3110-539						
	Department Summary					
	Operating Expenses	24,454	85,238	91,941	83,500	83,500
	Capital Outlay	-	-	-	-	50,000
	Non-operating Expenses	225	-	500	500	334,500
	Total	**$ 24,679**	**$ 85,238**	**$ 92,441**	**$ 84,000**	**$ 468,000**
	Estimated as % of Budget					
43-10	Electric Service	4,417	3,478	5,200	6,500	6,500
43-20	Water/Sewer Service	7,779	7,766	15,000	8,000	8,000
49-17	Other Contractual Srvs	8,780	68,310	66,741	65,000	65,000
52-01	Supplies	1,771	1,968	3,000	2,000	2,000
52-75	Equip Parts/Supplies	1,707	3,716	2,000	2,000	2,000
	Subtotal Operating Expenses	**$ 24,454**	**$ 85,238**	**$ 91,941**	**$ 83,500**	**$ 83,500**
62-01	Building Improvements	-	-	-	-	50,000
	Subtotal Capital Outlay	**$ -**	**$ -**	**$ -**	**$ -**	**$ 50,000**
	Subtotal	**$ 24,454**	**$ 85,238**	**$ 91,941**	**$ 83,500**	**$ 133,500**
91-31	Transfer To Capital Impov	-	-	-	-	334,000
99-06	Refund - Sale Of Crypts	225	-	500	500	500
	Sub-total Nonoperating Expenses	**$ 225**	**$ -**	**$ 500**	**$ 500**	**$ 334,500**
Department Total		**$ 24,679**	**$ 85,238**	**$ 92,441**	**$ 84,000**	**$ 468,000**



Capital Improvements

CAPITAL IMPROVEMENT PLAN
GOVERNMENT PROJECTS (page 490 to 499)

This section will provide information on the City of Boynton Beach Capital Improvement Plan (CIP), which is presented over a five-year period; internally the City develops a ten-year CIP. The CIP process of identifying the City needs for repair/maintenance/modifications begins during the months of December thru February of each fiscal year.

The CIP Committee (composes of senior/project managers and directors from Public Works, Financial Services, Information Technology Services, Recreation and Parks, Fire and Rescue, Police, Utilities, the Assistant City Manager and the City Manager) guides the annual CIP development process for projects that exceed $15,000 for the projected five-year period. The Public Works director (plus City Engineer), and Finance departments are jointly responsible for preparing and maintaining the City of Boynton Beach's Capital Improvement Program and coordinating the development of the annual five-year CIP document with the guidance of the CIP Committee. The CIP process includes project prioritization, determining financial impacts to both operating and capital accounts, identifying potential funding sources, and providing monthly financial reports on the projects and fund balance. The recommended projects may be related to infrastructure modifications, new facilities, major equipment purchase, technology, and major renewal and replacement. A final CIP list of projects is submitted to the Commission for review and approval at the July workshops, then adopted in September, and then included in the final publication of the budget.

CIP objectives:

- Replacement and expansion of City facilities, i.e. Hester Center and Little League Park
- Enhance service for the residents and visitors in the City of Boynton Beach, i.e. Boynton Beach Blvd. Extension and Intracoastal Artificial Reef
- Meet regulatory and/or Commission mandates, i.e. Transportation/Street and Utility projects
- Reduce cost and/or generate revenue (addition of a future hotel in the downtown area)
- May ensure/enforce the health and safety needs of the residents, i.e. Lift Station 317 Upgrade

The CIP is divided into two major sections: Governmental and Enterprise. The Governmental section consists of General Government, Recreation and Parks, Public Safety, Information Technology, and Transportation/ Roadway projects. The General Government projects are budgeted in primarily the Fund 302 and Fund 303. Fund 303 has only renewal and replacement projects which are supported by one-cent Surtax dollars for a period of 10 years (an oversight board was established to monitor the usage of these public dollars). The Enterprise section includes Golf Projects (Fund 412), pages 500 to 509, and all Utility projects (related to Water, Sewer, Stormwater, Reuse Systems, and the Regional Plant).

Important terminologies:

Source of Funds represents projected or expected revenues; i.e. sales tax funds, grants, bonds, fund transfers, fund balance (FB) or reserves.

Use of Funds represents appropriations/committed funds and planned expenditures in the future for projects.

Utility Projects Overview

The City of Boynton Beach Utility Department works within a consumptive use permit issued by the South Florida Water Management District which dictates the amount of natural resource that can be withdrawn for treatment and distribution. The Utility is required to meet all the requirements for Federal, state and local Drinking Water requirements as well as Florida Department of Environmental Protection requirements for Waste Water and National Pollution Discharge Elimination System Permits.

The Utility CIP continues to be affected by factors and trends, such as, customer growth due to continued real estate development or population growth, maintaining capital reserves, and general balancing act of a rate structure for charges. The City will continue to review project expenditures, identify new revenues, and improve the procurement process in order to gain the best economic advantage.

The Utility source of funding includes grants, debt, capacity facility fees, and fund reserves. The Utility projects are budgeted primarily in Fund 403 and Fund 404 (which is utilized for expansion related projects).

Major Projects (with impacts on the Operating Budget)

The fiscal year's flagship initiatives include six major capital projects totaling $25.5 million:

Fire Station 3 Construction – $9.5M: New fire station to enhance emergency response capabilities

Marine Complex – $5.4M: New waterfront facility development

Pence Park Redevelopment – $4.5M: Complete park renovation and upgrades

SE 1st Street Roadway Improvements – $3.4M: Comprehensive roadway construction

Enterprise Resource Planning (ERP) System Replacement – $1.7M: Modernization of city-wide financial and operational software

Pioneer Park Boat Ramp Construction – $1.0M: New public boat launch facility

Additional Significant Projects

Eight supplementary projects totaling $4.6 million will also advance this fiscal year:

Martin Luther King, Jr. Blvd. Streetscape Improvements – $800K

Mangrove Park Boardwalk Removal – $800K

Centennial Park Landscape Replacement – $750K

Fire Station 2 Hardening – $630K

Federal Highway Pedestrian Crossing – $600K

Jaycee Park Master Plan – $550K

Women's Club Electrical Upgrades – $500K

Sara Sims Cemetery Expansion – amount TBD

Operational Budget Impact Analysis

Future Fiscal Year Impacts

Three major projects will generate increased operational costs upon completion, though no impact is expected in the current fiscal year as construction extends into subsequent years:

Fire Station 3 (staffing and facility operations)

Marine Complex (facility maintenance and operations)

Pence Park Redevelopment (enhanced maintenance requirements)

Revenue-Generating Projects

Three current-year projects are expected to positively impact operational budgets:

Sara Sims Cemetery Expansion: Additional burial plots will generate ongoing revenue

Women's Club Electrical Upgrades: Improved electrical reliability anticipated to increase facility bookings

Harvey Oyer Bait Shop Improvements: Enhanced tenant operations at revenue-generating facility

Current Fiscal Year Cost Increases

Two projects will require increased operational funding in the current fiscal year:

Centennial Park Turf Replacement: Ongoing turf maintenance costs

PW Auxiliary Building Renovations (former Head Start facility): Public Works relocation will necessitate additional operational funding for the newly renovated space

Although the Utility Capital Funds (403 & 404) have major water, sewer and stormwater projects, most are renewal and replacement projects which will produce savings as opposed to additional operating cost and improve drainage/sewer issues. The planned water/sewer/stormwater capital improvement project for the San Castle and Heart of Boynton Improvement will provide savings and generate revenues in the operating budget. Additionally, the various Lift Station projects will improve the infrastructure and reduce maintenance costs.

Note the CIP Priority Ranking represents:

High = Safety/Commission Mandate

Medium = Maintain Level of Service

Low = Moderate benefit

Fund Balance Analysis - Fund 302

	Description	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
Beginning Fund Balance		$5,600,000	$5,600,000	$5,600,000	$5,600,000	$5,600,000	$28,000,000
Source of Funds	Cemetery Fund (632)	$334,000	-	-	-	-	$334,000
	CRA Reimbursement	$9,350,000	$200,000	-	-	-	$9,550,000
	Debt	$15,090,000	$14,685,800	$7,790,415	$10,729,470	$5,777,970	$54,073,655
	General Gov't CIP Fund (302)	$1,544,288	$2,018,743	$2,141,434	$1,137,920	$1,780,224	$8,622,609
	Grants / Donations	$3,210,000	$886,952	-	-	-	$4,096,952
	Local Gov't Surtax Cap Fund (303)	-	-	-	-	-	-
	Local Option Gas Tax (104)	-	$1,453,784	-	$796,216	-	$2,250,000
	Mobility Impact Fee Fund (144)	$1,910,036	$3,500,000	-	-	-	$5,410,036
	Parks & Rec Trust Fund (141)	$460,000	$1,500,000	$800,000	-	-	$2,760,000
	Traffic Fund (103)	$537,275	-	-	-	-	$537,275
Source of Funds Total		**$32,435,599**	**$24,245,279**	**$10,731,849**	**$12,663,606**	**$7,558,194**	**$87,634,527**
Use of Funds	Fire	$168,000	$120,000	-	-	-	$288,000
	General Government	$531,765	$839,028	$804,299	$209,578	$394,865	$2,779,535
	Government - HVAC	-	-	$550,000	-	-	$550,000
	Improv/Renovation	$2,072,000	$3,210,252	$511,952	-	$545,000	$6,339,204
	IT	-	$611,250	$748,598	$786,028	$825,329	$2,971,205
	Park	$1,807,899	$7,448,250	$6,279,000	$2,125,000	$1,675,000	$19,335,149
	Police	$87,275	$707,715	$1,013,000	$113,000	$113,000	$2,033,990
	Public Safety	$15,250,000	$1,050,000	$435,000	$175,000	$2,185,000	$19,095,000
	Recreation & Parks	$5,800,000	$455,000	$40,000	-	$1,170,000	$7,465,000
	Technology	$1,008,624	$150,000	-	-	$300,000	$1,458,624
	Transportation	$4,910,036	$9,653,784	$350,000	$9,255,000	$350,000	$24,518,820
	Transportation/Streets	$800,000	-	-	-	-	$800,000
Use of Funds Total		**$ 32,435,599**	**$ 24,245,279**	**$ 10,731,849**	**$ 12,663,606**	**$ 7,558,194**	**$ 87,634,527**
			-				
Audit Fee		$8,765	$9,028	$9,299	$9,578	$9,865	
Source of Funds + Fund Balance		**$38,035,599**	**$29,845,279**	**$16,331,849**	**$18,263,606**	**$13,158,194**	
Ending Fund Balance		**$5,600,000**	**$5,600,000**	**$5,600,000**	**$5,600,000**	**$5,600,000**	

Funds 302 Summary

Department	Project Code	Project Name	Account Number	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
Fire	FA2604	EMS Equipment LUCAS CPR Devices	302-4127-522.62-01	$168,000	-	-	-	-	$168,000
		Fire Fleet Facility Sound Barrier Wall	302-4199-522-62.01	-	$120,000	-	-	-	$120,000
Fire Total				**$168,000**	**$120,000**	**-**	**-**	**-**	**$288,000**
General Government	GG2504	Public Works Drainage Project	302-4101-580.62-01	-	$150,000	-	-	-	$150,000
	GG2550	GG2550-Portable Bathroom Trailers [2]	302-4220-572-62.01	$23,000	-	-	-	-	$23,000
	GG2563	Inn at Boynton Demolition	302-4199-580.49-17	$500,000	-	-	-	-	$500,000
	GG2661	City Hall - Paint Exterior	302-4111-572.64-15	-	-	-	-	$110,000	$110,000
	GG2662	City Hall - Paint Interior	302-4113-572.63-05	-	-	$160,000	-	-	$160,000
	GG2664	City Owned Lake Restorations - Lakes	302-4115-572.63-05	-	$200,000	$200,000	$200,000	$200,000	$800,000
	GG2665	City Owned Properties - Fencing	302-4113-572.63-05	-	-	$300,000	-	-	$300,000
	GG2667	Public Works - Mill and Pave Site Asphalt Areas	302-4115-572.63-05	-	$80,000	-	-	-	$80,000
	GG2668	Public Works - New Staging Area at Rolling Green	302-4113-572.63-14	-	$400,000	-	-	-	$400,000
	GG2669	Paint the two tanks at the public works compound.	302-4113-572.64-15	-	-	$15,000	-	-	$15,000
	GG2670	Public Works - Paint Interior and Exterior	302-4102-580.64-15	-	-	$120,000	-	-	$120,000
		Commission Chambers	302-4101-580-62.01	-	-	-	-	$75,000	$75,000
	GGAU53	Audit Fee	302-4101-519.32-10	$8,765	$9,028	$9,299	$9,578	$9,865	$46,535
General Government Total				**$531,765**	**$839,028**	**$804,299**	**$209,578**	**$394,865**	**$2,779,535**
Government - HVAC		GH2904-PD - Pistol Range - Replace HVAC	302-4125-572-64.18	-	-	$300,000	-	-	$300,000
	GH2961	FS5 - HVAC Replacement	302-4129-522-64.18	-	-	$250,000	-	-	$250,000
Government - HVAC Total				**-**	**-**	**$550,000**	**-**	**-**	**$550,000**
Improv/Renovation	FA2601	Generator Replacement for Fire Stations 2 and 4	302-4128-522.64-02	-	$240,000	-	-	-	$240,000
	FA2603	Logistics Building Air Compressor and Lifts	302-4199-522.62-01	-	$170,000	-	-	-	$170,000
	FA2604	Logistics Building Overhead Door Replacement	302-4199-522.62-01	-	$60,000	-	-	-	$60,000
	FA2608	Logistics Building Pavement Replacement	302-4199-522.62-01	-	$60,000	-	-	-	$60,000
	FA2666	FS2 (Hardening) Grant	302-4126-522.62-01	$630,000	-	-	-	-	$630,000
	FA2908	FA2908-FS4 - Paint Exterior	302-4101-580.62-01	-	-	-	-	$100,000	$100,000
	GG2402	Arts & Cultural Auditorium (Construction)	302-4101-519.62-01	$84,000	-	-	-	-	$84,000
	GG2562	Coquina Security Gate	302-4199-580.4917	$50,000	-	-	-	-	$50,000
	GG2565	City Hall - Carpet CIP - Carpet and Flooring Replacement	302-4223-572.63-05	-	$25,000	$25,000	-	$300,000	$350,000
	GG2602	Living Shoreline - Green/ Grey Infrastructure Plan	302-4299572.63-05	-	$486,952	$486,952	-	-	$973,904
	GG2634	Public Works - Fleet Tire Shop	302-4101-580.31-90	-	$186,000	-	-	-	$186,000
	GG2635	Public Works - Portable Generators	302-4111-572.64-15	-	$120,000	-	-	-	$120,000
	GG2660	City Hall - Outdoor Furniture	302-4102-580.64-15	-	$50,000	-	-	-	$50,000

