ADOPTED BUDGET

City of Boynton Beach, Florida

2024-2025

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Boynton Beach
Florida

For the Fiscal Year Beginning

October 01, 2023

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Boynton Beach, Florida, for its Annual Budget for the fiscal year beginning October 1, 2023. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its edibility for another award.

Vision Statement

A welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

Mission Statement

Provide excellence in service through high-performing teams who demonstrate servant leadership.

Strategic Plan Goals

- Culturally Distinct Districts
- Building Wealth in the Community
- Accessible Transportation and Mobility
- High Performing Organization
- Safe, Inclusive, and Resilient Public Spaces
- Environmental Sustainability

Core Values

INNOVATION,

VISION,

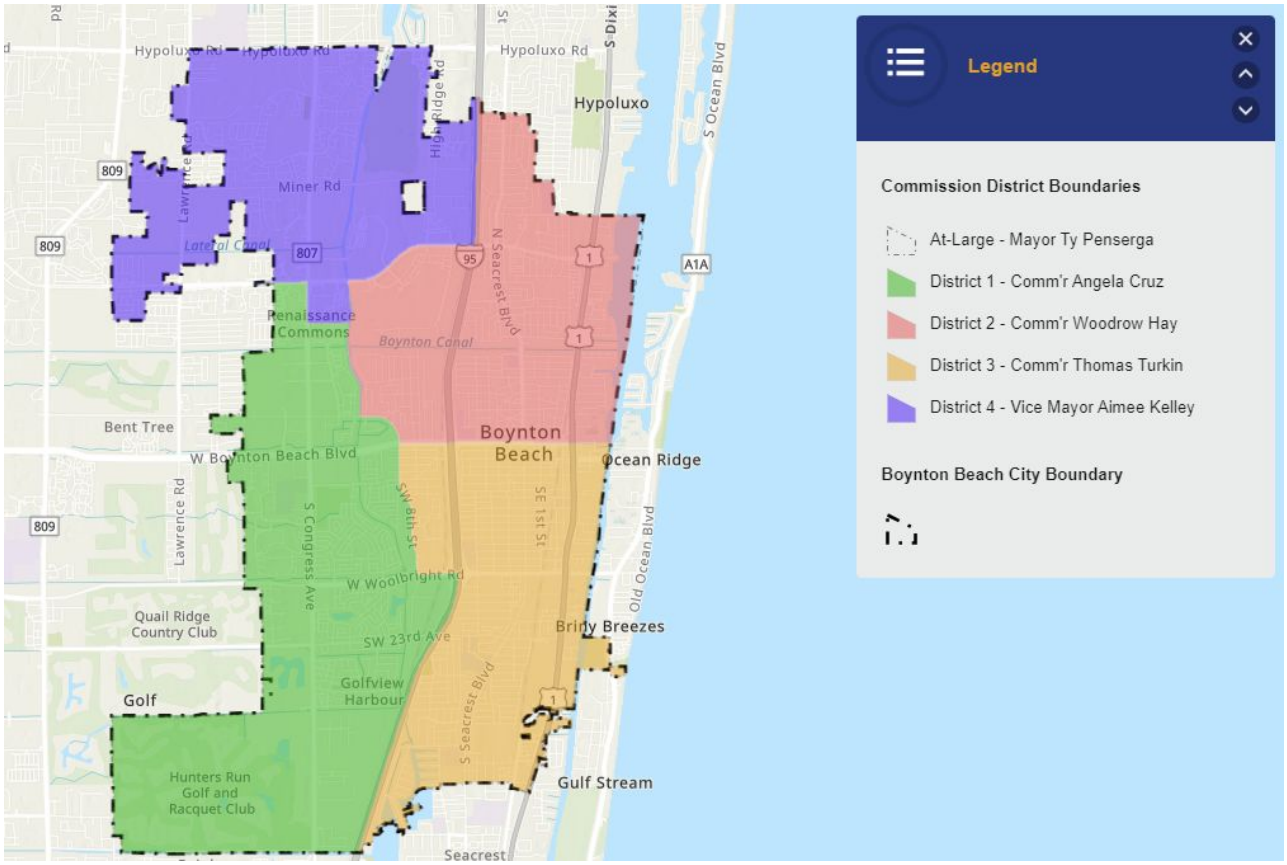
ADAPTABILITY,

SERVANT **L**EADERSHIP,

INCL**U**SIVITY,

EMPATHY

Palm Beach County
Atlantic Ocean
Gulf of Mexico
PALM BEACH COUNTY
West Palm Beach
Royal Palm Beach
Wellington
Lake Worth
Greenacres
Boynton Beach
The Everglades


Legend
Commission District Boundaries
At-Large - Mayor Ty Penserga
District 1 - Comm'r Angela Cruz
District 2 - Comm'r Woodrow Hay
District 3 - Comm'r Thomas Turkin
District 4 - Vice Mayor Aimee Kelley
Boynton Beach City Boundary
Hypoluxo Rd
Hypoluxo
Miner Rd
Lateral Canal
Renaissance Commons
Boynton Canal
Boynton Beach
Ocean Ridge
Bent Tree
W Boynton Beach Blvd
W Woolbright Rd
SW 23rd Ave
Golfview Harbour
Quail Ridge Country Club
Golf
Hunters Run Golf and Racquet Club
Briny Breezes
Gulf Stream
Seacrest
S Ocean Blvd
Old Ocean Blvd
N Seacrest Blvd
S Seacrest Blvd
A1A
809
807
95
1

Boynton Beach Mayor, City Commissioners, and City Manager

Mayor Ty Penserga,
At-Large

Commissioner
Angela Cruz,
District I

Commissioner
Woodrow Hay,
District II

Commissioner
Thomas Turkin,
District III

Vice Mayor
Aimee Kelley,
District IV

City Manager
Daniel Dugger

Budget Summary

ABOUT BOYNTON BEACH

Known as "America's Gateway to the Gulfstream," Boynton Beach is a full-service municipality, providing every city service (not limited to Sanitation, Fire & Rescue, Police, Utility, etc.) for its residents and visitors. Located in the heart of southeast Florida, in the center of Palm Beach County; Boynton Beach is a coastal community consisting of 16.5 square miles that includes four miles of the Intracoastal Waterway.

The City has direct access to the Florida Turnpike via Boynton Beach Boulevard and three I-95 exits. The City lies within close proximity to Palm Beach International Airport (14 miles) and Fort Lauderdale/ Hollywood International Airport (37 miles). The closest seaports are Port of Palm Beach (21 miles) and Port Everglades (36 miles). The Tri-Rail commuter train makes a stop in the City that connects the rider to Palm Beach, Broward and Miami-Dade Counties.

The average annual air temperature in the Palm Beaches is 75° F. The warmest months are usually between June thru September. While January and February are the coolest. September or October can be the "wettest" month. The highest recorded temperature was 101°F in 1942 and the lowest recorded temperature was 24°F in 1894.

FORM OF GOVERNMENT

The City of Boynton Beach is the third largest municipality in Palm Beach County with a population of approximately over 80,000 residents. The City of Boynton Beach's five elected officials include four district commissioners for a three-year term and a mayor-at-large serving a maximum of two (three-year) terms. The City Commission creates the strategic plan for the City, adopts legislation, approves the City's budget, sets taxes and fees, and appoints the City Attorney.

The City Commission appoints a City Manager, who, with a team of more than 10 department directors, 1 Assistant City Manager, a Deputy City Manager, a Fire Chief, and a Police Chief, manages the day-to-day operations for over 80,000 residents and thousands of visitors each year. Various volunteer advisory boards that augment staff, created and member-appointed by the City Commission. The City's collaborative partners—the Boynton Beach Community Redevelopment Agency (CRA) and the Greater Boynton Beach Chamber of Commerce—also assist in the success of the City.

HISTORY

The City was founded in 1894 by Major Nathan Boynton, a native of Port Huron, Michigan, who had a distinguished career in the American Civil War (pictured to the right).

Major Boynton and his workmen brought their families from Michigan and settled in the, yet to be named, new town of Boynton. In the early years of our city, settlers began building what was to become Boynton Beach. Boynton Beach was incorporated in 1920.

BOYNTON BEACH TODAY

Boynton Beach possesses many natural assets that set the stage for numerous leisure, recreation and active lifestyle pursuits because of its tropical climate. The City of Boynton Beach invests a great deal of resources to ensure that residents and visitors have access to its 253 acres of municipal parks, beach and natural conservation lands.

The City operates 9 recreation centers, 31 parks, a swimming pool, a municipal beach, and many youth, teen, adult and senior programs. Various facilities offer over 200 recreational programs, classes and events for all ages – from toddlers to seniors. Supplementing its recreational indoor facilities are tennis courts, pickleball courts, and basketball courts, playgrounds, fitness centers and a pool. Additionally, one of the four Boynton Beach ocean inlets provides public boat ramps, paddle boating and kayak rentals. In addition, the City operates a municipal golf course, which features both an 18-hole Championship Course and 9-hole Family Course. It also operates a state-of-the-art library.

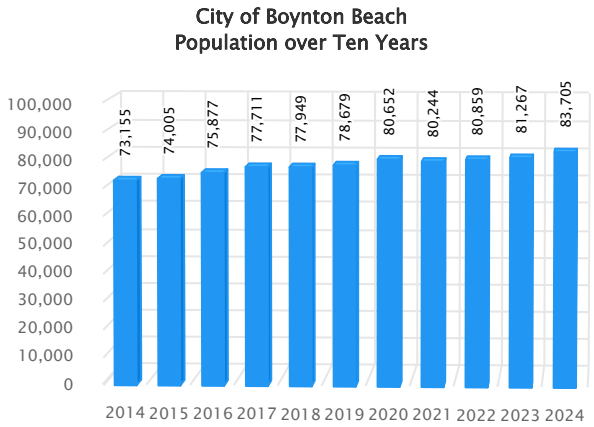
Boynton Beach has one of two working full-service marinas in Palm Beach County. Owned and operated by the Community Redevelopment Agency (CRA), the Boynton Harbor Marina offers fishing and scuba diving charters, jet-ski and boat rentals and an eclectic collection of waterfront restaurants.

The City embraces Art and culture; there are approximately 85 arts displayed throughout the City (including the new Arts & Cultural Center) as part of the Arts in Public Places program. Boynton Beach is home to the world-famous International Kinetic Art Exhibit and Symposium. The kinetic art pictured on this page is part of the biennial event and supports the Boynton Beach Art District's many events, including monthly art walks. In addition, the City hosts more than 80 annual events, including Pirate Fest, Movies in the Park, Blarney Bash, Earth Day, Holiday Parade, Boat Parade and 4th of July Fireworks over the Intracoastal Waterway.

There are four public elementary schools in Boynton Beach, including a gifted center; a S.T.E.M. curriculum based school that has been awarded Best Elementary School in the nation for the past two years; an International Baccalaureate (IB) school. Its middle school is a Math, Science and Technology Magnet providing aerospace science, dance, theater, vocal, culinary arts, early childhood and I.T.S. academies, as well as an aviation maintenance technician school. Supplementing the public schools are five private schools, five charter schools and several pre-schools. There are 12 post-secondary institutions within 67 miles of Boynton Beach, including Florida Atlantic University, Florida International University, Palm Beach Atlantic University, Palm Beach State College and the University of Miami.

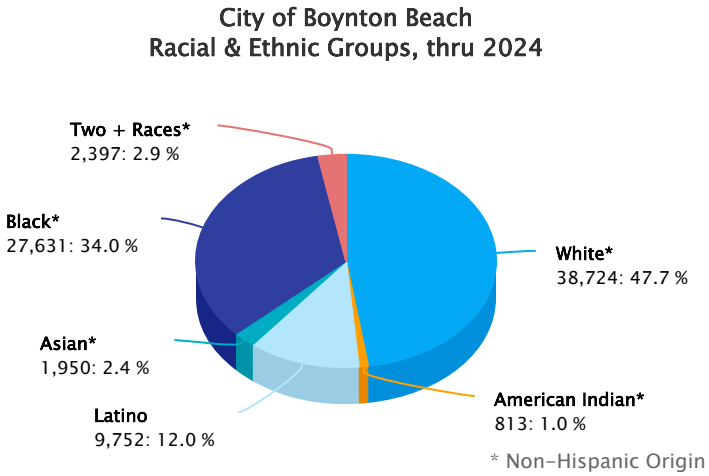
The City is addressing the biggest challenges of this century – sustainability, energy and climate change. Being sustainable means meeting the needs of the present residents without compromising the ability of future citizenry to meet its needs while balancing environmental stewardship, social responsibility, and economic growth. The pursuit of sustainability has governed the direction of Boynton Beach since 2008 when the City Commission involved employees, citizens and local businesses in creating policies and programs to promote sustainability.

DEMOGRAPHICS

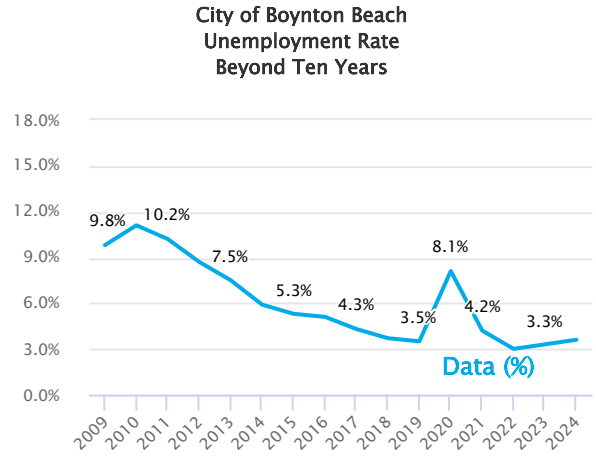


In 2020, the U.S. Census counted 80,657 people in Boynton Beach. The 2008 recession contributed to a considerable slowdown of the City's population growth: over a five-year period between 2017 and 2024, Boynton Beach grew by 9.4%. For FY 2024-25, the population is projected to be approximately 83,705. For FY 2024-25, with an overall area of 16.2 square miles, the city's population density is over 5,000 persons per square mile.

According to the most recent American Community Survey, the City's population has a median age of 41, with about 28% of persons 60 years or older. Per the Census Bureau, approximately 13.6% of the population is foreign-born. Per capita income of the City's residents is $33,054, with a median household income of $61,293. In terms of education, 49% of the population has a High School Diploma Equivalent or higher.



ECONOMIC CONDITIONS AND OUTLOOK



On average, Boynton Beach's unemployment rate was 4.2% in 2021. At the start of 2020, prior to the COVID-19 pandemic, the unemployment rate in the City was approximately 3.5%. As the pandemic began to impact the U.S. economy in March and April of 2020, unemployment in the City rose as high as 8.1%. According to the Bureau of Labor Statistics, the City's unemployment rate as of September 2024 is 3.6%. The chart pictured to the left shows the average annual unemployment rates through 2024.

As of the second quarter of 2024, the median price for a single-family home in Florida was $389,000.

MAJOR EMPLOYERS AND TAXPAYERS

The top 5 Tax Payers are Florida Power & Light Co., 1351 South Federal FL Owber LLC, Terra Funding Sea Lofts LLC, Seabourn Cove Holdings LLC, and USCMF Capital V Boynton Beach LLC. The tax liability associated with the five previously listed taxpayers range from a low of $2,338,869 to a high of $3,302,088. The chart below highlights the "Top Taxpayers" in the City of Boynton Beach.

Top Tax Payers	Appraised Value	Total Taxes
Florida Power & Light Co.	$162,740,009	$3,302,088
1351 South Federal FL Owner LLC	$155,399,771	$3,299,073
Terra Funding Sea Lofts LLC	$129,748,437	$2,852,236
Seabourn Cove Holdings LLC	$123,969,136	$2,617,194
USCMF District at Boynton LLC	$106,977,341	$2,338,869
IMT Capital V Boynton Beach LLC	$96,016,162	$2,051,653
Duke PCG at Quantum 1 9 LLC.	$81,643,357	$1,828,958
WSRE CP PAC Investors LLC	$81,444,367	$1,798,403
Northland Lugano LLC	$78,887,289	$1,719,792
Avanti Residential 500 Ocean TIC I LLC	$71,140,202	$1,532,030

Top Ten Employers
Bethesda Memorial Hospital
City of Boynton Beach
Publix Supermarket
School District of Palm Beach County
Walmart
Waste Management Corporation
Home Depot
Lowe's
Hunters Run Golf & Racquet Club
Quail Ridge Country Club

Within the City, the top 5 employers are: Bethesda Memorial Hospital, the City of Boynton Beach, Publix Super Markets, Palm Beach County School District and Walmart. The chart above provides a complete listing of the "Top Ten Employers"

GROWING TAXABLE VALUES

Fiscal Year	Taxable Value	% Change	Tax Rate
2012-13	3,677,646,538	-1.99%	7.6000
2013-14	3,884,337,937	5.62%	7.9000
2014-15	4,224,336,791	8.75%	7.9000
2015-16	4,635,365,868	9.73%	7.9000
2016-17	5,005,577,863	7.99%	7.9000
2017-18	5,414,030,684	8.16%	7.9000
2018-19	5,784,638,102	7.03%	7.9000
2019-20	6,215,203,426	7.14%	7.9000
2020-21	6,623,563,815	6.69%	7.9000
2021-22	6,935,204,311	4.71%	7.8900
2022-23	8,066,818,280	16.51%	7.8500
2023-24	9,128,934,918	12.98%	7.8500
2024-25	9,826,138,737	7.64%	7.8000

It has taken fourteen years for the City's current taxable value of $9,826,138,737 to to surpass the 2008 value of $6,131,757,196. The upward trend began in FY 2015-16 when the taxable value was $2015-16. The Palm Beach Property Appraiser is forecasting higher taxable value going forward. The increase in taxable value supported the City's decision to lower the adopted millage rate for FY 2024-25 at 7.8000 per $1,000, changed from the previous year a decrease of .05 mills. Historically, the tax rate ranged from a low of -.0199 mills in FY 2012-11 to a high of 8.2270 mills in FY 2001-2002 (not shown). The City of Boynton Beach will benefit from this positive trend of increased taxable values and a stable millage rate.

The City of Boynton Beach has approved and completed several development projects with others currently under construction or will start construction in 2024 - 2025. The projects include:

FY 23-24 completed development projects :

- NTS Gymnastics
- Charley's Cheesesteaks and Wings
- Cargo World
- The Connie House ALF
- A'Lu Mexican Cuisine
- Harvest SS Health
- Motown Pizza & wings
- Margo's Kitchen
- Infinite Integrity Health Center

Approved or under construction development projects:

- Ghost Kitchen
- Villages at East Ocean (North)
- Shalimar
- Ruocco's Restaurant
- Sprouts Farmers Market
- EoS Fitness
- Salons by JC

In 2023/2024, the City has experienced significant growth and development across several sectors. Noteworthy developments include:

. **Residential Growth**:
  - Boynton Beach continues to see an influx of new residential projects, particularly in the form of mixed-use developments. These projects are designed to attract both retirees and young professionals who are looking for affordable coastal living.
  - Several new neighborhoods and townhome communities are under construction, offering a range of living options to accommodate the city's growing population.
  - The City approved the county's first Live Local Project, The Dune, which provides workforce housing and aims to promote the integration of housing with local amenities. These developments encourage residents to live closer to their workplaces, shops, and entertainment, reducing the need for long commutes.

. **Downtown Redevelopment**:
  - The city is investing in revitalizing its downtown area through mixed-use developments, combining residential, retail, and office spaces. This redevelopment aims to create a vibrant, walkable urban environment. Key projects include Ocean One and The Peirce, located at the intersection of Boynton Beach Blvd and Federal Highway.

. **Retail and Commercial Expansion**:
  - Retail centers and commercial developments are expanding to meet the demand from Boynton Beach's growing residential community. Several new shopping centers and modernized retail hubs have been introduced, aiming to improve the customer experience and offer more services to the city's population.
  - Additionally, existing commercial spaces are being upgraded to meet the needs of businesses and residents, helping to solidify the city's position as a regional business hub.

. **Industrial Growth**:
  - Boynton Beach has also seen significant growth in its industrial sector, driven by the expansion of warehouses, distribution centers, and light manufacturing facilities. These developments are part of a broader strategy to diversify the local economy and create job opportunities. Most Notably, the Publix Distribution Center completed a half of million square-foot expansion of its current facility.
  - The city's strategic location along key transportation corridors and its proximity to the Port of Palm Beach are making it an attractive destination for logistics and distribution companies looking to capitalize on regional trade and commerce. This industrial development

is expected to boost employment and support the city's economic growth.

These developments reflect Boynton Beach's efforts to foster a balanced approach to growth while enhancing the city's appeal for both residents and businesses.

To: The Honorable Mayor and Members of the City Commission

From: Dan Duggar, City Manager

Date: December 1, 2024

Subject: Adopted Budget for Fiscal Year 2022-23

Honorable Mayor, Members of the City Commission, Community Members, and City Staff:

I am pleased to present the City of Boynton Beach's Adopted Budget for Fiscal Year 2024-25. The budget serves as a roadmap for the City's promise as a place where our inclusive community can prosper and innovation is nurtured and grows.

The Adopted Budget for Fiscal Year 2024-25 is aligned with the City's Strategic Plan and reflects the direction of the City Commission for achieving our collective vision of Boynton Beach as a welcoming and inclusive coastal community that celebrates diverse cultures, embraces innovation, and supports local businesses. It includes all Funds, $327.8M of which, the Capital Improvement Plan is $62.8M. According to the Palm Beach County Property Appraiser, the City's current gross taxable value for FY 2024-2025 is $9,826,138,737. This is an increase of 8.7% over FY 2023-24 final budgeted taxable value of $9,128,934,918. We will continue to provide exceptional services to our diverse community through a well-prioritized budget while administering the vision of the City Commission.

The City's goals, budget, performance measures, and accomplishments achieved our goal of increasing transparency and making information accessible to our residents, businesses, and other community stakeholders. It also drives economic development initiatives and facilitates planning, collaboration, and coordination among the various City departments and partners. In the Adopted Budget, available resources are invested and aligned to ensure the City's long-term viability and resilience, while advancing the City's goals and objectives.

Our organization values are tied to Innovation, Vision, Adaptability, Servant Leadership, Inclusivity, and Empathy.

Strategic Plan Priorities for the City:

- **Culturally Distinct Districts:** Create unique cultural districts for business and entertainment to serve as the foundation that connects businesses, residents, and visitors.
- **Building Wealth in the Community:** Creating opportunities for shared local community prosperity, equity, and economic sustainability through broad-based asset ownership, anchor jobs, and resources that are reparative and inclusive.
- **Accessible Transportation and Mobility:** Improve multimodal transportation for all residents, commerce, workforce, and visitors.
- **High Performing Organization:** Maintain effective and efficient service delivery and continued excellence through organizational governance and internal support and external services.
- **Safe, Inclusive, and Resilient Public Spaces:** Ensuring access to safe and affordable public spaces.
- **Environmental Sustainability:** Increase climate resilience, preserve natural resources, and adopt cleaner and more efficient energy technologies while striving to maximize social and economic benefits for City government, residents, and businesses.

Strategic Projects beginning Fiscal Year 2023-24

- Update the City's Comprehensive Plan to establish industry-specific clusters and defined planning areas.
- Develop an entrepreneurial ecosystem where start-ups and small businesses are supported and grown.

- Expand the City's Strategic Traffic Safety Plan
- Develop a robust, innovative communication strategy to educate and inform the community of city services, programs, and initiatives
- Implement a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.
- Improve reliability, energy efficiency, and functioning of pipelines and other infrastructure serving water, waste water, reclaimed water, chilled water and stormwater customers.

The strategic planning process develops coordinated strategic projects that focus on effectively creating the framework for all partners (both internal and external) to ensure that available resources are invested, aligned, and advance the City's priorities and goals. The City's short and long-term successes and competitive environment are key strategic issues addressed in the Adopted Budget. Each City department is aligned to one or more of the seven priorities with specific objectives and projects to be accomplished. Department Directors are accountable for meeting these stated objectives and projects while still operating within their approved Operating and Capital Budgets.

Highlights of the FY 2024-25 Adopted Budget include:

Employee Based Priorities to Improve The Organization

For Fiscal Year 2024-25, the Commission has approved funding for employee raises of 3% to 11%, for directors to union employees. Over the past five fiscal years, the City Commission and the City Manager has consistently offered adjustment to salary pay ranges or hourly salary increases to its employees. These average salary adjustments ranged from 3% to 5% and are consistent with annual inflation rates. For all funds, the FY2024-25 budget, management has earmarked $8.6 million ($4.6M for General Fund) over the prior year for salary adjustments and union contract negotiation.

The City will continue to fund its employees' Health Savings Account (HSA), except those affiliated with the Police Benevolent Association. For FY 2024-25 the City will contribute $750 - $1500 to the HSA for each full-time employee (the HSA budgeted cost was $762,835 for FY 2023-24). Additionally, the City will provide employees with an "Insurance Stipend" to offset family premium rates. These health savings benefits coincide with the Boynton Beach employee Wellness Program that the City is aggressively promoting to mitigate insurance cost.

The City of Boynton Beach has established a tuition reimbursement program for employees who are full time, unrepresented (General) employees and full-time, non-probationary employees covered under the SEIU Blue Collar or White-Collar Collective Bargaining Agreement. For FY 2024-25, the City has established a college tuition budget of $110,000 and training budget of $782,504 for all funds.

Short Term City Based Priorities

The City's Building Division launched an online, easy-to-use e-permit system that will modernize how permits are processed for both builders and residents. The new Permit Application and Tracking System, which is powered by SagesGov, will allow registered users to perform all permit functions in one convenient place via a portal on the City's website. System features include the ability to submit, track, review, inspect and close building permits. In FY 2023-2024, Phase III of the SagesGov platform did include a new feature for the City's Planning & Zoning Division that will complement the permitting portal and simplify the development process. The new feature will streamline the Development Application process and will go live with SagesGov in the first quarter of 2024-2025. This new feature will allow the City to streamline internal systems to support economic growth and development.

The Planning & Zoning Division partnered with Gridics, LLC to launch the City's next-generation municipal zoning technology platform. This new platform brings a new level of transparency and ease of use to our zoning code, allowing anyone the ability to access the precise information they need specific to their parcel in an easy-to-use format. This software will provide staff with a code publishing website specifically tailored for land use and comprehensive plan ordinances that can be updated directly in real-time as changes are made and interlink various sections to make it easier for citizens to reference and understand. It will also provide an easy-to-use interactive zoning map website to make it easier for citizens and investors to visualize how zoning districts and overlays impact development throughout the city and provide the ability to lookup zoning information such as setbacks, open space, height, density, allowed uses by address, and permitted types of businesses. The implementation of this software aligns with the City's Strategic Priority of High-Performing Organization. It allows the City to provide effective and efficient services and helpful tools for residents, businesses, and developers looking to live, work and invest in the City.

In alignment with the City's Strategic Plan Priority of Environmental Sustainability, the City continues to build on its Tree Canopy Enhancement Program with the goal of increasing citywide tree canopy from the 2020 level of 16.1% to 20% by 2035. The City annually gives away 800 to 1,200 trees and palms use for City property and rights-of-way and will continue to develop an Urban Forestry Management Plan in FY 2024-25.

The City recognizes the role parks serve in creating sustainable communities. To provide sustainability, the City is considering innovative ways to fund tomorrow's potential. This consideration includes strategies such as collaboration between parks departments and other public agencies, civic investment from individuals and private foundations through public-private partnerships, concessions, marketing sponsorships, and entrepreneurial activities. The FY 2024-25 capital budget for Park & Recreation improvement is $6.8 million.

The Utility department is performing studies to develop risk and infrastructure prioritization criteria to help the utility make data driven decisions for repair and replacement projects. Additionally, the Utility department received a $5.2 million State Revolving Fund (Drinking Water) principal forgiveness loan to evaluate the treatment options for the two water plants and design for the most optimal treatment alternative for upcoming drinking water regulations. These studies are planned to be completed in the next 12 to 36 months and will allow the Utility and the City to continue providing exceptional water and wastewater services to our customers.

Long-Range Priorities/Financial Plans

The FY 2024-25 Adopted Budget and projected years are developed by analyzing 3-year historical

trends and depending on the type of revenues and expenditures - an escalation range of 3% to 5% was applied. Additionally, strategic prioritization of projects/legislative actions/operations help to shape both the short-term and long-term plans for the City.

The Commission has approved a $25 increase in the Fire Assessment to fund capital projects for fire operation needs.

Also approved, a new budgeted revenue source Police Impact fee from the Speed Zone Cameras to protect the public and fund police operations, projected to generate approximately $7+ million annually.

Over the next two to three years seek to improve or replace the City's financial management system. Additionally, the Utility Fund has major infrastructure projects scheduled over the next three to five years, costing over $50 million. These projects include water meters replacement, lift station rehabilitation, storm water improvement, water and sewer mains lining and/or replacement projects . Once the water treatment options are evaluated, the Utility can plan for funding the infrastructure investment needed for upgrades to the two water treatment plants. The Utility continues to apply for and receive grants and low interest rate loans keeping operational and investment costs reasonable for our customers.

As part of our Building Wealth in the Community Strategic Plan Priority, the City has invested in the development of a comprehensive Economic Development Plan that will guide the City's long-term economic development priorities and create a "plan of action" based on current and projected economic, industry, and real estate trends. The Plan will align City policies and investments to maximize City assets and evaluate current and future economic trends to chart a course towards a sustainable and equitable economy that will grow jobs and careers, advance opportunities for prosperity, and create vibrant neighborhoods and communities. The goal is to: overcome challenges that currently impede the City's competitiveness in attracting, retaining, and developing high-growth industries, stimulate (re) development and strengthen commercial centers and corridors, strengthen and diversify the City's retail market, and support small businesses and start-ups. In FY 2023-2024, the budget included $100,000 to implement the first phase of the Economic Development Plan, for FY2024-2025 the amount is $125,000.

The Planning and Zoning Division continues to implement the City's Complete Street and Mobility Plan recommendations by continually reviewing opportunities for multimodal transportation and expanding pedestrian facilities. The Complete Streets and Mobility Plan's long-term goal is to address the growing need and desire for a balanced transportation network that adequately accommodates all modes of transportation to improve safety and comfort for people walking, biking, driving, and using transit. The Complete Street and Mobility Plan will encourage pedestrian walkability and bicycling to create a healthier and more sustainable community. This aligns with the City Commission's Vision Zero policy to eliminate traffic fatalities and severe injuries among all road users, and to ensure safe, healthy, and equitable mobility for all. The Plan will also examine and address traffic congestion, improve local multimodal circulation, and adopt new transportation technologies. This Strategic Objective is part of the City's Strategic Plan Priority of Accessible Transportation and Mobility.

The City is working to integrate the Strategic Priority of Environmental Sustainability into all government planning and operations. The 2020 Climate Action Plan established targets of reducing greenhouse gas (GHG) emissions 50% below 2015 levels by 2035 and achieving net zero emissions by 2050, and the City continues to track progress toward these goals through annual inventories of government and community-wide emissions. Boynton Beach joined the Cities Race to Zero, a global campaign to accelerate GHG reductions, and has conducted an analysis of high-impact GHG reduction actions such as renewable energy, electric vehicle adoption, and building efficiency. In 2025, the Sustainability Team will begin comprehensive studies in energy efficiency, tree canopy, and urban heat to develop strategies for short and long-term resilience planning.

The City updated its climate change vulnerability assessment (CCVA) in August 2022, which incorporated sea level rise projections for 2040 and 2070, and is working to develop a climate adaptation and resilience plan following the CCVA recommendations that will be funded under a Resilient Florida Program planning grant. The plan

will build upon the CCVA and help the City align high priority projects with critical infrastructure most susceptible to climate-related threats such as sea level rise and flooding. The plan is anticipated to be completed by Spring 2026.

The Utilities and Public Works-Engineering Departments are also collaborating to align future capital projects with state and federal funding sources for resilient infrastructure, with a focus on social vulnerability to ensure these investments are equitably distributed. The City is looking to implement targeted strategies to engage frontline communities that are most vulnerable to climate impacts. In partnership with the Sustainability Team, the Departments are developing projects such as stormwater infrastructure improvements and living shorelines projects to mitigate future risk from sea level rise, flooding, and other climate-related disasters in highly vulnerable areas. The Sustainability Team also plans to further collaboration with Departments such as Planning and Zoning, Recreation and Parks, Building, and Community Standards to develop programs that will equitably benefit the community and further address environmental sustainability and social vulnerabilities.

Fiscal Year 2023-24 Budget Achievements

The City's Economic Development Division, along with the Boynton Beach Community Redevelopment Agency (BBCRA), partnered with Florida International University to create an Economic Development Plan for the City. The Plan will recommend strategies to support small businesses and entrepreneurship, policies to attract (re)development and investment, and create a plan-of-action to support an inclusive local economy that benefits all communities in the City. The Plan is supported by current and projected economic, industry, and real estate trends to align City policies and investments to evaluate and maximize City assets and chart a course towards a sustainable and equitable economy that will grow jobs and careers, advance opportunities for prosperity, and create vibrant neighborhoods and communities.

The City previously completed a climate change vulnerability assessment (CCVA) in partnership with six neighboring municipalities and Palm Beach County as the Coastal Resilience Partnership of Southeast Palm Beach County (CRP). On July 1, 2024, Resilient Florida legislation, s. 380.093, F.S., was revised using different NOAA sea level rise projections. To stay proactive in addressing these legislative revisions, the City applied for Resilient Florida Program funding to update the CCVA to maintain compliance with the new Resilient Florida legislation and remain eligible for future funding. The City will be notified in early 2025 if awarded.

The previous CCVA identified critical assets that are vulnerable and at risk to tidal flooding, storm surge, rainfall-induced flooding, and other climate threats, including projections for sea level rise in the years 2040 and 2070. The "AccelAdapt" web platform continues to provide City staff access to the assessment data at the Census tract and parcel scales to support the integration of CCVA results in City planning and operations. To supplement the CCVA, the City was awarded a $300,000 Resilient Florida Program grant to develop a Climate Adaptation Plan. The Plan will further analyze these threats and develop a project prioritization list to reduce future risks from climate change. The Plan will be designed to meet other community development and economic revitalization needs, providing recommendations for plan integration, update to codes, standards, and/or regulatory frameworks, as well as projects that advance other system needs such as equity and environmental justice. Additionally, as part of the City's Flood Mitigation Plan, the Utilities, Development and Public Works Engineering Departments annually prioritize drainage improvement needs and requests for projects to be included in the City's CIP Program funding.

The City's Sustainability Team contracted with Community Greening to give away 825 trees to City residents, plant 3 memorial trees, and received 16 trees in partnership with TD Bank for a total of 844 trees planted during FY 2023-24. Other sustainability achievements in FY 2023-24 include: the distribution of 65 Energy Edge rebates totaling $65,348.00, continued restoration of the Galaxy Scrub Preserve for educational use by Galaxy Elementary, and secured $536,952.50 in grant funding from the Resilient Florida Program to install living shorelines at Jaycee, Intracoastal, and Mangrove Parks.

I appreciate the assistance of the Budget Review Team, which includes Deputy City Manager Andrew

Mack, Assistant City Manager Adam Temple, Deputy Finance Director Anthony Davidson, our Accountant III Fabio Baca, the former Finance Director Mara Fredricksen, and Lynn Nazario the Human Resources Director. Also, I would like to acknowledge the Executive Team and the Commission for their hard work and assistance during this phase of the budget cycle.

Through a well-prioritized budget, we will administer the vision of the City Commission, provide exceptional service to our diverse community, and continue to navigate a course toward economic sustainability.

Respectfully submitted,

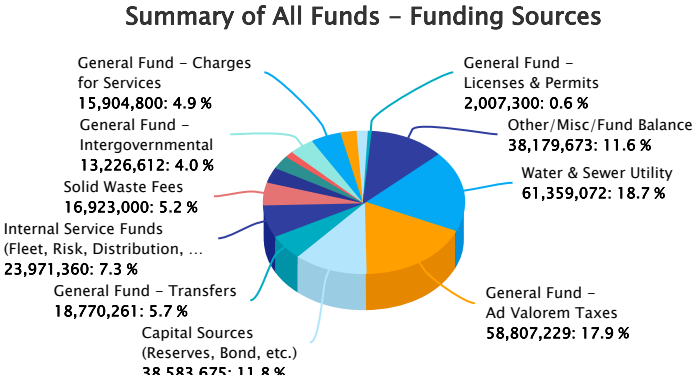
Dan Dugger

Dan Dugger
City Manager

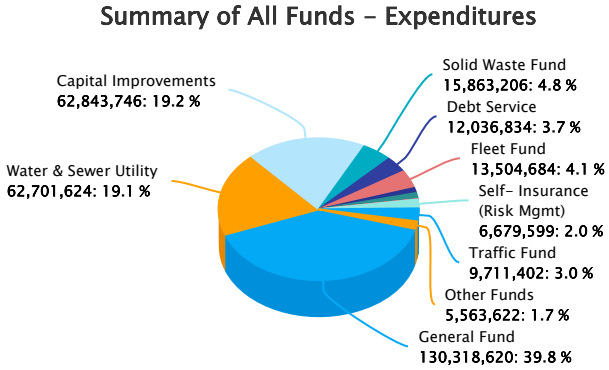
CITY'S FINANCIAL OVERVIEW

For the coming Fiscal Year 2024-25, the General Fund Budget of $130,318,620 increased by $4,544,718 or 3.6% over FY 2023-24 Amended Budget of $125,773,902. This increase was mostly related to operating expenses for salary, wage, pension, personnel adjustments and other contractual services. The City has adopted a Millage Rate of 7.8000 and changed the Fire Assessment rate to $145 for FY 2022-23 .

The Adopted FY 2024-25 General Fund Budget does not require an appropriation of fund balance. Additional detailed narrative and illustrations are provided further within this document.



All Funds Funding Sources – The largest funding sources are the Water, Sewer and Stormwater fees, totalling $62.70M, representing 19.13% of the total $327.80M followed by Capital (Surtax and Cap Fees) and Bond sources for $62.80M at 19.16%. The property taxes of $58.80M (net of CRA TIF funding) only fund 17.94% of total funding sources and 46.71% of the City's General Fund. Interfund transfers for the General Fund totaled $18.80M (6.79% of all total funding sources).



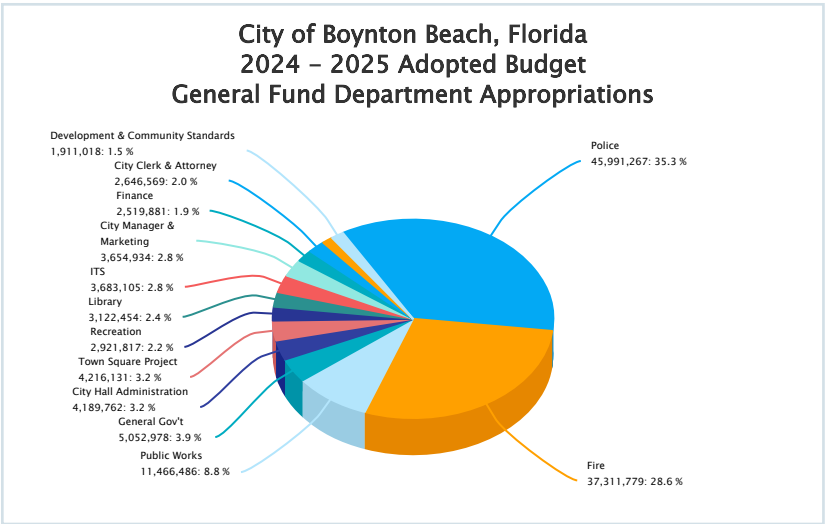
All Funds Expenditure Budget - The City's total Adopted Budget for all funds total $327.80M. The General Fund represents 39.75% of that total with expenditures of $130.30M. The Water & Sewer Utility Fund is $62.70M, 19.13% of the total. The Capital Improvement Fund (General and Utility Funds) is $62.80M, 19.16% of the total and the Solid Waste Fund represents $15.90M, 4.85% of the total $327.80M. The remaining funds total 15.24% of the total Adopted Budget.

A simple tax calculation example follows for a single residential property with a Homestead exemption. The property had an assessed valuation of $100,000 in 2024 with a $50,000 homestead exemption resulting in a taxable value of $50,000. The tax rate in FY 2024 was 7.85 (millage rate) per $1,000 of taxable value yielding an annual 2024 property tax of $393. In FY 2025, per the Save Our Homes Law, the assessed value of this property will increase by the CPI of 3.0%. This results in a taxable value of $53,000 after the homestead exemption.

Rollback Tax Illustration for a Homestead Residential Property
Assessed Value Increase of 8.7% (Save Our Home 3% or CPI Change 4.1%, the lessor)"

Homestead Residential Property		FY 2023-24 Adopted Tax Calculation		FY 2024-25 Roll-back Tax Calculation		FY 2024-25 Adopted Tax Calculation	FY % Change
Assessed Value	$	100,000	$	108,700	$	103,000	3.0%
Homestead Exemption	$	(50,000)	$	(50,000)	$	(50,000)	
Taxable Value	$	50,000	$	58,700	$	53,000	6.0%
Tax Rate		7.8500		7.4229		7.8000	-0.6%
Annual Property Tax	$	393	$	436	$	413	5.3%

With the Adopted 2025 millage rate of 7.8000, the annual property tax is $413 in 2025, yielding a 5.32% annual property tax increase.



General Fund Adopted Expenditure Budget – The General Fund budget provides the resources to carry out the majority of the direct services to City taxpayers. This budget supports the Commission's vision and maintains high quality services and fiscal responsibility. The Adopted Budget for FY 2024-25 totals $130.30M, an increase of $4.50M (3.6%) over the FY 2023-24 amended budget of $126M.

Public Safety remains a top priority for the City. Together, the Police and Fire Departments' adopted budgets totals $83.3M or approximately 64% of the $130.30M General Fund budget. The other major General Fund departments, with increases, include Culture & Recreation at $12.0M, which is 9.3% of the total General Fund budget. The City Hall budget of $4.1M includes a 6% to 8% differential in raises for General Fund employees, property insurance premiums, and transfers to the Capital Improvement Fund and Risk Management Fund. Lastly, the Police and Fire department budget was approved for various increases related to contractual obligations and personnel.

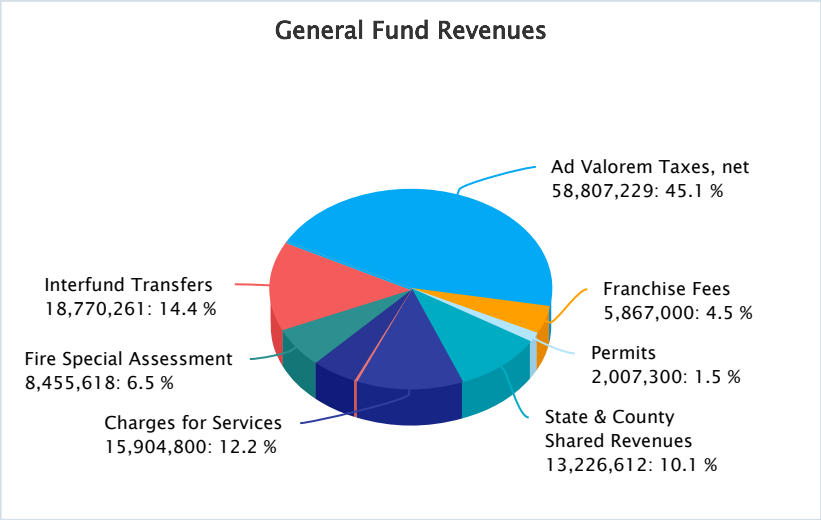
Two Year Comparison of Department Budgets

General Fund Departments	FY 2023-24 Amended Budget	% Change btw. FY2023-24 and FY2024-25	FY 2024-25 Adopted Budget	FY 2024-25 Budget by Object Classification			
				Personnel Services	Operating Expenses	Capital Outlay	Non-Operating
City Commission	$ 407,075	2.5%	$ 417,399	$ 277,248	$ 102,803	$ -	$ 37,348
City Manager	1,043,035	-18.4%	850,748	764,255	71,299	3,000	12,194
City Hall/General Admin.	3,771,961	11.1%	4,189,762	184,226	3,215,537	-	789,999
Marketing/ Communications	222,537	43.0%	318,212	186,516	128,257	500	2,939
Special Events	1,195,027	20.9%	1,444,565	315,230	1,124,926	-	4,409
Public Affairs	362,721	26.7%	459,552	383,477	65,666	6,000	4,409
Internal investigations	379,930	59.8%	607,121	466,461	85,099	40,500	15,061
Real Estate & Special Project	-	0.0%	198,842	110,966	86,406	-	-
Town Square Project	4,483,181	-6.0%	4,216,131	-	2	-	4,216,129
City Clerk	822,367	14.4%	940,817	639,054	292,945	-	8,818
Financial Services	2,195,928	14.8%	2,519,881	2,333,866	161,767	-	24,248
Information Technology	3,569,305	3.2%	3,683,105	1,736,904	1,908,218	13,000	24,983
Human Resources	1,459,136	11.7%	1,630,439	1,127,799	476,497	3,000	23,143
ADA & Inclusion	12,713	-100.0%	-	-	-	-	-
City Attorney	1,305,497	30.7%	1,705,752	1,407,305	268,160	20,000	10,287
Police - Uniform Services	21,893,841	4.3%	22,831,355	21,845,746	768,349	51,196	166,064
Police - Office of the Chief	7,201,508	-2.2%	7,044,692	3,045,435	2,075,012	415,333	1,508,912
Police - Support Services	16,118,685	0.0%	16,115,220	14,138,702	1,735,722	107,063	133,733
Fire	36,052,258	3.4%	37,279,598	31,016,042	3,214,104	93,000	2,956,452
Community Standards	1,461,604	-1.9%	1,434,301	1,224,436	185,321	2,500	22,044
Emergency Mgmt	30,425	5.8%	32,181	-	30,181	2,000	-
Development-Support	431,797	-2.0%	423,353	345,038	59,210	-	19,105
Building	-	0%	-	-	-	-	-
Planning & Zoning	1,084,945	0.1%	1,086,011	909,919	165,805	-	10,287
Economic Development	546,198	14.2%	624,010	346,220	273,381	-	4,409
Public Works Admin.	393,859	14.0%	449,184	422,303	11,135	-	15,746
Facilities Mgmt.	2,787,265	4.6%	2,915,314	1,125,970	1,625,722	100,000	63,622
Streets Maintenance	2,158,935	19.5%	2,580,820	606,870	1,797,193	76,000	100,757
Engineering	751,998	-46.6%	401,654	283,416	103,159	6,000	9,079
Parks & Grounds	5,033,402	-10.6%	4,498,601	1,817,730	2,539,754	20,000	121,117
Parking Services	945,465	8.2%	1,022,567	775,239	158,002	41,100	48,226
Construction Services	11,550	0.0%	828,330	701,108	89,609	31,000	6,613
Library	2,690,532	6.6%	2,868,208	2,446,289	309,770	71,000	41,149
School Museum Services	265,604	-4.3%	254,246	-	254,246	-	-
Recreation & Cultural Services	750	0.0%	419,450	404,061	12,450	-	2,939
Arts & Culture	1,023,161	-2.1%	1,001,882	-	81,500	22,000	-
Woman's club	68,500	51.1%	103,500	481,050	502,810	7,000	11,022
Recreation	3,591,207	-18.6%	2,921,817	2,193,051	658,756	25,600	44,410
Totals	**$ 125,773,902**	**3.6%**	**$ 130,318,620**	**$ 94,061,932**	**$ 24,638,773**	**$ 1,156,792**	**$ 10,459,653**
Total Object Classification Percentage			100.0%	72.2%	18.9%	0.9%	8.0%

The table above displays the expenditure distribution by department. Personnel services of $94.10M represent 72.18% of the total $130.30M Adopted General Fund Budget. Major components of personnel services include salaries and wages, pension costs, health insurance, overtime and holiday pay, and employer FICA. Most components are subject to collective bargaining agreements with the unions. Non-operating expenditures are primarily payments or transfers to City Internal Service funds for Self Insurance, Warehouse, and Fleet Maintenance and Contingency Funding.

General Fund Adopted Funding Sources – To balance the General Fund expenditure budget of $130.30M, revenues comprising of Ad Valorem Taxes (directly related to the millage rate of 7.8000), Intergovernmental

Revenues, Charges for Services, Assessments, and Transfers from other funds are the funding sources adopted for FY 2024-25.



General Fund Revenues – General Fund revenues of $110.50M, plus transfers from other funds of $18.80M, total $130.30M. As a result of the increased taxable values in the City the General Fund will recognize approximately $6.0M, net taxes, in FY 2024-25 over FY 2023-24. The net year over year change in revenues is $11.1M.

Overall revenues have increased in most categories, as such, no fund balance usage is required for FY 2024-25.

The table below offers a three-year perspective on the City's General Fund revenues. Note: Ad Valorem Taxes have decreased -100.0% from FY2023-24 to FY2024-25; there is an increase of $1.4M in the Fire Assessment projected revenues for FY2024-25 over the prior fiscal year; Intergovernmental revenues (mainly State & County Shared Revenues and Sales Tax) have ranged between $12.8M to $13.2M. Transfers from Other Funds range from $26.2M to $18.7M, a decrease of $7.5M, from FY2023-24 to FY2024-25. No utilization of Fund Balance is required for FY2024-25. Note: The CRA's TIF increments are expected to increase from $13.8M to $15.2M. (see table above for all previously referenced amounts).

General Fund-Revenue Snapshot	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Budget Revenue
Taxes			
Ad Valorem Taxes	$ 60,791,629	$ 69,183,964	$ 74,359,414
Less TIF Taxes to CRA	(11,941,022)	(13,801,823)	(15,552,185)
Franchise Taxes	6,016,952	5,197,000	5,867,000
Total Taxes	**54,867,559**	**60,579,141**	**64,674,229**
Fire Assessment	7,010,564	6,971,000	8,455,618
Licenses & Permits	1,932,821	2,130,300	2,007,300
Intergovernmental Revenue	14,606,053	12,830,500	13,226,612
Charges for Services	9,614,473	10,331,560	15,904,800
Fines & Forfeitures	380,023	482,800	459,000
Rental Income	470,025	632,840	611,800
Investment Income	1,162,609	317,000	615,000
Miscellaneous Revenue	8,315,349	5,028,815	5,594,000
Total Revenues	**98,359,476**	**99,303,956**	**111,548,359**
Transfers from Other Funds	21,500,420	26,239,627	18,770,261
Fund Balance (Increase) Decrease	(4,641,468)	230,319	-
Total Revenues & Transfers	**$ 115,218,428**	**$ 125,773,902**	**$ 130,318,620**

The table below provides information on the City taxable values and millage rates over a five-year period, currently $9.826 billion and 7.8000, respectively.

	FY 2020-2021 Adopted	FY 2021-2022 Adopted	FY 2022-2023 Adopted	FY 2023-2024 Adopted	FY 2024-2025 Budget
Taxable Values	$ 6,623,563,815	$ 6,935,204,311	$ 8,079,877,366	$ 9,128,934,918	$ 9,826,138,737
% Change	6.69%	4.71%	16.51%	12.98%	7.64%
Operating Millage Rate	7.9000	7.8900	7.8500	7.8500	7.8000
Taxes Levied	$ 52,326,154	$ 54,718,762	$ 63,427,037	$ 71,662,139	$ 76,643,882
Less Discounts	(1,831,415)	(1,915,157)	(2,219,946)	(2,508,175)	(2,682,536)
Add Delinquent Taxes	$ 60,000	$ 50,000	$ 75,000	$ 30,000	$ 30,000
Total Taxes Received	$ 50,554,739	$ 52,853,605	$ 61,282,091	$ 69,183,964	$ 73,991,346
Less Taxes to CRA	$ (9,345,700)	$ (9,930,598)	$ (11,964,587)	$ (13,801,823)	$ (15,552,185)
Net City Taxes	**$ 41,209,039**	**$ 42,923,007**	**$ 49,317,504**	**$ 55,382,141**	**$ 58,439,161**
Change From Prior Year	**$ 2,452,466**	**$ 1,713,969**	**$ 6,394,497**	**$ 6,064,637**	**$ 3,057,020**
% Change	6.33%	4.16%	14.90%	12.30%	5.52%
Debt Service Millage	-	-	-	-	-

The City's long-range financial outlook is one of stability over the next several years. Our estimates for revenues and expenditures are projected between 4% to 6% annual growth rate. This is manageable due to the City's average taxable growth experience of approximately 8.8%.

Financial snapshot with three-year comparison of expenditures for all Funds (table below). Brief overview of major budgetary changes between FY 2023-24 and FY 2024-25 are as follows:

Classification	FY 2022-23 Actual BUDGET	FY 2023-24 Amended BUDGET	FY 2024-25 Adopted BUDGET	FY 2024-25 Proposed BUDGET	Change between FY25P vs FY25A
General Fund	$ 115,218,428	$ 125,773,902	$ 130,318,620	$ 130,208,334	$ 110,286
Water & Sewer Fund	64,991,529	60,380,704	62,701,624	62,691,124	10,500

Utility (CIP)	14,198,636	56,945,528	39,921,500	44,325,000	(4,403,500)
Solid Waste Fund	15,193,223	15,286,355	15,863,206	15,723,660	139,546
General Govt (CIP)	12,721,887	21,355,451	22,872,060	11,340,705	11,531,355
Public Service Tax DS	11,661,921	12,042,390	12,036,834	12,036,834	-
Fleet Fund	14,322,325	18,844,975	13,504,684	13,504,684	-
Golf Course Fund	2,884,483	2,822,343	3,813,150	3,793,150	20,000
Self Insurance Fund	5,847,898	9,820,837	6,679,599	6,679,599	-
Building Fund	3,602,750	3,997,912	4,668,328	4,528,782	139,546
Local Option Gas Tax Fund	1,301,230	1,300,965	1,150,646	1,150,646	-
Other Funds	4,556,688	6,336,774	14,274,599	13,396,029	878,570
Total -- All Funds	**$ 266,500,998**	**$ 334,908,136**	**$ 327,804,850**	**$ 319,378,547**	**$ 8,426,303**

General Fund: The budget increased by $4,544,718 due mainly to personnel and pension adjustments related to the Police, Fire, and various departments .

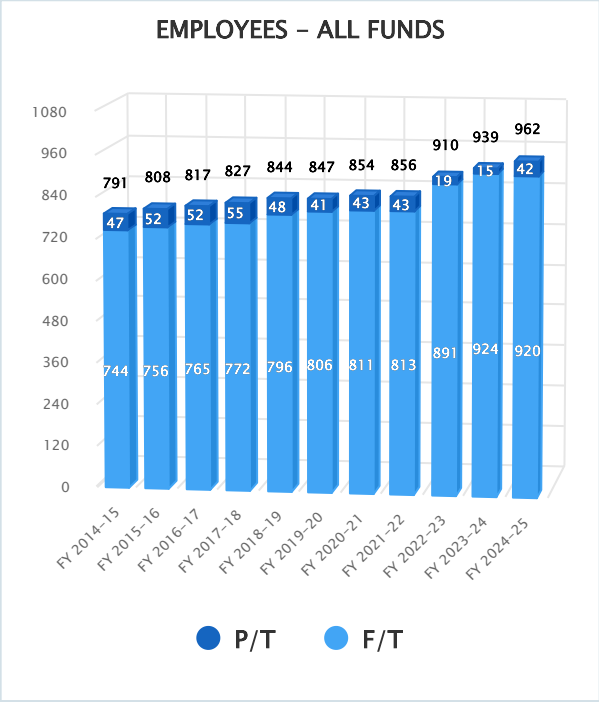
Water & Sewer Fund: The budget increased by $2,320,920 primarily related to the personnel and increased operating cost across various divisions.

Utility and General CIP Fund: The budget decreased by $17,024,028 and increased $1,516,069, respectively, due to the completion of prior year projects for the Utility.

The Fleet Fund: The budget decreased by $5,340,291 due to lower appropriation for acquisition of vehicles.

CHANGES IN PERSONNEL: The Adopted FY 2024-25 Budget represents a total net increase of 23.50 positions citywide with a total employee count for full-time equivalent and part-time count of 962.00.

Various Funds	FY 2021-22 Amended	FY 2022-23 Amended	FY 2023-24 Budget
	-	-	-
GENERAL	634.09	650.00	657.50
TRAFFIC SAFETY FUND	13.00	13.00	24.00
COMMUNITY IMPROVEMENTS	2.00	2.00	2.00
BUILDING FUND	12.00	13.00	13.00
PUBLIC ART FUND	1.50	1.00	1.00
RECR PROGRAM REV FUND	3.38	3.00	3.00
WATER & SEWER OPER FUND	146.50	150.50	149.50
GOLF COURSE FUND	24.50	26.00	29.00
SANITATION FUND	47.00	53.00	53.00
VEHICLE SERVICE FUND	15.00	16.00	17.00
MATERIALS & DISTRIB FUND	6.00	6.00	6.00
RISK MANAGEMENT FUND	3.00	3.00	2.00
BENEFITS FUND	-	-	3.00
BB MEMORIAL PARK FUND	2.00	2.00	2.00
Total All Funds:	**909.97**	**938.50**	**962.00**
Total Increase (Decrease)		28.53	23.50
Percentage Change		3.14%	2.50%



I appreciate the assistance of the Budget Review Team which includes Deputy City Manager Andrew Mack, Assistant City Managers Adam Temple, Deputy Finance Director Anthony Davidson, and Accountant III Fabio Baca. Also, I would like to acknowledge the Executive Team and the Commission for their hard work and assistance during this phase of the budget cycle.

Through a well-prioritized budget, we will administer the vision of the City Commission, provide exceptional service to our diverse community, and continue to navigate a course toward economic sustainability.

Respectfully submitted,

Daniel Dugger

City Manager

UTILIZING THE DOCUMENT

In order to assist the reader in their review of the Budget document and obtaining information, several specific financial devices, such as graphs, charts, and tables have been utilized. The reader may obtain information at three separate levels: City, fund, and department.

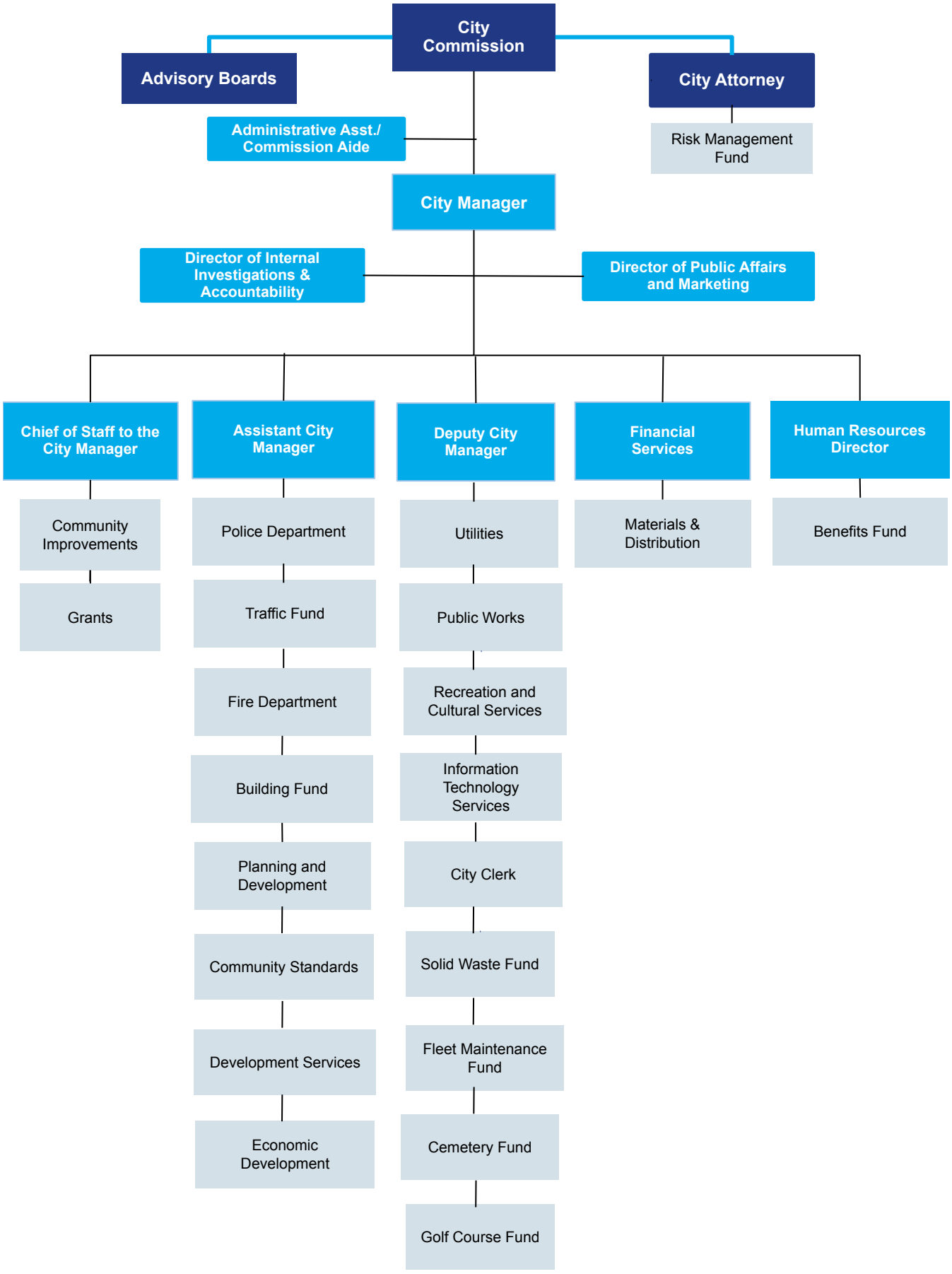
A City level summary of the most important information coupled with comparative data has been included on the following pages.

- City Organizational Chart
- Senior Management Team
- Budget Calendar
- Fund Definitions
- Budget & Accounting Process
- Revenue Criteria
- Revenue & Expenditure Charts and Schedules
- Personnel Data
- Outstanding Debt with Policy

Most of the Budget document has been divided into sections with a separate fund (the Table of Contents designates the order and detail of these funds). Most funds contain department level budgetary information such as mission and goals, organizational charts, personnel allocation data, performance measures, and departmental expenditures on a line-item basis.

Note: The City Manager's Transmittal Letter provides an overview of the main strategic initiatives/concerns and actions to be taken for the upcoming fiscal year. Other important information provided in the transmittal letter includes

- City's Financial Overview (Revenue and Expenditures)
- Discussion of illustration of the Millage and Rollback Tax Rates
- Discussion of illustration of the Adopted Budget for all funds
- Snapshot of the changes in personnel


City Commission
Advisory Boards
City Attorney
Administrative Asst./ Commission Aide
Risk Management Fund
City Manager
Director of Internal Investigations & Accountability
Director of Public Affairs and Marketing
Chief of Staff to the City Manager
Assistant City Manager
Deputy City Manager
Financial Services
Human Resources Director
Community Improvements
Grants
Police Department
Traffic Fund
Fire Department
Building Fund
Planning and Development
Community Standards
Development Services
Economic Development
Utilities
Public Works
Recreation and Cultural Services
Information Technology Services
City Clerk
Solid Waste Fund
Fleet Maintenance Fund
Cemetery Fund
Golf Course Fund
Materials & Distribution
Benefits Fund

Senior Management Team

Daniel Dugger
City Manager

Andrew Mack
Deputy City Manager

Adam Temple
Assistant City Manager

Shawna Lamb
City Attorney and Risk Management

Candace Walls
Chief of Staff to the City Manager

Peter Kajokas
Director, Financial Services

Lynn Nazario
Director, Human Resources & Benefits

Hugh Bruder
Director, Fire & EMS Services

Joseph Degiulio
Chief of Police

Poonam Kalkat
Director, Utilities

Kevin Ramsey
Director, Public Works

Danielle Whitefield
Director, Internal Investigations & Accountability

Dani Moschella
Director, Public Affairs and Marketing

Fred Harris
Director, Information Technology Services

Amanda Radigan
Director, Planning and Development

Craig Clark
Director, Recreation & Cultural Services

John Kutzman
Director, Building Development

Jeannie Taylor
Director, Library

Candice Stone
Director, Community Standards

Maylee DeJesus
City Clerk

FY 2024-25 Budget & Fire Assessment Calendar

Wednesday, Jan 24, 2024	10:00 AM	Budget Kick Off meeting/presentation (City Manager's message on major budget challenges: personnel cost/staffing, mandated projects, guidelines for increases over prior year, etc.)
Wednesday, Jan 31 2024	Open	Distribute forms for Personnel & Vehicle Requests to the department and any guidance (3-week submittal for return, Thursday February 22)
Wednesday, Jan 31 2024	Open	Distribute forms for Grant Funds, and Technology requests Funds to the departments and any guidance (1-week submittal for return, Thursday February 22)
Thrusday, Feb 1, 2024	Open	Distribute Capital Improvement Program forms to the CIP Committee & the Utility department.
Thrusday, Feb 22, 2024	5:00 PM	**Finance and respective departments review individual requests previously submitted.**
Thursday, March 7, 2024	Open	Complete first draft of FY 2024-25 CIP
Friday, March 19, 2024	5:00 PM	**Departments final day of Operating budget data entry & Revenue Projections**
Friday, April 12 to April 17, 2024	4:00 PM	CM and Executive Team Review department proposals prior to meeting with departments.
Monday - Friday April 29 - May 3, 2024	TBD	Budget Review Team meets with departments to review Operating & CIP budgets and goals. Verify CM's personnel modifications with Human Resources. Complete Proposed Budget in June.
Friday, May 29, 2024	PM	Estimated Property Taxable Values received from Palm Beach County
Monday, July 1,2024	**PM**	**Truth In Millage (TRIM) process begins - Preliminary Property Taxable Values to be sent from Palm Beach County Property Appraiser on July 1, 2024. Budget Transmission to City Commission**
Monday, July 8, 2024 to Thursday, July 11, 2024	**9am-5pm 5:30pm-**	**1st Public Budget Workshop - Commission Chambers Discuss Proposed FY24/25 Operating & CIP Budget presented to City Commission Continue to discuss FY24/25 Proposed Budget & Adopt Preliminary Fire Assessment Rate Resolution and Assessment Resolution for Canal Maintenance Special Assessment* Special Commission Budget Meeting for Adoption of Tentative Millage Rate**
Week of July 22, 2024		1. Advise Property Appraiser of Preliminary Fire Assessment Rate and Fire Assessment adoption hearing date (Tuesday, September 3, 2024) 2. Proposed Millage, rolled-back rate, date, time and meeting place of the tentative budget hearing on Form DR-420 by Wednesday, July 24, 2024, Certify via eTRIM 3. GSG to provide Property Appraiser with City's Fire Assessment Roll for TRIM (on 7/22/24)
Wednesday August 14, 2024		Advertise Notice of Public Hearing for Annual Fire Assessment Resolution (Tuesday, September 10 - (City Clerk/City Mgr. action) Note: Statutorily required before August 19, 2024. Mail statutorily required First Class Notices to affected property owners. (GSG action) Note: Statutorily required before August 16Advertise Notice of Public Hearing for Final Assessment Resolution for Canal Maintenance Special Assessment (Tuesday, September 8) (City Clerk/City Mgr. action) Note: Statutorily required before August 19, 2024.
Tuesday, September 3, 2024	**6:00 PM**	**1st Budget Public Hearing to adopt Proposed Budget (must be 65 days after July 1st)** ***After 9/3/24, date cannot coincide with School Board (9/4) or County (9/10/24) meeting dates.*** **Public Hearing at adopt the Final FY 2024-25 Annual Fire Assessment Resolution and Final Assessment Resolution for Canal Maintenance Special Assessment**
Wednesday, Sept. 11, 2024		Deadline to certify Fire Assessment Roll to Property Appraiser
Friday, September 13, 2024		**Advertise final millage and budget hearing in newspaper for Saturday (within 15 days after 1st Public Hearing). Start summary on 9/10/24. City certifies Final Non-Ad Valorem Assessment Roll to Palm Beach County Tax Collector**
Monday, September 23, 2024	**6:00 PM**	**2nd Budget Public Hearing and Final Adoption of FY 2024-25 Budget (within 2 to 5 days after Ad). Note: Date may not coincide with School Board (9/xx) and County (9/17/24) meeting date.**
Monday, September 23, 2024		Ratification of Community Redevelopment Agency (CRA) Budget, and South-Central Regional Wastewater Board Budget. Submit resolution/ordinance adopting final millage rate to Property Appraiser, Tax Collector, and Department of Revenue within 3 days of adopting final millage rate.
Thursday, October 10, 2024		Submit completed TRIM package to DOR within 30 calendar days following adopting final millage rate with Form DR-487, Certificate of Compliance.

FINANCIAL POLICIES OVERVIEW

The following policies establish the basis for the City's overall financial planning and management. These policies show the citizens, the commercial investors, and the credit rating industry the City's commitment to sound financial management and fiscal integrity.

Internal Control Environment Goals

- Protect the assets of the City through an adequate system of internal controls.
- Maintain the financial viability of the City in order to ensure adequate levels of City services.
- Maintain financial flexibility in order to continually adapt to economic and demographic changes.
- Maintain and enhance infrastructure to provide for the health, safety and welfare of the City's citizens.
- Report to the Citizens, State and Federal Governments, and creditors on the financial operations.

Balanced Budget

The Budget shall be balanced with *"The amount available from taxation and other sources, including balances brought forward from prior fiscal years, must equal the total appropriations for expenditures and reserves. At a minimum, the adopted budget must show for each fund, as required by law and sound financial practices, budgeted revenues and expenditures by organizational units which are at least at the level of detail required for the annual financial report under s. 218.32(1). The adopted budget must regulate expenditures of the municipality, and an officer of a municipal government may not expend or contract for expenditures in any fiscal year except pursuant to the adopted budget."* as discussed in Florida Statutes Chapter 166.241(2). The department of Financial Services will annually produce a balanced budget document for all funds and provide monthly updates for the major funds in the City.

Budget Transfer/Amendment Policy

- Transfers requested within the expenditure category and/or between divisions within the same department, or between activity codes within the same department require approval by the Finance Department and City Manager. Budget transfers that affect more than one fund require Commission approval.
- Appropriations related to prior year non-operating encumbrances and capital projects not completed will be submitted to the City Commission as a budget amendment

Asset Policy

The City will maintain an inventory of all assets with a value in excess of $1,000 having an estimated life of more than one year. At a department's request, an asset will be disposed of when that asset is no longer functioning or has reached its replacement cycle. The City policy is in-line with Florida Administrative Code Chapter 69I-73 and Florida Statutes Chapter 274.02.

Investment Policy

This policy sets forth the investment objectives and parameters for the management of public funds of the City of Boynton Beach, Florida. These policies are designed to ensure the prudent management of public funds (safety), the availability of operating and capital funds (liquidity) and a competitive return on investment (yield). This investment policy applies to the investment of public funds in excess of amounts needed to meet current expenses, which includes cash and investment balances. The City staff and Commission will annually review its Investment Policy and offer guidance for staff and any investment managers hired by the City. The policy will comply with the requirements of Chapter 218.415 Florida Statutes.

Fund Balance

Policy Fund balance is the difference between assets and liabilities reported in a governmental fund. The City's minimum fund balance reserve policy has been revised to a range of 15% to 20% of the following year's budgeted expenditures. The reserve is required to compensate for short term revenue shortfall and unforeseen emergency.

Revenue Policy

- The City staff will review revenue projections on an annual basis.
- The City Commission will establish the City's budget priorities based upon the revenue estimates and expenditure guidelines.
- The total estimated revenues/sources (including balances brought forward) shall equal the total appropriations and reserves in accordance with Florida Statutes Chapters 166 and 200
- The City will strive to develop or identify a diversified and stable revenue system.

Grants Management Policy

- Departments are responsible for grant forecasting and identifying matching funds when preparing the fiscal year budget.
- Grants Navigator, a software solution for grant research and grant management, will be used city-wide to provide an effective means to define projects, analyze funding sources, implement grant funded projects, generate required reports and provide centralized record keeping for audit purposes.

Appropriation/Expenditure Policy

- Appropriations will be made at the major expenditure category: personnel services, operating expense, capital outlay, debt service, grants and aids, and non-operating expenses.
- Operating expenditures should not exceed current operating revenues.
- Position Control will be maintained by the Human Resources Department and the Finance Department.

Capital Management Policy

The Capital Improvement Program (CIP) shall consist of projects/equipment with a cost estimate of at least $15,000 and an asset life of at least five (5) years. A CIP project may involve new construction or renovation to the City infrastructure, acquiring major equipment, and technology. All CIP projects must identify a possible source of funding before Commission approval.

Debt Management Policy

Debt management policies are intended to provide a comprehensive and viable plan which recognizes the capital improvement needs of the City as well as the taxpayers' ability to pay while taking into account existing legal, economic, financial, and debt market considerations. The City of Boynton Beach shall establish as a maximum cap for long-term general obligation debt, ten percent (10%) of the total assessed value of both real and personal property within the City limits. This cap shall be adjusted annually to reflect the annual changes in the assessed value. There shall be no limitation on the use of revenue bonds as a percent of total debt service of the City.

Performance Measurement Policy

The City requires all departments to establish performance measures aligned with the services being offered and the Strategic Plan of the City of Boynton Beach. The performance measures should be reviewed by departments at least quarterly or semi-annually. The performance measures will be published in the City's Adopted Budget Book. Performance measures will directly hold City staff and management accountable, foster transparency, and identify areas for improvement.

BRIEF EXPLANATION OF FUNDS

In accordance with generally accepted governmental accounting, auditing, and financial reporting principles, this document is organized by funds in the following manner:

- **GENERAL FUND (001)**

- **ENTERPRISE FUNDS**
  Utilities Fund (401)
  Solid Waste Fund (431)
  Golf Course Fund (411)

- **INTERNAL SERVICE FUNDS**
  Fleet Maintenance Fund (501)
  Self-Insurance Fund (522)
  Benefits Fund (523)
  Materials & Distribution Fund (502)

- **DEBT SERVICE FUNDS**
  Public Service Debt Tax Fund (207)

- **SPECIAL REVENUE FUNDS**
  Traffic Safety Fund (103)
  Local Option Gas Tax Fund (104)
  Community Improvements Fund (122)
  Building Fund (130)
  Green Building Fund (131)
  Police Impact Trust Fund (142)
  Public Arts Fund (151)
  Recreation Program Revenue Fund (172)
  Cemetery Funds (631)(632)

- **CAPITAL PROJECTS FUND**
  Parks & Rec Trust Fund (141)
  General Government Fund (302)
  Local Gov't Surtax Cap Fund (303)
  Golf CIP Fund (412)
  Utility Project Funds (403 & 404)

GENERAL FUND

The General Fund serves as the primary operating fund of the City. The fund accounts for all financial transactions not accounted for in another fund. Revenue is derived primarily from property taxes, state and federal distributions and other intergovernmental revenue.

ENTERPRISE FUNDS

The enterprise funds report operations that provide services primarily to the public which are financed primarily by user charges, or activities where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes.

Utilities Fund (401) accounts for the construction, operation and maintenance of the Utilities Department and the City's share of the Regional Wastewater Treatment Plant.

Solid Waste Fund (431) accounts for the operation, maintenance, and replacement of the sanitation fleet and the supporting functions enabling the City to collect all refuse and trash on a regular basis.

Golf Course Fund (411) accounts for the construction, operation and maintenance of the Links Municipal Golf Course.

INTERNAL SERVICE FUNDS

Internal service funds are established to finance and account for services and commodities furnished by a designated department of the City to other departments of the City. Boynton Beach operates three (3) internal service funds; Fleet Maintenance, Warehouse and Self Insurance.

Fleet Maintenance Fund (501) accounts for the operation, maintenance and replacement of all motor vehicles and heavy equipment pieces within the City fleet. The funds charge individual departments for (a) operations and maintenance of the vehicles and equipment and (b) a prefunding charge (depreciation) to replace the vehicle at the end of its useful life.

Self-Insurance Fund (522) accounts for all insurance for property, workers' compensation, general and automotive liability claims.

Benefits Fund (523) accounts for all expenses tied to the City's self-insured plan.

Materials & Distribution Fund (502) accounts for the inventory and disbursement of supplies purchased in bulk. All using departments are charged based on the relative cost of the supplies purchased.

SPECIAL REVENUE FUNDS

These funds account for specific governmental revenue (other than special assessments and major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Traffic Safety Fund (103) - accounts for the operations of the red light camera program in the City.

Local Option Gas Tax Fund (104) - This fund was created during the 1983-84 Fiscal Year as a result of an Interlocal Agreement between Palm Beach County and local municipalities for the distribution of gas tax revenue. Expenditure of these funds is to be used for road improvements.

Community Improvements Fund (122) - accounts for those funds designated for housing improvement programs.

Building Fund (130) - accounts for all funds collected and extended pursuant to Florida State Statute.

Green Building Fund (131) - established to address Sustainable "green" projects throughout the City.

Police Impact Trust Fund (142) - established to fund police capital facilities per Ordinance 23-022.

Public Arts Fund (151) - accounts for all funds collected pursuant to Ordinance 05-060 enacted to enhance the City's heritage, diversity, and character through public artworks integrated in the architecture, infrastructure and landscape.

Recreation Program Revenue Fund (172) accounts for all self-supporting recreational programs.

Cemetery Fund (631/2) accounts for the operations of the City's cemeteries.

DEBT SERVICE FUND

This fund accounts for the accumulation of resources for and the payment of general long-term debt principal and interest. **Public Service Tax Debt Service Fund (207)** accounts for the debt service on the City's Public Service Tax Bonds.

CAPITAL PROJECT FUNDS

These funds account for the acquisition or construction of major capital facilities other than those financed by proprietary fund operations and special assessments.**Parks & Recreational Facilities Fund** is used for the acquisition or development of City park and recreational land. The Parks & Recreational revenues are generated by park impact fees collected from developers. The **Golf CIP Fund** accounts for capital revenues and capital expenditures related to the capital needs at the Links of Boynton Beach golf course.

Parks & Rec Trust **(141)**

General Government **(302)**

Sales Surtax Projects **(303)**

Golf Projects **(412)**

Utility Projects **(403 & 404)**

BUDGETS AND THE BUDGETING PROCESS

The City follows these procedures in establishing the budgetary data reflected in the financial/budget documents:

- The distribution of documents to initiate the fiscal year's budget process begins in February. Proposed budget information is gathered, entered into the financial systems, and various departments provide justification for the requested budget for the upcoming fiscal year.
- During the first week of July, the City Manager submits to the City Commission a tentative budget for consideration and approval. The budget is available to the public at this time.
- Budget workshops are held by the City Commission to review the proposed budget and to obtain public comment. (May 30 & July 10 - 13)
- The City advises the Palm Beach County Property Appraiser & Department of Revenue of the proposed millage rate, the rolled-back millage rate, and the day, time and place of the public hearing for budget acceptance. (No later than the week of July 24, 2024)
- The public hearings are held to obtain final taxpayer input and to adopt the final budget. (Two Commission meetings in September)
- The budget and related millage rates are legally enacted annually by passage of an ordinance at the second Commission meeting in September
- The proposed and/or adopted budget must be balanced, where revenues equal all appropriations
- Within 30 days after the Commission meeting (final public hearing) on the budget the final steps in the TRIM compliance process should occur

Minimum Fund Balance Reserve: The City's reserve policy is to maintain a reserve of 10% of the following year's budgeted expenditures to compensate for short term revenue shortfall and unforeseen emergency.

For budgetary purposes, current year encumbrances are treated as expenditures and any unencumbered budgetary appropriations lapse at fiscal year-end. Changes or amendments to the total budgeted expenditures of the City or a department must be approved by the City Commission; however, changes within a department which do not affect the department's total expenditures may be approved at the administrative level. Expenditures may not legally exceed budgetary appropriations for the fund in total, although individual department's expenditures may exceed a department's budget. All Funds except Capital Funds unencumbered and unexpended appropriations lapse at fiscal year-end.

The reported budgetary data represents the final appropriated budget after amendments adopted by the City Commission. Appropriated budgets have been legally adopted for the General Fund, the Local Option Gas Tax Fund, Recreation Program Revenue Fund, Community Improvements Fund (special revenue funds), the Public Services Tax Debt Service Fund, the Capital Improvements Fund (capital projects funds) and the Parks and Recreation Facilities Fund (a capital improvement fund) on the same modified-accrual basis used to reflect actual revenue and expenditures, except that for budgetary purposes, current year encumbrances are treated as expenditures.

Appropriated budgets are also prepared and adopted for the Water and Sewer Fund, Solid Waste Fund, Golf Course Fund, Fleet Maintenance Fund, Self-Insurance Fund, Warehouse and Cemetery Fund.

Budget Transfer/Amendment Policy: Transfers requested within a major expenditure category and/or between divisions within the same department, or between activity codes within the same department but not across funds require approval by the Finance Department and City Manager. Budget transfers and/or amendments that affect more than one fund require Commission approval.

ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Water and sewer and other proprietary fund revenues are recognized as earned when the services are provided.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available.

During the fiscal year for budgetary reporting purposes encumbrances are treated as expenditures to reflect available budget. The encumbrance system is utilized for budgetary control at the department level. Budgetary reports are issued and reviewed on a monthly basis for budgetary control. For GAAP basis of accounting purposes encumbrances are reported as reservations of fund balance at the end of the fiscal year.

Grant funds are non-budgeted throughout the fiscal year and are recorded as true expenditures at the end of the fiscal year. The budget is a projection of how the City forecasts services and revenues for the government-wide financial statements, proprietary and fiduciary fund financial statements. Within sixty days after the end of the fiscal year, when all revenues, expenditures, and encumbrances have been recorded, a budget amendment may be required which may be directly related to how the financial statements are issued.

The budgetary basis of budgeting for reporting/control of the final appropriated budget for the General Fund, the Local Option Gas Tax Fund, Recreation Program Revenue Fund, Community Improvements Fund (special revenue funds), the Proprietary Funds, the Public Services Tax Debt Service Fund, the Capital Improvements Fund (capital projects funds) and the Parks and Recreation Facilities Fund (a capital improvement fund) is the same for GAAP basis of accounting (stated above).

In developing and evaluating the City's accounting system, consideration is given to the adequacy of the internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute assurances regarding:

- Safeguarding of assets against loss from unauthorized use or disposition.
- Reliability of financial records for preparing financial statements and maintaining accountability for assets.

The concept of reasonable assurance recognizes that:

- The cost of control should not exceed the benefits likely to be derived.
- The valuation of costs and benefits requires estimates and judgments by management.

All internal control evaluations occur within the above framework. We believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions.

Minimum Fund Balance Reserve: The City's reserve policy is to maintain a reserve of 15% to 20% of the following year's budgeted expenditures to compensate for short term revenue shortfall and unforeseen emergency.

DEPARTMENT and FUND RELATIONSHIP

Department	General Fund	Utlility Funds	Solid Waste Fund	Golf Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Internal Service Funds
City Commission	√							
City Manager	√	√	√	√			√	√
City Hall	√							
Marketing/Communications	√							
Special Events	√							
Public Affairs	√							
Dept of Internal Investigation	√							
Real Estate & Special Projects	√							
City Clerk	√	√	√	√				
Financial Services	√	√	√				√	
Information Technology Services	√	√	√					
Human Resources	√	√	√	√				√
City Attorney	√	√	√					
Police - Uniform	√							
Police - Office of the Chief	√							
Police - Support Services	√							
Fire	√							
Emergency Mgmt. (EOC)	√							
Develop SS	√	√					√	
Building	√	√			√			
Community Standard	√							
Planning & Zoning	√	√						
Economic Development	√							
Public Works	√		√			√	√	
Engineering	√	√				√		
Streets Maintenance	√		√		√	√	√	
Parking Services	√							
Construction Services	√							
Library	√							
School Museum Services	√							
Recreation & Cultural Services	√							
Recreation	√				√		√	
Women's Club	√							
Arts & Cultural Center	√							
Parks & Grounds	√						√	
Water & Sewer Departments		√						
Golf Administration & Maintenance				√				
Traffic Safety Fund					√			
Community Improvements Fund					√			
Building Fund		√			√			
Green Building Fund					√			
Police Impact Trust Fund					√			
Parks & Rec Trust Fund							√	
Public Arts Fund					√			
Recreation Program Revenue Fund					√			
Public Service Tax Fund						√		
Fleet Maintenance Fund								√
Warehouse Fund								√
Risk Management								√
Benefits Fund								√
Cemetery Fund					√			

REVENUE ESTIMATES

The established Revenue criterion utilizes a conservative approach based on historical trends, current data, staff input, and various analyses. Additionally, specific operational information is gathered from different internal and external experts to aid the revenue forecasting process.

GENERAL FUND:

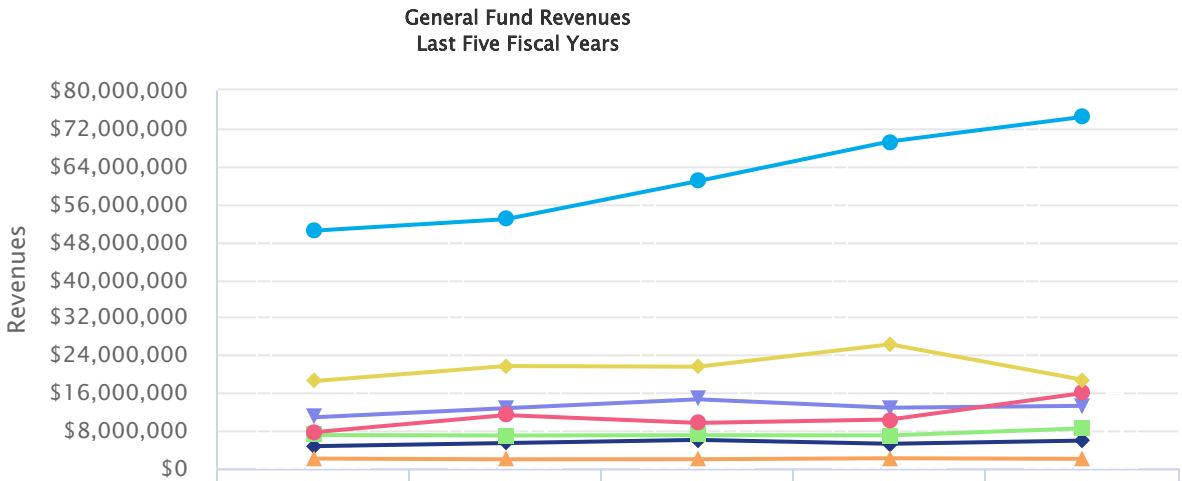
Current Ad Valorem Taxes are levied against real & personal property taxable value received from the property appraiser and millage rate established by the City Commission. Discounts are budgeted at 3.50% of Ad Valorem Taxes. As the major source of revenues for the General Fund, the reported gross Ad Valorem Taxes, in the table to the right, reflects an average of over 6.7% growth in the last five years. For FY 2024-25, the gross Ad Valorem Taxes of $74.4M is 57.10% of the total general fund revenues of $130.30M.

Both the Franchise/Utility Taxes are based on projected revenues received from the utility company, mainly based on historical data and population growth from Florida Power & Light. Franchise rates and estimates vary according to individual Franchise agreements with Florida Power & Light, Florida Public Utilities, and two towing companies. From FY 2020-21 to FY 2024-25, Franchise Taxes have ranged from $4.69 to $5.9M.

The Fire Assessment rate for FY 2024-25 is $145 per residential dwelling (no change from FY 2023-24) and commercial property is based on a square footage rate schedule. The adopted budget for FY 2024-25 is $8.4M, 6% of the total general fund revenue.

Business Taxes & Permits revenues, $2.0M, are determined via trend analysis, the number of established businesses, building development activity, all in conjunction with the Building Department staff. This type of revenue represents 1.50% of the total budget of $130.30M.

REVENUE ESTIMATES (Continued)



	2020–21 Actual	2021–22 Actual	2022–23 Actual	2023–24 Amended	2024–25 Adopted
Ad Valorem Taxes, Net	$50,300,576	$52,737,358	$60,791,629	$69,183,964	$74,359,414
Franchise Taxes	$4,688,829	$5,350,883	$6,016,952	$5,197,000	$5,867,000
Fire Assessment	$7,033,880	$6,955,523	$7,010,564	$6,971,000	$8,455,618
Business Tax & Permits	$2,067,478	$1,907,673	$1,932,821	$2,130,300	$2,007,300
Intergovernmental Revenue	$10,800,733	$12,731,213	$14,606,053	$12,830,500	$13,226,612
Charges for Services	$7,639,234	$11,263,127	$9,614,473	$10,331,560	$15,904,800
Transfers from Other Funds	$18,473,000	$21,649,500	$21,500,420	$26,239,627	$18,770,261

Intergovernmental Revenue for FY 2024-25 is budgeted at $13.2M. The main components of intergovernmental revenue comprise of State Shared and County Shared Revenues, for FY 2024-25 budgeted at $12.5M and $0.7M, respectively. The budgets are driven by projections received from the State of Florida and analyses from City staff.

Other types of FY 2024-25 intergovernmental revenues include Palm Beach County Court (Moving Violations/ Traffic Tickets) budgeted at $100K similar to budget in FY 2023-24, Palm Beach Occupational Licenses budget at $175K increased from $150K in FY 2023-24, Mobile Home Licenses which is projected to yield annual revenues of $55K, and Alcoholic Beverage Licenses expected to return on average $55K. The budgets are established based on historical data and trend analysis (within a projection range of 2% to 3%).

Charges for Services revenues included but not limited to Inter-Government Fire Service Contracts, $2.7M, ALS Transport Services, $8.2M, Police Special Detail, $800K, and Tax Searches, $475K.

Fines & Forfeitures revenues for FY 2024-25 are budgeted at $0K. These revenues are generated from library fines, code enforcement fines, police parking fines, and false alarm fines (determined by historical data and trend analysis).

Investment Income projection in today's investment environment is based on cash-flow analysis and current interest rates. For FY 2024-25, the interest income budget has been established at $615,000 compared to $317,000 in the prior year.

Interfund Transfers over the last 3 years have averaged slightly over $21.5M, for FY 2024-25 the adopted budget is $18.8M, and the transfers are approved by City Commission. These transfers are based on cost of providing various inter-department/fund services.

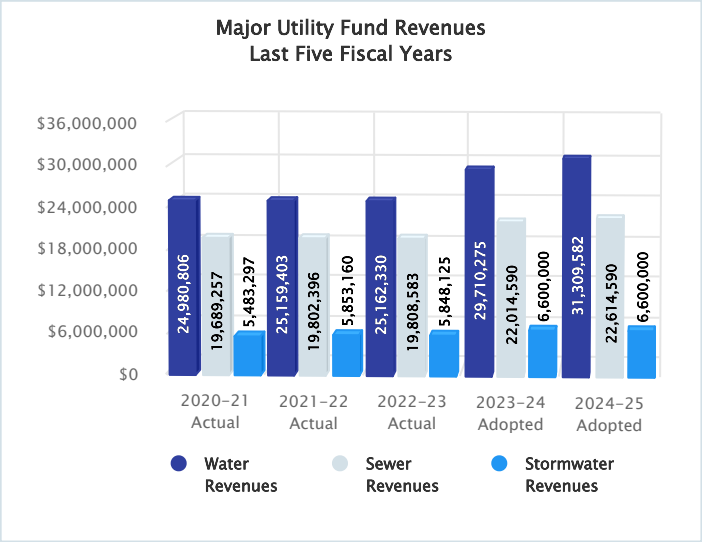
Most of the revenues are based on the use of the consumer price index data, historical data, demand for services, population growth, scenario & trend analysis with departmental projections

REVENUE ESTIMATES (Continued)

UTILITIES FUND:

The three major revenue categories within the Utility Fund are water, sewer, and storm-water. These revenues are determined based on historical data, the existing and projected users, billing trend analysis, and a Commission approved fee schedule. Water revenues reflect a 10% annual increase over five fiscal years from FY 2022-23, $26.9M, to FY 2024-25, $31.3M. Sewer revenues from FY 2022-23, $20.9M increased to $22M for FY 2024-25. Storm-water revenues for FY 2024-25 are $6.6M compared to FY 2023-24 budget of $6.6M.

The Earnings on Investments (not shown in chart) budget for FY 2024-25 and FY 2023-24 was $300,000 and $60,000, respectively. In FY 2021-22 actual income was $22,836. The budget was established based on cash balance analysis, year-to-date returns, and current interest rate environment.



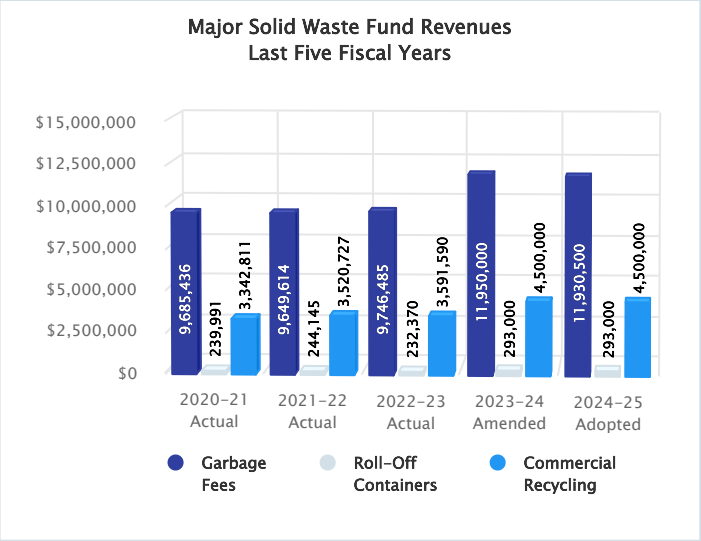
REVENUE ESTIMATES (Continued)

SOLID WASTE FUND:

Revenue projections for Solid Waste services are based on historical data trend analysis plus projection of the number of new customers. For FY 2024-25, the Commission has established the Single family residential rate at $21.95 per month and the multi-family residential rate at $18.95 per month. Commercial users are charged according to a fee schedule. Garbage Fee revenues are budgeted at $12.9M for FY 2024-25 compared to the $10.2M for FY 2023-24. In FY 2022-23 actual Garbage Fee revenues were $10.3M.

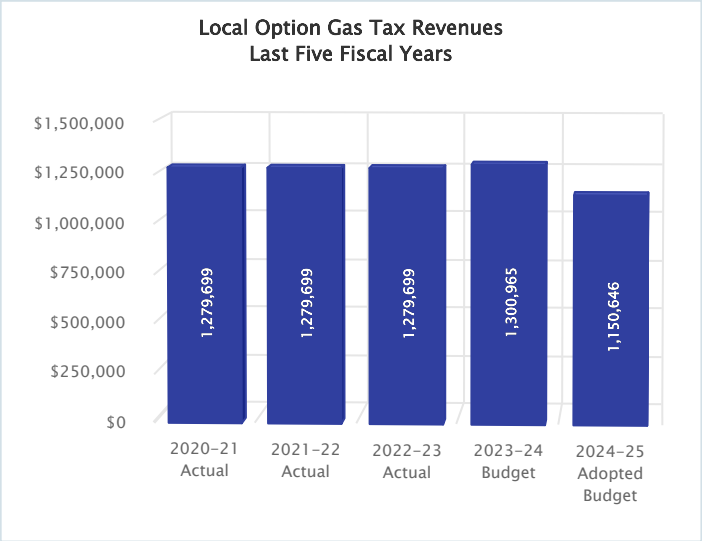
For FY 2022/23, the actual revenues generated from commercial customers, tied to roll-off containers, was $2.0M. Anticipated revenues for FY 2023-24 has been established at $$2.3M

There is an annual transfer equivalent to $5,000 from the Golf Course Fund for garbage collection.



LOCAL OPTION GAS TAX FUND:

FY 2024-25 Local Option Gas Tax projected revenues are based on prior year data, anticipated increases, and estimates provided by Florida Department of Revenue. For FY 2024-25, the budget is $1,150,646 that is equivalent to the previous year. The FY 2022-23 actual revenues of $1.3.



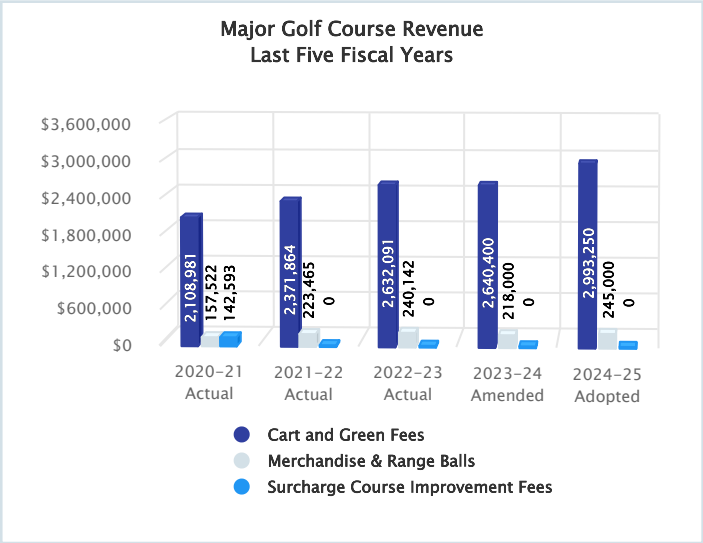
REVENUE ESTIMATES (Continued)

GOLF COURSE FUND:

Golf Cart and Green Fees revenue projection are provided by the Golf Course Manager, based on the number of carts used in prior years plus any anticipated growth in the number of golfers. The user rates are Commission approved, found on the seasonal fee schedule, Golf Rates and Memberships | City of Boynton Beach (boynton-beach.org). The adopted budget for FY 2024-25 has been established at $3.47M which is less than the FY 2023-24 budget of $3.05M.

Merchandise and Range Balls estimates are based on sales from prior year plus projected revenue for new items being purchased for resale. The budget for FY 2024-25 is $245,000 ($140K for Merchandise and $105K for range balls) which is a conservative estimate based on similar actual projections for FY 2022-23.

Premium Year-Round and Links Loyalty Dues, have an Adopted Budget FY 2023-24 estimated at $166,300 and $61,875, respectively (not shown in chart). This golf revenue source is based on the current number of permit holders and trend analysis.

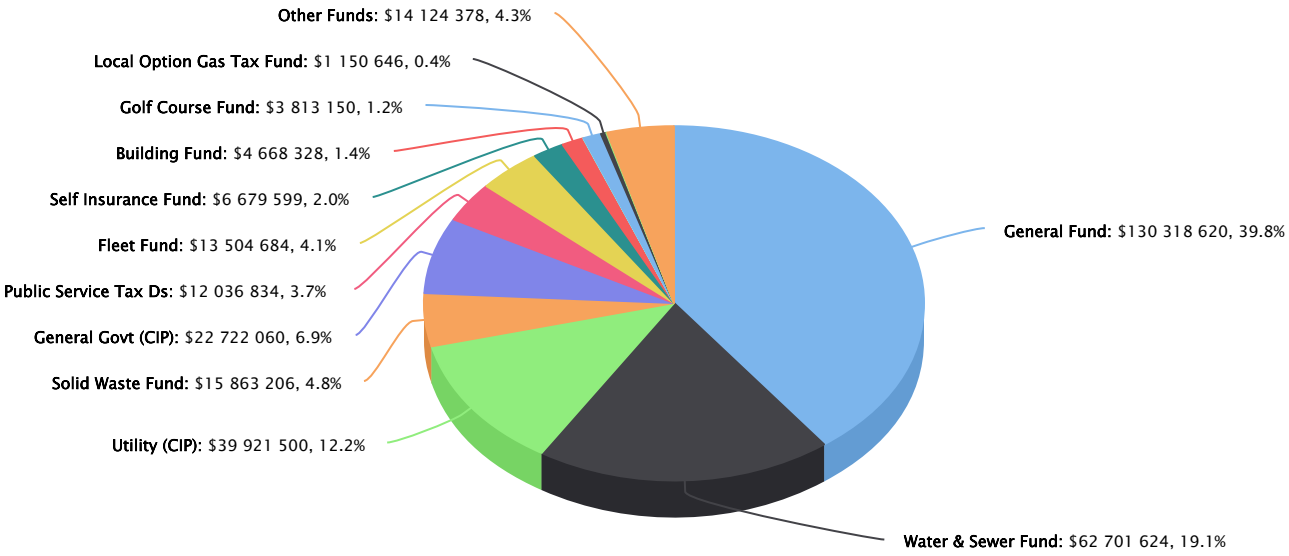


BUDGET SUMMARY for ALL FUNDS

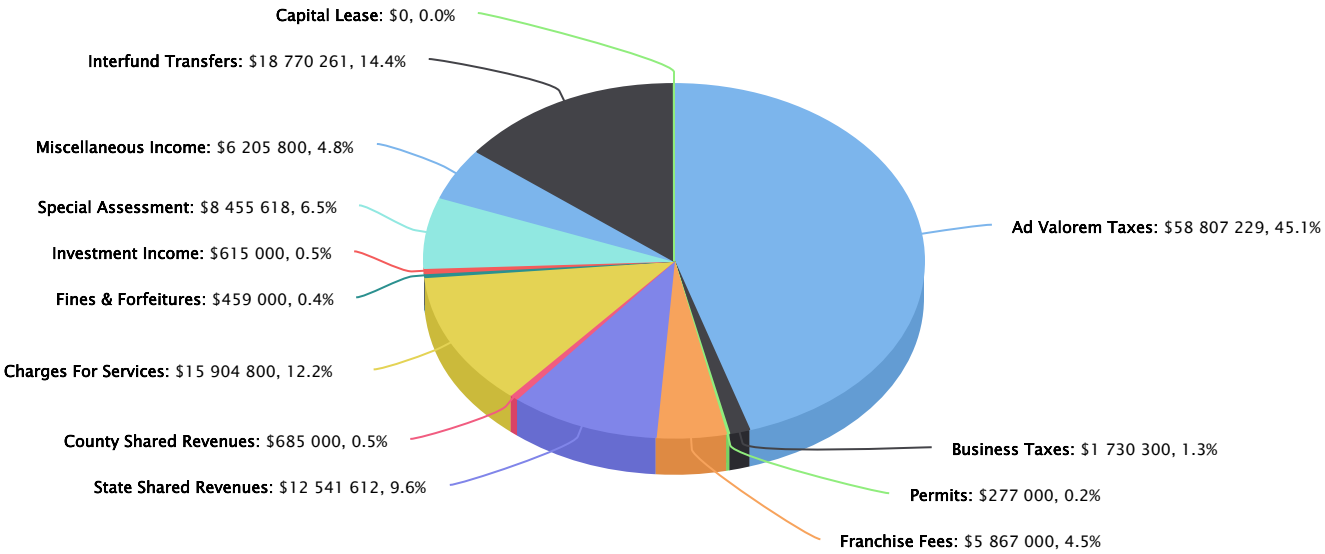
General Fund **7.8000**

Estimated Revenues:	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total All Funds
Taxes:							
Ad Valorem Taxes	$ 74,359,414	$ -	$ -	$ -	$ -	$ -	**$ 74,359,414**
Less CRA Tax Increment Financing	(15,552,185)	-	-	-	-	-	**(15,552,185)**
Franchise Taxes	5,563,612	-	-	-	-	-	**5,563,612**
Utility Taxes	-	-	11,215,000	-	-	-	**11,215,000**
Local Option Gas Tax	-	1,370,000	-	-	-	-	**1,370,000**
Licenses & Permits	2,007,300	-	-	-	-	-	**2,007,300**
Intergovernmental Revenue	13,530,000	4,675,000	-	6,715,654	-	-	**24,920,654**
Charges for Services	15,904,800	11,142,709	-	4,246,604	81,304,232	13,211,726	**125,810,071**
Fines & Forfeitures	459,000	-	-	-	-	-	**459,000**
Investment Earnings	615,000	270,000	80,000	1,045,989	500,000	190,000	**2,700,989**
Miscellaneous including Debt	6,205,800	33,000	-	14,095,428	10,000	2,183,698	**22,527,926**
Special Assessments	8,455,618	-	-	-	-	-	**8,455,618**
Total Revenues	111,548,359	17,490,709	11,295,000	26,103,675	81,814,232	15,585,424	**263,837,399**
Other Sources: Transfers In	18,770,261	20,000	-	12,130,000	10,000	8,385,936	**39,316,197**
Other Sources: Transfers In - Unbudgeted/Grants	25,093,546	10,499,745	4,994,345	6,422,292	34,999,189	6,130,524	**88,139,641**
Total Revenues & Transfers In	**$ 155,412,166**	**$ 28,010,454**	**$ 16,289,345**	**$ 44,655,967**	**$ 116,823,421**	**$ 30,101,884**	**$ 391,293,237**
Expenditures:							
General Government	$ 26,377,024	$ 14,579,836	$ 14,834	$ 2,766,198	$ -	$ -	**$ 43,737,892**
Public Safety	80,763,983	-	-	5,101,700	-	-	**85,865,683**
Physical Environment	2,452,776	-	-	-	13,158,540	-	**15,611,316**
Transportation	6,960,880	-	-	6,565,905	-	-	**13,526,785**
Culture/Recreation	7,618,962	878,027	-	7,208,443	3,311,532	-	**19,016,964**
Special Projects	-	267,422	-	-	-	-	**267,422**
Water/Sewer Services	-	-	-	39,921,500	45,430,483	-	**85,351,983**
Internal Services	-	-	-	-	-	22,688,608	**22,688,608**
Debt Service	-	-	2,422,000	-	-	-	**2,422,000**
Total Expenditures	124,173,625	15,725,285	2,436,834	61,563,746	61,900,555	22,688,608	**288,488,653**
Transfers Out	6,144,995	1,777,037	9,600,000	1,280,000	20,477,425	36,740	**39,316,197**
Total Expenditures & Transfers Out	**$ 130,318,620**	**$ 17,502,322**	**$ 12,036,834**	**$ 62,843,746**	**$ 82,377,980**	**$ 22,725,348**	**$ 327,804,850**
Net Revenues Over (Under) Expenditures	25,093,546	10,508,132	4,252,511	(18,187,779)	34,445,441	7,376,536	**63,488,387**
Beginning Fund Balance, October 1	24,250,817	7,794,898	4,683,119	17,255,847	52,407,368	5,441,798	**111,833,847**
Ending Fund Balance, September 30	**$ 24,250,817**	**$ 7,803,285**	**$ 3,941,285**	**$ (7,354,224)**	**$ 51,853,620**	**$ 6,687,810**	**$ 87,182,593**

ALL FUNDS
TOTAL ADOPTED BUDGET of $327,804,850



GENERAL FUND REVENUES
Adopted Budget, $130,318,620



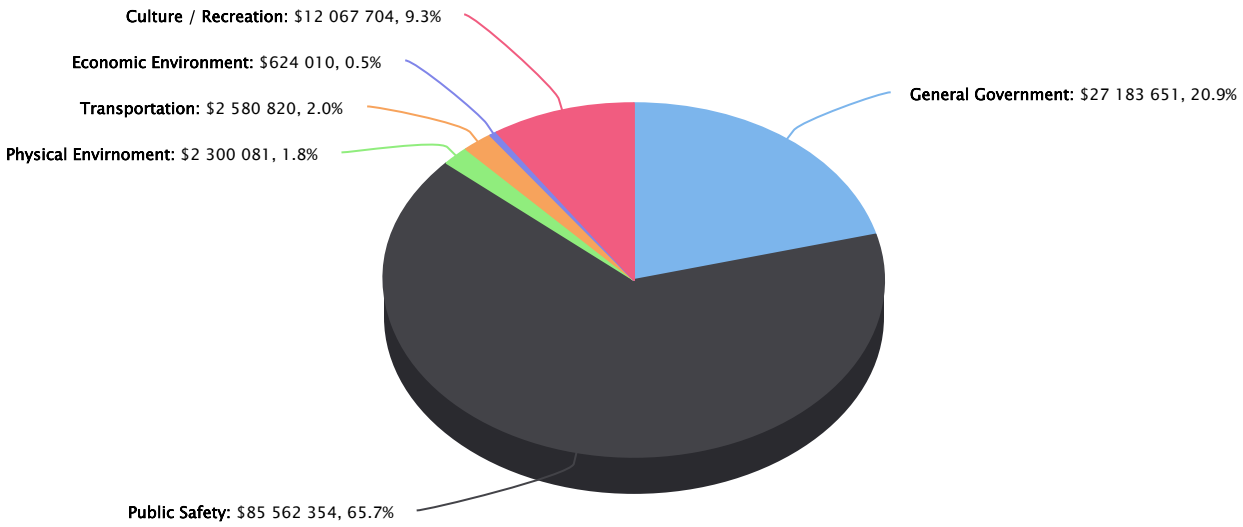
REVENUE SUMMARY

Classification	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Adopted Revenue
General Fund			
Taxes			
Ad Valorem Taxes	$ 60,791,629	$ 69,183,964	$ 74,359,414
Less Tif Taxes To Cra	(11,941,022)	(13,801,823)	(15,552,185)
Franchise Taxes	6,016,952	5,197,000	5,867,000
Total Taxes	**54,867,559**	**60,579,141**	**64,674,229**
Licenses & Permits	1,932,821	2,130,300	2,007,300
Intergovernmental Revenue	14,606,053	12,830,500	13,226,612
Charges For Services	9,614,473	10,331,560	15,904,800
Fines & Forfeitures	380,023	482,800	459,000
Investment Income	1,162,609	317,000	615,000
Miscellaneous Revenue	8,785,374	5,661,655	6,205,800
Special Assessment	7,010,564	6,971,000	8,455,618
Transfers From Other Funds	21,500,420	26,239,627	18,770,261
Capital Lease	-	-	-
Fund Balance Appropriated	(4,641,468)	230,319	-
Total General Revenue	**$ 115,218,428**	**$ 125,773,902**	**$ 130,318,620**
Enterprise Funds			
Water Revenues	$ 25,162,330	$ 29,710,275	$ 31,309,582
Sewer Revenues	19,808,583	22,014,590	22,614,590
Stormwater Revenues	5,848,125	6,600,000	6,600,000
Other Revenues	14,172,491	2,055,839	2,177,452
Water & Sewer Revenue	64,991,529	60,380,704	62,701,624
Solid Waste	15,193,223	15,286,355	15,863,206
Golf Course Revenue	2,884,483	2,822,343	3,813,150
Total Enterprise Funds	**83,069,235**	**78,489,402**	**82,377,980**
Internal Service Funds			
Fleet Maintenance	14,322,325	18,844,975	13,504,684
Materials & Distribution (Warehouse)	675,162	609,273	572,062
Self Insurance	5,847,898	9,820,837	6,679,599
Benefits	-	-	1,969,003
Total Internal Service Funds	**20,845,385**	**29,275,085**	**22,725,348**
Special Revenue Funds			
Traffic Safety	2,361,733	3,333,092	9,711,402
Local Option Gas Tax	1,301,230	1,300,965	1,150,646
	-	-	-
Building Fund	3,602,750	3,997,912	4,668,328
Green Building Fund	85,234	102,000	100,035
Police Impact	-	-	200,000
Public Arts	244,510	589,478	472,529
Recreation Program Revenue	526,776	600,264	411,377
Community Improvements	275,310	296,870	270,361
Cemetery	387,830	579,895	517,644
Total Special Revenue Funds	**8,785,373**	**10,800,476**	**17,502,322**

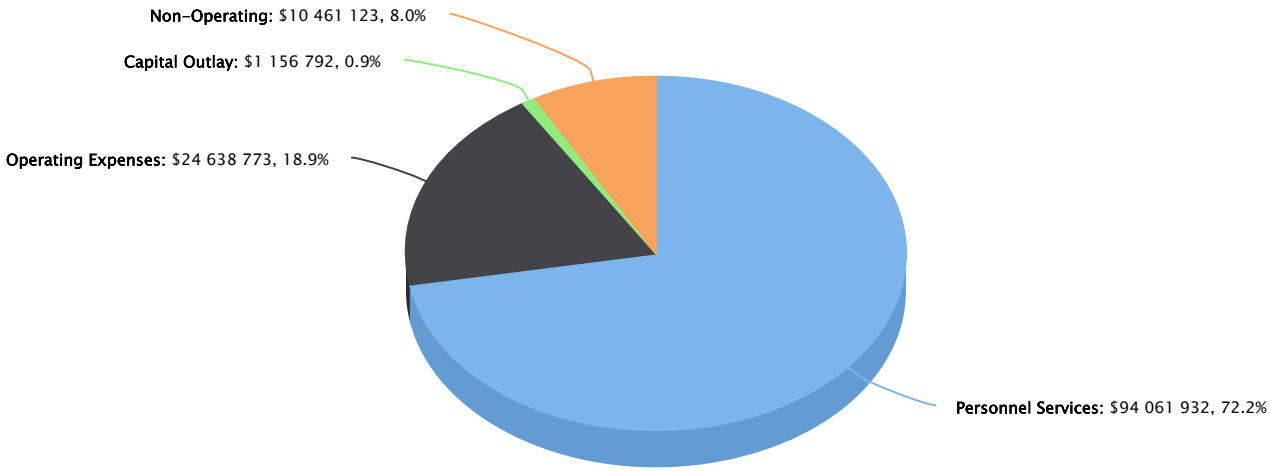
REVENUE SUMMARY

Classification	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Adopted Revenue
Capital Improvement Projects			
Parks & Recreation Trust	349,934	261,263	1,280,087
Golf Fund CIP	314,312	387,868	200,186
General government CIP	3,488,119	9,565,065	17,730,630
General government (CIP Sales Surtax)	8,569,655	11,367,157	3,711,343
Utility	14,198,636	56,945,528	39,921,500
Total Capital Improvement Projects	**26,920,656**	**78,526,881**	**62,843,746**
Debt Service Funds			
Public Service Tax	11,661,921	12,042,390	12,036,834
Total Debt Service Funds	**11,661,921**	**12,042,390**	**12,036,834**
Total - All Funds	**$ 266,500,998**	**$ 334,908,136**	**$ 327,804,850**

GENERAL FUND APPROPRIATIONS
by Functions (Total of $130,318,620)



GENERAL FUND APPROPRIATIONS
by Object Classifications, (Total of $130,318,620)



EXPENDITURE SUMMARY

Classification	FY 2022-23 Actual Expense	FY 2023-24 Amended Expenditure	FY 2024-25 Adopted Budget
General Fund			
General Government	23,110,952	25,114,173	28,011,981
Public Safety	78,498,200	83,942,116	85,562,354
Physical Environment	210,133	393,859	449,184
Transportation	1,948,555	3,104,400	3,603,387
Economic Environment	307,285	546,198	624,010
Culture/Recreation	11,032,135	12,673,156	12,067,704
Lease Acqusition	111,168		-
Total General Fund	**115,218,428**	**125,773,902**	**130,318,620**
Enterprise Funds			
Water & Sewer	64,991,529	60,380,704	62,701,624
Solid Waste	15,193,223	15,286,355	15,863,206
Golf Course	2,884,483	2,822,343	3,813,150
Total Enterprise Funds	**83,069,235**	**78,489,402**	**82,377,980**
Internal Service Funds			
Fleet Maintenance	14,322,325	18,844,975	13,504,684
Materials & Distribution (Warehouse)	675,162	609,273	572,062
Self Insurance	5,847,898	9,820,837	6,679,599
Benefits	-	-	1,969,003
Total Internal Service Funds	**20,845,385**	**29,275,085**	**22,725,348**
Special Revenue Funds			
Traffic Safety	2,361,733	3,333,092	9,711,402
Local Option Gas Tax	1,301,230	1,300,965	1,150,646
Building	3,602,750	3,997,912	4,668,328
Green Building	85,234	102,000	100,035
Police Impact	-	-	200,000
Public Arts	244,510	589,478	472,529
Recreation Program Revenue	526,776	600,264	411,377
Community Improvements	275,310	296,870	270,361
Cemetery	387,830	579,895	517,644
Total Special Revenue Funds	**8,785,373**	**10,800,476**	**17,502,322**
Capital Improvement Projects			
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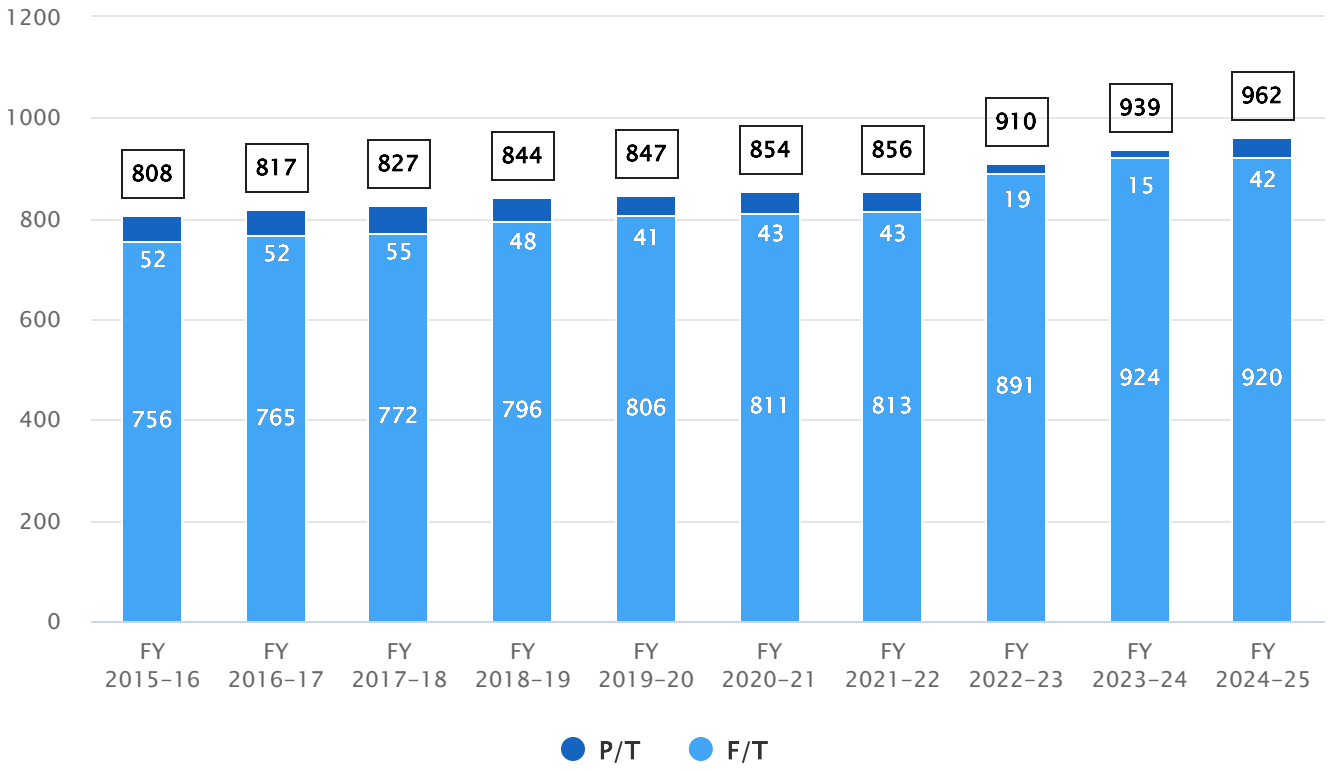
Debt Service Funds			
Public Service Tax	11,661,921	12,042,390	12,036,834
Total Debt Service Funds	**11,661,921**	**12,042,390**	**12,036,834**
Total 2024/2025 for All Funds	**266,500,998**	**334,908,136**	**327,804,850**


Employees – All Funds
1200
1000
800
600
400
200
0
808
817
827
844
847
854
856
910
939
962
52
52
55
48
41
43
43
19
15
42
756
765
772
796
806
811
813
891
924
920
FY 2015–16
FY 2016–17
FY 2017–18
FY 2018–19
FY 2019–20
FY 2020–21
FY 2021–22
FY 2022–23
FY 2023–24
FY 2024–25
P/T
F/T

PERSONNEL

Department	FY 2022-23 Amended	FY 2023-24 Amended	FY 2024-25 Adopted	Change FY23/24 to FY24/25
General				
CITY COMMISSION	5.00	5.00	5.00	-
CITY MANAGER	5.00	5.00	4.00	(1.00)
MARKETING	3.00	2.00	2.00	-
SPECIAL EVENTS	2.00	3.00	3.00	-
PUBLIC AFFAIRS	2.50	3.00	3.00	-
DEPT INTERNAL INVESTIGATN	1.00	3.00	3.50	0.50
REAL ESTATE &SPECIAL PROJ	-	1.00	1.00	-
CITY CLERK	6.00	6.00	6.00	-
FINANCIAL SERVICES	16.50	16.50	19.00	2.50
INNOVATION & TECH SOLUTNS	15.75	16.00	17.00	1.00
HUMAN RESOURCES	12.00	12.50	9.50	(3.00)
ADA & INCLUSION	1.50	-	-	-
CITY ATTORNEY	1.00	7.00	7.00	-
UNIFORM SERVICES	124.00	120.00	113.00	(7.00)
OFFICE OF THE CHIEF	19.00	17.00	17.00	-
SUPPORT SERVICES	86.50	89.00	91.00	2.00
FIRE	174.00	184.00	187.00	3.00
DEVELOPMENT	13.00	13.00	13.00	-
COMMUNITY STANDARDS	14.00	15.00	15.00	-
ENGINEERING	3.00	9.00	4.00	(5.00)
PLANNING & ZONING	6.00	7.00	7.00	-
ECONOMIC DEVELOPMENT	3.00	3.00	3.00	-
PUBLIC WORKS ADMIN	3.00	3.00	3.00	-
FACILITIES MANAGEMENT	10.00	11.00	11.00	-
BEAUTIFICATION & STREETS	7.00	3.00	9.00	6.00
PARKING SERVICES	-	9.00	10.00	1.00
CONSTRUCTION SERVICES	-	-	6.00	6.00
LIBRARY	27.50	27.00	28.00	1.00
RECREATION &CULTURAL SRVS	-	2.00	2.00	-
RECREATION	43.34	27.50	29.00	1.50
ARTS & CULTURAL CENTER	6.50	7.50	7.50	-
PARKS & GROUNDS	23.00	23.00	22.00	(1.00)
Total General Fund:	**634.09**	**650.00**	**657.50**	**7.50**
Utility				
DISTRICT ENERGY PLANT	1.00	1.00	1.00	-
WATER DISTRIBUTION	14.00	15.00	14.00	(1.00)
PUBLIC WATER TREATMENT	31.00	31.00	32.00	1.00
METER READING & SERVICES	12.00	12.00	12.00	-
WASTEWATER COLLECTION	16.00	16.00	14.00	(2.00)
WASTEWATER PUMPING STATNS	15.00	15.00	14.00	(1.00)
WATER QUALITY	6.00	6.00	5.00	(1.00)
UTILITY ADMINISTRATION	18.50	19.50	23.50	4.00
UTILITES ENGINEERING	15.00	16.00	15.00	(1.00)
STORMWATER MAINTENANCE	9.00	10.00	10.00	-
CUSTOMER RELATIONS	9.00	9.00	9.00	-
Total Utility Fund	**146.50**	**150.50**	**149.50**	**(1.00)**
Golf				
GOLF COURSE ADMIN	12.50	14.50	16.50	2.00
GOLF COURSE MAINTENANCE	12.00	11.50	12.50	1.00
Total Golf Course Fund	**24.50**	**26.00**	**29.00**	**3.00**
Other Funds				
MATERIALS & DISTRIB FUND	6.00	6.00	6.00	-
BENEFITS FUND	-	-	3.00	3.00
RISK MANAGEMENT FUND	3.00	3.00	2.00	(1.00)
TRAFFIC SAFETY FUND	13.00	13.00	24.00	11.00
BUILDING FUND	12.00	13.00	13.00	-
COMMUNITY IMPROVEMENTS	2.00	2.00	2.00	-
SANITATION FUND	47.00	53.00	53.00	-
VEHICLE SERVICE FUND	15.00	16.00	17.00	1.00
PUBLIC ART FUND	1.50	1.00	1.00	-

PERSONNEL

Department	FY 2022-23 Amended	FY 2023-24 Amended	FY 2024-25 Adopted	Change FY23/24 to FY24/25
RECR PROGRAM REV FUND	3.38	3.00	3.00	-
BB MEMORIAL PARK FUND	2.00	2.00	2.00	-
Total All Funds:	**909.97**	**938.50**	**962.00**	**23.50**

MAJOR PERSONNEL ADDITIONS/DELETIONS

Department	Position	Proposed No.	Proposed Amount	Adopted No.	Adopted Amount
GENERAL FUND (001)					
City Manager (1210)	Assistant City Manager deleted	-	-	(1.00)	(141,000)
Department of Internal Investigations & Accountability (1216)	PT Investigator	0.50	42,025	0.50	42,025
Finance (1410)	Two Accountants and .5 increase FTE for Cashier	-	-	2.50	190,000
Innovation Technology Solutions (1510)	New GIS Analyst	1.00	94,000	1.00	94,000
Human Resources (1610)	Delete Deputy HR Director Transfer Benefits Analyst to Benefits Fund 523 Transfer Benefits Admin to Benefits Fund 523	-	-	(3.00)	(230,000)
Police - Uniform Services (2110)	Transfer Police Serg. & Safety Aide to Traffic Fund			(7.00)	(408,000)
Police - Support Services (2112)	Communications Dispatcher and Specialist	2.00	137,279	2.00	132,000
Fire Department (2210)	Logistics Coord and Fire Inspector	2.00	133,888	3.00	150,000
Engineering (2413)	Transfer to Construction Services	(5.00)	$ (580,000)	(5.00)	$ (580,000)
Beautification & Streets (2512)	Director, Supervisor, 5 Crew Worker	5.00	$ 242,939	6.00	$ 408,000
Construction Services (2519)	Transferred FTEs from Engineering 2413	-	$ -	6.00	$ 580,000
Parking Services (2517)	Add Info Desk/Building Coord	1.00	$ 84,776	1.00	$ 84,776
Library (2610)	2 Assistant, Library .5 FTE's	-	$ -	1.00	$ 36,186
Recreation (2710)	2 PT Tennis Pro, .5 PT Recreation Leader	1.00	$ 40,000	1.50	$ 56,205
Parks & Grounds (2730)	Remove Parks Maintenance Worker	-	$ -	(1.00)	$ (45,000)
Total General Fund		**7.50**	**$ 194,907**	**7.50**	**$ 369,192**
Traffic Fund (103)	Transfer Police Serg. & Safety Aide to Traffic Fund	4.00	237,687	11.00	560,000
Utility Fund (401)	Interim Chief Engineer	2.00	$ 141,000	(1.00)	$ (80,000)
Golf Fund (411)	Golf Cart Attendant, 2 PT Pro Shop Attendant, PT Admin Associate, PT Greenskeeper	3.00	125,999	3.00	125,999

MAJOR PERSONNEL ADDITIONS/DELETIONS

Department	Position	Proposed		Adopted	
		No.	Amount	No.	Amount
Solid Waste (431)	2 Roads & Beatification Workers	2.00	121,349	-	-
Fleet Maintenance (501)	Fleet Service Technician			1.00	52,329
Risk Management (522)	Move Wellness Coordinator to Benefits Fund			(1.00)	(116,370)
Benefits Fund (523)	Transfer 2 HR + Wellness Coordinator			3.00	320,000
Memorial Fund (631)	Parks Technician	1.00	49,410	-	-
ADDITIONS/DELETIONS - ALL FUNDS		**19.50**	**$ 870,352**	**23.50**	**$ 1,231,150**

DEBT & DEBT SERVICE POLICY

The Comprehensive Plan of the City of Boynton Beach as adopted by the City Commission and reviewed by the State of Florida sets forth the following debt service management policy:

Objective 9D.4 Provide a capital program that can be adequately accommodated by projected revenues or other financial resources.

Policy 9D.4.1 Capital Improvements shall be financed, and debt shall be managed, as follows:

. Public facilities financed by enterprise funds (i.e., Utilities, potable water, sanitary sewer, solid waste, and golf course) shall be financed by:

a) Debt to be repaid by user fees and charges for enterprise service; or

b) Current assets (i.e., reserves, surpluses, and current revenue, including transfers); or

c) A combination of debt and current assets.

. Public facilities which are financed by non-enterprise funds (i.e., roads, stormwater management, parks, library, fire service, police protection, and government buildings) shall be financed from current assets: Revenue, equity and/or debt. Specific financing of specific capital projects shall consider which asset, or group of assets, will be most cost effective consistent with prudent asset and liability management appropriate to the useful life of the projects to be financed, and efficient use of the local government's debt capacity.

Policy 9D.4.2 The City of Boynton Beach shall establish as a maximum cap for long-term general obligation debt, ten percent (10%) of the total assessed value of both real and personal property within the City limits. This cap shall be adjusted annually to reflect the annual changes in the assessed value. There shall be no limitation on the use of revenue bonds as a percent of total debt service of the City.

Policy 9D.4.3 Where feasible, the City's Capital Program shall recognize specific funding sources for specific projects or project categories.

SUMMARY OF OUTSTANDING DEBT & DEBT SERVICE

Description	Debt Outstanding at September 30, 2024	Security	Fiscal Year of Retirement	FY 2024-25 Principal (Nov. 1)	Interest (Nov. 1)	Interest (May 1)	Debt Service
Governmental Activities:							
Revenue Debt:							
$24,210,000 Public Service Tax Refunding Revenue Bonds, Series 2015	$ 7,050,000	Public Service & Communications Service Taxes	2027	$ 2,305,000	$ 68,737	$ 46,263	$ 2,420,000
Total Public Service Tax Debt	**$ 7,050,000**						**$ 2,420,000**
Maximum Allowed General Obligation Debt=$1,162,957,068 representing 10% of total assessed valuation for FY 2025							
Business-Type Activities							
Revenue Debt:							
$23,000,000 Utility System Revenue Revenue Bonds, Series 2016	$ 17,420,000	Utility Net Revenues & Impact Fees	2032	$ 1,925,000	$ 213,395	$ 189,814	$ 2,328,209
$42,140,000 Utility System Revenue Revenue Bonds, Series 2020A	$ 34,120,000	Utility Net Revenues & Impact Fees	2035	$ 3,775,000	$ 356,554	$ 317,105	$ 4,448,659
$10,500,000 Utility System Revenue Revenue Bonds, Series 2020B	$ 8,250,000	Utility Net Revenues & Impact Fees	2035	$ 670,000	$ 89,100	$ 81,864	$ 840,964
Total Utility System Revenue Debt	**$ 59,790,000**						**$ 7,617,832**
Total City Bond Debt	**$ 66,840,000**						**$ 10,037,832**
				Principal (Dec & June)	Interest (Dec 1)	Interest (June 1)	Debt Service
Capital Leases for Town Square Facilities	$ 69,328,410		2044	$ 1,903,500	$ 1,291,829	$ 1,287,289	$ 4,482,618

Bond Ratings: 2024 Moody's Aa3

CAPITAL OUTLAY REQUESTS

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
GENERAL FUND				
City Manger	Computer Equipment	Laptop	3,000	3,000
Marketing				
	Computer Equipment	Computer Equipment	500	500
Public Affairs	General Equipment	Mirrorless Camera w/ Zoonm Lense	3,000	3,000
	Computer Equipment	Laptop, Equipment	3,000	3,000
Internal Investigation	Computer Equipment	Computer Equipment	2,000	2,000
	Furniture & Fixture	Furniture & Fixture	1,500	1,500
	Vehicule Purchase	Vehicule Purchase	37,000	37,000
ITS	Computer Software	Computer Software	8,000	8,000
	Computer Equipment	Computer Equipment	5,000	5,000
Human Resources	Computer Equipment	Computer Equipment	3,000	3,000
City Attorney	Computer Equipment	Computer Equipment	10,000	10,000
	Furniture & Fixture	Furniture & Fixture	10,000	10,000
Police - Uniform Services	General Equipment	General Equipment	51,196	51,196
Police - Office of the Chief	Vehicle Purchases	Vehicule Purchase 7 Road Patrol	415,333	415,333
Police - Support Services	General Equipment	Blockbox	41,400	2,900
	General Equipment	Public Notification Sys		1,800
	General Equipment	Disaster Recovery		17,000
	General Equipment	Printer Plotter		15,500
	General Equipment	Satellite Phone		4,200
	Computer Equipment	Comp. Network Equipmnet	65,663	40,000
	Computer Equipment	Panasonic Laptops/ Docking Stations		6,000
	Computer Equipment	Dell Precision 3660		9,900
	Computer Equipment	Digital Forensic Computer		9,763
Fire	Building Improvements	Building Repairs/Logistics	20,000	10,000
	Building Improvements	Ocean Rescue Improvements		10,000
	Safety Equipment	Stryker strecher Replacement Program	35,000	35,000
	Fire Special Ops	Paratechs for Special Operations Program	20,000	20,000
	Computer Equipment	Computer Purchase Ops	8,000	4,000
	Computer Equipment	Computer Purchase Fire Prevention		2,000
	Computer Equipment	Computer Purchases Ocean Rescue		2,000
	Furniture & Fixture	Furniture & Fixture	10,000	10,000
Emergency Management	General Equipment	Large Mountes Monitors	2,000	2,000
Community Standards	General Equipment	Work Station Equipment	500	500
	Computer Equipment	Laptop- Replacememt	2,000	2,000
Engineering	Computer Software	Sage Tiles	8,000	6,000
	General Equipment	General Equipment	25,000	
Planning & Zoning	New Personnel/Capital	Computer and Monitor		
Facilities Management	Building Improvements	Building Improvements	25,000	25,000
	Vehicule Purchases	Vehicule Purrchases -Ford 250	75,000	75,000
Beautification & Streets	General Equipment	Vehicule Purchases- Ford 250	76,000	76,000

CAPITAL OUTLAY REQUESTS

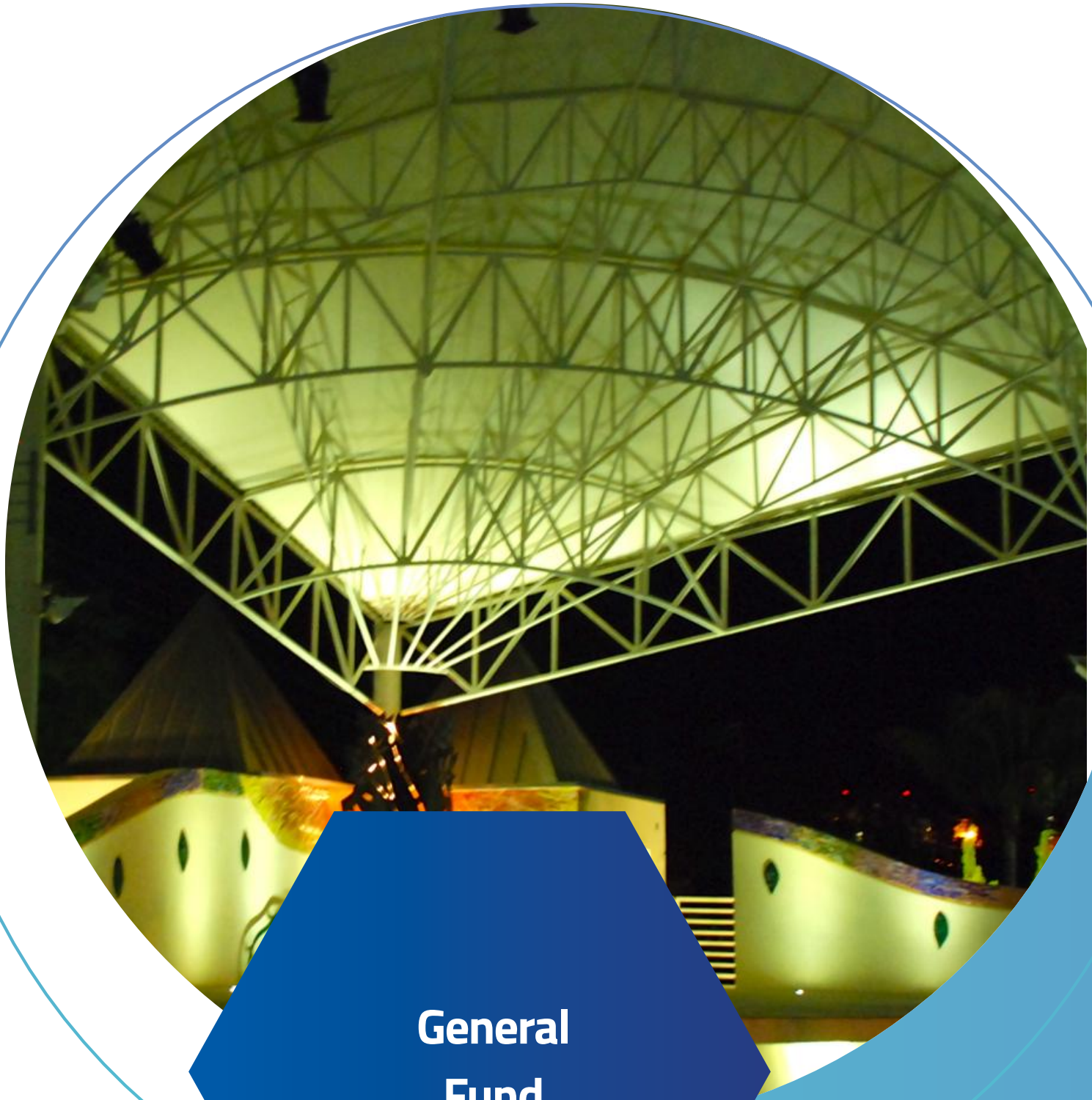
Fund/Department	Acct. Name	Item Description	Proposed	Adopted
Parking Services	General Equipment	Two-way Radio	41,100	41,100
Construction Services	General Equipment	Drone	-	25,000
	Computer Software	Sages, ICPR Initial	-	3,000
	Computer Equipment	For new PM	-	3,000
Library	Books	Books	71,000	71,000
Recreation	General Equipment	Commercial Fridge/Freezer (SIMS)	15,600	9,000
		Ice Machine (Tennis Center)		3,600
		Hard Court Windscreens (Tennis Center)		3,600
	Recreation Equipment	Eleptical Machine	6,000	6,000
	Computer Equipment	Furnity & Fixture	4,000	4,000
Women's Club	Building Improvements	Roof Repairs due to Bees	22,000	22,000
Arts & Cultural Center	Building Improvements			
	General Equipment	Two portable carts Refrigerator	7,000	5,000
		Refrigerator		2,000
Parks & Grounds	Parks Improvement	Grills, Rims, Backboard, Swings, Chain	10,000	10,000
	General Equipment	Heavy Equipment for Parks	3,000	3,000
	Computer Equipment	New Computer Combo	-	-
	Communication Equipment	Radios	7,000	7,000
		General Fund Total	**1,152,792**	**1,157,392**
TRAFFIC SAFETY FUND				
Uniform Services	General Equipment	pvp Headset and Microphones [2]	3,200	3,200
		RFID	60,000	60,000
	General Equipment	Drones	65,000	65,000
	Computer Equipment	Computer Equipment	2,000	2,000

CAPITAL OUTLAY REQUESTS

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
		Traffic Safety Total	**130,200**	**130,200**
BUILDING FUND				
Building	Computer Equipment	Laptops & Equip. for Building Personnel	5,000	5,000
	Vehicle Purchases	Vehicle Replacement for Inspectors [2]	60,000	60,000
	Capital Outlay	Equip. for New Business Analyst	-	-
		Building Total	**65,000**	**65,000**
PUBLIC ARTS FUND				
Public Art	Aquisition of Public Art	Public Works: Art Elements	135,000	135,000
	Computer Equipment	Laptop and Docking Station	4,000	4,000
		Murals on City Facilities	-	-
		Gobo Slides	-	-
		Hob Unit Project Permanent Art	-	-
		Baptist Health Public Art	-	-
		Public Art Total	**139,000**	**139,000**
UTILITIES FUND				
Water Distribution	Fire Hydrants	Hydrant Replacement	45,000	45,000
	Large Meters	Metal Detectors	5,000	5,000
Waste Water Collection		Concrete Mixer	8,000	8,000
Waste water Pumping Stantns	General Equipment	Metal Detectors	2,000	2,000
Water Quality	General Equipment	Replace new lab balnce	6000	6000
Utility Administration	Computer Equipment	Desktop Replacement (30)	60,150	60,150
	Funiture & Fixture	Tools	2,000	2,000
Utilities Engineering	General Equipment	Locator & Inspector Equipment	50,000	50,000
Stormwater Maintenance	General Equipment	General Equipment	5,000	5,000
		Utilities Fund Total	**183,150**	**183,150**
GOLF COURSE FUND				
Golf Course Admin	General Equipment	Solorider Handicap Cart	53,000	23,000
	Computer Software	Computer Software	1500	1500
	Air Conditionners	Air Conditionners	10000	10000
	Kitchen Equipment	Replacement of Kitchen Equipment	3,000	3,000

CAPITAL OUTLAY REQUESTS

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
Golf Course Maintenance	Golf Course Improvements	Filtration System	25,000	25,000
		Cart Path Repairs	25,000	25,000
		Verticuting Fairways	25,000	25,000
		Golf Course Total	**142,500**	**112,500**
SANITATION FUND				
Solid Waste	Computer Equipment	Tablets	16,500	16,500
	Communication Equipment	Communication Equipment	20,000	20,000
	Vehicle Purchases	1 Automated Side Loadere	425,000	425,000
		1 Roll off Truck	238,000	238,000
		Sanitation Total	**699,500**	**699,500**
VEHICLE SERVICE FUND				
Fleet Management	Building Improvements	Improvements to fleet shop/breakroom	43,000	43,000
	General Equipment	Oil Containners	10,000	10,000
	Computer Software	Asset Works Training	10,000	10,000
	Computer Equipment	Laptops	4,000	4,000
	Vehicle Purchases	City-Wide Vehicle Purchases	7,790,000	7,790,000
		Vehicle Service Total	**7,857,000**	**7,857,000**
SELF INSURANCE FUND				
Risk Management	Computer Equipment	Laptops[2]	6,000	6,000
	Vehicle Purchases	Vehicle Purchases	75,000	75,000
		Risk Management Total	**81,000**	**81,000**
MEMORIAL PARK FUND				
BB Memorial Park	General Equipment	General Equipment	10,000	10,000
		Memorial Park Total	**10,000**	**10,000**



General Fund

The General Fund is the primary operating fund for the City. Based on the financial summary below, the fund balance has been averaging approximately $25M. Both operating revenues and expenditures have been increasing at the same pace. The need for fund transfers range between $22M to $19M from FY 2020-21 to FY 2024-25. For FY 2024-25, the budget that has been appropriated is 130,318,620 vs the prior year amount of $125,773,902. The FY 2024-25 adopted operating expenditures have resulted in an average increase of approximately 4% over the last three years.

Transfers from other funds have offset the operating shortfall in revenues - the adopted transfer amount is 18,770,261 . The two major funds that provide the most financial support to the General Fund Transfer are the Public Service Debt Fund for $9M and the Water/Sewer Fund for $7.6M.

A three year trend analysis of revenues and expenditures for FY 2020-21, FY 2021-22, and FY 2022-23 shows an increase ranging from 2% to 8% for revenues and 3% to 4% for expenditures. Our two-year projection for expenditures reflects an annual increase of 4.5%. The projection for future revenues reflected a 5% increase in FY 2024-25 and a 6% increase in FY 2025-26.

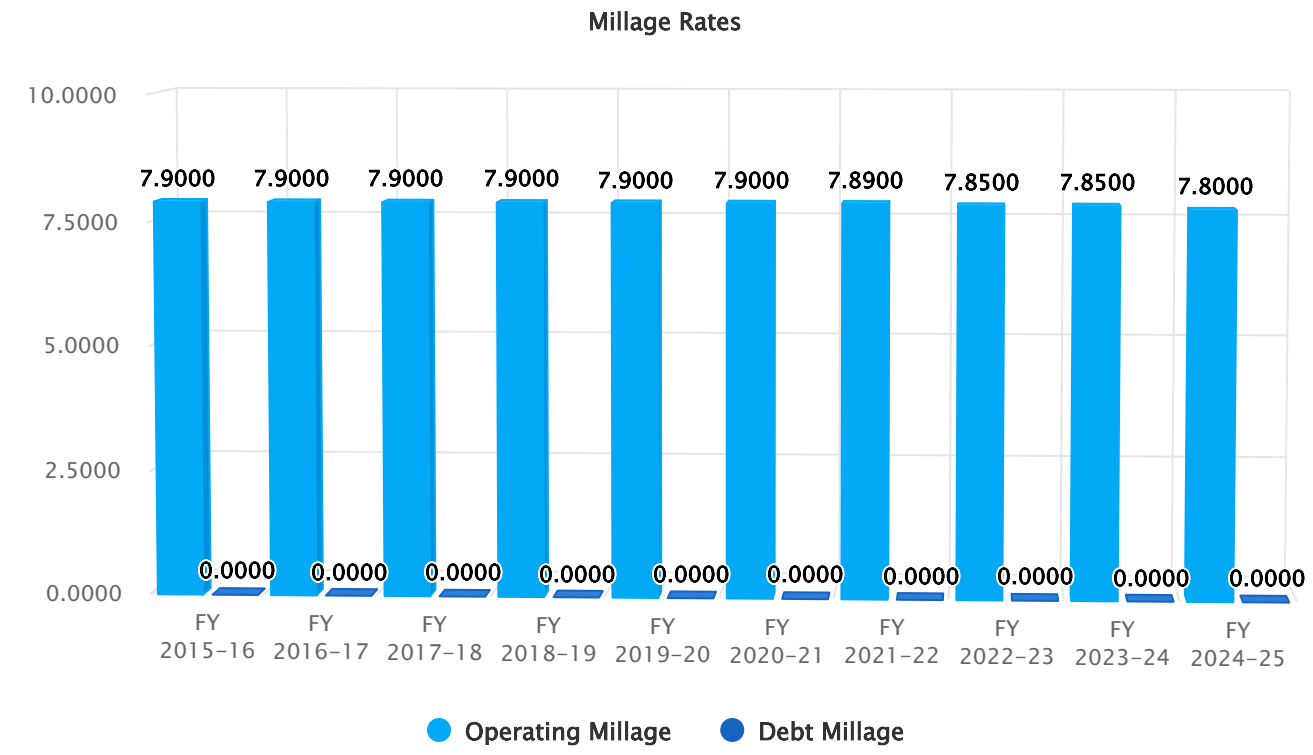
The City will be able to address future operating costs concerns - evident by the two-year projection for the General Fund balance for FY 2024-25 and FY 2025-26 at $25,054,944 and $27,485,252, respectively. Personnel expenditures are the largest component of the budget, at 70% or more - the City offers its employees a COLA adjustment ranging from 3 to 5% annually and will be able continue to provide this benefit.

