



FY 2023-2024 ADOPTED BUDGET

City of Boynton Beach, Florida



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FY 2023-2024 Adopted Budget

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Boynton Beach
Florida**

For the Fiscal Year Beginning

October 01, 2022

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Boynton Beach, Florida, for its Annual Budget for the fiscal year beginning October 1, 2022. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its edibility for another award.



Vision Statement

A welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

Mission Statement

Provide excellence in service through high-performing teams who demonstrate servant leadership.

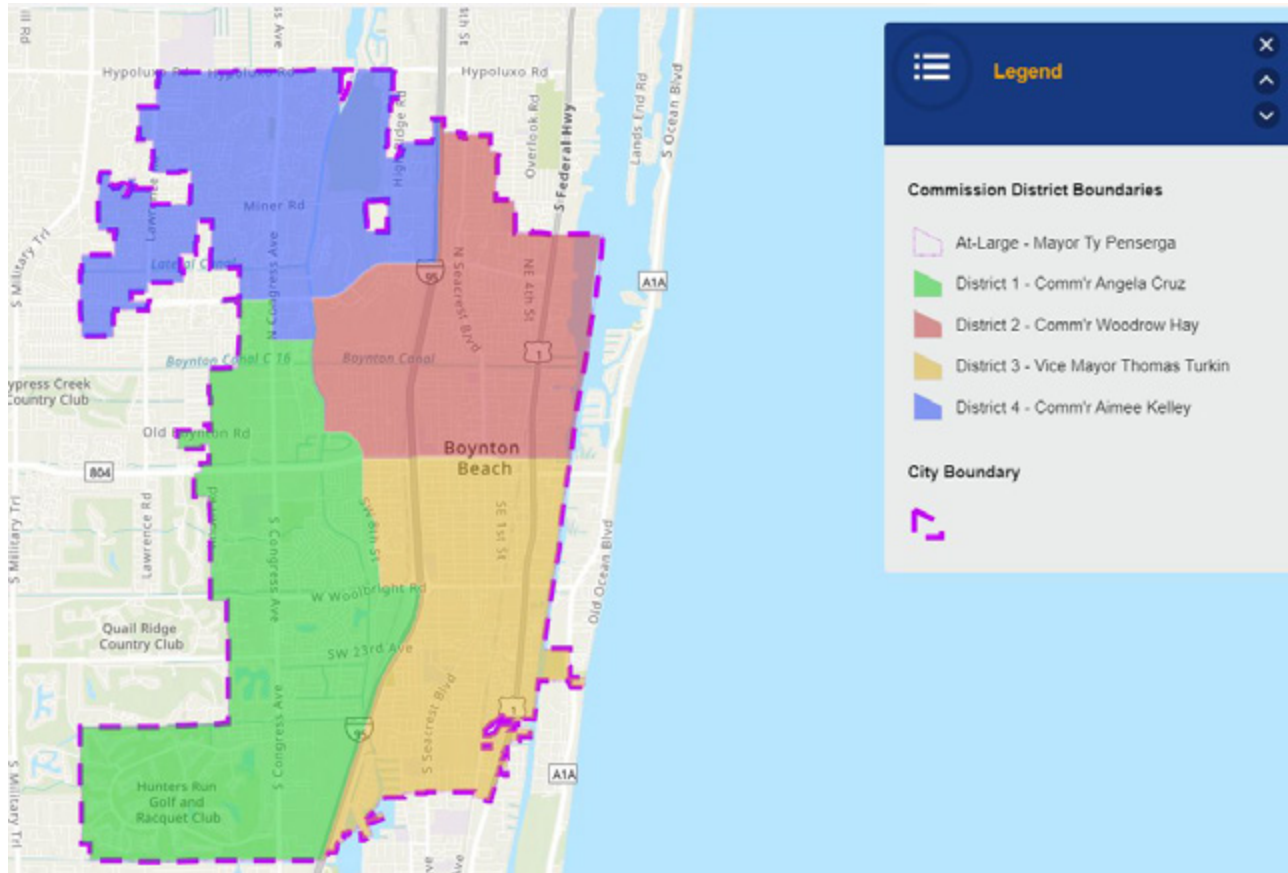
Core Values

**INNOVATION,
VISION,
ADAPTABILITY,
SERVANT LEADERSHIP,
INCLUSIVITY,
EMPATHY**

Strategic Plan Goals

**Culturally Distinct Districts
Building Wealth in the Community
Accessible Transportation and Mobility
High Performing Organization
Safe, Inclusive, and Resilient Public Spaces
Environmental Sustainability**





Boynton Beach Mayor, City Commissioners, and City Manager



Mayor Ty Penserga, At-Large



Commissioner Angela Cruz, District I



Commissioner Woodrow Hay, District II



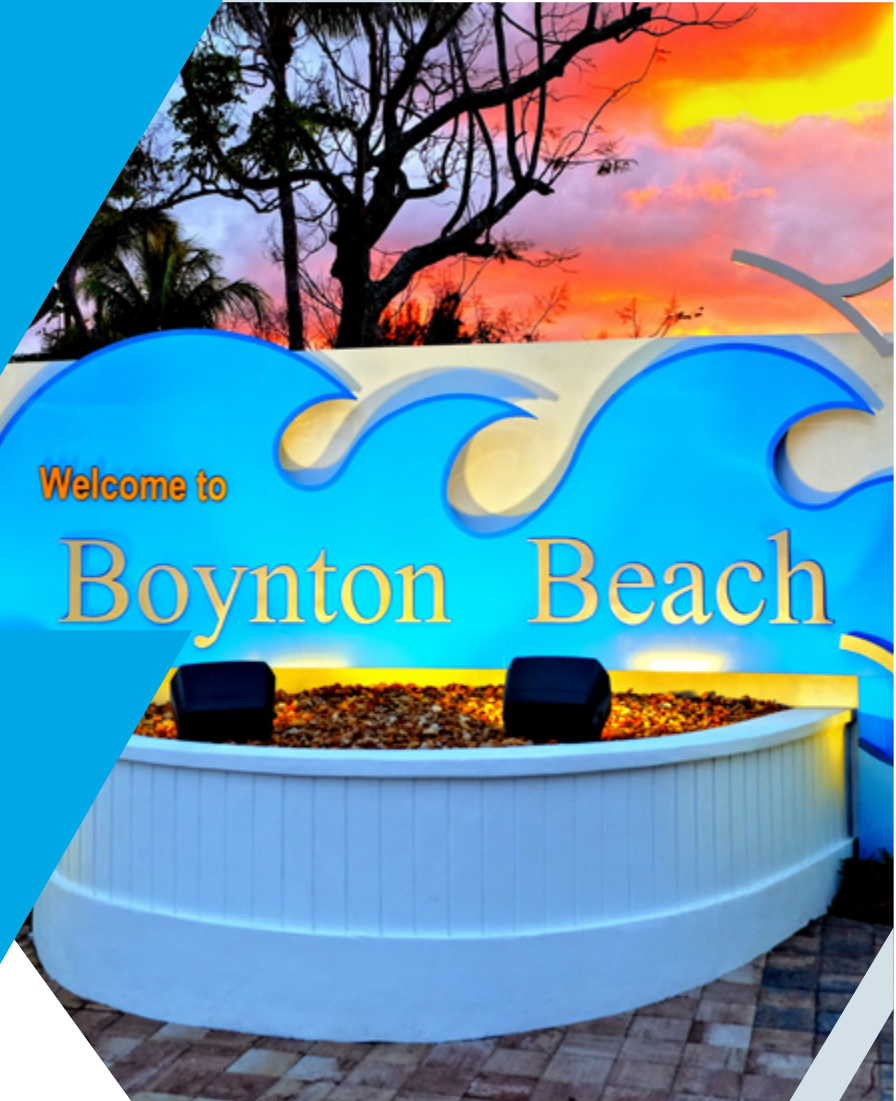
Vice Mayor Thomas Turkin, District III



Commissioner Aimee Kelley, District IV



City Manager Daniel Dugger



Budget Summary

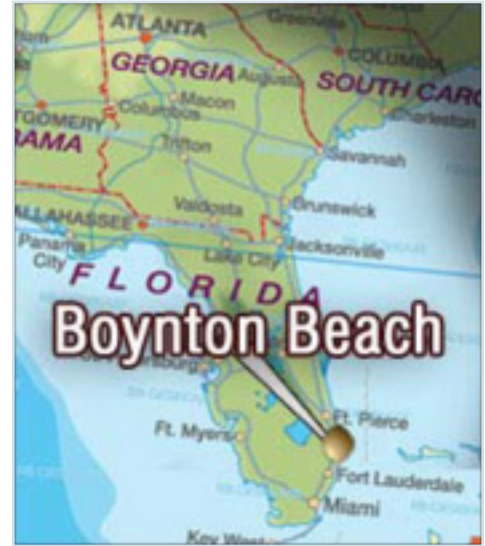
FY 2023-2024 Adopted Budget

ABOUT BOYNTON BEACH

Known as “America’s Gateway to the Gulfstream,” Boynton Beach is a full-service municipality, providing every city service (not limited to Sanitation, Fire & Rescue, Police, Utility, etc.) for its residents and visitors. Located in the heart of southeast Florida, in the center of Palm Beach County; Boynton Beach is a coastal community consisting of 16.5 square miles that includes four miles of the Intracoastal Waterway.

The City has direct access to the Florida Turnpike via Boynton Beach Boulevard and three I-95 exits. The City lies within close proximity to Palm Beach International Airport (14 miles) and Fort Lauderdale/Hollywood International Airport (37 miles). The closest seaports are Port of Palm Beach (21 miles) and Port Everglades (36 miles). The Tri-Rail commuter train makes a stop in the City that connects the rider to Palm Beach, Broward and Miami-Dade Counties.

The average annual air temperature in the Palm Beaches is 75° F. The warmest temperatures occur between June thru September year and the coolest months are January and February. September or October can be the “wettest” month. The highest recorded temperature was 101°F in 1942 and the lowest recorded temperature was 24°F in 1894.



FORM OF GOVERNMENT

The City of Boynton Beach is the third largest municipality in Palm Beach County with a population of approximately over 80,000 residents. The City of Boynton Beach’s five elected officials include four district commissioners for a three-year term and a mayor-at-large serving a maximum of two (three-year) terms. The City Commission creates the strategic plan for the City, adopts legislation, approves the City’s budget, sets taxes and fees, and appoints the City Attorney.

The City Commission appoints a City Manager, who, with a team of more than 10 department directors, 2 Assistant City Managers, a Deputy City Manager, a Fire Chief, and a Police Chief, manages the day-to-day operations for over 80,000 residents and thousands of visitors each year. Various volunteer advisory boards that augment staff, created and member-appointed by the City Commission. The City’s collaborative partners—the Boynton Beach Community Redevelopment Agency (CRA) and the Greater Boynton Beach Chamber of Commerce—also assist in the success of the City.



HISTORY

The City was founded in 1894 by Major Nathan Boynton, a native of Port Huron, Michigan, who had a distinguished career in the American Civil War (pictured to the left).

Major Boynton and his workmen brought their families from Michigan and settled in the, yet to be named, new town of Boynton. In the early years of our city, settlers began building what was to become Boynton Beach. Boynton Beach was incorporated in 1920.

BOYNTON BEACH TODAY

Boynton Beach possesses many natural assets that set the stage for numerous leisure, recreation and active lifestyle pursuits because of its tropical climate. The City of Boynton Beach invests a great deal of resources to ensure that residents and visitors have access to its 253 acres of municipal parks, beach and natural conservation lands.



The City operates 8 recreation centers, 32 parks, a swimming pool, a municipal beach, and many youth, teen, adult and senior programs. Various facilities offer over 200 recreational programs, classes and events for all ages – from toddlers to seniors. Supplementing its recreational indoor facilities

are tennis courts, pickleball courts, and basketball courts, playgrounds, fitness centers and a pool. Additionally, one of the four Boynton Beach ocean inlets provides public boat ramps, paddle boating and kayak rentals. In addition, the City operates a municipal golf course, which features both an 18-hole Championship Course and 9-hole Family Course (pictured to the left). It also operates a state-of-the-art library.

Boynton Beach has one of two working full-service marinas in Palm Beach County. Owned and operated by the Community Redevelopment Agency (CRA), the Boynton Harbor Marina offers fishing and scuba diving charters, jet-ski and boat rentals and an eclectic collection of waterfront restaurants.

The City embraces Art and culture; there are approximately 85 arts displayed throughout the City (including the new Arts & Cultural Center) as part of the Arts in Public Places program. Boynton Beach is home to the world-famous International Kinetic Art Exhibit and Symposium. The kinetic art pictured to the right is part of the biennial event and supports the Boynton Beach Art District's many events, including monthly art walks. In addition, the City hosts more than 80 annual events, including Pirate Fest, Movies in the Park, Blarney Bash, Earth Day, Holiday Parade, Boat Parade and 4th of July Fireworks over the Intracoastal Waterway.



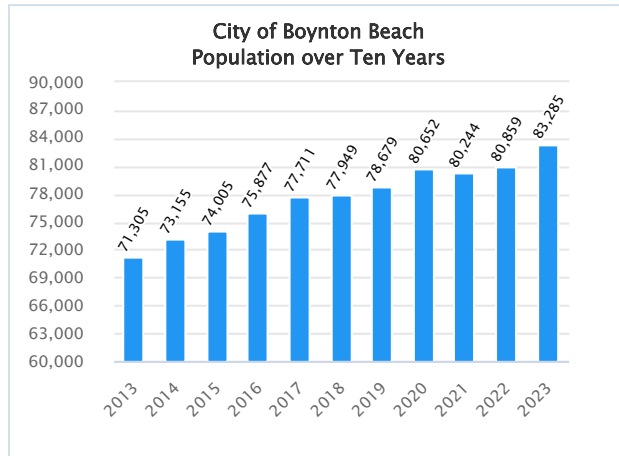
There are four public elementary schools in Boynton Beach, including a gifted center; a S.T.E.M. curriculum based school that has been awarded Best Elementary School in the nation for the past two years; an International Baccalaureate (IB) school. Its middle school is a Math, Science and Technology Magnet providing aerospace science, dance, theater, vocal, culinary arts, early childhood and I.T.S. academies, as well as an aviation maintenance technician school. Supplementing the public schools are five private schools, five charter schools and several pre-schools. There are 12 post-secondary institutions within 67 miles of Boynton Beach, including Florida Atlantic University, Florida International University, Palm Beach Atlantic University, Palm Beach State College and the University of Miami.



The City is addressing the biggest challenges of this century – sustainability, energy and climate change. Being sustainable means meeting the needs of the present residents without compromising the ability of future citizenry to meet its needs while balancing environmental stewardship, social responsibility, and economic growth. The pursuit of sustainability has governed the direction of Boynton Beach since 2008 when the City Commission involved employees, citizens and local businesses in creating policies and programs to promote sustainability.

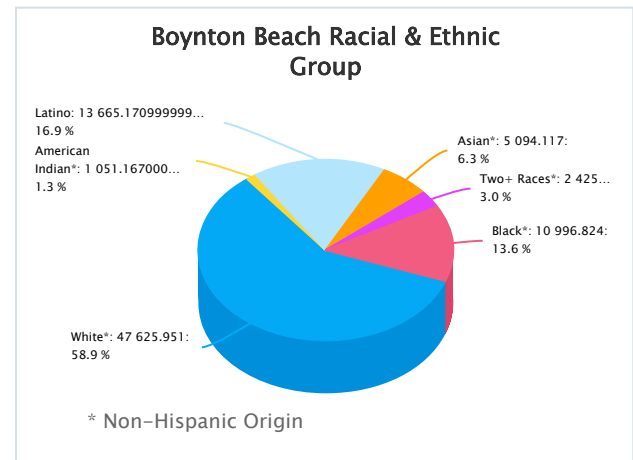


DEMOGRAPHICS



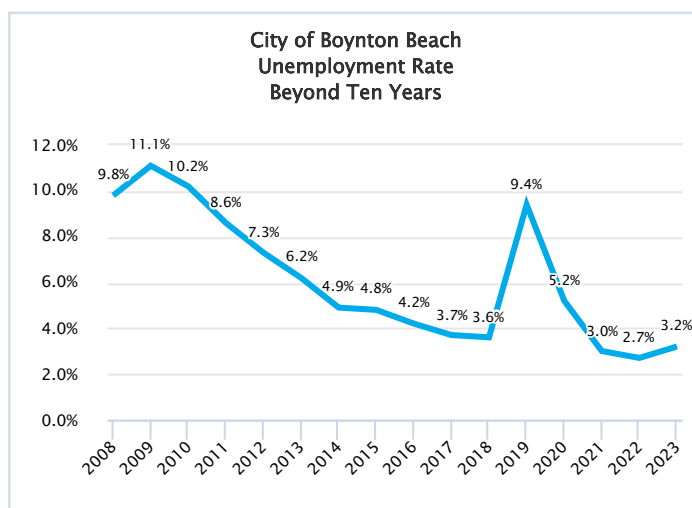
In 2020, the U.S. Census counted 80,652 people in Boynton Beach. The 2008 recession contributed to a considerable slowdown of the City's population growth: over a five-year period between 2017 and 2023, Boynton Beach grew by 9.4%. For FY 2023-24, the population is projected to be approximately 83,285. For FY 2023-24, with an overall area of 16.2 square miles, the city's population density is 5,000 persons per square mile.

According to the most recent American Community Survey, the City's population has a median age of 41, with about 28% of persons 60 years or older. Per the Census Bureau, approximately 13.6% of the population is foreign-born. Per capita income of the City's residents is \$33,054, with a median household income of \$61,293. In terms of education, 49% of the population has a High School Diploma Equivalent or higher.



Within the last decade, the City has become more racially and ethnically diverse. The share of Black/ African Americans is currently 13%, and the share of Hispanic and Latino population was 17% in 2022.

ECONOMIC CONDITIONS AND OUTLOOK



On average, Boynton Beach's unemployment rate was 5.2% in 2021. At the start of 2020, prior to the COVID-19 pandemic, the unemployment rate in the City was approximately 3.8%. As the pandemic began to impact the U.S. economy in March and April of 2020, unemployment in the City rose as high as 9.4%. According to the Bureau of Labor Statistics, the City's unemployment rate as of June 2023 is 3.2%. The chart pictured to the left shows the average annual unemployment rates through 2023.

As of the second quarter of 2023, the median price for a single-family home was \$398,000.



MAJOR EMPLOYERS AND TAXPAYERS

Within the City, the top 5 employers are: Bethesda Memorial Hospital, the City of Boynton Beach, Publix Super Markets, Palm Beach County School District and Walmart. The chart to the right provides a complete listing of the “Top Ten Employers”

Top Tax Payers	Appraised Value	Total Taxes
Florida Power & Light Co.	\$162,740,009	\$3,302,088
1351 South Federal FL Owner LLC	\$155,399,771	\$3,299,073
Terra Funding Sea Lofts LLC	\$129,748,437	\$2,852,236
Seabourn Cove Holdings LLC	\$123,969,136	\$2,617,194
USCMF District at Boynton LLC	\$106,977,341	\$2,338,869
IMT Capital V Boynton Beach LLC	\$96,016,162	\$2,051,653
Duke PCG at Quantum 1 9 LLC.	\$81,643,357	\$1,828,958
WSRE CP PAC Investors LLC	\$81,444,367	\$1,798,403
Northland Lugano LLC	\$78,887,289	\$1,719,792
Avanti Residential 500 Ocean TIC I LLC	\$71,140,202	\$1,532,030

Top Ten Employers

Bethesda Memorial Hospital
City of Boynton Beach
Publix Supermarket
School District of Palm Beach County
Walmart
Waste Management Corporation
Home Depot
Lowe's
Hunters Run Golf & Racquet Club
Quail Ridge Country Club

The top 5 Tax Payers are Florida Power & Light Co., 1351 South Federal FL Owner LLC, Terra Funding Sea Lofts LLC, Seabourn Cove Holdings LLC, and USCMF Capital V Boynton Beach LLC. The tax liability associated with the five previously listed taxpayers range from a low of \$2,338,869 to a high of \$3,302,088. The chart to the left highlights the “Top Taxpayers” in the City of Boynton Beach.

GROWING TAXABLE VALUES

Fiscal Year	Taxable Value	% Change	Tax Rate
2011-12	3,752,272,309	-3.65%	7.1941
2012-13	3,677,646,538	-1.99%	7.6000
2013-14	3,884,337,937	5.62%	7.9000
2014-15	4,224,336,791	8.75%	7.9000
2015-16	4,635,365,868	9.73%	7.9000
2016-17	5,005,577,863	7.99%	7.9000
2017-18	5,414,030,684	8.16%	7.9000
2018-19	5,794,656,675	7.03%	7.9000
2019-20	6,208,473,339	7.14%	7.9000
2020-21	6,623,563,815	6.69%	7.9000
2021-22	6,935,204,311	4.71%	7.8900
2022-23	8,079,877,366	16.51%	7.8500
2023-24	9,128,934,918	12.98%	7.8500

It has taken fourteen years for the City's current taxable value of \$9,128,934,918 to surpass the 2008 value of \$6,131,757,196. The upward trend began in FY 2014-15 when the taxable value was \$4,224,336,791. The Palm Beach Property Appraiser is forecasting higher taxable value going forward. The increase in taxable value supported the City's decision to keep the adopted millage rate for FY 2023-24 at 7.8500 per \$1,000, unchanged from the previous year. Historically, the tax rate ranged from a low of 7.1941 mills in FY 2011-12 to a high of 8.2270 mills in FY 2001-2002 (not shown). The City of Boynton Beach will benefit from this positive trend of increased taxable values and a stable millage rate.



The City of Boynton Beach has approved and completed several development projects with others currently under construction or will start construction in 2023 - 2024. The projects include:

FY 22-23 completed development projects :

- WaWa, Gas retailer
- Raising Canes, Restaurant
- Country Lake Trail, single-family community (25 homes)
- Autozone, automotive parts retailer
- PF Changs, speciality asian restaurant
- Tropical Island Restaurant, specialty Haitian restaurant

Approved or under construction development projects:

- Ocean One
- The Pierce
- Baywalk
- Heart of Boynton, mixed-use affordable housing project (124 units)
- Sprouts, Farmers Market
- Broadstone
- Publix Supermarket Distribution Center
- Shalimar, apartment community (198 units)
- Town Square, mixed use

The City has continued to see a trend of reinvestment in existing shopping centers, including new buildings, buildings additions and facade improvements. One of the most significant projects is the Boynton Beach Town Square Project. A refreshed proposal for Town Square was heard and approved in February of 2023.

The Town Square project is a multi-year project comprising four (4) phases. Phase 1 (Public) has been completed and included the construction of a new City Hall and Library, Police Department Headquarters, Fire Station # 1, Cultural Center, District Energy Plant, playgrounds, amphitheater, public art and related site improvements. Phase 2 (Residential) is located directly south of City Hall, and will include a parking garage, 457 residential units and approximately 7,150 square feet of commercial space. Phase 3 (Residential) will be located directly north of the Cultural Center, and will also include a parking garage, 441 residential units, and 16,339 square feet of commercial space. Phase 4 (Hotel) will include approximately 144 rooms and 15,000 square feet of commercial space, and will be located to the east of the Schoolhouse Children's Museum. Phases 2 and 3 are currently in various stages of development and construction is anticipated to commence in 2026. The Town Square Project will likely increase the City's tax base as surrounding areas are redeveloped, and create a catalyst for the development of a true downtown area in Boynton Beach.



To: The Honorable Mayor and Members of the City Commission
 From: Dan Duggar, City Manager
 Date: November 1, 2023
 Subject: Adopted Budget for Fiscal Year 2022-23

Honorable Mayor, Members of the City Commission, Community Members, and City Staff:

I am pleased to present the City of Boynton Beach's Adopted Budget for Fiscal Year 2023-24. The budget serves as a roadmap for the City's promise as a place where our inclusive community can prosper and innovation is nurtured and grows.

The Adopted Budget for Fiscal Year 2023-24 is aligned with the City's Strategic Plan and reflects the direction of the City Commission for achieving our collective vision of Boynton Beach as a welcoming and inclusive coastal community that celebrates diverse cultures, embraces innovation, and supports local businesses. It includes all Funds, \$285M of which, the Capital Improvement Plan is \$45.2M. According to the Palm Beach County Property Appraiser, the City's current gross taxable value for FY 2023-2024 is 9,128,934,918. This is an increase of 13% over FY 2022-23 final budgeted taxable value of \$8,079,877,366. We will continue to provide exceptional services to our diverse community through a well-prioritized budget while administering the vision of the City Commission.

The City's goals, budget, performance measures, and accomplishments achieved our goal of increasing transparency and making information accessible to our residents, businesses, and other community stakeholders. It also drives economic development initiatives and facilitates planning, collaboration, and coordination among the various City departments and partners. In the Adopted Budget, available resources are invested and aligned to ensure the City's long-term viability and resilience, while advancing the City's goals and objectives.

Our organization values are tied to Innovation, Vision, Adaptability, Servant Leadership, Inclusivity, and Empathy.

Strategic Plan Priorities for the City:

- **Culturally Distinct Districts:** Create unique cultural districts for business and entertainment to serve as the foundation that connects businesses, residents, and visitors.
- **Building Wealth in the Community:** Creating opportunities for shared local community prosperity, equity, and economic sustainability through broad-based asset ownership, anchor jobs, and resources that are reparative and inclusive.
- **Accessible Transportation and Mobility:** Improve multimodal transportation for all residents, commerce, workforce, and visitors.
- **High Performing Organization:** Maintain effective and efficient service delivery and continued excellence through organizational governance and internal support and external services.
- **Safe, Inclusive, and Resilient Public Spaces:** Ensuring access to safe and affordable public spaces.
- **Environmental Sustainability:** Increase climate resilience, preserve natural resources, and adopt cleaner and more efficient energy technologies while striving to maximize social and economic benefits for City government, residents, and businesses.
- **Racial and Social Equity:** Cultivate consciousness and develop a framework to address racial and social equity in the delivery of City services for the benefit of all communities within the City.

Strategic Projects beginning Fiscal Year 2023-24

- Update the City's Comprehensive Plan to establish industry-specific clusters and defined planning areas.
- Develop an entrepreneurial ecosystem where start-ups and small businesses are supported and grown.
- Expand the City's Strategic Traffic Safety Plan
- Develop a robust, innovative communication strategy to educate and inform the community of city services, programs, and initiatives
- Implement a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.
- Improve reliability, energy efficiency, and functioning of pipelines and other infrastructure serving water, waste water, reclaimed water, chilled water and stormwater customers.



The strategic planning process develops coordinated strategic projects that focus on effectively creating the framework for all partners (both internal and external) to ensure that available resources are invested, aligned, and advance the City's priorities and goals. The City's short and long-term successes and competitive environment are key strategic issues addressed in the Adopted Budget. Each City department is aligned to one or more of the seven priorities with specific objectives and projects to be accomplished. Department Directors are accountable for meeting these stated objectives and projects while still operating within their approved Operating and Capital Budgets.

Highlights of the FY 2023-24 Adopted Budget include:

Employee Based Priorities To Improve The Organization

For Fiscal Year 2023-24, the Commission has approved funding for employee raises of 5% to 8%. Over the past four fiscal years, the City Commission and the City Manager has consistently offered adjustment to salary pay ranges or hourly salary increases to its employees. These salary adjustments ranged from 2% to 4% and are consistent with annual inflation rates. For the FY 2023-24 budget, management has earmarked \$1.7 million for salary adjustments and union contract negotiation.

The City will continue to fund its employees' Health Savings Account (HSA), except those affiliated with the Police Benevolent Association. For FY 2023-24 the City will contribute \$750 to the HSA for each full-time employee (the HSA budgeted cost was \$837,216 for FY 2022-23). Additionally, the City will provide employees with an "Insurance Stipend" to offset family premium rates. These health savings benefits coincide with the Boynton Beach employee Wellness Program that the City is aggressively promoting to mitigate insurance cost.

The City of Boynton Beach has established a tuition reimbursement program for employees who are full time, non-probationary, unrepresented (General) employees and full-time, non-probationary employees covered under the SEIU Blue Collar or White-Collar Collective Bargaining Agreement. For FY 2023-24, the City has established a budget of \$110,000.

Short Term City Based Priorities

The City's Building Department launched an online, easy-to-use e-permit system that will modernize how permits are processed for both builders and residents. The new Permit Application and Tracking System, which is powered by SagesGov, will allow registered users to perform all permit functions in one convenient place via a portal on the City's website. System features include the ability to submit, track, review, inspect and close building permits. This new system will allow the City to streamline internal systems to support economic growth and development. In FY 2022-2023, Phase III of the SagesGov platform will be rolled out to include a new feature for the City's Planning & Zoning Division that will complement the permitting portal and simplify the development process. The new feature will streamline the Development Application process and will go live with SagesGov in the first quarter of 2023. This new feature will allow the City to streamline internal systems to support economic growth and development.