Funds 302 Summary

Department	Project Code	Project Name	Account Number	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
	GG2666	Library & City Sign	302-4119-521.64-14	-	$22,300	-	-	-	$22,300
	GH206	Replacement of Ocean Rescue Towers	302-4111-572.64-15	-	$450,000	-	-	-	$450,000
	GH2964	Carolyn Sims - HVAC Replacement	302-4113-572-64.18	-	$150,000	-	-	-	$150,000
	GH3021	FS 1 - HVAC Replacement	302-4113-572.63-14	-	-	-	-	$65,000	$65,000
	GH3022	FS 2 - HVAC Replacement	302-4102-580.64-15	-	-	-	-	$80,000	$80,000
	PD2632	PD - Disaster Recovery (DR) and Business Continuity (BC) Co-location.	302-4101-580.62-01	-	$300,000	-	-	-	$300,000
	PD2689	PD - CIP - Saliport Gate Control Replacement	302-4119-521.64-14	$50,000	-	-	-	-	$50,000
	RP2565	FD Boat Dock and Lift Project	302-4211-572.63-05	$18,000	-	-	-	-	$18,000
	RP2625	Tennis Center Hydro Court Irrigation	302-4112-572.63-05	$640,000	$640,000	-	-	-	$1,280,000
		Women's Club- Electrical Upgrades	302-4145-580.62-01	$500,000	-	-	-	-	$500,000
	RP2699	Senior Center Renovations	302-4111-572.62-01	$100,000	$250,000	-	-	-	$350,000
Improv/Renovation Total				**$2,072,000**	**$3,210,252**	**$511,952**	**-**	**$545,000**	**$6,339,204**
IT	IT1801	Computer Replacement	302-4101-580.64-15	-	$147,000	$324,135	$340,342	$357,359	$1,168,836
		Network Infrastructure Replacement - ITS	302-4299-519.6201	-	$404,250	$424,463	$445,686	$467,970	$1,742,369
	IT2673	Cameras for City Owned Properties	302-4113-572.63-05	-	$60,000	-	-	-	$60,000
IT Total				**-**	**$611,250**	**$748,598**	**$786,028**	**$825,329**	**$2,971,205**
Park		Harvey Oyer Park Fishing Pier	302-4102-580.64-15	-	$200,000	$2,000,000	-	-	$2,200,000
	2699.0	Play Structure Replacement - Barrier Free Park	302-4101-580.62-01	-	-	-	-	$300,000	$300,000
	GG2655	GG2655 Public Works Admin - HVAC Replacement	302-4113-572.63-05	-	-	$80,000	-	-	$80,000
	RP2018	Women's Club - Floor Replacement	302-4113-572.64-15	-	-	$400,000	-	-	$400,000
	RP2317	Little League - Site Improv (Phase II)	302-4220-572-62.01	-	$2,000,000	-	-	-	$2,000,000
	RP2571	Pioneer Canal Park Boat Ramp	302-4217-572.63-05	$1,013,899	-	-	-	-	$1,013,899
	RP2638	Meadows Park - Epoxy Bathroom Floors	302-4111-572.64-15	-	$20,000	-	-	-	$20,000
	RP2641	Sara Sims Park - Install Shade Structure	302-4115-572.63-05	-	$80,000	-	-	-	$80,000
	RP2642	RP2642 Tennis Center Lighting	302-4113-572.63-05	-	$600,000	-	-	-	$600,000
	RP2643	RP2643 Tennis Center Pro Shop Construction	302-4113-572.63-14	-	$300,000	$2,420,000	-	-	$2,720,000
	RP2644	Arts & Cultural Center - Burglar Alarm System	302-4211-572.63-05	-	$25,000	-	-	-	$25,000
	RP2645	Barrier Free Park - Landscape Replacement & Enhancements	302-4232-572.64-15	-	$80,000	-	-	-	$80,000
	RP2648	Barrier Free Park - PIP Play Surface in Playground Area	302-4235-572.63-05	-	$60,000	-	-	-	$60,000
	RP2649	Betty Thomas Park Court Resurfacing	302-4235-572.63-05	-	$36,750	-	-	-	$36,750
	RP2650	Carolyn Sims Center - Replace Furniture	302-4113-572.64-15	-	$100,000	-	-	-	$100,000
	RP2651	Carolyn Sims Center - Resurface Basketball Court	302-4113-572.64-15	-	$50,000	-	-	-	$50,000

Funds 302 Summary

Department	Project Code	Project Name	Account Number	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
	RP2655	Barrier Free Park - Shade Structure	302-4113-572.63-05	-	-	-	-	$180,000	$180,000
		Barrier Free Park - Walking Path	302-4113-572.63-05	-	-	-	-	$20,000	$20,000
	RP2660	Intercoastal Park - Interior Painting	302-4232-572.64-15	-	$60,000	-	-	-	$60,000
	RP2675	Boynton Beach HS Park Improvements	302-4245-572.63-05	$460,000	$3,000,000	-	-	-	$3,460,000
	RP2682	Galaxy Park - Turf, Cages , Pick Ball Court	302-4101-580.62-01	-	$135,000	-	-	-	$135,000
	RP2683	Galaxy Pk - Imp Equipment	302-4113-572.63-05	-	$11,500	-	-	-	$11,500
	RP2695	Oceanfront Park - Traffic Counters	302-4113-572.64-15	-	$150,000	-	-	-	$150,000
	RP2696	Art and Culture Center - Exterior Paint	302-4113-572.63-05	-	-	-	-	$80,000	$80,000
	RP2698	Barrier Free Park - Irrigation Replacement	302-4101-519.32-10	-	-	-	-	$20,000	$20,000
	RP2917	RP2917-Denson Pool - Handicap Pool Lift Replacement	302-4102-580.64-15	-	$20,000	-	-	-	$20,000
	RP2918	RP2918-Denson Pool - Install new Light	302-4102-580.64-15	-	$30,000	-	-	-	$30,000
	RP2919	RP2919-Denson Pool - Re Coat Pool walls	302-4102-580.64-15	-	$90,000	-	-	-	$90,000
	RP2924	RP2924Harvey Oyer Jr. Park - Parking Lot Resurfacing	302-4211-572-62.01	-	$180,000	-	-	-	$180,000
	RP2940	Sara Sims Cemetary Expansion Project	302-4218-572.63-05	$334,000	-	-	-	-	$334,000
	RP2948	Carolyn Sims - Interior Door Replacement	302-4101-580.62-01	-	$40,000	-	-	-	$40,000
	RP2961	Carolyn Sims - Installation of new Flooring	302-4101-580.31-90	-	$80,000	-	-	-	$80,000
	RP2977	Denson Pool - Remodel Bathrooms	302-4113-572.63-14	-	$50,000	-	-	-	$50,000
	RP2980	Intercoastal Pak - Irrigation Replacement	302-4223-572.62-01	-	$50,000	-	-	-	$50,000
	RP3001	Centennial Park - Installation of Power and Lighting	302-4102-580.64-15	-	-	$160,000	-	-	$160,000
	RP3002	Centennial Park - Miscellaneous Amphitheater Projects	302-4113-572.63-05	-	-	$25,000	$25,000	$25,000	$75,000
	RP3003	Denson Pool Renovation	302-4102-580.64-15	-	-	-	$500,000	$340,000	$840,000
	RP3005	Harvey E Oyer Park - Bathroom Remodel	302-4111-572.64-15	-	-	-	-	$140,000	$140,000
	RP3006	Intercoastal Park - Clubhouse Bathroom Remodel	302-4113-572.63-05	-	-	-	-	$250,000	$250,000
	RP3007	Intercoastal Park - Parking Lot	302-4113-572.64-15	-	-	-	$150,000	-	$150,000
	RP3008	Intercoastal Park - Pavilion Staining and Roof Painting	302-4113-572.63-14	-	-	-	-	$120,000	$120,000
	RP3009	Intercoastal Park - Seawall Repair	302-4115-572.63-05	-	-	$600,000	-	-	$600,000
	RP3011	Intracoastal Park - Clubhouse Upgrades	302-4113-572.63-14	-	-	$44,000	-	-	$44,000
	RP3012	Sara Sims Park - Amphitheater Audio and Visual	302-4111-572.64-15	-	-	-	-	$80,000	$80,000
	RP3014	Sara Sims Park - Landscaping	302-4119-521.64-14	-	-	$150,000	-	-	$150,000
	RP3015	Sara Sims Park - Paint Pavilion and Bathroom	302-4113-572.63-14	-	-	-	-	$40,000	$40,000
	RP3016	Women's Club - Exterior and Interior Paint	302-4115-572.63-05	-	-	-	-	$80,000	$80,000

Funds 302 Summary

Department	Project Code	Project Name	Account Number	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
	RP3017	Women's Club - Lighting-Curtains-AV	302-4113-572.63-14	-	-	-	$200,000	-	$200,000
	RP3019	Women's Club - Replace Doors and Windows	302-4199-580.63-05	-	-	-	$850,000	-	$850,000
	RP3020	Oceanfront Park - New Parking Lot Lighting	302-4111-572.64-15	-	-	$400,000	-	-	$400,000
		Women's Club - Roof Replacement	302-4199-580.63-05	-	-	-	$400,000	-	$400,000
Park Total				**$1,807,899**	**$7,448,250**	**$6,279,000**	**$2,125,000**	**$1,675,000**	**$19,335,149**
Police		Icor Robot	302-4119-521.64-02	$87,275	-	-	-	-	$87,275
	PD2633	PD - West Gate Replacement	302-4111-572.64-15	-	$100,000	-	-	-	$100,000
	PD2677	Stryker Stretchers	302-4113-572.63-05	-	$38,000	$38,000	$38,000	$38,000	$152,000
	PD2680	PD - Addl Site Developments	302-4115-572.63-05	-	$250,000	$250,000	-	-	$500,000
	PD2681	PD - Generator Fuel Tank	302-4113-572.63-05	-	-	$650,000	-	-	$650,000
	PD2682	PD - Live Scan Device Replacement	302-4111-572.64-15	-	$56,000	-	-	-	$56,000
	PD2683	Police Workstation Replacement	302-4113-572.64-15	-	$150,000	$75,000	$75,000	$75,000	$375,000
	RP2679	Hester Park Security Cameras Phase Two	302-4115-572.63-05	-	$113,715	-	-	-	$113,715
Police Total				**$87,275**	**$707,715**	**$1,013,000**	**$113,000**	**$113,000**	**$2,033,990**
Public Safety		FA2513-Marine Complex	302-4199-522.62-01	$5,350,000	-	-	-	-	$5,350,000
	FA2602	FS5 - Carpet Replacement Fund	302-4129-522-62.01	-	-	-	-	$120,000	$120,000
	FA2698	FA2601-FS3 - Build New Fire Station	302-4127-522-62.01	$9,500,000	-	-	-	-	$9,500,000
	FA2910	FA-2910-FS5 - Apparatus Bay Floor resurfacing	302-4102-580.64-15	-	-	-	-	$550,000	$550,000
	FA2911	FA2911-FS5 - Bathroom and Shower remodels	302-4129-522-62.01	-	-	-	-	$500,000	$500,000
	FA2912	FA2912-FS5 - Kitchen Equipment Replacement	302-4129-522-62.01	-	-	-	-	$80,000	$80,000
	FA2913	FA2913-FS5 - UPS Replacement	302-4129-522-62.01	-	$150,000	-	-	-	$150,000
	FA2919	FA2919-Old FS2 - Paint Exterior and Interior of building	302-4126-522-62.01	-	-	-	-	$100,000	$100,000
	FA2921	FA2921-Old FS2 - Roof Replacement	302-4126-522-62-01	-	-	-	-	$80,000	$80,000
	FA2933	FA2903-FS2 - Apparatus Bay Floor Resurfacing	302-4126-522-62.01	-	-	-	-	$220,000	$220,000
	FA2934	FS1 - Paint Interior	302-4131-522.49-17	-	-	-	-	$100,000	$100,000
	PD2201	Police Patrol Laptop Replacement	302-4119-521.64-15	-	$150,000	$75,000	$75,000	$75,000	$375,000
	PD2504	PD2504 - Real Time Crime Center Build-out	302-4119-521.62-01	$250,000	$250,000	$100,000	-	-	$600,000
	PD2505	PD2505 - Pistol Range - Paint Exterior and Interior of Building	302-4125-572-62.01	-	-	$60,000	-	-	$60,000
	PD2600	PD - Interior Build-Out Addition of Police Officers	302-4119-521.62-01	$150,000	$50,000	$50,000	$50,000	$50,000	$350,000
	PD2650	PD - Misc. Build-out Projects	302-4119-521-61.02	-	$300,000	$50,000	$50,000	$50,000	$450,000