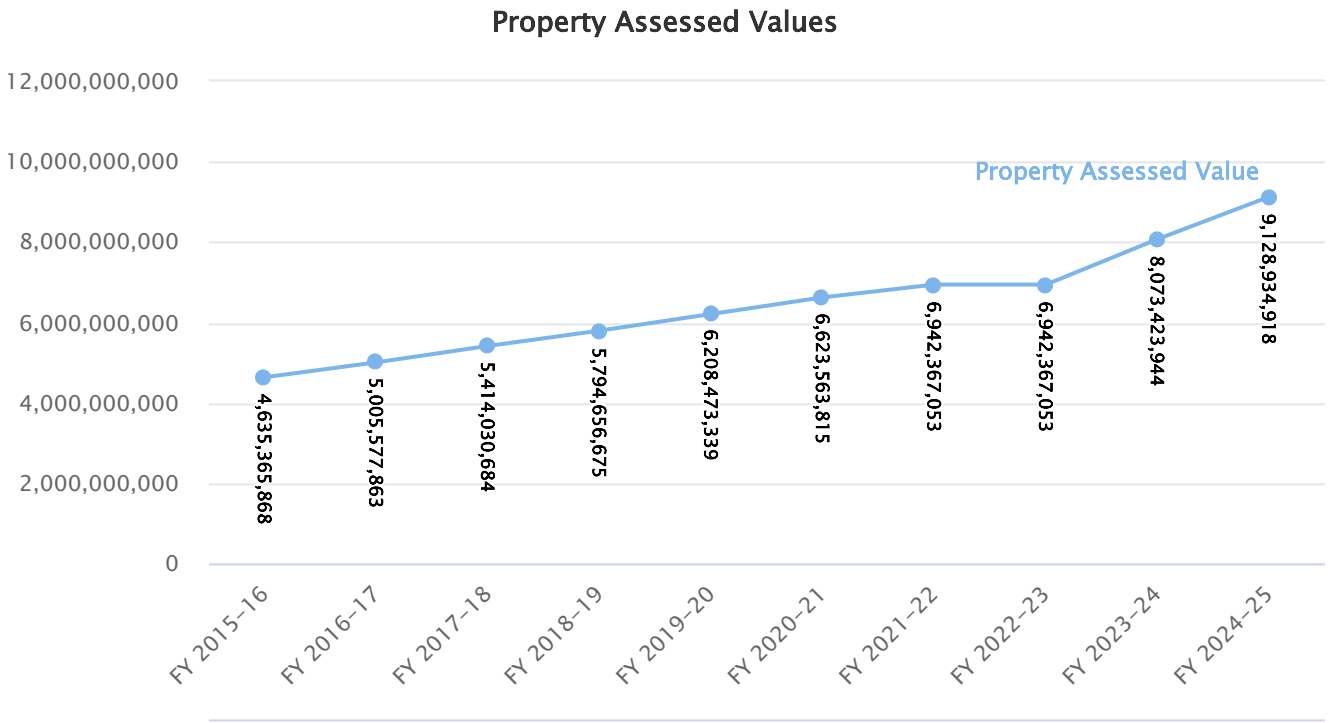
GENERAL FUND

	FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Amended Budget	FY 2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Total Fund Balance, October 1	**$ 15,874,034**	**$ 20,535,161**	**$ 25,093,546**	**$ 24,863,227**	**$ 24,863,227**	**$ 26,924,946**
Operating Revenues	$ 87,403,498	$ 98,367,097	$ 99,303,956	$ 111,548,359	$ 117,125,777 (1)	$ 124,153,324 (1)
Operating Expenditures	$ (100,929,670)	$ (113,626,641)	$ (122,588,618)	$ (124,373,625)	$ (129,970,438) (2)	$ (135,819,108) (2)
Operating Surplus (Deficit).	$ (13,526,172)	$ (15,259,544)	$ (23,284,662)	$ (12,825,266)	$ (12,844,661)	$ (11,665,784)
Capital Lease Agreements/ Subscriptions		$ 2,774,237				
Transfers In (To) Other Funds						
Transfers In From Other Funds	$ 21,649,500	$ 21,500,420	$ 26,239,627	$ 18,770,261	$ 21,000,000	$ 21,000,000
Transfers to Other Funds	$ (3,462,201)	$ (4,456,728)	$ (3,185,284)	$ (5,944,995)	$ (6,093,620)	$ (6,245,960)
Net Transfers In (To) Other Funds	$ 18,187,299	$ 17,043,692	$ 23,054,343	$ 12,825,266	$ 14,906,380	$ 14,754,040
Change in Fund Balance - Surplus (Deficit)	$ 4,661,127	$ 4,558,385	$ (230,319)	$ -	$ 2,061,719	$ 3,088,255
Total Fund Balance, September 30	$ 20,535,161	$ 25,093,546	$ 24,863,227	$ 24,863,227	$ 26,924,946	$ 30,013,201
Less Reserves for Prepaid Items	$ (50,000)	$ (50,000)	$ (50,000)	$ (50,000)	$ (50,000)	$ (50,000)
Less Emergency Fund Designation	$ (10,439,669)	$ (10,961,652)	$ (10,500,903)	$ (10,737,202)	$ (10,791,336)	$ (10,791,336)
Undesignated Fund Balance Available	**$ 10,045,492**	**$ 14,081,894**	**$ 14,312,324**	**$ 14,076,025**	**$ 16,083,610**	**$ 19,171,865**

(1) Prior Year + 5%, based on 3yr trend

(2) Prior Year + 4.5%, based on 3yr trend


Millage Rates
10.0000
7.5000
5.0000
2.5000
0.0000
7.9000
7.9000
7.9000
7.9000
7.9000
7.9000
7.8900
7.8500
7.8500
7.8000
0.0000
0.0000
0.0000
0.0000
0.0000
0.0000
0.0000
0.0000
0.0000
0.0000
FY 2015-16
FY 2016-17
FY 2017-18
FY 2018-19
FY 2019-20
FY 2020-21
FY 2021-22
FY 2022-23
FY 2023-24
FY 2024-25
Operating Millage
Debt Millage


Property Assessed Values
12,000,000,000
10,000,000,000
8,000,000,000
6,000,000,000
4,000,000,000
2,000,000,000
0
Property Assessed Value
4,635,365,868
5,005,577,863
5,414,030,684
5,794,656,675
6,208,473,339
6,623,563,815
6,942,367,053
6,942,367,053
8,073,423,944
9,128,934,918
FY 2015-16
FY 2016-17
FY 2017-18
FY 2018-19
FY 2019-20
FY 2020-21
FY 2021-22
FY 2022-23
FY 2023-24
FY 2024-25

COMPARISON OF ASSESSED VALUATION & BUDGETED NET AD VALOREM PROPERTY TAX

General Fund Budgeted Net Tax Revenues	FY 2021-22 General Fund	FY 2022-23 General Fund	FY 2023-24 General Fund	FY 2024-25 General Fund
Gross Taxable Value [1]	$ 6,935,204,311	$ 8,066,818,280	$ 9,128,934,918	$ 9,826,138,737
Millage Rate Per $1,000	7.8900	7.8500	7.8500	7.8000
Gross Tax	$ 54,718,762	$ 63,427,037	$ 71,662,139	$ 76,643,882
Allowance for Discounts	(1,915,157)	(2,219,946)	(2,508,175)	(2,682,536)
Delinquent Taxes	50,000	50,000	30,000	50,000
Budgeted Net Ad Valorem Tax [2]	**$ 52,853,605**	**$ 61,257,091**	**$ 69,183,964**	**$ 74,011,346**

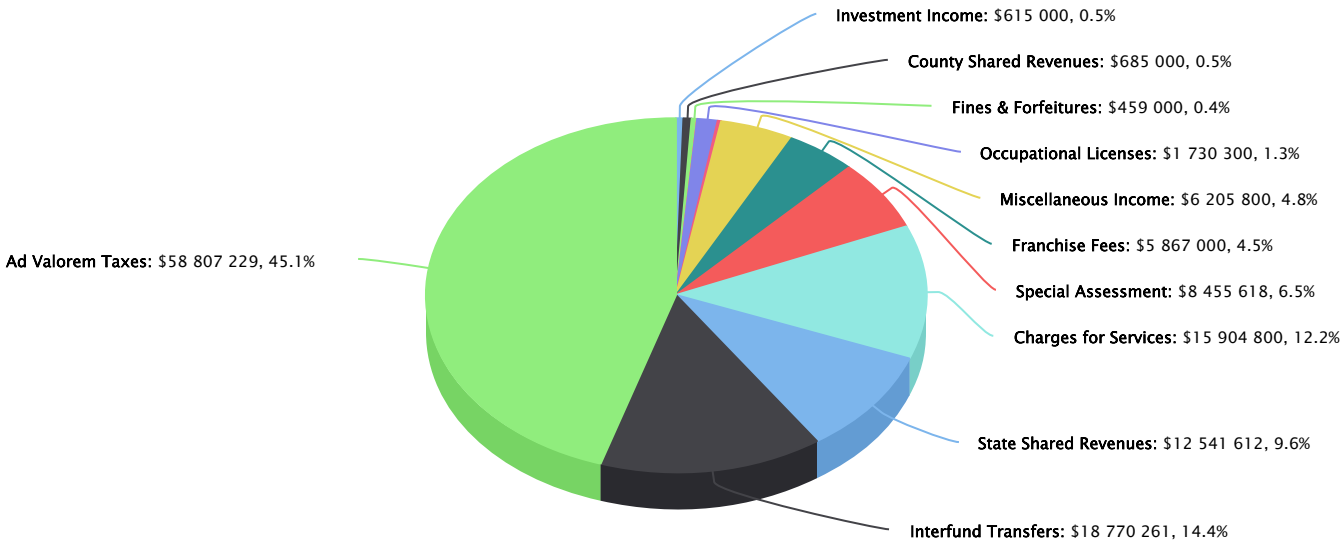
[1] Updated for final adjustments by Property Appraiser thru FY 2022-23

[2] Before transfer of Tax Increment Financing to the CRA

COMPARISON OF TOTAL AD VALOREM TAX MILLAGE RATES

Tax Millage Rates	FY 2021-22 Adopted Rate	FY 2022-23 Adopted Rate	FY 2023-24 Adopted Rate	FY 2024-25 Adopted Rate
General Fund	7.8900	7.8500	7.8500	7.8000
Debt Service Fund	0.0000	0.0000	0.0000	0.0000
Total Millage	**7.8900**	**7.8500**	**7.8500**	**7.8000**

GENERAL FUND REVENUES
Adopted Budget of $130,318,620



SUMMARY OF REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Ad Valorem Taxes					
Current Ad Valorem Taxes	54,698,631	63,021,438	71,662,139	78,828,353	77,004,574
Discounts	(1,989,274)	(2,279,462)	(2,508,175)	(2,758,993)	(2,695,160)
Delinquent Taxes	28,001	49,653	30,000	50,000	50,000
Subtotal	**52,737,358**	**60,791,629**	**69,183,964**	**76,119,360**	**74,359,414**
T.i.f. Taxes	(9,911,897)	(11,941,022)	(13,801,823)	(15,182,005)	(15,552,185)
Total Ad Valorem Taxes	**$ 42,825,461**	**$ 48,850,607**	**$ 55,382,141**	**$ 60,937,355**	**$ 58,807,229**
Franchise Taxes					
Florida Power And Light	5,329,148	5,993,540	5,100,000	5,500,000	5,800,000
Florida Public Utilities	21,735	23,412	22,000	22,000	22,000
Towing	-	-	75,000	45,000	45,000
Total Franchise Taxes	**$ 5,350,883**	**$ 6,016,952**	**$ 5,197,000**	**$ 5,567,000**	**$ 5,867,000**
Business Taxes					
Curr Business Taxes	1,520,514	1,551,556	1,750,000	1,700,000	1,700,000
Penalties	32,254	42,779	30,000	30,000	30,000
Bus Tax Pre-Inspect Fee	774	850	300	300	300
Communication Serv. Tax	-	(1,103)	-	-	-
Total Business Tax	**$ 1,553,542**	**$ 1,594,082**	**$ 1,780,300**	**$ 1,730,300**	**$ 1,730,300**
Permits & Fees					
Other Land Develop Fees	-	-	20,000	10,000	10,000
Certificate Of Use Res	79,203	88,105	50,000	50,000	50,000
Certificate Of Use Comm	121,787	126,123	100,000	100,000	100,000
Penalties On Permits	-	-	20,000	-	-
Parking Decals	132,624	104,077	150,000	100,000	100,000
Boat Ramp	14,187	17,164	-	12,000	12,000
Security Alarm Permits	6,330	3,270	10,000	5,000	5,000
Total Permits & Fees	**$ 354,131**	**$ 338,739**	**$ 350,000**	**$ 277,000**	**$ 277,000**
State Shared Revenue					
Covid Emergency	-	391,534	-	-	-
Dea Overtime Reimb	36,309	35,497	50,000	40,000	40,000
Fema Reimbursemnt-Federal	-	259,176	-	-	-
State Revenue Sharing	3,968,523	4,285,614	4,000,000	4,250,000	4,090,779
Mobile Home Licenses	60,144	59,861	60,000	55,000	55,000
Alcoholic Beverage Lic	53,553	54,250	60,000	55,000	55,000
Sales Tax	8,010,006	8,367,728	8,000,000	8,200,000	8,155,833
Gasoline Tax Refund	66,534	26,117	65,000	65,000	65,000
Firefighter Suppl Comp	81,674	90,454	70,000	80,000	80,000
Total State Shared Rev.	**$ 12,276,743**	**$ 13,570,231**	**$ 12,305,000**	**$ 12,745,000**	**$ 12,541,612**
County Shared Revenue					
County Court	102,257	119,387	80,000	100,000	100,000
Occupational Licenses	166,064	193,282	150,000	175,000	175,000
Pbc-911 Reimbursement	-	527,390	100,000	300,000	200,000
Pilot-Pb Co Hsg Auth	-	-	5,500	5,000	5,000
Pilot-Clipper Cove	186,149	195,763	190,000	205,000	205,000
Total County Shared Revenue	**$ 454,470**	**$ 1,035,822**	**$ 525,500**	**$ 785,000**	**$ 685,000**

SUMMARY OF REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Charges For Services					
Planning/Zoning Fees	156,189	211,081	100,000	175,000	175,000
Annexation Fee	4,000	1,000	-	1,000	1,000
Site Plan Approval Fee	213,998	352,978	1,500	100,000	300,000
Tax Searches	539,592	417,285	500,000	450,000	475,000
P&Z Permit Review	900	550	-	-	-
Photo Copying	854	186	1,500	300	300
Public Records Request	3,912	688	3,500	1,000	1,000
Police Services/Charges	24,463	28,712	30,000	30,000	30,000
Police Special Detail	886,688	543,957	550,000	600,000	800,000
Police Srvs Contract/Cra	367,501	363,818	150,000	300,000	300,000
Trespass Signs	3,286	300	-	-	-
Program Activity Fees	-	1,475	-	-	-
Fire Special Detail	13,125	16,600	12,000	25,000	25,000
Fire & Life Safety Fees	1,606,345	885,968	900,000	1,200,000	1,700,000
Fire Service Contracts	2,485,526	2,599,372	2,600,000	2,600,000	2,730,000
Als Transport Services	4,246,110	3,559,791	4,000,000	8,200,000	8,200,000
Protective Inspections	-	-	10,000	6,000	6,000
Fire Ot Inspections	2,800	950	6,000	2,500	2,500
Abandoned Prop.Registrat	47,175	27,325	60,000	40,000	40,000
Openings/Closings	8,000	15,650	5,000	7,000	7,000
Lot Mowing	5,575	7,975	10,000	6,500	6,500
Tennis Ctr Permits	41,799	46,817	40,000	45,000	45,000
Tennis Ctr Daily Fees	47,638	47,812	40,000	45,000	45,000
Tennis Ctr Lights Reimb	984	712	1,000	1,000	1,000
Pool Daily Fees	11,937	15,320	6,000	10,000	10,000
Daily Parking Fees	504,006	469,546	800,000	500,000	550,000
Sports Field Light Use	3,634	3,685	3,000	3,000	3,000
Special Event Service Fee	7,700	4,232	2,000	2,000	2,000
Sale Of Tennis Ctr Mdse	2,210	1,656	2,500	2,000	2,000
Sale Of Pool Merchandise	1,944	2,979	1,000	1,500	1,500
Beach Pking Citations	-	-	25,000	-	-
Arts & Culture Program Re	-	-	-	30,000	30,000
Recreation Special Detail	25,236	20,393	12,000	20,000	20,000
Art Center Programs	-	-	383,560	225,000	225,000
Outside Services	-	-	-	15,000	15,000
Vendor Fee	-	(32,459)	36,000	36,000	36,000
Sponsorship	-	(1,881)	40,000	40,000	120,000
Total Charges For Services	**$ 11,263,127**	**$ 9,614,473**	**$ 10,331,560**	**$ 14,719,800**	**$ 15,904,800**
Fines & Forfeitures					
Library Fines	10,795	9,386	12,800	5,000	5,000
Code Enforcement Fines	295,957	317,178	350,000	300,000	300,000
Police Parking Fines	49,851	29,234	40,000	40,000	40,000
False Alarm Fines	49,210	30	50,000	40,000	40,000
False Alarm Fines-Fire	26,900	14,400	30,000	50,000	50,000
Parking Fines	17,568	9,795	-	24,000	24,000
Total Fines & Forfeitures	**$ 450,281**	**$ 380,023**	**$ 482,800**	**$ 459,000**	**$ 459,000**

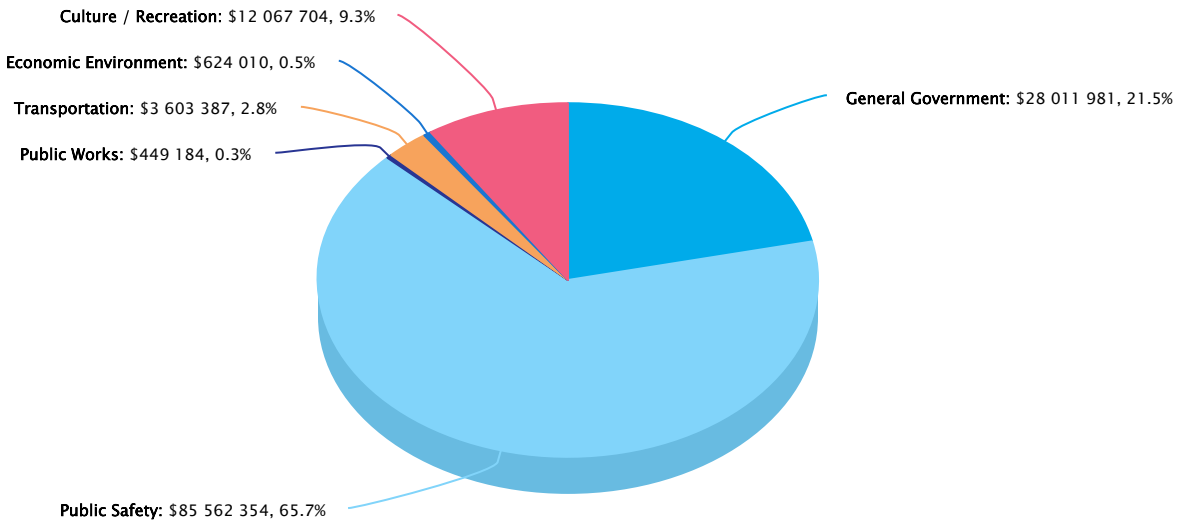
SUMMARY OF REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Investment Income					
Interest Income	61,969	1,092,764	300,000	400,000	600,000
Interest/Delinquent Taxes	554	6,762	12,000	10,000	10,000
Interest On Liens Recvbl	17,997	300	5,000	5,000	5,000
Leases	64,674	62,783	-	-	-
Total Investment Income	**$ 145,194**	**$ 1,162,609**	**$ 317,000**	**$ 415,000**	**$ 615,000**
Rents & Royalties					
Rental Of City Facilities	170,476	219,003	150,000	150,000	75,000
Amphitheater	-	-	10,000	10,000	10,000
Fau Lease	23,400	15,387	-	15,000	15,000
Arts & Cultural Ctr	-	-	37,440	50,000	50,000
Women'S Club	-	-	129,600	100,000	100,000
Snack Bar Rental	7,200	4,800	6,000	-	-
Beach Chairs & Umbrellas	44,200	43,200	36,000	73,000	73,000
Billboard Rent	69,712	68,399	60,000	60,000	60,000
Kayak Rentals/Tours Lease	1,650	-	1,800	1,800	1,800
Tower Lease	389,347	119,236	200,000	225,000	225,000
Fpl	4,657	-	2,000	2,000	2,000
Total Rents & Royalties	**$ 710,642**	**$ 470,025**	**$ 632,840**	**$ 686,800**	**$ 611,800**
Disposal Of Fixed Assets					
Sale Of Surplus Equip.	2,155	4,795	3,000	3,000	3,000
Total Disposal Of Fixed Assets	**$ 2,155**	**$ 4,795**	**$ 3,000**	**$ 3,000**	**$ 3,000**
Wellness Program					
Wellness Program	9,195	-	184,000	45,000	35,000
Total Wellness Program	**$ 9,195**	**$ -**	**$ 184,000**	**$ 45,000**	**$ 35,000**
Miscellaneous Income					
Pb Co Impact Admin Chg	37,533	36,281	45,000	40,000	40,000
Lot Clearing Admin. Fee	5,762	8,067	15,000	15,000	15,000
Bcaif Admin. Charge-Dbpr	4,488	5,340	3,000	3,000	3,000
Radon Trust Admn Chg-Dca	7,061	7,708	3,000	7,000	7,000
Spec Inspector Admin Fee	-	4,573	-	-	-
Returned Check Charge	21,658	23,540	15,000	15,000	15,000
Miscellaneous Income	247,432	698,668	230,000	230,000	870,000
Sales Tax Discount	330	261	-	1,000	1,000
Insurance Reimbursement	16,655	72,583	-	40,000	40,000
Bus Shelter Advertising	20,527	18,108	14,000	15,000	15,000
Cra Reimbursement	695,824	787,124	694,315	700,000	860,000
Cra Reimbursement (Ts)	3,550,000	3,550,000	3,792,500	3,550,000	3,550,000
Epayables	17,089	16,896	30,000	25,000	25,000
Opioid Settlement	-	65,414	-	65,000	65,000
Fire Supllemental 1.5%	-	48,879	-	50,000	50,000
Arpa Intern	-	192,875	-	-	-
Financial Arangements	427,793	-	-	-	-
Subscriptions	-	2,774,237	-	-	-
Total Miscellaneous Income	**$ 5,052,152**	**$ 8,310,554**	**$ 4,841,815**	**$ 4,756,000**	**$ 5,556,000**

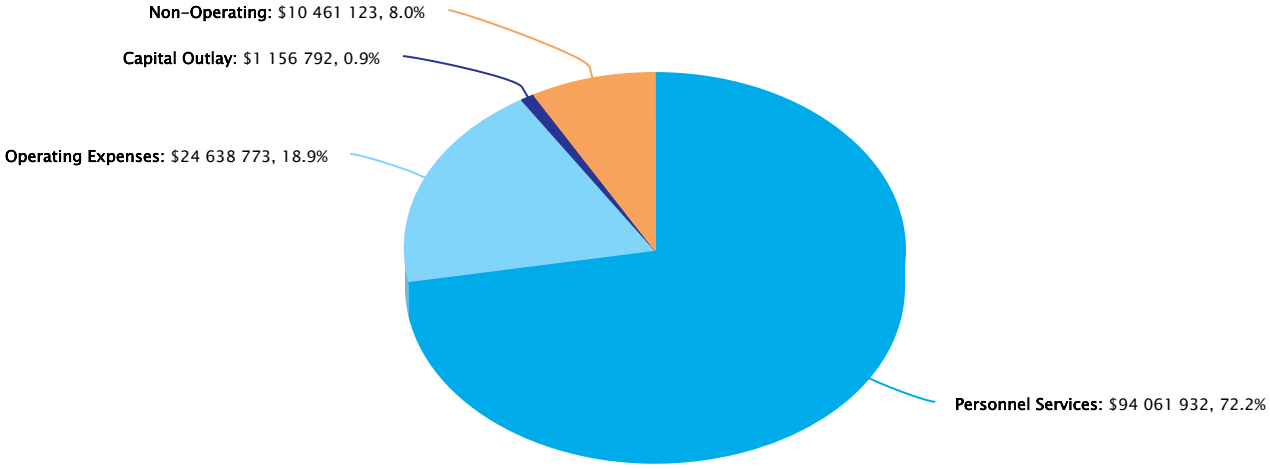
SUMMARY OF REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Special Assessments					
Fire Assessments	7,286,189	7,339,455	7,300,000	7,400,000	8,840,118
Fire Assessments Discount	(261,923)	(260,031)	(260,000)	(260,000)	(309,500)
Fire Asses Collection Fee	(68,743)	(68,860)	(69,000)	(69,000)	(75,000)
Total Special Assessments	**$ 6,955,523**	**$ 7,010,564**	**$ 6,971,000**	**$ 7,071,000**	**$ 8,455,618**
Transfers In					
Traffic Safety Fund	1,000,000	-	-	-	-
Local Option Gas Tax	850,000	850,000	850,000	850,000	700,000
Grants	-	4,758	-	200,000	-
Hurricane Grant Fund	400,000	400,000	400,000	-	-
American Rescue Plan	1,600,000	2,000,000	6,657,500	-	-
Building Fund	-	300,000	300,000	300,000	300,000
Recr Program Revenue	28,500	-	-	-	-
Ps Tax Debt	8,590,000	8,590,000	9,000,000	9,000,000	9,000,000
Water/Sewer Revenue	7,931,000	7,931,000	7,602,127	6,918,497	7,172,261
Golf Course	100,000	125,000	80,000	284,000	284,000
Sanitation	1,100,000	1,100,000	1,300,000	1,264,000	1,264,000
Bbmp	50,000	50,000	50,000	50,000	50,000
Miscellaneous Trust	-	149,662	-	-	-
Total Transfers In	**$ 21,649,500**	**$ 21,500,420**	**$ 26,239,627**	**$ 18,866,497**	**$ 18,770,261**
Sub Total	**$ 109,052,999**	**$ 119,859,896**	**$ 125,543,583**	**$ 129,063,752**	**$ 130,318,620**
Fund Balance (Increase) Decrease	**(4,663,186)**	**(4,641,468)**	**230,319**	**(14,299,978)**	**-**
Grand Total	**$ 104,389,813**	**$ 115,218,428**	**$ 125,773,902**	**$ 114,763,774**	**$ 130,318,620**

GENERAL FUND APPROPRIATIONS
by Functions (Total of $130,318,620)



GENERAL FUND APPROPRIATIONS
by Object Classifications, (Total of $130,318,620)



BUDGET SUMMARY - GENERAL FUND OPERATING DEPARTMENTS

Department	Dept. No.	Expenditure Description	Expenditure Function Code	Personnel Services	Operating Expenses	Capital Outlay	Non-Operating	Total
City Commission	1110-511	Legislative	General Government	$ 277,248	$ 102,803	$ -	$ 37,348	$ 417,399
City Manager	1210-512	Executive	General Government	764,255	71,299	3,000	12,194	850,748
City Hall/General Adm.	1211-512	Executive	General Government	184,226	3,215,537	-	789,999	4,189,762
Marketing/ Communications	1212-519	Executive	General Government	186,516	128,257	500	2,939	318,212
Special Events	1213-519	Executive	General Government	315,230	1,124,926	-	4,409	1,444,565
Town Square Project	1214-512	Executive	General Government	-	2	-	4,216,129	4,216,131
Public Affairs	1215-519	Executive	General Government	383,477	65,666	6,000	4,409	459,552
Department Internal Investigation	1216-512	Executive	General Government	466,461	85,099	40,500	15,061	607,121
Real Estate & Special Projects	1217-512	Executive	General Government	110,966	86,406	-	1,470	198,842
City Clerk	1310-512	Executive	General Government	639,054	292,945	-	8,818	940,817
Financial Services	1410-513	Fin. & Admin.	General Government	2,333,866	161,767	-	24,248	2,519,881
Information Technology	1510-513	Fin. & Admin.	General Government	1,736,904	1,908,218	13,000	24,983	3,683,105
Human Resources	1610-513	Fin. & Admin.	General Government	1,127,799	476,497	3,000	23,143	1,630,439
City Attorney	1910-514	Legal Counsel	General Government	1,407,305	268,160	20,000	10,287	1,705,752
Police - Uniform Services	2110-521	Law Enforc.	Public Safety	21,845,746	768,349	51,196	166,064	22,831,355
Police - Administrative Services	2111-521	Law Enforc.	Public Safety	3,045,435	2,075,012	415,333	1,508,912	7,044,692
Police - Support Services	2112-521	Law Enforc.	Public Safety	14,138,702	1,735,722	107,063	133,733	16,115,220
Fire	2210-522	Fire Control	Public Safety	31,016,042	3,214,104	93,000	2,956,452	37,279,598
Emergency Mgmt	2220-525	Emer. Relief Serv	Public Safety	-	30,181	2,000	-	32,181
Development-Support	2410-524	Protect. Insp.	Public Safety	345,038	59,210	-	19,105	423,353
Community Standards	2412-524	Protect. Insp.	Public Safety	1,224,436	185,321	2,500	22,044	1,434,301
Engineering	2413-524	Protect. Insp.	Public Safety	283,416	103,159	6,000	9,079	401,654
Planning & Zoning	2414-515	Comp. Plan.	General Government	909,919	165,805	-	10,287	1,086,011
Economic Development	2419-559	Other Econ. Environ.	Economic Environment	346,220	273,381	-	4,409	624,010
Public Works Admin.	2510-539	Other Physical Environ.	Physical Envirnoment	422,303	11,135	-	15,746	449,184
Facilities Mgmt.	2511-519	Other Gen. Govt.	General Government	1,125,970	1,625,722	100,000	63,622	2,915,314
Streets Maintenance	2512-541	Roads & Streets Fac.	Transportation	606,870	1,797,193	76,000	100,757	2,580,820
Parking Services	2517-545	Other Physical Environ.	Physical Envirnoment	775,239	158,002	41,100	48,226	1,022,567
Construction Services	2519-539			701,108	89,609	31,000	6,613	828,330
Library	2610-571	Libraries	Culture/ Recreation	2,446,289	309,770	71,000	41,149	2,868,208
School Museum Services	2612-571	Libraries	Culture/ Recreation	-	254,246	-	-	254,246
Recreation & Cultural Services	2705-572	Recreation & Cultural Services	Culture/ Recreation	404,061	12,450	-	2,939	419,450
Recreation	2710-572	Parks & Recr.	Culture/ Recreation	2,193,051	658,756	25,600	44,410	2,921,817
Women's Club	2713-572	Parks & Recr.	Culture/ Recreation	-	81,500	22,000	-	103,500
Arts & Cultural Center	2715-573	Parks & Recr.	Culture/ Recreation	481,050	502,810	7,000	11,022	1,001,882

Department	Dept. No.	Expenditure Description	Expenditure Function Code	Personnel Services	Operating Expenses	Capital Outlay	Non-Operating	Total
Parks & Grounds	2730-572	Parks & Recr.	Culture/ Recreation	1,817,730	2,539,754	20,000	121,117	4,498,601
Totals:				**$94,061,932**	**$24,638,773**	**$ 1,156,792**	**$10,461,123**	**$ 130,318,620**

SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
City Commission 001-1110-511					
Department Summary					
Personnel Services	244,020	269,970	289,938	274,998	277,248
Operating Expenses	58,601	72,305	85,537	102,812	102,803
Nonoperating Expenses	23,500	29,000	31,600	30,000	37,348
Total	**$ 326,121**	**$ 371,275**	**$ 407,075**	**$ 407,810**	**$ 417,399**
Estimated As % Of Budget	**80%**				
City Manager 001-1210-512					
Department Summary					
Personnel Services	948,890	834,853	969,415	1,021,296	764,255
Operating Expenses	42,545	52,324	53,500	80,477	71,299
Capital Outlay	-	3,052	-	1,500	3,000
Nonoperating Expenses	5,381	15,521	20,120	21,632	12,194
Total	**$ 996,816**	**$ 905,750**	**$ 1,043,035**	**$ 1,124,905**	**$ 850,748**
Estimated As % Of Budget	**96%**				
City Hall 001-1211-512					
Department Summary					
Personnel Services	21,450	13,754	17,000	15,000	184,226
Operating Expenses	3,737,503	2,686,101	2,818,268	3,366,664	3,215,537
Nonoperating Expenses	1,242,294	1,898,657	936,693	483,325	789,999
Total	**$ 5,001,247**	**$ 4,598,512**	**$ 3,771,961**	**$ 3,864,989**	**$ 4,189,762**
Estimated As % Of Budget	**133%**				
Marketing/Communications 001-1212-519					
Department Summary					
Personnel Services	287,282	409,492	132,623	180,440	186,516
Operating Expenses	71,052	62,532	89,914	146,518	128,257
Capital Outlay	-	-	-	2,500	500
Nonoperating Expenses	-	-	-	-	2,939
Total	**$ 358,334**	**$ 472,024**	**$ 222,537**	**$ 329,458**	**$ 318,212**
Estimated As % Of Budget	**161%**				
Special Events 001-1213-519					
Department Summary					
Personnel Services	272,923	184,107	271,372	330,432	315,230
Operating Expenses	281,165	455,694	912,282	1,125,173	1,124,926
Capital Outlay	-	-	11,373	5,000	-
Nonoperating Expenses	-	-	-	-	4,409
Total	**$ 554,088**	**$ 639,801**	**$ 1,195,027**	**$ 1,460,605**	**$ 1,444,565**
Estimated As % Of Budget	**46%**				
Town Square Project 001-1214-512					
Department Summary					
Operating Expenses	145,060	368,919	121,203	2	2
Nonoperating Expenses	4,176,928	4,157,614	4,361,978	4,216,129	4,216,129
Total	**$ 4,321,988**	**$ 4,526,533**	**$ 4,483,181**	**$ 4,216,131**	**$ 4,216,131**
Estimated As % Of Budget	**96%**				

SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Public Affairs 001-1215-519					
Department Summary					
Personnel Services	-	243,273	314,901	366,168	383,477
Operating Expenses	-	38,780	39,456	61,546	65,666
Capital Outlay	-	-	8,364	11,000	6,000
Nonoperating Expenses	-	-	-	-	4,409
Total	**$ -**	**$ 282,053**	**$ 362,721**	**$ 438,714**	**$ 459,552**
Dept Internal Investigation 001-1216-512					
Department Summary					
Personnel Services	-	-	332,368	468,578	466,461
Operating Expenses	-	627	40,458	54,600	85,099
Capital Outlay	-	-	-	50,500	40,500
Nonoperating Expenses	-	-	7,104	10,816	15,061
Total	**$ -**	**$ 627**	**$ 379,930**	**$ 584,494**	**$ 607,121**
Dept Real Estate & Special Project 001-1217-512					
Department Summary					
Personnel Services	-	-	-	181,909	110,966
Operating Expenses	-	-	-	86,906	86,406
Nonoperating Expenses	-	-	-	-	1,470
Total	**$ -**	**$ -**	**$ -**	**$ 268,815**	**$ 198,842**
City Clerk 001-1310-512					
Department Summary					
Personnel Services	465,793	526,953	599,066	620,994	639,054
Operating Expenses	352,252	231,375	223,301	318,047	292,945
Capital Outlay	-	64,971	-	-	-
Nonoperating Expenses	-	21,352	-	-	8,818
Total	**$ 818,045**	**$ 844,651**	**$ 822,367**	**$ 939,041**	**$ 940,817**
Estimated As % Of Budget	**99%**				
Financial Services 001-1410-513					
Department Summary					
Personnel Services	1,537,960	1,647,181	2,022,358	2,045,554	2,333,866
Operating Expenses	101,926	98,071	173,570	160,212	161,767
Capital Outlay	-	48,761	-	-	-
Nonoperating Expenses	-	7,736	-	-	24,248
Total	**$ 1,639,886**	**$ 1,801,749**	**$ 2,195,928**	**$ 2,205,766**	**$ 2,519,881**
Estimated As % Of Budget	**75%**				
Information Technology Services 001-1510-513					
Department Summary					
Personnel Services	1,390,469	1,319,506	1,663,145	1,585,714	1,736,904
Operating Expenses	1,333,382	1,212,613	1,894,860	1,985,602	1,908,218
Capital Outlay	-	620,285	11,300	15,000	13,000
Nonoperating Expenses	-	265,113	-	-	24,983
Total	**$ 2,723,851**	**$ 3,417,517**	**$ 3,569,305**	**$ 3,586,316**	**$ 3,683,105**
Estimated As % Of Budget	**76%**				

SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Human Resources 001-1610-513					
Department Summary					
Personnel Services	695,205	1,027,113	981,649	832,792	1,127,799
Operating Expenses	256,161	338,083	464,455	502,461	476,497
Capital Outlay	2,225	5,990	5,929	3,000	3,000
Nonoperating Expenses	-	-	7,103	-	23,143
Total	**$ 953,591**	**$ 1,371,186**	**$ 1,459,136**	**$ 1,338,253**	**$ 1,630,439**
Estimated As % Of Budget	**65%**				
ADA & Inclusion 001-1612-513					
Department Summary					
Personnel Services	76,137	101,662	12,713	23,409	-
Operating Expenses	28,891	34,037	-	-	-
Total	**$ 105,028**	**$ 135,699**	**$ 12,713**	**$ 23,409**	**$ -**
Estimated As % Of Budget	**826%**				
City Attorney 001-1910-514					
Department Summary					
Personnel Services	145,278	139,715	805,307	1,277,584	1,407,305
Operating Expenses	526,574	590,344	448,245	416,893	268,160
Capital Outlay	-	-	51,945	20,000	20,000
Nonoperating Expenses	-	-	-	-	10,287
Total	**$ 671,852**	**$ 730,059**	**$ 1,305,497**	**$ 1,714,477**	**$ 1,705,752**
Estimated As % Of Budget	**51%**				
Police - Uniform Services 001-2110-521					
Department Summary					
Personnel Services	19,167,934	19,501,218	21,117,664	16,355,544	21,845,746
Operating Expenses	583,973	746,296	729,527	853,300	768,349
Capital Outlay	8,328	11,037	46,650	51,196	51,196
Nonoperating Expenses	-	-	-	-	166,064
Total	**$ 19,760,235**	**$ 20,258,551**	**$ 21,893,841**	**$ 17,260,040**	**$ 22,831,355**
Estimated As % Of Budget	**90%**				
Police - Office of the Chief 001-2111-521					
Department Summary					
Personnel Services	2,441,474	2,242,550	3,567,306	2,917,318	3,045,435
Operating Expenses	1,725,874	1,961,869	1,921,579	2,133,501	2,075,012
Capital Outlay	-	4,600	281,000	415,333	415,333
Nonoperating Expenses	1,417,444	1,516,062	1,431,623	1,720,018	1,508,912
Total	**$ 5,584,792**	**$ 5,725,081**	**$ 7,201,508**	**$ 7,186,170**	**$ 7,044,692**
Estimated As % Of Budget	**78%**				
Police - Support Services 001-2112-521					
Department Summary					
Personnel Services	11,023,172	12,626,133	13,168,385	11,970,245	14,138,702
Operating Expenses	2,066,873	2,041,461	2,891,717	1,746,577	1,735,722
Capital Outlay	170,643	2,367,965	58,583	107,063	107,063
Nonoperating Expenses	-	305,495	-	-	133,733
Total	**$ 13,260,688**	**$ 17,341,054**	**$ 16,118,685**	**$ 13,823,885**	**$ 16,115,220**
Estimated As % Of Budget	**82%**				

SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Fire Rescue Department 001-2210-522					
Department Summary					
Personnel Services	24,953,560	28,353,933	31,554,220	23,969,921	31,016,042
Operating Expenses	2,800,784	2,760,922	3,130,702	3,267,450	3,214,104
Capital Outlay	34,851	9,779	63,167	83,000	93,000
Nonoperating Expenses	1,256,680	1,346,291	1,304,169	2,704,316	2,956,452
Total	**$ 29,045,875**	**$ 32,470,925**	**$ 36,052,258**	**$ 30,024,687**	**$ 37,279,598**
Estimated As % Of Budget	**81%**				
Community Standard 001-2211-522					
Department Summary					
Personnel Services	(2,393)	-	-	-	-
Operating Expenses	1,198	-	-	-	-
Total	**$ (1,195)**	**$ -**	**$ -**	**$ -**	**$ -**
Estimated As % Of Budget	**0%**				
Emergency Management 001-2220-525					
Department Summary					
Operating Expenses	9,178	8,222	19,225	30,181	30,181
Capital Outlay	1,945	12,452	11,200	2,000	2,000
Total	**$ 11,123**	**$ 20,674**	**$ 30,425**	**$ 32,181**	**$ 32,181**
Estimated As % Of Budget	**37%**				
Development Admin 001-2410-524					
Department Summary					
Personnel Services	307,322	375,166	376,848	333,499	345,038
Operating Expenses	41,781	43,822	54,949	60,089	59,210
Nonoperating Expenses	-	-	-	-	19,105
Total	**$ 349,103**	**$ 418,988**	**$ 431,797**	**$ 393,588**	**$ 423,353**
Estimated As % Of Budget	**81%**				
Building 001-2411-524					
Department Summary					
Personnel Services	-	4,573	-	-	-
Total	**$ -**	**$ 4,573**	**$ -**	**$ -**	**$ -**
Estimated As % Of Budget					
Community Standards 001-2412-524					
Department Summary					
Personnel Services	1,249,522	1,217,137	1,209,067	1,323,456	1,224,436
Operating Expenses	116,202	179,512	181,797	187,528	185,321
Capital Outlay	6,687	30,410	40,640	28,500	2,500
Nonoperating Expenses	22,048	29,023	30,100	39,581	22,044
Total	**$ 1,394,459**	**$ 1,456,082**	**$ 1,461,604**	**$ 1,579,065**	**$ 1,434,301**
Estimated As % Of Budget	**95%**				
Planning & Zoning 001-2414-515					
Department Summary					
Personnel Services	714,725	674,722	859,550	876,129	909,919
Operating Expenses	150,595	30,666	222,044	166,700	165,805
Capital Outlay	12,026	102,037	3,351	-	-
Nonoperating Expenses	-	42,000	-	-	10,287
Total	**$ 877,346**	**$ 849,425**	**$ 1,084,945**	**$ 1,042,829**	**$ 1,086,011**
Estimated As % Of Budget	**81%**				

SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Economic Development 001-2419-559					
Department Summary					
Personnel Services	334,287	188,579	323,429	331,366	346,220
Operating Expenses	149,902	113,253	222,769	273,397	273,381
Capital Outlay	-	5,453	-	-	-
Nonoperating Expenses	-	-	-	-	4,409
Total	**$ 484,189**	**$ 307,285**	**$ 546,198**	**$ 604,763**	**$ 624,010**
Estimated As % Of Budget	**89%**				
Public Works, Admin 001-2510-539					
Department Summary					
Personnel Services	140,385	200,410	380,337	208,084	422,303
Operating Expenses	13,134	9,723	11,682	11,387	11,135
Capital Outlay	-	-	1,840	2,500	-
Nonoperating Expenses	-	-	-	-	15,746
Total	**$ 153,519**	**$ 210,133**	**$ 393,859**	**$ 221,971**	**$ 449,184**
Estimated As % Of Budget	**39%**				
Facilities Mgmt 001-2511-519					
Department Summary					
Personnel Services	713,404	775,563	1,083,788	1,004,288	1,125,970
Operating Expenses	1,514,714	1,431,482	1,650,856	1,711,981	1,625,722
Capital Outlay	9,349	12,595	12,131	75,000	100,000
Nonoperating Expenses	40,352	59,065	40,490	30,420	63,622
Total	**$ 2,277,819**	**$ 2,278,705**	**$ 2,787,265**	**$ 2,821,689**	**$ 2,915,314**
Estimated As % Of Budget	**82%**				
Streets Maintenance 001-2512-541					
Department Summary					
Personnel Services	409,134	487,996	673,894	493,025	606,870
Operating Expenses	986,944	1,149,105	1,431,366	1,380,760	1,797,193
Capital Outlay	2,460	7,631	-	76,000	76,000
Nonoperating Expenses	29,426	29,426	53,675	106,576	100,757
Total	**$ 1,427,964**	**$ 1,674,158**	**$ 2,158,935**	**$ 2,056,361**	**$ 2,580,820**
Estimated As % Of Budget	**66%**				
Engineering 001-2413-524					
Department Summary					
Personnel Services	499,714	740,957	665,250	1,320,728	283,416
Operating Expenses	52,351	52,997	66,777	135,613	103,159
Capital Outlay	-	2,078	15,171	33,000	6,000
Nonoperating Expenses	5,200	6,240	4,800	-	9,079
Total	**$ 557,265**	**$ 802,272**	**$ 751,998**	**$ 1,489,341**	**$ 401,654**
Estimated As % Of Budget	**74%**				
Parking Services 001-2517-545					
Department Summary					
Personnel Services	71,836	109,177	588,675	650,235	775,239
Operating Expenses	117,852	159,244	331,550	132,502	158,002
Capital Outlay	-	5,976	2,000	41,100	41,100
Nonoperating Expenses	-	-	23,240	35,000	48,226
Total	**$ 189,688**	**$ 274,397**	**$ 945,465**	**$ 858,837**	**$ 1,022,567**
Estimated As % Of Budget	**20%**				

SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Parks & Grounds 001-2730-572					
Department Summary					
Personnel Services	1,422,075	1,402,486	1,737,083	1,876,157	1,817,730
Operating Expenses	2,492,234	2,828,293	3,081,497	3,401,742	2,539,754
Capital Outlay	4,100	49,766	18,750	12,000	20,000
Nonoperating Expenses	90,928	100,808	196,072	122,417	121,117
Total	**$ 4,009,337**	**$ 4,381,353**	**$ 5,033,402**	**$ 5,412,316**	**$ 4,498,601**
Estimated As % Of Budget	**80%**				
Library 001-2610-571					
Department Summary					
Personnel Services	2,159,459	2,108,704	2,277,238	2,376,987	2,446,289
Operating Expenses	248,118	299,748	340,194	307,015	309,770
Capital Outlay	110,373	71,350	73,100	91,000	71,000
Nonoperating Expenses	-	-	-	-	41,149
Total	**$ 2,517,950**	**$ 2,479,802**	**$ 2,690,532**	**$ 2,775,002**	**$ 2,868,208**
Estimated As % Of Budget	**94%**				
School Museum Serv 001-2612-571					
Department Summary					
Operating Expenses	292,450	227,804	265,604	265,980	254,246
Total	**$ 292,450**	**$ 227,804**	**$ 265,604**	**$ 265,980**	**$ 254,246**
Estimated As % Of Budget	**110%**				
Recreation 001-2710-572					
Department Summary					
Personnel Services	2,836,398	3,026,034	2,788,878	2,361,490	2,193,051
Operating Expenses	823,528	801,659	692,526	667,976	658,756
Capital Outlay	18,551	53,038	43,015	25,600	25,600
Nonoperating Expenses	47,882	55,342	66,788	8,788	44,410
Total	**$ 3,726,359**	**$ 3,936,073**	**$ 3,591,207**	**$ 3,063,854**	**$ 2,921,817**
Estimated As % Of Budget	**104%**				

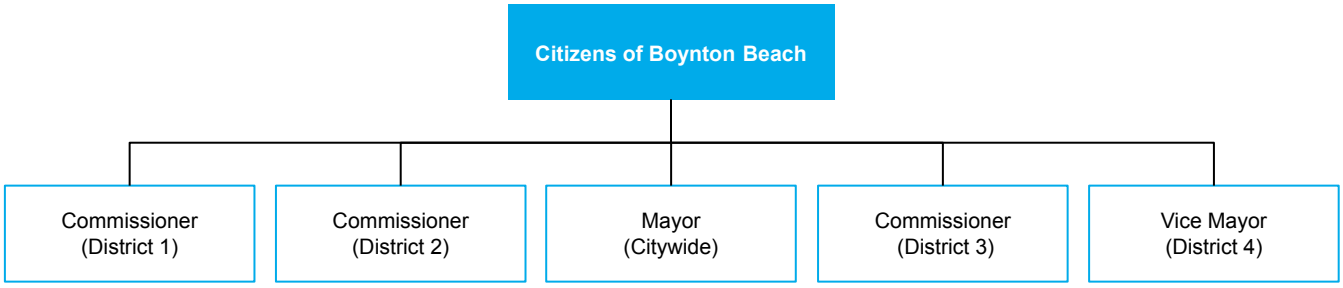
SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Women's Club 001-2713-572					
Department Summary					
Operating Expenses	-	-	55,749	77,500	81,500
Capital Outlay	-	-	12,751	22,000	22,000
Total	**$ -**	**$ -**	**$ 68,500**	**$ 99,500**	**$ 103,500**
Arts & Cultural Center 001-2715-573					
Department Summary					
Personnel Services	-	3,657	604,181	729,402	481,050
Operating Expenses	-	-	403,980	512,130	502,810
Capital Outlay	-	-	15,000	7,000	7,000
Nonoperating Expenses	-	-	-	-	11,022
Total	**$ -**	**$ 3,657**	**$ 1,023,161**	**$ 1,248,532**	**$ 1,001,882**
Recreation & Cultural Services 001-2705-572					
Department Summary					
Personnel Services	-	-	-	-	404,061
Operating Expenses	-	-	750	-	12,450
Nonoperating Expenses	-	-	-	-	2,939
Total	**$ -**	**$ -**	**$ 750**	**$ -**	**$ 419,450**
Div 14 Construction Services 001-2519-539					
Department Summary					
Personnel Services	-	-	11,550	-	701,108
Operating Expenses	-	-	-	-	89,609
Capital Outlay	-	-	-	-	31,000
Nonoperating Expenses	-	-	-	-	6,613
Total	**$ -**	**$ -**	**$ 11,550**	**$ -**	**$ 828,330**
Grand Total : General Fund					
Department Summary					
Personnel Services	74,527,415	80,756,574	91,399,198	78,322,742	94,061,932
Operating Expenses	21,122,797	21,087,883	25,071,889	25,731,222	24,638,773
Capital Outlay	381,538	3,489,226	787,260	1,180,792	1,156,792
Nonoperating Expenses	8,358,063	9,884,745	8,515,555	9,529,018	10,461,123
Total	**$104,389,813**	**$ 115,218,428**	**$ 125,773,902**	**$ 114,763,774**	**$ 130,318,620**

ORGANIZATIONAL CHART

DEPARTMENT: **City Commision**
DIVISION:

FUND: **001**
DEPT.NO: **1110**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Part-Time Positions:							
CITY COMMISSIONER	00019	2	4.0	4.0	-	4.0	4.0
CITY MAYOR	00029	2	1.0	1.0	-	1.0	1.0
Sub-total for Part-time Positions			5.0	5.0	-	5.0	5.0
Total Personnel:			**5.0**	**5.0**	**-**	**5.0**	**5.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Commission					
Adopted Operating Millage Rate	7.9000	7.8900	7.8500	7.8500	7.8000
General Fund Adopted Budget	$ 98,862,600	$ 104,391,871	$ 115,301,509	$ 122,354,414	$ 130,318,620
Taxes Levied	$ 50,558,508	$ 54,698,631	$ 63,021,438	$ 71,662,139	$ 77,004,574
Proclamations	42	42	46	44	44

DETAIL EXPENDITURES

DEPARTMENT: **City Commision**
DIVISION:

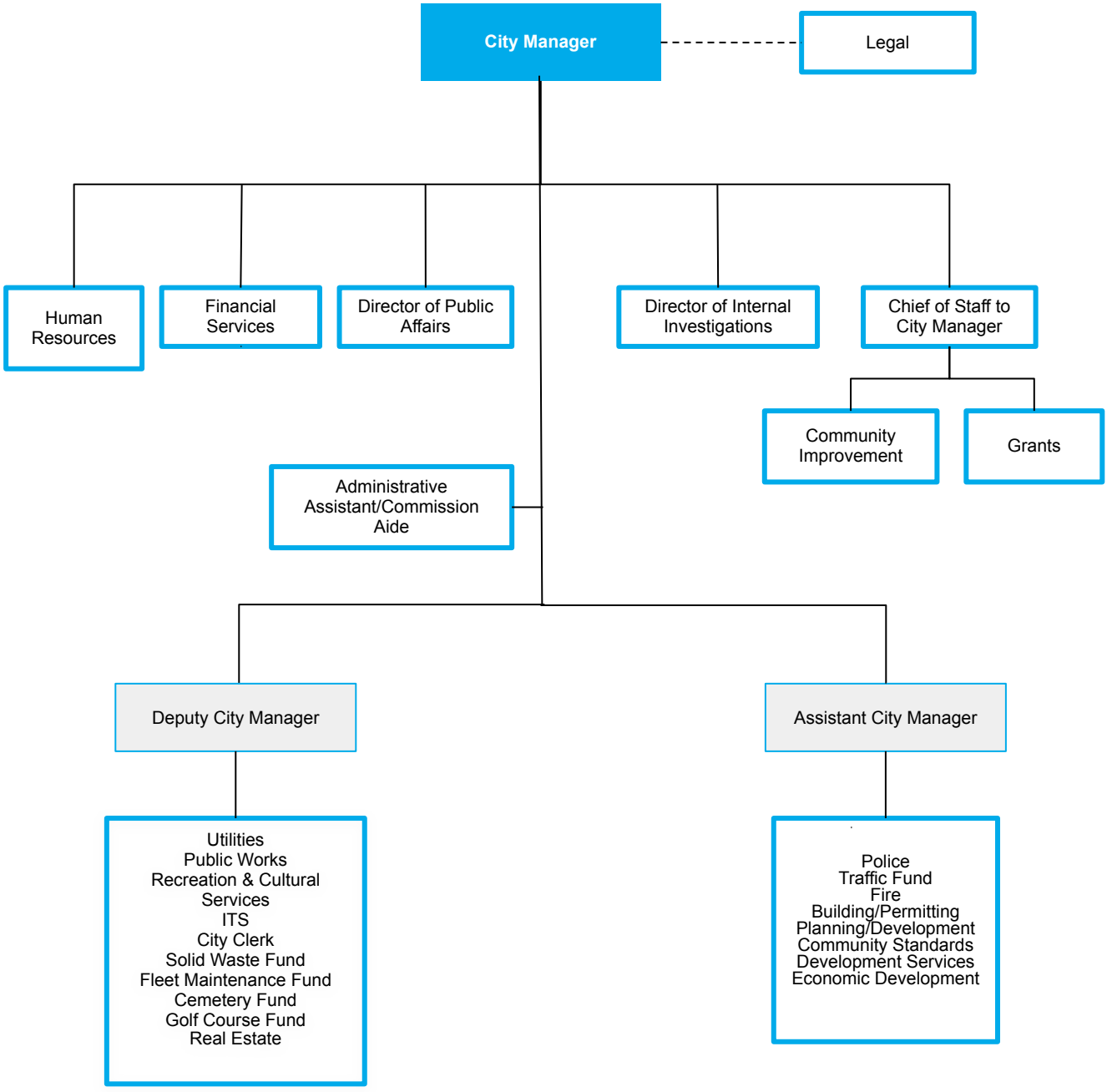
FUND: **001**
DEPT.NO: **1110**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 City Commission 001-1110-511						
	Department Summary					
	Personnel Services	244,020	269,970	289,938	274,998	277,248
	Operating Expenses	58,601	72,305	85,537	102,812	102,803
	Capital Outlay	-	-	28,000	30,000	30,000
	Nonoperating Expenses	23,500	29,000	3,600	-	7,348
	Total	**$ 326,121**	**$ 371,275**	**$ 407,075**	**$ 407,810**	**$ 417,399**
	Estimated As % Of Budget					
11-10	Executive Salaries	116,317	120,338	126,116	127,474	127,474
15-12	Cell Phone Allowance	360	-	470	-	-
15-30	Expense Allowance	33,116	33,445	33,450	33,450	33,450
21-10	Employer Fica	11,388	11,694	12,512	12,311	12,311
22-11	State Pension	52,970	64,705	63,750	70,040	70,040
23-30	Health Insurance	28,195	34,820	35,708	30,288	30,288
23-34	Hsa	-	3,000	15,900	-	2,250
23-40	Dental Insurance	1,498	1,761	1,816	1,269	1,269
23-50	Vision Insurance	176	207	216	166	166
	Sub-total Personnel Services	**$ 244,020**	**$ 269,970**	**$ 289,938**	**$ 274,998**	**$ 277,248**
34-32	Sister Cities Program	1,179	1,242	1,864	1,500	1,500
40-12	Business Meetings	17,370	35,797	40,292	47,692	47,692
41-15	Cellular Phone/Beeper	3,517	4,173	4,350	3,935	3,935
47-10	Printing & Binding	-	125	180	500	500
49-09	Self Insurance Chgs (W/C)	92	95	118	117	108
49-10	Warehouse Service Chg.	132	109	62	98	98
49-17	Other Contractual Srvs	217	-	-	-	-
52-85	Food Supplies	595	474	700	700	700
52-99	Misc. Supplies	705	740	756	1,000	1,000
54-20	Memberships	34,644	29,550	36,965	44,270	44,270
54-30	Training	150	-	250	3,000	3,000
	Sub-total Operating Expenses	**$ 58,601**	**$ 72,305**	**$ 85,537**	**$ 102,812**	**$ 102,803**
83-01	District 1	-	-	5,000	6,000	6,000
83-02	District 2	-	-	5,000	6,000	6,000
83-03	District 3	-	-	6,000	6,000	6,000
83-04	District 4	-	-	6,000	6,000	6,000
83-05	Mayor	-	-	6,000	6,000	6,000
	Sub-total Capital Outlay	**$ -**	**$ -**	**$ 28,000**	**$ 30,000**	**$ 30,000**
Subtotal		**$ 302,621**	**$ 342,275**	**$ 403,475**	**$ 407,810**	**$ 410,051**
91-23	Transfer To Benefits Fund	-	-	-	-	7,348
95-47	Community Investments	23,500	29,000	3,600	-	-
	Sub-total Nonoperating Expenses	**$ 23,500**	**$ 29,000**	**$ 3,600**	**$ -**	**$ 7,348**
Department Total		**$ 326,121**	**$ 371,275**	**$ 407,075**	**$ 407,810**	**$ 417,399**

ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION:

FUND: 001
DEPT.NO: 1210



PERSONNEL ALLOCATION

DEPARTMENT: **City Manager**
DIVISION:

FUND: **001**
DEPT.NO: **1210**

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ADMIN ASSIST-COMMISSION AIDE	01040	14	1.0	1.0	-	1.0	1.0
ASSISTANT TO THE CITY MANAGER	01099	36	1.0	1.0	(1.0)	-	-
ASST CITY MANAGER-ADMIN SERVIC	01149	60	1.0	1.0	(1.0)	1.0	-
CHIEF OF STAFF TO CITY MANAGER	01009	36	-	-	1.0	1.0	1.0
CITY MANAGER	01019	99	1.0	1.0	-	1.0	1.0
DEPUTY CITY MANAGER	01229	65	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			5.0	5.0	(1.0)	5.0	4.0
Total Personnel:			**5.0**	**5.0**	**(1.0)**	**5.0**	**4.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
City Manager					
Population	80,380	81,011	82,000	83,285	83,705
Number of City Employees	854	860	888	939	962
Operating Expenditures per Capita	1,228	1,254	1,309	1,496	1,557
Operating Revenue per Capita	$ 980	$ 1,036	$ 1,082	$ 1,326	$ 1,333

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION:

FUND: **001**
DEPT.NO: **1210**

DEPARTMENT MISSION STATEMENT:

Provide facilitative leadership to achieve an efficient, customer oriented, highly productive and superior delivery of services through high performance teams in an organizational culture that appreciates diversity, encourages creativity, requires integrity, promotes stewardship, cares about people and rewards outstanding performance.

DEPARTMENT CORE SERVICES:

- To provide progressive and enthusiastic positive leadership which allows the organization's teams to enjoy an environment in which they can excel.
- Core Service

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Redevelop Downtown

Department Initiatives No. 1: Anticipate and plan to meet the long-term water supply needs and environmental sustainability for the City.

. Provide leadership and direction to the Utilities area, based on the strategic vision of the City Commission, to deliver a cost-effective, reliable water supply and address water resource needs for future growth, including adaptive use of recycled water.
. Facilitate the implementation of sustainability efforts for long-term environmental improvement plans and policies.

Target Performance Metrics:

- Development of Utilities strategic plan for long-term water needs, wastewater reclamation use, and facility expansion.
- Provide leadership and direction to the Sustainability Team to implement a long-term environmental plan for the city.

Department Initiatives No. 2: Continuation of the Economic Development Program and creating Strategies for business attraction and retention to assist with improving the City's financial condition.

. Continue the implementation of the Economic Development Program.
. Continue to partner with the Community Redevelopment Agency (CRA) and the Greater Boynton Beach Chamber of Commerce to increase Economic Development opportunities and disseminate the Brand Promise to all stakeholders.

Target Performance Metrics:

- List primary targets (the number of businesses created) and milestones (the duration of time required to complete the Department Initiative(s).

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: Develop fiscally sound budgets and capital projects

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager** FUND: **001**
DIVISION: DEPT.NO: **1210**

- Coordinate City staff and operational teams to develop financial planning initiatives that will improve current revenues, explore diverse funding sources and evaluate long-term City pension requirements. In light of revenue curtailment, conduct program review and prepare recommendation to the City Commission on cut-backs as required.
- Continue to track legislative activities at the state and federal level to identify unfunded mandates and legislation that will impact municipal operations.
- Develop and implement the operating budget and five-year financial plan for capital needs of the City.

Target Performance Metrics:

- Provide City Commission with financial options and alternatives for current and future revenue enhancements, expenditure reductions, and service program evaluation (Level of Service).

Identify alternative funding sources for parks, recreation and cultural City projects through the Greater Boynton Beach Foundation.

Department Initiatives No. 2: Meet the emerging challenge of an increasingly diverse population through community infrastructure and capacity building.

- Identify and partner with community stakeholders to become Ambassadors for the City's Brand Promise and economic development efforts.
- Identify potential partnerships with area non-profits for development of recreational, cultural and educational venues.
- Establish an Education Initiative/Liaison Program with local schools.

Target Performance Metrics:

- The number of community stakeholder and/or partnerships. List the number of schools that have implemented the initiative program.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives: Provide leadership and direction that will recognize and motivate employees to ensure excellent public service and increased employee retention

- Facilitate the development and implementation of Brand Promise culturalization program.
- Facilitate the development of a Succession Planning program to ensure a core of qualified internal replacements for all key positions within the organization.
- Continue to offer cost effective training to City personnel that will increase their knowledge, skills and abilities and provide a core set of supervisory/management skills to each person responsible for managing others.
- Encourage interdepartmental coordination to maximize existing resources to ensure continued level of service amid budgetary constraints.

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager** FUND: **001**
DIVISION: DEPT.NO: **1210**

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: Develop fiscally sound budgets and capital projects

- Coordinate City staff and operational teams to develop financial planning initiatives that will improve current revenues/funding sources and evaluate long-term City pension requirements. Conduct program review and prepare recommendations to the City Commission on efficient operational alternatives.
- Continue to track legislative activities at the state and federal level to identify unfunded mandates and legislation that will affect municipal operations.
- Continue to develop and implement the budget and five-year financial plan for capital and operating needs of the City.

Target Performance Metrics:

- Provide City Commission with financial options and alternatives for current and future revenue enhancements, expenditure reductions, and service program evaluation (Level of Service).
- Continue to identify alternative funding sources for parks, recreation and cultural City projects through the Greater Boynton Beach Foundation.

Department Initiatives No. 2: Meet the emerging challenge of an increasingly diverse population through community infrastructure and capacity building.

- Identify and partner with community stakeholders to become Ambassadors for the City's Brand Promise and economic development efforts.
- Identify potential partnerships with area non-profits for development of recreational, cultural and educational venues.
- Establish an Education Initiative/Liaison Program with local schools.

Target Performance Metrics:

- Identify the number of partnerships created with various business entities.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives: Provide leadership and direction that will recognize and motivate employees to ensure excellent public service and increased employee retention

- Facilitate the development and implementation of Brand Promise culturalization program.
- Facilitate the development of a Succession Planning program to ensure a core of qualified internal replacements for all key positions within the organization.
- Continue to offer cost effective training to City personnel that will increase their knowledge, skills and abilities and provide a core set of supervisory/management skills to each person responsible for managing others.
- Encourage interdepartmental coordination to maximize existing resources to ensure continued level of service amid budgetary constraints.

Target Performance Metrics:

- Produce a Succession Planning policy document.
- List the number of training events or seminar offered to City personnel

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION:

FUND: **001**
DEPT.NO: **1210**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 City Manager 001-1210-512						
	Department Summary					
	Personnel Services	948,890	834,853	969,415	1,021,296	764,255
	Operating Expenses	42,545	52,324	53,500	80,477	71,299
	Capital Outlay	-	3,052	-	1,500	3,000
	Nonoperating Expenses	5,381	15,521	20,120	21,632	12,194
	Total	**$ 996,816**	**$ 905,750**	**$ 1,043,035**	**$ 1,124,905**	**$ 850,748**
	Estimated As % Of Budget	**96%**				
12-10	Regular Salaries/Wages	682,543	599,866	683,497	752,412	538,220
12-20	Holiday Pay	-	701	-	-	-
14-10	Overtime	224	1,772	750	-	-
15-10	Clothing Allowance	-	1,500	1,500	-	1,600
15-12	Cell Phone Allowance	666	666	1,400	-	891
15-20	Car Allowance	3,450	1,360	4,800	2,400	2,400
15-40	Incentive Pay	660	-	-	-	-
21-10	Employer Fica	42,980	44,433	46,986	51,957	37,012
22-10	General Employees Pension	125,653	67,240	92,842	112,862	107,753
22-40	Def Comp Contribution	25,346	48,887	59,100	29,500	25,750
23-10	Life Insurance	1,348	552	592	216	159
23-20	Disability Insurance	3,319	3,434	3,160	3,252	2,340
23-30	Health Insurance	48,708	51,163	61,378	60,576	42,908
23-34	Hsa	11,113	10,250	10,000	5,250	3,188
23-40	Dental Insurance	2,614	2,758	3,038	2,538	1,798
23-50	Vision Insurance	266	271	372	333	236
	Sub-total Personnel Services	**$ 948,890**	**$ 834,853**	**$ 969,415**	**$ 1,021,296**	**$ 764,255**
31-90	Other Professional Srvs	196	-	-	-	-
40-12	Business Meetings	8,388	7,303	9,785	14,485	14,485
41-15	Cellular Phone/Beeper	410	1,955	2,110	4,773	4,773
44-31	Copy Machine Rental	-	-	1,332	2,000	2,000
46-30	Vehicle Maint. - Garage	16,375	26,206	16,900	14,000	14,000
46-91	Software Maintenance	-	-	1,000	400	400
47-10	Printing & Binding	114	691	500	500	500
49-09	Self Insurance Chgs (W/C)	8,895	8,009	9,317	9,359	7,681
49-10	Warehouse Service Chg	360	341	416	435	435
49-17	Other Contractual Srvs	1,259	2,126	4,000	10,000	2,500
49-41	Licenses, Fees & Permits	-	-	200	300	300
51-10	Office Supplies	2,108	1,302	1,800	2,100	2,100
51-25	Computer Sftwre <$1000	173	-	-	-	-
52-10	Fuel Oil-Vehicles	-	-	-	6,000	6,000
52-20	Opr. Equipment <$1000	-	139	300	300	300
52-22	Uniforms	298	-	-	-	-
52-85	Food Supplies	574	476	850	800	800
54-10	Books And Publications	614	309	800	800	800
54-20	Memberships	2,781	3,172	2,990	6,225	6,225
54-30	Training	-	295	1,200	8,000	8,000
	Sub- Total Operating Expenses	**$ 42,545**	**$ 52,324**	**$ 53,500**	**$ 80,477**	**$ 71,299**

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION:

FUND: **001**
DEPT.NO: **1210**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
64-15	Computer Equipment	-	3,052	-	1,500	3,000
	Sub- Total Capital Outlay	**$ -**	**$ 3,052**	**$ -**	**$ 1,500**	**$ 3,000**
	Subtotal	**$ 991,435**	**$ 890,229**	**$ 1,022,915**	**$ 1,103,273**	**$ 838,554**
91-23	Transfer To Benefits Fund	-	-	-	-	7,348
91-30	Transfer/Veh. Srv. Fund	5,381	15,521	20,120	21,632	4,846
	Sub-total Nonoperating Expenses	**$ 5,381**	**$ 15,521**	**$ 20,120**	**$ 21,632**	**$ 12,194**
	Department Total	**$ 996,816**	**$ 905,750**	**$ 1,043,035**	**$ 1,124,905**	**$ 850,748**

DETAIL EXPENDITURES

DEPARTMENT: **City Hall**
DIVISION:

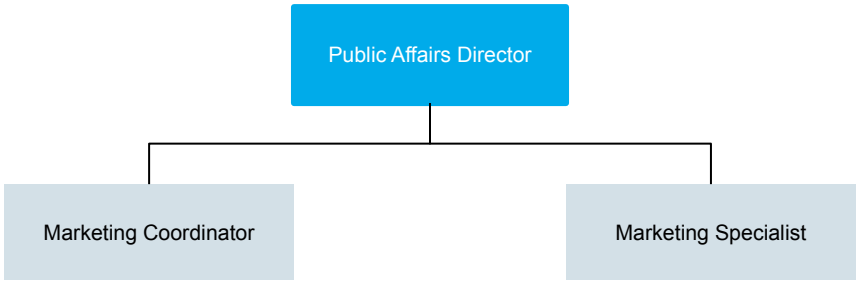
FUND: **001**
DEPT.NO: **1211**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 11 City Hall 001-1211-512						
	Department Summary					
	Personnel Services	21,450	13,754	17,000	15,000	184,226
	Operating Expenses	3,737,503	2,686,101	2,818,268	3,366,664	3,215,537
	Nonoperating Expenses	703,333	1,787,489	936,693	483,325	789,999
	Total	**$ 4,462,286**	**$ 4,487,344**	**$ 3,771,961**	**$ 3,864,989**	**$ 4,189,762**
	Estimated As % Of Budget					
19-99	New Personnel/Reclass	-	-	-	-	169,226
23-11	Life Insurance-Retirees	1,629	1,696	2,000	-	-
25-10	Unemployment	19,821	12,058	15,000	15,000	15,000
	Sub-total Personnel Services	**$ 21,450**	**$ 13,754**	**$ 17,000**	**$ 15,000**	**$ 184,226**
31-11	Litigation Fees & Costs	-	2,951	-	-	-
32-10	Audit Fee	53,780	59,663	79,672	58,913	58,913
41-12	Postage	45,150	62,444	52,500	66,000	66,000
43-10	Electric Service	71,491	70,849	71,000	70,000	70,000
43-20	Water/Sewer Service	21,222	17,407	19,000	20,000	20,000
43-21	District Energy Plant	218,457	203,940	215,000	204,000	200,000
44-30	Equipment Rental	3,897	5,815	11,072	14,000	14,000
44-31	Copy Machine Rental	13,058	10,168	13,310	15,000	15,000
46-30	Vehicle Maint. - Garage	-	819	-	-	-
48-01	Comm Promotion/Marketng	3,252	2,077	2,800	3,600	3,600
48-24	Special Events	1,892	1,754	7,155	7,455	57,455
49-08	Ins Chgs-Auto/Prop/Liab	2,092,313	2,181,675	2,116,768	2,679,882	2,485,755
49-10	Warehouse Service Chg	565	521	275	499	499
49-14	Credit Card Fees	780	820	300	-	-
49-17	Other Contractual Srvs	1,200,155	48,917	214,920	213,000	210,000
49-41	Licenses, Fees & Permits	-	33	-	-	-
51-10	Office Supplies	2,086	6,258	3,500	3,500	3,500
52-85	Food Supplies	475	1,215	700	700	700
54-20	Memberships	8,930	8,775	10,296	10,115	10,115
	Sub-total Operating Expenses	**$ 3,737,503**	**$ 2,686,101**	**$ 2,818,268**	**$ 3,366,664**	**$ 3,215,537**
	Subtotal	**$ 3,758,953**	**$ 2,699,855**	**$ 2,835,268**	**$ 3,381,664**	**$ 3,399,763**
91-04	Transfer To Grants-Match	8,037	-	-	-	-
91-05	Transfer To Self Ins.	528,950	528,950	578,950	628,950	-
91-14	Transfer To Developmnt Fd	135,866	-	-	-	-
91-15	Transfer To Public Arts F	20,000	20,000	20,000	20,000	20,000
91-31	Transfer To Capital Impov	-	750,000	250,000	1,000,000	500,000
95-46	Tennis Center Mdse	1,762	1,347	-	-	-
95-47	Pool Merchandise	1,016	2,099	-	-	-
95-60	Uncollectible Expense	(81)	473,598	39,000	(1,217,625)	-
99-01	Contingency	-	-	33,743	40,000	257,999
99-02	Non-Budgeted Expense	7,783	11,495	15,000	12,000	12,000
	Sub-total Nonoperating Expenses	**$ 703,333**	**$ 1,787,489**	**$ 936,693**	**$ 483,325**	**$ 789,999**
	Department Total	**$ 4,462,286**	**$ 4,487,344**	**$ 3,771,961**	**$ 3,864,989**	**$ 4,189,762**

ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION: **Marketing**

FUND: **001**
DEPT.NO: **1212**



DEPARTMENT: **City Manager**
DIVISION: **Marketing**

FUND: **001**
DEPT.NO: **1212**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ASSISTANT DIRECTOR, MARKETING AND EVENTS	01319	30	1.0	-	-	-	-
DIGITAL MARKETING MANAGER	01419	26	1.0	-	-	-	-
DIVISION DIRECTOR, EVENTS	01359	41	1.0	-	-	-	-
MARKETING COORDINATOR	01350	18	-	1.0	-	1.0	1.0
MARKETING SPECIALIST	01360	16	-	1.0	-	1.0	1.0
Sub-total for Full-time Positions			3.0	2.0	-	2.0	2.0
Total Personnel:			**3.0**	**2.0**	**-**	**2.0**	**2.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Marketing					
Marketing /Promotion Budget	$ 2,191	$ 1,030	$ 4,316	$ 8,000	8,000.00
Social Media Reach (FB & IG)				582,200	600,000
Social Media Engagement (FB & IG)				32,500	35,000
Social Media Followers (FB & IG)				21,400	25,000
Website Users	415,000	503,264	403,418	600,000	600,000
Newsletter Subscribers				21,000.00	30,000.00
Calendar and Annual Report	Yes	-		-	-

DEPARTMENT: **City Manager**
DIVISION: **Marketing**

FUND: **001**
DEPT.NO: **1212**

DEPARTMENT MISSION STATEMENT:

The City of Boynton Beach Marketing Department's mission is to maximize opportunities to promote the city's employees, programs, events and initiatives while highlighting the excellent quality of life for Boynton Beach residents.

DEPARTMENT CORE SERVICES:

- Marketing/Advertising
- Social Media
- Content Writing
- Photography/Videography
- Graphic Design
- Branding

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

City Initiative No. 1: A Great Place to Live

Department Initiatives Alignment:

. Develop additional opportunities to promote and market city events and initiatives
. Meet regularly with other city departments to maximize content opportunities and resources
. Highlight programs and initiatives that make the city more livable and enjoyable for residents.
. Create and provide marketing materials and digital sign content for public distribution

Target Performance Metrics:

- Use website analytics to monitor traffic on city website
- Monitor social media engagement and reach, including likes, shares and comments on posts
- Monitor media coverage of marketing campaigns.

City Initiative No. 2: Boynton Beach Branding

Department Initiatives Alignment:

. Develop customer-driven branding strategic plan
. Maximize existing marketing resources through interdepartmental coordination and collaboration
. Adhere to visual brand with city's distinct color palette, logo and fonts on marketing materials.
. Utilize events as opportunities to increase community engagement, foster community pride, and brand Boynton Beach
. Distinguish Boynton Beach from nearby cities.

Target Performance Metrics:

- Brand recognition and awareness levels among the target audience.

DEPARTMENT: **City Manager**
DIVISION: **Marketing**
FUND: **001**
DEPT.NO: **1212**

- Increase in positive sentiment and perception of Boynton Beach as a desirable destination.
- Evaluation of key performance indicators related to specific marketing campaigns or initiatives, such as website traffic, lead generation or conversion rates.
- Monitor feedback and sentiment through surveys, reviews and community feedback channels to assess the effectiveness of branding efforts and identify areas for improvement.

City Initiative No. 3: A Safe, Vibrant, Beautiful City

Department Initiatives Alignment:

. Maximize focus on the city's beautification plans and projects through social media posts.
. Highlight programs and initiatives of city departments that involve the arts, culture, recreation and leisure.
. Create and provide marketing materials and digital sign content for public distribution
. Promote free or low-cost events designed to enhance the experience for residents such as library programming, outdoor concerts and holiday celebrations.

Target Performance Metrics:

- Monitor social media engagement and commenting on specific posts containing related content.
- Count and evaluate attendance at special events and programs

Use website analytics to monitor traffic on related city web pages

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION: **Marketing**

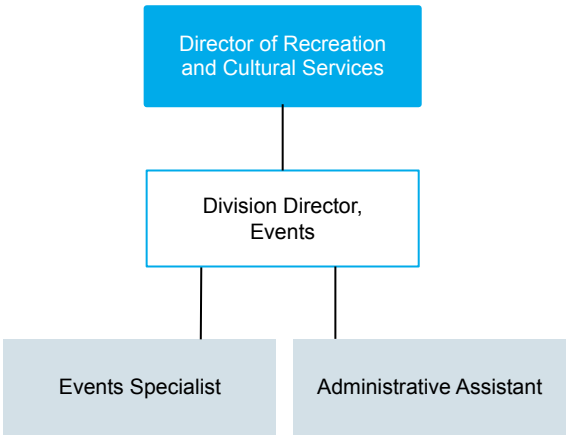
FUND: **001**
DEPT.NO: **1212**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 12 Marketing and Events 001-1212-519						
	Department Summary					
	Personnel Services	287,282	409,492	132,623	180,440	186,516
	Operating Expenses	71,052	62,532	89,914	146,518	128,257
	Capital Outlay	-	-	-	2,500	500
	Nonoperating Expenses	-	-	-	-	2,939
	Total	**$ 358,334**	**$ 472,024**	**$ 222,537**	**$ 329,458**	**$ 318,212**
	Estimated As % Of Budget					
12-10	Regular Salaries/Wages	179,405	309,803	79,972	127,623	127,623
12-20	Holiday Pay	96	48	750	-	-
14-10	Overtime	2,063	660	2,800	-	-
15-20	Car Allowance	1,800	3,600	-	-	-
21-10	Employer Fica	13,658	21,964	9,103	9,763	9,763
22-10	General Employees Pension	72,216	56,092	20,052	19,143	25,469
23-10	Life Insurance	153	88	132	72	72
23-20	Disability Insurance	1,993	1,403	1,864	690	690
23-30	Health Insurance	13,320	13,692	14,868	20,192	20,192
23-34	Hsa	1,573	1,313	1,500	2,000	1,750
23-40	Dental Insurance	899	745	1,416	846	846
23-50	Vision Insurance	106	84	166	111	111
	Sub-total Personnel Services	**$ 287,282**	**$ 409,492**	**$ 132,623**	**$ 180,440**	**$ 186,516**
40-10	Mileage Reimbursement	-	-	100	770	770
40-12	Business Meetings	219	-	1,080	1,500	1,500
41-10	Telephone Services	500	-	1,298	-	-
41-12	Postage	110	-	500	-	-
41-15	Cellular Phone/Beeper	-	144	-	1,298	1,298
46-30	Vehicle Maint. - Garage	103	-	1,770	-	-
46-91	Software Maintenance	-	1,242	4,500	-	5,750
47-10	Printing & Binding	14,179	9,958	15,000	55,000	40,000
48-01	Comm Promotion/Marketng	1,030	7,578	14,000	20,000	20,000
48-05	Advertising	2,987	11,846	12,000	20,000	20,000
49-09	Ins Chgs-Workers Comp	1,378	2,644	3,778	3,602	3,341
49-10	Warehouse Service Chg	20	25	94	198	198
49-17	Other Contractual Srvs	46,432	23,709	24,500	28,000	28,000
49-41	Licenses, Fees & Permits	430	70	-	-	-
51-10	Office Supplies	1,089	1,546	1,750	2,400	2,400
52-20	Opr Equipment <$1000	-	-	135	-	-
54-10	Books-Publications-Videos	88	20	750	-	-
54-20	Memberships	1,397	2,090	3,000	3,750	-
54-30	Training	1,090	1,660	5,659	10,000	5,000
	Sub- Total Operating Expenses	**$ 71,052**	**$ 62,532**	**$ 89,914**	**$ 146,518**	**$ 128,257**
	Department Total	**$ 358,334**	**$ 472,024**	**$ 222,537**	**$ 329,458**	**$ 318,212**

ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION: **Events**

FUND: **001**
DEPT.NO: **1213**



Performance Measures	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	FY 2022-23	Estimated FY 2023-24	Projected FY 2024-25
Events						
Number of Events	11	11	24	30	45	50
Number of Volunteers	7	7	15	25	130	150
Number of Holiday Parade Partipants	13	13	58	55	54	60
Number of Vendors					500	550
Number of Sponsors					25	50
Number of Bands					45	55
Number of Boynton Based Businesses					140	250
Number of Community Outreach Meetings					30	50
Number of Events - Assistance Provided					10	10

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Events**
FUND: **001**
DEPT.NO: **1213**

DEPARTMENT MISSION STATEMENT:

The City of Boynton Beach's Division of Events contributes to the vitality of our diverse community through community events that are inclusive and build wealth throughout the City's Cultural Districts.

DEPARTMENT CORE SERVICES:

- Produce Unique, Inclusive and Culturally Diverse Events
- Partner with Local Businesses and Organizations
- Utilize Local Vendors
- Activate Centennial Park and Amphitheater

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: Culturally Distinct Districts:

. **Value to the Community: List primary benefits the goal has for the City's residents (Repeat for each goal)**
  a) Culturally diverse music, entertainment and experiences
  b) Exposure of amenities within each district
  c) Connecting and engaging with the community

. **Short Term Challenges and Opportunities: List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).**
  d) Parking
  e) Branding the City as a destination
  f) Driving economic opportunities to local business and vendors
  g) Competition of local venues and events

. **Long Term Challenges and Opportunities: List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).**
  h) Parking
  i) Resources
  j) Competition of local venues and events
  k) Creating partnerships
  l) Creating sponsorships to fund events
  m) Creating city-wide inclusive culture
  n) Driving economic opportunities to local business and vendors

STRATEGIC GOAL: Building Wealth in the Community

. **Value to the Community:**
  a) Drives revenue and financial opportunities to local businesses
  b) Fosters business development and partnership opportunities

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Events**
FUND: **001**
DEPT.NO: **1213**

c) Provides free leisure opportunities for residents
d) Highlights the City's amenities and businesses

. **Short Term Challenges and Opportunities: List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).**
e) Parking
f) Identifying sponsorship opportunities to limit on site costs to vendors
g) Accommodation of all patrons in limited spaces
h) Identifying new event venues

. **Long Term Challenges and Opportunities: List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).**
i) Parking
j) Event transportation and parking
k) Aligning events with businesses goals and expectation
l) Develop partnerships with business and non-profit organizations

. **Long Term Challenges and Opportunities: List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).**
m) Parking
n) Event transportation and parking
o) Aligning events with businesses goals and expectation
p) Develop partnerships with business and non-profit organizations

STRATEGIC GOAL: High Performing Organization

. **Value to the Community: List primary benefits the goal has for the City's residents (Repeat for each goal)**
a) Free, safe and inclusive events
b) Streamlined processes
c) Collaboration with local organizations to support events
d) Creation of a Volunteer Program

. **Short Term Challenges and Opportunities**: List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).
e) Parking
f) Event personnel support
g) Streamlined event processes and policies

. **Long Term Challenges and Opportunities**: List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal)
h) Transportation and parking
i) Event personnel support
j) Creating new and innovative, inclusive events city-wide
k) New development that could impact event

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Events**
FUND: **001**
DEPT.NO: **1213**

l) Community support

STRATEGIC GOAL: Safe, Inclusive, and Resilient Public Spaces

. **Value to the Community: List primary benefits the goal has for the City's residents (Repeat for each goal)**
   a) Safe event environment
   b) Access and communication for all attendees and participants
. **Short Term Challenges and Opportunities: List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).**
   c) Increasing costs of contracting services
   d) Staffing
. **Long Term Challenges and Opportunities: List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).**
   e) Outgrowing venues
   f) Transportation and Parking
   g) Storage Space

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:
STRATEGIC GOAL: Culturally Distinct Districts

Objective 1: Create unique events in each of the culturally distinct districts.

Department Initiatives:

i. **Identify event opportunities and locations in each of the culturally distinct district**
ii. Target End Date: January 2025

STRATEGIC GOAL: Building Wealth in the Community

Objective 1: Utilize City events to increase economic opportunities for local businesses and vendors

Initiative 1: Increase the percentage of local businesses as vendors at City events

STRATEGIC GOAL: High Performing Organization

. **Objectiv**e 1: **Streamline the City's Events processes and policies**

Initiative 1: Create an amphitheater policy manual.

i. Target End Date: September 2025

Initiative 2: Create an interactive online amphitheater rental application with real time booking availability.

i. Target End Date: September 2025

Initiative 3: Create a citywide event policy manual.

i. Target End Date: September 2025

Initiative 4: Create an incentive-based volunteer program for both students and adults.

i. Target End Date: January 2025

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION: **Events**

FUND: **001**
DEPT.NO: **1213**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 12 Events 001-1213-519						
	Department Summary					
	Personnel Services	272,923	184,107	271,372	330,432	315,230
	Operating Expenses	281,165	455,694	912,282	1,125,173	1,124,926
	Capital Outlay	-	-	11,373	5,000	-
	Nonoperating Expenses	-	-	-	-	4,409
	Total	**$ 554,088**	**$ 639,801**	**$ 1,195,027**	**$ 1,460,605**	**$ 1,444,565**
	Estimated As % Of Budget					
12-10	Regular Salaries/Wages	212,555	151,179	199,293	218,352	200,526
12-20	Holiday Pay	96	559	1,100	1,000	1,000
14-10	Overtime	2,062	3,455	10,550	29,260	19,425
15-20	Car Allowance	1,800	-	3,100	-	3,000
21-10	Employer Fica	16,267	11,599	16,753	16,704	15,570
22-10	General Employees Pension	28,022	9,596	23,727	29,301	40,616
23-10	Life Insurance	64	55	72	36	36
23-20	Disability Insurance	642	854	933	1,056	1,084
23-30	Health Insurance	9,796	5,921	13,539	30,288	30,288
23-34	Hsa	823	500	1,500	3,000	2,250
23-40	Dental Insurance	712	352	694	1,269	1,269
23-50	Vision Insurance	84	37	111	166	166
	Sub-total Personnel Services	**$ 272,923**	**$ 184,107**	**$ 271,372**	**$ 330,432**	**$ 315,230**
34-40	Temporary Services	3,811	-	-	-	-
41-15	Cellular Phone/Beeper	4,007	870	100	1,110	1,728
46-30	Vehicle Maint. - Garage	-	-	3,000	500	500
46-91	Software Maintenance	-	300	300	4,400	3,150
47-10	Printing & Binding	-	958	1,390	2,500	45,000
48-01	Comm Promotion/Marketng	90	11,909	3,687	5,000	-
48-05	Advertising	16	-	-	-	-
48-21	Employee Recognition	-	-	9,520	20,000	-
48-24	Special Events	261,806	430,133	872,100	1,063,000	1,053,670
49-09	Ins Chgs-Workers Comp	689	1,379	1,958	1,869	1,734
49-10	Warehouse Service Chg	24	81	522	1,289	1,289
49-17	Other Contractual Srvs	1,730	4,851	3,253	5,000	-
51-10	Office Supplies	1,830	952	750	2,000	1,000
52-01	Supplies	-	23	-	-	-
52-20	Opr Equipment <$1000	-	1,000	4,900	5,000	7,500
52-22	Uniforms	-	202	800	500	300
52-85	Food Supplies	1,618	2,641	4,850	3,450	3,250
54-20	Memberships	1,665	265	655	2,655	805
54-30	Training	3,879	130	4,497	6,900	5,000
	Sub- Total Operating Expenses	**$ 281,165**	**$ 455,694**	**$ 912,282**	**$ 1,125,173**	**$ 1,124,926**
64-02	General Equipment	-	-	9,713	5,000	-
64-15	Computer Equipment	-	-	1,660	-	-
	Sub- Total Capital Outlay	**$ -**	**$ -**	**$ 11,373**	**$ 5,000**	**$ -**
	Department Total	**$ 554,088**	**$ 639,801**	**$ 1,195,027**	**$ 1,460,605**	**$ 1,444,565**

DETAIL EXPENDITURES

DEPARTMENT: **City Hall**
DIVISION: **Town Square**

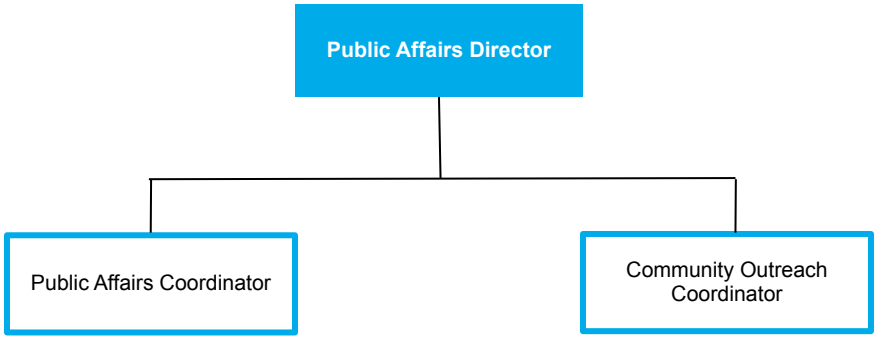
FUND: **001**
DEPT.NO: **1214**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 12 Town Square Project 001-1214-512						
	Department Summary					
	Operating Expenses	145,060	368,919	121,203	2	2
	Nonoperating Expenses	4,176,928	4,157,614	4,361,978	4,216,129	4,216,129
	Total	**$ 4,321,988**	**$ 4,526,533**	**$ 4,483,181**	**$ 4,216,131**	**$ 4,216,131**
	Estimated As % Of Budget					
31-11	Litigation Fees & Costs	116,661	153,527	113,500	-	-
31-15	Legal-Land Acq/Title	12,995	211,798	7,500	-	-
44-42	Office Rental	-	80	200	-	-
49-10	Warehouse Service Chg	374	289	3	2	2
49-17	Other Contractual Srvs	-	3,015	-	-	-
52-20	Opr. Equipment <$1000	15,030	210	-	-	-
	Sub-Total Operating Expenses	**$ 145,060**	**$ 368,919**	**$ 121,203**	**$ 2**	**$ 2**
	Subtotal	**$ 145,060**	**$ 368,919**	**$ 121,203**	**$ 2**	**$ 2**
71-01	Principal Payment	1,397,441	1,458,656	1,727,495	1,637,010	1,637,010
72-01	Debt Interest Expense	2,762,019	2,698,958	2,634,483	2,579,119	2,579,119
73-02	Bond Issuance Expense	17,468	-	-	-	-
	Sub-total Nonoperating Expenses	**$ 4,176,928**	**$ 4,157,614**	**$ 4,361,978**	**$ 4,216,129**	**$ 4,216,129**
	Department Total	**$ 4,321,988**	**$ 4,526,533**	**$ 4,483,181**	**$ 4,216,131**	**$ 4,216,131**

ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION: **Public Affairs**

FUND: **001**
DEPT.NO: **1215**



DEPARTMENT: **City Manager**
DIVISION: **Public Affairs**

FUND: **001**
DEPT.NO: **1215**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
COMMUNITY OUTREACH COORDINATOR	01369	22	-	1.0	-	1.0	1.0
DIRECTOR, PUBLIC AFFAIRS	01529	47	1.0	1.0	-	1.0	1.0
PUBLIC AFFAIRS COORDINATOR	01340	18	1.0	1.0	-	1.0	1.0
VIDEOGRAPHER (PART-TIME)	01347	18	0.5	-	-	-	-
Sub-total for Full-time Positions			2.5	3.0	-	3.0	3.0
Total Personnel:			**2.5**	**3.0**	**-**	**3.0**	**3.0**

Performance Measures	Projected FY 2023-24	Projected FY 2024-25
Public Affairs		
Social Media Followers	28,923	35,000
Media Appearances & Mentions	N/A	200
Website Improvements	N/A	10

DEPARTMENT: **City Manager**
DIVISION: **Public Affairs**

FUND: **001**
DEPT.NO: **1215**

DEPARTMENT MISSION STATEMENT:

The City of Boynton Beach's Public Affairs Department's mission is to effectively inform, educate and engage the community.

DEPARTMENT CORE SERVICES:

- Media Relations
- Social Media
- Community Outreach
- Public Information
- Community Engagement
- Crisis Communications

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

City Initiative No. 1: Boynton Beach is A Great Place to Live

Department Initiatives Alignment:

. Communicate with local and national media about city programs, events and initiatives.
. Meet regularly with other city departments to stay informed about topics that are key to keeping the community safe and informed.
. Highlight programs and initiatives that make the city more livable and enjoyable for residents.
. Create and provide social media content that educates and informs residents, businesses and visitors.

Target Performance Metrics:

- Use website analytics to monitor traffic on city website.
- Monitor social media engagement and reach, engagement and comments on posts.
- Monitor media coverage of marketing campaigns.
- Increase in positive sentiment and perception of Boynton Beach as a desirable destination.

City Initiative No. 2: Boynton Beach Branding

Department Initiatives Alignment:

. Develop a customer-driven branding strategic plan.
. Ensure standardized and consistent messaging throughout all city departments.
. Adhere to visual brand with city's distinct color palette, logo and fonts on public information materials.
. Utilize events and community meetings as opportunities to increase community engagement, foster community pride, and brand Boynton Beach.
. Distinguish Boynton Beach from nearby cities through media, social media and traditional media.

Target Performance Metrics:

- Brand recognition and awareness levels among the target audience.

- Increase in positive sentiment and perception of Boynton Beach as a cohesive, well-informed community that is engaged with the city.
- Evaluation of key performance indicators related to specific public information campaigns or initiatives, such as website traffic, media views and social media engagement.

City Initiative No. 3: A Safe, Vibrant, Beautiful City

Department Initiatives Alignment:

. Maximize focus on the city's beautification plans and projects through the media and with social media posts.

. Highlight programs and initiatives of city departments that involve the arts, culture, recreation and leisure.

. Pitch stories to local media that reflect the city's relevant programs and initiatives.

. Promote free or low-cost events designed to enhance the experience for residents such as library programming, outdoor concerts and holiday celebrations.

Target Performance Metrics:

- Monitor social media engagement and commenting on specific posts containing related content.
- Count and evaluate attendance at special events and programs.
- Use website analytics to monitor traffic on related city web pages.

DEPARTMENT: **City Manager**
DIVISION: **Public Affairs**

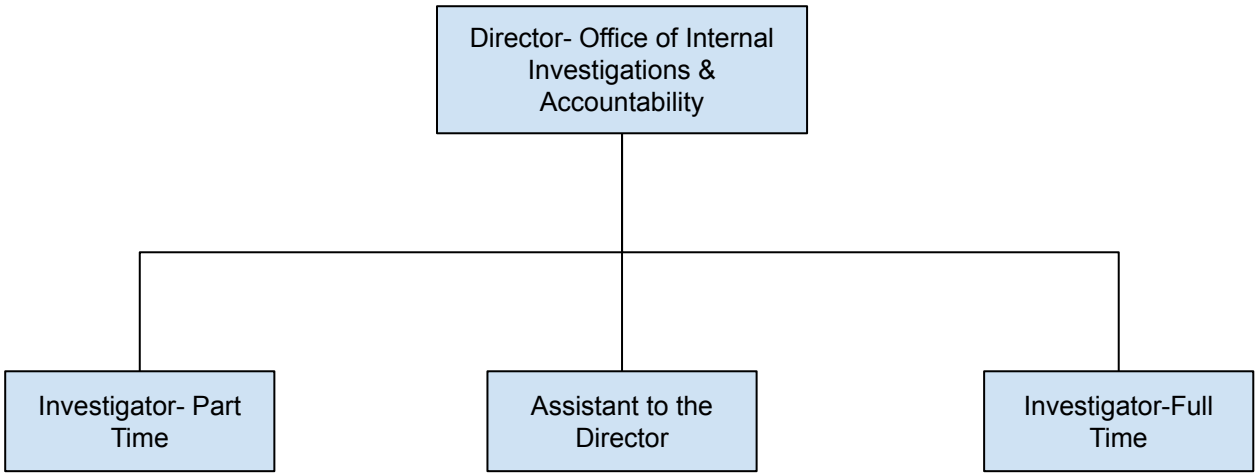
FUND: **001**
DEPT.NO: **1215**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 12 Public Affairs 001-1215-519						
	Department Summary					
	Personnel Services	-	243,273	314,901	366,168	383,477
	Operating Expenses	-	38,780	39,456	61,546	65,666
	Capital Outlay	-	-	8,364	11,000	6,000
	Nonoperating Expenses	-	-	-	-	4,409
	Total	**$ -**	**$ 282,053**	**$ 362,721**	**$ 438,714**	**$ 459,552**
	Estimated As % Of Budget					
12-10	Regular Salaries/Wages	-	213,989	237,432	264,157	266,757
12-20	Holiday Pay	-	60	300	-	-
14-10	Overtime	-	2,324	2,000	3,000	3,000
15-12	Cell Phone Allowance	-	-	600	-	-
15-20	Car Allowance	-	-	3,500	2,400	3,600
21-10	Employer Fica	-	16,402	18,536	20,392	20,682
22-10	General Employees Pension	-	-	32,200	39,984	53,953
23-10	Life Insurance	-	37	54	84	84
23-20	Disability Insurance	-	857	1,286	1,428	1,428
23-30	Health Insurance	-	7,771	16,139	30,288	30,288
23-34	Hsa	-	1,000	1,800	3,000	2,250
23-40	Dental Insurance	-	738	944	1,269	1,269
23-50	Vision Insurance	-	95	110	166	166
	Sub-total Personnel Services	**$ -**	**$ 243,273**	**$ 314,901**	**$ 366,168**	**$ 383,477**
40-12	Business Meetings	-	401	2,500	1,000	1,000
41-12	Postage	-	-	-	500	500
41-15	Cellular Phone/Beeper	-	1,168	4,436	3,000	1,620
46-91	Software Maintenance	-	9,623	8,000	-	16,500
47-10	Printing & Binding	-	7,472	1,000	5,000	5,000
48-01	Comm Promotion/Marketng	-	246	2,500	-	-
48-05	Advertising	-	4,390	4,500	5,000	5,000
49-09	Ins Chgs-Workers Comp	-	-	-	-	500
49-10	Warehouse Service Chg	-	-	-	46	46
49-17	Other Contractual Srvs	-	12,138	5,500	28,000	13,500
51-10	Office Supplies	-	549	1,800	3,000	3,000
52-01	Supplies	-	-	500	-	-
52-20	Opr Equipment <$1000	-	-	-	-	3,000
52-22	Uniforms	-	196	300	1,000	1,000
52-85	Food Supplies	-	-	500	-	-
54-10	Books-Publications-Videos	-	49	-	-	-
54-20	Memberships	-	1,167	2,420	5,000	5,000
54-30	Training	-	1,381	5,500	10,000	10,000
	Sub-Total Operating Expenses	**$ -**	**$ 38,780**	**$ 39,456**	**$ 61,546**	**$ 65,666**
64-02	General Equipment	-	-	-	6,000	3,000
64-14	Computer Software	-	-	1,400	2,000	-
64-15	Computer Equipment	-	-	3,000	3,000	3,000
64-20	Communication Equip.	-	-	3,964	-	-
	Sub-Total Capital Outlay	**$ -**	**$ -**	**$ 8,364**	**$ 11,000**	**$ 6,000**
	Department Total	**$ -**	**$ 282,053**	**$ 362,721**	**$ 438,714**	**$ 459,552**

ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION: **Internal Investigations & Accountability**

FUND: **001**
DEPT.NO: **1216**



DEPARTMENT: **City Manager**
DIVISION: **Internal Investigations & Accountability**

FUND: **001**
DEPT.NO: **1216**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ASST TO DIR, INT INV & ACCT	01300	20	-	1.0	-	1.0	1.0
DIR, OFFICE INT INV & ACCOUNT	01309	55	1.0	1.0	-	1.0	1.0
INVESTIGATOR - OFF OF INT INV	02019	21	-	1.0	-	1.0	1.0
Sub-total for Full-time Positions			1.0	3.0	-	3.0	3.0
Part-Time Positions:							
INVESTIGATOR-OIIA (PART TIME)	11300	16	-	-	0.5	-	0.5
NEW POSITION REQUEST	00000	16	-	-	-	0.5	-
Sub-total for Part-time Positions			-	-	0.5	0.5	0.5
Total Personnel:			**1.0**	**3.0**	**0.5**	**3.5**	**3.5**

DEPARTMENT: **City Manager**
DIVISION: **Internal Investigations & Accountability**
FUND: **001**
DEPT.NO: **1216**

DEPARTMENT MISSION STATEMENT:

On behalf of the City Manager of the City of Boynton Beach the mission statement of the Office of Internal Investigations and Accountability is to establish a work environment that is free of mismanagement, fraud, and misconduct in an effort to ensure that employees may work securely and collaboratively to pursue the collective goals of the City of Boynton Beach.

DEPARTMENT CORE SERVICES:

- Conduct thorough investigations into allegations of policy violations.
- Provide an report of investigation to the City Manager's Office for each investigation.
- Provide an monthly investigative summary to the City Manager's Office.
- Investigate potential violations of ethical standards and provide remedies.
- Conduct proactive audits.

STRATEGIC GOAL AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES:

STRATEGIC GOAL: High Performing Organization:

. **Value to the Community**:

a) The establishment of procedures for investigating complaints and allegations of employee misconduct is crucial to demonstrate and protect the City of Boynton Beach's integrity.

b) The department ensures the City is accessible and responsive to its residents who may have concerns for employee misconduct and mismanagement.

c) The department cultivates an environment of transparency and trust between the City and the residents.

. **Short Term Challenges and Opportunities**:

d) The department is implementing new initiatives to increase transparency and communication with both internal and external stakeholders through the adoption of case management software and a complaints portal.

e) The department recently drafted formal policies and procedures which will require staff training and collaboration with other departments.

f) The department recently added an additional staff member, requiring the training of a new position and employee.

g) The department foresees an increase in complaints and investigations over the next year and therefore anticipates the need for another investigator.

. **Long Term Challenges and Opportunities**:

h) The department will continue to face challenges related to limited resources, such as budget constraints and insufficient staff. This impacts the department's ability to timely and effectively investigate cases and respond to accountability concerns.

i) The department will continue to face challenges related to the increased complexity of cases, which require specialized knowledge and expertise. This can be remedied through additional training and

partnerships with outside agencies such as the Palm Beach County Office of Inspector General (OIG) and Commission on Ethics.

j) The department will continue to face challenges relating to internal audit controls. The successful audit process will require specialized auditor training, as well as increased trust and cooperation with other city departments.

k) The department will need to continue to ensure they stay current with regulatory compliance, such as ensuring that they are complying with new or changing laws and regulations related to investigations and accountability.

DEPARTMENT: **City Manager**
DIVISION: **Internal Investigations & Accountability**

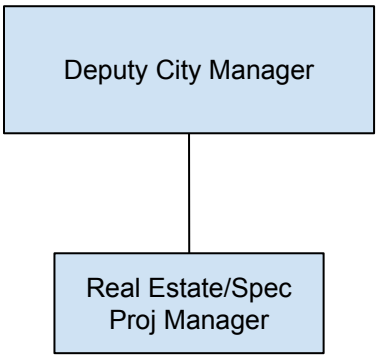
FUND: **001**
DEPT.NO: **1216**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 12 Internal Investigations and Accountability 001-1216-512						
	Department Summary					
	Personnel Services	-	-	332,368	468,578	466,461
	Operating Expenses	-	627	40,458	54,600	85,099
	Capital Outlay	-	-	-	50,500	40,500
	Nonoperating Expenses	-	-	7,104	10,816	15,061
	Total	**$ -**	**$ 627**	**$ 379,930**	**$ 584,494**	**$ 607,121**
	Estimated As % Of Budget					
12-10	Regular Salaries/Wages	-	-	275,742	358,392	356,962
15-12	Cell Phone Allowance	-	-	1,304	660	660
15-20	Car Allowance	-	-	1,200	1,200	1,200
21-10	Employer Fica	-	-	19,966	25,421	25,323
22-10	General Employees Pension	-	-	-	48,135	47,877
22-40	Def Comp Contribution	-	-	6,300	-	-
23-10	Life Insurance	-	-	72	36	36
23-20	Disability Insurance	-	-	-	434	430
23-30	Health Insurance	-	-	25,361	30,288	30,288
23-34	Hsa	-	-	1,250	3,000	2,250
23-40	Dental Insurance	-	-	1,049	846	1,269
23-50	Vision Insurance	-	-	124	166	166
	Sub-total Personnel Services	**$ -**	**$ -**	**$ 332,368**	**$ 468,578**	**$ 466,461**
31-90	Other Professional Srvs	-	-	-	-	39,679
41-15	Cellular Phone/Beeper	-	-	900	2,800	2,800
44-31	Copy Machine Rental	-	-	-	3,100	3,100
46-30	Vehicle Maint. - Garage	-	169	10,952	3,500	3,500
46-91	Software Maintenance	-	-	13,105	12,800	13,120
47-10	Printing & Binding	-	-	525	600	600
49-09	Self Insurance Chgs (W/C)	-	-	-	-	500
49-17	Other Contractual Srvs	-	-	1,000	-	-
51-10	Office Supplies	-	-	2,000	4,000	4,000
52-10	Fuel Oil-Vehicles	-	-	-	1,500	1,500
52-20	Opr. Equipment <$1000	-	-	4,360	3,000	3,000
52-85	Food Supplies	-	-	250	500	500
52-99	Misc Supplies	-	-	425	2,000	2,000
54-10	Books And Publications	-	-	300	300	300
54-20	Memberships	-	-	500	500	500
54-30	Training	-	458	6,141	20,000	10,000
	Sub-Total Operating Expenses	**$ -**	**$ 627**	**$ 40,458**	**$ 54,600**	**$ 85,099**
64-15	Computer Equipment	-	-	-	2,000	2,000
64-16	Furniture & Fixtures	-	-	-	1,500	1,500
64-33	Vehicle Purchases	-	-	-	47,000	37,000
	Sub-Total Capital Outlay	**$ -**	**$ -**	**$ -**	**$ 50,500**	**$ 40,500**
	Subtotal	**$ -**	**$ 627**	**$ 372,826**	**$ 573,678**	**$ 592,060**
91-23	Transfer To Benefits Fund	-	-	-	-	5,144
91-30	Transfer/Veh. Srv. Fund	-	-	7,104	10,816	9,917
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 7,104**	**$ 10,816**	**$ 15,061**
	Department Total	**$ -**	**$ 627**	**$ 372,826**	**$ 573,678**	**$ 607,121**

ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION: **Real Estate & Special Projects**

FUND: **001**
DEPT.NO: **1217**



Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Projected FY 2024-25
Real Estate/Special Projects					
Population	-	-	-	-	87,000
Number of City Employees	-	-	-	-	1
Number of Real Estate Special Projects	-	-	-	-	20

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager** FUND: **001**
DIVISION: **Real Estate & Special Projects** DEPT.NO: **1217**

CITY VISION STATEMENT: A welcoming and prosperous coastal community with a high quality of life that exemplifies equitable neighborhood economic and environmental sustainability and resiliency.

CITY MISSION STATEMENT: Ensure the City's economic and environmental sustainability through diverse, inclusive, and equitable policy and service delivery.

STRATEGIC GOALS:

Culturally Distinct Districts: Create unique cultural districts for business and entertainment to serve as the foundation that connects businesses, residents, and visitors. (Downtown, Medical, Heart of Boynton, Congress, Station Area, Woolbright, Federal, Brewery, others)

Wealth in the Community: Creating opportunities for shared local community prosperity, equity, and economic sustainability through broad-based asset ownership, anchor jobs, and resources that are reparative and inclusive.

Efficient Transportation and Mobility: Improve mobility for modes of transportation for all residents, workers, and visitors.

High Performing Organization: Maintain effective and efficient service delivery and continued excellence through organizational governance and internal support and external services.

Safe Spaces: Keep citizens safe while maintaining high quality of life.

Environmental Sustainability: Increase climate resilience, preserve natural resources, and adopt cleaner and more efficient energy technologies while striving to maximize social and economic benefits for City government, residents, and businesses. (NEW)

DEPARTMENT MISSION STATEMENT: Committed to strategically managing public assets and implementing transformative projects that enhance the quality of life for all residents of the city of Boynton Beach. Serve the community through programs that include revitalizing public spaces, facilitating economic development, and implementing sustainable infrastructure projects. We are guided by the core values of **transparency, accountability, equity, and community engagement**. Our guiding principles emphasize responsible stewardship of public resources, collaborative partnerships with stakeholders, and a commitment to creating spaces that foster a thriving and resilient community for generations to come.

DEPARTMENT CORE SERVICES:

- **Public Space Revitalization:**
  - Planning, design, and implementation of improvements to parks, plazas, recreational areas, and other public spaces.
  - Focus on creating accessible, safe, and aesthetically pleasing environments that promote community interaction and well-being.
  - Including but not limited to, waterfront enhancements, park upgrades, and pedestrian/bicycle path development.
- **Economic Development Facilitation:**
  - Strategic acquisition, disposition, and management of city-owned real estate to attract and support businesses.
  - Development of public-private partnerships to stimulate economic growth and job creation.

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Real Estate & Special Projects**
FUND: **001**
DEPT.NO: **1217**

- Offering assistance with site selection, permitting, and other development-related processes.
- Supporting the growth of local business, and attracting new business to the city.

- **Real Estate Asset Management:**
  - Strategic management of city-owned properties to maximize their value and utilization.
  - Strategic acquisition, disposition, and management of city-owned real estate to attract and support businesses.
  - Oversight of leases, contracts, and maintenance of city-owned facilities.
  - Conducting property assessments and developing long-term asset management plans.
  - Accurate record keeping of city owned real estate.
- **Community Engagement and Collaboration:**
  - Facilitating open communication and collaboration with residents, businesses, and community organizations.
  - Conducting public meetings, workshops, and surveys to gather input on projects.
  - Building strong partnerships with stakeholders to ensure projects meet community needs.
  - Maintaining transparency in all projects.
- **Project Planning and Execution:**
  - Developing comprehensive project plans that align with the city's strategic goals.
  - Managing project budgets, timelines, and resources effectively.
  - Ensuring projects are completed on time and within budget.
  - Maintaining accurate project documentation.

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION: **Real Estate & Special Projects**

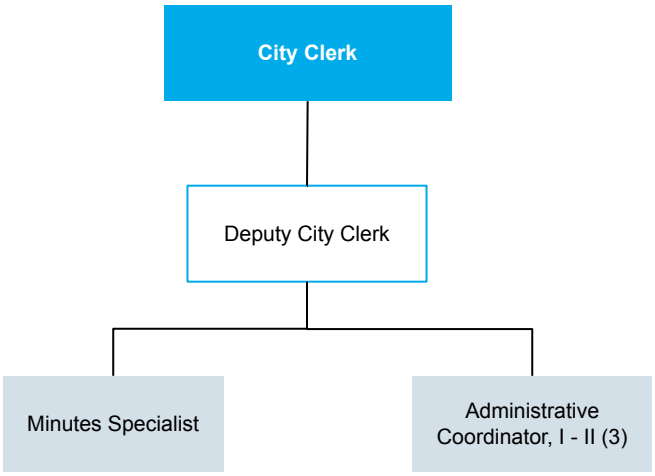
FUND: **001**
DEPT.NO: **1217**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 12 Real Estate & Special Projects 001-1217-512						
	Department Summary					
	Personnel Services		-	-	181,909	110,966
	Operating Expenses		-	-	86,906	86,406
	Nonoperating Expenses		-	-	-	1,470
	Total	**$ -**	**$ -**	**$ -**	**$ 268,815**	**$ 198,842**
12-10	Regular Salaries/Wages		-	-	131,875	77,555
15-12	Cell Phone Allowance		-	-	-	585
15-20	Car Allowance		-	-	-	1,800
21-10	Employer Fica		-	-	10,088	6,115
22-10	General Employees Pension		-	-	19,781	15,953
23-10	Life Insurance		-	-	57	45
23-20	Disability Insurance		-	-	713	419
23-30	Health Insurance		-	-	17,668	7,572
23-34	Hsa		-	-	1,313	563
23-40	Dental Insurance		-	-	317	317
23-50	Vision Insurance		-	-	97	42
	Sub-total Personnel Services	**$ -**	**$ -**	**$ -**	**$ 181,909**	**$ 110,966**
49-09	Self Insurance Chgs (W/C)		-	-	-	500
49-17	Other Contractual Srvs		-	-	80,000	80,000
51-10	Office Supplies		-	-	1,000	1,000
51-25	Computer Sftwre <$1000		-	-	2,156	2,156
52-22	Uniforms		-	-	500	500
52-23	Safety Clothing/Equip		-	-	250	250
54-30	Training		-	-	3,000	2,000
	Sub-Total Operating Expenses	**$ -**	**$ -**	**$ -**	**$ 86,906**	**$ 86,406**
	Subtotal	**$ -**	**$ -**	**$ -**	**$ 268,815**	**$ 197,372**
91-23	Transfer To Benefits Fund		-	-	-	1,470
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,470**
	Department Total	**$ -**	**$ -**	**$ -**	**$ 268,815**	**$ 198,842**

ORGANIZATIONAL CHART

DEPARTMENT: **City Clerk**
DIVISION: **Administrative Services**

FUND: **001**
DEPT.NO: **1310**



DEPARTMENT: **City Clerk**
DIVISION: **Administrative Services**

FUND: **001**
DEPT.NO: **1310**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ADMIN COORDINATOR I CITY CLERK	03042	14	3.0	2.0	-	2.0	2.0
ADMIN COORDINATOR II CITY CLRK	03052	16	-	1.0	-	1.0	1.0
CITY CLERK	03019	44	1.0	1.0	-	1.0	1.0
DEPUTY CITY CLERK	03029	36	1.0	1.0	-	1.0	1.0
MINUTES SPECIALIST	03022	14	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			6.0	6.0	-	6.0	6.0
Total Personnel:			**6.0**	**6.0**	**-**	**6.0**	**6.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
City Clerk					
Public Records Request	4,200	4,300	4,300	4,300	4,300
Lien Search In and Out	4,400	4,500	4,500	4,500	4,500
Number of Agenda Items Processed	1,600	1,600	1,600	1,600	1,600
Public meetings	150	150	150	160	150
Minutes	1,490	1,700	1,700	1,800	1,800
% of minutes of all public meetings transcribed and ready for approval prior to the next meeting	95%	95%	96%	96%	96%
Average number of pages of public meeting minutes transcribed per year per F/T employee	635	700	750	780	600
Full-time employees on this task	2	2	2	2	3

DEPARTMENT: **City Clerk**
DIVISION: **Administrative Services**

FUND: **001**
DEPT.NO: **1310**

DEPARTMENT MISSION STATEMENT:

The mission of the City Clerk's Office is, to follow all State mandated regulations and coordinate municipal elections in an ethical and unbiased manner and to process and preserve the official records of the City using current technology and provide data and information to both internal and external customers while maintaining a high level of customer satisfaction.

DEPARTMENT CORE SERVICES:

- State Mandates/Election
- Agenda Preparation
- Public Record Requests
- Public meetings/ Minutes
- Lien Searches
- Cemetery Records
- Records Management

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: State Mandates/Election

. Follow all existing State Regulations and implement all new statutes

Target Performance Metrics:

- Maintain accurate records to ensure compliance with all mandates
- Track all legislation and new mandates to implement their intent as required
- Assist all candidates for elected office, contract with polling locations and poll workers and arrange training for all election day workers and process the payments for such services.

Department Initiatives No. 2: Agenda Preparation

. Coordinate the publication of meeting agendas to provide the Commission with the necessary information to make informed decisions and enhance transparency in City Government.

Target Performance Metrics:

- Analyze the use of data collected in agenda items.
- Prepare reports to reflect the progress of the strategic objectives and climate action plan.

Department Initiatives No. 3: Public Record Requests

. Monitor and track all public record requests received to ensure prompt responses and serve all internal and external customers

Target Performance Metrics

- Continue to educate and encourage all departments in the use of the GOV QA software to ensure compliance with public record laws
- Monitor timely completion of all requests
- Utilize report preparation function in current software to analyze expense of public record request for legislative changes to Public Records laws

Department Initiatives No. 4: PUBLIC MEETINGS/MINUTES

. Attend public meetings when necessary and prepare accurate minutes to preserve the history of actions taken by governing bodies to grow the City of Boynton Beach

Target Performance Metrics

- Track monthly meeting calendars and coordinate minutes preparation
- Maintain minutes prepared from the meetings for use by others

Department Initiatives No. 5: CEMETERY RECORDS

. Verify the accuracy of cemetery records to prepare for public access
. Provide public access to cemetery maps and records via an online information management system

Target Performance Metrics

- Compare existing records prior to mapping
- Update, adhere and enforce the guidelines established for the sale of cemetery lots
- Implement a web-based cemetery information management system, Plotbox

Department Initiatives No. 6: RECORDS MANAGEMENT

. Evaluate procedures for each process within the City Clerk's office to eliminate redundancy and promote cross training**.** Investigate the records management process in all departments to develop a City-wide records policy.
. Provide a City-wide records management training

Target Performance Metrics

- Audit existing procedures to achieve efficiencies with current technology
- Create procedures for any new functions
- Utilize existing technology to provide more accurate data and create reports with pertinent data to assist other departments.
- Investigate record retention methods and compliance with State guidelines

DEPARTMENT: **City Clerk**
DIVISION: **Administrative Services**

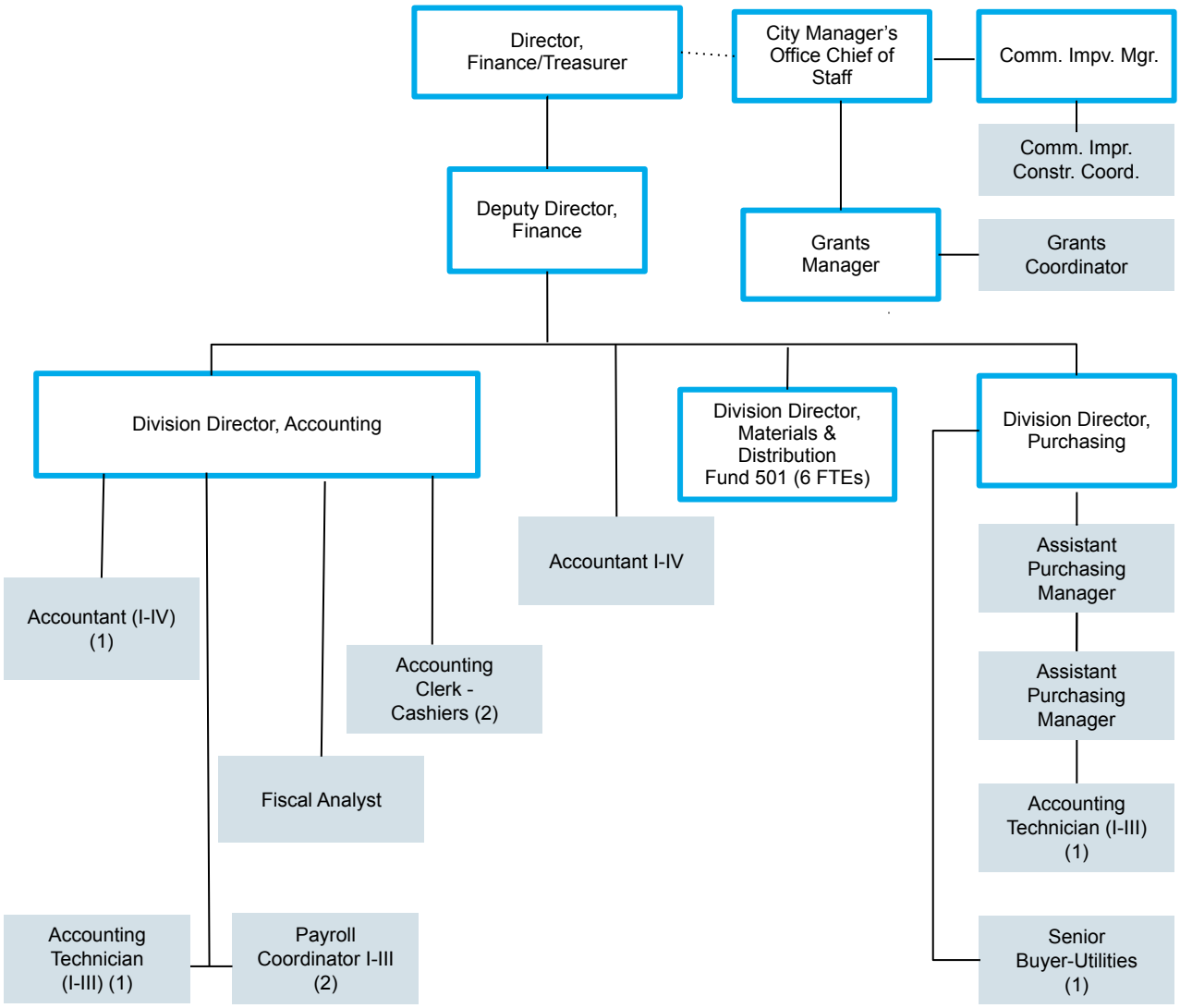
FUND: **001**
DEPT.NO: **1310**

	Account	FY 2021-22 Actual Expense	FY 2021-22 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 City Clerk 001-1310-512						
	Department Summary					
	Personnel Services	465,793	526,953	599,066	620,994	639,054
	Operating Expenses	352,252	231,375	223,301	318,047	292,945
	Capital Outlay	-	86,323	-	-	-
	Nonoperating Expenses	-	-	-	-	8,818
	Total	**$ 818,045**	**$ 844,651**	**$ 822,367**	**$ 939,041**	**$ 940,817**
	Estimated As % Of Budget	99%				
12-10	Regular Salaries/Wages	304,269	386,569	432,540	450,703	450,703
14-10	Overtime	-	243	1,000	-	-
15-12	Cell Phone Allowance	-	-	400	-	-
15-20	Car Allowance	-	-	6,700	6,600	6,600
21-10	Employer Fica	23,023	28,744	33,285	34,479	34,479
22-10	General Employees Pension	91,876	51,305	56,978	57,682	76,742
23-10	Life Insurance	159	156	218	168	168
23-20	Disability Insurance	2,150	2,440	2,413	2,415	2,415
23-30	Health Insurance	37,719	49,587	58,617	60,576	60,576
23-34	Hsa	4,370	5,104	3,750	5,500	4,500
23-40	Dental Insurance	1,993	2,510	2,832	2,538	2,538
23-50	Vision Insurance	234	295	333	333	333
	Sub-total Personnel Services	**$ 465,793**	**$ 526,953**	**$ 599,066**	**$ 620,994**	**$ 639,054**
40-12	Business Meetings	745	894	1,900	900	900
41-15	Cellular Phone/Beeper	355	565	575	960	960
46-20	Equipment Maintenance	-	-	-	1,500	1,500
46-91	Software Maintenance	-	(200)	128,112	94,260	94,260
47-10	Printing & Binding	-	-	400	200	200
47-22	Codify Ordinances	4,213	856	22,000	15,000	15,000
49-09	Self Insurance Chgs (W/C)	1,111	1,148	1,431	1,411	1,309
49-10	Warehouse Service Chg	209	231	310	341	341
49-12	Legal Ads	39,399	26,458	32,343	15,000	15,000
49-14	Credit Card Fees	13,955	9,727	10,800	10,000	10,000
49-15	Election Expense	184,690	112,546	1,188	150,000	125,000
49-16	Court Costs	(128)	750	657	2,000	2,000
49-17	Other Contractual Srvs	102,940	78,025	10,900	12,000	12,000
51-10	Office Supplies	699	(9,152)	1,300	1,300	1,300
52-01	Supplies	1,257	1,352	900	1,400	1,400
52-20	Opr. Equipment <$1000	-	-	500	-	-
52-85	Food Supplies	-	659	700	700	700
54-10	Books And Publications	-	-	1,250	-	-
54-20	Memberships	650	2,061	2,435	2,975	2,975
54-30	Training	2,157	5,455	5,600	8,100	8,100
	Sub- Total Operating Expenses	**$ 352,252**	**$ 231,375**	**$ 223,301**	**$ 318,047**	**$ 292,945**
68-02	Subscriptions	-	64,971	-	-	-
71-06	Subscriptions	-	21,352	-	-	-
	Sub- Total Capital Outlay	**$ -**	**$ 86,323**	**$ -**	**$ -**	**$ -**
	Subtotal	**$ 818,045**	**$ 844,651**	**$ 822,367**	**$ 939,041**	**$ 931,999**
91-23	Transfer To Benefits Fund	-	-	-	-	8,818
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 8,818**
	Department Total	**$ 818,045**	**$ 844,651**	**$ 822,367**	**$ 939,041**	**$ 940,817**

ORGANIZATIONAL CHART

DEPARTMENT: **Financial Services**
DIVISION:

FUND: **001**
DEPT.NO: **1410**



DEPARTMENT: **Financial Services**
DIVISION:

FUND: **001**
DEPT.NO: **1410**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ACCOUNTANT III	04259	24	-	-	1.0	-	1.0
ACCOUNTANT III	04259	22	-	-	1.0	-	1.0
DIVISION DIRECTOR, ACCOUNTING	15239	44	-	-	1.0	-	1.0
ACCOUNTANT I	04149	22	3.0	3.0	(2.0)	2.0	1.0
ACCOUNTANT II	04249	24	-	-	1.0	1.0	1.0
ACCOUNTING CLERK	04220	10	1.0	1.0	1.0	1.0	2.0
ACCOUNTING TECHNICIAN II	04200	13	2.0	2.0	-	2.0	2.0
ASSISTANT PURCHASING MANAGER	04299	34	-	1.0	-	1.0	1.0
CONTRACT COORDINATOR	70119	16	1.0	-	-	-	-
DEPUTY DIRECTOR, FINANCE	04329	47	1.0	1.0	-	1.0	1.0
DIRECTOR, FINANCE/TREASURER	04119	55	1.0	1.0	-	1.0	1.0
DIVISION DIRECTOR, BUDGET	04289	44	1.0	1.0	(1.0)	1.0	-
DIVISION DIRECTOR, PURCHASING	04339	44	1.0	1.0	-	1.0	1.0
FISCAL ANALYST	04279	22	1.0	1.0	-	1.0	1.0
GRANTS COORDINATOR	62079	18	-	1.0	-	1.0	1.0
GRANTS MANAGER	04239	34	1.0	1.0	-	1.0	1.0
PAYROLL COORDINATOR	04310	18	2.0	1.0	-	1.0	1.0
PAYROLL COORDINATOR	04310	24	-	-	1.0	-	1.0
PAYROLL COORDINATOR II	04320	24	-	1.0	(1.0)	1.0	-
PROJECT MANAGER II	70249	27	1.0	-	-	-	-
SENIOR PROCUREMENT SPECIALIST	15519	16	-	-	1.0	-	1.0
Sub-total for Full-time Positions			16.0	16.0	3.0	16.0	19.0
Part-Time Positions:							
ACCOUNTING CLERK	04227	10	0.5	0.5	(0.5)	0.5	-
Sub-total for Part-time Positions			0.5	0.5	(0.5)	0.5	-
Total Personnel:			**16.5**	**16.5**	**2.5**	**16.5**	**19.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Finance					
Actual General Fund Revenue collections*	$ 97,234,025	$ 97,234,025	$ 97,234,025	$105,635,582	$ 107,372,024
Number of Invoices Processed for Payment	23,534	23,534	23,534	23,662	24,372
Number of Epayable transactions	550	550	550	581	598
Number of Purchase Orders	1,514	1,645	1,688	1,688	1,739
Number of Budget Transfer processed	254	305	219	259	275
Annual Financial Report	Yes	Yes	Yes	Yes	Yes
Receive the Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes	Yes
Receive the GFOA Distinguish Budget Award	Yes	Yes	Yes	Yes	Yes
Number of Audit Findings	1	3	2	1	0
Debt per Capita	$ 1,440	$ 1,347	$ 1,227	$ 1,131	$ 1,117
Outstanding Debt	$110,500,047	$104,627,553	$ 98,642,392	$ 91,590,000	$ 91,590,000
Population	76,756	77,696	80,380	81,011	82,000

DEPARTMENT: **Financial Services**
DIVISION:

FUND: **001**
DEPT.NO: **1410**

MISSION STATEMENT:

To safeguard the assets of the City and to maximize allocations of said assets. To maintain a strong financial condition to ensure funds are available to provide the level of services that fulfill residents' expectations. Communicate effectively with staff, management, and the Commission. Work in a supportive, respectful and cooperative manner to ensure we provide the highest quality financial service to all our customers.

DEPARTMENT CORE SERVICES:

- ACCOUNTING
- PURCHASING/PROCUREMENT
- PAYROLL
- ACCOUNTS PAYABLE
- REVENUE MANAGEMENT
- ANNUAL FINANCIAL AUDIT
- ANNUAL BUDGET DEVELOPMENT
- POLICIES & PROCEDURES
- GRANTS

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: ACCOUNTING

. Maintain a uniform chart of accounts (Guidance - F.S. 218.33)
. Process all accounting entries related to Assets, Liabilities, Revenues and Expenditures

Target Performance Metrics (Measurement of Achievement) – ACCOUNTING:

- Number of accounting entries processed monthly

Department Initiatives No. 2: PURCHASING/PROCUREMENT

. Ensure maximum open competition for all solicitations
. Ensure fair, equitable, transparent procurement process
. Increase business with local vendors
. Reduce processing time from start to finish for Purchase Orders
. Provide sound guidance and Timely Bids
. Offer sound guidance to ensure accuracy and comprehensive Contract Management

Target Performance Metrics (Measurement of Achievement) - PROCUREMENT :

- Reduce the number of procurement outstanding issues
- Reduce the number of protests received

- Quantifying the amount of business with local vendors
- Roll Out of Bids & Tenders Contract Module
- All purchase orders should be processed within 72 hours

Department Initiatives No. 3: PAYROLL

. Reconcile vacation, sick, and other leave balances
. Address employee pension

Target Performance Metrics (Measures of Achievement) - PAYROLL

- Number/Amount of payroll adjustments vs total payroll

Department Initiatives No. 4: ACCOUNTS PAYABLE

. Expedite vendor payment (per prompt payment guidelines)

Target Performance Metrics (Measurement of Achievement) – ACCOUNTS PAYABLE

- Percentage of accounts payable transactions processed monthly and annually
- Number of 121 Checks vs Purchase Orders

Department Initiatives No. 5: REVENUE MANAGEMENT

. Perform Revenue analysis to aid the improvement for collection process
. Evaluate various check processing methods for efficiency
. Cash Receipts/Accounts Receivable process improvement
. Cash Management and Investment Reporting

Target Performance Metrics - REVENUE

- Analysis of budget versus actual revenues, dollars or as a percent.

Department Initiatives No. 6: ANNUAL FINANCIAL AUDIT

. Complete the process in 4 to 6 months
. State Annual Financial Report (Guidance: Florida Statute and GASB)

Target Performance Metrics (Measurement of Achievement)

- GFOA – Certificate of Achievement for Excellence in Financial Reporting for CAFR
- Implement GASB Statement

Department Initiatives No. 7: ANNUAL BUDGET DEVELOPMENT

. Improve data analysis, documentation.
. Improve Capital Improvement Program budget and monthly financial reporting (Guidance: F.S. 166.241, 200.065, 216.181)

DEPARTMENT: **Financial Services**
DIVISION:

FUND: **001**
DEPT.NO: **1410**

Target Performance Metrics (Measurement of Achievement)

- GFOA – Distinguished Budget Presentation Award

Department Initiatives No. 8: POLICIES and PROCEDURES

. Capitalization and depreciation of fixed assets
. Collection and return of surety bonds for capital projects
. Improve cash management or revenue forecasting methods
. Improve the Capital Improvement Policy
. Improve financial reporting to Commission
. Improve Financial Transparency Module IGM

Department Initiatives No. 9: GRANTS

. Timely Reporting and Project Management Assistance
. Fiscal Responsibility and improving use of City assets
. Improve funding sources to Capital Improvement Plan

DEPARTMENT: **Financial Services**
DIVISION:

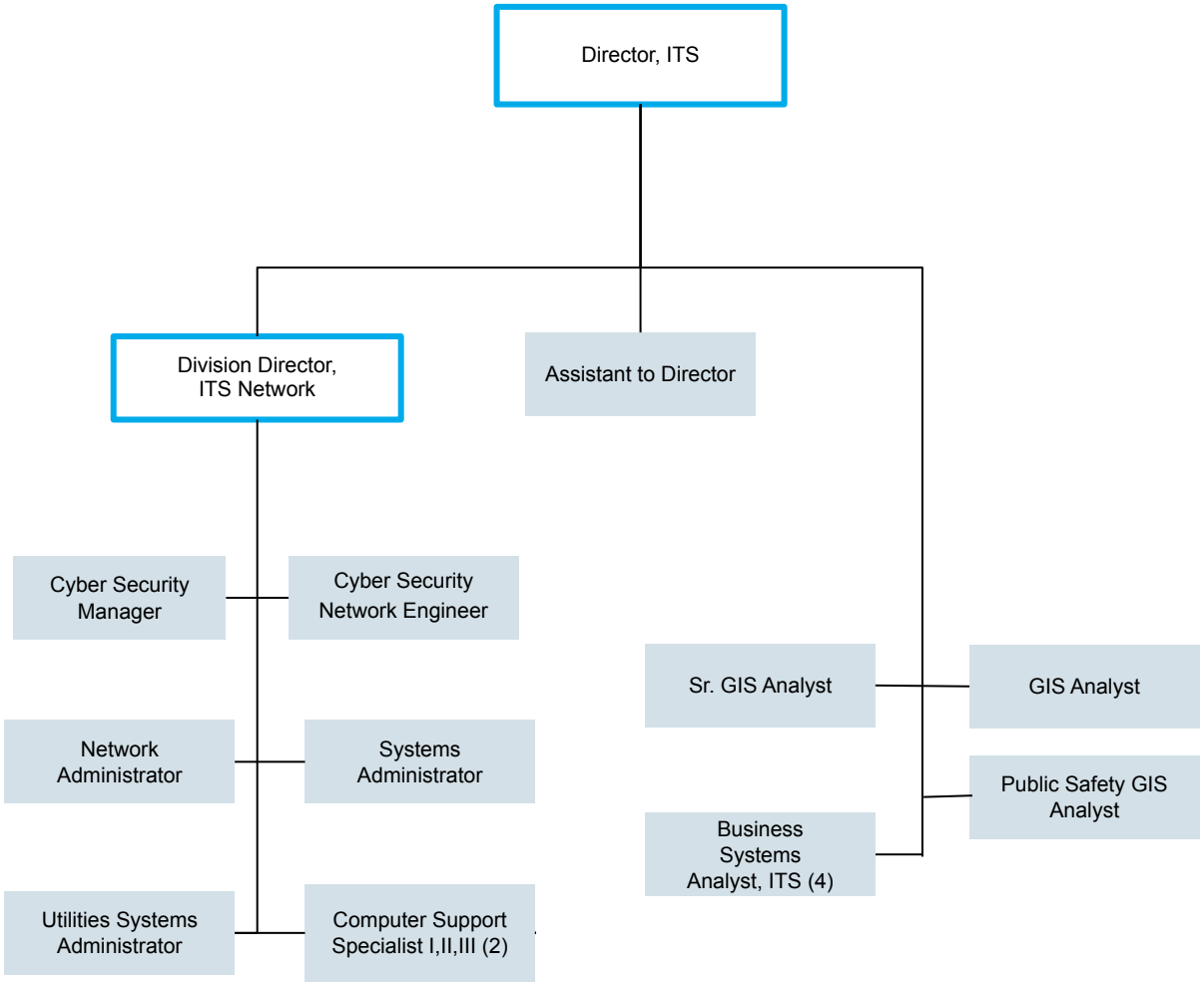
FUND: **001**
DEPT.NO: **1410**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Financial Services 001-1410-513						
	Department Summary					
	Personnel Services	1,537,960	1,647,181	2,022,358	2,045,554	2,333,866
	Operating Expenses	101,926	98,071	173,570	160,212	161,767
	Capital Outlay	-	56,497	-	-	-
	Nonoperating Expenses	-	-	-	-	24,248
	Total	**$ 1,639,886**	**$ 1,801,749**	**$ 2,195,928**	**$ 2,205,766**	**$ 2,519,881**
	Estimated As % Of Budget	75%				
12-10	Regular Salaries/Wages	1,050,916	1,266,996	1,522,544	1,495,230	1,635,621
14-10	Overtime	1,418	166	1,500	1,500	1,500
15-12	Cell Phone Allowance	-	-	2,925	3,300	3,300
15-20	Car Allowance	6,600	8,000	14,150	17,400	17,400
21-10	Employer Fica	79,336	92,614	111,543	112,750	125,053
22-10	General Employees Pension	261,422	94,485	176,977	218,322	322,588
22-40	Def Comp Contribution	5,000	5,000	5,500	7,500	7,500
23-10	Life Insurance	628	663	945	610	646
23-20	Disability Insurance	7,672	19,575	8,397	7,318	8,347
23-30	Health Insurance	107,795	143,317	162,622	159,012	189,300
23-34	Hsa	11,281	11,229	8,000	15,500	14,063
23-40	Dental Insurance	5,273	4,458	6,387	6,239	7,508
23-50	Vision Insurance	619	678	868	873	1,040
	Sub-total Personnel Services	**$ 1,537,960**	**$ 1,647,181**	**$ 2,022,358**	**$ 2,045,554**	**$ 2,333,866**
31-90	Other Professional Srvs	575	1,185	589	17,000	17,000
34-34	Grants Team	7,300	-	-	-	-
40-12	Business Meetings	1,034	-	500	1,900	1,900
41-15	Cellular Phone/Beeper	-	-	534	-	-
44-31	Copy Machine Rental	7,002	6,200	9,431	7,520	7,520
46-20	Equipment Maintenance	1,590	1,595	1,600	1,600	1,600
46-30	Vehicle Maint. - Garage	-	-	500	-	-
46-91	Software Maintenance	-	39,844	79,836	85,600	85,600
47-10	Printing & Binding	-	517	500	500	500
48-21	Employee Recognition	-	-	500	-	-
49-09	Self Insurance Chgs (W/C)	2,667	2,756	3,435	3,388	3,143
49-10	Warehouse Service Chg	1,496	1,644	1,795	2,314	2,314
49-17	Other Contractual Srvs	59,590	19,675	45,271	10,000	10,000
51-10	Office Supplies	9,967	12,191	13,960	12,460	12,460
51-25	Computer Sftwre <$1000	946	-	395	400	400
52-20	Opr Equipment <$1000	-	-	400	-	-
52-22	Uniforms	164	-	350	-	-
52-85	Food Supplies	-	703	150	-	-
54-10	Books-Publications-Videos	-	829	200	-	-
54-20	Memberships	3,453	6,976	2,924	3,730	3,730
54-30	Training	6,142	3,956	10,700	13,800	15,600
	Sub- Total Operating Expenses	**$ 101,926**	**$ 98,071**	**$ 173,570**	**$ 160,212**	**$ 161,767**
68-02	Subscriptions	-	48,761	-	-	-
71-06	Subscriptions	-	7,736	-	-	-
	Sub- Total Capital Outlay	**$ -**	**$ 56,497**	**$ -**	**$ -**	**$ -**
	Department Total	**$ 1,639,886**	**$ 1,801,749**	**$ 2,195,928**	**$ 2,205,766**	**$ 2,519,881**

ORGANIZATIONAL CHART

DEPARTMENT: Innovation & Technology Solutions
DIVISION: I.T.S / G.I.S

FUND: 001
DEPT.NO: 1510



DEPARTMENT: **Innovation & Technology Solutions**
DIVISION: **I.T.S / G.I.S**

FUND: **001**
DEPT.NO: **1510**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
BUSINESS SYSTEMS ANALYST, ITS	06099	23	4.0	4.0	-	4.0	4.0
COMPUTER SUPPORT SPECIALIST	06200	16	0.8	1.0	(1.0)	-	-
COMPUTER SUPPORT SPECIALIST I	06330	16	2.0	2.0	1.0	3.0	3.0
CYBER SECURITY MANAGER	06119	36	1.0	1.0	-	1.0	1.0
CYBERSECURITY NETWORK ENGINEER	06139	34	1.0	1.0	-	1.0	1.0
DIRECTOR, INNOV & TECH SOLUTIO	06129	50	1.0	1.0	-	1.0	1.0
DIVISION DIRECTOR, ITS NETWORK	06169	41	1.0	1.0	-	1.0	1.0
GIS ANALYST	70109	23	1.0	1.0	-	1.0	1.0
GIS ANALYST	70109	27	-	-	1.0	-	1.0
NETWORK ADMINISTRATOR	06059	34	2.0	1.0	-	1.0	1.0
NEW POSITION REQUEST	00000	27	-	-	-	1.0	-
SR GIS ANALYST	70209	28	1.0	1.0	-	1.0	1.0
UTILITIES SCADA NETWORK ADMINISTRATOR	06149	22	-	1.0	-	1.0	1.0
UTILITIES SYSTEM ADMINISTRATOR	48059	34	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			15.8	16.0	1.0	17.0	17.0
Total Personnel:			**15.8**	**16.0**	**1.0**	**17.0**	**17.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Innovation & Technology Solutions					
Number of Desktops/Laptops Supported	500	580	580	585	600
Number of Servers Supported	86	90	90	90	90
Number of Telephones Supported	784	790	790	795	815
Number of Help Desk Requests Processed	4,827	5,500	5,500	5,009	5,200
Cyber Phish-Prone % (from KnowBe4.com)	1.87	2.23	2.23	3.30	3.00
Number of Visitors to the City's website(www.boyntonbeach.org)	530,427	550,000	550,000	1,281,777	1,285,000
Percentage of Network Availability	100	100	100	100	100
Percentage of Help Desk tickets at Service Level	86%	90%	90%	95%	95%
High Quality workforce (average years/service)	9.79	10	10	8.2	9.2

DEPARTMENT: **Innovation & Technology Solutions**
DIVISION: **I.T.S / G.I.S**
FUND: **001**
DEPT.NO: **1510**

DEPARTMENT MISSION STATEMENT:

To strategically innovate sustainable and efficient solutions for the City of Boynton Beach's enabling the delivery of best in class services to the City's residents and visitors.