The Planning & Zoning Division partnered with Gridics, LLC to launch the City's next-generation municipal zoning technology platform. This new platform brings a new level of transparency and ease of use to our zoning code, allowing anyone the ability to access the precise information they need specific to their parcel in an easy-to-use format. This software will provide staff with a code publishing website specifically tailored for land use and comprehensive plan ordinances that can be updated directly in real-time as changes are made and interlink various sections to make it easier for citizens to reference and understand. It will also provide an easy-to-use interactive zoning map website to make it easier for citizens and investors to visualize how zoning districts and overlays impact development throughout the city and provide the ability to lookup zoning information such as setbacks, open space, height, density, allowed uses by address, and permitted types of businesses. The implementation of this software aligns with the City's Strategic Priority of High-Performing Organization. It allows the City to provide effective and efficient services and helpful tools for residents, businesses, and developers looking to live, work and invest in the City. The FY 2023-24 budget includes \$122,000 over three years for Gridics.

In alignment with the City's Strategic Plan Priority of Environmental Sustainability, the City continues to build on its Tree Canopy Enhancement Program with the goal of increasing citywide tree canopy from the 2020 level of 16.1% to 20% by 2035. The City annually gives away 800 to 1,200 trees and palms used for City property and rights-of-way and will be developing an Urban Forestry Management Plan in FY 2023-24.



The City recognizes the role parks serve in creating sustainable communities. To provide sustainability, the City is considering innovative ways to fund tomorrow's potential. This consideration includes strategies such as collaboration between parks departments and other public agencies, civic investment from individuals and private foundations through public-private partnerships, concessions, marketing sponsorships, and entrepreneurial activities. The FY 2023-24 capital budget for Park & Recreation improvement is \$1.7 million.

Long-Range Priorities/Financial Plans

The FY 2023-24 Adopted Budget and projected years are developed by analyzing 3-year historical trends and depending on the type of revenues and expenditures - an escalation range of 2% to 4% was applied. Additionally, strategic prioritization of projects/legislative actions/operations help to shape both the short-term and long-term plans for the City.

The City's Recreation and Parks Department is developing a Recreation and Parks System Master Plan that will assess existing conditions of parks and recreation system, programs, services, staffing, and funding and identify parks and recreation trends, needs, and priorities. The Master Plan will provide strategic and resilient recommendations for the improvement and provision of facilities, programs, services, park land acquisition, and development in the City and guide the direction, development & delivery of the City's parks & recreation services for the next 10+ years. Currently, the Parks Master Plan is estimated to cost the City approximately \$135,000.

As part of our Building Wealth in the Community Strategic Plan Priority, the City has invested in the development of a comprehensive Economic Development Plan that will guide the City's long-term economic development priorities and create a "plan of action" based on current and projected economic, industry, and real estate trends. The Plan will align City policies and investments to maximize City assets and evaluate current and future economic trends to chart a course towards a sustainable and equitable economy that will grow jobs and careers, advance opportunities for prosperity, and create vibrant neighborhoods and communities. The goal is to: overcome challenges that currently impede the City's competitiveness in attracting, retaining, and developing high-growth industries, stimulate (re) development and strengthen commercial centers and corridors, strengthen and diversify the City's retail market, and support small businesses and start-ups. In FY 2022-2023 budget includes \$50,000 to implement the first phase of the Economic Development Plan.

The Planning and Zoning Division continues to implement the City's Complete Street and Mobility Plan recommendations by continually reviewing opportunities for multimodal transportation and expanding pedestrian facilities. The Complete Streets and Mobility Plan's long-term goal is to address the growing need and desire for a balanced transportation network that adequately accommodates all modes of transportation to improve safety and comfort for people walking, biking, driving, and using transit. The Complete Street and Mobility Plan will encourage pedestrian walkability and bicycling to create a healthier and more sustainable community. This aligns with the City Commission's Vision Zero policy to eliminate traffic fatalities and severe injuries among all road users, and to ensure safe, healthy, and equitable mobility for all. The Plan will also examine and address traffic congestion, improve local multimodal circulation, and adopt new transportation technologies. This Strategic Objective is part of the City's Strategic Plan Priority of Accessible Transportation and Mobility.

The City is working to integrate the Strategic Priority of Environmental Sustainability into all government planning and operations. The 2020 Climate Action Plan established targets of reducing greenhouse gas (GHG) emissions 50% below 2015 levels by 2035 and achieving net zero emissions by 2050, and the City continues to track progress toward these goals through annual inventories of government and community-wide emissions. Boynton Beach joined the Cities Race to Zero, a global campaign to accelerate GHG reductions, and has conducted an analysis of high-impact GHG reduction actions such as renewable energy, electric vehicle adoption, and building efficiency.

The City updated its climate change vulnerability assessment (CCVA) in August 2022, which incorporated sea level rise projections for 2040 and 2070, and is working to develop a climate adaptation and resilience plan following the CCVA recommendations. The Sustainability, Utilities, and Public Works-Engineering Departments are collaborating to align future capital projects with state and federal funding sources for resilient infrastructure, with a focus on social vulnerability to ensure these investments are equitably distributed. The City is looking to implement targeted strategies to engage frontline communities that are most vulnerable to climate impacts.



Fiscal Year 2022-23 Budget Achievements

The City's Economic Development Division, along with the Boynton Beach Community Redevelopment Agency (BBCRA), partnered with Florida International University to create an Economic Development Plan for the City. The Plan will recommend strategies to support small businesses and entrepreneurship, policies to attract (re)development and investment, and create a plan-of-action to support an inclusive local economy that benefits all communities in the City. The Plan is supported by current and projected economic, industry, and real estate trends to align City policies and investments to evaluate and maximize City assets and chart a course towards a sustainable and equitable economy that will grow jobs and careers, advance opportunities for prosperity, and create vibrant neighborhoods and communities. In FY 2022-2023 the City budgeted \$100,000 for the creation of the Economic Development Plan.

The City completed a climate change vulnerability assessment (CCVA) in partnership with six neighboring municipalities and Palm Beach County as the Coastal Resilience Partnership of Southeast Palm Beach County (CRP). Boynton Beach managed a third round of state grant funding for the CRP in FY 2022-23 to update the CCVA for compliance with the new Resilient Florida legislation, s. 380.093 F.S. The CCVA identified critical assets that are vulnerable and at risk to tidal flooding, storm surge, rainfall-induced flooding, and other climate threats, including projections for sea level rise in the years 2040 and 2070. The "AccelAdapt" web platform provides City staff access to the assessment data at the Census tract and parcel scales to support the integration of CCVA results in City planning and operations. As part of the City's Flood Mitigation Plan, the Utilities, Development and Public Works Engineering Departments annually prioritize drainage improvement needs and requests for projects to be included in the City's CIP Program funding.

The City's Office of Sustainability contracted with Community Greening to plant 399 trees on public land, and give away 600 trees to City residents in FY 2022-23. Other Sustainability achievements in FY 2022- 23 include the distribution of 64 Energy Edge Rebates totaling \$60,400, distribution of 41 rain barrels through the water conservation program, implementation of the Polystyrene Foam Waste Reduction Ordinance and launch of the Pass On Plastics Pledge, completion of Galaxy Scrub Preserve nature trail and continued restoration of the scrub for educational use by Galaxy Elementary, and installation of three new dual electric car chargers at Intracoastal Park, Oceanfront Park, and Crowder Dog Park through a partnership with Florida Power & Light. In August 2022, City Commission approved the use of CDBG funds to install a rooftop solar PV system on the Hester Community Center to offset the facility's electricity bills through the generation of renewable energy. The City is now moving forward on procuring this project.

I appreciate the assistance of the Budget Review Team which includes Assistant City Managers Andrew Mack and Kathryn Matos, Budget Manager Anthony Davidson, and Finance Director Mara Frederiksen. Also, I would like to acknowledge the Executive Team and the Commission for their hard work and assistance during this phase of the budget cycle.

Through a well-prioritized budget, we will administer the vision of the City Commission, provide exceptional service to our diverse community, and continue to navigate a course toward economic sustainability.

Respectfully submitted,

Dan Dugger

Dan Dugger

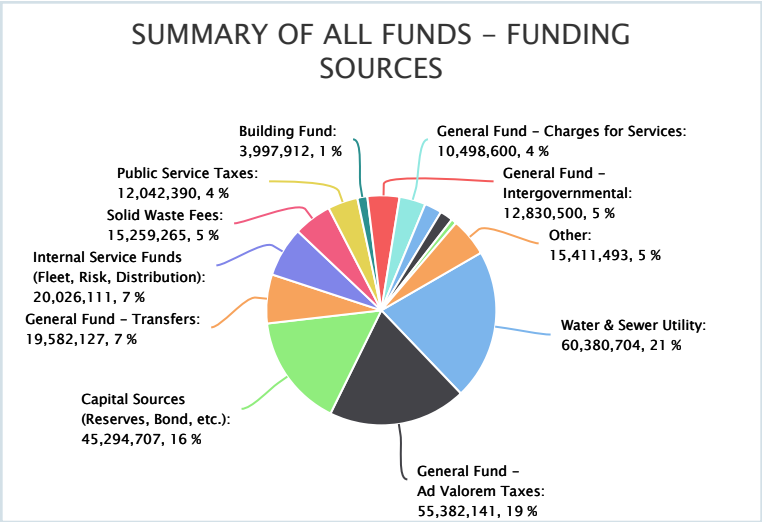
City Manager



CITY’S FINANCIAL OVERVIEW

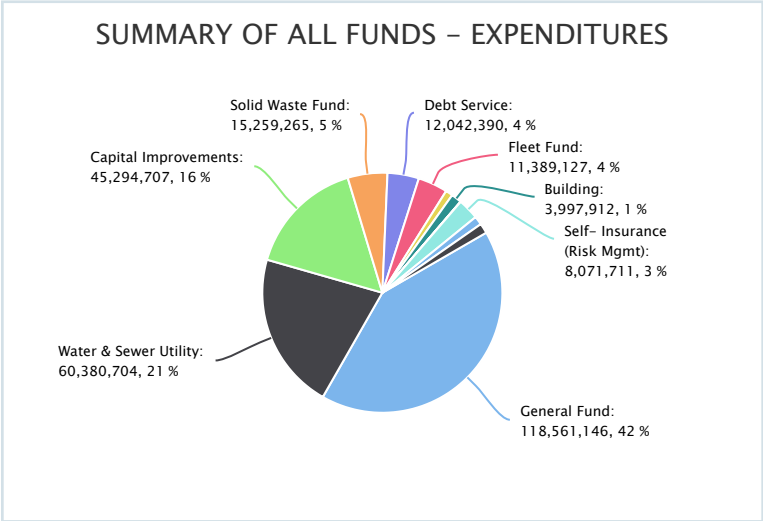
For the coming Fiscal Year 2023-24, the General Fund Budget of \$118,561,146 increased by \$7,283,223 or 6.6% over FY 2022-23 Amended Budget of \$111,277,923. This increase was mostly related to operating expenses for salary, wage, pension, personnel adjustments and other contractual services. The City has adopted a Millage Rate of 7.8500 and made no change to the Fire Assessment rate of \$120 for FY 2022-23.

The Adopted FY 2023-24 General Fund Budget does not require an appropriation of fund balance but will recognize an increase of \$294K. Additional detailed narrative and illustrations are provided further within this document.



All Funds Funding Sources – The largest funding sources are the Water, Sewer and Stormwater fees, totalling \$60.40M, representing 21.19% of the total \$ 285.00M followed by Capital (Surtax and Cap Fees) and Bond sources for \$45.30M at 15.89%. The property taxes of \$55.40M (net of CRA TIF funding) only fund 19.44% of total funding sources and 46.71.% of the City’s General Fund. Interfund transfers for the General Fund totaled \$19.60M (6.79.% of all total funding sources).

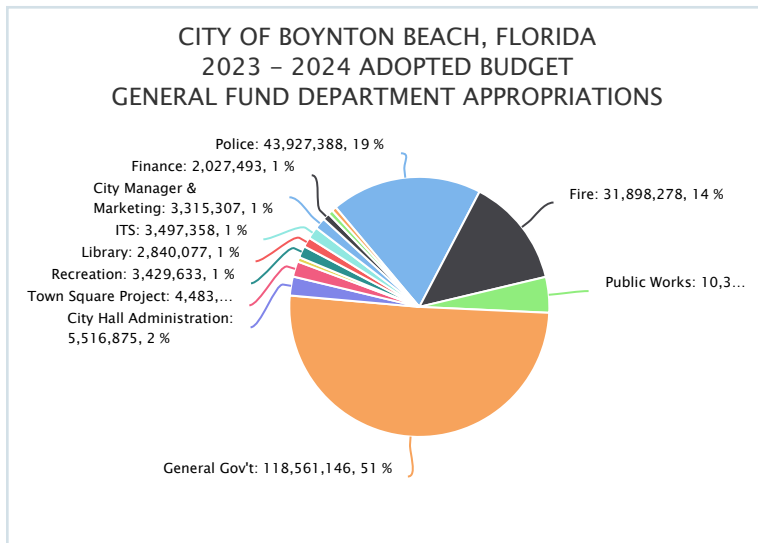
All Funds Expenditure Budget - The City’s total Adopted Budget for all funds total \$ 285.00M. The General Fund represents 41.61% of that total with expenditures of \$118.60M. The Water & Sewer Utility Fund is \$60.40M, 21.19% of the total. The Capital Improvement Fund (General and Utility Funds) is \$ 45.30M, 15.89% of the total and the Solid Waste Fund represents \$15.30M, 5.37% of the total \$285.00M. The remaining funds total 15.24% of the total Adopted Budget.



A simple tax calculation example follows for a single residential property with a Homestead exemption. The property had an assessed valuation of \$100,000 in 2023 with a \$50,000 homestead exemption resulting in a taxable value of \$50,000. The tax rate in FY 2023 was 7.85 (millage rate) per \$1,000 of taxable value yielding an annual 2023 property tax of \$393. In FY 2024, per the Save Our Homes Law, the assessed value of this property will increase by the CPI of 3.0%. This results in a taxable value of \$53,000 after the homestead exemption.

Rollback Tax Illustration for a Homestead Residential Property Assessed Value Increase of 15% (Save Our Home 3% or CPI Change 3%, the lessor)"				
Homestead Residential Property	2022-23	2023-24	2023-24	FY % Change
	Adopted Tax Calculation	Roll-back Tax Calculation	Adopted Tax Calculation	
Assessed Value	\$ 100,000	\$ 101,400	\$ 103,000	3.0%
Homestead Exemption	\$ (50,000)	\$ (50,000)	\$ (50,000)	
Taxable Value	\$ 50,000	\$ 51,400	\$ 53,000	6.0%
Tax Rate	7.8500	7.6211	7.8500	0.0%
Annual Property Tax	\$ 393	\$ 392	\$ 416	6.0%

With the Adopted 2024 millage rate of 7.8500, the annual property tax is \$416 in 2024, yielding a 6.% annual property tax increase.



General Fund Adopted Expenditure Budget

– The General Fund budget provides the resources to carry out the majority of the direct services to City taxpayers. This budget supports the Commission's vision and maintains high quality services and fiscal responsibility. The Adopted Budget for FY 2023-24 totals \$118.60M, an increase of \$7.30M (6.6%) over the FY 2022-23 amended budget of \$111.0M.

Public Safety remains a top priority for the City. Together, the Police and Fire Departments' proposed budgets totals \$75.8M or approximately 64% of the \$118.60M General Fund budget. The other major General Fund departments, with increases, include Public Works at \$10.4M, which is 8.8% of the total General Fund budget. The City Hall budget of

\$5.5M funds the contractual obligations for the City Clinic, a 6% to 8% raise for General Fund employees, property insurance premiums, and transfers to the Capital Improvement Fund and Risk Management Fund. Lastly, the Police and Fire department budget was approved for various increases related to contractual obligations and personnel.



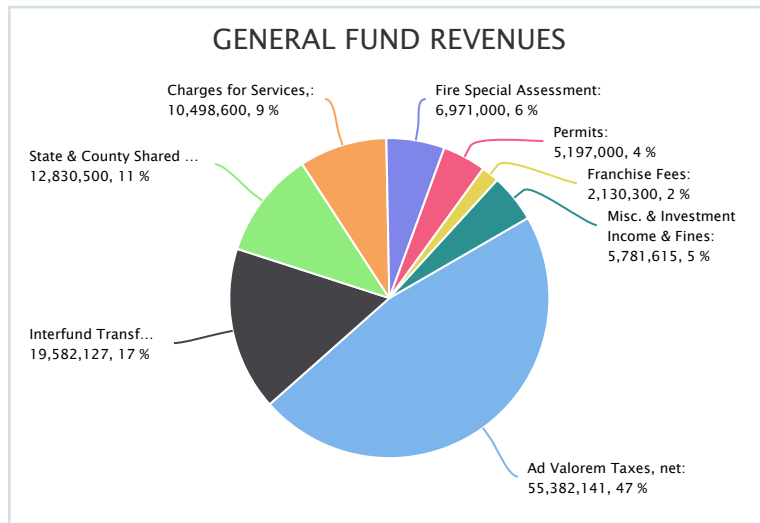
Two Year Comparison of Department Budgets

General Fund Departments	2022-23	% Change btw. FY2022- 23 and FY2023- 24	2023-24	FY 2023-24 Budget Budget by Object Classification			
	Amended Budget		Adopted Budget	Personnel Services	Operating Expenses	Capital Outlay	Non- Operating
City Commission	\$ 371,109	5.6%	\$ 392,075	\$ 279,138	\$ 82,937	\$ -	\$ 30,000
City Manager	908,031	5.5%	957,832	877,862	59,850	-	20,120
City Hall/General Admin.	4,242,896	30.0%	5,516,875	17,000	2,831,968	-	2,667,907
Marketing/Communications	432,637	-51.6%	209,573	116,259	93,314	-	-
Special Events	631,094	87.4%	1,182,530	267,325	903,655	11,550	-
Public Affairs	302,890	16.6%	353,297	266,777	81,520	5,000	-
Internal investigations	700	39760.4%	279,023	242,900	27,520	1,500	7,103
Town Square Project	4,529,643	-1.0%	4,483,181	-	3	-	4,483,178
City Clerk	800,156	-4.2%	766,318	553,067	213,251	-	-
Financial Services	1,730,861	17.1%	2,027,493	1,868,428	159,065	-	-
Information Technology	2,904,021	20.4%	3,497,358	1,576,436	1,905,922	15,000	-
Human Resources	1,385,675	-3.9%	1,331,903	877,466	445,834	1,500	7,103
ADA & Inclusion	149,377	-100.0%	-	-	-	-	-
City Attorney	717,115	-4.3%	686,478	419,738	266,740	-	-
Police - Uniform Services	20,222,401	7.0%	21,635,219	20,588,029	1,010,190	37,000	-
Police - Office of the Chief	5,259,766	32.4%	6,963,347	3,473,395	1,702,329	356,000	1,431,623
Police - Support Services	15,472,399	-0.9%	15,328,822	12,321,022	2,889,137	118,663	-
Fire	31,897,129	-0.1%	31,867,853	27,538,365	2,988,319	37,000	1,304,169
Community Standards	1,442,133	-2.0%	1,413,934	1,181,297	165,397	37,140	30,100
Emergency Mgmt	36,524	-16.7%	30,425	-	26,425	4,000	-
Development-Support	416,374	-12.6%	363,766	303,617	60,149	-	-
Building	4,100	-100.0%	-	-	-	-	-
Planning & Zoning	767,118	22.9%	942,626	830,804	109,322	2,500	-
Economic Development	453,217	26.5%	573,297	301,898	271,399	-	-
Public Works Admin.	207,903	-18.2%	169,982	157,060	9,647	3,275	-
Facilities Mgmt.	2,288,377	14.8%	2,626,930	950,553	1,632,612	3,275	40,490
Streets Maintenance	1,676,494	3.1%	1,729,217	681,409	994,133	-	53,675
Engineering	795,926	-26.7%	583,271	506,373	68,823	3,275	4,800
Parks & Grounds	4,336,725	7.9%	4,678,898	1,504,459	2,964,617	13,750	196,072
Parking Services	285,352	112.9%	607,502	408,125	174,137	2,000	23,240
Library	2,467,390	4.3%	2,574,473	2,168,249	296,224	110,000	-
School Museum Services	254,241	4.5%	265,604	-	265,604	-	-
Arts & Culture	-	0.0%	1,023,911	-	56,500	12,000	-
Woman's club	-	0.0%	68,500	586,031	422,880	15,000	-
Recreation	3,888,149	-11.8%	3,429,633	2,636,854	676,791	49,200	66,788
Totals	\$ 111,277,923	6.5%	\$ 118,561,146	\$ 83,499,936	\$ 23,856,214	\$ 838,628	\$ -
Total Object Classification Percentage			100.0%	70.4%	20.1%	0.7%	8.7%

The table above displays the expenditure distribution by department. Personnel services of \$83.50M represent 70.43% of the total \$118.60M Adopted General Fund Budget. Major components of personnel services include salaries and wages, pension costs, health insurance, overtime and holiday pay, and employer FICA. Most components are subject to collective bargaining agreements with the unions. Non-operating expenditures are primarily payments or transfers to City Internal Service funds for Self Insurance, Warehouse, and Fleet Maintenance and Contingency Funding.



General Fund Adopted Funding Sources – To balance the General Fund expenditure budget of \$118.60M, revenues comprising of Ad Valorem Taxes (directly related to the millage rate of 7.8500), Intergovernmental Revenues, Charges for Services, Assessments, and Transfers from other funds are the funding sources adopted for FY 2023-24.



General Fund Revenues – General Fund revenues of \$99.30M, plus transfers from other funds of \$19.60M, total \$118.60M. As a result of the increased taxable values in the City the General Fund will recognize approximately \$6.0M, net taxes, in FY 2023-24 over FY 2022-23. The net year over year change in revenues is \$11.1M.

Overall revenues have increased in most categories, as such, the Fund Balance will be increased by \$2,789,454 - No fund balance usage is required for FY 2023-24.

The table to the right offers a three-year perspective on the City's General Fund revenues. Note: Ad Valorem Taxes have increased 12.9% from FY2022-23 to FY2023-24; there is no increase in the Fire Assessment projected revenues for FY2023-24 over the prior fiscal year; Intergovernmental revenues (mainly State & County Shared Revenues and Sales Tax) have ranged between \$12.6M to \$12.8M. Transfers from Other Funds range from \$21.3M to \$19.6M, an decrease of \$.3M, from FY2022-23 to FY2023-24. No utilization of Fund Balance is required for FY2023-24. Note: The CRA's TIF increments are expected to increase from \$11.9M to \$13.8M. (see table above for all previously referenced amounts).

	2021-22 Actual Revenue	2022-23 Amended Revenue	2023-24 Budget Revenue
General Fund-Revenue Snapshot			
Taxes			
Ad Valorem Taxes	\$ 52,737,358	\$ 61,282,091	\$ 69,183,964
Less TIF Taxes to CRA	(9,911,897)	(11,964,587)	(13,801,823)
Franchise Taxes	5,350,883	5,865,900	5,197,000
Total Taxes	48,176,344	55,183,404	60,579,141
Fire Assessment	6,955,523	6,881,000	6,971,000
Licenses & Permits	1,907,673	2,130,300	2,130,300
Intergovernmental Revenue	12,731,213	12,560,956	12,830,500
Charges for Services	11,263,127	10,283,700	10,498,600
Fines & Forfeitures	450,281	507,800	482,800
Rental Income	710,642	467,800	465,800
Investment Income	145,194	142,000	317,000
Miscellaneous Revenue	5,063,502	4,458,000	4,998,815
Total Revenues	87,403,499	92,614,960	99,273,956
Transfers from Other Funds	21,649,500	21,346,000	19,582,127
Fund Balance (Increase)			
Decrease	(4,663,186)	(2,683,037)	(294,937)
Total Revenues & Transfers	\$ 104,389,813	\$ 111,277,923	\$ 118,561,146



The table below provides information on the City taxable values and millage rates over a five-year period, currently \$9.129 billion and 7.8500, respectively.

	FY 2019-2020 Adopted	FY 2020-2021 Adopted	FY 2021-2022 Adopted	FY 2022-2023 Adopted	FY 2023-2024 Budget
Taxable Values	\$ 6,208,473,339	\$ 6,623,563,815	\$ 6,935,204,311	\$ 8,079,877,366	\$ 9,128,934,918
% Change	7.14%	6.69%	4.71%	16.51%	12.98%
Operating Millage Rate	7.9000	7.9000	7.8900	7.8500	7.8500
Taxes Levied	\$ 49,046,939	\$ 52,326,154	\$ 54,718,762	\$ 63,427,037	\$ 71,662,139
Less Discounts	(1,716,643)	(1,831,415)	(1,915,157)	(2,219,946)	(2,508,175)
Add Delinquent Taxes	\$ 120,000	\$ 60,000	\$ 50,000	\$ 75,000	\$ 30,000
Total Taxes Received	\$ 47,450,296	\$ 50,554,739	\$ 52,853,605	\$ 61,282,091	\$ 69,183,964
Less Taxes to CRA	\$ (8,693,724)	\$ (9,345,700)	\$ (9,930,598)	\$ (11,964,587)	\$ (13,801,823)
Net City Taxes	\$ 38,756,572	\$ 41,209,039	\$ 42,923,007	\$ 49,317,504	\$ 55,382,141
Change From Prior Year	\$ 2,247,318	\$ 2,452,466	\$ 1,713,969	\$ 6,394,497	\$ 6,064,637
% Change	6.16%	6.33%	4.16%	14.90%	12.30%
Debt Service Millage	-	-	-	-	-

The City's long-range financial outlook is one of stability over the next several years. Our estimates for revenues and expenditures are projected between 4% to 6% annual growth rate. This is manageable due to the City's average taxable growth experience of approximately 8.8%.

Financial snapshot with three-year comparison of expenditures for all Funds (table below). Brief overview of major budgetary changes between FY 2022-23 and FY 2023-24 are as follows:

Classification	2021-22 Actual BUDGET	2022-23 Amended BUDGET	2023-24 Adopted BUDGET	2023-24 Proposed BUDGET	Change between FY24P vs FY24A
General Fund	\$ 104,389,813	\$ 111,277,923	\$ 118,561,146	\$ 120,526,029	\$ (1,964,883)
Water & Sewer Fund	59,827,515	56,784,736	60,380,704	60,380,704	-
Utility (CIP)	7,538,194	56,353,267	32,820,000	32,120,000	700,000
Solid Waste Fund	13,337,230	13,595,289	15,259,265	15,259,265	-
General Govt (CIP)	5,191,088	18,321,762	12,149,651	16,110,097	(3,960,446)
Public Service Tax DS	11,609,591	11,632,169	12,042,390	12,042,390	-
Fleet Fund	14,619,080	16,720,631	11,389,127	11,389,127	-
Golf Course Fund	2,529,590	2,806,783	2,772,343	2,772,343	-
Self Insurance Fund	6,777,044	6,996,395	8,071,711	6,886,518	1,185,193
Building Fund	3,053,513	3,882,254	3,997,912	3,972,912	25,000
Local Option Gas Tax Fund	1,301,527	1,300,941	1,300,965	1,300,965	-
Other Funds	10,358,949	5,084,522	6,259,036	6,127,036	132,000
Total -- All Funds	\$ 240,533,134	\$ 304,756,672	\$ 285,004,250	\$ 288,887,386	\$ (3,883,136)



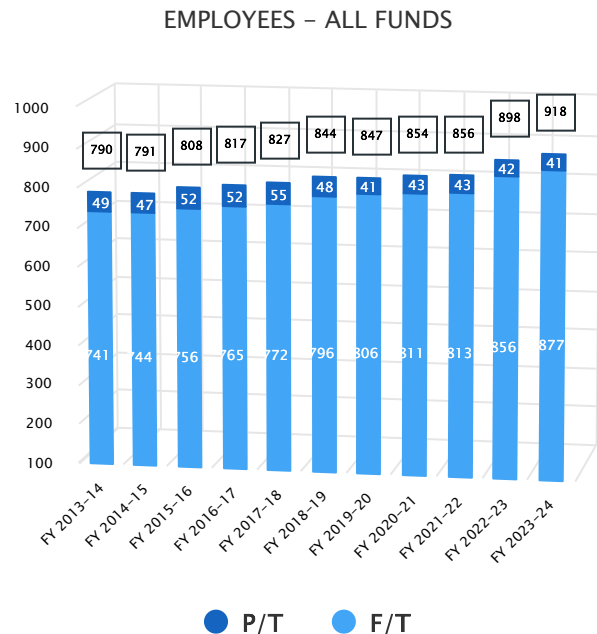
General Fund: The budget increased by \$7,283,223 due mainly to personnel and pension adjustments related to the Police, Fire, and various departments .

Water & Sewer Fund: The budget increased by \$3,595,968 primarily related to the personnel and increased operating cost across various divisions.

Utility and General CIP Fund: The budget decreased by \$23,533,267 and \$5,847,203, respectively, due to the completion of prior year projects.

CHANGES IN PERSONNEL: The Adopted FY 2023-24 Budget represents a total net increase of 21.16 positions citywide with a total employee count for full-time equivalent and part-time count of 918.