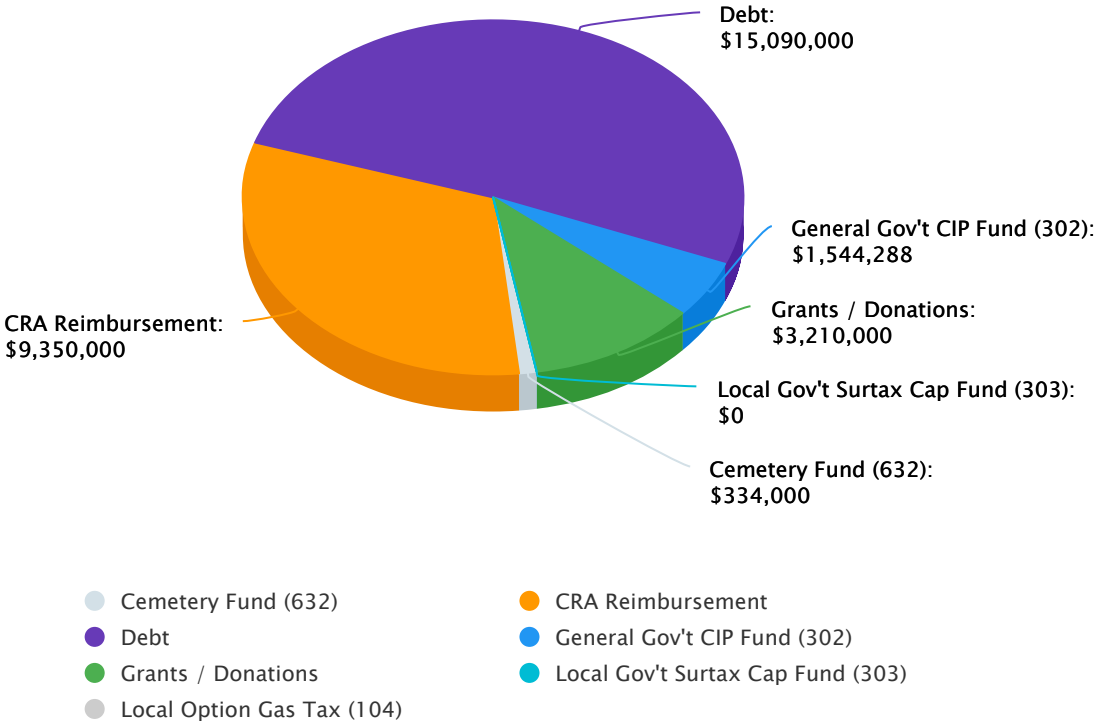
Funds 302 Summary

Department	Project Code	Project Name	Account Number	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
	PD2690	PD- Carpet Replacement Fund	302-4111-572.64-15	-	-	$100,000	-	-	$100,000
	PD2901	PD2901 - Paint Exterior of main building and storage	302-4119-521-62.01	-	$150,000	-	-	$120,000	$270,000
	PD2904	PD - Pistol Range - Replace Training PIP	302-4125-572.62-01	-	-	-	-	$140,000	$140,000
Public Safety Total				**$15,250,000**	**$1,050,000**	**$435,000**	**$175,000**	**$2,185,000**	**$19,095,000**
Recreation & Parks		RP2513-Jaycee Park - Master/New plan structure (Design)	302-4235-572.63-05	$550,000	-	-	-	-	$550,000
	RP2521	Barrier Free Park Outdoor Workout Area	302-4111-572.64-15	-	$80,000	-	-	-	$80,000
	RP2606	Pence Park	302-4115-572.63-05	$4,500,000	-	-	-	-	$4,500,000
	RP2681	Centennial Park - Amphitheater Lighting	302-4113-572.64-15	-	$200,000	-	-	-	$200,000
	RP2883	Oceanfront Park - Replace Lower Storage building	302-4210-572.62-01	-	-	-	-	$400,000	$400,000
	RP2909	RP2909-Carolyn Sims - Exterior Painting	302-4115-572.63-05	-	$90,000	-	-	-	$90,000
	RP2913	RP2913-Carolyn Sims - Interior Painting	302-4113-572-62.01	-	$40,000	-	-	-	$40,000
	RP2916	Centennial Park - Landscape Replacement	302-4199-572.63-05	$750,000	-	-	-	$300,000	$1,050,000
	RP2920	RP2920-Denson Pool - RE Roof Building	302-4214-572-62.01	-	-	$40,000	-	-	$40,000
	RP2925	RP2925-Intracoastal Park -Kitchen Remodel Project	302-4223-572-62.01	-	-	-	-	$120,000	$120,000
	RP2933	RP2933-Oceanfront Park - Pavilions Replacement	302-4210-572-62.01	-	-	-	-	$200,000	$200,000
	RP2947	Carolyn Sims - New Digital Sign Installation	302-4113-572-62.01	-	$45,000	-	-	-	$45,000
	RP2957	RP2957-Intracoastal Park - Floor Replacement	302-4223-572-62.05	-	-	-	-	$80,000	$80,000
	RP2978	Denson Pool - Pool Pumps	302-4214-572.64-02	-	-	-	-	$70,000	$70,000
Recreation & Parks Total				**$5,800,000**	**$455,000**	**$40,000**	**-**	**$1,170,000**	**$7,465,000**
Technology		Procurement Transformation Specialist Services ERP	302-1410-513.12-10	$96,945	-	-	-	-	$96,945
	GG2559	Digital Transformational Analyst ERP	302-1410-513.12-10	$111,679	-	-	-	-	$111,679
	GG2560	GG2560-Project Management & Implementation ERP	302-1410-513.19-99	$600,000	-	-	-	-	$600,000
	GG2561	Town Square - Site Security	302-4102-580.64-15	$200,000	-	-	-	-	$200,000
	IT2622	City Hall - ITS Suite Remodel	302-4101-580.62-01	-	$150,000	-	-	-	$150,000
	IT2695	FS#5 - IT Server Room Upgrades	302-4111-572.64-15	-	-	-	-	$300,000	$300,000
Technology Total				**$1,008,624**	**$150,000**	**-**	**-**	**$300,000**	**$1,458,624**
Transportation		SE 1st St - Construction Roadway Improvements	302-4905-541.63-08	$3,410,036	-	-	-	-	$3,410,036
	TR2104	SE 36st Ave (Gulfstream Blvd) Road Rehabilitation	302-4905-541.31-90	-	$1,453,784	-	-	-	$1,453,784
	TR2513	TR2513-Cottage Disctrict Paving	302-4905-541.63-08	$200,000	-	-	-	-	$200,000
	TR2543	Federal Hwy Streetscape Design	302-4905-541.63-07	-	$100,000	-	-	-	$100,000
	TR2607	Sidewalks Ramp - ADA (estimate)	302-4904-541.63-0	-	$100,000	$100,000	$100,000	$100,000	$400,000

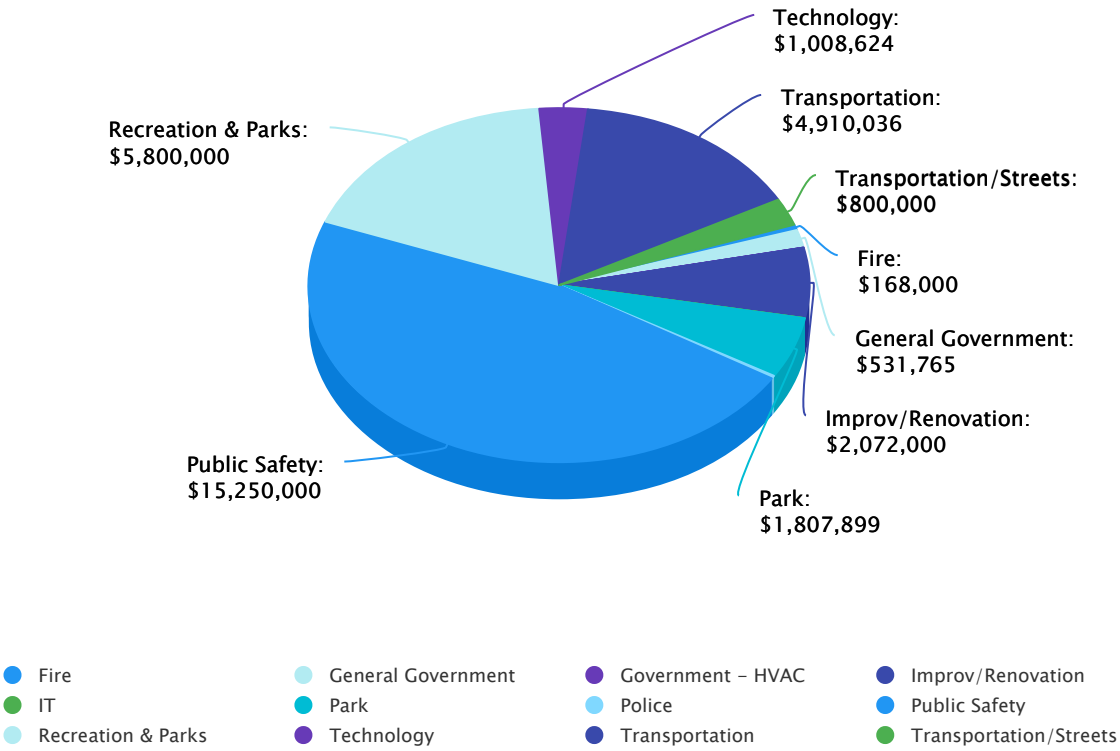
Funds 302 Summary

Department	Project Code	Project Name	Account Number	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
	TR2610	Misc. Paving & Concrete	302-4101-580.62-01	-	$100,000	$100,000	$100,000	$100,000	$400,000
	TR2611	Federal Highway (US-1) Streetscape Improvements Construction	302-4905-541.63-08	$450,000	$7,500,000	-	-	-	$7,950,000
	TR2612	ADA Transition Plan Update	302-4111-572.64-15	-	$100,000	-	-	-	$100,000
	TR2613	Ridgewood Hills Ridgewood Manor & Boynton Hills	302-4113-572.63-14	-	-	-	$3,000,000	-	$3,000,000
	TR2614	Engineering Assessment of City Bridges	302-4101-580.62-01	-	$150,000	-	-	-	$150,000
		Rolling Green Neighborhood Resurfacing	302-4102-580.64-15	-	-	-	$1,875,000	-	$1,875,000
	TR2615	SE 3rd St Improvements	302-4102-580.64-15	-	-	-	$475,000	-	$475,000
	TR2616	Seacrest Heights	302-4113-572.63-05	-	-	-	$2,005,000	-	$2,005,000
	TR2620	Sky Lake Neighborhood Improvements	302-4111-572.64-15	-	-	-	$1,550,000	-	$1,550,000
	TR2621	Federal Highway Pedestrian Crossing	302-4115-572.63-05	$600,000	-	-	-	-	$600,000
	TR2622	4th Street Streetscape Improvement	302-4905-541.63-08	$250,000	-	-	-	-	$250,000
	TR2628	Sidewalk Repairs	302-4904-541.63-24	-	$150,000	$150,000	$150,000	$150,000	$600,000
Transportation Total				**$4,910,036**	**$9,653,784**	**$350,000**	**$9,255,000**	**$350,000**	**$24,518,820**
Transportation/Streets		MLK Blvd Streetscape Improvements	302-4905-541.63-08	$800,000	-	-	-	-	$800,000
Transportation/ Streets Total				**$800,000**	**-**	**-**	**-**	**-**	**$800,000**
Grand Total				**$32,435,599**	**$24,245,279**	**$10,731,849**	**$12,663,606**	**$7,558,194**	**$87,634,527**

FY2025-26 - General Government
Capital Sources by Type, Fund 302



FY2025-26 - General Government
Capital Uses by Type, Fund 302



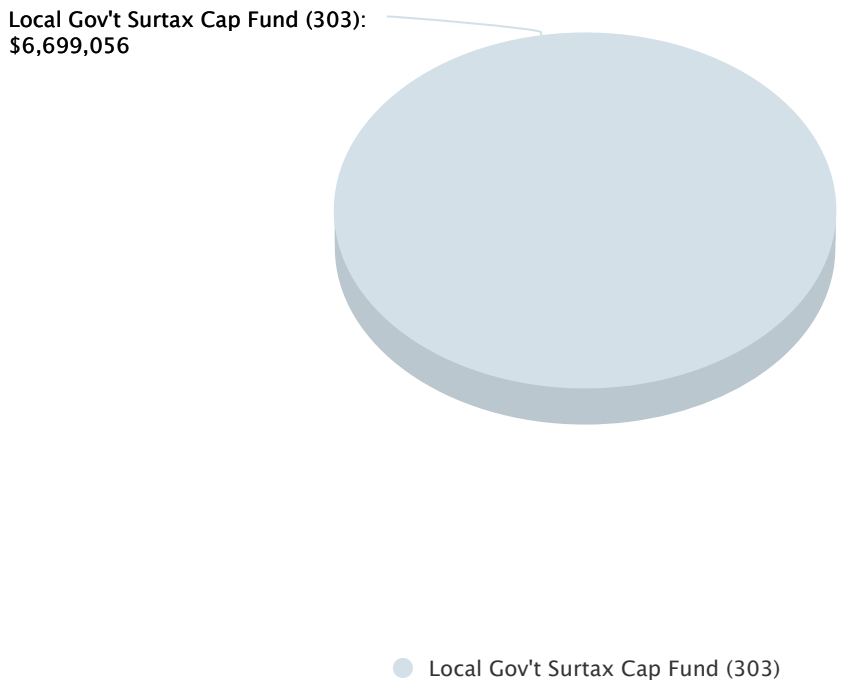
Fund Balance Analysis - Fund 303

	Description	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
Beginning Fund Balance		$12,000,000	$5,500,944	$3,950,944	$3,950,944	$3,950,944	$29,353,776
Source of Funds	Local Gov't Surtax Cap Fund [303]	$6,699,056	$1,550,000	-	-	-	$8,249,056
Source of Funds Total		**$6,699,056**	**$1,550,000**	**-**	**-**	**-**	**$8,249,056**
Use of Funds	Fire	$55,583	-	-	-	-	$55,583
	General Gov't HVAC	-	-	-	-	-	-
	Improv/Renovation	$278,890	-	-	-	-	$278,890
	IT	$385,000	-	-	-	-	$385,000
	No Project Type Selected	-	-	-	-	-	-
	Park	$1,161,000	-	-	-	-	$1,161,000
	Police	$300,000	-	-	-	-	$300,000
	Recreation & Parks	$800,000	-	-	-	-	$800,000
	Technology	$2,024,749	$1,450,000	-	-	-	$3,474,749
	Transportation	$1,693,834	$100,000	-	-	-	$1,793,834
Use of Funds Total		**$6,699,056**	**$1,550,000**	**-**	**-**	**-**	**$8,249,056**
Audit Fee		-	-	-	-	-	-
Source of Funds + Fund Balance		**$12,200,000**	**$5,500,944**	**$3,950,944**	**$3,950,944**	**$3,950,944**	
Ending Fund Balance		**$5,500,944**	**$3,950,944**	**$3,950,944**	**$3,950,944**	**$3,950,944**	