DEPARTMENT CORE SERVICES:

Customer Service

Application Development

Business Process Analysis

Project Management

Network Infrastructure Services

Cybersecurity

STRATEGIC GOAL: High Performing Organization

. **DEPARTMENT STAFF/HIERARCHY REORGANIZATION**

a) **Value to the Community:**
   i. Improved services to our customers
   ii. Internal departments integration promoting operational excellence
   iii. Providing data driven decisions for efficiency
   iv. Establishes a proactive delivery of services (less reactive)

b) **Short Term Challenges and Opportunities:**
   i. ITS staffing levels to provide above satisfactory customer service
   ii. Leveraging automation to address staff shortage
   iii. Process mapping for all city departments

c) **Long Term Challenges and Opportunities:**
   i. Fiscal management of Technical Debt
   ii. Security measures to defend against Cyber attacks
   iii. Adaptation of new technologies by city staff

d) **Key Performance Indicators:**
   i. Improve help BOSS desk ticket resolution time by 20%
   ii. Minimize help desk calls by 5% by September 2025
   iii. Service level of 85% for all non-project ticket types

STRATEGIC GOAL: Culturally Distinct Districts

Objective 1: Objective supporting the strategic goal (repeat format for each objective under each goal where applicable)

Initiative 1: Initiative supporting the objective: (Initiatives are all the projects and tasks that will help you achieve your Objective)

DEPARTMENT: **Innovation & Technology Solutions**
DIVISION: **I.T.S / G.I.S**

FUND: **001**
DEPT.NO: **1510**

Target completion date

Key performance indicators (measures used to track progress towards objective)

DEPARTMENT: **Innovation & Technology Solutions**
DIVISION: **I.T.S / G.I.S**

FUND: **001**
DEPT.NO: **1510**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Innovation & Technology Solutions 001-1510-513						
	Department Summary					
	Personnel Services	1,390,469	1,319,506	1,663,145	1,585,714	1,736,904
	Operating Expenses	1,333,382	1,212,613	1,894,860	1,985,602	1,908,218
	Capital Outlay	-	885,398	11,300	15,000	13,000
	Nonoperating Expenses	-	-	-	-	24,983
	Total	**$ 2,723,851**	**$ 3,417,517**	**$ 3,569,305**	**$ 3,586,316**	**$ 3,683,105**
	Estimated As % Of Budget	76%				
12-10	Regular Salaries/Wages	989,147	1,024,432	1,216,017	1,148,895	1,228,163
14-10	Overtime	540	2,287	3,500	2,200	2,200
15-12	Cell Phone Allowance	546	1,008	1,608	1,050	1,560
15-20	Car Allowance	-	-	12,000	12,000	11,400
21-10	Employer Fica	75,137	76,895	87,446	87,369	94,201
22-10	General Employees Pension	208,313	84,385	189,920	172,334	234,000
23-10	Life Insurance	629	608	869	397	409
23-20	Disability Insurance	6,864	7,496	7,488	13,501	6,429
23-30	Health Insurance	94,540	107,289	127,003	131,248	141,344
23-34	Hsa	9,688	11,063	10,437	10,500	10,500
23-40	Dental Insurance	4,533	3,484	6,136	5,499	5,922
23-50	Vision Insurance	532	559	721	721	776
	Sub-total Personnel Services	**$ 1,390,469**	**$ 1,319,506**	**$ 1,663,145**	**$ 1,585,714**	**$ 1,736,904**
31-90	Other Professional Srvs	15	-	-	-	-
40-12	Business Meetings	909	2,226	1,925	1,900	1,800
41-10	Telephone Services	274,023	311,586	411,830	332,750	292,750
41-15	Cellular Phone/Beeper	7,745	7,924	14,500	14,500	13,500
46-20	Equipment Maintenance	7,319	22,233	80,700	73,900	80,000
46-22	Computer Maintenance	62,164	61,123	89,600	86,350	88,600
46-23	Telephone Maint/Supplies	-	87	2,500	2,500	2,500
46-30	Vehicle Maint. - Garage	1,215	2,832	3,900	2,000	2,000
46-91	Software Maintenance	525,589	691,779	800,168	963,405	923,556
48-21	Employee Recognition	-	-	500	500	500
49-09	Self Insurance Chgs (W/C)	7,442	7,689	9,585	9,453	8,768
49-10	Warehouse Service Chg	380	346	692	1,554	1,554
49-17	Other Contractual Srvs	440,758	81,535	431,820	462,190	460,190
51-10	Office Supplies	1,270	1,086	1,500	1,500	1,500
52-01	Supplies	1,311	1,234	1,500	1,500	1,500
52-10	Fuel Oil-Vehicles	-	-	-	1,500	1,400
52-20	Opr Equipment <$1000	530	7,556	26,000	10,000	10,000
52-22	Uniforms	-	-	400	200	200
52-85	Food Supplies	-	-	700	-	-
54-10	Books-Publications-Videos	-	-	1,000	1,000	1,000
54-20	Memberships	500	500	890	1,900	900
54-30	Training	2,212	12,877	15,150	17,000	16,000
	Sub- Total Operating Expenses	**$ 1,333,382**	**$ 1,212,613**	**$ 1,894,860**	**$ 1,985,602**	**$ 1,908,218**

DEPARTMENT: **Innovation & Technology Solutions**
DIVISION: **I.T.S / G.I.S**

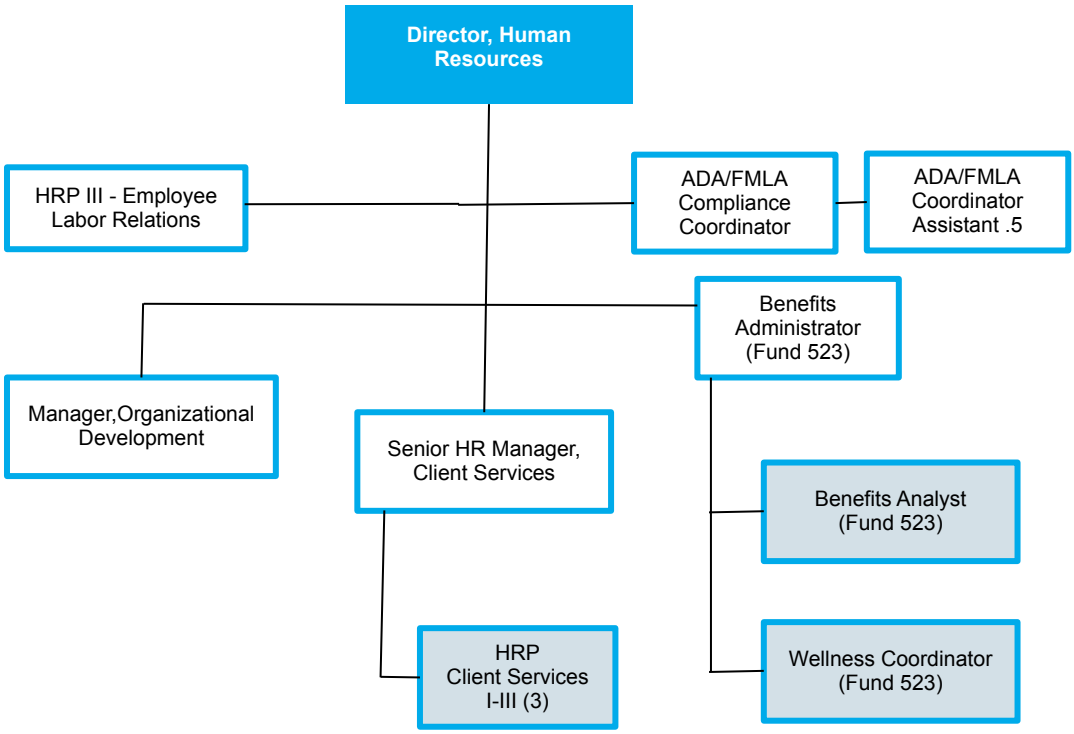
FUND: **001**
DEPT.NO: **1510**

64-14	Computer Software		-		16,425		6,300		8,000		8,000
64-15	Computer Equipment		-		22,773		5,000		7,000		5,000
68-02	Subscriptions		-		581,087		-		-		-
71-06	Subscriptions		-		251,148		-		-		-
72-06	Subscriptions		-		13,965		-		-		-
	Sub- Total Capital Outlay	**$**	**-**	**$**	**885,398**	**$**	**11,300**	**$**	**15,000**	**$**	**13,000**
	Subtotal	**$**	**2,723,851**	**$**	**3,417,517**	**$**	**3,569,305**	**$**	**3,586,316**	**$**	**3,658,122**
91-23	Transfer To Benefits Fund		-		-		-		-		24,983
	Sub-total Nonoperating Expenses	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**24,983**
	Department Total	**$**	**2,723,851**	**$**	**3,417,517**	**$**	**3,569,305**	**$**	**3,586,316**	**$**	**3,683,105**

ORGANIZATIONAL CHART

DEPARTMENT: **Human Resources**
DIVISION:

FUND: **001**
DEPT.NO: **1610**



DEPARTMENT: **Human Resources**
DIVISION:

FUND: **001**
DEPT.NO: **1610**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ADA COORDINATOR ASSISTANT	01217	10	-	0.5	(0.5)	-	-
ADMIN ASSIST/HR BUSINESS PARTN	05400	20	1.0	1.0	(1.0)	-	-
ASSISTANT TO DIR - HR & RISK	05119	20	1.0	1.0	-	1.0	1.0
BENEFITS ADMINISTRATOR	05079	22	1.0	-	-	1.0	-
BENEFITS ANALYST	05609	17	-	-	-	1.0	-
BENEFITS MANAGER	05209	36	-	1.0	(1.0)	-	-
COMPLIANCE COORD - ADA/FMLA	05509	18	-	1.0	-	1.0	1.0
DEPUTY DIRECTOR, HR & RISK MGT	05379	39	1.0	1.0	(1.0)	-	-
DIRECTOR, HR & RISK MANAGEMENT	05309	47	-	-	1.0	-	1.0
DIRECTOR, HR & RISK MANAGEMENT	05309	53	1.0	-	-	-	-
HR BUSINESS PARTNER I	05419	20	2.0	3.0	(1.0)	2.0	2.0
HR BUSINESS PARTNER II	05429	22	1.0	1.0	-	2.0	1.0
HR MANAGER-RECRUITMENT/ COMPENS	05469	36	1.0	1.0	(1.0)	-	-
HRIS COORDINATOR	05120	18	1.0	-	-	-	-
HRP-EMPLOYEE&LABOR RELATIONS	05449	22	-	-	1.0	-	1.0
INTERIM DIR, HR & RISK MGMT	05409	47	-	-	-	1.0	-
MANAGER, ORGANIZATIONAL DEVELO	05399	36	1.0	1.0	-	1.0	1.0
SENIOR HUMAN RESOURCES MANAGER	05479	41	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			12.0	12.5	(3.5)	11.0	9.0
Part-Time Positions:							
ADA COORDINATOR ASSISTANT	01217	10	-	-	0.5	-	0.5
Sub-total for Part-time Positions			-	-	0.5	-	0.5
Total Personnel:			**12.0**	**12.5**	**(3.0)**	**11.0**	**9.5**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Human Resources					
Total Number of Full-time Employees	835	810	810	825	750
Total Number of Part-time Employees	100	93	93	100	100
Number of Job Applications Processed	8,000	7,500	7,500	8,000	8,200
Number of Employees Hired	117	125	125	115	130
Number of FMLA Applications Processed	141	141	141	141	141
Employee visits to the Health Center	n/a	n/a	n/a	1,439	1,600
Formal Grievances Filed	2	1	1	1	2
Percentage Turnover rate of employees	0.1	8.00%	8.00%	10.00%	7.00%
% of FT Employees retained after one year from hire	73%	70%	70%	75%	95%
Ratio of employees to HR staff	2:23	1:73	1:73	1:75	1:80

DEPARTMENT: **Human Resources**
DIVISION:

FUND: **001**
DEPT.NO: **1610**

DEPARTMENT MISSION STATEMENT:

Human Resources works in partnership with management and individual employees to provide programs and services that create a work environment of employee empowerment, involvement and retention. Human Resources is responsible for a comprehensive human resource program, including: recruitment of qualified applicants into a diverse workforce; employment and orientation services; retirement processing; administration of employee benefits; pre-payroll administration and processes for employees; policy development and administration; job classification, compensation and labor market research; labor relations; employee relations; employee assistance programs; organizational development; Diversity, Equity and inclusion; maintenance of personnel records; maintenance of the City's personnel database; and the administration of the employee discipline and grievance process.

Human Resources is committed to providing high quality service to all prospective, current and past employees and to treating such individuals with respect, good care, and individual attention from their first inquiries about position vacancies, services and programs, through retirement. By making this commitment to the City and its customers, our core values of customer orientation, continuous improvement, teamwork and achieving results are strategically woven into every aspect of Human Resources management while maintaining our high level of mutual trust and respect.

DEPARTMENT CORE SERVICES:

- Treat all customers with the highest level of respect and provide excellent, real time service.
  - Foster an inclusive culture that embraces diversity and encourages personal growth while
  - ensuring the organization's success.
  - Create progressive City policies to attract and retain high quality employees.
  - Utilize our current workforce in a flexible manner to meet the human capital needs of City departments.
- Maximize our human capital by hiring the most qualified candidates and retaining our valued employees.
- Offer employees the opportunity to obtain high level, quality benefits, while controlling cost and improving employee health by engaging employees in the City's wellness program.
- Develop training programs, needs assessments, and organization development services to all levels of employees Citywide.
- Train employees in person and online to improve employee skills and knowledge, prepare for promotional opportunities, and increase job satisfaction and morale.
- Utilizing advanced technology to streamline and enhance internal, manual processes.
- Respond to public records request in an accurate, timely, consistent and professional manner.
- Negotiate, interpret and enforce the City's Collective Bargaining Agreements and other policies in a legal, fair and equitable manner.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

Objective 1: Retain long-term and high performing employees.

Initiative 1: Initiative supporting the objective: Create a comprehensive employee engagement, employee recognition and marketing program.

i. Completion Date - October 1, 2025
ii. Fiscal Year 24-25 – Quarter 1: Create an employee engagement survey. Receive at least 20% of employee survey responses.
iii. Fiscal Year 24-25 – Quarter 2: Complete employee engagement and marketing program draft.
iv. Fiscal Year 24-25 – Quarter 3: Survey at least ten (10) municipal employee engagement programs.
v. Fiscal Year 24-25 – Quarter 3: Implementation of employee recognition program.

Value to the Community:

i. By retaining long-term employees, the public will receive high quality, professional City services.

Short Term Challenges and Opportunities:

i. Short-term Challenge – Staff time and limited resources.
ii. Short-term Challenge – Employee participation.
iii. Short-term Opportunities – Efficient use of technology to engage with employees.

Long Term Challenges and Opportunities:

i. Long-term Challenge – Sustaining program with fresh and innovative ideas.
ii. Long-term Opportunities – Pivoting and adapting to aligning the City's values with employees' values.

DEPARTMENT: **Human Resources**
DIVISION:

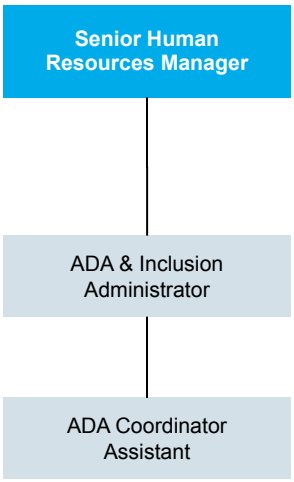
FUND: **001**
DEPT.NO: **1610**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Human Resources 001-1610-513						
	Department Summary					
	Personnel Services	695,205	1,027,113	981,649	832,792	1,127,799
	Operating Expenses	256,161	338,083	464,455	502,461	476,497
	Capital Outlay	2,225	5,990	5,929	3,000	3,000
	Nonoperating Expenses	-	-	7,103	-	23,143
	Total	**$ 953,591**	**$ 1,371,186**	**$ 1,459,136**	**$ 1,338,253**	**$ 1,630,439**
	Estimated As % Of Budget	65%				
12-10	Regular Salaries/Wages	487,034	835,609	716,684	601,959	795,665
14-10	Overtime	190	190	-	-	-
15-10	Clothing Allowance	-	195	-	-	-
15-12	Cell Phone Allowance	1,232	1,074	2,016	1,785	2,205
15-20	Car Allowance	5,004	6,125	9,900	4,800	9,600
21-10	Employer Fica	37,470	60,871	47,382	46,080	60,825
22-10	General Employees Pension	97,454	38,472	114,085	91,057	156,202
22-40	Def Comp Contribution	5,000	4,375	12,000	-	-
23-10	Life Insurance	401	616	986	171	237
23-20	Disability Insurance	4,532	6,296	5,185	3,150	3,976
23-30	Health Insurance	48,313	61,833	65,944	73,196	88,340
23-34	Hsa	5,844	8,578	3,907	7,125	6,563
23-40	Dental Insurance	2,444	2,520	3,186	3,067	3,701
23-50	Vision Insurance	287	359	374	402	485
	Sub-total Personnel Services	**$ 695,205**	**$ 1,027,113**	**$ 981,649**	**$ 832,792**	**$ 1,127,799**
34-30	Empl. Assistance Program	12,021	13,726	27,350	-	-
40-12	Business Meetings	1,342	-	-	-	1,000
41-15	Cellular Phone/Beeper	-	386	600	-	-
44-31	Copy Machine Rental	3,085	3,487	7,200	7,200	7,200
46-30	Vehicle Maint. - Garage	-	8,025	3,970	3,500	3,500
46-91	Software Maintenance	99,584	119,536	236,200	243,820	213,820
47-10	Printing & Binding	-	250	350	1,000	1,000
48-21	Employee Recognition	1,108	-	150	10,000	20,000
48-22	Wellness Program	-	-	5,000	5,000	5,000
49-09	Self Insurance Chgs (W/C)	1,236	1,275	1,591	1,569	1,455
49-10	Warehouse Service Chg	411	390	623	722	722
49-13	Recruiting Expense	22,211	14,193	15,150	25,000	25,000
49-17	Other Contractual Srvs	89,511	115,860	58,016	120,000	120,000
51-10	Office Supplies	3,430	5,438	3,500	5,000	5,000
51-25	Computer Sftwre <$1000	1,209	-	450	1,000	2,150
52-10	Fuel Oil-Vehicles	-	-	-	1,500	1,500
52-20	Opr Equipment <$1000	-	559	3,300	1,000	1,000
52-85	Food Supplies	57	3,184	2,700	1,000	1,000
54-10	Books-Publications-Videos	-	71	300	300	300
54-20	Memberships	2,945	1,630	3,200	4,850	4,850
54-30	Training	2,267	9,297	10,550	10,000	12,000
54-35	College Tuition Reimb.	9,164	13,084	41,700	50,000	40,000
54-36	Career Development	6,580	27,692	42,555	10,000	10,000
	Sub- Total Operating Expenses	**$ 256,161**	**$ 338,083**	**$ 464,455**	**$ 502,461**	**$ 476,497**
64-15	Computer Equipment	2,225	5,990	5,929	3,000	3,000
	Sub- Total Capital Outlay	**$ 2,225**	**$ 5,990**	**$ 5,929**	**$ 3,000**	**$ 3,000**
	Subtotal	**$ 953,591**	**$ 1,371,186**	**$ 1,452,033**	**$ 1,338,253**	**$ 1,607,296**
91-23	Transfer To Benefits Fund	-	-	-	-	13,226
91-30	Transfer/Veh. Srv. Fund	-	-	7,103	-	9,917
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 7,103**	**$ -**	**$ 23,143**
	Department Total	**$ 953,591**	**$ 1,371,186**	**$ 1,459,136**	**$ 1,338,253**	**$ 1,630,439**

ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION: **ADA & Inclusion**

FUND: **001**
DEPT.NO: **1612**



ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION: **ADA & Inclusion**

FUND: **001**
DEPT.NO: **1612**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ADA (TITLE II) COORDINATOR	01219	23	1.0	-	-	-	-
ADA COORDINATOR ASSISTANT	01217	10	0.5	-	-	-	-
Sub-total for Full-time Positions			1.5	-	-	-	-
Part-Time Positions:							
ADA COORDINATOR ASSISTANT	01217	10	-	-	-	0.5	-
Sub-total for Part-time Positions			-	-	-	0.5	-
Total Personnel:			**1.5**	**-**	**-**	**0.5**	**-**

DETAIL EXPENDITURES

DEPARTMENT: **City Manager**
DIVISION: **ADA & Inclusion**

FUND: **001**
DEPT.NO: **1612**

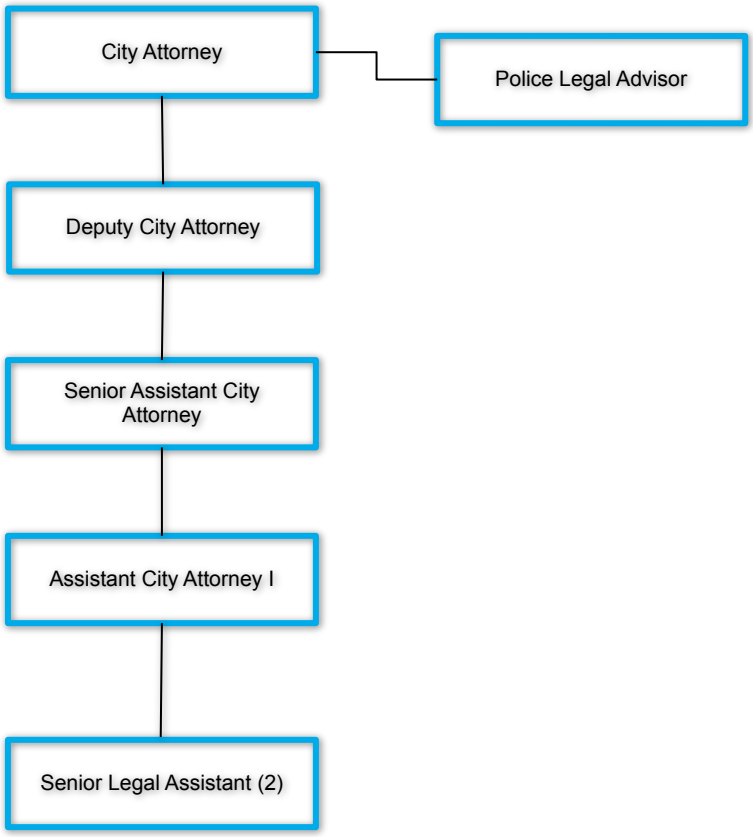
DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 ADA & Inclusion 001-1612-513						
	Department Summary					
	Personnel Services	76,137	101,662	12,713	23,409	-
	Operating Expenses	28,891	34,037	-	-	-
	Total	**$ 105,028**	**$ 135,699**	**$ 12,713**	**$ 23,409**	**$ -**
	Estimated As % Of Budget	826%				
12-10	Regular Salaries/Wages	62,950	84,856	11,813	21,745	-
21-10	Employer Fica	4,969	6,172	900	1,664	-
23-30	Health Insurance	7,049	8,881	-	-	-
23-34	Hsa	750	1,250	-	-	-
23-40	Dental Insurance	375	450	-	-	-
23-50	Vision Insurance	44	53	-	-	-
	Sub-total Personnel Services	**$ 76,137**	**$ 101,662**	**$ 12,713**	**$ 23,409**	**$ -**
40-12	Business Meetings	1,145	1,497	-	-	-
49-17	Other Contractual Srvs	26,069	30,680	-	-	-
49-18	Computer Service Chgs.	1,504	-	-	-	-
51-10	Office Supplies	123	114	-	-	-
52-20	Opr Equipment <$1000	-	1,321	-	-	-
54-10	Books-Publications-Videos	50	-	-	-	-
54-20	Memberships	-	300	-	-	-
54-30	Training	-	125	-	-	-
	Sub- Total Operating Expenses	**$ 28,891**	**$ 34,037**	**$ -**	**$ -**	**$ -**
	Department Total	**$ 105,028**	**$ 135,699**	**$ 12,713**	**$ 23,409**	**$ -**

ORGANIZATIONAL CHART

DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT.NO: 1910



PERSONNEL ALLOCATION

DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT.NO: 1910

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ADMINISTRATIVE ASSISTANT	00259	14	-	-	-	1.0	-
ASSISTANT CITY ATTORNEY I	12109	47	-	-	1.0	-	1.0
CITY ATTORNEY	02009	99	-	1.0	-	1.0	1.0
DEPUTY CITY ATTORNEY	02029	65	-	2.0	(1.0)	1.0	1.0
LEGAL SERVICES ADMINISTRATOR	02059	29	1.0	-	-	-	-
NEW POSITION REQUEST	00000	27	-	-	-	1.0	-
NEW POSITION REQUEST	00000	47	-	1.0	(1.0)	1.0	-
POLICE LEGAL ADVISOR	11109	14	-	-	1.0	-	1.0
POLICE LEGAL ADVISOR	11109	51	-	1.0	(1.0)	-	-
SENIOR ASSISTANT CITY ATTORNEY	12129	27	-	-	1.0	-	1.0
SENIOR LEGAL ASSISTANT	02039	27	-	2.0	-	2.0	2.0
Sub-total for Full-time Positions			1.0	7.0	-	7.0	7.0
Total Personnel:			**1.0**	**7.0**	**-**	**7.0**	**7.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
City Attorney					
Number of Ordinances & Resolutions Drafted	178	207	207	215	338
Number of New Legal Matters					1,055
Number of Legal Opinions Issued					24

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Attorney**
DIVISION:

FUND: **001**
DEPT.NO: **1910**

DEPARTMENT MISSION STATEMENT:

The mission of the City Attorney's office is to provide quality, timely, ethical legal advice, and representation to the City Commission and the City's administrative staff so that they may lawfully serve the public interest that has been entrusted to them by the citizens of the City of Boynton Beach.

DEPARTMENT CORE SERVICES:

- The City Attorney's office provides high-quality legal services to elected officials, appointed officials, and staff in conducting City business.
- Implements legal processes at the direction of the City Commission.
- Renders legal advice and opinions.
- Drafts and reviews contracts, ordinances, resolutions and other documents needed to accomplish the City's policies and goals.
- Represents the City's legal interests before judicial and administrative agencies.
- Prosecutes violations of the City Charter and Municipal Code.
- Develops and implements strategic processes to limit the City's liability.
- Identifies areas of concern for the City and advises the Commission and City Administration.
- Works with administration, department heads, and staff to develop policies and procedures to:
  - Improve the efficiency of day-to-day City operations;
  - Implement the City's Strategic Plan;
  - Address areas of weakness that are identified by the Commission, citizens, or other entities;
  - Establish the legal basis for implementing innovative public projects and services;
  - Broaden areas of research beyond traditional legal channels to seek innovative solutions;
  - Improve efficiencies of management and defense of litigation in which City or City employees are Defendants.

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Strategic Goal: Culturally Distinct Districts

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

. Work with City personnel as requested to provide legal guidance and assistance

a) **Value to the Community:**

i. City personnel who understand the Code of Ordinances and applicable laws are better equipped to perform their duties; efficient and effective City personnel are a benefit to the community.

ii. City personnel often suggest plans and programs that are beneficial to the community, and partner with the City Attorney's Office to make sure such plans and programs are legally sound. This is a direct benefit to the community and to the goal of creating culturally distinct districts.

b) **Short Term Challenges and Opportunities:**

MISSION STATEMENT AND GOALS

DEPARTMENT: **City Attorney** FUND: **001**
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i. The only challenge is that City personnel are not always aware that the City Attorney's Office (CAO) is available to assist them. This creates an opportunity for the CAO to reach out to staff and develop new channels of communication.

c) **Long Term Challenges and Opportunities:**
   i. None.

d) **Target End Date:** (aligned to program/project) Ongoing.

e) **Key Performance Indicators:**
   i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to achieve culturally distinct districts.

Strategic Goal: Wealth in the Community

Department Initiatives/Actions Alignment:

. Work with City personnel as requested to provide legal guidance and assistance

a) **Value to the Community**:
   i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.
   ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.

b) **Short Term Challenges and Opportunities**:
   i. Challenges and Opportunities - none

c) **Long Term Challenges and Opportunities**:
   i. Challenges and Opportunities - none

d) **Target End Date**: (aligned to program/project) Ongoing

e) **Key Performance Indicators**:
   i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to build wealth in the community.

Strategic Goal: Efficient Transportation and Mobility

Department Initiatives/Actions Alignment:

. Work with City personnel as requested to provide legal guidance and assistance.

a) Track development of mobility fee challenges.

b) **Value to the Community**:
   i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.
   ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.

c) **Short Term Challenges and Opportunities**:
   i. Challenges and Opportunities - none

d) **Long Term Challenges and Opportunities:**
   i. Challenges and Opportunities - none

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e) **Target End Date:** (aligned to program/project) Ongoing.

f) **Key Performance Indicators**:

i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement the department's goals to improve transportation and mobility within the City

Strategic Goal: High Performing Organization

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

. Work with City personnel as requested to provide legal guidance and assistance.

a) **Value to the Community**:

i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.

ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.

b) **Short Term Challenges and Opportunities:**

i. This goal presents the opportunity for the CAO to work more closely with staff to provide legal support and guidance as they grow in their careers.

c) **Long Term Challenges and Opportunities:**

i. Challenges and Opportunities - none

d) **Target End Date**: (aligned to program/project) Ongoing.

e) **Key Performance Indicators:**

i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to establish a high performing organization.

Strategic Goal: Safe Spaces

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

. Work with City personnel as requested to provide legal guidance and assistance.

a) **Value to the Community**:

i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.

ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.

b) **Short Term Challenges and Opportunities**:

i. Challenges and Opportunities - none

c) **Long Term Challenges and Opportunities**:

i. This is an opportunity for the CAO to work more closely with Risk Management to identify areas of improvement which may reduce the City's exposure to liability.

ii. This is an opportunity for the CAO to work with all staff to provide additional training on physical and professional safety in the workplace.

MISSION STATEMENT AND GOALS

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d) **Target End Date:** (aligned to program/project) Ongoing.

e) **Key Performance Indicators**:

i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to create safe spaces.

f) **Value to the Community**:

Strategic Goal: Environmental Sustainability

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

. Work with City personnel as requested to provide legal guidance and assistance.

i. Ensuring compliance with applicable laws helps City personnel to implement programs i. Challenges and Opportunities – none efficiently.

ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the Value

a) **Short Term Challenges and Opportunities**:

i. Challenges and Opportunities – none

b) **Long Term Challenges and Opportunities**: none

c) **Target End Date**: (aligned to program/project) Ongoing.

d) **Key Performance Indicators**:

i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to achieve environmental sustainability.

DETAIL EXPENDITURES

DEPARTMENT: **City Attorney**
DIVISION:

FUND: **001**
DEPT.NO: **1910**

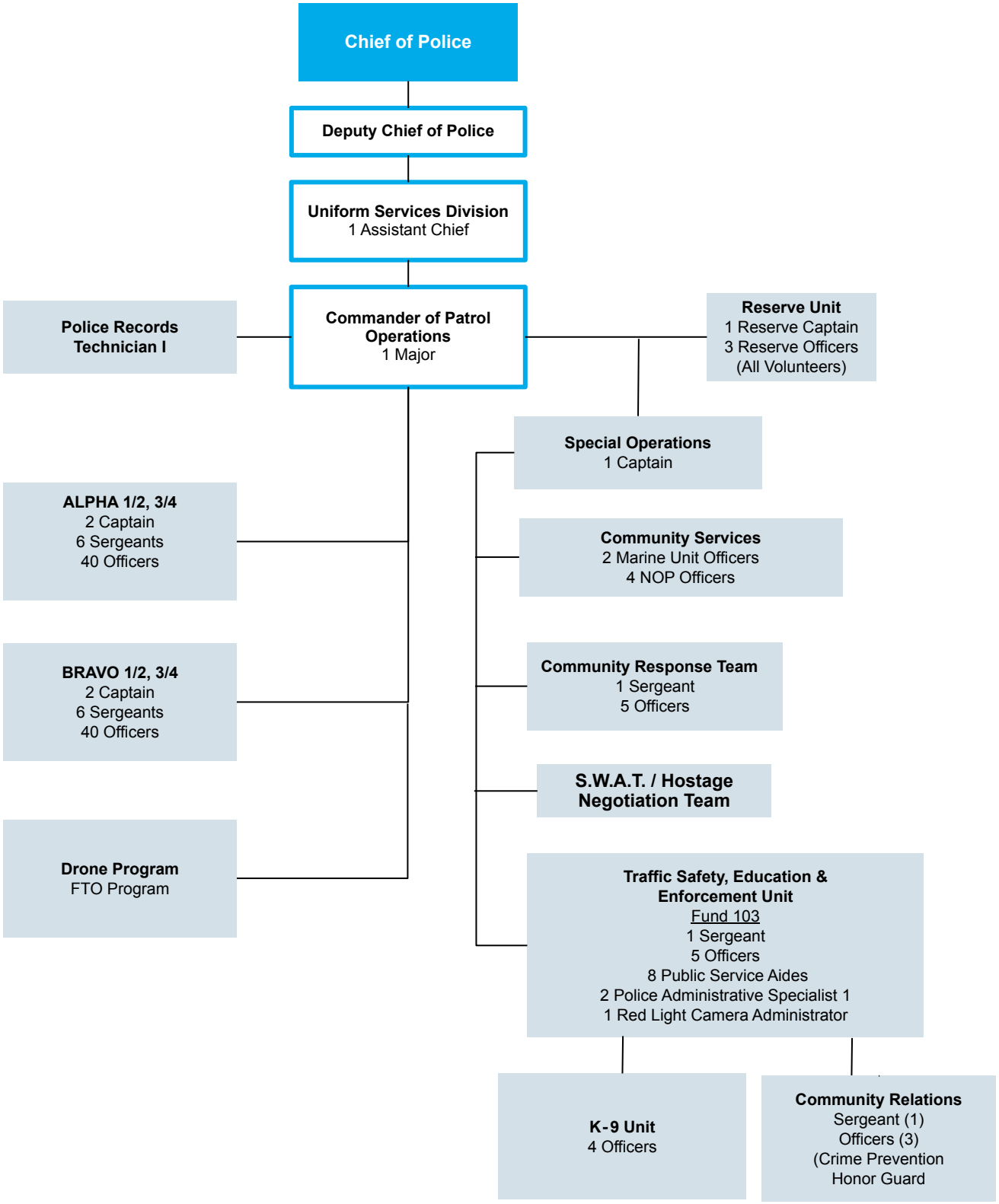
DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 City Attorney 001-1910-514						
	Department Summary					
	Personnel Services	145,278	139,715	805,307	1,277,584	1,407,305
	Operating Expenses	526,574	590,344	448,245	416,893	268,160
	Capital Outlay	-	-	51,945	20,000	20,000
	Nonoperating Expenses	-	-	-	-	10,287
	Total	**$ 671,852**	**$ 730,059**	**$ 1,305,497**	**$ 1,714,477**	**$ 1,705,752**
	Estimated As % Of Budget	51%				
12-10	Regular Salaries/Wages	101,874	103,103	632,313	920,587	994,471
15-12	Cell Phone Allowance	-	-	2,920	4,920	4,818
15-20	Car Allowance	-	-	9,600	13,200	13,200
21-10	Employer Fica	7,036	7,287	48,513	65,816	70,657
22-10	General Employees Pension	23,184	12,554	16,652	140,806	202,054
22-40	Def Comp Contribution	-	-	46,500	47,000	44,650
23-10	Life Insurance	61	76	530	180	168
23-20	Disability Insurance	631	625	6,302	4,054	4,186
23-30	Health Insurance	10,989	14,567	39,369	70,672	64,614
23-34	Hsa	1,000	1,000	500	7,000	5,425
23-40	Dental Insurance	450	450	1,888	2,961	2,707
23-50	Vision Insurance	53	53	220	388	355
	Sub-total Personnel Services	**$ 145,278**	**$ 139,715**	**$ 805,307**	**$ 1,277,584**	**$ 1,407,305**
31-10	Retainer-City Attorney	222,469	365,582	111,000	150,000	-
31-11	Litigation Fees & Costs	225,488	138,327	98,500	75,000	75,000
31-12	Legal-Labor Contingency	66,755	51,707	184,000	50,000	50,000
31-15	Legal-Land Acq/Title	7,652	20,145	3,500	7,500	7,500
31-16	Risk Litigation Mgmt Def	-	-	1,500	-	-
31-90	Other Professional Srvs	-	-	2,750	10,000	10,000
33-10	Court Reporter Fees	3,654	13,535	500	10,000	10,000
40-12	Business Meetings	-	-	956	2,000	2,000
41-15	Cellular Phone/Beeper	-	538	800	-	-
44-31	Copy Machine Rental	-	-	-	7,200	7,200
46-30	Garage	-	-	4,300	2,100	2,100
46-91	Software Maintenance	-	-	27,400	75,000	75,000
47-10	Printing & Binding	-	-	1,000	2,000	2,000
49-09	Self Insurance Chgs (W/C)	180	190	236	233	1,500
49-10	Warehouse Service Chg.	45	46	54	60	60
49-16	Court Costs	-	-	500	5,000	5,000
49-17	Other Contractual Srvs	-	-	2,400	2,400	2,400
51-10	Office Supplies	331	274	1,650	5,000	5,000
52-10	Fuel Oil-Vehicles	-	-	-	900	900
52-20	Opr Equipment <$1000	-	-	1,599	2,000	2,000
52-85	Food Supplies	-	-	500	-	-
54-10	Books And Publications	-	-	1,100	500	500
54-20	Memberships	-	-	1,000	4,000	4,000
54-30	Training	-	-	3,000	6,000	6,000
	Sub- Total Operating Expenses	**$ 526,574**	**$ 590,344**	**$ 448,245**	**$ 416,893**	**$ 268,160**
64-15	Computer Equipment	-	-	7,945	10,000	10,000
64-16	Furniture And Fixtures	-	-	-	10,000	10,000
64-33	Vehicle Purchases	-	-	44,000	-	-
	Sub- Total Capital Outlay	**$ -**	**$ -**	**$ 51,945**	**$ 20,000**	**$ 20,000**
91-23	Transfer To Benefits Fund	-	-	-	-	10,287
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 10,287**
	Department Total	**$ 671,852**	**$ 730,059**	**$ 1,305,497**	**$ 1,714,477**	**$ 1,705,752**

ORGANIZATIONAL CHART

DEPARTMENT: **Police**
DIVISION: **Uniform Services**

FUND: **001**
DEPT.NO: **2110**



PERSONNEL ALLOCATION

DEPARTMENT: **Police**
DIVISION: **Uniform Services**

FUND: **001**
DEPT.NO: **2110**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ASSISTANT CHIEF OF POLICE	11129	45	-	-	1.0	1.0	1.0
ASSISTANT POLICE CHIEF	11189	43	1.0	1.0	(1.0)	-	-
POLICE CAPTAIN	11199	C21	5.0	4.0	-	4.0	4.0
POLICE CAPTAIN	11199	S22	-	-	1.0	1.0	1.0
POLICE MAJOR	11139	46	-	-	1.0	1.0	1.0
POLICE MAJOR	11139	52	1.0	1.0	(1.0)	-	-
POLICE OFFICER	11234	O22	95.0	90.0	2.0	95.0	92.0
POLICE RECORDS TECHNICIAN	11322	12	1.0	1.0	-	1.0	1.0
POLICE SERGEANT	11215	S22	14.0	17.0	(4.0)	14.0	13.0
PUBLIC SAFETY AIDE	11392	18	6.0	6.0	(6.0)	-	-
PUBLIC SERVICES AIDE (CRA FUNDED)	11352	10	1.0	-	-	-	-
Sub-total for Full-time Positions			124.0	120.0	(7.0)	117.0	113.0
Total Personnel:			**124.0**	**120.0**	**(7.0)**	**117.0**	**113.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Police - Unifrom Services (001-2110)					
Number of Traffic Citations	n/a	n/a	6,902	7,000	7,000
Vehicle Crashes @ RLC Locations	68	85	302	200	200
Moving Traffic Violations	4,261	4,921	4,560	4,600	4,600
Physical Arrests	1,205	1,276	1,276	1,300	1,300
Number of cases assigned (Detectives)	820	985	985	985	985
Number of occurrences for the following types of offenses during calendar year:					
Total UCR Part 1 Crimes	1,477	759	1,344	2,300	2,300
Total UCR Violent Crime	340	278	309	421	421
Total UCR Property Crime	1,135	481	1,033	1,600	1,600
Number of cases cleared by arrest (Detectives)	132	99	142	146	146

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police**
DIVISION: **Uniform Services**
FUND: **001**
DEPT.NO: **2110**

DEPARTMENT MISSION STATEMENT: To strengthen community trust using 21st century policing and department values to cultivate a safe city with respect for constitutional rights.

DEPARTMENT CORE SERVICES: The Boynton Beach Police Department delivers the following core services.

Proactive community safety patrols

- Response to emergency and non-emergency police calls for service
- Community Policing Programs (including outreach and engagement)
- Public Safety Communications and Dispatch (911/PSAP) Center Management
- Critical Incident Response and Management

DEPARTMENT CORE VALUES: The Boynton Beach Police Department will serve our community with Professionalism, Respect, Integrity, Dedication, and Excellence.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 4: High Performing Organization

Department Initiative No 1: To plan and develop a NEW police and fire training facility.

A new facility will be designed to provide dedicated space for scenario based training exercises that will reinforce sound decision making/judgement and tactical skills. This will include a 300-degree Video Based Weapons and Decision Making simulator, expanded firearms range for the incorporation of scenarios as well as additional classroom space that supports modern learning technologies.

Target Performance Metrics:

- Conduct a police and fire training facility needs assessment.
- Identify programming for the training facility.
- Identify building options for the site.
- Identify funding
- Construction

Department Initiative No. 2: To increase efficiency in operations department wide while improving intelligence gathering/comparison capability to further support the intelligence led policing model.

Target Performance Metrics:

- Deploy a new Records Management System that will allow for analytic review of criminal activity as well as general calls for service in the city.
- Implement usage of a Real Time Crime Center to monitor activity in the city and identify emerging trends that will lead to proactive, target directed action plans to curtail criminal activity.

Department Initiative No. 3: To implement and operationalize a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.

Target Performance Metrics:

- Install and configure cameras, facility access control, and video management software at City facilities.
- Evaluate and select strategic locations for the placement of automatic license plate readers and blue light emergency call devices in the City.

- Integrate these sensors into the Real Time Crime Center and Communications Center for daily use.
- Partner with appropriate commercial businesses and individuals.

Department Initiative No. 4: Upgrade the Police Department's scheduling system Kronos/Telestaff to the latest version. This will include transitioning the Telestaff database from Sybase to SQL Server.

Target Performance Metrics:

- Mitigate cyber security vulnerabilities.
- Increase timekeeping functionality and accountability of the cost of police operations.

Department Initiative No. 5: To Enhance the False Alarm Management Program via outsourcing.

This initiative will facilitate permitting, billing, collections and reporting via a cloud-based service that will allow alarm permit holders to monitor their accounts in real time.

- Outsource the City's False Alarm function yet still maintain the ability to monitor permit, false alarms, billing and collections information instantly at any time.
- Maintenance of real-time statistical dashboards and analytic reports from the selected company.
- Reduction of false alarm responses

City Initiative No. 5: Public Health and Safety

Department Initiative No. 1: Implement an Intelligence Led Policing strategy.

This will aid in the further reduction of crime in the City without alienating or fostering distrust by community members. The City of Boynton Beach is a community of small neighborhoods each rich in diversity of culture, ethnicity, wealth and demographics. They each prioritize incidents of crime and quality of life violations at varying levels. This initiative will identify specific neighborhood concerns, analyze crime and address crime patterns with evidence based approaches in order to deploy patrol and discretionary personnel efficiently and effectively.

- Cultivate mutual understanding and respect between the police department and neighborhood residents to build sustainable problem-solving partnerships.
- Effectively apply the Intelligence Led Policing model via data mining software to efficiently disseminate crime trends to department personnel. Social media platforms will also be used to communicate crime trends and prevention techniques to residents and business owners.
- Utilize department assets to conduct proactive traffic enforcement measures, using a combined enforcement and education approach, to reduce the number of traffic crashes and save lives.

Target Performance Metrics:

- Comparisons and tracking of calls for service
- Comparisons and tracking of part 1 crimes
- Comparisons and tracking of traffic complaints
- Comparisons and tracking of community satisfaction

These items will facilitate evaluation of initiative's impact on the objectives.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police**
DIVISION: **Uniform Services**
FUND: **001**
DEPT.NO: **2110**

Department Initiative No. 2: Violent Crime Reduction Program

Over the past 7 months, the city has experienced an increase in violent crimes. In March 2020, the police department created the Violent Crime Task Force (VCTF) to respond to and target specific violent crime locations and offenders. In addition, to further reduce incidents of violent crime, the Uniform Services Division will proactively address violent crime by:

- Conducting platoon operations focused on violent crime locations.
- Increasing each zone officer's familiarity with violent crime nodes in their patrol areas.
- Enhancing information sharing/collaboration with the Violent Crime Task Force (VCTF) through the utilization of a point of contact (POC) on each shift.
- Engaging with community groups to share crime prevention strategies.

Target Performance Metrics:

- Measurement of violent crime rates.
- Tracking of violent crime reduction operations and assessment of their success.
- Tracking of Intelligence product sharing.
- Tracking of Crime Prevention disseminations.
- Tracking of community satisfaction results

Department Initiative No 3: Implementation of a Strategic Traffic Safety Plan

The Department will conduct selective traffic enforcement, strategic patrols and Red-Light Cameras to educate the public, reduce traffic crashes, speeding on roadways and traffic complaints throughout the city:

- Utilize crash data to determine the accident-prone locations throughout the city.
- Utilize Traffic Safety Grants to focus on these areas of the city, leading to the reduction of crashes.
- Educate the zone officers of the problem areas within their area of responsibility and where to focus their traffic enforcement efforts.
- Utilization of the department's message boards to educate and alert the public.
- Participate in state-wide traffic campaigns with a focus on the accident-prone locations in the city of Boynton Beach.

Target Performance Metrics:

- Reduction in fatality crashes
- All other crashes
- Speeding complaints
- Community Satisfaction Surveys

DETAIL EXPENDITURES

DEPARTMENT: **Police**
DIVISION: **Uniform Services**

FUND: **001**
DEPT.NO: **2110**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Police Uniform Services 001-2110-521						
	Department Summary					
	Personnel Services	19,167,934	19,501,218	21,117,664	16,355,544	21,845,746
	Operating Expenses	583,973	746,296	729,527	853,300	768,349
	Capital Outlay	8,328	11,037	46,650	51,196	51,196
	Nonoperating Expenses	-	-	-	-	166,064
	Total	**$19,760,235**	**$ 20,258,551**	**$ 21,893,841**	**$ 17,260,040**	**$ 22,831,355**
	Estimated As % Of Budget	**90%**				
12-10	Regular Salaries/Wages	9,484,749	9,775,047	10,910,530	11,325,487	11,176,862
12-20	Holiday Pay	610,631	721,784	777,000	958,051	954,067
14-10	Overtime	1,606,904	1,564,934	1,347,470	1,200,000	1,200,000
14-20	Reimbursable Wages	346,001	407,774	383,672	429,672	429,672
15-10	Clothing/Cleaning Allow	18,640	20,400	20,830	13,234	21,034
15-12	Cell Phone Allowance	360	1,074	535	360	360
15-40	Incentive Pay	85,040	99,090	82,500	75,720	73,080
19-99	New Personnel/Reclass	-	-	-	-	65,000
21-10	Employer Fica	926,222	933,573	1,009,448	864,499	853,581
22-10	General Employees Pension	38,591	12,467	5,816	8,282	11,018
22-20	Police Pension	4,931,335	4,730,371	5,209,265	-	5,630,622
22-40	Def Comp Contribution	-	-	4,000	-	-
23-10	Life Insurance	4,557	4,278	4,113	8,364	8,076
23-20	Disability Insurance	35,536	37,705	32,271	59,666	58,712
23-30	Health Insurance	918,793	991,776	1,124,031	1,181,232	1,140,848
23-34	Hsa	106,764	157,438	150,000	175,000	168,750
23-40	Dental Insurance	48,277	38,262	49,752	49,491	47,799
23-50	Vision Insurance	5,534	5,245	6,431	6,486	6,265
	Sub-total Personnel Services	**$19,167,934**	**$ 19,501,218**	**$ 21,117,664**	**$ 16,355,544**	**$ 21,845,746**
31-11	Legal Fees & Costs	3,128	115,311	17,500	-	-
31-90	Other Professional Srvs	6	-	-	-	-
34-11	Dry Cleaning	6,294	10,333	14,650	10,000	10,000
41-15	Cellular Phone/Beeper	1,884	1,439	2,000	2,000	2,000
44-30	Equipment Rental	-	7,200	-	-	-
46-20	Equipment Maintenance	10,617	11,403	3,000	10,000	10,000
46-30	Vehicle Maint. - Garage	478	291	-	-	-
46-91	Software Maintenance	315	-	-	-	-
47-10	Printing & Binding	99	475	1,050	500	500
48-01	Comm Promotion/Marketing	300	760	500	1,000	1,000
49-09	Ins Chgs-Workers Comp	158,524	167,691	159,331	206,360	191,409
49-13	Recruiting Expense	2,995	10,000	17,500	30,000	30,000
49-14	Credit Card Fees	-	594	-	-	-
49-17	Other Contractual Srvs	189,148	137,611	121,250	68,308	68,308
49-41	Licenses, Fees & Permits	9,573	8,716	6,250	10,150	10,150
51-10	Office Supplies	7,298	12,092	10,100	12,000	12,000
51-25	Computer Equip/Sw <$1000	250	-	-	-	-
52-10	Gas, Oil & Lube	7,748	4,645	5,500	5,500	5,500
52-22	Uniforms	56,646	97,599	91,100	75,500	75,500
52-23	Safety Clothing/Equip.	1,906	1,443	1,000	4,500	4,500
52-50	Range Supplies	11,013	14,973	51,282	56,000	56,000

DETAIL EXPENDITURES

DEPARTMENT: Police
DIVISION: Uniform Services

FUND: 001
DEPT.NO: 2110

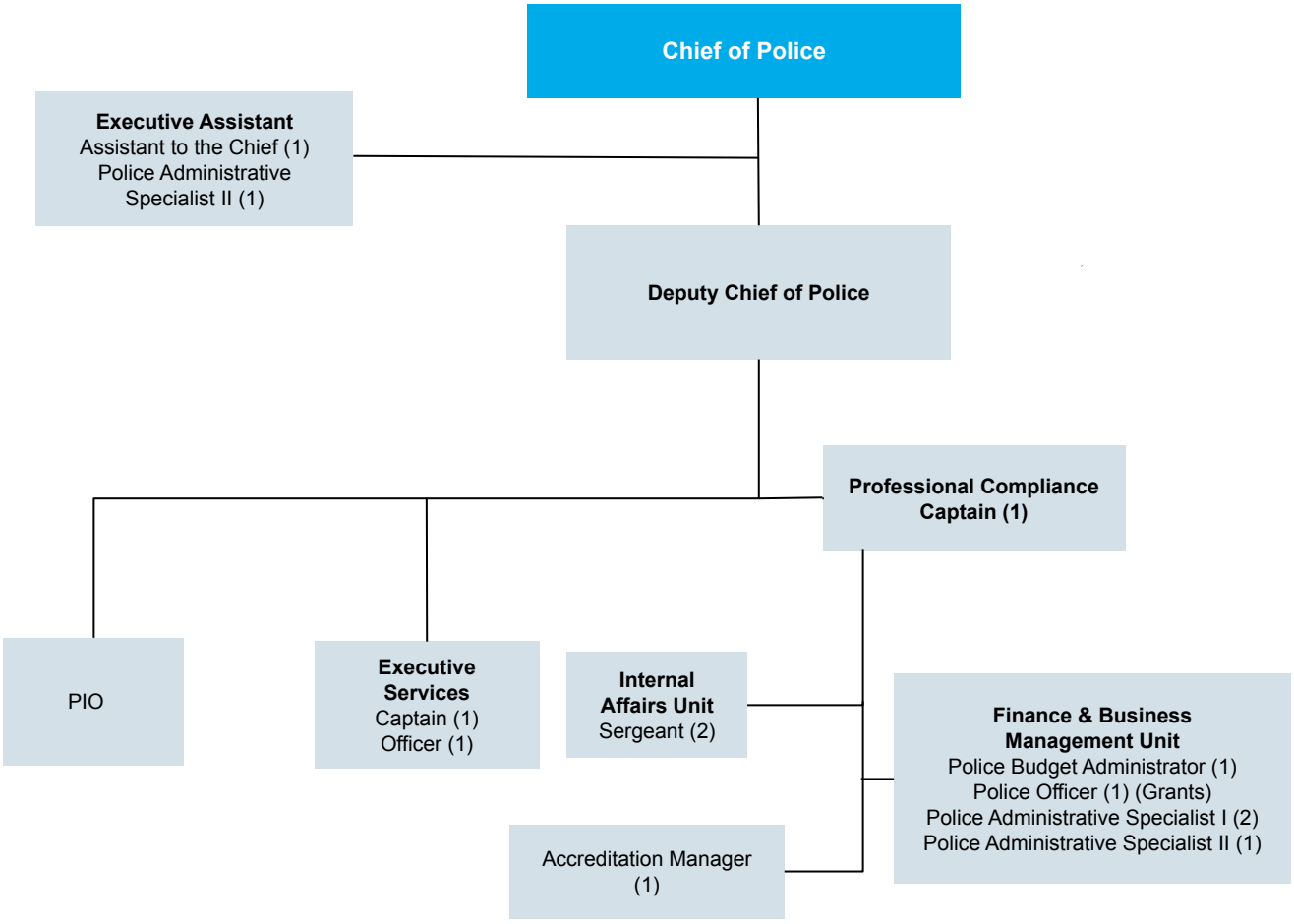
DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
52-51	Law Enforcement Supplies	22,840	38,997	74,454	68,182	68,182
52-53	K-9 Unit Supplies	29,881	19,245	31,850	70,000	-
52-55	Explorer Program Supplies	119	1,947	-	-	-
52-58	C.O.P. Supplies	-	38	-	-	-
52-59	Crime Prevention Suppl	7,175	5,299	-	-	-
52-63	Cit Pol Academy Supp	1,400	523	-	-	-
52-85	Food Supplies	-	752	682	800	800
54-20	Memberships	575	270	1,500	1,500	1,500
54-30	Training	53,761	76,649	117,967	81,000	81,000
54-35	College Tuition Reimb.	-	-	1,061	-	-
59-99	New Personnel/Supplies	-	-	-	140,000	140,000
	Sub-Total Operating Expenses	**$ 583,973**	**$ 746,296**	**$ 729,527**	**$ 853,300**	**$ 768,349**
64-02	General Equipment	-	11,037	46,650	51,196	51,196
64-14	Computer Software	8,328	-	-	-	-
	Sub-Total Capital Outlay	**$ 8,328**	**$ 11,037**	**$ 46,650**	**$ 51,196**	**$ 51,196**
	Subtotal	**$19,760,235**	**$ 20,258,551**	**$ 21,893,841**	**$ 17,260,040**	**$ 22,665,291**
91-23	Transfer To Benefits Fund	-	-	-	-	166,064
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 166,064**
	Department Total	**$19,760,235**	**$ 20,258,551**	**$ 21,893,841**	**$ 17,260,040**	**$ 22,831,355**

ORGANIZATIONAL CHART

DEPARTMENT: **Police**
DIVISION: **Office of the Chief**

FUND: **001**
DEPT.NO: **2111**



PERSONNEL ALLOCATION

DEPARTMENT: **Police**
DIVISION: **Office of the Chief**

FUND: **001**
DEPT.NO: **2111**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ACCREDITATION MANAGER	11219	19	1.0	1.0	-	1.0	1.0
ASSISTANT POLICE CHIEF	11189	43	1.0	-	-	-	-
ASSISTANT TO POLICE CHIEF	11519	25	1.0	1.0	-	1.0	1.0
DEPUTY POLICE CHIEF	11419	47	-	1.0	-	1.0	1.0
POLICE ADMINISTRATIVE SPEC I	11210	12	2.0	2.0	1.0	3.0	3.0
POLICE ADMINISTRATIVE SPEC II	11220	17	1.0	1.0	1.0	2.0	2.0
POLICE BUDGET SERVICES ADMINIS	11179	24	1.0	1.0	-	1.0	1.0
POLICE CAPTAIN	11199	C21	1.0	1.0	1.0	2.0	2.0
POLICE CHIEF	11119	53	1.0	1.0	-	1.0	1.0
POLICE OFFICER	11234	O22	6.0	4.0	(1.0)	5.0	3.0
POLICE SERGEANT	11215	S22	4.0	4.0	(2.0)	3.0	2.0
Sub-total for Full-time Positions			19.0	17.0	-	20.0	17.0
Total Personnel:			**19.0**	**17.0**	**-**	**20.0**	**17.0**

Performance Measures	FY 2019-20	Actual FY 2020-21	FY 2021-22	Estimate FY 2022-23	Projected FY 2023-24
Police - Office of the Chief (001-2111)					
Number of sworn officers	156	156	156	152	152
Training cost/budget	139,306	115,763	131,792	176,400	176,400
Training Cost/Budget per officer	893	742	845	1,131	1,131
Grants approved	10	12	12	12	12
Community Policing Program Activities and Outreach Events Conducted	140	215	215	215	215

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police**
DIVISION: **Office of the Chief**
FUND: **001**
DEPT.NO: **2111**

FY 2025 BBPD ADOPTED ANNUAL BUDGET

DEPARTMENT MISSION STATEMENT: To strengthen community trust using 21st century policing and department values to cultivate a safe city with respect for constitutional rights.

DEPARTMENT CORE SERVICES: The Boynton Beach Police Department delivers the following core services.

Proactive community safety patrols

- Response to emergency and non-emergency police calls for service
- Community Policing Programs (including outreach and engagement)
- Public Safety Communications and Dispatch (911/PSAP) Center Management
- Critical Incident Response and Management

DEPARTMENT CORE VALUES: The Boynton Beach Police Department will serve our community with Professionalism, Respect, Integrity, Dedication, and Excellence.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:
City Initiative No. 4: High Performing Organization
Department Initiative No 1: To plan and develop a NEW police and fire training facility.

A new facility will be designed to provide dedicated space for scenario based training exercises that will reinforce sound decision making/judgement and tactical skills. This will include a 300-degree Video Based Weapons and Decision Making simulator, expanded firearms range for the incorporation of scenarios as well as additional classroom space that supports modern learning technologies.

Target Performance Metrics:

Conduct a police and fire training facility needs assessment.

- Identify programming for the training facility.
- Identify building options for the site.
- Identify funding
- Construction

Department Initiative No. 2: To increase efficiency in operations department wide while improving intelligence gathering/comparison capability to further support the intelligence led policing model.
Target Performance Metrics:

- Deploy a new Records Management System that will allow for analytic review of criminal activity as well as general calls for service in the city.
- Implement usage of a Real Time Crime Center to monitor activity in the city and identify emerging trends that will lead to proactive, target directed action plans to curtail criminal activity.

Department Initiative No. 3: To implement and operationalize a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.

Target Performance Metrics:

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police** FUND: **001**
DIVISION: **Office of the Chief** DEPT.NO: **2111**

- Install and configure cameras, facility access control, and video management software at City facilities.
- Evaluate and select strategic locations for the placement of automatic license plate readers and blue light emergency call devices in the City.
- Integrate these sensors into the Real Time Crime Center and Communications Center for daily use.
- Partner with appropriate commercial businesses and individuals.

Department Initiative No. 4: Upgrade the Police Department's scheduling system Kronos/Telestaff to the latest version. This will include transitioning the Telestaff database from Sybase to SQL Server.

Target Performance Metrics:

- Mitigate cyber security vulnerabilities.
- Increase timekeeping functionality and accountability of the cost of police operations.

Department Initiative No. 5: To Enhance the False Alarm Management Program via outsourcing.

This initiative will facilitate permitting, billing, collections and reporting via a cloud-based service that will allow alarm permit holders to monitor their accounts in real time.

- Outsource the City's False Alarm function yet still maintain the ability to monitor permit, false alarms, billing and collections information instantly at any time.
- Maintenance of real-time statistical dashboards and analytic reports from the selected company.
- Reduction of false alarm responses

City Initiative No. 5: Public Health and Safety
Department Initiative No. 1: Implement an Intelligence Led Policing strategy.

This will aid in the further reduction of crime in the City without alienating or fostering distrust by community members. The City of Boynton Beach is a community of small neighborhoods each rich in diversity of culture, ethnicity, wealth and demographics. They each prioritize incidents of crime and quality of life violations at varying levels. This initiative will identify specific neighborhood concerns, analyze crime and address crime patterns with evidence based approaches in order to deploy patrol and discretionary personnel efficiently and effectively.

- Cultivate mutual understanding and respect between the police department and neighborhood residents to build sustainable problem-solving partnerships.
- Effectively apply the Intelligence Led Policing model via data mining software to efficiently disseminate crime trends to department personnel. Social media platforms will also be used to communicate crime trends and prevention techniques to residents and business owners.
- Utilize department assets to conduct proactive traffic enforcement measures, using a combined enforcement and education approach, to reduce the number of traffic crashes and save lives.

Target Performance Metrics:

Comparisons and tracking of calls for service

- Comparisons and tracking of part 1 crimes
- Comparisons and tracking of traffic complaints
- Comparisons and tracking of community satisfaction

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police** FUND: **001**
DIVISION: **Office of the Chief** DEPT.NO: **2111**

These items will facilitate evaluation of initiative's impact on the objectives.

Department Initiative No. 2: Violent Crime Reduction Program

Over the past 7 months, the city has experienced an increase in violent crimes. In March 2020, the police department created the Violent Crime Task Force (VCTF) to respond to and target specific violent crime locations and offenders. In addition, to further reduce incidents of violent crime, the Uniform Services Division will proactively address violent crime by:

- Conducting platoon operations focused on violent crime locations.
- Increasing each zone officer's familiarity with violent crime nodes in their patrol areas.
- Enhancing information sharing/collaboration with the Violent Crime Task Force (VCTF) through the utilization of a point of contact (POC) on each shift.
- Engaging with community groups to share crime prevention strategies.

Target Performance Metrics:

- Measurement of violent crime rates.
- Tracking of violent crime reduction operations and assessment of their success.
- Tracking of Intelligence product sharing.
- Tracking of Crime Prevention disseminations.
- Tracking of community satisfaction results

Department Initiative No 3: Implementation of a Strategic Traffic Safety Plan

The Department will conduct selective traffic enforcement, strategic patrols and Red-Light Cameras to educate the public, reduce traffic crashes, speeding on roadways and traffic complaints throughout the city:

Utilize crash data to determine the accident-prone locations throughout the city.

- Utilize Traffic Safety Grants to focus on these areas of the city, leading to the reduction of crashes.
- Educate the zone officers of the problem areas within their area of responsibility and where to focus their traffic enforcement efforts.
- Utilization of the department's message boards to educate and alert the public.
- Participate in state-wide traffic campaigns with a focus on the accident-prone locations in the city of Boynton Beach.

Target Performance Metrics:

Reduction in fatality crashes

- All other crashes
- Speeding complaints
- Community Satisfaction Surveys

DETAIL EXPENDITURES

DEPARTMENT: Police
DIVISION: Office of the Chief
FUND: 001
DEPT.NO: 2111

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Police Office of the Chief 001-2111-521						
	Department Summary					
	Personnel Services	2,441,474	2,242,550	3,567,306	2,917,318	3,045,435
	Operating Expenses	1,725,874	1,961,869	1,921,579	2,133,501	2,075,012
	Capital Outlay	-	4,600	281,000	415,333	415,333
	Nonoperating Expenses	1,417,444	1,516,062	1,431,623	1,720,018	1,508,912
	Total	**$ 5,584,792**	**$ 5,725,081**	**$ 7,201,508**	**$ 7,186,170**	**$ 7,044,692**
	Estimated As % Of Budget	**78%**				
12-10	Regular Salaries/Wages	1,542,792	1,303,003	2,060,624	2,144,076	1,827,481
12-20	Holiday Pay	40,811	54,708	102,151	123,924	80,701
14-10	Overtime	79,275	62,226	182,500	100,000	100,000
14-20	Reimbursable Wages	18,506	19,492	9,000	25,000	25,000
15-10	Clothing/Cleaning Allow	17,906	13,281	19,144	17,145	24,945
15-12	Cell Phone Allowance	-	42	-	-	-
15-20	Car Allowance	-	183	3,600	3,600	6,600
15-40	Incentive Pay	11,040	8,790	15,140	13,440	11,880
21-10	Employer Fica	125,342	104,735	166,930	160,047	136,708
22-10	General Employees Pension	81,937	44,988	145,078	69,309	102,445
22-20	Police Pension	385,930	487,364	644,392	-	515,118
22-40	Def Comp Contribution	3,500	-	4,000	7,500	7,500
23-10	Life Insurance	571	544	926	1,056	912
23-20	Disability Insurance	6,424	5,519	6,220	10,557	8,880
23-30	Health Insurance	110,621	118,769	177,829	191,824	171,632
23-34	Hsa	11,000	14,000	20,750	40,750	17,500
23-40	Dental Insurance	5,207	4,338	7,968	8,037	7,191
23-50	Vision Insurance	612	568	1,054	1,053	942
	Sub-total Personnel Services	**$ 2,441,474**	**$ 2,242,550**	**$ 3,567,306**	**$ 2,917,318**	**$ 3,045,435**
34-11	Dry Cleaning	1,800	1,800	1,800	1,800	1,800
40-10	Mileage Reimbursement	-	-	250	250	250
41-10	Telephone Services	4,884	7,889	6,000	10,000	10,000
41-12	Postage	18	30	800	400	400
41-15	Cellular Phone/Beeper	17,923	26,000	23,000	26,000	26,000
43-10	Electric Service	139,427	168,203	140,000	180,000	160,000
43-20	Water/Sewer Service	32,130	25,504	15,000	35,000	35,000
44-31	Copy Machine Rental	20,656	17,566	23,000	23,000	23,000
45-54	P/F Accident Ins	-	-	-	6,500	-
46-20	Equipment Maintenance	-	-	500	-	-
46-30	Vehicle Maint. - Garage	1,150,003	1,338,092	1,333,500	910,000	910,000
46-31	Vehicle Maint. - Other	13,763	12,189	3,000	3,000	3,000
46-91	Software Maintenance	21,969	13,142	7,391	24,391	24,391
47-10	Printing & Binding	603	129	750	750	750
48-01	Comm Promotion/Marketing	5,760	7,031	10,950	10,000	10,000
48-22	Wellness Program	56,667	75,000	75,000	-	-
49-09	Ins Chgs-Workers Comp	108,628	114,768	92,482	140,659	130,470
49-10	Warehouse Service Chg.	40,925	40,707	40,711	50,111	50,111
49-13	Recruiting Expense	10,270	22,675	1,238	25,000	25,000
49-17	Other Contractual Srvs	8,762	11,039	5,620	23,000	23,000
51-10	Office Supplies	3,972	5,112	7,300	7,200	7,200

DETAIL EXPENDITURES

DEPARTMENT: Police
DIVISION: Office of the Chief
FUND: 001
DEPT.NO: 2111

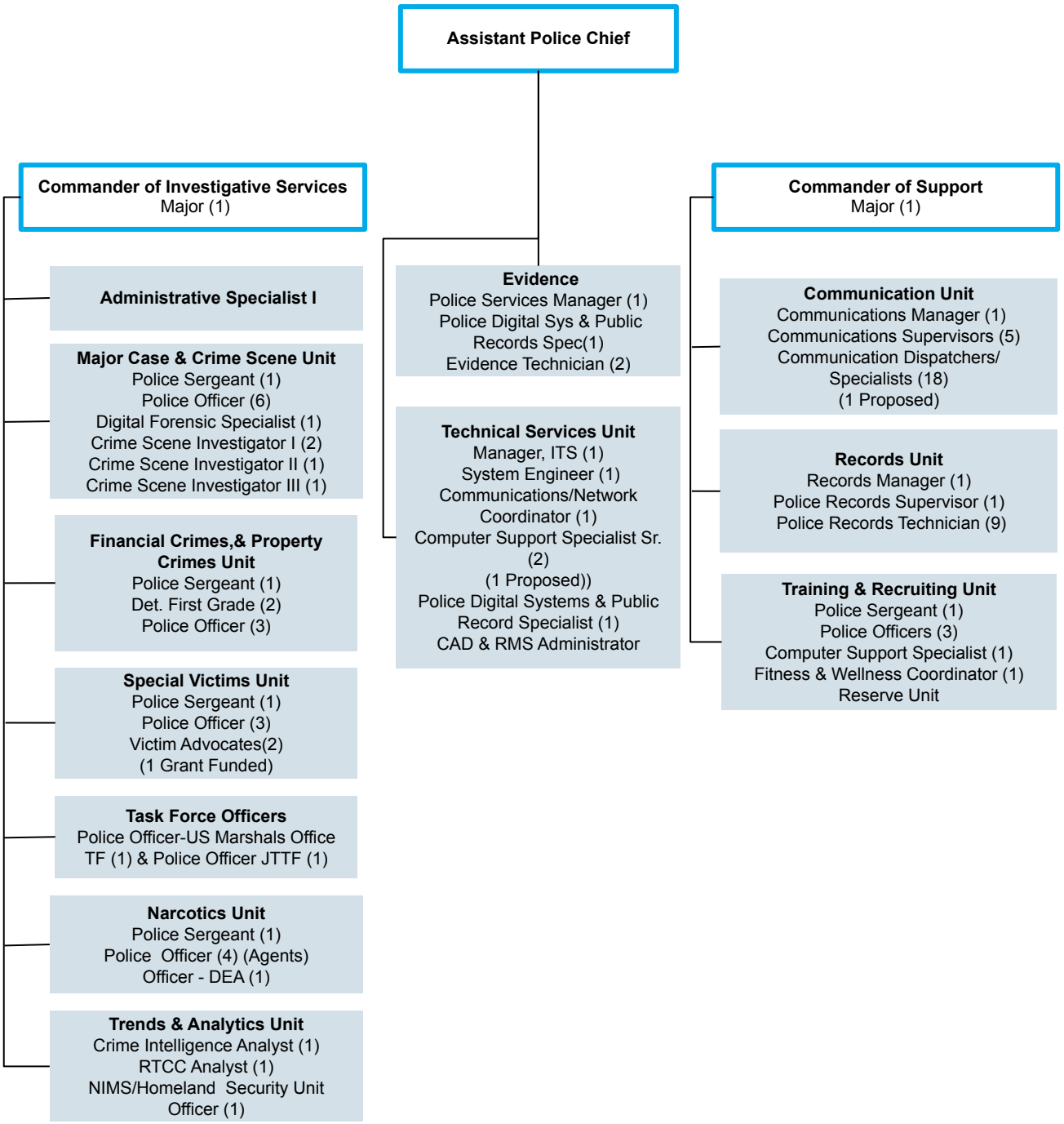
DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
51-25	Computer Equip/Sw <$1000	920	1,393	1,500	1,500	1,500
52-10	Gas, Oil & Lube	-	36	62	490,000	490,000
52-20	Opr Equipment <$1000	438	258	2,000	500	500
52-22	Uniforms	4,849	4,854	5,600	11,500	11,500
52-23	Safety Clothing/Equip.	117	1,856	1,900	6,900	6,900
52-51	Law Enforcement Supplies	3,833	1,480	4,000	8,000	8,000
52-54	Parking Enforcement Suppl	-	-	1,000	1,000	1,000
52-55	Explorer Program Supplies	-	-	3,700	6,400	6,400
52-57	J.F.O. Supplies	-	-	1,000	1,000	1,000
52-58	C.O.P. Supplies	-	-	1,500	2,000	2,000
52-59	Crime Prevention Suppl	-	(928)	17,200	19,500	-
52-63	Cit Pol Academy Supp	-	-	2,300	2,300	-
52-78	First Aid Supplies	7,078	20,897	23,000	14,000	14,000
52-79	Training Aids	-	-	500	500	500
52-85	Food Supplies	127	381	1,250	1,250	1,250
54-10	Books And Publications	(284)	120	1,500	1,500	1,500
54-20	Memberships	2,851	2,655	4,675	5,390	5,390
54-30	Training	22,893	31,261	49,100	38,200	38,200
54-35	College Tuition Reimb.	44,892	10,730	11,500	45,000	45,000
	Sub- Total Operating Expenses	**$ 1,725,874**	**$ 1,961,869**	**$ 1,921,579**	**$ 2,133,501**	**$ 2,075,012**
64-33	Vehicle Purchases	-	4,600	281,000	415,333	415,333
	Sub- Total Capital Outlay	**$ -**	**$ 4,600**	**$ 281,000**	**$ 415,333**	**$ 415,333**
	Subtotal	**$ 4,167,348**	**$ 4,209,019**	**$ 5,769,885**	**$ 5,466,152**	**$ 5,535,780**
91-23	Transfer To Benefits Fund	-	-	-	-	24,983
91-30	Transfer To Veh Srv Fund	1,417,444	1,516,062	1,431,623	1,720,018	1,483,929
	Sub-total Nonoperating Expenses	**$ 1,417,444**	**$ 1,516,062**	**$ 1,431,623**	**$ 1,720,018**	**$ 1,508,912**
	Department Total	**$ 5,584,792**	**$ 5,725,081**	**$ 7,201,508**	**$ 7,186,170**	**$ 7,044,692**

ORGANIZATIONAL CHART

DEPARTMENT: **Police**
DIVISION: **Support Services**

FUND: **001**
DEPT.NO: **2112**



PERSONNEL ALLOCATION

DEPARTMENT: Police
DIVISION: Support Services
FUND: 001
DEPT.NO: 2112

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ANIMAL CRUELTY INVESTIGATOR	11950	18	1.0	1.0	(1.0)	-	-
ASSISTANT POLICE CHIEF	11189	46	-	-	1.0	1.0	1.0
ASSISTANT POLICE CHIEF	11189	43	1.0	1.0	(1.0)	-	-
CAD/RMS ADMINISTRATOR	11369	24	1.0	1.0	-	1.0	1.0
COMMUNICATIONS DISPATCHER	08222	14	5.0	5.0	9.0	14.0	14.0
COMMUNICATIONS QA SUPERVISOR	08020	26	1.0	1.0	(1.0)	-	-
COMMUNICATIONS SPECIALIST	08212	16	11.0	11.0	(7.0)	4.0	4.0
COMMUNICATIONS SUPERVISOR	08200	26	4.0	4.0	1.0	4.0	5.0
COMMUNICATIONS SUPERVISOR	08200	18	-	-	-	1.0	-
COMMUNICATIONS/NETWORK COORD	06050	22	1.0	1.0	-	1.0	1.0
COMPUTER SUPPORT SPEC SR	06220	17	1.0	1.0	1.0	2.0	2.0
COMPUTER SUPPORT SPECIALIST	06200	15	1.0	1.0	(1.0)	-	-
CRIME SCENE INVESTIGATOR I	11412	18	2.0	2.0	-	2.0	2.0
CRIME SCENE INVESTIGATOR III	11432	21	2.0	2.0	-	2.0	2.0
CRIMINAL INTELLIGENCE ANALYST	11372	12	1.0	1.0	-	1.0	1.0
DIGITAL EVIDENCE TECHNICIAN	11379	17	-	-	1.0	1.0	1.0
DIGITAL FORENSIC SPECIALIST	11330	20	1.0	1.0	-	1.0	1.0
EVIDENCE TECHNICIAN	11302	16	2.0	2.0	-	2.0	2.0
FITNESS & WELLNESS COORDINATOR	11100	24	-	-	1.0	1.0	1.0
MANAGER, COMMUNICATIONS SYSTEM	08019	36	1.0	1.0	-	1.0	1.0
MANAGER, ITS	06029	27	-	-	1.0	1.0	1.0
MANAGER, ITS	06029	36	1.0	1.0	(1.0)	-	-
NETWORK ADMINISTRATOR / SYSTEMS ENGINEER	06109	29	1.0	1.0	(1.0)	-	-
POLICE ADMINISTRATIVE SPEC I	11210	12	1.0	1.0	(1.0)	-	-
POLICE DETECTIVE	11224	O22	2.0	2.0	(1.0)	1.0	1.0
POLICE MAJOR	11139	46	-	-	2.0	1.0	2.0
POLICE MAJOR	11139	G08	-	-	-	1.0	-
POLICE MAJOR	11139	52	2.0	2.0	(2.0)	-	-
POLICE OFFICER	11234	O22	-	-	27.0	27.0	27.0
POLICE OFFICER	11234	PO	23.0	24.0	(24.0)	-	-
POLICE RECORDS MANAGER	11309	34	1.0	1.0	-	1.0	1.0
POLICE RECORDS MANAGER	11309	29	1.0	1.0	(1.0)	-	-
POLICE RECORDS SUPERVISOR	11389	0	-	1.0	(1.0)	-	-
POLICE RECORDS TECHNICIAN	11322	12	9.0	10.0	-	10.0	10.0
POLICE SERGEANT	11215	S22	5.0	5.0	-	5.0	5.0
POLICE SERVICES MANAGER	11359	43	1.0	1.0	-	1.0	1.0
POLICE SYSTEMS ENGINEER	11319	26	-	-	1.0	1.0	1.0
REAL TIME CENTER ANALYST	11390	18	1.0	1.0	-	1.0	1.0
VICTIM ADVOCATE	11169	20	2.0	2.0	-	2.0	2.0
Sub-total for Full-time Positions			86.0	89.0	2.0	91.0	91.0
Part-Time Positions:							
POLICE RECORDS TECHNICIAN	11327	9	0.5	-	-	-	-
Sub-total for Part-time Positions			0.5	-	-	-	-
Total Personnel:			**86.5**	**89.0**	**2.0**	**91.0**	**91.0**

PERSONNEL ALLOCATION

DEPARTMENT: **Police**
DIVISION: **Support Services**

FUND: **001**
DEPT.NO: **2112**

Performance Measures	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Estimate FY 2022-23	Projected FY 2023-24
Police - Support Services (001-2112)					
LPR Vehicle Felony Hits	n/a	5,070	6,300	6,250	6,305
Red light Camera Violations	48,169	29,203	35,000	46,552	48,000
Number of Calls Taken	174,105	174,105	174,105	174,105	174,105
Number of 911 Calls Taken	60,955	60,955	60,955	60,955	60,955
Total Public Records Requests	3,527	2,780	2,339	3,515	3,620
Average days to fill Public Records Requests	6	5	12	6	6

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police** FUND: **001**
DIVISION: **Support Services** DEPT.NO: **2112**

DEPARTMENT MISSION STATEMENT: To strengthen community trust using 21st century policing and department values to cultivate a safe city with respect for constitutional rights.

DEPARTMENT CORE SERVICES: The Boynton Beach Police Department delivers the following core services.

- Proactive community safety patrols
- Response to emergency and non-emergency police calls for service
- Community Policing Programs (including outreach and engagement)
- Public Safety Communications and Dispatch (911/PSAP) Center Management
- Critical Incident Response and Management

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STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 4: High Performing Organization
Department Initiative No 1: To plan and develop a NEW police and fire training facility.

A new facility will be designed to provide dedicated space for scenario based training exercises that will reinforce sound decision making/judgment and tactical skills. This will include a 300-degree Video Based Weapons and Decision Making simulator, expanded firearms range for the incorporation of scenarios as well as additional classroom space that supports modern learning technologies.

Target Performance Metrics:

- Conduct a police and fire training facility needs assessment.
- Identify programming for the training facility.
- Identify building options for the site.
- Identify funding
- Construction

Department Initiative No. 2: To increase efficiency in operations department wide while improving intelligence gathering/comparison capability to further support the intelligence led policing model.
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- Deploy a new Records Management System that will allow for analytic review of criminal activity as well as general calls for service in the city.
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Department Initiative No. 3: To implement and operationalize a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.

Target Performance Metrics:

- Install and configure cameras, facility access control, and video management software at City facilities.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police** FUND: **001**
DIVISION: **Support Services** DEPT.NO: **2112**

- Evaluate and select strategic locations for the placement of automatic license plate readers and blue light emergency call devices in the City.
- Integrate these sensors into the Real Time Crime Center and Communications Center for daily use.
- Partner with appropriate commercial businesses and individuals.

Department Initiative No. 4: Upgrade the Police Department's scheduling system Kronos/Telestaff to the latest version. This will include transitioning the Telestaff database from Sybase to SQL Server.
Target Performance Metrics:

- Mitigate cyber security vulnerabilities.
- Increase timekeeping functionality and accountability of the cost of police operations.

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This initiative will facilitate permitting, billing, collections and reporting via a cloud-based service that will allow alarm permit holders to monitor their accounts in real time.

- Outsource the City's False Alarm function yet still maintain the ability to monitor permit, false alarms, billing and collections information instantly at any time.
- Maintenance of real-time statistical dashboards and analytic reports from the selected company.
- Reduction of false alarm responses

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Department Initiative No. 1: Implement an Intelligence Led Policing strategy.

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- Cultivate mutual understanding and respect between the police department and neighborhood residents to build sustainable problem-solving partnerships.
- Effectively apply the Intelligence Led Policing model via data mining software to efficiently disseminate crime trends to department personnel. Social media platforms will also be used to communicate crime trends and prevention techniques to residents and business owners.
- Utilize department assets to conduct proactive traffic enforcement measures, using a combined enforcement and education approach, to reduce the number of traffic crashes and save lives.

Target Performance Metrics:

Comparisons and tracking of calls for service

- Comparisons and tracking of part 1 crimes
- Comparisons and tracking of traffic complaints
- Comparisons and tracking of community satisfaction

These items will facilitate evaluation of initiative's impact on the objectives.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Police** FUND: **001**
DIVISION: **Support Services** DEPT.NO: **2112**

Department Initiative No. 2: Violent Crime Reduction Program

Over the past 7 months, the city has experienced an increase in violent crimes. In March 2020, the police department created the Violent Crime Task Force (VCTF) to respond to and target specific violent crime locations and offenders. In addition, to further reduce incidents of violent crime, the Uniform Services Division will proactively address violent crime by:

Conducting platoon operations focused on violent crime locations.

- Increasing each zone officer's familiarity with violent crime nodes in their patrol areas.
- Enhancing information sharing/collaboration with the Violent Crime Task Force (VCTF) through the utilization of a point of contact (POC) on each shift.
- Engaging with community groups to share crime prevention strategies.

Target Performance Metrics:

- Measurement of violent crime rates.
- Tracking of violent crime reduction operations and assessment of their success.
- Tracking of Intelligence product sharing.
- Tracking of Crime Prevention disseminations.
- Tracking of community satisfaction results

Department Initiative No 3: Implementation of a Strategic Traffic Safety Plan

The Department will conduct selective traffic enforcement, strategic patrols and Red-Light Cameras to educate the public, reduce traffic crashes, speeding on roadways and traffic complaints throughout the city:

- Utilize crash data to determine the accident-prone locations throughout the city.
- Utilize Traffic Safety Grants to focus on these areas of the city, leading to the reduction of crashes.
- Educate the zone officers of the problem areas within their area of responsibility and where to focus their traffic enforcement efforts.
- Utilization of the department's message boards to educate and alert the public.
- Participate in state-wide traffic campaigns with a focus on the accident-prone locations in the city of Boynton Beach.

Target Performance Metrics:

- Reduction in fatality crashes
- All other crashes
- Speeding complaints

Community Satisfaction Surveys

DETAIL EXPENDITURES

DEPARTMENT: **Police**
DIVISION: **Support Services**

FUND: **001**
DEPT.NO: **2112**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2021-22 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Adopted Budget
Div 10 Police Support Services 001-2112-521						
	Department Summary					
	Personnel Services	11,023,172	12,626,133	13,168,385	11,970,245	14,138,702
	Operating Expenses	2,066,873	2,041,461	2,891,717	1,746,577	1,735,722
	Capital Outlay	170,643	2,673,460	58,583	107,063	107,063
	Nonoperating Expenses	-	-	-	-	133,733
	Total	**$ 13,260,688**	**$ 17,341,054**	**$ 16,118,685**	**$ 13,823,885**	**$ 16,115,220**
	Estimated As % Of Budget	**82%**				
12-10	Regular Salaries/Wages	5,957,161	7,254,370	7,832,490	8,022,735	8,157,914
12-20	Holiday Pay	256,639	294,227	294,572	344,957	344,704
14-10	Overtime	1,385,733	1,349,385	1,010,000	1,170,000	1,170,000
14-20	Reimbursable Wages	4,139	31,049	15,000	40,000	40,000
15-10	Clothing/Cleaning Allow	43,860	54,105	66,337	57,537	83,746
15-20	Car Allowance	-	400	6,000	6,000	9,000
15-40	Incentive Pay	27,370	35,790	30,840	29,160	29,160
21-10	Employer Fica	568,491	657,003	678,569	612,174	624,465
22-10	General Employees Pension	709,842	377,419	501,938	561,594	713,691
22-20	Police Pension	1,372,198	1,735,551	1,761,211	-	1,860,261
23-10	Life Insurance	2,408	2,213	2,421	4,093	4,021
23-20	Disability Insurance	28,173	30,809	29,056	42,493	42,966
23-30	Health Insurance	577,222	705,391	828,001	928,832	918,736
23-34	Hsa	56,576	68,500	72,700	107,500	96,500
23-40	Dental Insurance	29,818	26,102	34,704	38,070	38,493
23-50	Vision Insurance	3,542	3,819	4,546	5,100	5,045
	Sub-total Personnel Services	**$ 11,023,172**	**$ 12,626,133**	**$ 13,168,385**	**$ 11,970,245**	**$ 14,138,702**
34-11	Dry Cleaning	500	2,500	500	500	500
40-10	Mileage Reimbursement	-	-	210	210	210
41-10	Telephone Services	79,143	72,725	90,659	93,412	93,412
41-12	Postage	101	97	500	500	500
41-15	Cellular Phone/Beeper	94,368	114,889	122,905	3,500	3,500
43-10	Electric Service	3,861	4,109	4,000	4,500	4,500
44-30	Equipment Rental	-	6,369	-	-	-
46-20	Equipment Maintenance	184,978	204,697	185,532	264,748	264,748
46-22	Computer Maintenance	41,324	39,885	38,065	44,315	44,315
46-24	Radio Repairs	142,864	149,662	154,788	162,640	162,640
46-91	Software Maintenance	673,672	122,901	914,296	317,301	317,301
47-10	Printing & Binding	499	1,371	2,500	2,500	2,500
48-21	Employee Recognition	-	791	1,000	1,500	1,500
49-09	Ins Chgs-Workers Comp	115,571	122,018	101,901	149,850	138,995
49-11	Confidential Funds	10,000	7,000	10,000	10,000	10,000
49-13	Recruiting Expense	7,928	14,887	23,399	31,000	31,000
49-17	Other Contractual Srvs	319,122	617,374	753,820	190,720	190,720
49-41	Licenses, Fees & Permits	-	184	500	500	500
51-10	Office Supplies	32,327	41,431	48,065	33,215	33,215
51-25	Computer Equip/Sw <$1000	14,866	6,818	-	2,000	2,000
52-01	Supplies	170	-	950	200	200
52-10	Gas, Oil & Lube	161	-	1,300	200	200
52-20	Opr Equipment <$1000	34,087	62,585	16,620	14,470	14,470
52-22	Uniforms	52,038	82,421	90,000	50,000	50,000

DETAIL EXPENDITURES

DEPARTMENT: Police
DIVISION: Support Services

FUND: 001
DEPT.NO: 2112

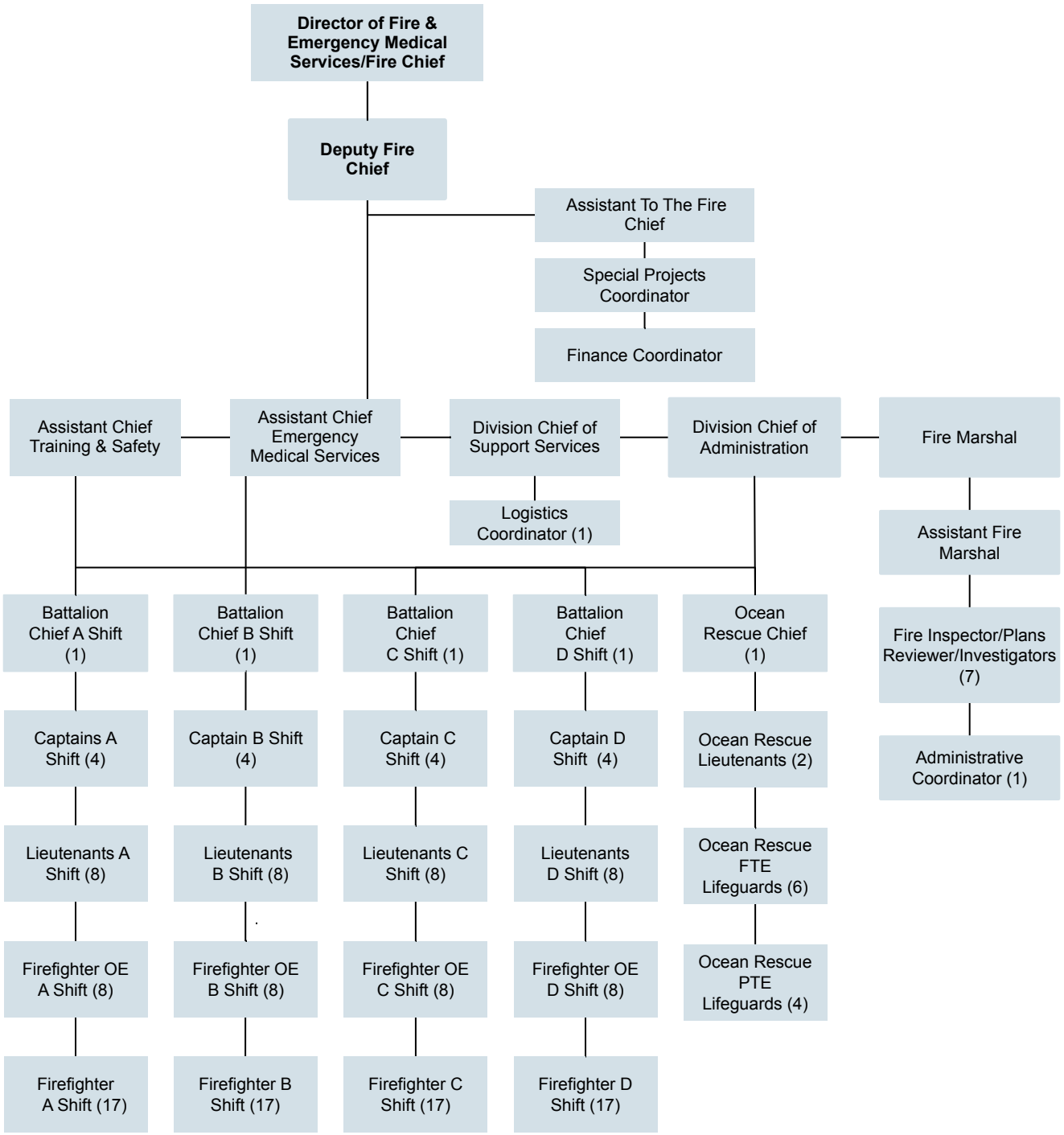
DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2021-22 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Adopted Budget
52-27	Hardware/Tools	126	1,757	2,700	200	200
52-50	Range Supplies	76,820	96,483	70,500	111,000	111,000
52-51	Law Enforcement Supplies	95,589	125,713	106,794	104,600	104,600
52-52	Evidence Supplies	-	-	5,593	6,230	6,230
52-53	K-9 Unit Supplies	190	508	1,200	1,200	1,200
52-62	Crime Lab Supplies	19,041	18,986	11,013	15,150	15,150
52-63	Cit Pol Academy Supp	-	475	-	-	-
52-73	Radio Batteries/Supplies	7,998	1,736	10,000	20,000	20,000
52-79	Training Aids	-	-	300	300	300
52-85	Food Supplies	997	1,112	800	3,500	3,500
54-10	Books And Publications	224	-	600	250	250
54-20	Memberships	3,170	4,863	5,625	5,487	5,487
54-30	Training	55,138	115,114	115,082	100,879	100,879
	Sub- Total Operating Expenses	**$ 2,066,873**	**$ 2,041,461**	**$ 2,891,717**	**$ 1,746,577**	**$ 1,735,722**
64-02	General Equipment	57,766	45,783	21,420	41,400	41,400
64-14	Computer Software	-	7,425	500	-	-
64-15	Computer Equipment	112,877	52,882	36,663	65,663	65,663
64-16	Furniture & Fixtures	-	35,546	-	-	-
68-02	Subscriptions	-	2,226,329	-	-	-
71-06	Subscriptions	-	304,205	-	-	-
72-06	Subscriptions	-	1,290	-	-	-
	Sub- Total Capital Outlay	**$ 170,643**	**$ 2,673,460**	**$ 58,583**	**$ 107,063**	**$ 107,063**
	Subtotal	**$ 13,260,688**	**$ 17,341,054**	**$ 16,118,685**	**$ 13,823,885**	**$ 15,981,487**
91-23	Transfer To Benefits Fund	-	-	-	-	133,733
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 133,733**
	Department Total	**$ 13,260,688**	**$ 17,341,054**	**$ 16,118,685**	**$ 13,823,885**	**$ 16,115,220**

ORGANIZATIONAL CHART

DEPARTMENT: **Fire**
DIVISION: **Fire Rescue**

FUND: **001**
DEPT.NO: **2210**



PERSONNEL ALLOCATION

DEPARTMENT: Fire
DIVISION: Fire Rescue
FUND: 001
DEPT.NO: 2210

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ADMINISTRATIVE ASSISTANT	00259		-	-	1.0	2.0	1.0
ASSIST CHIEF OF TRAINING-FIRE	15209	41	1.0	1.0	-	1.0	1.0
ASSISTANT CHIEF OF EMS	15219	41	1.0	1.0	-	1.0	1.0
ASSISTANT FIRE MARSHAL	15252	28	1.0	1.0	-	1.0	1.0
ASSISTANT TO THE FIRE CHIEF	15129	25	-	1.0	-	1.0	1.0
DEPUTY FIRE CHIEF - OPERATIONS	15179	45	-	1.0	-	1.0	1.0
DEPUTY FIRE CHIEF - OPERATIONS	15179	52	1.0	-	-	-	-
DIRECTOR, FIRE & EMS SERVICES	15019	60	-	-	1.0	1.0	1.0
DIRECTOR, FIRE & EMS SERVICES	15019	53	1.0	1.0	(1.0)	-	-
FINANCE COORDINATOR-FIRE	15030	18	1.0	1.0	-	1.0	1.0
FIRE BATTALION CHIEF	15039	FF8	8.0	4.0	-	4.0	4.0
FIRE CAPTAIN	15203	FF7	-	-	4.0	4.0	4.0
FIRE CAPTAIN	15203	C22	-	-	5.0	5.0	5.0
FIRE CAPTAIN	15203	CPT	8.0	12.0	(12.0)	-	-
FIRE DIVISION CHIEF	15293	FF8	-	2.0	-	2.0	2.0
FIRE LIEUTENANT	15213	L22	-	-	12.0	12.0	12.0
FIRE LIEUTENANT	15213	FF6	-	-	24.0	24.0	24.0
FIRE LIEUTENANT	15213	FLT	-	-	2.0	2.0	2.0
FIRE LIEUTENANT	15213	LTB	-	-	1.0	1.0	1.0
FIRE LIEUTENANT	15213	LTA	40.0	36.0	(36.0)	-	-
FIRE MARSHAL	15009	34	1.0	1.0	-	1.0	1.0
FIRE PREV INSP/PLAN EXAM TRAIN	15342	19	3.0	4.0	-	4.0	4.0
FIRE PREV INSP/PLANS EXAMINER	15352	22	3.0	3.0	-	3.0	3.0
FIREFIGHTER	15253	FF4	-	-	59.0	59.0	59.0
FIREFIGHTER	15253	FF3	-	-	1.0	1.0	1.0
FIREFIGHTER	15253	FFT	-	-	1.0	1.0	1.0
FIREFIGHTER	15253	FR	71.0	71.0	(71.0)	-	-
FIREFIGHTER (PROBATIONARY)	01910	FPR	-	-	11.0	11.0	11.0
FIREFIGHTER (PROBATIONARY)	01910		-	-	1.0	1.0	1.0
FIREFIGHTER OE	15283	FF5	-	-	31.0	31.0	31.0
FIREFIGHTER OE	15283	FOE	33.0	33.0	(32.0)	1.0	1.0
NEW POSITION REQUEST	00000		-	-	1.0	-	1.0
OCEAN LIFEGUARD	61241	11	-	5.0	1.0	6.0	6.0
OCEAN LIFEGUARD (ON-CALL)	61251	11	-	2.0	(2.0)	-	-
OCEAN LIFEGUARD LIEUTENANT	61261	14	-	2.0	-	2.0	2.0
OCEAN RESCUE CHIEF	61109	21	-	1.0	-	1.0	1.0
SPECIAL PROJECTS COORDINATOR	01030	17	1.0	1.0	(1.0)	-	-
Sub-total for Full-time Positions			174.0	184.0	1.0	185.0	185.0
Part-Time Positions:							
OCEAN LIFEGUARD (ON-CALL)	61251	11	-	-	2.0	2.0	2.0
Sub-total for Part-time Positions			-	-	2.0	2.0	2.0
Total Personnel:			**174.0**	**184.0**	**3.0**	**187.0**	**187.0**

PERSONNEL ALLOCATION

DEPARTMENT: **Fire**
DIVISION: **Fire Rescue**

FUND: **001**
DEPT.NO: **2210**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Projected FY 2024-25
Fire (001-2210)					
Number of 911 Calls for Service	15,000	15,000	15,000	17,550	18,100
Number of EMS Calls	12,500	12,500	12,500	12,500	13,900
Number of Fire Calls	200	200	200	212	189
Number of Other Calls	2,400	2,400	2,400	2,400	3,158
Inspections	11,500	11,500	11,500	11,500	14,000
Fire Investigations	50	50	50	50	60
Number of Medical Transport	8,500	8,500	8,500	8,500	12,997
Average Response Time to Emergency Calls	5:38	5:38	5:38	4:55	4:45
Fractile % Response Times: Emergency Responses Only - LOS Standard	95%	95%	95%	95%	95%
Number of Purchase Requisitions processed	55	55	55	55	105
Number Emergency Management exercises	2	2	2	2	2
Car Seat Interventions: Installations & Adjustments	280	280	280	280	300
CPR / Stop the Bleed Trained	250	250	250	250	275

MISSION STATEMENT AND GOALS

DEPARTMENT: **Fire** FUND: **001**
DIVISION: **Fire Rescue** DEPT.NO: **2210**

DEPARTMENT MISSION STATEMENT:

Building a safer community by providing the highest level of culturally sensitive, and fiscally responsible emergency response and community outreach services that meet or exceed the expectations of our external and internal customers.

DEPARTMENT CORE SERVICES:

Boynton Beach Fire Rescue is committed to providing the residents and visitors of this community with a team of skilled and culturally sensitive public safety professionals dedicated to preserving and protecting life, property and the environment for all our citizens, visitors and employees.

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:
Strategic Goal - Environmental Sustainability:

Department Initiatives No. 1: Enhancing organizational commitment to sustainability by assuring that facilities, fire apparatus, personal protective equipment, uniforms, and technical equipment are optimized to meet the standards of reusable and sustainable materials when possible.

1. Improve the tracking, management, and maintenance of fire rescue equipment and apparatus.

2. Ensure that all firefighting turnout gear is manufactured and purchased maintained in accordance with *NFPA 1851, Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Firefighting.*

3. Ensure the new dock/lift being constructed for BBFD and BBPD is inline with current best practice materials for sustainability. Public Safety Dock is under construction with an estimated completion of 2/25

Target Performance Metrics:

1. Implementing the new inventory control and tracking system to record and analyze preventive maintenance on equipment and emergency vehicles.

2. Maintain and re-evaluate the Department-wide system for tracking and monitoring the inspection, cleaning, and maintenance of turnout gear.

3. New dock built with sustainability and longevity related materials.

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: The goal of Boynton Beach Fire Rescue reflects the brand of our community through the delivery of fiscally responsible emergency and public safety services that meet or exceeds regional and national standards.

1. Analyze national public safety initiatives and trends for opportunities to improve or expand our scope of service.

2. Complete a review and update of mission critical policy and procedural documents.

3. Meet or exceed the regional standard of care

4. Develop tools and processes to collect and analyze community feedback.

Target Performance Metrics:

MISSION STATEMENT AND GOALS

DEPARTMENT: **Fire** FUND: **001**
DIVISION: **Fire Rescue** DEPT.NO: **2210**

1. Evaluate the feasibility of a community paramedic/mobile integrated health program.

2. All standard operating procedures will be reviewed on-going.

3. Evaluation of emergency response times and other objective indicators of service delivery. Work toward achieving an Insurance Service Organization rating of 1.

4. Collect and analyze public comment cards and letters, develop a process to develop and distribute customer survey tools to evaluate organizational performance.

Department Initiatives No. 2: Strengthening the Department's revenue base to support a strong local economy.

1. Improve revenue collections for fire rescue department services by outsourcing fire rescue transport and fire prevention billing. This move has dramatically increased EMS transport revenue to the general fund.

2. Establish recruitment strategies that encourage and promote the hiring residents.

3. Community outreach through re-instituting our Fire Explorer Program, creating a Segway for residents to seek careers in the Fire Service. (complete)

Target Performance Metrics:

1. Expand mobile electronic data collection to support EMS billing. Outsourcing EMS-Transport and Fire Prevention billing. (complete)

2. Assist with the validation and collection of the fire assessment fee.

3. Apply for applicable local, state and federal grant funding opportunities.

4. Pursue cost recovery opportunities through the public emergency medical transportation (PEMT) program.

5. Develop a local recruitment program.

Department Initiatives No. 3: Developing a high-performance organization by improving departmental performance and efficiency

1. Enhance the collection, storage and retrieval of records and operational data

2. Improve operational efficiency through data analysis, benchmarking, and using dashboards to analyze metrics that are mission critical.

3. Improve performance of employees and strengthen leadership skills.

Target Performance Metrics:

1. The identification and implementation of a department-wide records management system.

2. Expand mobile electronic data collection for all aspects of Fire Rescue Department operations.

3. Work towards department accreditation through CFAI Commission of Fire Accreditation International

Department Initiatives No. 4: Developing a high-performance organization by supporting a highly skilled culturally competent workforce

1. Provide staff with training to maintain and enhance technical skill and abilities and to provide opportunities for

personal and professional development.

2. Enhance staff leadership qualities by providing leadership training.

3. Provide guidance for staff to attain professional designation from CPSE the Center for Public Safety Excellence, through fiscal year 24/25 and beyond.

Target Performance Metrics:

1. Mandatory training will be conducted while on-duty. Ensure Battalion Chiefs obtain PIO certifications.
2. The department will provide internal opportunities for professional and career development.
3. Review and update the career ladders to optimize opportunities for professional and personal development.
4. All Chief Officers to obtain professional designation during fiscal year 25/26 (Ongoing).

Department Initiatives No. 5: Develop initiatives to enhance the safety of residents, visitors and employees in our city.

1. **C**oordinate the City's emergency planning and disaster preparedness programs, ongoing.

2. Support the development of safe, reliable, and efficient transportation and routing systems for the public and our emergency responders based on the anticipated increases in population densities in the city.

3. Improvements to the dispatch center recall system to improve response times. (Grant funds)

4. Purchase of new Fire/ Rescue boat through budget.

Target Performance Metrics:

1. Review and update the *City's Emergency Response Plan* annually.
2. Conduct a hurricane planning drill prior to hurricane season annually.
3. Evaluate the need for traffic pre-emption for emergency responders, ongoing.
4. Continual monitoring of GIS and traffic data to optimize emergency response zones, ongoing.

Accomplishment:

- Reduce Response times.
- Continue the purchase of fire gear to provide adequate protection to firefighters. (Ongoing)
- Implementation of post response decontamination procedures, equipment and protective clothing.
- Upgrade of ALS Transport units through an updated fleet replacement schedule Increase the safety and training of Life Safety Division Inspection practices through new policies and procedures, to include live fire training for all uniformed personnel.
- Implementation of Junior Fire Academy post COVID-19 for the youth of Boynton Beach. (completed)
- Delivered Emergency Management Training throughout 24/25. (Ongoing)
- Purchase new fire equipment for the safety of our fire rescue personnel. (Ongoing)
- Provided leadership training for all Chief Officers, Captains and Lieutenants on the Fire Captain eligibility list. (Ongoing)
- Wrote a grant through the Assistance to Firefighters Grant program for a new fire/rescue boat. (still pending)
- Wrote a grant through the Waterways Assistance program for a new dock/lift for both BBFR and BBPD. (Awarded)

Obtained grant funds for new EPCR tablets for use in fire and rescue calls. (Awarded) New tablets in 25/26 budget for Ocean Rescue Lifeguards.

DETAIL EXPENDITURES

DEPARTMENT: **Fire**
DIVISION: **Fire Rescue**

FUND: **001**
DEPT.NO: **2210**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Fire Rescue 001-2210-522						
	Department Summary					
	Personnel Services	24,953,560	28,353,933	31,554,220	23,969,921	31,016,042
	Operating Expenses	2,800,784	2,760,922	3,130,702	3,267,450	3,214,104
	Capital Outlay	180,845	9,779	63,167	83,000	93,000
	Nonoperating Expenses	1,110,686	1,346,291	1,304,169	2,704,316	2,956,452
	Total	**$29,045,875**	**$ 32,470,925**	**$ 36,052,258**	**$ 30,024,687**	**$ 37,279,598**
	Estimated As % Of Budget	**81%**				
12-10	Regular Salaries/Wages	13,210,129	16,793,256	18,642,532	18,364,103	18,444,336
12-20	Holiday Pay	582,905	968,818	1,034,539	586,539	586,539
14-10	Overtime	2,220,652	1,043,915	802,000	600,000	550,000
14-20	Reimbursable Wages	11,430	5,673	29,000	6,325	6,325
15-12	Cell Phone Allowance	3,501	4,676	4,900	2,800	6,832
15-13	Shoe Allowance	20,100	27,300	32,000	60,000	56,675
15-20	Car Allowance	-	-	1,000	-	-
15-40	Incentive Pay	160,492	179,340	194,120	160,120	160,120
21-10	Employer Fica	1,203,887	1,390,448	1,496,500	1,404,192	1,410,353
22-10	General Employees Pension	87,300	5,027	79,722	105,716	231,753
22-30	Firefighters Pension	5,545,366	5,703,846	6,221,287	-	6,871,512
22-31	Firefighters' Suppl Ins	301,616	287,790	894,764	459,300	456,469
22-40	Def Comp Contribution	6,000	-	8,000	7,500	7,500
23-10	Life Insurance	5,907	6,509	8,327	7,081	7,136
23-20	Disability Insurance	41,278	53,358	43,256	86,906	87,850
23-30	Health Insurance	195,480	261,790	1,809,220	1,857,664	1,867,760
23-34	Hsa	139,482	159,187	161,006	175,500	177,750
23-35	Health Insurance Ffighter	1,148,254	1,394,313	-	-	-
23-40	Dental Insurance	62,521	60,543	82,599	76,140	76,986
23-50	Vision Insurance	7,260	8,144	9,448	10,035	10,146
	Sub-total Personnel Services	**$24,953,560**	**$ 28,353,933**	**$ 31,554,220**	**$ 23,969,921**	**$ 31,016,042**
31-20	Physician Exams	-	22,201	56,611	71,111	71,111
31-90	Other Professional Srvs	26,314	23,374	73,600	120,000	120,000
34-51	Medical Director	39,000	39,000	49,000	50,960	50,960
40-12	Business Meetings	10,567	748	4,350	18,250	18,250
41-15	Cellular Phone/Beeper	44,915	39,501	38,300	41,000	41,000
43-10	Electric Service	144,915	176,270	140,717	137,917	137,917
43-20	Water/Sewer Service	29,180	26,549	23,218	21,218	21,218
43-21	District Energy Plant	45,517	42,037	44,558	43,000	44,558
43-30	Garbage Fees/Roll Offs	515	-	500	500	500
43-40	Fuel/Propane	11,151	7,855	10,609	10,609	10,609
44-31	Copy Machine Rental	5,203	5,433	5,500	10,675	10,675
45-54	P/F Accident Ins	-	-	2,909	2,909	2,909
46-10	Building Repairs	-	3,571	10,000	15,000	-
46-20	Equipment Maintenance	60,797	73,842	67,602	105,000	105,000
46-21	Fire Extinguisher Service	2,159	404	2,193	3,500	2,500
46-30	Vehicle Maint. - Garage	778,457	638,376	1,036,000	520,000	520,000
46-31	Vehicle Maint. - Other	6,555	17,603	11,000	20,000	20,000
46-91	Software Maintenance	141,886	93,075	108,643	105,300	105,300
47-10	Printing & Binding	35	467	-	3,000	1,000
48-21	Employee Recognition	-	-	7,000	7,000	5,000

DETAIL EXPENDITURES

DEPARTMENT: **Fire**
DIVISION: **Fire Rescue**

FUND: **001**
DEPT.NO: **2210**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
48-22	Wellness Program	62,500	75,000	75,000	75,000	75,000
49-09	Self Insurance Chgs (W/C)	304,434	325,540	297,578	394,181	364,627
49-10	Warehouse Service Chg.	59,874	64,656	67,051	97,870	97,870
49-14	Credit Card Fees	107,240	389	700	500	500
49-16	Court Costs	-	-	350	350	-
49-17	Other Contractual Srvs	17,210	194,931	140,940	51,500	51,500
49-41	Licenses, Fees & Permits	3,639	1,166	3,507	33,500	33,500
51-10	Office Supplies	16,038	15,544	17,000	20,000	20,000
51-25	Computer Equip/Sw<$1000	1,977	779	2,208	4,500	4,500
52-01	Supplies	2,286	1,886	2,500	8,000	8,000
52-10	Fuel Oil-Vehicles	-	-	50	280,000	280,000
52-20	Opr Equipment <$1000	4,737	10,461	13,118	9,500	9,500
52-21	Chemicals & Lab Supplies	3,897	905	1,150	6,400	6,400
52-22	Uniforms	115,072	112,173	106,200	102,000	102,000
52-23	Safety Clothing/Equip.	252,100	190,760	205,358	245,350	245,350
52-25	Janitor Supplies	53,711	54,420	54,700	43,200	43,200
52-27	Hardware/Tools	11,845	12,412	17,345	21,700	21,700
52-65	Fire Prevention Supplies	2,294	2,382	3,000	5,000	5,000
52-66	Medical Supplies	265,391	344,074	291,050	326,000	326,000
52-67	Suppression Equip/Supply	9,463	17,083	6,753	22,000	22,000
52-73	Radio Batteries/Supplies	17,031	8,775	9,180	17,800	17,800
52-79	Training Aids	8,252	19,842	6,591	11,000	11,000
52-85	Food Supplies	1,795	3,269	3,350	2,000	2,000
52-92	Honor Guard Program	5,780	892	1,500	8,500	8,500
54-10	Books And Publications	3,718	1,601	1,100	4,700	4,700
54-20	Memberships	3,941	2,797	4,600	12,000	7,000
54-30	Training	105,584	65,570	73,750	121,500	121,500
54-35	College Tuition Reimb	12,589	17,274	32,500	25,000	25,000
54-37	Recertification	1,220	6,035	263	11,450	11,450
	Sub- Total Operating Expenses	**$ 2,800,784**	**$ 2,760,922**	**$ 3,130,702**	**$ 3,267,450**	**$ 3,214,104**
62-01	Building Improvements	-	-	-	10,000	20,000
64-02	General Equipment	1,448	-	27,498	-	-
64-06	Safety Equipment	19,044	-	-	35,000	35,000
64-07	Fire Special Ops Equip	3,495	1,610	6,800	20,000	20,000
64-15	Computer Equipment	-	5,701	-	8,000	8,000
64-16	Furniture & Fixtures	9,342	1,148	4,562	10,000	10,000
64-23	Paramedic Equipment	1,522	1,320	24,307	-	-
71-01	Principal Payment	141,852	-	-	-	-
72-01	Interest Expense	4,142	-	-	-	-
	Sub- Total Capital Outlay	**$ 180,845**	**$ 9,779**	**$ 63,167**	**$ 83,000**	**$ 93,000**
	Subtotal	**$27,935,189**	**$ 31,124,634**	**$ 34,748,089**	**$ 27,320,371**	**$ 34,323,146**
91-23	Transfer To Benefits Fund	-	-	-	-	274,814
91-30	Transfer/Veh. Srv. Fund	1,110,686	1,346,291	1,304,169	2,704,316	2,681,638
	Sub-total Nonoperating Expenses	**$ 1,110,686**	**$ 1,346,291**	**$ 1,304,169**	**$ 2,704,316**	**$ 2,956,452**
Department Total		**$29,045,875**	**$ 32,470,925**	**$ 36,052,258**	**$ 30,024,687**	**$ 37,279,598**

DETAIL EXPENDITURES

DEPARTMENT: **Fire**
DIVISION: **Emergency Management**

FUND: **001**
DEPT.NO: **20**

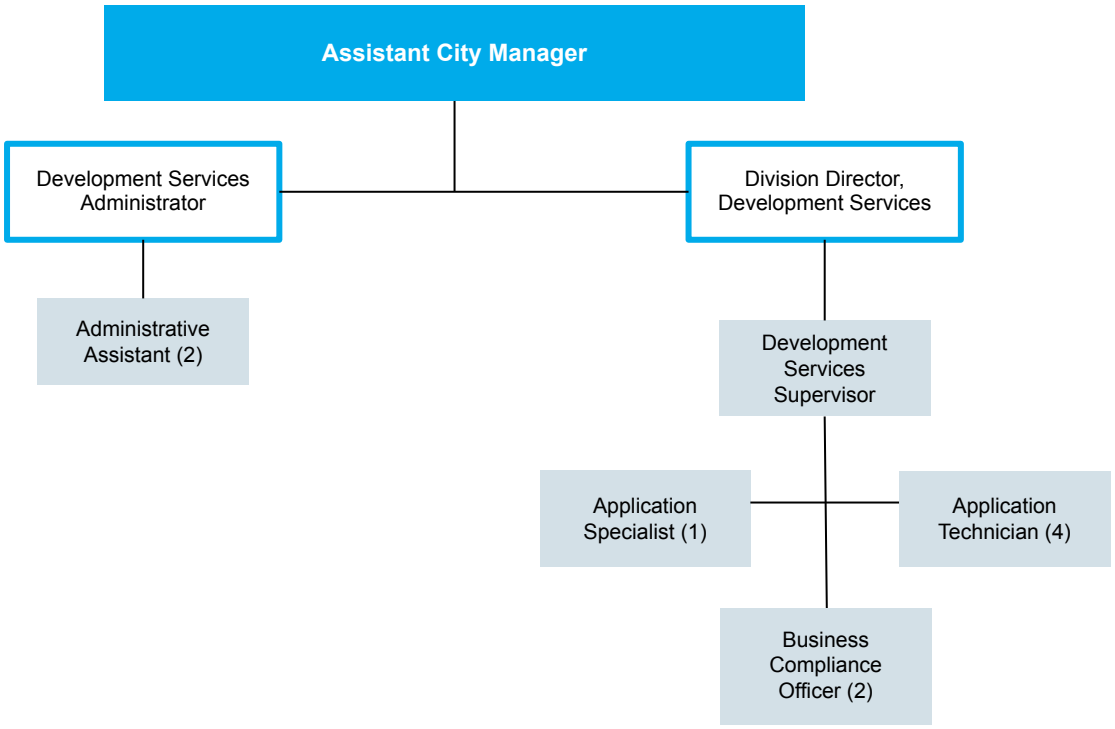
DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Emergency Management 001-2220-525						
	Department Summary					
	Operating Expenses	9,178	8,222	19,225	30,181	30,181
	Capital Outlay	1,945	12,452	11,200	2,000	2,000
	Total	**$ 11,123**	**$ 20,674**	**$ 30,425**	**$ 32,181**	**$ 32,181**
	Estimated As % Of Budget	**37%**				
40-12	Business Meetings	-	-	-	2,000	2,000
41-10	Telephone Services	-	-	2,500	2,500	2,500
46-91	Software Maintenance	3,044	5,009	11,600	6,100	6,100
47-10	Printing & Binding	-	-	400	350	350
49-10	Warehouse Service Chg	37	24	125	131	131
49-17	Other Contractual Srvs	1,072	466	-	5,000	5,000
51-10	Office Supplies	189	-	500	500	500
52-20	Opr Equipment <$1000	925	-	3,600	2,600	2,600
52-73	Radio Batteries/Supplies	2,643	824	-	500	500
52-85	Food Supplies	744	1,799	500	2,500	2,500
52-91	Cert Program	-	-	-	5,000	5,000
54-20	Memberships	-	100	-	500	500
54-30	Training	524	-	-	2,500	2,500
	Sub-total Operating Expenses	**$ 9,178**	**$ 8,222**	**$ 19,225**	**$ 30,181**	**$ 30,181**
64-02	General Equipment	-	10,772	9,700	2,000	2,000
64-15	Computer Equipment	-	1,680	-	-	-
64-20	Communication Equip.	1,945	-	1,500	-	-
	Sub- Total Capital Outlay	**$ 1,945**	**$ 12,452**	**$ 11,200**	**$ 2,000**	**$ 2,000**
	Department Total	**$ 11,123**	**$ 20,674**	**$ 30,425**	**$ 32,181**	**$ 32,181**

ORGANIZATIONAL CHART

DEPARTMENT: **Planning and Development**
DIVISION: **Development Services**

FUND: **001**
DEPT.NO: **2410**



PERSONNEL ALLOCATION

DEPARTMENT: **Planning and Development**
DIVISION: **Development Services**

FUND: **001**
DEPT.NO: **2410**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ADMINISTRATIVE ASSISTANT	00259	14	2.0	2.0	(2.0)	-	-
ADMINISTRATIVE ASST - DEVELOPM	21010	14	-	-	2.0	2.0	2.0
APPLICATION SPECIALIST	22432	14	2.0	2.0	(1.0)	1.0	1.0
APPLICATION TECHNICIAN	22352	12	3.0	3.0	1.0	4.0	4.0
ASST CITY MANAGER-DEV SERVICES	01209	53	1.0	1.0	-	1.0	1.0
BUSINESS COMPLIANCE OFFICER	21002	16	2.0	2.0	-	2.0	2.0
DEVELOPMENT SERVICES ADMINISTR	21309	26	1.0	1.0	-	1.0	1.0
DEVELOPMENT SERVICES MANAGER	21099	26	1.0	-	-	-	-
DIVISION DIRECTOR, DEV SVS	21409	41	-	1.0	-	1.0	1.0
SUPERVISOR, DEVELOPMENT SVCS	21059	26	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			13.0	13.0	-	13.0	13.0
Total Personnel:			**13.0**	**13.0**	**-**	**13.0**	**13.0**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development**
DIVISION: **Development Services**
FUND: **001**
DEPT.NO: **2410**

DEPARTMENT STRATEGIC GOAL ALIGNMENT

CITY VISION STATEMENT: A welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

CITY MISSION STATEMENT: Provide excellence in service through high performing teams, who demonstrate servant leadership.

DEVELOPMENT SERVICES MISSION STATEMENT: To be the preferred municipality that attracts residents, businesses, and developers through world class service and innovative and efficient processes.

DEPARTMENT CORE SERVICES:

- Provide accessible and effective customer service to property owners, developers, and business owners within the City.
- Manage the City's Development Application intake for permitting, business tax, and planning and zoning.
- Oversee, manage, and apply the City's Land Development Regulations.
- Develop long term visions and policies to make the application intake process more customer friendly and efficient.
- Allow for efficient and convenient options for customer contact and engagement.
- Ensure that we are providing exceptional customer service through the development process.
  - Educate residents and business owners of the city ordinances, policies, programs, software and initiatives all while improving application turnaround times and experiences.

High Performing Organization:

Objective 1: Maintain effective and efficient service delivery and continued excellence through organizational governance and internal support and external services.

. **Value to the Community**

a) Efficient plan review.
b) Streamlined business application processing.
c) Increased accessibility to address developmental needs.
d) Benefits the contractor's bottom line and customer experience.

. **Short Term Challenges and Opportunities**

e) Creating the value for customers to be motivated to take advantage of the available educational resources to learn and transition to the new software.
f) New software implementations have a small window of time where staff is learning and attempting to address drawbacks and/or obstacles identified after implementation is completed.
g) Software obstacles and shortfalls may decrease training and educational effectiveness.
h) The educational resources provide staff with an opportunity to build and maintain relationships with the public and sharpen public speaking engagements.

. **Long Term Challenges and Opportunities**

i) Budgetary constraints may make it difficult to expend excessive resources for robust systems.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development** FUND: **001**
DIVISION: **Development Services** DEPT.NO: **2410**

j) Migration from older systems and integration into new systems may have a negative effect on efficiency.
k) Improvement of overall operating trends and capabilities.

Objective 2: Develop a robust public education program to enhance the user/resident experience within our development process.

. **Initiative 1:** Provide educational workshops, videos and publications to teach users how to navigate the City's permitting system, policies, and new regulations.
a) Target completion date: December 2024
b) Key performance indicators:
i. Number of videos and publications completed.

. **Initiative 2:** Expand the use of Sages Gov to be used for additional building services and business tax submittals.
c) Target completion date: January 2025
d) Key performance indicators:
i. Number of videos and publications completed.

. **Initiative 3:** Provide workshops for property owners and contractors regarding our electronic permitting software and process improvement education and feedback.
e) Target completion date: December 2024
f) Key performance indicators:
i. Number of permits issued.
ii. Decreased number of rejected permits at intake and plan review.

Objective 1: Transform our operational systems to the most efficient and effective software available for our product needs with convenient access for our customers.

. **Initiative 1:** Automate routine reports sent to various agencies.
a) **Target End Date:** Fall 2024
b) **Key Performance Indicators:**
i. Increase staff's manual input to clean up.
ii. Decrease customer phone calls required to be handled by staff.

. **Initiative 2:** Improve functionality and expand operational capabilities with SagesGov.
c) **Target End Date:** Winter 2024
d) **Key Performance Indicators:**
i. Increase electronic application processing capabilities across divisions.
ii. Improve customer service and accessibility.
iii. Decrease paper submittals.
iv. Streamline application requests and processing.

. **Initiative 3:** Fully implement Genesys, a call center software that increases self-help capabilities.
e) **Target End Date:** Spring 2024
f) **Key Performance Indicators:**
i. Increase call center dependency to resolve questions and concerns.

ii. Improve technical problem-solving capabilities with screensharing software.
iii. Expand reporting, coaching, and evaluation abilities.

Objective 2: Ongoing customer service training and initiatives to continually improve skills and capabilities with public interactions.

. **Initiative 1:** Annual or bi-annual Departmental Leadership Training.
a) **Target End Date**: Winter 2024
b) **Key Performance Indicators**:
i. Improve leadership qualities in all staff.
ii. Improve employee morale.

. **Initiative 2:** Lean Six Sigma Training and Certification opportunities for staff.
c) **Target End Date**: 2025
d) **Key Performance Indicators**:
i. Employees will undergo practical training and certification.
ii. Improve professional development and process improvement.
iii. Eradicate waste and inefficiencies by applying training methodologies.

. **Initiative 3:** Quarterly or bi-annual team building activities that promotes cohesion and working together as a collective team as well as improved leadership.
e) **Target End Date**: 2024
f) **Key Performance Indicators**:
i. Improve interdepartmental communication.
ii. Reinforce common goals and initiatives.

. **Initiative 4:** Communication etiquette training.
g) **Target End Date**: Winter 2024
h) **Key Performance Indicators**:
i. Employees will improve communication and interpersonal skills.
ii. Improve employee morale and professional environment.

. **Initiative 5:** Regular coordination meetings between divisions and inter-departmental employee shadowing in other divisions.
i) **Target End Date**: Fall 2024
j) **Key Performance Indicators**:
i. Bridge gaps of understanding what other divisions' functions consist of.
ii. Share ideas of how to serve customers better in cross divisional services.

Objective 3: Improve employee morale to make for happier employees to provide memorable experiences to our customers.

. **Initiative 1:** Regular after hour social events to bridge the gap between the community and staff.
a) **Target End Date**: 2023
b) **Key Performance Indicators**:
i. Improve employee morale between management and staff.
ii. Positive reinforcement through fun and educational exercises.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development**
DIVISION: **Development Services**
FUND: **001**
DEPT.NO: **2410**

iii. Improve interpersonal relationships with staff and the public.
iv. Improved accessibility.

. **Initiative 2:** Create an acknowledgment program for leadership excellence.

c) **Target End Date**: 2024
d) **Key Performance Indicators**:
i. Increase the number of employee's commitment to leadership excellence and keep it at the forefront of their personal and professional growth.

. **Initiative 3:** Employee of the Quarter Awards.

e) **Target End Date**: Winter 2024
f) **Key Performance Indicators**:
i. Promote positive reinforcement and reward of exceptional performance across all paradigms.
ii. Increase motivation to improve behavior and/or performance.

. **Initiative 4**: Further Development of Career Paths.

g) **Target End Date**: Winter 2024
h) **Key Performance Indicators**:
i. Further incentives to share the department's common goals.
ii. Promote self-investment to attain skills, experience and qualifications for future growth opportunities.

	Actual			Estimate	Projected
Performance Measures	**FY 2020-21**	**FY 2021-22**	**FY 2022-23**	**FY 2023-24**	**FY 2024-25**
Development (001-2410)					
Walk In Customers	5,995	6,049	6,195	6,000	3,000
Phone Calls	22315*	40,535	35,011	29,301	26,000
Phone Calls Answered		36,757	31581%	26912%	23000%
Building Applications	6,485	9,196	10,176	12,318	12,500
Business Tax Applications	403	357	349	360	375
New Business Tax Receipts Issued	1,859	1,111	1,495	1,664	1,750
Business Tax Transfers	115	92	104	70	75
Business Tax Renewals	9,139	7,618	11,705	12,000	12,200
Planning & Zoning Applications	211	192	141	150	165

DETAIL EXPENDITURES

DEPARTMENT: **Planning and Development**
DIVISION: **Development Services**

FUND: **001**
DEPT.NO: **2410**

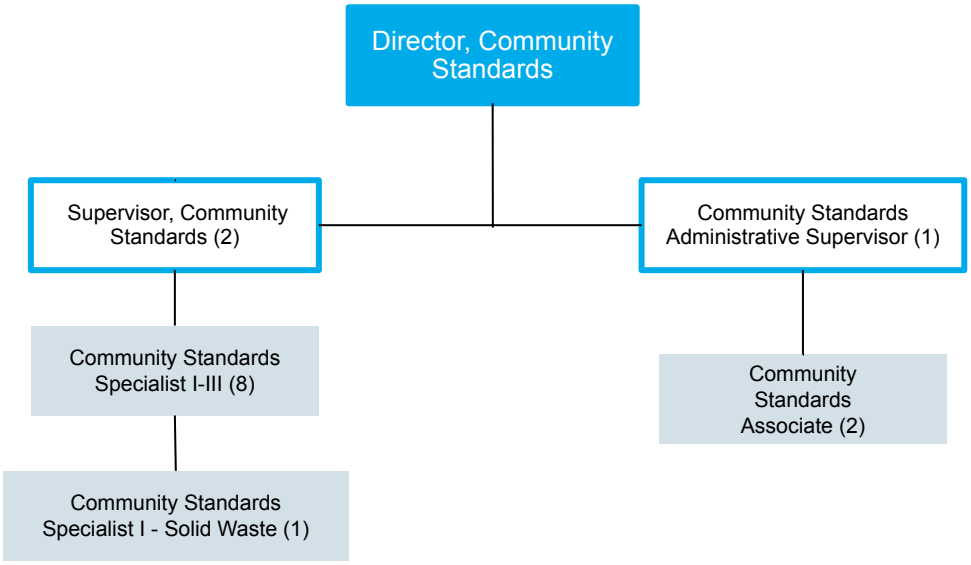
DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Development Admin 001-2410-524						
	Department Summary					
	Personnel Services	307,322	375,166	376,848	333,499	345,038
	Operating Expenses	41,781	43,822	54,949	60,089	59,210
	Nonoperating Expenses	-	-	-	-	19,105
	Total	**$ 349,103**	**$ 418,988**	**$ 431,797**	**$ 393,588**	**$ 423,353**
	Estimated As % Of Budget	**81%**				
12-10	Regular Salaries/Wages	212,058	273,864	268,261	222,704	222,704
12-11	Career Path	-	-	-	10,000	10,000
12-20	Holiday Pay	-	19	-	-	-
14-10	Overtime	6,636	20,414	11,000	10,000	10,000
15-12	Cell Phone Allowance	134	81	86	-	86
15-13	Shoe Allowance	150	150	250	175	200
15-20	Car Allowance	799	759	937	-	918
21-10	Employer Fica	17,088	21,948	17,305	16,729	16,808
22-10	General Employees Pension	25,883	16,308	16,873	33,432	44,683
22-40	Def Comp Contribution	5,000	5,443	9,600	1,275	1,275
23-10	Life Insurance	536	296	400	72	72
23-20	Disability Insurance	6,117	4,716	7,392	1,148	1,148
23-30	Health Insurance	28,306	27,967	38,844	33,115	33,115
23-34	Hsa	3,003	3,118	4,000	3,280	2,460
23-40	Dental Insurance	1,442	(70)	1,698	1,387	1,387
23-50	Vision Insurance	170	153	202	182	182
	Sub-total Personnel Services	**$ 307,322**	**$ 375,166**	**$ 376,848**	**$ 333,499**	**$ 345,038**
34-40	Temporary Services	-	-	-	1,500	1,500
40-12	Business Meetings	1,733	406	500	1,000	1,000
41-12	Postage	-	15,905	20,024	17,000	17,000
41-15	Cellular Phone/Beeper	-	-	1,500	1,900	1,900
46-20	Equipment Maintenance	-	-	100	100	100
46-22	Computer Maintenance	-	-	100	100	100
48-21	Employee Recognition	-	-	1,000	1,000	1,000
49-09	Ins Chgs-Workers Comp	9,349	9,890	12,294	12,133	11,254
49-10	Warehouse Service Chg.	185	819	380	481	481
49-17	Other Contractual Srvs	23,290	8,517	8,036	14,000	14,000
51-10	Office Supplies	290	486	500	750	750
51-25	Computer Sftwre <$1000	-	-	250	-	-
52-01	Supplies	602	44	500	500	500
52-20	Opr Equipment <$1000	597	132	750	750	750
52-22	Uniforms	949	939	1,290	1,500	1,500
52-85	Food Supplies	1,210	279	500	500	500
54-10	Books-Publications-Videos	-	52	-	100	100
54-20	Memberships	887	2,202	560	2,475	2,475
54-30	Training	2,689	4,151	6,665	4,300	4,300
	Sub- Total Operating Expenses	**$ 41,781**	**$ 43,822**	**$ 54,949**	**$ 60,089**	**$ 59,210**
	Subtotal	**$ 349,103**	**$ 418,988**	**$ 431,797**	**$ 393,588**	**$ 404,248**
91-23	Transfer To Benefits Fund	-	-	-	-	19,105
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 19,105**
	Department Total	**$ 349,103**	**$ 418,988**	**$ 431,797**	**$ 393,588**	**$ 423,353**

ORGANIZATIONAL CHART

DEPARTMENT: **Planning and Development**
DIVISION: **Community Standards**

FUND: **001**
DEPT.NO: **2412**



PERSONNEL ALLOCATION

DEPARTMENT: **Planning and Development**
DIVISION: **Community Standards**

FUND: **001**
DEPT.NO: **2412**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
COMM STANDARDS OUTREACH COORD	15319	20	2.0	-	1.0	1.0	1.0
COMMUNITY STANDARDS ADMIN SUPV	15349	23	1.0	1.0	-	1.0	1.0
COMMUNITY STANDARDS ASSOCIATE	15302	12	2.0	2.0	-	2.0	2.0
COMMUNITY STANDARDS SPEC I	15312	16	4.0	5.0	(1.0)	5.0	4.0
COMMUNITY STANDARDS SPEC I- SW	15362	14	-	1.0	(1.0)	-	-
COMMUNITY STANDARDS SPEC II	15322	16	2.0	2.0	1.0	2.0	3.0
COMMUNITY STANDARDS SPEC III	15332	18	1.0	1.0	-	1.0	1.0
DIRECTOR, COMMUNITY STANDARDS	15309	39	1.0	1.0	-	1.0	1.0
SUPERVISOR, COMMUNITY STANDARD	15329	23	1.0	2.0	-	2.0	2.0
Sub-total for Full-time Positions			14.0	15.0	-	15.0	15.0
Total Personnel:			**14.0**	**15.0**	**-**	**15.0**	**15.0**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development**
DIVISION: **Community Standards**
FUND: **001**
DEPT.NO: **2412**

DEPARTMENT STRATEGIC GOAL ALIGNMENT

CITY VISION STATEMENT: A welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

CITY MISSION STATEMENT: Provide excellence in service through high performing teams, who demonstrate servant leadership.

DEPARTMENT MISSION STATEMENT: To promote the development of the City at each phase of the development cycle through proactive planning, efficient permitting, and effective code compliance while providing quality service and continuously enhancing public health, safety and the quality of life for the residents of the City of Boynton Beach.

COMMUNITY STANDARDS MISSION STATEMENT: The Community Standards Department is determined to enforce the City Codes uniformly ensuring the health, safety, welfare, and quality of life for the residents and businesses of the City of Boynton Beach. Community Standards is committed to encouraging good neighbor practices through examples of excellent community stewardship. To achieve sustainable compliance through cooperation and support, inspiring long-term results, and providing excellent customer service.

DEPARTMENT CORE SERVICES:

- Educate residents and business owners of the city ordinances all while seeking voluntary compliance.
- Gather information and evidence needed for the coordination of City's Special Magistrate Hearings for Community Standards, Fire Life Safety, Animal Control and Chronic Nuisance.
- Proactively identify and abate public nuisances.
- Educate residents and business owners about the City ordinances while seeking voluntary compliance.
- Build meaningful relationships with the public.
- Respond to citizens' requests for service for enforcement of city regulations.
- Proactively enforce city regulations city-wide.
- Record liens, process releases of liens, and perform code violation searches for interested parties.
- Educate citizens on city codes and recognize examples of stewardship.

STRATEGIC GOALS VALUE, CHALLENGES, & OPPORTUNITIES:

Goal 1: Financially Sound City Government; Providing Exceptional Services

Objective 1: Provide a high level of City core services responsive to the needs of the entire Boynton Beach community..

. **Initiative supporting the objective**: Developed a lien amnesty program to provide property owners with an opportunity to resolve their code enforcement issues and obtain a clear title that will allow them to refinance or sell their properties.
  a) Target completion date: Summer 2025
  b) Key performance indicators:
    i. Number of liens satisfied.
    ii. Number of properties in full compliance

Objective 2: Focus on and fund City core services and responsibilities.

. **Initiative supporting the objective**: Collaborate with community-based organizations, business owners and association board members to educate and gain support regarding the development process and code compliance.

a) Target completion date: ON-GOING
b) Key performance indicators:
   i. Number of meetings attended
   ii. Number of relationships established
   iii. Number of undocumented issues resolved.

. **Initiative supporting the objective**: Enhance current informational brochures and create new avenues to distribute educational information to residence and business owners.

c) Target completion date: Spring 2025
d) Key performance indicators:
   i. Brochures updated
   ii. Number of way education information is being distributed

. **Initiative supporting the objective:** Provide workshops designed to educate residents and businesses within the City about Community Standards. Workshops will provide attendees with an overview of the Department, the mission, goals, the compliance and enforcement process, and limitations to the processes.

a) Target completion date: Spring 2025
b) Key performance indicators:
   i. Number of attendees per workshop.
   ii. Number of complaints drive cases reduced..

Goal 4: A Safe, Clean and Attractive Community

Objective 1: Have residents feeling safe at any location within Boynton Beach.

a) **Target End Date**: Summer 2025
b) **Key Performance Indicators**:
   i. Number of bi-annual inspections done under this initiative.
   ii. Number of properties brought into compliance under this initiative.

Objective 2: Have attractive medians, streetscapes and landscaping both, public and private.

a) **Target End Date**: Summer 2025
b) **Key Performance Indicators:**
   i. Number of ordinances updated
   ii. Number properties comply with new standards

Performance Measures	FY 2019-20	FY 2020-21	FY 2021-22	Actual FY 2022-23	Actual FY 2023-24	Estimated FY 2023-24
Community Standards (001-2412)						
New cases initiated (proactive & complaint driven)	3,500	3,000	3,292	3,292	3,468	3,598

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development**
DIVISION: **Community Standards**

FUND: **001**
DEPT.NO: **2412**

Number of Properties brought into compliance	2,500	2,500	2,496	2,496	2,703	2,878
Number of Vacant Lots cleaned/mowed	50	50	47	47	48	50
Number of Inspections conducted	N/A	N/A	8,598	8,598	9,198	10,015
Compliance rate			76%	76%	78%	80%

DETAIL EXPENDITURES

DEPARTMENT: **Planning and Development**
DIVISION: **Community Standards**

FUND: **001**
DEPT.NO: **2412**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 24 Community Standard 001-2412-524						
	Department Summary					
	Personnel Services	1,249,522	1,217,137	1,209,067	1,323,456	1,224,436
	Operating Expenses	116,202	179,512	181,797	187,528	185,321
	Capital Outlay	6,687	30,410	40,640	28,500	2,500
	Nonoperating Expenses	22,048	29,023	30,100	39,581	22,044
	Total	**$ 1,394,459**	**$ 1,456,082**	**$ 1,461,604**	**$ 1,579,065**	**$ 1,434,301**
	Estimated As % Of Budget	**95%**				
12-10	Regular Salaries/Wages	755,634	794,817	854,699	942,283	841,743
12-11	Career Path	-	-	-	10,000	10,000
12-20	Holiday Pay	-	471	-	-	-
14-10	Overtime	6,845	5,347	7,000	10,000	10,000
15-13	Shoe Allowance	-	-	1,400	1,260	1,280
15-20	Car Allowance	3,678	3,780	3,780	-	2,880
21-10	Employer Fica	59,132	60,369	64,753	72,181	64,712
22-10	General Employees Pension	322,298	237,763	135,324	128,030	152,843
23-10	Life Insurance	453	359	511	379	336
23-20	Disability Insurance	5,634	1,532	5,609	5,093	4,549
23-30	Health Insurance	82,631	97,296	121,845	136,296	121,152
23-34	Hsa	8,031	9,925	7,500	11,475	9,200
23-40	Dental Insurance	4,641	4,888	5,947	5,711	5,076
23-50	Vision Insurance	545	590	699	748	665
	Sub-total Personnel Services	**$ 1,249,522**	**$ 1,217,137**	**$ 1,209,067**	**$ 1,323,456**	**$ 1,224,436**
34-25	Nuisance Abatement	8,870	15,574	15,450	30,000	30,000
40-12	Business Meetings	3,745	1,968	3,750	3,750	3,750
41-15	Cellular Phone/Beeper	11,051	11,872	14,500	10,000	10,000
44-31	Copy Machine Rental	3,384	2,939	3,000	3,000	3,000
46-20	Equipment Maintenance	1,695	-	-	-	-
46-30	Vehicle Maint-Garage	37,383	50,831	43,500	42,000	42,000
46-91	Software Maintenance	-	38,912	19,250	10,224	10,224
47-10	Printing & Binding	2,066	2,957	3,750	4,000	4,000
47-20	Reproduction Services	44	358	-	-	-
48-21	Employee Recognition	-	-	500	500	500
49-09	Ins Chgs-Workers Comp	22,950	20,068	32,967	30,474	28,267
49-10	Warehouse Service Chg.	2,152	2,117	1,680	2,065	2,065
49-14	Credit Card Fees	-	-	50	-	-
49-16	Court Costs	2,500	4,500	7,100	4,500	4,500
49-17	Other Contractual Srvs	5,272	9,749	9,200	12,000	12,000
51-10	Office Supplies	4,492	5,112	4,000	4,000	4,000
51-25	Computer Sftwre <$1000	45	-	-	-	-
52-01	Supplies	124	-	-	-	-
52-10	Fuel Oil-Vehicles	-	-	-	18,000	18,000
52-20	Opr Equipment <$1000	-	-	5,500	-	-
52-22	Uniforms	5,519	6,857	7,900	6,550	6,550

DETAIL EXPENDITURES

DEPARTMENT: **Planning and Development**
DIVISION: **Community Standards**

FUND: **001**
DEPT.NO: **2412**

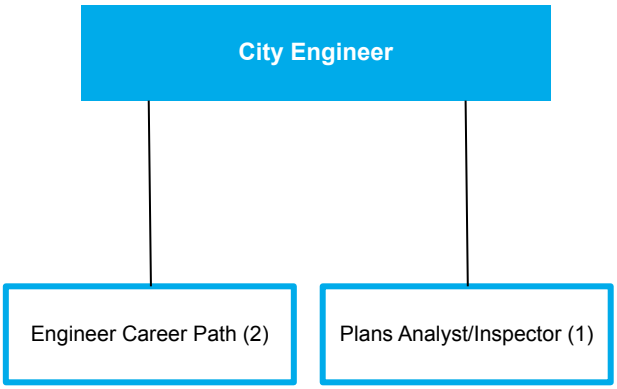
DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
52-23	Safety Clothing/Equip	179	-	-	200	200
52-27	Hardware/Tools	-	-	-	250	250
52-73	Radio Batteries/Supplies	-	-	-	200	200
54-20	Memberships	2,329	1,562	1,450	1,815	1,815
54-30	Training	1,990	3,645	7,600	3,500	3,500
54-37	Recertification	412	491	650	500	500
	Sub- Total Operating Expenses	**$ 116,202**	**$ 179,512**	**$ 181,797**	**$ 187,528**	**$ 185,321**
64-02	General Equipment	4,950	-	-	500	500
64-14	Computer Software	-	-	8,640	-	-
64-15	Computer Equipment	1,737	-	-	2,000	2,000
64-33	Vehicle Purchases	-	30,410	32,000	26,000	-
	Sub- Total Capital Outlay	**$ 6,687**	**$ 30,410**	**$ 40,640**	**$ 28,500**	**$ 2,500**
	Subtotal	**$ 1,372,411**	**$ 1,427,059**	**$ 1,431,504**	**$ 1,539,484**	**$ 1,412,257**
91-23	Transfer To Benefits Fund	-	-	-	-	22,044
91-30	Transfer To Veh Srv Fund	22,048	29,023	30,100	39,581	-
	Sub-total Nonoperating Expenses	**$ 22,048**	**$ 29,023**	**$ 30,100**	**$ 39,581**	**$ 22,044**
Department Total		**$ 1,394,459**	**$ 1,456,082**	**$ 1,461,604**	**$ 1,579,065**	**$ 1,434,301**

ORGANIZATIONAL CHART

DEPARTMENT: **Planning and Development**
DIVISION: **Engineering**

FUND: **001**
DEPT.NO: **2413**



* The Engineering Division was relocated under the Planning and Development Department
* Personnel services funded 50% in Engineering, 25% in Building, and 25% in Solid Waste.

PERSONNEL ALLOCATION

DEPARTMENT: **Planning and Development**
DIVISION: **Engineering**

FUND: **001**
DEPT.NO: **2413**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
CITY ENGINEER	70169	47	-	-	1.0	-	1.0
CITY ENGINEER	70169	44	1.0	1.0	(1.0)	1.0	-
DIVISION DIRECTOR, CONST SVS	52079	44	-	1.0	(1.0)	1.0	-
ENGINEER I	70279	28	-	1.0	-	1.0	1.0
ENGINEER II	70289	30	-	1.0	(1.0)	1.0	-
ENGINEER IV	70309	32	-	1.0	-	1.0	1.0
ENGR PLANS ANALYST/ INSPECTOR	70262	18	1.0	1.0	-	1.0	1.0
PROJECT MANAGER I	70199	25	1.0	1.0	(1.0)	1.0	-
PROJECT MANAGER II	70249	27	-	1.0	(1.0)	1.0	-
PROJECT MANAGER III	70259	28	-	1.0	(1.0)	1.0	-
Sub-total for Full-time Positions			3.0	9.0	(5.0)	9.0	4.0
Total Personnel:			**3.0**	**9.0**	**(5.0)**	**9.0**	**4.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Engineering					
Number of applications requiring Engineer Review	360	360	360	1,090	1,090
Average number of hours required to review permit	10	10	10	0.5	0.5
Sidewalk Replacement (Sq. Ft.)	18,000	18,000	18,000	9,540	9,540.0
Street Resurfacing (miles)	1.4	1.4	1.4	4.0	5.0
Construction Services					
Asphalt Repairs (Tons)	261	269	285	302	320
Concrete Repairs - Includes Sidewalks (Tons)	132	136	144	153	160
Sign Installation/Making/Repairs (Number)	1320	1,360	1441	1527	1600
Street Sweeping (Miles)	653	653	653	1536	1600
Sidewalk Repairs made with 30 days (as a percentage)	100%	100%	100%	100%	100%
% Asphalt failures (+potholes) repaired w/in 24 hr	85%	90%	95%	98%	98%
Avg cost to repair damaged sidewalks, per linear foot	$ 38	?	$ 38	$ 38	

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development**
DIVISION: **Engineering**

FUND: **001**
DEPT.NO: **2413**

DEPARTMENT MISSION STATEMENT:

To provide efficient, centralized, and cost-effective municipal engineering and project management services for the benefit of the City to all stakeholders (i.e. colleagues, residents, and businesses).

Provide value added construction services by creating successful partnerships through the entire construction process. Our pledge is to deliver quality projects with integrity, innovation, leadership, and aggressive performance, that will earn trust from our clients that will enhance public services and quality of life for the community.