Various Funds	2021-22 Amended	2022-23 Amended	2023-24 Budget
General Fund	594.79	615.09	624.75
Utility Fund	140.00	146.50	149.50
Golf Fund	23.00	24.00	24.00
Grants Fund	1.00	2.00	2.00
Solid Waste	45.70	47.00	53.00
Fleet Maintenance	15.00	15.00	16.00
Traffic Fund	4.00	13.00	13.00
Recreation Revenue Fund	3.45	3.38	3.38
Materials & Distribution	6.00	6.00	6.00
Building Fund	11.00	12.00	13.00
Community Improvements	2.50	2.00	2.00
Public Arts	1.50	1.50	1.50
Self Insurance	6.00	7.00	7.50
Cemetery Fund	2.00	2.00	2.00
Total All Funds:	855.94	896.47	917.63
Total Increase (Decrease)		40.53	21.16
Percentage Change		4.74%	2.36%



I appreciate the assistance of the Budget Review Team which includes Deputy City Manager Andrew Mack, both Assistant City Managers Adam Temple and Kathryn Matos, Budget Division Director Anthony Davidson, Finance Director Mara Frederiksen, and the Human Resources/Risk Management Director Tennille DeCoste. Also, I would like to acknowledge the Executive Team and the Commission for their hard work and assistance during this phase of the budget cycle.

Through a well-prioritized budget, we will administer the vision of the City Commission, provide exceptional service to our diverse community, and continue to navigate a course toward economic sustainability.

Respectfully submitted,

Daniel Dugger
City Manager



UTILIZING THE DOCUMENT

In order to assist the reader in their review of the Budget document and obtaining information, several specific financial devices, such as graphs, charts, and tables have been utilized. The reader may obtain information at three separate levels: City, fund, and department.

A City level summary of the most important information coupled with comparative data has been included on the following pages.

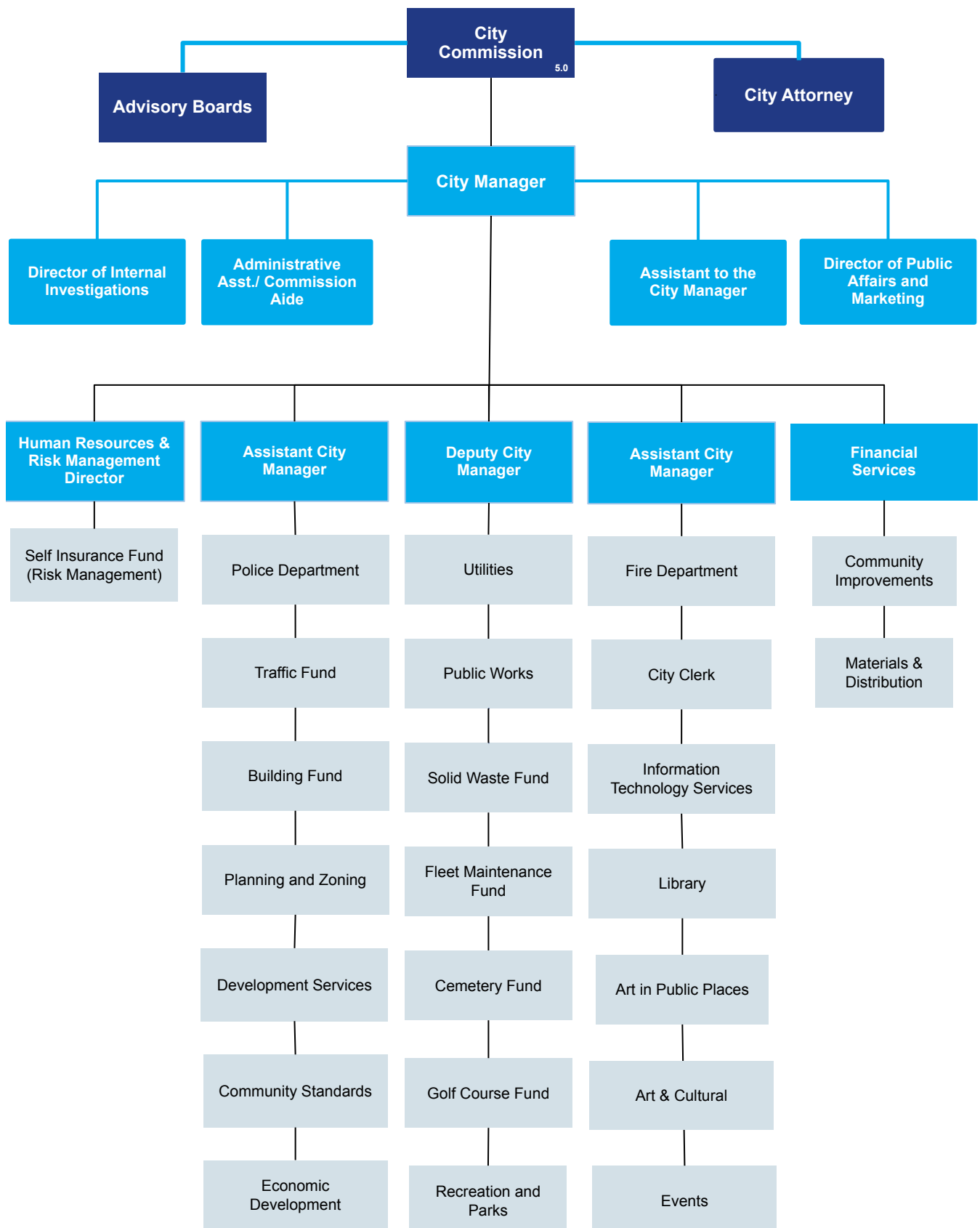
- City Organizational Chart
- Senior Management Team
- Budget Calendar
- Fund Definitions
- Budget & Accounting Process
- Revenue Criteria
- Revenue & Expenditure Charts and Schedules
- Personnel Data
- Outstanding Debt with Policy

Most of the Budget document has been divided into sections with a separate fund (the Table of Contents designates the order and detail of these funds). Most funds contain department level budgetary information such as mission and goals, organizational charts, personnel allocation data, performance measures, and departmental expenditures on a line-item basis.

Note: The City Manager's Transmittal Letter provides an overview of the main strategic initiatives/concerns and actions to be taken for the upcoming fiscal year. Other important information provided in the transmittal letter includes

- City's Financial Overview (Revenue and Expenditures)
- Discussion of illustration of the Millage and Rollback Tax Rates
- Discussion of illustration of the Adopted Budget for all funds
- Snapshot of the changes in personnel





Senior Management Team

Daniel Dugger
City Manager

Andrew Mack
Deputy City Manager

Adam Temple
Assistant City Manager, Development Services

Kathryn Matos
Assistant City Manager - Administrative Services

Dani Moschella
Director, Public Affairs and Marketing

Mara Frederiksen
Director of Financial Services

Mario Guzman
Director, Public Works

Tennille DeCoste
Director, Human Resources & Risk Management

Hugh Bruder
Director, Fire & EMS Services

Joseph Degiulio
Chief of Police

Poonam Kalkat
Director, Utilities

Kacy Young
Director, Recreation & Parks

Fred Harris
Director, Information Technology Services

Jeannie Taylor
Director, Library

Craig Clark
Director, Arts and Culture

Amanda Radigan
Director, Planning and Zoning



FY 2023-24 Budget & Fire Assessment Calendar

Monday, Feb 6, 2023	10:00 AM	Budget Kick Off meeting/presentation (City Manager's message on major budget challenges: personnel cost/staffing, mandated projects, guidelines for increases over prior year, etc.)
Friday, Feb 10 2023	Open	Distribute forms for Personnel & Vehicle Requests to the department and any guidance (2-week submittal for return, Friday February 24th)
Friday, Feb 10, 2023	Open	Distribute forms for Grant Funds, and Technology requests Funds to the departments and any guidance (1-week submittal for return, Friday February 17th)
Friday, Feb 10, 2023	Open	Distribute Capital Improvement Program forms to the CIP Committee & the Utility department.
Thursday, March 2, 2023	5:00 PM	Finance and respective departments review individual requests previously submitted.
Thursday, March 2, 2023	Open	Distribute Budget materials to all departments. Complete first draft of FY 2023-24 CIP and distribute Cost Allocations by March 16.
Friday, March 31, 2023	5:00 PM	Departments final day of Operating budget data entry & Revenue Projections
Friday, April 21 to May 3, 2023	5:00 PM	CM and Executive Team Review department proposals prior to meeting with departments.
Monday - Friday May 8 - 12, 2023	TBD	Budget Review Team meets with departments to review Operating & CIP budgets and goals. Verify CM's personnel modifications with Human Resources. Complete Proposed Budget in June.
Friday, May 26, 2023	PM	Estimated Property Taxable Values received from Palm Beach County
		1st Public Budget Workshop – Commission Chambers
		Discuss Proposed FY23/24 Operating & CIP Initiatives & Fire Assessment from the City Commission.
Tuesday, May 30, 2023	PM	Truth In Millage (TRIM) process begins - Preliminary Property Taxable Values to be sent from Palm Beach County Property Appraiser on July 1, 2023. Budget Transmission to City Commission
Saturday, July 1, 2023	PM	2nd Public Budget Workshop - Police Community Room
		<u>Discuss Proposed FY23/24 Operating & CIP Budget presented to City Commission</u>
		<u>Continue to discuss FY23/24 Proposed Budget & Adopt Preliminary Fire Assessment Rate Resolution and Assessment Resolution for Canal Maintenance Special</u>
Monday, July 10, 2023	9am-5pm	<u>Assessment*</u>
Thursday, July 13, 2023	5:30pm-	<u>Special Commission Budget Meeting for Adoption of Tentative Millage Rate</u>
		1. Advise Property Appraiser of Preliminary Fire Assessment Rate and Fire Assessment adoption hearing date (Thursday, September 7, 2023)
		2. Proposed Millage, rolled-back rate, date, time and meeting place of the tentative budget hearing on Form DR-420 by Friday, July 21, 2023, Certify via eTRIM
		3. GSG to provide Property Appraiser with City's Fire Assessment Roll for TRIM (on 7/25/23)
Week of July 24, 2023		Advertise Notice of Public Hearing for Annual Fire Assessment Resolution (Tuesday, September 10 - (City Clerk/City Mgr. action) Note: Statutorily required before August 19, 2023. Mail statutorily required First Class Notices to affected property owners. (GSG action) Note: Statutorily required before August 16 Advertise Notice of Public Hearing for Final Assessment Resolution for Canal Maintenance Special Assessment (Tuesday, September 8)
Wednesday August 15, 2023		(City Clerk/City Mgr. action) Note: Statutorily required before August 16, 2023.
		1st Budget Public Hearing to adopt Proposed Budget (must be 65 days after July 1st)
		<u>After 9/3/23, date cannot coincide with School Board (9/6) or County (9/7/23) meeting dates.</u>
Tuesday, September 5, 2023	6:00 PM	Public Hearing at adopt the Final FY 2023-24 Annual Fire Assessment Resolution and Final Assessment Resolution for Canal Maintenance Special Assessment
Wednesday, Sept. 13, 2023		Deadline to certify Fire Assessment Roll to Property Appraiser
		Advertise final millage and budget hearing in newspaper for Saturday (within 15 days after 1st Public Hearing). Start summary on 9/7/23. City certifies Final Non-Ad Valorem Assessment Roll to Palm Beach County Tax Collector
Friday, September 8, 2023		2nd Budget Public Hearing and Final Adoption of FY 2023-24 Budget (within 2 to 5 days after Ad). Note: Date may not coincide with School Board (9/13) and County (9/26/23) meeting date.
Tuesday, September 14, 2023	6:00 PM	Ratification of Community Redevelopment Agency (CRA) Budget, and South-Central Regional Wastewater Board Budget. First day City can send out invoices for Canal Maintenance Special Assessment for FY 23/24
Tuesday, September 14, 2023		Submit resolution/ordinance adopting final millage rate to Property Appraiser, Tax Collector, and Department of Revenue within 3 days of adopting final millage rate.
Wednesday, Sept. 27, 2023	6:00 PM	Continuation of 2nd Budget Public Hearing to adopt the Budget
Thursday, October 12, 2023		Submit completed TRIM package to DOR within 30 calendar days following adopting final millage rate with Form DR-487, Certificate of Compliance.



FINANCIAL POLICIES OVERVIEW

The following policies establish the basis for the City's overall financial planning and management. These policies show the citizens, the commercial investors, and the credit rating industry the City's commitment to sound financial management and fiscal integrity.

Internal Control Environment Goals

1. Protect the assets of the City through an adequate system of internal controls.
2. Maintain the financial viability of the City in order to ensure adequate levels of City services.
3. Maintain financial flexibility in order to continually adapt to economic and demographic changes.
4. Maintain and enhance infrastructure to provide for the health, safety and welfare of the City's citizens.
5. Report to the Citizens, State and Federal Governments, and creditors on the financial operations.

Balanced Budget

The Budget shall be balanced with *"The amount available from taxation and other sources, including balances brought forward from prior fiscal years, must equal the total appropriations for expenditures and reserves. At a minimum, the adopted budget must show for each fund, as required by law and sound financial practices, budgeted revenues and expenditures by organizational units which are at least at the level of detail required for the annual financial report under s. 218.32(1). The adopted budget must regulate expenditures of the municipality, and an officer of a municipal government may not expend or contract for expenditures in any fiscal year except pursuant to the adopted budget."* as discussed in Florida Statutes Chapter 166.241(2). The department of Financial Services will annually produce a balanced budget document for all funds and provide monthly updates for the major funds in the City.

Budget Transfer/Amendment Policy

1. Transfers requested within the expenditure category and/or between divisions within the same department, or between activity codes within the same department require approval by the Finance Department and City Manager. Budget transfers that affect more than one fund require Commission approval.
2. Appropriations related to prior year non-operating encumbrances and capital projects not completed will be submitted to the City Commission as a budget amendment

Asset Policy

The City will maintain an inventory of all assets with a value in excess of \$1,000 having an estimated life of more than one year. At a department's request, an asset will be disposed of when that asset is no longer functioning or has reached its replacement cycle. The City policy is in-line with Florida Administrative Code Chapter 69I-73 and Florida Statutes Chapter 274.02.

Investment Policy

This policy sets forth the investment objectives and parameters for the management of public funds of the City of Boynton Beach, Florida. These policies are designed to ensure the prudent management of public funds (safety), the availability of operating and capital funds (liquidity) and a competitive return on investment (yield). This investment policy applies to the investment of public funds in excess of amounts needed to meet current expenses, which includes cash and investment balances. The City staff and Commission will annually review its Investment Policy and offer guidance for staff and any investment managers hired by the City. The policy will comply with the requirements of Chapter 218.415 Florida Statutes.



Fund Balance

Policy Fund balance is the difference between assets and liabilities reported in a governmental fund. The City's minimum fund balance reserve policy has been revised to a range of 15% to 20% of the following year's budgeted expenditures. The reserve is required to compensate for short term revenue shortfall and unforeseen emergency.

Revenue Policy

1. The City staff will review revenue projections on an annual basis.
2. The City Commission will establish the City's budget priorities based upon the revenue estimates and expenditure guidelines.
3. The total estimated revenues/sources (including balances brought forward) shall equal the total appropriations and reserves in accordance with Florida Statutes Chapters 166 and 200
4. The City will strive to develop or identify a diversified and stable revenue system.

Grants Management Policy

5. Departments are responsible for grant forecasting and identifying matching funds when preparing the fiscal year budget.
6. Grants Navigator, a software solution for grant research and grant management, will be used city-wide to provide an effective means to define projects, analyze funding sources, implement grant funded projects, generate required reports and provide centralized record keeping for audit purposes.

Appropriation/Expenditure Policy

7. Appropriations will be made at the major expenditure category: personnel services, operating expense, capital outlay, debt service, grants and aids, and non-operating expenses.
8. Operating expenditures should not exceed current operating revenues.
9. Position Control will be maintained by the Human Resources Department and the Finance Department.

Capital Management Policy

The Capital Improvement Program (CIP) shall consist of projects/equipment with a cost estimate of at least \$15,000 and an asset life of at least five (5) years. A CIP project may involve new construction or renovation to the City infrastructure, acquiring major equipment, and technology. All CIP projects must identify a possible source of funding before Commission approval.

Debt Management Policy

Debt management policies are intended to provide a comprehensive and viable plan which recognizes the capital improvement needs of the City as well as the taxpayers' ability to pay while taking into account existing legal, economic, financial, and debt market considerations. The City of Boynton Beach shall establish as a maximum cap for long-term general obligation debt, ten percent (10%) of the total assessed value of both real and personal property within the City limits. This cap shall be adjusted annually to reflect the annual changes in the assessed value. There shall be no limitation on the use of revenue bonds as a percent of total debt service of the City.

Performance Measurement Policy

The City requires all departments to establish performance measures aligned with the services being offered and the Strategic Plan of the City of Boynton Beach. The performance measures should be reviewed by departments at least quarterly or semi-annually. The performance measures will be published in the City's Adopted Budget Book. Performance measures will directly hold City staff and management accountable, foster transparency, and identify areas for improvement.



BRIEF EXPLANATION OF FUNDS

In accordance with generally accepted governmental accounting, auditing, and financial reporting principles, this document is organized by funds in the following manner:

- **GENERAL FUND (001)**
- **ENTERPRISE FUNDS**
 - Utilities Fund (401)
 - Solid Waste Fund (431)
 - Golf Course Fund (411)
- **INTERNAL SERVICE FUNDS**
 - Fleet Maintenance Fund (501)
 - Self-Insurance Fund (522)
 - Materials & Distribution Fund (502)
- **DEBT SERVICE FUNDS**
 - Public Service Debt Tax Fund (207)
- **SPECIAL REVENUE FUNDS**
 - Traffic Safety Fund (103)
 - Local Option Gas Tax Fund (104)
 - Community Improvements Fund (122)
 - Building Fund (130)
 - Green Building Fund (131)
 - Public Arts Fund (151)
 - Recreation Program Revenue Fund (172)
 - Cemetery Funds (631)(632)
- **CAPITAL PROJECTS FUND**
 - Parks & Rec Trust Fund (141)
 - General Government Fund (302)
 - Local Gov't Surtax Cap Fund (303)
 - Golf CIP Fund (412)
 - Utility Project Funds (403 & 404)



BRIEF EXPLANATION OF FUNDS (continued)

GENERAL FUND

The General Fund serves as the primary operating fund of the City. The fund accounts for all financial transactions not accounted for in another fund. Revenue is derived primarily from property taxes, state and federal distributions and other intergovernmental revenue.

ENTERPRISE FUNDS

The enterprise funds report operations that provide services primarily to the public which are financed primarily by user charges, or activities where periodic measurement of net income is appropriate for capital maintenance, public policy, management control or other purposes.

Utilities Fund (401) accounts for the construction, operation and maintenance of the Utilities Department and the City's share of the Regional Wastewater Treatment Plant.

Solid Waste Fund (431) accounts for the operation, maintenance, and replacement of the sanitation fleet and the supporting functions enabling the City to collect all refuse and trash on a regular basis.

Golf Course Fund (411) accounts for the construction, operation and maintenance of the Links Municipal Golf Course.

INTERNAL SERVICE FUNDS

Internal service funds are established to finance and account for services and commodities furnished by a designated department of the City to other departments of the City. Boynton Beach operates three (3) internal service funds; Fleet Maintenance, Warehouse and Self Insurance.

Fleet Maintenance Fund (501) accounts for the operation, maintenance and replacement of all motor vehicles and heavy equipment pieces within the City fleet. The funds charge individual departments for (a) operations and maintenance of the vehicles and equipment and (b) a prefunding charge (depreciation) to replace the vehicle at the end of its useful life.

Self-Insurance Fund (522) accounts for all insurance for property, workers' compensation, general and automotive liability claims.

Materials & Distribution Fund (502) accounts for the inventory and disbursement of supplies purchased in bulk. All using departments are charged based on the relative cost of the supplies purchased.



BRIEF EXPLANATION OF FUNDS (continued)

SPECIAL REVENUE FUNDS

These funds account for specific governmental revenue (other than special assessments and major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Traffic Safety Fund (103) - accounts for the operations of the red light camera program in the City.

Local Option Gas Tax Fund (104) - This fund was created during the 1983-84 Fiscal Year as a result of an Interlocal Agreement between Palm Beach County and local municipalities for the distribution of gas tax revenue. Expenditure of these funds is to be used for road improvements.

Community Improvements Fund (122) - accounts for those funds designated for housing improvement programs.

Building Fund (130) - accounts for all funds collected and extended pursuant to Florida State Statute.

Green Building Fund (131) - established to address Sustainable "green" projects throughout the City.

Public Arts Fund (151) - accounts for all funds collected pursuant to Ordinance 05-060 enacted to enhance the City's heritage, diversity, and character through public artworks integrated in the architecture, infrastructure and landscape.

Recreation Program Revenue Fund (172) accounts for all self-supporting recreational programs.

Cemetery Fund (631/2) accounts for the operations of the City's cemeteries.

DEBT SERVICE FUND

This fund accounts for the accumulation of resources for and the payment of general long-term debt principal and interest. **Public Service Tax Debt Service Fund (207)** accounts for the debt service on the City's Public Service Tax Bonds.

CAPITAL PROJECT FUNDS

These funds account for the acquisition or construction of major capital facilities other than those financed by proprietary fund operations and special assessments. **Parks & Recreational Facilities Fund** is used for the acquisition or development of City park and recreational land. The Parks & Recreational revenues are generated by park impact fees collected from developers. The **Golf CIP Fund** accounts for capital revenues and capital expenditures related to the capital needs at the Links of Boynton Beach golf course.

Parks & Rec Trust (141)

General Government (302)

Sales Surtax Projects (303)

Golf Projects (412)

Utility Projects (403 & 404)



BUDGETS AND THE BUDGETING PROCESS

The City follows these procedures in establishing the budgetary data reflected in the financial/budget documents:

- The distribution of documents to initiate the fiscal year's budget process begins in February. Proposed budget information is gathered, entered into the financial systems, and various departments provide justification for the requested budget for the upcoming fiscal year.
- During the first week of July, the City Manager submits to the City Commission a tentative budget for consideration and approval. The budget is available to the public at this time.
- Budget workshops are held by the City Commission to review the proposed budget and to obtain public comment. (May 30 & July 10 - 13)
- The City advises the Palm Beach County Property Appraiser & Department of Revenue of the proposed millage rate, the rolled-back millage rate, and the day, time and place of the public hearing for budget acceptance. (No later than the week of July 24, 2023)
- The public hearings are held to obtain final taxpayer input and to adopt the final budget. (Two Commission meetings in September)
- The budget and related millage rates are legally enacted annually by passage of an ordinance at the second Commission meeting in September
- The proposed and/or adopted budget must be balanced, where revenues equal all appropriations
- Within 30 days after the Commission meeting (final public hearing) on the budget the final steps in the TRIM compliance process should occur

Minimum Fund Balance Reserve: The City's reserve policy is to maintain a reserve of 10% of the following year's budgeted expenditures to compensate for short term revenue shortfall and unforeseen emergency.

For budgetary purposes, current year encumbrances are treated as expenditures and any unencumbered budgetary appropriations lapse at fiscal year-end. Changes or amendments to the total budgeted expenditures of the City or a department must be approved by the City Commission; however, changes within a department which do not affect the department's total expenditures may be approved at the administrative level. Expenditures may not legally exceed budgetary appropriations for the fund in total, although individual department's expenditures may exceed a department's budget. All Funds except Capital Funds unencumbered and unexpended appropriations lapse at fiscal year-end.

The reported budgetary data represents the final appropriated budget after amendments adopted by the City Commission. Appropriated budgets have been legally adopted for the General Fund, the Local Option Gas Tax Fund, Recreation Program Revenue Fund, Community Improvements Fund (special revenue funds), the Public Services Tax Debt Service Fund, the Capital Improvements Fund (capital projects funds) and the Parks and Recreation Facilities Fund (a capital improvement fund) on the same modified-accrual basis used to reflect actual revenue and expenditures, except that for budgetary purposes, current year encumbrances are treated as expenditures.

Appropriated budgets are also prepared and adopted for the Water and Sewer Fund, Solid Waste Fund, Golf Course Fund, Fleet Maintenance Fund, Self-Insurance Fund, Warehouse and Cemetery Fund.

Budget Transfer/Amendment Policy: Transfers requested within a major expenditure category and/or between divisions within the same department, or between activity codes within the same department but not across funds require approval by the Finance Department and City Manager. Budget transfers and/or amendments that affect more than one fund require Commission approval.



ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Water and sewer and other proprietary fund revenues are recognized as earned when the services are provided.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available.

During the fiscal year for budgetary reporting purposes encumbrances are treated as expenditures to reflect available budget. The encumbrance system is utilized for budgetary control at the department level. Budgetary reports are issued and reviewed on a monthly basis for budgetary control. For GAAP basis of accounting purposes encumbrances are reported as reservations of fund balance at the end of the fiscal year.

Grant funds are non-budgeted throughout the fiscal year and are recorded as true expenditures at the end of the fiscal year. The budget is a projection of how the City forecasts services and revenues for the government-wide financial statements, proprietary and fiduciary fund financial statements. Within sixty days after the end of the fiscal year, when all revenues, expenditures, and encumbrances have been recorded, a budget amendment may be required which may be directly related to how the financial statements are issued.

The budgetary basis of budgeting for reporting/control of the final appropriated budget for the General Fund, the Local Option Gas Tax Fund, Recreation Program Revenue Fund, Community Improvements Fund (special revenue funds), the Proprietary Funds, the Public Services Tax Debt Service Fund, the Capital Improvements Fund (capital projects funds) and the Parks and Recreation Facilities Fund (a capital improvement fund) is the same for GAAP basis of accounting (stated above).

In developing and evaluating the City's accounting system, consideration is given to the adequacy of the internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute assurances regarding:

1. Safeguarding of assets against loss from unauthorized use or disposition.
2. Reliability of financial records for preparing financial statements and maintaining accountability for assets.

The concept of reasonable assurance recognizes that:

1. The cost of control should not exceed the benefits likely to be derived.
2. The valuation of costs and benefits requires estimates and judgments by management.

All internal control evaluations occur within the above framework. We believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions.

Minimum Fund Balance Reserve: The City's reserve policy is to maintain a reserve of 15% to 20% of the following year's budgeted expenditures to compensate for short term revenue shortfall and unforeseen emergency.



DEPARTMENT and FUND RELATIONSHIP

Department	General Fund	Utility Funds	Solid Waste Fund	Golf Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Internal Service Funds
City Commission	√							
City Manager	√	√	√	√			√	√
City Hall	√							
Marketing/Communications	√							
Special Events	√							
Town Square Project	√	√					√	
City Clerk	√	√	√	√				
Finance	√	√	√				√	
Information Technology Services	√	√	√					
Human Resources	√	√	√	√				√
ADA & Inclusion	√							
City Attorney	√	√	√					
Police - Uniform	√							
Police - Office of the Chief	√							
Police - Support Services	√							
Fire	√							
Community Standard	√							
Emergency Mgmt. (EOC)	√							
Develop SS	√	√					√	
Building	√	√			√			
Planning & Zoning	√	√						
Economic Development	√							
Public Works	√		√			√	√	
Engineering	√	√				√		
Streets Maintenance	√		√		√	√	√	
Parking Services	√							
Parks & Grounds	√						√	
Library	√							
School Museum Services	√							
Recreation	√				√		√	
Parks Maint	√						√	
Water & Sewer Departments		√						
Golf Administration & Maintenance				√				
Traffic Safety Fund					√			
Community Improvements Fund					√			
Building Fund		√			√			
Green Building Fund					√			
Parks & Rec Trust Fund							√	
Public Arts Fund					√			
Recreation Program Revenue Fund					√			
Public Service Tax Fund						√		
Fleet Maintenance Fund								√
Warehouse Fund								√
Risk Mgmt (Self Insurance)								√
Cemetery Fund					√			



REVENUE ESTIMATES

The established Revenue criterion utilizes a conservative approach based on historical trends, current data, staff input, and various analyses. Additionally, specific operational information is gathered from different internal and external experts to aid the revenue forecasting process.