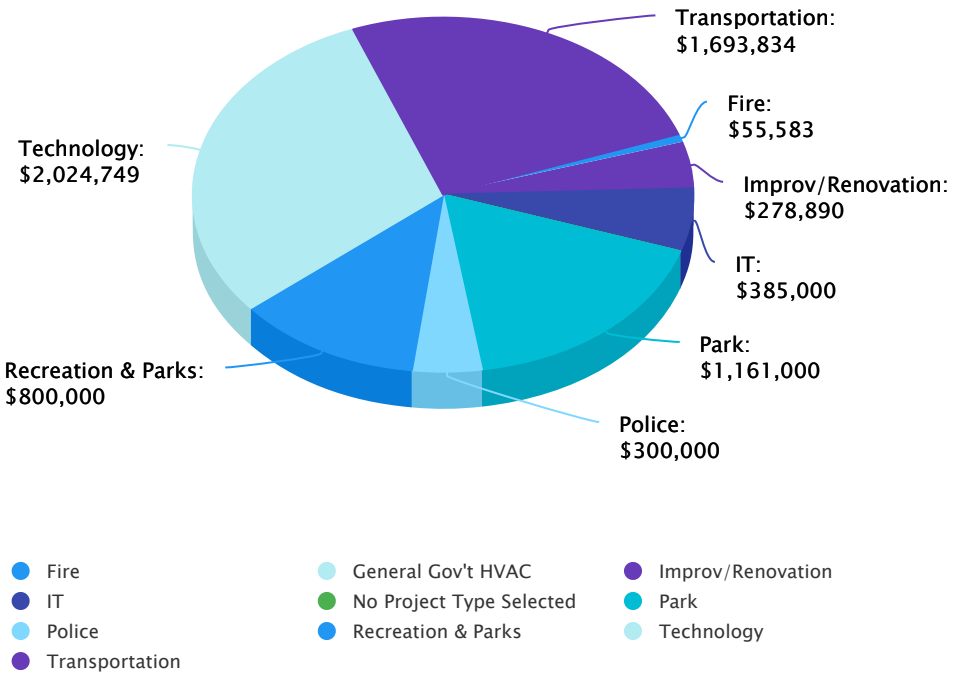
Funds 303 Summary

Department	Project Code	Project Name	Account Number	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
Fire	FA2502	Fire Station #4 - Security Cameras	303-4128-522.64-06	$42,000	-	-	-	-	$42,000
	PD2702	PD - Communication. Server Room	303-4119-521.64-15	$13,583	-	-	-	-	$13,583
Fire Total				**$55,583**	**-**	**-**	**-**	**-**	**$55,583**
General Gov't HVAC	GH2201	GH2201-FS2-HVAC Replacement	303-4126-522-64.18	-	-	-	-	-	-
General Gov't HVAC Total				**-**	**-**	**-**	**-**	**-**	**-**
Improv/Renovation	GG2592	CIP Engineering Services In-house	303-2519-539.12-10	$243,890	-	-	-	-	$243,890
	GG2593	Children's Museum-Repairs	303-4209-572.62-03	$15,000	-	-	-	-	$15,000
	RP2630	Palmetto Greens Park - Improvements	303-4232-572.63-05	$20,000	-	-	-	-	$20,000
Improv/Renovation Total				**$278,890**	**-**	**-**	**-**	**-**	**$278,890**
IT	IT2671	Network Infrastructure Replacement - ITS	303-4101-580.64-15	$385,000	-	-	-	-	$385,000
IT Total				**$385,000**	**-**	**-**	**-**	**-**	**$385,000**
Park	RP2518	Rolling Green Tower	303-4225-572.62-01	$350,000	-	-	-	-	$350,000
	RP2522	Barrier Free Park - Pickle Ball Court Lighting	303-4233-572.63-05	$80,000	-	-	-	-	$80,000
	RP2611	Tennis Center Site Furnishing	303-4212-572.62-01	$215,000	-	-	-	-	$215,000
	RP2626	Intercoastal Park - HVAC Replacement	303-4223-572.64-18	$180,000	-	-	-	-	$180,000
	RP2627	Intercoastal Park - Precast Wall Replacement	303-4223-572.62-01	$250,000	-	-	-	-	$250,000
	RP2637	Schoolhouse Children's Museum - Elevator Upgrade	303-4107-572.62-01	$36,000	-	-	-	-	$36,000
	RP2720	Barton Cemetery Fencing	303-4234-572.63-05	$50,000	-	-	-	-	$50,000
Park Total				**$1,161,000**	**-**	**-**	**-**	**-**	**$1,161,000**
Park/Center	RP2825	Hester Center - Playground Equipment for ADA	303-4209-572.62-03	-	-	-	-	-	-
Park/Center Total				**-**	**-**	**-**	**-**	**-**	**-**
Police	PD2703	PD - Pistol Range - Renovation	303-4125-521.62-01	$300,000	-	-	-	-	$300,000
Police Total				**$300,000**	**-**	**-**	**-**	**-**	**$300,000**
Recreation & Parks	RP2508	Mangrove Park-Broadwalk Removal	303-4227-572-62.01	$800,000	-	-	-	-	$800,000
Recreation & Parks Total				**$800,000**	**-**	**-**	**-**	**-**	**$800,000**
Streets	TR2515	TR2515-5 Year - Landscape Median Plan (Design)	303-4103-541-63.08	-	-	-	-	-	-
Streets Total				**-**	**-**	**-**	**-**	**-**	**-**
Technology	IT2401	Replace Datrium Server	303-4101-580.64-15	$177,749	-	-	-	-	$177,749
	IT2674	Computer Replacement - ITS	303-4905-580.63-08	$147,000	-	-	-	-	$147,000
	IT2675	Replace Enterprise Resource Planning (ERP) System	303-4101-580.46-91	$1,700,000	$1,450,000	-	-	-	$3,150,000
Technology Total				**$2,024,749**	**$1,450,000**	**-**	**-**	**-**	**$3,474,749**
Transportation	TR2506	Drive Safe Boynton	303-4905-580.63-08	$172,000	-	-	-	-	$172,000
	TR2509	Sidewalks Ramp - ADA (estimate)	303-4904-541.63-03	$100,000	-	-	-	-	$100,000
	TR2510	TR2510-Lawrence Road-Beautification	303-4905-541.63-08	$750,000	-	-	-	-	$750,000
	TR2513	FEC Crossing Upgrade and Maintenance-	303-4905-541.49-17	$361,000	$100,000	-	-	-	$461,000
	TR2604	Bridge Repair - Maintenance and Improvements	303-4906-541.63-22	$100,000	-	-	-	-	$100,000
	TR2660	Sidewalk Repairs	303-4904-541.63-24	$150,000	-	-	-	-	$150,000
	TR2681	Knollwood Pk- Asphalt Path	303-4905-541.63-08	$36,705	-	-	-	-	$36,705
	TR2682	SW 1st Ave & SW 3rd Ct	303-4905-541.63-08	$24,129	-	-	-	-	$24,129
Transportation Total				**$1,693,834**	**$100,000**	**-**	**-**	**-**	**$1,793,834**
Grand Total				**$6,699,056**	**$1,550,000**	**-**	**-**	**-**	**$8,249,056**

FY2025-26 - General Government
Capital Sources by Type, Fund 303



FY2025-26 - General Government
Capital Uses by Type, Fund 303



Fund Balance Analysis - Fund 403

	Description	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
Beginning Fund Balance		$27,000,000	$10,233,681	-	-	-	$37,233,681
Source of Funds	Local Gov't Surtax Cap Fund [303]	-	-	-	-	-	-
	Utility Cap Improv Fund [403]	$34,866,319	$40,366,809	$21,917,313	$24,167,832	$12,668,367	$133,986,640
Source of Funds Total		**$34,866,319**	**$40,366,809**	**$21,917,313**	**$24,167,832**	**$12,668,367**	**$133,986,640**
Use of Funds	Improv/Renovation	$12,500,000	$18,600,000	-	$1,000,000	$7,500,000	$39,600,000
	Neighborhood Improvements	-	$600,000	$1,000,000	$13,000,000	-	$14,600,000
	Utility Reuse	$150,000	$50,000	$300,000	$50,000	$50,000	$600,000
	Utility-Sewer	$3,625,000	$1,800,000	$2,800,000	$1,800,000	$1,800,000	$11,825,000
	Utility-Stormwater	$1,800,000	$10,300,000	$11,300,000	$5,300,000	$300,000	$29,000,000
	Utility-Water	$16,791,319	$9,016,809	$6,517,313	$3,017,832	$3,018,367	$38,361,640
Use of Funds Total		**$34,866,319**	**$40,366,809**	**$21,917,313**	**$24,167,832**	**$12,668,367**	**$133,986,640**
Audit Fee		$16,319	$16,809	$17,313	$17,832	$18,367	-
Source of Funds + Fund Balance		**$45,100,000**	**$40,366,809**	**$21,917,313**	**$24,167,832**	**$12,668,367**	
Ending Fund Balance		**$10,233,681**	**-**	**-**	**-**	**-**	