DEPARTMENT CORE SERVICES:

- Plan for the future
- Provide Expertise
- Provide Services to Construct, Preserve and Improve the City's Infrastructure
- Procure Consulting services to provide required design drawings for Capital Improvement Projects.
- Review site plans, building department plans, Land Development plans and Right-of-way plans for conformity to City standards and City Ordinances.
- Provide Oversight on C.I.P. Assigned Projects
- Provide Cost and Time analysis of projects.
- Provide Construction Information / logistics in securing Grants

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: Accessible Transportation and Mobility

. **Value to the Community**: Engineering provides expertise to complete civil projects
   a) Hires Consultants to design Capital Improvement Projects,
   b) Hires Contractors to install sidewalks and replace roads,
   c) Manages Contracts to make sure projects are completed on time and within budget.
   d) Defines projects need by the community and budgets projects,
   e) Conceptually

. **Short Term Challenges and Opportunities**:
   f) Road Rehabilitation is primarily funded by sales tax funding
   g) CIP Funding fluctuates from year to year.
   h) Roads scheduled for rehabilitation often have utility issues that need correction in advance of resurfacing.

. **Long Term Challenges and Opportunities**:
   i) Road surfaces in poor condition degrade at a faster pace.
   j) Roads without stormwater collection systems degrade at a faster pace.

STRATEGIC GOAL: High Performing Organization

. **Value to the Community**: A high performing Engineering team can get more work done and save the City time and money

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development**
DIVISION: **Engineering**
FUND: **001**
DEPT.NO: **2413**

a) Implementing designs for current project that include infrastructure for the future
b) Project Management that has design and construction experience can better negotiate fees and costs with Consultants and Contractors.
c) Experienced engineers solve engineering problems quickly and avoid expensive Alternatives.

. **Short Term Challenges and Opportunities**:

d) Only one member of staff with experience
e) Resource Management
f) Project scope changes
g) Unbudgeted projects are frequently requested. Unfunded projects use funds that are required by approved projects.
h) Current Market conditions driving project's cost

. **Long Term Challenges and Opportunities**:

i) Funding available for all future projects
j) Prioritizing Projects
k) Making sure staff works the career path.

STRATEGIC GOAL: Safe, Inclusive, and Resilient Public Spaces

. **Value to the Community**: Making sure security and ADA requirements are implemented in new projects.

a) Accommodations made in consideration of those with a disability often benefits all residents.
b) Security in parks reduces vandalization and littering and increases usership

. **Short Term Challenges and Opportunities**:

c) Cameras are installed in the year following a park improvement.
d) ADA deficiencies (i.e. detectable warnings at crosswalks and cross slopes) are corrected in conjunction with adjacent projects.

. **Long Term Challenges and Opportunities**:

e) Due to market conditions, the technology in the cameras has become scarce.
f) Many of the items listed in the ADA Transition plan are programmed in the CIP.

STRATEGIC GOAL: Environmental Sustainability

. **Value to the Community**:

a) Using recycled materials, like crushed concrete, can save money
b) Using recycled materials can save space in landfills
c) By considering FEMA flood map elevations, projects can be built so that it precludes the needs for flood insurance.

. **Short Term Challenges and Opportunities**: List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).

d) FEMA is planning on releasing an update to its current flood map.
e) Installing trees reduces the City's carbon footprint.
f) Trees planted in open spaces require maintenance and increase the City's maintenance costs.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development**
DIVISION: **Engineering**
FUND: **001**
DEPT.NO: **2413**

. **Long Term Challenges and Opportunities**: List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).

g) Climate Change
h) Additional Changes to the FEMA Flood Maps
i) Trees planted in the name of sustainability may need to be removed to accommodate the changing needs of the community.

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:
STRATEGIC GOAL: Accessible Transportation and Mobility

. **Objective** 1: Consider alternative modes of transportation when resurfacing roads.

a) **Initiative 1: Initiative supporting the objective**: Some roadways can be narrowed by adding pavement markings. The unused portion of the road surface can be used as a bike path.
   i. Target completion date – Considered for each road project.
   ii. Key performance indicators – Bike Paths are shown on the Greenway plan.

STRATEGIC GOAL: High Performing Organization

. **Objectiv**e 1: Staff completes projects with budget and schedule in mind.

a) **Initiative 1: Initiative supporting the objective**: Staff background is in private consulting engineering
   i. Target completion date – 9/30/2022
   ii. Key performance indicators: All FTE are filled.

STRATEGIC GOAL: Safe, Inclusive, and Resilient Spaces

. **Objectiv**e 1: All Projects include ADA and security infrastructure.
. **Initiative 1: Initiative supporting the objective**: The ADA coordinator and the Police department are included as stakeholders and review the plans.

a) Target completion date - Ongoing
b) Key performance indicators – Projects are built to the satisfaction of the ADA Coordinator and the Police Department's liaison.

STRATEGIC GOAL: Environmental Sustainability

. **Objectiv**e 1: Projects are built to last

a) **Initiative 1: Initiative supporting the objective**: The Sustainability Coordinator is a Stakeholder and included in all phases of the planning and design.
   i. Target completion date - ongoing
   ii. Key performance indicators – project service life

City of Boynton Beach - Construction Services Department

DEPARTMENT: **Planning and Development**
DIVISION: **Engineering**

FUND: **001**
DEPT.NO: **2413**

Objectives for Projects Cycles by Types: (CIP/Major/Minor/Drive Safe)

CIP PROJECTS:

- Seed all Street/Sidewalk CIP Projects (**not consultant dependent**) to have a defined scope of work, plans, and corresponding bids that align with department budgetary constraints at the onset of new fiscal year (October 1)
- Facilitate procurement process by securing all Street/Sidewalk CIP Project POs (**not consultant dependent**) at onset of new fiscal year (October 1)
- Execute, complete and deliver all Street/Sidewalk CIP Projects awarded in the fall by the end of 2nd fiscal quarter (early-late Spring)

MAJOR Construction Projects (consultant driven):

- Major-Larger more complex projects (consultant dependent) shall have a defined scope of work and quote for corresponding consulting services or construction no later than October 30th.
- Major-Larger complex projects (consultant dependent) shall have the consulting services or construction POs in place within 90 days (predicated by the requirement of Commission Approval as applicable) (ie: December-Jan)

MINOR Construction Projects (non-consultant driven):

- Minor Construction CIP Projects (non consultant dependent) shall have all scopes of work developed and mandatory site bid visits completed by the end of October.
- Minor Construction CIP Projects shall have all quoting info returned and ready for award and execution by the end of November, and heve completed the procurement purchase order process no later than November 30th.

DRIVESAFE BOYNTON Projects:

- List of priority projects designated for execution shall be published no later than October 1st.
- Target completion dates for "Drive Safe" projects shall be executed and completed no later than February 1st.
- Pavement Preservation Projects

PAVEMENT PRESERVATION

- Partner with pavement preservation specialists via established piggy back contracts to extend useful service life of city roadway assets.
- Identify and submit preservation candidate roads list from prior 2-3 of completed road-resurfacing projects and obtain pricing quotes by end of October.
- Complete procurement cycle for all preservation projects no later than end of November.

DETAIL EXPENDITURES

DEPARTMENT: **Planning and Development**
DIVISION: **Engineering**

FUND: **001**
DEPT.NO: **2413**

DETAIL EXPENDITURES

	Account Description	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 13 Engineering 001-2413-524						
	Department Summary					
	Personnel Services	499,714	740,957	665,250	1,320,728	283,416
	Operating Expenses	52,351	52,997	66,777	135,613	103,159
	Capital Outlay	-	2,078	15,171	33,000	6,000
	Nonoperating Expenses	5,200	6,240	4,800	-	9,079
	Total	**$ 557,265**	**$ 802,272**	**$ 751,998**	**$ 1,489,341**	**$ 401,654**
	Estimated As % Of Budget	**74%**				
12-10	Regular Salaries/Wages	346,579	583,120	516,206	1,017,781	200,753
14-10	Overtime	-	2,659	2,000	2,000	500
15-12	Cell Phone Allowance	1,186	1,238	2,334	1,500	420
15-13	Shoe Allowance	-	-	600	1,225	400
15-20	Car Allowance	9,300	7,250	1,168	-	1,500
21-10	Employer Fica	25,427	43,344	47,117	73,735	15,535
22-10	General Employees Pension	76,281	43,277	45,495	118,561	40,526
23-10	Life Insurance	161	148	313	409	96
23-20	Disability Insurance	1,620	1,689	4,074	8,292	1,037
23-30	Health Insurance	34,695	51,283	38,728	84,806	20,192
23-34	Hsa	3,000	4,313	4,050	8,400	1,500
23-40	Dental Insurance	1,311	2,423	2,832	3,553	846
23-50	Vision Insurance	154	213	333	466	111
	Sub-total Personnel Services	**$ 499,714**	**$ 740,957**	**$ 665,250**	**$ 1,320,728**	**$ 283,416**
31-90	Other Professional Srvs	15,901	11,373	20,600	30,000	10,000
40-10	Mileage Reimbursement	44	-	-	-	-
40-12	Business Meetings	-	-	-	-	200
41-15	Cellular Phone/Beeper	-	-	340	5,760	-
44-31	Copy Machine Rental	575	-	400	400	-
46-30	Vehicle Maint-Garage	5,173	8,964	5,000	21,000	4,200
46-31	Vehicle Maint - Other	-	37	-	-	-
46-91	Software Maintenance	-	1,272	3,480	15,000	2,500
47-10	Printing & Binding	59	495	136	500	500
47-20	Reproduction Services	-	-	-	5,000	-
48-21	Employee Recognition	-	-	-	-	1,000
49-09	Ins Chgs-Workers Comp	23,807	25,133	31,307	30,879	14,322
49-10	Warehouse Service Chg.	216	226	466	574	287
49-17	Other Contractual Srvs	300	2,607	250	5,000	60,000
51-10	Office Supplies	2,086	831	1,100	1,000	500
52-10	Fuel Oil-Vehicles	-	-	-	9,000	1,800
52-20	Opr Equipment <$1000	783	334	425	1,000	-
52-22	Uniforms	980	1,004	1,200	1,000	500
52-23	Safety Clothing/Equip	77	81	-	1,000	-
52-27	Hardware/Tools	487	-	-	800	-
52-85	Food Supplies	-	-	-	-	600
54-10	Books-Publications-Videos	100	14	-	100	250
54-20	Memberships	310	279	1,000	600	3,000
54-30	Training	1,453	347	1,073	7,000	3,500
	Sub- Total Operating Expenses	**$ 52,351**	**$ 52,997**	**$ 66,777**	**$ 135,613**	**$ 103,159**
64-02	General Equipment	-	-	-	25,000	-
64-14	Computer Software	-	-	-	8,000	6,000
64-15	Computer Equipment	-	2,078	15,171	-	-
	Sub- Total Capital Outlay	**$ -**	**$ 2,078**	**$ 15,171**	**$ 33,000**	**$ 6,000**
	Subtotal	**$ 552,065**	**$ 796,032**	**$ 747,198**	**$ 1,489,341**	**$ 392,575**
91-23	Transfer To Benefits Fund	-	-	-	-	6,613
91-30	Transfer To Veh Srv Fund	5,200	6,240	4,800	-	2,466

DETAIL EXPENDITURES

DEPARTMENT: **Planning and Development**
DIVISION: **Engineering**

FUND: **001**
DEPT.NO: **2413**

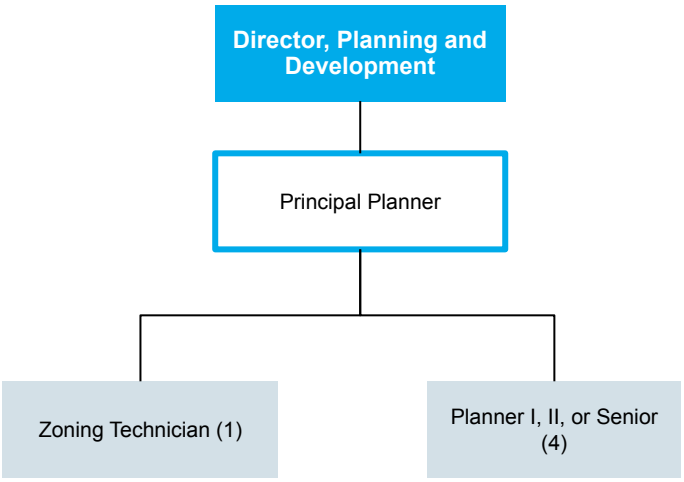
DETAIL EXPENDITURES

Account Description	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Sub-total Nonoperating Expenses	$ 5,200	$ 6,240	$ 4,800	$ -	$ 9,079
Department Total	**$ 557,265**	**$ 802,272**	**$ 751,998**	**$ 1,489,341**	**$ 401,654**

ORGANIZATIONAL CHART

DEPARTMENT: **Planning and Development**
DIVISION: **Development**

FUND: **001**
DEPT.NO: **2414**



PERSONNEL ALLOCATION

DEPARTMENT: **Planning and Development**
DIVISION: **Development**

FUND: **001**
DEPT.NO: **2414**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
DIRECTOR, PLANNING & DEVELOPMENT	24019	50	1.0	1.0	-	1.0	1.0
PLANNER I	24009	20	1.0	1.0	-	1.0	1.0
PRINCIPAL PLANNER	24059	41	1.0	1.0	-	1.0	1.0
SENIOR PLANNER	24029	26	3.0	3.0	-	3.0	3.0
ZONING TECHNICIAN	24000	18	-	1.0	-	1.0	1.0
Sub-total for Full-time Positions			6.0	7.0	-	7.0	7.0
Total Personnel:			**6.0**	**7.0**	**-**	**7.0**	**7.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Planning & Zoning (001-2414)					
Development Applications Processed	171	203	208	300	300
Number of P&Z Permits Issued	145	150	190	190	150
Number of Pre-App Meetings	155	160	46	50	50
Number of Building Permit Reviews	1,410	1,845	1,881	1,600	1,600
Number of Zoning Verification Letters	96	122	95	150	150
Application Revenue ($)	66,800	156,200	211,000	280,000	280,000
Cycle time for plan reviews for Building Permits	14	14	10	10	7
Cycle time for P&Z Permits	14	14	10	10	7
Implementation of citizen access portal for Zoning Inquries & Development Projects	*	*	100%	*	*
Implementation of digital subitals for Development Projects	*	*	100%	*	*

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development**
DIVISION: **Development**
FUND: **001**
DEPT.NO: **2414**

DEPARTMENT STRATEGIC GOAL ALIGNMENT

CITY VISION STATEMENT: Boynton Beach 2038 is a safe community and beautiful community Boynton Beach 2038 has vibrant destinations congress district, downtown/cultural district, and other potential districts. Boynton Beach 2038 is a livable community for all with fun experiences for all – residents and guests and a strong and diverse local economy.

CITY MISSION STATEMENT: The mission of Boynton Beach city government is to act in a financially responsible and sound manner to provide core municipal services, quality of life services and plan and invest in the future, through a high performing city team and engaged Boynton Beach community.

PLANNING & ZONING MISSION STATEMENT: To guide growth and development within the City that promotes economic sustainability and enhances the environment, quality of life, and aesthetics.

DIVISION CORE SERVICES:

- Provide accessible and effective customer service to property owners, developers, and business owners within the City.
- Manage the City's Development Application Review Team (DART), which is responsible for the review of all major projects including site plan review and land entitlement applications.
- Oversee, manage, and apply the City's Land Development Regulations
- Develop long term visions and policies for the City through the City's Comprehensive plan and special projects.
- Perform Plan Review to ensure compliance with all applicable regulations.
- Perform inspections to ensure the construction is consistent with approved documents.

STRATEGIC GOALS & POLICY ACTIONS:

. **Financially Sound City Government Providing Exceptional Services**

a) Gridics/Sages Project Module
b) Gridic PUD Integration
c) Sages Archive (Laserfiche)
d) Development Application Process: Evaluation and Revision

. **Sound Local Economy**

e) Mall Redevelopment Plan: Vision, Working with Property Owners, Master Plan Development, City Role/Developer Role, Direction and City Actions
f) Citywide Economic Development Policy/ Action Plan: Development and Adoption
g) Downtown Parking Master Plan: Goals/Outcomes, Plan Development, Direction, City Role and Funding Mechanism
h) Waterfront Master Plan/Marina Expansion: Goals/Outcomes, Development and Direction
i) Strategic Annexations: Analysis of Impacts, Report with Options, Direction and Implementation
j) Congress District Redevelopment Plan/ Overlay: Vision, Plan Development, Overlay Establishment, Direction and City Actions
k) Comprehensive Plan: Review, Update and Adoption

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development**
DIVISION: **Development**
FUND: **001**
DEPT.NO: **2414**

l) Workforce Housing Policy/Program: Review and Update
m) Economic Development Marketing Strategy: Implementation
n) Hotel Strategy: Problem Analysis, Report with Options, Direction and City Actions
o) Minority Businesses Enterprise Program: Development
p) Arts District Development: Direction and Next Steps
q) Small Business Grant Program Future: Direction and Funding
r) CDBG Funding for Economic Development Initiatives: Direction
s) New Economic Incentive Programs: Report with Options, Direction and Funding
t) Parking Relief Section Approval Process: Review and Direction
u) Medical Overlay: Establishment
v) Seacrest Overlay: Establishment
w) Station Area District Plan: Establishment
x) Woolbright Corridor Plan: Establishment
y) Business Liaison Program Development: Best Practices, Report with Options, Direction and City Actions

. **A Great Place to Live**

z) Comprehensive Mobility Plan: Goals/ Outcomes, Plan Development, Direction and City Actions, including walking, biking, golf carts, scooters, e-bikes and other mobility options

. **A Safe, Clean and Attractive Community**

DETAIL EXPENDITURES

DEPARTMENT: **Planning and Development**
DIVISION: **Development**

FUND: **001**
DEPT.NO: **2414**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 14 Planning & Zoning 001-2414-515						
	Department Summary					
	Personnel Services	714,725	674,722	859,550	876,129	909,919
	Operating Expenses	150,595	30,666	222,044	166,700	165,805
	Capital Outlay	12,026	144,037	3,351	-	-
	Nonoperating Expenses	-	-	-	-	10,287
	Total	**$ 877,346**	**$ 849,425**	**$ 1,084,945**	**$ 1,042,829**	**$ 1,086,011**
	Estimated As % Of Budget	**81%**				
12-10	Regular Salaries/Wages	548,334	543,153	631,605	638,119	638,119
12-11	Career Path	-	-	-	7,000	7,000
14-10	Overtime	-	-	50	-	-
15-12	Cell Phone Allowance	966	1,067	1,740	1,740	1,740
15-20	Car Allowance	3,200	3,300	3,400	-	3,000
21-10	Employer Fica	41,120	40,875	47,349	48,634	48,863
22-10	General Employees Pension	55,670	20,815	93,813	95,979	128,290
22-40	Def Comp Contribution	-	2,500	-	-	-
23-10	Life Insurance	642	284	464	373	373
23-20	Disability Insurance	2,809	6,841	6,022	3,263	3,263
23-30	Health Insurance	53,282	48,169	67,617	70,672	70,672
23-34	Hsa	5,688	5,500	4,100	7,000	5,250
23-40	Dental Insurance	2,697	1,985	3,007	2,961	2,961
23-50	Vision Insurance	317	233	383	388	388
	Sub-total Personnel Services	**$ 714,725**	**$ 674,722**	**$ 859,550**	**$ 876,129**	**$ 909,919**
40-12	Business Meetings	-	153	200	200	200
44-31	Copy Machine Rental	1,287	-	-	-	-
46-91	Software Maintenance	72,250	(11,979)	31,975	38,422	38,422
47-10	Printing & Binding	332	286	850	550	550
48-01	Comm Promotion/Marketng	1,012	-	700	400	400
48-21	Employee Recognition	-	-	1,000	1,000	1,000
49-09	Self Insurance Chgs (W/C)	9,522	10,053	12,522	12,351	11,456
49-10	Warehouse Service Chg.	147	145	150	217	217
49-17	Other Contractual Srvs	53,559	18,930	156,916	100,000	100,000
51-10	Office Supplies	470	1,048	500	650	650
51-25	Computer Sftwre <$1000	535	182	1,200	-	-
52-01	Supplies	149	51	155	-	-
52-20	Opr Equipment <$1000	4,757	-	1,400	-	-
52-22	Uniforms	-	-	200	250	250
52-85	Food Supplies	-	190	500	600	600
54-10	Books And Publications	213	249	250	250	250
54-20	Memberships	2,431	2,033	2,400	3,510	3,510
54-30	Training	3,931	9,325	11,026	8,300	8,300
59-99	New Personnel/Supplies	-	-	100	-	-
	Sub- Total Operating Expenses	**$ 150,595**	**$ 30,666**	**$ 222,044**	**$ 166,700**	**$ 165,805**

DETAIL EXPENDITURES

DEPARTMENT: **Planning and Development**
DIVISION: **Development**

FUND: **001**
DEPT.NO: **2414**

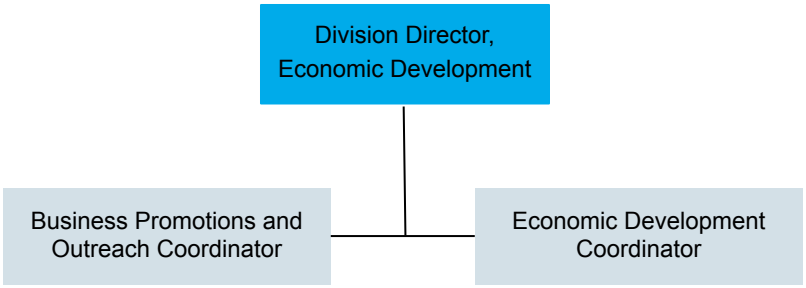
DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
64-15	Computer Equipment	12,026	-	3,351	-	-
68-02	Subscription	-	102,037	-	-	-
71-06	Subscriptions	-	41,342	-	-	-
72-06	Subscriptions	-	658	-	-	-
	Sub- Total Capital Outlay	**$ 12,026**	**$ 144,037**	**$ 3,351**	**$ -**	**$ -**
	Subtotal	**$ 877,346**	**$ 849,425**	**$ 1,084,945**	**$ 1,042,829**	**$ 1,075,724**
91-23	Transfer To Benefits Fund	-	-	-	-	10,287
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 10,287**
Department Total		**$ 877,346**	**$ 849,425**	**$ 1,084,945**	**$ 1,042,829**	**$ 1,086,011**

ORGANIZATIONAL CHART

DEPARTMENT: **Planning and Development**
DIVISION: **Economic Development**

FUND: **001**
DEPT.NO: **2419**



PERSONNEL ALLOCATION

DEPARTMENT: **Planning and Development**
DIVISION: **Economic Development**

FUND: **001**
DEPT.NO: **2419**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
Business Promotions and Outreach Coordinator	23049	16	-	-	1.0	1.0	1.0
ECONOMIC DEV COORDINATOR	23030	18	1.0	1.0	-	1.0	1.0
MANAGER OF ECONOMIC DEVELOPMEN	23019	44	1.0	1.0	-	1.0	1.0
MARKETING & OUTREACH COORD-ED	23020	18	1.0	1.0	(1.0)	-	-
Sub-total for Full-time Positions			3.0	3.0	-	3.0	3.0
Total Personnel:			**3.0**	**3.0**	**-**	**3.0**	**3.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Economic Development (001-2419)					
Number of local businesses served	-	100	100	400	600
Number of businesses visited	-	n/a	n/a	200	500
Business contact database	-	-	5,200	7,800	10,000
Number of new business riboon cuttings	-	-	n/a	20	35
Dollar amount of Economic Development incentives	104,000	50000	69,949	475,000	375,000
Annual ED Facebook impressions	n/a	n/a	7,889	15,800	32,000
ED Facebook page followers	n/a	n/a	111	200	500
ED LinkedIn followers	n/a	n/a	658	750	1000
Views on ED webpage	n/a	n/a	n/a	1,500	3,000

MISSION STATEMENT AND GOALS

DEPARTMENT: **Planning and Development**
DIVISION: **Economic Development**
FUND: **001**
DEPT.NO: **2419**

DEPARTMENT STRATEGIC GOAL ALIGNMENT

CITY VISION STATEMENT: Boynton Beach 2038 is a safe community and beautiful community Boynton Beach 2038 has vibrant destinations congress district, downtown/cultural district, and other potential districts. Boynton Beach 2038 is a livable community for all with fun experiences for all – residents and guests and a strong and diverse local economy.

CITY MISSION STATEMENT: The mission of Boynton Beach city government is to act in a financially responsible and sound manner to provide core municipal services, quality of life services and plan and invest in the future, through a high performing city team and engaged Boynton Beach community.

ECONOMIC DEVELOPMENT MISSION STATEMENT: The City of Boynton Beach Economic Development Division's mission is to establish a healthy and vibrant local economy by attracting investment, servicing our businesses and entrepreneurs, developing a diverse and skilled workforce, and creating economic opportunities to improve the economic well-being and quality of life for all.

DIVISION CORE SERVICES:

- Encourage entrepreneurship and start-ups through education, information, and incubation.
- Support the creation, attraction, expansion, and retention of small businesses.
- Initiate local workforce development strategies to connect residents to career opportunities.
- Act as a liaison to our business community.
- Administer the City's economic development incentive programs.

STRATEGIC GOALS & POLICY ACTIONS:

. **Financially Sound City Government Providing Exceptional Services**

. **Sound Local Economy**

a) Mall Redevelopment Plan: Vision, Working with Property Owners, Master Plan Development, City Role/Developer Role, Direction and City Actions
b) Citywide Economic Development Policy/ Action Plan: Development and Adoption
c) Waterfront Master Plan/Marina Expansion: Goals/Outcomes, Development and Direction
d) Strategic Annexations: Analysis of Impacts, Report with Options, Direction and Implementation
e) Economic Development Marketing Strategy: Implementation
f) Hotel Strategy: Problem Analysis, Report with Options, Direction and City Actions
g) Minority Businesses Enterprise Program: Development
h) Small Business Grant Program Future: Direction and Funding
i) CDBG Funding for Economic Development Initiatives: Direction
j) New Economic Incentive Programs: Report with Options, Direction and Funding
k) Business Liaison Program Development: Best Practices, Report with Options, Direction and City Actions

. **A Great Place to Live**

. **A Safe, Clean and Attractive Community**

DETAIL EXPENDITURES

DEPARTMENT: **Planning and Development**
DIVISION: **Economic Development**

FUND: **001**
DEPT.NO: **2419**

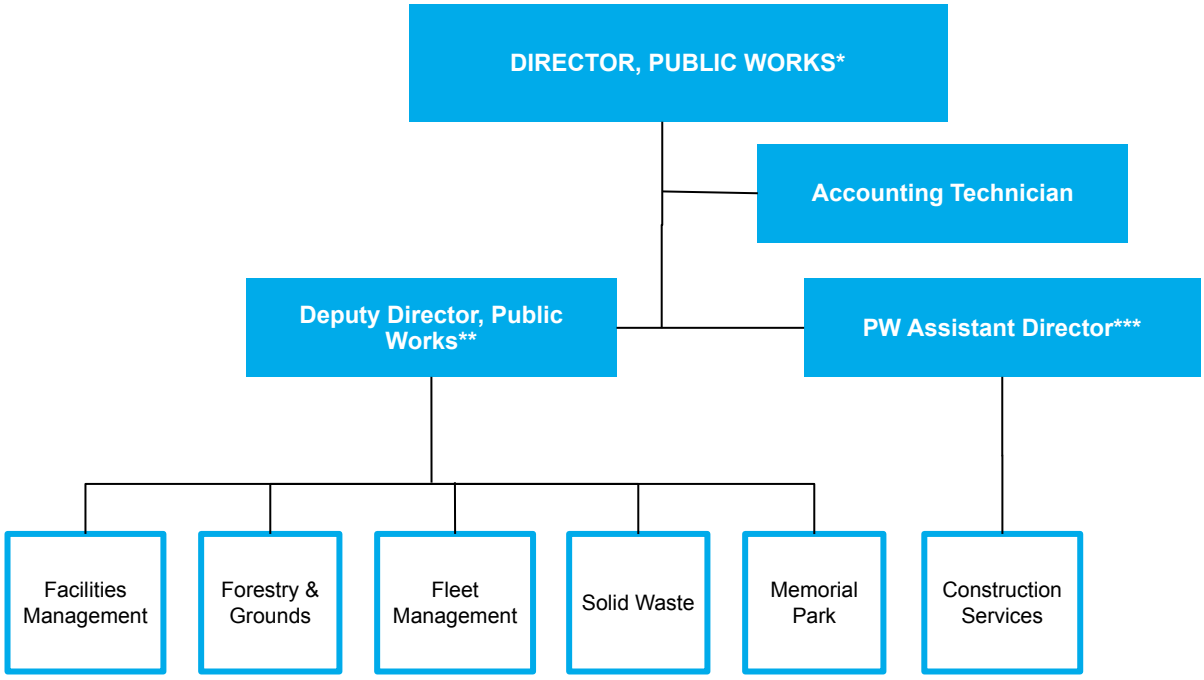
DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 16 Economic Development 001-2419-559						
	Department Summary					
	Personnel Services	334,287	188,579	323,429	331,366	346,220
	Operating Expenses	149,902	113,253	222,769	273,397	273,381
	Capital Outlay	-	5,453	-	-	-
	Nonoperating Expenses	-	-	-	-	4,409
	Total	**$ 484,189**	**$ 307,285**	**$ 546,198**	**$ 604,763**	**$ 624,010**
	Estimated As % Of Budget	**89%**				
12-10	Regular Salaries/Wages	233,565	127,618	228,901	236,778	236,778
14-10	Overtime	-	495	1,600	3,840	3,840
15-12	Cell Phone Allowance	-	-	784	840	840
15-20	Car Allowance	3,000	1,000	2,550	-	3,000
21-10	Employer Fica	17,863	9,760	17,929	18,178	18,407
22-10	General Employees Pension	55,090	33,363	36,281	35,643	48,018
22-40	Def Comp Contribution	4,167	-	-	-	-
23-10	Life Insurance	111	55	180	84	84
23-20	Disability Insurance	1,212	819	1,364	1,280	1,280
23-30	Health Insurance	16,608	13,737	29,308	30,288	30,288
23-34	Hsa	1,750	1,063	2,950	3,000	2,250
23-40	Dental Insurance	824	599	1,416	1,269	1,269
23-50	Vision Insurance	97	70	166	166	166
	Sub-total Personnel Services	**$ 334,287**	**$ 188,579**	**$ 323,429**	**$ 331,366**	**$ 346,220**
31-90	Other Professional Srvs	-	200	2,300	-	-
40-10	Mileage Reimbursement	-	-	200	-	-
40-12	Business Meetings	2,983	418	6,970	5,000	5,000
41-15	Cellular Phone/Beeper	-	1,495	1,009	960	960
46-91	Software Maintenance	16,000	24,041	44,177	51,654	51,654
47-10	Printing & Binding	-	1,641	2,000	3,000	3,000
48-01	Comm Promotion/Marketing	121	8,567	12,474	6,000	6,000
48-05	Advertising	-	40	1,858	4,300	4,300
49-09	Self Insurance Chgs (W/C)	300	360	131	211	195
49-10	Warehouse Service Chg	4	3	8	222	222
49-17	Other Contractual Srvs	52,424	31,927	24,448	64,000	64,000
49-68	Commercial Grant Program	69,949	33,260	114,500	125,000	125,000
51-10	Office Supplies	47	1,849	600	250	250
51-25	Computer Sftwre <$1000	-	-	700	-	-
52-01	Supplies	100	161	1,160	5,000	5,000
52-20	Opr Equipment <$1000	-	225	200	-	-
52-22	Uniforms	-	-	250	100	100
52-85	Food Supplies	651	1,067	1,500	500	500
54-10	Books-Publications-Videos	240	-	300	-	-
54-20	Memberships	6,440	4,500	4,000	4,200	4,200
54-30	Training	643	3,499	3,984	3,000	3,000
	Sub- Total Operating Expenses	**$ 149,902**	**$ 113,253**	**$ 222,769**	**$ 273,397**	**$ 273,381**
64-15	Computer Equipment	-	5,453	-	-	-
	Sub- Total Capital Outlay	**$ -**	**$ 5,453**	**$ -**	**$ -**	**$ -**
	Subtotal	**$ 484,189**	**$ 307,285**	**$ 546,198**	**$ 604,763**	**$ 619,601**
91-23	Transfer To Benefits Fund	-	-	-	-	4,409
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,409**
Department Total		**$ 484,189**	**$ 307,285**	**$ 546,198**	**$ 604,763**	**$ 624,010**

ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2510**



* PWD - Position funded 25% in Public Works Admin, 25% in Fleet and 50% in Solid Waste
** PWDD - Position funded 25% in Public Works Admin, 25% in Fleet and 50% in Solid Waste
*** PWAD - Position funded 100% Construction Services

PERSONNEL ALLOCATION

DEPARTMENT: **Public Works**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2510**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ACCOUNTING TECHNICIAN I	04160	10	1.0	1.0	-	1.0	1.0
ASSISTANT DIRECTOR, PUBLIC WORKS	51029	47	1.0	-	-	1.0	-
DEPUTY DIRECTOR, PUBLIC WORKS	51059	47	-	1.0	-	-	1.0
DIRECTOR, PUBLIC WORKS	57019	50	1.0	1.0	-	1.0	1.0
OFFICE ASSISTANT	00202	12	-	-	-	1.0	-
Sub-total for Full-time Positions			3.0	3.0	-	4.0	3.0
Total Personnel:			**3.0**	**3.0**	**-**	**4.0**	**3.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Public Works Admin (001-2510)					
Number of Public Works Staff	108	108	108	108	124
Total Square Footage for Public Works	35,639	35,639	35,639	35,639	35,639
Number of Public Works Compound Capital Projects	268,157	268,157	268,157	$60,125	$130,000

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Administration**
FUND: **001**
DEPT.NO: **2510**

DEPARTMENT MISSION STATEMENT:

To provide quality leadership, resources, and support to all divisions within the Public Works Department.

DEPARTMENT CORE SERVICES:

- Offering Administrative Support
- Evaluation of Staff
- Services and Management Structure
- Maintain Quality Leadership and Support
- Assist each Division to reach their goals and objectives

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES
STRATEGIC GOAL: High Performing Organization

. **Value to the Community:**
  a) Continue informing residents/customers about MyCivic app
. **Short Term Challenges and Opportunities:**
  b) People not wanting to use the app or have difficulties with it
. **Long Term Challenges and Opportunities:**
  c) People not wanting to use the app or have difficulties with it

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:
STRATEGIC GOAL: High Performing Organization

. **Objective 1:** Educate residents/customers how to utilize the MyCivic app.
. **Initiative 1:** Initiative supporting the objective:
  a) MyCivic is an ongoing process
  b) Data showing the number of users

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2510**

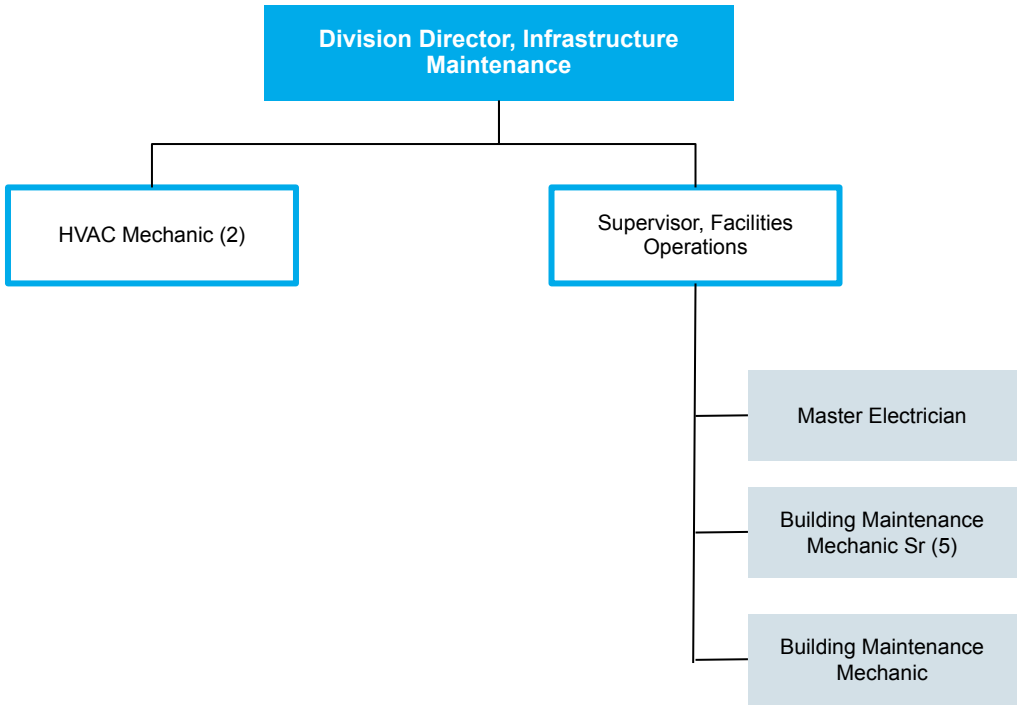
DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Public Works, Admin 001-2510-539						
	Department Summary					
	Personnel Services	140,385	200,410	380,337	208,084	422,303
	Operating Expenses	13,134	9,723	11,682	11,387	11,135
	Capital Outlay	-	-	1,840	2,500	-
	Nonoperating Expenses	-	-	-	-	15,746
	Total	**$ 153,519**	**$ 210,133**	**$ 393,859**	**$ 221,971**	**$ 449,184**
	Estimated As % Of Budget	**39%**				
12-10	Regular Salaries/Wages	100,169	158,130	314,271	151,934	305,946
14-10	Overtime	-	-	50	200	200
15-12	Cell Phone Allowance	-	-	350	-	840
15-20	Car Allowance	-	-	1,500	-	750
21-10	Employer Fica	7,679	12,189	23,519	11,207	20,002
22-10	General Employees Pension	25,317	13,743	18,469	22,790	61,373
22-40	Def Comp Contribution	-	-	4,500	-	-
23-10	Life Insurance	66	65	225	45	117
23-20	Disability Insurance	879	1,413	2,082	1,303	1,496
23-30	Health Insurance	5,428	12,878	13,612	17,668	27,764
23-34	Hsa	525	1,263	700	2,100	2,500
23-40	Dental Insurance	288	652	940	740	1,163
23-50	Vision Insurance	34	77	119	97	152
	Sub-total Personnel Services	**$ 140,385**	**$ 200,410**	**$ 380,337**	**$ 208,084**	**$ 422,303**
40-12	Business Meetings	611	-	-	-	-
43-10	Electric Service	4,387	5,059	5,000	6,000	6,000
43-20	Water/Sewer Service	935	982	1,050	1,000	1,000
44-31	Copy Machine Rental	-	-	225	-	-
46-30	Vehicle Maint. - Garage	2,806	-	-	-	-
49-09	Self Insurance Chgs (W/C)	2,685	2,835	3,531	3,483	3,231
49-10	Warehouse Service Chg	70	70	141	204	204
51-10	Office Supplies	1,640	777	1,735	700	700
	Sub- Total Operating Expenses	**$ 13,134**	**$ 9,723**	**$ 11,682**	**$ 11,387**	**$ 11,135**
64-15	Computer Equipment	-	-	1,840	-	-
69-99	Capital Outlay	-	-	-	2,500	-
	Sub- Total Capital Outlay	**$ -**	**$ -**	**$ 1,840**	**$ 2,500**	**$ -**
	Subtotal	**$ 153,519**	**$ 210,133**	**$ 393,859**	**$ 221,971**	**$ 433,438**
91-23	Transfer To Benefits Fund	-	-	-	-	4,409
91-30	Transfer/Veh. Srv. Fund	-	-	-	-	11,337
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 15,746**
Department Total		**$ 153,519**	**$ 210,133**	**$ 393,859**	**$ 221,971**	**$ 449,184**

ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**

FUND: **001**
DEPT.NO: **2511**



PERSONNEL ALLOCATION

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**

FUND: **001**
DEPT.NO: **2511**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
BUILDING MAINT MECHANIC, SR	81211	12	4.0	5.0	-	5.0	5.0
BUILDING MAINTENANCE MECHANIC	81201	09	-	-	1.0	1.0	1.0
DIV DIR, INFRASTRUCTURE MAINTE	52069	41	-	1.0	-	1.0	1.0
ELECTRICIAN, MASTER	81230	18	1.0	1.0	-	1.0	1.0
FACILITIES MGT SUPERVISOR	02501	26	1.0	1.0	(1.0)	-	-
HVAC MECHANIC	81271	14	2.0	2.0	(1.0)	1.0	1.0
HVAC MECHANIC	81271	16	-	-	1.0	-	1.0
MANAGER, INFRASTRUCTURE MAINTENANCE	52049	30	1.0	-	-	-	-
SUPV, FACILITIES OPERATIONS	52019	26	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			10.0	11.0	-	10.0	11.0
Total Personnel:			**10.0**	**11.0**	**-**	**10.0**	**11.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Facilities Management (001-2511)					
Number of Facilities Maintained	55	55	55	55	55
Total Square Footage of Facilities Maintained	378,682	378,682	378,682	378,682	378,682
Number of Work Order processed	2,618	2,697	2,697	2,778	2,861
Custodial Service: Contractual Services	$ 877,605	$ 881,000	$ 881,000	$ 957,265	$ 950,000

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**
FUND: **001**
DEPT.NO: **2511**

DEPARTMENT MISSION STATEMENT:

Provide strategic facilities management that support safe, clean, well maintained, accessible, reliable, efficient and sustainable City facilities.

DEPARTMENT CORE SERVICES:

- Continue maintenance of the Capital Maintenance Inventory matrix for City Facilities
- Continue maintenance of the Capital Maintenance Inventory matrix for opportunities to improve energy usage/consumption and to research facility upgrades/replacement that will make them "Green".
- Work with HR/Risk to reduce potential hazards throughout the City to the public and employees.
- Work on securing local vendors to perform work for the City.
- Assess the conditions of the facility systems, structure, interiors, exteriors and grounds.
- Measure, manage and plan for performance, efficiency, sustainability, and mission-related expectations.
- Manage/oversee facility operations and maintenance (building structure, plumbing, electrical, HVAC, product equipment) services.
- Develop specifications and performance requirements for services and select the best resources.
- Apply sustainable facility management practices to both the built and natural environment.
- Develop and direct programs to support the organization's commitment to suitability.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

a) Value to the Community:
   i. Monitor customer satisfaction and provide customers with feedback
   ii. Establish Key Performance Indicators (KPI's)
   iii. Providing safe facilities for the Public and all City employees
   iv. Providing opportunities for Local Vendors to perform work within the City

b) Short Term Challenges and Opportunities:
   i. Develop and manage continuous improvement initiatives
   ii. Assess the performance of service providers and plan appropriate performance improvements.
   iii. Assess ways to improve facility management workplace productivity
   iv. Finding enough licensed skilled vendors within the City Limits

c) Long Term Challenges and Opportunities:
   i. Establish internal audits and inspections to assure City facilities are complying with codes, regulations, policies, and standards.
   ii. Align facility management technology with organizational information technology

Implement processes to monitor compliance and corrective actions

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**
FUND: **001**
DEPT.NO: **2511**

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:
STRATEGIC GOAL: High Performing Organization

. **Objective 1:** Develop Maintenance and Occupants Service Specification

a) **Initiative 1:** Initiative supporting the objective:

i. Create Service Level Agreements (SLA's) to define service expectations

ii. Metrics that compare results to mutually agreed-upon goals

iii. Work Schedules that define when and at what frequency work task will occur

Standard Operating Procedures (SOP's) that specify how tasks will be accomplished as general work and safety rules.

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**

FUND: **001**
DEPT.NO: **2511**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 11 Facilities Mgmt 001-2511-519						
	Department Summary					
	Personnel Services	713,404	775,563	1,083,788	1,004,288	1,125,970
	Operating Expenses	1,514,714	1,431,482	1,650,856	1,711,981	1,625,722
	Capital Outlay	9,349	12,595	12,131	75,000	100,000
	Nonoperating Expenses	40,352	59,065	40,490	30,420	63,622
	Total	**$ 2,277,819**	**$ 2,278,705**	**$ 2,787,265**	**$ 2,821,689**	**$ 2,915,314**
	Estimated As % Of Budget	**82%**				
12-10	Regular Salaries/Wages	447,896	540,651	789,096	709,096	774,616
12-20	Holiday Pay	190	142	700	500	500
14-10	Overtime	8,455	5,446	10,000	10,000	10,000
15-12	Cell Phone Allowance	546	468	1,662	1,500	1,500
15-13	Shoe Allowance	750	963	1,400	1,600	1,800
15-20	Car Allowance	-	2,750	2,000	3,000	3,000
21-10	Employer Fica	35,767	41,655	60,456	54,712	58,790
22-10	General Employees Pension	145,995	89,041	100,219	100,318	146,579
23-10	Life Insurance	169	191	218	168	180
23-20	Disability Insurance	2,629	3,449	3,668	7,650	3,936
23-30	Health Insurance	61,740	79,206	101,895	100,960	111,056
23-34	Hsa	5,750	7,750	7,200	10,000	8,750
23-40	Dental Insurance	3,147	3,446	4,720	4,230	4,653
23-50	Vision Insurance	370	405	554	554	610
	Sub-total Personnel Services	**$ 713,404**	**$ 775,563**	**$ 1,083,788**	**$ 1,004,288**	**$ 1,125,970**
34-10	Janitorial Services	585,346	722,337	734,725	750,000	750,000
40-12	Business Meetings	508	-	-	5,000	5,000
41-15	Cellular Phone/Beeper	4,720	5,632	8,400	6,800	6,800
43-10	Electric Service	5,125	4,873	5,000	5,000	5,000
43-20	Water/Sewer Service	4,555	4,863	5,400	5,200	5,200
44-30	Equipment Rental	-	-	2,000	2,000	2,000
44-31	Copy Machine Rental	1,530	1,530	1,530	1,530	1,530
46-10	Building Repairs	39,211	58,211	77,000	60,000	60,000
46-20	Equipment Maintenance	197	-	-	-	-
46-25	Mechanical Repairs	329,547	164,805	177,300	250,000	170,000
46-30	Vehicle Maint. - Garage	46,510	51,366	65,500	42,000	42,000
46-91	Software Maintenance	-	14,583	117,822	50,000	50,000
49-09	Ins Chgs-Workers Comp	49,568	52,335	65,211	64,315	58,656
49-10	Warehouse Service Chg	5,063	4,961	4,071	5,236	5,236
49-17	Other Contractual Srvs	257,073	196,852	235,278	260,000	260,000
49-41	Licenses, Fees & Permits	2,959	1,572	250	5,000	5,000
51-10	Office Supplies	261	599	1,324	500	500
51-25	Computer Sftwre <$1000	324	-	-	-	-
52-10	Fuel Oil-Vehicles	-	-	-	18,000	18,000
52-20	Opr Equipment <$1000	-	282	7,900	500	500
52-22	Uniforms	3,967	2,826	5,550	4,300	4,300

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**

FUND: **001**
DEPT.NO: **2511**

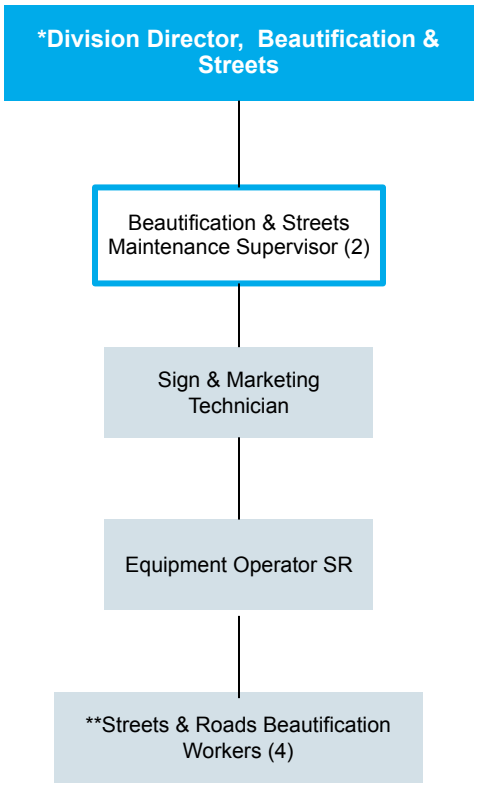
DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
52-23	Safety Clothing/Equip.	2,235	654	-	5,000	5,000
52-24	Bldg Supplies/Materials	151,570	121,002	115,500	148,000	148,000
52-25	Janitor Supplies	7,050	7,525	10,000	10,000	10,000
52-27	Hardware/Tools	13,255	9,065	4,300	5,000	5,000
52-78	First Aid Supplies	-	22	-	1,500	1,500
54-20	Memberships	713	1,755	1,500	1,500	1,500
54-30	Training	3,427	3,832	5,295	5,000	5,000
59-99	New Personnel/Supplies	-	-	-	600	-
	Sub- Total Operating Expenses	**$ 1,514,714**	**$ 1,431,482**	**$ 1,650,856**	**$ 1,711,981**	**$ 1,625,722**
62-01	Building Improvements	-	-	-	-	25,000
64-02	General Equipment	9,349	8,812	10,692	-	-
64-15	Computer Equipment	-	3,783	1,439	-	-
64-33	Vehicle Purchases	-	-	-	75,000	75,000
	Sub- Total Capital Outlay	**$ 9,349**	**$ 12,595**	**$ 12,131**	**$ 75,000**	**$ 100,000**
	Subtotal	**$ 2,237,467**	**$ 2,219,640**	**$ 2,746,775**	**$ 2,791,269**	**$ 2,851,692**
91-23	Transfer To Benefits Fund	-	-	-	-	16,166
91-30	Transfer/Veh. Srv. Fund	40,352	59,065	40,490	30,420	47,456
	Sub-total Nonoperating Expenses	**$ 40,352**	**$ 59,065**	**$ 40,490**	**$ 30,420**	**$ 63,622**
Department Total		**$ 2,277,819**	**$ 2,278,705**	**$ 2,787,265**	**$ 2,821,689**	**$ 2,915,314**

ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Beautification & Streets**

FUND: **001**
DEPT.NO: **2512**



*Division Director - Position funded 70% in Streets & Roads and 30% in Solid Waste
** Two (2) positions fully funded in Solid Waste

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Beautification & Streets (001-2512)					
Asphalt Repairs (Tons)	261	269	269	285	302
Concrete Repairs - Includes Sidewalks (Tons)	132	136	136	144	153
Sign Installation/Making/Repairs (Number)	1,320	1,360	1,360	1,441	1,527
Street Sweeping (Miles)		653	653	653	1536
Sidewalk Repairs made with 30 days (as a percentage)	100%	100%	100%	100%	100%
% Asphalt failures (+potholes) repaired w/in 24 hr	83%	85%	90%	95%	98%
Avg cost to repair damaged sidewalks, per linear foot	$38	$38	-	$38	$38

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Beautification & Streets**
FUND: **001**
DEPT.NO: **2512**

DEPARTMENT MISSION STATEMENT: To provide the citizens, business owners, and general public with well-maintained streets, sidewalks, and street lights.

DEPARTMENT CORE SERVICES:

- Main Streets – Perform/ Execute Street Repairs, Road Resurfacing Projects, roadway pavement marking and roadway signage requirements by deploying timely, cost effective measures for repairs and replacement needs.
- Main Sidewalks – Perform/Execute repairs, replacement and new construction of pedestrian circulation network in both commercial and residential communities.
- Maintain Street Lights – Repair and replace, or construct new lighting feature(s)/ network(s) to promote public safety and security objectives.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES
STRATEGIC GOALs: Accessible Transportation and Mobility and High Performing Organization

a) **Value to the Community:**
   i. Streets - Improved motorist safety, and manage roadway life cycles
   ii. Sidewalks – Improved pedestrian and ADA safety measures
   iii. Street Lights - Improved safety and security for both commercial and residential communities

b) **Short Term Challenges and Opportunities:**
   i. Streets - Accelerated deterioration of roadways at the mid or end of useful life cycle/Current budget does not meet current needs, as the city grows so too does its need for maintenance and improvements for roadway projects to reverse the current trend.
   ii. Sidewalks - Accelerated deterioration and potential litigation against the city /Current budget does not meet current needs, as the city grows so too does its need for maintenance and improvements for sidewalk construction projects that conform to current ADA standards and requirements as dictated by law.
   iii. Street Lights – Potential increase in safety related and crime incidents/ Implement program to reduce cost and optimize network performance with technology advancements/ improved safety and security for both commercial and residential communities

c) **Long Term Challenges and Opportunities:**
   i. Streets – Declining assessment scores for existing roadway conditions/ Current budget allocations inadequate to drive the improvements required to maintain and gain ground on deteriorating roadway network/ Larger budget to enable more projects per annum to reverse the existing trend of lower roadway assessment scores
   ii. Sidewalks – As the city grows and existing areas become more aged, the needs of the pedestrian circulation networks will also grow, especially considering the trending of more densely populated communities in the downtown areas/ additional development will require a larger budget to effectively maintain existing and develop newly constructed, considering ADA laws and improving public safety. Larger budget allocation for this work will enable to cover greater area and similar needs within the commercial and residential communities
   iii. Street Lights – Potential increase in safety related and crime incidents/ Implement program to reduce cost and optimize network performance with technology advancements/ improved safety and security for both commercial and residential communities

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Beautification & Streets**

FUND: **001**
DEPT.NO: **2512**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 12 Beautification & Streets 001-2512-541						
	Department Summary					
	Personnel Services	409,134	487,996	673,894	493,025	606,870
	Operating Expenses	986,944	1,149,105	1,431,366	1,380,760	1,797,193
	Capital Outlay	2,460	7,631	-	76,000	76,000
	Nonoperating Expenses	29,426	29,426	53,675	106,576	100,757
	Total	**$ 1,427,964**	**$ 1,674,158**	**$ 2,158,935**	**$ 2,056,361**	**$ 2,580,820**
	Estimated As % Of Budget	**66%**				
12-10	Regular Salaries/Wages	283,696	381,420	479,868	346,326	418,079
12-20	Holiday Pay	145	22	-	-	-
14-10	Overtime	5,224	2,856	3,000	3,000	3,000
15-12	Cell Phone Allowance	420	630	1,525	-	660
15-13	Shoe Allowance	450	300	400	800	800
15-20	Car Allowance	-	900	2,550	-	-
21-10	Employer Fica	22,162	27,838	35,799	26,555	32,095
22-10	General Employees Pension	46,051	11,456	73,048	44,396	73,516
23-10	Life Insurance	109	398	373	102	162
23-20	Disability Insurance	1,746	3,071	3,253	5,872	2,260
23-30	Health Insurance	42,203	52,555	66,586	57,547	67,643
23-34	Hsa	4,500	4,250	3,800	5,700	5,450
23-40	Dental Insurance	2,173	2,023	3,304	2,411	2,834
23-50	Vision Insurance	255	277	388	316	371
	Sub-total Personnel Services	**$ 409,134**	**$ 487,996**	**$ 673,894**	**$ 493,025**	**$ 606,870**
31-90	Other Professional Srvs	-	-	2,400	2,400	2,400
41-15	Cellular Phone/Beeper	1,910	1,934	2,300	5,040	5,040
43-10	Electric Service	4,003	3,869	3,800	4,000	4,000
43-11	Street Lighting	845,929	934,994	910,000	960,000	960,000
43-20	Water/Sewer Service	631	5,366	7,900	6,000	6,000
44-11	Fec Railroad Lease	14,710	2,470	19,257	27,225	27,225
44-31	Copy Machine Rental	625	-	-	625	624
46-30	Vehicle Maint. - Garage	23,599	23,955	45,000	19,600	19,600
46-91	Software Maintenance	-	41,500	63,120	110,000	-
46-98	Grounds Maintenance	7,140	9,377	172,400	25,000	25,000
49-09	Self Insurance Chgs (W/C)	18,233	19,248	23,977	23,649	21,936
49-10	Warehouse Service Chg.	5,390	5,516	4,996	8,021	8,021
49-17	Other Contractual Srvs	1,140	37,716	133,400	95,000	623,147
49-41	Licenses, Fees & Permits	-	-	1,556	-	-
51-10	Office Supplies	196	408	800	300	300
52-10	Fuel Oil-Vehicles	-	-	-	8,400	8,400
52-20	Opr. Equipment <$1000	496	464	-	5,000	5,000
52-22	Uniforms	1,883	2,269	1,753	3,000	3,000
52-23	Safety Clothing/Equip.	126	406	-	500	500
52-27	Hardware/Tools	1,478	770	-	1,500	1,500
52-75	Equip. Parts/Supplies	1,479	1,725	-	1,500	1,500
53-10	St. Repair & Maint. Suppl	29,832	27,787	18,508	40,000	40,000
53-11	Traffic/Street Signs	27,816	28,502	20,050	32,000	32,000
54-30	Training	328	829	149	2,000	2,000
	Sub- Total Operating Expenses	**$ 986,944**	**$ 1,149,105**	**$ 1,431,366**	**$ 1,380,760**	**$ 1,797,193**

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Beautification & Streets**

FUND: **001**
DEPT.NO: **2512**

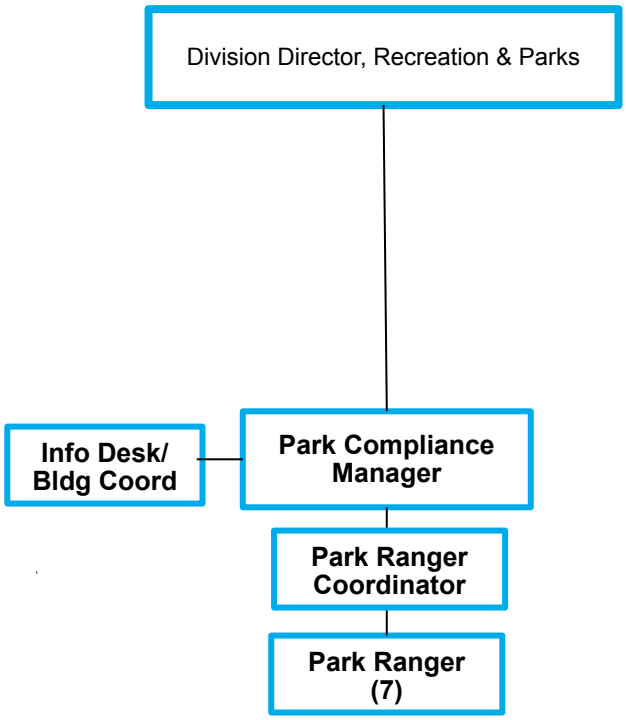
DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
64-02	General Equipment	2,460	5,926	-	-	-
64-15	Computer Equipment	-	1,705	-	-	-
64-33	Vehicle Purchases	-	-	-	76,000	76,000
	Sub- Total Capital Outlay	**$ 2,460**	**$ 7,631**	**$ -**	**$ 76,000**	**$ 76,000**
	Subtotal	**$ 1,398,538**	**$ 1,644,732**	**$ 2,105,260**	**$ 1,949,785**	**$ 2,480,063**
91-23	Transfer To Benefits Fund	-	-	-	-	11,757
91-30	Transfer/Veh. Srv. Fund	29,426	29,426	53,675	106,576	89,000
	Sub-total Nonoperating Expenses	**$ 29,426**	**$ 29,426**	**$ 53,675**	**$ 106,576**	**$ 100,757**
	Department Total	**$ 1,427,964**	**$ 1,674,158**	**$ 2,158,935**	**$ 2,056,361**	**$ 2,580,820**

ORGANIZATIONAL CHART

DEPARTMENT: **Recreation & Parks**
DIVISION: **Parking Services**

FUND: **001**
DEPT.NO: **2517**



PERSONNEL ALLOCATION

DEPARTMENT: **Recreation & Parks**
DIVISION: **Parking Services**

FUND: **001**
DEPT.NO: **2517**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
INFO DESK/BUILDING COORDINATOR	40120	14	-	-	1.0	-	1.0
PARK COMPLIANCE MANAGER	62099	36	-	1.0	-	1.0	1.0
PARK RANGER	61101	11	-	8.0	(1.0)	8.0	7.0
PARK RANGER COORDINATOR	82330	16	-	-	1.0	-	1.0
Sub-total for Full-time Positions			-	9.0	1.0	9.0	10.0
Total Personnel:			**-**	**9.0**	**1.0**	**9.0**	**10.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Parking Services (001-2517)					
Parking Permits Sold	2,731	2,299	2,165	2,100	2,100

DETAIL EXPENDITURES

DEPARTMENT: **Recreation & Parks**
DIVISION: **Parking Services**

FUND: **001**
DEPT.NO: **2517**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 14 Parking Services 001-2517-545						
	Department Summary					
	Personnel Services	71,836	109,177	588,675	650,235	775,239
	Operating Expenses	117,852	159,244	331,550	132,502	158,002
	Capital Outlay	-	5,976	2,000	41,100	41,100
	Nonoperating Expenses	-	-	23,240	35,000	48,226
	Total	**$ 189,688**	**$ 274,397**	**$ 945,465**	**$ 858,837**	**$ 1,022,567**
	Estimated As % Of Budget	**0%**				
12-10	Regular Salaries/Wages	51,941	78,393	379,246	430,599	490,307
12-20	Holiday Pay	1,244	1,236	7,300	10,000	10,000
14-10	Overtime	1,362	5,253	44,000	5,500	20,000
15-20	Car Allowance	-	-	2,200	-	2,400
21-10	Employer Fica	4,201	6,418	33,291	32,941	37,692
22-10	General Employees Pension	-	-	45,392	64,590	98,326
23-10	Life Insurance	-	-	120	108	120
23-20	Disability Insurance	(1)	-	1,794	2,327	2,650
23-30	Health Insurance	11,207	15,190	65,117	90,864	100,960
23-34	Hsa	1,216	1,706	6,600	9,000	8,000
23-40	Dental Insurance	596	899	3,232	3,807	4,230
23-50	Vision Insurance	70	82	383	499	554
	Sub-total Personnel Services	**$ 71,836**	**$ 109,177**	**$ 588,675**	**$ 650,235**	**$ 775,239**
40-12	Business Meetings	-	-	50	-	-
41-15	Cellular Phone/Beeper	1,976	3,278	3,650	4,500	4,500
43-10	Electric Service	-	2,031	3,898	5,000	5,000
44-31	Copy Machine Rental	-	-	-	1,100	1,100
46-30	Vehicle Maint-Garage	-	1,149	38,000	7,500	7,500
46-31	Vehicle Maint - Other	-	247	-	-	-
46-91	Software Maintenance	79,869	65,081	115,112	75,000	75,000
49-09	Self Insurance Chgs (W/C)	-	-	-	-	500
49-10	Warehouse Service Chg	-	55	387	1,017	1,017
49-14	Credit Card Fees	28,975	50,728	47,000	15,000	40,000
49-17	Other Contractual Srvs	1,562	22,818	108,343	5,000	5,000
51-10	Office Supplies	911	1,107	1,000	500	500
52-01	Supplies	2,979	3,788	3,500	2,000	2,000
52-10	Fuel Oil-Vehicles	-	-	-	3,500	3,500
52-20	Opr Equipment <$1000	-	5,173	4,500	5,000	5,000
52-22	Uniforms	1,161	1,983	5,000	4,000	4,000
52-23	Safety Clothing/Equip	419	422	600	500	500
54-20	Memberships	-	654	160	760	760
54-30	Training	-	730	350	2,125	2,125
	Sub- Total Operating Expenses	**$ 117,852**	**$ 159,244**	**$ 331,550**	**$ 132,502**	**$ 158,002**

DETAIL EXPENDITURES

DEPARTMENT: **Recreation & Parks**
DIVISION: **Parking Services**

FUND: **001**
DEPT.NO: **2517**

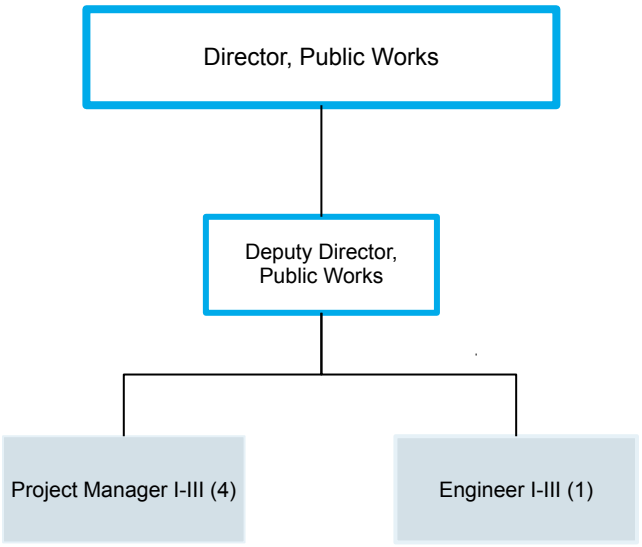
DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
64-02	General Equipment	-	4,296	2,000	41,100	41,100
64-15	Computer Equipment	-	1,680	-	-	-
	Sub- Total Capital Outlay	**$ -**	**$ 5,976**	**$ 2,000**	**$ 41,100**	**$ 41,100**
	Subtotal	**$ 189,688**	**$ 274,397**	**$ 922,225**	**$ 823,837**	**$ 974,341**
91-23	Transfer To Benefits Fund	-	-	-	-	13,226
91-30	Transfer To Veh Srv Fund	-	-	23,240	35,000	35,000
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 23,240**	**$ 35,000**	**$ 48,226**
	Department Total	**$ 189,688**	**$ 274,397**	**$ 945,465**	**$ 858,837**	**$ 1,022,567**

ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Construction Services**

FUND: **001**
DEPT.NO: **2519**



PERSONNEL ALLOCATION

DEPARTMENT: **Public Works**
DIVISION: **Construction Services**

FUND: **001**
DEPT.NO: **2519**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
DIRECTOR, PUBLIC WORKS	57019	44	-	-	1.0	-	1.0
DIVISION DIRECTOR, CONST SVS	52079	28	-	-	1.0	-	1.0
ENGINEER II	70289	30	-	-	1.0	-	1.0
PROJECT MANAGER I	70199	25	-	-	1.0	-	1.0
PROJECT MANAGER II	70249	27	-	-	1.0	-	1.0
PROJECT MANAGER III	70259	28	-	-	1.0	-	1.0
Sub-total for Full-time Positions			-	-	6.0	-	6.0
Total Personnel:			**-**	**-**	**6.0**	**-**	**6.0**

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Construction Services**

FUND: **001**
DEPT.NO: **2519**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 14 Construction Services 001-2519-539						
	Department Summary					
	Personnel Services		-	-	11,550	-	701,108
	Operating Expenses		-	-	-	-	89,609
	Capital Outlay		-	-	-	-	31,000
	Nonoperating Expenses		-	-	-	-	6,613
	Total	**$**	**-**	**$**	**-**	**$**	**11,550**	**$**	**-**	**$**	**828,330**
	Estimated As % Of Budget		**0%**				
12-10	Regular Salaries/Wages		-	-	10,500	-	460,134
14-10	Overtime		-	-	-	-	2
15-12	Cell Phone Allowance		-	-	-	-	1,320
15-13	Shoe Allowance		-	-	-	-	1,000
15-20	Car Allowance		-	-	250	-	4,800
19-99	New Personnel/Reclass		-	-	-	-	45,500
21-10	Employer Fica		-	-	800	-	35,745
22-10	General Employees Pension		-	-	-	-	93,246
23-10	Life Insurance		-	-	-	-	252
23-20	Disability Insurance		-	-	-	-	2,487
23-30	Health Insurance		-	-	-	-	50,480
23-34	Hsa		-	-	-	-	3,750
23-40	Dental Insurance		-	-	-	-	2,115
23-50	Vision Insurance		-	-	-	-	277
	Sub-total Personnel Services	**$**	**-**	**$**	**-**	**$**	**11,550**	**$**	**-**	**$**	**701,108**
31-90	Other Professional Srvs		-	-	-	-	20,000
41-15	Cellular Phone/Beeper		-	-	-	-	3,600
44-31	Copy Machine Rental		-	-	-	-	400
46-30	Vehicle Maint. - Garage		-	-	-	-	16,800
46-91	Software Maintenance		-	-	-	-	12,500
47-10	Printing & Binding		-	-	-	-	500
47-20	Reproduction Services		-	-	-	-	2,000
49-09	Self Insurance Chgs (W/C)		-	-	-	-	14,322
49-10	Warehouse Service Chg		-	-	-	-	287
49-17	Other Contractual Srvs		-	-	-	-	5,000
51-10	Office Supplies		-	-	-	-	500
52-10	Fuel Oil-Vehicles		-	-	-	-	7,200
52-20	Opr Equipment <$1000		-	-	-	-	1,000
52-22	Uniforms		-	-	-	-	500
52-23	Safety Clothing/Equip.		-	-	-	-	500
52-27	Hardware/Tools		-	-	-	-	800
54-10	Books And Publications		-	-	-	-	100
54-20	Memberships		-	-	-	-	600
54-30	Training		-	-	-	-	3,000
	Sub- Total Operating Expenses	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**-**	**$**	**89,609**

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Construction Services**

FUND: **001**
DEPT.NO: **2519**

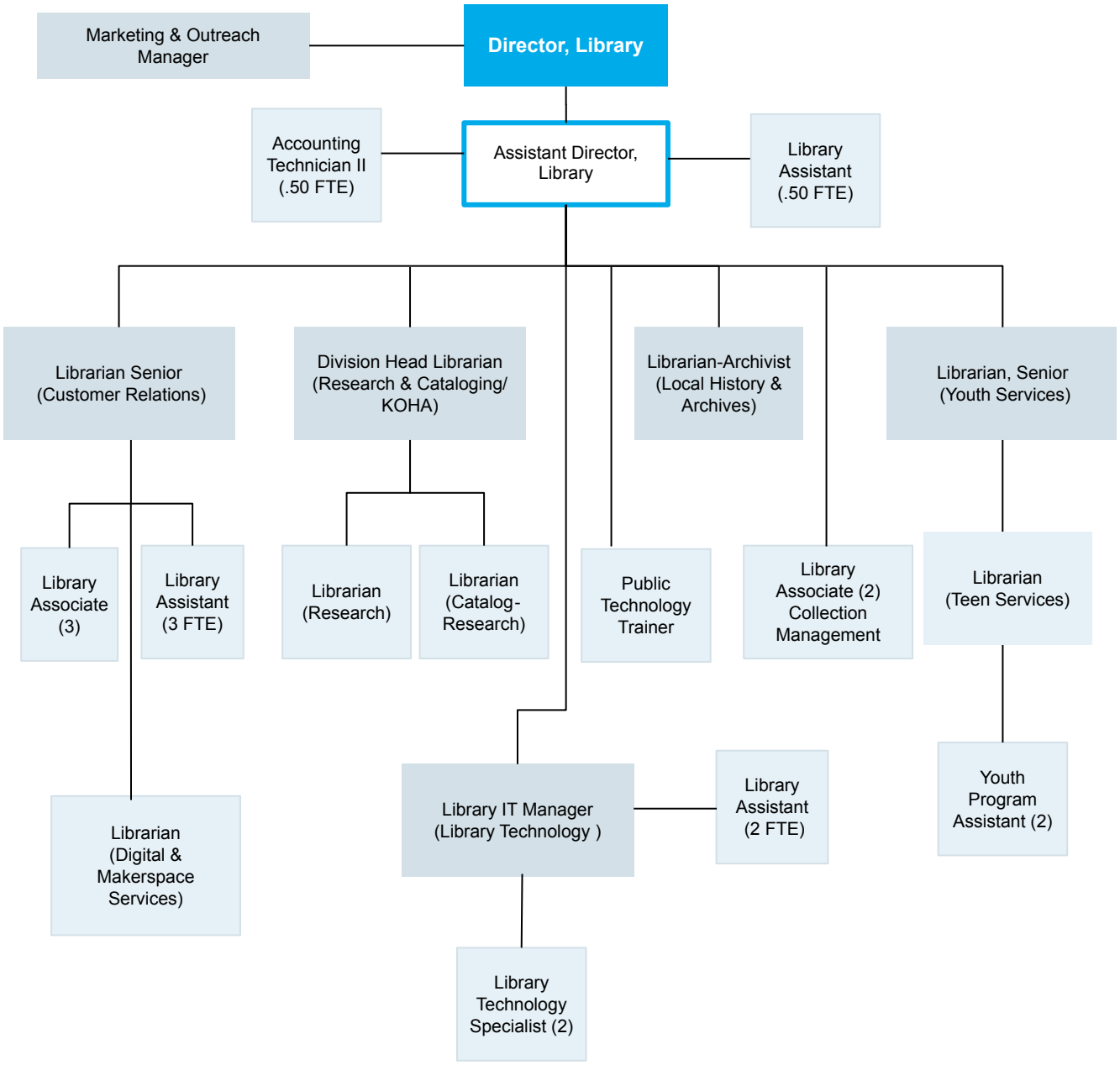
DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
64-02	General Equipment	-	-	-	-	25,000
64-14	Computer Software	-	-	-	-	3,000
64-15	Computer Equipment	-	-	-	-	3,000
	Sub- Total Capital Outlay	**$ -**	**$ -**	**$ -**	**$ -**	**$ 31,000**
	Subtotal	**$ -**	**$ -**	**$ 11,550**	**$ -**	**$ 821,717**
91-23	Transfer To Benefits Fund	-	-	-	-	6,613
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 6,613**
	Department Total	**$ -**	**$ -**	**$ 11,550**	**$ -**	**$ 828,330**

ORGANIZATIONAL CHART

DEPARTMENT: **Library**
DIVISION: **Library**

FUND: **001**
DEPT.NO: **2610**



PERSONNEL ALLOCATION

DEPARTMENT: Library
DIVISION: Library
FUND: 001
DEPT.NO: 2610

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ASSISTANT DIRECTOR, LIBRARY	30029	36	1.0	1.0	-	1.0	1.0
ASSISTANT TO DIRECTOR, LIBRARY	30099	20	1.0	-	-	-	-
DIRECTOR, LIBRARY	30019	41	1.0	1.0	-	1.0	1.0
DIVISION HEAD LIBRARIAN	30039	23	2.0	2.0	(1.0)	1.0	1.0
LIBRARIAN	30059	18	2.0	2.0	2.0	4.0	4.0
LIBRARIAN, SENIOR	30089	22	2.0	2.0	-	2.0	2.0
LIBRARY ARCHIVIST	30247	12	-	-	1.0	1.0	1.0
LIBRARY ASSOCIATE	30202	10	5.0	5.0	-	5.0	5.0
LIBRARY INFO TECHNOLOGY MGR	30079	22	1.0	1.0	-	1.0	1.0
LIBRARY PROGRAMMING/COMM. RELATIONS COORDINATOR	30109	20	1.0	1.0	(1.0)	-	-
LIBRARY TECHNOLOGY SPECIALIST	30240	12	2.0	2.0	-	2.0	2.0
MGR, MARKETING & OUTREACH -LIB	61159	34	1.0	1.0	-	1.0	1.0
MGR, MARKETING & OUTREACH -LIB	61159	22	1.0	1.0	(1.0)	-	-
PUBLIC TECHNOLOGY TRAINER	30250	NC	-	-	1.0	1.0	1.0
PUBLIC TECHNOLOGY TRAINER	30250	16	1.0	1.0	(1.0)	-	-
YOUTH PROGRAM ASSISTANT	30230	10	2.0	2.0	-	2.0	2.0
Sub-total for Full-time Positions			23.0	22.0	-	22.0	22.0
Part-Time Positions:							
ACCOUNTING TECHNICIAN II	04200		-	-	0.5	0.5	0.5
ASSISTANT, LIBRARY	30257	08	4.5	5.0	(1.5)	3.5	3.5
ASSISTANT, LIBRARY	30257	07	-	-	1.0	1.0	1.0
ASSISTANT, LIBRARY	30257		-	-	1.0	1.0	1.0
Sub-total for Part-time Positions			4.5	5.0	1.0	6.0	6.0
Total Personnel:			**27.5**	**27.0**	**1.0**	**28.0**	**28.0**

Performance Measures	FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Library (001-2610)					
Media Circulation	143,044	143,044	153,109	163,000	175,000
Cardholders	1,771	20,235	14,324	16,000	18,000
Number of Print Material	75,318	75,318	78,390	79,000	80,000
Number of DVD Material	14,100	14,100	12,762	13,500	14,100
Number of Audio Material	4,200	4,200	3,695	4,000	4,200
Online Catalog/Database Searches	41,000	52,000	2,775,392	2,800,000	2,825,000
Net Promoter Score (NPS) > 60	n/a	90	92%	95	96
% Click through rate > General Average (2.3%)	n/a	6.70%	24.00%	30%	35%
% Email Open Rate > General Average (21%)	n/a	48.90%	55.00%	56%	58%

Sources: City Departments

MISSION STATEMENT AND GOALS

DEPARTMENT: **Library**
DIVISION: **Library**
FUND: **001**
DEPT.NO: **2610**

DEPARTMENT MISSION STATEMENT: The Boynton Beach City Library enriches lives by inspiring learning and nurturing creativity.

DEPARTMENT VALUE STATEMENT: The Boynton Beach City Library values compassion, integrity, diversity, community. We value you!

DEPARTMENT CORE SERVICES:

- Digital Literacy & Technology Access
- Literacy Resources For Adults, Teens & Youth
- Community Outreach
- Local History & Archives
- Nurture Creativity & Learning

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES
STRATEGIC GOAL: Building Wealth in the Community

Objectives

. Offering technology training where entrepreneurs and small businesses are supported and grown.
. Provide direct platforms for residents to learn about and connect with the Library and easily share feedback.

Department Initiatives

. Technology training offered through classes, workshops, and one-on-one instruction on business topics, software, and professional creative tools.
  a) **Key Performance Indicators**
    i. Creative Edge Studio appointments
    ii. Number of technology trainings offered, attendance, and survey feedback
. Growth of patron email list to further reach of e-newsletters, which directly reach patrons of all ages.
  b) **Key Performance Indicator**
    i. Achieve an open rate of 23% or more for monthly email newsletters.

STRATEGIC GOAL: High Performing Organization

Objective

. Boosting staff development and training to offer highly skilled assistance to Library patrons.

Department Initiative

. Promoting and encouraging training for all Library staff. Training opportunities include customer service, library digital services, and leadership development.
  a) **Key Performance Indicator**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Library**
DIVISION: **Library**

FUND: **001**
DEPT.NO: **2610**

i. Tracking and acknowledging staff development accomplishments and reinforcing training applications.

DETAIL EXPENDITURES

DEPARTMENT: **Library**
DIVISION: **Library**

FUND: **001**
DEPT.NO: **2610**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Library 001-2610-571						
	Department Summary					
	Personnel Services	2,159,459	2,108,704	2,277,238	2,376,987	2,446,289
	Operating Expenses	248,118	299,748	340,194	307,015	309,770
	Capital Outlay	110,373	71,350	73,100	91,000	71,000
	Nonoperating Expenses	-	-	-	-	41,149
	Total	**$ 2,517,950**	**$ 2,479,802**	**$ 2,690,532**	**$ 2,775,002**	**$ 2,868,208**
	Estimated As % Of Budget	**94%**				
12-10	Regular Salaries/Wages	1,443,165	1,494,942	1,585,127	1,688,066	1,688,066
14-10	Overtime	70,859	85,194	87,725	91,425	91,425
15-12	Cell Phone Allowance	2,016	1,789	6,116	5,580	5,580
15-20	Car Allowance	-	-	11,500	-	10,800
21-10	Employer Fica	112,142	111,361	116,764	129,564	130,390
22-10	General Employees Pension	302,295	180,963	218,787	196,217	263,205
23-10	Life Insurance	903	738	1,043	649	649
23-20	Disability Insurance	8,472	8,878	9,062	16,098	7,036
23-30	Health Insurance	190,183	196,479	211,928	222,112	222,112
23-34	Hsa	18,875	18,188	17,000	16,750	16,500
23-40	Dental Insurance	9,440	9,103	10,903	9,306	9,306
23-50	Vision Insurance	1,109	1,069	1,283	1,220	1,220
	Sub-total Personnel Services	**$ 2,159,459**	**$ 2,108,704**	**$ 2,277,238**	**$ 2,376,987**	**$ 2,446,289**
40-10	Mileage Reimbursement	-	-	350	350	350
40-12	Business Meetings	506	723	980	10,900	6,900
41-11	Leased Lines	6,990	7,587	7,800	7,800	7,800
41-15	Cellular Phone/Beeper	99	1,034	2,640	240	240
43-10	Electric Service	42,967	46,564	46,200	43,000	43,000
43-20	Water/Sewer Service	-	-	2,500	2,500	2,500
44-31	Copy Machine Rental	4,432	3,653	5,000	6,000	6,000
44-33	Books	-	-	22,900	-	19,000
46-20	Equipment Maintenance	36,647	36,113	37,253	41,894	41,894
46-22	Computer Maintenance	18,871	12,743	72	-	-
46-91	Software Maintenance	-	23,487	100,748	78,918	69,118
47-10	Printing & Binding	600	600	600	600	600
49-09	Self Insurance Chgs (W/C)	3,875	4,091	5,096	5,026	4,662
49-10	Warehouse Service Chg.	1,342	1,612	2,833	4,406	4,406
49-14	Credit Card Fees	325	166	480	480	480
49-17	Other Contractual Srvs	16,951	45,098	42,480	42,600	42,600
49-80	C.O.A.L.A.	22,119	19,446	23,625	23,334	23,334
51-10	Office Supplies	5,617	5,812	5,570	5,500	5,500
51-25	Computer Sftwre <$1000	1,734	3,309	-	-	-
52-01	Supplies	9,982	12,804	13,600	13,000	13,000
52-72	Library Supplies	17,000	12,287	12,200	12,000	10,919
54-10	Books And Publications	56,328	59,705	4,332	4,532	3,532
54-20	Memberships	652	1,914	1,935	1,935	1,935
54-30	Training	1,081	1,000	1,000	2,000	2,000
	Sub- Total Operating Expenses	**$ 248,118**	**$ 299,748**	**$ 340,194**	**$ 307,015**	**$ 309,770**
64-15	Computer Equipment	-	-	2,100	-	-
66-01	Books	110,373	71,350	71,000	91,000	71,000
	Sub- Total Capital Outlay	**$ 110,373**	**$ 71,350**	**$ 73,100**	**$ 91,000**	**$ 71,000**
	Subtotal	**$ 2,517,950**	**$ 2,479,802**	**$ 2,690,532**	**$ 2,775,002**	**$ 2,827,059**
91-23	Transfer To Benefits Fund	-	-	-	-	41,149
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 41,149**
	Department Total	**$ 2,517,950**	**$ 2,479,802**	**$ 2,690,532**	**$ 2,775,002**	**$ 2,868,208**

DETAIL EXPENDITURES

DEPARTMENT: **Library**
DIVISION: **School House Museum**

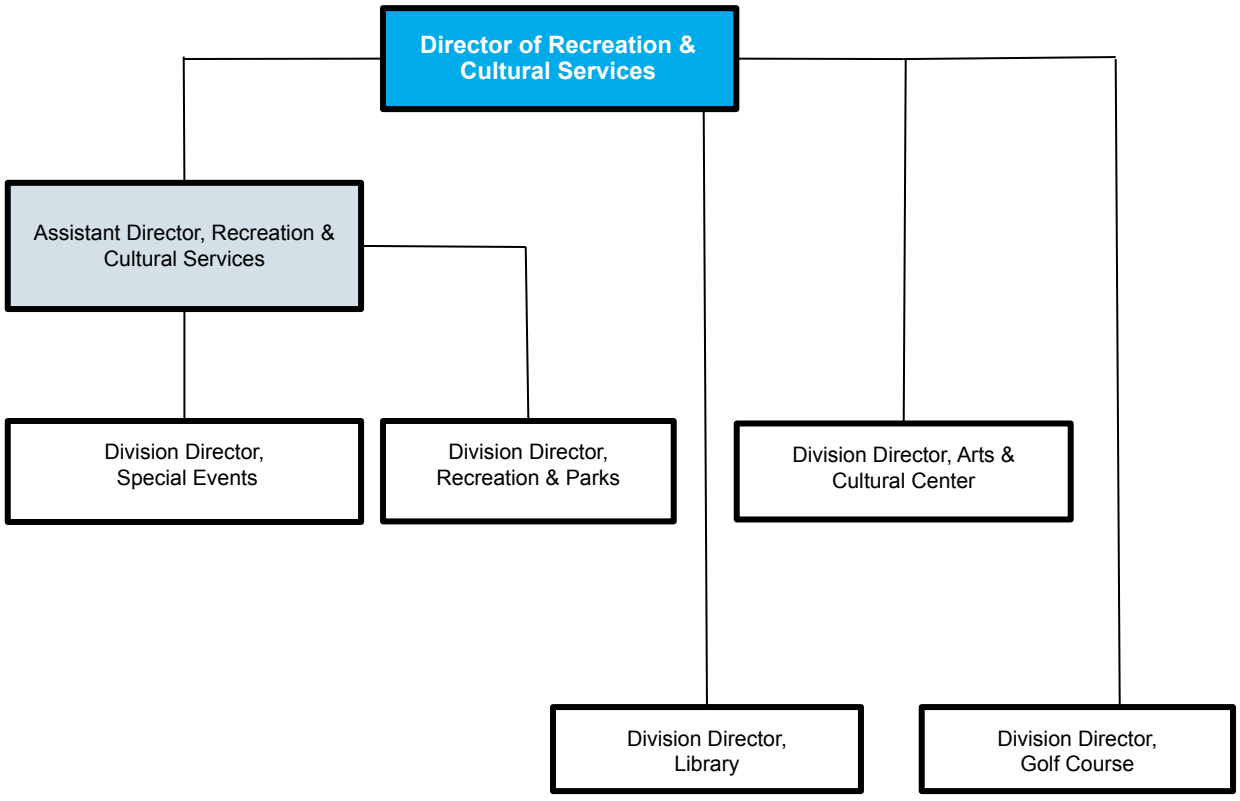
FUND: **001**
DEPT.NO: **2612**

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 School House Museum 001-2612-571						
	Department Summary					
	Operating Expenses	292,450	227,804	265,604	265,980	254,246
	Total	**$ 292,450**	**$ 227,804**	**$ 265,604**	**$ 265,980**	**$ 254,246**
	Estimated As % Of Budget	**110%**				
31-91	Staff Services	230,000	175,000	175,000	175,000	164,366
34-10	Janitorial Services	-	6,491	17,450	17,500	17,500
34-20	Pest Control Services	899	924	4,000	4,000	4,000
41-10	Telephone Services	574	432	500	500	500
43-10	Electric Service	36,660	29,327	32,000	32,000	32,000
43-20	Water/Sewer Service	1,530	773	1,000	1,000	1,000
46-10	Building Repairs	-	-	5,000	5,000	5,000
46-20	Equipment Maintenance	10,480	2,288	14,500	15,000	15,000
49-08	Ins Chgs-Auto/Prop/Liab	11,849	11,866	15,604	15,180	14,080
49-17	Other Contractual Srvs	458	703	550	800	800
	Sub- Total Operating Expenses	**$ 292,450**	**$ 227,804**	**$ 265,604**	**$ 265,980**	**$ 254,246**
	Department Total	**$ 292,450**	**$ 227,804**	**$ 265,604**	**$ 265,980**	**$ 254,246**

ORGANIZATIONAL CHART

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2705**



PERSONNEL ALLOCATION

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2705**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ASSISTANT DIRECTOR, REC & CULT	66009	44	-	-	1.0	-	1.0
ASST DIRECTOR, REC & PARKS	61179	33	-	1.0	(1.0)	-	-
DIRECTOR, ARTS & CULTURE	09109	47	-	1.0	(1.0)	-	-
DIRECTOR,REC&CULTURAL SERVICES	00847	50	-	-	1.0	-	1.0
Sub-total for Full-time Positions			-	2.0	-	-	2.0
Total Personnel:			**-**	**2.0**	**-**	**-**	**2.0**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Recreation and Cultural Services** FUND: **001**
DIVISION: **Administration** DEPT.NO: **2705**

DEPARTMENT MISSION STATEMENT: The Boynton Beach Recreation & Cultural Services Department is dedicated to offering creative and engaging programs and services that are culturally rich, diverse and affordable.

DEPARTMENT VALUE STATEMENT: The Boynton Beach Recreation & Cultural Services Department strives to offer multi-disciplined, multigenerational and life enhancing programming, services and rental spaces to the residents of Boynton Beach and the region.

DEPARTMENT CORE SERVICES:

- Arts & Cultural Center/Historic Woman's Club
- The Links Golf Course
- Boynton Beach City Library
- Recreation & Parks
- Special Events

Strategic Goal: Develop Strategies to Increase Visibility

Objective

. Increase awareness and visibility through cross departmental marketing, and promotion that drives increased service model engagement, program attendance, event participation and rental sales.

Department Initiatives

. Develop strategic tools to engage, educate and communicate on-going programming, rentals and special events with the community at-large working in tandem with departmental partners.
   a) **Key Performance Indicators**
      i. Number of programs, events, and participants
      ii. Number of social media engagements
      iii. Number of rentals
      iv. Survey feedback

. Increase the number of television monitors used for Marketing Programs throughout departments.
      v. Install 1-2 monitors at the Golf Course
      vi. Install 1-2 monitors at the Senior Center, Hester Center, Carolyn Sims Center
      vii. Install 2 monitors in the Library
      viii. Install 2 monitors in the Arts & Cultural Center

Strategic Goal: Increase Revenues
Objective

. To increase revenues

Department Initiative

. Review and compare revenues for the past three years, including Programming Fees and Rental Fees. Review Fee Schedule for possible increases for FY25-26.
   a) **Key Performance Indicator**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2705**

i. Create a spreadsheet of current and past three years of revenues. Add a column that would reflect both a 5% increase in fees and a 10% increase in fees for FY25-26. Make appropriate recommendations to City Administration.

DETAIL REVENUES

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2705**

DETAIL REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Charges For Services					
Regular Salaries/Wages		-	-	-	291,491
Cell Phone Allowance		-	-	-	1,140
Car Allowance		-	-	-	1,200
Employer Fica		-	-	-	22,478
General Employees Pension		-	-	-	58,638
Def Comp Contribution		-	-	-	5,000
Life Insurance		-	-	-	60
Disability Insurance		-	-	-	1,405
Health Insurance		-	-	-	20,192
Hsa		-	-	-	1,500
Dental Insurance		-	-	-	846
Vision Insurance		-	-	-	111
Business Meetings		-	-	-	4,000
Copy Machine Rental		-	750	-	3,000
Self Insurance Chgs (W/C)		-	-	-	200
Credit Card Fees		-	-	-	500
Office Supplies		-	-	-	1,000
Supplies					1,000
Opr Equipment <$1000					1,000
Memberships		-	-	-	750
Training		-	-	-	1,000
Transfer To Benefits Fund		-	-	-	2,939
TOTAL CHARGES FOR SERVICES	**$ -**	**$ -**	**$ 750**	**$ -**	**$ 419,450**
Investment Income					
Miscellaneous Income					
Transfers In					
Sub Total	**$ -**	**$ -**	**$ 750**	**$ -**	**$ 419,450**
Fund Balance (Increase) Decrease	**-**	**750**	**(750)**	**-**	**-**
Grand Total	**$ -**	**$ 750**	**$ -**	**$ -**	**$ 419,450**

SUMMARY OF EXPENDITURES

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2705**

SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
RECREATION AND CULTURE 001-2705-572					
Department Summary					
Personnel Services	-	-	-	-	404,061
Operating Expenses	-	750	-	-	12,450
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	2,939
TOTAL	**$ -**	**$ 750**	**$ -**	**$ -**	**$ 419,450**
Estimated as % of Budget	**0%**				

DETAIL EXPENDITURES

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Administration**

FUND: **001**
DEPT.NO: **2705**

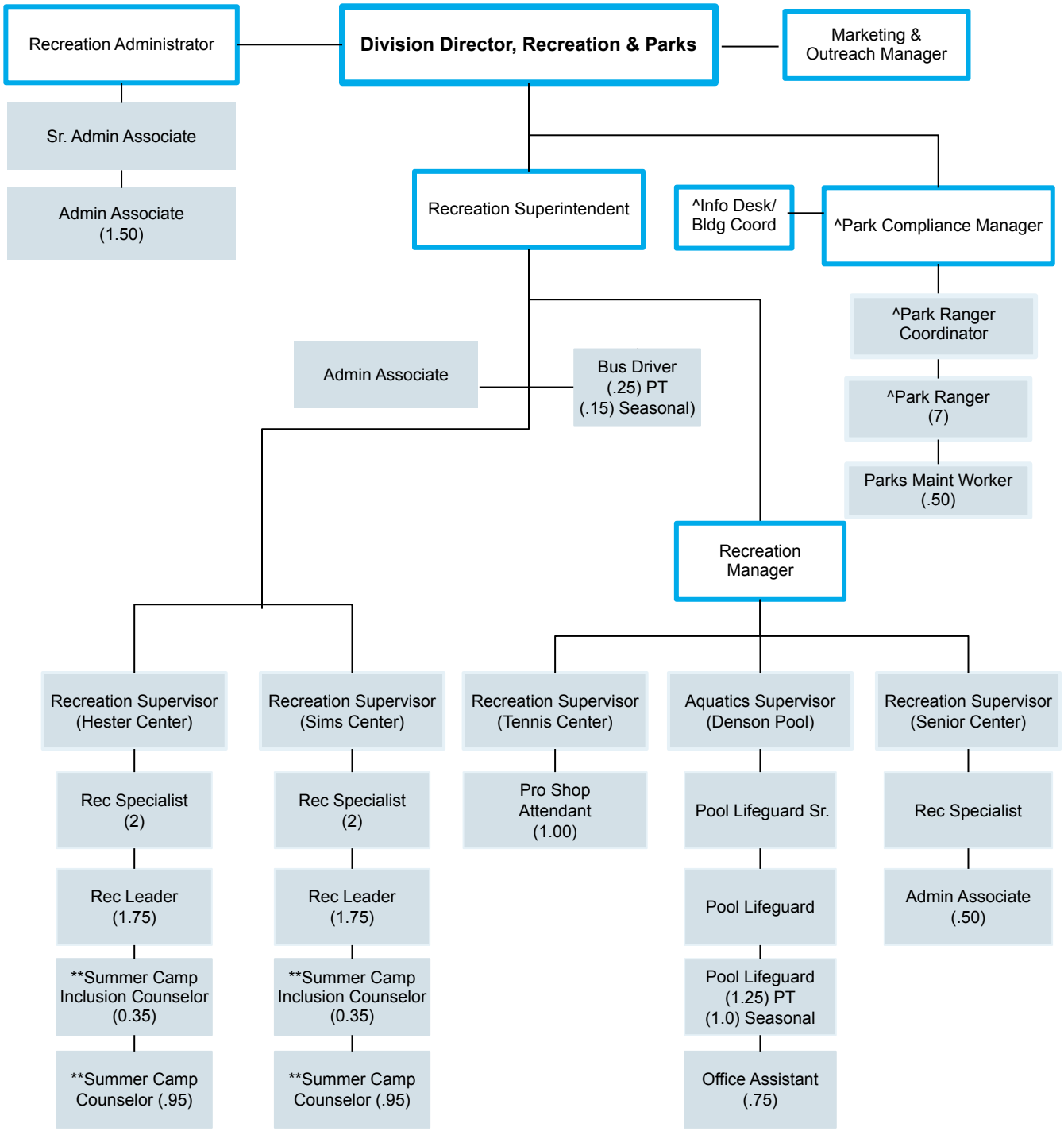
DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Recreation and Culture 001-2705-572						
	Department Summary					
	Personnel Services	-	-	-	-	404,061
	Operating Expenses	-	-	750	-	12,450
	Nonoperating Expenses	-	-	-	-	2,939
	Total	**$ -**	**$ -**	**$ 750**	**$ -**	**$ 419,450**
12-10	Regular Salaries/Wages	-	-	-	-	291,491
15-12	Cell Phone Allowance	-	-	-	-	1,140
15-20	Car Allowance	-	-	-	-	1,200
21-10	Employer Fica	-	-	-	-	22,478
22-10	General Employees Pension	-	-	-	-	58,638
22-40	Def Comp Contribution	-	-	-	-	5,000
23-10	Life Insurance	-	-	-	-	60
23-20	Disability Insurance	-	-	-	-	1,405
23-30	Health Insurance	-	-	-	-	20,192
23-34	Hsa	-	-	-	-	1,500
23-40	Dental Insurance	-	-	-	-	846
23-50	Vision Insurance	-	-	-	-	111
	Sub-Total Personnel Services	**$ -**	**$ -**	**$ -**	**$ -**	**$ 404,061**
40-12	Business Meetings	-	-	-	-	4,000
44-31	Copy Machine Rental	-	-	750	-	3,000
49-09	Self Insurance Chgs (W/C)	-	-	-	-	200
49-14	Credit Card Fees	-	-	-	-	500
51-10	Office Supplies	-	-	-	-	1,000
52-01	Supplies	-	-	-	-	1,000
52-20	Opr Equipment <$1000	-	-	-	-	1,000
54-20	Memberships	-	-	-	-	750
54-30	Training	-	-	-	-	1,000
	Sub-Total Operating Expenses	**-**	**-**	**750**	**-**	**12,450**
	Subtotal	**$ -**	**$ -**	**$ 750**	**$ -**	**$ 416,511**
91-23	Transfer To Benefits Fund	-	-	-	-	2,939
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,939**
Department Total		**$ -**	**$ -**	**$ 750**	**$ -**	**$ 419,450**

ORGANIZATIONAL CHART

DEPARTMENT: **Recreation & Parks**
DIVISION: **Recreation**

FUND: **001**
DEPT.NO: **2710**



** Authorized and Funded in the Rec Program Revenue Fund 2712
^Authorized and Funded in Parking Services 2517

PERSONNEL ALLOCATION

DEPARTMENT: **Recreation & Parks**
DIVISION: **Recreation**

FUND: **001**
DEPT.NO: **2710**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ADA (TITLE II) COORDINATOR	01219	23	1.00	-	-	-	-
ADMINISTRATIVE ASSOCIATE	00370	10	2.45	1.5	(0.5)	1.0	1.0
ADMINISTRATIVE ASSOCIATE, SR	00382	11	1.00	1.0	-	1.0	1.0
AQUATICS SUPERVISOR	61169	18	1.00	-	1.0	1.0	1.0
ASST DIRECTOR, REC & PARKS	61179	44	1.00	1.0	(1.0)	-	-
DIRECTOR, RECREATION & PARKS	61019	50	1.00	1.0	(1.0)	1.0	-
DIVISION DIRECTOR REC & PARKS	61229	44	-	-	1.0	-	1.0
MANAGER, RECREATION	61002	36	-	-	1.0	2.0	1.0
MGR, MARKETING & OUTREACH -REC	61209	34	1.00	1.0	-	1.0	1.0
OCEAN LIFEGUARD	61241	11	5.00	-	-	-	-
OCEAN LIFEGUARD LIEUTENANT	61261	14	2.00	-	-	-	-
OCEAN RESCUE CHIEF	61109	21	1.00	-	-	-	-
OFFICE ASSISTANT	00202	07	0.74	0.8	(0.8)	-	-
PARK COMPLIANCE MANAGER	62099	36	1.00	-	-	-	-
PARK RANGER	61101	11	5.00	-	-	-	-
POOL LIFEGUARD	61227	09	3.05	2.3	(1.3)	1.0	1.0
POOL LIFEGUARD, SR	61270	12	1.00	1.0	-	1.0	1.0
RECREATION ADMINISTRATOR	61119	34	1.00	1.0	-	1.0	1.0
RECREATION FACILITY COORD.	61232	15	-	2.0	(2.0)	-	-
RECREATION LEADER	61231	08	2.47	3.5	(3.5)	-	-
RECREATION MANAGER	61189	36	1.00	2.0	(2.0)	-	-
RECREATION SPECIALIST	61220	10	4.83	4.0	1.0	4.0	5.0
RECREATION SUPERINTENDENT	61149	40	-	1.0	-	1.0	1.0
RECREATION SUPERVISOR	61039	18	3.00	3.0	1.0	3.0	4.0
RECREATION SUPERVISOR	61039	15	-	-	-	1.0	-
TENNIS CENTER FACILITY COORDINATOR	61260	12	1.00	-	-	-	-
Sub-total for Full-time Positions			40.54	26.0	(7.0)	19.0	19.0
Part-Time Positions:							
ADA COORDINATOR ASSISTANT	01217	10	0.50	-	-	-	-
ADMINISTRATIVE ASSOCIATE	00367	10	-	-	2.0	1.75	2.0
OCEAN LIFEGUARD (ON-CALL)	61251	11	0.65	-	-	-	-
OFFICE ASSISTANT	00202	07	-	-	0.75	0.75	0.75
PARKS MAINTENANCE WORKER	82307	08	0.40	0.5	-	-	0.5
PARKS MAINTENANCE WORKER	82307	07	-	-	-	0.5	-
POOL LIFEGUARD	61227	09	-	-	1.25	1.0	1.25
POOL LIFEGUARD (SEASONAL)	61228	09	0.75	1.0	-	-	1.0
RECREATION LEADER	61231	07	-	-	3.5	3.5	3.5
RECREATION LEADER ASSISTANT	61257	05	0.50	-	-	-	-
TENNIS PRO SHOP ATTENDANT	61007	07	-	-	1.0	1.0	1.0
Sub-total for Part-time Positions			2.8	1.5	8.5	8.5	10.0
Total Personnel:			**43.34**	**27.5**	**1.5**	**27.5**	**29.0**

PERSONNEL ALLOCATION

DEPARTMENT: **Recreation & Parks**
DIVISION: **Recreation**

FUND: **001**
DEPT.NO: **2710**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Recreation (001-2710)					
Camp Program Participants (summer camps)	100	149	159	180	180
Class Participants (registered programs; not including drop-in)	2,453	2,986	2,817	2,370	2,400
Pavilion Reservation Attendance	5,500	9,711	14,189	13,507	13,500
Revenue from Facility Rentals	30,893	148,144	219,003	81,072	85,000
Revenue from Program Fees	328,053	510,030	411,958	321,694	350,000
Total Revenue Program/User Fees, Sales, Leases, Donations	1,482,815	1,540,291	1,882,157	1,513,731	1,366,000
Pavilion Reservation Attendance	5,500	9,711	14,189	13,507	13,500
Revenue from Facility Rentals	30,893	148,144	219,003	81,072	85,000
Revenue from Program Fees	328,053	510,030	411,958	321,694	350,000
Total Revenue Program/User Fees, Sales, Leases, Donations	1,482,815	1,540,291	1,882,157	1,513,731	1,366,000
Cost Recovery	30.00%	36.14%	31.24%	39.0%	30.0%

MISSION STATEMENT AND GOALS

DEPARTMENT: **Recreation & Parks** FUND: **001**
DIVISION: **Recreation** DEPT.NO: **2710**

DEPARTMENT MISSION STATEMENT: To enhance the quality of life in our community.

DEPARTMENT CORE SERVICES:

- Affordable, Diverse, Recreation Opportunities that create an inclusive environment for all.
- Social, Wellness, and Mental Health Services for adults 55+.
- Recreation programs to encourage an active community.
- Creating a welcoming, safe environment for all park visitors.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

Strategic Goal: Wealth in the Community

. **Value to the Community**: List primary benefits the program/project has for the City's residents (aligned to program/project).
   a) Creating recreation programs that assist in teaching job skills
   b) Development of professional training program to increase knowledge
   c) Volunteer opportunities to learn job skills and connect with the community

. **Short Term Challenges and Opportunities**: List primary short-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
   d) Awareness of recreation opportunities
   e) Partnering with local schools
   f) Enhancement of volunteer opportunities

. **Long Term Challenges and Opportunities**: List primary long-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
   g) Developing a network of volunteers
   h) Funding for internship program

Creating incentives to increase volunteer registration

Strategic Goal: Safe Spaces

. **Value to the Community**:
   a) Park Rangers connect with the community to assist park patrons
   b) Awareness of park rules to educate park patrons
   c) Scheduled Inspections to ensure Parks and Recreation facilities are safe for use

Enhancement of communication resources to provide customer service to park patrons

. **Short Term Challenges and Opportunities**:
   a) Ratio of city parks to Park Rangers on duty.
   b) Educating patrons on park rules
   c) Availability of Customer Service
   d) Outreach events to connect with park patrons

. **Long Term Challenges and Opportunities**:

MISSION STATEMENT AND GOALS

DEPARTMENT: **Recreation & Parks** FUND: **001**
DIVISION: **Recreation** DEPT.NO: **2710**

e) Marketing to increase awareness of Park Ranger program
f) Systematic approach to preventative maintenance to decrease park safety hazards

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Strategic Goal: Wealth in the Community

Objective 1: Develop programs to educate the public on job opportunities in the recreation industry

Department Initiatives/Actions Alignment:

. Offer Lifeguard Certification Courses to increase candidate pool for employment at John Denson Pool
. Volunteer opportunities to develop skills to become a recreational professional
  a) **Target End Date**: September 2024
  b) **Key Performance Indicators**:
    i. Increase the number of participants that achieve lifeguard certification by completing Lifeguard Certification Course
    ii. Hire participants at John Denson Pool
    iii. Increase the number of volunteer hours recorded

Objective 1. Promote local business and resources during recreation programs and events

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

. Vendor Opportunities to promote local businesses at Department Special Events
. Sponsorship Opportunities to promote local business during Department programs
  a) **Target End Date**: September 2025
  b) **Key Performance Indicators**: List program/project primary targets, metrics, milestones, and/or performance outcomes that you expect to reach by the conclusion of this budget year (aligned to program/project).
    i. Increase the number of local businesses and organizations that register as vendors for Recreation programs and events.
    ii. Increase the number of sponsorship agreements with local businesses that assist with recreation programs.

Strategic Goal: Safe Spaces

Objective 1. Create a welcoming environment for patrons to visit parks

Department Initiatives

. Park Ranger program to monitor for park safety.
  a) **Target End Date**: September 2024
  b) **Key Performance Indicators**:
    i. Increase in number of Parks monitored daily by Rangers
    ii. Customer Service satisfactory rate through use of customer surveys
. Recreation Centers facility inspections protocols.
  c) **Target End Date**: September 2024

d) **Key Performance Indicators**:

i. Completion of Inspection Forms by Department Staff

ii. Customer Service satisfactory rate through use of customer surveys

DETAIL EXPENDITURES

DEPARTMENT: **Recreation & Parks**
DIVISION: **Recreation**

FUND: **001**
DEPT.NO: **2710**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Recreation 001-2710-572						
	Department Summary					
	Personnel Services	2,836,398	3,026,034	2,788,878	2,361,490	2,193,051
	Operating Expenses	823,528	801,659	692,526	667,976	658,756
	Capital Outlay	18,551	53,038	43,015	25,600	25,600
	Nonoperating Expenses	47,882	55,342	66,788	8,788	44,410
	Total	**$ 3,726,359**	**$ 3,936,073**	**$ 3,591,207**	**$ 3,063,854**	**$ 2,921,817**
	Estimated As % Of Budget	**104%**				
12-10	Regular Salaries/Wages	1,888,437	2,190,425	2,046,852	1,807,931	1,659,544
12-20	Holiday Pay	12,161	14,178	9,500	500	500
14-10	Overtime	24,503	50,299	30,700	2,000	2,000
14-20	Reimbursable Wages	21,425	7,489	10,000	2,500	2,500
15-10	Clothing Allowance	1,050	1,050	1,750	-	-
15-12	Cell Phone Allowance	1,705	1,790	5,308	4,080	4,080
15-20	Car Allowance	6,500	7,200	11,300	13,200	10,800
21-10	Employer Fica	153,043	169,566	155,113	139,629	123,312
22-10	General Employees Pension	435,676	257,581	227,692	152,788	179,103
23-10	Life Insurance	925	1,002	1,168	384	312
23-20	Disability Insurance	10,360	11,704	12,094	7,739	6,810
23-30	Health Insurance	242,385	274,649	242,800	201,920	181,728
23-34	Hsa	24,284	25,012	20,400	19,250	13,750
23-40	Dental Insurance	12,478	12,587	12,708	8,460	7,614
23-50	Vision Insurance	1,466	1,502	1,493	1,109	998
	Sub-total Personnel Services	**$ 2,836,398**	**$ 3,026,034**	**$ 2,788,878**	**$ 2,361,490**	**$ 2,193,051**
31-90	Other Professional Srvs	703	-	-	-	-
40-10	Mileage Reimbursement	176	86	250	250	250
40-12	Business Meetings	-	-	945	-	-
41-15	Cellular Phone/Beeper	1,604	4,820	4,050	4,500	4,500
43-10	Electric Service	296,927	275,089	247,000	256,000	256,000
43-20	Water/Sewer Service	50,091	43,721	36,100	32,000	32,000
43-21	District Energy Plant	85,370	86,000	-	-	-
43-30	Garbage Fees/Roll Offs	-	440	-	-	-
44-31	Copy Machine Rental	7,933	7,211	6,100	6,800	6,800
46-20	Equipment Maintenance	2,841	5,844	13,000	20,200	20,200
46-30	Vehicle Maint. - Garage	58,749	50,223	55,000	38,500	38,500
46-91	Software Maintenance	-	1,200	3,525	3,975	3,975
46-92	Beach Maintenance	4,800	5,400	5,700	-	-
49-09	Self Insurance Chgs (W/C)	55,555	58,649	73,057	72,059	66,839
49-10	Warehouse Service Chg	3,272	3,467	3,759	4,467	4,467
49-14	Credit Card Fees	10,142	8,663	8,000	-	-
49-17	Other Contractual Srvs	173,235	177,919	143,385	124,000	124,000
49-41	Licenses, Fees & Permits	-	-	300	-	-
51-10	Office Supplies	3,291	3,491	5,350	6,500	6,500
52-01	Supplies	7,245	5,928	7,700	14,000	14,000
52-10	Fuel Oil-Vehicles	-	-	-	16,500	16,500
52-20	Opr Equipment <$1000	22,240	20,696	27,330	16,000	16,000
52-21	Chemicals	15,483	16,435	22,100	23,000	23,000
52-22	Uniforms	7,062	7,724	7,100	5,200	5,200
52-23	Safety Clothing/Equip	2,197	-	3,050	2,000	2,000

DETAIL EXPENDITURES

DEPARTMENT: **Recreation & Parks**
DIVISION: **Recreation**

FUND: **001**
DEPT.NO: **2710**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
52-85	Food Supplies	1,377	2,690	2,200	1,000	1,000
54-20	Memberships	3,449	3,686	4,375	4,025	4,025
54-30	Training	9,786	12,277	13,150	17,000	13,000
	Sub- Total Operating Expenses	**$ 823,528**	**$ 801,659**	**$ 692,526**	**$ 667,976**	**$ 658,756**
62-01	Building Improvements	-	9,131	-	-	-
64-02	General Equipment	14,218	21,729	31,165	15,600	15,600
64-03	Recreation Equipment	-	3,921	9,750	6,000	6,000
64-15	Computer Equipment	4,333	5,313	2,100	-	-
64-16	Furniture & Fixtures	-	12,944	-	4,000	4,000
	Sub- Total Capital Outlay	**$ 18,551**	**$ 53,038**	**$ 43,015**	**$ 25,600**	**$ 25,600**
	Subtotal	**$ 3,678,477**	**$ 3,880,731**	**$ 3,524,419**	**$ 3,055,066**	**$ 2,877,407**
91-23	Transfer To Benefits Fund	-	-	-	-	41,880
91-30	Transfer To Veh Srv Fund	47,882	55,342	66,788	8,788	2,530
	Sub-total Nonoperating Expenses	**$ 47,882**	**$ 55,342**	**$ 66,788**	**$ 8,788**	**$ 44,410**
	Department Total	**$ 3,726,359**	**$ 3,936,073**	**$ 3,591,207**	**$ 3,063,854**	**$ 2,921,817**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Women's Club**
FUND: **001**
DEPT.NO: **2713**

DEPARTMENT MISSION STATEMENT: The Boynton Woman's Club is dedicated to being preserved as a treasured historic landmark and operating exclusively for charitable, educational and private events.

DEPARTMENT VALUE STATEMENT: The Boynton Woman's Club values history, preservation and community engagement.

DEPARTMENT CORE SERVICES:

- Charity and Education
- Community Service
- Historical Landmark
- Rental Space Opportunities

Strategic Goal: Develop Marketing Strategies to Increase Visibility and Rental Opportunities

Objective

. To continue the long-treasured tradition of providing a community space for charitable and educational organizations to congregate and increase rental opportunities.

Department Initiatives

. Develop strategic marketing tools to engage and educate the community (and beyond) regarding the significant role the Boynton Woman's Club played in the social and cultural development of Boynton Beach leading to being the first edifice appointed to the National Register of Historic Places in the United States.

a) **Key Performance Indicators**
   i. Maintain close partnership with the Woman's Club organization
   ii. Increase requests for walk-throughs and/or visits
   iii. Website inquiries and registration
   iv. Request for rental availability
   v. Number of bookings
   vi. Survey feedback

. While preserving the historic nature of the facility through upkeep and renovations (as warranted), create a unique promotional plan (including collateral) to highlight treasured attributes to aid in growing and maintaining on-going rental activity.

b) **Key Performance Indicators**
   i. Increase requests for walk-throughs and/or visits
   ii. Website inquiries and registration
   iii. Request for rental availability
   iv. Number of booked rentals
   v. Survey feedback

DETAIL EXPENDITURES

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Women's Club**

FUND: **001**
DEPT.NO: **2713**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Women's Club 001-2713-572						
	Department Summary					
	Operating Expenses	-	-	55,749	77,500	81,500
	Capital Outlay	-	-	12,751	22,000	22,000
	Total	$ -	$ -	$ 68,500	$ 99,500	$ 103,500
	Estimated As % Of Budget	0%				
34-20	Pest Control Services	-	-	-	3,000	-
43-10	Electric Service	-	-	25,000	25,000	25,000
43-20	Water/Sewer Service	-	-	3,500	3,500	3,500
46-20	Equipment Maintenance	-	-	2,500	5,000	5,000
49-17	Other Contractual Srvs	-	-	23,449	40,000	47,000
51-10	Office Supplies	-	-	346	-	-
52-01	Supplies	-	-	404	1,000	1,000
52-20	Opr Equipment <$1000	-	-	550	-	-
	Sub- Total Operating Expenses	**$ -**	**$ -**	**$ 55,749**	**$ 77,500**	**$ 81,500**
62-01	Building Improvements	-	-	8,228	22,000	22,000
64-02	General Equipment	-	-	3,224	-	-
64-16	Furniture & Fixtures	-	-	1,299	-	-
	Sub- Total Capital Outlay	**$ -**	**$ -**	**$ 12,751**	**$ 22,000**	**$ 22,000**
	Department Total	**$ -**	**$ -**	**$ 68,500**	**$ 99,500**	**$ 103,500**

DETAIL EXPENDITURES

DEPARTMENT: **General Administration**
DIVISION: **Leases**

FUND: **001**
DEPT.NO: **5022**

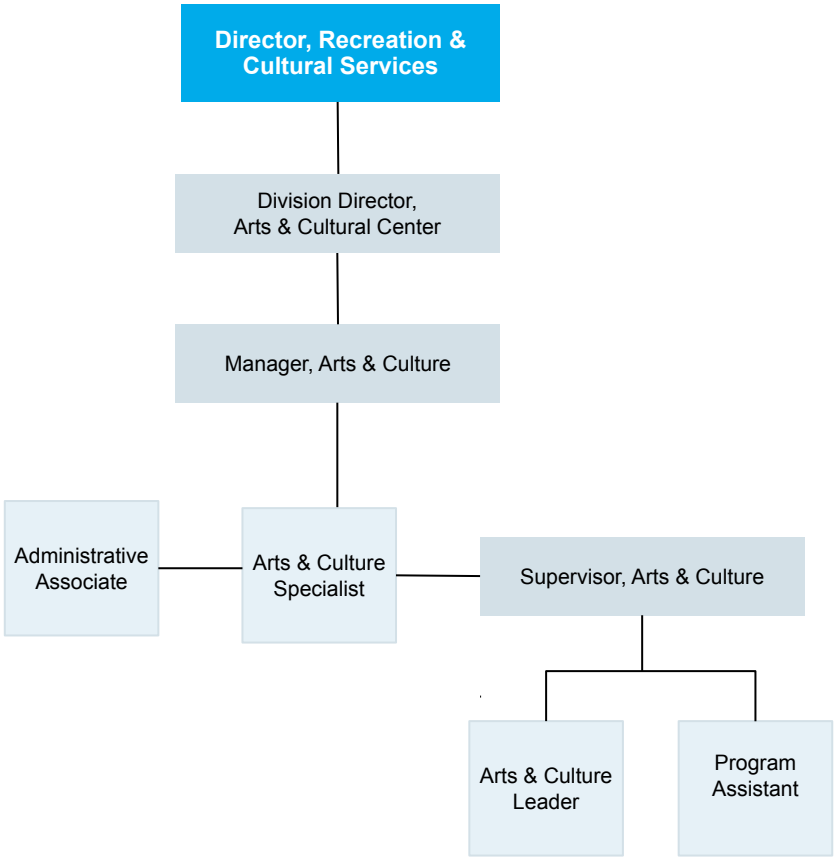
DETAIL EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Leases 001-5022-584					
Department Summary					
Capital Outlay	111,168	111,168	-	-	-
Nonoperating Expenses	427,793	-	-	-	-
Total	**$ 538,961**	**$ 111,168**	**$ -**	**$ -**	**$ -**
Estimated As % Of Budget	**0%**				
71-00 Principal	109,407	109,202	-	-	-
72-00 Interest Expense	1,761	1,966	-	-	-
Sub- Total Capital Outlay	**$ 111,168**	**$ 111,168**	**$ -**	**$ -**	**$ -**
Subtotal	**$ 111,168**	**$ 111,168**	**$ -**	**$ -**	**$ -**
99-02 Expense	427,793	-	-	-	-
Sub-total Nonoperating Expenses	**$ 427,793**	**$ -**	**$ -**	**$ -**	**$ -**
Department Total	**$ 538,961**	**$ 111,168**	**$ -**	**$ -**	**$ -**

ORGANIZATIONAL CHART

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Arts & Cultural Center**

FUND: **001**
DEPT.NO: **2715**



PERSONNEL ALLOCATION

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Arts & Cultural Center**

FUND: **001**
DEPT.NO: **2715**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ADMINISTRATIVE ASSOCIATE	00370	10	1.0	1.0	-	1.0	1.0
ARTS & CULTURE LEADER	64001	09	-	-	1.0	-	1.0
ARTS & CULTURE SPECIALIST	09400	10	-	-	1.0	1.0	1.0
DIRECTOR, ARTS & CULTURE	09109	47	-	-	-	1.0	-
DIV DIR, ARTS & CULTURE CENTER	64009	41	-	-	1.0	-	1.0
MANAGER, CULTURAL ARTS	61199	34	1.0	1.0	(1.0)	1.0	-
PROGRAM ASSISTANT-ARTS&CULTURE	61337	08	-	3.5	(3.5)	-	-
RECREATION SPECIALIST	61220	07	1.0	1.0	(1.0)	-	-
RECREATION SUPERVISOR	61039	14	1.0	1.0	(1.0)	-	-
SUPERVISOR, ARTS & CULTURE	09209	15	-	-	1.0	1.0	1.0
Sub-total for Full-time Positions			4.0	7.5	(2.5)	5.0	5.0
Part-Time Positions:							
PROGRAM ASSISTANT-ARTS&CULTURE	61337	08	-	-	2.5	-	2.5
RECREATION LEADER	61231	07	2.5	-	-	1.0	-
RECREATION LEADER	61231		-	-	-	2.5	-
Sub-total for Part-time Positions			2.5	-	2.5	3.5	2.5
Total Personnel:			**6.5**	**7.5**	**-**	**8.5**	**7.5**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Arts & Cultural Center**
FUND: **001**
DEPT.NO: **2715**

DEPARTMENT MISSION STATEMENT: The Boynton Beach Arts & Cultural Center is dedicated to preserving, promoting and presenting creative thought-provoking art experiences that are culturally rich and diverse.

DEPARTMENT VALUE STATEMENT: The Boynton Beach Arts & Cultural Center values creativity, sparks imagination, celebrates diversity and shines a spotlight on our community!

DEPARTMENT CORE SERVICES:

- Arts Enrichment
- Hospitality & Engagement
- Rental Space Opportunities
- Professional and Community Stage Productions
- Foster Creativity, Inspiration and Accessibility

Strategic Goal: Develop Strategies to Increase Visibility

Objective

. Increase brand awareness and visibility through its impact, history and programing through consistent messaging and communications that drives increased engagement, program participation and rental sales.

Department Initiatives

. Develop strategic tools to engage, educate and communicate on-going and special events with the community at-large working in tandem with various collaborative partners.

a) **Key Performance Indicators**
   i. Clicks on Social Media Channels
   ii. Email sign-up on website
   iii. Number of attendances
   iv. Survey feedback

Strategic Goal: Increase Revenue Generating Programming
Objective

. Create and maintain new engaging arts partnerships that can grow and evolve adding to the vibrant fabric of the Boynton Beach community-at-large.

Department Initiative

. Explore local and regional collaborations as well as national partnerships including Kennedy Center and Lincoln Center artists to bring unique and one-of-a-kind programming to the Boynton Beach Arts & Cultural Center.

a) **Key Performance Indicator**
   i. Use survey monkey and other tools to gain insight, share/exchange and evaluate program ideas and metrics.

. Growth of patron database, program participation and overall attendance.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Arts & Cultural Center**
FUND: **001**
DEPT.NO: **2715**

b) **Key Performance Indicator**

i. Achieve an upswing in attendance and open rate of 20% or more for monthly social media posts.

ii. Increase program offerings for all ages, thereby increasing attendance.

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Arts and Cultural Center (001-2715)					
Registered Program Participants	140	280	294	400	600
Arts & Cultural (Gallery) Visitors	146	244	-	350	1,000
Revenue from Facility Rentals	7,050	33,103	34,095	85,400	115,000
Revenue from Program Fees	9,335	22,532	17,458	225,000	100,000
Revenue from Program Event Sales, Etc.	-	-	-	20,000	35,000
Revenue from Vendor Sales	-	-	-	-	-

DETAIL EXPENDITURES

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Arts & Cultural Center**

FUND: **001**
DEPT.NO: **2715**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Arts & Cultural Center 001-2715-573						
	Department Summary					
	Personnel Services	-	3,657	604,181	729,402	481,050
	Operating Expenses	-	-	403,980	512,130	502,810
	Capital Outlay	-	-	15,000	7,000	7,000
	Nonoperating Expenses	-	-	-	-	11,022
	Total	**$ -**	**$ 3,657**	**$ 1,023,161**	**$ 1,248,532**	**$ 1,001,882**
	Estimated As % Of Budget	**0%**				
12-10	Regular Salaries/Wages	-	3,401	458,350	479,677	331,673
14-10	Overtime	-	-	5,000	5,000	5,000
14-20	Reimbursable Wages	-	-	8,400	-	-
15-12	Cell Phone Allowance	-	-	1,632	2,052	-
15-20	Car Allowance	-	-	6,700	12,600	12,600
21-10	Employer Fica	-	256	33,282	38,705	25,648
22-10	General Employees Pension	-	-	22,941	80,309	47,896
22-40	Def Comp Contribution	-	-	2,100	7,500	-
23-10	Life Insurance	-	-	204	348	108
23-20	Disability Insurance	-	-	2,356	4,269	1,503
23-30	Health Insurance	-	-	56,847	89,558	50,480
23-34	Hsa	-	-	3,600	4,750	3,750
23-40	Dental Insurance	-	-	2,478	4,121	2,115
23-50	Vision Insurance	-	-	291	513	277
	Sub-total Personnel Services	**$ -**	**$ 3,657**	**$ 604,181**	**$ 729,402**	**$ 481,050**
34-20	Pest Control Services	-	-	-	3,000	-
40-10	Mileage Reimbursement	-	-	300	300	300
40-12	Business Meetings	-	-	1,600	3,100	3,100
43-10	Electric Service	-	-	39,000	63,000	63,000
43-20	Water/Sewer Service	-	-	15,000	15,000	15,000
43-21	District Energy Plant	-	-	90,000	86,000	86,000
44-31	Copy Machine Rental	-	-	3,000	6,000	3,000
46-10	Building Repairs	-	-	-	4,000	-
46-20	Equipment Maintenance	-	-	2,000	2,000	2,000
46-91	Software Maintenance	-	-	1,348	-	680
47-10	Printing & Binding	-	-	2,000	3,500	3,500
49-14	Credit Card Fees	-	-	1,500	1,500	1,500
49-17	Other Contractual Srvs	-	-	238,310	316,000	316,000
51-10	Office Supplies	-	-	2,000	3,000	3,000
52-01	Supplies	-	-	1,500	1,500	1,500
52-20	Opr Equipment <$1000	-	-	2,500	2,500	2,500
52-85	Food Supplies	-	-	1,500	-	-
54-20	Memberships	-	-	580	480	480
54-30	Training	-	-	1,842	1,250	1,250
	Sub- Total Operating Expenses	**$ -**	**$ -**	**$ 403,980**	**$ 512,130**	**$ 502,810**
62-01	Building Improvements	-	-	7,500	-	-
64-02	General Equipment	-	-	6,500	7,000	7,000
69-99	Capital Outlay	-	-	1,000	-	-
	Sub- Total Capital Outlay	**$ -**	**$ -**	**$ 15,000**	**$ 7,000**	**$ 7,000**
	Subtotal	**$ -**	**$ 3,657**	**$ 1,023,161**	**$ 1,248,532**	**$ 990,860**
91-23	Transfer To Benefits Fund	-	-	-	-	11,022

DETAIL EXPENDITURES

DEPARTMENT: **Recreation and Cultural Services**
DIVISION: **Arts & Cultural Center**

FUND: **001**
DEPT.NO: **2715**

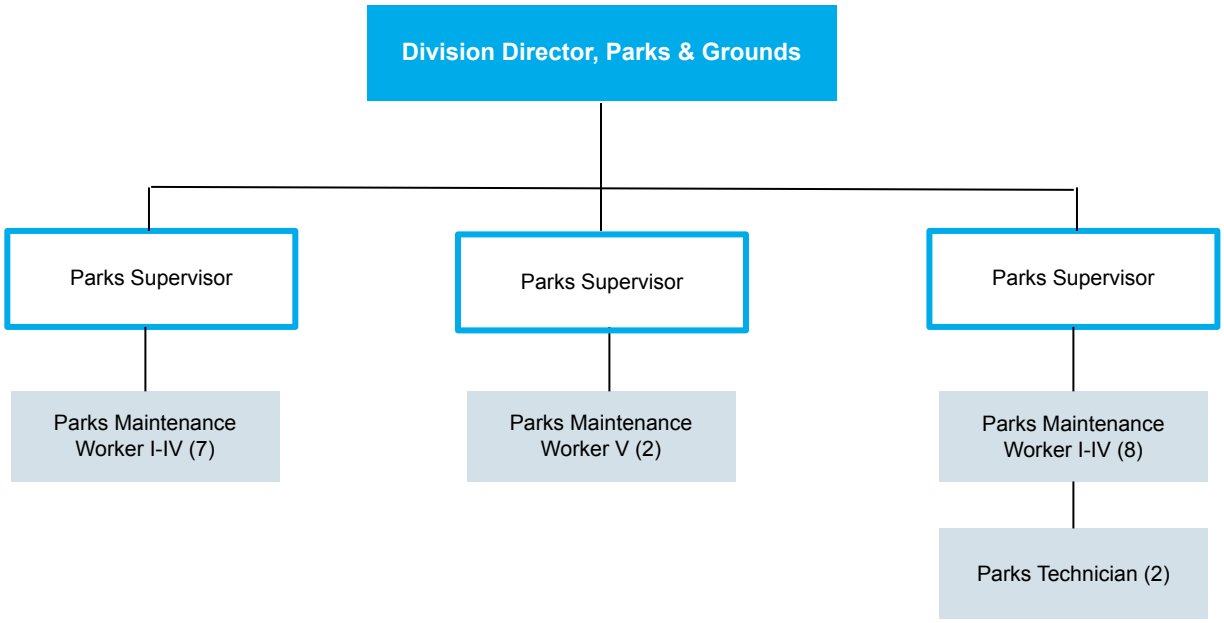
DETAIL EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Sub-total Nonoperating Expenses	$ -	$ -	$ -	$ -	$ 11,022
Department Total	$ -	$ 3,657	$ 1,023,161	$ 1,248,532	$ 1,001,882

ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Parks & Grounds**

FUND: **001**
DEPT.NO: **2730**



PERSONNEL ALLOCATION

DEPARTMENT: **Public Works**
DIVISION: **Parks & Grounds**

FUND: **001**
DEPT.NO: **2730**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
DIV DIRECTOR, PARKS & GROUNDS	62129	41	-	1.0	-	1.0	1.0
PARKS MAINTENANCE WORKER	82307	08	-	-	1.0	1.0	1.0
PARKS MAINTENANCE WORKER I	82321	08	3.0	1.0	(1.0)	-	-
PARKS MAINTENANCE WORKER II	82331	10	5.0	5.0	-	5.0	5.0
PARKS MAINTENANCE WORKER III	82341	12	10.0	10.0	(1.0)	9.0	9.0
PARKS MAINTENANCE WORKER V	82360	14	2.0	2.0	-	2.0	2.0
PARKS MANAGER	62059	26	1.0	1.0	(1.0)	-	-
PARKS SUPERINTENDENT	62069	30	1.0	-	-	-	-
PARKS SUPERVISOR	82379	22	1.0	1.0	1.0	3.0	2.0
PARKS TECHNICIAN	82361	09	-	2.0	-	2.0	2.0
Sub-total for Full-time Positions			23.0	23.0	(1.0)	23.0	22.0
Total Personnel:			**23.0**	**23.0**	**(1.0)**	**23.0**	**22.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Parks & Grounds (001-2730)					
Acres of maintained landscaping	145	149	149	174	174
Number of Sports Fields	7	7	7	7	7
Contractual Landscaping for City Lots & Medians/R.O.W.s	$ 1,105,536	$ 801,411	$ 801,411	$ 801,411	$ 801,411
% of projects completed			$ 5	$ 8	$ 8
Park Acreage Maintenance per employee			$ 7	$ 8	$ 8

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Parks & Grounds**
FUND: **001**
DEPT.NO: **2730**

DEPARTMENT MISSION STATEMENT:

Enhancing our physical environment through the conservation and preservation of natural resources, sound management of City owned green spaces, and participation in the promotion of landscape beautification throughout the community.

DEPARTMENT CORE SERVICES:

Provide quality service maintaining public right-of-ways, City properties, and Parks

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative: Building Wealth in the Community

Department Initiatives Alignment:

. Continue to follow the accredited maintenance plan.
. Continue to cross train all parks maintenance staff on athletic field maintenance, building maintenance and cemetery operations.

Target Performance Metrics:

- Follow our accredited maintenance plan and continue to train and promote staff on the career path.
- Continue to follow best practices in regards to parks, building and athletic field maintenance.

City Initiative: Boynton Beach Branding
Department Initiatives Alignment:

. Continue to work towards creating a uniformed look throughout City parks and facilities.

Target Performance Metrics:

- Continue developing CIP based on areas of most need: procure amenities when funding is allocated.

Develop plans for potential parks bond.

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Parks & Grounds**

FUND: **001**
DEPT.NO: **2730**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 30 Parks & Grounds 001-2730-572						
	Department Summary					
	Personnel Services	1,422,075	1,402,486	1,737,083	1,876,157	1,817,730
	Operating Expenses	2,492,205	2,828,293	3,081,497	3,401,742	2,539,754
	Capital Outlay	4,100	49,766	18,750	12,000	20,000
	Nonoperating Expenses	90,928	100,808	196,072	122,417	121,117
	Total	**$ 4,009,308**	**$ 4,381,353**	**$ 5,033,402**	**$ 5,412,316**	**$ 4,498,601**
	Estimated As % Of Budget	**80%**				
12-10	Regular Salaries/Wages	903,232	973,045	1,133,029	1,303,429	1,231,677
12-20	Holiday Pay	2,709	3,184	4,500	2,000	2,000
14-10	Overtime	21,303	18,323	79,524	18,524	18,524
15-12	Cell Phone Allowance	-	-	500	-	-
15-13	Shoe Allowance	2,550	2,400	3,300	3,750	3,800
15-20	Car Allowance	600	-	3,600	-	-
21-10	Employer Fica	72,569	75,034	92,958	99,999	94,514
22-10	General Employees Pension	219,573	127,607	167,570	169,759	211,541
23-10	Life Insurance	325	487	314	372	312
23-20	Disability Insurance	5,360	5,693	6,317	13,612	6,224
23-30	Health Insurance	166,279	170,669	216,767	232,208	222,112
23-34	Hsa	17,906	16,500	17,100	21,500	16,500
23-40	Dental Insurance	8,653	8,541	10,384	9,729	9,306
23-50	Vision Insurance	1,016	1,003	1,220	1,275	1,220
	Sub-total Personnel Services	**$ 1,422,075**	**$ 1,402,486**	**$ 1,737,083**	**$ 1,876,157**	**$ 1,817,730**
41-15	Cellular Phone/Beeper	6,710	6,852	9,000	9,000	9,000
43-10	Electric Service	88,449	108,284	93,380	120,000	100,000
43-20	Water/Sewer Service	430,216	416,586	469,000	450,000	420,000
43-30	Garbage Fees/Roll Offs	-	-	-	50,000	50,000
44-31	Copy Machine Rental	82	667	675	700	700
46-20	Equipment Maintenance	2,375	5,389	4,000	4,000	4,000
46-30	Vehicle Maint. - Garage	183,975	199,057	185,000	154,000	154,000
46-45	Irrigation Maint/Supplies	41,899	36,390	40,000	40,000	40,000
46-91	Software Maintenance	-	-	-	110,000	-
46-98	Grounds Maintenance	478,585	438,337	530,000	550,000	500,000
49-09	Self Insurance Chgs (W/C)	66,824	70,750	87,491	86,460	79,619
49-10	Warehouse Service Chg	5,588	6,705	7,656	12,182	12,182
49-17	Other Contractual Srvs	1,141,734	1,482,256	1,610,100	1,700,000	1,046,853
51-10	Office Supplies	518	910	500	500	500
52-01	Supplies	1,585	4,646	2,000	2,000	4,000
52-10	Fuel Oil-Vehicles	-	-	-	66,000	66,000
52-20	Opr Equipment <$1000	7,857	18,138	4,400	10,000	10,000
52-21	Chemicals	13,118	-	-	-	-
52-22	Uniforms	5,369	16,974	20,000	20,000	20,000
52-23	Safety Clothing/Equip	1,096	1,490	1,200	1,200	1,200
52-26	Gardening Supplies	7,764	4,063	6,000	6,000	10,000
52-27	Hardware/Tools	1,044	4,248	2,400	1,000	3,000
52-75	Equip. Parts/Supplies	5,169	3,496	5,600	5,600	5,600
54-10	Books-Publications-Videos	-	-	100	100	100
54-20	Memberships	323	533	495	500	500
54-30	Training	1,925	2,522	2,500	2,500	2,500

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Parks & Grounds**

FUND: **001**
DEPT.NO: **2730**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
	Sub-Total Operating Expenses	**$ 2,492,205**	**$ 2,828,293**	**$ 3,081,497**	**$ 3,401,742**	**$ 2,539,754**
63-05	Parks Improvements	4,100	-	10,000	5,000	10,000
64-02	General Equipment	-	48,270	3,000	-	3,000
64-15	Computer Equipment	-	1,496	2,000	-	-
64-20	Communication Equip.	-	-	3,750	7,000	7,000
	Sub-Total Capital Outlay	**$ 4,100**	**$ 49,766**	**$ 18,750**	**$ 12,000**	**$ 20,000**
	Subtotal	**$ 3,918,380**	**$ 4,280,545**	**$ 4,837,330**	**$ 5,289,899**	**$ 4,377,484**
91-23	Transfer To Benefits Fund	-	-	-	-	33,801
91-30	Transfer To Veh Srv Fund	90,928	100,808	196,072	122,417	87,316
	Sub-total Nonoperating Expenses	**$ 90,928**	**$ 100,808**	**$ 196,072**	**$ 122,417**	**$ 121,117**
	Department Total	**$ 4,009,308**	**$ 4,381,353**	**$ 5,033,402**	**$ 5,412,316**	**$ 4,498,601**

Utility Fund

The Water and Sewer Utility Fund is the largest Enterprise Fund of the City. It includes the operation of our water, sanitary sewer and storm-water systems that serve over 117,000 people. For FY 2024-25, the operating revenues have been averaging annually over a 15.1% 4.8 increase, now $612.7M. The annual expenses (personnel, contractual services, chemicals/supplies, etc.) to operate and serve the customers have been consistent, averaging around $36M over the last three years. Operating expenses are projected to decrease from $34.5M to $33.3M by FY 2025-26.

The transfers to the Utility General CIP Fund will continue to support future capital projects and improve the infrastructure of the Utility. The transfer of $16.9M to the General Fund (for indirect cost) and Utility General CIP Fund will be maintained at the same level of funding over the next two years.

The projected two years from FY 2025-26 to FY 2025-26 will provide additional revenues to increase Net Assets. However, fund balance will be needed to support the ongoing increase in operational costs. The trends for revenues growth has been consistently increasing year-over-year at 3% to 8%. This annual increase in water and sewer revenues is directly related to the population growth and commercial customers.