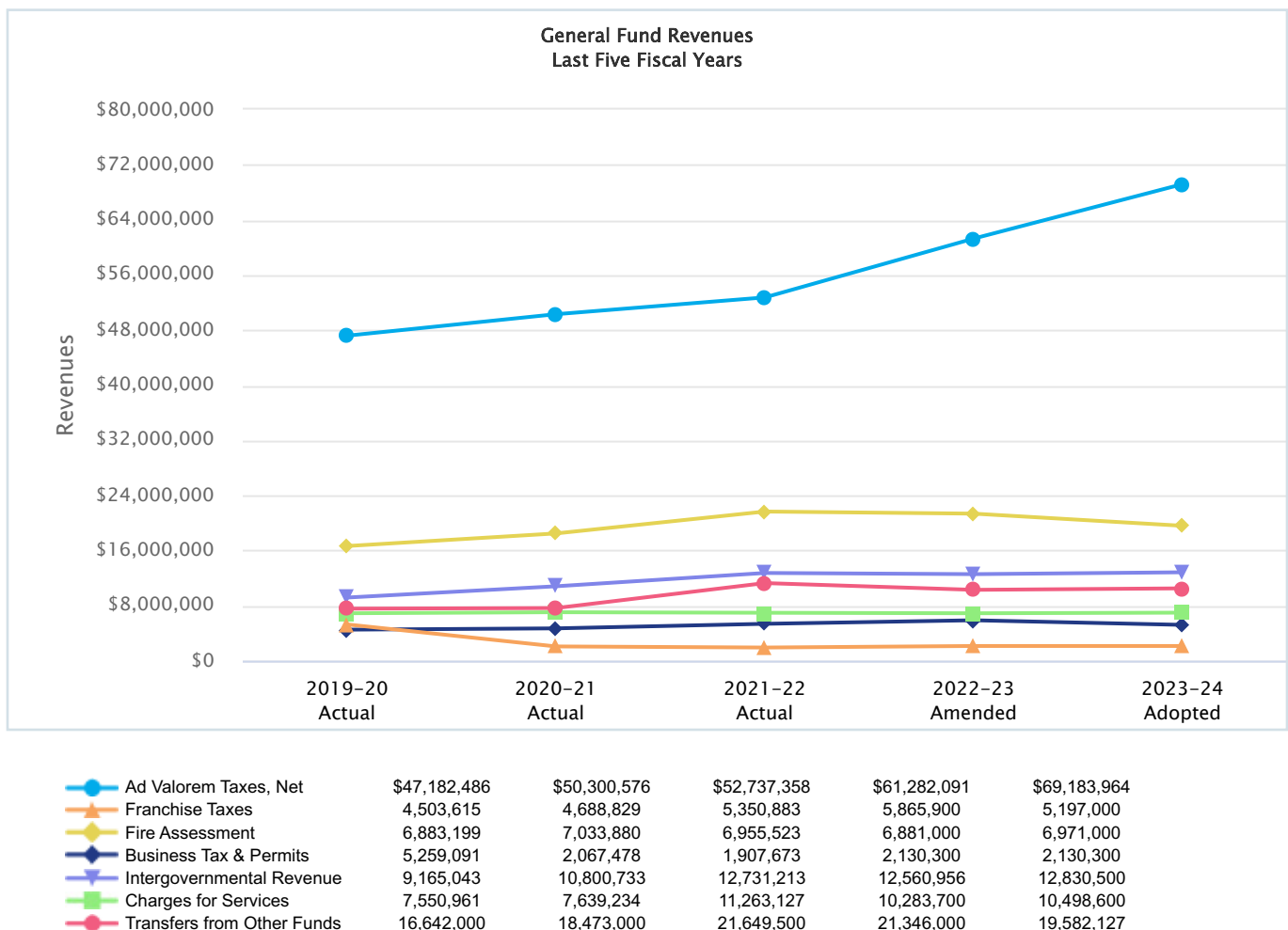
GENERAL FUND:

Current Ad Valorem Taxes are levied against real & personal property taxable value received from the property appraiser and millage rate established by the City Commission. Discounts are budgeted at 3.50% of Ad Valorem Taxes. As the major source of revenues for the General Fund, the reported gross Ad Valorem Taxes, in the table to the right, reflects an average of over 6.7% growth in the last five years. For FY 2023-24, the gross Ad Valorem Taxes of \$69.2M is 58.30% of the total general fund revenues of \$118.60M.

Both the Franchise/Utility Taxes are based on projected revenues received from the utility company, mainly based on historical data and population growth from Florida Power & Light. Franchise rates and estimates vary according to individual Franchise agreements with Florida Power & Light, Florida Public Utilities, and two towing companies. From FY 2019-20 to FY 2023-24, Franchise Taxes have ranged from \$4.50 to \$5.2M.

The Fire Assessment rate for FY 2023-24 is \$120 per residential dwelling (no change from FY 2022-23) and commercial property is based on a square footage rate schedule. The adopted budget for FY 2023-24 is \$7.0M, 6% of the total general fund revenue.

Business Taxes & Permits revenues, \$2.1M, are determined via trend analysis, the number of established businesses, building development activity, all in conjunction with the Building Department staff. This type of revenue represents 1.80% of the total budget of \$118.60M.



Intergovernmental Revenue for FY 2023-24 is budgeted at \$12.8M. The main components of intergovernmental revenue comprise of State Shared and County Shared Revenues, for FY 2023-24 budgeted at \$12.3M and \$0.5M, respectively. The budgets are driven by projections received from the State of Florida and analyses from City staff.

Other types of FY 2023-24 intergovernmental revenues include Palm Beach County Court (Moving Violations/Traffic Tickets) budgeted at \$80K similar to budget in FY 2022-23, Palm Beach Occupational Licenses budget at \$150K increased from \$170K in FY 2022-23, Mobile Home Licenses which is projected to yield annual revenues of \$60K, and Alcoholic Beverage Licenses expected to return on average \$60K. The budgets are established based on historical data and trend analysis (within a projection range of 2% to 3%).

Charges for Services revenues included but not limited to Inter-Government Fire Service Contracts, \$2.6M, ALS Transport Services, \$4M, Police Special Detail, \$550K, and Tax Searches, \$500K.

Fines & Forfeitures revenues for FY 2023-24 are budgeted at \$482.8K. These revenues are generated from library fines, code enforcement fines, police parking fines, and false alarm fines (determined by historical data and trend analysis).

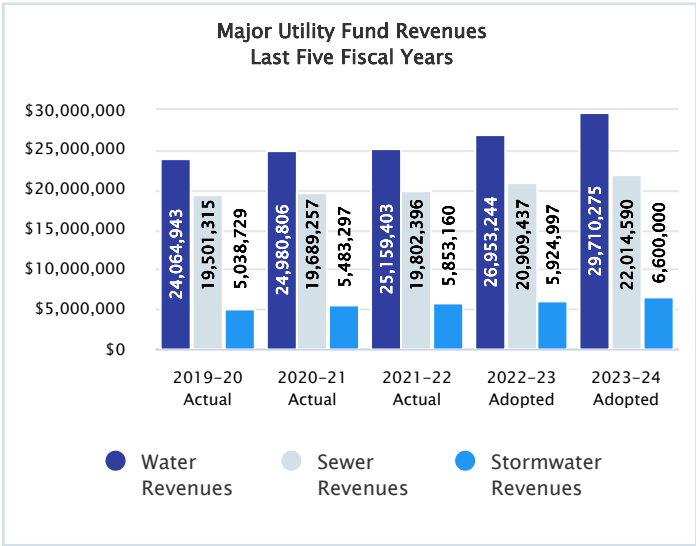
Investment Income projection in today's investment environment is based on cash-flow analysis and current interest rates. For FY 2023-24, the interest income budget has been established at \$317,000 compared to \$142,000 in the prior year.

Interfund Transfers over the last 3 years have averaged slightly over \$21.6 M, for FY 2023-24 the adopted budget is \$19.6M, and the transfers are approved by City Commission. These transfers are based on cost of providing various inter-department/fund services.

Most of the revenues are based on the use of the consumer price index data, historical data, demand for services, population growth, scenario & trend analysis with departmental projections



REVENUE ESTIMATES (continued)



UTILITIES FUND:

The three major revenue categories within the Utility Fund are water, sewer, and storm-water. These revenues are determined based on historical data, the existing and projected users, billing trend analysis, and a Commission approved fee schedule. Water revenues reflect a 10% annual increase over five fiscal years from FY 2022-23, \$26.9M, to FY 2023-24, \$29.7M. Sewer revenues from FY 2022-23, \$20.9M increased to \$22M for FY 2023-24. Storm-water revenues for FY 2023-24 are \$6.6M compared to FY 2022-23 budget of \$5.9M.

The Earnings on Investments (not shown in chart) budget for FY 2023-24 and FY 2022-23 was \$300,000 and \$60,000, respectively. In FY 2021-22 actual income was \$22,836. The budget was established based on cash balance analysis, year-to-date returns,

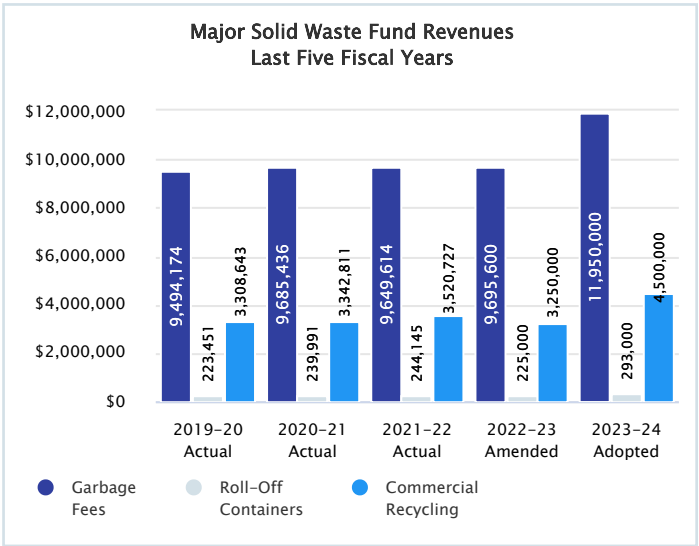
and current interest rate environment.

SOLID WASTE FUND:

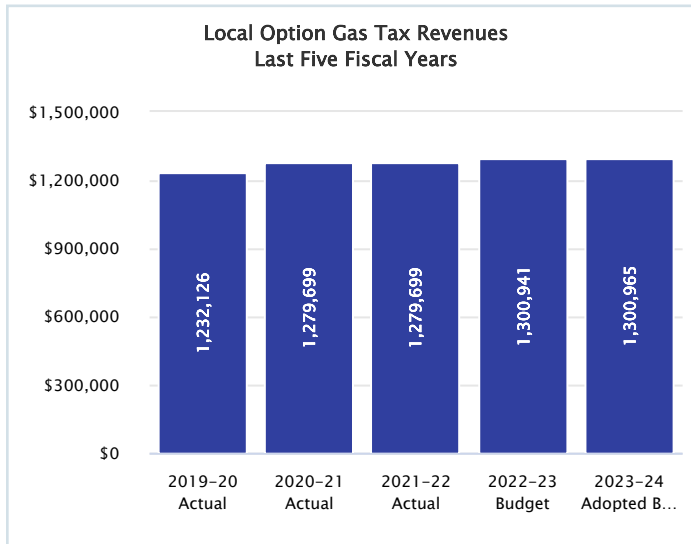
Revenue projections for Solid Waste services are based on historical data trend analysis plus projection of the number of new customers. For FY 2023-24, the Commission has established the Single family residential rate at \$21.00 per month and the multi-family residential rate at \$18.00 per month. Commercial users are charged according to a fee schedule. Garbage Fee revenues are budgeted at \$12.9M for FY 2023-24 compared to the \$10.2M for FY 2022-23. In FY 2021-22 actual Garbage Fee revenues were \$10.3M.

For FY 2021/22, the actual revenues generated from commercial customers, tied to roll-off containers, was \$3.5M. Anticipated revenues for FY 2023-24 has been established at \$4.5M

There is an annual transfer equivalent to \$5,000 from the Golf Course Fund for garbage collection.



REVENUE ESTIMATES (continued)



LOCAL OPTION GAS TAX FUND:

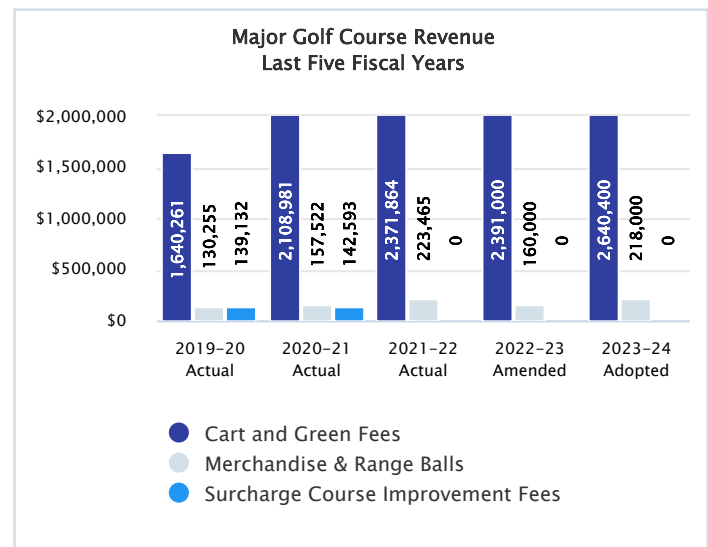
FY 2023-24 Local Option Gas Tax projected revenues are based on prior year data, anticipated increases, and estimates provided by Florida Department of Revenue. For FY 2023-24, the budget is \$1,300,965 that is equivalent to the previous year. The FY 2021-22 actual revenues of \$1.3.

GOLF COURSE FUND:

Golf Cart and Green Fees revenue projection are provided by the Golf Course Manager, based on the number of carts used in prior years plus any anticipated growth in the number of golfers. The user rates are Commission approved, found on the seasonal fee schedule, Golf Rates and Memberships | City of Boynton Beach (boynton-beach.org). The adopted budget for FY 2023-24 has been established at \$3.05M which is less than the FY 2022-23 budget of \$2.7M.

Merchandise and Range Balls estimates are based on sales from prior year plus projected revenue for new items being purchased for resale. The budget for FY 2023-24 is \$218,000 (\$113K for Merchandise and \$105K for range balls) which is a conservative estimate based on similar actual projections for FY 2021-22.

Premium Year-Round and Links Loyalty Dues, have an Adopted Budget FY 2023-24 estimated at \$155,500 and \$31,460, respectively (not shown in chart). This golf revenue source is based on the current number of permit holders and trend analysis.



BUDGET SUMMARY for ALL FUNDS

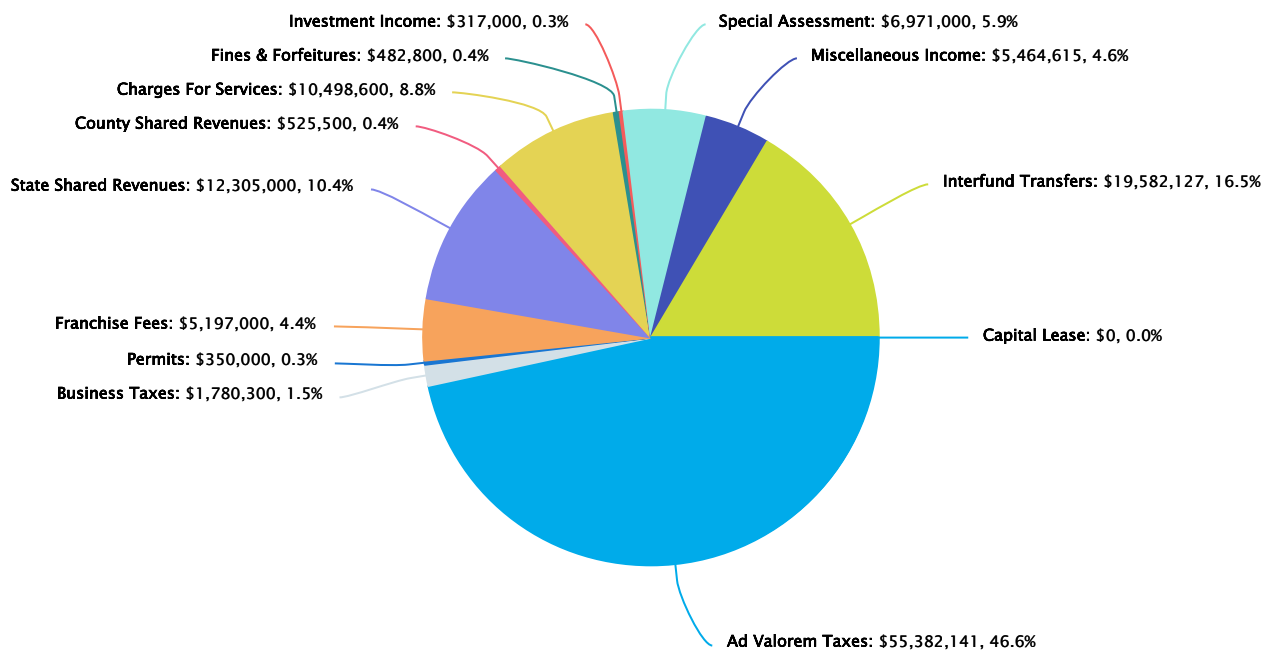
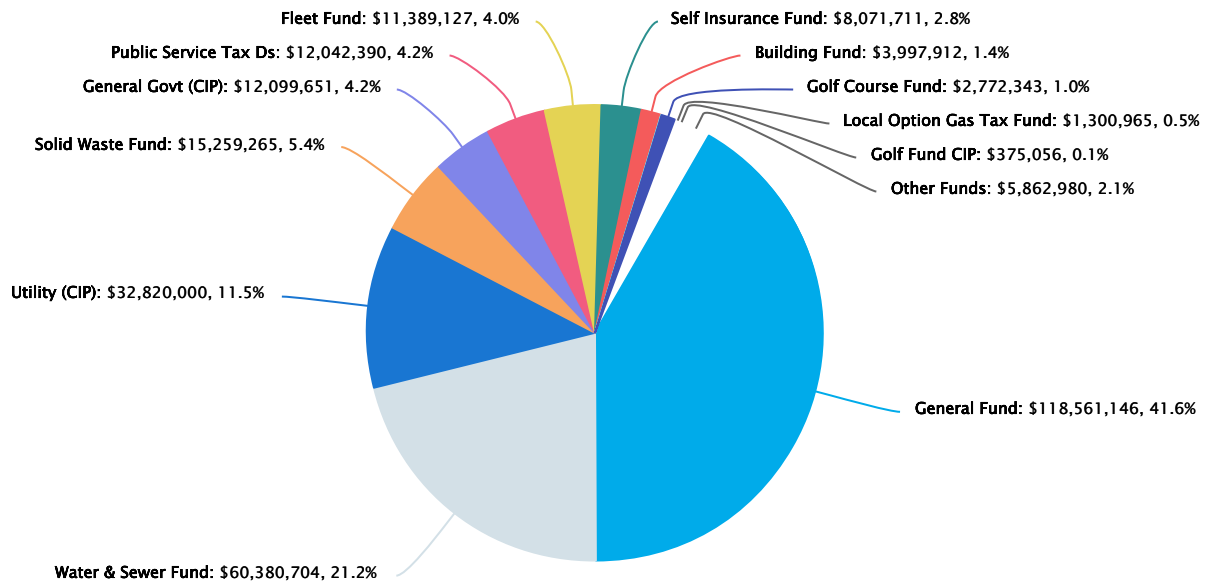
General Fund 7.8500

Estimated Revenues:	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total All Funds
Taxes:							
Ad Valorem Taxes	\$ 69,153,964	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,153,964
Less CRA Tax							
Increment Financing	(13,771,823)	-	-	-	-	-	(13,771,823)
Franchise Taxes	5,197,000	-	-	-	-	-	5,197,000
Utility Taxes	-	-	10,399,738	-	-	-	10,399,738
Local Option Gas Tax	-	1,369,725	-	-	-	-	1,369,725
Licenses & Permits	2,130,300	-	-	-	-	-	2,130,300
Intergovernmental Revenue	12,830,500	4,266,552	-	4,382,000	-	-	21,479,052
Charges for Services	10,498,600	4,629,927	-	292,000	78,205,135	13,640,123	107,265,785
Fines & Forfeitures	482,800	-	-	-	-	-	482,800
Investment Earnings	317,000	106,000	60,000	445,000	340,000	95,000	1,363,000
Miscellaneous including Debt	5,464,615	28,000	-	13,228,000	5,000	555,672	19,281,287
Special Assessments	6,971,000	-	-	-	-	-	6,971,000
Total Revenues	99,273,956	10,400,204	10,459,738	18,347,000	78,550,135	14,290,795	231,321,828
Other Sources: Transfers In	19,182,127	20,000	-	10,576,000	10,000	6,419,402	36,207,529
Other Sources: Transfers In - Unbudgeted/Grants	400,000	-	350,000	-	-	-	750,000
Total Revenues & Transfers In	\$118,856,083	10,420,204	\$10,809,738	\$28,923,000	\$ 78,560,135	\$ 20,710,197	\$268,279,357
Expenditures:							
General Government	\$ 24,360,726	\$ 7,489,800	\$ 24,496	\$ 1,303,807	\$ -	\$ -	\$ 33,178,829
Public Safety	75,410,771	-	-	952,400	-	-	76,363,171
Physical Environment	1,332,715	-	-	-	12,639,147	-	13,971,862
Transportation	6,158,368	-	-	8,368,500	-	-	14,526,868
Culture/Recreation	7,264,333	1,189,742	-	1,850,000	2,401,543	-	12,705,618
Special Projects	-	255,252	-	-	-	-	255,252
Water/Sewer Services	-	-	-	32,120,000	42,531,647	-	74,651,647
Internal Services	-	-	-	-	-	20,000,580	20,000,580
Debt Service	-	-	2,417,894	-	-	-	2,417,894
Total Expenditures	114,526,913	8,934,794	2,442,390	44,594,707	57,572,337	20,000,580	248,071,721
Transfers Out	4,034,233	1,707,790	9,600,000	-	20,839,975	25,531	36,207,529
Total Expenditures & Transfers Out	118,561,146	10,642,584	12,042,390	44,594,707	78,412,312	20,026,111	284,279,250
Net Revenues Over (Under) Expenditures	294,937	(222,380)	(1,232,652)	(15,671,707)	147,823	684,086	(15,999,893)
Beginning Fund Balance, October 1	24,250,817	7,794,898	4,683,119	17,255,847	52,407,368	5,441,798	111,833,847
Ending Fund Balance, September 30	\$ 24,545,754	\$ 7,572,518	\$ 3,450,467	\$ 1,584,140	\$ 52,555,191	\$ 6,125,884	\$ 95,833,954



ALL FUNDS

TOTAL ADOPTED BUDGET of \$285,004,250



REVENUE SUMMARY

Classification	2021-22 Actual Revenue	2022-23 Amended Revenue	2023-24 Adopted Revenue
General Fund			
Taxes			
Ad Valorem Taxes	\$ 52,737,358	\$ 61,282,091	\$ 69,183,964
Less Tif Taxes To Cra	(9,911,897)	(11,964,587)	(13,801,823)
Franchise Taxes	5,350,883	5,865,900	5,197,000
Total Taxes	48,176,344	55,183,404	60,579,141
Licenses & Permits	1,907,673	2,130,300	2,130,300
Intergovernmental Revenue	12,731,213	12,560,956	12,830,500
Charges For Services	11,263,127	10,283,700	10,498,600
Fines & Forfeitures	450,281	507,800	482,800
Investment Income	145,194	142,000	317,000
Miscellaneous Revenue	5,774,144	4,925,800	5,464,615
Special Assessment	6,955,523	6,881,000	6,971,000
Transfers From Other Funds	21,649,500	21,346,000	19,582,127
Capital Lease	-	-	-
Fund Balance Appropriated	(4,663,186)	(2,683,037)	(294,937)
Total General Revenue	\$ 104,389,813	\$ 111,277,923	\$ 118,561,146

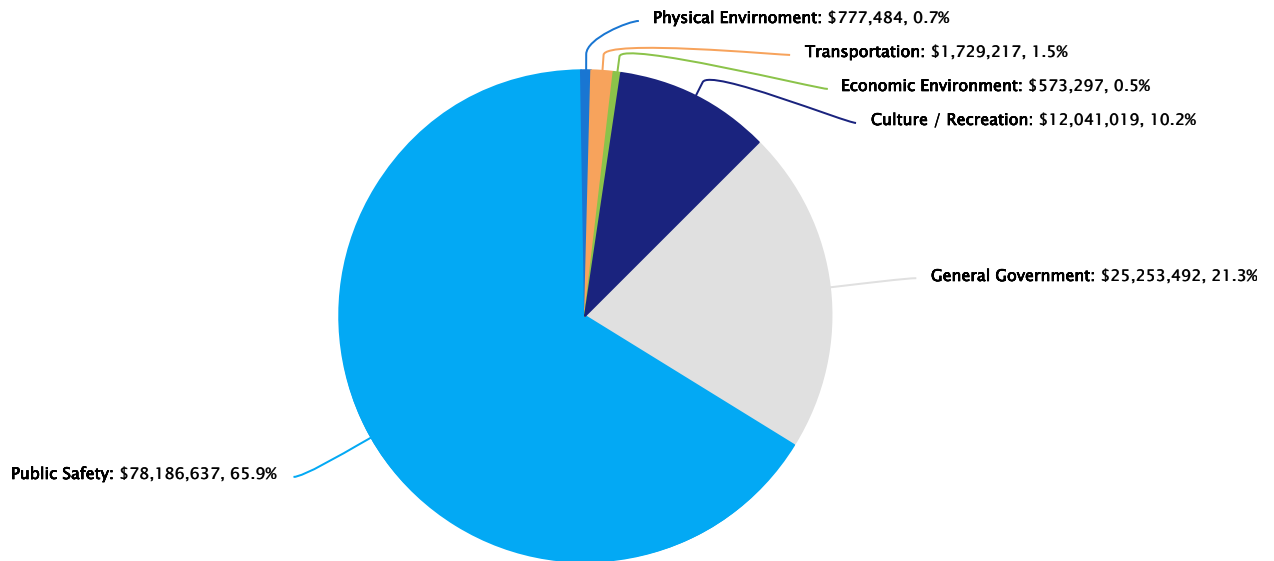


REVENUE SUMMARY

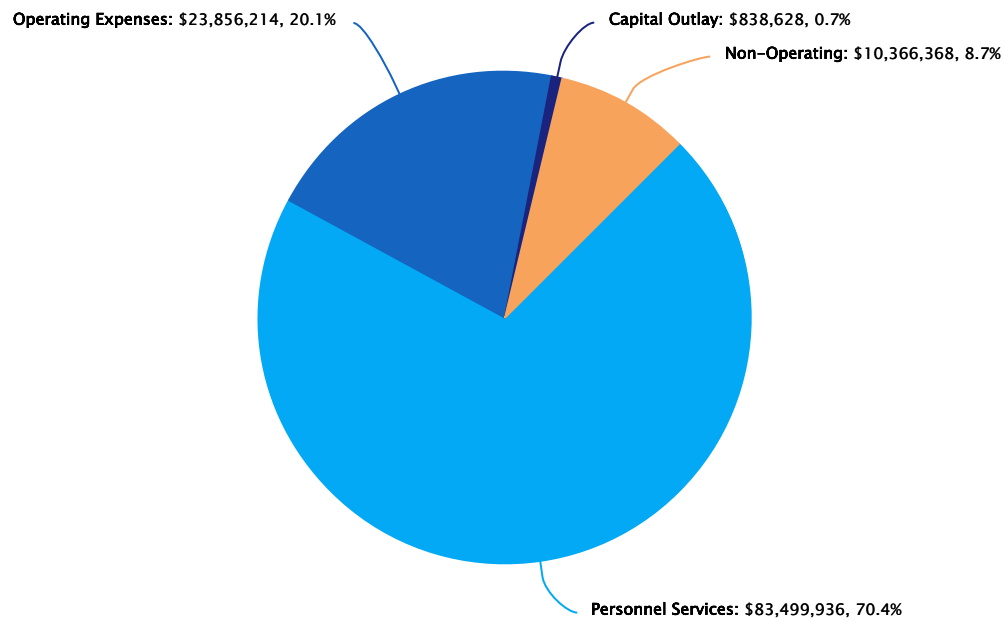
Classification	2021-22 Actual Revenue	2022-23 Amended Revenue	2023-24 Adopted Revenue
Enterprise Funds			
Water Revenues	\$ 25,159,403	\$ 26,953,244	\$ 29,710,275
Sewer Revenues	19,802,396	20,909,437	22,014,590
Stormwater Revenues	5,853,160	5,924,997	6,600,000
Other Revenues	9,012,556	2,997,058	2,055,839
Water & Sewer Revenue	59,827,515	56,784,736	60,380,704
Solid Waste	13,337,230	13,595,289	15,259,265
Golf Course Revenue	2,529,590	2,806,783	2,772,343
Total Enterprise Funds	75,694,335	73,186,808	78,412,312
Internal Service Funds			
Fleet Maintenance	14,619,080	16,720,631	11,389,127
Materials & Distribution (Warehouse)	596,361	559,875	565,273
Self Insurance	6,777,044	6,996,395	8,071,711
Total Internal Service Funds	21,992,485	24,276,901	20,026,111
Special Revenue Funds			
Traffic Safety	8,060,191	2,900,612	3,333,092
Local Option Gas Tax	1,301,527	1,300,941	1,300,965
Building Fund	3,053,513	3,882,254	3,997,912
Green Building Fund	60,400	-	71,000
Public Arts	188,850	339,700	589,478
Recreation Program Revenue	557,977	548,936	600,264
Community Improvements	330,511	267,775	259,978
Cemetery	564,659	467,476	514,895
Total Special Revenue Funds	14,117,628	9,707,694	10,667,584
Capital Improvement Projects			
Parks & Recreation Trust	62,204	453,012	175,260
Golf Fund CIP	-	320,818	375,056
General government CIP	1,713,297	6,476,743	6,387,691
General government (CIP Sales Surtax)	3,415,587	11,071,337	5,536,700
Utility	7,538,194	56,353,267	32,820,000
Total Capital Improvement Projects	12,729,282	74,675,177	45,294,707
Debt Service Funds			
Public Service Tax	11,609,591	11,632,169	12,042,390
Total Debt Service Funds	11,609,591	11,632,169	12,042,390
Total - All Funds	\$ 240,533,134	\$ 304,756,672	\$ 285,004,250