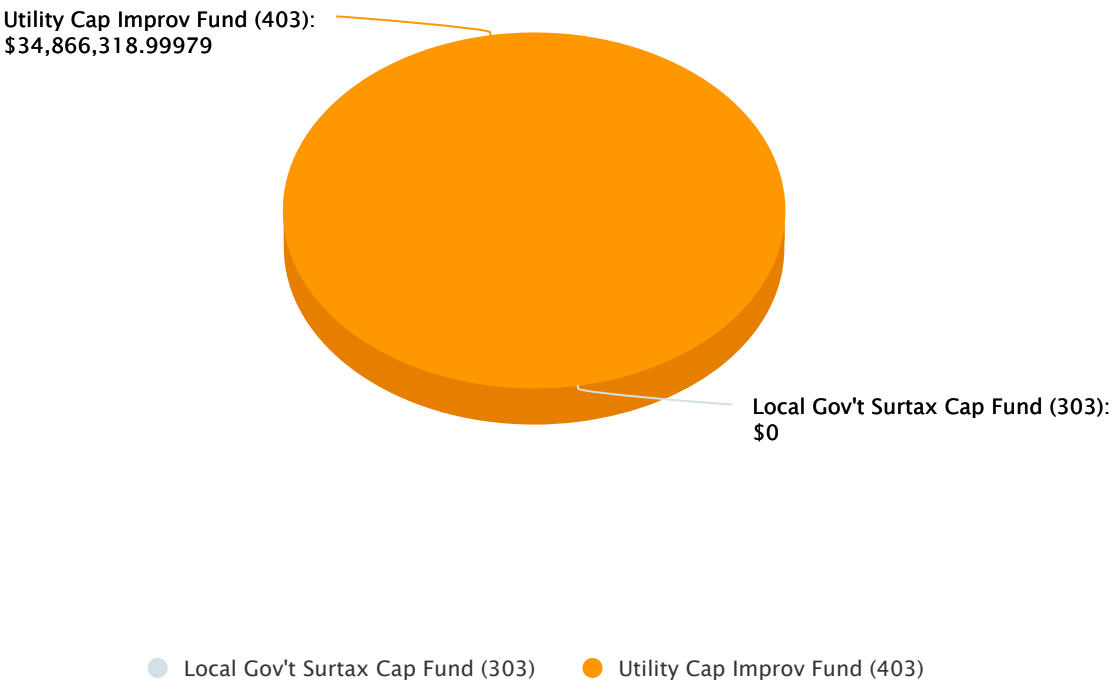
Funds 403 Summary

Department	Project Code	Project Name	Account Number	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
Improv/Renovation	UC2402	San Castle (DEO Grant) - Project Improvements - $16.5 M Grant (Reimbursable)	403-5000-533-65.02	$700,000	$6,200,000	-	-	-	$6,900,000
	UC2535	Sea Meadows SOUTH Improvements	403-5000-533-65-02	$3,750,000	-	-	-	-	$3,750,000
	UC2626	I-95 & Boynton Beach Blvd. Interchange (Sewer)	403-5000-535-65.04	$2,750,000	-	-	-	-	$2,750,000
	UC2627	Vulnerability Assessment Updates - Resilient Florida Program Grant	403-5000-536-65.11	$150,000	-	-	-	-	$150,000
	UC2628	Sea Meadows NORTH - Water Improvements	403-5000-533-65.02	-	-	-	$500,000	$3,750,000	$4,250,000
Improv/Renovation Total				**$12,500,000**	**$18,600,000**	**-**	**$1,000,000**	**$7,500,000**	**$39,600,000**
Neighborhood Improvements	UC2403	Tropical Breeze - Water & Sewer Improvements	403-5000-533-65.02	-	-	$500,000	$3,750,000	-	$4,250,000
	UC2538	Palm Beach Leisureville Improvements	403-5000-533-65.02	-	$270,480	-	$2,479,400	-	$2,749,880
Neighborhood Improvements Total				**-**	**$600,000**	**$1,000,000**	**$13,000,000**	**-**	**$14,600,000**
Utility Reuse	RE2201	Reclaimed R&R	403-5000-536-65.11	$50,000	$50,000	$50,000	$50,000	$50,000	$250,000
	UC2523	Heart of Boynton (MLK)-Project Improvements-Reclaimed Improvements	403-5000-536-65.11	$100,000	-	$250,000	-	-	$350,000
Utility Reuse Total				**$150,000**	**$50,000**	**$300,000**	**$50,000**	**$50,000**	**$600,000**
Utility-Sewer	SW1801	Sewer System Pipes & Manholes R&R (Gravity)	403-5000-535-65.04	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$5,000,000
	SW2001	LS Control Panel R&R	403-5000-535-65.04	$100,000	$100,000	$100,000	$100,000	$100,000	$500,000
	SW2502	Lift Station Communications & Control R&R	403-5000-535-65.04	$75,000	-	-	-	-	$75,000
	SW2503	San Castle (County Area) - CIPP Pipe Lining	403-5000-535-65.04	$1,000,000	-	-	-	-	$1,000,000
	SW2523	Sewer Pipe Rehabilitation (Force Main & All Valves R & R)	403-5000-535-65.04	$300,000	$300,000	$300,000	$300,000	$300,000	$1,500,000
	SWR075	Pump Replacement Program R & R	403-5000-535-65.04	$250,000	$250,000	$250,000	$250,000	$250,000	$1,250,000
	SWR111	Emergency Mobile Generators R & R	403-5000-535-65.04	$150,000	$150,000	$150,000	$150,000	$150,000	$750,000
	UC2301	Heart of Boynton (MLK) - Sewer Improvements	403-5000-535.65-04	$200,000	-	$1,000,000	-	-	$1,200,000
	UC2630	Golfview Harbor - Stormwater Improvements	403-5000-538-65.09	$500,000	-	-	-	-	$500,000
	US2407	Force Main System Hydraulic Analysis/ Modeling - Sewer	403-5000-535-31.90	$50,000	-	-	-	-	$50,000
Utility-Sewer Total				**$3,625,000**	**$1,800,000**	**$2,800,000**	**$1,800,000**	**$1,800,000**	**$11,825,000**
Utility-Stormwater	ST2302	Lake Boynton Estates Stormwater Improvements	403-5000-538-65.09	-	-	$1,000,000	$5,000,000	-	$6,000,000
	ST2402	Chapel Hill Stormwater Improvements	403-5000-538-65.09	-	$10,000,000	-	-	-	$10,000,000
	STM031	Stormwater Systems (Various Locations) R &R	403-5000-538-65.09	$300,000	$300,000	$300,000	$300,000	$300,000	$1,500,000
	UC2520	Heart of Boynton (MLK)-Project Improvemnts-Stormwater	403-5000-538-65.09	$1,500,000	-	$10,000,000	-	-	$11,500,000
Utility-Stormwater Total				**$1,800,000**	**$10,300,000**	**$11,300,000**	**$5,300,000**	**$300,000**	**$29,000,000**

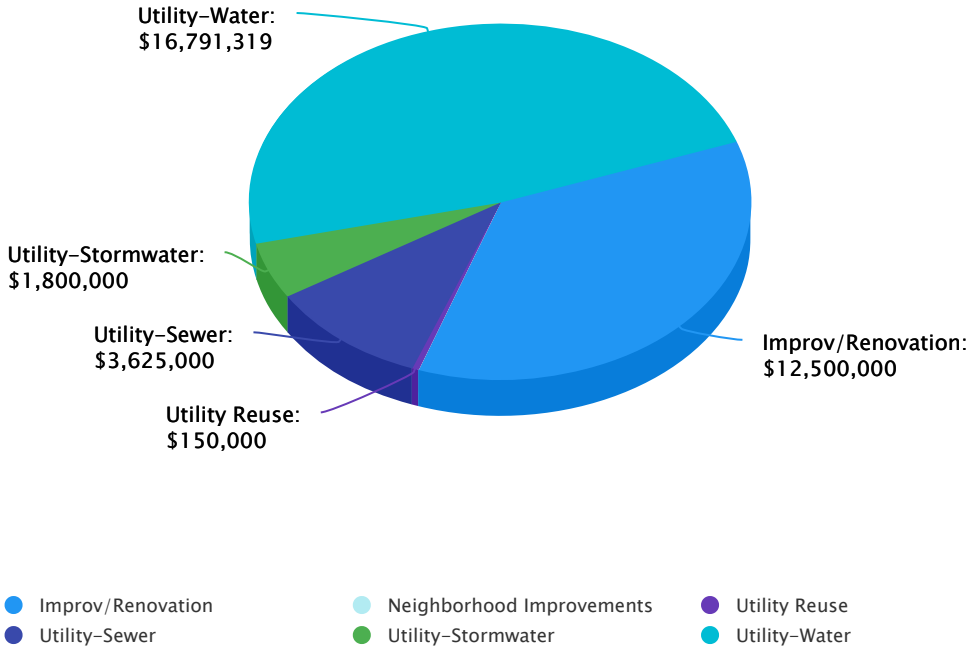
Funds 403 Summary

Department	Project Code	Project Name	Account Number	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
Utility-Water	UC2101	GIS Development	403-5000-536-31.90	-	-	-	-	-	-
	UC2401	Heart of Boynton (MLK) - Water Improvements	403-5000-533-65.02	$375,000	-	$1,000,000	-	-	$1,375,000
	UC2625	I-95 & Boynton Beach Blvd. Interchange (Water)	403-5000-533-65.02	$2,750,000	-	-	-	-	$2,750,000
	UC2629	Golfview Harbor - Water Improvements	403-5000-533-65.02	$1,000,000	$500,000	$500,000	-	-	$2,000,000
	UC2632	DES Chiller	403-5000-533-65.02	$900,000	-	-	-	-	$900,000
	UC2650	UC2650-Lift Station 410 & 414 - Connect to 24" Force Main	403-5000-535-65.04	$2,500,000	-	-	-	-	$2,500,000
	UC2651	Lift Station R&R	403-5000-535-65.04	$800,000	$800,000	$800,000	$800,000	$800,000	$4,000,000
	UC2652	Lift Station 801 Force Main replacement	403-5000-535-65.04	$650,000	$3,500,000	-	-	-	$4,150,000
	UC2655	2220N Seacrest-SWR Point	403-5000-535-65.04	$175,000	-	-	-	-	$175,000
	UC2657	Audit Fee	403-5000-533-31.90	$16,319	$16,809	$17,313	$17,832	$18,367	$86,640
	UC2658	GIS Development	403-5000-536-31.90	$200,000	$200,000	$200,000	$200,000	$200,000	$1,000,000
	UC2659	Asset Management Services	403-5000-536-31.90	$1,300,000	-	-	-	-	$1,300,000
	UC2660	Water Distribution System Hydraulic Analysis/ Modeling	403-5000-533-31.90	$50,000	-	-	-	-	$50,000
	UC2662	Grant Support Services	403-5000-536-31.90	$100,000	-	-	-	-	$100,000
	WT1605	New Lab Building - Funding Source 1	403-5000-533-65.02	$150,000	-	-	-	-	$150,000
	WT1802	Water Dist. System Annual R&R (0.43% of system annually)	403-5000-533-65.02	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$5,000,000
	WT2102	West WTP R&R	403-5000-533-65.02	$500,000	$500,000	$500,000	$500,000	$500,000	$2,500,000
	WT2103	East WTP R&R	403-5000-533-65.02	$500,000	$500,000	$500,000	$500,000	$500,000	$2,500,000
	WT2303	Admin Bldg. Remodel	403-5000-533-65.02	$1,500,000	-	-	-	-	$1,500,000
	WT2304	Water Plant Security - West	403-5000-533-65.02	$50,000	-	-	-	-	$50,000
	WT2305	Water Plant Security - East Plant Site	403-5000-533-65.02	$75,000	-	-	-	-	$75,000
	WT2315	Water Meter Replacements	403-5000-533-65.02	$2,200,000	$2,000,000	$2,000,000	-	-	$6,200,000
Utility-Water Total				**$16,791,319**	**$9,016,809**	**$6,517,313**	**$3,017,832**	**$3,018,367**	**$38,361,640**
Grand Total				**$34,866,319**	**$40,366,809**	**$21,917,313**	**$24,167,832**	**$12,668,367**	**$133,986,640**

FY2025-26 - General Government
Capital Sources by Type, Fund 403



FY2025-26 - General Government
Capital Uses by Type, Fund 403



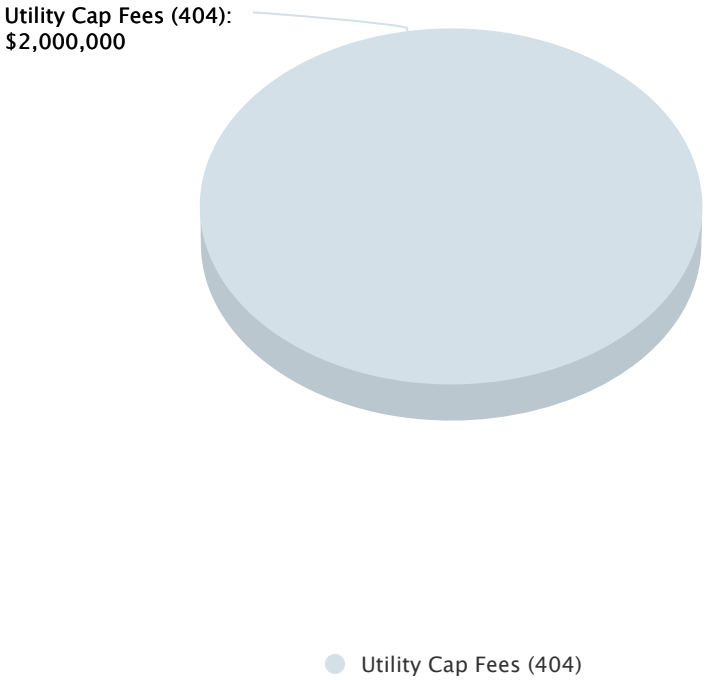
Fund Balance Analysis - Fund 404

	Description	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
Beginning Fund Balance		$8,476,000	$8,476,000	$8,476,000	$8,476,000	$8,476,000	$42,380,000
Source of Funds	Utility Cap Fees (404)	$2,000,000	-	-	-	-	$2,000,000
Source of Funds Total		**$2,000,000**	**-**	**-**	**-**	**-**	**$2,000,000**
Use of Funds	Improv/Renovation	$2,000,000	-	-	-	-	$2,000,000
	Utility-Water	-	-	-	-	-	-
Use of Funds Total		**$2,000,000**	**-**	**-**	**-**	**-**	**$2,000,000**
Audit Fee		-	-	-	-	-	-
Source of Funds + Fund Balance		**$10,476,000**	**$8,476,000**	**$8,476,000**	**$8,476,000**	**$8,476,000**	
Ending Fund Balance		**$8,476,000**	**$8,476,000**	**$8,476,000**	**$8,476,000**	**$8,476,000**	

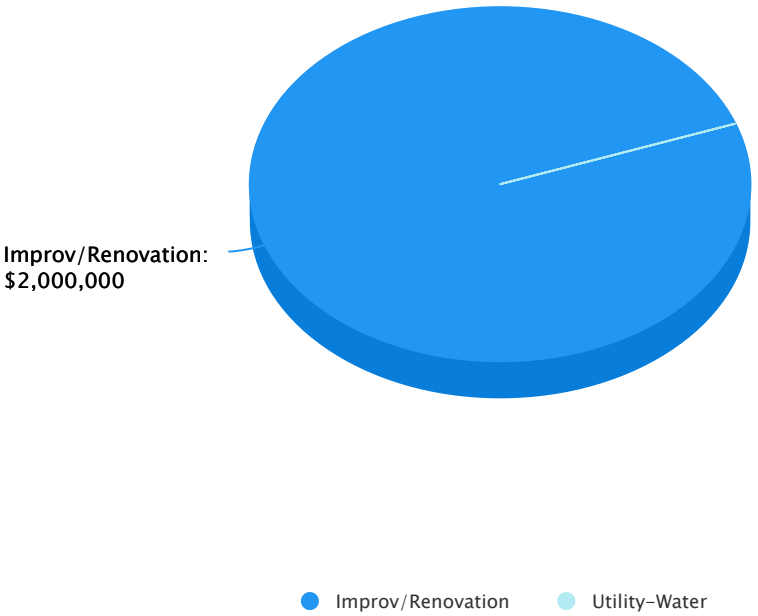
Funds 404 Summary

Department	Project Code	Project Name	Account Number	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
Improv/Renovation	UC2656	SE 36th Ave. Improvements - Water - Gulfstream	404-5000-535-65.03	$2,000,000	-	-	-	-	$2,000,000
Improv/Renovation Total				**$2,000,000**	**-**	**-**	**-**	**-**	**$2,000,000**
Grand Total				**$2,000,000**	**-**	**-**	**-**	**-**	**$2,000,000**