UTILITY FUND

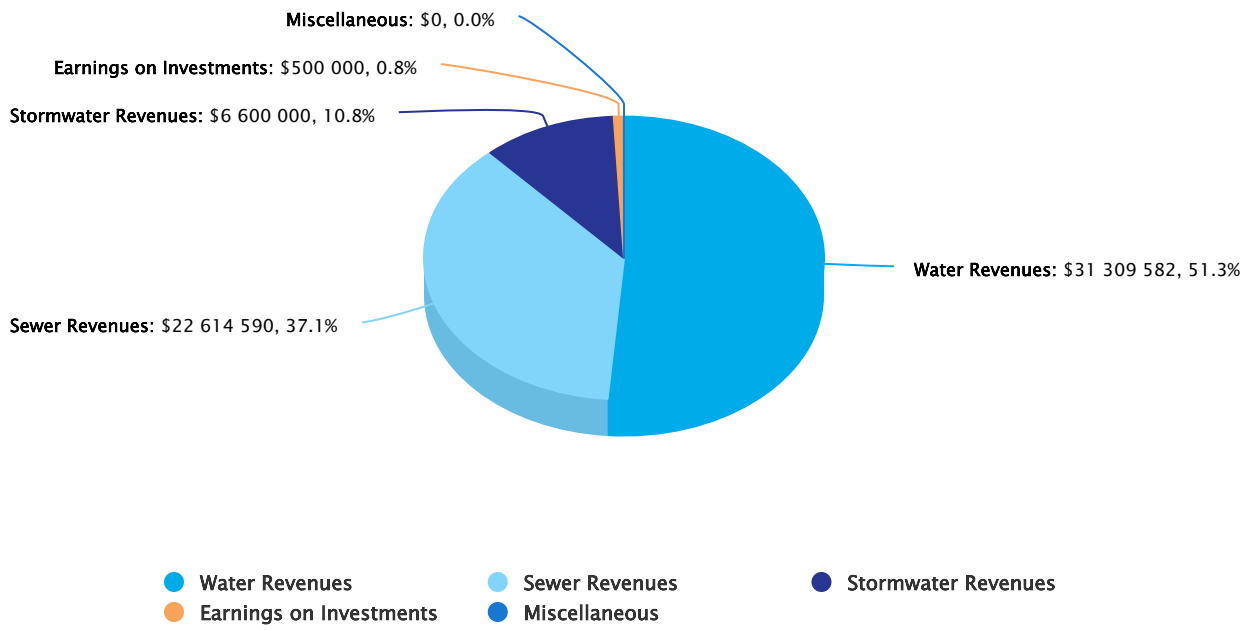
	2021-22 Actual	2022-23 Actual	2023-24 Amended Budget	2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Net Assets, October 1	**$ 138,967,716**	**$ 130,043,279**	**$ 121,118,842**	**$ 108,019,968**	**$ 135,616,198**	**$ 137,477,445**
Operating Revenues	$ 50,814,959	$ 50,814,959	$ 51,759,755	$ 61,226,172	$ 58,775,248 (1)	$ 60,538,505 (1)
Operating Expenses	$ (34,779,163)	$ (34,684,252)	$ (38,959,065)	$ (36,211,965)	$ (33,503,490) (2)	$ (34,843,630) (2)
Operating Income (Loss)	$ 16,035,796	$ 16,130,707	$ 12,800,690	$ 25,014,207	$ 25,271,758	$ 25,694,875
Nonoperating Revenue	$ 88,119	$ 88,119	$ 132,900	$ 132,900	$ 150,000	$ 150,000
Nonoperating (Expense)	$ (1,606,287)	$ (1,606,287)	$ (7,632,154)	$ (8,126,549)	$ (8,126,549)	$ (8,126,549)
Restatement GASB 75	$ -	$ -	$ -	$ -	$ -	$ - (3)
Nonoperating (Contra Acct-Capital Credit)	$ -	$ -	$ -	$ -	$ -	$ -
Capital Contributions	$ (86,001)	$ (133,644)	$ (222,380)	$ (279,650)	$ (212,246)	$ (212,246)
Transfers From (To) Other Funds						
Risk Management / Self Insurance Fund	$ (123,870)	$ (123,870)	$ (153,870)	$ (153,870)	$ (139,417)	$ (143,599)
Vehicle Service Fund	$ (951,322)	$ (998,590)	$ (1,093,060)	$ (998,590)	$ (1,082,299)	$ (1,114,768)
General Government CIP Fund	$ -	$ -	$ -	$ -	$ -	$ -
Utility Capital Renewal & Replacement Fund	$ (8,000,000)	$ (8,000,000)	$ (9,000,000)	$ (9,000,000)	$ (8,000,000)	$ (8,000,000)
General Fund	$ (14,280,872)	$ (14,280,872)	$ (7,931,000)	$ (7,931,000)	$ (6,000,000)	$ (6,000,000)
Net Transfers In (To) Other Funds	$ (23,356,064)	$ (23,403,332)	$ (18,177,930)	$ (18,083,460)	$ (15,221,716)	$ (15,258,368)
Increase (Decrease) In Net Assets	$ (8,924,437)	$ (8,924,437)	$ (13,098,874)	$ (1,342,552)	$ 1,861,246	$ 2,247,713
Net Assets, September 30	$ 130,043,279	$ 121,118,842	$ 108,019,968	$ 106,677,416	$ 137,477,445	$ 139,725,157
Less Investment in Capital Assets, Net	$ (148,012,038)	$ (148,012,038)	$ (148,012,038)	$ (148,012,038)	$ (148,012,038)	$ (148,012,038)
Less Restricted for:						
Capital Improvements	$ -	$ -	$ -	$ -	$ -	$ -
Revenue Bond Covenants	$ (3,511,829)	$ (3,511,829)	$ (3,511,829)	$ (3,511,829)	$ (3,511,829)	$ (3,511,829)
Unrestricted Net Assets Available	**$ (21,480,588)**	**$ (30,405,025)**	**$ (43,503,899)**	**$ (44,846,451)**	**$ (14,046,422)**	**$ (11,798,710)**

(1) Prior Year + 3%, based on 3yr trend

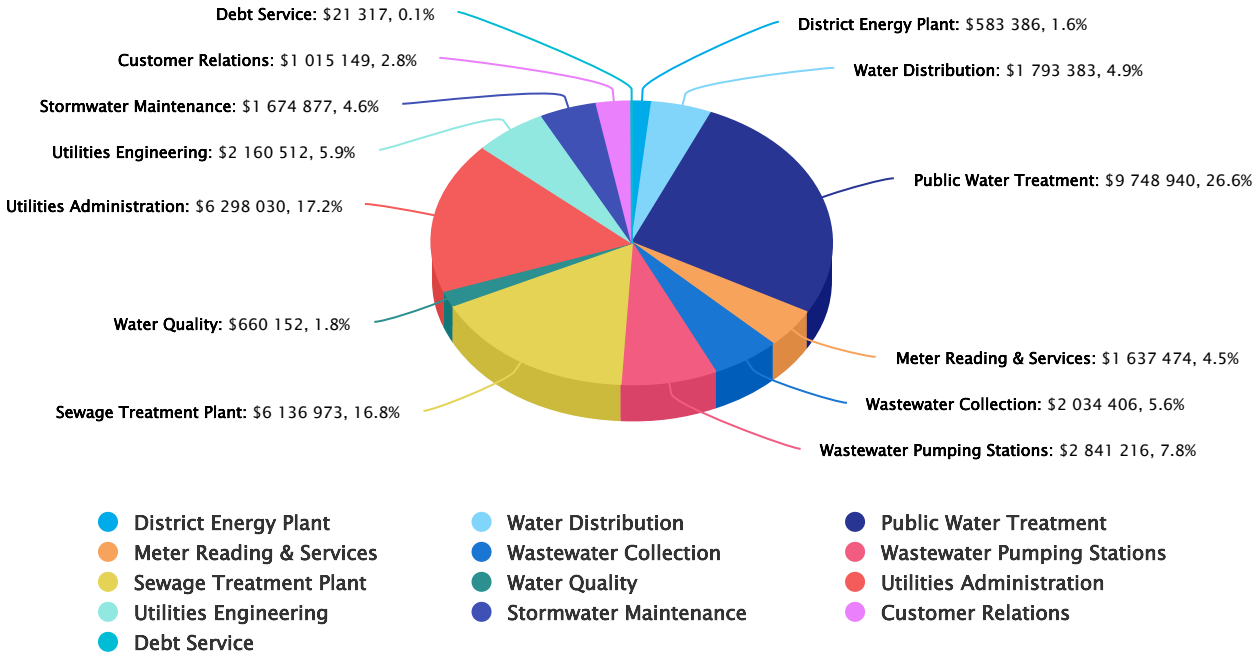
(2) Prior Year + 4%, based on 3yr trend

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Utility Fund (401)					
Population Served	114,500	114,500	114,500	115,402	115,527
Number of Sanitary Sewer Overflows	4	3	3	-	-
Unplanned water Main Outages <30 customers/ month	12	10	10	15	10
Average pressure (Target >50psig)	55-60	55-60	55-60	55-60	55-60
Average Chlorine Residual Target > 3.0mg/l	3.01	3.01	3.01	3.05	3.05
Number of Lost Time Accidents	4	3	3	4	3
Compliance with Consumptive Use Permit > 7.61B	Yes	Yes	Yes	Yes	Yes
Water System					
Total Meters	37,416	37,425	37,425	37,450	37,500
Total Living Units Served	64,106	64,048	64,048	64,091	64,200
Avg Daily Water Consumption (thousand of gallons)	13,867	12,640	12,640	12,870	13,000
Number of Quality Control Test Performed	25,000	25,000	25,000	25,132	25,132
Miles of Water Main	458	462	462	462	462
# of Fire Hydrants	4,310	4,350	4,350	4,356	4,500
Sewer System					
Total Connections	35,078	35,034	35,034	35,077	35,100
Total Living Units Served	59,011	59,093	59,093	59,048	59,100
Number of Lift Stations	187	191	191	191	191
Miles of Gravity Sewer	295	295	295	295	295
Storm Water					
Total Miles of Stormwater Pipes	86	86	86	86	86
Stormwater Revenues Collected	5,483,297	5,853,160	5,853,160	5,924,997	6,000,000
Number of Retention/Detention Ponds Maintained	34	34	34	34	34
Number of Storm Sewer Inlets cleaned	334	186	181	185	190
Customer Relations					
Utiltiy Account Bills (Water and Sewer) / month	37,237	37,577	37,892	37,992	38,100

Utility FY 2024-25 Operating Revenues



Utility FY 2024-25 Operating Expenditures



UTILITY FUND COMPARATIVE STATEMENT OF REVENUES & EXPENDITURES (BUDGET BASIS)

Utility Fund Statement of Operating Income	FY 2022-23 Actual	FY 2023-24 Amended	FY 2024-25 Adopted
Operating Revenues:			
Water Revenues	$ 25,162,330	$ 29,710,275	$ 31,309,582
Sewer Revenues	19,808,583	22,014,590	22,614,590
Stormwater Revenues	5,848,125	6,600,000	6,600,000
Earnings on Investments	944,715	300,000	500,000
Miscellaneous	128,902	1,755,839	334,900
Total Operating Revenue:	**51,892,655**	**60,380,704**	**61,359,072**
Operating Expenditures:			
District Energy Plant	412,267	579,252	583,386
Water Distribution	4,242,806	1,677,053	1,793,383
Public Water Treatment	7,007,456	8,633,336	9,748,940
Meter Reading & Services	1,280,889	1,500,494	1,637,474
Wastewater Collection	1,433,760	1,705,780	2,034,406
Wastewater Pumping Stations	2,684,924	2,925,382	2,841,216
Sewage Treatment Plant	5,429,932	6,204,300	6,136,973
Water Quality	628,852	686,233	660,152
Utilities Administration	4,638,800	5,667,602	6,298,030
Utilities Engineering	1,825,616	1,981,402	2,160,512
Stormwater Maintenance	1,125,934	1,509,349	1,674,877
Customer Relations	915,365	1,056,415	1,015,149
Debt Service		21,317	21,317
Contra Acct-Reserves/Cip	-	-	-
Supplies	6,035		-
Non-Budgeted Expense	-	-	-
Total Operating Expenditures:	**31,632,636**	**34,147,915**	**36,605,815**
Operating Income:	**$ 20,260,019**	**$ 26,232,789**	**$ 24,753,257**

Utility Fund Statement of Operating Income	FY 2022-23 Actual	FY 2023-24 Amended	FY 2024-25 Adopted
Operating Income:	**$ 20,260,019**	**$ 26,232,789**	**$ 24,753,257**
Non-operating Expenditures:			
Capital Outlay	133,644	178,493	279,650
Transfers Out	9,053,460	8,849,057	8,271,141
Debt Service	1,470,145	7,630,940	7,621,832
Renewal & Replacement	9,000,000	9,000,000	9,000,000
Non-Budgeted Expense	13,701,644	574,299	923,186
Total Non-Operating Expenditures:	**33,358,893**	**26,232,789**	**26,095,809**
Increase (Decrease) In Appropriated Net Assets	**$ (13,098,874)**	**$ -**	**$ (1,342,552)**

DETAIL REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Charges For Services					
Subd Ord. Procedure Fee	2,782	-	34,460	33,142	33,142
Water Sales	23,314,138	23,359,890	28,050,000	28,050,000	29,550,000
Water Connection Fee	41,955	11,825	20,000	20,000	20,000
Water Service Charge	756,165	809,530	750,000	750,000	750,000
Wtr-Backflow Prevntr Test	32,383	52,138	45,000	45,000	45,000
Reclaimed Water Sales	652,437	589,697	449,375	550,000	550,000
Chilled Air	349,345	331,977	350,000	350,000	350,000
Water Canal Assessment	10,198	7,273	11,440	11,440	11,440
Sewer Service	19,802,396	19,808,583	22,000,000	22,000,000	22,600,000
Swr Rev Enhance Svc	-	-	3,000	3,000	3,000
Stormwater Utility Fee	5,853,160	5,848,125	6,600,000	6,600,000	6,600,000
Televise Sewer Lines	-	-	11,590	11,590	11,590
Total Charges For Services	**$ 50,814,959**	**$ 50,819,038**	**$ 58,324,865**	**$ 58,424,172**	**$ 60,524,172**
Investment Income					
Interest Income	22,836	941,855	300,000	500,000	500,000
Total Investment Income	**$ 22,836**	**$ 941,855**	**$ 300,000**	**$ 500,000**	**$ 500,000**
Disposal Of Fixed Assets					
Sale Of Surplus Equip.	24,500	900	-	-	-
Sale Of Scrap	2,537	3,816	3,500	20,000	20,000
Gain Loss On Invest	14	-	-	-	-
Total Disposal Of Fixed Assets	**$ 27,051**	**$ 4,716**	**$ 3,500**	**$ 20,000**	**$ 20,000**
Miscellaneous Income					
Ocean Rge Ut Tax Adm Chg	7,272	1,158	900	900	900
Miscellaneous Income	1,324	62,547	50,000	50,000	300,000
Insurance Reimbursement	6,627	5,148	-	10,000	10,000
Lake Worth Water Sewer	4,511	5,435	4,000	4,000	4,000
Lake Ida Water Quality	18,498	14,048	14,500	-	-
Arpa Intern	-	35,850	-	-	-
Total Miscellaneous Income	**$ 38,232**	**$ 124,186**	**$ 69,400**	**$ 64,900**	**$ 314,900**
Transfers In					
Local Grant	-	2,860	-	-	-
Total Transfers In	**$ -**	**$ 2,860**	**$ -**	**$ -**	**$ -**
Sub Total	**$ 50,903,078**	**$ 51,892,655**	**$ 58,697,765**	**$ 59,009,072**	**$ 61,359,072**
Fund Balance (Increase) Decrease	14,088,451	8,488,049	1,682,939	3,140,115	1,342,552
Grand Total	**$ 64,991,529**	**$ 60,380,704**	**$ 60,380,704**	**$ 62,149,187**	**$ 62,701,624**

DEPARTMENT SUMMARY

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
District Energy Plant 401-2805-536	$ 316,475	$ 421,003	$ 593,575	$ 579,935	$ 584,856
Water Distribution 401-2810-536	2,164,375	4,392,624	1,871,578	2,178,047	2,202,957
Public Water Treatment 401-2811-536	6,748,241	7,139,034	8,756,406	9,666,707	9,795,967
Meter Reading & Services 401-2814-536	1,248,520	1,346,420	1,539,154	1,613,815	1,778,531
Wastewater Collection 401-2815-536	1,573,988	1,678,815	1,982,135	2,096,799	2,081,795
Wastewater Pumping Station 401-2816-536	2,547,065	2,827,742	3,098,890	2,921,678	2,865,260
Sewage Treatment 401-2817-536	5,197,413	5,429,932	6,204,300	6,136,973	6,136,973
Water Quality 401-2819-536	578,081	634,956	697,553	664,024	673,500
Utility Administration 401-2821-536	20,453,098	21,865,697	23,105,642	23,386,393	23,787,223
General Administration 401-2822-536	14,125,233	13,566,942	-	-	-
Utilities Engineering 401-2823-536	1,145,439	1,845,911	2,028,471	2,354,992	2,330,525
Stormwater Maintenance 401-2824-536	1,264,010	1,450,908	1,794,328	1,756,864	1,789,573
Customer Relations 401-2825-536	859,290	915,365	1,056,415	1,149,716	1,031,315
Debt Service 401-3011-517	1,606,287	1,470,145	7,652,257	7,643,149	7,643,149
Operating Expenses 401-9730-539	-	6,035	-	-	-
Grand Total : Utility Fund	**$ 59,827,515**	**$ 64,991,529**	**$ 60,380,704**	**$ 62,149,092**	**$ 62,701,624**

SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
District Energy Plant 401-2805-536					
Department Summary					
Personnel Services	107,383	127,915	133,940	120,552	124,003
Operating Expenses	200,567	284,352	445,312	459,383	459,383
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	8,525	8,736	14,323	-	1,470
Total	**$ 316,475**	**$ 421,003**	**$ 593,575**	**$ 579,935**	**$ 584,856**
Estimated As % Of Budget	**53%**				
Water Distribution 401-2810-536					
Department Summary					
Personnel Services	1,605,432	3,717,755	1,139,715	1,209,274	1,243,356
Operating Expenses	441,138	525,051	537,338	553,248	550,027
Capital Outlay	15,779	29,546	48,300	50,000	50,000
Nonoperating Expenses	102,026	120,272	146,225	365,525	359,574
Total	**$ 2,164,375**	**$ 4,392,624**	**$ 1,871,578**	**$ 2,178,047**	**$ 2,202,957**
Estimated As % Of Budget	**116%**				
Public Water Treatment 401-2811-536					
Department Summary					
Personnel Services	2,682,488	3,016,278	3,254,330	3,316,708	3,406,634
Operating Expenses	3,954,904	3,991,178	5,379,006	6,347,971	6,342,306
Capital Outlay	14,564	33,522	14,100	-	-
Nonoperating Expenses	96,285	98,056	108,970	2,028	47,027
Total	**$ 6,748,241**	**$ 7,139,034**	**$ 8,756,406**	**$ 9,666,707**	**$ 9,795,967**
Estimated As % Of Budget	**77%**				
Meter Reading & Services 401-2814-536					
Department Summary					
Personnel Services	843,009	922,955	1,054,359	1,091,186	1,124,724
Operating Expenses	371,620	357,934	446,135	513,616	512,750
Capital Outlay	1,869	29,334	1,420	-	-
Nonoperating Expenses	32,022	36,197	37,240	9,013	141,057
Total	**$ 1,248,520**	**$ 1,346,420**	**$ 1,539,154**	**$ 1,613,815**	**$ 1,778,531**
Estimated As % Of Budget	**81%**				
Wastewater Collection 401-2815-536					
Department Summary					
Personnel Services	928,503	988,660	1,152,873	1,385,472	1,351,201
Operating Expenses	407,856	445,100	552,907	685,987	683,205
Capital Outlay	-	-	-	8,000	8,000
Nonoperating Expenses	237,629	245,055	276,355	17,340	39,389
Total	**$ 1,573,988**	**$ 1,678,815**	**$ 1,982,135**	**$ 2,096,799**	**$ 2,081,795**
Estimated As % Of Budget	**79%**				
Wastewater Pumping Station 401-2816-536					
Department Summary					
Personnel Services	978,455	1,190,764	1,405,753	1,345,977	1,287,482
Operating Expenses	1,416,140	1,494,160	1,519,629	1,555,674	1,553,734
Capital Outlay	7,061	3,756	2,000	2,000	2,000
Nonoperating Expenses	145,409	139,062	171,508	18,027	22,044
Total	**$ 2,547,065**	**$ 2,827,742**	**$ 3,098,890**	**$ 2,921,678**	**$ 2,865,260**
Estimated As % Of Budget	**82%**				
Sewage Treatment 401-2817-536					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	5,197,413	5,429,932	6,204,300	6,136,973	6,136,973
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	**$ 5,197,413**	**$ 5,429,932**	**$ 6,204,300**	**$ 6,136,973**	**$ 6,136,973**
Estimated As % Of Budget	**84%**				

SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Water Quality 401-2819-536					
Department Summary					
Personnel Services	472,226	516,814	527,445	480,838	483,907
Operating Expenses	91,824	112,038	158,788	177,186	176,245
Capital Outlay	8,447	-	6,000	6,000	6,000
Nonoperating Expenses	5,584	6,104	5,320	-	7,348
Total	**$ 578,081**	**$ 634,956**	**$ 697,553**	**$ 664,024**	**$ 673,500**
Estimated As % Of Budget	**83%**				
Utility Administration 401-2821-536					
Department Summary					
Personnel Services	1,845,689	2,507,205	2,782,496	3,409,346	3,553,085
Operating Expenses	2,020,586	2,131,595	2,885,106	2,889,530	2,744,945
Capital Outlay	38,281	32,550	91,673	62,150	62,150
Nonoperating Expenses	16,548,542	17,194,347	17,346,367	17,025,367	17,427,043
Total	**$ 20,453,098**	**$ 21,865,697**	**$ 23,105,642**	**$ 23,386,393**	**$ 23,787,223**
Estimated As % Of Budget	**89%**				
General Administration 401-2822-536					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	14,125,233	13,566,942	-	-	-
Total	**$ 14,125,233**	**$ 13,566,942**	**$ -**	**$ -**	**$ -**
Estimated As % Of Budget					
Utilities Engineering 401-2823-536					
Department Summary					
Personnel Services	1,084,287	1,740,219	1,886,412	2,004,727	1,956,905
Operating Expenses	39,848	85,397	94,990	203,765	203,607
Capital Outlay	-	4,936	15,000	146,500	146,500
Nonoperating Expenses	21,304	15,359	32,069	-	23,513
Total	**$ 1,145,439**	**$ 1,845,911**	**$ 2,028,471**	**$ 2,354,992**	**$ 2,330,525**
Estimated As % Of Budget	**56%**				
Stormwater Maintenance 401-2824-536					
Department Summary					
Personnel Services	574,984	665,102	940,421	860,466	879,625
Operating Expenses	399,521	460,832	568,928	796,398	795,252
Capital Outlay	-	-	-	5,000	5,000
Nonoperating Expenses	289,505	324,974	284,979	95,000	109,696
Total	**$ 1,264,010**	**$ 1,450,908**	**$ 1,794,328**	**$ 1,756,864**	**$ 1,789,573**
Estimated As % Of Budget	**70%**				
Customer Relations 401-2825-536					
Department Summary					
Personnel Services	596,141	554,949	648,400	727,510	588,077
Operating Expenses	263,149	360,416	408,015	422,206	427,072
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	16,166
Total	**$ 859,290**	**$ 915,365**	**$ 1,056,415**	**$ 1,149,716**	**$ 1,031,315**
Estimated As % Of Budget	**81%**				
Debt Service 401-3011-517					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	-	-	21,317	21,317	21,317
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	1,606,287	1,470,145	7,630,940	7,621,832	7,621,832
Total	**$ 1,606,287**	**$ 1,470,145**	**$ 7,652,257**	**$ 7,643,149**	**$ 7,643,149**
Estimated As % Of Budget	**21%**				

SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Debt Service 401-9730-539					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	-	6,035	-	-	-
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	**$ -**	**$ 6,035**	**$ -**	**$ -**	**$ -**
Estimated As % Of Budget	**0%**				
Grand Total : Utility Fund					
Department Summary					
Personnel Services	11,718,597	15,948,616	14,926,144	15,952,056	15,998,999
Operating Expenses	14,804,566	15,684,020	19,221,771	20,763,254	20,606,816
Capital Outlay	86,001	133,644	178,493	279,650	279,650
Nonoperating Expenses	33,218,351	33,225,249	26,054,296	25,154,132	25,816,159
Total	**$ 59,827,515**	**$ 64,991,529**	**$ 60,380,704**	**$ 62,149,092**	**$ 62,701,624**
Estimated As % Of Budget	**99%**				

BUDGET SUMMARY - UTILITY FUND OPERATING DEPARTMENTS

Department	Dept. No.	Personnel Services	Operating Expenses	Capital Outlay	Non-Operating	Transfers	Adopted Total
District Energy Plant	2805	$ 124,003	$ 459,383	$ -	$ -	$ 1,470	$ 584,856
Water Distribution	2810	1,243,356	550,027	50,000	-	$ 359,574	2,202,957
Public Water Treatment	2811	3,406,634	6,342,306	-	-	$ 47,027	9,795,967
Meter Reading	2814	1,124,724	512,750	-	-	$ 141,057	1,778,531
Wastewater Collection	2815	1,351,201	683,205	8,000	-	$ 39,389	2,081,795
Wastewater Pumping Stations	2816	1,287,482	1,553,734	2,000	-	$ 22,044	2,865,260
Sewage Treatment	2817	-	6,136,973	-	-	$ -	6,136,973
Water Quality	2819	483,907	176,245	6,000	-	$ 7,348	673,500
Administration	2821	3,553,085	2,744,945	62,150	923,186	$ 16,503,857	23,787,223
Utilities Engineering	2823	1,956,905	203,607	146,500	-	$ 23,513	2,330,525
Stormwater Maintenance	2824	879,625	795,252	5,000	-	$ 109,696	1,789,573
Customer Relations	2825	588,077	427,072	-	-	$ 16,166	1,031,315
Totals:		**$ 15,998,999**	**$ 20,585,499**	**$ 279,650**	**$ 923,186**	**$ 17,271,141**	**$ 55,058,475**
Debt Service	3011	-	21,317	-	7,621,832	-	$ 7,643,149
Totals with Debt Service:		**$ 15,998,999**	**$ 20,606,816**	**$ 279,650**	**$8,545,018**	**$ 17,271,141**	**$ 62,701,624**

BUDGET SUMMARY OF CAPITAL OUTLAY

	2022-23 Actual	2023-24 Amended	2024-25 Adopted
District Energy Plant	$ -	$ -	$ -
Water Distribution	29,546	48,300	50,000
Public Water Treatment	33,522	14,100	-
Meter Readings	29,334	1,420	-
Wastewater Collection			8,000
Wastewater Pumping Stations	3,756	2,000	2,000
Water Quality		6,000	6,000
Utilities Administration	32,550	91,673	62,150
Utilities Engineering	4,936	15,000	146,500
Stormwater Maintenance			5,000
Customer Relations	-	-	-
Total:	**$ 133,644**	**$ 178,493**	**$ 279,650**

BOND COVERAGE REQUIREMENTS

		2022-23 Actual	2023-24 Amended	2024-25 Adopted
Operating Revenues		$ 50,819,038	$ 58,324,865	$ 60,524,172
Current Operating Expenses		31,632,636	34,147,915	36,605,815
Net Available Revenues	(A)	$ 19,186,402	$ 24,176,950	$ 23,918,357
Current Debt Service (Principal And Interest)	(B)	$ 6,555,106	$ 7,513,750	$ 7,435,383
Coverage	**(A) / (B)**	**2.93**	**3.22**	**3.22**

Note: Rate Coverage Requirement Is 110% Of Debt Service

MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities**
DIVISION: **Water / Wastewater / Stormwater Services**
FUND: **401**
DEPT.NO: **All**

DEPARTMENT MISSION STATEMENT:

To provide outstanding water, wastewater, stormwater and reclaimed water services to our customers while keeping rates reasonable and strive to continually enhance performance of a resilient and environmentally sustainable infrastructure for a better living environment for our residents, businesses and visitors as well as a safe and thriving work environment for our employees.

DEPARTMENT CORE SERVICES:

- Public Drinking Water Supply and Treatment meeting all regulatory requirements
- Drinking Water Distribution meeting drinking water standards
- Wastewater Collection and Transmission with no sewer overflows
- Reclaimed Water Distribution to improve water conservation and reuse
- Stormwater and Drainage Management to reduce neighborhood flooding
- Customer Relation and Services by efficient and affordable billing and metering
- Chilled Water Generation and Distribution to provide sustainable and affordable energy options
- Climate Action Planning and Implementation

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Strategic Goal: Culturally Distinct Districts
Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

. **Enhance the utility's District Energy System to provide redundant chilled water generating capacity for air conditioning serving downtown developments**

a) **Value to the Community**:
   i. Provide centralized chilled water to replace individual air conditioners
   ii. Realize energy efficiency and more efficient operations with a centralized facility
   iii. Provide air conditioning capacity to support downtown redevelopment

b) **Short Term Challenges and Opportunities**:
   i. Operate equipment sized for full build-out as construction progresses in phases
   ii. Obtain smaller chiller unit sized for lower air conditioning demands
   iii. Maintain facility and equipment to meet short term needs

c) **Long Term Challenges and Opportunities**:
   i. Meet future air conditioning demand for full build-out of downtown development
   ii. Train staff to maintain in-house knowledge of the District Energy system and equipment
   iii. Challenges - Budget for life-cycle replacement of equipment in the future

d) **Target End Date**: Ongoing

e) **Key Performance Indicators**:
   i. Provide back-up chilling capacity for delivery of chilled water to City Hall and the cultural center within the Town square and downtown development
   ii. Operate and maintain efficient chiller equipment within design parameters of equipment

iii. Train staff to maintain in-house knowledge of the District Energy system and equipment

. **Develop conceptual plans and obtain conceptual permit approvals for enhanced stormwater management within the downtown watershed area**

f) **Value to the Community**:
   i. Minimize flood risks to residents and businesses
   ii. Support redevelopment of the downtown Ocean Avenue and Federal Highway corridor
   iii. Provide a vibrant downtown area with Downtown Pond as a water feature and recreation area

g) **Short Term Challenges and Opportunities**:
   i. Conduct master planning with City and CRA staff to identify needs
   ii. Design improvements to underground piping and Downtown Stormwater Pond as necessary
   iii. Construct improvements prior to development needs

h) **Long Term Challenges and Opportunities:**
   i. Provide infrastructure for the redevelopment of the downtown Ocean Avenue and Federal Highway corridors
   ii. Provide funding in Utilities Capital Improvement Plan
   iii. Stormwater discharges to downtown system may be limited due to capacity of the infrastructure and Downtown Pond
   iv. Sea level rise impacts and other climate change impacts

i) **Target End Date**: ongoing

j) **Key Performance Indicators**:
   i. Finalize the conceptual downtown watershed report and obtain conceptual approval of the plan from the South Florida Water management District
   ii. Finalize master redevelopment plan with City and CRA staff
   iii. Provide funding for CIP projects to support development and redevelopment

. **Continue to partner with the public, private and community sectors to encourage new business development that allows the City to thrive and grow while providing more opportunities for jobs as well as community engagement**

k) **Value to the Community**:
   i. A thriving and vibrant downtown district for residents, businesses and visitors.

l) **Short Term Challenges and Opportunities**:
   i. Ensuring utilities infrastructure can meet the needs of the community
   ii. Educating developers and businesses for better management of water resources
   iii. Working closely with CRA and other City departments for the best work product.

m) **Long Term Challenges and Opportunities**:
   i. Continuing Master Planning for the downtown district
   ii. Stormwater drainage challenges due to climate change impacts and increased density

n) **Target End Date**: ongoing

o) **Key Performance Indicators**:

MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities** FUND: **401**
DIVISION: **Water / Wastewater / Stormwater Services** DEPT.NO: **All**

i. Staff continues to review new development plans for the downtown area for compliance with City standards.

Strategic Goal: High Performing Organization

. **Continue to evaluate and optimize water treatment processes at the City Water Treatment Plants (WTP)**

a) **Value to the Community**:
   i. Providing safe and aesthetically pleasing drinking water at affordable rates to our customers
   ii. Building trust with the community
   iii. Being efficient and effective by using best management practices
   iv. Safe and thriving work environment for employees

b) **Short Term Challenges and Opportunities**:
   i. Increasing regulatory challenges can drive treatment decisions
   ii. Increasing cost of supplies and services
   iii. Better and more efficient treatment and monitoring equipment
   iv. Opportunities-Federal funding availability for water infrastructure improvements

c) **Long Term Challenges and Opportunities**:
   i. Developing a master plan for both water plants
   ii. Aging infrastructure and cost
   iii. Increasing scarcity of skilled workforce
   iv. Challenges-Potential salt water intrusion because of climate change and sea level rise and finding alternative sources of water
   v. Challenges-Increasing demands for potable water due to population growth

d) **Target End Date**: ongoing

e) **Key Performance Indicators**:
   i. Master plans for Source water, East and West Water Treatment Plants and Water Distribution
   ii. Condition assessment for treatment and transmission infrastructure
   iii. Reduction in safety incidents and workers compensation cost

. **Improve accuracy of the Utility's base maps for water, reclaimed water, wastewater, stormwater and chilled water infrastructure piping and facilities**

f) **Value to the Community**:
   i. Maintain detailed maps for the location of all Utilities underground infrastructure
   ii. Provide data to developers and engineers for new development and redevelopment projects
   iii. Support growth and expansion of the Utilities Infrastructure
   iv. Reduces response time for infrastructure emergencies.

g) **Short Term Challenges and Opportunities**:
   i. Challenges-Collect GIS data and update GIS layers for underground utilities due to shortage of skilled staff
   ii. Challenges-Opportunities-Train staff to use Collector app and other tools

iii. Challenges and Opportunities- Perform QA/QC with engineering, inspections, and management staff for final as-built drawings for all CIP, Development as well as R&R projects.

iv. Challenges and Opportunities -Develop workflow processes for better efficiencies

h) **Long Term Challenges and Opportunities**:

i. Challenges and Opportunities -Create hyperlinks in GIS to as-built drawings

ii. Challenges-Update GIS layers regularly to incorporate CIP and development projects as they are completed

iii. Challenges and Opportunities-Continue to train and involve staff to use GIS information on a daily basis

i) **Target End Date**: Started March 2024, ongoing continuous improvements

j) **Key Performance Indicators**:

i. We will continue collecting GIS data to improve base maps (drinking water and reclaimed water distribution, wastewater collection, and stormwater system infrastructure) to support development decisions and capacity and transmission needs.

1) Complete GIS layer updates
2) Create hyperlinks in GIS to as-built drawings
3) Complete process flow maps
4) Finalize AutoCAD and GIS standards

. **Expanding the Utilities Asset Management and work order system to include wells, wastewater pumping stations, district energy system, and remote water storage facilities is a strategic endeavor. This initiative seeks to optimize operational efficiency by comprehensively integrating key infrastructure components into our management framework.**

k) **Value to the Community**:

i. Improve and enhance Customer Service response time and satisfaction by promptly addressing customer inquiries and issues, leading to higher levels of satisfaction and trust among residents.

ii. Transparent Communication: Communicating results derived from data analysis fosters transparency and accountability, building trust with stakeholders and garnering support for future initiatives.

iii. Proactively preparing for population growth and evolving customer expectations by modernizing infrastructure and service delivery processes, ensuring scalability and adaptability to meet future demands

iv. Climate Resilience: Developing effective strategies to handle climate change impacts, like extreme weather events, ensuring consistent service levels despite challenges.

v. Timely Service Delivery: Providing excellent service promptly, ensuring residents receive the support and assistance they need when they need it most.

vi. Reduced Service Interruptions: Minimizing service interruptions and operational costs through streamlined operations, ultimately leading to more affordable utility rates for residents.

vii. Safety and Sustainability: Creating safer, more sustainable communities and work environments for staff by implementing modern asset management practices and technologies. Ensure resilient utility infrastructure assets

MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities** FUND: **401**
DIVISION: **Water / Wastewater / Stormwater Services** DEPT.NO: **All**

viii. Resilient Infrastructure: Ensuring the resilience of utility infrastructure assets against potential threats and disruptions, enhancing the overall reliability and longevity of critical systems.

ix. Efficiency Through Automation: Replacing outdated, time-consuming inspection and assignment tracking forms with modern, cost-effective online workflows, improving efficiency and accuracy in asset management processes.

l) **Short Term Challenges and Opportunities**:

i. Challenges-Training staff to utilize asset management systems

ii. Challenges-Providing appropriate and affordable tools compatible with asset management system

iii. Collecting usable and useful data that can be analyzed for trends

iv. Opportunities-Preventative and Predictive maintenance rather than reactive operations.

m) **Long Term Challenges and Opportunities**:

i. Cost of replacing asset management system and keeping up with the changing industry

ii. Opportunities-Preventative and Predictive maintenance rather than reactive operations.

iii. Keeping staff trained, engaged and maintain updated datasets

n) **Target End Date**: December 2023 for the asset management system utilities data up to date.

o) **Key Performance Indicators**:

i. Completion of Preventive maintenance work orders on a monthly basis

ii. Reduction of corrective maintenance work versus preventive maintenance work

iii. Reducing cost for after hours call outs for preventable emergencies

iv. Reducing life cycle cost of assets and improve asset life span

. **Continue to enhance utility customer service culture, efficiency and effectiveness**

p) **Value to the Community**:

i. Create a clear customer experience vision

ii. Provide exceptional service for our customers

iii. Encourage honest customer feedback and better engagement with the community

q) **Short Term Challenges and Opportunities**:

i. Understanding customer expectations

ii. Exceeding customer experience

iii. Choosing the right channels and tools

r) **Long Term Challenges and Opportunities**:

i. Invest in Self-Service solutions

ii. Opportunities-Regularly communicate and engage with customers

iii. Opportunities-Strengthen the customer service team

s) **Target End Date**: Web based portal by December 2024

t) **Key Performance Indicators**:

i. Develop a web-based customer portal where utility customers can track water use and manage their accounts at an affordable cost

ii. Leverage multi-channel servicing platforms; MyCivic and email support

iii. Social media customer support

. **Provide professional development opportunities to field and office employees to help with professional growth and development.**

u) **Value to the Community**:
   i. Improved and skilled workforce providing improved quality of service to our customers
   ii. Better prepared and informed employees-continuity of operations
   iii. Better response for emergency services and customer issues

v) **Short Term Challenges and Opportunities**:
   i. Standardized training of staff and filling vacancies with skilled workforce
   ii. Changing the work culture from being reactive to proactive
   iii. Staff input for reviewing and revising process flows for operational efficiencies

w) **Long Term Challenges and Opportunities**:
   i. Retaining experienced staff and attracting new talent
   ii. Continued review of job descriptions, career paths and pay grades to stay competitive with other municipalities and private sector
   iii. Losing staff to retirement

x) **Target End Date**: Ongoing, currently completing review of job descriptions and career paths and reorganization

y) **Key Performance Indicators**:
   i. Retention rates
   ii. Reduction in call outs and missed work days
   iii. Certifications, licenses and defined training program completion

Strategic Goal: Safe Spaces

. **San Castle neighborhood drainage and underground utilities improvement**

a) **Value to the Community**:
   i. Minimize flood risks and improved drainage in the neighborhood
   ii. Reduce potential sewer spills or water main leaks
   iii. Improved fire suppression needs throughout the neighborhood

b) **Short Term Challenges and Opportunities**:
   i. Opportunities-$16.5 Million DEO grant money available
   ii. Ensuring all grant requirements are fulfilled, including environmental assessment
   iii. Maintaining infrastructure during design and construction
   iv. Need additional staff (external) for grant management

c) **Long Term Challenges and Opportunities**:
   i. Opportunities-Improved property values and living conditions in the neighborhood
   ii. Opportunities-Improved infrastructure with a longer life span of utility assets
   iii. Opportunities-Reduced unplanned emergency response cost

d) **Target End Date**: Fall 2027

e) **Key Performance Indicators**:

MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities** FUND: **401**
DIVISION: **Water / Wastewater / Stormwater Services** DEPT.NO: **All**

i. Reduced drainage issues and after hour call-outs
ii. Reduced complaint call volume from concerned residents
iii. Reduced costs for mitigating flooding incidents.

. **Major upgrade of Master Lift Station 317 located on Boynton Beach Blvd. west of Congress Avenue**

f) **Value to the Community**:
i. Efficient pumping and sewer transmission reducing potential sewer overflows and odor concerns
ii. Improved level of service to the customers
iii. Safer environment for public health

g) **Short Term Challenges and Opportunities**:
i. Challenges-Maintaining the lift station during design and construction
ii. Educating neighborhood regarding Fats, Oils and Grease and rags in the collection system
iii. Challenges-Avoid disruptions in sewer flow during construction as it is a major lift station by bypassing the station

h) **Long Term Challenges and Opportunities**:
i. Improved efficiency in pumping with more energy efficient pumps and motors
ii. Support population growth due to new development and redevelopment by increased capacity
iii. Master plan for wastewater collection and pumping for better efficiencies and bypass opportunities.

i) **Target End Date**: Design by Spring 2023, Construction by Fall of 2025

j) **Key Performance Indicators**:
i. Reduced energy consumption at the station
ii. Reduced maintenance cost and after-hours staff call outs
iii. Improved pumping and transmission efficiencies.

Strategic Goal: Environmental Sustainability

. **Improve reliability, energy efficiency, and functioning of pipelines and other infrastructure serving water, waste water, reclaimed water, chilled water and stormwater customers**

a) **Value to the Community**:
i. Reduce costs to the Utility by increasing efficiencies
ii. Contribute to greenhouse gas reduction targets to help mitigate climate change
iii. Improve service reliability for residents and businesses.

b) **Short Term Challenges and Opportunities**:
i. Opportunities-Availability of federal funding for infrastructure projects
ii. Challenges- Supply and demand parts and materials including energy efficient equipment
iii. Master planning for system improvements

c) **Long Term Challenges and Opportunities**:
i. Opportunity -Better technology and reduced cost long term for energy efficient equipment
ii. Challenges-Aging infrastructure and the challenge of replacing large number of assets at the same time

iii. Challenges-Growing population requires increased energy usage due to higher water demands and waste water transmission and treatment.

d) **Target End Date**: ongoing

e) **Key Performance Indicators**:

i. Water Treatment plant Sustainability/affordability by evaluating elimination of the use of certain chemicals at the City's West WTP

ii. Replace membrane treatment elements at the West WTP

iii. Evaluate alternate water softening technologies

iv. Installation of energy efficient equipment

. **Assist with improving the City's FEMA Community Rating System (CRS) score**

f) **Value to the Community**:

i. Foster comprehensive floodplain management

ii. Reduce and avoid flood risk

iii. Support the insurance aspects of the National Flood Insurance Program (NFIP)

iv. Reduced flood insurance cost for residents and businesses in the City.

g) **Short Term Challenges and Opportunities**:

i. Policy leadership and collaboration across departments working to minimize flood losses

ii. Flood damage reduction, proactive floodplain management planning, flood warning and response

iii. Enforcement of regulations in floodplain to protect development

h) **Long Term Challenges and Opportunities**:

i. Dissemination of information

ii. Requires assistance from a highly qualified group of consultants

iii. Worsening flood risks due to sea level rise and climate change

i) **Target End Date**: ongoing

j) **Key Performance Indicators**:

i. Completion of non-intrusive inspections and rehabilitation of older stormwater, wastewater collection, and water distribution piping networks throughout the utility service area

ii. Continue to conduct educational forums and produce material to assist with educating the community on means to minimize the risk of flood damage

iii. Coordination with the Insurance Service Office (ISO) to achieve a Class 4 rating or better

. **Support the City's greenhouse gas inventory, climate action planning and implementation of green initiatives**

k) **Value to the Community**:

i. Contribute to global effort to mitigate climate change

ii. Establish Boynton Beach as a sustainability leader in the region

iii. Support a clean and healthy environment for all City residents, business and visitors.

l) **Short Term Challenges and Opportunities**:

i. Challenges-Lack of stakeholder knowledge, buy-in and sense of urgency

MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities** FUND: **401**
DIVISION: **Water / Wastewater / Stormwater Services** DEPT.NO: **All**

ii. Challenges-Short window of time to limit global warming
iii. Challenges-prohibitive state legislation
iv. Opportunities-Regional/global networks and technical assistance organizations
v. Opportunities-Federal funding for climate action

m) **Long Term Challenges and Opportunities**:
i. Challenges-worsening climate impacts
ii. Opportunities-Decreasing cost of renewable and efficient energy technologies
iii. Opportunities-Technology development and innovation

n) **Target End Date**: ongoing, annual GHG inventory, CAP update 2025

o) **Key Performance Indicators**:
i. Complete annual greenhouse gas inventories for Utilities/City operations and Boynton Beach Community
ii. Develop and adopt High Impact Actions for Climate Action Plan (CAP)
iii. Track and report CAP implementation progress
iv. Integrate CAP actions into cross-departmental strategic initiatives

. **Conduct climate vulnerability assessment and implement measures to mitigate risks of flooding and other climate hazards**

p) **Value to the Community**:
i. Reduce climate risks and protect public safety
ii. Build public support for adaptation investments
iii. Improve economic confidence and protect bond rating
iv. Support applications and improve chances for competitive grant funding for projects

q) **Short Term Challenges and Opportunities**:
i. Challenges-Requirement to comply with new Resilient Florida legislations. 380.093 F.S.
ii. Challenges-Limited staff capacity for resilience assessments, grant application and management.
iii. Opportunities-State and Federal funding for climate adaptation and flood mitigation
iv. Opportunities-Regional/global networks and technical assistance organizations

r) **Long Term Challenges and Opportunities**:
i. Challenges-Worsening climate impacts
ii. Challenges-Development pressures in vulnerable areas
iii. Opportunities-Improving climate data and modeling techniques
iv. Opportunities-Increasing knowledge of adaptation strategies

s) **Target End Date**: Ongoing, CCVA September 2022

t) **Key Performance Indicators**:
i. Update climate change vulnerability assessments (CCVA) to comply with s.380.093 F.S.
ii. Complete seawall vulnerability assessment and adaptation plan
iii. Implement capital projects that mitigate flood risks

iv. Apply AccelAdapt tool assessment and Resilience checklist to all stormwater and drainage capital improvement projects.

. **Support public outreach and education about water conservation and environmental sustainability**

u) **Value to the Community**:

i. Engage and empower residents with tangible actions to help the environment
ii. Save residents money with reduced utility bills
iii. Improve quality of life with a clean and healthy environment

v) **Short Term Challenges and Opportunities**:

i. Challenges-Limited staff capacity for public outreach
ii. Challenges-Lack of public interest or competing priorities
iii. Opportunities-sustainability internship and additional staff position to help with these initiatives
iv. Opportunities-Engage school programs and general public to educate and inform, build on existing City programs
v. Opportunities-Partner organization including nonprofits to assist with public outreach

w) **Long Term Challenges and Opportunities**:

i. Challenges-Economic stress and inflation makes it harder to engage public
ii. Challenges-prohibitive state legislation e.g. reduced incentives for using solar energy
iii. Opportunities-Growing environmental awareness and innovative technology

x) **Target End Date**: ongoing

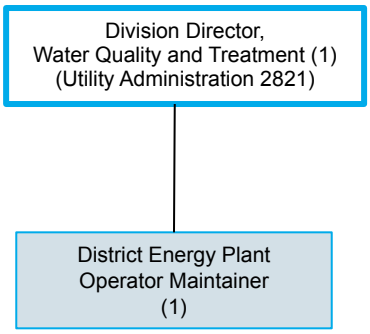
y) **Key Performance Indicators**:

i. Number of conservation kits and rain barrels distributed
ii. Number of public events, presentations and workshops
iii. Website, social media and social newsletter engagement
iv. Partner organization engagement

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **District Energy Plant**

FUND: **401**
DEPT.NO: **2805**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
DISTR ENERGY PLANT OPER/ MAINTI	43400	20	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			1.0	1.0	-	1.0	1.0
Total Personnel:			**1.0**	**1.0**	**-**	**1.0**	**1.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **District Energy Plant**
FUND: **401**
DEPT.NO: **2805**

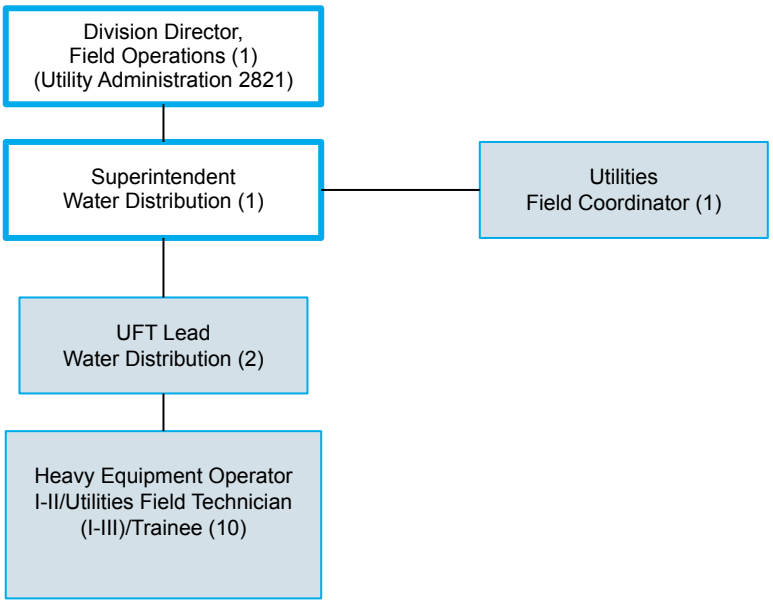
DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
DIV 10 DISTRICT ENERGY PLANT 401-2805-536						
	Department Summary					
	Personnel Services	107,383	127,915	133,940	120,552	124,003
	Operating Expenses	200,567	284,352	445,312	459,383	459,383
	Nonoperating Expenses	8,525	8,736	14,323	-	1,470
	Total	**$ 316,475**	**$ 421,003**	**$ 593,575**	**$ 579,935**	**$ 584,856**
	Estimated As % Of Budget	**53%**				
12-10	Regular Salaries/Wages	72,368	88,572	91,973	83,663	83,663
12-20	Holiday Pay	-	-	-	800	800
14-10	Overtime	2,157	3,337	6,000	6,300	6,300
15-13	Shoe Allowance	-	150	-	200	200
21-10	Employer Fica	5,860	6,985	7,115	6,400	6,400
22-10	General Employees Pension	16,584	16,584	12,067	11,199	14,900
23-10	Life Insurance	13	23	22	12	12
23-20	Disability Insurance	440	458	467	404	404
23-30	Health Insurance	8,458	10,303	14,769	10,096	10,096
23-34	Hsa	1,000	1,000	1,000	1,000	750
23-40	Dental Insurance	450	450	472	423	423
23-50	Vision Insurance	53	53	55	55	55
	Sub- Total Personnel Services	**$ 107,383**	**$ 127,915**	**$ 133,940**	**$ 120,552**	**$ 124,003**
31-90	Other Professional Srvs	30	-	-	35,000	35,000
34-10	Janitorial Services	-	-	3,120	3,120	3,120
41-15	Cellular Phone/Beeper	1,845	500	1,000	1,000	1,000
43-10	Electric Service	125,550	153,282	130,000	153,000	153,000
43-20	Water/Sewer Service	22,045	17,931	30,000	40,000	40,000
43-40	Fuel/Propane	-	-	7,000	7,000	7,000
44-30	Equipment Rental	-	-	15,011	4,200	4,200
46-20	Equipment Maintenance	-	35,466	139,702	100,000	100,000
46-30	Vehicle Maint-Garage	2,544	4,346	4,500	4,200	4,200
46-91	Software Maintenance	-	3,176	1,000	4,000	4,000
49-09	Ins Chgs-Workers Comp	150	150	150	150	150
49-10	Warehouse Service Chg	1,076	5,083	1,674	803	803
49-17	Other Contractual Srvs	34,707	53,219	89,905	80,000	80,000
49-41	Licenses, Fees & Permits	-	50	150	150	150
52-01	Supplies	392	2,396	3,000	3,000	3,000
52-10	Fuel Oil-Vehicles	-	-	-	1,800	1,800
52-22	Uniforms	-	-	-	360	360
52-23	Safety Clothing/Equip	250	-	400	400	400
52-25	Janitor Supplies	180	42	200	200	200
52-27	Hardware/Tools	240	-	500	500	500
52-35	Process Chemicals	8,243	8,250	15,000	18,000	18,000
52-75	Equip Parts/Supplies	3,315	461	2,000	1,500	1,500
54-30	Training	-	-	1,000	1,000	1,000
	Sub- Total Operating Expenses	**$ 200,567**	**$ 284,352**	**$ 445,312**	**$ 459,383**	**$ 459,383**
	Subtotal	**$ 307,950**	**$ 412,267**	**$ 579,252**	**$ 579,935**	**$ 583,386**
91-23	Transfer To Benefits Fund	-	-	-	-	1,470
91-30	Transfer To Veh Srv Fund	8,525	8,736	14,323	-	-
	Sub-total Nonoperating Expenses	**$ 8,525**	**$ 8,736**	**$ 14,323**	**$ -**	**$ 1,470**
Department Total		**$ 316,475**	**$ 421,003**	**$ 593,575**	**$ 579,935**	**$ 584,856**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Water Distribution**

FUND: **401**
DEPT.NO: **2810**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
HEAVY EQUIP OPERAT II-UTILITIE	40361	17	1.0	1.0	-	1.0	1.0
HEAVY EQUIPMENT OPERATOR I	40261	15	1.0	1.0	(1.0)	-	-
SUPV, WATER DISTRIBUTION	41019	30	1.0	1.0	-	1.0	1.0
UTIL FIELD TECHNICIAN LEAD	40161	19	2.0	2.0	(1.0)	1.0	1.0
UTILITIES FIELD COORDINATOR	40069	22	1.0	1.0	-	1.0	1.0
UTILITIES FIELD TECHNICIAN I	40011	11	3.0	4.0	(2.0)	2.0	2.0
UTILITIES FIELD TECHNICIAN II	40021	13	4.0	4.0	1.0	5.0	5.0
UTILITIES FIELD TECHNICIAN III	40031	15	1.0	1.0	2.0	3.0	3.0
Sub-total for Full-time Positions			14.0	15.0	(1.0)	14.0	14.0
Total Personnel:			**14.0**	**15.0**	**(1.0)**	**14.0**	**14.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Water Distribution**

FUND: **401**
DEPT.NO: **2810**

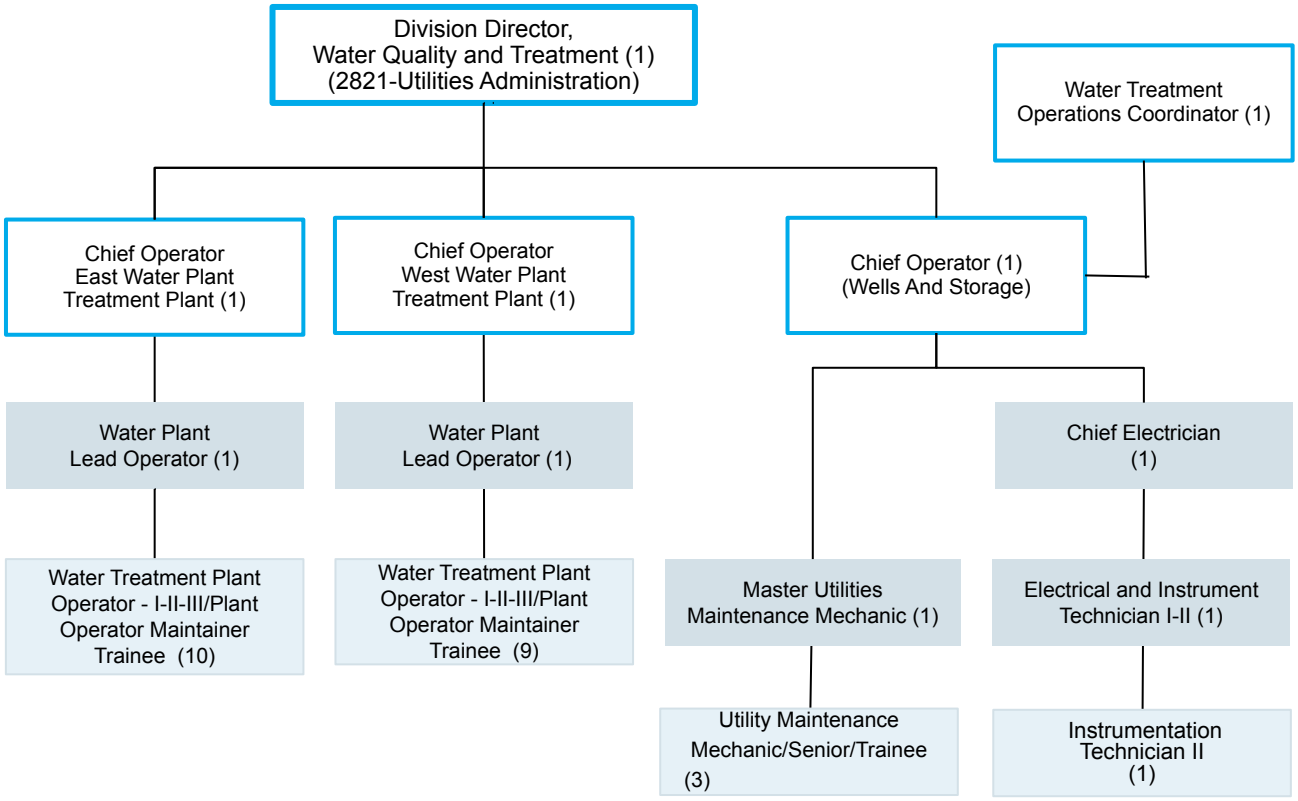
DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Water Distribution 401-2810-536						
	Department Summary					
	Personnel Services	1,605,432	3,717,755	1,139,715	1,209,274	1,243,356
	Operating Expenses	441,138	525,051	537,338	553,248	550,027
	Capital Outlay	15,779	29,546	48,300	50,000	50,000
	Nonoperating Expenses	102,026	120,272	146,225	365,525	359,574
	Total	**$ 2,164,375**	**$ 4,392,624**	**$ 1,871,578**	**$ 2,178,047**	**$ 2,202,957**
	Estimated As % Of Budget	**116%**				
12-10	Regular Salaries/Wages	768,450	656,188	697,974	830,658	830,658
12-20	Holiday Pay	236	-	1,500	1,500	1,500
14-10	Overtime	36,322	40,902	101,000	30,000	30,000
15-13	Shoe Allowance	1,950	1,463	1,800	2,400	2,400
15-20	Car Allowance	3,600	3,600	3,600	1,200	1,200
21-10	Employer Fica	62,716	52,451	58,851	63,095	63,095
22-10	General Employees Pension	572,648	197,820	124,854	113,744	151,326
22-12	Pension Expense Gasb 68	-	2,649,662	-	-	-
23-10	Life Insurance	256	247	216	216	216
23-20	Disability Insurance	4,695	4,208	4,764	4,419	4,419
23-30	Health Insurance	133,637	96,719	122,772	141,344	141,344
23-34	Hsa	13,188	9,938	15,000	14,000	10,500
23-40	Dental Insurance	6,968	4,069	6,608	5,922	5,922
23-50	Vision Insurance	766	488	776	776	776
	Sub-total Personnel Services	**$ 1,605,432**	**$ 3,717,755**	**$ 1,139,715**	**$ 1,209,274**	**$ 1,243,356**
40-12	Business Meetings	-	70	300	500	500
41-15	Cellular Phone/Beeper	8,027	6,702	4,661	-	-
46-20	Equipment Maintenance	-	544	2,500	1,000	1,000
46-30	Vehicle Maint-Garage	97,087	115,404	170,000	94,500	94,500
46-47	Water Main Maintenance	117,661	101,955	95,000	135,000	135,000
49-09	Ins Chgs-Workers Comp	35,523	35,573	45,351	44,465	41,244
49-10	Warehouse Service Chg	29,554	26,869	20,826	31,032	31,032
49-17	Other Contractual Srvs	20,758	40,179	30,000	30,000	30,000
49-41	Licenses, Fees & Permits	11,328	13,404	15,500	19,000	19,000
52-01	Supplies	212	1,177	2,500	1,500	1,500
52-10	Fuel Oil-Vehicles	-	-	-	40,500	40,500
52-20	Opr Equipment <$1000	-	2,664	1,200	1,200	1,200
52-22	Uniforms	-	-	-	8,051	8,051
52-23	Safety Clothing/Equip	6,230	6,417	7,150	6,000	6,000
52-27	Hardware/Tools	8,339	14,593	9,000	9,000	9,000
52-29	Fire Hydrant Supplies	5,587	14,940	9,000	10,000	10,000
52-31	Water Main Supplies	93,755	131,058	106,700	110,000	110,000
52-36	Water Reuse Main Supplies	6,327	7,211	8,500	2,500	2,500
52-75	Equip Parts/Supplies	-	36	500	500	500
54-30	Training	750	6,255	8,500	8,500	8,500
59-99	New Personnel/Supplies	-	-	150	-	-
	Sub- Total Operating Expenses	**$ 441,138**	**$ 525,051**	**$ 537,338**	**$ 553,248**	**$ 550,027**
63-14	Fire Hydrants	12,440	15,412	45,000	45,000	45,000
64-02	General Equipment	3,339	14,134	3,300	5,000	5,000
	Sub- Total Capital Outlay	**$ 15,779**	**$ 29,546**	**$ 48,300**	**$ 50,000**	**$ 50,000**
	Subtotal	**$ 2,062,349**	**$ 4,272,352**	**$ 1,725,353**	**$ 1,812,522**	**$ 1,843,383**
91-23	Transfer To Benefits Fund	-	-	-	-	20,574
91-30	Transfer To Veh Srv Fund	102,026	120,272	146,225	365,525	339,000
	Sub-total Nonoperating Expenses	**$ 102,026**	**$ 120,272**	**$ 146,225**	**$ 365,525**	**$ 359,574**
Department Total		**$ 2,164,375**	**$ 4,392,624**	**$ 1,871,578**	**$ 2,178,047**	**$ 2,202,957**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Public Water Treatment**

FUND: **401**
DEPT.NO: **2811**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Public Water Treatment**

FUND: **401**
DEPT.NO: **2811**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
CHIEF ELECTRICIAN	81401	21	-	-	1.0	1.0	1.0
CHIEF OPERATOR	42019	30	3.0	3.0	-	3.0	3.0
ELECTRICAL & INSTRUMENT TECH II	45011	20	1.0	1.0	-	1.0	1.0
INSTRUMENT & CTRL TECH II	43210	18	1.0	1.0	-	1.0	1.0
MASTER UTILI PLANT MAINT MECH	81300	20	1.0	1.0	-	1.0	1.0
PLANT OPER MAINTAINER TRAINEE	42251	12	4.0	4.0	(1.0)	3.0	3.0
UTILITIES FIELD COORDINATOR	40069	22	-	-	1.0	1.0	1.0
UTILITIES MAINTENANCE MECHANIC - TRAINEE	81301	11	1.0	1.0	(1.0)	-	-
UTILITIES PLANT MAINT MECHANIC	81311	14	2.0	2.0	-	2.0	2.0
UTILITY MAINT MECHANIC, SENIOR	81321	19	1.0	1.0	-	1.0	1.0
WATER PLANT LEAD OPERATOR	42241	21	2.0	2.0	-	2.0	2.0
WATER TREATMENT PLANT OPER I	42221	15	6.0	6.0	-	6.0	6.0
WATER TREATMENT PLANT OPER II	42211	17	5.0	5.0	1.0	6.0	6.0
WATER TREATMENT PLANT OPER III	42201	19	4.0	4.0	-	4.0	4.0
Sub-total for Full-time Positions			31.0	31.0	1.0	32.0	32.0
Total Personnel:			**31.0**	**31.0**	**1.0**	**32.0**	**32.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Public Water Treatment**

FUND: **401**
DEPT.NO: **2811**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 11 Public Water Treatment 401-2811-536						
	Department Summary					
	Personnel Services	2,682,488	3,016,278	3,254,330	3,316,708	3,406,634
	Operating Expenses	3,954,904	3,991,178	5,379,006	6,347,971	6,342,306
	Capital Outlay	14,564	33,522	14,100	-	-
	Nonoperating Expenses	96,285	98,056	108,970	2,028	47,027
	Total	**$ 6,748,241**	**$ 7,139,034**	**$ 8,756,406**	**$ 9,666,707**	**$ 9,795,967**
	Estimated As % Of Budget	**77%**				
12-10	Regular Salaries/Wages	1,679,602	1,959,764	2,112,078	2,276,234	2,274,782
12-20	Holiday Pay	26,235	28,101	33,000	30,000	30,000
14-10	Overtime	147,015	146,392	229,000	150,000	150,000
15-12	Cell Phone Allowance	186	1,512	2,712	2,568	2,568
15-13	Shoe Allowance	3,450	3,575	4,900	4,800	4,800
15-20	Car Allowance	7,171	10,800	10,800	3,600	3,600
21-10	Employer Fica	142,062	161,175	178,571	174,971	174,860
22-10	General Employees Pension	416,394	416,394	317,510	302,005	401,502
23-10	Life Insurance	399	588	576	528	528
23-20	Disability Insurance	10,030	11,766	13,452	12,194	12,186
23-30	Health Insurance	215,063	237,488	302,853	312,976	312,976
23-34	Hsa	21,664	24,542	32,000	32,000	24,000
23-40	Dental Insurance	11,875	12,773	15,104	13,113	13,113
23-50	Vision Insurance	1,342	1,408	1,774	1,719	1,719
	Sub-total Personnel Services	**$ 2,682,488**	**$ 3,016,278**	**$ 3,254,330**	**$ 3,316,708**	**$ 3,406,634**
31-90	Other Professional Srvs	17,997	-	10,000	20,000	20,000
34-10	Janitorial Services	-	-	60,000	30,000	30,000
34-54	Disp Of Hazardous Matls	-	770	1,000	1,000	1,000
34-63	Bulk Water Purchase	271,796	260,127	250,000	250,000	250,000
40-12	Business Meetings	-	50	1,500	1,000	1,000
41-15	Cellular Phone/Beeper	5,971	6,471	3,057	-	-
43-10	Electric Service	1,191,516	1,256,841	1,250,000	1,500,000	1,500,000
43-20	Water/Sewer Service	3,955	3,900	6,000	6,000	6,000
43-40	Fuel/Propane	7,480	27,843	40,000	40,000	40,000
44-30	Equipment Rental	96,792	130,184	156,114	142,000	142,000
46-10	Building Repairs	6,451	4,327	9,680	10,000	10,000
46-20	Equipment Maintenance	19,734	40,394	36,481	85,000	85,000
46-30	Vehicle Maint-Garage	44,530	53,188	45,000	45,500	45,500
46-40	Water Tank/Tower R&M	-	-	1,997	340,000	340,000
46-46	Wtp Pump & Motor Rpr	5,690	3,405	2,585	20,000	20,000
46-50	Wells & Screens-R&M	-	-	200,000	300,000	300,000
46-98	Grounds Maintenance	90,000	117,797	120,000	120,000	120,000
47-10	Printing & Binding	475	-	1,000	1,000	1,000
49-09	Ins Chgs-Workers Comp	61,978	62,065	79,834	78,057	72,392
49-10	Warehouse Service Chg	13,109	13,270	15,002	20,140	20,140
49-17	Other Contractual Srvs	278,681	251,021	390,120	471,200	471,200
49-41	Licenses, Fees & Permits	16,989	17,117	28,800	28,500	28,500
51-10	Office Supplies	-	1,954	1,700	2,000	2,000
52-01	Supplies	1,184	4,376	5,000	5,000	5,000
52-10	Fuel Oil-Vehicles	-	-	-	19,500	19,500
52-20	Opr Equipment <$1000	6,679	7,300	1,900	7,000	7,000

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Public Water Treatment**

FUND: **401**
DEPT.NO: **2811**

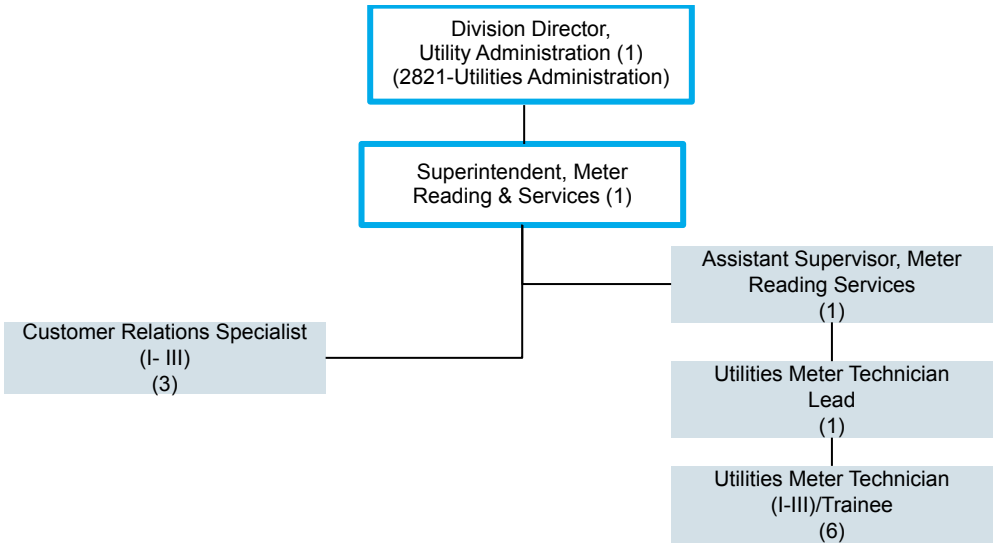
DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
52-21	Chemicals	22,570	20,250	30,000	30,000	30,000
52-22	Uniforms	-	-	25	13,355	13,355
52-23	Safety Clothing/Equip	2,242	2,105	3,000	3,000	3,000
52-24	Bldg Supplies/Materials	9,361	6,665	10,100	10,000	10,000
52-25	Janitor Supplies	1,208	1,100	-	1,369	1,369
52-27	Hardware/Tools	7,378	7,028	9,580	10,000	10,000
52-28	Chlorine	296,287	297,245	672,329	630,000	630,000
52-35	Process Chemicals	1,291,596	1,154,133	1,683,112	1,870,050	1,870,050
52-75	Equip Parts/Supplies	178,108	232,906	245,790	230,000	230,000
52-85	Food Supplies	-	147	1,300	300	300
54-30	Training	5,147	7,199	7,000	7,000	7,000
	Sub- Total Operating Expenses	**$ 3,954,904**	**$ 3,991,178**	**$ 5,379,006**	**$ 6,347,971**	**$ 6,342,306**
64-02	General Equipment	14,564	17,379	9,000	-	-
64-16	Furniture & Fixtures	-	-	5,100	-	-
64-31	Vehicle Replacement	-	16,143	-	-	-
	Sub- Total Capital Outlay	**$ 14,564**	**$ 33,522**	**$ 14,100**	**$ -**	**$ -**
	Subtotal	**$ 6,651,956**	**$ 7,040,978**	**$ 8,647,436**	**$ 9,664,679**	**$ 9,748,940**
91-23	Transfer To Benefits Fund	-	-	-	-	47,027
91-30	Transfer To Veh Srv Fund	96,285	98,056	108,970	2,028	-
	Sub-total Nonoperating Expenses	**$ 96,285**	**$ 98,056**	**$ 108,970**	**$ 2,028**	**$ 47,027**
Department Total		**$ 6,748,241**	**$ 7,139,034**	**$ 8,756,406**	**$ 9,666,707**	**$ 9,795,967**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Meter Reading & Services**

FUND: **401**
DEPT.NO: **2814**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Meter Reading & Services**

FUND: **401**
DEPT.NO: **2814**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ASST SUPV, METER READING & SVS	44030	22	1.0	1.0	-	1.0	1.0
CUSTOMER RELATIONS SPEC II	40112	12	2.0	2.0	-	2.0	2.0
CUSTOMER RELATIONS SPEC III	40122	14	1.0	1.0	-	1.0	1.0
SUPV, METER READING & SVCS	41029	30	1.0	1.0	-	1.0	1.0
UTIL METER TECHNICIAN LEAD	40061	19	1.0	1.0	-	1.0	1.0
UTILITIES METER TECH I	40121	11	1.0	1.0	-	1.0	1.0
UTILITIES METER TECH II	40131	13	2.0	2.0	-	2.0	2.0
UTILITIES METER TECH III	40141	15	3.0	3.0	-	3.0	3.0
Sub-total for Full-time Positions			12.0	12.0	-	12.0	12.0
Total Personnel:			**12.0**	**12.0**	**-**	**12.0**	**12.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Meter Reading & Services**

FUND: **401**
DEPT.NO: **2814**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 14 Meter Reading & Services 401-2814-536						
	Department Summary					
	Personnel Services	843,009	922,955	1,054,359	1,091,186	1,124,724
	Operating Expenses	371,620	357,934	446,135	513,616	512,750
	Capital Outlay	1,869	38,647	1,420	-	-
	Nonoperating Expenses	32,022	26,884	37,240	9,013	141,057
	Total	$ 1,248,520	$ 1,346,420	$ 1,539,154	$ 1,613,815	$ 1,778,531
	Estimated As % Of Budget	**81%**				
12-10	Regular Salaries/Wages	546,634	604,846	740,127	746,630	746,630
12-20	Holiday Pay	-	-	400	1,000	1,000
14-10	Overtime	4,605	11,144	8,000	30,000	30,000
15-13	Shoe Allowance	1,050	900	1,450	1,400	1,400
15-20	Car Allowance	1,080	3,600	3,600	1,200	1,200
21-10	Employer Fica	43,322	46,902	56,780	57,316	57,316
22-10	General Employees Pension	138,372	138,372	106,558	110,585	147,123
23-10	Life Insurance	153	209	244	192	192
23-20	Disability Insurance	3,501	4,278	4,138	3,970	3,970
23-30	Health Insurance	89,518	97,115	114,733	121,152	121,152
23-34	Hsa	9,500	10,063	12,000	12,000	9,000
23-40	Dental Insurance	4,720	4,945	5,664	5,076	5,076
23-50	Vision Insurance	554	581	665	665	665
	Sub-total Personnel Services	**$ 843,009**	**$ 922,955**	**$ 1,054,359**	**$ 1,091,186**	**$ 1,124,724**
40-12	Business Meetings	-	25	500	500	500
41-15	Cellular Phone/Beeper	6,419	1,000	765	-	-
43-10	Electric Service	766	989	1,500	1,800	1,800
43-20	Water/Sewer Service	2,006	4,896	3,000	-	-
46-20	Equipment Maintenance	-	-	750	1,500	1,500
46-30	Vehicle Maint-Garage	58,076	64,270	61,500	47,600	47,600
46-52	Reuse Maintenance	-	-	13,000	13,000	13,000
46-91	Software Maintenance	62,635	12,903	95,776	86,916	86,916
49-09	Ins Chgs-Workers Comp	9,244	9,257	12,331	11,958	11,092
49-10	Warehouse Service Chg	30,708	33,539	27,653	39,942	39,942
49-17	Other Contractual Srvs	12,942	10,296	15,530	67,000	67,000
49-41	Licenses, Fees & Permits	-	150	200	200	200
52-01	Supplies	564	721	800	800	800
52-10	Fuel Oil-Vehicles	-	-	-	20,400	20,400
52-20	Opr Equipment <$1000	2,479	4,247	5,300	3,500	3,500
52-22	Uniforms	-	-	-	5,000	5,000
52-23	Safety Clothing/Equip	588	1,057	1,500	1,500	1,500
52-27	Hardware/Tools	2,340	4,093	5,000	6,000	6,000
52-30	Water Meter Supplies	182,439	137,880	197,080	200,000	200,000
52-36	Water Reuse Main Supplies	-	-	-	2,000	2,000
52-75	Equip Parts/Supplies	414	475	1,000	1,000	1,000
54-30	Training	-	1,588	2,950	3,000	3,000
58-10	Subscriptions	-	70,548	-	-	-
	Sub- Total Operating Expenses	**$ 371,620**	**$ 357,934**	**$ 446,135**	**$ 513,616**	**$ 512,750**
64-02	General Equipment	1,869	28,235	1,420	-	-
64-16	Furniture & Fixtures	-	1,099	-	-	-
72-06	Subscriptions	-	9,313	-	-	-
	Sub- Total Capital Outlay	**$ 1,869**	**$ 38,647**	**$ 1,420**	**$ -**	**$ -**
	Subtotal	**$ 1,216,498**	**$ 1,319,536**	**$ 1,501,914**	**$ 1,604,802**	**$ 1,637,474**
91-23	Transfer To Benefits Fund	-	-	-	-	17,635
91-30	Transfer To Veh Srv Fund	32,022	26,884	37,240	9,013	123,422
	Sub-total Nonoperating Expenses	**$ 32,022**	**$ 26,884**	**$ 37,240**	**$ 9,013**	**$ 141,057**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Meter Reading & Services**

FUND: **401**
DEPT.NO: **2814**

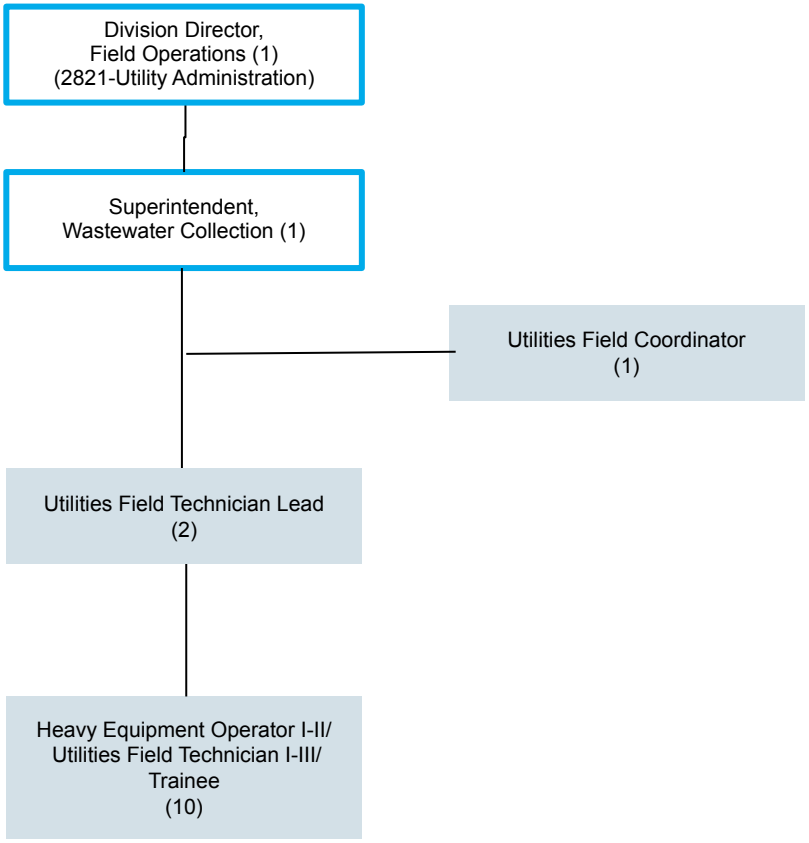
DETAIL EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Department Total	**$ 1,248,520**	**$ 1,346,420**	**$ 1,539,154**	**$ 1,613,815**	**$ 1,778,531**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Collection**

FUND: **401**
DEPT.NO: **2815**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
HEAVY EQUIP OPERAT II-UTILITIE	40361	17	-	-	1.0	1.0	1.0
SUPV, WASTEWATER/ STORMWATER	44209	30	1.0	1.0	-	1.0	1.0
UTIL FIELD TECHNICIAN LEAD	40161	19	3.0	3.0	(1.0)	2.0	2.0
UTILITIES FIELD COORDINATOR	40069	22	1.0	1.0	-	1.0	1.0
UTILITIES FIELD TECHNICIAN I	40011	11	-	-	5.0	5.0	5.0
UTILITIES FIELD TECHNICIAN II	40021	13	4.0	4.0	(2.0)	2.0	2.0
UTILITIES FIELD TECHNICIAN III	40031	15	-	-	2.0	3.0	2.0
UTILITIES METER TECH I	40121	11	7.0	7.0	(7.0)	-	-
Sub-total for Full-time Positions			16.0	16.0	(2.0)	15.0	14.0
Total Personnel:			**16.0**	**16.0**	**(2.0)**	**15.0**	**14.0**

DETAIL EXPENDITURES

DEPARTMENT: Utilities
DIVISION: Wastewater Collection
FUND: 401
DEPT.NO: 2815

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 15 Wastewater Collection 401-2815-536						
	Department Summary					
	Personnel Services	928,503	988,660	1,152,873	1,385,472	1,351,201
	Operating Expenses	407,856	445,100	552,907	685,987	683,205
	Capital Outlay	-	-	-	8,000	8,000
	Nonoperating Expenses	237,629	245,055	276,355	17,340	39,389
	Total	$ 1,573,988	$ 1,678,815	$ 1,982,135	$ 2,096,799	$ 2,081,795
	Estimated As % Of Budget	**79%**				
12-10	Regular Salaries/Wages	528,892	611,884	724,600	921,050	871,167
12-20	Holiday Pay	844	25	2,000	2,600	2,600
14-10	Overtime	55,759	35,152	75,000	60,000	60,000
15-12	Cell Phone Allowance	-	336	-	-	-
15-13	Shoe Allowance	1,350	1,102	2,250	2,600	2,400
15-20	Car Allowance	2,550	6,300	3,600	1,200	1,200
21-10	Employer Fica	46,364	49,046	67,264	70,751	66,920
22-10	General Employees Pension	185,603	185,603	152,458	136,927	172,176
23-10	Life Insurance	199	176	240	240	228
23-20	Disability Insurance	3,328	3,009	5,711	4,913	4,643
23-30	Health Insurance	88,461	82,152	94,311	161,536	151,440
23-34	Hsa	10,375	9,125	17,000	16,000	11,250
23-40	Dental Insurance	4,252	4,262	7,552	6,768	6,345
23-50	Vision Insurance	526	488	887	887	832
	Sub-total Personnel Services	**$ 928,503**	**$ 988,660**	**$ 1,152,873**	**$ 1,385,472**	**$ 1,351,201**
40-12	Business Meetings	463	615	500	500	500
41-15	Cellular Phone/Beeper	7,523	6,771	5,083	-	-
44-30	Equipment Rental	-	-	1,000	1,000	1,000
46-20	Equipment Maintenance	-	1,158	2,000	2,000	2,000
46-30	Vehicle Maint-Garage	116,019	193,369	203,000	157,500	157,500
46-31	Vehicle Maint - Other	-	32	-	-	-
46-42	Sewer Main Repairs	147,027	77,175	76,000	120,000	120,000
46-91	Software Maintenance	5,085	7,550	10,000	10,000	10,000
47-10	Printing & Binding	-	-	2,000	2,000	2,000
49-09	Ins Chgs-Workers Comp	30,480	30,523	39,274	38,416	35,634
49-10	Warehouse Service Chg	7,997	7,574	6,050	8,346	8,346
49-17	Other Contractual Srvs	28,053	38,016	82,000	144,000	144,000
49-40	Laboratory Tests	-	-	4,000	-	-
49-41	Licenses, Fees & Permits	16,949	18,423	19,400	19,400	19,400
52-10	Fuel Oil-Vehicles	-	-	-	67,500	67,500
52-20	Opr Equipment <$1000	199	-	-	-	-
52-22	Uniforms	-	-	-	6,725	6,725
52-23	Safety Clothing/Equip	4,166	3,659	5,000	5,000	5,000
52-27	Hardware/Tools	6,262	3,713	3,000	3,000	3,000
52-32	Sewer Main Supplies	36,301	48,069	60,000	70,000	70,000
52-75	Equip Parts/Supplies	282	5,243	27,500	20,000	20,000
54-30	Training	1,050	3,210	7,100	10,600	10,600
	Sub- Total Operating Expenses	**$ 407,856**	**$ 445,100**	**$ 552,907**	**$ 685,987**	**$ 683,205**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Collection**

FUND: **401**
DEPT.NO: **2815**

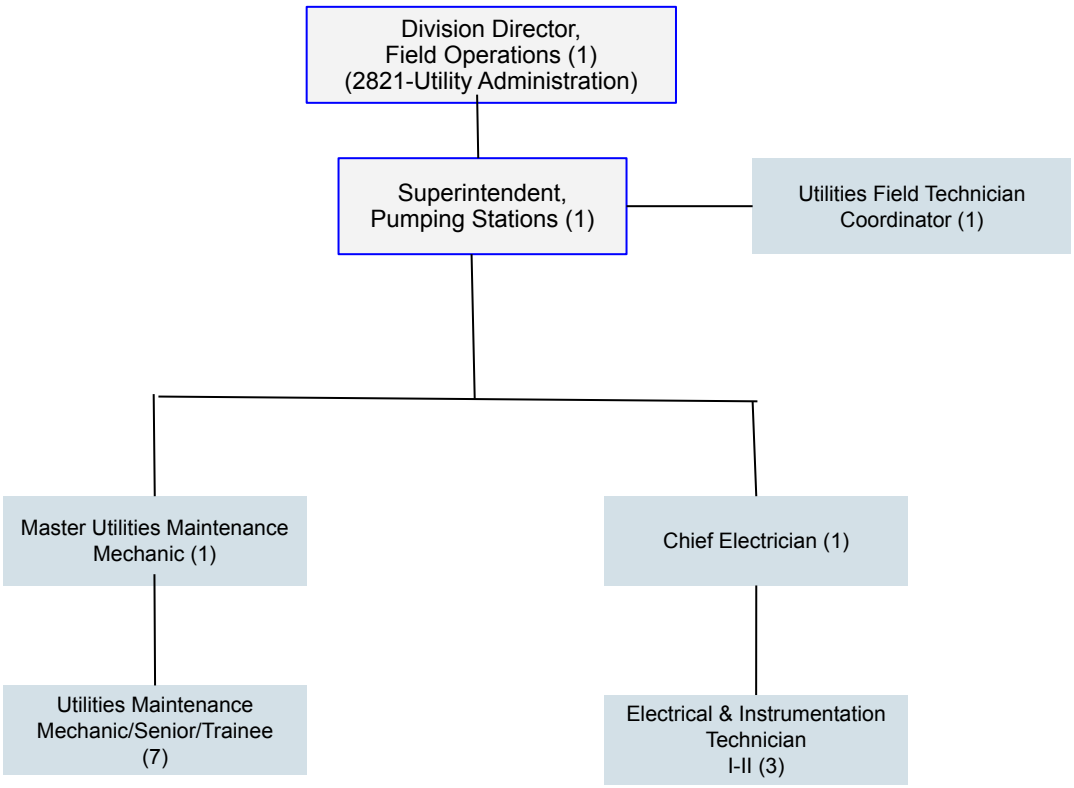
DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
64-02	General Equipment	-	-	-	8,000	8,000
	Sub- Total Capital Outlay	**$ -**	**$ -**	**$ -**	**$ 8,000**	**$ 8,000**
	Subtotal	**$ 1,336,359**	**$ 1,433,760**	**$ 1,705,780**	**$ 2,079,459**	**$ 2,042,406**
91-23	Transfer To Benefits Fund	-	-	-	-	22,044
91-30	Transfer To Veh Srv Fund	237,629	245,055	276,355	17,340	17,345
	Sub-total Nonoperating Expenses	**$ 237,629**	**$ 245,055**	**$ 276,355**	**$ 17,340**	**$ 39,389**
Department Total		**$ 1,573,988**	**$ 1,678,815**	**$ 1,982,135**	**$ 2,096,799**	**$ 2,081,795**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Pumping Stations**

FUND: **401**
DEPT.NO: **2816**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Pumping Stations**

FUND: **401**
DEPT.NO: **2816**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
UTILITY SCADA TEC	48509	23	-	-	-	1.0	-
CHIEF ELECTRICIAN	81401	21	1.0	1.0	-	1.0	1.0
ELECTRICAL & INSTRUMENT TECH II	45011	20	1.0	1.0	2.0	3.0	3.0
ELECTRICAL/INSTRUMENTION TECH I	45001	18	2.0	2.0	(2.0)	-	-
MASTER UTILI PLANT MAINT MECH	81300	20	1.0	1.0	-	1.0	1.0
SUPERVISOR, PUMPING STATIONS	45409	30	1.0	1.0	-	1.0	1.0
UTIL MAINT MECH - LIFT STATION	45601	14	4.0	4.0	-	4.0	4.0
UTIL MAINT MECH SR - LIFT STAT	45701	19	1.0	1.0	-	1.0	1.0
UTIL MAINT MECH TRAIN- LIFT ST	45501	11	3.0	3.0	(1.0)	2.0	2.0
UTILITIES FIELD COORDINATOR	40069	22	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			15.0	15.0	(1.0)	15.0	14.0
Total Personnel:			**15.0**	**15.0**	**(1.0)**	**15.0**	**14.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Pumping Stations**

FUND: **401**
DEPT.NO: **2816**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 16 Wastewater Pumping Station 401-2816-536						
	Department Summary					
	Personnel Services	978,455	1,190,764	1,405,753	1,345,977	1,287,482
	Operating Expenses	1,416,140	1,494,160	1,519,629	1,555,674	1,553,734
	Capital Outlay	7,061	3,756	2,000	2,000	2,000
	Nonoperating Expenses	145,409	139,062	171,508	18,027	22,044
	Total	$ 2,547,065	$ 2,827,742	$ 3,098,890	$ 2,921,678	$ 2,865,260
12-10	Regular Salaries/Wages	626,770	831,869	935,674	942,874	879,352
12-20	Holiday Pay	-	479	1,000	1,000	1,000
14-10	Overtime	79,409	32,516	83,000	45,000	45,000
15-13	Shoe Allowance	900	1,550	2,100	2,000	1,950
15-20	Car Allowance	797	-	600	1,200	1,200
21-10	Employer Fica	53,591	63,920	76,440	72,283	67,420
22-10	General Employees Pension	126,274	126,274	136,935	114,388	139,507
23-10	Life Insurance	130	185	180	216	204
23-20	Disability Insurance	3,403	4,122	6,170	4,974	4,631
23-30	Health Insurance	76,204	114,445	143,742	141,344	131,248
23-34	Hsa	6,750	9,500	12,000	14,000	9,750
23-40	Dental Insurance	3,783	5,319	7,080	5,922	5,499
23-50	Vision Insurance	444	585	832	776	721
	Sub-total Personnel Services	**$ 978,455**	**$ 1,190,764**	**$ 1,405,753**	**$ 1,345,977**	**$ 1,287,482**
31-90	Other Professional Srvs	959	-	-	-	-
40-12	Business Meetings	142	78	500	500	500
41-15	Cellular Phone/Beeper	5,795	7,843	563	-	-
43-10	Electric Service	391,946	551,729	479,000	450,000	450,000
43-20	Water/Sewer Service	100,706	88,042	82,000	100,000	100,000
43-40	Fuel/Propane	-	167	1,000	5,000	5,000
44-30	Equipment Rental	20,062	-	-	10,000	10,000
46-10	Building Repairs	3,928	3,177	5,000	20,000	20,000
46-20	Equipment Maintenance	72,897	73,870	47,000	100,000	100,000
46-30	Vehicle Maint-Garage	80,173	89,914	216,000	73,500	73,500
46-51	Lift Station Repairs	87,509	73,539	81,000	100,000	100,000
46-98	Grounds Maintenance	54,647	85,207	138,029	100,000	100,000
49-09	Ins Chgs-Workers Comp	21,251	21,281	27,382	26,784	24,844
49-10	Warehouse Service Chg	37,206	36,269	31,955	55,097	55,097
49-17	Other Contractual Srvs	63,013	60,154	80,000	85,000	85,000
49-41	Licenses, Fees & Permits	1,932	1,399	3,500	3,500	3,500
52-01	Supplies	8,614	13,587	10,500	20,000	20,000
52-10	Fuel Oil-Vehicles	-	-	-	31,500	31,500
52-20	Opr Equipment <$1000	380	4,580	1,000	1,000	1,000
52-22	Uniforms	-	-	-	6,293	6,293
52-23	Safety Clothing/Equip	1,651	4,019	5,200	3,500	3,500
52-27	Hardware/Tools	2,837	3,397	4,250	10,000	10,000
52-35	Process Chemicals	97,439	-	-	50,000	50,000
52-75	Equip Parts/Supplies	363,002	369,510	304,000	300,000	300,000
54-30	Training	51	6,398	1,750	4,000	4,000
	Sub- Total Operating Expenses	**$ 1,416,140**	**$ 1,494,160**	**$ 1,519,629**	**$ 1,555,674**	**$ 1,553,734**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Wastewater Pumping Stations**

FUND: **401**
DEPT.NO: **2816**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
64-02	General Equipment	7,061	3,756	2,000	2,000	2,000
	Sub- Total Capital Outlay	**$ 7,061**	**$ 3,756**	**$ 2,000**	**$ 2,000**	**$ 2,000**
	Subtotal	**$ 2,401,656**	**$ 2,688,680**	**$ 2,927,382**	**$ 2,903,651**	**$ 2,843,216**
91-23	Transfer To Benefits Fund	-	-	-	-	22,044
91-30	Transfer To Veh Srv Fund	145,409	139,062	171,508	18,027	-
	Sub-total Nonoperating Expenses	**$ 145,409**	**$ 139,062**	**$ 171,508**	**$ 18,027**	**$ 22,044**
Department Total		**$ 2,547,065**	**$ 2,827,742**	**$ 3,098,890**	**$ 2,921,678**	**$ 2,865,260**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Sewage Treatment**

FUND: **401**
DEPT.NO: **2817**

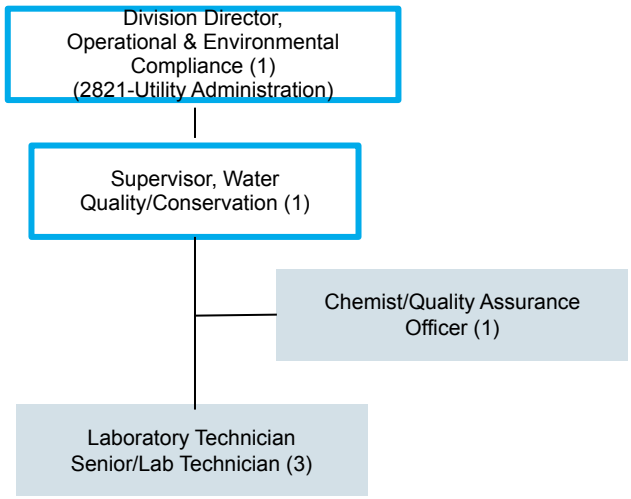
DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 17 Sewage Treatment 401-2817-536						
	Department Summary					
	Operating Expenses	5,197,413	5,429,932	6,204,300	6,136,973	6,136,973
	Total	$ 5,197,413	$ 5,429,932	$ 6,204,300	$ 6,136,973	$ 6,136,973
	Estimated As % Of Budget	**84%**				
34-80	Shared Wastewater Trtmt	4,248,070	3,974,005	5,350,000	5,183,739	5,183,739
34-81	Reuse Charges	349,343	248,670	254,300	353,234	353,234
49-70	Regional Plant	600,000	1,207,257	600,000	600,000	600,000
	Sub-total Operating Expenses	**$ 5,197,413**	**$ 5,429,932**	**$ 6,204,300**	**$ 6,136,973**	**$ 6,136,973**
Department Total		**$ 5,197,413**	**$ 5,429,932**	**$ 6,204,300**	**$ 6,136,973**	**$ 6,136,973**

ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Water Quality

FUND: 401
DEPT.NO: 2819



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
CHEMIST/QUALITY ASSUR OFFICER	46202	20	1.0	1.0	-	1.0	1.0
LABORATORY TECHNICIAN	46212	15	1.0	1.0	-	1.0	1.0
LABORATORY TECHNICIAN SR	46232	17	3.0	3.0	(1.0)	2.0	2.0
SUPV, WATER QUALITY/ CONSERVATI	46029	26	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			6.0	6.0	(1.0)	5.0	5.0
Total Personnel:			**6.0**	**6.0**	**(1.0)**	**5.0**	**5.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Water Quality**

FUND: **401**
DEPT.NO: **2819**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 19 Water Quality 401-2819-536						
	Department Summary					
	Personnel Services	472,226	516,814	527,445	480,838	483,907
	Operating Expenses	91,824	112,038	158,788	177,186	176,245
	Capital Outlay	8,447	-	6,000	6,000	6,000
	Nonoperating Expenses	5,584	6,104	5,320	-	7,348
	Total	$ 578,081	$ 634,956	$ 697,553	$ 664,024	$ 673,500
	Estimated As % Of Budget	**83%**				
12-10	Regular Salaries/Wages	310,948	350,885	360,261	339,401	339,401
12-20	Holiday Pay	-	-	300	300	300
14-10	Overtime	1,564	507	2,000	2,000	2,000
15-12	Cell Phone Allowance	480	480	780	660	660
15-13	Shoe Allowance	300	525	600	350	400
15-20	Car Allowance	3,600	3,600	3,600	1,200	1,200
21-10	Employer Fica	24,910	26,766	27,899	26,133	26,137
22-10	General Employees Pension	85,343	85,343	61,472	50,942	54,957
23-10	Life Insurance	162	201	318	156	156
23-20	Disability Insurance	1,964	2,023	2,433	1,824	1,824
23-30	Health Insurance	36,653	38,309	58,617	50,480	50,480
23-34	Hsa	4,125	6,250	6,000	5,000	4,000
23-40	Dental Insurance	1,948	1,723	2,832	2,115	2,115
23-50	Vision Insurance	229	202	333	277	277
	Sub-total Personnel Services	**$ 472,226**	**$ 516,814**	**$ 527,445**	**$ 480,838**	**$ 483,907**
34-54	Disp Of Hazardous Matls	-	3,497	2,500	2,500	2,500
40-12	Business Meetings	-	12	200	200	200
41-12	Postage	-	-	1,000	500	500
41-15	Cellular Phone/Beeper	1,173	493	753	-	-
44-30	Equipment Rental	1,429	250	4,000	4,000	4,000
46-20	Equipment Maintenance	5,620	6,721	9,400	8,000	8,000
46-30	Vehicle Maint-Garage	8,888	7,674	9,000	5,600	5,600
47-10	Printing & Binding	2,149	1,959	2,800	2,200	2,200
49-09	Ins Chgs-Workers Comp	10,308	10,322	13,282	12,992	12,051
49-10	Warehouse Service Chg	361	396	553	622	622
49-17	Other Contractual Srvs	13,430	14,842	15,000	31,000	31,000
49-40	Laboratory Tests	12,958	26,960	47,000	47,000	47,000
49-41	Licenses, Fees & Permits	1,800	2,200	2,500	2,400	2,400
52-01	Supplies	922	115	1,000	1,000	1,000
52-10	Fuel Oil-Vehicles	-	-	-	2,400	2,400
52-21	Chemicals	26,579	34,027	41,000	46,000	46,000
52-22	Uniforms	-	-	-	1,972	1,972
52-23	Safety Clothing/Equip	443	278	500	500	500
52-31	Water Main Supplies	3,036	-	3,000	3,000	3,000
52-75	Equip Parts/Supplies	2,037	1,534	2,000	3,000	3,000
54-20	Memberships	-	300	300	300	300
54-30	Training	691	458	3,000	2,000	2,000
	Sub- Total Operating Expenses	**$ 91,824**	**$ 112,038**	**$ 158,788**	**$ 177,186**	**$ 176,245**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Water Quality**

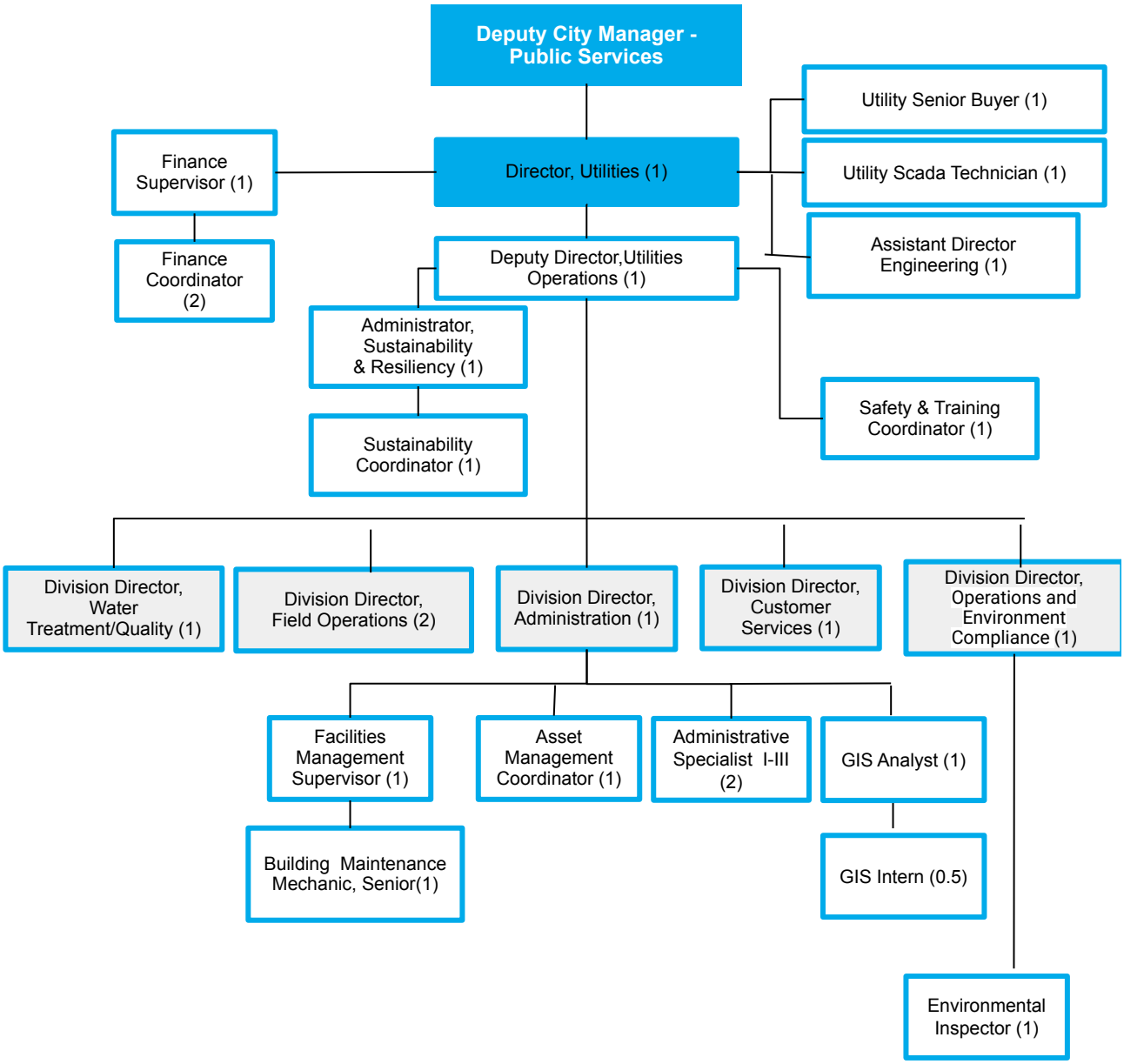
FUND: **401**
DEPT.NO: **2819**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
64-02	General Equipment	8,447	-	6,000	6,000	6,000
	Sub- Total Capital Outlay	**$ 8,447**	**$ -**	**$ 6,000**	**$ 6,000**	**$ 6,000**
	Subtotal	**$ 572,497**	**$ 628,852**	**$ 692,233**	**$ 664,024**	**$ 666,152**
91-23	Transfer To Benefits Fund	-	-	-	-	7,348
91-30	Transfer To Veh Srv Fund	5,584	6,104	5,320	-	-
	Sub-total Nonoperating Expenses	**$ 5,584**	**$ 6,104**	**$ 5,320**	**$ -**	**$ 7,348**
Department Total		**$ 578,081**	**$ 634,956**	**$ 697,553**	**$ 664,024**	**$ 673,500**

ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Utilities Administration
FUND: 401
DEPT.NO: 2821



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Utilities Administration
FUND: 401
DEPT.NO: 2821

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
UTILITY SCADA TEC	48509	23	-	-	1.0	-	1.0
ADMINIS,SUSTAINAB & RESILIENCY	48209	34	1.0	1.0	-	1.0	1.0
ADMINISTRATIVE ASSOCIATE	00370	10	1.0	1.0	-	1.0	1.0
ASSET MANAGEMENT COORDINATOR	48419	21	1.0	1.0	-	1.0	1.0
ASSIST. DIR., ENGINEERING- UTI	48129	44	1.0	1.0	-	1.0	1.0
BUILDING MAINT MECHANIC, SR	81211	12	-	1.0	-	1.0	1.0
COMMUNITY OUTREACH COORDINATOR	01369	22	-	-	1.0	1.0	1.0
CONTRACT COORDINATOR	70119	16	2.0	1.0	-	1.0	1.0
DEPUTY DIR OF UTILITIES OPERAT	48029	47	1.0	1.0	-	1.0	1.0
DIRECTOR, UTILITIES	48019	50	1.0	1.0	-	1.0	1.0
DIV DIR, WATER QUALITY & TREAT	48259	44	1.0	1.0	-	1.0	1.0
DIV DIRECTOR, CUSTOMER SVS	40129	41	1.0	1.0	-	1.0	1.0
DIV DIRECTOR, FIELD OPERATIONS	48249	44	1.0	1.0	1.0	2.0	2.0
DIV DIRECTOR, UTILITY ADMIN	48269	41	1.0	1.0	-	1.0	1.0
DIVISION DIRECTOR, OPS & ENVIR	48229	41	1.0	1.0	-	1.0	1.0
ENVIRONMENTAL INSPECTOR	44202	21	-	-	1.0	-	1.0
FACILITIES MGT SUPERVISOR	02501	26	1.0	1.0	-	1.0	1.0
FINANCE COORDINATOR-UTILITIES	48200	18	1.0	1.0	-	1.0	1.0
FINANCIAL SVS SUPERVISOR	48199	24	1.0	1.0	-	1.0	1.0
GIS ANALYST	70109	23	-	-	1.0	1.0	1.0
POLICE ADMINISTRATIVE SPEC II	11220	18	-	-	-	1.0	-
SAFETY & TRAINING COORDINATOR	48219	20	1.0	1.0	-	1.0	1.0
SENIOR BUYER - UTILITIES	48110	25	-	1.0	-	1.0	1.0
SUSTAINABILITY COORDINATOR	48149	22	1.0	1.0	(1.0)	-	-
Sub-total for Full-time Positions			18.0	19.0	4.0	22.0	23.0
Part-Time Positions:							
COLLEGE INTERN	05600	NC	-	-	0.5	0.5	0.5
INTERN I.T.S/G.I.S	06232	NC	0.5	0.5	(0.5)	-	-
Sub-total for Part-time Positions			0.5	0.5	-	0.5	0.5
Total Personnel:			**18.5**	**19.5**	**4.0**	**22.5**	**23.5**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Utilities Administration**

FUND: **401**
DEPT.NO: **2821**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 21 Utility Administration 401-2821-536						
	Department Summary					
	Personnel Services	1,845,689	2,507,205	2,782,496	3,409,346	3,553,085
	Operating Expenses	2,020,586	2,131,595	2,885,106	2,889,530	2,744,945
	Capital Outlay	38,281	32,810	91,673	62,150	62,150
	Nonoperating Expenses	16,548,542	17,194,087	17,346,367	17,025,367	17,427,043
	Total	$ 20,453,098	$ 21,865,697	$ 23,105,642	$ 23,386,393	$ 23,787,223
	Estimated As % Of Budget	**89%**				
12-10	Regular Salaries/Wages	1,271,906	1,829,393	1,967,983	2,513,776	2,526,076
12-20	Holiday Pay	-	13	150	300	300
14-10	Overtime	2,267	11,401	13,500	6,000	6,000
15-12	Cell Phone Allowance	2,957	2,961	7,546	8,355	8,862
15-13	Shoe Allowance	-	-	-	200	400
15-20	Car Allowance	25,720	28,565	38,700	34,800	34,800
19-99	New Personnel/Reclass	-	-	-	-	10,500
21-10	Employer Fica	97,831	128,808	155,214	192,065	193,497
22-10	General Employees Pension	326,780	326,780	327,442	347,074	464,297
22-40	Def Comp Contribution	-	1,042	7,750	3,750	2,500
23-10	Life Insurance	612	663	894	1,025	1,022
23-11	Life Insurance-Retirees	298	210	300	300	300
23-20	Disability Insurance	7,021	9,019	13,208	12,021	12,170
23-30	Health Insurance	95,611	148,934	210,601	244,828	252,400
23-34	Hsa	8,773	12,510	18,000	23,250	18,000
23-40	Dental Insurance	5,291	6,162	10,030	10,258	10,575
23-50	Vision Insurance	622	744	1,178	1,344	1,386
25-10	Unemployment	-	-	10,000	10,000	10,000
	Sub-total Personnel Services	**$ 1,845,689**	**$ 2,507,205**	**$ 2,782,496**	**$ 3,409,346**	**$ 3,553,085**
31-90	Other Professional Srvs	3,912	38,638	48,595	40,000	40,000
31-92	Prof Services - Wc	-	-	5,390	2,000	2,000
32-10	Audit Fee	52,060	50,841	58,570	46,311	46,311
34-10	Janitorial Services	-	-	45,500	45,500	45,500
34-40	Temporary Services	24,469	35,701	55,050	50,000	50,000
40-12	Business Meetings	65	300	550	650	650
41-12	Postage	9	-	-	-	-
41-15	Cellular Phone/Beeper	8,251	5,209	75,107	78,500	78,500
43-30	Garbage Fees/Roll Offs	10,611	401	3,800	5,000	5,000
44-31	Copy Machine Rental	13,670	12,491	18,000	18,000	18,000
46-10	Building Repairs	4,360	9,863	3,582	20,000	20,000
46-20	Equipment Maintenance	185	650	8,128	30,000	30,000
46-30	Vehicle Maint-Garage	5,938	7,164	12,215	5,600	5,600
46-91	Software Maintenance	172,450	137,454	268,531	308,390	308,390
49-08	Ins Chgs-Auto/Prop/Liab	1,533,925	1,536,062	1,994,538	1,946,507	1,805,504
49-09	Ins Chgs-Workers Comp	39,237	39,292	50,566	49,459	45,877
49-10	Warehouse Service Chg	7,255	7,455	7,623	10,393	10,393
49-17	Other Contractual Srvs	80,514	148,241	122,561	158,800	158,800
49-41	Licenses, Fees & Permits	1,982	2,462	5,000	5,000	5,000
51-10	Office Supplies	12,914	13,017	11,550	13,000	13,000
51-25	Computer Sftwre <$1000	-	1,335	-	-	-

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Utilities Administration**

FUND: **401**
DEPT.NO: **2821**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
52-01	Supplies	1,077	1,119	1,100	1,500	1,500
52-10	Fuel Oil-Vehicles	-	-	-	2,400	2,400
52-20	Opr Equipment <$1000	-	10,815	14,000	7,500	7,500
52-22	Uniforms	27,459	40,196	44,050	1,320	1,320
52-23	Safety Clothing/Equip	208	254	350	400	400
52-24	Bldg Supplies/Materials	772	1,941	1,000	2,000	2,000
52-27	Hardware/Tools	21	-	-	1,000	1,000
52-75	Equip Parts/Supplies	1,344	1,231	1,000	1,500	1,500
52-78	First Aid Supplies	-	-	2,900	1,000	1,000
52-85	Food Supplies	-	187	1,000	1,000	1,000
54-10	Books-Publications-Videos	-	-	-	500	500
54-20	Memberships	10,831	10,723	10,000	10,000	10,000
54-30	Training	7,067	12,982	14,700	13,200	13,200
58-10	Subscriptions	-	5,571	-	-	-
59-99	New Personnel/Supplies	-	-	150	13,100	13,100
	Sub-Total Operating Expenses	**$ 2,020,586**	**$ 2,131,595**	**$ 2,885,106**	**$ 2,889,530**	**$ 2,744,945**
64-14	Computer Software	-	2,920	-	-	-
64-15	Computer Equipment	38,281	29,630	37,962	60,150	60,150
64-16	Furniture & Fixtures	-	-	4,418	2,000	2,000
64-33	Vehicle Purchases	-	-	37,874	-	-
69-99	New Personnel/Capital	-	-	11,419	-	-
72-06	Subscriptions	-	260	-	-	-
	Sub-Total Capital Outlay	**$ 38,281**	**$ 32,810**	**$ 91,673**	**$ 62,150**	**$ 62,150**
	Subtotal	**$ 3,904,556**	**$ 4,671,610**	**$ 5,759,275**	**$ 6,361,026**	**$ 6,360,180**
91-01	Transfer To General Fund	4,000,000	4,000,000	4,676,621	4,665,600	4,862,120
91-02	Transfer To Self Ins/W.C.	123,870	123,870	153,870	173,870	-
91-04	Grant Fund	25,000	-	-	-	-
91-13	Transfer To Gf-Dirct Ovhd	3,931,000	3,931,000	2,925,506	2,252,897	2,310,141
91-23	Transfer To Benefits Fund	-	-	-	-	31,596
91-30	Transfer To Veh Srv Fund	13,033	14,241	16,071	-	-
91-31	Transfer To Capital Impov	300,000	-	-	300,000	300,000
91-38	Transfer To W/S Ren/Repl	8,000,000	9,000,000	9,000,000	9,000,000	9,000,000
95-43	Conservation Fund	29,967	24,088	35,000	35,000	35,000
95-44	Sustainability Fund	66,704	21,766	97,500	98,000	98,000
95-60	Uncollectible Expense	39,868	79,122	-	-	-
99-03	Rsv. For Future Approp.	-	-	441,799	500,000	790,186
99-25	Loss-Disposal Of Assets	19,100	-	-	-	-
	Sub-total Nonoperating Expenses	**$ 16,548,542**	**$ 17,194,087**	**$ 17,346,367**	**$ 17,025,367**	**$ 17,427,043**
Department Total		**$ 20,453,098**	**$ 21,865,697**	**$ 23,105,642**	**$ 23,386,393**	**$ 23,787,223**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **General Administration**

FUND: **401**
DEPT.NO: **2822**

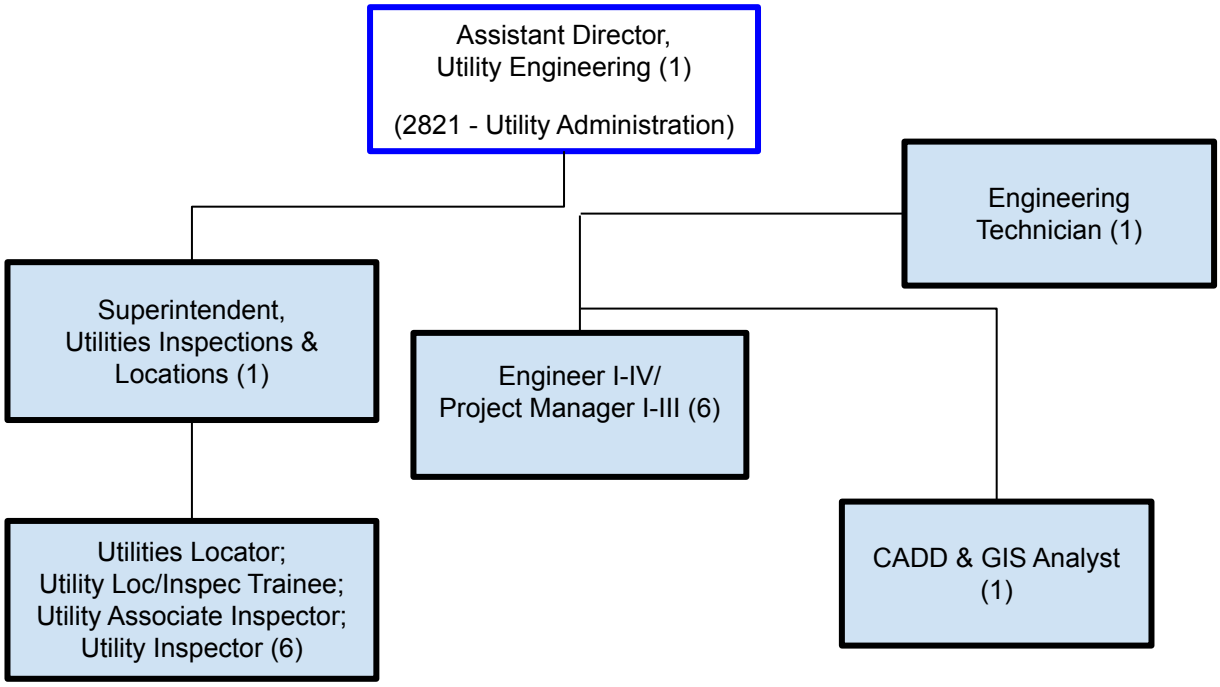
DETAIL EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 22 General Administration 401-2822-536					
Department Summary					
Nonoperating Expenses	14,125,233	13,566,942	-	-	-
Total	$ 14,125,233	$ 13,566,942	$ -	$ -	$ -
Estimated As % Of Budget					
95-40 Depreciation Expense	13,060,131	13,478,627	-	-	-
99-02 Non-Budgeted Expense	1,065,102	88,315	-	-	-
Sub- Total Nonoperating Exps.	**$ 14,125,233**	**$ 13,566,942**	**$ -**	**$ -**	**$ -**
Department Total	**$ 14,125,233**	**$ 13,566,942**	**$ -**	**$ -**	**$ -**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Utilities Engineering**

FUND: **401**
DEPT.NO: **2823**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Utilities Engineering**

FUND: **401**
DEPT.NO: **2823**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
CADD AND GIS ANALYST	70409	23	1.0	1.0	-	1.0	1.0
CHIEF UTILITIES INSPECTOR	47309	26	1.0	1.0	-	1.0	1.0
ENGINEER I	70279	28	2.0	2.0	(1.0)	1.0	1.0
ENGINEER III	70299	36	1.0	1.0	-	1.0	1.0
ENGINEER IV	70309	41	3.0	3.0	-	2.0	3.0
ENVIRONMENTAL INSPECTOR	44202	21	1.0	1.0	(1.0)	1.0	-
INTERIM CITY ENGINEER	70168	41	-	-	-	1.0	-
PROJECT MANAGER III	70259	29	1.0	1.0	-	1.0	1.0
UTILITIES ENGINEERING TECH	47310	18	-	1.0	-	1.0	1.0
UTILITIES INSPECTOR	47312	21	2.0	2.0	1.0	3.0	3.0
UTILITIES LOCATOR II	40241	15	-	-	1.0	1.0	1.0
UTILITIES LOCATOR III	40251	17	2.0	2.0	-	2.0	2.0
UTILITY LOCATOR I	40231	13	1.0	1.0	(1.0)	-	-
Sub-total for Full-time Positions			15.0	16.0	(1.0)	16.0	15.0
Total Personnel:			**15.0**	**16.0**	**(1.0)**	**16.0**	**15.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Utilities Engineering**

FUND: **401**
DEPT.NO: **2823**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 23 Utilities Engineering 401-2823-536						
	Department Summary					
	Personnel Services	1,084,287	1,740,219	1,886,412	2,004,727	1,956,905
	Operating Expenses	39,848	85,397	94,990	203,765	203,607
	Capital Outlay	-	5,089	15,000	146,500	146,500
	Nonoperating Expenses	21,304	15,206	32,069	-	23,513
	Total	**$ 1,145,439**	**$ 1,845,911**	**$ 2,028,471**	**$ 2,354,992**	**$ 2,330,525**
	Estimated As % Of Budget	**56%**				
12-10	Regular Salaries/Wages	714,635	1,228,708	1,353,291	1,425,890	1,353,761
12-20	Holiday Pay	-	-	1,250	2,000	2,000
14-10	Overtime	17,910	40,328	54,500	60,000	60,000
15-12	Cell Phone Allowance	2,418	2,860	4,380	4,680	4,875
15-13	Shoe Allowance	-	600	1,350	1,125	1,000
15-20	Car Allowance	7,200	21,450	13,600	14,400	15,000
21-10	Employer Fica	57,059	96,669	107,155	110,626	105,160
22-10	General Employees Pension	189,702	189,702	177,825	178,847	223,675
23-10	Life Insurance	412	445	553	556	544
23-20	Disability Insurance	4,466	7,457	6,758	7,679	7,290
23-30	Health Insurance	78,214	133,025	142,311	174,156	164,060
23-34	Hsa	7,750	12,393	15,000	16,938	12,188
23-40	Dental Insurance	4,046	5,841	7,552	6,874	6,451
23-50	Vision Insurance	475	741	887	956	901
	Sub-total Personnel Services	**$ 1,084,287**	**$ 1,740,219**	**$ 1,886,412**	**$ 2,004,727**	**$ 1,956,905**
31-90	Other Professional Srvs	9,158	6,682	18,500	100,000	100,000
40-12	Business Meetings	1,180	(762)	-	1,000	1,000
41-15	Cellular Phone/Beeper	4,062	1,000	128	-	-
46-20	Equipment Maintenance	-	-	1,000	2,640	2,640
46-30	Vehicle Maint-Garage	11,957	33,101	39,000	26,600	26,600
46-91	Software Maintenance	5,178	15,507	1,600	23,554	23,554
47-10	Printing & Binding	-	-	100	2,800	2,800
49-09	Ins Chgs-Workers Comp	1,731	1,733	2,229	2,180	2,022
49-10	Warehouse Service Chg	783	602	183	731	731
49-17	Other Contractual Srvs	500	305	1,000	1,000	1,000
49-41	Licenses, Fees & Permits	200	554	1,500	1,500	1,500
52-01	Supplies	980	4,339	7,400	7,000	7,000
52-10	Fuel Oil-Vehicles	-	-	-	11,400	11,400
52-20	Opr Equipment <$1000	-	1,506	-	1,000	1,000
52-22	Uniforms	-	-	-	3,210	3,210
52-23	Safety Clothing/Equip	492	1,035	1,800	1,800	1,800
52-27	Hardware/Tools	-	3,949	7,500	2,750	2,750
52-75	Equip Parts/Supplies	347	491	950	500	500
52-85	Food Supplies	-	337	1,000	-	-
54-20	Memberships	498	1,018	2,500	2,500	2,500
54-30	Training	2,782	10,722	8,600	11,600	11,600
58-10	Subscriptions	-	3,278	-	-	-
	Sub- Total Operating Expenses	**$ 39,848**	**$ 85,397**	**$ 94,990**	**$ 203,765**	**$ 203,607**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Utilities Engineering**

FUND: **401**
DEPT.NO: **2823**

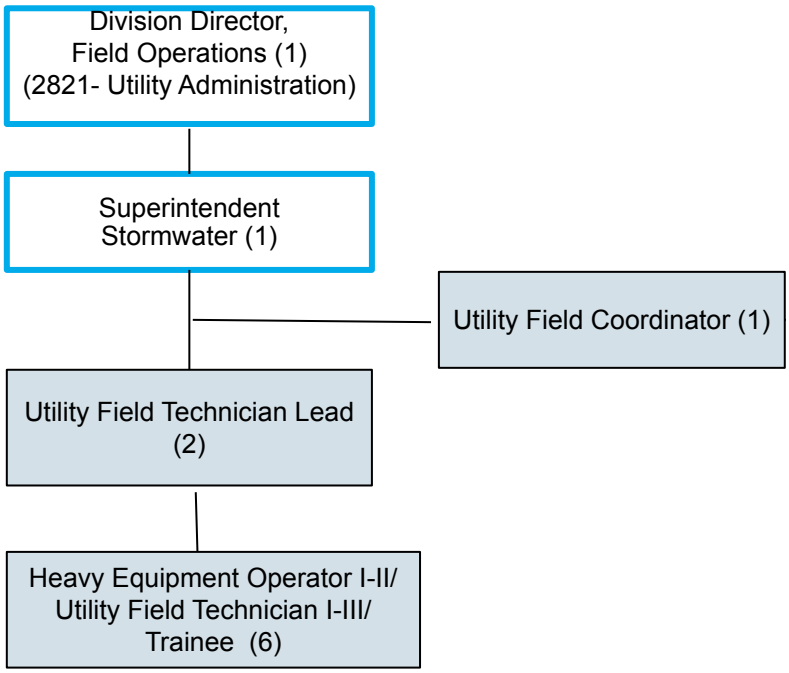
DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
64-02	General Equipment	-	4,936	15,000	50,000	50,000
64-14	Computer Software	-	-	-	50,000	50,000
69-99	New Personnel/Capital	-	-	-	46,500	46,500
72-06	Subscriptions	-	153	-	-	-
	Sub- Total Capital Outlay	**$ -**	**$ 5,089**	**$ 15,000**	**$ 146,500**	**$ 146,500**
	Subtotal	**$ 1,124,135**	**$ 1,830,705**	**$ 1,996,402**	**$ 2,354,992**	**$ 2,307,012**
91-23	Transfer To Benefits Fund	-	-	-	-	23,513
91-30	Transfer To Veh Srv Fund	21,304	15,206	32,069	-	-
	Sub-total Nonoperating Expenses	**$ 21,304**	**$ 15,206**	**$ 32,069**	**$ -**	**$ 23,513**
Department Total		**$ 1,145,439**	**$ 1,845,911**	**$ 2,028,471**	**$ 2,354,992**	**$ 2,330,525**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Stormwater Utilities**

FUND: **401**
DEPT.NO: **2824**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Stormwater Utilities**

FUND: **401**
DEPT.NO: **2824**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
HEAVY EQUIP OPERAT II-UTILITIE	40361	17	1.0	1.0	-	1.0	1.0
SUPERINTENDENT, STORMWATER	49019	30	1.0	1.0	-	1.0	1.0
UTIL FIELD TECHNICIAN LEAD	40161	19	-	-	2.0	2.0	2.0
UTIL METER TECHNICIAN LEAD	40061	19	2.0	2.0	(2.0)	-	-
UTILITIES FIELD COORDINATOR	40069	22	1.0	1.0	-	1.0	1.0
UTILITIES FIELD TECHNICIAN I	40011	11	2.0	3.0	(1.0)	2.0	2.0
UTILITIES FIELD TECHNICIAN II	40021	13	2.0	2.0	1.0	3.0	3.0
Sub-total for Full-time Positions			9.0	10.0	-	10.0	10.0
Total Personnel:			**9.0**	**10.0**	**-**	**10.0**	**10.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Stormwater Utilities**

FUND: **401**
DEPT.NO: **2824**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 24 Stormwater Maintenance 401-2824-536						
	Department Summary					
	Personnel Services	574,984	665,102	940,421	860,466	879,625
	Operating Expenses	399,521	460,832	568,928	796,398	795,252
	Capital Outlay	-	-	-	5,000	5,000
	Nonoperating Expenses	289,505	324,974	284,979	95,000	109,696
	Total	**$ 1,264,010**	**$ 1,450,908**	**$ 1,794,328**	**$ 1,756,864**	**$ 1,789,573**
	Estimated As % Of Budget	**70%**				
12-10	Regular Salaries/Wages	347,960	427,349	597,440	605,315	605,315
12-20	Holiday Pay	-	-	800	800	800
14-10	Overtime	5,733	9,038	116,500	7,000	7,000
15-13	Shoe Allowance	900	925	1,800	1,600	1,600
15-20	Car Allowance	2,540	1,840	600	1,200	1,200
21-10	Employer Fica	28,078	33,045	54,355	46,429	46,429
22-10	General Employees Pension	118,181	118,181	67,711	75,654	100,652
23-10	Life Insurance	107	115	204	168	168
23-20	Disability Insurance	2,008	2,624	3,339	6,556	3,217
23-30	Health Insurance	58,857	60,760	83,925	100,960	100,960
23-34	Hsa	7,125	7,792	9,000	10,000	7,500
23-40	Dental Insurance	3,128	3,072	4,248	4,230	4,230
23-50	Vision Insurance	367	361	499	554	554
	Sub-total Personnel Services	**$ 574,984**	**$ 665,102**	**$ 940,421**	**$ 860,466**	**$ 879,625**
40-12	Business Meetings	-	12	500	500	500
41-15	Cellular Phone/Beeper	5,158	4,917	207	-	-
43-10	Electric Service	3,379	14,652	10,500	13,000	13,000
43-20	Water/Sewer Service	5,000	1,945	7,400	6,000	6,000
44-30	Equipment Rental	2,873	315	4,000	2,000	2,000
46-20	Equipment Maintenance	318	1,444	1,000	1,000	1,000
46-30	Vehicle Maint-Garage	95,284	100,584	127,500	84,000	84,000
46-44	Storm Drain Repairs	16,305	28,224	30,963	100,000	100,000
46-98	Grounds Maintenance	65,604	115,972	87,200	120,000	120,000
47-10	Printing & Binding	-	-	2,000	2,000	2,000
49-09	Ins Chgs-Workers Comp	12,553	12,570	16,174	15,821	14,675
49-10	Warehouse Service Chg	2,165	1,892	1,647	2,457	2,457
49-17	Other Contractual Srvs	165,019	117,550	201,050	293,000	293,000
49-41	Licenses, Fees & Permits	2,402	2,651	1,000	5,000	5,000
52-01	Supplies	-	391	500	500	500
52-10	Fuel Oil-Vehicles	-	-	-	36,000	36,000
52-20	Opr Equipment <$1000	-	482	-	-	-
52-22	Uniforms	-	-	-	3,620	3,620
52-23	Safety Clothing/Equip	2,003	2,637	3,000	5,000	5,000
52-27	Hardware/Tools	626	1,071	2,000	3,000	3,000
52-33	Storm Drain Supplies	18,728	46,590	62,637	90,000	90,000
52-75	Equip Parts/Supplies	1,229	4,143	4,000	5,000	5,000
53-11	Traffic/Street Signs	-	-	2,500	2,500	2,500

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Stormwater Utilities**

FUND: **401**
DEPT.NO: **2824**

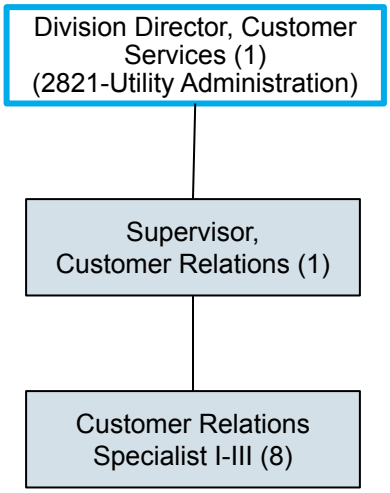
DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
54-30	Training	875	2,790	3,000	6,000	6,000
59-99	New Personnel/Supplies	-	-	150	-	-
	Sub- Total Operating Expenses	**$ 399,521**	**$ 460,832**	**$ 568,928**	**$ 796,398**	**$ 795,252**
64-02	General Equipment	-	-	-	5,000	5,000
	Sub- Total Capital Outlay	**$ -**	**$ -**	**$ -**	**$ 5,000**	**$ 5,000**
	Subtotal	**$ 974,505**	**$ 1,125,934**	**$ 1,509,349**	**$ 1,661,864**	**$ 1,679,877**
91-23	Transfer To Benefits Fund	-	-	-	-	14,696
91-30	Transfer To Veh Srv Fund	289,505	324,974	284,979	95,000	95,000
	Sub-total Nonoperating Expenses	**$ 289,505**	**$ 324,974**	**$ 284,979**	**$ 95,000**	**$ 109,696**
Department Total		**$ 1,264,010**	**$ 1,450,908**	**$ 1,794,328**	**$ 1,756,864**	**$ 1,789,573**

ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Customer Relations**

FUND: **401**
DEPT.NO: **2825**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
CUSTOMER RELATIONS SPEC I	40102	10	4.0	4.0	1.0	6.0	5.0
CUSTOMER RELATIONS SPEC II	40112	12	2.0	2.0	-	2.0	2.0
CUSTOMER RELATIONS SPEC III	40122	14	1.0	1.0	-	1.0	1.0
INFO DESK/BUILDING COORDINATOR	40120	14	1.0	1.0	(1.0)	1.0	-
SUPERVISOR, CUSTOMER RELATIONS	40109	22	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			9.0	9.0	-	11.0	9.0
Total Personnel:			**9.0**	**9.0**	**-**	**11.0**	**9.0**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Customer Relations**

FUND: **401**
DEPT.NO: **2825**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 25 Customer Relations 401-2825-536						
	Department Summary					
	Personnel Services	596,141	554,949	648,400	727,510	588,077
	Operating Expenses	263,149	360,416	408,015	422,206	427,072
	Nonoperating Expenses	-	-	-	-	16,166
	Total	$ 859,290	$ 915,365	$ 1,056,415	$ 1,149,716	$ 1,031,315
	Estimated As % Of Budget	**81%**				
12-10	Regular Salaries/Wages	358,737	334,853	431,660	500,832	402,922
12-20	Holiday Pay	-	-	500	-	-
14-10	Overtime	4,767	2,046	3,500	6,000	6,000
15-12	Cell Phone Allowance	-	-	700	-	-
21-10	Employer Fica	28,930	25,308	33,190	38,314	30,824
22-10	General Employees Pension	123,238	123,238	74,216	63,745	55,413
23-10	Life Insurance	96	111	108	168	144
23-20	Disability Insurance	2,308	1,679	2,854	2,707	2,178
23-30	Health Insurance	66,963	58,469	87,925	100,960	80,768
23-34	Hsa	7,125	5,938	9,000	10,000	6,000
23-40	Dental Insurance	3,559	2,959	4,248	4,230	3,384
23-50	Vision Insurance	418	348	499	554	444
	Sub-total Personnel Services	**$ 596,141**	**$ 554,949**	**$ 648,400**	**$ 727,510**	**$ 588,077**
34-40	Temporary Services	-	-	17,300	25,000	25,000
40-12	Business Meetings	-	-	500	500	500
41-12	Postage	-	9,552	2,200	3,000	3,000
41-15	Cellular Phone/Beeper	918	-	-	-	-
46-91	Software Maintenance	6,598	-	-	1,550	1,550
47-10	Printing & Binding	-	5,970	-	-	5,000
49-09	Ins Chgs-Workers Comp	1,472	1,474	1,897	1,855	1,721
49-10	Warehouse Service Chg	969	929	868	1,301	1,301
49-17	Other Contractual Srvs	248,457	338,674	375,000	375,000	375,000
51-10	Office Supplies	4,735	2,667	5,500	6,500	6,500
52-20	Opr Equipment <$1000	-	825	2,250	4,000	4,000
52-22	Uniforms	-	-	-	1,000	1,000
54-30	Training	-	325	2,500	2,500	2,500
	Sub- Total Operating Expenses	**$ 263,149**	**$ 360,416**	**$ 408,015**	**$ 422,206**	**$ 427,072**
	Subtotal	**859,290**	**915,365**	**1,056,415**	**1,149,716**	**1,015,149**
91-23	Transfer To Benefits Fund	-	-	-	-	16,166
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 16,166**
Department Total		**$ 859,290**	**$ 915,365**	**$ 1,056,415**	**$ 1,149,716**	**$ 1,031,315**

DETAIL EXPENDITURES

DEPARTMENT: **Utilities**
DIVISION: **Debt Service**

FUND: **401**
DEPT.NO: **3011**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 11 Debt Service 401-3011-517						
	Department Summary					
	Operating Expenses	-	-	21,317	21,317	21,317
	Capital Outlay	1,603,847	1,467,010	7,630,940	7,621,832	7,621,832
	Nonoperating Expenses	2,440	3,135	-	-	-
	Total	$ 1,606,287	$ 1,470,145	$ 7,652,257	$ 7,643,149	$ 7,643,149
	Estimated As % Of Budget	**21%**				
31-90	Other Professional Srvs	-	-	21,317	21,317	21,317
	Sub-total Operating Expenses	**$ -**	**$ -**	**$ 21,317**	**$ 21,317**	**$ 21,317**
71-01	Principal Payment	-	-	6,225,000	6,370,000	6,370,000
72-01	Debt Interest Expense	1,603,847	1,467,010	1,401,940	1,247,832	1,247,832
73-01	Fiscal Agents Fee	-	-	4,000	4,000	4,000
	Sub- Total Capital Outlay	**$ 1,603,847**	**$ 1,467,010**	**$ 7,630,940**	**$ 7,621,832**	**$ 7,621,832**
	Subtotal	**$ 1,603,847**	**$ 1,467,010**	**$ 7,652,257**	**$ 7,643,149**	**$ 7,643,149**
95-30	Amortized Interest	2,440	3,135	-	-	-
	Sub-total Nonoperating Expenses	**$ 2,440**	**$ 3,135**	**$ -**	**$ -**	**$ -**
Department Total		**$ 1,606,287**	**$ 1,470,145**	**$ 7,652,257**	**$ 7,643,149**	**$ 7,643,149**

Solid Waste Fund

The Solid Waste Fund is the City's Sanitation Department that serves both residential and commercial accounts inside the City limits per City Code 10-30(c). For FY 2024-25,operating revenues are $16.7M and $12.6M for operating expenses, while total transfers equal $2.6M (including a $1.3M transfer to the General Fund).

Projections for FY 2023-24 and FY 2024-25, yield revenues of $17M annually. The revenues generated from garbage collection and recycling will aid management in its goal to keep annual operating expenditures at $14.1M.

The Solid Waste fund is trending towards being financially strong.

SOLID WASTE FUND (An Enterprise Fund)

	2021-22 Actual	2022-23 Actual	2023-24 Amended Budget	2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Net Assets, October 1	**$ 366,969**	**$ 459,826**	**$ (1,013,437)**	**$ 488,208**	**$ 1,558,502**	**$ 2,744,716**
Operating Revenues	$ 13,414,486	$ 13,572,496	$ 16,743,000	$ 16,723,500	$ 17,225,205 (1)	$ 17,741,961 (1)
Operating Expenses	$ (10,620,688)	$ (11,948,754)	$ (12,605,321)	$ (13,059,499)	$ (13,451,284)	$ (13,854,822)
Operating Income (Loss)	$ 2,793,798	$ 1,623,742	$ 4,137,679	$ 3,664,001	$ 3,773,921	$ 3,887,139
Nonoperating Revenue	$ 2,265	$ 77,925	$ 40,000	$ 200,000	$ 206,000	$ 212,180
Nonoperating (Expense)	$ 2,414	$ (25,000)	$ (60,916)	$ (99,041)	$ (99,041)	$ (99,041)
Restatement GASB 75	$ -	$ -	$ -	$ -	$ -	$ -
Nonoperating (Contra Acct- Capital Credit)	$ -	$ -	$ -	$ -	$ -	$ -
Transfers In (To) Other Funds						
Golf Course Fund	$ 10,000	$ 10,000	$ 5,000	$ 10,000	$ 10,000	$ 10,000
Water & Sewer Fund	$ -	$ -	$ -	$ -	$ -	$ -
Self Insurance (Risk Mgmt) Fund	$ (30,930)	$ (30,930)	$ (50,930)	$ (77,888)	$ (77,888)	$ (77,888)
Vehicle Service Fund - Fleet Replacement	$ (1,584,688)	$ (2,029,000)	$ (1,269,188)	$ (1,362,778)	$ (1,362,778)	$ (1,362,778)
General Fund	$ (1,100,000)	$ (1,100,000)	$ (1,300,000)	$ (1,264,000)	$ (1,264,000)	$ (1,264,000)
Net Transfers In (To) Other Funds	$ (2,705,618)	$ (3,149,930)	$ (2,615,118)	$ (2,694,666)	$ (2,694,666)	$ (2,694,666)
Increase (Decrease) In Net Assets	$ 92,587	$ (1,473,263)	$ 1,501,645	$ 1,070,294	$ 1,186,214	$ 1,305,612
Net Assets, September 30	**$ 459,826**	**$ (1,013,437)**	**$ 488,208**	**$ 1,558,502**	**$ 2,744,716**	**$ 4,050,328**
Less Investment in Capital Assets/PY Adj.	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Net Assets Available	**$ 459,826**	**$ (1,013,437)**	**$ 488,208**	**$ 1,558,502**	**$ 2,744,716**	**$ 4,050,328**

(1) Prior Year + 3%, based on 3yr trend

SOLID WASTE FUND

Revenues:	
Garbage Fees	$ 11,930,500
Roll-Off Containers	293,000
Commercial Recycling	4,500,000
Miscellaneous Income	-
Transfer from Golf Course	10,000
Interest Income	200,000
Fund Balance (Increase) Decrease	(1,070,294)
Total Revenues:	**$ 15,863,206**
Appropriations:	
Personnel Services	$ 5,530,524
Operating Expenses	6,829,475
Transfer to Risk Management	-
Transfer to Self Insurance Fund	-
Transfer to Vehicle Service Fund	1,362,778
Transfer to General Fund	1,264,000
Transfer to Benefits Fund	77,888
Total Operating Expenses:	**15,064,665**
Capital Expenditures	699,500
Non Operating	99,041
Total Non Operating:	**798,541**
Total Appropriations:	**$ 15,863,206**

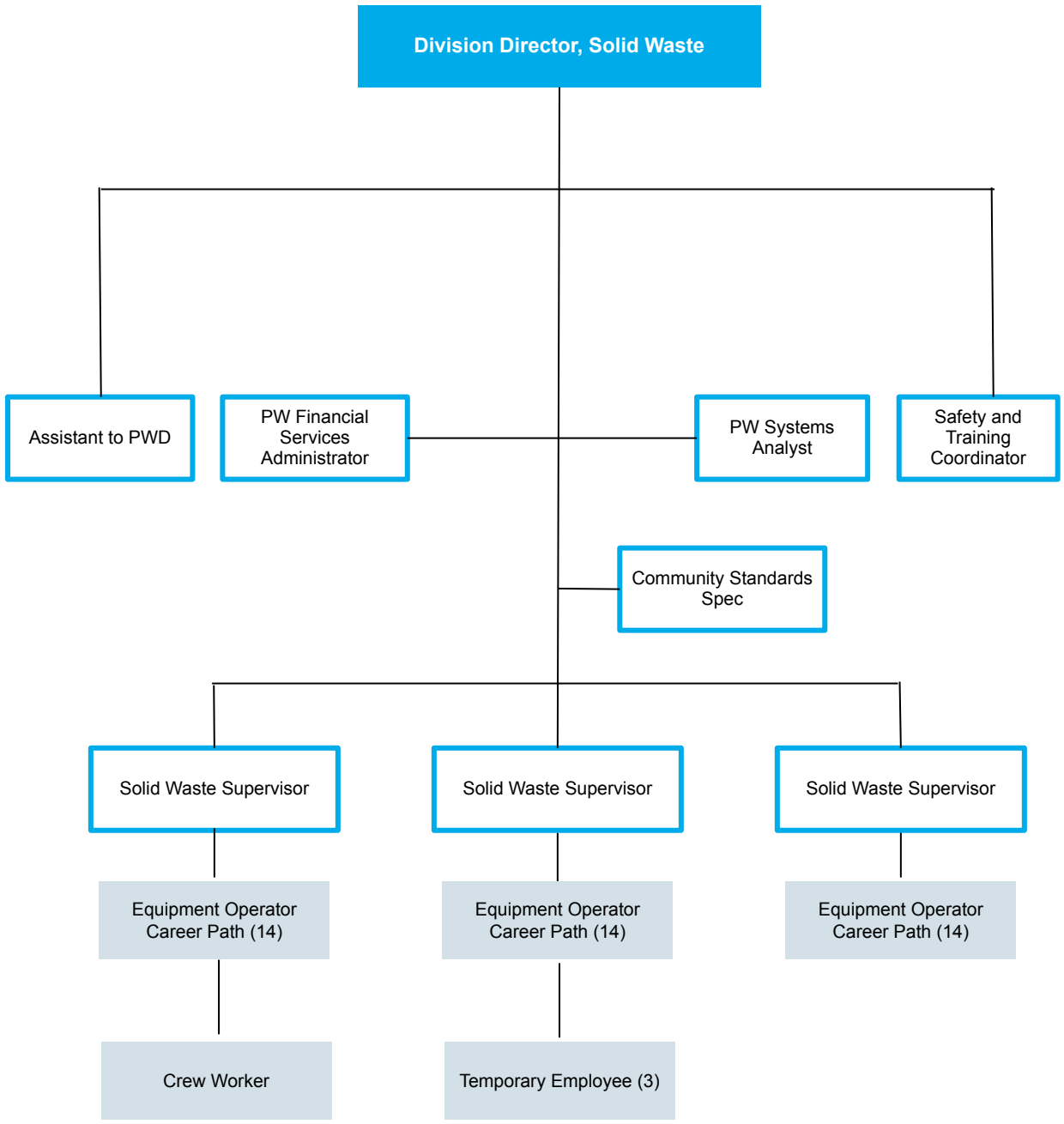
SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Solid Waste Fund 431-2515-534					
Department Summary					
Personnel Services	3,996,328	5,313,573	4,612,017	5,346,183	5,530,524
Operating Expenses	6,388,832	6,634,980	7,352,804	6,882,811	6,829,475
Capital Outlay	3,338	49,657	640,500	699,500	699,500
Nonoperating Expenses	2,948,732	3,195,013	2,681,034	3,582,842	2,803,707
Total	**$ 13,337,230**	**$ 15,193,223**	**$ 15,286,355**	**$ 16,511,336**	**$ 15,863,206**
Estimated As % Of Budget	**87.2%**		**-**		

ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Solid Waste**

FUND: **431**
DEPT.NO: **2515**



PERSONNEL ALLOCATION

DEPARTMENT: **Public Works**
DIVISION: **Solid Waste**

FUND: **431**
DEPT.NO: **2515**

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ANALYST, PUBLIC WORKS SYSTEM	51009	20	1.0	1.0	-	1.0	1.0
ASSISTANT TO DIRECTOR - P W	51049	20	1.0	1.0	-	1.0	1.0
COMMUNITY STANDARDS SPEC I- SW	15362	16	1.0	1.0	-	1.0	1.0
CREW WORKER	82211	07	-	1.0	-	1.0	1.0
DIVISION DIRECTOR, SOLID WASTE	55059	44	1.0	1.0	-	1.0	1.0
EQUIPMENT OPERATOR I	55131	09	4.0	8.0	1.0	9.0	9.0
EQUIPMENT OPERATOR II	55231	11	6.0	6.0	1.0	7.0	7.0
EQUIPMENT OPERATOR III	15212	13	12.0	12.0	(2.0)	10.0	10.0
EQUIPMENT OPERATOR IV	55331	15	11.0	11.0	(1.0)	10.0	10.0
EQUIPMENT OPERATOR TRAINEE	55031	07	4.0	4.0	-	4.0	4.0
EQUIPMENT OPERATOR V	55430	17	2.0	2.0	1.0	3.0	3.0
FINANCIAL SER. ADMINISTRATOR	55069	34	1.0	1.0	-	1.0	1.0
SAFETY & TRAINING COORDINATOR	48219	20	-	1.0	-	1.0	1.0
SUPERVISOR, SOLID WASTE	55029	26	3.0	3.0	-	3.0	3.0
Sub-total for Full-time Positions			47.0	53.0	-	53.0	53.0
Total Personnel:			**47.0**	**53.0**	**-**	**53.0**	**53.0**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Solid Waste**
FUND: **431**
DEPT.NO: **2515**

DEPARTMENT MISSION STATEMENT:

To provide superior and consistent service to all residents and businesses in the city by utilizing best practices in all lines of service. Also, ensure fair market price for comparable service with neighboring municipalities.

DEPARTMENT CORE SERVICES:

- Provide garbage, recycling, vegetation and bulk trash pick-up as well as, roll off service for residents.
- Provide garbage and recycling (FEL) and roll off service for businesses.