GENERAL FUND APPROPRIATIONS by Functions (Total of \$118,561,146)



GENERAL FUND APPROPRIATIONS by Object Classifications, (Total of \$118,561,146)



EXPENDITURE SUMMARY

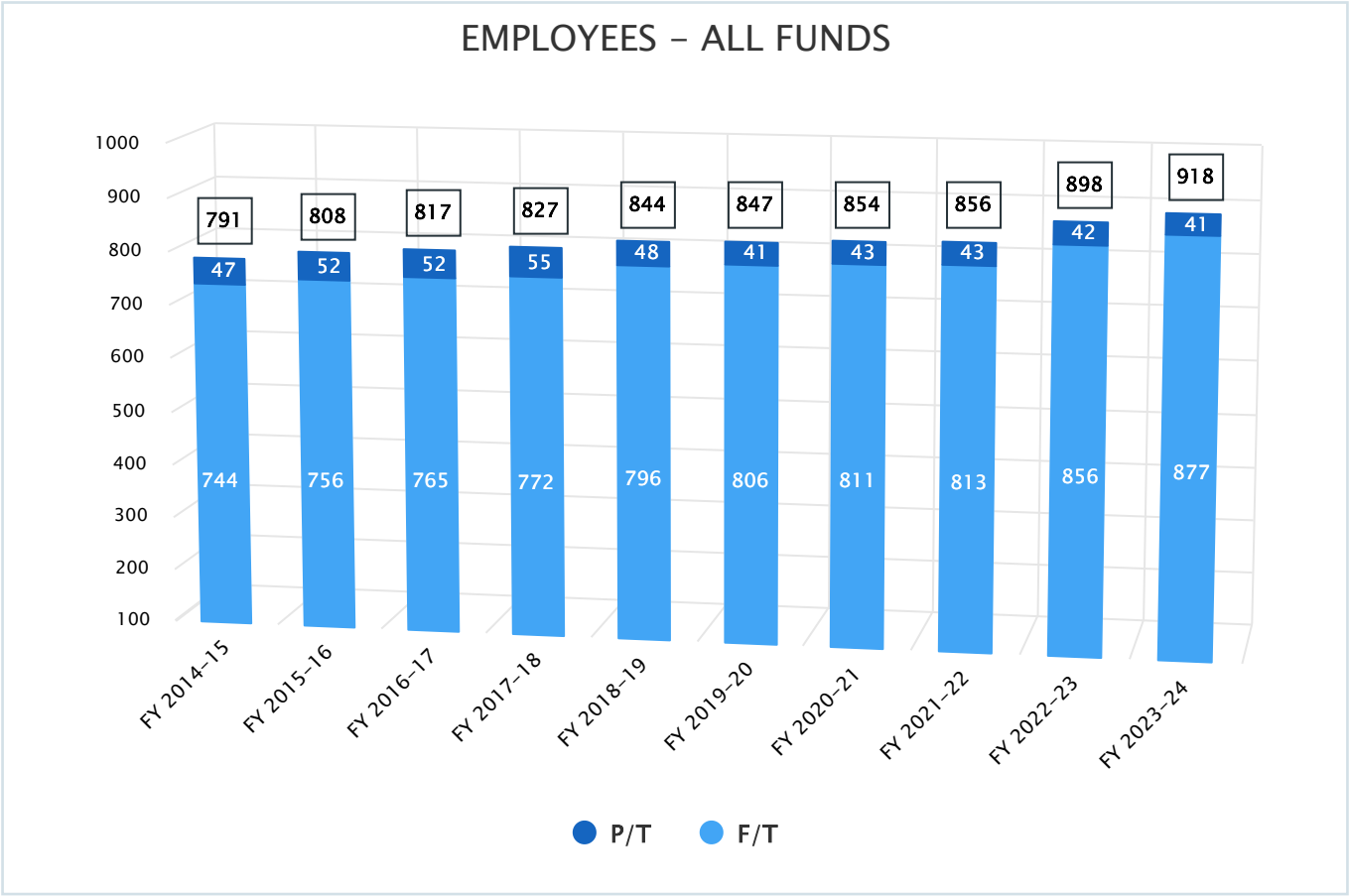
Classification	2021-22 Actual Expense	2022-23 Amended Expenditure	2023-24 Adopted Budget
<u>General Fund</u>			
General Government	\$ 21,084,273	\$ 22,161,700	\$ 25,253,492
Public Safety	69,962,345	75,546,752	78,186,637
Physical Environment	153,519	207,903	169,982
Transportation	1,617,652	1,961,846	2,336,719
Economic Environment	484,189	453,217	573,297
Culture/Recreation	10,548,874	10,946,505	12,041,019
	538,961	-	-
Total General Fund	104,389,813	111,277,923	118,561,146
<u>Enterprise Funds</u>			
Water & Sewer	59,827,515	56,784,736	60,380,704
Solid Waste	13,337,230	13,595,289	15,259,265
Golf Course	2,529,590	2,806,783	2,772,343
Total Enterprise Funds	75,694,335	73,186,808	78,412,312



EXPENDITURE SUMMARY

Classification	2021-22 Actual Expense	2022-23 Amended Expenditure	2023-24 Adopted Budget
Internal Service Funds			
Fleet Maintenance	\$ 14,619,080	\$ 16,720,631	\$ 11,389,127
Materials & Distribution (Warehouse)	596,361	559,875	565,273
Self Insurance	6,777,044	6,996,395	8,071,711
Total Internal Service Funds	21,992,485	24,276,901	20,026,111
Special Revenue Funds			
Traffic Safety	8,060,191	2,900,612	3,333,092
Local Option Gas Tax	1,301,527	1,300,941	1,300,965
Building	3,053,513	3,882,254	3,997,912
Green Building	60,400	-	71,000
Public Arts	188,850	339,700	589,478
Recreation Program Revenue	557,977	548,936	600,264
Community Improvements	330,511	267,775	259,978
Cemetery	564,659	467,476	514,895
Total Special Revenue Funds	14,117,628	9,707,694	10,667,584
Capital Improvement Projects			
Parks & Recreation Trust	62,204	453,012	175,260
Golf Fund CIP	-	320,818	375,056
General Government (CIP)	1,713,297	6,476,743	6,387,691
General Government (CIP Sales Surtax)	3,415,587	11,071,337	5,536,700
Utility	7,538,194	56,353,267	32,820,000
Total Capital Improvement Projects	12,729,282	74,675,177	45,294,707
Debt Service Funds			
Public Service Tax	11,609,591	11,632,169	12,042,390
Total Debt Service Funds	11,609,591	11,632,169	12,042,390
Total Adopted for All Funds	\$ 240,533,134	\$ 304,756,672	\$ 285,004,250





PERSONNEL

Department	2021-22 Amended	2022-23 Amended	2023-24 Adopted	Change FY22/23 to FY23/24
General				
City Commission	5.00	5.00	5.00	-
City Manager	5.00	5.00	6.00	1.00
Public Affairs	2.00	2.50	2.00	(0.50)
Department of Internal Investigations and Accountability	-	1.00	2.00	1.00
Marketing	3.00	3.00	1.00	(2.00)
Special Events	3.00	2.00	3.00	1.00
City Clerk	6.00	6.00	6.00	-
Financial Services	16.00	15.50	16.50	1.00
Information Technology Services	15.75	15.75	15.75	-
ADA & Inclusion	1.50	1.50	-	(1.50)
Human Resources	7.00	8.00	7.50	(0.50)
City Attorney	1.00	1.00	2.00	1.00
Police - Uniform	119.00	112.00	112.00	-
Police - Office of the Chief	15.00	19.00	19.00	-
Police - Support	87.50	85.50	87.00	1.50
Fire	156.00	174.00	174.00	-
Community Standards	14.00	14.00	15.00	1.00
Development-Support Services	11.00	13.00	13.00	-
Building	-	-	-	-
Planning And Zoning	6.00	6.00	7.00	1.00
Economic Development	1.00	3.00	3.00	-
Public Works	0.70	2.00	3.00	1.00
Engineering	4.50	3.00	4.00	1.00
Parking Services	-	-	6.00	6.00
Facilities Management	10.00	10.00	11.00	1.00
Streets Maintenance	6.00	7.00	7.00	-
Library	27.50	27.50	26.50	(1.00)
Arts and Cultural Center	-	6.50	8.50	2.00
Recreation	48.34	43.34	39.00	(4.34)
Parks & Grounds	23.00	23.00	23.00	-
Total General Fund:	594.79	615.09	624.75	9.66



PERSONNEL (continued)

Department	2021-22 Amended	2022-23 Adopted	2023-24 Adopted	Change FY22/23 to FY23/24
Utility				
District Energy Plant	1.00	1.00	1.00	-
Water Distribution	17.00	14.00	15.00	1.00
Public Water System Operation	30.00	31.00	31.00	-
Meter Reading & Services	12.00	12.00	12.00	-
Wastewater Collection	16.00	16.00	16.00	-
Wastewater Lift Stations	12.00	15.00	15.00	-
Water Quality	6.00	6.00	6.00	-
Utilities Administration	15.00	18.50	19.50	1.00
Utilities Engineering	11.00	15.00	15.00	-
Stormwater Utilities	10.00	9.00	10.00	1.00
Customer Relations	10.00	9.00	9.00	-
Total Utility Fund	140.00	146.50	149.50	3.00
Golf				
Golf Course Administration	11.50	12.50	12.50	-
Golf Course Maintenance	11.50	11.50	11.50	-
Total Golf Course Fund	23.00	24.00	24.00	-
Grants Fund (105&112)	1.00	2.00	2.00	-
Solid Waste	45.70	47.00	53.00	6.00
Fleet Maintenance	15.00	15.00	16.00	1.00
Traffic Fund	4.00	13.00	13.00	-
Recreation Revenue Fund	3.45	3.38	3.38	(0.00)
Materials & Distribution (Warehouse)	6.00	6.00	6.00	-
Building Fund	11.00	12.00	13.00	1.00
Community Improvements	2.50	2.00	2.00	-
Public Arts	1.50	1.50	1.50	-
Self Insurance	6.00	7.00	7.50	0.50
Cemetery Fund	2.00	2.00	2.00	-
Total All Funds:	855.94	896.47	917.63	21.16



MAJOR PERSONNEL ADDITIONS/DELETIONS

Department	Position	Proposed		Adopted	
		No.	Amount	No.	Amount
GENERAL FUND (001)					
City Manager (1210)	New Real Estate/Special Projects Manager	1.00	95,402	1.00	95,402
Marketing (1212)	Delete Director & Manager positions	-	-	(2.00)	(215,515)
Special Events (1213)	Administrative Assistant	-	-	1.00	61,000
Public Affairs (1215)	Delete Videographer	(0.50)	(27,989)	(0.50)	(27,989)
Department of Internal Investigations & Accountability (1216)	Assistant to the Director	1.00	52,500	1.00	52,500
Finance (1410)	Grants Coordinator	-	-	1.00	65,000
Human Resources (1610)	HR Deputy Director FTE Allocation to Risk	-	-	(0.50)	(57,500)
ADA & Inclusion (1612)	Transfer to Recreation ADA Coordinator & Assistant	-	-	(1.50)	(82,357)
City Attorney (1910)	City Attorney	-	-	1.00	205,000
Police - Support Services (2112)	New Dispatcher	1.00	70,366	1.00	70,366
	Records Tech PT to FT	0.50	32,108	0.50	32,108
Fire Department (2210)	Delete 2 Battalion Chief	(2.00)	(286,000)	(2.00)	(286,000)
	Fire Prevetion Senior Plans Examiner	1.00	85,000	1.00	85,000
	Fire Inspector/Plans Reviewer	1.00	64,007	1.00	64,007
Community Standards (2412)	Community Standards Specialist	-	\$ -	1.00	\$ 25,000
Planning and Zoning (2414)	New Zoning Technician	1.00	\$ 65,297	1.00	\$ 65,297
Public Works (2510)	New Deputy Director	1.00	\$ 26,641	1.00	\$ 26,641
Engineering (2413)	New Engineer	1.00	\$ 80,368	1.00	\$ 80,368
Facilities Management (2511)	New Building Maintenance Mechanic	1.00	\$ 76,111	1.00	\$ 76,111
Library (2610)	Delete Assistant to the Director	(1.00)	\$ (73,000)	(1.00)	\$ (73,000)
Arts & Culture Center (2715)	New Arts & Culture Director	1.00	\$ 20,018	1.00	\$ 20,018
	New 2 PT Program Assistant	1.00	\$ 33,587	1.00	\$ 33,587
Parking Services (2517)	Park Rangers + Park Compliance Manager	6.00	\$ 265,000	6.00	\$ 265,000
Recreation (2710)	New Recreation Programs Manager	1.00	\$ 89,650	1.00	\$ 89,650
	Recreation Programs Facility Coordinator	-	\$ -	1.00	\$ 31,000
	New Administrative Associate PT	0.50	\$ 19,827	0.50	\$ 19,827
	Transfer 6 FT Park Svs, .84 PT	(6.84)		(6.84)	
Total General Fund		8.66	\$ 688,893	9.66	\$ 720,521



Department	Position	Proposed		Adopted	
		No.	Amount	No.	Amount
Building Fund (130)	New Development System Analyst	1.00	67,122	1.00	67,122
	Community Standards Specialist	-	\$ -	-	\$ 25,000
Recreation Program Revenue (172)	Recreation Programs Facility Coordinator	-	\$ -	-	\$ 32,000
Utility Fund (401)	New Heavy Equipment Operator	1.00	80,651	1.00	80,651
	New Building Maintenance Mechanic Sr.	1.00	54,488	1.00	54,488
	New Heavy Equipment Operator	1.00	80,651	1.00	80,651
Solid Waste (431)	New Equipment Operator	5.00	237,293	5.00	237,293
	New Safety Coordinator	1.00	68,989	1.00	68,989
	New Deputy Director	-	52,283	-	52,283
Fleet Maintenance (501)	New Fleet Mechanic	1.00	57,998	1.00	57,998
	New Deputy Director	-	25,000	-	25,000
Risk Management (522)	HR Deputy Director FTE Allocation to Risk	-	-	0.50	57,500
ADDITIONS/DELETIONS - ALL FUNDS		19.66	\$ 1,413,368	21.16	\$ 1,559,496



DEBT & DEBT SERVICE POLICY

The Comprehensive Plan of the City of Boynton Beach as adopted by the City Commission and reviewed by the State of Florida sets forth the following debt service management policy:

- Objective 9D.4 Provide a capital program that can be adequately accommodated by projected revenues or other financial resources.
- Policy 9D.4.1 Capital Improvements shall be financed, and debt shall be managed, as follows:
1. Public facilities financed by enterprise funds (i.e., Utilities, potable water, sanitary sewer, solid waste, and golf course) shall be financed by:
 - a) Debt to be repaid by user fees and charges for enterprise service; or
 - b) Current assets (i.e., reserves, surpluses, and current revenue, including transfers); or
 - c) A combination of debt and current assets.
 2. Public facilities which are financed by non-enterprise funds (i.e., roads, stormwater management, parks, library, fire service, police protection, and government buildings) shall be financed from current assets: Revenue, equity and/or debt. Specific financing of specific capital projects shall consider which asset, or group of assets, will be most cost effective consistent with prudent asset and liability management appropriate to the useful life of the projects to be financed, and efficient use of the local government's debt capacity.
- Policy 9D.4.2 The City of Boynton Beach shall establish as a maximum cap for long-term general obligation debt, ten percent (10%) of the total assessed value of both real and personal property within the City limits. This cap shall be adjusted annually to reflect the annual changes in the assessed value. There shall be no limitation on the use of revenue bonds as a percent of total debt service of the City.
- Policy 9D.4.3 Where feasible, the City's Capital Program shall recognize specific funding sources for specific projects or project categories.



SUMMARY OF OUTSTANDING DEBT & DEBT SERVICE

Description	Debt Outstanding at September 30, 2023	Security	Fiscal Year of Retirement	FY 2023-24			
				Principal (Nov. 1)	Interest (Nov. 1)	Interest (May 1)	Debt Service
Governmental Activities:							
Revenue Debt:							
\$24,210,000 Public Service Tax	\$ 7,050,000	Public Service & Communications	2027	\$ 2,260,000	\$ 90,772	\$ 68,738	\$ 2,419,510
Refunding Revenue Bonds, Series 2015		Service Taxes					
Total Public Service Tax Debt	\$ 7,050,000						\$ 2,419,510

Maximum Allowed General Obligation Debt=\$966,883,909
representing 10% of total assessed valuation for FY 2024

Business-Type Activities

Revenue Debt:

\$23,000,000 Utility System Revenue	\$ 19,310,000	Utility Net Revenues	2032	\$ 1,890,000	\$ 236,548	\$ 213,395	\$ 2,339,943
Revenue Bonds, Series 2016		& Impact Fees					
\$10,500,000 Utility System Revenue	\$ 37,810,000	Utility Net Revenues	2035	\$ 3,690,000	\$ 395,115	\$ 356,554	\$ 4,441,669
Revenue Bonds, Series 2020A		& Impact Fees					
\$11,065,000 Utility System Revenue	\$ 8,910,000	Utility Net Revenues	2035	\$ 660,000	\$ 96,228	\$ 89,100	\$ 845,328
Revenue Bonds, Series 2020B		& Impact Fees					
Total Utility System Revenue Debt	\$ 66,030,000						\$ 7,626,940
Total City Debt	\$ 73,080,000						\$ 10,046,450

**Bond Ratings: 2020 Moody's
Aa3**



**CITY OF BOYNTON BEACH
2023-24 BUDGET
CAPITAL OUTLAY REQUESTS**

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
GENERAL FUND				
City Manager	Computer Equipment	Laptop	1,600	-
Special Events	General Equipment	10x10 Tents ⁽⁵⁾	5,500	5,500
		Tent Weights (20)	1,200	1,200
		Folding Tables (10)	1,000	1,000
		Folding Chairs (60)	2,150	2,150
		A-Frames ⁽⁸⁾	1,500	1,500
	Computer Equipment	Computer Equipment	200	200
Public Affairs	Computer Software	Adobe x2	2,000	2,000
	Computer Equipment	New Laptops ⁽²⁾	3,000	3,000
Internal Investigation	Computer Software	Investigation Management Software	1,500	1,500
ITS	Computer Software	Gridics	10,000	10,000
	Computer Equipment	Computer Equipment	5,000	5,000
Human Resources	Computer Equipment	Laptop	1,500	1,500
Police - Uniform Services	General Equipment	CRA Equipment, Furnishing, Office Improvement	37,000	37,000
Police - Office of the Chief	Vehicle Purchases	Ford Explorer Interceptors ⁽⁶⁾	356,000	356,000
		Club Car Carryall	14,000	-
		Ford T250	60,000	-
Police - Support Services	Computer Software	Evidence RFID Asset Tracking	30,000	30,000
	Computer Equipment	Covert PTZ Cameras, Routers, Masts, Hardware	2,000	2,000
		Desktop	5,000	-
		Computer Network Equipment	30,000	30,000
		Spidr Software	35,000	35,000
		PZ-55 Panasonic Laptops, Docking Stations	2,000	2,000
		Dell Precision 3660	9,900	9,900
		Digital Forensic Computers	9,763	9,763
Fire	Building Improvements	Fleet/Logistics Build Out (Old Station 2)	10,000	10,000
	Fire Special OPS Equipment	TRT Extrication Lift Bags	30,000	13,000
		Computers	4,000	4,000
	Furniture & Fixtures	Fire Prevention - Computers	2,000	2,000
		Fire Gear Lockers for 24/72	15,000	3,000
		Mattresses (15) Station 5	10,000	5,000
	Paramedic Equipment	Fire Boat	350,000	-
Emergency Management	Computer Equipment	Laptop Replacement-Radio Program	2,000	2,000
	Communication Equipment	Xfinity Equipment Upgrade	1,000	1,000
		Telecommunications Equipment	1,000	1,000
Community Standards	General Equipment	Work Station Equipment	500	500
	Computer Software	Sagesgov	8,640	8,640
	Computer Equipment	Laptop- Field Staff	2,000	2,000
	Vehicle Purchases	Ford Maverick	26,000	26,000



CAPITAL OUTLAY REQUESTS (continued)

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
GENERAL FUND				
Engineering	Computer Software	Sage Tiles	8,000	-
	Capital Outlay	Engineer Laptop	3,275	3,275
Planning & Zoning	New Personnel/Capital	Computer and Monitor	2,500	2,500
Public Works Admin	Capital Outlay	Deputy Director Laptop, Docking Station, etc.	3,275	3,275
Facilities Management	Computer Equipment	New Computer Combo	3,750	-
	Capital Outlay	Building Mech Computer	3,275	3,275
Parking Services	General Equipment	Parking Enforcement Handheld Device	2,000	2,000
Library	Books	Books	110,000	110,000
Recreation	Building Improvements	Awning Replacement (Hester Center)	5,000	5,000
		Kitchen Renovation (Intracoastal Clubhouse)	5,000	5,000
		Computer Room Renovation (Hester Center)	5,000	5,000
	General Equipment	Commercial Fridge/Freezer (SIMS)	7,500	7,500
		Swimsuit Dryer (Denson Pool)	2,200	2,200
		Windscreens for Pickleball Courts (Tennis Center)	5,000	5,000
		Ice Machine (Intracoastal Clubhouse)	2,000	2,000
		Trailer for Events	11,000	-
		Rescue Sled, Board, Board Holder	3,500	3,500
	Recreation Equipment	Air Hockey Table (SIMS)	2,000	2,000
		Fitness Room Equipment (Senior Center)	6,000	6,000
	Computer Equipment	Touchscreen (2-Hester/Tennis Centers)	3,000	3,000
		Card Reader/Printer for Check In (2-Hester/Tennis Centers)	3,000	3,000
	Furniture & Fixtures	Replacement of Reception Desk (Hester Center)	5,000	-
Women's Club	Building Improvements	Floor Cleaning/Resurfacing	6,000	6,000
		Life Safety Annual Inspections	1,500	1,500
		Roof Annual Inspections	500	500
		Pest Control	2,500	2,500
		A/C Maintenance	1,500	1,500
Arts & Cultural Center	Building Improvements	Paint Stage Floor	10,000	10,000
	General Equipment	General Equipment	2,000	2,000
		Food Warmer A/C Kitchen	2,000	2,000
	Capital Outlay	Computer & Printer	1,000	1,000
Parks & Grounds	Parks Improvement	Grills, Rims, Backboard, Swings, Chain	5,000	5,000
	General Equipment	Heavy Equipment for Parks	45,000	-
	Computer Equipment	New Computer Combo	2,000	2,000
	Communication Equipment	Radios	6,750	6,750
General Fund Total			1,375,978	838,628



CAPITAL OUTLAY REQUESTS (continued)

Fund/Department	Acct. Name	Item Description	Proposed	Adopted
TRAFFIC SAFETY FUND				
Uniform Services	General Equipment	pvp Headset and Microphones ⁽²⁾	3,141	3,141
		Freestyle 2.5FARO Handheld Scanner	24,443	24,443
		Speedalert 18 Radar Message Sign	26,177	26,177
		Traffic Safety Total	53,761	53,761
BUILDING FUND				
Building	Computer Equipment	Laptops & Equip. for Building Personnel	5,000	5,000
		Vehicle Purchases	60,000	60,000
		Capital Outlay	5,000	5,000
		Building Total	70,000	70,000
PUBLIC ARTS FUND				
Public Art	Aquisition of Public Art	Public Works: Art Elements	20,000	20,000
		Art Purchase - TBD	15,000	15,000
		Murals on City Facilities	10,000	10,000
		Gobo Slides	3,000	3,000
		Hob Unit Project Permanent Art	10,000	10,000
		Baptist Health Public Art	254,527	254,527
		Public Art Total	312,527	312,527
UTILITIES FUND				
Water Distribution	Fire Hydrants	Hydrant Replacement	45,000	45,000
Meter Reading & Services	Large Meters	Large Meter Replacements ⁽⁵⁾	10,000	10,000
Water Quality	General Equipment	New Balances to Replace Obsolete Ones	6,000	6,000
Utility Administration	Computer Equipment	Desktop Replacement (30)	60,150	60,150
	New Personnel/Capital	Tools	2,000	2,000
		Truck	33,000	33,000
Utilities Engineering	General Equipment	Locator & Inspector Equipment	5,000	5,000
Utilities Fund Total			161,150	161,150



CAPITAL OUTLAY REQUESTS (continued)

Fund/Department	Acct. Name	Item Description	Proposed	Adopted	
GOLF COURSE FUND					
Golf Course Admin	Air Conditioners	Replacement of A/C Components	3,000	3,000	
	Kitchen Equipment	Replacement of Kitchen Equipment	3,000	3,000	
Golf Course Maintenance	Golf Course Improvements	Tree Work	30,000	30,000	
		Tee Rebuilding	25,000	25,000	
		Gutter Upgrade	10,000	10,000	
		Golf Course Total		71,000	71,000
SANITATION FUND					
Solid Waste	Computer Equipment	Tablets ⁽³⁾	3,700	3,700	
		Keytrak	10,300	10,300	
	Communication Equipment	Routeware	20,000	20,000	
		Vehicle Purchases	SW Truck Small Rear Truck	220,000	220,000
	SW Rear Load 26YD Truck		270,000	270,000	
	Roll of Truck ⁽²⁾		790,000	790,000	
	New Personnel/Capital	Computer- Safety	3,275	3,275	
		Sanitation Total		1,317,275	1,317,275
	VEHICLE SERVICE FUND				
	Fleet Management	Building Improvements	Electric Key Dispenser Boxes	28,000	28,000
Fans			15,000	15,000	
General Equipment		Fleet Equipment Tools- as needed	5,730	5,730	
		Computer Software	Asset Works Training	10,000	10,000
		Computer Equipment	Laptops	3,998	3,998
		Vehicle Purchases	City-Wide Vehicle Purchases	6,000,000	6,000,000
Vehicle Service Total		6,062,728	6,062,728		
SELF INSURANCE FUND					
Risk Management		Computer Equipment	Laptops ⁽²⁾	3,000	3,000
	Risk Management Total		3,000	3,000	
MEMORIAL PARK FUND					
BB Memorial Park	General Equipment	Lowering Device	10,000	10,000	
		Memorial Park Total		10,000	10,000





General Fund

FY 2023-2024 Adopted Budget

The General Fund is the primary operating fund for the City. Based on the financial summary below, the fund balance has been averaging approximately \$23M. Both operating revenues and expenditures have been increasing at the same pace. The need for fund transfers range between \$22M to \$20M from FY 2020-21 to FY 2023-24. For FY 2023-24, the budget that has been appropriated is 118,561,146 vs the prior year amount of \$111,277,923. The FY 2023-24 adopted operating expenditures have resulted in an average increase of approximately 4% over the last three years.

Transfers from other funds have offset the operating shortfall in revenues - the adopted transfer amount is 19,582,127. The two major funds that provide the most financial support to the General Fund Transfer are the Public Service Debt Fund for \$9M and the Water/Sewer Fund for \$7.6M.

A three year trend analysis of revenues and expenditures for FY 2020-21, FY 2021-22, and FY 2022-23 shows an increase ranging from 2% to 8% for revenues and 3% to 4% for expenditures. Our two-year projection for expenditures reflects an annual increase of 4.5%. The projection for future revenues reflected a 5% increase in FY 2024-25 and a 6% increase in FY 2025-26.

The City will be able to address future operating costs concerns - evident by the two-year projection for the General Fund balance for FY 2024-25 and FY 2025-26 at \$25,054,944 and \$27,485,252, respectively. Personnel expenditures are the largest component of the budget, at 70% or more - the City offers its employees a COLA adjustment ranging from 3 to 5% annually and will be able continue to provide this benefit.