FY2025-26 - General Government
Capital Sources by Type, Fund 404



FY2025-26 - General Government
Capital Uses by Type, Fund 404



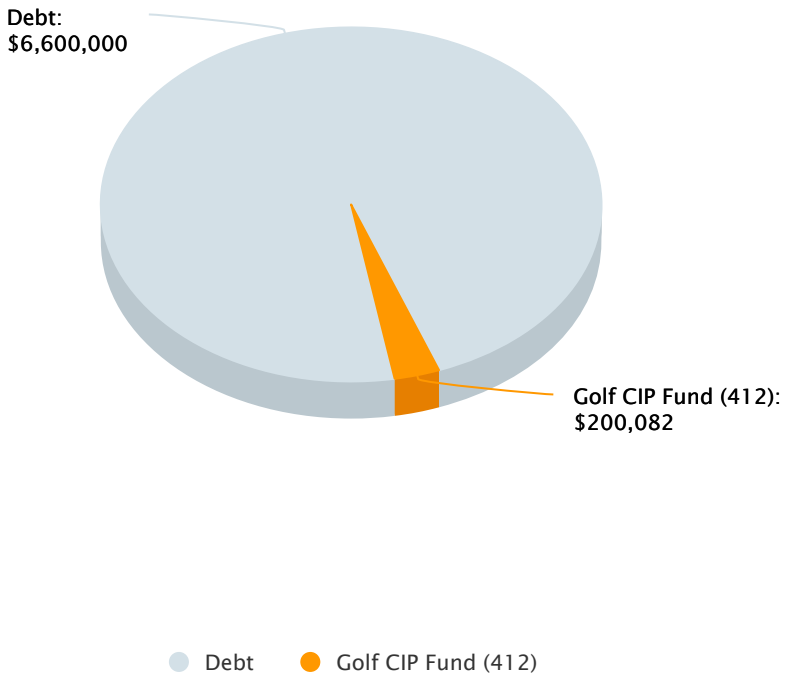
Fund Balance Analysis - Fund 412

	Description	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
Beginning Fund Balance		$486,000	$486,000	$486,000	$486,000	$486,000	$2,430,000
Source of Funds	Debt	$6,600,000	$5,700,000	-	-	-	$12,300,000
	Golf CIP Fund[412]	$200,082	$250,083	$86	$89	$91	$450,431
Source of Funds Total		**$6,800,082**	**$5,950,083**	**$86**	**$89**	**$91**	**$12,750,431**
Use of Funds	Finance	$82	$83	$86	$89	$91	$431
	Golf Course/Parks & Recreation	$800,000	$5,950,000	-	-	-	$6,750,000
	Improv/Renovation	$6,000,000	-	-	-	-	$6,000,000
Use of Funds Total		**$6,800,082**	**$5,950,083**	**$86**	**$89**	**$91**	**$12,750,431**
Audit Fee		$82	$83	$86	$89	$91	-
Source of Funds + Fund Balance		**$486,082**	**$486,083**	**$486,086**	**$486,089**	**$486,091**	
Ending Fund Balance		**$486,000**	**$486,000**	**$486,000**	**$486,000**	**$486,000**	

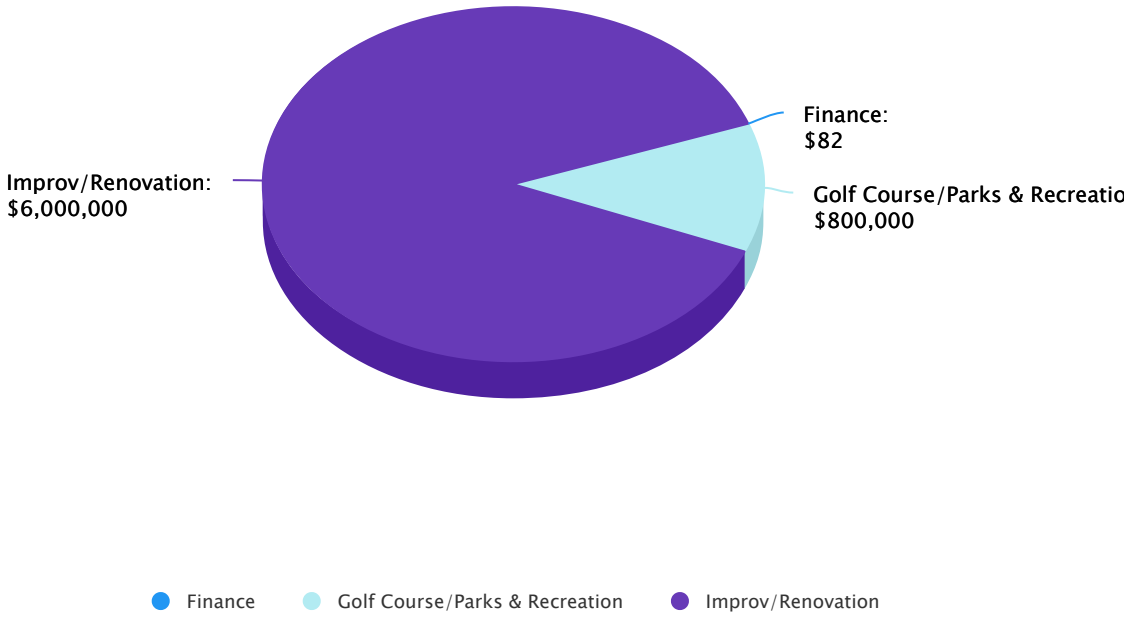
Funds 412 Summary

Department	Project Code	Project Name	Account Number	FY 25/26 Adopted	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	FY 29/30 Plan	Total
Finance	GGAU26	Audit Fee	412-4501-519.32-10	$82	$83	$86	$89	$91	$431
Finance Total				**$82**	**$83**	**$86**	**$89**	**$91**	**$431**
Golf Course/Parks & Recreation	GF2601	Golf Course Clubhouse - Renovation & Construction (TBD)	412-4501-572.62-01	$800,000	$5,950,000	-	-	-	$6,750,000
Golf Course/Parks & Recreation Total				**$800,000**	**$5,950,000**	**-**	**-**	**-**	**$6,750,000**
Improv/Renovation	GF2615	Golf Course - Golf Academy	412-4501-572.63-15	$6,000,000	-	-	-	-	$6,000,000
Improv/Renovation Total				**$6,000,000**	**-**	**-**	**-**	**-**	**$6,000,000**
Grand Total				**$6,800,082**	**$5,950,083**	**$86**	**$89**	**$91**	**$12,750,431**

FY2025-26 - General Government
Capital Sources by Type, Fund 412



FY2025-26 - General Government
Capital Uses by Type, Fund 412





Glossary

GLOSSARY

Ad Valorem Tax	A tax based on value (e.g., a property tax).
Accrual	A charge incurred in one accounting period that has not been paid by the end of the same period
Annual Budget	A budget applicable to a single fiscal year.
Appropriated Budget	The expenditure authority created by the appropriation ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.
Appropriation	A legal authorization granted by the City Commission to expenditures and to incur obligations for specific purposes.
Assessed Valuation	A valuation set upon real estate or other property as a basis for levying taxes.
Audit	an official inspection of an individual's or organization's accounts, typically by an independent entity
Basis of Budgeting	The City's governmental functions and accounting systems are organized and controlled on a fund basis. The accounts within the funds are maintained on a modified accrual basis. Revenues are recognized when measurable and available as current assets. Expenditures are generally recognized when the related services or goods are received and the liability is incurred. Proprietary funds are accounted for on the full accrual basis of accounting
Balanced Budget	A budget where expenditure matches revenue
Bond	A debt instrument in which an investor loans money for a defined period of time at a fixed or variable interest rate
Bond Covenant	A legally enforceable promise made by an issuer of bonds to the bondholders, normally contained in the bond resolution.
Bonded Debt	The portion of indebtedness represented by outstanding bonds.
Budget	A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.
Budget Document	The instrument used by the budget-making authority to present a comprehensive financial program to the appropriate governing body.
Budget Message	A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.
Capital Expenditures	Fixed assets or capital improvements equal to or greater than $5,000 which has an estimated life in excess of one year.
Capital Projects Fund	A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by public proprietary than those financed by proprietary and trust funds).
Capital Improvement Plan	The "CIP» is the City's five-year plan for purchasing equipment, projects or public improvements.
CRA	The "CRA" is the Community Redevelopment Agency within Boynton Beach
Debt	An obligation resulting from the borrowing of money or from the purchase of goods and services.
Debt Service Fund	A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
Depreciation	A reduction in the value of an asset over the passage of time.
Enterprise Fund	A fund established to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, gas and electric utilities; airports; parking garages; transit systems).
Fiduciary Fund	Funds from assets that the government holds as a trustee which cannot be used to fund its own programs.

Fiscal Year	A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations (October 1 through September 30).
Full-time Equivalent	A calculated figure from the number of full-time and part-time employees in an organization that represents these workers as a comparable number of full-time employees
Fund	A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with regulations, restrictions or limitations.
Fund Balance	Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).
General Fund	The fund used to account for all financial resources, except those required to be accounted for in another fund. The primary operating fund for the City.
Governmental Fund	Funds generally used to account for tax-supported activities
Internal Service Fund	A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.
Local Surtax Funds	The surtax (once cent sales) funds may only be used for infrastructure projects: sidewalks, bridges, schools, parks, technology, and government buildings. In November 2016, Palm Beach County voters approved raising the sales tax from 6 percent to 7 percent. This one-cent sales tax increase took effect January 1, 2017 and will end on December 31, 2026. This revenue source supports capital projects in Fund 303.
Mill	One one-thousandth of a dollar of assessed value.
Millage	Rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.
Modified Accrual Basis	The accrual basis of accounting adapted to the governmental fund-type measurement focus. Revenues and other resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual, that is when they become both «measurable» and «available to finance expenditures of the current period». «Available» means collectible in the current period or soon thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.
Non Appropriated Budget	*A financial plan for an organization, program, activity or function approved in a manner authorized by constitution, charter, statute or ordinance but not subject to appropriation and, therefore, outside the boundaries of the definition of an appropriated budget.*
Performance Indicators	A quantitative means of assessing workload and the efficiency or effectiveness of services performed by departments and/or divisions
Pledged Revenues	Funds generated from revenues and obligated to debt service or to meet other obligations specified by the bond contract.
Revenue Bonds	Bonds whose principal and interest are payable exclusively from earnings of an earnings of an enterprise fund.
Rolled-back Rate	Rate that would generate the prior year amount of that revenues excluding new construction.
Special Revenue Fund	A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.
Transfers (Inter-fund)	Any transfer of money from one budgeted fund to another fund, approved by the Commission.
User Fees	Fees for services provided to the user.



Sub-Object Accounts

DESCRIPTION OF SUB-OBJECT ACCOUNTS

Number	Account Name	Description
PERSONNEL SERVICES:		
11-10	Executive Salaries	Salaries for the City's elected officials
12-10	Regular Salaries/Wages	Salaries for all full-time and part-time employees
12-20	Holiday Pay	Compensation paid to employees required to work on a holiday
14-10	Overtime	Payments in addition to regular salaries for services performed in excess of the regular work hour requirement
14-20	Reimbursable Overtime	Payments in addition to regular salaries for services performed in excess of the regular work hour requirement, but which will be reimbursed to the City by an outside agency
15-10	Clothing Allowance	Payments for clothing expenses incurred by non-uniformed officers
13-11	Tool Allowance	Payments for tool expenses incurred by vehicle mechanics
15-12	Cell Phone Allowance	Regular payments for the use of personal cell phones for City Business
15-13	Shoe Allowance	Payments for shoe expenses incurred by full-time City employees
15-20	Car Allowance	Regular payments for the use of personal vehicles for
15-30	Expense Allowance	City business Regular payments for the City Mayor and Commissioners' business expense
15-40	Incentive Pay	Education incentive pay for law enforcement officers and firefighters
19-99	New Personnel/Reclass	Budget allocation for new personnel within the upcoming fiscal year
21 to 25	Benefit Accounts	Employer FICA (21-10); Pension (22-10); Life Insurance (23-10), Health Ins (23-30); Etc.
OPERATING SERVICES:		
31-10	Legat Fee – Coty Attorney	Retainer fee paid to City Attorney
31-11	Outside Attorney Services	Fees paid to outside attorneys
31-12	Legal - Labor Contingency	Allowance for legal fees incurred due to labor disputes
31-14	Legal - Litigation Contingency	Allowance for legal fees incurred due to litigation
31-20	Physician Exams	Payments for pre-employment physicals, drug screenings and other required physicals
31-30	Engineering Fees	Fees for outside engineering services
31-90	Other Professional Services	Fees for services for all other professional services (bond counsel, architectural, appraisal, etc.)
32-10	Audit Fee	Expenses for the City's external auditing services
32-11	Actuarial Fee	Expenses for the City's external actuarial services
33-10	Court Reporter Fees	Payments for appearance fees and transcript fees for in-court proceedings, appeals, and depositions
34-10	Janitorial Services	Payments for contracted janitorial services
34-11	Dry Cleaning	Payments for cleaning of police officers' uniforms
34-30	Employee Assistance Program	Payments to contracted agency for confidential employee assistance
34-34	Grants Team	Payments for membership to grants locator and grant subscriptions.
34-40	Temporary Services	Expenses for temporary labor thru a personnel agency
34-51	Medical Director	Payments to physician who serves as medical advisor to paramedics and EMT's
34-53	Consultant Fees	Fees incurred in the use of outside consultants
34-54	Disposal of Hazardous	Fees incurred in the disposal of hazardous waste materials
34-60	Program Instructors	Expenses for instructors of the City's various recreational fee programs
34-61	Computer Rental	Expenses for the rental of computers
34-62	Waste Disposal	Payments to the Solid Waste Authority for disposal of waste materials collected by the City
34-80	Shared Wastewater Treatment	Payments to the South Central Regional Wastewater Treatment & Disposal Board (SCRWTD) for the treatment of wastewater
40-10	Mileage Reimbursement	Payments to employees for reimbursement of personal vehicles
40-11	Reimbursable Expenses	Payments to Commissioners for reimbursement of expenses
40-12	Business Meetings	Expenses associated with business meetings on behalf of the City which may include registration, hotel, travel, per diem, etc.
41-10	Telephone Services	Expenses associated with monthly telephone services including long distance charges
41-11	Leased Lines	Expenses associated with monthly telecommunications charges for leased lines
41-12	Postage	Expenses associated with mailing of City correspondence and packages
41-15	Cellular Phone/Beeper	Expenses associated with monthly telecommunications charges
43-10	Electric Service	Expenses associated with monthly electric services
43-11	Street Lighting	Expenses associated with monthly electric services for street lighting purposes