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT

STRATEGIC GOAL: High Performing Organization:

. **Value to the Community**:
  a) Safer Drivers
  b) Less Incidents
  c) Improved Missed Pick Up's
. **Short Term Challenges and Opportunities**:
  d) Installation of Equipment (on board cameras)
  e) Tech Support
  f) Driver training
. **Long Term Challenges and Opportunities**:
  g) Coaching and Accessing events
  h) Using data from the system for tracking performance
  i) Reengineer routes

STRATEGIC GOAL: Environmental Sustainability:

. **Value to the Community**:
  a) Greater recycling participation by residents and commercial accts
  b) Reduced dollars spent on solid waste disposal
  c) More efficient routes saving fuel and time
. **Short Term Challenges and Opportunities**:
  d) Resident recycling participation increased by education programs
  e) Show commercial customers recycling can be a cost saving measure
  f) The more we recycle the less we spend in disposal fees
. **Long Term Challenges and Opportunities**:
  g) Nonparticipating residents identified
  h) Make residents aware of the financial savings to the city

STRATEGIC GOAL: High Performing Organization

. **Objective** 1: Add routes – Roll Off / ASL – Garbage / Recycling and reduce incident

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Solid Waste**
FUND: **431**
DEPT.NO: **2515**

a) **Initiative 1: Hire new drivers**
   i. Target completion date - Continuous through the year
   ii. Key performance indicators:
      1) Accelerate the career path with current staff
      2) Improve safety programs
      3) Actively use Drive Cam for safety and risk purposes

STRATEGIC GOAL: Environmental Sustainability

. **Objectiv**e 1: Increase Recycle participation and right size commercial dumpsters to conserve fuel.

a) **Initiative 1: Review current practices**
   i. Target completion date - Continuous through the year
   ii. Key performance indicators:
      1) Monitor disposal costs
      2) Site visits to determine needs
      3) Evaluate dumpster size and frequency

	Actual			Estimate	Projected
Performance Measures	**FY 2020-21**	**FY 2021-22**	**FY 2022-23**	**FY 2023-24**	**FY 2024-25**
Sanitation (431-2515)					
Solid Waste Employees	47.3	47.3	47.3	52.0	52.0
Refuse Collected (tons)	130,380	134,291	134,291	147,582	152,000
Recyclables Collected (tons)	5,493	5,658	5,658	6,223	5,600
Number of residential sanitation accounts	22,303	22,972	22,972	21,279	21,379
Number of commercial sanitation accounts	900	927	927	912	912
Number of multi-family sanitation accounts	16,413	16,905	16,905	17,359	17,360

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Charges For Services					
Recycling Rev Share/Swa	55,320	-		500	500
Garbage Fees	4,693,448	4,620,431	5,800,000	5,780,000	5,780,000
Garbage/Roll-Off Contain	1,871,800	2,053,603	2,350,000	2,350,000	2,350,000
Garbage/Commer Rcyl	244,145	232,370	293,000	293,000	293,000
Commercial Dumping	3,520,727	3,591,590	4,500,000	4,500,000	4,500,000
Refuse-Multifamily	3,029,046	3,072,451	3,800,000	3,800,000	3,800,000
Total Charges For Services	**$ 13,414,486**	**$ 13,570,445**	**$ 16,743,000**	**$ 16,723,500**	**$ 16,723,500**
	80.12%				
Investment Income					
Interest Income	2,265	77,925	40,000	200,000	200,000
Total Investment Income	**$ 2,265**	**$ 77,925**	**$ 40,000**	**$ 200,000**	**$ 200,000**
Miscellaneous Income					
Miscellaneous Income	-	2,052	-	-	-
Total Miscellaneous Income	**$ -**	**$ 2,052**	**$ -**	**$ -**	**$ -**
Transfers In					
Golf Course	10,000	10,000	5,000	-	10,000
Total Transfers In	**$ 10,000**	**$ 10,000**	**$ 5,000**	**$ -**	**$ 10,000**
Subtotal	**$ 13,426,751**	**$ 13,660,422**	**$ 16,788,000**	**$ 16,923,500**	**$ 16,933,500**
Fund Balance (Increase) Decrease	**(89,521)**	**1,532,801**	**(1,501,645)**	**(412,164)**	**(1,070,294)**
Grand Total	**$ 13,337,230**	**$ 15,193,223**	**$ 15,286,355**	**$ 16,511,336**	**$ 15,863,206**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 15 Public Works: Solid Waste 431-2515-534						
	Department Summary					
	Personnel Services	3,996,328	5,313,573	4,612,017	5,346,183	5,530,524
	Operating Expenses	6,388,832	6,634,980	7,352,804	6,882,811	6,829,475
	Capital Outlay	3,338	49,657	640,500	699,500	699,500
	Nonoperating Expenses	2,948,732	3,195,013	2,681,034	3,582,842	2,803,707
	Total	$ 13,337,230	$ 15,193,223	$ 15,286,355	$ 16,511,336	$ 15,863,206
	Estimated As % Of Budget	**87%**				
12-10	Regular Salaries/Wages	2,128,985	2,506,768	2,862,110	3,410,982	3,462,611
12-20	Holiday Pay	58,268	76,786	70,000	60,000	60,000
14-10	Overtime	488,567	494,553	412,000	450,000	450,000
15-12	Cell Phone Allowance	-	336	1,004	1,344	1,554
15-13	Shoe Allowance	4,650	5,263	7,500	9,125	9,400
15-20	Car Allowance	1,933	2,750	6,100	-	2,250
21-10	Employer Fica	209,206	232,412	248,851	261,533	259,473
22-10	General Employees Pension	699,966	644,293	446,661	446,642	605,063
22-12	Pension Expense Gasb 68	-	886,909	-	-	-
23-10	Life Insurance	631	1,378	662	958	976
23-11	Life Insurance-Retirees	131	96	150	200	200
23-20	Disability Insurance	13,118	13,447	17,685	37,789	18,163
23-30	Health Insurance	336,187	390,630	462,095	581,025	586,073
23-34	Hsa	33,346	35,758	47,300	56,050	43,988
23-40	Dental Insurance	17,617	18,678	24,072	24,344	24,555
23-50	Vision Insurance	2,025	2,141	2,827	3,191	3,218
25-10	Unemployment	1,698	1,375	3,000	3,000	3,000
	Sub-total Personnel Services	**$ 3,996,328**	**$ 5,313,573**	**$ 4,612,017**	**$ 5,346,183**	**$ 5,530,524**
31-90	Other Professional Srvs	-	1,093	27,750	-	-
32-10	Audit Fee	5,669	6,713	9,353	7,582	7,582
34-62	Waste Disposal	2,778,625	2,692,949	2,725,000	2,800,000	2,800,000
41-15	Cellular Phone/Beeper	17,918	20,516	45,320	56,720	56,720
43-10	Electric Service	2,348	2,890	3,000	3,000	3,000
43-20	Water/Sewer Service	444	496	500	500	500
44-30	Equipment Rental	-	-	22,210	22,210	22,210
44-31	Copy Machine Rental	4,110	3,426	4,200	4,200	4,200
46-30	Vehicle Service Cost	2,292,460	2,463,890	2,820,106	1,735,107	1,735,107
46-31	Vehicle Maint. - Other	-	15,986	-	-	-
46-91	Software Maintenance	31,027	101,600	111,880	79,880	79,880
46-93	Dumpster Repairs	110,771	99,753	87,250	100,000	100,000
47-10	Printing & Binding	3,079	843	1,600	6,000	1,000
49-08	Ins Chgs-Auto/Prop/Liab	274,821	275,204	361,688	351,911	326,419
49-09	Self Insurance Chgs (W/C)	262,579	262,945	345,345	336,065	311,721
49-10	Warehouse Service Chg.	7,041	7,719	8,882	14,491	14,491
49-14	Credit Card Fees	215	198	220	220	220
49-17	Other Contractual Srvs	268,715	309,152	410,450	280,000	281,500
49-41	Licenses, Fees & Permits	232	816	2,531	1,500	1,500
51-10	Office Supplies	2,177	4,735	7,875	4,000	4,000
52-10	Fuel Oil-Vehicles	-	-	-	805,500	805,500
52-20	Opr Equipment <$1000	1,108	4,360	9,150	2,500	2,500
52-22	Uniforms	22,370	27,245	26,000	30,000	30,000
52-23	Safety Clothing/Equip.	995	3,451	700	10,000	10,000
52-27	Hardware/Tools	98	-	100	350	350
52-74	Carts/Containers	280,144	290,039	285,819	200,000	200,000
52-85	Food Supplies	-	2,169	3,000	5,000	5,000
52-99	Misc. Supplies	20,366	29,140	27,800	20,000	20,000
54-20	Memberships	507	2,539	1,075	1,075	1,075
54-30	Training	1,013	5,113	4,000	5,000	5,000
	Sub- Total Operating Expenses	**$ 6,388,832**	**$ 6,634,980**	**$ 7,352,804**	**$ 6,882,811**	**$ 6,829,475**
64-02	General Equipment	-	37,769	5,000	-	-
64-15	Computer Equipment	3,338	7,011	5,500	16,500	16,500
64-20	Communication Equip.	-	4,877	-	20,000	20,000
64-33	Vehicle Purchases	-	-	630,000	663,000	663,000

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
	Sub- Total Capital Outlay	**$ 3,338**	**$ 49,657**	**$ 640,500**	**$ 699,500**	**$ 699,500**
	Subtotal	**$ 10,388,498**	**$ 11,998,210**	**$ 12,605,321**	**$ 12,928,494**	**$ 13,059,499**
91-01	Transfer To General Fund	1,100,000	1,100,000	1,300,000	1,264,000	1,264,000
91-02	Transfer To Self Ins/W.C.	30,930	30,930	50,930	65,930	-
91-23	Transfer To Benefits Fund	-	-	-	-	77,888
91-30	Transfer/Veh. Srv. Fund	1,584,688	2,029,000	1,269,188	2,252,912	1,362,778
95-40	Depreciation Expense	2,349	7,487	-	-	-
95-60	Uncollectible Expense	(3,273)	(1,926)	25,000	-	-
99-02	Non-Budgeted Expense	234,038	29,522	-	-	-
99-03	Rsv. For Future Approp.	-	-	35,916	-	99,041
	Sub-total Nonoperating Expenses	**$ 2,948,732**	**$ 3,195,013**	**$ 2,681,034**	**$ 3,582,842**	**$ 2,803,707**
Department Total		**$ 13,337,230**	**$ 15,193,223**	**$ 15,286,355**	**$ 16,511,336**	**$ 15,863,206**

Golf Course Fund

The Golf Course Fund is responsible for the operation of the Boynton Links Golf Course on Jog Road outside of the City limits. It is one of the few public golf courses that is 100% self-supporting. It has been recognized by Golf Digest as one of the best places to play golf.

Revenues have improved since the installation of new greens in the summer of 2024. The FY 2024-25 operating revenues of $2.93M are projected to increase. The FY 2024-25 adopted budget of $2,010,108 is higher than FY 2023-24 due to anticipated capital improvement and equipment purchases.

The projections for FY 2024-25 and FY 2025-26 are increased conservatively at 3%, for revenues and, respectively, 2% and 3% for expenditures. Cart and Green Fees are 95% of all revenues and Personnel services are 51% of all expenditures. The projections reflect continued growth in operations/revenues and containment of cost, both will positively affect the fund balance for Golf.

GOLF COURSE FUND (An Enterprise Fund)

	2021-22 Actual	2022-23 Actual	2023-24 Amended Budget	2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Net Assets, October 1	**$ 1,425,089**	**$ 2,015,604**	**$ 2,569,250**	**$ 2,816,277**	**$ 2,534,787**	**$ 2,245,865**
Operating Revenues	$ 3,127,619	$ 3,641,236	$ 2,925,488	$ 3,499,310	$ 3,639,282 (1)	$ 3,784,854 (1)
Operating Expenses	$ (1,918,590)	$ (2,337,757)	$ (2,618,071)	$ (3,090,132)	$ (3,182,836) (2)	$ (3,278,321) (2)
Operating Income (Loss)	$ 1,209,029	$ 1,303,479	$ 307,417	$ 409,178	$ 456,446	$ 506,533
Nonoperating Revenue/Transfer	$ (50,787)	$ 45,368	$ 143,882	$ 54,700	$ -	$ -
Nonoperating (Expense)	$ (231,029)	$ (241,597)	$ (101,672)	$ (243,750)	$ (243,750)	$ (243,750)
Restatement GASB 75	$ -	$ -	$ -	$ -	$ -	$ -
Nonoperating (Contra Acct- Capital Credit)	$ (30,501)	$ (320,516)	$ -	$ -	$ -	$ -
Net Transfers From (To) Other Funds	$ (306,197)	$ (233,088)	$ (102,600)	$ (501,618)	$ (501,618)	$ (501,618)
Increase (Decrease) In Net Assets	$ 590,515	$ 553,646	$ 247,027	$ (281,490)	$ (288,922)	$ (238,835)
Net Assets, September 30	**$ 2,015,604**	**$ 2,569,250**	**$ 2,816,277**	**$ 2,534,787**	**$ 2,245,865**	**$ 2,007,030**
Less Investment in Capital Assets	$ (1,823,609)	$ (1,823,609)	$ (1,823,609)	$ (1,823,609)	$ (1,823,609)	$ (1,823,609)
Less Assets Designated for Improvements	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Net Assets Available	**$ 191,995**	**$ 745,641**	**$ 992,668**	**$ 711,178**	**$ 422,256**	**$ 183,421**

(1) Prior Year + 4%, based on 3yr trend

(2) Prior Year + 3%, based on 3yr trend

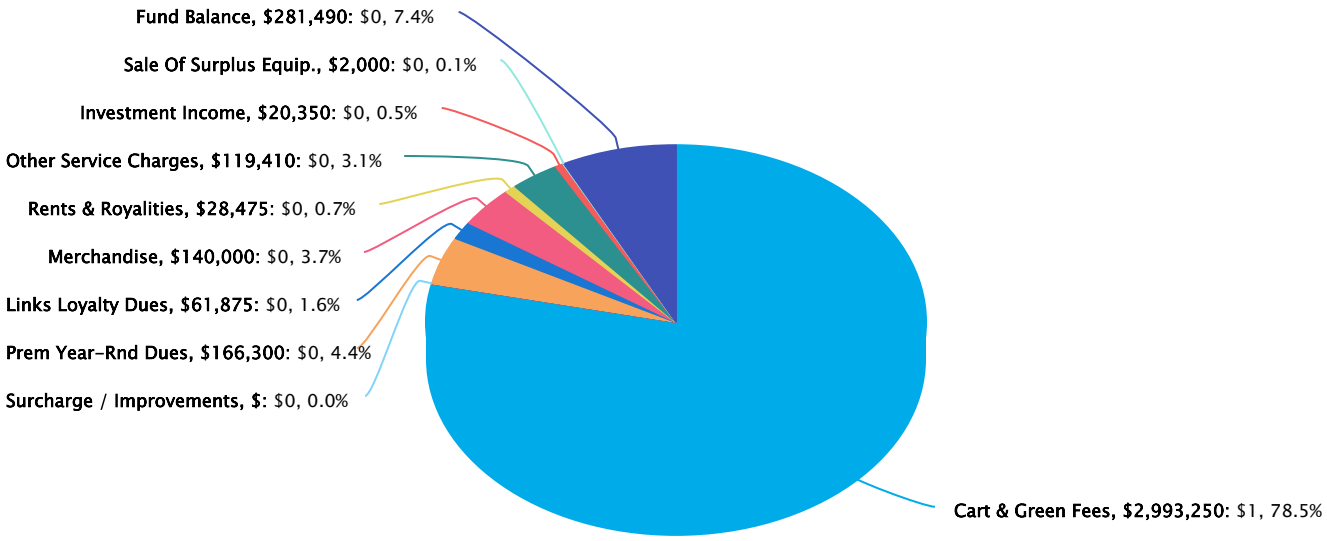
GOLF COURSE FUND

Revenue:	
Seasonal & Loyalty Dues	
Cart & Green Fees	2,993,250
Surcharge / Improvements	-
Prem Year-Rnd Dues	166,300
Links Loyalty Dues	61,875
Merchandise	140,000
Rent & Royalties	28,475
Other Service Charges	119,410
Investment Income	20,350
Sale Of Surplus Equip.	2,000
Fund Balance (Increase) Decrease	281,490
Total Revenues:	**$ 3,813,150**
Appropriations:	
Personnel Services	$ 2,052,266
Operating Expenses	903,016
Capital Outlay	112,500
Nonoperating	745,368
Total Appropriations:	**$ 3,813,150**

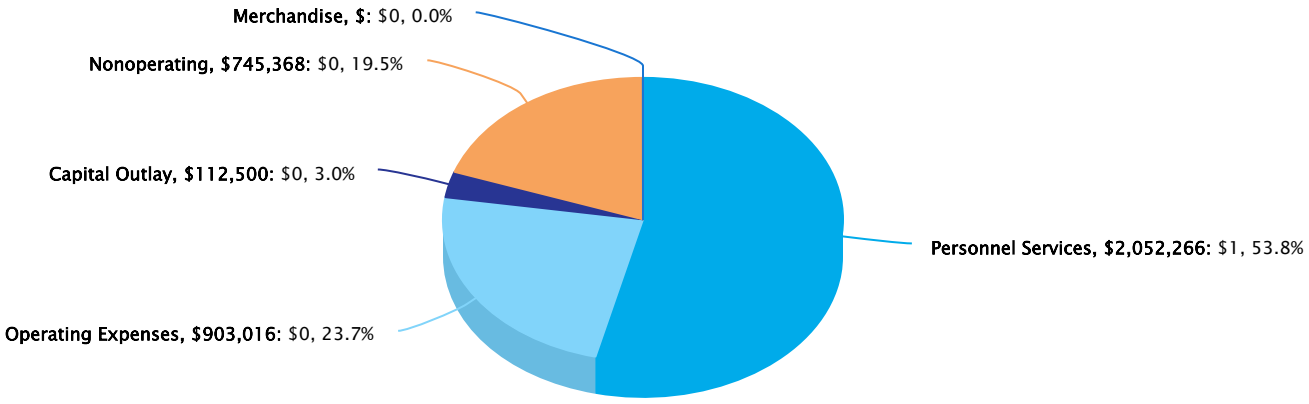
SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Golf Course Admin 411-2910-572					
DEPARTMENT SUMMARY					
Personnel Services	698,433	938,747	982,548	1,127,753	1,165,482
Operating Expenses	210,449	237,002	475,765	390,817	398,254
Capital Outlay	-	87,258	5,904	37,500	37,500
Nonoperating Expenses	472,039	438,861	190,672	527,750	556,998
Total	**$ 1,380,921**	**$ 1,701,868**	**$ 1,654,889**	**$ 2,083,820**	**$ 2,158,234**
Estimated as % of Budget			**97%**		
Golf Course Maint 411-2911-572					
DEPARTMENT SUMMARY					
Personnel Services	587,285	574,716	699,906	873,863	886,784
Operating Expenses	351,550	419,316	448,948	517,338	504,762
Capital Outlay	93,537	85,495	5,000	75,000	75,000
Nonoperating Expenses	116,297	103,088	13,600	170,000	188,370
Total	**$ 1,148,669**	**$ 1,182,615**	**$ 1,167,454**	**$ 1,636,201**	**$ 1,654,916**
Estimated as % of Budget			**99%**		
Grand Total : Golf Fund					
DEPARTMENT SUMMARY					
Personnel Services	1,285,718	1,513,463	1,682,454	2,001,616	2,052,266
Operating Expenses	561,999	656,318	924,713	908,155	903,016
Capital Outlay	93,537	172,753	10,904	112,500	112,500
Nonoperating Expenses	588,336	541,949	204,272	697,750	745,368
Total	**$ 2,529,590**	**$ 2,884,483**	**$ 2,822,343**	**$ 3,720,021**	**$ 3,813,150**
Estimated as % of Budget			**98%**		

Golf Course Revenues



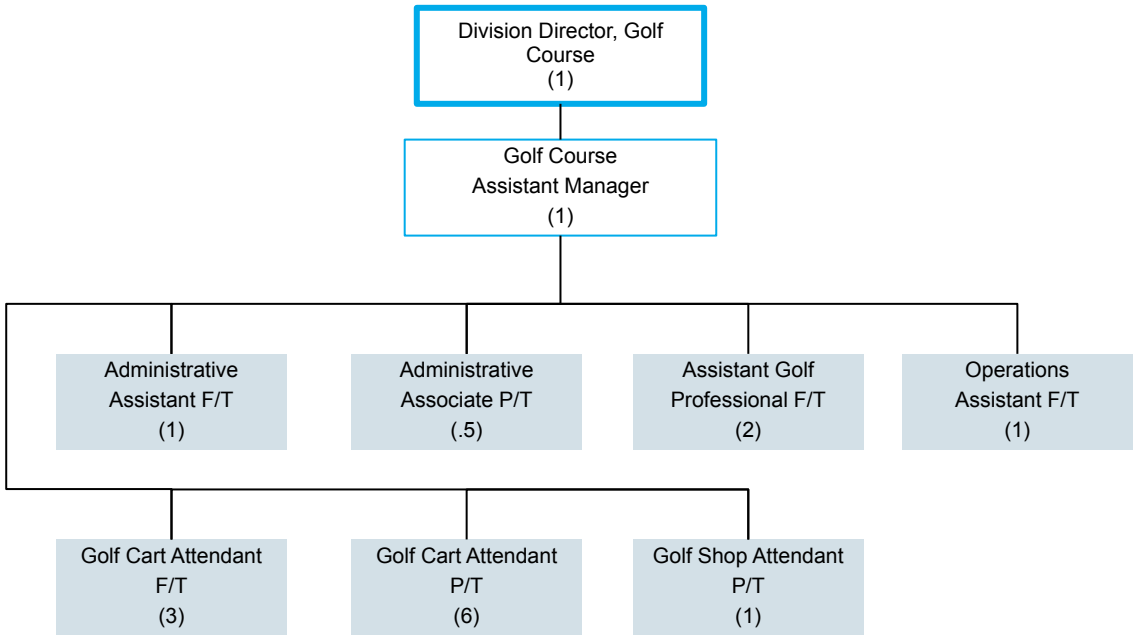
Golf Course Appropriations



ORGANIZATIONAL CHART

DEPARTMENT: **Golf Course**
DIVISION: **Administration**

FUND: **411**
DEPT.NO: **2910**



PERSONNEL ALLOCATION

DEPARTMENT: **Golf Course**
DIVISION: **Administration**

FUND: **411**
DEPT.NO: **2910**

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ADMINISTRATIVE ASSISTANT	00259	14	1.0	1.0	-	1.0	1.0
ASSISTANT GOLF PROFESSIONAL	63200	07	2.0	2.0	-	2.0	2.0
ASSISTANT MANGER, GOLF COURSE	63109	34	1.0	1.0	-	1.0	1.0
DIVISION DIRECTOR, GOLF COURSE	63129	41	1.0	1.0	-	1.0	1.0
GOLF CART ATTENDANT	63347	07	6.0	8.0	(4.0)	4.0	4.0
OPERATIONS ASSISTANT	63340	07	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			12.0	14.0	(4.0)	10.0	10.0
Part-Time Positions:							
ADMINISTRATIVE ASSOCIATE	00367	10	0.5	0.5	-	0.5	0.5
GOLF CART ATTENDANT	63347	07	-	-	5.0	5.0	5.0
PT PRO GOLF SHOP ATTENDANT	90002	7	-	-	1.0	1.0	1.0
Sub-total for Part-time Positions			0.5	0.5	6.0	6.5	6.5
Total Personnel:			**12.5**	**14.5**	**2.0**	**16.5**	**16.5**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Golf Course**
DIVISION: **Administration**
FUND: **411**
DEPT.NO: **2910**

DEPARTMENT MISSION STATEMENT:

To build lasting relationships while growing the game of golf through quality programs, a quality facility and sincere customer service. To ensure long-term financial viability for the benefit and enjoyment of present and future golfers.

DEPARTMENT CORE SERVICES:

- To ensure an enjoyable golfing experience
- To provide excellent customer service
- To offer rates which are competitive with area public golf courses
- To grow the game
- To present the golf course in a consistent and well-groomed manner

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:
Strategic Goal: High Performing Organization
Department Initiatives/Actions Alignment: Upgrade irrigation pumphouse and in-take line

. Remove invasive tree species as required by law throughout the facility.
. Upgrade gutters around clubhouse and cart barn
    i. Allow water to be moved off each roof properly and protect the integrity of each roof

a) **Value to the Community:**
    i. Enhanced golf course conditions that will provide better facility and course conditions to City residents

b) **Short Term Challenges and Opportunities:**
    i. Supply-chain challenges
    ii. Inflated cost

c) **Long Term Challenges and Opportunities:**
    i. Decreased water usage due to more efficient in-take line and well
    ii. Decreased energy usage
    iii. Improved golf course infrastructure condition and golf course conditions

d) **Target End Date**: June 2024

e) **Key Performance Indicators:**
    i. Decreased sand/sediment in irrigation heads and lines
    ii. Decreased water and energy usage compared to prior years
    iii. Increase quality of golf course – health and appearance
    iv. Increased customer satisfaction of golf course conditions

MISSION STATEMENT AND GOALS

DEPARTMENT: **Golf Course** FUND: **411**
DIVISION: **Administration** DEPT.NO: **2910**

Strategic Goal: Environmental Sustainability
Department Initiatives/Actions Alignment: Maintain Audubon International certification

. Maintain Audubon International certification by practicing water conservation and management, limiting chemical use, and promoting environmental and wildlife education outreach.

a) **Value to the Community:**
   i. Limit local environmental impact by reducing fertilizer run-off into lakes and canals
   ii. Conserve water usage by irrigating only necessary turf areas, and using rain gauge auto shut-off feature
   iii. Promote environmental and wildlife education through enhancement of local wildlife habitats

b) **Short Term Challenges and Opportunities:**
   i. Weather/drought conditions affecting water usage on the golf course
   ii. Community involvement and interest
   iii. Government involvement in "green" initiatives

c) **Long Term Challenges and Opportunities:**
   i. Staff shortages
   ii. Weather/drought conditions affecting water usage on the golf course
   iii. Government involvement in "green" initiatives

. **Target End Date:** Ongoing

. **Key Performance Indicators:**
   iv. Overall healthiness of bodies of water on golf course compared to prior year
   v. Quarterly water usage comparison to prior year
   vi. Annual count of wildlife species on golf course

Customer Analysis

The Links at Boynton Beach has a diverse customer base of varied skill levels, ages and economic status. Our customers include Boynton Beach residents, Palm Beach County residents, along with the surrounding counties. Juniors and Veterans will become a focus for The Links in 2024.

Market Analysis

The golf market can be broken into a number of different segments that are based on age, ethnicity, sex, household incomes, frequency of play, types of facilities played, etc. The Links focused on all these segments.

Recent data from the National Golf Foundation (NGF) indicate that in 2020 there were 36.9 million golfers and over 502 million rounds played nationally. 2020 also saw the largest increase in beginner golfers and the highest

increase in Junior golfers since 1997. The data indicates that COVID-19 was a very significant factor for this increase.

Golf fees at The Links are evaluated against many public golf courses in Palm Beach County including municipality courses and privately-owned daily fee golf courses. The Links offers competitive pricing. Of the ten nearest facilities, The Links is positioned as the third lowest fee structure while being within $3.00 of the lowest two.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Golf Course**
DIVISION: **Administration**
FUND: **411**
DEPT.NO: **2910**

SWOT

Strengths-

- Customer service
- Public perception of golf course conditions
- Pricing
- Management, staff and volunteers
- Free access to practice facilities
- Customer loyalty

Weaknesses-

- Staff training and onboarding
- Marketing and social media presence
- Communication with customers
- Food and beverage vendor
- Hiring process length of time

Opportunities-

- Staff training and onboarding
- Improve team communication
- Improve food and beverage opportunities
- Develop additional loyalty programs
- Establish a consistent Pace of Play policy and implement it
- Golf course improvements to exceed on-course expectations
- Constant customer traffic
- Community outreach
- Get to Yes to create a better relationship between customers and team members as it relates to course guidelines

Threats-

- Golf fees not keeping up with rising expenses in the short term could cause delays in capital projects/ repairs and maintenance
- Increased demand will strain the tee sheet availability leading to more golfer complaints
- Rising inflation will decrease individual's disposable income leading to the public choosing to no longer spend their dollars on golf
- Difficulty and the time needed t play golf will continue to make it difficult to grow the game with the younger generations. It will challenge us to develop good player programs and less time-consuming golf opportunities
- The growth of off-course golf facilities impacting overall demand for on-course play
- Changes in the labor market and rising payrolls continue to put pressure on labor availability and increased difficulty finding the right staff members
- Weather
- Water restrictions and quality of water

MISSION STATEMENT AND GOALS

DEPARTMENT: **Golf Course** FUND: **411**
DIVISION: **Administration** DEPT.NO: **2910**

- Younger golfers tend to not be as loyal

Course renovations and conditions

- Objective: Removing invasive trees. Australian Pines and Melaleuca trees
- Replace gutters on all buildings

Customer service

- Objective: Exceed 98% of respondents rating

Employee training

- Objective: Implement a training program for all team members
- New onboarding documents and process for new staff and volunteers

Growing the game

- Objective: Exceed by 4% the number of rounds compared to the prior year
- Objective: Exceed by 3% the amount of operating revenues compared to the prior year
- Objective: Develop a junior program with consistent participation

Programs and Services

- PGA HOPE – A national PGA program for veterans – Helping Our Patriots Everywhere
- Veterans Golf Association tournament
- LPGA Amateur League tournament
- US Kids golf tournaments
- Florida State Golf Association tournaments
- South Florida PGA tournaments
- Demo Days
- Juniors play for half price daily
- Both putting and short game areas are available to be used at no cost
- Loyalty program for returning customers and reduced rates
- Range keys for value rates for range use
- League play weekly
- Multiple groups play weekly
- Private lessons for both adults and juniors

Future Outlook

The Links at Boynton Beach will be developing operating and pricing strategies in an attempt to offset downward trends. The supply of available public golf courses has decreased in the past few years mostly due to golf course closures in and around our market. With increased demand and a reduction in a supply of golf holes, challenges to provide the public with tee time availability have risen and is a growing concern with staff and the public. It will be important for management to address any concerns the public may have regarding tee time availability. Developing customer loyalty is a priority, with a focus on new golfers to The Links at Boynton Beach.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Golf Course**
DIVISION: **Administration**

FUND: **411**
DEPT.NO: **2910**

Finally, current trends in the industry show that more golf is being consumed by off-course golf consumers (Top Golf, Drive Shack). These trends must be monitored, and new programs designed, developed, and promoted to get those off-course consumers onto The Links at Boynton Beach.

	Actual			Estimate	Projected
Performance Measures	**FY 2020-21**	**FY 2021-22**	**FY 2022-23**	**FY 2023-24**	**FY 2024-25**
Golf Course Adminstration/Operations (411-2910)					
Total Rounds Played Championship course 9 or 18 Hole	58,371	51,050	51,050	53,100	55,575
Total Rounds Played Family Course	17,407	16,600	16,600	18,900	36,425
Number of Links Loyalty Memberships	232	280	280	400	425
Number of Links Premium Memberships	23	33	33	33	40

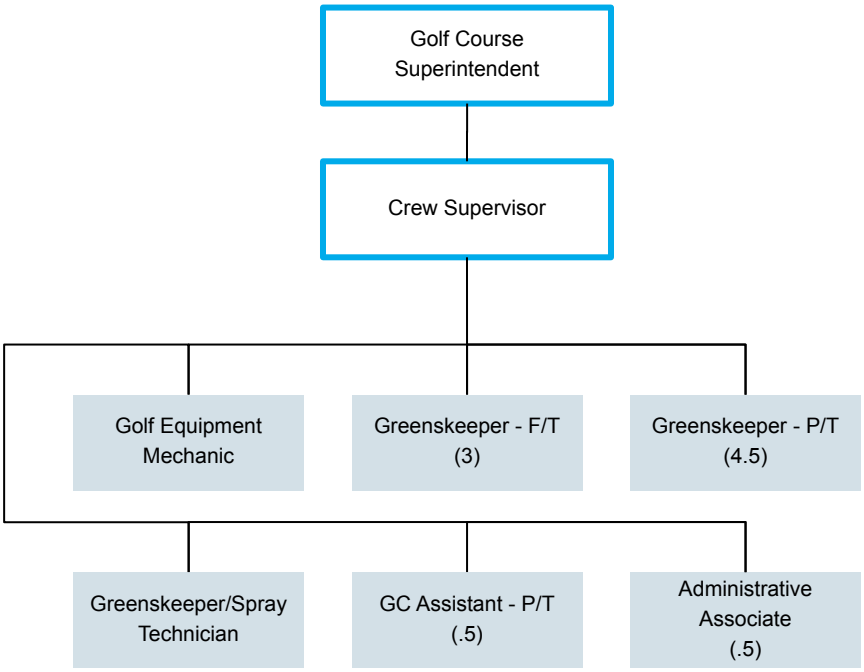
*Rounds decreased starting mid March 2020 due to COVID-19

DETAIL REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Charges For Services					
Handicapping Services	2,592	2,955	2,825	4,050	4,050
Cart And Greens Fees	2,371,864	2,632,091	2,640,400	2,993,250	2,993,250
Range Balls	114,240	103,270	105,000	105,000	105,000
Merchandise	109,225	136,872	113,000	140,000	140,000
Prem Year-Rnd Dues	119,800	147,800	155,500	166,300	166,300
Links Loyalty Dues	27,621	33,517	31,460	61,875	61,875
Green Fees Non Taxable	-	2,440	-	-	-
Total Charges For Services	**$ 2,745,342**	**$ 3,058,945**	**$ 3,048,185**	**$ 3,470,475**	**$ 3,470,475**
	90.06%				
Investment Income					
Interest Income	475	35,122	-	20,350	20,350
Total Investment Income	**$ 475**	**$ 35,122**	**$ -**	**$ 20,350**	**$ 20,350**
Rents & Royalties					
Locker Rental	390	455	525	525	525
Bag Storage Rental	1,685	1,513	1,200	1,700	1,700
Golf Club Rental	7,771	10,075	9,000	20,250	20,250
Pull Cart Rental	3,105	2,146	5,100	3,600	3,600
Snack Bar Rental	6,375	5,500	-	2,400	2,400
Total Rents & Royalties	**$ 19,326**	**$ 19,689**	**$ 15,825**	**$ 28,475**	**$ 28,475**
Sale Of Surplus Equip.					
Sale Of Surplus Equip.	1,210	1,174	-	2,000	2,000
Total Sale Of Surplus Equip.	**$ 1,210**	**$ 1,174**	**$ -**	**$ 2,000**	**$ 2,000**
Miscellaneous Income					
Miscellaneous Income	5,165	6,517	5,000	10,000	10,000
Sales Tax Discount	330	261	360	360	360
Insurance Reimbursement	563	-	-	-	-
Total Miscellaneous Income	**$ 6,058**	**$ 6,778**	**$ 5,360**	**$ 10,360**	**$ 10,360**
Transfers In					
Sub Total	**$ 2,772,411**	**$ 3,121,708**	**$ 3,069,370**	**$ 3,531,660**	**$ 3,531,660**
Fund Balance (Increase) Decrease	**-**	**(592,118)**	**(247,027)**	**188,054**	**281,490**
Grand Total	**$ 2,772,411**	**$ 2,529,590**	**$ 2,822,343**	**$ 3,719,714**	**$ 3,813,150**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
DIV 10 GOLF COURSE ADMIN 411-2910-572						
	Department Summary					
	Personnel Services	698,433	938,747	982,548	1,127,753	1,165,482
	Operating Expenses	210,449	237,002	475,765	390,817	398,254
	Capital Outlay	-	87,258	5,904	37,500	37,500
	Nonoperating Expenses	472,039	438,861	190,672	527,750	556,998
	Total	$ 1,380,921	$ 1,701,868	$ 1,654,889	$ 2,083,820	$ 2,158,234
	Estimated As % Of Budget	**83%**				
12-10	Regular Salaries/Wages	479,807	565,086	744,502	850,398	863,552
12-20	Holiday Pay	2,991	3,135	5,300	4,000	4,000
14-10	Overtime	9,362	6,284	10,200	6,000	6,000
14-20	Reimbursable Wages	-	-	3,000	4,000	4,000
15-12	Cell Phone Allowance	76	454	876	840	916
15-20	Car Allowance	-	-	5,400	5,400	5,400
21-10	Employer Fica	44,832	45,965	59,362	65,149	66,156
22-10	General Employees Pension	105,980	261,831	56,055	70,574	96,532
22-40	Def Comp Contribution	-	281	-	750	750
23-10	Life Insurance	174	183	275	177	177
23-11	Life Insurance-Retirees	40	32	50	-	-
23-20	Disability Insurance	1,730	1,945	2,596	2,985	3,056
23-30	Health Insurance	43,561	45,739	85,313	102,474	102,474
23-34	Hsa	4,650	5,175	5,575	10,150	7,613
23-40	Dental Insurance	2,315	2,365	3,603	4,293	4,293
23-50	Vision Insurance	272	272	441	563	563
25-10	Unemployment	2,643	-	-	-	-
	Sub-total Personnel Services	**$ 698,433**	**$ 938,747**	**$ 982,548**	**$ 1,127,753**	**$ 1,165,482**
31-90	Other Professional Srvs	1,445	1,645	-	-	-
32-10	Audit Fee	2,835	1,714	2,040	1,378	1,378
40-10	Mileage Reimbursement	1,265	1,729	1,500	1,250	1,250
41-10	Telephone Services	4,496	4,642	9,800	5,600	5,600
43-10	Electric Service	12,971	20,463	18,500	18,500	18,500
43-20	Water/Sewer Service	9,014	7,405	9,000	9,000	9,000
44-30	Equipment Rental	6,133	13,425	91,220	92,220	92,220
44-31	Copy Machine Rental	1,391	1,407	1,500	1,500	1,500
46-10	Building Repairs	1,150	2,670	-	2,000	5,000
46-20	Equipment Maintenance	700	1,964	1,150	1,500	2,700
46-22	Computer Maintenance	4,891	4,960	5,500	6,500	6,500
46-25	Mechanical Maint/Repairs	6,122	4,705	2,200	5,000	5,000
46-96	Range Repairs & Maint.	-	-	-	3,500	3,500
47-10	Printing & Binding	-	-	500	-	-
48-05	Advertising	447	2,002	1,550	1,000	1,000
48-21	Employee Recognition	844	400	-	1,000	1,000
48-24	Special Events	-	-	36,500	-	15,000
49-08	Ins Chgs-Auto/Prop/Liab	112,829	112,986	148,434	144,435	133,973
49-09	Self Insurance Chgs (W/C)	14,032	14,051	18,459	17,962	16,661
49-10	Warehouse Service Chg	515	476	366	747	747
49-14	Credit Card Fees	1,008	-	-	-	-
49-17	Other Contractual Srvs	8,964	11,664	77,500	16,600	16,600
49-41	Licenses, Fees & Permits	492	492	500	500	500
51-10	Office Supplies	1,998	2,627	2,750	4,000	4,000
52-01	Supplies	508	239	-	2,750	2,750
52-12	Tires & Tubes	-	-	500	600	600
52-20	Opr Equipment <$1000	25	1,079	4,900	3,000	3,000
52-22	Uniforms	764	1,212	1,346	8,000	8,000

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
52-25	Janitor Supplies	82	-	-	2,400	2,400
52-27	Hardware/Tools	-	77	500	850	850
52-50	Range Supplies	3,643	9,582	11,800	12,500	12,500
52-68	Jr Golf Program Supplies	-	-	2,250	3,750	3,750
52-75	Equip. Parts/Supplies	1,974	2,376	9,700	6,000	6,000
52-78	First Aid Supplies	2	-	-	500	500
52-85	Food Supplies	-	193	650	500	500
52-99	Misc Supplies	5,741	6,056	6,900	6,500	6,500
54-10	Books-Publications-Videos	300	349	-	-	-
54-20	Memberships	3,428	4,451	4,750	5,725	5,725
54-30	Training	440	(39)	3,500	3,550	3,550
	Sub-total Operating Expenses	**$ 210,449**	**$ 237,002**	**$ 475,765**	**$ 390,817**	**$ 398,254**
64-02	General Equipment	-	-	2,904	23,000	23,000
64-14	Computer Software	-	78,750	-	1,500	1,500
64-18	Air Conditioners	-	-	3,000	10,000	10,000
64-24	Kitchen Equipment	-	-	-	3,000	3,000
72-00	Debt Interest Expense	-	8,508	-	-	-
	Sub-total Capital Outlay	**$ -**	**$ 87,258**	**$ 5,904**	**$ 37,500**	**$ 37,500**
Subtotal		**$ 908,882**	**$ 1,263,007**	**$ 1,464,217**	**$ 1,556,070**	**$ 1,601,236**
91-01	Transfer To General Fund	100,000	125,000	80,000	284,000	284,000
91-15	Transfer To Golf Cip	85,000	-	-	-	-
91-23	Transfer To Benefits Fund	-	-	-	-	24,248
91-35	Transfer To Sanitation	5,000	5,000	9,000	-	5,000
95-40	Depreciation Expense	125,669	298,982	-	-	-
95-60	Uncollectible Expense	-	4,330	-	-	-
99-02	Non-Budgeted Expense	103,370	5,549	-	-	243,750
99-03	Rsv. For Future Approp.	-	-	101,672	243,750	-
99-25	Loss-Disposal Of Assets	53,000	-	-	-	-
	Sub-total Non-operating Exp	**$ 472,039**	**$ 438,861**	**$ 190,672**	**$ 527,750**	**$ 556,998**
Department Total		**$ 1,380,921**	**$ 1,701,868**	**$ 1,654,889**	**$ 2,083,820**	**$ 2,158,234**


Golf Course Superintendent
Crew Supervisor
Golf Equipment Mechanic
Greenskeeper - F/T (3)
Greenskeeper - P/T (4.5)
Greenskeeper/Spray Technician
GC Assistant - P/T (.5)
Administrative Associate (.5)

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
GOLF COURSE SUPERINTENDENT	63059	34	1.0	1.0	-	1.0	1.0
GOLF EQUIPMENT MECHANIC	63271	12	1.0	1.0	-	1.0	1.0
GREENKEEPER/SPRAY TECHNICIAN	63261	07	1.0	1.0	-	1.0	1.0
GREENSKEEPER	63281	07	3.0	3.0	-	3.0	3.0
GREENSKEEPER	63287	07	4.5	4.0	(4.0)	-	-
INFRASTRUCTURE OPERATIONS SUPV	82250	26	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			11.5	11.0	(4.0)	7.0	7.0
Part-Time Positions:							
ADMINISTRATIVE ASSOCIATE	00367	10	-	-	0.5	0.5	0.5
ASSISTANT, GOLF COURSE	62397	07	0.5	0.5	-	0.5	0.5
GREENSKEEPER	63287	07	-	-	4.5	4.5	4.5
Sub-total for Part-time Positions			0.5	0.5	5.0	5.5	5.5
Total Personnel:			**12.0**	**11.5**	**1.0**	**12.5**	**12.5**

DEPARTMENT MISSION STATEMENT:

To build lasting relationships while growing the game of golf through quality programs, a quality facility and sincere customer service and to ensure long-term financial viability for the benefit and enjoyment of present and future golfers.

DEPARTMENT CORE SERVICES:

- To ensure an enjoyable golfing experience
- To provide excellent customer service
- To present the golf course in a consistent and well-groomed manner

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

Strategic Goal: Increase customer base

Department Initiatives/Actions Alignment: Improve facility appearance

. Remove invasive tree species as required by law throughout the facility.
. Upgrade gutters around clubhouse and cart barn
. **Value to the Community**:
  a) Enhanced facility infrastructure will provide better facility and course conditions to City residents
. **Short Term Challenges and Opportunities**:
  b) Supply-chain challenges
  c) Inflated cost
  d) Scope of work may extend past this fiscal year depending on pace of work
. **Long Term Challenges and Opportunities**:
  e) Decreased water usage due to more efficient in-take line and well
  f) Decreased energy usage
  g) Improved golf course infrastructure condition and golf course conditions
. **Target End Date**: September 2025
. **Key Performance Indicators**:
  h) Decreased sand/sediment in irrigation heads and lines
  i) Decreased water and energy usage compared to prior years
  j) Increased customer satisfaction of golf course conditions

Strategic Goal: Environmental Sustainability

Department Initiatives/Actions Alignment: Maintain Audubon International certification

. Maintain Audubon International certification by practicing water conservation and management, limiting chemical use, and promoting environmental and wildlife education outreach.
. **Value to the Community**:
  a) Limit local environmental impact by reducing fertilizer run-off into lakes and canals
  b) Conserve water usage by irrigating only necessary turf areas, and using rain gauge auto shut-off feature
  c) Promote environmental and wildlife education through enhancement of local wildlife habitats
. **Short Term Challenges and Opportunities**: ct).
  d) Weather/drought conditions affecting water usage on the golf course

e) Community involvement and interest
f) Government involvement in "green" initiatives

. **Long Term Challenges and Opportunities**:
g) Staff shortages
h) Weather/drought conditions affecting water usage on the golf course
i) Government involvement in "green" initiatives

. **Target End Date**: Ongoing

. **Key Performance Indicators**:
j) Overall healthiness of bodies of water on golf course compared to prior year
k) Quarterly water usage comparison to prior year
l) Annual count of wildlife species on golf course

	Actual			Estimate	Projected
Performance Measures	**FY 2020-21**	**FY 2021-22**	**FY 2022-23**	**FY 2023-24**	**FY 2024-25**
Golf Course Maintenance (411-2911)					
Number of Golf Holes Maintained	27	27	27	27	27
Number of Golf Course Acres Maintained	115	115	115	115	115
Total Acres Maintained	**140**	**140**	**140**	**140**	**140**
Number of Employees	13	16	16	16	18
Total Acres Maintained/Employee	11	9	9	9	7.75

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 11 Golf Course Maint 411-2911-572						
	Department Summary					
	Personnel Services	587,285	574,716	699,906	873,863	886,784
	Operating Expenses	351,550	419,316	448,948	517,338	504,762
	Capital Outlay	93,537	85,495	5,000	75,000	75,000
	Nonoperating Expenses	116,297	103,088	13,600	170,000	188,370
	Total	**$ 1,148,669**	**$ 1,182,615**	**$ 1,167,454**	**$ 1,636,201**	**$ 1,654,916**
	Estimated As % Of Budget	**98%**				
12-10	Regular Salaries/Wages	416,244	416,748	502,538	684,020	684,020
12-20	Holiday Pay	2,254	2,444	5,000	3,500	3,500
14-10	Overtime	1,322	1,976	13,000	2,500	2,500
15-13	Shoe Allowance	675	600	950	1,000	750
15-20	Car Allowance	-	-	2,500	2,400	2,400
21-10	Employer Fica	33,791	31,259	39,169	52,588	52,569
22-10	General Employees Pension	73,527	73,527	52,572	44,612	59,302
23-10	Life Insurance	126	135	132	132	132
23-20	Disability Insurance	1,750	2,003	5,967	2,090	2,090
23-30	Health Insurance	49,957	38,930	68,386	70,672	70,672
23-34	Hsa	4,750	4,750	6,000	7,000	5,500
23-40	Dental Insurance	2,585	2,098	3,304	2,961	2,961
23-50	Vision Insurance	304	246	388	388	388
	Sub-Total Personnel Services	**$ 587,285**	**$ 574,716**	**$ 699,906**	**$ 873,863**	**$ 886,784**
43-10	Electric Service	31,420	25,224	31,000	31,000	31,000
43-20	Water/Sewer Service	8,614	7,410	8,000	8,000	8,000
44-30	Equipment Rental	-	-	-	1,000	1,000
46-10	Building Repairs	1,582	276	2,075	7,500	7,500
46-20	Equipment Maintenance	1,295	912	1,500	1,500	1,500
46-30	Vehicle Maint. - Garage	-	-	1,500	-	-
48-21	Employee Recognition	-	325	500	500	500
49-09	Self Insurance Chgs (W/C)	14,843	14,864	19,522	18,997	17,621
49-10	Warehouse Service Chg	843	844	666	1,131	1,131
49-17	Other Contractual Srvs	15,685	47,134	44,500	41,400	41,400
49-41	Licenses, Fees & Permits	65	143	435	785	785
52-10	Fuel Oil-Vehicles	1,697	1,374	2,250	-	-
52-11	Fuel Oil Other	20,631	24,294	25,000	30,000	30,000
52-12	Tires & Tubes	487	757	1,000	3,000	3,000
52-18	Sprklr/Irrigton. Supplies	27,253	10,327	13,000	17,500	37,500
52-19	Fertilizer	77,804	77,320	105,925	139,000	122,000
52-20	Opr Equipment <$1000	3,101	12,856	3,500	7,500	7,500
52-21	Chemicals	81,167	127,234	96,600	109,200	90,000
52-22	Uniforms	1,486	1,524	2,200	2,000	2,000
52-23	Safety Clothing/Equip	196	139	300	1,200	1,200
52-25	Janitor Supplies	2,966	3,666	4,000	4,000	4,000
52-26	Gardening Supplies	19,749	15,473	30,000	44,000	44,000
52-27	Hardware/Tools	6,472	3,909	4,900	3,000	3,000
52-75	Equip. Parts/Supplies	24,645	24,578	26,900	30,750	30,750
52-99	Misc Supplies	9,119	15,642	18,500	9,000	14,000
54-20	Memberships	430	2,255	1,825	1,275	1,275
54-30	Training	-	836	3,350	4,100	4,100
	Sub- Total Operating Expenses	**$ 351,550**	**$ 419,316**	**$ 448,948**	**$ 517,338**	**$ 504,762**
63-01	Golf Course Improvements	-	-	5,000	75,000	75,000
64-02	General Equipment	54,740	-	-	-	-
64-21	Maintenance Equipment	38,797	85,495	-	-	-
	Sub- Total Capital Outlay	**$ 93,537**	**$ 85,495**	**$ 5,000**	**$ 75,000**	**$ 75,000**
Subtotal		**$ 1,032,372**	**$ 1,079,527**	**$ 1,153,854**	**$ 1,466,201**	**$ 1,466,546**
91-23	Transfer To Benefits Fund	-	-	-	-	18,370
91-30	Transfer To Veh Srv Fund	111,297	98,088	4,800	165,000	165,000
91-35	Transfer To Sanitation	5,000	5,000	8,800	5,000	5,000
	Sub-total Nonoperating Expenses	**$ 116,297**	**$ 103,088**	**$ 13,600**	**$ 170,000**	**$ 188,370**
Department Total		**$ 1,148,669**	**$ 1,182,615**	**$ 1,167,454**	**$ 1,636,201**	**$ 1,654,916**

Traffic Fund

This fund was established to maintain the financial operations of "Red Light Camera Program" in FY 2011-12. There are ongoing legal challenges to the red light camera program in Palm Beach County and the state of Florida thus revenues will vary annually.

In the FY 2024-25 adopted budget, $2.6M, the general fund transfer is $1,000K. Conversely, the staff and operational cost for the program has been transferred to the Traffic Fund. For FY 2024-25, the general fund transfer is expected to be reduced from $1,000K to $0.

The Traffic Safety fund is projected to have a negative fund balance thru FY 2023-24. In FY 2024-25 and FY 2025-26 a transfer from the General Fund is needed and/or increase to revenues.

TRAFFIC SAFETY FUND (A Special Revenue Fund)

	2021-22 Actual	2022-23 Actual	2023-24 Amended Budget	2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Total Fund Balance,October 1	**$ 2,821,213**	**$ 2,857,821**	**$ 3,166,781**	**$ 2,506,689**	**$ 2,665,906**	**$ 1,911,946**
Revenues	$ 2,486,286	$ 2,670,691	$ 2,673,000	$ 9,870,619	$ 10,166,738 (1)	$ 10,471,740 (1)
Expenditures	$ (7,753,192)	$ (2,358,441)	$ (3,329,802)	$ (9,583,202)	$ (9,870,698) (2)	$ (10,166,819) (2)
Revenues Over (Under) Expenditures	$ (5,266,906)	$ 312,250	$ (656,802)	$ 287,417	$ 296,040	$ 304,921
Transfers In (To) Other Funds	$ 6,303,514	$ -				
Capital Improvement Fund	$ -	$ -	$ -	$ -	$ -	$ -
General Fund	$ (1,000,000)	$ (3,290)	$ (3,290)	$ (128,200)	$ (1,050,000)	$ (1,050,000)
Net Transfers In (To) Other Funds	$ (1,000,000)	$ (3,290)	$ (3,290)	$ (128,200)	$ (1,050,000)	$ (1,050,000)
Net Change in Fund Balance	$ 36,608	$ 308,960	$ (660,092)	$ 159,217	$ (753,960)	$ (745,079)
Total Fund Balance, September 30	**$ 2,857,821**	**$ 3,166,781**	**$ 2,506,689**	**$ 2,665,906**	**$ 1,911,946**	**$ 1,166,866**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Fund Balance Available	**$ 2,857,821**	**$ 3,166,781**	**$ 2,506,689**	**$ 2,665,906**	**$ 1,911,946**	**$ 1,166,866**

(1) Prior Year + 3%, based on 3yr trend
(2) Prior Year + 3%, based on 3yr trend

DETAIL REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Fines & Forfeitures					
Police Parking Fines	23,459	31,301	35,000	25,000	25,000
Violations Local Ord.	2,445,775	2,522,980	2,600,000	2,600,000	2,600,000
Red Light Cam Admin Fines	15,725	14,302	18,000	14,000	14,000
Speed Zone Admin Fines	-	-	-	7,000,000	7,183,619
Total Charges For Services	**$ 2,484,959**	**$ 2,568,583**	**$ 2,653,000**	**$ 9,639,000**	**$ 9,822,619**
Financial Arangements	6,303,514	-	-	-	-
Total Miscellaneous Income	**$ 6,303,514**	**$ -**	**$ -**	**$ -**	**$ -**
Investment Income					
Interest Income	1,327	102,108	20,000	30,000	48,000
Total Investment Income	**$ 1,327**	**$ 102,108**	**$ 20,000**	**$ 30,000**	**$ 48,000**
Sub Total	**$ 8,789,800**	**$ 2,670,691**	**$ 2,673,000**	**$ 9,669,000**	**$ 9,870,619**
Fund Balance (Increase) Decrease	**(5,456,708)**	**5,389,500**	**(311,267)**	**(1,836,855)**	**(159,217)**
Grant Total	**$ 3,333,092**	**$ 8,060,191**	**$ 2,361,733**	**$ 7,832,145**	**$ 9,711,402**

SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Traffic Safety Fund 103-2110-521/103-5022-584					
Department Summary					
Personnel Services	249,571	1,167,275	1,592,014	2,024,609	4,001,187
Operating Expenses	507,106	495,199	1,684,302	5,477,336	5,544,745
Capital Outlay	-	695,969	53,761	130,200	130,200
Nonoperating Expenses	7,303,514	3,290	3,015	200,000	35,270
Total	**$ 8,060,191**	**$ 2,361,733**	**$ 3,333,092**	**$ 7,832,145**	**$ 9,711,402**
Estimated As % Of Budget			**141.13%**		

TRAFFIC FUND

Revenue:	
Charges For Services	$ 9,822,619
Miscellaneous Income	-
Investment Income	48,000
Fund Balance (Increase) Decrease	(159,217)
Total Revenues:	**$ 9,711,402**
Appropriations:	
Personnel Services	$ 4,001,187
Operating Expenses	5,544,745
Capital Outlay	130,200
Non Operating	35,270
Total Appropriations:	**$ 9,711,402**

PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
POLICE ADMINISTRATIVE SPEC I	11210	12	-	-	2.0	2.0	2.0
POLICE OFFICER	11234	O22	-	-	10.0	5.0	10.0
POLICE OFFICER	11234	PO	6.0	5.0	(5.0)	-	-
POLICE SERGEANT	11215	S22	-	1.0	2.0	1.0	3.0
PUBLIC SAFETY AIDE	11392	10	-	-	8.0	8.0	8.0
PUBLIC SAFETY AIDE	11392	18	6.0	6.0	(6.0)	-	-
RED LIGHT CAMERA ADMIN	11339	21	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			13.0	13.0	11.0	17.0	24.0
Total Personnel:			**13.0**	**13.0**	**11.0**	**17.0**	**24.0**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
DIV 10 Traffic Safety Fund 103-2110-521						
	Department Summary					
	Personnel Services	249,571	1,167,275	1,592,014	2,024,609	4,001,187
	Operating Expenses	507,106	495,199	1,684,302	5,477,336	5,544,745
	Capital Outlay	-	2,969	53,761	130,200	130,200
	Nonoperating Expenses	1,000,000	3,290	3,015	200,000	35,270
	Total	**$ 1,756,677**	**$ 1,668,733**	**$ 3,333,092**	**$ 7,832,145**	**$ 9,711,402**
	Estimated As % Of Budget	**52.7%**				
12-10	Regular Salaries/Wages	147,581	599,793	823,532	1,225,012	2,138,699
12-20	Holiday Pay	(886)	18,777	42,234	60,988	133,245
14-10	Overtime	25,074	152,848	232,000	332,000	332,000
14-20	Reimbursable Wages	-	727	18,973	18,973	18,973
15-10	Clothing/Cleaning Allow	-	603	-	-	-
15-12	Cell Phone Allowance	-	42	803	504	504
15-20	Car Allowance	-	-	2,400	2,400	2,400
15-40	Incentive Pay	270	4,050	5,880	5,280	9,480
19-99	New Personnel/Reclass	-	-	-	-	14,400
21-10	Employer Fica	13,158	53,186	65,411	93,830	162,982
22-10	General Employees Pension	37,798	63,525	53,891	78,762	114,550
22-20	Police Pension	-	182,793	201,434	-	778,411
23-10	Life Insurance	-	-	445	564	1,071
23-20	Disability Insurance	-	-	5,449	6,531	11,292
23-30	Health Insurance	24,142	84,030	117,233	171,632	244,828
23-34	Hsa	1,000	3,125	16,000	20,000	26,750
23-40	Dental Insurance	1,283	3,371	5,664	7,191	10,258
23-50	Vision Insurance	151	405	665	942	1,344
	Sub-total Personnel Services	**$ 249,571**	**$ 1,167,275**	**$ 1,592,014**	**$ 2,024,609**	**$ 4,001,187**
31-11	Legal Fees & Costs	59,681	56,882	60,000	60,000	60,000
32-10	Audit Fee	-	1,171	2,152	1,671	1,671
34-53	Consultant Fees	46,583	19,903	50,000	39,000	39,000
41-15	Cellular Phone/Beeper	-	-	-	161,000	161,000
44-30	Equipment Rental	42,527	40,113	1,071,000	2,778,100	2,753,709
46-20	Equipment Maintenance	-	-	12,000	29,000	29,000
46-91	Software Maintenance	-	34,940	85,669	753,010	753,010
48-22	Wellness Program	-	-	-	75,000	75,000
49-09	Ins Chgs-Workers Comp	450	450	450	450	450
49-17	Other Contractual Srvs	357,865	340,305	377,547	1,398,845	1,398,845
51-10	Office Supplies	-	607	1,500	1,500	1,500
52-20	Opr Equipment <$1000	-	828	2,561	1,660	1,660
52-22	Uniforms	-	-	10,000	10,000	10,000
52-51	Law Enforcement Supplies	-	-	1,423	1,600	1,600
52-53	K-9 Unit Supplies	-	-	-	-	70,000
52-59	Crime Prevention Suppl	-	-	-	-	19,500
52-63	Cit Pol Academy Supp	-	-	-	-	2,300
52-99	Misc Supplies	-	-	-	1,500	1,500
54-30	Training	-	-	10,000	165,000	165,000
	Sub-Total Operating Expenses	**507,106**	**495,199**	**1,684,302**	**5,477,336**	**5,544,745**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
64-02	General Equipment	-	-	53,761	128,200	128,200
64-15	Computer Equipment	-	2,969	-	2,000	2,000
	Sub-Total Capital Outlay	**$ -**	**$ 2,969**	**$ 53,761**	**$ 130,200**	**$ 130,200**
	Subtotal	**$ 756,677**	**$ 1,665,443**	**$ 3,330,077**	**$ 7,632,145**	**$ 9,676,132**
91-01	Transfer To General Fund	1,000,000	-	-	-	-
91-05	Grant Fund	-	3,290	-	-	-
91-23	Transfer To Benefits Fund	-	-	-	-	35,270
91-30	Transfer To Veh Srv Fund	-	-	-	200,000	-
99-03	Rsv. For Future Approp.	-	-	3,015	-	-
	Sub-total Nonoperating Expenses	**$ 1,000,000**	**$ 3,290**	**$ 3,015**	**$ 200,000**	**$ 35,270**
Department Total		**$ 1,756,677**	**$ 1,668,733**	**$ 3,333,092**	**$ 7,832,145**	**$ 9,711,402**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Police Uniform 103-5022-584						
	Department Summary					
	Capital Outlay	-	693,000	-	-	-
	Nonoperating Expenses	6,303,514	-	-	-	-
	Total	$ 6,303,514	$ 693,000	$ -	$ -	$ -
71-00	Principal	-	623,718	-	-	-
72-00	Interest Expense	-	69,282	-	-	-
	Sub-Total Capital Outlay	**$ -**	**$ 693,000**	**$ -**	**$ -**	**$ -**
	Subtotal	**$ -**	**$ 693,000**	**$ -**	**$ -**	**$ -**
99-02	Expense	6,303,514	-	-	-	-
	Sub-total Nonoperating Expenses	**$ 6,303,514**	**$ -**	**$ -**	**$ -**	**$ -**
Department Total		**$ 6,303,514**	**$ 693,000**	**$ -**	**$ -**	**$ -**

Local Option Gas Tax Fund

This Fund receives the restricted State-shared Local Option Gas Tax that can be used only for "Transportation Expenditures" as defined in the Local Option Gas Tax Fund section of the budget. The City uses the funds for both street maintenance activities in the General Fund and roadway or bridge projects in the Capital Improvements Fund.

The projected revenue from the gas tax and interest earnings for FY 2024-25 is less than $1.4M with similar funds being appropriated thru FY 2025-26.

LOCAL OPTION GAS TAX FUND (A Special Revenue Fund)

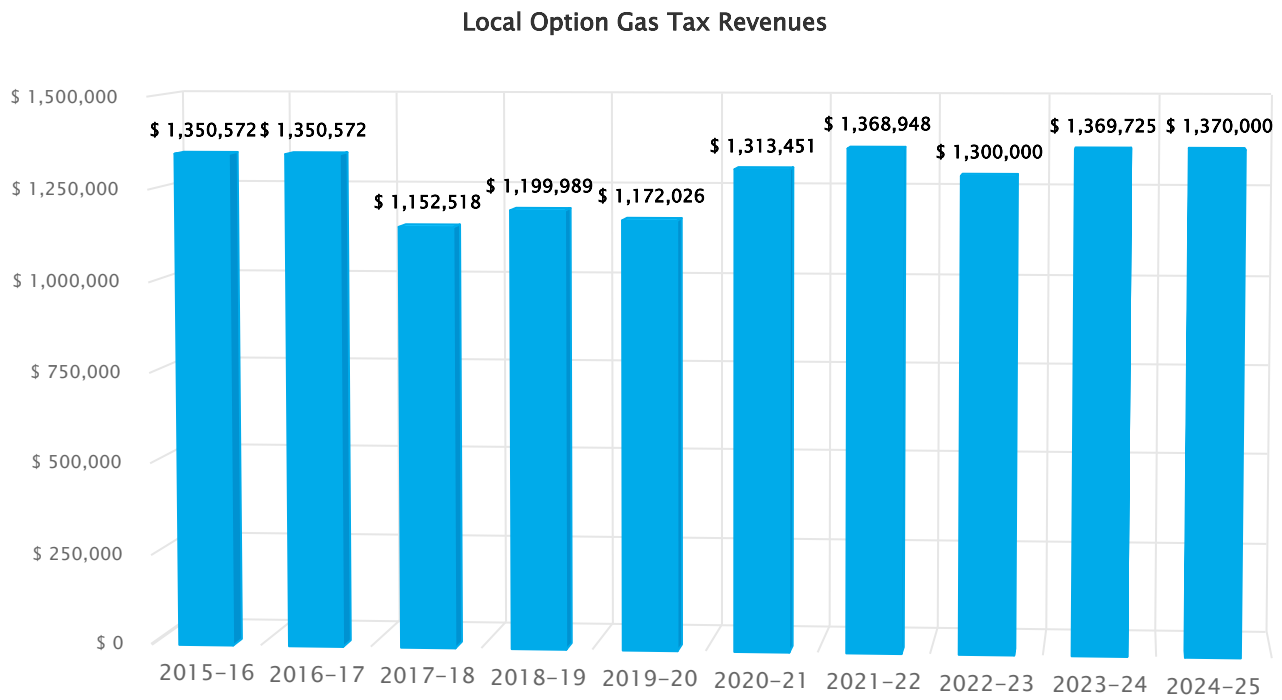
	2021-22 Actual	2022-23 Actual	2023-24 Amended Budget	2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Total Fund Balance, October 1	**$ 433,799**	**$ 474,558**	**$ 565,315**	**$ 638,075**	**$ 863,429**	**$ 952,530**
Revenues	$ 1,342,286	$ 1,391,987	$ 1,373,725	$ 1,376,000	$ 1,389,760 (1)	$ 1,403,658 (1)
Expenditures	$ (1,527)	$ (1,230)	$ (965)	$ (646)	$ (659) (2)	$ (672) (2)
Revenues Over (Under) Expenditures	$ 1,340,759	$ 1,390,757	$ 1,372,760	$ 1,375,354	$ 1,389,101	$ 1,402,986
Transfers In (To) Other Funds						
General Fund	$ (850,000)	$ (850,000)	$ (850,000)	$ (700,000)	$ (850,000)	$ (850,000)
Capital Improvement Fund	$ (450,000)	$ (450,000)	$ (450,000)	$ (450,000)	$ (450,000)	$ (450,000)
Transportation Fund	$ -	$ -	$ -	$ -	$ -	$ -
Net Transfers In (To) Other Funds	$ (1,300,000)	$ (1,300,000)	$ (1,300,000)	$ (1,150,000)	$ (1,300,000)	$ (1,300,000)
Net Change in Fund Balance	$ 40,759	$ 90,757	$ 72,760	$ 225,354	$ 89,101	$ 102,986
Total Fund Balance, September 30	**$ 474,558**	**$ 565,315**	**$ 638,075**	**$ 863,429**	**$ 952,530**	**$ 1,055,516**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Fund Balance Available	**$ 474,558**	**$ 565,315**	**$ 638,075**	**$ 863,429**	**$ 952,530**	**$ 1,055,516**

(1) Prior Year + 1%, based on 3yr trend

(2) Prior Year + 2%, based on 3yr trend

GAS TAX BUDGET SUMMARY (10 YEARS)

Gas Tax Revenues and Expenditures	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2022-23	Adopted Budget 2023-24	Adopted Budget 2024-25
REVENUES:										
Local Option Gas Tax	$ 1,350,572	$ 1,350,572	$ 1,365,107	$ 1,229,597	$ 1,229,597	$ 1,279,256	$ 1,342,079	$ 1,379,515	$ 1,369,725	$ 1,370,000
Interest Earnings	575	575	3,068	2,529	2,529	443	207	12,472	4,000	6,000
Fund Balance (Increase) Decrease	(51,147)	(51,147)	(67,025)	69,024	69,024	21,451	(40,759)	(90,757)	(72,760)	(225,354)
Total Revenues	**$ 1,300,000**	**$ 1,300,000**	**$ 1,301,150**	**$ 1,301,150**	**$ 1,301,150**	**$ 1,301,150**	**$ 1,301,527**	**$ 1,301,230**	**$ 1,300,965**	**$ 1,150,646**
EXPENDITURES:										
Transfer to General Fund	815,000	848,850	850,000	850,000	850,000	850,000	850,000	850,000	850,000	700,000
Transfer to Transportation Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Capital Improvements Fund	383,925	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Audit Charges	1,067	1,150	1,150	1,150	1,150	1,150	1,527	1,527	1,230	646
Reserve for Future Appropriation	-	-	-	-	-	-	-	-	-	-
Total Expenditures	**$ 1,199,992**	**$ 1,300,000**	**$ 1,301,150**	**$ 1,301,150**	**$ 1,301,150**	**$ 1,301,150**	**$ 1,301,527**	**$ 1,301,527**	**$ 1,301,230**	**$ 1,150,646**



LOCAL OPTION GAS TAX FUND

Revenue:	
Local Option Gas Tax	$ 1,370,000
Interest Income	6,000
Fund Balance (Increase) Decrease	(225,354)
Total Revenues:	**$ 1,150,646**
Appropriations:	
Transfer to General Fund	$ 700,000
Transfer to Capital Improvements Fund	450,000
Audit Fees	646
Total Appropriations:	**$ 1,150,646**

DETAIL REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
State Shared Revenue					
Local Option Gas Tax	1,342,079	1,379,515	1,369,725	1,370,000	1,370,000
Total Charges For Services	**$ 1,342,079**	**$ 1,379,515**	**$ 1,369,725**	**$ 1,370,000**	**$ 1,370,000**
Investment Income					
Interest Income	207	12,472	4,000	6,000	6,000
Total Investment Income	**$ 207**	**$ 12,472**	**$ 4,000**	**$ 6,000**	**$ 6,000**
Sub Total	**$ 1,342,286**	**$ 1,391,987**	**$ 1,373,725**	**$ 1,376,000**	**$ 1,376,000**
Fund Balance (Increase) Decrease	**(40,759)**	**(90,757)**	**(72,760)**	**(325,354)**	**(225,354)**
Grand Total	**$ 1,301,527**	**$ 1,301,230**	**$ 1,300,965**	**$ 1,050,646**	**$ 1,150,646**

SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Local Option Gas Tax Debt Serv. 104-3011-541					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	1,527	1,230	965	646	646
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	1,300,000	1,300,000	1,300,000	1,050,000	1,150,000
Total	**$ 1,301,527**	**$ 1,301,230**	**$ 1,300,965**	**$ 1,050,646**	**$ 1,150,646**
Estimated As % Of Budget					

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
DIV 11 Local Option Gas Tax / Debt Service 104-3011-541						
	Department Summary					
	Operating Expenses	1,527	1,230	965	646	646
	Nonoperating Expenses	1,300,000	1,300,000	1,300,000	1,050,000	1,150,000
	Total	**$ 1,301,527**	**$ 1,301,230**	**$ 1,300,965**	**$ 1,050,646**	**$ 1,150,646**
	Estimated As % of Budget					
32-10	Audit Fee	1,527	971	965	646	646
49-17	Other Contractual Srvs	-	259	-	-	-
	Sub-Total Operating Expenses	**$ 1,527**	**$ 1,230**	**$ 965**	**$ 646**	**$ 646**
	Subtotal	**$ 1,527**	**$ 1,230**	**$ 965**	**$ 646**	**$ 646**
91-01	Transfer To General Fund	850,000	850,000	850,000	600,000	700,000
91-31	Transfer To Capital Impv	450,000	450,000	450,000	450,000	450,000
	Sub- Total Non-Operating Exp.	**$ 1,300,000**	**$ 1,300,000**	**$ 1,300,000**	**$ 1,050,000**	**$ 1,150,000**
Department Total		**$ 1,301,527**	**$ 1,301,230**	**$ 1,300,965**	**$ 1,050,646**	**$ 1,150,646**

LOCAL OPTION GAS TAX FUND

GUIDELINES FOR ALLOCATION

Proceeds of the tax shall be distributed among the County Government and eligible municipalities based on the transportation expenditures of each of the five fiscal preceding years, in proportion to the total County and City expenditures.

The Local Option Gas Tax can be used only for "Transportation Expenditures":

- Public transportation operation and maintenance
- Roadway and right-of-way maintenance and equipment
- Roadway and right-of-way drainage
- Street lighting
- Traffic signs, traffic engineering, signalization and pavement markings
- Bridge maintenance and operation
- Debt Service and current expenditures for transportation capital projects in the above program areas including construction or reconstruction of roads

Community Improvements Fund

The Community Improvements Fund is responsible for providing property and housing improvements to income eligible individuals and families. Funding for the Community Improvements Fund comes mainly from two sources: Transfers from (1) State SHIP Funds and (2) Federal Community Development Block Grant (CDBG) Funds.

The SHIP & CDBG revenues stream is increasing from $208K in FY 2022-23 to $5 18K in FY 2024-25. For FY 2024-25 thru FY 2025-26, the fund balance and operating cost for housing rehabilitations is not sustainable. Lowering expenditures and/or seeking other grant opportunities would resolve the deficit.

COMMUNITY IMPROVEMENTS FUND (A Special Revenue Fund)

	2021-22 Actual	2022-23 Actual	FY 2023-24 Amended Budget	FY 2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Total Fund Balance,October1	**$ (449,009)**	**$ (622,429)**	**$ (689,718)**	**$ (755,036)**	**$ (785,397)**	**$ (818,756)**
Revenues	$ 50	$ -	$ -	$ 235,000	$ 237,350 (1)	$ 239,724 (1)
Expenditures	$ (327,911)	$ (272,079)	$ (292,022)	$ (267,422)	$ (272,770) (2)	$ (278,226) (2)
Revenues Over (Under) Expenditures	$ (327,861)	$ (272,079)	$ (292,022)	$ (32,422)	$ (35,420)	$ (38,502)
Transfers In (To) Other Funds						
SHIP & CDBG Grant Funds	$ 157,041	$ 208,021	$ 231,552	$ 5,000	$ 5,000	$ 5,000
ARRA Grant Funds	$ -	$ -	$ -	$ -	$ -	$ -
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
Vehicle Service Fund	$ (2,600)	$ (3,231)	$ (4,848)	$ (2,939)	$ (2,939)	$ (2,939)
Net Transfers In (To) Other Funds	$ 154,441	$ 204,790	$ 226,704	$ 2,061	$ 2,061	$ 2,061
Net Change in Fund Balance	$ (173,420)	$ (67,289)	$ (65,318)	$ (30,361)	$ (33,359)	$ (36,441)
Total Fund Balance, September 30	**$ (622,429)**	**$ (689,718)**	**$ (755,036)**	**$ (785,397)**	**$ (818,756)**	**$ (855,198)**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Fund Balance Available	**$ (622,429)**	**$ (689,718)**	**$ (755,036)**	**$ (785,397)**	**$ (818,756)**	**$ (855,198)**

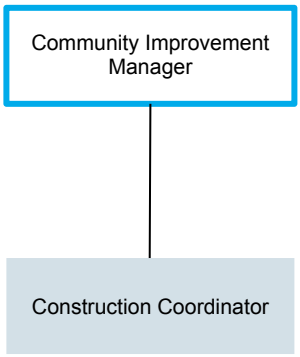
(1) Prior Year + 1%, based on 3yr trend

(2) Prior Year + 2%, based on 3yr trend

PERSONNEL ALLOCATION

DEPARTMENT: **Financial Services**
DIVISION: **Community Improvement**

FUND: **122**
DEPT.NO: **2418**



Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
CONSTRUCTION COORDINATOR	25200	24	1.0	1.0	-	1.0	1.0
MANAGER, COMMUNITY IMPROVEMENT	25019	34	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			2.0	2.0	-	2.0	2.0
Total Personnel:			**2.0**	**2.0**	**-**	**2.0**	**2.0**

DEPARTMENT: **Financial Services**
DIVISION: **Community Improvement**

FUND: **122**
DEPT.NO: **2418**

MISSION STATEMENT:

To improve the quality of life of the residents of Boynton Beach with attractive, healthy and safe neighborhoods, and stimulate social and economic opportunities.

DEPARTMENT CORE SERVICES:

- Administer State and Federal funds
- Administer Housing Programs
- Improve the City's existing housing stock
- Coordinate with Providers of Social Services to City Residents

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative: Attainable Housing and Building Wealth in the Community

Department Initiatives Alignment: Attainable Housing

. Qualify applicants and allocate SHIP (State Housing Initiatives Program) funds for the construction of affordable housing units within the HOB (Heart of Boynton) area.
. Fund agencies that provide educational opportunities that enhance income and self-sufficiency of residents.
. Provide Funding for Economic incentives for business development

Target Performance Metrics:

. Decrease number of substandard owner occupied dwellings.
. Increase in valuation of properties and elimination of slum and blight.
. Increase in valuation of properties in distressed area of city
. Increase in availability of higher wage jobs for residents who are low –mod income

	Actual						Estimate		Projected	
Performance Measures	**FY 2020-21**		**FY 2021-22**		**FY 2022-23**		**FY 2023-24**		**FY 2024-25**	
Community Improvement Fund (122-2418)	**Funding**	**Units**	**Funding**	**Units**	**Funding**	**Units**	**Funding**	**Units**	**Funding**	**Units**
CDBG Sub-grantees	$ 172,023	5	$ 172,023	5	$ 172,023	5	$ 89,694	2	$ 87,500	4
CDBG Home Repairs	$ 56,035	1	$ 56,035	1	$ 56,035	1	$ 354,347	5	$ 365,000	5
Rapid Re-Housing					$ 300,000	26				
SHIP First Time Home Buyers	$ -	0	$ 80,000	0	$ 77,000	2	$ 140,000	4	$ 93,000	2
SHIP Residential Repairs	$ 26,000	1	$ 402,000	6	$ 581,000	4	$ 703,000	14	$ 467,000	6

DETAIL REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Miscellaneous Income					
Miscellaneous Income	50	-	-	-	235,000
Total Miscellaneous Income	**$ 50**	**$ -**	**$ -**	**$ -**	**$ 235,000**
Transfers In					
Ship Fund	26,112	42,673	63,351	60,000	-
CDBG	130,929	165,348	168,201	175,000	5,000
Total Operating Transfers In	**$ 157,041**	**$ 208,021**	**$ 231,552**	**$ 235,000**	**$ 5,000**
Sub Total	**$ 157,091**	**$ 208,021**	**$ 231,552**	**$ 235,000**	**$ 240,000**
Fund Balance (Increase) Decrease	**118,219**	**88,849**	**98,959**	**27,293**	**30,361**
Grand Total	**$ 275,310**	**$ 296,870**	**$ 330,511**	**$ 262,293**	**$ 270,361**

SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Community Improvement 122-2418-554					
Department Summary					
Personnel Services	262,058	273,072	324,229	244,616	255,279
Operating Expenses	10,021	18,950	3,682	12,733	12,143
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	3,231	4,848	2,600	4,944	2,939
Total	**$ 275,310**	**$ 296,870**	**$ 330,511**	**$ 262,293**	**$ 270,361**
Estimated As % of Budget	**83%**				

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 18 Community Imprvmnt 122-2418-554						
	Department Summary					
	Personnel Services	324,229	262,058	273,072	244,616	255,279
	Operating Expenses	3,682	10,021	18,950	12,733	12,143
	Nonoperating Expenses	2,600	3,231	4,848	4,944	2,939
	Total	**$ 330,511**	**$ 275,310**	**$ 296,870**	**$ 262,293**	**$ 270,361**
12-10	Regular Salaries/Wages	239,085	187,512	194,149	188,702	188,702
14-10	Overtime	-	-	100	-	-
15-10	Clothing Allowance	-	-	-	-	809
15-12	Cell Phone Allowance	-	-	600	780	780
15-13	Shoe Allowance	130	150	150	200	150
15-20	Car Allowance	-	-	1,700	-	-
19-99	New Personnel/Reclass	-	-	-	-	5,000
21-10	Employer Fica	17,895	13,633	12,338	14,511	14,569
22-10	General Employees Pension	36,508	36,508	39,669	16,182	21,528
23-10	Life Insurance	-	-	73	72	72
23-20	Disability Insurance	-	-	1,170	1,020	1,020
23-30	Health Insurance	26,167	21,167	19,916	20,192	20,192
23-34	Hsa	2,969	2,000	2,100	2,000	1,500
23-40	Dental Insurance	1,320	974	991	846	846
23-50	Vision Insurance	155	114	116	111	111
	Sub-Total Personnel Services	**$ 324,229**	**$ 262,058**	**$ 273,072**	**$ 244,616**	**$ 255,279**
32-10	Audit Fee	4,960	1,378	199	129	129
46-30	Vehicle Maint-Garage	1,422	1,854	8,126	2,100	2,100
48-01	Comm Promotion/Marketng	-	-	200	200	200
49-09	Self Insurance Chgs (W/C)	6,282	6,632	8,262	8,149	7,559
49-10	Warehouse Service Chg	81	89	63	55	55
49-17	Other Contractual Srvs	(9,220)	68	-	-	-
52-01	Supplies	17	-	-	-	-
52-10	Fuel Oil-Vehicles	-	-	-	900	900
52-22	Uniforms	140	-	600	200	200
54-30	Training	-	-	1,500	1,000	1,000
	Sub-Total Operating Expenses	**3,682**	**10,021**	**18,950**	**12,733**	**12,143**
Subtotal		**$ 327,911**	**$ 272,079**	**$ 292,022**	**$ 257,349**	**$ 267,422**
91-23	Transfer To Benefits Fund	-	-	-	-	2,939
91-30	Transfer/Veh. Srv. Fund	2,600	3,231	4,726	4,944	-
99-03	Rsv. For Future Approp.	-	-	122	-	-
	Sub-total Nonoperating Expenses	**$ 2,600**	**$ 3,231**	**$ 4,848**	**$ 4,944**	**$ 2,939**
Department Total		**$ 330,511**	**$ 275,310**	**$ 296,870**	**$ 262,293**	**$ 270,361**

Building Fund

BUILDING FUND (A Special Revenue Fund)

	2021-22 Actual	2022-23 Actual	FY 2023-24 Amended Budget	FY 2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Total Fund Balance,October1	**$ 1,127,382**	**$ 2,829,315**	**$ 4,339,383**	**$ 4,406,471**	**$ 4,256,143**	**$ 4,063,934**
Revenues	$ 4,755,448	$ 5,112,815	$ 4,065,000	$ 4,518,000	$ 4,563,180 (1)	$ 4,608,812 (1)
Expenditures	$ (3,043,115)	$ (3,290,267)	$ (3,668,815)	$ (4,341,585)	$ (4,428,417) (2)	$ (4,516,985) (2)
Revenues Over (Under) Expenditures	$ 1,712,333	$ 1,822,548	$ 396,185	$ 176,415	$ 134,763	$ 91,827
Transfers In (To) Other Funds						
General Fund	$ -	$ (300,000)	$ (300,000)	$ (300,000)	$ (300,000)	$ (300,000)
Benefits Fund	$ -	$ -	$ (29,097)	$ (19,105)	$ (19,105)	$ (19,105)
Vehicle Service Fund	$ (10,400)	$ (12,480)	$ -	$ (7,638)	$ (7,867)	$ (7,867)
Net Transfers In (To) Other Funds	$ (10,400)	$ (312,480)	$ (329,097)	$ (326,743)	$ (326,972)	$ (326,972)
Net Change in Fund Balance	$ 1,701,933	$ 1,510,068	$ 67,088	$ (150,328)	$ (192,209)	$ (235,145)
Total Fund Balance, September 30	**$ 2,829,315**	**$ 4,339,383**	**$ 4,406,471**	**$ 4,256,143**	**$ 4,063,934**	**$ 3,828,789**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Fund Balance Available	**$ 2,829,315**	**$ 4,339,383**	**$ 4,406,471**	**$ 4,256,143**	**$ 4,063,934**	**$ 3,828,789**

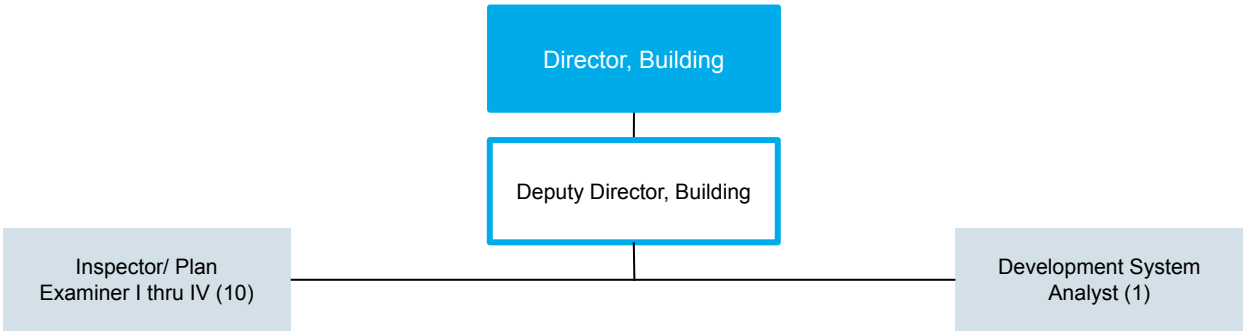
(1) Prior Year + 1%, based on 3yr trend

(2) Prior Year + 2%, based on 3yr trend

ORGANIZATIONAL CHART

DEPARTMENT: **Building**
DIVISION: **Building**

FUND: **130**
DEPT.NO: **2411**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	2022-23 Actual	2023-24 Actual	2024-25 Inc/(Dec)	2024-25 Requested	2024-25 Adopted
Full-Time Positions:							
BUILDING OFFICIAL	22019	34	1.0	1.0	(1.0)	-	-
DEPUTY BUILDING OFFICIAL	22039	27	1.0	1.0	(1.0)	-	-
DEPUTY DIRECTOR, BUILDING	22069	44	-	-	1.0	1.0	1.0
DEVELOPMENT SYSTEM ANALYST	22052	16	-	1.0	-	1.0	1.0
DIRECTOR, BUILDING	22059	50	-	-	1.0	1.0	1.0
INSPECTOR/PLANS EXAMINER I	22012	23	2.0	2.0	-	2.0	2.0
INSPECTOR/PLANS EXAMINER II	22022	25	5.0	5.0	(1.0)	4.0	4.0
INSPECTOR/PLANS EXAMINER III	22032	27	2.0	2.0	1.0	3.0	3.0
INSPECTOR/PLANS EXAMINER IV	22042	34	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			12.0	13.0	-	13.0	13.0
Total Personnel:			**12.0**	**13.0**	**-**	**13.0**	**13.0**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Building**
DIVISION: **Building**

FUND: **130**
DEPT.NO: **2411**

CITY VISION STATEMENT: A welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

CITY MISSION STATEMENT: Provide excellence in service through high-performing teams, who demonstrate servant leadership.

BUILDING DEPARTMENT MISSION STATEMENT: To promote life safety, health, and welfare for the Community and Stakeholders of the City of Boynton Beach through the Construction Phase of the City's Development Cycle and enforcement of the Florida Building Code, Floodplain management, Federal, State and local amendments regulations for the construction of safe sustainable buildings for the residents, business owners and visitors of the City of Boynton Beach.

DEPARTMENT CORE SERVICES:

- Provide accessible and exceptional customer service to property owners, contractors, developers, and business owners within the City.
- Perform plan review to ensure compliance with the Florida Building Codes, local amendments, floodplain management, and Federal and State regulations.
- Perform inspections to ensure the construction is consistent with approved documents and all applicable codes and regulations.
- Educate residents, contractors, and business owners of the Building Department permitting process, software, plan review, inspections, FEMA floodplain regulations, and local building and flood amendments all while seeking voluntary compliance.
- Proactively identify and abate buildings and structures in disrepair or unsafe public nuisances.
- Provide continued education and training for inspectors, plan reviewers, and floodplain managers.

STRATEGIC GOALS VALUE, CHALLENGES, & OPPORTUNITIES:

Building Wealth in the Community

.

Objective 1: Ensuring commercial and residential buildings are safe and accessible for customers, staff, and residents by continuing education and training for inspectors and plan reviewers

i. Accessibility
ii. Flood management
iii. Trade-specific training for building, plumbing/gas, mechanical, electrical
iv. Target completion date: Ongoing

Objective 2: Building relationships with developers and contractors

i. Providing pre-application meetings to provide insight into the application and plan review process. Plan reviewers provide contact information to discuss comments and to proactively contact the DOR after the second review cycle to review comments. Assigning intake staff to oversee large development projects.

ii. Providing pre-construction meetings to provide insight into working hours, site access by staff and emergency personnel, inspection scheduling, field documents, and final required documents for CO.

iii. Target completion date: Ongoing

MISSION STATEMENT AND GOALS

DEPARTMENT: **Building**
DIVISION: **Building**

FUND: **130**
DEPT.NO: **2411**

Objective 3: Building relationships with Homeowners Associations and residents by visiting HOA or having town hall meetings in-person or virtual meetings to discuss the dangers of unlicensed contractors, the need for permits, hurricane and flood preparedness.

i: Target date: Ongoing

Objective 4: Proactively Identify unsafe buildings or structures for repair or demolition. Working with Fire, Community Standards and Legal departments to identify, cite, and post unsafe or damaged buildings to repair or demolish voluntarily.

i: Target date ongoing

	Actual			Actual	Estimate	Projected
Performance Measures	**FY 2019-20**	**FY 2020-21**	**FY 2021-22**	**FY 2022-23**	**FY 2023-24**	**FY 2024-25**
Building (130-2411)						
Number of Permits Issued (incl. temporary)	9,042	5,406	5,406	8,951	21,482	22,500
Number of CO's Issued (incl. temporary)	81	124	124	42	101	90
Number of Scheduled Inspections Conducted-BLDG	23,463	23,500	23,500	25,838	28,000	24,500
Number of Building Inspection Per Total Inspectors (8.5)	2,760	2,765	2,765	3,039	3,294	3,588
Number of Scheduled Inspections Conducted-BTR	23,513	20,991	20,991	1,992	1,992	
Number of Scheduled Inspections Conducted-CODE	75	120	120	656	340	684
Number of Expired Permit Inspections	839	926	926	50	100	150
Number of Applications reviewed	4,008	9,196	9,196	22,070	22,070	
Number of Applications reviewed Per Building Employees (11)	445	500	500	6,757	6,757	
Number of Plans Reviewed	10,123	12,500	12,500	10,176	12,318	12,500
Number of Plans Reviewed Per Building Employee (11)	1182	920	1,136	925	1,119	1,136

BUILDING FUND

Revenue:	
Building Permits	$ 4,435,000
Interest Income	83,000
Transfers in	-
Fund Balance (Increase) Decrease	150,328
Total Revenues:	**$ 4,668,328**
Appropriations:	
Personnel	$ 3,302,029
Operating Expenses	752,947
Capital Outlay	286,609
Non Operating	326,743
Total Appropriations:	**$ 4,668,328**

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Building Permits					
Building Permits	4,592,706	4,966,111	4,000,000	4,400,000	4,400,000
Penalties On Permits	22,232	11,021	35,000	35,000	35,000
Total Building Permits	**$ 4,614,938**	**$ 4,977,132**	**$ 4,035,000**	**$ 4,435,000**	**$ 4,435,000**
Interest Income					
Interest Income	3,046	128,910	30,000	75,000	75,000
Total Interest Income	**$ 3,046**	**$ 128,910**	**$ 30,000**	**$ 75,000**	**$ 75,000**
Miscellaneous Income					
Insurance Reimbursement	1,598	6,773	-	8,000	8,000
Total Interest Income	**$ 1,598**	**$ 6,773**	**$ -**	**$ 8,000**	**$ 8,000**
Transfers in					
General Fund	135,866	-	-	-	-
Total Transfers in	**$ 135,866**	**$ -**	**$ -**	**$ -**	**$ -**
Sub Total	**$ 4,755,448**	**$ 5,112,815**	**$ 4,065,000**	**$ 4,518,000**	**$ 4,518,000**
Fund Balance (Increase) Decrease	**(1,701,935)**	**(1,510,065)**	**(67,088)**	**(228,819)**	**150,328**
Grand Total	**$ 3,053,513**	**$ 3,602,750**	**$ 3,997,912**	**$ 4,289,181**	**$ 4,668,328**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 24 Building 130-2411-524						
	Department Summary					
	Personnel Services	2,141,224	2,331,755	2,706,633	2,908,459	3,302,029
	Operating Expenses	550,383	515,976	529,206	761,948	752,947
	Capital Outlay	351,506	442,539	431,297	286,609	286,609
	Nonoperating Expenses	10,400	312,480	330,776	332,165	326,743
	Total	**$ 3,053,513**	**$ 3,602,750**	**$ 3,997,912**	**$ 4,289,181**	**$ 4,668,328**
12-10	Regular Salaries/Wages	1,395,837	1,553,102	1,914,244	2,071,375	2,277,489
12-11	Career Path	-	-	-	20,000	20,000
12-20	Holiday Pay	-	146	-	-	-
14-10	Overtime	69,144	76,826	96,000	70,000	70,000
14-20	Reimbursable Wages	4,116	2,995	2,000	-	-
15-12	Cell Phone Allowance	1,177	1,454	1,476	-	679
15-13	Shoe Allowance	1,050	1,300	2,120	2,065	2,720
15-20	Car Allowance	6,560	7,285	11,784	-	9,552
21-10	Employer Fica	112,106	120,661	148,263	156,795	173,393
22-10	General Employees Pension	349,460	349,460	249,423	288,862	424,897
22-40	Def Comp Contribution	-	533	-	6,725	6,725
23-10	Life Insurance	116	202	1,336	529	619
23-20	Disability Insurance	2,820	1,394	11,357	10,843	11,933
23-30	Health Insurance	170,274	188,943	239,577	245,535	270,775
23-34	Hsa	19,120	16,748	17,333	24,095	20,415
23-40	Dental Insurance	8,452	9,719	10,488	10,287	11,345
23-50	Vision Insurance	992	987	1,232	1,348	1,487
	Sub-Total Personnel Services	**$ 2,141,224**	**$ 2,331,755**	**$ 2,706,633**	**$ 2,908,459**	**$ 3,302,029**
31-15	Legal-Land Acq/Title	-	-	500	-	-
32-10	Audit Fee	-	1,531	2,787	1,987	1,987
34-25	Nuisance Abatement	-	90,505	28,000	45,000	45,000
34-40	Temporary Services	-	-	18,000	1,000	1,000
40-12	Business Meetings	4,635	167	500	500	500
41-12	Postage	24	24	5,000	5,000	5,000
41-15	Cellular Phone/Beeper	8,713	14,947	11,700	11,920	11,920
43-10	Electric Service	-	-	4,855	4,855	4,855
43-20	Water/Sewer Service	-	-	402	402	402
43-21	District Energy Plant	-	-	1,825	1,825	1,825
44-31	Copy Machine Rental	6,591	6,554	7,000	7,000	7,000
46-22	Computer Maintenance	-	-	250	250	250
46-30	Vehicle Maint-Garage	22,197	40,535	52,500	33,600	33,600
46-91	Software Maintenance	125,418	163,693	263,576	200,063	201,256
47-10	Printing & Binding	955	2,032	750	5,750	750
47-21	Microfilming/Imaging	10,003	-	-	-	-
48-21	Employee Recognition	-	250	500	500	500
49-09	Ins Chgs-Workers Comp	34,920	36,865	45,922	45,294	42,013
49-10	Warehouse Service Chg.	458	176	635	1,192	1,192
49-14	Credit Card Fees	639	1,123	1,850	1,250	1,250
49-17	Other Contractual Srvs	319,505	123,747	36,817	350,000	350,000
51-10	Office Supplies	1,468	2,517	2,500	2,500	2,500
52-01	Supplies	498	644	500	500	500
52-10	Fuel Oil-Vehicles	-	-	-	14,400	12,487

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 24 Building 130-2411-524						
	Department Summary					
52-20	Opr Equipment <$1000	4,173	7,308	9,500	500	500
52-22	Uniforms	3,120	2,624	5,775	5,775	5,775
52-23	Safety Clothing/Equip	709	556	1,632	1,525	1,525
52-27	Hardware/Tools	-	-	50	50	50
52-85	Food Supplies	-	1,018	3,440	500	500
54-10	Books-Publications-Videos	690	1,140	1,200	1,000	1,000
54-20	Memberships	1,830	2,383	4,740	3,310	3,310
54-30	Training	3,837	15,637	16,500	14,500	14,500
	Sub-Total Operating Expenses	**550,383**	**515,976**	**529,206**	**761,948**	**752,947**
64-02	General Equipment	-	-	3,933	-	-
64-15	Computer Equipment	2,850	13,591	19,400	5,000	5,000
64-33	Vehicle Purchases	22,692	102,984	82,000	60,000	60,000
71-01	Principal Payment	325,964	325,964	325,964	221,609	221,609
	Sub-Total Capital Outlay	**$ 351,506**	**$ 442,539**	**$ 431,297**	**$ 286,609**	**$ 286,609**
Subtotal		**$ 3,043,113**	**$ 3,290,270**	**$ 3,667,136**	**$ 3,957,016**	**$ 4,341,585**
91-01	Transfer To General Fund	-	300,000	300,000	300,000	300,000
91-23	Transfer To Benefits Fund	-	-	-	-	19,105
91-30	Transfer To Veh Srv Fund	10,400	12,480	29,097	32,165	7,638
99-03	Rsv. For Future Approp.	-	-	1,679	-	-
	Sub-total Nonoperating Expenses	**$ 10,400**	**$ 312,480**	**$ 330,776**	**$ 332,165**	**$ 326,743**
Department Total		**$ 3,053,513**	**$ 3,602,750**	**$ 3,997,912**	**$ 4,289,181**	**$ 4,668,328**

Green Building Fund

GREEN BUILDING FUND

Revenue:		
Building Permits	$	105,000
Interest Income		6,000
Transfers in		-
Fund Balance (Increase) Decrease		(10,965)
Total Revenues:	**$**	**100,035**
Appropriations:		
Personnel	$	-
Operating Expenses		100,035
Capital Outlay		-
Non Operating		-
Total Appropriations:	**$**	**100,035**

DETAIL REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Building Permits					
Green Building	104,006	123,630	90,000	105,000	105,000
Total Building Permits	**$ 104,006**	**$ 123,630**	**$ 90,000**	**$ 105,000**	**$ 105,000**
Interest Income					
Interest Income	162	13,412	3,000	6,000	6,000
Total Interest Income	**$ 162**	**$ 13,412**	**$ 3,000**	**$ 6,000**	**$ 6,000**
Miscellaneous Income					
Transfers in					
Sub Total	**$ 104,168**	**$ 137,042**	**$ 93,000**	**$ 111,000**	**$ 111,000**
FUND BALANCE APPROPRIATED	**-**	**-**	**9,000**	**(10,965)**	**(10,965)**
Grand Total	**$ 104,168**	**$ 137,042**	**$ 102,000**	**$ 100,035**	**$ 100,035**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 24 Green Building 131-2419-559						
	Department Summary					
	Operating Expenses	60,400	81,541	102,000	100,035	100,035
	Capital Outlay	-	3,693	-	-	-
	Total	**$ 60,400**	**$ 85,234**	**$ 102,000**	**$ 100,035**	**$ 100,035**
32-10	Audit Fee	-	-	-	35	35
47-10	Printing & Binding	-	-	250	-	-
49-17	Other Contractual Srvs	-	45,241	50,000	50,000	50,000
49-62	Hsg Prog/Home Impv	60,400	36,300	51,000	50,000	50,000
54-20	Memberships	-	-	750	-	-
	Sub-Total Operating Expenses	**60,400**	**81,541**	**102,000**	**100,035**	**100,035**
64-02	General Equipment	-	3,693	-	-	-
	Sub-Total Capital Outlay	**$ -**	**$ 3,693**	**$ -**	**$ -**	**$ -**
Department Total		**$ 60,400**	**$ 85,234**	**$ 102,000**	**$ 100,035**	**$ 100,035**

Parks & Recreation Trust Fund

This Park & Rec Trust Fund is used for the acquisition or development of City park and recreational land. The revenues are generated via impact fees collected from developers.

The FY 2024-25 adopted budget, $1,280,087 32,800 increase from $175,260 506,004 in FY 2023-24. The change in budget appropriation reflects contractual services activity and/or capital improvement projects related to parks.

FY 2023-24 shows a fund balance of $546K that is projected to grow to $930K by FY 2025-26. This will offer management the opportunity to improve existing parks or build new parks.

PARK & REC TRUST FUND (A Capital Fund)

	2021-22 Actual	2022-23 Actual	2023-24 Amended Budget	2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Total Fund Balance, October1	**$ 460,809**	**$ 506,003**	**$ 175,356**	**$ (3,407)**	**$ (161,890)**	**$ 138,022**
Revenues	$ 107,399	$ 19,285	$ 82,500	$ 1,121,604	$ 300,000	$ 200,000
Expenditures	$ (62,205)	$ (349,932)	$ (175,260)	$ (87)	$ (88)	$ (89)
Revenues Over (Under) Expenditures	$ 45,194	$ (330,647)	$ (92,760)	$ 1,121,517	$ 299,912	$ 199,911
Transfers In (To) Other Funds						
Capital Improvement Fund	$ -	$ -	$ -	$ (1,280,000)	$ -	$ -
CDBG Fund	$ -	$ -	$ (86,003)	$ -	$ -	$ -
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
Net Transfers In (To) Other Funds	$ -	$ -	$ (86,003)	$ (1,280,000)	$ -	$ -
Net Change in Fund Balance	$ 45,194	$ (330,647)	$ (178,763)	$ (158,483)	$ 299,912	$ 199,911
Total Fund Balance, September 30	**$ 506,003**	**$ 175,356**	**$ (3,407)**	**$ (161,890)**	**$ 138,022**	**$ 337,933**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Fund Balance Available	**$ 506,003**	**$ 175,356**	**$ (3,407)**	**$ (161,890)**	**$ 138,022**	**$ 337,933**

PARKS & RECREATION TRUST FUND

Revenue:		
Charges For Services	$	1,121,604
Investment Income		-
Miscellaneous Income		-
Fund Balance (Increase) Decrease		158,483
Total Revenues:	**$**	**1,280,087**
Appropriations:		
Personnel	$	-
Operating Expenses		87
Capital Outlay		-
Non Operating		1,280,000
Total Appropriations:	**$**	**1,280,087**

DETAIL REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Charges For Services					
Parks Fees/Land Donatn	107,059	6,548	75,000	-	1,121,604
Total Charges For Services	**$ 107,059**	**$ 6,548**	**$ 75,000**	**$ -**	**$ 1,121,604**
Investment Income					
Interest Income	340	12,737	7,500	-	-
Total Investment Income	**$ 340**	**$ 12,737**	**$ 7,500**	**$ -**	**$ -**
Sub Total	**$ 107,399**	**$ 19,285**	**$ 82,500**	**$ -**	**$ 1,121,604**
Fund Balance (Increase) Decrease	**(45,195)**	**330,649**	**92,760**	**87**	**158,483**
Grand Total	**$ 62,204**	**$ 349,934**	**$ 175,260**	**$ 87**	**$ 1,280,087**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Parks & Recreation Trust 141-2710-572						
	Department Summary					
	Operating Expenses	62,204	117,954	175,260	87	87
	Capital Outlay	-	231,980	-	-	-
	Nonoperating Expenses	-	-	-	-	1,280,000
	Total	**$ 62,204**	**$ 349,934**	**$ 175,260**	**$ 87**	**$ 1,280,087**
32-10	Audit Fee	1,417	380	260	87	87
49-17	Other Contractual Srvs	60,787	115,303	175,000	-	-
52-20	Opr Equipment <$1000	-	2,271	-	-	-
	Sub-Total Operating Expenses	**$ 62,204**	**$ 117,954**	**$ 175,260**	**$ 87**	**$ 87**
63-21	Recreation Improvements	-	231,980	-	-	-
	Sub-Total Capital Outlay	**$ -**	**$ 231,980**	**$ -**	**$ -**	**$ -**
	Subtotal	**$ 62,204**	**$ 349,934**	**$ 175,260**	**$ 87**	**$ 87**
91-31	Transfer To Capital Impv	-	-	-	-	1,280,000
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,280,000**
Department Total		**$ 62,204**	**$ 349,934**	**$ 175,260**	**$ 87**	**$ 1,280,087**

Police Impact Trust Fund

POLICE IMPACT FEE FUND

Revenue:		
Police Impact Fee	$	213,890
Interest Income		
Transfers in		
Fund Balance (Increase) Decrease		(13,890)
Total Revenues:	**$**	**200,000**
Appropriations:		
Personnel		
Operating Expenses		
Capital Outlay		
Non Operating		200,000
Total Appropriations:	**$**	**200,000**

DETAIL REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Charges For Services					
Police	-	-	-	275,000	213,890
Total Charges For Services	**$ -**	**$ -**	**$ -**	**$ 275,000**	**$ 213,890**
Investment Income					
Interest Income	-	-	-	5,000	-
Total Investment Income	**$ -**	**$ -**	**$ -**	**$ 5,000**	**$ -**
Sub Total	**$ -**	**$ -**	**$ -**	**$ 280,000**	**$ 213,890**
Fund Balance (Increase) Decrease	**-**	**-**	**-**	**(280,000)**	**(13,890)**
Grand Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 10 Police Impact Trust Fund 142-2110-521						
	Department Summary					
	Nonoperating Expenses	-	-	-	-	200,000
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**
91-30	Transfer To Veh Srv Fund	-	-	-	-	200,000
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**
Department Total		**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**

Public Arts Fund

The Public Arts Fund was established to account for art fees from infrastructure development in the City. The fees are used by the City to establish and sustain a public art presence in the City. In FY 2021-22, the expenditures exceeded revenues – this triggered a deficit in the fund balance (due to the decrease in building activity).

FY 2021-22 saw revenue increases due to building licenses and permit fees in the Public Arts Fund. For FY 2024-25, total adopted revenues are $600,000 with expenditures at $472,529. Current and future revenues thru FY 2024-25 are tied to building activity and challenging to predict. The projected expenditures reflect a 3% annual increase. The goal is to improve the financial health of the fund.

The General Fund transfer ($20K) supports the community-wide Kinetic Art project.

PUBLIC ARTS FUND (A Special Revenue Fund)

	2021-22 Actual	2022-23 Actual	2023-24 Amended Budget	2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Total Fund Balance, October 1	**$ (226,771)**	**$ 225,716**	**$ 175,858**	**$ 945,407**	**$ 1,092,878**	**$ 1,250,173**
Revenues	$ 621,337	$ 174,652	$ 1,339,027	$ 600,000	$ 624,000 (1)	$ 642,720 (1)
Expenditures	$ (188,850)	$ (244,510)	$ (589,478)	$ (472,529)	$ (486,705) (2)	$ (496,439) (2)
Revenues Over (Under) Expenditures	$ 432,487	$ (69,858)	$ 749,549	$ 127,471	$ 137,295	$ 146,281
Transfers In (To) Other Funds						
Misc Trust Funds	$ -	$ -	$ -	$ -	$ -	$ -
General Fund	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000
Community Trust Funds	$ -	$ -	$ -	$ -	$ -	$ -
Net Transfers In (To) Other Funds	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000
Net Change in Fund Balance	$ 452,487	$ (49,858)	$ 769,549	$ 147,471	$ 157,295	$ 166,281
Total Fund Balance, September 30	**$ 225,716**	**$ 175,858**	**$ 945,407**	**$ 1,092,878**	**$ 1,250,173**	**$ 1,416,454**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Fund Balance (Deficit)	**$ 225,716**	**$ 175,858**	**$ 945,407**	**$ 1,092,878**	**$ 1,250,173**	**$ 1,416,454**

(1) Prior Year + 4%, based on 3yr trend
(2) Prior Year + 3%, based on 3yr trend

PUBLIC ARTS FUND

Revenue:		
Public Art Fees	$	600,000
Interest Income		-
Miscellaneous Income		-
Transfer In		20,000
Fund Balance (Increase) Decrease		(147,471)
Total Revenues:	**$**	**472,529**
Appropriations:		
Personnel	$	111,271
Operating Expenses		220,788
Capital Outlay		139,000
Non Operating		1,470
Total Appropriations:	**$**	**472,529**

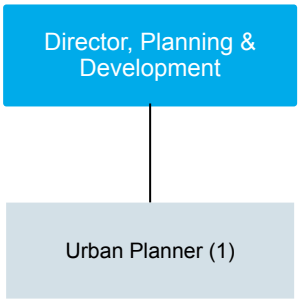
SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Public Arts 151-2611-579					
Department Summary					
Personnel Services	134,145	143,408	139,405	107,658	111,271
Operating Expenses	42,205	85,306	172,925	223,381	220,788
Capital Outlay	12,500	15,796	258,327	100,000	139,000
Nonoperating Expenses	-	-	18,821	-	1,470
Total	**$ 188,850**	**$ 244,510**	**$ 589,478**	**$ 431,039**	**$ 472,529**
Estimated as % of Budget					

PERSONNEL ALLOCATION

DEPARTMENT: **Planning and Development**
DIVISION: **Public Arts**

FUND: **151**
DEPT.NO: **2611**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
PLANNER II	24089	22	-	-	1.0	-	1.0
PUBLIC ART COORDINATOR	01207	10	0.5	-	-	-	-
PUBLIC ART MANAGER	30069	25	-	1.0	(1.0)	1.0	-
PUBLIC ART MANAGER	30069	34	1.0	-	-	-	-
Sub-total for Full-time Positions			1.5	1.0	-	1.0	1.0
Total Personnel:			**1.5**	**1.0**	**-**	**1.0**	**1.0**

DEPARTMENT: **Planning and Development**
DIVISION: **Public Arts**

FUND: **151**
DEPT.NO: **2611**

DEPARTMENT VISION STATEMENT:

A fully inclusive public art program of artworks and art events that signals to the community and its visitors the welcoming spirit, prosperous trajectory, proud equity and determined resilience of Boynton Beach.

DEPARTMENT MISSION STATEMENT:

Successfully collaborate with multiple City departments, property owners and diverse communities to develop and deliver enhanced public spaces within the culturally distinct districts through the works and thoughts of artists.

DEPARTMENT CORE SERVICES:

- Lead the implementation of the Art in Public Places ordinance and guidelines
- Staff the Art Advisory Board
- Maintain the City public art collection
- Produce art events including the Kinetic Biennial and art exhibitions

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Culturally Distinct Districts

Create unique cultural districts for business and entertainment to serve as the foundation that connect businesses, residents, and visitors. (Downtown, Medical, Heart of Boynton, Congress, Station Area, Woolbright, Federal, Brewery, others)

. **Value to the Community**

a) Visual identity expressing the aspirations of the residents and businesses in each district, including their cultural diversity.
b) Connect people in each district through dialogue and activities when developing art projects, making the art and/or enjoying the art.
c) Dynamic art projects and events that attract the mass media, cultural media and social media to promote the districts to a wide audience in Palm Beach County including tourists and seasonal residents.
d) Successful placemaking that attracts customers to walk business areas and to patronize existing and future businesses.

. **Short Term Challenges and Opportunities**

e) Lack of standing district-focused community organizations for collaboration on objectives.
f) Existing positive attitude regarding the potential of public art by major developers and some smaller developers especially in Downtown, Federal and Medical districts.
g) Competition for the limited mass media attention without a budget to purchase advertising.
h) Large numbers of talented, culturally diverse artists ready to apply for art commissions to meet the needs of each district and project.

DEPARTMENT: **Planning and Development**
DIVISION: **Public Arts**

FUND: **151**
DEPT.NO: **2611**

CITY STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:
CITY STRATEGIC GOAL: Culturally Distinct Districts

Objective #1: Develop and promote the Downtown into an important multicultural arts and culture district for the residents and tourists of Palm Beach County.

Department Initiatives

. Build the collection of outdoor public artworks and pedestrian outdoor places in Downtown.
   a) **Target End Date**: September 30, 2025
   b) **Key Performance Indicators**: Increase City collection by one and private collection by two.
. Produce public art events enjoyed by residents and tourists including Kinetic Biennial
   c) **Target End Date**: January 30, 2025
   d) **Key Performance Indicators**: Two days of exhibitions and performances with significant media coverage and attendance by 5,000 people.
. Attract repeat visitors to Downtown by changing outdoor artworks including banners, spinners, light projection and sculptures
   e) **Target End Date**: September 30, 2025
   f) **Key Performance Indicators**: Exchange all platforms at least once with works from diverse artists
. Celebrate and recognize the artists of Boynton and Palm Beach County through curated exhibitions for the Arts & Cultural Center
   g) **Target End Date**: September 30, 2025
   h) **Key Performance Indicators**: Complete 4 curated exhibits with works from diverse artists.
. Develop a community of Downtown artists through studios with sales space (and support the Boynton Beach Industrial Arts District)
   i) **Target End Date**: September 30, 2025
   j) **Key Performance Indicators**: A space for at least 6 artists
. Create an iconic branding image with major sculptures intersection at Federal and Ocean
   k) **Target End Date**: September 30, 2025
   l) **Key Performance Indicators**: Complete a plan with the CRA, P&Z and Private Developers.
. Maintain public art and their sites in excellent condition
   m) **Target End Date**: September 30, 2025
   n) **Key Performance Indicators**: Clean and if necessary restore all permanent artworks.
. Enhance the knowledge of visitors about Downtown artworks, history and places through self-guided, smartphone tours.
   o) **Target End Date**: September 30, 2025
   p) **Key Performance Indicators**: Completed the self-guided tour.

Objective #2: Provide positive visual identity and pedestrian experiences for the micro-business districts and unique neighborhoods of Boynton Beach.

Department Initiatives

. Add the arts and additional design features to the plans for MLK Blvd

a) **Target End Date**: March 1, 2025
b) **Key Performance Indicators**: Completed plan with funding and design for artworks and artistic enhancement of infrastructure.

. Sponsor murals with community engagement
c) **Target End Date**: September 30, 2025
d) **Key Performance Indicators**: Complete 3 murals in different districts with one in the Brewery district

. Add artistic features to Road and Utility improvements
e) **Target End Date**: September 30, 2025
f) **Key Performance Indicators**: Artistic features for sidewalks, traffic calming, pump stations and drains

. Develop a Medical District art plan with Baptist Health
g) **Target End Date**: September 30, 2025
h) **Key Performance Indicators**: Completed plan

. Excellent online presence about the public art, locations and district.
i) **Target End Date**: September 30, 2025
j) **Key Performance Indicators**: Completed plan

Objective #3: Through the arts, enhance the social bonds of people and businesses of each district and neighborhood.

Department Initiatives

. With art projects and plans, attend or organize community discussions
a) **Target End Date**: September 30, 2025
b) **Key Performance Indicators**: Participate or organize three in different places.

. Engage students and their families in making art for the neighborhoods
c) **Target End Date**: May 30, 2025
d) **Key Performance Indicators**: Projects for Kinetic Biennial, bus stops and traffic cabinet wraps.

. Utilize social media to connect people interested and engaged in the arts and their community.
e) **Target End Date**: September 30, 2025
f) **Key Performance Indicators**: Consistent social media posting all year with a minimum of 150 posts.

PUBLIC ART DEPARTMENT STRATEGIC INITIATIVES

Public Art Initiative #1: Excellent Artistic Services

Make available the full range of public art services to other City departments, CRA, community organizations, property developers and artists.

. Partner with departments to advance their objectives
a) **Target End Date**: September 30, 2025
b) **Key Performance Indicators**: Three department partnership

. Develop partnership materials for engaging artists in projects.
c) **Target End Date**: September 30, 2025

DEPARTMENT: **Planning and Development**
DIVISION: **Public Arts**
FUND: **151**
DEPT.NO: **2611**

d) **Key Performance Indicators**: Develop contact lists of 1000 artists, media, fabricators, installers, shippers and sign makers; and templates for contracts and call to artists

. Successfully guide developers through the artist commission process

e) **Target End Date**: September 30, 2025

f) **Key Performance Indicators**: Assist four developers.

Public Art Initiative #2: Meaningful Art Projects and Events

Purchase and sponsor art projects and events with cultural significance to the various ethnic, LGBTQ, disabled and other communities of Boynton Beach.

. Organize or assist on projects with particular communities.

a) **Target End Date**: September 30, 2025

b) **Key Performance Indicators**: MLK celebration (January), autism awareness (April), sister cities (April), Haitian (May), PRIDE (June), Hispanic (Sept), veterans (November)

. Commission temporary or permanent artworks with a particular community.

c) **Target End Date**: May 30, 2025

d) **Key Performance Indicators**: One project with the deaf community.

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Public Arts Fund (151-2611)					
Number of Art Exhibitions	3	3	3	7	4
Number of Art Pieces Owned By The City	62 @ $1,950,831	62 @ $1,950,831	62 @ $1,950,831	64 @ $1,968,831	67 @ $2,000,000
Number of Art Pieces on Loan	$8	$8	$8	$9	$12
Number of private development projects	35 @ $1,683,487	35 @ $1,683,487	35 @ $1,683,487	37 @ $1,203,487	38 @ $1,243,487
Number of project repair/refurbish	0	0	0	2 @ $15,000	6 @ $18,750

DEPARTMENT: **Planning and Development**
DIVISION: **Public Arts**

FUND: **151**
DEPT.NO: **2611**

DETAIL REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Charges for Services					
Public Arts Fee 30%	526,016	133,304	470,000	400,000	400,000
Public Arts 70% Permit	95,321	23,114	604,000	300,000	200,000
Kinetic Art	-	18,234	-	-	-
Total Charges for Services	**$ 621,337**	**$ 174,652**	**$ 1,074,000**	**$ 700,000**	**$ 600,000**
Investment Income					
Interest Income	-	-	500	500	-
Total Investment Income	**$ -**	**$ -**	**$ 500**	**$ 500**	**$ -**
Miscellaneous Income					
Miscellaneous Income	-	-	254,527	50,000	-
Total Miscellaneous Income	**$ -**	**$ -**	**$ 254,527**	**$ 50,000**	**$ -**
Miscellaneous Income					
Various	-	-	10,000	-	-
Total Various Income	**$ -**	**$ -**	**$ 10,000**	**$ -**	**$ -**
General Fund	20,000	20,000	20,000	20,000	20,000
Sub Total	**$ 641,337**	**$ 194,652**	**$ 1,359,027**	**$ 770,500**	**$ 620,000**
Fund Balance (Increase) Decrease	**(452,487)**	**49,858**	**(769,549)**	**(339,461)**	**(147,471)**
Grand Total	**$ 188,850**	**$ 244,510**	**$ 589,478**	**$ 431,039**	**$ 472,529**

DEPARTMENT: **Planning and Development**
DIVISION: **Public Arts**

FUND: **151**
DEPT.NO: **2611**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 11 Public Arts 151-2611-579						
	Department Summary					
	Personnel Services	134,145	143,408	139,405	107,658	111,271
	Operating Expenses	42,205	85,306	172,925	223,381	220,788
	Capital Outlay	12,500	15,796	258,327	100,000	139,000
	Nonoperating Expenses	-	-	18,821	-	1,470
	Total	**$ 188,850**	**$ 244,510**	**$ 589,478**	**$ 431,039**	**$ 472,529**
12-10	Regular Salaries/Wages	90,846	98,832	102,057	77,948	77,948
14-10	Overtime	-	380	1,000	-	-
15-12	Cell Phone Allowance	504	504	504	-	-
15-20	Car Allowance	3,000	3,000	3,000	-	-
21-10	Employer Fica	7,308	7,578	7,846	5,963	5,963
22-10	General Employees Pension	18,038	18,038	12,952	11,692	15,555
23-10	Life Insurance	10	1	60	60	60
23-20	Disability Insurance	-	-	690	421	421
23-30	Health Insurance	13,393	13,322	9,769	10,096	10,096
23-34	Hsa	250	1,000	1,000	1,000	750
23-40	Dental Insurance	712	674	472	423	423
23-50	Vision Insurance	84	79	55	55	55
	Sub-total Personnel Services	**$ 134,145**	**$ 143,408**	**$ 139,405**	**$ 107,658**	**$ 111,271**
32-10	Audit Fee	709	312	252	293	293
44-42	Office Rental	800	-	-	-	-
46-20	Equipment Maintenance	3,604	32	15,000	15,000	15,000
46-91	Software Maintenance	193	322	1,880	1,000	1,680
48-01	Comm Promotion/Marketng	585	980	3,100	3,100	3,100
49-09	Self Insurance Chgs (W/C)	1,665	1,720	2,144	2,114	1,961
49-10	Warehouse Service Chg	85	77	98	354	354
49-14	Credit Card Fees	150	27	30	-	-
49-17	Other Contractual Srvs	29,981	59,080	109,470	189,000	185,000
49-30	Public Art Initiatives	-	-	25,000	-	-
52-20	Opr Equipment <$1000	750	-	-	-	800
52-85	Food Supplies	352	1,116	5,600	5,600	5,600
52-99	Misc Supplies	1,903	20,871	8,251	5,300	5,300
54-20	Memberships	230	-	420	420	500
54-30	Training	1,198	769	1,680	1,200	1,200
	Sub-Total Operating Expenses	**$ 42,205**	**$ 85,306**	**$ 172,925**	**$ 223,381**	**$ 220,788**
64-15	Computer Equipment	-	-	3,000	-	4,000
67-01	Acquisition Of Public Art	12,500	15,796	255,327	100,000	135,000
	Sub-Total Capital Outlay	**$ 12,500**	**$ 15,796**	**$ 258,327**	**$ 100,000**	**$ 139,000**
	Subtotal	**$ 188,850**	**$ 244,510**	**$ 570,657**	**$ 431,039**	**$ 471,059**
91-04	Transfer To Grants-Match	-	-	15,000	-	-
91-23	Transfer To Benefits Fund	-	-	-	-	1,470
99-03	Rsv. For Future Approp.	-	-	3,821	-	-
	Sub-total Nonoperating Expenses	**$ -**	**$ -**	**$ 18,821**	**$ -**	**$ 1,470**
Department Total		**$ 188,850**	**$ 244,510**	**$ 589,478**	**$ 431,039**	**$ 472,529**

Recreation Program Revenue Fund

The Recreation Program Fund is established to provide recreation programs for City and non-City residents based on 100% user fees. A surcharge is made for non-residents. For FY 2024-25, total revenue for recreation programs is projected at $402,700 (needing $32K from fund balance). The operating expenditures of $406,968 which includes a transfer to the General Fund and reserves..

This is an important bridge to providing recreation programs to income-eligible persons or families. The Recreation Program Fund will need to continue to lower program expenses or adjust user fees to increase revenues to have a healthy Fund Balance. FY 2023-24 and FY 2024-25 projects reflect a 2% increase in both revenues and expenditures, as such, no financial concerns anticipated for the service that is being provided to the community.

RECREATION PROGRAM REVENUE FUND (A Special Revenue Fund)

	2021-22 Actual	2022-23 Actual	2023-24 Amended Budget	2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Total Fund Balance,October 1	**$ 617,535**	**$ 587,889**	**$ 534,136**	**$ 475,272**	**$ 466,595**	**$ 462,242**
Revenues	$ 528,332	$ 473,025	$ 541,400	$ 402,700	$ 410,754 (1)	$ 418,969 (1)
Expenditures	$ (529,478)	$ (526,778)	$ (600,264)	$ (406,968)	$ (415,107) (2)	$ (423,410) (2)
Revenues Over (Under) Expenditures	$ (1,146)	$ (53,753)	$ (58,864)	$ (4,268)	$ (4,353)	$ (4,440)
Transfers In (To) Other Funds						
Fleet Fund	$ -	$ -	$ -	$ -	$ -	$ -
Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -
Benefits Fund	$ -	$ -	$ -	$ (4,409)	$ -	$ -
General Fund	$ (28,500)	$ -	$ -	$ -	$ -	$ -
Net Transfers In (To) Other Funds	$ (28,500)	$ -	$ -	$ (4,409)	$ -	$ -
Net Change in Fund Balance	$ (29,646)	$ (53,753)	$ (58,864)	$ (8,677)	$ (4,353)	$ (4,440)
Total Fund Balance, September 30	**$ 587,889**	**$ 534,136**	**$ 475,272**	**$ 466,595**	**$ 462,242**	**$ 457,801**
Less Reserves & Designations	$ (5,342)	$ (5,342)	$ (4,200)	$ (4,200)	$ (4,200)	$ (4,200)
Designated Fund Balance Available	**$ 582,547**	**$ 528,794**	**$ 471,072**	**$ 462,395**	**$ 458,042**	**$ 453,601**

(1) Prior Year + 2%, based on 3yr trend

(2) Prior Year + 1%, based on 3yr trend

RECREATION PROGRAM REVENUE FUND

Revenue:		
Program Activity Fees	$	267,000
Non Resident Registration Fees		81,700
Special Services Fees		24,000
Investment Income		10,000
Miscellaneous Income		20,000
Fund Balance (Increase) Decrease		8,677
Total Revenues:	**$**	**411,377**
Appropriations:		
Personnel	$	107,497
Operating Expenses		299,471
Capital Outlay		-
Non Operating		4,409
Total Appropriations:	**$**	**411,377**

SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Recreation Programs 172-2712-572					
Department Summary					
Personnel Services	142,957	147,506	256,222	107,497	107,497
Operating Expenses	386,520	374,360	344,042	300,386	299,471
Capital Outlay	-	3,150	-	-	-
Nonoperating Expenses	28,500	1,760	-	-	4,409
Total	**$ 557,977**	**$ 526,776**	**$ 600,264**	**$ 407,883**	**$ 411,377**
Estimated as % of Budget	**93.0%**				

DEPARTMENT: Recreation & Parks
Development DIVISION: Recreation

FUND: 172
DEPT.NO: 2712

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
SUMMER DAY CAMP COUNSELOR II	61288	08	1.9	1.5	(1.5)	-	-
Sub-total for Full-time Positions			1.9	1.5	(1.5)	-	-
Part-Time Positions:							
BUS DRIVER	54207	08	0.2	0.2	0.2	0.4	0.4
SEASONAL BUS DRIVER	54208	08	0.6	0.6	(0.6)	-	-
SUMMER DAY CAMP COUNSELOR	61278	07	0.7	0.7	1.2	1.9	1.9
SUMMER DAY CAMP COUNSELOR II	61288	08	-	-	0.7	0.7	0.7
Sub-total for Part-time Positions			1.5	1.5	1.5	3.0	3.0
Total Personnel:			**3.4**	**3.0**	**-**	**3.0**	**3.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Recreation Program (172-2712)					
Camp Program Participants (summer camps)	100	149	159	180	180
Class Participants (registered programs; not including drop-in)	2,453	2,986	2,817	2,370	2,400
Revenue from Program Fees	328,053	510,030	411,958	321,694	350,000

DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 172
DEPT.NO: 2712

DETAIL REVENUES

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Charges For Services					
Program Activity Fees	349,780	295,781	362,000	267,000	267,000
Non-Resdnt/Registr Fee	141,780	116,178	125,400	81,700	81,700
Special Event Service Fee	17,955	21,965	24,500	24,000	24,000
Total Charges For Services	**$ 509,515**	**$ 433,924**	**$ 511,900**	**$ 372,700**	**$ 372,700**
Investment Income					
Interest Income	179	20,143	7,500	10,000	10,000
Total Investment Income	**$ 179**	**$ 20,143**	**$ 7,500**	**$ 10,000**	**$ 10,000**
Miscellaneous Income					
Miscellaneous Income	18,638	18,958	22,000	20,000	20,000
Total Miscellaneous Income	**$ 18,638**	**$ 18,958**	**$ 22,000**	**$ 20,000**	**$ 20,000**
Sub Total	**$ 528,332**	**$ 473,025**	**$ 541,400**	**$ 402,700**	**$ 402,700**
Fund Balance (Increase) Decrease	**(1,556)**	**84,952**	**58,864**	**5,183**	**8,677**
Grand Total	**$ 526,776**	**$ 557,977**	**$ 600,264**	**$ 407,883**	**$ 411,377**

DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 172
DEPT.NO: 2712

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 12 Recreation 172-2712-572						
	Department Summary					
	Personnel Services	142,957	147,506	256,222	107,497	107,497
	Operating Expenses	386,520	374,360	344,042	300,386	299,471
	Capital Outlay	-	3,150	-	-	-
	Nonoperating Expenses	28,500	1,760	-	-	4,409
	Total	**$ 557,977**	**$ 526,776**	**$ 600,264**	**$ 407,883**	**$ 411,377**
12-10	Regular Salaries/Wages	129,334	135,070	242,708	99,858	99,858
14-10	Overtime	125	606	520	-	-
14-20	Reimbursable Wages	(26)	1,230	700	-	-
21-10	Employer Fica	12,887	10,600	12,294	7,639	7,639
25-10	Unemployment	637	-	-	-	-
	Sub-Total Personnel Services	**$ 142,957**	**$ 147,506**	**$ 256,222**	**$ 107,497**	**$ 107,497**
32-10	Audit Fee	1,417	685	407	298	298
34-60	Program Fees/Instructors	220,021	154,553	103,600	97,700	97,700
41-12	Postage	3,211	3,016	5,500	4,000	4,000
46-91	Software Maintenance	-	468	800	-	-
47-10	Printing & Binding	31,939	31,955	32,000	30,000	30,000
48-05	Advertising	-	900	1,750	-	-
49-09	Self Insurance Chgs (W/C)	9,744	10,287	12,816	12,640	11,725
49-10	Warehouse Service Chg	682	725	789	1,773	1,773
49-14	Credit Card Fees	1,383	1,327	2,750	-	-
49-17	Other Contractual Srvs	84,190	122,768	119,525	112,450	112,450
52-20	Opr Equipment <$1000	-	4,689	2,050	-	-
52-40	Program Fees/Supplies	24,997	39,255	56,955	40,225	40,225
52-85	Food Supplies	2,826	3,624	5,100	1,300	1,300
54-30	Training	6,110	108	-	-	-
	Sub-Total Operating Expenses	**$ 386,520**	**$ 374,360**	**$ 344,042**	**$ 300,386**	**$ 299,471**
64-03	Recreation Equipment	-	3,150	-	-	-
	Sub-Total Capital Outlay	**$ -**	**$ 3,150**	**$ -**	**$ -**	**$ -**
	Subtotal	**$ 529,477**	**$ 525,016**	**$ 600,264**	**$ 407,883**	**$ 406,968**
91-01	Transfer To General Fund	28,500	-	-	-	-
91-23	Transfer To Benefits Fund	-	-	-	-	4,409
95-60	Uncollectible Expense	-	1,760	-	-	-
	Sub-total Nonoperating Expenses	**$ 28,500**	**$ 1,760**	**$ -**	**$ -**	**$ 4,409**
Department Total		**$ 557,977**	**$ 526,776**	**$ 600,264**	**$ 407,883**	**$ 411,377**

Debt Service Fund

DETAIL EXPENDITURES

DEPARTMENT: **Debt Fund**
DIVISION: **Debt Service**

FUND: **207**
DEPT.NO: **3011**

The City issued Public Service Tax Revenue Bonds in the past secured solely by all public service and communications service taxes. Beginning in FY 2008-09, this fund now receives all of the taxes directly to pay debt service on bond issues for capital construction projects. Previously, some of these taxes were credited directly to the General Fund or the Capital Improvement Fund. As a result, the total amount of taxes available and allocated was not clear in a single budget or accounting schedule. We now continue to show all revenue in the Public Service Tax Debt Service Fund.

The City is projected to receive a total of $11.4M in Public Service Taxes in FY 2024-25. Of this amount, $2.4M is budgeted for required debt service payments with $9M transferred to the General Fund and a $600K transfer to the Capital Projects fund. The future years, thru FY2024-25, show a decline in the fund balance which may require reduction in the amount of transfers.

PUBLIC SERVICE TAX REVENUE BONDS (A Debt Service Fund)

	2021-22 Actual	2022-23 Actual	2023-24 Amended Budget	2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Total Fund Balance, October 1	**$ 6,091,634**	**$ 5,544,715**	**$ 6,226,997**	**$ 4,994,345**	**$ 4,406,142**	**$ 3,895,873**
Revenues	$ 11,062,669	$ 12,344,204	$ 10,809,738	$ 11,448,631	$ 11,563,117 (1)	$ 11,678,748 (1)
Expenditures	$ (2,419,588)	$ (2,471,922)	$ (2,442,390)	$ (2,436,834)	$ (2,473,387) (2)	$ (2,510,487) (2)
Revenues Over (Under) Expenditures	$ 8,643,081	$ 9,872,282	$ 8,367,348	$ 9,011,797	$ 9,089,731	$ 9,168,261
Transfers In (To) Other Funds						
Capital Improvement Fund	$ (600,000)	$ (600,000)	$ (600,000)	$ (600,000)	$ (600,000)	$ (600,000)
General Fund	$ (8,590,000)	$ (8,590,000)	$ (9,000,000)	$ (9,000,000)	$ (9,000,000)	$ (9,000,000)
Net Transfers In (To) Other Funds	$ (9,190,000)	$ (9,190,000)	$ (9,600,000)	$ (9,600,000)	$ (9,600,000)	$ (9,600,000)
Net Change in Fund Balance	$ (546,919)	$ 682,282	$ (1,232,652)	$ (588,203)	$ (510,269)	$ (431,739)
Total Fund Balance, September 30	**$ 5,544,715**	**$ 6,226,997**	**$ 4,994,345**	**$ 4,406,142**	**$ 3,895,873**	**$ 3,464,134**
Less Reserves & Designations	$ (5,544,715)	$ (6,226,997)	$ (4,994,345)	$ (4,406,142)	$ (3,895,873)	$ (3,464,134)
Undesignated Fund Balance Available	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

(1) Prior Year + 3%, based on 3yr trend
(2) Prior Year + 2%, based on 3yr trend

PUBLIC SERVICE TAX DEBT SERVICE FUND

Revenues:		
Utility Taxes	$	11,368,631
Interest Income		80,000
Transfers In		-
Fund Balance (Increase) Decrease		588,203
Total Revenues:	**$**	**12,036,834**
Appropriations:		
Principal	$	2,305,000
Interest		115,000
Transfers		9,600,000
CPA and Fiscal Agent Fees		14,834
Non Operating		2,000
Total Appropriations:	**$**	**12,036,834**

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Public Service Taxes					
Florida Power & Light	6,843,225	7,867,548	6,650,000	7,000,000	7,000,000
Misc Utility Taxes	64,291	86,446	50,000	70,000	70,000
Water & Sewer 10%	1,314,638	1,287,912	1,300,000	1,310,000	1,310,000
Florida Public Utilities	90,274	107,875	100,000	95,000	95,000
Amerigas	40,298	45,283	45,000	40,000	40,000
Communication Serv. Tax	2,707,274	2,788,410	2,604,738	2,700,000	2,853,631
Total Public Service Tax	**$ 11,060,000**	**$ 12,183,474**	**$ 10,749,738**	**$ 11,215,000**	**$ 11,368,631**
Investment Income					
Interest Income	2,669	160,729	60,000	80,000	80,000
Total Investment Income	**$ 2,669**	**$ 160,729**	**$ 60,000**	**$ 80,000**	**$ 80,000**
Transfers In					
Sub Total	**$ 11,062,669**	**$ 12,344,203**	**$ 10,809,738**	**$ 11,295,000**	**$ 11,448,631**
Fund Balance (Increase) Decrease	**599,252**	**(301,813)**	**799,853**	**741,834**	**588,203**
Grand Total	**$ 11,661,921**	**$ 12,042,390**	**$ 11,609,591**	**$ 12,036,834**	**$ 12,036,834**

DETAIL EXPENDITURES

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
DIV 11 Public Service Tax Debt Service 207-3011-517						
	Department Summary					
	Operating Expenses	2,835	8,254	15,481	12,834	12,834
	Capital Outlay	2,415,895	2,462,703	2,417,894	2,422,000	2,422,000
	Nonoperating Expenses	9,190,861	9,190,964	9,609,015	9,602,000	9,602,000
	Total	**$ 11,609,591**	**$ 11,661,921**	**$ 12,042,390**	**$ 12,036,834**	**$ 12,036,834**
31-90	Other Professional Srvs	-	-	6,850	6,850	6,850
32-10	Audit Fee	2,835	5,940	8,631	5,984	5,984
49-17	Other Contractual Srvs	-	2,314	-	-	-
	Sub-Total Operating Expenses	**$ 2,835**	**$ 8,254**	**$ 15,481**	**$ 12,834**	**$ 12,834**
71-01	Principal Payment	2,170,000	2,260,000	2,215,000	2,305,000	2,305,000
72-01	Debt Interest Expense	245,895	202,703	200,894	115,000	115,000
73-01	Fiscal Agents Fee	-	-	2,000	2,000	2,000
	Sub-Total Capital Outlay	**$ 2,415,895**	**$ 2,462,703**	**$ 2,417,894**	**$ 2,422,000**	**$ 2,422,000**
	Subtotal	**$ 2,418,730**	**$ 2,470,957**	**$ 2,433,375**	**$ 2,434,834**	**$ 2,434,834**
91-01	Transfer To General Fund	8,590,000	8,590,000	9,000,000	9,000,000	9,000,000
91-31	Transfer To Capital Impv	600,000	600,000	600,000	600,000	600,000
95-60	Uncollectible Expense	861	964	9,015	2,000	2,000
	Sub-total Nonoperating Expenses	**$ 9,190,861**	**$ 9,190,964**	**$ 9,609,015**	**$ 9,602,000**	**$ 9,602,000**
Department Total		**$ 11,609,591**	**$ 11,661,921**	**$ 12,042,390**	**$ 12,036,834**	**$ 12,036,834**

Fleet Maintenance Fund

DETAIL REVENUES

DEPARTMENT: **Public Works**
DIVISION: **Fleet Management & Mobility**

FUND: **501**
DEPT.NO: **2516**

The Fleet Fund is an internal service fund that is responsible for the repair and replacement of all City vehicles. Funding for fleet operations comes 100% in the form of vehicle service charges and transfers from user departments for vehicle prefunded replacement based on a schedule that varies from department to department depending on the vehicles used, estimated life of the vehicle and intensity of use. The Fleet budget has decreased to $13.5M from FY 2023-24 budget of $18.8M due to replacement & acquisition of a smaller fleet for FY 2024-25. The vehicle purchases budget for FY 2024-25 is $0M compared to $12.6M in FY 2023-24.

For the projected FY 2023-24 and FY 2024-25 revenues are increased by 4% due to repairs, and cost escalation for parts and repairs service provided to City departments. The projected expenditures reflect no increase over the prior year. The benefits are recognized in the change in Net Assets.

FLEET MAINTENANCE FUND (An Internal Service Fund)

	2021-22 Actual	2022-23 Actual	2023-24 Amended Budget	2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Net Assets, October 1	**$ 12,003,082**	**$ 14,023,415**	**$ 15,240,360**	**$ 8,205,308**	**$ 9,741,731**	**$ 11,072,935**
Operating Revenues	$ 5,181,932	$ 5,596,298	$ 5,034,493	$ 7,547,802	$ 7,849,714 (1)	$ 8,163,703
Operating Expenses	$ (5,426,752)	$ (6,203,931)	$ (7,269,312)	$ (1,929,021)	$ (1,929,021)	$ (1,929,021)
Depreciation/Capital Outlay in Budget Years	$ (4,354,493)	$ (5,016,793)	$ (11,575,663)	$ (11,575,663)	$ (11,575,663)	$ (11,575,663)
Operating Income (Loss)	$ (4,599,313)	$ (5,624,426)	$ (13,810,482)	$ (5,956,882)	$ (5,654,970)	$ (5,340,981)
Nonoperating Revenue	$ 1,158,328	$ 509,051	$ 402,672	$ 520,000	$ -	$ -
Nonoperating Expense - GASB	$ -	$ -	$ -	$ -	$ -	$ -
Transfers In (To) Other Funds						
Vehicle Service Fund	$ -	$ -	$ 4,368	$ 7,780	$ 7,780	$ 7,780
General Fund	$ 2,769,347	$ 3,157,778	$ 3,185,283	$ 4,465,352	$ 4,465,352	$ 4,465,352
Community Improvements Fund	$ 2,600	$ 3,231	$ 3,231	$ 4,915	$ 4,915	$ 4,915
Building Fund	$ 10,400	$ 12,480	$ 12,480	$ 30,261	$ 30,261	$ 30,261
Water & Sewer Utility Fund	$ 951,322	$ 998,590	$ 998,590	$ 1,136,782	$ 1,136,782	$ 1,136,782
Golf Course	$ 111,297	$ 98,088	$ 98,088	$ 4,992	$ 4,992	$ 4,992
Solid Waste Fund	$ 1,584,688	$ 2,029,000	$ 2,029,000	$ 1,319,956	$ 1,319,956	$ 1,319,956
Warehouse Fund	$ 12,869	$ 12,869	$ 17,751	$ -	$ 12,869	$ 12,869
Recreation Program Revenue Fund	$ -	$ -	$ -	$ -	$ -	$ -
Cemetery Fund	$ 18,795	$ 20,284	$ 23,967	$ 3,267	$ 3,267	$ 3,267
Net Transfers In (To) Other Funds	$ 5,461,318	$ 6,332,320	$ 6,372,758	$ 6,973,305	$ 6,986,174	$ 6,986,174
Contra Account - Capital Outlay	$ -	$ -	$ -	$ -	$ -	$ -
Increase (Decrease) In Net Assets	$ 2,020,333	$ 1,216,945	$ (7,035,052)	$ 1,536,423	$ 1,331,204	$ 1,645,193
Net Assets, September 30	**$ 14,023,415**	**$ 15,240,360**	**$ 8,205,308**	**$ 9,741,731**	**$ 11,072,935**	**$ 12,718,128**
Less Designated for Prefunded Vehicles	$ -	$ -	$ -	$ -	$ -	$ -
Less Investment in Capital Assets	$ (9,573,019)	$ (9,573,019)	$ (9,573,019)	$ (9,573,019)	$ (9,573,019)	$ (9,573,019)
Undesignated Net Assets Available	**$ 4,450,396**	**$ 5,667,341**	**$ (1,367,711)**	**$ 168,712**	**$ 1,499,916**	**$ 3,145,109**

(1) Prior Year + 4%, based on 3yr trend

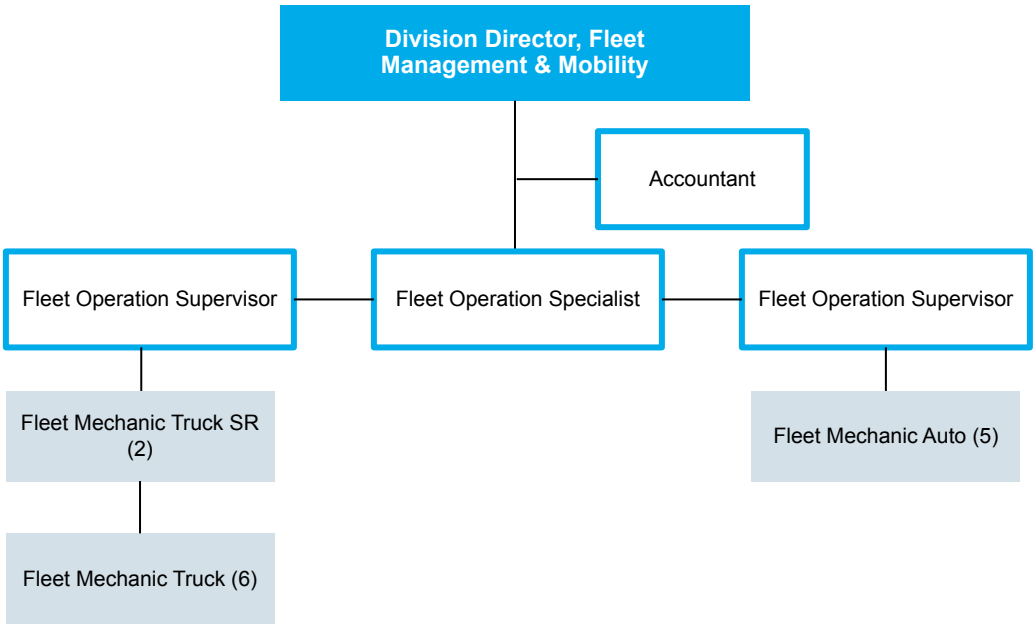
FLEET MAINTENANCE FUND

Revenue:	
Vehicle Service Charges	$ 6,128,607
Miscellaneous Income	2,013,698
Interest Income	120,000
Transfer In	6,778,802
Fund Balance (Increase) Decrease	(1,536,423)
Total Revenues:	**$ 13,504,684**
Appropriations:	
Personnel Services	$ 1,944,123
Operating Expenses	3,658,386
Capital Outlay	7,857,000
Vehicle Purchases	-
Transfer	45,175
Total Appropriations:	**$ 13,504,684**

PERSONNEL ALLOCATION

DEPARTMENT: **Public Works**
DIVISION: **Fleet Management & Mobility**

FUND: **501**
DEPT.NO: **2516**



Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
ACCOUNTANT I	04149	22	-	1.0	-	1.0	1.0
DIV DIR, FLEET MGMT & MOBILITY	56459	44	1.0	1.0	-	1.0	1.0
FLEET MECHANIC, SENIOR - TRUCK	56261	20	2.0	2.0	-	2.0	2.0
FLEET SERVICE TECH - TRUCK	56241	16	5.0	6.0	-	6.0	6.0
FLEET SERVICE TECH-AUTOMOTIVE	56251	14	4.0	4.0	1.0	5.0	5.0
FLEET SERVICE WRITER	04542	09	1.0	-	-	-	-
SUPERVISOR, FLEET OPERATIONS	56349	26	2.0	2.0	-	2.0	2.0
Sub-total for Full-time Positions			15.0	16.0	1.0	17.0	17.0
Total Personnel:			**15.0**	**16.0**	**1.0**	**17.0**	**17.0**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Fleet Management & Mobility**
FUND: **501**
DEPT.NO: **2516**

MISSION STATEMENT AND GOALS

DEPARTMENT MISSION STATEMENT:

The Fleet Maintenance Division is committed to providing the highest quality of service in the most cost effective and efficient manner. Fleet Maintenance is also dedicated to environmental sustainability. The Mission of the Fleet Management Division is to provide safe, reliable efficient and economically sound fleet maintenance support and services that are responsive to the needs of customer departments to enable them to provide effective services to our residents

DEPARTMENT CORE SERVICES:

- Provide quality service to ensure that departments throughout the City can provide their organizational mission.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

. **Value to the Community**:
  a) Ensure the fleet is operational so that the City can provide its services.
. **Short Term Challenges and Opportunities**:
  b) Intense use results in increased maintenance
  c) Adequate staffing (turnover)
  d) Performing scheduled maintenance and keeping parts in stock
  e) Cost fluctuations and scarcity due to market conditions
. **Long Term Challenges and Opportunities**:
  f) Ensure technicians are aware of the latest automotive technology through the original equipment manufacturer and professional organizations.
  g) Procure Software that will allow managers to track service and time to provide service.

STRATEGIC GOAL: Environmental Sustainability

. **Value to the Community**:
  a) Adopt cleaner and more efficient fleet will have economic benefits for the City
. **Short Term Challenges and Opportunities**:
  b) Hybrids and electric vehicles cannot replace Police, Fire, Solid Waste and other working vehicles.
  c) Cost of Hybrids and Electric vehicles is high and they are more difficult to maintain.
  d) Prefunding amount doesn't always cover the cost of the new vehicle.

c. Long Term Challenges and Opportunities:

  a) Overcoming preconceived notions about the maintenance of vehicles
  b) As technology develops, staff will have to reevaluate the applicability to the fleet.
  c) Time and Cost of training staff to maintain electric vehicles.

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Fleet Management & Mobility**
FUND: **501**
DEPT.NO: **2516**

STRATEGIC GOAL: High Performing Organization

. **Objective** 1: Provide full inspection of vehicles on scheduled intervals.
  a) Initiative 1: Inform customers via maintenance reports, PM reports, and emails.
  b) Initiative 2: Monitor technician productivity to ensure quick turnaround time.
  c) Initiative 3: Ensure technicians are aware of the latest automotive technology through the original equipment manufacturer and professional organizations.
    i. Target completion date – Continuous throughout the year
    ii. Key performance indicators – Customer feedback and later this year use the software that tracks performance.