GENERAL FUND

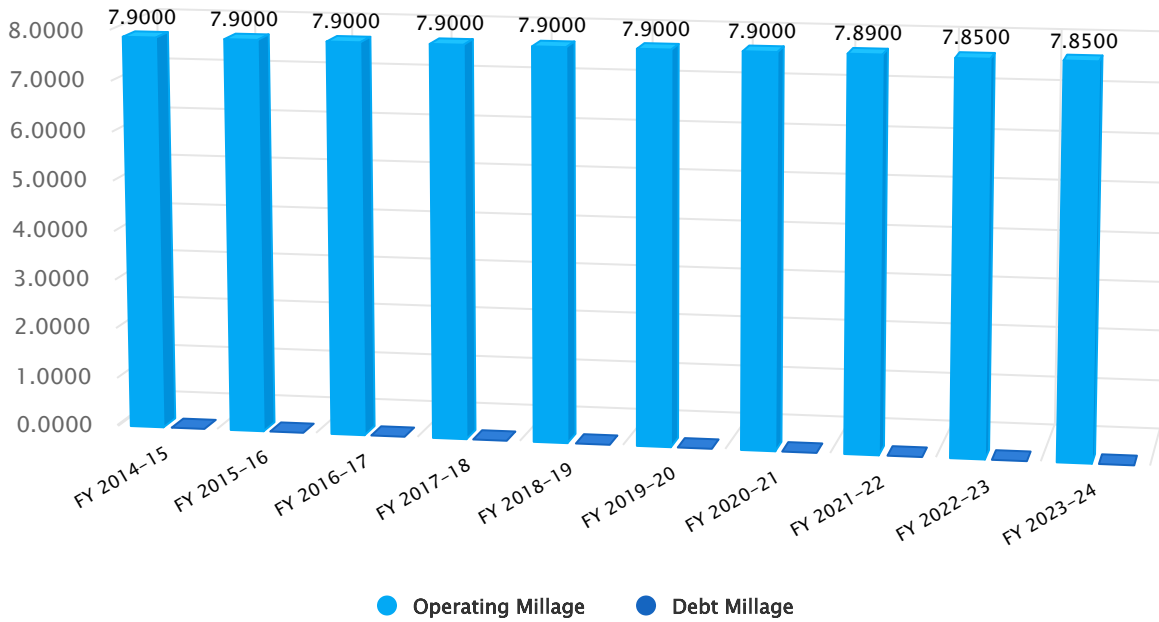
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Actual	Amended Budget	Adopted Budget	Projected Budget	Projected Budget
Total Fund Balance, October 1	\$ 17,445,541	\$ 15,874,034	\$ 20,535,161	\$ 23,218,198	\$ 23,513,135	\$ 25,054,944
Operating Revenues	\$ 80,708,519	\$ 87,403,498	\$ 92,614,960	\$ 99,273,956	\$ 104,237,654 ⁽¹⁾	\$ 110,491,913 ⁽¹⁾
Operating Expenditures	\$ (96,970,656)	\$ (100,929,670)	\$ (107,833,162)	\$ (114,104,418)	\$ (119,239,117) ⁽²⁾	\$ (124,604,877) ⁽²⁾
Operating Surplus (Deficit).	\$ (16,262,137)	\$ (13,526,172)	\$ (15,218,202)	\$ (14,830,462)	\$ (15,001,463)	\$ (14,112,964)
Transfers In (To) Other Funds						
Transfers In From Other Funds	\$ 18,473,000	\$ 21,649,500	\$ 21,346,000	\$ 19,582,127	\$ 21,000,000	\$ 21,000,000
Transfers to Other Funds	\$ (3,782,370)	\$ (3,462,201)	\$ (3,444,761)	\$ (4,456,728)	\$ (4,456,728)	\$ (4,456,728)
Net Transfers In (To) Other Funds	\$ 14,690,630	\$ 18,187,299	\$ 17,901,239	\$ 15,125,399	\$ 16,543,272	\$ 16,543,272
Change in Fund Balance - Surplus (Deficit)	\$ (1,571,507)	\$ 4,661,127	\$ 2,683,037	\$ 294,937	\$ 1,541,809	\$ 2,430,308
Total Fund Balance, September 30	\$ 15,874,034	\$ 20,535,161	\$ 23,218,198	\$ 23,513,135	\$ 25,054,944	\$ 27,485,252
Less Reserves for Prepaid Items	\$ (35,888)	\$ (35,888)	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)
Less Emergency Fund Designation	\$ (10,239,669)	\$ (10,239,669)	\$ (10,500,903)	\$ (10,737,202)	\$ (10,791,336)	\$ (10,791,336)
Undesignated Fund Balance Available	\$ 5,598,477	\$ 10,259,604	\$ 12,667,295	\$ 12,725,933	\$ 14,213,608	\$ 16,643,916

(1) Prior Year + 5%, based on 3yr trend

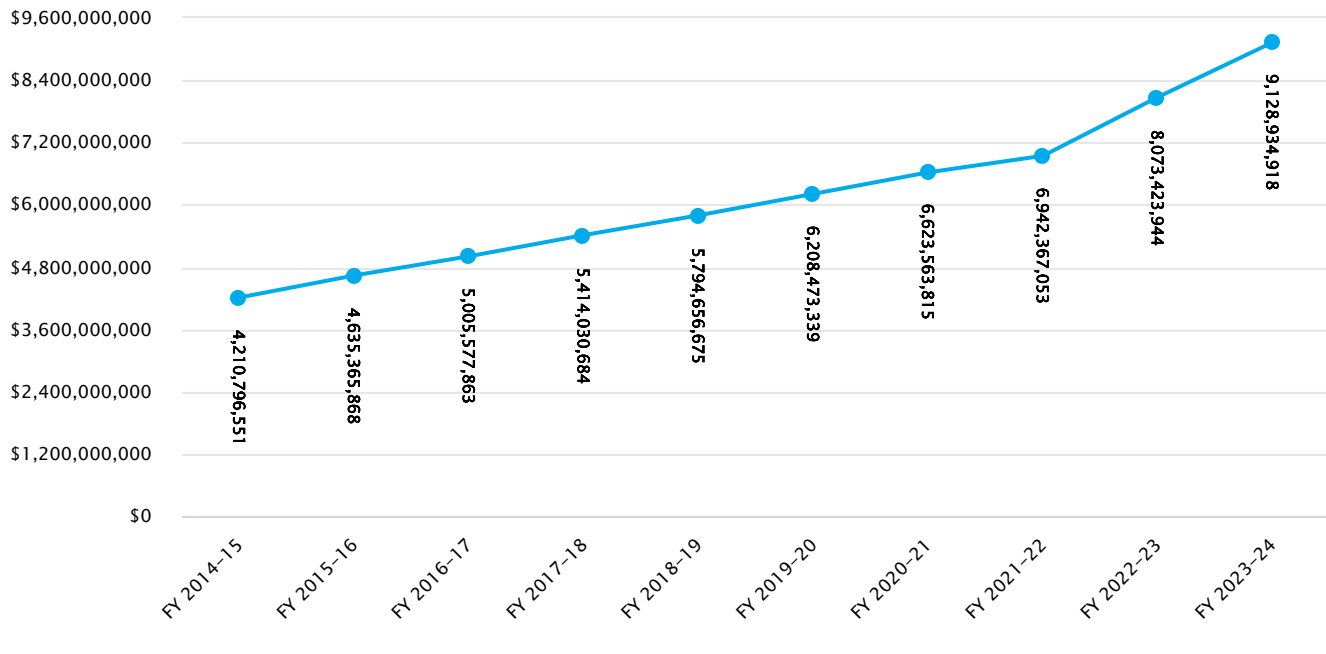
(2) Prior Year + 4.5%, based on 3yr trend



MILLAGE RATES



PROPERTY ASSESSED VALUES



COMPARISON OF ASSESSED VALUATION & BUDGETED NET AD VALOREM PROPERTY TAX

	2020-21	2021-22	2022-23	2023-24
	General	General	General	General
General Fund Budgeted Net Tax Revenues	Fund	Fund	Fund	Fund
Gross Taxable Value ⁽¹⁾	\$ 6,623,563,815	\$ 6,942,367,053	\$ 8,073,423,944	\$ 9,128,934,918
Millage Rate Per \$1,000	7.9000	7.8900	7.8500	7.8500
Gross Tax	\$ 52,330,060	\$ 54,718,762	\$ 63,427,037	\$ 71,662,139
Allowance for Discounts	(1,831,552)	(1,915,157)	(2,219,946)	(2,508,175)
Delinquent Taxes	60,000	50,000	75,000	30,000
Budgeted Net Ad Valorem Tax ⁽²⁾	\$ 50,558,508	\$ 52,853,605	\$ 61,282,091	\$ 69,183,964

⁽¹⁾ Updated for final adjustments by Property Appraiser thru FY 2022-23

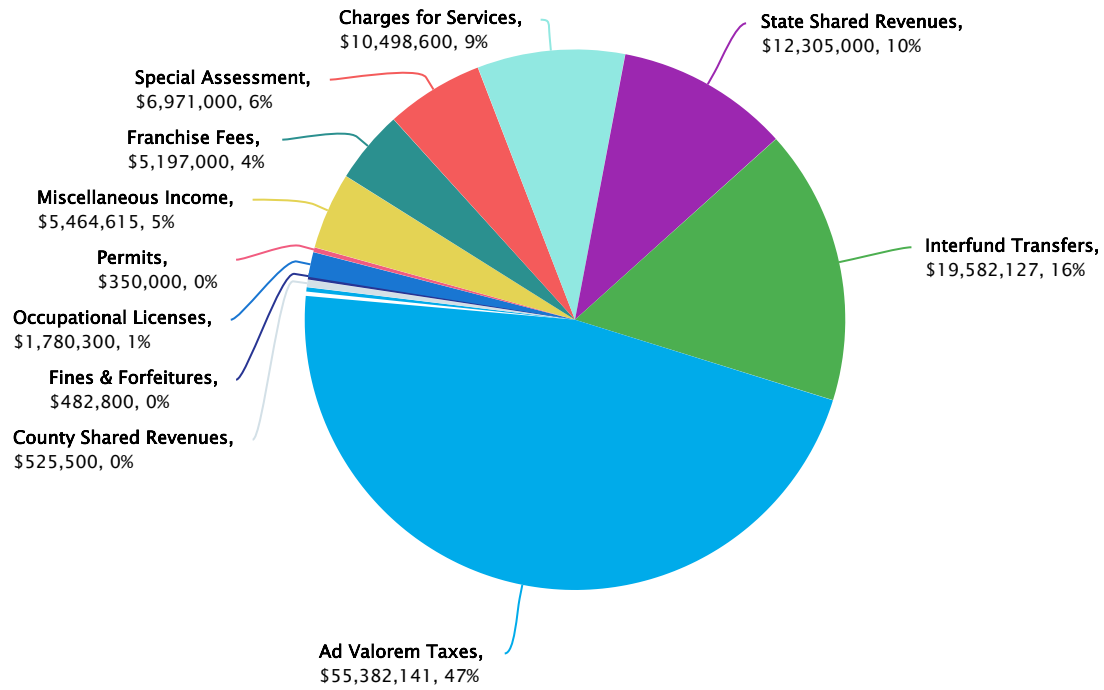
⁽²⁾ Before transfer of Tax Increment Financing to the CRA

COMPARISON OF TOTAL AD VALOREM TAX MILLAGE RATES

	2020-21	2021-22	2022-23	2023-24
	Adopted	Adopted	Adopted	Adopted
Tax Millage Rates	Rate	Rate	Rate	Rate
General Fund	7.9000	7.8900	7.8500	7.8500
Debt Service Fund	0.0000	0.0000	0.0000	0.0000
Total Millage	7.9000	7.8900	7.8500	7.8500



GENERAL FUND REVENUES Adopted Budget of \$118,561,146



SUMMARY OF REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Amended Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Ad Valorem Taxes					
Current Ad Valorem Taxes	54,698,631	63,427,037	63,000,000	68,500,000	71,662,139
Discounts	(1,989,274)	(2,219,946)	(2,200,000)	(2,500,000)	(2,508,175)
Delinquent Taxes	28,001	75,000	15,000	30,000	30,000
Subtotal	52,737,358	61,282,091	60,815,000	66,030,000	69,183,964
T.i.f. Taxes	(9,911,897)	(11,964,587)	(11,964,000)	(12,500,000)	(13,801,823)
Total Ad Valorem Taxes	\$ 42,825,461	\$ 49,317,504	\$ 48,851,000	\$ 53,530,000	\$ 55,382,141
Franchise Taxes					
Florida Power And Light	5,329,148	5,718,900	4,500,000	5,100,000	5,100,000
Florida Public Utilities	21,735	22,000	20,000	22,000	22,000
Towing	-	125,000	-	75,000	75,000
Total Franchise Taxes	\$ 5,350,883	\$ 5,865,900	\$ 4,520,000	\$ 5,197,000	\$ 5,197,000
Business Taxes					
Curr Business Taxes	1,520,514	1,700,000	1,700,000	1,750,000	1,750,000
Penalties	32,254	30,000	35,000	30,000	30,000
Bus Tax Pre-Inspect Fee	774	300	-	300	300
Total Business Tax	\$ 1,553,542	\$ 1,730,300	\$ 1,735,000	\$ 1,780,300	\$ 1,780,300
Permits & Fees					
Other Land Develop Fees	-	35,000	-	20,000	20,000
Certificate Of Use Res	79,203	60,000	50,000	50,000	50,000
Certificate Of Use Comm	121,787	100,000	-	100,000	100,000
Penalties On Permits	-	20,000	-	20,000	20,000
Parking Decals	132,624	175,000	125,000	150,000	150,000
Boat Ramp	14,187	-	15,000	-	-
Security Alarm Permits	6,330	10,000	5,000	10,000	10,000
Total Permits & Fees	\$ 354,131	\$ 400,000	\$ 195,000	\$ 350,000	\$ 350,000
State Shared Revenue					
Covid Emergency	-	-	391,000	-	-
Dea Overtime Reimb	36,309	50,000	30,000	50,000	50,000
State Revenue Sharing	3,968,523	3,757,225	3,200,000	3,900,000	4,000,000
Mobile Home Licenses	60,144	60,000	45,000	60,000	60,000
Alcoholic Beverage Lic	53,553	65,000	55,000	60,000	60,000
Sales Tax	8,010,006	7,993,231	6,000,000	7,500,000	8,000,000
Gasoline Tax Refund	66,534	70,000	50,000	65,000	65,000
Firefighter Suppl Comp	81,674	70,000	70,000	70,000	70,000
Total State Shared Rev.	\$ 12,276,743	\$ 12,065,456	\$ 9,841,000	\$ 11,705,000	\$ 12,305,000
County Shared Revenue					
County Court	102,257	80,000	75,000	80,000	80,000
Occupational Licenses	166,064	170,000	125,000	150,000	150,000
Pbc-911 Reimbursement	-	50,000	125,000	75,000	100,000
Pilot-Pb Co Hsg Auth	-	5,500	-	5,500	5,500
Pilot-Clipper Cove	186,149	190,000	200,000	190,000	190,000
Total County Shared Revenue	\$ 454,470	\$ 495,500	\$ 525,000	\$ 500,500	\$ 525,500



SUMMARY OF REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Amended Budget	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Charges For Services					
Planning/Zoning Fees	156,189	100,000	130,000	100,000	100,000
Annexation Fee	4,000	-	-	-	-
Site Plan Approval Fee	213,998	1,500	270,000	1,500	1,500
Tax Searches	539,592	575,000	300,000	500,000	500,000
P&Z Permit Review	900	-	1,000	-	-
Photo Copying	854	5,000	500	5,000	1,500
Public Records Request	3,912	3,500	1,000	3,500	3,500
Police Services/Charges	24,463	30,000	20,000	30,000	30,000
Police Special Detail	886,688	550,000	400,000	550,000	550,000
Police Svcs Contract/Cra	367,501	150,000	100,000	150,000	150,000
Trespass Signs	3,286	-	-	-	-
Fire Special Detail	13,125	1,200	15,000	1,200	12,000
Fire & Life Safety Fees	1,606,345	900,000	900,000	900,000	900,000
Fire Service Contracts	2,485,526	2,600,000	2,700,000	2,700,000	2,600,000
Als Transport Services	4,246,110	4,514,000	3,000,000	2,900,000	4,000,000
Protective Inspections	-	25,000	-	25,000	10,000
Fire Ot Inspections	2,800	6,000	1,000	6,000	6,000
Abandoned Prop.Registrat	47,175	75,000	55,000	60,000	60,000
Openings/Closings	8,000	5,000	8,000	5,000	5,000
Lot Mowing	5,575	10,000	10,000	10,000	10,000
Tennis Ctr Permits	41,799	40,000	35,000	40,000	40,000
Tennis Ctr Daily Fees	47,638	40,000	35,000	40,000	40,000
Tennis Ctr Lights Reimb	984	1,000	1,000	1,000	1,000
Pool Daily Fees	11,937	6,000	10,000	6,000	6,000
Daily Parking Fees	504,006	600,000	350,000	500,000	800,000
Sports Field Light Use	3,634	3,000	3,000	3,000	3,000
Special Event Service Fee	7,700	2,000	4,000	2,000	2,000
Sale Of Tennis Ctr Mdse	2,210	2,500	2,000	2,500	2,500
Sale Of Pool Merchandise	1,944	1,000	1,500	1,000	1,000
Beach Pking Citations	-	25,000	2,500	25,000	25,000
Recreation Special Detail	25,236	12,000	20,000	12,000	12,000
Women'S Club	-	-	-	-	129,600
Art Ctr Event Hall Rental	-	-	-	-	37,440
Art Center Programs	-	-	-	-	383,560
Vendor Fee	-	-	-	-	36,000
Sponsorship	-	-	-	-	40,000
Total Charges For Services	\$ 11,263,127	\$ 10,283,700	\$ 8,375,500	\$ 8,579,700	\$ 10,498,600
Fines & Forfeitures					
Library Fines	10,795	12,800	6,000	12,800	12,800
Code Enforcement Fines	295,957	375,000	225,000	350,000	350,000
Police Parking Fines	49,851	40,000	25,000	40,000	40,000
False Alarm Fines	49,210	50,000	1,000	50,000	50,000
False Alarm Fines-Fire	26,900	30,000	-	30,000	30,000
Parking Fines	17,568	-	10,000	-	-
Total Fines Forfeitures	\$ 450,281	\$ 507,800	\$ 267,000	\$ 482,800	\$ 482,800
Investment Income					
Interest Income	61,969	125,000	425,000	150,000	300,000
Interest/Delinquent Taxes	554	12,000	2,000	12,000	12,000
Interest On Liens Recvbl	17,997	5,000	5,000	5,000	5,000
Leases	64,674	-	-	-	-
Total Investment Income	\$ 145,194	\$ 142,000	\$ 432,000	\$ 167,000	\$ 317,000



SUMMARY OF REVENUES

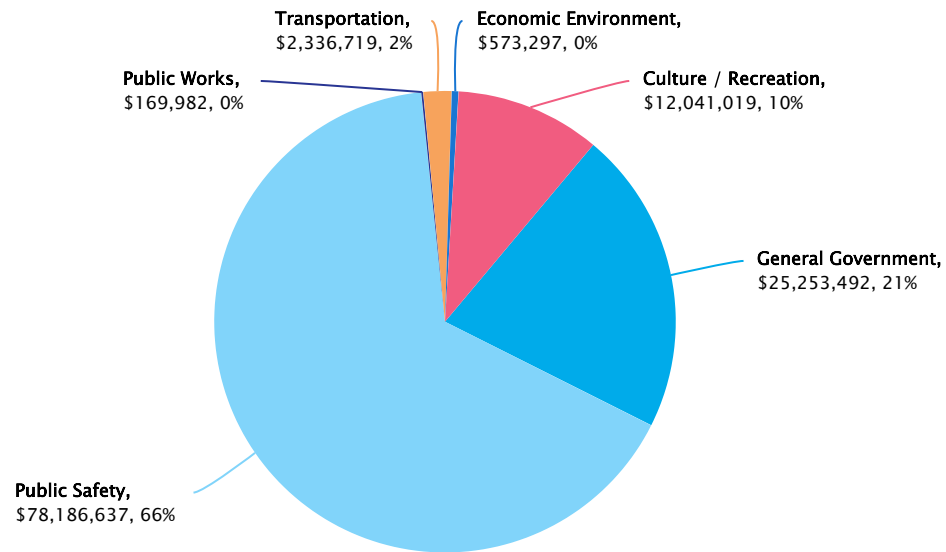
Account Description	2021-22 Actual Revenue	2022-23 Amended Budget	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Rents & Royalties					
Rental Of City Facilities	170,476	150,000	125,000	150,000	150,000
Amphitheater	-	12,000	-	12,000	10,000
Fau Lease	23,400	-	12,000	-	-
Snack Bar Rental	7,200	6,000	8,000	6,000	6,000
Beach Chairs & Umbrellas	44,200	36,000	-	36,000	36,000
Billboard Rent	69,712	60,000	36,000	60,000	60,000
Kayak Rentals/Tours Lease	1,650	1,800	-	1,800	1,800
Tower Lease	389,347	200,000	200,000	200,000	200,000
Fpl	4,657	2,000	-	2,000	2,000
Total Rents & Royalties	\$ 710,642	\$ 467,800	\$ 381,000	\$ 467,800	\$ 465,800
Disposal Of Fixed Assets					
Sale Of Surplus Equip.	2,155	3,000	3,000	3,000	3,000
Total Disposal Of Fixed Assets	\$ 2,155	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Wellness Program					
Wellness Program	9,195	-	-	-	184,000
Wellness Program	\$ 9,195	\$ -	\$ -	\$ -	\$ 184,000
Miscellaneous Income					
Pb Co Impact Admin Chg	37,533	45,000	40,000	45,000	45,000
Lot Clearing Admin. Fee	5,762	15,000	5,000	15,000	15,000
Bcaif Admin. Charge-Dbpr	4,488	3,000	5,000	3,000	3,000
Radon Trust Admn Chg-Dca	7,061	3,000	7,000	3,000	3,000
Returned Check Charge	21,658	15,000	15,000	15,000	15,000
Miscellaneous Income	247,432	250,000	125,000	200,000	200,000
Sales Tax Discount	330	-	-	-	-
Insurance Reimbursement	16,655	-	-	-	-
Bus Shelter Advertising	20,527	14,000	14,000	14,000	14,000
Cra Reimbursement	695,824	530,000	800,000	630,000	694,315
Cra Reimbursement (Ts)	3,550,000	3,550,000	3,000,000	3,550,000	3,792,500
Epayables	17,089	30,000	30,000	30,000	30,000
Opioid Settlement	-	-	65,000	-	-
Fire Supplemental 1.5%	-	-	25,000	-	-
Town Square	-	-	2,600,000	-	-
Financial Arrangements	427,793	-	-	-	-
Total Miscellaneous Income	\$ 5,052,152	\$ 4,455,000	\$ 6,731,000	\$ 4,505,000	\$ 4,811,815
Special Assessments					
Fire Assessments	7,286,189	7,200,000	7,200,000	7,300,000	7,300,000
Fire Assessments Discount	(261,923)	(250,000)	(260,000)	(260,000)	(260,000)
Fire Asses Collection Fee	(68,743)	(69,000)	(69,000)	(69,000)	(69,000)
Total Special Assessments	\$ 6,955,523	\$ 6,881,000	\$ 6,871,000	\$ 6,971,000	\$ 6,971,000
Transfers In					
Traffic Safety Fund	1,000,000	-	-	-	-
Local Option Gas Tax	850,000	850,000	850,000	850,000	850,000
Hurricane Grant Fund	400,000	400,000	400,000	400,000	400,000
American Rescue Plan	1,600,000	2,000,000	2,000,000	-	-
Building Fund	-	300,000	-	300,000	300,000
Recr Program Revenue	28,500	-	-	-	-
Ps Tax Debt	8,590,000	8,590,000	8,590,000	8,590,000	9,000,000
Water/Sewer Revenue	7,931,000	7,931,000	7,931,000	7,602,127	7,602,127
Golf Course	100,000	125,000	125,000	125,000	80,000
Sanitation	1,100,000	1,100,000	1,100,000	1,100,000	1,300,000
Bbmp	50,000	50,000	50,000	50,000	50,000



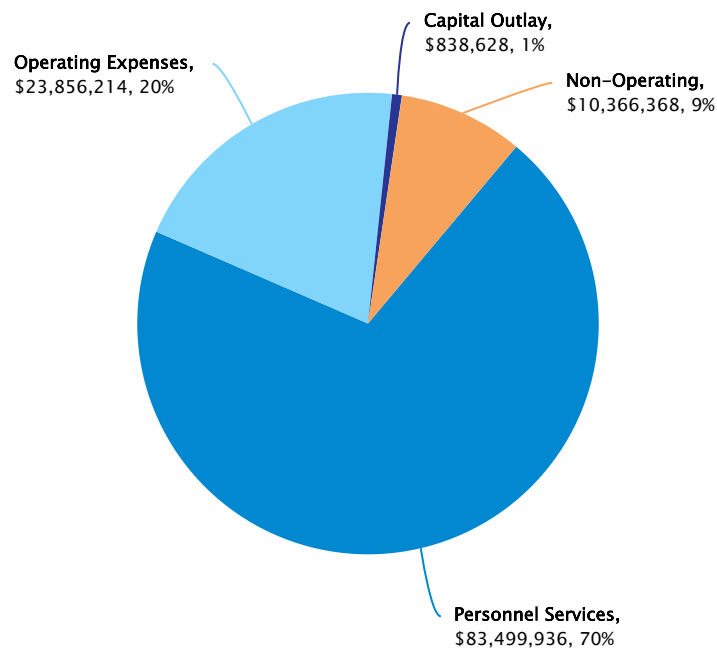
Miscellaneous Trust	-	-	150,000	-	-
Total Transfers In	\$ 21,649,500	\$ 21,346,000	\$ 21,196,000	\$ 19,017,127	\$ 19,582,127
Capital Lease					
Sub Total	\$ 109,052,999	\$ 113,960,960	\$ 109,923,500	\$ 113,256,227	\$ 118,856,083
Fund Balance (Increase) Decrease	(4,663,186)	(2,683,037)	(799,249)	10,213,400	(294,937)
Grand Total	\$ 104,389,813	\$ 111,277,923	\$ 109,124,251	\$ 123,469,627	\$ 118,561,146



GENERAL FUND APPROPRIATIONS by Functions (Total of \$118,561,146)



GENERAL FUND APPROPRIATIONS by Object Classifications, (Total of \$118,561,146)



BUDGET SUMMARY - GENERAL FUND OPERATING DEPARTMENTS

Department	Dept. No.	Expenditure		Personnel Services	Operating Expenses	Capital Outlay	Non-Operating	Total
		Description	Function Code					
City Commission	1110-511	Legislative	General Government	\$ 279,138	\$ 82,937	\$ -	\$ 30,000	\$ 392,075
City Manager	1210-512	Executive	General Government	877,862	59,850	-	20,120	957,832
City Hall/General Adm.	1211-512	Executive	General Government	17,000	2,831,968	-	2,667,907	5,516,875
Marketing/Communications	1212-519	Executive	General Government	116,259	93,314	-	-	209,573
Special Events	1213-519	Executive	General Government	267,325	903,655	11,550	-	1,182,530
Town Square Project	1214-512	Executive	General Government	-	3	-	4,483,178	4,483,181
Public Affairs	1215-519	Executive	General Government	266,777	81,520	5,000	-	353,297
Department Internal Investigation	1216-512	Executive	General Government	242,900	27,520	1,500	7,103	279,023
City Clerk	1310-512	Executive	General Government	553,067	213,251	-	-	766,318
Financial Services	1410-513	Fin. & Admin.	General Government	1,868,428	159,065	-	-	2,027,493
Information Technology	1510-513	Fin. & Admin.	General Government	1,576,436	1,905,922	15,000	-	3,497,358
Human Resources	1610-513	Fin. & Admin.	General Government	877,466	445,834	1,500	7,103	1,331,903
ADA & Inclusion	1612-513	Fin. & Admin.	General Government	-	-	-	-	-
City Attorney	1910-514	Legal Counsel	General Government	419,738	266,740	-	-	686,478
Police - Uniform Services	2110-521	Law Enforc.	Public Safety	20,588,029	1,010,190	37,000	-	21,635,219
Police - Administrative Services	2111-521	Law Enforc.	Public Safety	3,473,395	1,702,329	356,000	1,431,623	6,963,347
Police - Support Services	2112-521	Law Enforc.	Public Safety	12,321,022	2,889,137	118,663	-	15,328,822
Code Compliance	2120-521	Law Enforc.	Public Safety	-	-	-	-	-
Fire	2210-522	Fire Control	Public Safety	27,538,365	2,988,319	37,000	1,304,169	31,867,853
Community Standards	2211-522	Fire Control	Public Safety	-	-	-	-	-
Emergency Mgmt	2220-525	Serv	Public Safety	-	26,425	4,000	-	30,425
Development-Support	2410-524	Protect. Insp.	Public Safety	303,617	60,149	-	-	363,766
Building	2411-524	Protect. Insp.	Public Safety	-	-	-	-	-
Community Standards	2412-524	Protect. Insp.	Public Safety	1,181,297	165,397	37,140	30,100	1,413,934
Engineering	2413-524	Protect. Insp.	Public Safety	506,373	68,823	3,275	4,800	583,271
Planning & Zoning	2414-515	Comp. Plan.	General Government	830,804	109,322	2,500	-	942,626
Economic Development	2419-559	Other Econ.	Economic Environment	301,898	271,399	-	-	573,297
Public Works Admin.	2510-539	Other Physical Environ.	Physical Environment	157,060	9,647	3,275	-	169,982
Facilities Mgmt.	2511-519	Other Gen. Govt.	General Government	950,553	1,632,612	3,275	40,490	2,626,930
Streets Maintenance	2512-541	Roads & Streets Fac.	Transportation	681,409	994,133	-	53,675	1,729,217
Parking Services	2517-545	Other Physical Environ.	Physical Environment	408,125	174,137	2,000	23,240	607,502
Library	2610-571	Libraries	Culture/ Recreation	2,168,249	296,224	110,000	-	2,574,473
School Museum Services	2612-571	Libraries	Culture/ Recreation	-	265,604	-	-	265,604
Recreation	2710-572	Parks & Recr.	Culture/ Recreation	2,636,854	676,791	49,200	66,788	3,429,633
Women's Club	2713-572	Parks & Recr.	Culture/ Recreation	-	56,500	12,000	-	68,500
Arts & Cultural Center	2715-573	Parks & Recr.	Culture/ Recreation	586,031	422,880	15,000	-	1,023,911
Parks & Grounds	2730-572	Parks & Recr.	Culture/ Recreation	1,504,459	2,964,617	13,750	196,072	4,678,898
Totals:				\$ 83,499,936	\$ 23,856,214	\$ 838,628	10,366,368	\$ 118,561,146