DESCRIPTION OF SUB-OBJECT ACCOUNTS

Number	Account Name	Description
43-20	Water/Sewer Service	Expenses associated with monthly water and sewer services
43-30	Garbage Fees/Roll-Offs	Expenses associated with monthly garbage or roll- off service
43-40	Fuel/Propane	Expenses for fuel oil, propane or LP gas
44-11	FEC Railroad Lease	Payment to Florida East Coast Railroad for annual lease of right-of-ways for crossings
44-30	Equipment Rental	Expenses for the rental of equipment
44-31	Copy Machine Rental	Expenses for the rental of copy machines
44-40	Leased Vehicles	Expenses for the leased vehicles
45-03	Insurance - Auto Premium	Payments for vehicle insurance
45-04	Insurance - Excess General Liability Premium	Payments for liability insurance
45-05	Insurance - Fire Building & Contents Premium	Payments for property loss insurance
45-06	Insurance - Loss of Monies/ Securities Premium	Payments for financial losses insurance
45-07	Insurance - Employee Bonds Premium	Payments for employee bonds insurance
45-09	Insurance - Workers Compensation	Expenses for workers compensation claims which includes wages and medical
45-54	Insurance - P/F Accidental Death	Premium for required insurance for Police Officers and Fire-fighters injured/killed in the line of duty
46-10	Building Repairs	Expenses for building repairs, modifications and general maintenance
46-19	Furniture Repairs	Expenses for furniture repairs and general maintenance
46-20	Equipment Maintenance	Expenses for equipment repairs and general maintenance or maintenance contracts
46-21	Fire Extinguisher Service	Expenses for fire extinguisher servicing
46-22	Computer Maintenance	Expenses for computer repairs and general maintenance or maintenance contracts
46-23	Telephone Maintenance	Expenses for telephone repairs and general maintenance
46-24	Radio Repairs	Expenses for radio repairs and general maintenance
46-25	Mechanical Maintenance	Expenses for mechanical equipment repairs and general maintenance
46-30	Vehicle Maintenance - Garage	Monthly cost to departments for vehicle repairs and general maintenance performed by our Fleet Maintenance department
46-31	Vehicle Maintenance - Other	Expenses paid to outside vendors for vehicle repairs and maintenance
46-40	Water Tank Repairs & Maintenance	Expenses for water tank repairs and general maintenance
46-41	Clarifier Repairs & Maintenance	Expenses for clarifier repairs and general maintenance
46-42	Sewer Main Repairs	Expenses for sewer main repairs and general maintenance
46-44	Storm Drain Repairs	Expenses for storm drain repairs and general Maintenance
46-45	Irrigation Maintenance	Expenses for irrigation system repairs and general maintenance
46-46	WTP Pump & Motor Repairs	Expenses for Water Treatment Plant pump and motor repairs and general maintenance
46-47	Water Main Maintenance	Expenses for water main repairs and general maintenance
46-49	Water Lines Repair & Maintenance Maintenance	Expenses for water line repairs and general maintenance
46-50	Wells & Screens - Repairs & Maintenance	Expenses for wells and screens repairs and general maintenance
46-51	Lift Station Repairs	Expenses for lift station repairs and general maintenance
46-91	Software Maintenance	Payments for contractual software maintenance
46-92	Beach Maintenance	Payments for contractual cleaning/maintenance services at public beach
46-93	Dumpster Repairs	Expenses for dumpster repairs and general maintenance
46-94	Canal Maintenance	Payments for contractual spraying services in City's waterways
46-95	Parks Maintenance	Payments for contractual maintenance of City's parks
46-96	Range Repairs & Maintenance	Expenses for golf course and police range repairs and maintenance
46-98	Grounds Maintenance	Payments for contractual maintenance of grounds around city facilities
47-10	Printing	Expenses for contractual printing services
47-20	Reproduction Services	Expenses for contractual reproduction or photocopying services
47-22	Codify Ordinances	Payments for contractual codification of new ordinances
48-01	Community Promotion	Expenses for promoting City activities
48-02	Board Dinner	Expenses for annual appreciation dinner for those who voluntarily serve on City Boards
48-04	Holiday Parade	Expenses for annual holiday parade
48-05	Advertising	Expenses for promotional advertising

DESCRIPTION OF SUB-OBJECT ACCOUNTS

Number	Account Name	Description
48-10	Holiday Decorations	Expenses for new or replacement holiday lights and Decorations
48-20	Employee Anniversary Awards	Expenses associated with employee service recognition program
48-21	Awards & Trophies	Expenses for various employees awards and trophies
48-22	Wellness Program	Expenses for classes and programs designed to promote employee health and wellness
48-23	Promotional Coupons	Expenses for Golf Course promotional efforts
48-24	Special Events	Expenses for special events held for the public
49-09	Self-Insurance Charge	Monthly cost to departments for risk management services
49-10	Warehouse Service Charge	Monthly cost to departments for inventory and delivery services
49-11	Confidential Funds	Expenses associated with the Police Department's use of informants
49-12	Legal Ads	Expenses associated with the placement of legal advertisements
49-13	Recruiting Expense	Expenses incurred in the pursuit of filling personnel vacancies
49-14	Credit Card Fees	Expenses incurred for processing credit card payments
49-15	Election Expense	Expenses incurred in City elections
49-16	Court Costs	Expenses associated with filling of lawsuits, recordings, etc.
49-17	Other Contractual Services	Payments for any contractual services not specified previous accounts
49-18	Computer Service Charges	Charge to various funds for pro-rated cost of data processing hardware, software and personnel
49-20	Self-Insured Loss	Payments for damages not covered by insurance policies
49-21	Auto Liability Self Insured Loss	Payments for vehicle liability not covered by insurance policies
49-22	Auto Physical Damage Self nsured Loss	Payments for vehicle damages not covered by I insurance policies
49-23	Insurance Reserve	Allowance for insurance-related expenses not covered by specific allocations
49-40	Laboratory Tests	Expenses for laboratory tests performed by an independent laboratory
49-41	Licenses, Fees & Permits	Payments for various certifications, licenses, etc.
49-42	ICR Testing	Payments for testing regarding the Information Collection Rule (EPA required)
49-50	City Landfill Lease Agreement	Payments for lease of City's landfill (no longer active)
49-60	Housing Program - Paint Up/ Fix Up	Expense associated with housing rehabilitation to make minor exterior repairs throughout the target area
49-61	Housing Program - Infill Construction	Expense associated with building new single-family and duplex affordable residential units on vacant land throughout the target area
49-62	Housing Program - Home Improvements	Expense to assist property owners making major repairs to the interior and exterior of their homes throughout the target area
49-65	Neighborhood Grant Program	Expense associated with neighborhood improvements
49-66	Façade Program	Expense to provide incentive funds for businesses to improve their facades within the target area
49-80	C.O.A.L.A.	Payments for the City's portion of membership in the Library cooperative
51-10	Office Supplies	Paper, folders, storage boxes, data binders, pens, pencils, paper clips, etc.
51-25	Computer Software/ Supplies<$750	Computer software, printer ribbons and toner, mouse replacements.etc
52-01	Supplies	All other supplies
52-10	Fuel/Oil - Vehicles	Fuel or oil for City vehicles
52-11	Fuel/Oil - Other	Fuel or oil for other City equipment
52-12	Tires & Tubes	Replacement of tires and tubes for City vehicles and equipment
52-13	Auto Parts & Supplies	Parts and supplies associated with the repair of City vehicles and equipment
52-18	Sprinkler/Irrigation Supplies	Parts and supplies associated with the installation or repair of sprinkler/irrigation systems
52-19	Fertilizer	Fertilizer for the City's parks and golf course
52-20	Operating Equipment < $750	Items classified as equipment but with a cost of less than $750
52-21	Chemicals	Chemicals other than janitorial and gardening supplies
52-22	Uniforms	Payments for City uniforms for employees who are required ro wear uniforms
52-23	Safety Clothing/Equipment	Rain gear, hats, gloves, life belts, etc.
52-24	Building Supplies/Materials	Plywood, drywall, PVC piping, electrical, plumbing, etc.
52-25	Janitor Supplies	Disinfectants, cleaning supplies, towels, mops, brooms, etc.
52-26	Gardening Supplies	Plants, mulch, rakes, hoes, etc.
52-27	Hardware/Tools	Hammers, wrenches, screwdrivers, paint brushes, rollers, etc.

DESCRIPTION OF SUB-OBJECT ACCOUNTS

Number	Account Name	Description
52-28	Chlorine	Chemicals used in the purification of water at the treatment plants and public swimming pool
52-29	Fire Hydrant Supplies	Supplies and replacement parts for fire hydrants (under $750)
52-30	Water Meter Supplies	Supplies and replacement parts for water meters (under $750)
52-31	Water Main Supplies	Supplies and replacement parts for water mains (under $750)
52-32	Sewer Main Supplies	Supplies and replacement parts for sewer mains (under $750)
52-33	Storm Drain Supplies	Supplies and replacement parts for storm drains (under $750)
52-35	Process Chemicals	Chemicals used in the processing of drinking water
52-40	Program Fees/Supplies	Expenses for supplies used in the City's various recreational fee programs
52-41	Activities Supplies	Expenses for supplies used in the various recreational programs sponsored by the City
52-50	Range Supplies	Supplies used at either the City's pistol range or the Golf Course Driving Range
52-51	Law Enforcement Supplies	Supplies specific to law enforcement
52-53	K-9 Unit	Supplies used by the Police Department's K-9 Unit
52-54	Parking Enforcement Supplies	Supplies specific to parking enforcement
52-55	Explorer Program Supplies	Supplies used in the Police and Fire Departments' Explorer Programs
52-56	P.A.L. Supplies	Supplies used the Police Department's Police Athletic League Program
52-57	J.F.O. Supplies	Supplies used by the Police Department's Juvenile First Offender Program
52-58	C.O.P. Supplies	Supplies used by the Police Department's Citizens Observer Patrol Program
52-59	R.A.P. Supplies	Supplies used by the Police Department's Recreation Athletics and Police Program
52-61	D.A.R.E. Supplies	Supplies used by the Police Department's Drug Abuse Resistance Education Program
23-30	Health Insurance	Premium for insurance policy for all full-time employees
52-62	Crime Lab Supplies	Supplies used by the Police Department's Crime Lab Unit
52-63	Citizen Police Academy Supplies	Supplies used by the Police Department's Citizen Police Program
52-65	Fire Prevention Supplies	Supplies used by the Fire Department's Fire Prevention Unit
52-66	Medical Supplies	Supplies used by the Fire Department's paramedics
52-67	Suppression Equipment/ Supplies	Supplies and equipment less than $750 used by the Fire Department in the course of fighting fires
52-68	Junior Golf Program Supplies	Supplies used for the Golf Course's Jr. Golf Program
52-70	Film Supplies	Payments for film and processing
52-72	Library Supplies	Supplies specific to the Library
52-73	Radio Batteries/Supplies	Supplies and replacement parts for the repair of the City's radios
52-74	Recycling Supplies	Supplies specific to the City's recycling program
52-75	Equipment Parts/Supplies	Supplies and replacement parts for the repair of City equipment
52-76	Animal Shelter Supplies	Supplies specific to the Animal Shelter division
52-78	First Aid Supplies	Supplies such as adhesive bandages, gauze, tape, etc.
52-79	Training Aids	Supplies specific to the training of employees
52-81	Flags	Purchase or replacement of State or Federal Flags
52-82	Exam Supplies	Tests and other supplies used to administer employment or promotional exams
52-85	Food Supplies	Food purchases for the Golf Course Restaurant
52-86	Beverage Supplies	Beverage purchases for the Golf Course Restaurant
52-87	Paper Goods	Paper supplies purchased for the Golf Course Restaurant
52-99	Miscellaneous Supplies	Supplies not specified above
53-10	Street Repairs and Maintenance Supplies	Supplies used in the repair or maintenance of City streets
54-10	Books and Publications	Expenses for the purchase of books or publications
54-20	Memberships	Expenses for initial or renewal memberships to professional organizations
54-30	Training	Cost for training seminars, courses or classes -- includes registration books or course materials, travel, per diem, etc.
54-35	College Tuition Reimbursement	Payments to employees for reimbursement of employee college tuition per a pre-approved program
54-36	Career Development	Allocation for the advancement or enhancement of employee careers
54-37	Recertifications	Expenses incurred in the recertification of employee licenses – EMT, Paramedic, Water Plant Operator, etc.
CAPITAL OUTLAY:		
62-01	Building Improvements	Major improvements to City buildings