STRATEGIC GOAL: Environmental Sustainability

. **Objective** 1: Evaluate which operations in fleet can be productive with electric vehicles
  a) **Initiative 1: Initiative supporting the objective**: Work with Departments about possible applications
    i. Target completion date – Continuous throughout the year.
    ii. Key performance indicators – Departments request for vehicles that are scheduled for replacement

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Fleet (501-2516)					
Number of Vehicles (Prior Year Information unavailable in H.T.E.)	670	670	670	690	690
Number of work orders (jobs) processed	9,000	9,000	9,000	6,800	7,000
Total maintenance expenditures for PD Vehicles (Maint. & Fuel)	$ 1,025,000	$ 1,150,481	$ 1,338,092	$ 1,350,000	$ 1,400,000
Average Cost per Work Order	n/a	n/a	n/a	$ 508	$ 510

DETAIL REVENUES

DEPARTMENT: **Public Works**
DIVISION: **Fleet Management & Mobility**

FUND: **501**
DEPT.NO: **2516**

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Charges For Services					
Int Srv Chgs-General	4,904,506	5,291,992	4,930,516	6,128,607	6,128,607
Total Charges For Services	**$ 4,904,506**	**$ 5,291,992**	**$ 4,930,516**	**$ 6,128,607**	**$ 6,128,607**
Confiscations					
Investment Income					
Interest Income	2,002	200,330	50,000	120,000	120,000
Total Investment Income	**$ 2,002**	**$ 200,330**	**$ 50,000**	**$ 120,000**	**$ 120,000**
Disposal Of Fixed Assets					
Sale Of Surplus Equip.	1,134,642	251,528	355,672	400,000	400,000
Total Disposal Of Fixed Assets	**$ 1,134,642**	**$ 251,528**	**$ 355,672**	**$ 400,000**	**$ 400,000**
Miscellaneous Income					
Miscellaneous Income	28,684	256,760	-	-	-
Insurance Reimbursement	760	236	-	-	-
Vs - Parts Markup	143,323	156,475	113,815	500,000	500,000
Vs - Fuel Markup	133,343	142,884	56,908	150,000	150,000
Vs - Labor	-	-	667,360	963,698	963,698
Arpa Intern	-	4,711	-	-	-
Total Miscellaneous Income	**$ 306,110**	**$ 561,066**	**$ 838,083**	**$ 1,613,698**	**$ 1,613,698**
Transfers In					
General Fund	2,769,347	3,157,778	3,185,283	4,999,564	4,465,352
Community Improvements	2,600	3,231	4,726	4,944	-
Building Fund	10,400	12,480	29,097	32,165	7,638
Police Impact Trust Fund	-	-	-	-	200,000
Water/Sewer Revenue	951,322	998,590	1,093,060	506,933	574,767
Golf Course	111,297	98,088	4,800	165,000	165,000
Sanitation	1,584,688	2,029,000	1,269,188	2,252,912	1,362,778
Vehicle Service	-	4,368	7,780	-	-
Warehouse	12,869	12,869	17,751	-	-
Bbmp	18,795	20,284	23,967	14,421	3,267
Total Transfers In	**$ 5,461,318**	**$ 6,336,688**	**$ 5,635,652**	**$ 7,975,939**	**$ 6,778,802**
Sub Total	**$ 11,808,578**	**$ 12,641,604**	**$ 11,809,923**	**$ 16,238,244**	**$ 15,041,107**
Encumbrance Roll Over					
Fund Balance (Increase) Decrease	**2,810,502**	**1,680,721**	**7,035,052**	**(2,837,376)**	**(1,536,423)**
Grand Total	**$ 14,619,080**	**$ 14,322,325**	**$ 18,844,975**	**$ 13,400,868**	**$ 13,504,684**

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Fleet Maintenance Fund 501-2516-519					
Department Summary					
Personnel Services	1,580,700	1,733,039	1,697,980	1,883,352	1,944,123
Operating Expenses	2,970,314	3,208,091	4,526,144	3,660,516	3,658,386
Capital Outlay	5,532,371	4,098,015	12,566,193	7,857,000	7,857,000
Nonoperating Expenses	4,535,695	5,283,180	54,658	-	45,175
Total	**$ 14,619,080**	**$ 14,322,325**	**$ 18,844,975**	**$ 13,400,868**	**$ 13,504,684**
Estimated as % of Budget					

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Fleet Management & Mobility**

FUND: **501**
DEPT.NO: **2516**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 16 Fleet 501-2516-519						
	Department Summary					
	Personnel Services	1,580,700	1,733,039	1,697,980	1,883,352	1,944,123
	Operating Expenses	2,970,314	3,208,091	4,526,144	3,660,516	3,658,386
	Capital Outlay	5,532,371	4,098,015	12,566,193	7,857,000	7,857,000
	Nonoperating Expenses	4,535,695	5,283,180	54,658	-	45,175
	Total	**$ 14,619,080**	**$ 14,322,325**	**$ 18,844,975**	**$ 13,400,868**	**$ 13,504,684**
12-10	Regular Salaries/Wages	892,425	829,464	1,108,432	1,251,346	1,263,060
12-20	Holiday Pay	5,843	5,837	7,418	10,000	10,000
14-10	Overtime	92,881	86,352	100,000	80,000	80,000
15-11	Tool Allowance	10,917	10,000	33,500	52,000	52,000
15-12	Cell Phone Allowance	-	200	840	-	960
15-13	Shoe Allowance	1,800	1,650	2,550	2,400	2,400
15-20	Car Allowance	4,800	1,600	4,800	-	750
21-10	Employer Fica	78,640	69,714	93,365	95,704	93,621
22-10	General Employees Pension	325,818	250,474	169,448	175,334	235,945
22-12	Pension Expense Gasb 68	-	345,556	-	-	-
23-10	Life Insurance	363	275	902	372	378
23-11	Life Insurance-Retirees	28	19	30	50	50
23-20	Disability Insurance	5,638	4,602	6,241	12,435	6,468
23-30	Health Insurance	138,793	107,727	146,542	177,690	176,680
23-34	Hsa	14,938	13,750	16,000	17,600	13,438
23-40	Dental Insurance	7,042	5,207	7,080	7,445	7,403
23-50	Vision Insurance	774	612	832	976	970
	Sub-Total Personnel Services	**$ 1,580,700**	**$ 1,733,039**	**$ 1,697,980**	**$ 1,883,352**	**$ 1,944,123**
31-90	Other Professional Srvs	-	-	1,365	2,000	2,000
32-10	Audit Fee	5,669	5,845	9,017	5,659	5,659
40-12	Business Meetings	2,862	-	-	-	-
41-15	Cellular Phone/Beeper	2,390	1,934	9,000	9,000	9,000
43-10	Electric Service	5,125	5,821	5,600	6,000	6,000
43-20	Water/Sewer Service	1,058	572	1,100	1,200	1,200
43-30	Garbage Fees/Roll Offs	-	-	-	50,000	50,000
44-30	Equipment Rental	1,466	31,187	5,100	5,000	5,000
44-31	Copy Machine Rental	2,240	1,787	3,000	3,000	3,000
46-20	Equipment Maintenance	1,442	2,673	5,595	3,000	3,000
46-26	Commercial Repairs	21,760	22,409	34,860	35,160	35,160
46-30	Vehicle Maint. - Garage	62,054	36,131	59,000	28,000	28,000
46-31	Vehicle Maint. - Other	121,736	135,501	490,000	85,000	85,000
46-91	Software Maintenance	-	67,010	359,120	150,000	150,000
49-09	Ins Chgs-Workers Comp	22,975	23,007	30,217	29,405	27,275
49-10	Warehouse Service Chg	260,014	265,983	300,007	206,842	206,842
49-17	Other Contractual Srvs	6,278	11,436	53,635	60,000	60,000
49-41	Licenses, Fees & Permits	1,729	5,809	6,200	10,000	10,000
51-10	Office Supplies	2,510	3,153	2,000	4,000	4,000
51-25	Computer Sftwre <$1000	-	-	2,798	1,000	1,000

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Fleet Management & Mobility**

FUND: **501**
DEPT.NO: **2516**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Div 16 Fleet 501-2516-519						
	Department Summary					
52-01	Supplies	564	478	2,000	2,000	2,000
52-10	Fuel Oil-Vehicles	1,413,873	1,488,209	1,107,565	1,212,000	1,212,000
52-12	Tires & Tubes	207,522	158,552	160,974	215,000	215,000
52-13	Auto Parts & Supplies	807,581	909,215	1,835,000	1,500,000	1,500,000
52-20	Opr Equipment <$1000	341	2,649	6,200	1,000	1,000
52-21	Chemicals	253	1,495	2,291	750	750
52-22	Uniforms	4,579	1,369	8,000	8,000	8,000
52-23	Safety Clothing/Equip.	349	1,108	-	1,000	1,000
52-25	Janitor Supplies	401	159	500	500	500
52-27	Hardware/Tools	1,791	10,725	8,500	8,000	8,000
54-10	Books-Publications-Videos	-	-	-	500	500
54-20	Memberships	2,378	2,135	4,000	4,000	4,000
54-30	Training	9,374	11,739	13,500	13,500	13,500
	Sub-Total Operating Expenses	**$ 2,970,314**	**$ 3,208,091**	**$ 4,526,144**	**$ 3,660,516**	**$ 3,658,386**
62-01	Building Improvements	24,060	26,759	43,000	43,000	43,000
64-02	General Equipment	11,152	23,820	25,830	10,000	10,000
64-14	Computer Software	-	1,100	7,287	10,000	10,000
64-15	Computer Equipment	-	1,480	5,998	4,000	4,000
64-32	Auto Accessories	-	-	425,000	-	-
64-33	Vehicle Purchases	5,497,159	4,044,856	12,059,078	7,790,000	7,790,000
	Sub-Total Capital Outlay	**$ 5,532,371**	**$ 4,098,015**	**$ 12,566,193**	**$ 7,857,000**	**$ 7,857,000**
	Subtotal	**$ 10,083,385**	**$ 9,039,145**	**$ 18,790,317**	**$ 13,400,868**	**$ 13,459,509**
91-23	Transfer To Benefits Fund	-	-	-	-	24,983
91-30	Transfer/Veh. Srv. Fund	-	4,368	7,780	-	-
95-40	Depreciation Expense	4,347,494	5,016,793	-	-	-
95-60	Uncollectible Expense	-	49,883	-	-	-
99-02	Non-Budgeted Expense	181,201	12,569	-	-	-
99-03	Rsv. For Future Approp.	-	-	46,878	-	20,192
99-25	Loss-Disposal Of Assets	7,000	199,567	-	-	-
	Sub-total Nonoperating Expenses	**$ 4,535,695**	**$ 5,283,180**	**$ 54,658**	**$ -**	**$ 45,175**
Department Total		**$ 14,619,080**	**$ 14,322,325**	**$ 18,844,975**	**$ 13,400,868**	**$ 13,504,684**

Materials & Distribution Fund

This is an internal service fund responsible for bulk purchases and storage, record storage, replenishment and delivery of commodities for departments. Materials & Distribution is a division of the Financial Services Department working closely with Procurement Services.

The Materials & Distribution division receives funding from charges for services to operating departments of the City, anticipated FY 2024-25 revenues are $593,537. The operating expenses for the Materials & Distribution Fund in Fiscal Year 2024-25 are $563,244.

FY 2022-2025 thru FY 2024-25 has the City's Materials & Distribution Fund realizing modest improvements in Net Assets. The projected years through FY 2024-25 with a 3% increase in both revenues and expenses will provide the opportunity of maintaining minimal inventory levels while still meeting the needs of the City. Management will continue to analyze the internal service charges to other Funds/Departments to prevent any operating shortfalls in the future.

MATERIALS & DISTRIBUTION FUND (An Internal Service Fund)

	2021-22 Actual	2022-23 Actual	2023-24 Amended Budget	2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Net Assets, October 1	**$ (125,837)**	**$ (193,800)**	**$ (323,641)**	**$ (367,587)**	**$ (346,112)**	**$ (323,949)**
Operating Revenues	$ 529,438	$ 545,320	$ 565,327	$ 593,537 (1)	$ 611,343 (1)	$ 629,683
Operating Expenses	$ (583,492)	$ (662,292)	$ (591,302)	$ (563,244)	$ (580,141)	$ (597,546)
OperatingIncome(Loss)	$ (54,054)	$ (116,972)	$ (25,975)	$ 30,293	$ 31,202	$ 32,138
Nonoperating Revenue	$ (1,040)	$ -	$ -	$ -	$ -	$ -
Nonoperating Expense	$ -	$ -	$ -	$ -	$ -	$ -
Transfers In (To) Other Funds						
Vehicle Service Fund	$ (12,869)	$ (12,869)	$ (17,971)	$ (8,818)	$ (9,038)	$ (9,264)
Increase (Decrease) In Net Assets	$ (67,963)	$ (129,841)	$ (43,946)	$ 21,475	$ 22,163	$ 22,873
Net Assets, September 30	**$ (193,800)**	**$ (323,641)**	**$ (367,587)**	**$ (346,112)**	**$ (323,949)**	**$ (301,075)**
Less Investment in Capital Assets	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Net Assets Available	**$ (193,800)**	**$ (323,641)**	**$ (367,587)**	**$ (346,112)**	**$ (323,949)**	**$ (301,075)**

(1) Prior Year + 3%, based on 3yr trend

MATERIALS & DISTRIBUTION FUND

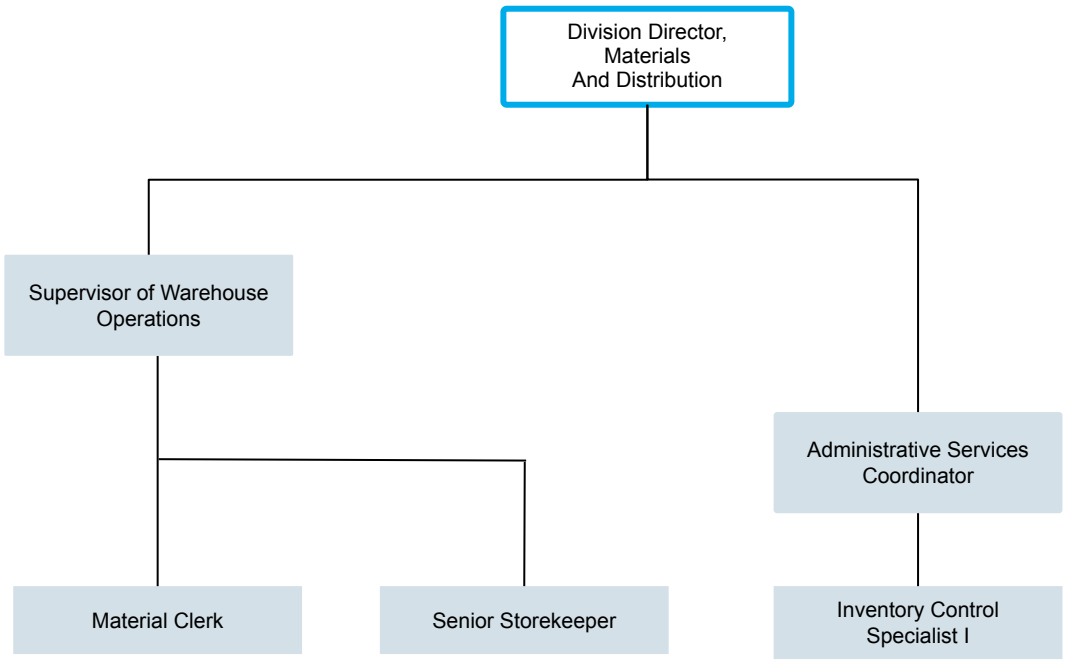
Revenue:	
Materials & Distribution Operations	$ 593,537
Miscellaneous Income	-
Fund Balance (Increase) Decrease	(21,475)
Total Revenues:	**$ 572,062**
Appropriations:	
Personnel Services	538,935
Operating Expenses	24,309
Capital Outlay	-
Non Operating	8,818
Total Appropriations:	**$ 572,062**

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	2023-24 Current Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
MATERIALS & DISTRIBUTION (WAREHOUSE) 502-1412-513					
DEPARTMENT SUMMARY					
Personnel Services	483,155	631,181	561,673	548,933	538,935
Operating Expenses	62,820	21,229	29,629	24,522	24,309
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	50,386	22,752	17,971	-	8,818
TOTAL	**$ 596,361**	**$ 675,162**	**$ 609,273**	**$ 573,455**	**$ 572,062**
Estimated as % of Budget					

PERSONNEL ALLOCATION

DEPARTMENT: **Financial Services**
DIVISION: **Materials & Distribution**

FUND: **502**
DEPT.NO: **1412**



Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
DIV DIRECTOR, MAT & DIST	04549	41	1.0	1.0	-	1.0	1.0
INVENTORY CONTROL SPEC III	04570	16	1.0	1.0	-	1.0	1.0
PARTS EXPEDITER	56331	14	1.0	1.0	-	1.0	1.0
SENIOR STOREKEEPER	04530	09	1.0	1.0	-	1.0	1.0
SERVICE WRITER-MATERIALS & DIS	04532	09	1.0	1.0	-	1.0	1.0
SUPERVISOR, MATERIALS & DISTRI	04550	22	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			6.0	6.0	-	6.0	6.0
Total Personnel:			**6.0**	**6.0**	**-**	**6.0**	**6.0**

DEPARTMENT: **Financial Services**
DIVISION: **Materials & Distribution**

FUND: **502**
DEPT.NO: **1412**

DEPARTMENT MISSION STATEMENT:

To provide enhanced efficiency, cost reduction and greater accountability through consolidated buying, volume purchasing and automated inventory.

DEPARTMENT CORE SERVICES:

- Inventory
- Procurement
- Fixed Assets
- Surplus
- Record Storage
- Deliveries
- Emergency Preparedness

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: High Performance Organization

Department Initiatives Alignment No. 1: INVENTORY

. Conduct spot checks and monthly sectional counts
. Conduct quarterly and year-end counts
. Maintain minimum level of inventory while providing for the City's needs

Target Performance Metrics (Measurement of Achievement) – INVENTORY

- To have close to zero discrepancies by year-end
- To provide for the City's needs in a timely manner

Department Initiatives Alignment No. 2: PROCUREMENT

. Solicit sealed competitive bids for inventory
. Obtain quotes for smaller purchases
. Establish contracts and obtain quotes for special orders

Target Performance Metrics (Measurement of Achievements) – PROCUREMENT

- Establish low prices due to high volume purchasing
- Establish quicker turn-around time of product with earned buying power

Department Initiatives Alignment No. 3: FIXED ASSETS

. Conduct quarterly inventory
. Document and properly catalog assets according to their description
. Acquire photos of all asset equipment
. Maintain and record all pertaining paperwork involving the life cycle of the fixed asset.

Target Performance Metrics Measurement of Achievement) – FIXED ASSETS

- Correctly document and catalog the fixed asset throughout its life cycle.

Department Initiatives Alignment No. 4: SURPLUS

DEPARTMENT: **Financial Services** FUND: **502**
DIVISION: **Materials & Distribution** DEPT.NO: **1412**

. Sell unwanted surplus for possible revenue
. Dispose fixed asset surplus from system in a timely fashion

Target Performance Metrics Measurement of Achievement) – SURPLUS

- To find a new use for surplus with departments or selling via online auction.

Department Initiatives Alignment No. 5: RECORD STORAGE

. Maintain and update online access for departments
. Conduct inventory with internal tracking numbers

Target Performance Metrics:

- Allowing access for departments to record storage with the most up to date information.

Department Initiatives Alignment No. 6: DELIVERIES

. Maintain accurate delivery of goods to departments.
. Increase frequency of deliveries to ensure quicker turnaround time.

Target Performance Metrics:

- To deliver goods to departments in an accurate and timely fashion.

Department Initiatives Alignment No. 7: EMERGENCY PREPAREDNESS

. Maintain adequate supply of hurricane supplies for departments
. Review and update PPE for pandemic supplies
. Establish contract for hurricane commissary

Target Performance Metrics:

- To maintain adequate supply of supplies for emergency situations

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Warehouse (502-1410)					
Amount of Inventory maintained	$ 731,376	$ 717,543	$ 852,294	$ 767,071	$ 790,083
Number of Field Purchase Orders managed	6,117	6,492	7,075	6,561	6,757
Number of Inventory Issues (Orders) managed	37,327	52,218	40,230	43,258	44,555

DETAIL REVENUES

DEPARTMENT: **Financial Services**
DIVISION: **Materials & Distribution**

FUND: **502**
DEPT.NO: **1412**

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Charges for Services					
Int Srv Chgs-General	128,281	135,106	139,260	194,762	194,762
Int Srv Chgs-Comm Impr	81	89	63	55	55
Int Svc Chgs-Building	458	176	635	1,192	1,192
Int Srv Chgs-Public Arts	85	77	98	354	354
Int Srv Chgs-Recr Progr	682	725	789	1,773	1,773
Int Srv Chgs-Wtr & Swr	131,183	133,878	113,934	170,863	170,863
Int Srv Chgs-Golf Course	1,358	1,320	1,032	1,878	1,878
Int Srv Chgs-Sanitation	7,041	7,719	8,882	14,491	14,491
Int Srv Chgs-Vehicle Srv	260,014	265,983	300,007	206,841	206,841
Int Srv Chgs-Self Insurnc	144	140	179	202	202
Int Srv Chgs-B.B.M.P.	111	107	448	1,126	1,126
TOTAL CHARGES FOR SERVICES	**$ 529,438**	**$ 545,320**	**$ 565,327**	**$ 593,537**	**$ 593,537**

Sub Total	**$529,438**	**$545,320**	**$565,327**	**$593,537**	**$593,537**
Fund Balance (Increase) Decrease	**79,835**	**51,041**	**109,835**	**(20,082)**	**(21,475)**
Grant Total	**$ 609,273**	**$ 596,361**	**$ 675,162**	**$ 573,455**	**$ 572,062**

DETAIL EXPENDITURES

DEPARTMENT: **Financial Services**
DIVISION: **Materials & Distribution**

FUND: **502**
DEPT.NO: **1412**

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
DIV 13 MATERIALS & DISTRIBUTION (Warehouse) 502-1412-513						
	Department Summary					
	Personnel Services	483,155	631,181	561,673	548,933	538,935
	Operating Expenses	62,820	21,229	29,629	24,522	24,309
	Nonoperating Expenses	50,386	22,752	17,971	-	8,818
	Total	**$ 596,361**	**$ 675,162**	**$ 609,273**	**$ 573,455**	**$ 572,062**
12-10	Regular Salaries/Wages	310,849	359,341	394,399	378,117	378,117
14-10	Overtime	25	207	250	500	500
15-12	Cell Phone Allowance	480	480	880	840	840
15-13	Shoe Allowance	150	300	500	200	200
15-20	Car Allowance	3,600	3,600	3,750	4,200	4,200
21-10	Employer Fica	24,844	27,443	29,877	28,926	28,990
22-10	General Employees Pension	92,584	77,441	59,543	56,717	55,977
22-12	Pension Expense Gasb 68	-	106,912	-	-	-
23-10	Life Insurance	128	134	120	120	120
23-20	Disability Insurance	2,012	2,259	2,072	4,366	2,044
23-30	Health Insurance	38,768	46,302	62,617	60,576	60,576
23-34	Hsa	3,563	4,250	4,500	11,500	4,500
23-40	Dental Insurance	2,060	2,248	2,832	2,538	2,538
23-50	Vision Insurance	242	264	333	333	333
25-10	Unemployment	3,850	-	-	-	-
	Sub-Total Personnel Services	**$ 483,155**	**$ 631,181**	**$ 561,673**	**$ 548,933**	**$ 538,935**
32-10	Audit Fee	1,417	585	415	281	281
41-15	Cellular Phone/Beeper	270	-	42	-	-
43-10	Electric Service	4,387	5,059	5,000	4,000	4,000
44-31	Copy Machine Rental	1,593	1,777	1,800	1,800	1,800
46-30	Vehicle Maint. - Garage	3,578	3,959	10,000	3,500	3,500
49-09	Self Insurance Chgs (W/C)	2,298	2,301	3,022	2,941	2,728
49-17	Other Contractual Srvs	35,293	104	-	-	-
51-10	Office Supplies	2,540	1,703	2,050	2,000	2,000
52-10	Fuel Oil-Vehicles	-	-	-	1,500	1,500
52-20	Opr Equipment <$1000	2,947	1,493	1,930	2,000	2,000
52-22	Uniforms	1,441	1,491	1,570	2,000	2,000
52-23	Safety Clothing/Equip.	296	386	400	500	500
52-27	Hardware/Tools	192	992	1,500	1,500	1,500
54-20	Memberships	5,318	1,379	1,500	1,500	1,500
54-30	Training	-	-	150	-	-
54-36	Career Development	1,250	-	250	1,000	1,000
	Sub-Total Operating Expenses	**$ 62,820**	**$ 21,229**	**$ 29,629**	**$ 24,522**	**$ 24,309**
Subtotal		**$ 545,975**	**$ 652,410**	**$ 591,302**	**$ 573,455**	**$ 563,244**
91-23	Transfer To Benefits Fund	-	-	-	-	8,818
91-30	Transfer/Veh. Srv. Fund	12,869	12,869	17,751	-	-
95-40	Depreciation Expense	2,674	2,537	-	-	-
95-60	Uncollectible Expense	-	3,590	-	-	-
99-02	Non-Budgeted Expense	34,843	3,756	300	-	-
99-03	Rsv. For Future Approp.	-	-	(80)	-	-
	Sub-total Nonoperating Expenses	**$ 50,386**	**$ 22,752**	**$ 17,971**	**$ -**	**$ 8,818**
Department Total		**$ 596,361**	**$ 675,162**	**$ 609,273**	**$ 573,455**	**$ 572,062**

Self Insurance/Risk Mgmt Fund

This is an internal service fund that is responsible for the City's liability insurance program, workers compensation and the safety program. The fund is operating as planned and the staff has instituted excellent safety and loss prevention programs to reduce our exposure.

The budgeted expenses for FY 2024-25 have increased to $6.7M from the $8.3M in FY 2023-24. Revenues are generated from service charges to all departments and are expected to increase 3% next fiscal year. There is an improvement in the fund balance in future fiscal years.

The Self-Insurance/Risk Management Fund with projected years through FY 2024-25 with increases of 3% for revenues and 2% for expenses still does not improve the deficit in Net Assets. Currently, this trend has forced management to examine the internal service charges to other Funds/Departments and educate staff on methods to mitigate losses/safety/incident prevention.

SELF-INSURANCE/RISK MGMT. FUND (An Internal Service Fund)

	2021-22 Actual	2022-23 Actual	2023-24 Amended Budget	2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Net Assets,October 1	**$ (2,270,713)**	**$ (2,127,941)**	**$ (1,095,899)**	**$ (3,431,797)**	**$ (3,181,814)**	**$ (3,112,659)**
Operating Revenues	$ 5,600,000	$ 5,756,574	$ 6,451,189	$ 5,908,832 (1)	$ 6,086,097 (1)	$ 6,268,680
Operating Expenses	$ (6,774,817)	$ (5,912,422)	$ (8,328,237)	$ (6,676,660) (1)	$ (6,810,193) (2)	$ (6,946,397)
Operating Income (Loss)	$ (1,174,817)	$ (155,848)	$ (1,877,048)	$ (767,828)	$ (724,096)	$ (677,717)
Nonoperating Revenue	$ 633,839	$ 504,140	$ 250,000	$ 237,000	$ 153,000	$ 153,000
Nonoperating (Expense)	$ -	$ -	$ (1,492,600)	$ (2,939)	$ -	$ (2,939)
Transfers In (To) Other Funds						
General Fund	$ 528,950	$ 528,950	$ 578,950	$ 578,950	$ 480,188	$ 480,188
Water & Sewer Fund	$ 123,870	$ 123,870	$ 153,870	$ 153,870	$ 128,050	$ 128,050
Sanitation	$ 30,930	$ 30,930	$ 50,930	$ 50,930	$ 32,013	$ 32,013
Net Transfers In (To) Other Funds	$ 683,750	$ 683,750	$ 783,750	$ 783,750	$ 640,251	$ 640,251
Increase (Decrease) In Net Assets	$ 142,772	$ 1,032,042	$ (2,335,898)	$ 249,983	$ 69,155	$ 112,595
Net Assets, September 30	**$ (2,127,941)**	**$ (1,095,899)**	**$ (3,431,797)**	**$ (3,181,814)**	**$ (3,112,659)**	**$ (3,000,064)**
Less Investment in Capital Assets	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Net Assets Available	**$ (2,127,941)**	**$ (1,095,899)**	**$ (3,431,797)**	**$ (3,181,814)**	**$ (3,112,659)**	**$ (3,000,064)**

(1) Prior Year + 3%, based on 3yr fixed

(2) Prior Year + 2%, based on 3yr trend

SELF INSURANCE (RISK MGMT.) FUND

Revenue:	
Investment Income	$ 70,000
Miscellaneous Income	170,000
Interfund Service Charges	6,679,582
Transfers	10,000
Fund Balance (Increase) Decrease	(249,983)
Total Revenues:	**$ 6,679,599**
Appropriations:	
Personnel	$ 340,761
Operating Expenses	6,254,899
Capital Outlay	81,000
Non Operating	2,939
Total Appropriations:	**$ 6,679,599**

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
RISK MGMNT/ SELF-INSURANCE 522-1710-519					
Department Summary					
Personnel Services	566,706	831,931	802,850	777,669	340,761
Operating Expenses	6,140,414	5,009,882	7,281,201	7,206,108	6,254,899
Capital Outlay	2,225	1,907	242,151	181,000	81,000
Nonoperating Expenses	67,699	4,178	1,494,635	-	2,939
TOTAL	**$ 6,777,044**	**$ 5,847,898**	**$ 9,820,837**	**$ 8,164,777**	**$ 6,679,599**
Estimated as % of Budget	**69%**				

ORGANIZATIONAL CHART

DEPARTMENT: **Human Resources**
DIVISION: **Risk Management**

FUND: **522**
DEPT.NO: **1710**

PERSONNEL ALLOCATION

DEPARTMENT: **Human Resources**
DIVISION: **Risk Management**

FUND: **522**
DEPT.NO: **1710**

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
DIVISION DIR, RISK MANAGEMENT	05459	41	1.0	1.0	-	1.0	1.0
RISK ANALYST	07059	22	1.0	1.0	-	1.0	1.0
WELLNESS COORDINATOR	07069	21	1.0	1.0	(1.0)	1.0	-
Sub-total for Full-time Positions			3.0	3.0	(1.0)	3.0	2.0
Total Personnel:			**3.0**	**3.0**	**(1.0)**	**3.0**	**2.0**

Performance Measures	Actual FY 2020-21	Actual FY 2021-22	Actual FY 2022-23	Estimate FY 2023-24	Projected FY 2024-25
Risk Management (522-1710)					
Number of Automobile Accidents	39	39	39	62	45
Workers Compensation Claims	147	147	147	127	100
RecordOnly	*57*	*57*	*57*	*60*	30
LostTime	*18*	*18*	*18*	*20*	15
MedicalOnly	*72*	*72*	*72*	*75*	55
Number of Citywide Safety Meetings	130	130	130	135	135
% Subrogation Recoveries for incidents involving City damages*	50%	55%	65%	75%	80%
Average amount of days to settle internal claim	28	21	14	14	10

DETAIL REVENUES

DEPARTMENT: **Human Resources**
DIVISION: **Risk Management**

FUND: **522**
DEPT.NO: **1710**

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Charges For Services					
Int Srv Chgs-General	3,077,227	3,221,794	3,162,697	3,958,152	3,671,334
Traffic Fund	450	450	450	450	450
Int Srv Chgs-Comm Impr	6,282	6,632	8,262	8,149	7,559
Int Svc Chgs-Building	34,920	36,865	45,922	45,294	42,013
Int Srv Chgs-Public Arts	1,665	1,720	2,144	2,114	1,961
Int Srv Chgs-Recr Progr	9,744	10,287	12,816	12,640	11,725
Int Srv Chgs-Wtr & Swr	1,757,852	1,760,302	2,283,008	2,228,645	2,067,205
Int Srv Chgs-Golf Course	141,704	141,901	186,415	181,394	168,254
Int Srv Chgs-Sanitation	537,400	538,149	707,033	687,976	638,140
Int Srv Chgs-Vehicle Srv	22,975	23,007	30,217	29,405	27,275
Int Srv Chgs-Warehouse	2,298	2,301	3,022	2,941	2,941
Int Srv Chgs-Self Insurnc	1,946	1,949	2,513	37,395	34,686
Int Srv Chgs-B.B.M.P.	5,087	5,094	6,690	6,510	6,039
TOTAL CHARGES FOR SERVICES	**$ 5,599,550**	**$ 5,750,451**	**$ 6,451,189**	**$ 7,201,065**	**$ 6,679,582**
Investment Income					
Interest Income	4,987	195,952	45,000	70,000	70,000
Total Investment Income	**$ 4,987**	**$ 195,952**	**$ 45,000**	**$ 70,000**	**$ 70,000**
Miscellaneous Income					
Subrogation	800	2,186	5,000	2,000	2,000
Miscellaneous Income	25	91,403	-	10,000	15,000
Insurance Reimbursement	628,027	214,599	200,000	200,000	150,000
Arpa Intern	-	6,123	-	3,000	3,000
Total Miscellaneous Income	**$ 628,852**	**$ 314,311**	**$ 205,000**	**$ 215,000**	**$ 170,000**
Transfers In					
General Fund	528,950	528,950	578,950	628,950	-
Water/Sewer Revenue	123,870	123,870	153,870	173,870	-
Sanitation	30,930	30,930	50,930	65,930	-
Subscriptions	-	-	-	-	10,000
Total Transfers In	**$ 683,750**	**$ 683,750**	**$ 783,750**	**$ 868,750**	**$ 10,000**
Sub Total	**$ 6,917,139**	**$ 6,944,464**	**$ 7,484,939**	**$ 8,354,815**	**$ 6,929,582**
Fund Balance (Increase) Decrease	**(140,095)**	**(1,096,566)**	**2,335,898**	**(190,038)**	**(249,983)**
Grand Total	**$ 6,777,044**	**$ 5,847,898**	**$ 9,820,837**	**$ 8,164,777**	**$ 6,679,599**

DETAIL EXPENDITURES

DEPARTMENT: **Human Resources**
DIVISION: **Risk Management**

FUND: **522**
DEPT.NO: **1710**

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
DIV 19 Self-Insurance 522-1710-519						
	Department Summary					
	Personnel Services	566,706	831,931	802,850	777,669	340,761
	Operating Expenses	6,140,414	5,009,882	7,281,201	7,206,108	6,254,899
	Capital Outlay	2,225	1,907	242,151	181,000	81,000
	Nonoperating Expenses	67,699	4,178	1,494,635	-	2,939
	Total	**$ 6,777,044**	**$ 5,847,898**	**$ 9,820,837**	**$ 8,164,777**	**$ 6,679,599**
12-10	Regular Salaries/Wages	370,394	504,805	578,677	565,655	242,674
12-20	Holiday Pay	-	83	-	-	-
14-10	Overtime	74	158	-	-	-
15-12	Cell Phone Allowance	1,239	572	2,012	420	942
15-20	Car Allowance	4,175	3,665	7,500	4,800	-
21-10	Employer Fica	28,770	34,950	43,192	43,199	17,789
22-10	General Employees Pension	121,893	96,452	97,412	85,406	48,617
22-12	Pension Expense Gasb 68	-	132,907	-	-	-
22-40	Def Comp Contribution	-	208	-	-	2,350
23-10	Life Insurance	48	101	192	126	33
23-20	Disability Insurance	769	898	3,256	2,954	1,181
23-30	Health Insurance	33,481	48,994	62,944	65,624	23,726
23-34	Hsa	3,875	5,568	4,500	6,375	2,325
23-40	Dental Insurance	1,779	2,313	2,832	2,750	994
23-50	Vision Insurance	209	257	333	360	130
	Sub-Total Personnel Services	**$ 566,706**	**$ 831,931**	**$ 802,850**	**$ 777,669**	**$ 340,761**
31-11	Legal Fees - Prop & Liab	326,949	474,729	508,000	450,000	400,000
31-17	Legal Fees - Wc	102,162	43,686	84,000	100,000	100,000
31-20	Physician Exams	52,278	85,324	108,000	150,000	80,000
31-21	City Clinic	845,096	865,148	1,532,000	880,000	-
31-90	Other Professional Srvs	129,606	57,406	108,000	70,000	70,000
31-92	Prof Services - Wc	141,666	163,571	179,000	310,000	220,000
32-10	Audit Fee	3,543	3,741	5,191	4,011	4,011
32-11	Actuarial Fee	6,000	10,983	7,000	12,000	12,000
40-12	Business Meetings	-	-	2,000	2,000	2,000
45-04	Liability Insurance Pkg	273,788	299,918	466,030	500,000	520,000
45-05	Property Insurance Pkg	647,876	704,704	1,641,835	1,800,000	2,000,000
45-09	Workers Comp Excess Ins	116,277	118,269	284,528	300,000	313,000
45-12	Work Comp Self Insured	59,484	(101,744)	-	-	-
45-14	Workers' Comp Access Fees	23,179	26,444	25,000	40,000	30,000
45-15	Liability Insurance Misc	3,550	12,465	77,750	15,000	26,000
45-16	Asset Insurance Misc	-	32,447	2,000	-	5,000
46-30	Vehicle Maint. - Garage	-	-	500	-	-
46-91	Software Maintenance	115,725	(35,788)	5,000	110,000	115,000
48-21	Employee Recognition	-	-	1,500	5,000	-
49-09	Ins Chgs-Workers Comp	1,946	111,400	2,513	37,395	34,686
49-10	Warehouse Service Chg	144	140	179	202	202
49-17	Other Contractual Srvs	107,182	215,438	218,375	296,000	196,000
49-19	Self Insurd Loss-Property	83,747	120,641	98,000	115,000	115,000
49-20	Self Insured Loss - Liab	2,138,258	844,285	712,000	750,000	750,000
49-21	Auto Liab Self Ins Loss	(19,872)	(6,033)	-	-	-
49-22	Auto Phy Dam Self Ins	(13,155)	47,504	146,000	150,000	150,000

DETAIL EXPENDITURES

DEPARTMENT: **Human Resources**
DIVISION: **Risk Management**

FUND: **522**
DEPT.NO: **1710**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
49-23	Insurance Reserve	-	65,200	-	-	-
49-25	Self Insured Loss - Wc	992,171	845,783	1,060,800	1,100,000	1,100,000
51-10	Office Supplies	2,480	2,831	3,000	2,500	5,000
52-01	Supplies	-	(360)	-	-	-
52-20	Opr Equipment <$1000	-	1,365	-	-	-
52-79	Training Aids	334	-	-	-	-
54-10	Books-Publications-Videos	-	-	500	500	500
54-20	Memberships	-	385	500	500	500
54-30	Training	-	-	2,000	6,000	6,000
	Sub-Total Operating Expenses	**6,140,414**	**5,009,882**	**7,281,201**	**7,206,108**	**6,254,899**
64-15	Computer Equipment	2,225	-	6,000	6,000	6,000
64-33	Vehicle Purchases	-	-	236,151	175,000	75,000
72-06	Subsriptions	-	1,907	-	-	-
	Sub-Total Capital Outlay	**$ 2,225**	**$ 1,907**	**$ 242,151**	**$ 181,000**	**$ 81,000**
	Subtotal	**$ 6,709,345**	**$ 5,843,720**	**$ 8,326,202**	**$ 8,164,777**	**$ 6,676,660**
91-23	Transfer To Benefits Fund	-	-	1,492,600	-	2,939
95-40	Depreciation Expense	223	-	-	-	-
99-02	Non-Budgeted Expense	67,476	4,178	-	-	-
99-03	Rsv. For Future Approp.	-	-	2,035	-	-
	Sub-total Nonoperating Expenses	**$ 67,699**	**$ 4,178**	**$ 1,494,635**	**$ -**	**$ 2,939**
Department Total		**$ 6,777,044**	**$ 5,847,898**	**$ 9,820,837**	**$ 8,164,777**	**$ 6,679,599**

Benefits Fund

This is an internal service fund that is responsible for all the expenses tied to the City's self-insured plan.

Boynton Beach has established, from operating revenues, an internally designated Employee Benefit Fund to cover reserve requirements for its medical and prescription drug self-insurance program. Determination of these reserves is based on regulatory requirements, market conditions and risk management experience.

In respect to the reserve requirements for the health and medical insurance plans input is also provided from the Department of Insurance, the regulatory body responsible for oversight of all self-insurance health and medical plans. Reserve requirements will be reviewed annually and approved by the Director of Financial Services.

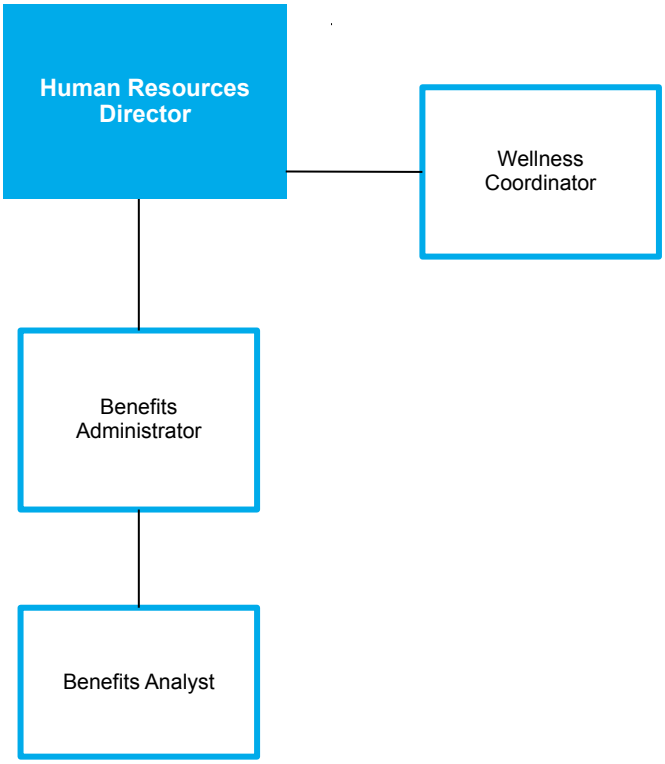
The budgeted expenses for FY 2024-25 total $6.7M. Revenues are generated from service charges to all departments and are expected to increase 7% next fiscal year.

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
BENEFITS FUND 523-1615-519					
Department Summary					
Personnel Services	-	-	-	-	320,003
Operating Expenses	-	-	-	-	1,649,000
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,969,003**
Estimated as % of Budget	**0%**				

PERSONNEL ALLOCATION

DEPARTMENT: **Human Resources**
DIVISION: **Benefits**

FUND: **523**
DEPT.NO: **1615**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	FY 2022-23 Actual	FY 2023-24 Actual	FY 2024-25 Inc/(Dec)	FY 2024-25 Requested	FY 2024-25 Adopted
Full-Time Positions:							
BENEFITS ADMINISTRATOR	05079	22	-	-	1.0	-	1.0
BENEFITS ANALYST	05609	17	-	-	1.0	-	1.0
WELLNESS COORDINATOR	07069	21	-	-	1.0	-	1.0
Sub-total for Full-time Positions			-	-	3.0	-	3.0
Total Personnel:			**-**	**-**	**3.0**	**-**	**3.0**

DETAIL REVENUES

DEPARTMENT: **Human Resources**
DIVISION: **Benefits**

FUND: **523**
DEPT.NO: **1615**

Account Description	FY 2021-22 Actual Revenue	FY 2022-23 Actual Revenue	FY 2023-24 Amended Revenue	FY 2024-25 Department Request	FY 2024-25 Adopted Revenue
Charges For Services					
Int Srv Chgs-General	-	-	-	-	959,643
Traffic Fund	-	-	-	-	35,270
Int Srv Chgs-Comm Impr	-	-	-	-	2,939
Int Svc Chgs-Building	-	-	-	-	19,105
Int Srv Chgs-Public Arts	-	-	-	-	1,470
Int Srv Chgs-Recr Progr	-	-	-	-	4,409
Int Srv Chgs-Wtr & Swr	-	-	-	-	224,113
Int Srv Chgs-Golf Course	-	-	-	-	42,618
Int Srv Chgs-Sanitation	-	-	-	-	77,888
Int Srv Chgs-Vehicle Srv	-	-	-	-	24,983
Int Srv Chgs-Warehouse	-	-	-	-	8,818
Int Srv Chgs-Self Insurnc	-	-	-	-	2,939
Int Srv Chgs-B.B.M.P.	-	-	-	-	2,939
TOTAL CHARGES FOR SERVICES	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,407,134**
Investment Income					
Miscellaneous Income					
Miscellaneous Income	-	-	-	-	38,131
Total Miscellaneous Income	**$ -**	**$ -**	**$ -**	**$ -**	**$ 38,131**
Transfers In					
Net Assets Appropr	-	-	-	-	561,869
Total Transfers In	**$ -**	**$ -**	**$ -**	**$ -**	**$ 561,869**
Sub Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,007,134**
Fund Balance (Increase) Decrease	-	-	-	-	**(38,131)**
Grand Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,969,003**

DETAIL EXPENDITURES

DEPARTMENT: **Human Resources**
DIVISION: **Benefits**

FUND: **523**
DEPT.NO: **1615**

DETAIL EXPENDITURES

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
DIV 16 Self-Insurance 523-1615-519						
	Department Summary					
	Personnel Services	-	-	-	-	320,003
	Operating Expenses	-	-	-	-	1,649,000
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,969,003**
12-10	Regular Salaries/Wages	-	-	-	-	221,353
15-12	Cell Phone Allowance	-	-	-	-	1,440
21-10	Employer Fica	-	-	-	-	17,044
22-10	General Employees Pension	-	-	-	-	44,461
23-10	Life Insurance	-	-	-	-	36
23-20	Disability Insurance	-	-	-	-	1,196
23-30	Health Insurance	-	-	-	-	30,288
23-34	Hsa	-	-	-	-	2,750
23-40	Dental Insurance	-	-	-	-	1,269
23-50	Vision Insurance	-	-	-	-	166
	Sub-Total Personnel Services	**$ -**	**$ -**	**$ -**	**$ -**	**$ 320,003**
31-21	City Clinic	-	-	-	-	1,480,000
34-30	Empl Assistance Program	-	-	-	-	13,000
40-12	Business Meetings	-	-	-	-	1,000
46-91	Software Maintenance	-	-	-	-	30,000
48-22	Wellness Program	-	-	-	-	5,000
49-17	Other Contractual Srvs	-	-	-	-	120,000
	Sub-Total Operating Expenses	**-**	**-**	**-**	**-**	**1,649,000**
	Subtotal	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,969,003**
Department Total		**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,969,003**

Cemetery Fund

The Boynton Beach Memorial Fund is the City's Fund for operating two cemeteries in the City. City staff manages the two cemeteries with policy direction by the Cemetery Advisory Board. For FY 2024-25, the Cemetery Fund expects only $83.5K in revenues compared to $178K in FY 2023-24. The City anticipates that the cemetery operational expenditures will be $376K of the $463K proposed budget. This will require a $ 359K appropriation (reduction) of the fund balance in the Cemetery Trust Fund.

The FY 2024-25 projected fund balance of $ 1.5M will continue to decrease through FY 2024-25. This economic situation exists because of limited availability of graves and crypts and the required maintenance of cemeteries.

Boynton Beach Memorial Park & Mausoleum Fund (A Special Revenue Fund) Table

	2021-22 Actual	2022-23 Actual	2023-24 Amended Budget	2024-25 Adopted Budget	2025-26 Projected Budget	2026-27 Projected Budget
Undesignated Fund Balance, October 1	**$ 2,991,802**	**$ 2,553,444**	**$ 2,333,101**	**$ 1,836,706**	**$ 1,477,562**	**$ 1,122,271**
Revenues	$ 126,301	$ 167,488	$ 83,500	$ 158,500	$ 161,670 (1)	$ 163,287 (1)
Expenditures	$ (495,864)	$ (317,547)	$ (505,928)	$ (461,438)	$ (470,667) (2)	$ (480,080) (2)
Revenues Over (Under) Expenditures	$ (369,563)	$ (150,059)	$ (422,428)	$ (302,938)	$ (308,997)	$ (316,793)
Transfers In (To) Other Funds						
Vehicle Service Fund	$ (18,795)	$ (20,284)	$ (23,967)	$ (3,267)	$ (3,267)	$ (3,267)
Benefits Fund				$ (2,939)	$ (3,027)	$ (3,118)
General Fund	$ (50,000)	$ (50,000)	$ (50,000)	$ (50,000)	$ (40,000)	$ (40,000)
Net Transfers In (To) Other Funds	$ (68,795)	$ (70,284)	$ (73,967)	$ (56,206)	$ (46,294)	$ (46,385)
Net Change (Reduction) in Fund Balance	$ (438,358)	$ (220,343)	$ (496,395)	$ (359,144)	$ (355,291)	$ (363,178)
Total Fund Balance, September 30	**$ 2,553,444**	**$ 2,333,101**	**$ 1,836,706**	**$ 1,477,562**	**$ 1,122,271**	**$ 759,093**
Less Reserves & Designations	$ -	$ -	$ -	$ -	$ -	$ -
Undesignated Fund Balance Available	**$ 2,553,444**	**$ 2,333,101**	**$ 1,836,706**	**$ 1,477,562**	**$ 1,122,271**	**$ 759,093**

(1) Prior Year + 1%, based on 3yr trend

(2) Prior Year + 3%, based on 3yr trend

Boyton Beach Memorial Park Fund

Revenues:		
Sale of Lots/Crypts	$	4,000
Charges for Services		24,500
Investment Earnings		125,000
Miscellaneous Income		5,000
Fund Balance (Increase) Decrease		359,144
Total Revenues:	**$**	**517,644**
Appropriations:		
Personnel Services	$	217,727
Operating Expenses		231,211
Capital Outlay		10,000
Non-Operating		58,706
Total Appropriations:	**$**	**517,644**

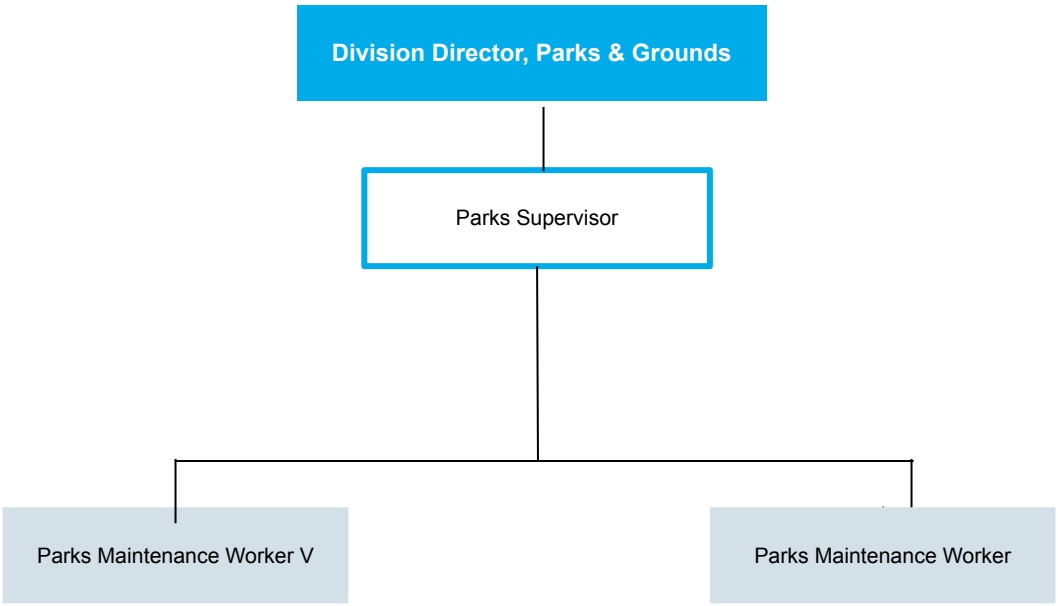
SUMMARY OF EXPENDITURES

Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	2023-24 Current Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
Cemetery Fund 631-3110-539					
Department Summary					
Personnel Services	136,492	116,146	151,750	153,446	217,727
Operating Expenses	167,415	191,392	102,693	199,682	199,211
Capital Outlay	10,681	43,250	193,887	10,000	10,000
Non-operating Expenses	48,563	82,107	88,540	66,421	58,206
Total	**$ 363,151**	**$ 432,895**	**$ 536,870**	**$ 429,549**	**$ 485,144**
Estimated as % of Budget	**67.64%**				
Cemetery Fund: Mausoleum 632-3110-539					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	24,454	145,000	21,851	32,000	32,000
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	225	2,000	5,938	500	500
Total	**$ 24,679**	**$ 147,000**	**$ 27,789**	**$ 32,500**	**$ 32,500**
Estimated as % of Budget	**88.8%**				

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Cemetery / Mausoleum**

FUND: **631/632**
DEPT.NO: **3110**



PERSONNEL ALLOCATION

Position Title	Position Number	Pay Grade	2022-23 Actual	2023-24 Actual	2024-25 Inc/(Dec)	2024-25 Requested	2024-25 Adopted
Full-Time Positions:							
PARKS MAINTENANCE WORKER	82321	08	1.0	1.0	(1.0)	-	-
PARKS MAINTENANCE WORKER V	82360	15	1.0	1.0	-	1.0	1.0
PARKS TECHNICIAN	82361	09	-	-	1.0	1.0	1.0
Sub-total for Full-time Positions			2.0	2.0	-	2.0	2.0
Total Personnel:			**2.0**	**2.0**	**-**	**2.0**	**2.0**

MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Cemetery / Mausoleum**
FUND: **631/632**
DEPT.NO: **3110**

DEPARTMENT MISSION STATEMENT:

Provide an affordable, well maintained final place of rest, where family, friends and the community can be at peace with their loved ones.

DEPARTMENT CORE SERVICES:

- Maintain high level of perpetual care at cemetery during services
- Grounds maintenance year round

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

. **Value to the Community**:
  a) Provide an affordable, accessible location for interment.
. **Short Term Challenges and Opportunities**:
  b) The cost of maintaining the Cemetery increases from year to year
  c) Equipment needs maintenance and repairs.
  d) Fewer and fewer spaces are available each year.
. **Long Term Challenges and Opportunities**:
  e) Additional Cemetery space should be planned.

STRATEGIC GOAL: Environmental Sustainability

. **Value to the Community**:
  a) A peaceful location for the community to visit in remembrance of their loved ones.
. **Short Term Challenges and Opportunities**:
  b) Replace the irrigation system
. **Long Term Challenges and Opportunities**:
  c) Add language to the sales agreements that will allow the city to reclaim the plots after 100 years of occupancy.

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:

STRATEGIC GOAL: Culturally Distinct Districts

. Objective 1: Continue to work on adding more lots for Sara Sims Cemetery.
  a) Initiative 1: Look at potential land to purchase.
    i. Continue to work on plans to acquire land and site designs.

DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Actual Revenue	2023-24 Amended Revenue	2024-25 Proposed Revenue	2024-25 Adopted Revenue
Charges for Service					
Openings/Closings	37,100	17,500	20,000	21,000	21,000
Cemetery/Equip Rtl.	3,675	3,400	4,000	3,500	3,500
Cemetery-Sale Of Lots	14,600	2,825	2,500	3,000	3,000
Total Charges for Services	**$ 55,375**	**$ 23,725**	**$ 26,500**	**$ 27,500**	**$ 27,500**
Investment Income					
Interest Income	6,388	37,595	20,000	35,000	35,000
Total Investment Income	**$ 6,388**	**$ 37,595**	**$ 20,000**	**$ 35,000**	**$ 35,000**
Miscellaneous Income					
Miscellaneous Income	7,225	3,225	5,000	4,000	4,000
Total Miscellaneous Income	**$ 7,225**	**$ 3,225**	**$ 5,000**	**$ 4,000**	**$ 4,000**
Sub Total	**$ 68,988**	**$ 64,545**	**$ 51,500**	**$ 66,500**	**$ 66,500**
Fund Balance (Increase) Decrease	**294,163**	**368,350**	**485,370**	**363,049**	**418,644**
Grand Total - Cemetery	**$ 363,151**	**$ 432,895**	**$ 536,870**	**$ 429,549**	**$ 485,144**

DETAIL REVENUES

Account Description	2022-23 Actual Revenue	2023-24 Amended Revenue	2023-24 Estimated Revenue	2024-25 Proposed Revenue	2024-25 Adopted Revenue
Charges for Service					
Mausoleum/Sale Of Crypts	-	10,000	38,250	1,000	1,000
Total Charges for Services	**$ -**	**$ 10,000**	**$ 38,250**	**$ 1,000**	**$ 1,000**
Investment Income					
Interest Income	101,303	21,000	17,463	90,000	90,000
Total Investment Income	**$ 101,303**	**$ 21,000**	**$ 17,463**	**$ 90,000**	**$ 90,000**
Miscellaneous Income					
Miscellaneous Income	1,640	1,000	1,600	1,000	1,000
Total Miscellaneous Income	**$ 1,640**	**$ 1,000**	**$ 1,600**	**$ 1,000**	**$ 1,000**
Sub Total	**$ 102,943**	**$ 32,000**	**$ 57,313**	**$ 92,000**	**$ 92,000**
Fund Balance (Increase) Decrease	(78,264)	115,000	-	(59,500)	(59,500)
Grand Total - Mausoleum	**$ 24,679**	**$ 147,000**	**$ 57,313**	**$ 32,500**	**$ 32,500**

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Cemetery / Mausoleum**

FUND: **631/632**
DEPT.NO: **3110**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
DIV 10 Cemetery 631-3110-539						
	Department Summary					
	Personnel Services	151,750	136,492	116,146	153,446	217,727
	Operating Expenses	102,693	167,415	191,392	199,682	199,211
	Capital Outlay	193,887	10,681	43,250	10,000	10,000
	Non-Operating Expenses	88,540	48,563	82,107	66,421	58,206
	Total	**$ 536,870**	**$ 363,151**	**$ 432,895**	**$ 429,549**	**$ 485,144**
	Estimated as % of Budget	**124.02%**				
12-10	Regular Salaries/Wages	94,935	87,286	77,039	102,128	102,128
12-20	Holiday Pay	465	146	-	-	-
14-10	Overtime	1,438	1,902	3,000	4,000	4,000
15-13	Shoe Allowance	150	150	-	375	400
19-99	New Personnel/Reclass	-	-	-	-	59,170
21-10	Employer Fica	6,897	6,703	6,843	7,842	7,843
22-10	General Employees Pension	22,545	22,552	16,937	15,376	20,461
23-10	Life Insurance	26	89	120	24	24
23-20	Disability Insurance	610	525	663	552	552
23-30	Health Insurance	21,929	14,802	9,739	20,192	20,192
23-34	Hsa	1,750	1,500	750	2,000	2,000
23-40	Dental Insurance	899	749	944	846	846
23-50	Vision Insurance	106	88	111	111	111
	Subtotal Personnel Services	**$ 151,750**	**$ 136,492**	**$ 116,146**	**$ 153,446**	**$ 217,727**
32-10	Audit Fees	2,835	959	314	256	256
41-15	Cellular Phone/Beeper	525	484	600	1,440	1,440
43-10	Electric Service	44,348	44,926	43,500	45,000	45,000
43-20	Water/Sewer Service	741	716	1,000	1,000	1,000
43-30	Garbage Fees/Roll Offs	-	-	-	11,000	11,000
46-10	Building Repairs	-	-	150	500	500
46-30	Vehicle Maint. - Garage	36,163	11,743	20,000	9,100	9,100
46-45	Irrigation Maintenance	320	439	500	1,000	1,000
49-09	Self Insurance Chgs (W/C)	5,087	5,094	6,690	6,510	6,039
49-10	Warehouse Service Chg	111	107	448	1,126	1,126
49-17	Other Contractual Srvs	2,548	79,103	101,500	95,000	95,000
49-41	Licenses, Fees & Permits	1	36	40	50	50
52-10	Fuel Oil-Vehicles	-	-	-	3,900	3,900
52-20	Opr Equipment <$1000	518	12,629	3,500	10,500	10,500
52-21	Chemicals	704	1,796	900	1,000	1,000
52-22	Uniforms	438	1,236	1,500	1,500	1,500
52-23	Safety Clothing/Equip.	180	696	250	300	300
52-26	Gardening Supplies	5,945	4,586	4,500	4,500	4,500
52-27	Hardware/Tools	486	1,235	3,500	3,500	3,500
52-75	Equip Parts/Supplies	1,743	1,630	2,500	2,500	2,500
	Subtotal Operating Expenses	**$ 102,693**	**$ 167,415**	**$ 191,392**	**$ 199,682**	**$ 199,211**
63-15	Grounds Improvements	190,980	-	39,000	-	-
64-02	General Equipment	2,907	8,976	4,250	10,000	10,000
64-15	Computer Equipment	-	1,705	-	-	-

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Cemetery / Mausoleum**

FUND: **631/632**
DEPT.NO: **3110**

	Account	FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
	Subtotal Capital Outlay	**$ 193,887**	**$ 10,681**	**$ 43,250**	**$ 10,000**	**$ 10,000**
	Subtotal	**$ 448,330**	**$ 314,588**	**$ 350,788**	**$ 363,128**	**$ 426,938**
91-01	Transfer To General Fund	50,000	50,000	50,000	50,000	50,000
91-23	Transfer To Benefits Fund	-	-	-	-	2,939
91-30	Transfer/Veh. Srv. Fund	18,795	20,284	23,967	14,421	3,267
95-60	Uncolectible Expense	17,720	(22,561)	-	-	-
99-03	Rsv. For Future Approp.	-	-	6,040	-	-
99-05	Refund On Cemetery Lots	2,025	840	2,100	2,000	2,000
	Sub-total Nonoperating Expenses	**$ 88,540**	**$ 48,563**	**$ 82,107**	**$ 66,421**	**$ 58,206**
Department Total		**$ 536,870**	**$ 363,151**	**$ 432,895**	**$ 429,549**	**$ 485,144**

DETAIL EXPENDITURES

DEPARTMENT: **Public Works**
DIVISION: **Cemetery / Mausoleum**

FUND: **631/632**
DEPT.NO: **3110**

Account		FY 2021-22 Actual Expense	FY 2022-23 Actual Expense	FY 2023-24 Amended Budget	FY 2024-25 Department Request	FY 2024-25 Adopted Budget
DIV 10 Mausoleum 632-3110-539						
	Department Summary					
	Operating Expenses	21,851	24,454	145,000	32,000	32,000
	Non-operating Expenses	5,938	225	2,000	500	500
	Total	**$ 27,789**	**$ 24,679**	**$ 147,000**	**$ 32,500**	**$ 32,500**
	Estimated as % of Budget					
43-10	Electric Service	4,466	4,417	3,500	5,000	5,000
43-20	Water/Sewer Service	7,991	7,779	8,200	8,000	8,000
49-17	Other Contractual Srvs	6,725	8,780	127,300	15,000	15,000
52-01	Supplies	918	1,771	2,000	2,000	2,000
52-75	Equip Parts/Supplies	1,751	1,707	4,000	2,000	2,000
	Subtotal Operating Expenses	**$ 21,851**	**$ 24,454**	**$ 145,000**	**$ 32,000**	**$ 32,000**
	Subtotal	**$ 21,851**	**$ 24,454**	**$ 145,000**	**$ 32,000**	**$ 32,000**
99-06	Refund - Sale Of Crypts	5,938	225	2,000	500	500
	Sub-total Nonoperating Expenses	**$ 5,938**	**$ 225**	**$ 2,000**	**$ 500**	**$ 500**
Department Total		**$ 27,789**	**$ 24,679**	**$ 147,000**	**$ 32,500**	**$ 32,500**

Capital Improvements

CAPITAL IMPROVEMENT PLAN
GOVERNMENT PROJECTS (page 463 to 623)

This section will provide information on the City of Boynton Beach Capital Improvement Plan (CIP), which is presented over a five-year period; internally the City develops a ten-year CIP. The CIP process of identifying the City needs for repair/maintenance/modifications begins during the months of December thru February of each fiscal year.

The CIP Committee (composes of senior/project managers and directors from Public Works, Financial Services, Information Technology Services, Recreation and Parks, Fire and Rescue, Police, Utilities, the Assistant City Manager and the City Manager) guides the annual CIP development process for projects that exceed $15,000 for the projected five-year period. The Public Works director (plus City Engineer), and Finance departments are jointly responsible for preparing and maintaining the City of Boynton Beach's Capital Improvement Program and coordinating the development of the annual five-year CIP document with the guidance of the CIP Committee. The CIP process includes project prioritization, determining financial impacts to both operating and capital accounts, identifying potential funding sources, and providing monthly financial reports on the projects and fund balance. The recommended projects may be related to infrastructure modifications, new facilities, major equipment purchase, technology, and major renewal and replacement. A final CIP list of projects is submitted to the Commission for review and approval at the July workshops, then adopted in September, and then included in the final publication of the budget.

CIP objectives:

- Replacement and expansion of City facilities, i.e. Hester Center and Little League Park
- Enhance service for the residents and visitors in the City of Boynton Beach, i.e. Boynton Beach Blvd. Extension and Intracoastal Artificial Reef
- Meet regulatory and/or Commission mandates, i.e. Transportation/Street and Utility projects
- Reduce cost and/or generate revenue (addition of a future hotel in the downtown area)
- May ensure/enforce the health and safety needs of the residents, i.e. Lift Station 317 Upgrade

The CIP is divided into two major sections: Governmental and Enterprise. The Governmental section consists of General Government, Recreation and Parks, Public Safety, Information Technology, and Transportation/ Roadway projects. The General Government projects are budgeted in primarily the Fund 302 and Fund 303. Fund 303 has only renewal and replacement projects which are supported by one-cent Surtax dollars for a period of 10 years (an oversight board was established to monitor the usage of these public dollars). The Enterprise section includes Golf Projects (Fund 412), pages 616 to 623, and all Utility projects (related to Water, Sewer, Stormwater, Reuse Systems, and the Regional Plant).

Important terminologies:

Source of Funds represents projected or expected revenues; i.e. sales tax funds, grants, bonds, fund transfers, fund balance (FB) or reserves.

Use of Funds represents appropriations/committed funds and planned expenditures in the future for projects.

Utility Projects Overview

The City of Boynton Beach Utility Department works within a consumptive use permit issued by the South Florida Water Management District which dictates the amount of natural resource that can be withdrawn for treatment and distribution.

The Utility CIP continues to be affected by factors and trends, such as, customer growth due to continued real estate development or population growth, maintaining capital reserves, and general balancing act of a rate

structure for charges. The City will continue to review project expenditures, identifying new revenues, and improvement to its procurement process in order to gain the best economic advantage.

The Utility source of funding includes grants, debt, capacity facility fees, and fund reserves. The Utility projects are budgeted primarily in Fund 403 and Fund 404 (which is utilized for expansion related projects). See pages 557 to 615 for all Utility Capital Fund details and related capital project(s) information.

Major Projects (with impacts on the Operating Budget)

There are various Capital Improvement Projects listed for FY 2024-25 and carry-over projects from FY 2023-24 that will impact future operating budgets for both the General Fund (001) and the Utility Operating Fund (401).

The major General Government projects that have continued from FY 2023-24 and affect the General Fund operating budget in FY 2024-25 are: the SE 1st St Roadway improvement project (over $3 million) and SE 36th Ave (Gulfstream Blvd) Rehabilitation (in excess of $1.5 million). The Little League Park Renovations (Phase II) $1 million project consisting of the development of an Indoor Training Facility, additional parking, new restroom and concession, relocate Fields 2, 3, and 4 and provide a new Field 5, a custom designed field.

The replacement of the Datrium Server (Phase II) is a major Information Technology capital improvement project at Fire Station No. 5. This project will cost the City $75,000 for FY 2024-2025. The Fire Department's Phoenix Alert System project, $800,000, will reduce response time and totally integrate with the Fire CAD, Motorola radio and Dispatch Systems This helps to reduce and/or eliminate dispatcher "on-hold" time.

Throughout the Surtax Fund 303, there are many security camera projects tied to the City's focus on Public Safety which will result in annual maintenance cost of approximately $5,000 to $10,000 per camera system.

Both Fund 302 and Fund 303 have a combined budget of over $6.5 million dedicated to roadway projects that will lower routine maintenance cost for City roads.

Although the Utility Capital Funds (403 & 404) have major water and sewer projects, most are renewal and replacement projects which will produce savings as opposed to additional operating cost and improve drainage/sewer issues. The planned water/sewer/stormwater capital improvement project for the San Castle and Heart of Boynton Improvement will provide savings and generate revenues in the operating budget. Additionally, the various Lift Station projects will improve the infrastructure and contain maintenance costs.

Note the CIP Priority Ranking represents:

High = Safety/Commission Mandate

Medium = Maintain Level of Service

Low = Moderate benefit

Funds 302 Summary

Department	Project Code	Project Name	Account Number	Prior Years	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
General Government	GG2403	San Castle	302-4101-522.62-01	-	-	$800,000	$800,000	-	-	$1,600,000
	GG2503	Public Works Fuel Tank Canopy	302-4116-580.62-01	-	-	$180,000	-	-	-	$180,000
	GG2504	Public Works Compound Drainage Project	302-4116-580.62-01	-	-	$180,000	-	-	-	$180,000
	GG2512	GG2512-CIP Engineering Services - In-house	302-2519-539-12.10	-	$230,000	-	-	-	-	$230,000
	GG2514	City Entrance Feature Signs	302-4101-580.62-01	-	$100,000	-	-	-	-	$100,000
	GG2530	City Digital Signs	302-4101-580.62-01	-	$75,000	-	-	-	-	$75,000
	GG2550	GG2550-Portable Bathroom Trailers [2]	302-4220-572-62.01	-	$180,000	-	-	-	-	$180,000
	GG2558	Arts & Cultural Auditorium (Construction)	302-4415-572.62-01	-	$1,100,000	-	-	-	-	$1,100,000
	GG2601	CH - Carpet Replacement Fund	302-4101-580.62-01	-	-	$60,000	$60,000	$60,000	$60,000	$240,000
	GG2602	CH Misc. Build-out Projects	302-4101-580-62.01	-	-	$160,000	$160,000	$160,000	$160,000	$640,000
	GG2904	GG2904-Commission Chambers - Audio/ Visual Upgrade	302-4101-580-62.01	-	-	-	-	-	$75,000	$75,000
	GG2951	Arts & Cultural Center - Paint Exterior	302-4415-572.62-01	-	-	-	-	-	$80,000	$80,000
	GGAU53	Audit Fee	302-4101-519.32-10	$5,911	$5,925	$6,103	$6,286	$6,474	$6,669	$37,368
	RP2317	Little League - Site Improv (Phase II)	302-4220-572-62.01	$29,148	$1,000,000	-	-	-	-	$1,029,148
General Government Total				**$35,059**	**$2,690,925**	**$1,386,103**	**$1,026,286**	**$226,474**	**$381,669**	**$5,746,516**
Government - HVAC	GH2559	FS4 - HVAC Controls Update	302-4128-522.64-18	-	-	-	-	-	$45,000	$45,000
	GH2860	Fire Station #3 HVAC Control	302-4127-522.64-18	-	-	-	-	$85,000	-	$85,000
	GH2904	GH2904-PD - Pistol Range - Replace HVAC	302-4125-572-64.18	-	-	-	$300,000	-	-	$300,000
	GH2961	FS5 - HVAC Replacement	302-4129-522-64.18	-	-	-	-	-	$50,000	$50,000
	GH2964	Carolyn Sims - HVAC Replacement	302-4113-572-64.18	-	-	-	-	-	$115,000	$115,000
	GH2965	GH2901-1913 Children's Museum - HVAC Replacement	302-4107-573-64.18	-	-	-	-	-	$70,000	$70,000
	RP2502	Intracoastal Pavilion HVAC Controls Update	302-4223-572.64-18	-	-	-	$50,000	-	-	$50,000
	RP2563	Senior Center HVAC Controls Upgrade	302-4111-572.64-18	-	-	-	$50,000	-	-	$50,000
Government - HVAC Total				**-**	**-**	**-**	**$400,000**	**$85,000**	**$280,000**	**$765,000**
IT	IT1801	Computer Replacement	302-4101-580.64-15	$157,252	-	$75,000	$75,000	$75,000	$75,000	$457,252
IT Total				**$157,252**	**-**	**$75,000**	**$75,000**	**$75,000**	**$75,000**	**$457,252**
Public Safety	FA2511	FA2511-Phoenix Alert System	302-4101-522-64.15	-	$800,000	-	-	-	-	$800,000
	FA2512	FA2512-FS #2 Refurb	302-4126-522-62.01	-	$500,000	-	-	-	-	$500,000
	FA2513	FA2513-Marine Complex	302-4199-522.62-01	-	$1,800,000	-	-	-	-	$1,800,000
	FA2601	FA2601-FS3 - Build New Fire Station	302-4127-522-62.01	-	$1,000,000	$2,250,000	$2,250,000	$2,250,000	$2,250,000	$10,000,000
	FA2602	FS5 - Carpet Replacement Fund	302-4129-522-62.01	-	-	$30,000	$30,000	$30,000	$30,000	$120,000
	FA2801	FA2801-FS5 - EOC/911 Dispatch Upgrades/Build out	302-4129-522-62.01	-	-	-	$250,000	$250,000	-	$500,000
	FA2906	FA2906-FS2 - Paint Interior	302-4126-522-62.01	-	-	-	-	-	$40,000	$40,000

Funds 302 Summary

Department	Project Code	Project Name	Account Number	Prior Years	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
	FA2907	FA2907-FS2 - Title Replacement Fund	302-4126-522-62.01	-	-	-	-	-	$50,000	$50,000
	FA2908	FA2908-FS4 - Paint Exterior	302-4128-522-62.01	-	-	-	-	-	$60,000	$60,000
	FA2910	FA-2910-FS5 - Apparatus Bay Floor resurfacing	302-4128-522-62.01	-	-	-	$550,000	-	-	$550,000
	FA2911	FA2911-FS5 - Bathroom and Shower remodels	302-4129-522-62.01	-	-	-	-	-	$50,000	$50,000
	FA2912	FA2912-FS5 - Kitchen Equipment Replacement	302-4129-522-62.01	-	-	-	-	-	$80,000	$80,000
	FA2913	FA2913-FS5 - UPS Replacement	302-4129-522-62.01	-	-	-	-	-	$150,000	$150,000
	FA2915	Old FS2 - Install New Perimeter Fencing	302-4126-522.62-01	-	-	-	-	-	$30,000	$30,000
	FA2916	FA2916-Old FS2 - Interior Office & Build-out Projects	302-4126-522-62.01	-	-	-	-	-	$40,000	$40,000
	FA2917	FA2917-Old FS2 - Kitchen Replacement	302-4126-522-62.01	-	-	-	-	-	$20,000	$20,000
	FA2918	FA2918-Old FS2 - Laminate /Carpet Flooring Replacement	302-4126-522-62.01	-	-	-	-	-	$20,000	$20,000
	FA2919	FA2919-Old FS2 - Paint Exterior and Interior of building	302-4126-522-62.01	-	-	-	-	-	$30,000	$30,000
	FA2920	FA2909-FS4 - Paint Interior	302-4128-522-62.01	-	-	-	-	-	$40,000	$40,000
		FA2920- Old FS2 - Resurface New Parking Lot and Front Entrance	302-4126-522-62.01	-	-	-	-	-	$30,000	$30,000
	FA2921	FA2921-Old FS2 - Roof Replacement	302-4126-522-62-01	-	-	-	-	-	$60,000	$60,000
	FA2922	FA2922-Old FS2 - Apparatus Bay Floor resurfacing	302-4126-522-62.01	-	-	-	$300,000	$300,000	-	$600,000
	FA2932	FS2 - Laminate Floor Replacement	302-4126-522-62.01	-	-	-	-	-	$30,000	$30,000
	FA2933	FA2903-FS2 - Apparatus Bay Floor Resurfacing	302-4126-522-62.01	-	-	-	-	-	$220,000	$220,000
	FA2934	FS1 - Paint Interior	302-4131-522.49-17	-	-	-	-	-	$40,000	$40,000
	FA2936	FS1 - Paint Exterior	302-4131-522.49-17	-	-	-	-	-	$60,000	$60,000
	GH2585	FS3 HVAC Control	302-4127-522.64-18	-	-	-	-	$85,000	-	$85,000
	GH2610	Fire Station #4 A/C Controls	302-4128-522.64-18	-	-	$45,000	-	-	-	$45,000
	PD2201	Police Patrol Laptop Replacement	302-4119-521.64-15	-	$75,000	$75,000	$75,000	$75,000	$75,000	$375,000
	PD2503	PD2503 - Vehicular Evidence Bay Building	302-4119-580.62-01	-	-	$650,000	-	-	-	$650,000
	PD2504	PD2504 - Real Time Crime Center Build-out	302-4125-572-62.01	-	-	-	-	$300,000	$300,000	$600,000
	PD2505	PD2505 - Pistol Range - Paint Exterior and Interior of Building	302-4125-572-62.01	-	-	-	-	-	$60,000	$60,000
	PD2650	PD2650 - Misc. Build-out Projects	302-4119-521-61.02	-	-	$40,000	$40,000	$40,000	$40,000	$160,000
	PD2690	PD2601- Carpet Replacement Fund	302-4119-521.62-01	-	-	$20,000	$20,000	$20,000	$20,000	$80,000
	PD2701	Above Ground Fueling Station	302-4119-521.62-01	-	-	-	$300,000	$300,000	-	$600,000
	PD2801	New Generator 10,000 gallon Tank	302-4119-521.62-02	-	-	-	-	$650,000	-	$650,000

Funds 302 Summary

Department	Project Code	Project Name	Account Number	Prior Years	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
	PD2901	PD2901 - Paint Exterior of main building and storage	302-4119-521-62.01	-	-	-	-	-	$100,000	$100,000
	PD2902	PD2902 - Paint Interior of main building	302-4119-521-61.02	-	-	-	-	-	$80,000	$80,000
	PD2904	PD - Pistol Range - Replace Training PIP	302-4125-572.62-01	-	-	-	-	-	$140,000	$140,000
	RP2565	FD Boat Dock and Lift Project	302-4211-572.63-05	-	$250,000	-	-	-	-	$250,000
	RP2601	Harvey Oyer Jr. Park/FD PD Marine Complex	302-4211-572.62-01	-	-	$300,000	$300,000	$300,000	$300,000	$1,200,000
Public Safety Total				**-**	**$4,425,000**	**$3,410,000**	**$4,115,000**	**$4,600,000**	**$4,445,000**	**$20,995,000**
Recreation & Parks	CP0509	Miscellaneous Small Parks Projects	302-4298-572.63-05	$251,069	$40,000	-	-	-	-	$291,069
	RP2202	RP2202-Eco Park - Redesign	302-4135-572-63.05	-	$100,000	-	-	-	-	$100,000
	RP2513	RP2513-Jaycee Park - Master/New plan structure (Design)	302-4235-572.63-05	-	$100,000	-	-	-	-	$100,000
	RP2514	Pioneer Canal Park Boat Ramp	302-4217-572.63-05	-	$1,020,300	-	-	-	-	$1,020,300
	RP2518	RP2518-Rolling Green - Tower	302-4211-572.63-05	-	$350,000	-	-	-	-	$350,000
	RP2522	Barrier Free Park Pickle Ball Court - Lighting	302-4233-572.63-05	-	$80,000	-	-	-	-	$80,000
	RP2526	Pioneer Park Tennis Courts	302-4217-572.63-05	-	$25,500	-	-	-	-	$25,500
	RP2543	RP2543-Eco Park - Construction	302-4135-572-63.05	-	$775,000	-	-	-	-	$775,000
	RP2553	Forest Park Future Park	302-4199-572.63-05	-	$250,000	-	-	-	-	$250,000
	RP2564	RP2514-Harvey Oyer Jr. Park - Master Plan Design	302-4211-572.63-05	-	$100,000	-	-	-	-	$100,000
	RP2568	Senior Center Master Plan Design	302-4111-572.62-01	-	$250,000	-	-	-	-	$250,000
	RP2605	Multiple Park Bathroom Painting Projects	302-4199-572.62-01	-	-	$40,000	-	-	-	$40,000
	RP2606	Pence Park	302-4115-572.63-05	-	$400,000	$950,000	$950,000	$950,000	$950,000	$4,200,000
	RP2670	Meadows Park Furnishing Replacement Project	302-4216-572.63-05	-	-	$70,000	-	-	-	$70,000
	RP2701	Harvery Oyer Jr. Park New Fishing Pier	302-4211-572.63-05	-	-	-	$500,000	$500,000	$500,000	$1,500,000
	RP2802	RP2802-Jaycee Park - Master/New plan structure	302-4235-572-62.01	-	$350,000	-	-	-	-	$350,000
	RP2861	1913 Schoolhouse Chiller Water MEP Design	302-4107-573.64-01	-	-	-	-	$65,000	-	$65,000
	RP2881	Multiple Park Court Aprons and Park Furnishing Pads	302-4199-572.63-05	-	-	-	-	$175,000	-	$175,000
	RP2882	Oceanfront Park - New Life Guard Stations (Beach)	302-4210-572-63.05	-	-	-	-	$300,000	$300,000	$600,000
	RP2883	Oceanfront Park - Replace Lower Storage building	302-4210-572.62-01	-	-	-	-	-	$200,000	$200,000
	RP2909	RP2909-Carolyn Sims - Exterior Painting	302-4113-572-62.01	-	-	-	-	-	$90,000	$90,000
	RP2913	RP2913-Carolyn Sims - Interior Painting	302-4113-572-62.01	-	-	-	-	-	$40,000	$40,000
	RP2916	Centennial Park - Landscape Replacement	302-4199-572.63-05	-	$500,000	-	-	-	-	$500,000

Funds 302 Summary

Department	Project Code	Project Name	Account Number	Prior Years	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
	RP2917	RP2917-Denson Pool - Handicap Pool Lift Replacement	302-4214-572-62.01	-	-	-	-	-	$20,000	$20,000
	RP2918	RP2918-Denson Pool - Install new Light around pool	302-4214-572-62.01	-	-	-	-	-	$30,000	$30,000
	RP2919	RP2919-Denson Pool - Re Coat Pool walls (Masonite)	302-4214572-62.01	-	-	-	-	-	$90,000	$90,000
	RP2920	RP2920-Denson Pool - RE Roof Building	302-4214-572-62.01	-	-	-	-	-	$40,000	$40,000
	RP2924	RP2924Harvey Oyer Jr. Park - Parking Lot Resurfacing	302-4211-572-62.01	-	-	-	-	-	$180,000	$180,000
	RP2925	RP2925-Intracoastal Park - Bathroom and Kitchen Remodel Project	302-4223-572-62.01	-	-	-	-	-	$120,000	$120,000
	RP2926	RP2966-Intracoastal Park - Exterior and Interior of Building	302-4223-572-62.01	-	-	-	-	-	$160,000	$160,000
	RP2928	RP2928-Intracoastal Park - Irrigation Replacement	302-4223-572-62.01	-	-	-	-	-	$50,000	$50,000
	RP2933	RP2933-Oceanfront Park - Pavilions Replacement	302-4210-572-62.01	-	-	-	-	-	$200,000	$200,000
	RP2935	RP2935-Palmetto Green - Remodel bathrooms and paint	302-4232-572-62.01	-	-	-	-	-	$40,000	$40,000
	RP2937	RP2937-Sara Sims Park - Amphitheater Audio/Visual Project	302-4218-572-63.05	-	-	-	-	-	$80,000	$80,000
	RP2938	RP2938-Sara Sims Park - Pavilion and Bathroom Painting	302-4218-572-62.01	-	-	-	-	-	$40,000	$40,000
	RP2939	RP2939-Tennis Center - Awning Replacements	302-4212-572.63-05	-	-	-	-	-	$20,000	$20,000
	RP2940	RP2940-Tennis Center - Court Replacement/ Rejuvenation	302-4212-572.63-05	-	-	-	-	-	$120,000	$120,000
		Sara Sims Cemetary Expansion Project	302-4218-572.63-05	-	$350,000	-	-	-	-	$350,000
	RP2941	RP2941-Tennis Center - Interior/Exterior Painting	302-4212-572.63-05	-	-	-	-	-	$30,000	$30,000
	RP2942	Tennis Center - Pickle Ball Court Addition	302-4212-572.63-05	-	-	-	-	-	$140,000	$140,000
	RP2946	Oceanfront Park - New Parking Lot Lighting	302-4210-572-62.01	-	-	-	-	-	$400,000	$400,000
	RP2947	Carolyn Sims - New Digital Sign Installation	302-4113-572-62.01	-	-	-	-	-	$45,000	$45,000
	RP2949	Carolyn Sims - Interior Door Replacement	302-4113-572-62.01	-	-	-	-	-	$40,000	$40,000
	RP2957	RP2957-Intracoastal Park - Floor Replacement	302-4223-572-62.05	-	-	-	-	-	$80,000	$80,000
		RP2911-Carolyn Sims - Installation of new Flooring	302-4113-572-62.01	-	-	-	-	-	$80,000	$80,000
	RP2977	Denson Pool - Remodel Bathrooms	302-4214-572-64.02	-	-	-	-	-	$50,000	$50,000
	RP2978	Denson Pool - Replace Pool Pumps	302-4214-572.64-02	-	-	-	-	-	$70,000	$70,000
	TR2950	TR2801-Intracoastal Park - Wall	302-4223-572-62.01	-	-	-	-	$150,000	-	$150,000
Recreation & Parks Total				**$251,069**	**$4,690,800**	**$1,060,000**	**$1,450,000**	**$2,140,000**	**$4,205,000**	**$13,796,869**

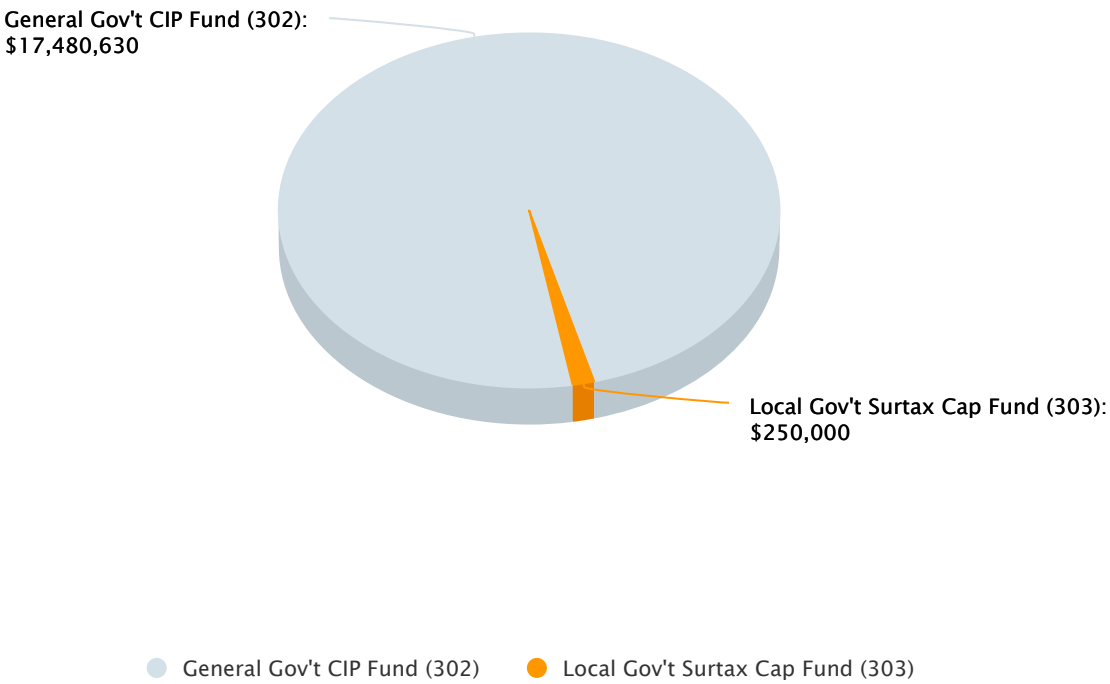
Funds 302 Summary

Department	Project Code	Project Name	Account Number	Prior Years	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
Transportation	TR0903	Bridge Repair - Maintenance & Improvements	302-4906-541.63-22	-	-	$50,000	$50,000	$50,000	$50,000	$200,000
	TR2001	SE 1st St - Construction Roadway Improvements	302-4905-541.63-08	$282,380	$3,423,405	-	-	-	-	$3,705,785
	TR2104	SE 36st Ave (Gulfstream Blvd) Road Rehabilitation	302-4905-541.31-90	$188,349	$1,510,500	-	-	-	-	$1,698,849
	TR2401	SE 1st St - Professional Services	302-4905-541.31-90	-	$400,000	-	-	-	-	$400,000
	TR2402	SE 6th Avenue Pedestrian Crossing	302-4905-541.63-08	-	$40,000	-	-	-	-	$40,000
	TR2511	TR2511-MLK Blvd Streetscape Design	302-4905-541.63-08	-	$100,000	-	-	-	-	$100,000
	TR2513	TR2513-Cottage Disctrict Paving	302-4905-541.63-08	-	$200,000	-	-	-	-	$200,000
	TR2520	TR2520-Ocean Ave Bridge Improvements	302-4906-541-63.22	-	$150,000	-	-	-	-	$150,000
	TR2543	Federal Hwy Streetscape Design	302-4905-541.63-07	-	$100,000	-	-	-	-	$100,000
	TR2602	Lake Boynton Estates Road Resurfacing	302-4905-541.63-08	-	-	$1,900,000	-	-	-	$1,900,000
	TR2603	5 Year Landscape Median Plan	302-4103-541.63-08	-	-	$72,000	$72,000	$72,000	$72,000	$288,000
	TR2605	Drive Safe Boynton	302-4905-580.63-08	-	-	$150,000	$150,000	$150,000	$150,000	$600,000
		FEC Crossing Upgrade/ Maintenance	302-4905-541.63-23	-	-	$110,000	$110,000	$110,000	$110,000	$440,000
	TR2607	Sidewalks Ramp - ADA (estimate)	302-4904-541.63-0	-	-	$100,000	$100,000	$100,000	$100,000	$400,000
	TR2608	Annual Street Maintenance/ Improvements	302-4905-541.63-08	-	-	$ 500,000	$1,000,000	$1,000,000	$ 1,000,000	$ 3,500,000
	TR2609	TR2609-Street - Streetscape / Beautification	302-4905-541.63-10	-	-	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 2,000,000
Transportation Total				**$ 470,729**	**$ 5,923,905**	**$3,382,000**	**$1,982,000**	**$1,982,000**	**$ 1,982,000**	**$15,722,634**
Grand Total				**$ 914,109**	**17,730,630**	**$9,313,103**	**$9,048,286**	**$9,108,474**	**11,368,669**	**$57,483,271**

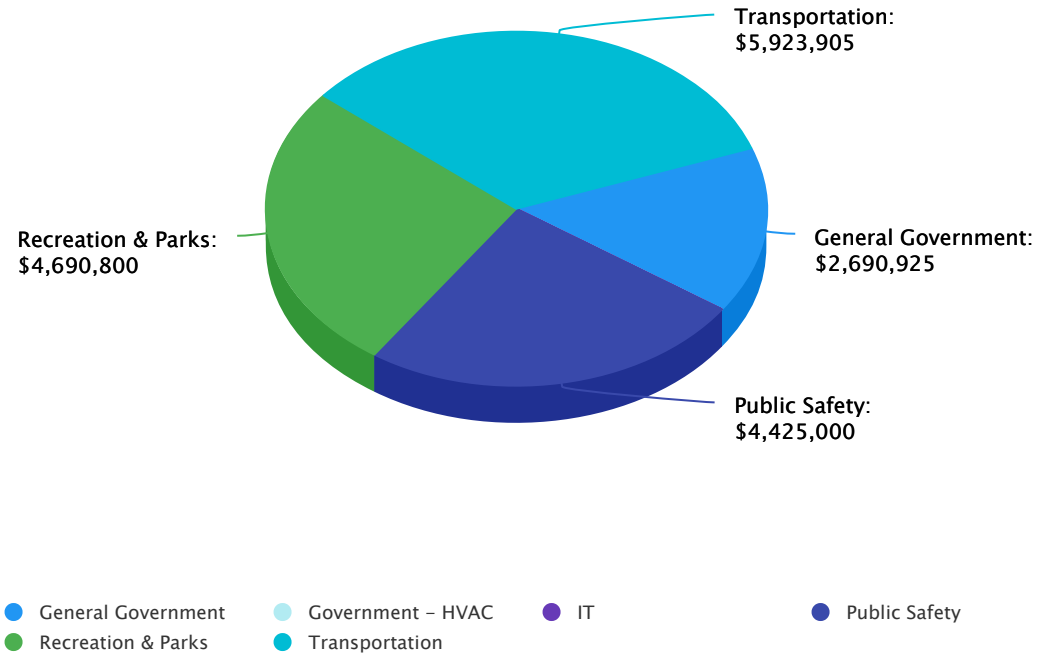
Fund Balance Analysis - Fund 302

	Description	FY 23/24 Amended	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
Beginning Fund Balance		$5,000,000	$5,035,059	$7,725,984	$9,112,087	$10,138,373	$37,011,503	
Source of Funds	General Gov't CIP Fund [302]	$914,109	$17,480,630	$8,093,103	$7,128,286	$7,088,474	$8,763,669	$49,468,271
	Local Gov't Surtax Cap Fund [303]	-	$250,000	$1,220,000	$1,920,000	$2,020,000	$2,605,000	$8,015,000
Source of Funds Total		**$914,109**	**$17,730,630**	**$9,313,103**	**$9,048,286**	**$9,108,474**	**$11,368,669**	**$57,483,271**
Use of Funds	General Government	$35,059	$2,690,925	$1,386,103	$1,026,286	$226,474	$381,669	$5,746,516
	Government - HVAC	-	-	-	$400,000	$85,000	$280,000	$765,000
	IT	$157,252	-	$75,000	$75,000	$75,000	$75,000	$457,252
	Public Safety	-	$4,425,000	$3,410,000	$4,115,000	$4,600,000	$4,445,000	$20,995,000
	Recreation & Parks	$251,069	$4,690,800	$1,060,000	$1,450,000	$2,140,000	$4,205,000	$13,796,869
	Transportation	$470,729	$5,923,905	$3,382,000	$1,982,000	$1,982,000	$1,982,000	$15,722,634
Use of Funds Total		**$914,109**	**$17,730,630**	**$9,313,103**	**$9,048,286**	**$9,108,474**	**$11,368,669**	**$57,483,271**

FY2024-25 - General Government
Capital Sources by Type, Fund 302



FY2024-25 - General Government
Capital Uses by Type, Fund 302



Project Name:	FS3 HVAC Control	Project #:	GH2585

Project information:

Project Duration:	1 Year
Project Type:	Public Safety
Project Priority:	Medium
Location:	Public Safety
Departament	Fire Department
Project Manager/Design	
Project Manager/ Construction	
Departament Director:	
District:	

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4127-522.64-18		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

FS3 HVAC Control

Project Justification / Business Case

FS3 HVAC Control

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$-	$-	$-	$85,000	$-	$85,000
Total	**$-**	**$-**	**$-**	**$-**	**$85,000**	**$-**	**$85,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$-	$-	$-	$85,000	$-	$85,000
Total	**$-**	**$-**	**$-**	**$-**	**$85,000**	**$-**	**$85,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Total	**$-**	**$-**	**$-**	**$-**	**$-**	**$-**	**$-**

Project Name:	Oceanfront Park - Replace Lower Storage building	Project #:	RP2883

Project information:

Project Duration:	1 Year
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Recreation & Parks
Departament	
Project Manager/Design	
Project Manager/ Construction	
Departament Director:	
District:	

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4210-572.62-01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Oceanfront Park - Replace Lower Storage building

Project Justification / Business Case

Oceanfront Park - Replace Lower Storage building

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$-	$-	$-	$-	$200,000	$200,000
Total	**$-**	**$-**	**$-**	**$-**	**$-**	**$200,000**	**$200,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$-	$-	$-	$-	$200,000	$200,000
Total	**$-**	**$-**	**$-**	**$-**	**$-**	**$200,000**	**$200,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Total	**$-**	**$-**	**$-**	**$-**	**$-**	**$-**	**$-**

Project Name:	Denson Pool - Replace Pool Pumps	Project #:	RP2978

Project information:

Project Duration:	1 Year
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Recreation & Parks
Departament	Parks & Recreation
Project Manager/Design	
Project Manager/ Construction	
Departament Director:	
District:	

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4214-572.64-02		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Denson Pool - Replace Pool Pumps

Project Justification / Business Case

Denson Pool - Replace Pool Pumps

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$-	$-	$-	$-	$70,000	$70,000
Total	**$-**	**$-**	**$-**	**$-**	**$-**	**$70,000**	**$70,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$-	$-	$-	$-	$70,000	$70,000
Total	**$-**	**$-**	**$-**	**$-**	**$-**	**$70,000**	**$70,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Total	**$-**	**$-**	**$-**	**$-**	**$-**	**$-**	**$-**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **RP2543-Eco Park - Construction** **Project #:** RP2543

Project information:	
Project Duration:	1 Year
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Eco Park
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Craig Clark
District:	4

Project criteria:
Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4135-572-63.05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Eco Park - Construction

Project Justification / Business Case

Eco Park - Construction

Risk / Challenges

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$775,000	$-	$-	$-	$-	$775,000
Total	**$-**	**$775,000**	**$-**	**$-**	**$-**	**$-**	**$775,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$775,000	$-	$-	$-	$-	$775,000
Total	**$-**	**$775,000**	**$-**	**$-**	**$-**	**$-**	**$775,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **RP2202-Eco Park - Redesign** **Project #:** RP2202

Project information:

Project Duration:	1 Year
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Eco Park
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	4

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4135-572-63.05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Eco Park - Redesign including restoration/ refurbishment upgrades to the existing sand trails (approximately 4,300 LF), installation of new chain link fencing along the western edge of the park (approximately 845 LF), installation of split rail fencing (approximately 2,500 LF) along the southern boundary, installation of a new All Terrain Wheelchair Storage/ Enclosure, to house the all-terrain wheelchair. In addition, a calling for assistance from Park Rangers will be installed.

Project Justification / Business Case

Provide ADA accessibility to park trails as well as to provide general improvements to the trails and park for the benefit of City residents and visitors.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **RP2514-Harvey Oyer Jr. Park - Master Plan Design** **Project #:** RP2564

Project information:

Project Duration:	1 Year
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Harvey E. Oyer Jr Park
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Hugh Bruder
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4211-572.63-05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Harvey Oyer Jr. Park - Master Plan Design

Project Justification / Business Case

Harvey Oyer Jr. Park - Master Plan Design

Risk / Challenges

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Intercoastal Pak - Irrigation Replacement** **Project #:** RP2980

Project information:

Project Duration:	1 Year
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Recreation & Parks
Departament	Parks & Recreation
Project Manager/Design	
Project Manager/ Construction	
Departament Director:	
District:	

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4223-572.62-01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Intercoastal Pak - Irrigation Replacement

Project Justification / Business Case

Intercoastal Pak - Irrigation Replacement

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$-	$-	$-	$-	$50,000	$50,000
Total	**$-**	**$-**	**$-**	**$-**	**$-**	**$50,000**	**$50,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$-	$-	$-	$-	$50,000	$50,000
Total	**$-**	**$-**	**$-**	**$-**	**$-**	**$50,000**	**$50,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Total	**$-**	**$-**	**$-**	**$-**	**$-**	**$-**	**$-**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **RP2802-Jaycee Park - Master/New plan structure** **Project #:** RP2802

Project information:

Project Duration:	1 Year
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Jaycee Park
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4235-572-62.01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Jaycee Park - Master/New plan structure

Project Justification / Business Case

Jaycee Park - Master/New plan structure

Risk / Challenges

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$350,000	$-	$-	$-	$-	$350,000
Total	**$-**	**$350,000**	**$-**	**$-**	**$-**	**$-**	**$350,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$350,000	$-	$-	$-	$-	$350,000
Total	**$-**	**$350,000**	**$-**	**$-**	**$-**	**$-**	**$350,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **RP2513-Jaycee Park - Master/New plan structure (Design)** **Project #:** RP2513

Project information:

Project Duration:	1 Year
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Parks & Recreation
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4235-572.63-05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2025			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Jaycee Park - Master/New plan structure (Design)

Project Justification / Business Case

Jaycee Park - Master/New plan structure (Design)

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **RP2518-Rolling Green - Tower** **Project #:** RP2518

Project information:

Project Duration:	1 Year
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Citywide
Departament	Parks & Recreation
Project Manager/Design	Gail Mootz
Project Manager/ Construction	Gail Mootz
Departament Director:	Andrew Mack
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4211-572.63-05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2028			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

The Public Safety Radio Tower project represents a critical infrastructure upgrade designed to safeguard community communication capabilities. By replacing a severely corroded existing tower with a modern, resilient communication structure, the initiative ensures uninterrupted emergency response and public safety communication networks. The comprehensive replacement includes advanced antenna systems, strategically engineered to enhance signal reliability and operational effectiveness across the County's critical communication infrastructure.

Project Justification / Business Case

This project will replace the 35-year-old 320-ft lattice radio tower at 515 NW 14th Court. It is a critical infrastructure project necessitated by severe structural deterioration. A comprehensive inspection revealed extensive corrosive damage compromising the tower's integrity. As a pivotal component of Palm Beach County's regional public safety communication network, this project ensures uninterrupted emergency communications and maintains the reliability of critical infrastructure essential for community safety.

Risk / Challenges

Failure to replace the aging radio tower could precipitate a catastrophic communications failure, potentially compromising emergency response capabilities and leaving Palm Beach County vulnerable to critical communication disruptions during crisis situations.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$350,000	$-	$-	$-	$-	$350,000
Total	**$-**	**$350,000**	**$-**	**$-**	**$-**	**$-**	**$350,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$350,000	$-	$-	$-	$-	$350,000
Total	**$-**	**$350,000**	**$-**	**$-**	**$-**	**$-**	**$350,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Intracoastal - Epoxy Men and Women Restroom Floors** **Project #:** RP2527

Project information:

Project Duration:	8m 29d
Project Type:	Improv/Renovation
Project Priority:	Medium
Location:	Intracoastal Park
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4223-572.62-01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design	12/31/2024			
Contract Advertise/ Award	1/31/2025			
Construction				
Projeect In Service Date			6/30/2025	

Project Description

Epoxy Men and Women Restroom Floors @ Intercoastal Club House Park

Project Justification / Business Case

This will improve appearance, enable the ability to clean efficiently and overall sanitation

Risk / Challenges

The challenge is to provide a surface that is durable, easy to clean and maintainable in park restrooms over time.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$25,000	$-	$-	$-	$-	$25,000
Total	**$-**	**$25,000**	**$-**	**$-**	**$-**	**$-**	**$25,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$25,000	$-	$-	$-	$-	$25,000
Total	**$-**	**$25,000**	**$-**	**$-**	**$-**	**$-**	**$25,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Barrier Free Park Pickle Ball Court - Lighting** **Project #:** RP2522

Project information:

Project Duration:	8m 29d
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Barrier Free Park
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	1

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4233-572.63-05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award	12/31/2024			
Construction	1/31/2025			
Projeect In Service Date			6/30/2025	

Project Description

Install court lights for the pickle ball courts at Barrier Free Park located at 311 S.Congress Blvd.

Project Justification / Business Case

The addition of court lights will provide patrons the opportunity to use the courts at night for leisure as well as competitive play in the future.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$80,000	$-	$-	$-	$-	$80,000
Total	**$-**	**$80,000**	**$-**	**$-**	**$-**	**$-**	**$80,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$80,000	$-	$-	$-	$-	$80,000
Total	**$-**	**$80,000**	**$-**	**$-**	**$-**	**$-**	**$80,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Capital Outlay	$-	$80,000	$-	$-	$-	$-	$80,000
Total	**$-**	**$80,000**	**$-**	**$-**	**$-**	**$-**	**$80,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Centennial Park - Landscape Replacement** **Project #:** RP2916

Project information:

Project Duration:	8m 29d
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Centennial Park
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4199-572.63-05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award	12/31/2024			
Construction	1/31/2025			
Projeect In Service Date			6/30/2025	

Project Description

Re-sod, top dress, aerate and fertilize the court yard at Centennial Park 120 E. Ocean Avenue

Project Justification / Business Case

Re-sod, top dress, aerate and fertilize the court yard at Centennial Park 120 E. Ocean Avenue

Risk / Challenges

The ability to provide a solution to continue turf growth and provide a space for numerous outdoor events at Town Center is critical. Healthy upkeep of the turf and on-going maintenance will address enormous use which is the challenge.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$500,000	$-	$-	$-	$-	$500,000
Total	**$-**	**$500,000**	**$-**	**$-**	**$-**	**$-**	**$500,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$500,000	$-	$-	$-	$-	$500,000
Total	**$-**	**$500,000**	**$-**	**$-**	**$-**	**$-**	**$500,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Pence Park** **Project #:** RP2606

Project information:

Project Duration:	1y 1m 29d
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Pence Park
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4115-572.63-05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design	11/1/2024			
Contract Advertise/ Award	1/1/2025			
Construction	4/1/2025			
Projeect In Service Date	10/1/2025		11/30/2025	

Project Description

Revitalize the new Pence Park Plans and execute the Build. The new park Scope will Demo all features on the current site and build back a modern, well , lit,Multi Purpose Field. The accommodations will include new bathrooms, and new parking

Project Justification / Business Case

This Park is one of the City's oldest parks. It would be most Advantageous to the City to have this Park Built and in place before the upcoming residential and mix use buildings are built.

Risk / Challenges

The New developed Pence Park will actually lower the current risk to patrons of this park. The Challenge is to bring this project in at estimated cost in the current market.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$400,000	$950,000	$950,000	$950,000	$950,000	$4,200,000
Total	**$-**	**$400,000**	**$950,000**	**$950,000**	**$950,000**	**$950,000**	**$4,200,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$400,000	$950,000	$950,000	$950,000	$950,000	$4,200,000
Total	**$-**	**$400,000**	**$950,000**	**$950,000**	**$950,000**	**$950,000**	**$4,200,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Betty Thomas Park Improvements** **Project #:** RP2523

Project information:

Project Duration:	8m 29d
Project Type:	Improv/Renovation
Project Priority:	High
Location:	Betty Thomas Park
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4238-572.63-05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award	12/31/2024			
Construction	1/31/2025		6/30/2025	
Projeect In Service Date				

Project Description

Replace electrical panel box at Betty Thomas Park located at 2282 SE 2nd Avenve

Project Justification / Business Case

This panel box replacement will ensure proper electrical efficiency for safety and environmental purposes

Risk / Challenges

This panel box will address safety issues at the park related to electrical problems and on-going future concerns.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$80,000	$-	$-	$-	$-	$80,000
Total	**$-**	**$80,000**	**$-**	**$-**	**$-**	**$-**	**$80,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$80,000	$-	$-	$-	$-	$80,000
Total	**$-**	**$80,000**	**$-**	**$-**	**$-**	**$-**	**$80,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Capital Outlay	$-	$8,000	$-	$-	$-	$-	$8,000
Total	**$-**	**$8,000**	**$-**	**$-**	**$-**	**$-**	**$8,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Little League - Site Improv (Phase II)** **Project #:** RP2317

Project information:

Project Duration:	11m 29d
Project Type:	General Government
Project Priority:	High
Location:	Little League Park
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4220-572-62.01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

Little League Park Fields 3 & 4 replace existing lighting

Project Justification / Business Case

The existing lighting is outdated and some poles and fixtures are falling apart. In order to properly place new poles and underground wiring an updated survey with all all underground utilities needs to be updated.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$29,148	$1,000,000	$-	$-	$-	$-	$1,029,148
Total	**$29,148**	**$1,000,000**	**$-**	**$-**	**$-**	**$-**	**$1,029,148**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$29,148	$1,000,000	$-	$-	$-	$-	$1,029,148
Total	**$29,148**	**$1,000,000**	**$-**	**$-**	**$-**	**$-**	**$1,029,148**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Forest Park Future Park** **Project #:** RP2553

Project information:

Project Duration:	11m 29d
Project Type:	Recreation & Parks
Project Priority:	Low
Location:	Forest Park
Departament	Parks & Recreation
Project Manager/Design	Gail Mootz
Project Manager/ Construction	Gail Mootz
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4199-572.63-05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design	10/1/2024			
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

Design and Install new Park and Playground in the Forest Park Community

Project Justification / Business Case

Development of a conceptual design plan and Construction of a Future Park in the for Forest Park Community. It will allow to meet the needs of the community

Risk / Challenges

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Total	**$-**	**$-**	**$-**	**$-**	**$-**	**$-**	**$-**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Senior Center Master Plan Design** **Project #:** RP2568

Project information:

Project Duration:	3m 0d
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Senior Center
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4111-572.62-01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design	1/1/2025			
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Design a Completely New Senior Center in close Proximity to the existing Senior Center

Project Justification / Business Case

The Existing Senior Center has grown to small for the City's seniors , its programs, and is a very inefficient building that needs replaced.

Risk / Challenges

The New developed Pence Park will actually lower the current risk to patrons of this park. The Challenge is to bring this project in at estimated cost in the current market.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Total	**$-**	**$-**	**$-**	**$-**	**$-**	**$-**	**$-**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Miscellaneous Small Parks Projects** **Project #:** CP0509

Project information:

Project Duration:	3y 11m 29d
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Center/Parks
Departament	Parks & Recreation
Project Manager/Design	Wesley Norwood
Project Manager/ Construction	Wesley Norwood
Departament Director:	Kevin Ramsey
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4298-572.63-05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2028	
Projeect In Service Date				

Project Description

Addressing emergency repairs, landscaping and irrigation problems at the City's parks. (Park playground repairs, similar rusting to doors, park furnishings needs. Also, damages to lightploes and railings can be found at various parks).

Project Justification / Business Case

Commission mandate for various unanticipated projects

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$251,069	$40,000	$-	$-	$-	$-	$291,069
Total	**$251,069**	**$40,000**	**$-**	**$-**	**$-**	**$-**	**$291,069**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$251,069	$40,000	$-	$-	$-	$-	$291,069
Total	**$251,069**	**$40,000**	**$-**	**$-**	**$-**	**$-**	**$291,069**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Total	**$-**	**$-**	**$-**	**$-**	**$-**	**$-**	**$-**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **FD Boat Dock and Lift Project** **Project #:** RP2565

Project information:

Project Duration:	8m 29d
Project Type:	Public Safety
Project Priority:	High
Location:	Harvey E. Oyer Jr Park
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4211-572.63-05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	8/1/2024			
Design	9/1/2024			
Contract Advertise/ Award	11/1/2024			
Construction	12/1/2024			
Projeect In Service Date			4/30/2025	

Project Description

Install New Dock and Boat Lifts to accommodate newly Purchased Fire Boat

Project Justification / Business Case

The Docks and Lifts are required to house the newly Purchased Fire Boat.

Risk / Challenges

The Fire Department has purchased a new Fire Boat and without this project there will be no place to house the boat. The $250,000.00 is requested as the City's portion to build this project, there is a grant that pays for the remainder.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Pioneer Canal Park Boat Ramp** **Project #:** RP2514

Project information:

Project Duration:	1y 1m 29d
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Pioneer Park
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4217-572.63-05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design	11/1/2024			
Contract Advertise/ Award	2/1/2025			
Construction	3/1/2025			
Projeect In Service Date			11/30/2025	

Project Description

This Project is for the replacement of the Boat Ramp and Parking Lot with ADA accessible sidewalks into Park

Project Justification / Business Case

Replace the Old Boat Ramp and Dock With New Ramp and Floating Docks. Replace the Parking Lot and add ADA Compliant sidewalks into Park and to the Docks.

Risk / Challenges

These docks were Closed over 15 months ago. There is a Grant that will cover all but $250,000.00 of the Projects Cost.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$1,020,300	$-	$-	$-	$-	$1,020,300
Total	**$-**	**$1,020,300**	**$-**	**$-**	**$-**	**$-**	**$1,020,300**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$1,020,300	$-	$-	$-	$-	$1,020,300
Total	**$-**	**$1,020,300**	**$-**	**$-**	**$-**	**$-**	**$1,020,300**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Capital Outlay	$-	$1,020,300	$-	$-	$-	$-	$1,020,300
Total	**$-**	**$1,020,300**	**$-**	**$-**	**$-**	**$-**	**$1,020,300**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Pioneer Park Tennis Courts** **Project #:** RP2526

Project information:

Project Duration:	8m 2d
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Pioneer Park
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Andrew Mack
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4217-572.63-05	$25,500	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	9/30/2024			
Design	10/1/2024			
Contract Advertise/ Award	12/1/2024			
Construction	1/1/2025			
Projeect In Service Date			6/1/2025	

Project Description

Refurnish the current tennis courts at Poineer Park located at 848 NW 13th Avenue

Project Justification / Business Case

Refurnish the current tennis courts at Poineer Park located at 848 NW 13th Avenue

Risk / Challenges

The goal is to resurface the courts due to wear and tear. This will address surface cracks and improve aesthetic appearance.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$25,500	$-	$-	$-	$-	$25,500
Total	**$-**	**$25,500**	**$-**	**$-**	**$-**	**$-**	**$25,500**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$25,500	$-	$-	$-	$-	$25,500
Total	**$-**	**$25,500**	**$-**	**$-**	**$-**	**$-**	**$25,500**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Sara Sims Cemetary Expansion Project** **Project #:** RP2940

Project information:

Project Duration:	9m 0d
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Sara Sims Park
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4218-572.63-05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	9/1/2024			
Design	9/1/2024			
Contract Advertise/ Award	10/1/2024			
Construction	1/1/2025		6/1/2025	
Projeect In Service Date				

Project Description

Expand the Cemetery For additional Plots

Project Justification / Business Case

The Sara Sims Cemetery needs to be expanded to accommodate more plots, in doing so this project will require new decorative fencing,surveying,civil and landscape work.

Risk / Challenges

If the Cemetery is not expanded the City will run out of plots and not be able to provide these types of services anylonger.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$350,000	$-	$-	$-	$-	$350,000
Total	**$-**	**$350,000**	**$-**	**$-**	**$-**	**$-**	**$350,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$350,000	$-	$-	$-	$-	$350,000
Total	**$-**	**$350,000**	**$-**	**$-**	**$-**	**$-**	**$350,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **City Entrance Feature Signs** **Project #:** GG2514

Project information:

Project Duration:	0d
Project Type:	General Government
Project Priority:	Medium
Location:	Citywide
Departament	City Wide
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4101-580.62-01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study				
Design	10/1/2024			
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

This project is to design entrance feature /Sign wall standards into the City along Federal Hwy

Project Justification / Business Case

This project is the first step on developing the standard entrace feature/sign walls that in time will be built at all entrances int o the city along the main roads

Risk / Challenges

The Challenge is to find the funding for this project in the current Market.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: City Digital Signs **Project #:** GG2530

Project information:

Project Duration:	8m 29d
Project Type:	General Government
Project Priority:	High
Location:	Citywide
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4101-580.62-01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design	11/1/2024			
Contract Advertise/ Award				
Construction	6/30/2025			
Projeect In Service Date				

Project Description

This Project is to design and install digital signs along the Federal Hwy Corridor

Project Justification / Business Case

Designand install digital signs along the Federal Hwy cooridor to enhance the communication to residents and passer bys of local events happening in our City and can be used also for public announcements.

Risk / Challenges

The Challenge is to find the funding for this project in the current Market.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$75,000	$-	$-	$-	$-	$75,000
Total	**$-**	**$75,000**	**$-**	**$-**	**$-**	**$-**	**$75,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$75,000	$-	$-	$-	$-	$75,000
Total	**$-**	**$75,000**	**$-**	**$-**	**$-**	**$-**	**$75,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **GG2550-Portable Bathroom Trailers (2)** **Project #:** GG2550

Project information:

Project Duration:	1 Year
Project Type:	General Government
Project Priority:	Medium
Location:	Citywide
Departament	City Wide
Project Manager/Design	Gail Mootz
Project Manager/ Construction	Gail Mootz
Departament Director:	Kevin Ramsey
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4220-572-62.01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

The project involves the procurement of two ADA-compliant restroom trailers to provide accessible, high-quality temporary sanitation facilities that meet Americans with Disabilities Act standards.

Project Justification / Business Case

The procurement of two ADA-compliant restroom trailers is essential to ensure accessible, sanitary, and regulatory-conforming temporary facilities that meet Americans with Disabilities Act standards. These mobile restroom units will provide fully accessible amenities with wide doorways, supportive handrails, ample turning radius, and specialized fixtures designed to accommodate individuals with mobility challenges, thereby supporting inclusive and equitable facility provisions for all users..

Risk / Challenges

The procurement involves navigating intricate vendor selection processes, managing transportation and deployment logistics, and addressing potential equipment reliability concerns while maintaining stringent ADA standards for users with diverse mobility requirements.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$180,000	$-	$-	$-	$-	$180,000
Total	**$-**	**$180,000**	**$-**	**$-**	**$-**	**$-**	**$180,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$180,000	$-	$-	$-	$-	$180,000
Total	**$-**	**$180,000**	**$-**	**$-**	**$-**	**$-**	**$180,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **GG2512-CIP Engineering Services - In-house** **Project #:** GG2512

Project information:

Project Duration:	1 Year
Project Type:	General Government
Project Priority:	Medium
Location:	Citywide
Departament	City Wide
Project Manager/Design	Anderson Slocombe
Project Manager/ Construction	Anderson Slocombe
Departament Director:	Kevin Ramsey
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-2519-539-12.10		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

In-house engineering services for multiple CIP Projects

Project Justification / Business Case

In-house engineering services required for multiple CIP Projects

Risk / Challenges

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$230,000	$-	$-	$-	$-	$230,000
Total	**$-**	**$230,000**	**$-**	**$-**	**$-**	**$-**	**$230,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$230,000	$-	$-	$-	$-	$230,000
Total	**$-**	**$230,000**	**$-**	**$-**	**$-**	**$-**	**$230,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **FA2511-Phoenix Alert System** **Project #:** FA2511

Project information:

Project Duration:	1 Year
Project Type:	Public Safety
Project Priority:	Medium
Location:	Fire Department
Departament	Fire Department
Project Manager/Design	Karl Maracotta
Project Manager/ Construction	Karl Maracotta
Departament Director:	Hugh Bruder
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4101-522-64.15		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2025			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

The Phoenix fire station alerting system is a replacement for the outdated and end of life Zetron Fire alerting system. Currently of Fire alerting system at Fire stations fails regularly and is in need for immediate replacement.

Project Justification / Business Case

The new Fire alerting system will reduce response time and totally integrate with the Fire CAD, Motorola radio and Dispatch Systems Delivers automatic dispatch alerts simultaneously to one or multiple stations in less than a second. This helps to reduce and/or eliminate dispatcher "on-hold" time.
Dispatches alerts to fire stations autom

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$800,000	$-	$-	$-	$-	$800,000
Total	**$-**	**$800,000**	**$-**	**$-**	**$-**	**$-**	**$800,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Technology Software/Hardware	$-	$800,000	$-	$-	$-	$-	$800,000
Total	**$-**	**$800,000**	**$-**	**$-**	**$-**	**$-**	**$800,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **FA2512-FS #2 Refurb** **Project #:** FA2512

Project information:

Project Duration:	1 Year
Project Type:	Public Safety
Project Priority:	Medium
Location:	Fire Department
Departament	Fire Department
Project Manager/Design	Carl Frumenti
Project Manager/ Construction	Carl Frumenti
Departament Director:	Hugh Bruder
District:	1

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4126-522-62.01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2025			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

Refurbishment - Fire Station 2 including window replacement and exterior painting.

Project Justification / Business Case

Refurbishment - Fire Station 2

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$500,000	$-	$-	$-	$-	$500,000
Total	**$-**	**$500,000**	**$-**	**$-**	**$-**	**$-**	**$500,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$500,000	$-	$-	$-	$-	$500,000
Total	**$-**	**$500,000**	**$-**	**$-**	**$-**	**$-**	**$500,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **FA2513-Marine Complex** **Project #:** FA2513

Project information:

Project Duration:	1 Year
Project Type:	Public Safety
Project Priority:	Medium
Location:	Fire Department
Departament	Fire Department
Project Manager/Design	Carl Frumenti
Project Manager/ Construction	Carl Frumenti
Departament Director:	Kevin Ramsey
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4199-522.62-01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2025			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Marine Complex

Project Justification / Business Case

Marine Complex

Risk / Challenges

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$1,800,000	$-	$-	$-	$-	$1,800,000
Total	**$-**	**$1,800,000**	**$-**	**$-**	**$-**	**$-**	**$1,800,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$1,800,000	$-	$-	$-	$-	$1,800,000
Total	**$-**	**$1,800,000**	**$-**	**$-**	**$-**	**$-**	**$1,800,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **FA2601-FS3 - Build New Fire Station** **Project #:** FA2601

Project information:

Project Duration:	1 Year
Project Type:	Public Safety
Project Priority:	Medium
Location:	Fire Department
Departament	Fire Department
Project Manager/Design	Carl Frumenti
Project Manager/ Construction	Carl Frumenti
Departament Director:	Hugh Bruder
District:	4

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4127-522-62.01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2025			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Build New Fire Station 3

Project Justification / Business Case

Build New Fire Station 3

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$1,000,000	$2,250,000	$2,250,000	$2,250,000	$2,250,000	$10,000,000
Total	**$-**	**$1,000,000**	**$2,250,000**	**$2,250,000**	**$2,250,000**	**$2,250,000**	**$10,000,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$1,000,000	$2,250,000	$2,250,000	$2,250,000	$2,250,000	$10,000,000
Total	**$-**	**$1,000,000**	**$2,250,000**	**$2,250,000**	**$2,250,000**	**$2,250,000**	**$10,000,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Audit Fee** **Project #:** GGAU53

Project information:

Project Duration:	11m 29d
Project Type:	General Government
Project Priority:	High
Location:	City Hall
Departament	City Wide
Project Manager/Design	Mara Frederiksen
Project Manager/ Construction	Andrew Mack
Departament Director:	Anthony Davidson
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4101-519.32-10		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Annual prorated share of City-wide financial audit

Project Justification / Business Case

State Manadate that all Municipalities must complete a independent audit of all business operations

Risk / Challenges

Must follow proper cost allocation for the audit fee

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$5,911	$5,925	$6,103	$6,286	$6,474	$6,669	$37,368
Total	**$5,911**	**$5,925**	**$6,103**	**$6,286**	**$6,474**	**$6,669**	**$37,368**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Program Management	$5,911	$5,925	$6,103	$6,286	$6,474	$6,669	$37,368
Total	**$5,911**	**$5,925**	**$6,103**	**$6,286**	**$6,474**	**$6,669**	**$37,368**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Police Patrol Laptop Replacement** **Project #:** PD2201

Project information:

Project Duration:	11m 29d
Project Type:	Public Safety
Project Priority:	High
Location:	Police Department
Departament	Police Department
Project Manager/Design	Karl Maracotta
Project Manager/ Construction	Karl Maracotta
Departament Director:	Joe Degiulio
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4119-521.64-15		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

Regular replacement cycle for semi-rugged laptops used by Patrol.

Project Justification / Business Case

"Recurring technology replacement program for the Police Patrol laptops on a 5 year replacement cycle. Semirugged laptops are required to withstand heat, vibration, and field use by Patrol officers. The replacement is uneven across years due to insufficient funding in past years resulting in a spike in later years for replacements. This will ensure officers have access to law enforcement systems and data required to perform their duties in the field.

"

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$75,000	$-	$-	$-	$-	$75,000
Total	**$-**	**$75,000**	**$-**	**$-**	**$-**	**$-**	**$75,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Technology Software/Hardware	$-	$75,000	$-	$-	$-	$-	$75,000
Total	**$-**	**$75,000**	**$-**	**$-**	**$-**	**$-**	**$75,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Federal Hwy Streetscape Design** **Project #:** TR2543

Project information:

Project Duration:	1 Year
Project Type:	Transportation
Project Priority:	Medium
Location:	Public Works
Departament	Transportation
Project Manager/Design	Carl Frumenti
Project Manager/ Construction	Carl Frumenti
Departament Director:	Kevin Ramsey
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4905-541.63-07		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/1/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Federal Hwy Streetscape Design

Project Justification / Business Case

Federal Hwy Streetscape Design

Risk / Challenges

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: TR2511-MLK Blvd Streetscape Design **Project #:** TR2511

Project information:

Project Duration:	1 Year
Project Type:	Transportation/ Streets
Project Priority:	Medium
Location:	Public Works
Departament	Public Works
Project Manager/Design	Carl Frumenti
Project Manager/ Construction	Carl Frumenti
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4905-541.63-08		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

With the construction of Wells Landing, the CRA wants MLK Blvd., from Seacrest to Federal Highway, to reflect the street scapestyle and lighting required of the Wells Landing Project.

Project Justification / Business Case

The street had drought tolerant landscaping planted along MLK, 2 years ago. With the new development, a face lift is needed to make the area more presentable.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **TR2520-Ocean Ave Bridge Improvements** **Project #:** TR2520

Project information:

Project Duration:	1 Year
Project Type:	Transportation
Project Priority:	Medium
Location:	Street Maintenance/ Impv.
Departament	Public Works
Project Manager/Design	Moisey Abdurakhmanov
Project Manager/ Construction	Moisey Abdurakhmanov
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4906-541-63.22		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Ocean Ave Bridge Improvements

Project Justification / Business Case

Ocean Ave Bridge Improvements

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$150,000	$-	$-	$-	$-	$150,000
Total	**$-**	**$150,000**	**$-**	**$-**	**$-**	**$-**	**$150,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$150,000	$-	$-	$-	$-	$150,000
Total	**$-**	**$150,000**	**$-**	**$-**	**$-**	**$-**	**$150,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **FEC Crossing Upgrade** **Project #:** TR2513

Project information:

Project Duration:	1d
Project Type:	Transportation
Project Priority:	High
Location:	East Boynton Beach
Departament	Public Works
Project Manager/Design	Kevin Ramsey
Project Manager/ Construction	Kevin Ramsey
Departament Director:	Kevin Ramsey
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4905-541.63-23		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2024	
Projeect In Service Date				

Project Description

Upgrade of the roadway crossing to allow for a smoother roadway crossing effort. Specifics are determined by the FEC R/R and given to the City after finalization. They advise the City as to the prorated cost.

Project Justification / Business Case

Per November, 1949 Agreement between the FEC R/R and the City requires joint participation of all roadway/railroad crossings repairs/upgrades with the City limits.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$492,271	$107,000	$-	$-	$-	$-	$599,271
Total	**$492,271**	**$107,000**	**$-**	**$-**	**$-**	**$-**	**$599,271**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$492,271	$107,000	$-	$-	$-	$-	$599,271
Total	**$492,271**	**$107,000**	**$-**	**$-**	**$-**	**$-**	**$599,271**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Downtown Traffic Study** **Project #:** TR2504

Project information:

Project Duration:	0d
Project Type:	Transportation/ Streets
Project Priority:	High
Location:	Traffic
Departament	Public Works
Project Manager/Design	Carl Frumenti
Project Manager/ Construction	Carl Frumenti
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4905-541.63-08		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	9/30/2025			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Downtown Traffic Study

Project Justification / Business Case

Downtown Traffic Study

Risk / Challenges

N/S

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$450,000	$-	$-	$-	$-	$450,000
Total	**$-**	**$450,000**	**$-**	**$-**	**$-**	**$-**	**$450,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$450,000	$-	$-	$-	$-	$450,000
Total	**$-**	**$450,000**	**$-**	**$-**	**$-**	**$-**	**$450,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Cherry Hill Sidewalk and Road Rehabilitation** **Project #:** TR2503

Project information:	
Project Duration:	0d
Project Type:	Transportation/ Streets
Project Priority:	Medium
Location:	Street Maintenance/ Impv.
Departament	Public Works
Project Manager/Design	Carl Frumenti
Project Manager/ Construction	Carl Frumenti
Departament Director:	Kevin Ramsey
District:	Citywide

Project criteria:
Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4905-541.63-08		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	9/30/2025			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Cherry Hill Sidewalk and Road Rehabilitation

Project Justification / Business Case

Cherry Hill Sidewalk and Road Rehabilitation

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$1,000,000	$-	$-	$-	$-	$1,000,000
Total	**$-**	**$1,000,000**	**$-**	**$-**	**$-**	**$-**	**$1,000,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$1,000,000	$-	$-	$-	$-	$1,000,000
Total	**$-**	**$1,000,000**	**$-**	**$-**	**$-**	**$-**	**$1,000,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Gulf View Harbor TPA Project Design** **Project #:** TR2501

Project information:	
Project Duration:	0d
Project Type:	Transportation/ Streets
Project Priority:	Medium
Location:	Street Maintenance/ Impv.
Departament	Public Works
Project Manager/Design	Kevin Ramsey
Project Manager/ Construction	Kevin Ramsey
Departament Director:	Kevin Ramsey
District:	Citywide

Project criteria:
Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4905-541.63-08		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	9/30/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Gulf View Harbor TPA Project Design

Project Justification / Business Case

Gulf View Harbor TPA Project Design

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$35,000	$-	$-	$-	$-	$35,000
Total	**$-**	**$35,000**	**$-**	**$-**	**$-**	**$-**	**$35,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$35,000	$-	$-	$-	$-	$35,000
Total	**$-**	**$35,000**	**$-**	**$-**	**$-**	**$-**	**$35,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **SE 36st Ave (Gulfstream Blvd) Road Rehabilitation** **Project #:** TR2104

Project information:

Project Duration:	11m 29d
Project Type:	Transportation
Project Priority:	Medium
Location:	Street Maintenance/ Impv.
Departament	Public Works
Project Manager/Design	Carl Frumenti
Project Manager/ Construction	Carl Frumenti
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4905-541.31-90		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

In conjunction with the City of Delray Beach, the City will hire a consultant to redesign the road. Items to be addressed include drainage, sidewalk/bike lane or multiuse path, and lighting. The cost will be paid for by the City and Delray Beach will re

Project Justification / Business Case

No maintenance project, designed to prolong the life of SE 36th Ave (aka Gulfstream Blvd), has been performed in over a decade. The only maintenance has been to patch potholes. Due to the neglect, the road is failing. The City Engineer gave the road a

Risk / Challenges

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$188,349	$1,510,500	$-	$-	$-	$-	$1,698,849
Total	**$188,349**	**$1,510,500**	**$-**	**$-**	**$-**	**$-**	**$1,698,849**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$188,349	$1,510,500	$-	$-	$-	$-	$1,698,849
Total	**$188,349**	**$1,510,500**	**$-**	**$-**	**$-**	**$-**	**$1,698,849**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **SE 6th Avenue Pedestrian Crossing** **Project #:** TR2402

Project information:

Project Duration:	11m 29d
Project Type:	Transportation
Project Priority:	High
Location:	Street Maintenance/ Impv.
Departament	Public Works
Project Manager/Design	Moisey Abdurakhmanov/ Shiloh Toler
Project Manager/ Construction	Moisey Abdurakhmanov
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4905-541.63-08		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

Designing and permitting a Pedestrian crossing across E. Ocean Ave, at the intersection of E. Ocean Ave and NE/SE 6th Street

Project Justification / Business Case

There is currently no crosswalk for pedestrians to cross E. Ocean Ave. at this location, so people are crossing the street at high risk. The crosswalk will help people cross safely, with a signalized traffic light for pedestrians. This is a joint project

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$40,000	$-	$-	$-	$-	$40,000
Total	**$-**	**$40,000**	**$-**	**$-**	**$-**	**$-**	**$40,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$40,000	$-	$-	$-	$-	$40,000
Total	**$-**	**$40,000**	**$-**	**$-**	**$-**	**$-**	**$40,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **SE 1st St - Professional Services** **Project #:** TR2401

Project information:

Project Duration:	11m 29d
Project Type:	Transportation
Project Priority:	High
Location:	Street Maintenance/ Impv.
Departament	Public Works
Project Manager/Design	Moisey Abdurakhmanov/ Shiloh Toler
Project Manager/ Construction	Kevin Ramsey
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4905-541.31-90		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

The Construction Administration portion of the construction improvements to SE 1st Street (Design and construction of a shared use path on both sides of SE 1st St from SE 2nd Ave to Woolbright Rd. This project will include drainage improvements.)

Project Justification / Business Case

This is a shared project with FDOT. Per the grant we have with them, the Construction Administrator needs to be an external party to ensure we receive the funds we were awarded.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$-	$400,000	$-	$-	$-	$-	$400,000
Total	**$-**	**$400,000**	**$-**	**$-**	**$-**	**$-**	**$400,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$400,000	$-	$-	$-	$-	$400,000
Total	**$-**	**$400,000**	**$-**	**$-**	**$-**	**$-**	**$400,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **SE 1st St - Construction Roadway Improvements** **Project #:** TR2001

Project information:

Project Duration:	11m 29d
Project Type:	Transportation
Project Priority:	Medium
Location:	Street Maintenance/ Impv.
Departament	Public Works
Project Manager/Design	Moisey Abdurakhmanov/ Shiloh Toler
Project Manager/ Construction	Moisey Abdurakhmanov
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
302-4905-541.63-08		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

Design and construction of a shared use path on both sides of SE 1st St from SE 2nd Ave to Woolbright Rd. This project will include drainage improvements. This is a grant project with FDOT

Project Justification / Business Case

Design and construction of a shared use path on both sides of SE 1st St from SE 2nd Ave to Woolbright Rd. This project will include drainage improvements. This is a grant project with FDOT

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
General Gov't CIP Fund (302)	$282,380	$3,423,405	$-	$-	$-	$-	$3,705,785
Total	**$282,380**	**$3,423,405**	**$-**	**$-**	**$-**	**$-**	**$3,705,785**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$282,380	$3,423,405	$-	$-	$-	$-	$3,705,785
Total	**$282,380**	**$3,423,405**	**$-**	**$-**	**$-**	**$-**	**$3,705,785**

Fund Balance Analysis - Fund 303

	Description	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
Beginning Fund Balance		$ 5,000,000	$ 5,075,000	$ 5,075,000	$ 5,075,000	$ 5,075,000	$ 25,300,000
Source of Funds	Local Gov't Surtax Cap Fund (303)	$ 3,711,343	$ 970,000	-	-	-	$ 6,567,035
Source of Funds Total		**$ 3,711,343**	**$ 970,000**	**-**	**-**	**-**	**$ 6,567,035**
Use of Funds	General Gov't HVAC	$ 35,000	-	-	-	-	$ 35,000
	General Gov't Projects	$ 75,000	-	-	-	-	$ 75,000
	IT	$ 75,000	-	-	-	-	$ 477,245
	Public Safety	$ 621,700	$ 170,000	-	-	-	$ 791,700
	Recreation & Parks	$ 2,262,643	$ 300,000	-	-	-	$ 2,570,543
	Transportation	$ 642,000	$ 500,000	-	-	-	$ 2,617,547
Use of Funds Total		**$ 3,711,343**	**$ 970,000**	**-**	**-**	**-**	**$ 6,567,035**
Audit Fee		-	-	-	-	-	-
Source of Funds + Fund Balance		**$ 5,075,000**	**$ 5,075,000**	**$ 5,075,000**	**$ 5,075,000**	**$ 5,075,000**	**$ 25,375,000**
Ending Fund Balance		**$ 5,075,000**	**$ 5,075,000**	**$ 5,075,000**	**$ 5,075,000**	**$ 5,075,000**	**$ 25,375,000**

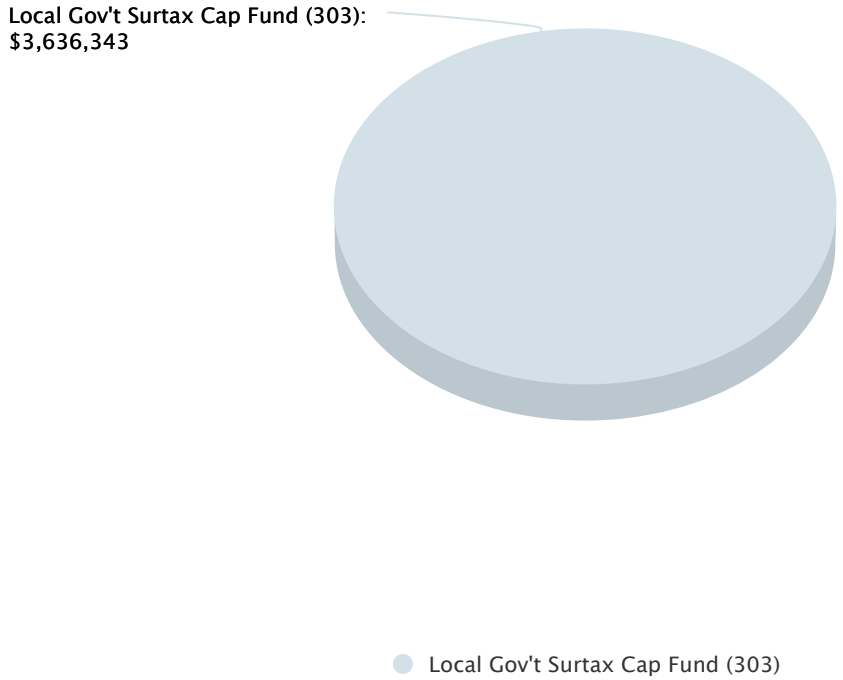
Funds 303 Summary

Department	Project Code	Project Name	Account Number	Prior Years	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
General Gov't HVAC	GH2201	GH2201-FS2-HVAC Replacement	303-4126-522-64.18		- $ 35,000	-	-	-	- $	35,000
General Gov't HVAC Total					**- $ 35,000**	**-**	**-**	**-**	**- $**	**35,000**
General Gov't Projects	CP0703	CH- Carpet Replacement	303-4101-580.62-01		- $ 50,000	-	-	-	- $	50,000
	GG2501	City Hall Security Cameras	303-4101-580-64.15		- $ 25,000	-	-	-	- $	25,000
General Gov't Projects Total					**- $ 75,000**	**-**	**-**	**-**	**- $**	**75,000**
IT	IT1811	PC Replacement & Laptop	303-4101-522.64-15	$ 402,245	$ 75,000	-	-	-	- $	477,245
IT Total				**$ 402,245**	**$ 75,000**	**-**	**-**	**-**	**- $**	**477,245**
Public Safety	FA2203	Fire Station #3 - Digital Sign	303-4127-522.63-06		- $ 25,000	-	-	-	- $	25,000
	FA2501	Fire Station #5 - EOC Exterior Wall Sealant & Paint	303-4129-522.62-01		- $ 160,000	-	-	-	- $	160,000
	FA2502	Fire Station #4 - Security Cameras	303-4126-522.62-03		- $ 45,700	-	-	-	- $	45,700
	FA2503	Fire Station #5 - EOC 2nd Floor Interion Painting	303-4129-522.62-01		- $ 26,000	-	-	-	- $	26,000
	FA2532	EOC Roof	303-4129-522-62.01		- $ 215,000	-	-	-	- $	215,000
	FA2545	Bay Painting & Floors	303-4128-522.49-17		-	- $ 170,000	-	-	- $	170,000
	GG2502	Datrium Replacement Phase II	303-4119-521.64.15		- $ 75,000	-	-	-	- $	75,000
	PD2201	Police Patrol Laptop Replacement	303-4119-521.64-15		- $ 75,000	-	-	-	- $	75,000
Public Safety Total					**- $ 621,700**	**$ 170,000**	**-**	**-**	**- $**	**791,700**
Recreation & Parks	RP2517	Jaycee Park Fishing Pier	303-4235-572-62.01		- $ 80,000	-	-	-	- $	80,000
	RP2413	Meadows Park - Tennis Court Resurfacing and Fencing	303-4216-572-63.05	$ 7,900	$ 28,000	-	-	-	- $	35,900
	RP2503	Barrier Free Park Painting	303-4233-572-49.17		- $ 65,000	-	-	-	- $	65,000
	RP2504	Barrier Free Park Shade Sail Replacements	303-4233-572.63-05		- $ 120,000	-	-	-	- $	120,000
	RP2505	Boynton Beach Extension and Harvey E. Oyer Jr. Park Sail Replacement Project	303-4211-572-63.05		- $ 15,000	-	-	-	- $	15,000
	RP2506	Cultural Center Interior Paint	303-4101-572-49.17		- $ 45,000	-	-	-	- $	45,000
	RP2508	Mangrove Park-Broadwalk Removal	303-4227-572-62.01		- $ 750,000	-	-	-	- $	750,000
	RP2510	Kapok Park PIP Replacement	303-1214572.64-04		- $ 280,000	-	-	-	- $	280,000
	RP2516	Intracoastal Park Clubhouse, Pavilion, and Bathroom Exterior Painting	303-4223-572-49.17		- $ 75,000	-	-	-	- $	75,000
	RP2520	Betty Thomas Park Parking & Bathroom Renovations	303-4238-572.62-01		- $ 65,000	-	-	-	- $	65,000
	RP2521	Barrier Free Park Outdoor Workout Area	303-4233-572-63.05		- $ 75,000	-	-	-	- $	75,000
	RP2528	Hester Park Playground	303-4209-572.64-04		-	- $ 300,000	-	-	- $	300,000
	RP2530	Sara Sims Security Camera Upgrade	303-4218-572.64-15		- $ 144,643	-	-	-	- $	144,643
	RP2540	Denson Pool Heater	303-4214-572.64-02		- $ 100,000	-	-	-	- $	100,000
	RP2544	Galaxy Park Playground	303-4221-572-64.04		- $ 25,000	-	-	-	- $	25,000
		RP2544-Galaxy Park - Turf, Cages , Pick Ball Court	303-4221-572-64.04		- $ 250,000	-	-	-	- $	250,000

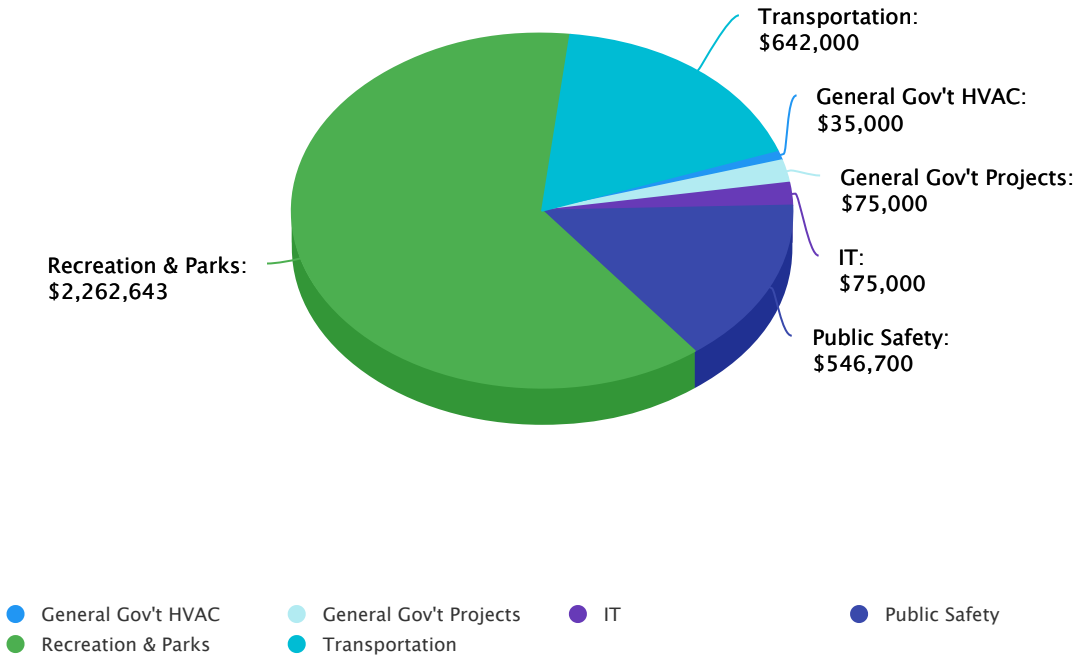
Funds 303 Summary

Department	Project Code	Project Name	Account Number	Prior Years	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
	RP2548	Intracoastal Park-Epoxy Restrooms	303-4223-572.62-01	-	$ 25,000	-	-	-	-	$ 25,000
	TR2514	TR2514-Meadows Blvd - City Property Split Rail Fence Project	303-4216-572-63.05	-	$ 120,000	-	-	-	-	$ 120,000
Recreation & Parks Total				**$ 7,900**	**$2,262,643**	**$ 300,000**	**-**	**-**	**-**	**$2,570,543**
Transportation	TR2506	Drive Safe Boynton	303-4905-580.63-08	$ 131,710	$ 150,000	-	-	-	-	$ 281,710
	TR2508	Street Maintenance/Improv - Annual	303-4905-541.63-08	-	-	$ 500,000	-	-	-	$ 500,000
	TR2509	Sidewalks Ramp - ADA (estimate)	303-4904-541.63-03	$ 851,566	$ 100,000	-	-	-	-	$ 951,566
	TR2510	TR2510-Lawerence Road-Beautification	303-4905-541-63.10	-	$ 135,000	-	-	-	-	$ 135,000
	TR2511	Ocean Front - ADA Ramp	303-4210-572.63-03	-	$ 100,000	-	-	-	-	$ 100,000
	TR2513	FEC Crossing Upgrade	303-4905-541.63-23	$ 492,271	$ 107,000	-	-	-	-	$ 599,271
	TR2604	Bridge Repair - Maintenance and Improvements	303-4906-541.63-22	-	$ 50,000	-	-	-	-	$ 50,000
Transportation Total				**$1,475,547**	**$ 642,000**	**$ 500,000**	**-**	**-**	**-**	**$2,617,547**
Grand Total				**$1,885,692**	**$3,711,343**	**$ 970,000**	**-**	**-**	**-**	**$6,567,035**

FY2024-25 - General Government
Capital Sources by Type, Fund 303



FY2024-25 - General Government
Capital Uses by Type, Fund 303



Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **TR2510-Lawerence Road-Beautification** **Project #:** TR2510

Project information:

Project Duration:	90 Days
Project Type:	Transportation
Project Priority:	Medium
Location:	Public Works
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Craig Clark
District:	4

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4905-541-63.10		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Enhance the roadway along Lawerce Rd between Hypouxo rd and Gateway Blvd

Project Justification / Business Case

Enhance the roadway along Lawerce Rd between Hypouxo rd and Gateway Blvd

Risk / Challenges

The Challenge is to find the funding for this project in the current Market.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$135,000	$-	$-	$-	$-	$135,000
Total	**$-**	**$135,000**	**$-**	**$-**	**$-**	**$-**	**$135,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$135,000	$-	$-	$-	$-	$135,000
Total	**$-**	**$135,000**	**$-**	**$-**	**$-**	**$-**	**$135,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Ocean Front - ADA Ramp** **Project #:** TR2511

Project information:

Project Duration:	11m 29d
Project Type:	Transportation
Project Priority:	Medium
Location:	Oceanfront Park
Departament	Transportation
Project Manager/Design	Moisey Abdurakhmanov
Project Manager/ Construction	Moisey Abdurakhmanov
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4210-572.63-03		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date			9/30/2025	

Project Description

Create an ADA accessible ramp at the Ocean Front Beach Park, to get from the Parking Lot/Sidewalk to the beach

Project Justification / Business Case

There is no ADA accessible pathway at the Ocean Front Beach Park, and one is needed

Risk / Challenges

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Drive Safe Boynton** **Project #:** TR2506

Project information:

Project Duration:	1819y 0m 1d
Project Type:	Transportation
Project Priority:	High
Location:	Citywide
Departament	Public Works
Project Manager/Design	Moisey Abdurakhmanov/ Shiloh Toler
Project Manager/ Construction	Moisey Abdurakhmanov
Departament Director:	Kevin Ramsey
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4905-580.63-08		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/0205	
Projeect In Service Date				

Project Description

Add Traffic Calming to streets.

Project Justification / Business Case

This is a program that will help residents that contact the city with concerns about speeding traffic in their neighborhood. Applicants concerns are studied by engineering staff and prioritized.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$131,710	$150,000	$-	$-	$-	$-	$281,710
Total	**$131,710**	**$150,000**	**$-**	**$-**	**$-**	**$-**	**$281,710**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$131,710	$150,000	$-	$-	$-	$-	$281,710
Total	**$131,710**	**$150,000**	**$-**	**$-**	**$-**	**$-**	**$281,710**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Sidewalks Ramp - ADA (estimate)** **Project #:** TR2509

Project information:

Project Duration:	11m 29d
Project Type:	Transportation
Project Priority:	High
Location:	Public Works
Departament	Public Works
Project Manager/Design	Moisey Abdurakhmanov
Project Manager/ Construction	Moisey Abdurakhmanov
Departament Director:	Craig Clark
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4904-541.63-03		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

Design and Construct sidewalk ramps at intersections.

Project Justification / Business Case

Many sidewalks approach street intersections without the benefit of ramps. Therefore, they are not suitable for access by many disabled persons. This will be a recurring expense if funding available.

Risk / Challenges

If we do not keep the maintenance of the sidewalks/ADA up to code; there will unsafe conditions and inacessible areas for ADA

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$851,566	$100,000	$-	$-	$-	$-	$951,566
Total	**$851,566**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$951,566**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$851,566	$100,000	$-	$-	$-	$-	$951,566
Total	**$851,566**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$951,566**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Bridge Repair - Maintenance and Improvements** **Project #:** TR2604

Project information:

Project Duration:	11m 29d
Project Type:	Transportation
Project Priority:	High
Location:	Bridges
Departament	Public Works
Project Manager/Design	Moisey Abdurakhmanov
Project Manager/ Construction	Moisey Abdurakhmanov
Departament Director:	Kevin Ramsey
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4906-541.63-22		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date			9/30/2025	

Project Description

Each Year the FDOT inspects the City's 10 municipal bridges and recommends repairs that will extend the bridges useful life.

Project Justification / Business Case

Annual maintainance of the bridges ensures the deteriating effects of traffic and exposure to the harsh florida envirionment do not prematurely ages the bridges.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$50,000	$-	$-	$-	$-	$50,000
Total	**$-**	**$50,000**	**$-**	**$-**	**$-**	**$-**	**$50,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$50,000	$-	$-	$-	$-	$50,000
Total	**$-**	**$50,000**	**$-**	**$-**	**$-**	**$-**	**$50,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Datrium Replacement Phase II** **Project #:** GG2502

Project information:

Project Duration:	11m 29d
Project Type:	Public Safety
Project Priority:	High
Location:	Citywide
Departament	Police Department
Project Manager/Design	Karl Maracotta
Project Manager/ Construction	Karl Maracotta
Departament Director:	Joe Degiulio
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4119-521.64.15		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

Datrium Replacement Phase II. This is to complete the final phase of the Datrium Replacement project for business continuity and disaster recovery.

Project Justification / Business Case

The PD virtual infrastructure environment which houses 90 percent of all servers was on a system called Datrium. The product was abruptly made end of life due to a purchase of the company. This system was replaced by Nutanix in FY23. There was not enough funds available to complete the business continuity and disaster recovery portion of this project. An additional $75,000 will be required with the funds left over in the existing CIP to complete the project.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$75,000	$-	$-	$-	$-	$75,000
Total	**$-**	**$75,000**	**$-**	**$-**	**$-**	**$-**	**$75,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Technology Software/Hardware	$-	$75,000	$-	$-	$-	$-	$75,000
Total	**$-**	**$75,000**	**$-**	**$-**	**$-**	**$-**	**$75,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: City Hall Security Cameras **Project #:** GG2501

Project information:

Project Duration:	11m 29d
Project Type:	General Gov't Projects
Project Priority:	Medium
Location:	City Hall
Departament	Police Department
Project Manager/Design	Karl Maracotta
Project Manager/ Construction	Karl Maracotta
Departament Director:	Joe Degiulio
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4101-580-64.15		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

Upgrade of security cameras that can be monitored and recorded will deter crime and provide enhanced security in public areas as well as provide an additional law enforcement tool for monitoring and investigating unwanted, unauthorized, or illegal activity. The security cameras will be approaching end of life and will need to be replaced. This project also includes a recording server.

Project Justification / Business Case

Procurement and upgrade of a security camera system that integrates with the citywide camera system. The cameras will provide video coverage of prioritized areas, allowing for improved real-time situational awareness as well as recording for investigative purposes.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$25,000	$-	$-	$-	$-	$25,000
Total	**$-**	**$25,000**	**$-**	**$-**	**$-**	**$-**	**$25,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Technology Software/Hardware	$-	$25,000	$-	$-	$-	$-	$25,000
Total	**$-**	**$25,000**	**$-**	**$-**	**$-**	**$-**	**$25,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **CH- Carpet Replacement** **Project #:** CP0703

Project information:

Project Duration:	11m 29d
Project Type:	General Gov't Projects
Project Priority:	High
Location:	City-wide
Departament	City Wide
Project Manager/Design	Melvin Stinson
Project Manager/ Construction	Melvin Stinson
Departament Director:	Kevin Ramsey
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4101-580.62-01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Replacement of worn carpet and/or tile at various locations.

Project Justification / Business Case

Replacement of worn carpet and/or tile.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$50,000	$-	$-	$-	$-	$50,000
Total	**$-**	**$50,000**	**$-**	**$-**	**$-**	**$-**	**$50,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$50,000	$-	$-	$-	$-	$50,000
Total	**$-**	**$50,000**	**$-**	**$-**	**$-**	**$-**	**$50,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Public Works Bldg - Cameras** **Project #:** GG2531

Project information:

Project Duration:	11m 29d
Project Type:	General Gov't Projects
Project Priority:	High
Location:	Public Works Compound
Departament	City Wide
Project Manager/Design	Karl Maracotta
Project Manager/ Construction	Karl Maracotta
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4116-580.64-15		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

N/A

Project Justification / Business Case

N/A

Risk / Challenges

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$59,000	$-	$-	$-	$-	$59,000
Total	**$-**	**$59,000**	**$-**	**$-**	**$-**	**$-**	**$59,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$59,000	$-	$-	$-	$-	$59,000
Total	**$-**	**$59,000**	**$-**	**$-**	**$-**	**$-**	**$59,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **GH2201-FS2-HVAC Replacement** **Project #:** GH2201

Project information:

Project Duration:	1 Year
Project Type:	General Gov't HVAC
Project Priority:	Medium
Location:	Citywide
Departament	City Wide
Project Manager/Design	Melvin Stinson
Project Manager/ Construction	Melvin Stinson
Departament Director:	Hugh Bruder
District:	1

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4126-522-64.18		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Fire Station #2 HVAC Replacement

Project Justification / Business Case

The current Controls are outdated and it is increasigly more difficult to maintain now that the hardware and software compnents are no longer manufactured. The City must transition to current products to ensure ongoing support, including computer hardware and software to ensure business continuity for the occupants.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$35,000	$-	$-	$-	$-	$35,000
Total	**$-**	**$35,000**	**$-**	**$-**	**$-**	**$-**	**$35,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$35,000	$-	$-	$-	$-	$35,000
Total	**$-**	**$35,000**	**$-**	**$-**	**$-**	**$-**	**$35,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: GH205-Fire Station #5 - Station Recall System **Project #:** GH2405

Project information:

Project Duration:	7m 4d
Project Type:	Fire
Project Priority:	High
Location:	Fire Station 5
Departament	Fire Department
Project Manager/Design	Kevin Ramsey
Project Manager/ Construction	Kevin Ramsey
Departament Director:	Hugh Bruder
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4128-522.62-01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	2/26/2024		9/30/2024	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Replace the station recall system to improve the communication of calls dispatched.

Project Justification / Business Case

As we strive to enhance our operational efficency and ensure the safety of our citizens, we have recognized the need to invest in a new FSA system. Currently we use an antiquated Zetron FSA to alert the stations. The systems utlilizes the radios tone along with the dispatcher's voice to alert our stations. The dispatchers have to wait around five (5) seconds for the tone to end before they can start speaking, otherwise their voice is cut off by the tone. If dispatch does not wait until the end of the tone, crucial information is missed for the call being dispatched, which delays response times.

Risk / Challenges

Continuing to operate utlizing the older system affects the deparment response times and wellbeing of our fire firefighters

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$850,000	$-	$-	$-	$-	$850,000
Total	**$-**	**$850,000**	**$-**	**$-**	**$-**	**$-**	**$850,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Technology Software/Hardware	$-	$850,000	$-	$-	$-	$-	$850,000
Total	**$-**	**$850,000**	**$-**	**$-**	**$-**	**$-**	**$850,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Fire Station #5 - EOC Exterior Painting** **Project #:** FA2504

Project information:

Project Duration:	5m 30d
Project Type:	Improv/Renovation
Project Priority:	Low
Location:	Fire Station #5
Departament	Fire Department
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Hugh Bruder
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4129-522.62-01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	8/1/2024			
Design	9/1/2024			
Contract Advertise/ Award	10/1/2024			
Construction	12/1/2024			
Projeect In Service Date			1/31/2025	

Project Description

Repaint the entire Exterior of Fire Station #5-EOC,Generator Building,and Training Facilities

Project Justification / Business Case

The Exterior of this Building has not been painted since it was built in 2009.

Risk / Challenges

The painting of tis Building would enhance the FD/PD Complex by bringing beautification to the exterior of this building and allowing a new color scheme if so decided.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$70,000	$-	$-	$-	$-	$70,000
Total	**$-**	**$70,000**	**$-**	**$-**	**$-**	**$-**	**$70,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$70,000	$-	$-	$-	$-	$70,000
Total	**$-**	**$70,000**	**$-**	**$-**	**$-**	**$-**	**$70,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Capital Outlay	$-	$70,000	$-	$-	$-	$-	$70,000
Total	**$-**	**$70,000**	**$-**	**$-**	**$-**	**$-**	**$70,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Fire Station #5 - EOC 2nd Floor Interion Painting** **Project #:** FA2503

Project information:

Project Duration:	5m 30d
Project Type:	Public Safety
Project Priority:	High
Location:	Fire Station #5
Departament	Fire Department
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Hugh Bruder
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4129-522.62-01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	8/1/2024			
Design	9/1/2024			
Contract Advertise/ Award	10/1/2024			
Construction	12/1/2024			
Projeect In Service Date			1/31/2025	

Project Description

Re Paint Entire 2nd Floor Interior of Building

Project Justification / Business Case

This Building was built in 2009 (15 Years ago) and the 2nd floor interior has never been repainted.

Risk / Challenges

Risk to the public is great in these sidewalks current condition/Challenges will be to remove and construct new sidewalks while maintaining an open road.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$26,000	$-	$-	$-	$-	$26,000
Total	**$-**	**$26,000**	**$-**	**$-**	**$-**	**$-**	**$26,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$26,000	$-	$-	$-	$-	$26,000
Total	**$-**	**$26,000**	**$-**	**$-**	**$-**	**$-**	**$26,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Fire Station #5 - EOC Exterior Wall Sealant & Paint** **Project #:** FA2501

Project information:

Project Duration:	5m 30d
Project Type:	Public Safety
Project Priority:	High
Location:	Fire Station #5
Departament	Fire Department
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Mario Guzman
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4129-522.62-01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	8/1/2024			
Design	9/1/2024			
Contract Advertise/ Award	10/1/2024			
Construction	12/1/2024			
Projeect In Service Date			1/31/2025	

Project Description

The sealant between the Exterior Concrete wall panels of Station # 5-EOC are 15 years old, with little to no mainntenance throughout the years this Sealant is starting to show wear which will lead to failure in the near future. This project would remove and replace all of the sealants and backer road, eliminating the possibility of sealant failure.

Project Justification / Business Case

This Building is 15 years old and the maintenance project is overdue.

Risk / Challenges

Risk of not maintainning the Exterior Sealant could pose water instructions, insect infestation, and health issues of the occupants

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$160,000	$-	$-	$-	$-	$160,000
Total	**$-**	**$160,000**	**$-**	**$-**	**$-**	**$-**	**$160,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$160,000	$-	$-	$-	$-	$160,000
Total	**$-**	**$160,000**	**$-**	**$-**	**$-**	**$-**	**$160,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Capital Outlay	$-	$85,000	$-	$-	$-	$-	$85,000
Total	**$-**	**$85,000**	**$-**	**$-**	**$-**	**$-**	**$85,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Fire Station #3 - Digital Sign** **Project #:** FA2203

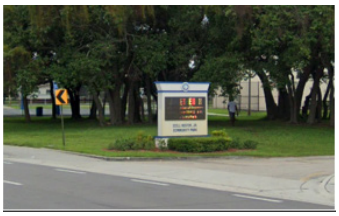
Project information:

Project Duration:	11m 29d
Project Type:	Public Safety
Project Priority:	High
Location:	Fire Station #2
Departament	Fire Department
Project Manager/Design	Kevin Ramsey
Project Manager/ Construction	Kevin Ramsey
Departament Director:	Hugh Bruder
District:	4

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture



Project Allocation

Project G/L #	Amount	Percentage
303-4127-522.63-06		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

Add a digital sign to the corner of Minor Rd and Congress Ave (at the Fire Station 3).

Project Justification / Business Case

The sign is use to inform residents of the planned events being staged by the City.

Risk / Challenges

N/a

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$25,000	$-	$-	$-	$-	$25,000
Total	**$-**	**$25,000**	**$-**	**$-**	**$-**	**$-**	**$25,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$25,000	$-	$-	$-	$-	$25,000
Total	**$-**	**$25,000**	**$-**	**$-**	**$-**	**$-**	**$25,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Fire Station #4 - Security Cameras** **Project #:** FA2502

Project information:

Project Duration:	11m 29d
Project Type:	Public Safety
Project Priority:	High
Location:	Fire Station #4
Departament	Fire Department
Project Manager/Design	Karl Maracotta
Project Manager/ Construction	Karl Maracotta
Departament Director:	Hugh Bruder
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4126-522.62-03		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

Installation of security cameras that can be monitored and recorded will deter crime and provide enhanced security in public areas as well as provide an additional law enforcement tool for monitoring and investigating unwanted, unauthorized, or illegal ac

Project Justification / Business Case

Procurement and installation of a security camera system that integrates with the citywide camera system. The cameras will provide video coverage of prioritized areas, allowing for improved real-time situational awareness as well as recording for investi

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$45,700	$-	$-	$-	$-	$45,700
Total	**$-**	**$45,700**	**$-**	**$-**	**$-**	**$-**	**$45,700**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$45,700	$-	$-	$-	$-	$45,700
Total	**$-**	**$45,700**	**$-**	**$-**	**$-**	**$-**	**$45,700**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **EOC Roof** **Project #:** FA2532

Project information:

Project Duration:	120 Ddays
Project Type:	Public Safety
Project Priority:	High
Location:	Fire Station #5
Departament	Fire Department
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4129-522-62.01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Re Coat Entire Roof with Specified 2 part Epoxy Roofing

Project Justification / Business Case

This Roofs Last Recoating was 7 years ago, and should be recoated every 5 years. This Building is not only an Active Fire Station, 911 Call Center,Communication Hub for the City,but also is the back-up EOC for palm Beach County. This building must be maintained at the highest level.

Risk / Challenges

Risk to the public is great in these sidewalks current condition/Challenges will be to remove and construct new sidewalks while maintaining an open road.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$215,000	$-	$-	$-	$-	$215,000
Total	**$-**	**$215,000**	**$-**	**$-**	**$-**	**$-**	**$215,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$215,000	$-	$-	$-	$-	$215,000
Total	**$-**	**$215,000**	**$-**	**$-**	**$-**	**$-**	**$215,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **PC Replacement & Laptop** **Project #:** IT1811

Project information:

Project Duration:	11m 29d
Project Type:	IT
Project Priority:	High
Location:	Citywide
Departament	Information Systems
Project Manager/Design	Charles Stevens
Project Manager/ Construction	Charles Stevens
Departament Director:	Fred Harris
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4101-522.64-15		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study				
Design				
Contract Advertise/ Award	10/1/2024		9/30/2025	
Construction				
Projeect In Service Date				

Project Description

Replace City PC's that are 5 years old or older. Best practice is to replace PC's every 3 - 5 years.

Project Justification / Business Case

The I.T.S. Department replace the systems for the power-user systems first; then wipe and re-purposing those systems, and assign them to moderate-level PC users; continue to move the previous level of PCs down to the next lower level PC/ users.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$402,245	$75,000	$-	$-	$-	$-	$477,245
Total	**$402,245**	**$75,000**	**$-**	**$-**	**$-**	**$-**	**$477,245**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Technology Software/Hardware	$402,245	$75,000	$-	$-	$-	$-	$477,245
Total	**$402,245**	**$75,000**	**$-**	**$-**	**$-**	**$-**	**$477,245**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Intracoastal Park-Epoxy Restrooms** **Project #:** RP2548

Project information:

Project Duration:	1 Year
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Parks & Recreation
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4223-572.62-01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Epoxy Men and Women Restroom Floors @ Intercoastal Club House Park

Project Justification / Business Case

This project will enhance the Bathrooms appearance and sanitation.

Risk / Challenges

The challenge is to provide a surface that is durable, easy to clean and maintainable in park restrooms over time.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$25,000	$-	$-	$-	$-	$25,000
Total	**$-**	**$25,000**	**$-**	**$-**	**$-**	**$-**	**$25,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$25,000	$-	$-	$-	$-	$25,000
Total	**$-**	**$25,000**	**$-**	**$-**	**$-**	**$-**	**$25,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: TR2514-Meadows Blvd - City Property Split Rail Fence Project **Project #:** TR2514

Project information:

Project Duration:	90 Days
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Parks & Recreation
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	4

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4216-572-63.05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Install Split Rail Fencing To Control the Off Road Recreational Vehicles from Entering this City Owned Property off of Meadows Blvd.

Project Justification / Business Case

Installing the New Split Rail Fencing will deter the use of Off Road Vehicles from entering this propoerty reducing the City's Liablitity and keeping the area safe for pedestrian traffic.

Risk / Challenges

The Challenge is to find the funding for this project in the current Market.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$120,000	$-	$-	$-	$-	$120,000
Total	**$-**	**$120,000**	**$-**	**$-**	**$-**	**$-**	**$120,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$120,000	$-	$-	$-	$-	$120,000
Total	**$-**	**$120,000**	**$-**	**$-**	**$-**	**$-**	**$120,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **RP2544-Galaxy Park - Turf, Cages , Pick Ball Court** **Project #:** RP2544

Project information:

Project Duration:	1 Year
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Park & Recreation
Departament	Parks & Recreation
Project Manager/Design	Gail Mootz
Project Manager/ Construction	Gail Mootz
Departament Director:	Craig Clark
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4221-572-64.04		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Galaxy Park Improvements which include synthetic turf infield, clay baselines, re-sod the outfield, new foul poles, outfield windscreen, playground elements, bleachers, shade covers for bleacher, batting cages, beautification of walkway

Project Justification / Business Case

These imporvements will imporve park usage, enhance aesthetics and provide a better level of service for our residents and visitors.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Barrier Free Park Outdoor Workout Area** **Project #:** RP2521

Project information:

Project Duration:	8m 29d
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Barrier Free Park
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	1

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4233-572-63.05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award	12/31/2024			
Construction	1/31/2025			
Projeect In Service Date			6/30/2025	

Project Description

Replace all current equipment in outdoor workout station at Barrier Free Park located at 311 S. Congress Avenue

Project Justification / Business Case

The exercise stations' equipment is dated and rusting badly. Which will eventually cause bodily injuries to partcipants, if not addressed.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$75,000	$-	$-	$-	$-	$75,000
Total	**$-**	**$75,000**	**$-**	**$-**	**$-**	**$-**	**$75,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$75,000	$-	$-	$-	$-	$75,000
Total	**$-**	**$75,000**	**$-**	**$-**	**$-**	**$-**	**$75,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Capital Outlay	$-	$75,000	$-	$-	$-	$-	$75,000
Total	**$-**	**$75,000**	**$-**	**$-**	**$-**	**$-**	**$75,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Mangrove Park-Broadwalk Removal** **Project #:** RP2508

Project information:	
Project Duration:	1 Year
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Parks & Recreation
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	2

Project criteria:
Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4227-572-62.01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Remove the existing Board walk located at Mangrov Park

Project Justification / Business Case

Remove the Mangrove Boardwalk in its entirety, as part of the lease agreement.

Risk / Challenges

The risk of not performing this work will create a legal issue with the current lease.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$750,000		$-	$-	$-	$750,000
Total	**$-**	**$750,000**	**$-**	**$-**	**$-**	**$-**	**$750,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$750,000		$-	$-	$-	$750,000
Total	**$-**	**$750,000**	**$-**	**$-**	**$-**	**$-**	**$750,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Barrier Free Park Painting** **Project #:** RP2503

Project information:

Project Duration:	2m 30d
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Barrier Free Park
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	1

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4233-572-49.17	$65,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study				
Design				
Contract Advertise/ Award	11/1/2024		12/1/2024	
Construction	12/1/2024		1/31/2025	
Projeect In Service Date				

Project Description

Paint the Bathroom Building,Structural Canopies over the Bathroom Building and the Picnic Area. Paint the Structural Sky Shade Poles, Stain the Wood of the Structural Canopies.

Project Justification / Business Case

This Park was constructed in 2011 and this project would enhance the beautification of this Park.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$65,000	$-	$-	$-	$-	$65,000
Total	**$-**	**$65,000**	**$-**	**$-**	**$-**	**$-**	**$65,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$65,000	$-	$-	$-	$-	$65,000
Total	**$-**	**$65,000**	**$-**	**$-**	**$-**	**$-**	**$65,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Meadows Park - Tennis Court Resurfacing and Fencing** **Project #:** RP2413

Project information:

Project Duration:	8m 2d
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Meadows Park
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	4

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4216-572-63.05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	9/30/2024			
Design	9/30/2024			
Contract Advertise/ Award	12/1/2024			
Construction	1/1/2025			
Projeect In Service Date			6/1/2025	

Project Description

Refurnish the current tennis courts at Meadows Park located at 700 NE 4th Avenue

Project Justification / Business Case

N/A

Risk / Challenges

The goal is to resurface the courts due to wear and tear. This will address surface cracks and improve aesthetic appearance .

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$7,900	$28,000	$-	$-	$-	$-	$35,900
Total	**$7,900**	**$28,000**	**$-**	**$-**	**$-**	**$-**	**$35,900**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$7,900	$28,000	$-	$-	$-	$-	$35,900
Total	**$7,900**	**$28,000**	**$-**	**$-**	**$-**	**$-**	**$35,900**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Galaxy Park Playground** **Project #:** RP2544

Project information:

Project Duration:	8m 29d
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Parks & Recreations
Departament	Public Works
Project Manager/Design	Gail Mootz
Project Manager/ Construction	Gail Mootz
Departament Director:	Craig Clark
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4221-572-64.04		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award	12/31/2024			
Construction	1/31/2025			
Projeect In Service Date			6/30/2025	

Project Description

Place specific playground pieces on the current playground located at 461 W. Boynron Beach Blvd.

Project Justification / Business Case

Existing playground has reached life expectancy, it needs to be repleaced.

Risk / Challenges

The goal is to replace several playground pieces on the current playground. This will provide a safe environment for children to play.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$25,000	$-	$-	$-	$-	$25,000
Total	**$-**	**$25,000**	**$-**	**$-**	**$-**	**$-**	**$25,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$25,000	$-	$-	$-	$-	$25,000
Total	**$-**	**$25,000**	**$-**	**$-**	**$-**	**$-**	**$25,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Carolyn Sims Center -Benches and Tables** **Project #:** RP2405

Project information:

Project Duration:	11m 29d
Project Type:	Park/Center
Project Priority:	High
Location:	Carolyn Sims Center
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4113-572.63-05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

Carolyn Sims Center -Benches and Tables

Project Justification / Business Case

Carolyn Sims Center -Benches and Tables

Risk / Challenges

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$18,000	$-	$-	$-	$-	$18,000
Total	**$-**	**$18,000**	**$-**	**$-**	**$-**	**$-**	**$18,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$18,000	$-	$-	$-	$-	$18,000
Total	**$-**	**$18,000**	**$-**	**$-**	**$-**	**$-**	**$18,000**

Project Name: **Betty Thomas Park Parking & Bathroom Renovations** **Project #:** **RP2520**

Project information:

Project Duration:	9m 0d
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Betty Thomas Park
Departament	Public Works
Project Manager/Design	Moisey Abdurakhmanov
Project Manager/ Construction	Kevin Ramsey
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4238-572.62-01	$65,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		11/30/2024	
Design				
Contract Advertise/ Award				
Construction	12/1/2024		3/1/2024	
Projeect In Service Date				

Project Description

Paint the bathrooms, repair any fixtures and lightings, update typical pavement striping; restoration to street life

Project Justification / Business Case

Periodic restroom renovation is warranted, update to existing parking/general maintenance

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$65,000	$-	$-	$-	$-	$65,000
Total	**$-**	**$65,000**	**$-**	**$-**	**$-**	**$-**	**$65,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$15,000	$-	$-	$-	$-	$15,000
Construction	$-	$50,000	$-	$-	$-	$-	$50,000
Total	**$-**	**$65,000**	**$-**	**$-**	**$-**	**$-**	**$65,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Barrier Free Park Shade Sail Replacements** **Project #:** RP2504

Project information:	
Project Duration:	7m 30d
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Barrier Free Park
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	1

Project criteria:
Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4233-572.63-05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	8/1/2024			
Design	9/1/2024			
Contract Advertise/ Award	11/1/2024			
Construction	12/1/2024			
Projeect In Service Date			3/31/2025	

Project Description

Replace existing Shade Sails with New

Project Justification / Business Case

Existing Shade Sails are failing and are no longer are useful and are potential hazards

Risk / Challenges

Existing Shade sails are worn and damaged and have out lived their life Cycle.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$120,000	$-	$-	$-	$-	$120,000
Total	**$-**	**$120,000**	**$-**	**$-**	**$-**	**$-**	**$120,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$120,000	$-	$-	$-	$-	$120,000
Total	**$-**	**$120,000**	**$-**	**$-**	**$-**	**$-**	**$120,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Boynton Beach Extension and Harvey E. Oyer Jr. Park Sail Replacement Project** **Project #:** RP2505

Project information:

Project Duration:	7m 30d
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Harvey E. Oyer Jr Park
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4211-572-63.05		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	8/1/2024			
Design	9/1/2024			
Contract Advertise/ Award	11/1/2024			
Construction	12/1/2024			
Projeect In Service Date			3/31/2025	

Project Description

Replace existing Shade Sails with New

Project Justification / Business Case

Existing Shade Sails are failing and are no longer are useful and are potential hazards

Risk / Challenges

Existing Shade sails are worn and damaged and have out lived their life Cycle.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$15,000	$-	$-	$-	$-	$15,000
Total	**$-**	**$15,000**	**$-**	**$-**	**$-**	**$-**	**$15,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$15,000	$-	$-	$-	$-	$15,000
Total	**$-**	**$15,000**	**$-**	**$-**	**$-**	**$-**	**$15,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Cultural Center Interior Paint** **Project #:** RP2506

Project information:

Project Duration:	5m 30d
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Cultural Center
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4101-572-49.17		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	8/1/2024			
Design	9/1/2024			
Contract Advertise/ Award	11/1/2024			
Construction	12/1/2024			
Projeect In Service Date			1/31/2025	

Project Description

Paint the entire Interior of the Cultural Center with a satin finish in lieu of Flat as it currently is.

Project Justification / Business Case

The interior of the Cultural Center needs to be repainted with a new satin finish to eliminate the constant paint touch-ups. Satin finish will allow the walls to be more resillent against marring, and easily cleaned.

Risk / Challenges

The cost of not repainting the interior with a satin finish will create a continuous maintenance of wall paint touch up with staff resources.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$45,000	$-	$-	$-	$-	$45,000
Total	**$-**	**$45,000**	**$-**	**$-**	**$-**	**$-**	**$45,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$45,000	$-	$-	$-	$-	$45,000
Total	**$-**	**$45,000**	**$-**	**$-**	**$-**	**$-**	**$45,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Denson Pool Heater** **Project #:** RP2540

Project information:

Project Duration:	1 Year
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Parks & Recreation
Departament	Parks & Recreation
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4214-572.64-02		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study				
Design				
Contract Advertise/ Award				
Construction	12/1/2024			
Projeect In Service Date				

Project Description

Replace Pool Heater at Denson Pool

Project Justification / Business Case

Replace Pool Heater at Denson Pool

Risk / Challenges

The Challenge is to find the funding for this project in the current Market.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Furniture & Equipment	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Kapok Park PIP Replacement** **Project #:** RP2510

Project information:

Project Duration:	9m 29d
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Kapok Park
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-1214572.64-04		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	9/1/2024			
Design	9/1/2024			
Contract Advertise/ Award	10/1/2024			
Construction	1/1/2025			
Projeect In Service Date			6/30/2025	

Project Description

Replace the worn PIP of the Kapok Park

Project Justification / Business Case

Remove existing PIP and install New

Risk / Challenges

the PIP will continue to deteriorate.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$280,000	$-	$-		$-	$280,000
Total	**$-**	**$280,000**	**$-**	**$-**	**$-**	**$-**	**$280,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$280,000	$-	$-		$-	$280,000
Total	**$-**	**$280,000**	**$-**	**$-**	**$-**	**$-**	**$280,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Intracoastal Park Clubhouse, Pavilion, and Bathroom Exterior Painting** **Project #:** RP2516

Project information:

Project Duration:	5m 30d
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Intracoastal Park
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4223-572-49.17		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	8/1/2024			
Design	9/1/2024			
Contract Advertise/ Award	10/1/2024			
Construction	12/1/2024			
Projeect In Service Date			1/31/2025	

Project Description

Paint the Exterior of the Inntracoastal Park Clubhouse, all Pavillions,and Both bathroom Buildings

Project Justification / Business Case

This Park is one of the City's Premier parks, which host many events held by the public and some by the City for the Public (4th of July). This project will enhance the Beautification of tis premier Park.

Risk / Challenges

Not performing the required maintenance project will decrease this Premier Parks appeal to the public and will cause more costly maintenance in the future.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$75,000	$-	$-	$-	$-	$75,000
Total	**$-**	**$75,000**	**$-**	**$-**	**$-**	**$-**	**$75,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$75,000	$-	$-	$-	$-	$75,000
Total	**$-**	**$75,000**	**$-**	**$-**	**$-**	**$-**	**$75,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Capital Outlay	$-	$75,000	$-	$-	$-	$-	$75,000
Total	**$-**	**$75,000**	**$-**	**$-**	**$-**	**$-**	**$75,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Jaycee Park Fishing Pier** **Project #:** RP2517

Project information:

Project Duration:	5m 30d
Project Type:	Recreation & Parks
Project Priority:	High
Location:	Jaycee Park
Departament	Public Works
Project Manager/Design	Jose Murray
Project Manager/ Construction	Jose Murray
Departament Director:	Kevin Ramsey
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4235-572-62.01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	8/1/2024			
Design	9/1/2024			
Contract Advertise/ Award	10/1/2024			
Construction	12/1/2024			
Projeect In Service Date			1/31/2025	

Project Description

Replace all failed Structural Componants of this structure and re wrap all Piles

Project Justification / Business Case

The Sub Structure of the Fishing Pier (Cross Bracing/ Bolted Connections) is failing and need replaced. The Pile Wraps are either coming off or have came off.

Risk / Challenges

The Risk of doing nothinng will render this pier unsafe and lead to its closure.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$80,000	$-	$-	$-	$-	$80,000
Total	**$-**	**$80,000**	**$-**	**$-**	**$-**	**$-**	**$80,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$80,000	$-	$-	$-	$-	$80,000
Total	**$-**	**$80,000**	**$-**	**$-**	**$-**	**$-**	**$80,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Sara Sims Security Camera Upgrade** **Project #:** RP2530

Project information:

Project Duration:	11m 29d
Project Type:	Recreation & Parks
Project Priority:	Medium
Location:	Sara Sims Park
Departament	Police Department
Project Manager/Design	Karl Maracotta
Project Manager/ Construction	Karl Maracotta
Departament Director:	Joe Degiulio
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
303-4218-572.64-15		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

Upgrade of security cameras that can be monitored and recorded will deter crime and provide enhanced security in public areas as well as provide an additional law enforcement tool for monitoring and investigating unwanted, unauthorized, or illegal activity. The security cameras at the site are end of life and need to be replaced. This project also includes a recording server.

Project Justification / Business Case

Procurement and upgrade of a security camera system that integrates with the citywide camera system. The cameras will provide video coverage of prioritized areas, allowing for improved real-time situational awareness as well as recording for investigative purposes.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$144,643	$-	$-	$-	$-	$144,643
Total	**$-**	**$144,643**	**$-**	**$-**	**$-**	**$-**	**$144,643**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Technology Software/Hardware	$-	$144,643	$-	$-	$-	$-	$144,643
Total	**$-**	**$144,643**	**$-**	**$-**	**$-**	**$-**	**$144,643**

Fund Balance Analysis - Fund 403

	Description	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
Beginning Fund Balance		$ 5,000,000	$ 42,921,500	$ 90,753,802	$ 152,166,302	$ 162,546,302	$ 453,387,906
Source of Funds	Grants / Donations	$ 1,305,500	$ 9,352,302	$ 9,107,500	-	-	$ 19,765,302
	SRF - Loan	$ 6,576,000	$ 3,600,000	$ 30,600,000	$ 600,000	$ 600,000	$ 49,330,694
	Utility Cap Improv Fund (403)	$ 30,040,000	$ 34,880,000	$ 21,705,000	$ 9,780,000	$ 4,000,000	$ 123,708,582
Source of Funds Total		**$ 37,921,500**	**$ 47,832,302**	**$ 61,412,500**	**$ 10,380,000**	**$ 4,600,000**	**$ 192,804,578**
Use of Funds	Neighborhood Improvements	$ 12,855,500	$ 20,552,302	$ 16,582,500	$ 4,550,000	-	$ 54,540,302
	Studies/Analyses/Misc	$ 900,000	$ 400,000	$ 200,000	$ 200,000	$ 200,000	$ 3,832,872
	Utility Reuse	$ 150,000	$ 300,000	-	-	-	$ 700,000
	Utility-Sewer	$ 9,626,000	$ 5,130,000	$ 2,980,000	$ 1,980,000	$ 750,000	$ 26,646,874
	Utility-Stormwater	$ 2,900,000	$ 15,100,000	$ 5,300,000	$ 300,000	$ 300,000	$ 25,299,011
	Utility-Water	$ 11,490,000	$ 6,350,000	$ 36,350,000	$ 3,350,000	$ 3,350,000	$ 81,785,519
Use of Funds Total		**$ 37,921,500**	**$ 47,832,302**	**$ 61,412,500**	**$ 10,380,000**	**$ 4,600,000**	**$ 192,804,578**
Audit Fee		-	-	-	-	-	-
Source of Funds + Fund Balance		**$ 42,921,500**	**$ 90,753,802**	**$ 152,166,302**	**$ 162,546,302**	**$ 167,146,302**	**$ 646,192,484**
Ending Fund Balance		**$ 42,921,500**	**$ 90,753,802**	**$ 152,166,302**	**$ 162,546,302**	**$ 167,146,302**	**$ 615,534,208**

Funds 403 Summary

Department	Project Code	Project Name	Account Number	Prior Years	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
Neighborhood Improvements	UC2102	Coquina Cove Improvements	403-5000-533-65.02	-	$2,000,000	-	-	-	-	$1,999,800
	UC2402	San Castle (DEO Grant) - Project Improvements - $16.5 M Grant (Reimbursable)	403-5000-533-65.02	-	$435,167	$3,117,434	$3,035,833	-	-	$6,587,775
	UC2403	Tropical Breeze - Water & Sewer Improvements	403-5000-533-65.02	-	-	$350,000	$3,500,000	-	-	$3,850,000
	UC2519	Heart of Boynton(MLK) Water Improvements	403-5000-533-65.02	-	$200,000	$1,000,000	-	-	-	$1,200,000
	UC2522	SE 1st. - Central Seacrest Corridor (Phase 3) - SEWER	403-5000-535-65.04	-	$2,500,100	-	-	-	-	$2,500,100
	UC2535	Sea Meadows SOUTH Improvements	403-5000-533-65-02	-	$269,555	$3,430,700	-	-	-	$3,700,255
	UC2538	Palm Beach Leisureville Improvements	403-5000-533-65.02	-	-	-	$233,955	$2,241,045	-	$2,474,813
	UC2601	Golfview Harbor - Water Improvements	403-5000-533-65.02	-	-	$500,000	-	-	-	$499,950
Neighborhood Improvements Total				**-**	**$12,855,500**	**$20,552,302**	**$16,582,500**	**$4,550,000**	**-**	**$54,537,073**
Studies/Analyses/ Misc	SW1601	Sewer Master Plan	403-5000-536-31.90	$325,000	$300,000	-	-	-	-	$625,000
	UC1804	Capital Projects System (UMA)	403-5000-536-31.90	$492,051	$100,000	-	-	-	-	$592,051
	UC2202	SCADA Cybersecurity	403-5000-536-64.15	$329,302	$200,000	-	-	-	-	$529,302
	US2101	GIS Development	403-5000-536-31.90	$786,519	$200,000	$200,000	$200,000	$200,000	$200,000	$1,786,519
	US2305	Grant Support Services	403-5000-536-31.90	-	$100,000	-	-	-	-	$100,000
	US2404	Water Distribution Master Plan	403-5000-536-31.90	-	-	$200,000	-	-	-	$200,000
Studies/Analyses/ Misc Total				**$1,932,872**	**$900,000**	**$400,000**	**$200,000**	**$200,000**	**$200,000**	**$3,832,872**
Utility Reuse	RE2201	Reclaimed R&R	403-5000-536-65.11	$250,000	$50,000	$50,000	-	-	-	$350,000
	UC2521	Heart of Boynton (MLK)- Project Improvements- Reclaimed Improvements	403-5000-536-65.11	-	$100,000	$250,000	-	-	-	$350,000
Utility Reuse Total				**$250,000**	**$150,000**	**$300,000**	**-**	**-**	**-**	**$700,000**
Utility-Sewer	SW1801	Sewer System Pipes & Manholes R&R (Gravity)	403-5000-535-65.04	$846,861	$1,000,000	$1,000,000	$1,000,000	$1,000,000	-	$4,846,861
	SW1901	Lift Station Communications & Control R&R	403-5000-535-65.04	$7,000	$200,000	-	-	-	-	$207,000
	SW2001	LS Control Panel R&R	403-5000-535-65.04	-	$150,000	$100,000	$100,000	$100,000	-	$450,000
	SW2202	Lift Station 317 Major Upgrade - Construction	403-5000-535-65.04	$2,253,000	$6,576,000	-	-	-	-	$8,829,000
	SW2404	Pence Park LS Relief	403-5000-535-65.04	$1,479,788	$600,000	$600,000	$600,000	$600,000	$600,000	$4,479,788
	SW2501	Force Main East of I-95	403-5000-533-65-04	-	$300,000	$3,000,000	-	-	-	$3,300,000
	SW2502	Lift Station Heart of Boynton Beach	403-5000-535-65.04	-	-	$150,000	$1,000,000	-	-	$1,150,000
	SW2523	Sewer Pipe Rehabilitation (Force Main & All Valves R & R)	403-5000-535-65.04	-	$100,000	-	-	-	-	$100,000
	SWR075	Pump Replacement Program R & R	403-5000-535-65.04	$1,594,225	$200,000	$130,000	$130,000	$130,000	-	$2,184,225
	SWR111	Emergency Mobile Generators R & R	403-5000-535-65.04	-	$150,000	$150,000	$150,000	$150,000	$150,000	$750,000
	US2401	Inflow & Infiltration (I&I) Study	403-5000-535-31.90	-	$250,000	-	-	-	-	$250,000
	US2407	Force Main System Hydraulic Analysis/ Modeling - Sewer	403-5000-535-31.90	-	$100,000	-	-	-	-	$100,000
Utility-Sewer Total				**$6,180,874**	**$9,626,000**	**$5,130,000**	**$2,980,000**	**$1,980,000**	**$750,000**	**$26,646,874**

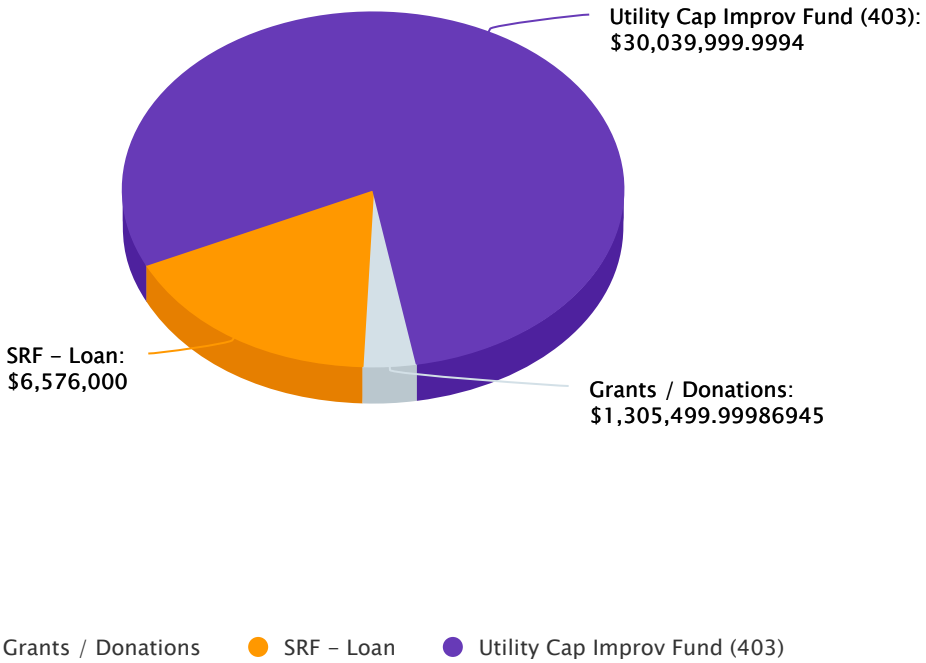
Funds 403 Summary

Department	Project Code	Project Name	Account Number	Prior Years	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
Utility-Stormwater	ST2301	Quantum Stormwater Improvements	403-5000-538-65.09	$489,777	$300,000	$300,000	-	-	-	$1,089,777
	ST2302	Lake Boynton Estates Stormwater Improvements	403-5000-538-65.09	-	-	$1,000,000	-	-	-	$1,000,000
	ST2402	Chapel Hill Stormwater Improvements	403-5000-538-65.09	-	$500,000	$7,500,000	-	-	-	$8,000,000
	STM031	Stormwater Systems (Various Locations) R &R	403-5000-538-65.09	$909,234	$300,000	$300,000	$300,000	$300,000	$300,000	$2,409,234
	SW2503	San Castle (County Area) - CIPP Pipe Lining	403-5000-535-65.04	-	-	$1,000,000	-	-	-	$1,000,000
	UC2520	Heart of Boynton (MLK)-Project Improvemnts-Stormwater	403-5000-538-65.09	-	$1,500,000	$5,000,000	$5,000,000	-	-	$11,500,000
	US2507	Utilities Sustainability and Resiliency Studies	403-5000-536-31.90	-	$300,000	-	-	-	-	$300,000
Utility-Stormwater Total				**$1,399,011**	**$2,900,000**	**$15,100,000**	**$5,300,000**	**$300,000**	**$300,000**	**$25,299,011**

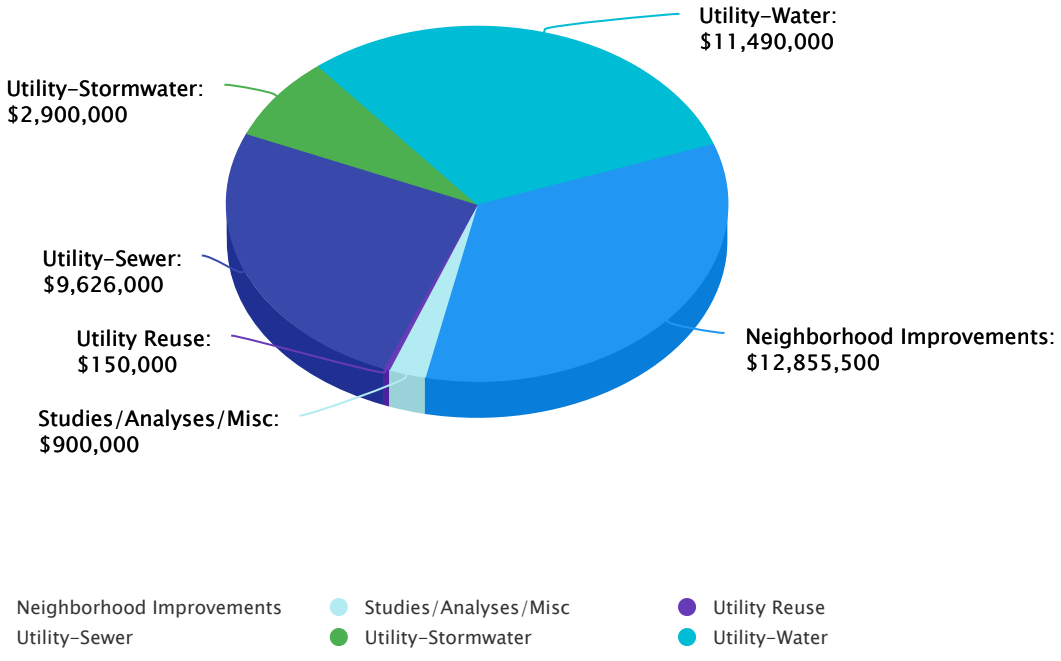
Funds 403 Summary

Department	Project Code	Project Name	Account Number	Prior Years	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
Utility-Water	SW1602	Replace Sewer Trmt Plant Beach Plant Replacement	403-5000-535-65.04	$358,000	$440,000	-	-	-	-	$798,000
	US2308	Asset Management Services	403-5000-536-31.90	$100,531	$1,000,000	-	-	-	-	$1,100,531
	US2403	Water Distribution System Hydraulic Analysis/Modeling	403-5000-533-31.90	-	$100,000	-	-	-	-	$100,000
	US2503	Infrastructure Risk Assessment Study	403-5000-535-31.90	-	$250,000	-	-	-	-	$250,000
	WT1605	New Lab Building - Funding Source 1	403-5000-533-65.02	$66,282	$150,000	-	-	-	-	$216,282
	WT1802	Water Dist. System Annual R&R (0.43% of system annually)	403-5000-533-65.02	$2,581,419	$750,000	$750,000	$750,000	$750,000	$750,000	$6,331,419
	WT1902	EWTP Generator Replacement	403-5000-533-65.02	$3,011,650	$1,500,000	-	-	-	-	$4,511,650
	WT2001	West -Electrical, SCADA, Control - Major Update - Construction	403-5000-533-65.02	$101,694	-	$3,600,000	$600,000	$600,000	$600,000	$5,501,694
	WT2101	West WTP Membrane & Train Replacement - Construction	403-5000-533-65.02	$5,000,000	-	-	$30,000,000	-	-	$35,000,000
	WT2102	West WTP R&R	403-5000-533-65.02	$3,623,000	$500,000	$500,000	$500,000	$500,000	$500,000	$6,123,000
	WT2103	East WTP R&R	403-5000-533-65.02	$1,206,680	$500,000	$500,000	$500,000	$500,000	$500,000	$3,706,680
	WT2201	East Plant Filter Refurbishment & Media Replacement/Wellfield Emergency Generator	403-5000-533-65.02	$3,122,674	$1,250,000	-	-	-	-	$4,372,674
	WT2301	District Energy Plant - Master Plan	403-5000-533-65.02	-	$150,000	-	-	-	-	$150,000
	WT2303	Admin Bldg. Remodel	403-5000-533-65.02	$680,895	$600,000	-	-	-	-	$1,280,895
	WT2304	Water Plant Security - West	403-5000-533-65.02	-	$50,000	-	-	-	-	$50,000
	WT2305	Water Plant Security - East Plant Site	403-5000-533-65.02	-	$250,000	-	-	-	-	$250,000
	WT2307	Lime Slaker 3	403-5000-533-65.02	$194,863	$200,000	-	-	-	-	$394,863
	WT2315	Water Meter Replacements	403-5000-533-65.02	$847,831	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$5,847,831
	WT2406	West WTP Fluoride System Upgrade - Construction	403-5000-533-65.02	-	$1,000,000	-	-	-	-	$1,000,000
	WT2502	New Surficial Wells @ BB Seminary	403-5000-533-65.02	-	$200,000	-	$3,000,000	-	-	$3,200,000
	WT2503	East Plant Fiber Refurbishment	403-5000-533-65.02	-	$250,000	-	-	-	-	$250,000
	WT2504	SE 36th Ave. Improvements - Water	403-5000-533-65.02	-	$1,350,000	-	-	-	-	$1,350,000
Utility-Water Total				**$20,895,519**	**$11,490,000**	**$6,350,000**	**$36,350,000**	**$3,350,000**	**$3,350,000**	**$81,785,519**
Grand Total				**$30,658,276**	**$37,921,500**	**$47,832,302**	**$61,412,500**	**$10,380,000**	**$4,600,000**	**$192,801,349**

FY2024-25 - General Government
Capital Sources by Type, Fund 403



FY2024-25 - General Government
Capital Uses by Type, Fund 403



Project Name: # Sea Meadows SOUTH Improvements **Project #:** UC2535

Project information:

Project Duration:	1y 11m 29d
Project Type:	Neighborhood Improvements
Project Priority:	Medium
Location:	Sea Meadows
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65-02		
403-5000-535-65.04		

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study				
Design				
Contract Advertise/ Award				
Construction	10/1/2024		9/30/2026	
Projeect In Service Date				

Project Description

Distribution and Collection system improvements in the Sea Meadows neighborhood

Project Justification / Business Case

Replacement of aging infrastructure and improve fire suppression.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$550,000	$7,000,000	$-	$-	$-	$7,550,000
Total	**$-**	**$550,000**	**$7,000,000**	**$-**	**$-**	**$-**	**$7,550,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$550,000	$7,000,000	$-	$-	$-	$7,550,000
Total	**$-**	**$550,000**	**$7,000,000**	**$-**	**$-**	**$-**	**$7,550,000**

Project Name: **Utilities Sustainability and Resiliency Studies** **Project #:** US2507

Project information:

Project Duration:	1 Year
Project Type:	Utility-Stormwater
Project Priority:	High
Location:	Utilities
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-536-31.90		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/1/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Conduct feasibility studies for energy efficiency, green infrastructure, and tree canopy for the Utilities' critical assets. Feasibility studies anticipated under this project include, but are not limited to, ASHRAE Level 2 Energy audits and solar feasibility studies at the drinking water plants and lift stations, studies for trees that do not damage utilities infrastructure, and an update to the urban tree canopy assessment conducted in 2020, studies to evaluate potential green infrastructure sites throughout the City service area to improve water retention, storage and drainage.

Project Justification / Business Case

The project offers various benefits, including cost savings through the identification of energy-saving opportunities and potential for renewable energy integration. Furthermore, by mitigating risks associated with trees near infrastructure, the project reduces the likelihood of service disruptions and costly repairs. Green Infrastructure can provide solutions for water retention, storage and drainage in the City's service area by using sustainable practices. These sustainability initiatives align with the Utilities' environmental commitments, enhancing its reputation as a responsible corporate citizen and ensuring compliance with regulatory standards

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$300,000	$-	$-	$-	$-	$300,000
Total	**$-**	**$300,000**	**$-**	**$-**	**$-**	**$-**	**$300,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$300,000	$-	$-	$-	$-	$300,000
Total	**$-**	**$300,000**	**$-**	**$-**	**$-**	**$-**	**$300,000**

Project Name: # Heart of Boynton(MLK) Water Improvements **Project #:** UC2519

Project information:	
Project Duration:	3Y 11m 29d
Project Type:	Neighborhood Improvements
Project Priority:	High
Location:	Heart of Boynton
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	2

Project criteria:
Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02		
403-5000-535-65.04		

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Drainage, utilities, and roadway improvements in the Heart of Boynton (MLK Corridor). The City is actively looking for grant opportunities for the project.

Project Justification / Business Case

Replacement of aging infrastructure and roadway cross section. Coordinate with City and CRA staff to provide infrastructure improvements to support redevelopment in the area.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Local Gov't Surtax Cap Fund (303)	$-	$400,000	$2,000,000	$-	$-	$-	$2,400,000
Total	**$-**	**$400,000**	**$2,000,000**	**$-**	**$-**	**$-**	**$2,400,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$400,000	$2,000,000	$-	$-	$-	$2,400,000
Total	**$-**	**$400,000**	**$2,000,000**	**$-**	**$-**	**$-**	**$2,400,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **EWTP Generator Replacement** **Project #:** WT1902

Project information:

Project Duration:	11m 29d
Project Type:	Utility-Water
Project Priority:	High
Location:	East WTP
Departament	Utility
Project Manager/ Design	Christopher Roschek
Project Manager/ Construction	Christopher Roschek
Departament Director:	Poonam Kalkat
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02	$4,511,650	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study				
Design				
Contract Advertise/ Award				
Construction	10/1/2024		9/30/2025	
Projeect In Service Date				

Project Description

Replaced failed generator at the East Water Treatment Plant with two 1250 kW generators, electrical equipment, piping modifications, programming, and testing.

Project Justification / Business Case

The East Water Treatment Plant is currently operating with a temporary generator. The project will replace failed equipment and provide increased reliability for backup power at the East Water Treatment Plant.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$3,011,650	$1,500,000	$-	$-	$-	$-	$4,511,650
Total	**$3,011,650**	**$1,500,000**	**$-**	**$-**	**$-**	**$-**	**$4,511,650**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$3,011,650	$1,500,000	$-	$-	$-	$-	$4,511,650
Total	**$3,011,650**	**$1,500,000**	**$-**	**$-**	**$-**	**$-**	**$4,511,650**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$3,011,650	$1,500,000	$-	$-	$-	$-	$4,511,650
Total	**$3,011,650**	**$1,500,000**	**$-**	**$-**	**$-**	**$-**	**$4,511,650**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Force Main East of I-95** **Project #:** SW2501

Project information:

Project Duration:	1y 11m 29d
Project Type:	Utility-Sewer
Project Priority:	Medium
Location:	Force Main East of I-95 (NE 3rd Street)
Departament	Utility
Project Manager/Design	Keith Webber
Project Manager/ Construction	Keith Webber
Departament Director:	Poonam Kalkat
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65-04	$3,300,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2026	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Construction for the installation of a new wastewater force main on NE 3rd St to connect the lift stations east of I-95 and north of boynton Beach Blvd to the existing 24" force main.

Project Justification / Business Case

This new force main is necessary to route the Northeast section of the City wastewater flow to the east of I-95 increasing capacity in the west for future developments and provide redundancy for flow diversions.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$300,000	$3,000,000	$-	$-	$-	$3,300,000
Total	**$-**	**$300,000**	**$3,000,000**	**$-**	**$-**	**$-**	**$3,300,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$300,000	$3,000,000	$-	$-	$-	$3,300,000
Total	**$-**	**$300,000**	**$3,000,000**	**$-**	**$-**	**$-**	**$3,300,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$300,000	$3,000,000	$-	$-	$-	$3,300,000
Total	**$-**	**$300,000**	**$3,000,000**	**$-**	**$-**	**$-**	**$3,300,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **West WTP Fluoride System Upgrade - Construction** **Project #:** WT2406

Project information:

Project Duration:	1y 11m 29d
Project Type:	Utility-Water
Project Priority:	High
Location:	Water Plants
Departament	Utility
Project Manager/Design	Keith Webber
Project Manager/ Construction	Keith Webber
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02	$1,000,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2023		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Design and construction of a new Fluoride injection system to the treated water at the West Water Treatment Plant

Project Justification / Business Case

Rehab of WWTP Fluoride System.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$1,000,000	$-	$-	$-	$-	$1,000,000
Total	**$-**	**$1,000,000**	**$-**	**$-**	**$-**	**$-**	**$1,000,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$1,000,000	$-	$-	$-	$-	$1,000,000
Total	**$-**	**$1,000,000**	**$-**	**$-**	**$-**	**$-**	**$1,000,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$1,000,000	$-	$-	$-	$-	$1,000,000
Total	**$-**	**$1,000,000**	**$-**	**$-**	**$-**	**$-**	**$1,000,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Replace Sewer Trmt Plant Beach Plant Replacement** **Project #:** SW1602

Project information:

Project Duration:	8y 11m 29d
Project Type:	Utility-Water
Project Priority:	High
Location:	Oceanfront Park WWTP
Departament	Utility
Project Manager/Design	Keith Webber
Project Manager/ Construction	Keith Webber
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-535-65.04		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2016		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

The project consists of engineering and construction of improvements to the existing WWTP at Oceanfront Park.

Project Justification / Business Case

Aging infrastructure; the existing facility is in need of repair and refurbishment.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$358,000	$440,000	$-	$-	$-	$-	$798,000
Total	**$358,000**	**$440,000**	**$-**	**$-**	**$-**	**$-**	**$798,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$358,000	$440,000	$-	$-	$-	$-	$798,000
Total	**$358,000**	**$440,000**	**$-**	**$-**	**$-**	**$-**	**$798,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$358,000	$440,000	$-	$-	$-	$-	$798,000
Total	**$358,000**	**$440,000**	**$-**	**$-**	**$-**	**$-**	**$798,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Infrastructure Risk Assessment Study** **Project #:** US2503

Project information:

Project Duration:	11m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Poonam Kalkat
Project Manager/ Construction	Poonam Kalkat
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-535-31.90		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Comprehensive risk assessment of our underground utility assets, including water, wastewater, and stormwater systems, as well as lift stations. The project aims to evaluate the current condition, identify potential risks and vulnerabilities, and develop mitigation strategies to ensure the resilience and reliability of our utility infrastructure.

Project Justification / Business Case

For Utility CIP and R&R funds to be used appropriately, the staff needs top make data and fact based decisions for Infrastructure repairs and replacement. Conducting a risk analysis and developing a matrix for risk of failure and consequences of failure will allow staff to prioritize projects and develop projects efficiently.

Risk / Challenges

Without doing risk analysis, the utility can't work proactively but rather reacts to developing situations. This can end up being a higher cost, impact customers and even result in regulatory compliance concerns.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **West WTP R&R** **Project #:** WT2102

Project information:

Project Duration:	6y 11m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	Water Plants
Departament	Utility
Project Manager/Design	Brian Heller
Project Manager/ Construction	Brian Heller
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02	$6,123,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2022		9/30/2029	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Improvements and maintenance for the West Water Treatment Plant including equipment, structure, treatment process.

Project Justification / Business Case

Replacements and repairs under this project ensure reliability of delivering safe drinking water.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$3,623,000	$500,000	$500,000	$500,000	$500,000	$500,000	$6,123,000
Total	**$3,623,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$6,123,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$3,623,000	$500,000	$500,000	$500,000	$500,000	$500,000	$6,123,000
Total	**$3,623,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$6,123,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$3,623,000	$500,000	$500,000	$500,000	$500,000	$500,000	$6,123,000
Total	**$3,623,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$6,123,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **District Energy Plant - Master Plan** **Project #:** WT2301

Project information:

Project Duration:	11m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	District Energy Plant
Departament	Utility
Project Manager/Design	Brian Heller
Project Manager/ Construction	Brian Heller
Departament Director:	Poonam Kalkat
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Install new chiller and isolation valves between the cooling towers at the District Energy System. Update the Master Plan for the chilled water district, review options for the expansion of chilled water lines to new customers, and provide a plan for the current operations at a reduced demand.

Project Justification / Business Case

The towers do not have isolation vavles, which causes increased water, chemicals, pumps, motors, and electricity to be used. The isolation valves will allow us to use one tower at a time. Ensure continuity of operation of the District Energy System (DES) at Town Square.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$150,000	$-	$-	$-	$-	$150,000
Total	**$-**	**$150,000**	**$-**	**$-**	**$-**	**$-**	**$150,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$150,000	$-	$-	$-	$-	$150,000
Total	**$-**	**$150,000**	**$-**	**$-**	**$-**	**$-**	**$150,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$150,000	$-	$-	$-	$-	$150,000
Total	**$-**	**$150,000**	**$-**	**$-**	**$-**	**$-**	**$150,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Admin Bldg. Remodel** **Project #:** WT2303

Project information:

Project Duration:	2y 11m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Howard Kerr
Project Manager/ Construction	Gail Mootz
Departament Director:	Poonam Kalkat
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02	$1,280,895	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2022		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Create cubicles and offices for additional staff in Utilities and reconfigure current office space.

Project Justification / Business Case

Provide workspace for additional staff in Utilities.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$680,895	$600,000	$-	$-	$-	$-	$1,280,895
Total	**$680,895**	**$600,000**	**$-**	**$-**	**$-**	**$-**	**$1,280,895**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$680,895	$600,000	$-	$-	$-	$-	$1,280,895
Total	**$680,895**	**$600,000**	**$-**	**$-**	**$-**	**$-**	**$1,280,895**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$680,895	$600,000	$-	$-	$-	$-	$1,280,895
Total	**$680,895**	**$600,000**	**$-**	**$-**	**$-**	**$-**	**$1,280,895**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Lime Slaker 3** **Project #:** WT2307

Project information:

Project Duration:	11m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	Water Plants
Departament	Utility
Project Manager/Design	Bryan Heller
Project Manager/ Construction	Brian Heller
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			9/30/2025
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Purchase of Lime Slaker 3 to replace existing #3 Lime Slaker

Project Justification / Business Case

Replacement in kind of existing slaker beyond it's service life. Lime Slaker is used to slake pellet lime into hydrated lime slurry which is pumped to the lime softener to treat water.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$194,863	$200,000	$-	$-	$-	$-	$394,863
Total	**$194,863**	**$200,000**	**$-**	**$-**	**$-**	**$-**	**$394,863**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$194,863	$200,000	$-	$-	$-	$-	$394,863
Total	**$194,863**	**$200,000**	**$-**	**$-**	**$-**	**$-**	**$394,863**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$194,863	$-	$-	$-	$-	$-	$194,863
Total	**$194,863**	**$-**	**$-**	**$-**	**$-**	**$-**	**$194,863**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: East WTP R&R **Project #:** WT2103

Project information:

Project Duration:	5y 11m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	Water Plants
Departament	Utility
Project Manager/Design	Bryan Heller
Project Manager/ Construction	Brian Heller
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02	$3,706,680	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2022			9/30/2028
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Improvements and maintenance for the East Water Treatment Plant including equipment, structure, treatment process.

Project Justification / Business Case

Replacements and repairs under this project ensure reliability of delivering safe drinking water.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$1,206,680	$500,000	$500,000	$500,000	$500,000	$500,000	$3,706,680
Total	**$1,206,680**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$3,706,680**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$1,206,680	$500,000	$500,000	$500,000	$500,000	$500,000	$3,706,680
Total	**$1,206,680**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$3,706,680**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$1,206,680	$500,000	$500,000	$500,000	$500,000	$500,000	$3,706,680
Total	**$1,206,680**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$3,706,680**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **New Surficial Wells @ BB Seminary** **Project #:** WT2502

Project information:

Project Duration:	2y 11m 29d
Project Type:	Utility-Water
Project Priority:	Low
Location:	City-Wide
Departament	Utility
Project Manager/Design	TBD
Project Manager/ Construction	Brian Heller
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02	$3,200,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			9/30/2027
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

New Surficial Wells @ BB Seminary

Project Justification / Business Case

New Surficial Wells @ BB Seminary

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$200,000	$-	$3,000,000	$-	$-	$3,200,000
Total	**$-**	**$200,000**	**$-**	**$3,000,000**	**$-**	**$-**	**$3,200,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$200,000	$-	$3,000,000	$-	$-	$3,200,000
Total	**$-**	**$200,000**	**$-**	**$3,000,000**	**$-**	**$-**	**$3,200,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$200,000	$-	$3,000,000	$-	$-	$3,200,000
Total	**$-**	**$200,000**	**$-**	**$3,000,000**	**$-**	**$-**	**$3,200,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: East Plant Filter Refurbishment & Media Replacement/ Wellfield Emergency Generator **Project #:** WT2201

Project information:

Project Duration:	6y 0m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	Utilities
Departament	Utility
Project Manager/Design	Keith Webber
Project Manager/ Construction	Keith Webber
Departament Director:	Poonam Kalkat
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2020		10/30/2026	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Renewal and replacement of back-up power.

Project Justification / Business Case

This project will be used for the renewal and replacement of the back-up power system at the City's wells. It will ensure the continued production of potable water during emergencies.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$3,122,674	$1,250,000	$-	$-	$-	$-	$4,372,674
Total	**$3,122,674**	**$1,250,000**	**$-**	**$-**	**$-**	**$-**	**$4,372,674**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$3,122,674	$1,250,000	$-	$-	$-	$-	$4,372,674
Total	**$3,122,674**	**$1,250,000**	**$-**	**$-**	**$-**	**$-**	**$4,372,674**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$3,122,674	$1,250,000	$-	$-	$-	$-	$4,372,674
Total	**$3,122,674**	**$1,250,000**	**$-**	**$-**	**$-**	**$-**	**$4,372,674**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Water Meter Replacements** **Project #:** WT2315

Project information:

Project Duration:	7y 11m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Waneya Bryant
Project Manager/ Construction	Waneya Bryant
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02	$5,847,831	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2021		9/30/2029	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Replace aging water meters in-house - Prioritizing larger meter replacements first (1.5" & 2" meters). Pricing 1.5- meters are $450 each, 2- meter $610 each, -- meters $150. This is an ongong project.

Project Justification / Business Case

Water meter replacement for aging meters, life estimate for meters is 10-25 years depending on meter size. There are 37,000 water meters througout the Utility Service area, most were installed from 2004 - 2006. Vendor discontinued parts for meter sizes 1.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$847,831	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$5,847,831
Total	**$847,831**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$5,847,831**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$847,831	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$5,847,831
Total	**$847,831**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$5,847,831**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$847,831	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$5,847,831
Total	**$847,831**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$5,847,831**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Water Dist. System Annual R&R (0.43% of system annually)** **Project #:** WT1802

Project information:

Project Duration:	7y 11m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Brandon Mingo
Project Manager/ Construction	Brandon Mingo
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02	$6,331,419	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2021		9/30/2029	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Project includes replacing aging cast iron and asbestos cement distribution pipe. Also addressing emergency repairs. This is an ongoing project.

Project Justification / Business Case

Annual renewal and replacement of aging and inadequate water mains throughout distribution system. Project will improve water quality , increase fire suppression capabilities, as well as minimize water main breaks. Also addressing emergency repairs

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$2,581,419	$750,000	$750,000	$750,000	$750,000	$750,000	$6,331,419
Total	**$2,581,419**	**$750,000**	**$750,000**	**$750,000**	**$750,000**	**$750,000**	**$6,331,419**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$2,581,419	$750,000	$750,000	$750,000	$750,000	$750,000	$6,331,419
Total	**$2,581,419**	**$750,000**	**$750,000**	**$750,000**	**$750,000**	**$750,000**	**$6,331,419**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$2,581,419	$750,000	$750,000	$750,000	$750,000	$750,000	$6,331,419
Total	**$2,581,419**	**$750,000**	**$750,000**	**$750,000**	**$750,000**	**$750,000**	**$6,331,419**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: SE 36th Ave. Improvements - Water **Project #:** WT2504

Project information:

Project Duration:	1y 4m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	SE 36th Ave
Departament	Utility
Project Manager/Design	Keith Webber
Project Manager/ Construction	Keith Webber
Departament Director:	Poonam Kalkat
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02	$1,350,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study				
Design	5/1/2024		9/30/2025	
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

In conjunction with the City of Delray Beach, the City will hire a consultant to redesign the road. Items to be addressed include drainage, sidewalk/bike lane or multiuse path, and lighting. The cost will be paid for by the City and Delray Beach will reimburse the City for its pro-rata share.

Project Justification / Business Case

No maintenance project, designed to prolong the life of SE 36th Ave (aka Gulfstream Blvd), has been performed in over a decade. The only maintenance has been to patch potholes. Due to the neglect, the road is failing. The City Engineer gave the road a grade F in it's recent condition rating evaluation. The road base is failing causing the road to crack and subside. The road base will need to be reworked (ie engineered) to restore the road's drainage and rideability.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$1,350,000	$-	$-	$-	$-	$1,350,000
Total	**$-**	**$1,350,000**	**$-**	**$-**	**$-**	**$-**	**$1,350,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$1,350,000	$-	$-	$-	$-	$1,350,000
Total	**$-**	**$1,350,000**	**$-**	**$-**	**$-**	**$-**	**$1,350,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$1,350,000	$-	$-	$-	$-	$1,350,000
Total	**$-**	**$1,350,000**	**$-**	**$-**	**$-**	**$-**	**$1,350,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: Heart of Boynton (MLK)- Project Improvemnts-Stormwater **Project #:** UC2520

Project information:

Project Duration:	3Y 11m 29d
Project Type:	Utility-Stormwater
Project Priority:	High
Location:	Heart of Boynton
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-538-65.09		

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2028	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Water, wastewater, and reclaimed water utility improvemements in the Heart of Boynton (MLK Corridor). The City is actively looking for grant opportunities for the project.Drainage, utilities, and roadway improvements in the Heart of Boynton (MLK Corridor). The City is actively looking for grant opportunities for the project.

Project Justification / Business Case

Replacement of aging infrastructure and roadway cross section. Coordinate with City and CRA staff to provide infrastructure improvements to support redevelopment in the area.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$1,500,000	$5,000,000	$5,000,000	$-	$-	$11,500,000
Total	**$-**	**$1,500,000**	**$5,000,000**	**$5,000,000**	**$-**	**$-**	**$11,500,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$1,500,000	$5,000,000	$5,000,000	$-	$-	$11,500,000
Total	**$-**	**$1,500,000**	**$5,000,000**	**$5,000,000**	**$-**	**$-**	**$11,500,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Heart of Boynton (MLK)-Project Improvements-Reclaimed Improvements** **Project #:** UC2521

Project information:

Project Duration:	3Y 11m 29d
Project Type:	Utility Reuse
Project Priority:	High
Location:	utility-Stormwater
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-536-65.11	$350,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2028	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Water, wastewater, and reclaimed water utility improvemements in the Heart of Boynton (MLK Corridor). The City is actively looking for grant opportunities for the project.Drainage, utilities, and roadway improvements in the Heart of Boynton (MLK Corridor). The City is actively looking for grant opportunities for the project.

Project Justification / Business Case

Replacement of aging infrastructure and roadway cross section. Coordinate with City and CRA staff to provide infrastructure improvements to support redevelopment in the area.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$100,000	$250,000	$-	$-	$-	$350,000
Total	**$-**	**$100,000**	**$250,000**	**$-**	**$-**	**$-**	**$350,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$100,000	$250,000	$-	$-	$-	$350,000
Total	**$-**	**$100,000**	**$250,000**	**$-**	**$-**	**$-**	**$350,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **San Castle (DEO Grant) - Project Improvements - $16.5 M Grant (Reimbursable)** **Project #:** UC2402

Project information:

Project Duration:	3y 11m 29d
Project Type:	Neighborhood Improvements
Project Priority:	High
Location:	San Castle
Departament	Utility
Project Manager/Design	Chris Roschek
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02	$6,588,434	
403-5000-535-65.04	$6,588,434	
403-5000-538-65.09	$6,588,434	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			9/30/2028
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Drainage, utilities, and roadway improvements in the San Castle neighborhood within the City limits. The City has received a grant award in the amount of $16,500,000 from the Department of Economic Opportunity (DEO) for the project

Project Justification / Business Case

Replacement of aging infrastructure, asphalt pavement, and improve level of service to the neighborhood

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Grants / Donations	$-	$1,305,500	$9,352,302	$9,107,500	$-	$-	$19,765,302
Total	**$-**	**$1,305,500**	**$9,352,302**	**$9,107,500**	**$-**	**$-**	**$19,765,302**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$1,305,500	$9,352,302	$9,107,500	$-	$-	$19,765,302
Total	**$-**	**$1,305,500**	**$9,352,302**	**$9,107,500**	**$-**	**$-**	**$19,765,302**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Chapel Hill Stormwater Improvements** **Project #:** ST2402

Project information:

Project Duration:	11m 29d
Project Type:	Utility-Stormwater
Project Priority:	High
Location:	City-Wide
Departament	Utility
Project Manager/Design	Keith Webber
Project Manager/ Construction	Keith Webber
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-538-65.09		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Drainage and stormwater improvements in the Chapel Hill neighborhood. The City is actively looking for grant opportunities for the project.

Project Justification / Business Case

Replacement of aging infrastructure, reduce flooding, and provide drainage improvements in the neighborhood.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$500,000	$7,500,000	$-	$-	$-	$8,000,000
Total	**$-**	**$500,000**	**$7,500,000**	**$-**	**$-**	**$-**	**$8,000,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$500,000	$7,500,000	$-	$-	$-	$8,000,000
Total	**$-**	**$500,000**	**$7,500,000**	**$-**	**$-**	**$-**	**$8,000,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$-	$7,500,000	$-	$-	$-	$7,500,000
Total	**$-**	**$-**	**$7,500,000**	**$-**	**$-**	**$-**	**$7,500,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Quantum Stormwater Improvements** **Project #:** ST2301

Project information:

Project Duration:	4y 11m 29d
Project Type:	Utility-Stormwater
Project Priority:	High
Location:	City-Wide
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-538-65.09	$1,089,777	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2023		9/30/2028	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Construction and implementation of drainage and stormwater improvements within Quantum Park.

Project Justification / Business Case

Replacement of aging infrastructure and provide drainage improvements throughout the Quantum area.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$489,777	$300,000	$300,000	$-	$-	$-	$1,089,777
Total	**$489,777**	**$300,000**	**$300,000**	**$-**	**$-**	**$-**	**$1,089,777**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$489,777	$300,000	$300,000	$-	$-	$-	$1,089,777
Total	**$489,777**	**$300,000**	**$300,000**	**$-**	**$-**	**$-**	**$1,089,777**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$489,777	$300,000	$300,000	$-	$-	$-	$1,089,777
Total	**$489,777**	**$300,000**	**$300,000**	**$-**	**$-**	**$-**	**$1,089,777**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Force Main System Hydraulic Analysis/Modeling - Sewer** **Project #:** US2407

Project information:

Project Duration:	11m 29d
Project Type:	Utility-Sewer
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-535-31.90		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Update and recalibration of the wastewater force main system hydraulic model for the Utilities service area.

Project Justification / Business Case

The evaluation and computer modeling will support CIP planning and infrastructure improvements where necessary to support growth and development.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Stormwater Systems (Various Locations) R &R** **Project #:** STM031

Project information:

Project Duration:	10y 11m 29d
Project Type:	Utility-Stormwater
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Thorley Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-538-65.09	$2,409,234	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2018		9/30/2029	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Update the existing model of the downtown catchment area, make necessary physical improvement to the infrastructure and revise the permit accordingly. This project will also address the renewal and replacement of aging stormwater pipes and catch basins throughout the Utilities' Stormwater service area.This project may be handled in stages over several years.

Project Justification / Business Case

Project consists of review of current system and making necessary improvements to meet current regulations. This is needed to meet the needs of current and planned development within the city.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$909,234	$300,000	$300,000	$300,000	$300,000	$300,000	$2,409,234
Total	**$909,234**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$2,409,234**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$909,234	$300,000	$300,000	$300,000	$300,000	$300,000	$2,409,234
Total	**$909,234**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$2,409,234**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$909,234	$300,000	$300,000	$300,000	$300,000	$300,000	$2,409,234
Total	**$909,234**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$300,000**	**$2,409,234**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Coquina Cove Improvements** **Project #:** UC2102

Project information:	
Project Duration:	1y 11m 29d
Project Type:	Neighborhood Improvements
Project Priority:	Medium
Location:	Coquina Cove
Departament	Utility
Project Manager/Design	Eduardo Garcia
Project Manager/ Construction	Eduardo Garcia
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:
Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02	$2,000,000	
403-5000-538-65.09	$2,000,000	
403-5000-535-65.04	$2,000,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2023		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Project includes data collection, stormwater modeling, water main upgrades, construction plans and specifications, permitting assistance, bid phase services, public engagement, and services during construction for the Coquina Cove neighborhood stormwater

Project Justification / Business Case

The project will address existing drainage issues and result in an improved level of service to the neighborhood. Existing water main in Ocean Inlet Drive will be replaced, resulting in improved service and fire protection for the neighborhood.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)		$6,000,000	$-	$-	$-	$-	$6,000,000
Total	**$-**	**$6,000,000**	**$-**	**$-**	**$-**	**$-**	**$6,000,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$6,000,000	$-	$-	$-	$-	$6,000,000
Total	**$-**	**$6,000,000**	**$-**	**$-**	**$-**	**$-**	**$6,000,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)		$6,000,000	$-	$-	$-	$-	$6,000,000
Total	**$-**	**$6,000,000**	**$-**	**$-**	**$-**	**$-**	**$6,000,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **East Plant Fiber Refurbishment** **Project #:** WT2503

Project information:

Project Duration:	11m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	East WTP
Departament	Utility
Project Manager/Design	Waneya Bryant
Project Manager/ Construction	Waneya Bryant
Departament Director:	Poonam Kalkat
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02	$250,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Project includes replacing aging fiber ring located at the East Water Plant.

Project Justification / Business Case

The existing fiber ring infratructure is outdated and poses a risk in terms of reliablity, security, and compatiablility with modern systems. A new fiber ring can enhance data transmission speeds and reduce latency, allowing for quicker response times in monitoring and controlling utility operations.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Asset Management Services** **Project #:** US2308

Project information:

Project Duration:	11m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Waneya Bryant
Project Manager/ Construction	Waneya Bryant
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-536-31.90		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Utilities Asset Management Roadmap and CMMS Review

Project Justification / Business Case

The objective to evaluate current CMMS used for Utilitie Asset Managment, develop a workflow diagram representing workflow, provide examples of different CMMS software that may also support the City's goals, provide recommendations on the use of one or multiple CMMS software including RFP preperation and creation of a prioritized Asset Management Roadmap for future use.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$100,531	$1,000,000	$-	$-	$-	$-	$1,100,531
Total	**$100,531**	**$1,000,000**	**$-**	**$-**	**$-**	**$-**	**$1,100,531**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Program Management	$100,531	$1,000,000	$-	$-	$-	$-	$1,100,531
Total	**$100,531**	**$1,000,000**	**$-**	**$-**	**$-**	**$-**	**$1,100,531**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Water Distribution System Hydraulic Analysis/Modeling** **Project #:** US2403

Project information:

Project Duration:	11m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Christopher Roschek
Project Manager/ Construction	Christopher Roschek
Departament Director:	Poonam Kalkat
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-31.90		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction			9/30/2025	
Projeect In Service Date				

Project Description

Update and recalibration of the water distribution system hydraulic model for the Utilities service area.

Project Justification / Business Case

The evaluation will support CIP planning and infrastructure improvements where necessary to support growth and development.

Risk / Challenges

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Sewer System Pipes & Manholes R&R (Gravity)** **Project #:** SW1801

Project information:

Project Duration:	6y 9m 29d
Project Type:	Utility-Sewer
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-535-65.04	$4,846,861	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	12/1/2021		9/30/2028	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Cured-in-place lining of aging wastewater collection pipes, seal coat manholes. Also addressing emergency repairs.

Project Justification / Business Case

Project will replace wastewater collection gravity pipelines and manholes that have come to the end of their useful life or have been damaged beyond repair.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$846,861	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$-	$4,846,861
Total	**$846,861**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$-**	**$4,846,861**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$846,861	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$-	$4,846,861
Total	**$846,861**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$-**	**$4,846,861**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$846,861	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$-	$4,846,861
Total	**$846,861**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$-**	**$4,846,861**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Water Plant Security - West** **Project #:** WT2304

Project information:	
Project Duration:	11m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	West WTP
Departament	Utility
Project Manager/Design	Waneya Bryant
Project Manager/ Construction	Waneya Bryant
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:
Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

This is a multi-year project to replace all the camera and access control system at the West Water Plant.

Project Justification / Business Case

The city is standardizing its security sytem and the Utlitiy Dept. is on a different system than the rest of the city and will be upgraded to the Avigilon system. This Police Department lead project utilizes Broadcast Systems vendor in coordination with the Utility Department to upgrade the security and access control at the West Water Treatment Facility.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$50,000	$-	$-	$-	$-	$50,000
Total	**$-**	**$50,000**	**$-**	**$-**	**$-**	**$-**	**$50,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Technology Software/Hardware	$-	$50,000	$-	$-	$-	$-	$50,000
Total	**$-**	**$50,000**	**$-**	**$-**	**$-**	**$-**	**$50,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Water Plant Security - East Plant Site** **Project #:** WT2305

Project information:

Project Duration:	11m 29d
Project Type:	Utility-Water
Project Priority:	Medium
Location:	East WTP
Departament	Utility
Project Manager/Design	Waneya Bryant
Project Manager/ Construction	Waneya Bryant
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

This is a multi-year project to replace all the camera and access control system at the East Water Plant.

Project Justification / Business Case

The city is standardizing its security sytem and the Utlitiy Dept. is on a different system than the rest of the city and will be upgraded to the Avigilon system. This Police Department lead project utilizes Broadcast Systems vendor in coordination with the Utility Department to upgrade the security and access control at the East Water Treatment Facility.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Technology Software/Hardware	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Lift Station Communications & Control R&R** **Project #:** SW1901

Project information:

Project Duration:	2y 7m 29d
Project Type:	Utility-Sewer
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Joel Lacroze
Project Manager/ Construction	Joel Lacroze
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-535-65.04	$207,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	2/1/2023		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Lift Station Communications & Control replacement of control componets of 180 Lift Stations.

Project Justification / Business Case

This project will be used for the renewal and replacement of the SCADA and associated telemetry system with the Wastewater Lift Stations. Delays in replacing telemetry system components could lead to operational disruptions as well as regulatory infractio

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$7,000	$200,000	$-	$-	$-	$-	$207,000
Total	**$7,000**	**$200,000**	**$-**	**$-**	**$-**	**$-**	**$207,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$7,000	$200,000	$-	$-	$-	$-	$207,000
Total	**$7,000**	**$200,000**	**$-**	**$-**	**$-**	**$-**	**$207,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$7,000	$200,000	$-	$-	$-	$-	$207,000
Total	**$7,000**	**$200,000**	**$-**	**$-**	**$-**	**$-**	**$207,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Emergency Mobile Generators R & R** **Project #:** SWR111

Project information:

Project Duration:	4y 11m 29d
Project Type:	Utility-Sewer
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Keith Webber
Project Manager/ Construction	Keith Webber
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-535-65.04	$750,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2029	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Renewal and replacement of back-up power.

Project Justification / Business Case

This project will be used for the renewal and replacement of the back-up power system at the City's wells. It will ensure the continued production of potable water during emergencies.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$150,000	$150,000	$150,000	$150,000	$150,000	$750,000
Total	**$-**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$750,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$150,000	$150,000	$150,000	$150,000	$150,000	$750,000
Total	**$-**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$750,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$150,000	$150,000	$150,000	$150,000	$150,000	$750,000
Total	**$-**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$750,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **LS Control Panel R&R** **Project #:** SW2001

Project information:

Project Duration:	3y 11m 29d
Project Type:	Utility-Sewer
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Joel Lacroze
Project Manager/ Construction	Joel Lacroze
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-535-65.04	$450,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2028	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

The purpose of the project is to replace old and obsolete and decaying LS electrical and control panels.

Project Justification / Business Case

Replace obsolete and decaying Lift -Station Control Panels at 180 Lift Stations throghout the Utility Service Area. It is important to ensure these panels are in good operational order so staff can monitor and control remotely in order to provide better

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$150,000	$100,000	$100,000	$100,000	$-	$450,000
Total	**$-**	**$150,000**	**$100,000**	**$100,000**	**$100,000**	**$-**	**$450,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$150,000	$100,000	$100,000	$100,000	$-	$450,000
Total	**$-**	**$150,000**	**$100,000**	**$100,000**	**$100,000**	**$-**	**$450,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Force Main & All Valves R & R** **Project #:** SWR064

Project information:

Project Duration:	3y 11m 29d
Project Type:	Utility Sewer
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-535-65.04		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2021		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Replacement of wastewater forcemain system pipelines, valves and air release valves that come to the end of their useful life or damaged beyond repair.

Project Justification / Business Case

Based on hydraulic modeling recommendations or field assessment, replace pipelines, mechanical valves, and air release valves within the forcemain system ranging is size from 4 to 36-inch diameter. This piping transmits wastewater form the wastewater pump

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$719,891	$100,000	$-	$-	$-	$-	$819,891
Total	**$719,891**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$819,891**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$719,891	$100,000	$-	$-	$-	$-	$819,891
Total	**$719,891**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$819,891**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$719,891	$100,000	$-	$-	$-	$-	$819,891
Total	**$719,891**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$819,891**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Lift Station 317 Major Upgrade - Construction** **Project #:** SW2202

Project information:

Project Duration:	2y 11m 29d
Project Type:	Utility-Sewer
Project Priority:	Medium
Location:	Lift Station 317
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-535-65.04		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2022		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Progressive Design Build project for a comprehensive upgrade of Lift Station No. 317 including new pumps, electrical, controls, dri-prime pump, equipment to handle rags/disposable wipes, wet well modifications, odor control, landscaping, and building repa

Project Justification / Business Case

Lift Station No. 317 is the largest master lift station in the wastewater pumping system located on Boynton Beach Blvd. west of Congress Avenue. The upgrade of the station is critical to maintain pumping capacity and service to the public.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
SRF - Loan	$2,253,000	$6,576,000	$-	$-	$-	$-	$8,829,000
Total	**$2,253,000**	**$6,576,000**	**$-**	**$-**	**$-**	**$-**	**$8,829,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$2,253,000	$6,576,000	$-	$-	$-	$-	$8,829,000
Total	**$2,253,000**	**$6,576,000**	**$-**	**$-**	**$-**	**$-**	**$8,829,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
SRF - Loan	$2,253,000	$6,576,000	$-	$-	$-	$-	$8,829,000
Total	**$2,253,000**	**$6,576,000**	**$-**	**$-**	**$-**	**$-**	**$8,829,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Pence Park LS Relief** **Project #:** SW2404

Project information:

Project Duration:	7y 11m 29d
Project Type:	Utility-Sewer
Project Priority:	Medium
Location:	Pence Park
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-535-65.04	$4,479,788	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2021		9/30/2029	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Master Station cleaning, replacement of pumps, electrical, controls, dri-prime pump, equipment to handle rags/disposable wipes, wet well modifications, odor control, landscaping, and building repairs.

Project Justification / Business Case

Pence Park LS Relief

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$1,479,788	$600,000	$600,000	$600,000	$600,000	$600,000	$4,479,788
Total	**$1,479,788**	**$600,000**	**$600,000**	**$600,000**	**$600,000**	**$600,000**	**$4,479,788**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$1,479,788	$600,000	$600,000	$600,000	$600,000	$600,000	$4,479,788
Total	**$1,479,788**	**$600,000**	**$600,000**	**$600,000**	**$600,000**	**$600,000**	**$4,479,788**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$1,479,788	$600,000	$600,000	$600,000	$600,000	$600,000	$4,479,788
Total	**$1,479,788**	**$600,000**	**$600,000**	**$600,000**	**$600,000**	**$600,000**	**$4,479,788**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Pump Replacement Program R & R** **Project #:** SWR075

Project information:

Project Duration:	6y 11m 29d
Project Type:	Utility-Sewer
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-535-65.04		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2021		9/30/2028	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Replace mechanical, electrical, pumps, controls and odor control system at the City-s wastewater pumping facilities. Prioritize needs based on operational issues and hydraulic modeling recommendations.

Project Justification / Business Case

Project will replace equipment at wastewater pumping facilities that have come to the end of their useful life or have been damaged beyond repair.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$1,594,225	$200,000	$130,000	$130,000	$130,000	$-	$2,184,225
Total	**$1,594,225**	**$200,000**	**$130,000**	**$130,000**	**$130,000**	**$-**	**$2,184,225**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$1,594,225	$200,000	$130,000	$130,000	$130,000	$-	$2,184,225
Total	**$1,594,225**	**$200,000**	**$130,000**	**$130,000**	**$130,000**	**$-**	**$2,184,225**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$1,594,225	$200,000	$130,000	$130,000	$130,000	$-	$2,184,225
Total	**$1,594,225**	**$200,000**	**$130,000**	**$130,000**	**$130,000**	**$-**	**$2,184,225**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Reclaimed R&R** **Project #:** RE2201

Project information:

Project Duration:	2y 11m 29d
Project Type:	Utility Reuse
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Brandon Mingo
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-536-65.11	$350,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2022		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Renewal and replacing reclaimed water main, valves, and meters throughout the reclaimed distribution system.

Project Justification / Business Case

Annual renewal and replacement of inadequate reclaimed water mains. Project will assist in meeting the stringent regulations by the Environmental Protection Agency (EPA) and Florida Department of Environmenatl Protection (FDEP).

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$250,000	$50,000	$50,000	$-	$-	$-	$350,000
Total	**$250,000**	**$50,000**	**$50,000**	**$-**	**$-**	**$-**	**$350,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$250,000	$50,000	$50,000	$-	$-	$-	$350,000
Total	**$250,000**	**$50,000**	**$50,000**	**$-**	**$-**	**$-**	**$350,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$250,000	$50,000	$50,000	$-	$-	$-	$350,000
Total	**$250,000**	**$50,000**	**$50,000**	**$-**	**$-**	**$-**	**$350,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **New Lab Building - Funding Source 1** **Project #:** WT1605

Project information:

Project Duration:	4y 7m 29d
Project Type:	Utility-Water
Project Priority:	High
Location:	West WTP
Departament	Utility
Project Manager/Design	Anglea Prymas
Project Manager/ Construction	Anglea Prymas
Departament Director:	Poonam Kalkat
District:	1

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-533-65.02	$216,282	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	2/1/2021			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date			9/30/2025	

Project Description

Design and construction of new laboratory facility and air conditioning improvements at the West Water Treatment Plant.

Project Justification / Business Case

The current water quality laboratory, located at the West Water Treatment Plant is deteriorating, obsolete and reaching the end of their useful life. This proejct will provide new laboratory facilities and required air conditioning improvements at the West Water Treatment Plant.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$66,282	$150,000	$-	$-	$-	$-	$216,282
Total	**$66,282**	**$150,000**	**$-**	**$-**	**$-**	**$-**	**$216,282**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$66,282	$150,000	$-	$-	$-	$-	$216,282
Total	**$66,282**	**$150,000**	**$-**	**$-**	**$-**	**$-**	**$216,282**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$66,282	$150,000	$-	$-	$-	$-	$216,282
Total	**$66,282**	**$150,000**	**$-**	**$-**	**$-**	**$-**	**$216,282**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: SCADA Cybersecurity **Project #:** UC2202

Project information:

Project Duration:	2y 11m 29d
Project Type:	Studies/Analyses/ Misc
Project Priority:	High
Location:	City-Wide
Departament	Utility
Project Manager/Design	Waneya Bryant
Project Manager/ Construction	Waneya Bryant
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-536-64.15		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2022		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

This is a multi-year project to replace all IT hardware, upgrades firewalls and network engineering required to improve securty of the Utility Supervisory Control and Data Acquisition (SCADA) system. Replacement inlcudes network switches, servers, and firewalls.

Project Justification / Business Case

The SCADA system controls the Water Plants, District Energy Plant, and Wastewater Lift Stations. A vulnerability assesment was conducted in May - July 2020 which identified some network upgrades that are needed to imporve cybersecurity. Security of our control system is vital to our operational success.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$329,302	$200,000	$-	$-	$-	$-	$529,302
Total	**$329,302**	**$200,000**	**$-**	**$-**	**$-**	**$-**	**$529,302**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$329,302	$200,000	$-	$-	$-	$-	$529,302
Total	**$329,302**	**$200,000**	**$-**	**$-**	**$-**	**$-**	**$529,302**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$329,302	$200,000	$-	$-	$-	$-	$529,302
Total	**$329,302**	**$200,000**	**$-**	**$-**	**$-**	**$-**	**$529,302**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: GIS Development **Project #:** US2101

Project information:

Project Duration:	7y 11m 29d
Project Type:	Studies/Analyses/ Misc
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Waneya Bryant
Project Manager/ Construction	Waneya Bryant
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-536-31.90	$1,786,519	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2021		9/30/2029	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Ongoing GIS updates of current layers to ensure the Utiltiy has accurate maps for locating assests, resolving issues, and regulatory requirements for up-to-date maps such as the Palm Beach Health Department (PBCHD) and Floridal Department of Environmental Protection (FDEP).

Project Justification / Business Case

This on-going project is critical to maintain accurate maps and to track assets in the field for all water, wastewater, stormwater, and reclaimed water utilities located within the Utility Department's service area. On-going conversion of electronic as-built and AutoCAD drawings from their current file structure to GIS maps and Modeling systems. This work includes building GIS layers by adjusting coordinates to the standard coordinate system; separating water, sewer, stormwater, and reclaimed water utilities; moving data to the standard layers; recording attribute data; and placing standard symbols for valves, fittings, etc.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$786,519	$200,000	$200,000	$200,000	$200,000	$200,000	$1,786,519
Total	**$786,519**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$1,786,519**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$786,519	$200,000	$200,000	$200,000	$200,000	$200,000	$1,786,519
Total	**$786,519**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$1,786,519**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$786,519	$200,000	$200,000	$200,000	$200,000	$200,000	$1,786,519
Total	**$786,519**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$1,786,519**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Grant Support Services** **Project #:** US2305

Project information:

Project Duration:	2y 11m 29d
Project Type:	Studies/Analyses/ Misc
Project Priority:	High
Location:	City-Wide
Departament	Utility
Project Manager/Design	Keith Webber
Project Manager/ Construction	Keith Webber
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-536-31.90		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2022		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Community Rating System (CRS) professional support services to support the City's 2023 annual recertification for the National Flood Insurance Program (NFIP).

Project Justification / Business Case

Stormwater and floodplain management, flood insurance rates.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Inflow & Infiltration (I&I) Study** **Project #:** US2401

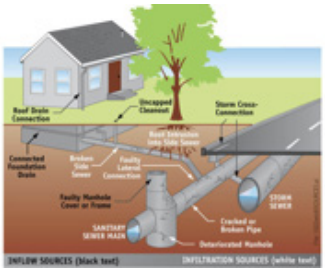
Project information:

Project Duration:	11m 29d
Project Type:	Utility-Sewer
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	1

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture



Project Allocation

Project G/L #	Amount	Percentage
403-5000-535-31.90		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Conduct sanitary sewer pipeline assessment to determine areas of inflow and infiltration of stormwater and groundwater into the sanitary sewer system

Project Justification / Business Case

Aging infrastructure; increased wastewater pumping after rain and storm events; increased flows to the South Central Regional Wastewater Treatment Plant

Risk / Challenges

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Planning/Design	$-	$250,000	$-	$-	$-	$-	$250,000
Total	**$-**	**$250,000**	**$-**	**$-**	**$-**	**$-**	**$250,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Sewer Master Plan** **Project #:** SW1601

Project information:

Project Duration:	4y 11m 29d
Project Type:	Studies/Analyses/ Misc
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-536-31.90	$625,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2021		9/30/2026	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Master planning to evaluate current and future Sewer treatment options.

Project Justification / Business Case

Provide basis for infrastructure improvements for aging infrastructure and development needs; Capital Improvement and R&R projects.

Risk / Challenges

Interlocal Agreement with the Town of Hypoluxo.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$325,000	$300,000	$-	$-	$-	$-	$625,000
Total	**$325,000**	**$300,000**	**$-**	**$-**	**$-**	**$-**	**$625,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$325,000	$300,000	$-	$-	$-	$-	$625,000
Total	**$325,000**	**$300,000**	**$-**	**$-**	**$-**	**$-**	**$625,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$325,000	$300,000	$-	$-	$-	$-	$625,000
Total	**$325,000**	**$300,000**	**$-**	**$-**	**$-**	**$-**	**$625,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Capital Projects System (UMA)** **Project #:** UC1804

Project information:

Project Duration:	5y 11m 29d
Project Type:	Studies/Analyses/ Misc
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Waneya Bryant
Project Manager/ Construction	Waneya Bryant
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-536-31.90	$592,051	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2019		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Capital project management systems which will support our capital systems, reduce costs, and assist with rate setting.

Project Justification / Business Case

Management systems and consultant service to create and manage capital projects and rate setting.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$492,051	$100,000	$-	$-	$-	$-	$592,051
Total	**$492,051**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$592,051**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$492,051	$100,000	$-	$-	$-	$-	$592,051
Total	**$492,051**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$592,051**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$492,051	$100,000	$-	$-	$-	$-	$592,051
Total	**$492,051**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$592,051**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Sewer Pipe Rehabilitation (Force Main & All Valves R & R)** **Project #:** SW2523

Project information:

Project Duration:	1 Year
Project Type:	Utility-Sewer
Project Priority:	High
Location:	Utilities
Departament	Utility
Project Manager/Design	Tremaine Johnson
Project Manager/ Construction	Tremaine Johnson
Departament Director:	Poonam Kalkat
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-535-65.04		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Sewer Pipe Rehabilitation (Force Main & All Valves R & R)

Project Justification / Business Case

Sewer Pipe Rehabilitation (Force Main & All Valves R & R)

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$100,000	$-	$-	$-	$-	$100,000
Total	**$-**	**$100,000**	**$-**	**$-**	**$-**	**$-**	**$100,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **SE 1st. - Central Seacrest Corridor (Phase 3)** **Project #:** UC2522

Project information:

Project Duration:	1 Year
Project Type:	Neighborhood Improvements
Project Priority:	High
Location:	Utilities
Departament	Utility
Project Manager/Design	Jose Huertas
Project Manager/ Construction	Jose Huertas
Departament Director:	Poonam Kalkat
District:	3

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
403-5000-535-65.04	$2,500,000	
403-5000-538-65.09	$2,100,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2028	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Water main replacement, stormwater upgrades including new exfiltration trench, pavement overlay and miscellaneous upgrades to driveway aprons and sidewalks, within an area bordered on the north by SE 2nd Ave, on the east by the FEC Railroad, on the south by Woolbright Road, and on the west by Seacrest Blvd. Uilities improvements will be done first along SE 1st St concurrent with the roadway and sidewalks improvements (by Public Works).

Project Justification / Business Case

Project replaces existing old and undersized water mains, eliminate piping and services in rear easements, improve the current and future water service and supply to the residents within the area, provide overall neighborhood improvements such as new driveway aprons, swales, and exfiltration trenches in identified flood-prone areas, and asphalt overlay on all the streets affected by the project.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Improv Fund (403)	$-	$4,600,000	$-	$-	$-	$-	$4,600,000
Total	**$-**	**$4,600,000**	**$-**	**$-**	**$-**	**$-**	**$4,600,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$4,600,000	$-	$-	$-	$-	$4,600,000
Total	**$-**	**$4,600,000**	**$-**	**$-**	**$-**	**$-**	**$4,600,000**

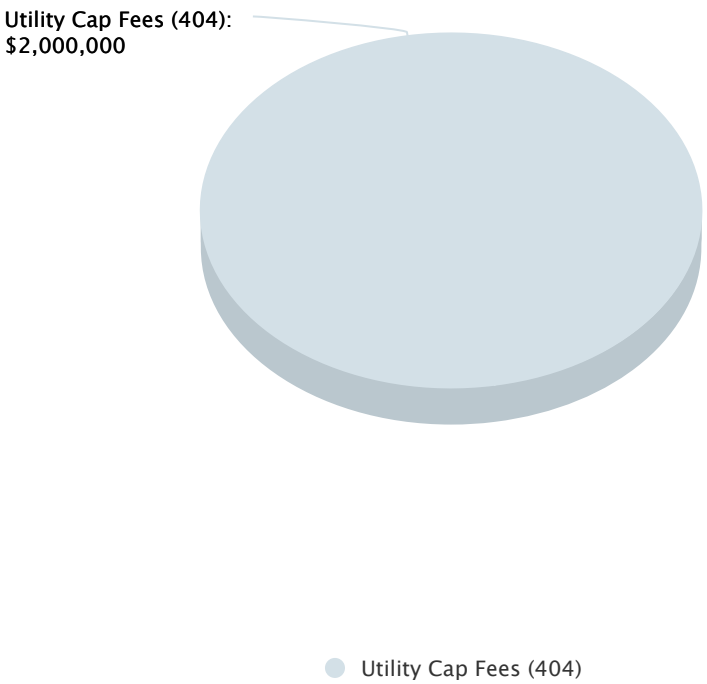
Fund Balance Analysis - Fund 404

Description		FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
Beginning Fund Balance		$ 5,000,000	$ 5,000,000	$ 5,000,000	$ 5,000,000	$ 5,000,000	$ 25,000,000
Source of Funds	Utility Cap Fees (404)	$ 2,000,000	-	-	-	-	$ 2,000,000
Source of Funds Total		**$ 2,000,000**	**-**	**-**	**-**	**-**	**$ 2,000,000**
Use of Funds	Utility Reuse	$ 2,000,000	-	-	-	-	$ 2,000,000
	Utility-Water	-	-	-	-	-	-
Use of Funds Total		**$ 2,000,000**	**-**	**-**	**-**	**-**	**$ 2,000,000**
Audit Fee		-	-	-	-	-	-
Source of Funds + Fund Balance		**$ 5,000,000**	**$ 5,000,000**	**$ 5,000,000**	**$ 5,000,000**	**$ 5,000,000**	**$ 25,000,000**
Ending Fund Balance		**$ 5,000,000**	**$ 5,000,000**	**$ 5,000,000**	**$ 5,000,000**	**$ 5,000,000**	**$ 25,000,000**

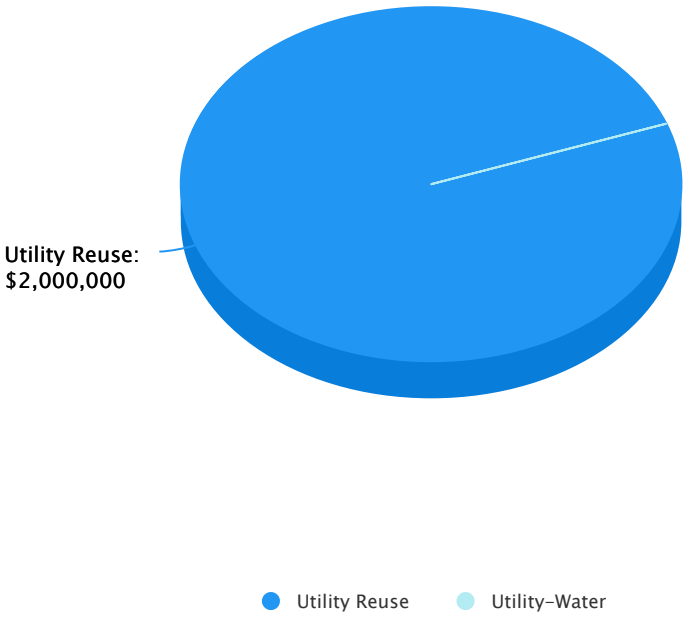
Funds 404 Summary

Department	Project Code	Project Name	Account Number	Prior Years	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
Utility Reuse	REU005	REUSE Distribution System - 8 MGD Program	404-5000-536-65.11	-	$ 2,000,000	-	-	-	-	$2,000,000
Utility Reuse Total				**-**	**$2,000,000**	**-**	**-**	**-**	**-**	**$2,000,000**
Utility-Water	WT2114	Utility Acquisition	404-5000-533-65.01	-	-	-	-	-	-	-
Utility-Water Total				**-**	**-**	**-**	**-**	**-**	**-**	**-**
Grand Total				**-**	**$2,000,000**	**-**	**-**	**-**	**-**	**$2,000,000**

FY2024-25 - General Government
Capital Sources by Type, Fund 404



FY2024-25 - General Government
Capital Uses by Type, Fund 404



Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **REUSE Distribution System - 8 MGD Program** **Project #:** REU005

Project information:

Project Duration:	5y 11m 29d
Project Type:	Utility Reuse
Project Priority:	Medium
Location:	City-Wide
Departament	Utility
Project Manager/Design	Jose Huertas
Project Manager/ Construction	Jose Huertas
Departament Director:	Poonam Kalkat
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
404-5000-536-65.11	$2,000,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2019		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Expand the existing reclaimed water distribution system with the addition of new large user customers that can utilize reclaimed water for irrigation, to be added in multiple phases to the system in specific areas of the utility service area. The City-s

Project Justification / Business Case

The use of reclaimed water for irrigation is an environmentally responsible practice and reduces the amount of disposal by deep injection well and an ocean outfall. This reduces the amount of groundwater and surface water that is pumped and treated for i

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Fees (404)	$-	$2,000,000	$-	$-	$-	$-	$2,000,000
Total	**$-**	**$2,000,000**	**$-**	**$-**	**$-**	**$-**	**$2,000,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$2,000,000	$-	$-	$-	$-	$2,000,000
Total	**$-**	**$2,000,000**	**$-**	**$-**	**$-**	**$-**	**$2,000,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Utility Cap Fees (404)	$-	$2,000,000	$-	$-	$-	$-	$2,000,000
Total	**$-**	**$2,000,000**	**$-**	**$-**	**$-**	**$-**	**$2,000,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Hypoluxo Septic to Sewer** **Project #:** SW2316

Project information:

Project Duration:	2y 0m 0d
Project Type:	Utility Sewer
Project Priority:	High
Location:	City-Wide
Departament	Utility
Project Manager/Design	Jose Huertas
Project Manager/ Construction	Jose Huertas
Departament Director:	Poonam Kalkat
District:	Hypoluxo

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
404-5000-535-65.03	$2,371,051	100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	9/30/2023		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Coordinate with the Town of Hypoluxo for the implementation of their septic to sewer conversion for the remaining commercial properties

Project Justification / Business Case

The Town of Hypoluxo will obtain grant funding for the project. Boynton Beach will be the wastewater service provider after completion of construction.

Risk / Challenges

None

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Grants / Donations	$198,614	$2,172,437	$-	$-	$-	$-	$2,371,051
Total	**$198,614**	**$2,172,437**	**$-**	**$-**	**$-**	**$-**	**$2,371,051**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$198,614	$2,172,437	$-	$-	$-	$-	$2,371,051
Total	**$198,614**	**$2,172,437**	**$-**	**$-**	**$-**	**$-**	**$2,371,051**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Grants / Donations	$198,614	$2,172,437	$-	$-	$-	$-	$2,371,051
Total	**$198,614**	**$2,172,437**	**$-**	**$-**	**$-**	**$-**	**$2,371,051**

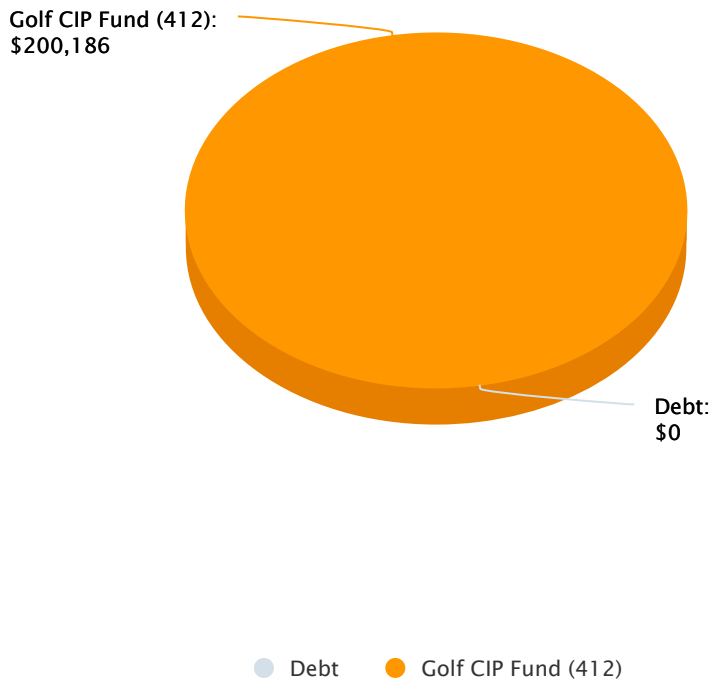
Fund Balance Analysis - Fund 412

	Description	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
Beginning Fund Balance		$ 5,000,000	$ 5,000,186	$ 5,000,186	$ 5,000,186	$ 5,000,186	$ 25,000,744
Source of Funds	Debt	-	-	$ 1,750,000	-	-	$ 1,750,000
	Golf CIP Fund (412)	$ 200,186	$ 320,724	$ 35,000	-	-	$ 685,635
Source of Funds Total		**$ 200,186**	**$ 320,724**	**$ 1,785,000**	**-**	**-**	**$ 2,435,635**
Use of Funds	Finance	$ 186	-	-	-	-	$ 186
	Golf Course/Parks & Recreation	$ 110,000	$ 320,724	$ 1,785,000	-	-	$ 2,345,449
	Improv/Renovation	$ 90,000	-	-	-	-	$ 90,000
Use of Funds Total		**$ 200,186**	**$ 320,724**	**$ 1,785,000**	**-**	**-**	**$ 2,435,635**
Audit Fee		-	-	-	-	-	-
Source of Funds + Fund Balance		**$ 5,000,186**	**$ 5,000,186**	**$ 5,000,186**	**$ 5,000,186**	**$ 5,000,186**	**$ 25,000,930**
Ending Fund Balance		**$ 5,000,186**	**$ 5,000,186**	**$ 5,000,186**	**$ 5,000,186**	**$ 5,000,186**	**$ 25,000,930**

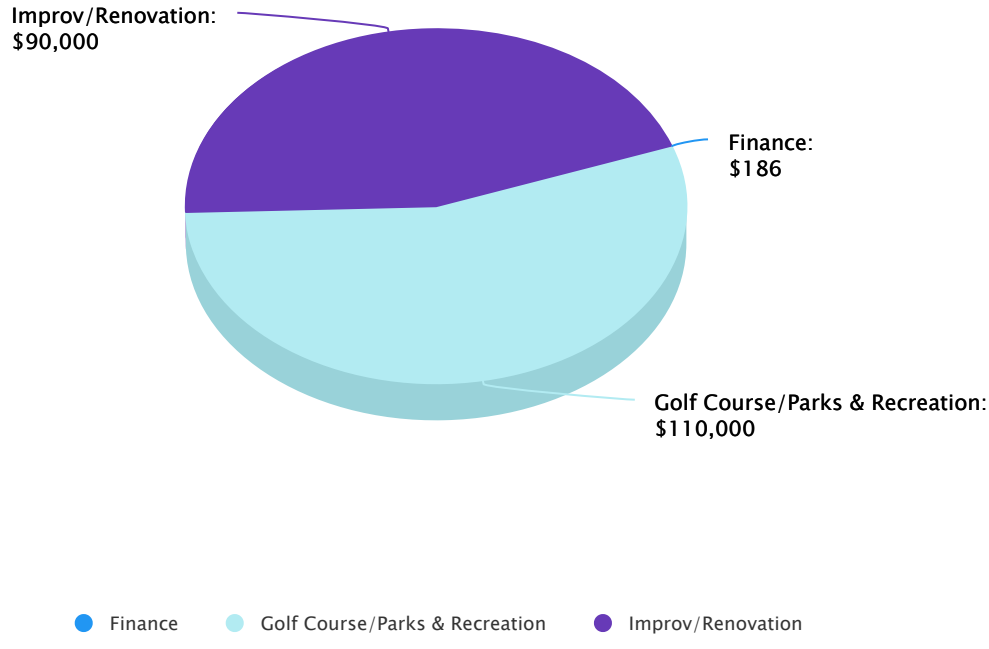
Funds 412 Summary

Department	Project Code	Project Name	Account Number	Prior Years	FY 24/25 Adopted	FY 25/26 Plan	FY 26/27 Plan	FY 27/28 Plan	FY 28/29 Plan	Total
Finance	GGAU25	Audit Fee	412-4501-519.32-10	-	$ 186	-	-	-	-	$ 186
Finance Total				**-**	**$ 186**	**-**	**-**	**-**	**-**	**$ 186**
Golf Course/ Parks & Recreation	GF1804	Golf Course - Cart Garage - Paint Interior & Exterior	412-4504-572.62-01	$ 129,725	-	$ 10,000	-	-	-	$ 139,725
	GF2303	Golf Course Clubhouse - Renovation & Construction (TBD)	412-4501-572.62-01	-	$ 100,000	$ 250,000	$ 1,750,000	-	-	$ 4,200,000
	GF2401	Golf Course - Entry Road	412-4501-572.62-01	-	-	-	$ 35,000	-	-	$ 35,000
	GF2501	North Driving Range Tee Deck Renovation	412-4501-572.63-15	-	$ 10,000	-	-	-	-	$ 10,000
	GF2502	Golf Course - Sealcoat Parking Lot ADA	412-4501-572.62-01	-	-	$ 20,000	-	-	-	$ 20,000
	GF2505	Golf Course - Cameras	412-4501-572.63-15	-	-	$ 40,724	-	-	-	$ 40,724
Golf Course/ Parks & Recreation Total				**$ 129,725**	**$ 110,000**	**$ 320,724**	**$ 1,785,000**	**-**	**-**	**$ 4,445,449**
Improv/ Renovation	GF2503	Sewer Line Repair	412-4501-572.62-01	-	$ 40,000	-	-	-	-	$ 40,000
	GF2504	Tee Rebuild	412-4501-572.63-15	-	$ 50,000	-	-	-	-	$ 50,000
Improv/ Renovation Total				**-**	**$ 90,000**	**-**	**-**	**-**	**-**	**$ 90,000**
Grand Total				**$ 129,725**	**$ 200,186**	**$ 320,724**	**$ 1,785,000**	**-**	**-**	**$ 4,535,635**

FY2024-25 - General Government
Capital Sources by Type, Fund 412



FY2024-25 - General Government
Capital Uses by Type, Fund 412



Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Golf Course Clubhouse - Renovation & Construction (TBD)** **Project #:** GF2303

Project information:

Project Duration:	2y 11m 29d
Project Type:	Golf Course/Parks & Recreation
Project Priority:	High
Location:	Golf Course
Departament	Golf Course
Project Manager/Design	Kevin Ramsey
Project Manager/ Construction	Kevin Ramsey
Departament Director:	Andrew Mack
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
412-4501-572.62-01		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024			
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date			9/30/2027	

Project Description

Remove all existing plumbing fixtures (sinks/ toilets) toilets partitions,counter tops and toilet accessories. Prepare all areas/surfaces to receive new fixtures, counter tops, toilet partitions and toilet accessories in both restrooms.

Project Justification / Business Case

The clubhouse is forty years old and in dire need of renovations and upgrades. The clubhouse is dark, dingy and looks unclean.

Risk / Challenges

N/A

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Golf CIP Fund (412)	$-	$100,000	$250,000	$-	$-	$-	$350,000
Debt	$-	$-	$-	$1,750,000	$-	$-	$1,750,000
Total	**$-**	**$100,000**	**$250,000**	**$1,750,000**	**$-**	**$-**	**$2,100,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$100,000	$250,000	$1,750,000	$-	$-	$2,100,000
Total	**$-**	**$100,000**	**$250,000**	**$1,750,000**	**$-**	**$-**	**$2,100,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **North Driving Range Tee Deck Renovation** **Project #:** GF2501

Project information:

Project Duration:	19d
Project Type:	Golf Course/Parks & Recreation
Project Priority:	High
Location:	North side of Driving Range
Departament	Golf Course
Project Manager/Design	Bo Preston
Project Manager/ Construction	Bo Preston
Departament Director:	Andrew Mack
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)
Expansion of Facilities (Modification)
Enhance Service to Public
Regulatory or Commission Mandate
Reduce Costs
Generate Revenue
Health & Safety
Security / Fire Control
ADA Complaince

Project picture

Project Allocation

Project G/L #	Amount	Percentage
412-4501-572.63-15	$10,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study				
Design	10/1/2024			
Contract Advertise/ Award				
Construction	10/15/2024			
Projeect In Service Date	10/20/2024			

Project Description

Install a synthetic turf area on the North side of the driving range tee deck

Project Justification / Business Case

Since the increase in instruction, clinics and tournaments, the north driving range tee deck has been decimated. Grass cannot grow back quickly leaving the tee deck without grass for large amounts of time. Customers are hitting out of dirt instead of grass. New synthetic turf on the north tee deck would offer good, smooth and durable turf option to be used thus allowing the grass time to regrow and be healthier through the winter season

Risk / Challenges

The maintenance department would be required to maintain the upkeep of the synthetic surface.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Golf CIP Fund (412)	$-	$10,000	$-	$-	$-	$-	$10,000
Total	**$-**	**$10,000**	**$-**	**$-**	**$-**	**$-**	**$10,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$10,000	$-	$-	$-	$-	$10,000
Total	**$-**	**$10,000**	**$-**	**$-**	**$-**	**$-**	**$10,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Capital Outlay	$-	$10,000	$-	$-	$-	$-	$10,000
Total	**$-**	**$10,000**	**$-**	**$-**	**$-**	**$-**	**$10,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Sewer Line Repair** **Project #:** GF2503

Project information:

Project Duration:	0d
Project Type:	Improv/Renovation
Project Priority:	High
Location:	Golf Course
Departament	Golf Course
Project Manager/Design	Bo Preston
Project Manager/ Construction	Bo Preston
Departament Director:	Andrew Mack
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
412-4501-572.62-01	$40,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study				
Design	10/1/2024			
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Replace broken and cracked sewer pipe from the clubhouse to the lift station.

Project Justification / Business Case

The oak trees surrounding the clubhouse and crushed, broked and blocked the pipe causing backups in the restrooms and kitchen.

Risk / Challenges

The water to the clubhouse will have to be shut off while the project is being worked on. The project may affect flow of traffic in the parking lot . There may be trees roots that create additional challenges.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Golf CIP Fund (412)	$-	$40,000	$-	$-	$-	$-	$40,000
Total	**$-**	**$40,000**	**$-**	**$-**	**$-**	**$-**	**$40,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$40,000	$-	$-	$-	$-	$40,000
Total	**$-**	**$40,000**	**$-**	**$-**	**$-**	**$-**	**$40,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Capital Outlay	$-	$40,000	$-	$-	$-	$-	$40,000
Total	**$-**	**$40,000**	**$-**	**$-**	**$-**	**$-**	**$40,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Tee Rebuild** **Project #:** GF2504

Project information:

Project Duration:	1 Year
Project Type:	Improv/Renovation
Project Priority:	High
Location:	Golf Course
Departament	Golf Course
Project Manager/Design	Bo Preston
Project Manager/ Construction	Bo Preston
Departament Director:	Andrew Mack
District:	2

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
412-4501-572.63-15	$50,000	

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study				
Design	10/1/2024			
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

20 tee decks on the golf course need to be rebuilt, regraded and regrassed

Project Justification / Business Case

Several of the current tee decks on the golf course are in dire need of repair and/ or rebuild. The age of the surfaces are well past their life expectance. Many have challenges with diseases and destructive insects such as nematodes, chinch bugs and mole crickets. Wear and tear on some of the smaller surfaces make keeping the grasses healthy and in good shape difficult

Risk / Challenges

Incliment weather during the summer months may slow the project completion time. The tees will need to be rebuilt during the optimal grass growing time of the year so that they are in the best condition for season.

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Golf CIP Fund (412)	$-	$50,000	$-	$-	$-	$-	$50,000
Total	**$-**	**$50,000**	**$-**	**$-**	**$-**	**$-**	**$50,000**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Construction	$-	$50,000	$-	$-	$-	$-	$50,000
Total	**$-**	**$50,000**	**$-**	**$-**	**$-**	**$-**	**$50,000**

Impact on Operating Budget

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Golf CIP Fund (412)	$-	$50,000	$-	$-	$-	$-	$50,000
Total	**$-**	**$50,000**	**$-**	**$-**	**$-**	**$-**	**$50,000**

Capital Improvement Program
Project Information & Financial Plan Form

Project Name: **Audit Fee** **Project #:** GGAU25

Project information:

Project Duration:	11m 29d
Project Type:	Finance
Project Priority:	High
Location:	Golf Course
Departament	Golf Course
Project Manager/Design	Samuel Preston
Project Manager/ Construction	Samuel Preston
Departament Director:	Andrew Mack
District:	Citywide

Project criteria:

Replacement of Facilities/Equipment (New)	
Expansion of Facilities (Modification)	
Enhance Service to Public	
Regulatory or Commission Mandate	
Reduce Costs	
Generate Revenue	
Health & Safety	
Security / Fire Control	
ADA Complaince	

Project picture

Project Allocation

Project G/L #	Amount	Percentage
412-4501-519.32-10		100.00%

Project Schedule

	Start		Completion	
	Estimated	Actual	Estimated	Actual
Planing/ Study	10/1/2024		9/30/2025	
Design				
Contract Advertise/ Award				
Construction				
Projeect In Service Date				

Project Description

Annual prorated share of Golf Course financial audit

Project Justification / Business Case

State Manadate that all Municipalities must complete a independent audit of all business operations

Risk / Challenges

Must follow proper cost allocation for the audit fee

Source of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Golf CIP Fund (412)	$-	$186	$-	$-	$-	$-	$186
Total	**$-**	**$186**	**$-**	**$-**	**$-**	**$-**	**$186**

Use of Funds

Description	Prior Years	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
Program Management	$-	$186	$-	$-	$-	$-	$186
Total	**$-**	**$186**	**$-**	**$-**	**$-**	**$-**	**$186**

Glossary

GLOSSARY

Ad Valorem Tax	A tax based on value (e.g., a property tax).
Accrual	A charge incurred in one accounting period that has not been paid by the end of the same period
Annual Budget	A budget applicable to a single fiscal year.
Appropriated Budget	The expenditure authority created by the appropriation ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.
Appropriation	A legal authorization granted by the City Commission to expenditures and to incur obligations for specific purposes.
Assessed Valuation	A valuation set upon real estate or other property as a basis for levying taxes.
Audit	an official inspection of an individual's or organization's accounts, typically by an independent entity
Basis of Budgeting	The City's governmental functions and accounting systems are organized and controlled on a fund basis. The accounts within the funds are maintained on a modified accrual basis. Revenues are recognized when measurable and available as current assets. Expenditures are generally recognized when the related services or goods are received and the liability is incurred. Proprietary funds are accounted for on the full accrual basis of accounting
Balanced Budget	A budget where expenditure matches revenue
Bond	A debt instrument in which an investor loans money for a defined period of time at a fixed or variable interest rate
Bond Covenant	A legally enforceable promise made by an issuer of bonds to the bondholders, normally contained in the bond resolution.
Bonded Debt	The portion of indebtedness represented by outstanding bonds.
Budget	A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.
Budget Document	The instrument used by the budget-making authority to present a comprehensive financial program to the appropriate governing body.
Budget Message	A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.
Capital Expenditures	Fixed assets or capital improvements equal to or greater than $5,000 which has an estimated life in excess of one year.
Capital Projects Fund	A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by public proprietary than those financed by proprietary and trust funds).
Capital Improvement Plan	The "CIP» is the City's five-year plan for purchasing equipment, projects or public improvements.
CRA	The "CRA" is the Community Redevelopment Agency within Boynton Beach
Debt	An obligation resulting from the borrowing of money or from the purchase of goods and services.
Debt Service Fund	A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
Depreciation	A reduction in the value of an asset over the passage of time.
Enterprise Fund	A fund established to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, gas and electric utilities; airports; parking garages; transit systems).
Fiduciary Fund	Funds from assets that the government holds as a trustee which cannot be used to fund its own programs.

Fiscal Year	A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations (October 1 through September 30).
Full-time Equivalent	A calculated figure from the number of full-time and part-time employees in an organization that represents these workers as a comparable number of full-time employees
Fund	A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with regulations, restrictions or limitations.
Fund Balance	Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).
General Fund	The fund used to account for all financial resources, except those required to be accounted for in another fund. The primary operating fund for the City.
Governmental Fund	Funds generally used to account for tax-supported activities
Internal Service Fund	A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.
Local Surtax Funds	The surtax (once cent sales) funds may only be used for infrastructure projects: sidewalks, bridges, schools, parks, technology, and government buildings. In November 2016, Palm Beach County voters approved raising the sales tax from 6 percent to 7 percent. This one-cent sales tax increase took effect January 1, 2017 and will end on December 31, 2026. This revenue source supports capital projects in Fund 303.
Mill	One one-thousandth of a dollar of assessed value.
Millage	Rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.
Modified Accrual Basis	The accrual basis of accounting adapted to the governmental fund-type measurement focus. Revenues and other resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual, that is when they become both «measurable» and «available to finance expenditures of the current period». «Available» means collectible in the current period or soon thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.
Non Appropriated Budget	*A financial plan for an organization, program, activity or function approved in a manner authorized by constitution, charter, statute or ordinance but not subject to appropriation and, therefore, outside the boundaries of the definition of an appropriated budget.*
Performance Indicators	A quantitative means of assessing workload and the efficiency or effectiveness of services performed by departments and/or divisions
Pledged Revenues	Funds generated from revenues and obligated to debt service or to meet other obligations specified by the bond contract.
Revenue Bonds	Bonds whose principal and interest are payable exclusively from earnings of an earnings of an enterprise fund.
Rolled-back Rate	Rate that would generate the prior year amount of that revenues excluding new construction.
Special Revenue Fund	A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.
Transfers (Inter-fund)	Any transfer of money from one budgeted fund to another fund, approved by the Commission.
User Fees	Fees for services provided to the user.

Sub-Object Accounts

DESCRIPTION OF SUB-OBJECT ACCOUNTS

Number	Account Name	Description
PERSONNEL SERVICES:		
11-10	Executive Salaries	Salaries for the City's elected officials
12-10	Regular Salaries/Wages	Salaries for all full-time and part-time employees
12-20	Holiday Pay	Compensation paid to employees required to work on a holiday
14-10	Overtime	Payments in addition to regular salaries for services performed in excess of the regular work hour requirement
14-20	Reimbursable Overtime	Payments in addition to regular salaries for services performed in excess of the regular work hour requirement, but which will be reimbursed to the City by an outside agency
15-10	Clothing Allowance	Payments for clothing expenses incurred by non-uniformed officers
13-11	Tool Allowance	Payments for tool expenses incurred by vehicle mechanics
15-12	Cell Phone Allowance	Regular payments for the use of personal cell phones for City Business
15-13	Shoe Allowance	Payments for shoe expenses incurred by full-time City employees
15-20	Car Allowance	Regular payments for the use of personal vehicles for
15-30	Expense Allowance	City business Regular payments for the City Mayor and Commissioners' business expense
15-40	Incentive Pay	Education incentive pay for law enforcement officers and firefighters
19-99	New Personnel/Reclass	Budget allocation for new personnel within the upcoming fiscal year
21 to 25	Benefit Accounts	Employer FICA (21-10); Pension (22-10); Life Insurance (23-10), Health Ins (23-30); Etc.
OPERATING SERVICES:		
31-10	Legat Fee – Coty Attorney	Retainer fee paid to City Attorney
31-11	Outside Attorney Services	Fees paid to outside attorneys
31-12	Legal - Labor Contingency	Allowance for legal fees incurred due to labor disputes
31-14	Legal - Litigation Contingency	Allowance for legal fees incurred due to litigation
31-20	Physician Exams	Payments for pre-employment physicals, drug screenings and other required physicals
31-30	Engineering Fees	Fees for outside engineering services
31-90	Other Professional Services	Fees for services for all other professional services (bond counsel, architectural, appraisal, etc.)
32-10	Audit Fee	Expenses for the City's external auditing services
32-11	Actuarial Fee	Expenses for the City's external actuarial services
33-10	Court Reporter Fees	Payments for appearance fees and transcript fees for in-court proceedings, appeals, and depositions
34-10	Janitorial Services	Payments for contracted janitorial services
34-11	Dry Cleaning	Payments for cleaning of police officers' uniforms
34-30	Employee Assistance Program	Payments to contracted agency for confidential employee assistance
34-34	Grants Team	Payments for membership to grants locator and grant subscriptions.
34-40	Temporary Services	Expenses for temporary labor thru a personnel agency
34-51	Medical Director	Payments to physician who serves as medical advisor to paramedics and EMT's
34-53	Consultant Fees	Fees incurred in the use of outside consultants
34-54	Disposal of Hazardous	Fees incurred in the disposal of hazardous waste materials
34-60	Program Instructors	Expenses for instructors of the City's various recreational fee programs
34-61	Computer Rental	Expenses for the rental of computers
34-62	Waste Disposal	Payments to the Solid Waste Authority for disposal of waste materials collected by the City
34-80	Shared Wastewater Treatment	Payments to the South Central Regional Wastewater Treatment & Disposal Board (SCRWTD) for the treatment of wastewater
40-10	Mileage Reimbursement	Payments to employees for reimbursement of personal vehicles
40-11	Reimbursable Expenses	Payments to Commissioners for reimbursement of expenses
40-12	Business Meetings	Expenses associated with business meetings on behalf of the City which may include registration, hotel, travel, per diem, etc.
41-10	Telephone Services	Expenses associated with monthly telephone services including long distance charges
41-11	Leased Lines	Expenses associated with monthly telecommunications charges for leased lines
41-12	Postage	Expenses associated with mailing of City correspondence and packages
41-15	Cellular Phone/Beeper	Expenses associated with monthly telecommunications charges
43-10	Electric Service	Expenses associated with monthly electric services
43-11	Street Lighting	Expenses associated with monthly electric services for street lighting purposes

DESCRIPTION OF SUB-OBJECT ACCOUNTS

Number	Account Name	Description
43-20	Water/Sewer Service	Expenses associated with monthly water and sewer services
43-30	Garbage Fees/Roll-Offs	Expenses associated with monthly garbage or roll- off service
43-40	Fuel/Propane	Expenses for fuel oil, propane or LP gas
44-11	FEC Railroad Lease	Payment to Florida East Coast Railroad for annual lease of right-of-ways for crossings
44-30	Equipment Rental	Expenses for the rental of equipment
44-31	Copy Machine Rental	Expenses for the rental of copy machines
44-40	Leased Vehicles	Expenses for the leased vehicles
45-03	Insurance - Auto Premium	Payments for vehicle insurance
45-04	Insurance - Excess General Liability Premium	Payments for liability insurance
45-05	Insurance - Fire Building & Contents Premium	Payments for property loss insurance
45-06	Insurance - Loss of Monies/ Securities Premium	Payments for financial losses insurance
45-07	Insurance - Employee Bonds Premium	Payments for employee bonds insurance
45-09	Insurance - Workers Compensation	Expenses for workers compensation claims which includes wages and medical
45-54	Insurance - P/F Accidental Death	Premium for required insurance for Police Officers and Fire-fighters injured/killed in the line of duty
46-10	Building Repairs	Expenses for building repairs, modifications and general maintenance
46-19	Furniture Repairs	Expenses for furniture repairs and general maintenance
46-20	Equipment Maintenance	Expenses for equipment repairs and general maintenance or maintenance contracts
46-21	Fire Extinguisher Service	Expenses for fire extinguisher servicing
46-22	Computer Maintenance	Expenses for computer repairs and general maintenance or maintenance contracts
46-23	Telephone Maintenance	Expenses for telephone repairs and general maintenance
46-24	Radio Repairs	Expenses for radio repairs and general maintenance
46-25	Mechanical Maintenance	Expenses for mechanical equipment repairs and general maintenance
46-30	Vehicle Maintenance - Garage	Monthly cost to departments for vehicle repairs and general maintenance performed by our Fleet Maintenance department
46-31	Vehicle Maintenance - Other	Expenses paid to outside vendors for vehicle repairs and maintenance
46-40	Water Tank Repairs & Maintenance	Expenses for water tank repairs and general maintenance
46-41	Clarifier Repairs & Maintenance	Expenses for clarifier repairs and general maintenance
46-42	Sewer Main Repairs	Expenses for sewer main repairs and general maintenance
46-44	Storm Drain Repairs	Expenses for storm drain repairs and general Maintenance
46-45	Irrigation Maintenance	Expenses for irrigation system repairs and general maintenance
46-46	WTP Pump & Motor Repairs	Expenses for Water Treatment Plant pump and motor repairs and general maintenance
46-47	Water Main Maintenance	Expenses for water main repairs and general maintenance
46-49	Water Lines Repair & Maintenance Maintenance	Expenses for water line repairs and general maintenance
46-50	Wells & Screens - Repairs & Maintenance	Expenses for wells and screens repairs and general maintenance
46-51	Lift Station Repairs	Expenses for lift station repairs and general maintenance
46-91	Software Maintenance	Payments for contractual software maintenance
46-92	Beach Maintenance	Payments for contractual cleaning/maintenance services at public beach
46-93	Dumpster Repairs	Expenses for dumpster repairs and general maintenance
46-94	Canal Maintenance	Payments for contractual spraying services in City's waterways
46-95	Parks Maintenance	Payments for contractual maintenance of City's parks
46-96	Range Repairs & Maintenance	Expenses for golf course and police range repairs and maintenance
46-98	Grounds Maintenance	Payments for contractual maintenance of grounds around city facilities
47-10	Printing	Expenses for contractual printing services
47-20	Reproduction Services	Expenses for contractual reproduction or photocopying services
47-22	Codify Ordinances	Payments for contractual codification of new ordinances
48-01	Community Promotion	Expenses for promoting City activities
48-02	Board Dinner	Expenses for annual appreciation dinner for those who voluntarily serve on City Boards
48-04	Holiday Parade	Expenses for annual holiday parade
48-05	Advertising	Expenses for promotional advertising

DESCRIPTION OF SUB-OBJECT ACCOUNTS

Number	Account Name	Description
48-10	Holiday Decorations	Expenses for new or replacement holiday lights and Decorations
48-20	Employee Anniversary Awards	Expenses associated with employee service recognition program
48-21	Awards & Trophies	Expenses for various employees awards and trophies
48-22	Wellness Program	Expenses for classes and programs designed to promote employee health and wellness
48-23	Promotional Coupons	Expenses for Golf Course promotional efforts
48-24	Special Events	Expenses for special events held for the public
49-09	Self-Insurance Charge	Monthly cost to departments for risk management services
49-10	Warehouse Service Charge	Monthly cost to departments for inventory and delivery services
49-11	Confidential Funds	Expenses associated with the Police Department's use of informants
49-12	Legal Ads	Expenses associated with the placement of legal advertisements
49-13	Recruiting Expense	Expenses incurred in the pursuit of filling personnel vacancies
49-14	Credit Card Fees	Expenses incurred for processing credit card payments
49-15	Election Expense	Expenses incurred in City elections
49-16	Court Costs	Expenses associated with filling of lawsuits, recordings, etc.
49-17	Other Contractual Services	Payments for any contractual services not specified previous accounts
49-18	Computer Service Charges	Charge to various funds for pro-rated cost of data processing hardware, software and personnel
49-20	Self-Insured Loss	Payments for damages not covered by insurance policies
49-21	Auto Liability Self Insured Loss	Payments for vehicle liability not covered by insurance policies
49-22	Auto Physical Damage Self nsured Loss	Payments for vehicle damages not covered by I insurance policies
49-23	Insurance Reserve	Allowance for insurance-related expenses not covered by specific allocations
49-40	Laboratory Tests	Expenses for laboratory tests performed by an independent laboratory
49-41	Licenses, Fees & Permits	Payments for various certifications, licenses, etc.
49-42	ICR Testing	Payments for testing regarding the Information Collection Rule (EPA required)
49-50	City Landfill Lease Agreement	Payments for lease of City's landfill (no longer active)
49-60	Housing Program - Paint Up/ Fix Up	Expense associated with housing rehabilitation to make minor exterior repairs throughout the target area
49-61	Housing Program - Infill Construction	Expense associated with building new single-family and duplex affordable residential units on vacant land throughout the target area
49-62	Housing Program - Home Improvements	Expense to assist property owners making major repairs to the interior and exterior of their homes throughout the target area
49-65	Neighborhood Grant Program	Expense associated with neighborhood improvements
49-66	Façade Program	Expense to provide incentive funds for businesses to improve their facades within the target area
49-80	C.O.A.L.A.	Payments for the City's portion of membership in the Library cooperative
51-10	Office Supplies	Paper, folders, storage boxes, data binders, pens, pencils, paper clips, etc.
51-25	Computer Software/ Supplies<$750	Computer software, printer ribbons and toner, mouse replacements.etc
52-01	Supplies	All other supplies
52-10	Fuel/Oil - Vehicles	Fuel or oil for City vehicles
52-11	Fuel/Oil - Other	Fuel or oil for other City equipment
52-12	Tires & Tubes	Replacement of tires and tubes for City vehicles and equipment
52-13	Auto Parts & Supplies	Parts and supplies associated with the repair of City vehicles and equipment
52-18	Sprinkler/Irrigation Supplies	Parts and supplies associated with the installation or repair of sprinkler/irrigation systems
52-19	Fertilizer	Fertilizer for the City's parks and golf course
52-20	Operating Equipment < $750	Items classified as equipment but with a cost of less than $750
52-21	Chemicals	Chemicals other than janitorial and gardening supplies
52-22	Uniforms	Payments for City uniforms for employees who are required ro wear uniforms
52-23	Safety Clothing/Equipment	Rain gear, hats, gloves, life belts, etc.
52-24	Building Supplies/Materials	Plywood, drywall, PVC piping, electrical, plumbing, etc.
52-25	Janitor Supplies	Disinfectants, cleaning supplies, towels, mops, brooms, etc.
52-26	Gardening Supplies	Plants, mulch, rakes, hoes, etc.
52-27	Hardware/Tools	Hammers, wrenches, screwdrivers, paint brushes, rollers, etc.

DESCRIPTION OF SUB-OBJECT ACCOUNTS

Number	Account Name	Description
52-28	Chlorine	Chemicals used in the purification of water at the treatment plants and public swimming pool
52-29	Fire Hydrant Supplies	Supplies and replacement parts for fire hydrants (under $750)
52-30	Water Meter Supplies	Supplies and replacement parts for water meters (under $750)
52-31	Water Main Supplies	Supplies and replacement parts for water mains (under $750)
52-32	Sewer Main Supplies	Supplies and replacement parts for sewer mains (under $750)
52-33	Storm Drain Supplies	Supplies and replacement parts for storm drains (under $750)
52-35	Process Chemicals	Chemicals used in the processing of drinking water
52-40	Program Fees/Supplies	Expenses for supplies used in the City's various recreational fee programs
52-41	Activities Supplies	Expenses for supplies used in the various recreational programs sponsored by the City
52-50	Range Supplies	Supplies used at either the City's pistol range or the Golf Course Driving Range
52-51	Law Enforcement Supplies	Supplies specific to law enforcement
52-53	K-9 Unit	Supplies used by the Police Department's K-9 Unit
52-54	Parking Enforcement Supplies	Supplies specific to parking enforcement
52-55	Explorer Program Supplies	Supplies used in the Police and Fire Departments' Explorer Programs
52-56	P.A.L. Supplies	Supplies used the Police Department's Police Athletic League Program
52-57	J.F.O. Supplies	Supplies used by the Police Department's Juvenile First Offender Program
52-58	C.O.P. Supplies	Supplies used by the Police Department's Citizens Observer Patrol Program
52-59	R.A.P. Supplies	Supplies used by the Police Department's Recreation Athletics and Police Program
52-61	D.A.R.E. Supplies	Supplies used by the Police Department's Drug Abuse Resistance Education Program
23-30	Health Insurance	Premium for insurance policy for all full-time employees
52-62	Crime Lab Supplies	Supplies used by the Police Department's Crime Lab Unit
52-63	Citizen Police Academy Supplies	Supplies used by the Police Department's Citizen Police Program
52-65	Fire Prevention Supplies	Supplies used by the Fire Department's Fire Prevention Unit
52-66	Medical Supplies	Supplies used by the Fire Department's paramedics
52-67	Suppression Equipment/ Supplies	Supplies and equipment less than $750 used by the Fire Department in the course of fighting fires
52-68	Junior Golf Program Supplies	Supplies used for the Golf Course's Jr. Golf Program
52-70	Film Supplies	Payments for film and processing
52-72	Library Supplies	Supplies specific to the Library
52-73	Radio Batteries/Supplies	Supplies and replacement parts for the repair of the City's radios
52-74	Recycling Supplies	Supplies specific to the City's recycling program
52-75	Equipment Parts/Supplies	Supplies and replacement parts for the repair of City equipment
52-76	Animal Shelter Supplies	Supplies specific to the Animal Shelter division
52-78	First Aid Supplies	Supplies such as adhesive bandages, gauze, tape, etc.
52-79	Training Aids	Supplies specific to the training of employees
52-81	Flags	Purchase or replacement of State or Federal Flags
52-82	Exam Supplies	Tests and other supplies used to administer employment or promotional exams
52-85	Food Supplies	Food purchases for the Golf Course Restaurant
52-86	Beverage Supplies	Beverage purchases for the Golf Course Restaurant
52-87	Paper Goods	Paper supplies purchased for the Golf Course Restaurant
52-99	Miscellaneous Supplies	Supplies not specified above
53-10	Street Repairs and Maintenance Supplies	Supplies used in the repair or maintenance of City streets
54-10	Books and Publications	Expenses for the purchase of books or publications
54-20	Memberships	Expenses for initial or renewal memberships to professional organizations
54-30	Training	Cost for training seminars, courses or classes -- includes registration books or course materials, travel, per diem, etc.
54-35	College Tuition Reimbursement	Payments to employees for reimbursement of employee college tuition per a pre-approved program
54-36	Career Development	Allocation for the advancement or enhancement of employee careers
54-37	Recertifications	Expenses incurred in the recertification of employee licenses – EMT, Paramedic, Water Plant Operator, etc.

CAPITAL OUTLAY:

62-01	Building Improvements	Major improvements to City buildings

DESCRIPTION OF SUB-OBJECT ACCOUNTS

Number	Account Name	Description
63-05	Parks Improvements	Major improvements to City parks
63-07	CRA Improvements	Major improvements within the CRA area
63-08	Street Improvements	Street resurfacing
63-10	Landscaping	Major planting of trees and shrubs on City grounds
63-11	Water Mains	Construction of new water mains
63-12	Water Meters	Installation of new water meters
63-13	Storm Drains	Installation of new storm drains
63-14	Fire Hydrants	Installation of new fire hydrants
63-15	Grounds Improvements	Major improvements to City grounds
64-02	General Equipment	Purchase of non specific equipment (over $750)
64-03	Recreation Equipment	Purchase of recreation or playground equipment (over $750)
64-14	Computer Software	Purchase of major computer software packages (over $750)
64-15	Computer Equipment	Purchase of computer equipment (over $750)
64-16	Furniture & Fixtures	Purchase of furniture and fixtures (over $750)
64-17	Office Machines/Equipment	Purchase of office machines and equipment (over $750)
64-19	Dumpsters	Purchase of dumpsters for solid waste disposal (over $750)
64-20	Communication Equipment	Purchase of communication equipment (over $750)
64-21	Maintenance Equipment	Purchase of maintenance equipment (over $750)
64-23	Paramedic Equipment	Purchase of paramedic equipment (over $750)
64-30	Vehicles	Purchase of additional fleet vehicles or equipment
64-31	Vehicle Replacement	Purchase of replacement fleet vehicles or equipment
64-32	Auto Accessories	Purchase of sirens, protective cages, etc. for vehicles (over $750)
64-40	Share/Regional Plant Capital	City of Boynton Beach's share (50%) of the Regional Plant's capital purchases
66-01	Books	Purchase of books or other circulation materials for the Library
NON OPERATING:		
71-01	Principal Payment	Annual payment to reduce bond indebtedness
72-01	Interest Expense	Annual expense incurred on Bond Issues
73-01	Fiscal Agents Fees	Fees charged by fiscal agents for servicing bonds – interest distribution, bond redemption, coupon destruction, etc.
91-xx	Transfers	Includes all transfers between funds which do not represent operating expenditures
95-40	Depreciation Expense	Includes allocation of the assets' cost over their useful life.
95-60	Uncollectible Expense	Bad-debt expense incurred in the unsuccessful attempt to realize payment of an account receivable.
99-01	Contingencies	Budgeted for possible expenses which at budget adoption could not be determined
99-02	Nonbudgeted Expense	Nominal expenses which are not anticipated - refunds, etc.
99-03	Reserve-Future Appropriation	Allocation available to be appropriated
99-04	Economic Development Incentives	Allocation for development incentives to developers
99-07	Contribution to Human Services	City contribution to Palm Beach County's subsidized child care program
99-10	Reserve – Vehicle Replacement	Annual allocation for the future replacement of the City's vehicles
99-12	Contingency – Budget Variance	Allocation for budget variances
99-13	Reserve – Maintenance Equipment	Annual allocation for the future replacement of the City's maintenance equipment
99-14	Reserve – Computer Equipment	Annual allocation for the future replacement of the City's computer equipment
99-15	Reserve – Kitchen Equipment	Annual allocation for the future replacement of the
99-16	Reserve – Golf Course Improvements	City's kitchen equipment (at the Golf Course) Annual allocation for the future replacement of the Golf Course
99-19	Economic Development	Allocation for implementation of programs of economic development within the City
99-25	Loss-Disposal of Assets	The gain or loss is calculated as the net disposal proceeds of an asset.
99-99	Fixed Assets	Holding accounts to establish assets.

CITY OF BOYNTON BEACH
100 E Boynton Beach Boulevard
Boynton Beach, FL 33425
www.boynton-beach.org