DESCRIPTION OF SUB-OBJECT ACCOUNTS

Number	Account Name	Description
63-05	Parks Improvements	Major improvements to City parks
63-07	CRA Improvements	Major improvements within the CRA area
63-08	Street Improvements	Street resurfacing
63-10	Landscaping	Major planting of trees and shrubs on City grounds
63-11	Water Mains	Construction of new water mains
63-12	Water Meters	Installation of new water meters
63-13	Storm Drains	Installation of new storm drains
63-14	Fire Hydrants	Installation of new fire hydrants
63-15	Grounds Improvements	Major improvements to City grounds
64-02	General Equipment	Purchase of non specific equipment (over $750)
64-03	Recreation Equipment	Purchase of recreation or playground equipment (over $750)
64-14	Computer Software	Purchase of major computer software packages (over $750)
64-15	Computer Equipment	Purchase of computer equipment (over $750)
64-16	Furniture & Fixtures	Purchase of furniture and fixtures (over $750)
64-17	Office Machines/Equipment	Purchase of office machines and equipment (over $750)
64-19	Dumpsters	Purchase of dumpsters for solid waste disposal (over $750)
64-20	Communication Equipment	Purchase of communication equipment (over $750)
64-21	Maintenance Equipment	Purchase of maintenance equipment (over $750)
64-23	Paramedic Equipment	Purchase of paramedic equipment (over $750)
64-30	Vehicles	Purchase of additional fleet vehicles or equipment
64-31	Vehicle Replacement	Purchase of replacement fleet vehicles or equipment
64-32	Auto Accessories	Purchase of sirens, protective cages, etc. for vehicles (over $750)
64-40	Share/Regional Plant Capital	City of Boynton Beach's share (50%) of the Regional Plant's capital purchases
66-01	Books	Purchase of books or other circulation materials for the Library
NON OPERATING:		
71-01	Principal Payment	Annual payment to reduce bond indebtedness
72-01	Interest Expense	Annual expense incurred on Bond Issues
73-01	Fiscal Agents Fees	Fees charged by fiscal agents for servicing bonds – interest distribution, bond redemption, coupon destruction, etc.
91-xx	Transfers	Includes all transfers between funds which do not represent operating expenditures
95-40	Depreciation Expense	Includes allocation of the assets' cost over their useful life.
95-60	Uncollectible Expense	Bad-debt expense incurred in the unsuccessful attempt to realize payment of an account receivable.
99-01	Contingencies	Budgeted for possible expenses which at budget adoption could not be determined
99-02	Nonbudgeted Expense	Nominal expenses which are not anticipated - refunds, etc.
99-03	Reserve-Future Appropriation	Allocation available to be appropriated
99-04	Economic Development Incentives	Allocation for development incentives to developers
99-07	Contribution to Human Services	City contribution to Palm Beach County's subsidized child care program
99-10	Reserve – Vehicle Replacement	Annual allocation for the future replacement of the City's vehicles
99-12	Contingency – Budget Variance	Allocation for budget variances
99-13	Reserve – Maintenance Equipment	Annual allocation for the future replacement of the City's maintenance equipment
99-14	Reserve – Computer Equipment	Annual allocation for the future replacement of the City's computer equipment
99-15	Reserve – Kitchen Equipment	Annual allocation for the future replacement of the
99-16	Reserve – Golf Course Improvements	City's kitchen equipment (at the Golf Course) Annual allocation for the future replacement of the Golf Course
99-19	Economic Development	Allocation for implementation of programs of economic development within the City
99-25	Loss-Disposal of Assets	The gain or loss is calculated as the net disposal proceeds of an asset.
99-99	Fixed Assets	Holding accounts to establish assets.



Certification

RESOLUTION R25-244

A RESOLUTION OF THE CITY OF BOYNTON BEACH, FLORIDA ADOPTING A FINAL MILLAGE RATE FOR THE CITY'S GENERAL OPERATING FUND FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026, PROVIDING THAT THE FINAL MILLAGE RATE OF 7.7500 MILLS IS 5.06% ABOVE THE ROLLED-BACK RATE OF 7.3764 MILLS; PROVIDING FOR SEVERABILITY, CONFLICTS, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, a final budget has been prepared estimating expenditures and revenues of the City of Boynton Beach, Florida, for the ensuing year, with detailed information, including revenues to be derived from sources other than ad valorem levy, and the administrative staff of the City has made recommendations as to the amount necessary to be appropriated for the ensuing year; and

WHEREAS, the City Commission has given notice of and conducted the public hearings required by law and has considered the recommendations of staff and the comments of the public, the suggested budget, and the proposed millage necessary to be levied to carry on the government of the City for the ensuing year; and

WHEREAS, the City of Boynton Beach, Florida, has followed the procedures as outlined in Section 200.065, Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BOYNTON BEACH, FLORIDA THAT:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. The City Commission of the City of Boynton Beach, Florida, hereby adopts the final millage rate of 7.7500 for the General Fund for the fiscal year beginning October 1, 2025, and ending September 30, 2026. The final millage rate is 5.06% above the

computed rolled-back rate of 7.3764. Such millage shall be levied upon the dollar amount of the assessed valuation of all non-exempt taxable property in the City of Boynton Beach, Florida, as returned by the Palm Beach County Property Appraiser, as shown on the assessment roll for the City, allowing homestead and other lawful exemptions. All such taxes so specified and levied are ordered extended upon the assessment roll to show the tax attributable to all taxable property, and shall be collected by the Palm Beach County Tax Collector as provided by law.

Section 3. Pursuant to Section 200.065 (5), Florida Statutes, the City Manager, or in his absence, the Finance Director, is hereby authorized, but not required, to adjust the adopted millage rates set forth herein if the taxable value within the jurisdiction of the City of Boynton Beach, as certified by the Property Appraiser, is at variance by more than one percent from the taxable value shown on the assessment roll to be extended, such that the taxes computed by applying the adopted rate against the certified taxable value are equal to the taxes computed by applying the adjusted adopted rate to the taxable value on the roll to be extended, except that no adjustment shall be made to levies required by law to be a specific millage amount. The City Manager or Finance Director shall certify to the property appraiser the adjusted adopted rate not later than three days after receipt of notification from the Property Appraiser of the aggregate change in the assessment roll and taxable value, if any, from that certified.

Section 4. The required Florida Department of Revenue (DOR) forms may be signed by the City Manager or Finance Director, either in paper form and/or electronically utilizing the DOR eTRIM system.

Section 5. The Finance Director shall provide a certified copy of this Resolution to the Property Appraiser and Tax Collector within three (3) days after the adoption of this Resolution.

Section 6. If any clause, section, or other part of this Resolution shall be held by any Court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and shall in no way affect the validity of the other provisions of this Resolution.

Section 7. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 8. This Resolution shall become effective immediately upon passage.

PASSED AND ADOPTED this 18th day of September 2025.

CITY OF BOYNTON BEACH, FLORIDA

	YES	NO
Mayor – Rebecca Shelton	✓	
Vice Mayor – Woodrow L. Hay	✓	
Commissioner – Angela Cruz	✓	
Commissioner – Aimee Kelley	✓	
Commissioner – Thomas Turkin	✓	
VOTE	5-0	

ATTEST:

Maylee De Jesús, MPA, MMC
City Clerk

Rebecca Shelton
Mayor

APPROVED AS TO FORM:

Shawna Lamb
City Attorney

(Corporate Seal)

CITY OF BOYNTON BEACH CORPORATE SEAL INCORPORATED 1920 FLORIDA

I hereby certify that this is a true and correct copy as it appears in the records of the City of Boynton Beach.

City Clerk — Date 9/22/2025

RESOLUTION R25-245

A RESOLUTION OF THE CITY OF BOYNTON BEACH, FLORIDA, ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

WHEREAS, in accordance with Florida Statutes, a final budget has been prepared by the City Manager estimating expenditures, transfers, and revenues of the City of Boynton Beach for the ensuing year, with detailed information, including revenues to be derived from sources other than the ad valorem tax levy, and he has made recommendations as to the amount necessary to be appropriated for the ensuing year; and

WHEREAS, in accordance with section 200.065, Florida Statutes, the City Commission of the City of Boynton Beach has conducted a public hearing on the City's final budget and the millage rate for the 2025-2026 fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BOYNTON BEACH, FLORIDA:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. The final budget of the City of Boynton Beach, Florida, for the fiscal year beginning October 1, 2025, and ending September 30, 2026, a copy of which is attached hereto as Exhibit A, is hereby adopted, and the appropriations set out therein are hereby made to maintain and carry on the government of the City of Boynton Beach, Florida.

Section 3. There is hereby appropriated the sum of $136,605,950 to the **General Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays for the City Government pursuant to the terms of the above budget.

Section 4. That there is hereby appropriated the sum of $9,916,806 to the **Traffic Safety Special Revenue Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

Section 5. That there is hereby appropriated the sum of $1,150,470 to the **Local Option Gas Tax Special Revenue Fund** for the payment of operating expenditures, transfers

to other funds, and necessary capital outlays.

Section 6. That there is hereby appropriated the sum of $286,489 to the **Community Improvements Special Revenue Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

Section 7. That there is hereby appropriated the sum of $372,041 to the **Green Building Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays

Section 8. That there is hereby appropriated the sum of $5,476,655 to the **Building Special Revenue Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

Section 9. That there is hereby appropriated the sum of $377,698 to the **Public Arts Special Revenue Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

Section 10. That there is hereby appropriated the sum of $424,316 to the **Recreation Program Special Revenue Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

Section 11. That there is hereby appropriated the sum of $12,035,385 to the **Public Service Tax Debt Service Fund** for the purpose of payment of operating expenditures, transfers to other funds, and the principal and interest due on the public service tax bonds of the City not subject to statutory exemptions and for redeeming such bonds as they mature.

Section 12. That there is hereby appropriated the sum of $32,435,599 to the **General Capital Improvement Capital Projects Fund** for the payment of transfers to other funds and capital outlays pursuant to the terms of the above budget.

Section 13. That there is hereby appropriated the sum of $6,699,056 to the **Local Government Surtax Capital Projects Fund** for the payment of transfers to other funds and capital outlays pursuant to the terms of the above budget.

Section 14. That there is hereby appropriated the sum of $700,523 to the **Parks & Recreation Facilities Trust Fund** for the payment of transfers to other funds and capital outlays pursuant to the terms of the above budget.

Section 15. That there is hereby appropriated the sum of $74,214,216 to the **Water**

and Sewer Utility Enterprise Fund for operating expenditures, debt service, transfers to other funds, and necessary capital outlay.

Section 16. That there is hereby appropriated the sum of $36,866,319 to the **Water and Sewer Utility Capital Improvement Enterprise Fund** for the payment of capital outlays pursuant to the terms of the above budget.

Section 17. That there is hereby appropriated the sum of $4,167,547 to the **Golf Course Enterprise Fund** for operating expenditures, transfer to other funds, and necessary capital outlays.

Section 18. That there is hereby appropriated the sum of $6,800,082 to the **Golf Course CIP Fund** for the payment of capital outlays pursuant to the terms of the above budget.

Section 19. That there is hereby appropriated the sum of $17,267,410 to the **Solid Waste Enterprise Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

Section 20. That there is hereby appropriated the sum of $10,360,535 to the **Fleet Maintenance Internal Service Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

Section 21. That there is hereby appropriated the sum of $654,590 to the **Materials & Distribution Internal Service Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

Section 22. That there is hereby appropriated the sum of $7,296,326 to the **Self-Insurance Internal Service Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

Section 23. That there is hereby appropriated the sum of $1,751,015 to the **Benefits Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

Section 24. That there is hereby appropriated the sum of $978,336 the **Cemetery Special Revenue Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

Section 25. That there is hereby appropriated the sum of $81 the **Police Impact**

Trust Fund for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

Section 26. That there is hereby appropriated the sum of $3,495,000 the **Mobility Fund** for the payment of operating expenditures, transfers to other funds, and

Section 27. That there is hereby appropriated the sum of $60,000 the **Utility Underground Fund** for the payment of operating expenditures, transfers to other funds, and

Section 28. All delinquent taxes collected during the ensuing fiscal year as proceeds from levies of operation millage of prior years are hereby specifically appropriated for the use of the General Fund.

Section 29. For all funds, appropriations for the 2024-2025 fiscal year, which are encumbered but unexpended as of the last day of the fiscal year, shall be re-appropriated for the same purpose for the 2025-2026 fiscal year.

Section 30. If any clause, section, or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and shall in no way affect the validity of the remaining portions of this Resolution.

Section 31. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 32. This Resolution shall become effective immediately upon passage, but the budget adopted hereby shall take effect as of October 1, 2025.

PASSED AND ADOPTED this 18th day of September 2025.

CITY OF BOYNTON BEACH, FLORIDA

	YES	NO
Mayor – Rebecca Shelton	✓	
Vice Mayor – Woodrow L. Hay	✓	
Commissioner – Angela Cruz	✓	
Commissioner – Aimee Kelley	✓	
Commissioner – Thomas Turkin	✓	
VOTE	5-0	

ATTEST:

Maylee De Jesús, MPA, MMC
City Clerk

(Corporate Seal)

Rebecca Shelton
Mayor

APPROVED AS TO FORM:

Shawna Lamb
City Attorney

I hereby certify that this is a true and correct copy as it appears in the records of the City of Boynton Beach.

City Clerk — Date 9/22/2025



CITY OF BOYNTON BEACH
100 E Boynton Beach Boulevard
Boynton Beach, FL 33425
www.boynton-beach.org