SUMMARY OF EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
City Commission 001-1110-511					
Department Summary					
Personnel Services	244,020	268,862	248,748	422,762	279,138
Operating Expenses	58,601	73,097	73,204	85,581	82,937
Nonoperating Expenses	23,500	29,150	20,000	30,000	30,000
Total	\$ 326,121	\$ 371,109	\$ 341,952	\$ 538,343	\$ 392,075
Estimated As % Of Budget			92%		
City Manager 001-1210-512					
Department Summary					
Personnel Services	948,890	844,353	696,719	782,732	877,862
Operating Expenses	42,545	45,084	42,911	56,891	59,850
Capital Outlay	-	3,073	1,600	1,600	-
Nonoperating Expenses	5,381	15,521	15,521	15,521	20,120
Total	\$ 996,816	\$ 908,031	\$ 756,751	\$ 856,744	\$ 957,832
Estimated As % Of Budget			83%		
City Hall 001-1211-512					
Department Summary					
Personnel Services	21,450	14,100	17,000	17,000	17,000
Operating Expenses	3,737,503	2,865,501	2,816,901	2,757,803	2,831,968
Nonoperating Expenses	703,333	1,363,295	1,298,950	1,645,171	2,667,907
Total	\$ 4,462,286	\$ 4,242,896	\$ 4,132,851	\$ 4,419,974	\$ 5,516,875
Estimated As % Of Budget			97%		
Marketing/Communications 001-1212-519					
Department Summary					
Personnel Services	287,282	337,682	302,229	355,019	116,259
Operating Expenses	71,052	94,955	78,330	88,070	93,314
Total	\$ 358,334	\$ 432,637	\$ 380,559	\$ 443,089	\$ 209,573
Estimated As % Of Budget			88%		
Special Events 001-1213-519					
Department Summary					
Personnel Services	272,923	182,100	187,039	267,561	267,325
Operating Expenses	281,165	448,994	408,844	906,937	903,655
Capital Outlay	-	-	-	11,550	11,550
Total	\$ 554,088	\$ 631,094	\$ 595,883	\$ 1,186,048	\$ 1,182,530
Estimated As % Of Budget			94%		
Town Square Project 001-1214-512					
Department Summary					
Operating Expenses	145,060	371,989	173,289	173,289	3
Nonoperating Expenses	4,176,928	4,157,654	4,157,254	4,157,254	4,483,178
Total	\$ 4,321,988	\$ 4,529,643	\$ 4,330,543	\$ 4,330,543	\$ 4,483,181
Estimated As % Of Budget			96%		



SUMMARY OF EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Public Affairs 001-1215-519					
Department Summary					
Personnel Services	-	257,353	234,597	328,122	266,777
Operating Expenses	-	44,377	36,805	81,520	81,520
Capital Outlay	-	1,160	2,660	5,000	5,000
Total	\$ -	\$ 302,890	\$ 274,062	\$ 414,642	\$ 353,297
Estimated As % Of Budget			90%		
Dept Internal Investigation 001-1216-512					
Department Summary					
Personnel Services	-	-	-	304,741	242,900
Operating Expenses	-	700	-	10,650	27,520
Capital Outlay	-	-	-	3,800	1,500
Nonoperating Expenses	-	-	-	-	7,103
Total	\$ -	\$ 700	\$ -	\$ 319,191	\$ 279,023
Estimated As % Of Budget					
City Clerk 001-1310-512					
Department Summary					
Personnel Services	465,793	519,684	513,645	548,602	553,067
Operating Expenses	352,252	280,472	262,422	168,880	213,251
Capital Outlay	-	-	-	121,550	-
Total	\$ 818,045	\$ 800,156	\$ 776,067	\$ 839,032	\$ 766,318
Estimated As % Of Budget			97%		
Financial Services 001-1410-513					
Department Summary					
Personnel Services	1,537,960	1,609,235	1,443,452	1,851,299	1,868,428
Operating Expenses	101,926	121,626	115,650	138,998	159,065
Total	\$ 1,639,886	\$ 1,730,861	\$ 1,559,102	\$ 1,990,297	\$ 2,027,493
Estimated As % Of Budget			90%		
Information Technology Services 001-1510-513					
Department Summary					
Personnel Services	1,390,469	1,319,184	1,465,433	1,669,830	1,576,436
Operating Expenses	1,333,382	1,535,554	1,726,082	1,903,106	1,905,922
Capital Outlay	-	49,283	22,383	51,500	15,000
Total	\$ 2,723,851	\$ 2,904,021	\$ 3,213,898	\$ 3,624,436	\$ 3,497,358
Estimated As % Of Budget			111%		
Human Resources 001-1610-513					
Department Summary					
Personnel Services	695,205	1,012,625	707,580	809,492	877,466
Operating Expenses	256,161	366,419	377,884	436,115	445,834
Capital Outlay	2,225	6,631	6,631	1,500	1,500
Nonoperating Expenses	-	-	-	-	7,103
Total	\$ 953,591	\$ 1,385,675	\$ 1,092,095	\$ 1,247,107	\$ 1,331,903
Estimated As % Of Budget			79%		
ADA & Inclusion 001-1612-513					
Department Summary					
Personnel Services	76,137	99,850	99,850	122,160	-
Operating Expenses	28,891	49,527	59,504	52,175	-
Total	\$ 105,028	\$ 149,377	\$ 159,354	\$ 174,335	\$ -
Estimated As % Of Budget			107%		



SUMMARY OF EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
City Attorney 001-1910-514					
Department Summary					
Personnel Services	145,278	136,539	131,164	134,773	419,738
Operating Expenses	526,574	580,576	478,888	551,695	266,740
Total	\$ 671,852	\$ 717,115	\$ 610,052	\$ 686,468	\$ 686,478
Estimated As % Of Budget			85%		
Police - Uniform Services 001-2110-521					
Department Summary					
Personnel Services	19,167,934	19,426,237	19,971,844	20,987,843	20,588,029
Operating Expenses	583,973	785,064	797,979	1,052,054	1,010,190
Capital Outlay	8,328	11,100	-	37,000	37,000
Total	\$ 19,760,235	\$ 20,222,401	\$ 20,769,823	\$ 22,076,897	\$ 21,635,219
Estimated As % Of Budget			103%		
Police - Office of the Chief 001-2111-521					
Department Summary					
Personnel Services	2,441,474	2,209,445	2,235,999	2,688,627	3,473,395
Operating Expenses	1,725,874	1,529,559	1,307,959	1,634,909	1,702,329
Capital Outlay	-	4,700	-	430,000	356,000
Nonoperating Expenses	1,417,444	1,516,062	1,516,062	1,650,103	1,431,623
Total	\$ 5,584,792	\$ 5,259,766	\$ 5,060,020	\$ 6,403,639	\$ 6,963,347
Estimated As % Of Budget			96%		
Police - Support Services 001-2112-521					
Department Summary					
Personnel Services	11,023,172	12,449,712	12,359,536	13,545,842	12,321,022
Operating Expenses	2,066,873	2,880,331	2,789,533	3,870,045	2,889,137
Capital Outlay	170,643	142,356	72,800	138,561	118,663
Total	\$ 13,260,688	\$ 15,472,399	\$ 15,221,869	\$ 17,554,448	\$ 15,328,822
Estimated As % Of Budget			98%		
Fire Rescue Department 001-2210-522					
Department Summary					
Personnel Services	24,953,560	27,995,657	26,265,576	27,643,539	27,538,365
Operating Expenses	2,800,784	2,545,058	2,448,980	2,779,845	2,988,319
Capital Outlay	34,851	10,123	23,273	1,171,000	37,000
Nonoperating Expenses	1,256,680	1,346,291	1,346,291	2,200,000	1,304,169
Total	\$ 29,045,875	\$ 31,897,129	\$ 30,084,120	\$ 33,794,384	\$ 31,867,853
Estimated As % Of Budget			94%		
Community Standard 001-2211-522					
Department Summary					
Personnel Services	(2,393)	-	-	-	-
Operating Expenses	1,198	-	-	-	-
Total	\$ (1,195)	\$ -	\$ -	\$ -	\$ -
Estimated As % Of Budget			0%		



SUMMARY OF EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Emergency Management 001-2220-525					
Department Summary					
Operating Expenses	9,178	19,049	20,249	32,837	26,425
Capital Outlay	1,945	17,475	18,275	402,000	4,000
Total	\$ 11,123	\$ 36,524	\$ 38,524	\$ 434,837	\$ 30,425
Estimated As % Of Budget			105%		
Development Admin 001-2410-524					
Department Summary					
Personnel Services	307,322	370,590	327,414	306,091	303,617
Operating Expenses	41,781	45,784	47,684	57,874	60,149
Total	\$ 349,103	\$ 416,374	\$ 375,098	\$ 363,965	\$ 363,766
Estimated As % Of Budget			90%		
Building 001-2411-524					
Department Summary					
Personnel Services	-	4,100	-	-	-
Total	\$ -	\$ 4,100	\$ -	\$ -	\$ -
Estimated As % Of Budget					
Community Standards 001-2412-524					
Department Summary					
Personnel Services	1,249,522	1,210,570	1,265,090	1,156,536	1,181,297
Operating Expenses	116,202	171,231	113,143	125,355	165,397
Capital Outlay	6,687	31,309	33,809	37,140	37,140
Nonoperating Expenses	22,048	29,023	29,023	30,474	30,100
Total	\$ 1,394,459	\$ 1,442,133	\$ 1,441,065	\$ 1,349,505	\$ 1,413,934
Estimated As % Of Budget			100%		
Planning & Zoning 001-2414-515					
Department Summary					
Personnel Services	714,725	666,269	666,190	831,013	830,804
Operating Expenses	150,595	100,849	113,250	122,005	109,322
Capital Outlay	12,026	-	-	2,500	2,500
Total	\$ 877,346	\$ 767,118	\$ 779,440	\$ 955,518	\$ 942,626
Estimated As % Of Budget			102%		
Economic Development 001-2419-559					
Department Summary					
Personnel Services	334,287	237,424	271,862	301,503	301,898
Operating Expenses	149,902	209,193	219,063	270,415	271,399
Capital Outlay	-	6,600	7,600	-	-
Total	\$ 484,189	\$ 453,217	\$ 498,525	\$ 571,918	\$ 573,297
Estimated As % Of Budget			110%		
Public Works, Admin 001-2510-539					
Department Summary					
Personnel Services	140,385	198,073	216,000	174,896	157,060
Operating Expenses	13,134	9,830	16,080	11,530	9,647
Capital Outlay	-	-	-	6,550	3,275
Total	\$ 153,519	\$ 207,903	\$ 232,080	\$ 192,976	\$ 169,982
Estimated As % Of Budget			112%		



SUMMARY OF EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Facilities Mgmt 001-2511-519					
Department Summary					
Personnel Services	713,404	760,341	851,190	1,061,318	950,553
Operating Expenses	1,514,714	1,454,166	1,561,366	1,686,866	1,632,612
Capital Outlay	9,349	14,805	-	280,300	3,275
Nonoperating Expenses	40,352	59,065	59,065	103,616	40,490
Total	\$ 2,277,819	\$ 2,288,377	\$ 2,471,621	\$ 3,132,100	\$ 2,626,930
Estimated As % Of Budget			108%		
Streets Maintenance 001-2512-541					
Department Summary					
Personnel Services	409,134	475,243	504,866	700,601	681,409
Operating Expenses	986,944	1,163,120	931,341	1,007,209	994,133
Capital Outlay	2,460	8,705	9,000	-	-
Nonoperating Expenses	29,426	29,426	29,426	30,531	53,675
Total	\$ 1,427,964	\$ 1,676,494	\$ 1,474,633	\$ 1,738,341	\$ 1,729,217
Estimated As % Of Budget			88%		
Engineering 001-2413-524					
Department Summary					
Personnel Services	499,714	736,741	836,285	591,095	506,373
Operating Expenses	52,351	50,710	56,001	81,979	68,823
Capital Outlay	-	2,235	2,235	17,050	3,275
Nonoperating Expenses	5,200	6,240	6,240	4,905	4,800
Total	\$ 557,265	\$ 795,926	\$ 900,761	\$ 695,029	\$ 583,271
Estimated As % Of Budget			113%		
Parking Services 001-2517-545					
Department Summary					
Personnel Services	71,836	105,887	97,719	408,334	408,125
Operating Expenses	117,852	173,489	139,500	173,137	174,137
Capital Outlay	-	5,976	1,500	2,000	2,000
Nonoperating Expenses	-	-	-	-	23,240
Total	\$ 189,688	\$ 285,352	\$ 238,719	\$ 583,471	\$ 607,502
Estimated As % Of Budget			84%		
Parks & Grounds 001-2730-572					
Department Summary					
Personnel Services	1,422,075	1,383,398	1,583,437	1,506,362	1,504,459
Operating Expenses	2,492,234	2,801,998	3,031,250	2,987,509	2,964,617
Capital Outlay	4,100	50,521	44,845	368,750	13,750
Nonoperating Expenses	90,928	100,808	100,808	248,390	196,072
Total	\$ 4,009,337	\$ 4,336,725	\$ 4,760,340	\$ 5,111,011	\$ 4,678,898
Estimated As % Of Budget			110%		
Library 001-2610-571					
Department Summary					
Personnel Services	2,159,459	2,086,381	2,080,896	2,297,275	2,168,249
Operating Expenses	248,118	280,009	258,171	295,792	296,224
Capital Outlay	110,373	101,000	110,000	110,000	110,000
Total	\$ 2,517,950	\$ 2,467,390	\$ 2,449,067	\$ 2,703,067	\$ 2,574,473
Estimated As % Of Budget			99%		
School Museum Serv 001-2612-571					
Department Summary					
Operating Expenses	292,450	254,241	316,991	330,049	265,604
Total	\$ 292,450	\$ 254,241	\$ 316,991	\$ 330,049	\$ 265,604
Estimated As % Of Budget			125%		



SUMMARY OF EXPENDITURES

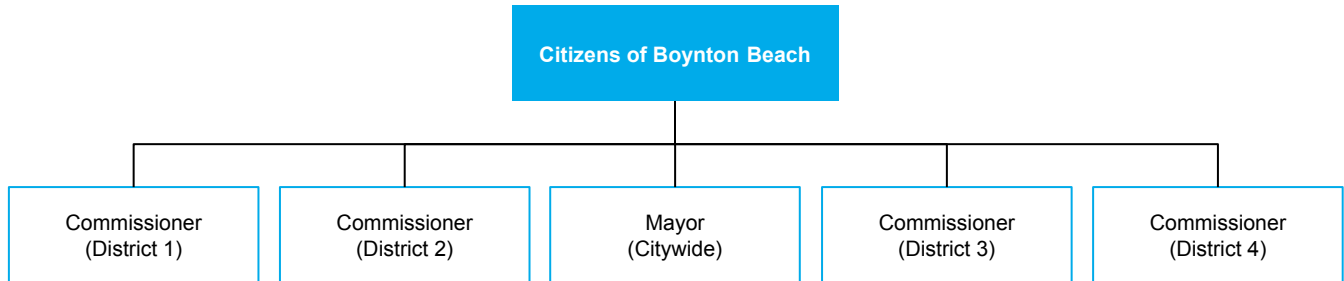
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Budget
Recreation 001-2710-572					
Department Summary					
Personnel Services	2,836,398	3,009,891	2,884,768	2,679,875	2,636,854
Operating Expenses	823,528	768,905	784,711	664,691	676,791
Capital Outlay	18,551	54,011	63,565	77,400	49,200
Nonoperating Expenses	47,882	55,342	55,342	58,109	66,788
Total	\$ 3,726,359	\$ 3,888,149	\$ 3,788,386	\$ 3,480,075	\$ 3,429,633
Estimated As % Of Budget			97%		
Women's Club 001-2713-572					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	-	-	-	56,500	56,500
Capital Outlay	-	-	-	12,000	12,000
Nonoperating Expenses	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 68,500	\$ 68,500
Estimated As % Of Budget					
Arts & Cultural Center 001-2715-573					
Department Summary					
Personnel Services	-	-	-	589,768	586,031
Operating Expenses	-	-	-	254,880	422,880
Capital Outlay	-	-	-	15,000	15,000
Nonoperating Expenses	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 859,648	\$ 1,023,911
Estimated As % Of Budget					
Leases 001-5022-584					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	538,961	-	-	-	-
Total	\$ 538,961	\$ -	\$ -	\$ -	\$ -
Estimated As % Of Budget					
Grand Total : General Fund					
Department Summary					
Personnel Services	74,527,415	79,927,526	78,466,128	85,084,611	83,499,936
Operating Expenses	21,122,797	22,121,457	21,603,965	24,907,191	23,856,214
Capital Outlay	381,538	521,063	420,176	3,303,751	838,628
Nonoperating Expenses	8,358,063	8,707,877	8,633,982	10,174,074	10,366,368
Total	\$ 104,389,813	\$ 111,277,923	\$ 109,124,251	\$ 123,469,627	\$ 118,561,146
Estimated As % Of Budget			98%		



ORGANIZATIONAL CHART

DEPARTMENT: City Commision
DIVISION:

FUND: 001
DEPT. NO.: 1110



DEPARTMENT: City Commission
DIVISION:

FUND: 001
DEPT. NO.: 1110

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Elected Positions (P/T):							
City Commissioner - Mayor	00029	99	1.0	1.0	-	1.0	1.0
City Commissioner - Vice Mayor	00019	99	1.0	1.0	-	1.0	1.0
City Commissioners	00019	99	3.0	3.0	-	3.0	3.0
			5.00	5.00		5.00	5.00
Total Personnel:			5.0	5.0	-	5.0	5.0

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Commission					
Adopted Operating Millage Rate	7.9000	7.9000	7.9000	7.8900	7.8500
General Fund Adopted Budget	\$ 172,666,095	\$ 98,862,600	\$ 98,862,600	\$ 105,009,038	\$ 107,372,024
Taxes Levied	\$ 47,182,486	\$ 50,558,508	\$ 50,558,508	\$ 61,282,091	\$ 60,866,109
Proclamations	50	42	42	46	44



DETAIL EXPENDITURES

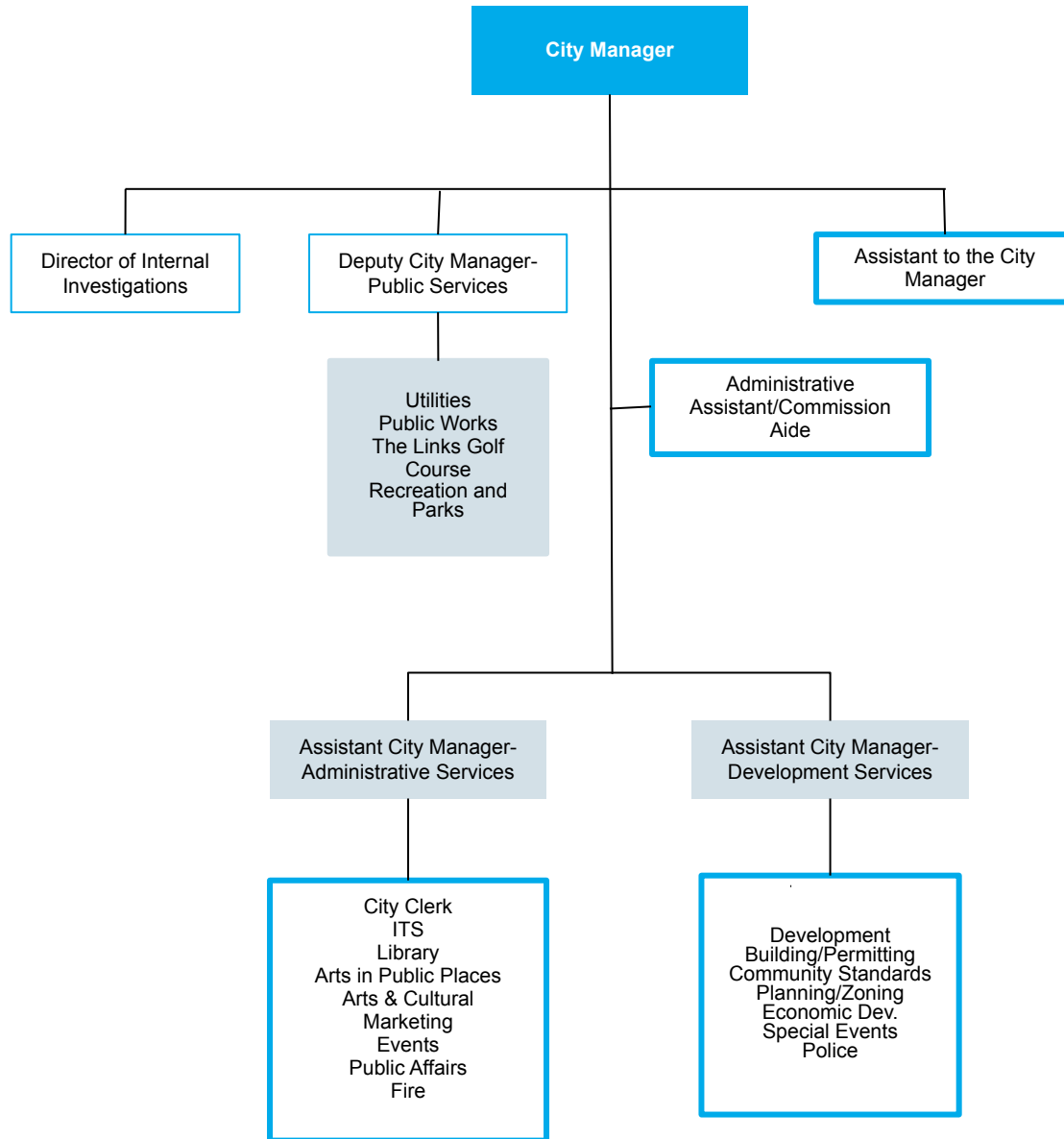
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 City Commission 001-1110-511					
Department Summary					
Personnel Services	244,020	268,862	248,748	422,762	279,138
Operating Expenses	58,601	73,097	73,204	85,581	82,937
Nonoperating Expenses	23,500	29,150	20,000	30,000	30,000
Total	\$ 326,121	\$ 371,109	\$ 341,952	\$ 538,343	\$ 392,075
Estimated As % Of Budget	92%				
11-10 Executive Salaries	116,317	118,316	116,316	116,316	116,316
15-10 Clothing Allowance	-	-	-	17,500	-
15-12 Cell Phone Allowance	360	440	500	1,440	720
15-20 Car Allowance	-	-	-	51,000	-
15-30 Expense Allowance	33,116	33,450	33,450	56,000	33,450
15-50 Office Stipend	-	-	-	90,000	-
21-10 Employer Fica	11,388	11,712	11,000	10,512	10,512
22-11 State Pension	52,970	65,000	55,000	50,500	68,000
23-30 Health Insurance	28,195	34,912	27,900	27,912	29,308
23-34 Hsa	-	3,000	3,000	-	19,250
23-40 Dental Insurance	1,498	1,816	1,416	1,416	1,416
23-50 Vision Insurance	176	216	166	166	166
Sub-total Personnel Services	\$ 244,020	\$ 268,862	\$ 248,748	\$ 422,762	\$ 279,138
34-32 Sister Cities Program	1,179	1,621	1,500	1,500	1,500
40-12 Business Meetings	17,370	35,860	31,000	36,592	33,092
41-15 Cellular Phone/Beeper	3,517	4,180	3,500	2,100	3,000
47-10 Printing & Binding	-	220	250	300	300
49-09 Self Insurance Chgs (W/C)	92	95	95	92	118
49-10 Warehouse Service Chg.	132	109	109	132	62
49-17 Other Contractual Svcs	217	-	-	-	-
52-85 Food Supplies	595	538	500	700	700
52-99 Misc. Supplies	705	741	750	1,000	1,000
54-20 Memberships	34,644	29,733	35,000	40,165	40,165
54-30 Training	150	-	500	3,000	3,000
Sub-total Operating Expenses	\$ 58,601	\$ 73,097	\$ 73,204	\$ 85,581	\$ 82,937
Subtotal	\$ 302,621	\$ 341,959	\$ 321,952	\$ 508,343	\$ 362,075
95-47 Community Investments	23,500	29,150	20,000	30,000	30,000
Sub-total Nonoperating Expenses	\$ 23,500	\$ 29,150	\$ 20,000	\$ 30,000	\$ 30,000
Department Total	\$ 326,121	\$ 371,109	\$ 341,952	\$ 538,343	\$ 392,075



ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION:

FUND: 001
DEPT. NO.: 1210



PERSONNEL ALLOCATION

DEPARTMENT: City Manager	FUND: 001
DIVISION:	DEPT. NO.: 1210

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
City Manager	01019	98	1.0	1.0	-	1.0	1.0
Deputy City Manager	01229	20	-	1.0		1.0	1.0
Assistant City Manager - Administrative Services	01149	56	1.0	1.0	-	1.0	1.0
Assistant City Manager - Development Services	01209	56	1.0				
Administrative Asst/Commission Aide	01040	14	1.0	1.0	-	1.0	1.0
Assitant to the City Manager	01099	34	-	1.0	-	1.0	1.0
Real Estate/Special Projects Mgr			-	-	1.0	1.0	1.0
Executive Assistant	01129	20	1.0	-	-	-	-
			5.00	5.00	1.00	6.00	6.00
Total Personnel:			5.00	5.00	1.00	6.00	6.00

Performance Measures	Actual			Estimate 2022-23	Projected 2023-24
	2019-20	2020-21	2021-22		
City Manager					
Population	77,696	80,380	80,380	81,011	82,000
Number of City Employees	844	854	854	860	888
Operating Expenditures per Capita	2,222	1,228	1,228	1,254	1,304
Operating Revenue per Capita	\$ 981	\$ 1,010	\$ 980	\$ 1,036	\$ 654



MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION:

FUND: **001**
DEPT. NO.: **1210**

DEPARTMENT MISSION STATEMENT:

Provide facilitative leadership to achieve an efficient, customer oriented, highly productive and superior delivery of services through high performance teams in an organizational culture that appreciates diversity, encourages creativity, requires integrity, promotes stewardship, cares about people and rewards outstanding performance.

DEPARTMENT CORE SERVICES:

- To provide progressive and enthusiastic positive leadership which allows the organization's teams to enjoy an environment in which they can excel.
- Core Service

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Redevelop Downtown

Department Initiatives No. 1: Anticipate and plan to meet the long-term water supply needs and environmental sustainability for the City.

1. Provide leadership and direction to the Utilities area, based on the strategic vision of the City Commission, to deliver a cost-effective, reliable water supply and address water resource needs for future growth, including adaptive use of recycled water.
2. Facilitate the implementation of sustainability efforts for long-term environmental improvement plans and policies.

Target Performance Metrics:

- Development of Utilities strategic plan for long-term water needs, wastewater reclamation use, and facility expansion.
- Provide leadership and direction to the Sustainability Team to implement a long-term environmental plan for the city.

Department Initiatives No. 2: Continuation of the Economic Development Program and creating Strategies for business attraction and retention to assist with improving the City's financial condition.

1. Continue the implementation of the Economic Development Program.
2. Continue to partner with the Community Redevelopment Agency (CRA) and the Greater Boynton Beach Chamber of Commerce to increase Economic Development opportunities and disseminate the Brand Promise to all stakeholders.

Target Performance Metrics:

- List primary targets (the number of businesses created) and milestones (the duration of time required to complete the Department Initiative(s)).

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: Develop fiscally sound budgets and capital projects

1. Coordinate City staff and operational teams to develop financial planning initiatives that will improve current revenues, explore diverse funding sources and evaluate long-term City pension requirements. In light of revenue curtailment, conduct program review and prepare recommendation to the City Commission on cut-backs as required.
2. Continue to track legislative activities at the state and federal level to identify unfunded mandates and legislation that will impact municipal operations.
3. Develop and implement the operating budget and five-year financial plan for capital needs of the City.

Target Performance Metrics:

- Provide City Commission with financial options and alternatives for current and future revenue enhancements, expenditure reductions, and service program evaluation (Level of Service).
- Identify alternative funding sources for parks, recreation and cultural City projects through the Greater Boynton Beach Foundation.



MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION:

FUND: **001**
DEPT. NO.: **1210**

Department Initiatives No. 2: Meet the emerging challenge of an increasingly diverse population through community infrastructure and capacity building.

1. Identify and partner with community stakeholders to become Ambassadors for the City's Brand Promise and economic development efforts.
2. Identify potential partnerships with area non-profits for development of recreational, cultural and educational venues.
3. Establish an Education Initiative/Liaison Program with local schools.

Target Performance Metrics:

- The number of community stakeholder and/or partnerships. List the number of schools that have implemented the initiative program.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives: Provide leadership and direction that will recognize and motivate employees to ensure excellent public service and increased employee retention

1. Facilitate the development and implementation of Brand Promise culturalization program.
2. Facilitate the development of a Succession Planning program to ensure a core of qualified internal replacements for all key positions within the organization.
3. Continue to offer cost effective training to City personnel that will increase their knowledge, skills and abilities and provide a core set of supervisory/management skills to each person responsible for managing others.
4. Encourage interdepartmental coordination to maximize existing resources to ensure continued level of service amid budgetary constraints.

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: Develop fiscally sound budgets and capital projects

1. Coordinate City staff and operational teams to develop financial planning initiatives that will improve current revenues/funding sources and evaluate long-term City pension requirements. Conduct program review and prepare recommendations to the City Commission on efficient operational alternatives.
2. Continue to track legislative activities at the state and federal level to identify unfunded mandates and legislation that will affect municipal operations.
3. Continue to develop and implement the budget and five-year financial plan for capital and operating needs of the City.

Target Performance Metrics:

- Provide City Commission with financial options and alternatives for current and future revenue enhancements, expenditure reductions, and service program evaluation (Level of Service).
- Continue to identify alternative funding sources for parks, recreation and cultural City projects through the Greater Boynton Beach Foundation.

Department Initiatives No. 2: Meet the emerging challenge of an increasingly diverse population through community infrastructure and capacity building.

1. Identify and partner with community stakeholders to become Ambassadors for the City's Brand Promise and economic development efforts.
2. Identify potential partnerships with area non-profits for development of recreational, cultural and educational venues.
3. Establish an Education Initiative/Liaison Program with local schools.

Target Performance Metrics:

- Identify the number of partnerships created with various business entities.



MISSION STATEMENT AND GOALS

DEPARTMENT: City Manager

FUND: 001

DIVISION:

DEPT. NO.: 1210

City Initiative No. 3: Boynton Beach Branding

Department Initiatives: Provide leadership and direction that will recognize and motivate employees to ensure excellent public service and increased employee retention

1. Facilitate the development and implementation of Brand Promise culturalization program.
2. Facilitate the development of a Succession Planning program to ensure a core of qualified internal replacements for all key positions within the organization.
3. Continue to offer cost effective training to City personnel that will increase their knowledge, skills and abilities and provide a core set of supervisory/management skills to each person responsible for managing others.
4. Encourage interdepartmental coordination to maximize existing resources to ensure continued level of service amid budgetary constraints.

Target Performance Metrics:

- Produce a Succession Planning policy document.
- List the number of training events or seminar offered to City personnel



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 City Manager 001-1210-512					
Department Summary					
Personnel Services	948,890	844,353	696,719	782,732	877,862
Operating Expenses	42,545	45,084	42,911	56,891	59,850
Capital Outlay	-	3,073	1,600	1,600	-
Nonoperating Expenses	5,381	15,521	15,521	15,521	20,120
Total	\$ 996,816	\$ 908,031	\$ 756,751	\$ 856,744	\$ 957,832
Estimated As % Of Budget			83%		
12-10 Regular Salaries/Wages	682,543	609,568	507,000	542,092	542,092
12-20 Holiday Pay	-	800	-	-	-
14-10 Overtime	224	1,800	-	-	-
15-10 Clothing Allowance	-	1,500	2,075	1,500	1,500
15-12 Cell Phone Allowance	666	704	504	700	700
15-20 Car Allowance	3,450	1,450	2,000	3,900	1,200
15-40 Incentive Pay	660	-	-	-	-
19-99 New Personnel/Reclass	-	-	-	-	95,402
21-10 Employer Fica	42,980	43,979	40,000	40,586	40,586
22-10 General Employees Pension	125,653	67,240	67,240	92,842	92,842
22-40 Def Comp Contribution	25,346	49,400	25,400	54,000	54,000
23-10 Life Insurance	1,348	542	500	192	192
23-20 Disability Insurance	3,319	2,843	3,000	2,843	3,160
23-30 Health Insurance	48,708	51,217	37,000	37,217	39,078
23-34 Hsa	11,113	10,250	10,000	4,750	5,000
23-40 Dental Insurance	2,614	2,788	1,800	1,888	1,888
23-50 Vision Insurance	266	272	200	222	222
Sub-total Personnel Services	\$ 948,890	\$ 844,353	\$ 696,719	\$ 782,732	\$ 877,862
31-90 Other Professional Svcs	196	-	-	-	-
40-12 Business Meetings	8,388	7,510	8,000	13,785	13,785
41-15 Cellular Phone/Beeper	410	1,960	2,285	1,710	1,710
44-31 Copy Machine Rental	-	232	-	1,332	1,332
46-30 Vehicle Maint. - Garage	16,375	18,019	15,000	7,519	10,000
46-91 Software Maintenance	-	-	-	400	400
47-10 Printing & Binding	114	886	1,386	500	500
49-09 Self Insurance Chgs (W/C)	8,895	8,009	8,500	8,895	9,317
49-10 Warehouse Service Chg	360	341	340	360	416
49-17 Other Contractual Svcs	1,259	1,476	1,000	2,400	2,400
49-41 Licenses, Fees & Permits	-	-	-	200	200
51-10 Office Supplies	2,108	1,302	2,100	2,000	2,000
51-25 Computer Sftwre <\$1000	173	-	-	-	-
52-20 Opr. Equipment <\$1000	-	300	300	300	300
52-22 Uniforms	298	-	-	-	-
52-85 Food Supplies	574	476	500	700	700
54-10 Books And Publications	614	773	500	800	800
54-20 Memberships	2,781	3,500	3,000	5,990	5,990
54-30 Training	-	300	-	10,000	10,000
Sub- Total Operating Expenses	\$ 42,545	\$ 45,084	\$ 42,911	\$ 56,891	\$ 59,850
64-15 Computer Equipment	-	3,073	1,600	1,600	-
Sub- Total Capital Outlay	\$ -	\$ 3,073	\$ 1,600	\$ 1,600	\$ -
Subtotal	\$ 991,435	\$ 892,510	\$ 741,230	\$ 841,223	\$ 937,712
91-30 Transfer/Veh. Srv. Fund	5,381	15,521	15,521	15,521	20,120
Sub-total Nonoperating Expenses	\$ 5,381	\$ 15,521	\$ 15,521	\$ 15,521	\$ 20,120
Department Total	\$ 996,816	\$ 908,031	\$ 756,751	\$ 856,744	\$ 957,832



DETAIL EXPENDITURES

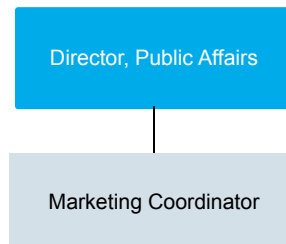
Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 11 City Hall 001-1211-512						
Department Summary						
Personnel Services		21,450	14,100	17,000	17,000	17,000
Operating Expenses		3,737,503	2,865,501	2,816,901	2,757,803	2,831,968
Nonoperating Expenses		703,333	1,363,295	1,298,950	1,645,171	2,667,907
Total		\$ 4,462,286	\$ 4,242,896	\$ 4,132,851	\$ 4,419,974	\$ 5,516,875
Estimated As % Of Budget				97%		
23-11	Life Insurance-Retirees	1,629	2,000	-	2,000	2,000
23-31	Health Insurance-Retirees	-	-	2,000	-	-
25-10	Unemployment	19,821	12,100	15,000	15,000	15,000
Sub-total Personnel Services		\$ 21,450	\$ 14,100	\$ 17,000	\$ 17,000	\$ 17,000
31-11	Litigation Fees & Costs	-	3,000	3,000	-	-
32-10	Audit Fee	53,780	46,593	83,573	79,672	79,672
41-12	Postage	45,150	110,000	50,000	50,000	50,000
43-10	Electric Service	71,491	65,500	66,500	66,500	66,500
43-20	Water/Sewer Service	21,222	17,500	19,000	19,000	19,000
43-21	District Energy Plant	218,457	185,500	197,000	197,000	197,000
44-30	Equipment Rental	3,897	13,542	6,492	6,492	6,492
44-31	Copy Machine Rental	13,058	13,310	13,310	13,310	13,310
46-30	Vehicle Maint. - Garage	-	551	-	-	-
48-01	Comm Promotion/Marketng	3,252	1,929	2,500	3,000	3,000
48-24	Special Events	1,892	1,755	7,455	7,455	57,455
49-08	Ins Chgs-Auto/Prop/Liab	2,092,313	2,181,675	2,181,675	2,092,313	2,116,768
49-10	Warehouse Service Chg	565	521	521	565	275
49-14	Credit Card Fees	780	800	-	-	-
49-17	Other Contractual Svcs	1,200,155	206,880	172,000	208,000	208,000
49-41	Licenses, Fees & Permits	-	50	-	-	-
51-10	Office Supplies	2,086	6,300	3,500	3,500	3,500
52-85	Food Supplies	475	1,220	500	700	700
54-20	Memberships	8,930	8,875	9,875	10,296	10,296
Sub-total Operating Expenses		\$ 3,737,503	\$ 2,865,501	\$ 2,816,901	\$ 2,757,803	\$ 2,831,968
Subtotal		\$ 3,758,953	\$ 2,879,601	\$ 2,833,901	\$ 2,774,803	\$ 2,848,968
91-02	Transfer To Self Ins/W.C.	-	-	528,950	-	-
91-04	Transfer To Grants-Match	8,037	-	-	-	-
91-05	Transfer To Self Ins.	528,950	528,950	-	528,950	578,950
91-14	Transfer To Developmnt Fd	135,866	-	-	-	-
91-15	Transfer To Public Arts F	20,000	20,000	20,000	20,000	20,000
91-31	Transfer To Capital Impov	-	750,000	750,000	750,000	250,000
95-46	Tennis Center Mdse	1,762	-	-	-	-
95-47	Pool Merchandise	1,016	-	-	-	-
95-60	Uncollectible Expense	(81)	54,000	-	-	-
99-01	Contingency	-	45	-	331,221	1,803,957
99-02	Non-Budgeted Expense	7,783	10,300	-	15,000	15,000
Sub-total Nonoperating Expenses		\$ 703,333	\$ 1,363,295	\$ 1,298,950	\$ 1,645,171	\$ 2,667,907
Department Total		\$ 4,462,286	\$ 4,242,896	\$ 4,132,851	\$ 4,419,974	\$ 5,516,875



ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION: **Marketing**

FUND: **001**
DEPT. NO.: **1212**



PERSONNEL ALLOCATION

DEPARTMENT: City Manager
DIVISION: Marketing

FUND: 001
DEPT. NO.: 1212

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Director, Marketing and Events	01189	42	1.0	1.0	(1.0)	-	-
Director, Marketing	01189	42	-	-	1.0	1.0	-
Assistant Director, Marketing and Events	01519	30	1.0	1.0	(1.0)	-	-
Digital Marketing Manager	01179	26	1.0	1.0	(1.0)	-	-
Marketing Manager	01179	22	-	-	1.0	1.0	-
Marketing Coordinator	01350	18	-	-	1.0	1.0	1.0
			3.0	3.0	-	3.0	1.0
Total Personnel:			3.0	3.0	-	3.0	1.0

Performance Measures	Actual			Estimate 2022-23	Projected 2023-24
	2019-20	2020-21	2021-22		
Marketing					
Marketing /Promotion Budget	\$ 5,024	\$ 2,191	\$ 1,030	\$ 4,316	\$ 8,000
Website Users	406,600	415,000	503,264	403,418	600,000
Awards	\$ 12	\$ 4	\$ 4	\$ 5	\$ 4



MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Marketing**

FUND: **001**
DEPT. NO.: **1212**

DEPARTMENT MISSION STATEMENT:

The City of Boynton Beach's Marketing Department's mission is to maximize opportunities to effectively inform and meaningfully engage the community.

DEPARTMENT CORE SERVICES:

- Media Relations, Marketing/Advertising, and Social Media
- Public Information, Community Engagement/Partnerships
- Crisis Communications, Content Writing/Graphic Design

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

City Initiative No. 1: Culturally Distinct Downtown

Department Initiatives Alignment:

1. Developing additional opportunities to promote and brand Downtown
2. Meet monthly with CRA to Maximize Marketing and resources
3. Create and provide Visitor Information Center marketing materials for public distribution

Target Performance Metrics:

- Use website analytics to monitor foot traffic on new city website.
- Number of visitors engaging with the Visitor Information Center and requesting information materials.
- Social media engagement and reach, including likes, shares, and comments on posts related to Downtown Boynton Beach.
- Number of partnerships and collaborations formed with local businesses and organizations to enhance Downtown marketing efforts.
- Survey feedback from visitors and community members on their perception and satisfaction with Downtown Boynton Beach.

City Initiative No. 2: Building Wealth in the Community

Department Initiatives Alignment:

1. Market Job and vendor opportunities
2. Promote Boynton Beach businesses
3. Support Boynton Beach schools
4. Actively participate in county and state tourism events and promotions
5. Establish quarterly meetings with Discover the Palm Beaches and VISIT FLORIDA

Target Performance Metrics:

- Track the number of new businesses in Boynton Beach.
- Increase the number of social media followers for Boynton beach businesses by 10%.
- Number of partnerships and donations made to Boynton schools.
- Track the increase of tourists visits to Boynton beach during specific events and seasons.
- Collect feedback from tourists and measure the satisfaction rating.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives Alignment:

1. Develop Customer-Driven Branding Strategic Plan
2. Maximize Existing Public Communications Resources through Interdepartmental Coordination and Collaboration
3. Increase Public Communications through Community Engagement



MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Marketing**

FUND: **001**
DEPT. NO.: **1212**

4. Utilize Events as Opportunities to Increase Community Engagement, Foster Community Pride, and Brand Boynton Beach
5. Distinguish Boynton Beach from its Competitors

Target Performance Metrics:

- Brand recognition and awareness levels among the target audience.
- Increase in positive sentiment and perception of Boynton Beach as a desirable destination.
- Growth in community engagement metrics, such as social media followers, event participation, and online interactions.
- Evaluation of key performance indicators (KPIs) related to specific marketing campaigns or initiatives, such as website traffic, lead generation, or conversion rates.
- Monitor feedback and sentiment through surveys, reviews, and community feedback channels to assess the effectiveness of branding efforts and identify areas for improvement.



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Budget Budget
Div 12 Marketing and Events 001-1212-519					
Department Summary					
Personnel Services	287,282	337,682	302,229	355,019	116,259
Operating Expenses	71,052	94,955	78,330	88,070	93,314
Total	\$ 358,334	\$ 432,637	\$ 380,559	\$ 443,089	\$ 209,573
Estimated As % Of Budget			88%		
12-10 Regular Salaries/Wages	179,405	225,000	199,060	275,523	60,008
12-20 Holiday Pay	96	100	513	-	-
14-10 Overtime	2,063	3,000	750	-	-
15-20 Car Allowance	1,800	3,800	1,800	3,600	-
21-10 Employer Fica	13,658	18,354	14,000	21,353	21,353
22-10 General Employees Pension	72,216	56,092	56,092	20,052	20,052
23-10 Life Insurance	153	132	132	132	132
23-20 Disability Insurance	1,993	1,822	1,800	1,864	1,864
23-30 Health Insurance	13,320	24,800	25,000	27,913	9,768
23-34 Hsa	1,573	3,000	1,500	3,000	1,500
23-40 Dental Insurance	899	1,416	1,416	1,416	1,416
23-50 Vision Insurance	106	166	166	166	166
Sub-total Personnel Services	\$ 287,282	\$ 337,682	\$ 302,229	\$ 355,019	\$ 116,259
40-12 Business Meetings	219	1,200	550	1,080	1,080
41-10 Telephone Services	500	-	-	1,298	1,298
41-12 Postage	110	2,500	500	500	500
41-15 Cellular Phone/Beeper	-	2,298	2,000	-	-
46-30 Vehicle Maint. - Garage	103	1,159	1,000	3,159	1,770
46-91 Software Maintenance	-	1,480	500	-	1,000
47-10 Printing & Binding	14,179	25,000	17,000	20,000	20,000
48-01 Comm Promotion/Marketng	1,030	8,000	8,000	8,000	8,000
48-05 Advertising	2,987	15,000	9,500	12,000	12,000
49-09 Self Insurance Chgs (W/C)	1,378	2,644	1,400	1,378	3,778
49-10 Warehouse Service Chg	20	25	50	20	94
49-17 Other Contractual Svcs	46,432	24,520	25,000	25,000	28,500
49-41 Licenses, Fees & Permits	430	100	-	-	-
51-10 Office Supplies	1,089	1,750	1,500	1,750	1,750
52-20 Opr Equipment <\$1000	-	-	-	135	135
52-85 Food Supplies	-	300	-	-	-
54-10 Books-Publications-Videos	88	1,700	-	750	750
54-20 Memberships	1,397	3,350	3,330	3,000	3,000
54-30 Training	1,090	3,929	8,000	10,000	9,659
Sub- Total Operating Expenses	\$ 71,052	\$ 94,955	\$ 78,330	\$ 88,070	\$ 93,314
Subtotal	\$ 358,334	\$ 432,637	\$ 380,559	\$ 443,089	\$ 209,573
Department Total	\$ 358,334	\$ 432,637	\$ 380,559	\$ 443,089	\$ 209,573



DETAIL EXPENDITURES

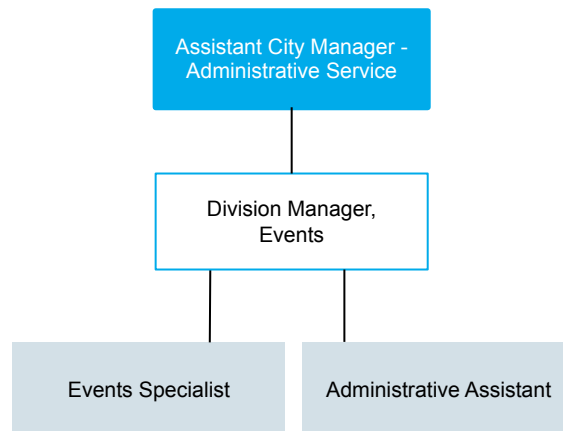
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 12 Town Square Project 001-1214-512					
Department Summary					
Operating Expenses	145,060	371,989	173,289	173,289	3
Nonoperating Expenses	4,176,928	4,157,654	4,157,254	4,157,254	4,483,178
Total	\$ 4,321,988	\$ 4,529,643	\$ 4,330,543	\$ 4,330,543	\$ 4,483,181
Estimated As % Of Budget			96%		
31-11 Litigation Fees & Costs	116,661	153,290	132,790	148,000	-
31-15 Legal-Land Acq/Title	12,995	215,000	40,000	25,000	-
44-42 Office Rental	-	100	-	-	-
49-10 Warehouse Service Chg	374	289	289	289	3
49-17 Other Contractual Srvs	-	3,100	-	-	-
52-20 Opr. Equipment <\$1000	15,030	210	210	-	-
Sub-Total Operating Expenses	\$ 145,060	\$ 371,989	\$ 173,289	\$ 173,289	\$ 3
Subtotal	\$ 145,060	\$ 371,989	\$ 173,289	\$ 173,289	\$ 3
71-01 Principal Payment	1,397,441	1,458,656	1,458,656	1,458,656	1,849,495
72-01 Debt Interest Expense	2,762,019	2,698,998	2,698,598	2,698,598	2,633,683
73-02 Bond Issuance Expense	17,468	-	-	-	-
Sub-total Nonoperating Expenses	\$ 4,176,928	\$ 4,157,654	\$ 4,157,254	\$ 4,157,254	\$ 4,483,178
Department Total	\$ 4,321,988	\$ 4,529,643	\$ 4,330,543	\$ 4,330,543	\$ 4,483,181



ORGANIZATIONAL CHART

DEPARTMENT: **City Manager**
DIVISION: **Events**

FUND: **001**
DEPT. NO.: **1213**



PERSONNEL ALLOCATION

DEPARTMENT: **City Manager**
DIVISION: **Events**

FUND: **001**
DEPT. NO.: **1213**

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Director, Marketing and Events	01189	42	0.5	-	-	-	-
Assistant Director, Marketing and Events	01519	30	0.5	-	-	-	-
Division Manager, Events	01299	26	1.0	1.0	-	1.0	1.0
Marketing & Events Coordinator	01180	16	0.5	-	-	-	-
Events Specialist	01330	16	0.5	1.0	-	1.0	1.0
Administrative Assistant	259	14	-	-	1.0	1.0	1.0
Total Personnel:			3.0	2.0	1.0	3.0	3.0

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Events					
Number of Events	11	11	24	30	35
Number of Volunteers	7	7	15	25	50
Number of Holiday Parade Participants	13	13	58	55	65



MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Events**

FUND: **001**
DEPT. NO.: **1213**

DEPARTMENT MISSION STATEMENT:

The City of Boynton Beach's Department of Events contributes to the vitality of our diverse community through outdoor events that are inclusive and build wealth throughout the City's Cultural Districts.

DEPARTMENT CORE SERVICES:

- Produce Unique, Inclusive and Culturally Diverse Events
- Partner with Local Businesses and Organizations
- Utilize Local Vendors
- Activate Centennial Park and Amphitheater

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: Culturally Distinct Districts:

1. Value to the Community: List primary benefits the goal has for the City's residents (Repeat for each goal)

- a. Culturally diverse music, entertainment and experiences
- b. Exposure of amenities within each district
- c. Connecting and engaging with the community

2. Short Term Challenges and Opportunities: List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).

- a. Staffing and Support
- b. Funding
- c. Parking
- d. Transfer of CRA Events
- e. Branding the City as a destination
- f. Driving economic opportunities to local business and vendors
- g. Competition of local venues and events

3. Long Term Challenges and Opportunities: List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).

- a. Funding
- b. Parking
- c. Resources
- d. Competition of local venues and events
- e. Creating partnerships
- F. Creating sponsorships to fund events
- g. Creating city-wide inclusive culture
- h. Driving economic opportunities to local business and vendors

STRATEGIC GOAL: Building Wealth in the Community

1. Value to the Community:

- a. Drives revenue and financial opportunities to local businesses
- b. Fosters business development and partnership opportunities



MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Events**

FUND: **001**
DEPT. NO.: **1213**

- c. Provides free leisure opportunities for residents
- d. Highlights the City's amenities and businesses

1. Short Term Challenges and Opportunities: List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).

- a. Funding
- b. Staffing
- c. Parking
- d. Identifying event sponsors
- e. Accommodation all patrons in limited spaces
- f. Identifying new event venues
- g. Marketing to showcase City's amenities and leisure opportunities available

1. Long Term Challenges and Opportunities: List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).

- a. Funding
- b. Staffing
- c. Parking
- d. Event transportation and parking
- e. Aligning events with businesses goals and expectation
- f. Develop partnerships with business and non-profit organizations

1. Long Term Challenges and Opportunities: List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).

- a. Funding
- b. Staffing
- c. Parking
- d. Event transportation and parking
- e. Aligning events with businesses goals and expectation
- f. Develop partnerships with business and non-profit organizations

STRATEGIC GOAL: High Performing Organization

1. Value to the Community: List primary benefits the goal has for the City's residents (Repeat for each goal)

- a. Free, safe and inclusive events
- b. Streamlined processes
- c. Collaboration with local organizations to support events
- d. Creation of a Volunteer Program

1. Short Term Challenges and Opportunities: List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).

- a. Funding



MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Events**

FUND: **001**
DEPT. NO.: **1213**

- b. Staffing
- c. Parking
- d. Event personnel support
- e. Software integration
- f. Streamlined event processes and policies

1. **Long Term Challenges and Opportunities:** List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal)

- a. Funding
- b. Staffing
- c. Transportation and parking
- d. Event personnel support
- e. Creating new and innovative, inclusive events city-wide
- f. New development that could impact event
- g. Community support

STRATEGIC GOAL: Safe, Inclusive, and Resilient Public Spaces

1. **Value to the Community:** List primary benefits the goal has for the City's residents (Repeat for each goal)

- a. Safe event environment
- b. Access and communication for all attendees and participants

1. **Short Term Challenges and Opportunities:** List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).

- a. Funding
- b. Staffing

1. **Long Term Challenges and Opportunities:** List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).

- a. Outgrowing venues
- b. Transportation and Parking
- c. Office Space

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:

STRATEGIC GOAL: Culturally Distinct Districts

1. **Objective 1:** Create unique events in each of the culturally distinct districts.

Department Initiatives:

1. **Identify event opportunities and locations in each of the culturally distinct district**

- a. Target End Date: September 2024

2. **Develop sponsorship packages for events**

- b. Target End Date: January 2024



MISSION STATEMENT AND GOALS

DEPARTMENT: City Manager
DIVISION: Events

FUND: 001
DEPT. NO.: 1213

STRATEGIC GOAL: Building Wealth in the Community

-
1. **Objective 1:** Utilize City events to increase economic opportunities for local businesses and vendors
1. **Initiative 1:** Increase the percentage of local businesses as vendors at City events
-

STRATEGIC GOAL: High Performing Organization

1. **Objective 1: Streamline the City's Events processes and policies**

Initiative 1: Create an amphitheater policy manual.

a. Target End Date: September 2024

Initiative 2: Create an interactive online amphitheater rental application with real time booking availability.

a. Target End Date: September 2024

Initiative 3: Create a citywide event policy manual.

a. Target End Date: September 2024

Initiative 4: Create an incentive-based volunteer program for both students and adults.

a. Target End Date: September 2024



DETAIL EXPENDITURES

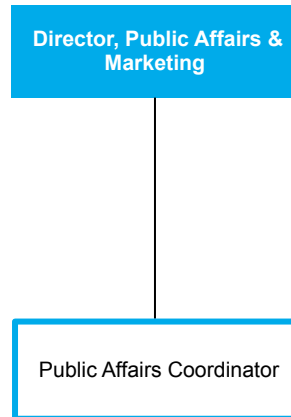
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 12 Events 001-1213-519					
Department Summary					
Personnel Services	272,923	182,100	187,039	267,561	267,325
Operating Expenses	281,165	448,994	408,844	906,937	903,655
Capital Outlay	-	-	-	11,550	11,550
Total	\$ 554,088	\$ 631,094	\$ 595,883	\$ 1,186,048	\$ 1,182,530
Estimated As % Of Budget					
12-10 Regular Salaries/Wages	212,555	148,590	142,000	137,946	137,946
12-20 Holiday Pay	96	600	500	500	500
14-10 Overtime	2,062	3,500	2,100	10,500	10,500
15-20 Car Allowance	1,800	-	-	-	-
19-99 New Personnel/Reclass	-	-	-	60,666	61,000
21-10 Employer Fica	16,267	11,413	10,863	10,553	10,553
22-10 General Employees Pension	28,022	9,596	9,596	23,727	23,727
23-10 Life Insurance	64	132	132	72	72
23-20 Disability Insurance	642	1,087	1,087	933	933
23-30 Health Insurance	9,796	6,000	16,282	18,609	19,539
23-34 Hsa	823	600	-	3,000	1,500
23-40 Dental Insurance	712	416	354	944	944
23-50 Vision Insurance	84	166	4,125	111	111
Sub-total Personnel Services	\$ 272,923	\$ 182,100	\$ 187,039	\$ 267,561	\$ 267,325
34-40 Temporary Services	3,811	-	-	-	-
41-15 Cellular Phone/Beeper	4,007	1,100	540	1,110	1,110
46-91 Software Maintenance	-	300	-	4,250	4,250
47-10 Printing & Binding	-	1,000	2,500	2,500	2,500
48-01 Comm Promotion/Marketng	90	11,909	11,909	5,000	5,000
48-05 Advertising	16	-	-	-	-
48-21 Employee Recognition	-	-	-	10,000	15,000
48-24 Special Events	261,806	423,041	379,510	858,460	858,460
49-09 Self Insurance Chgs (W/C)	689	1,379	1,380	1,380	1,958
49-10 Warehouse Service Chg	24	81	81	82	522
49-17 Other Contractual Srvs	1,730	4,874	5,624	13,000	5,000
51-10 Office Supplies	1,830	1,000	1,000	1,500	1,500
52-01 Supplies	-	25	-	-	-
52-20 Opr Equipment <\$1000	-	1,000	1,000	2,300	2,300
52-22 Uniforms	-	210	300	300	300
52-85 Food Supplies	1,618	2,675	1,500	2,000	2,000
54-20 Memberships	1,665	300	1,000	2,455	1,155
54-30 Training	3,879	100	2,500	2,600	2,600
Sub- Total Operating Expenses	\$ 281,165	\$ 448,994	\$ 408,844	\$ 906,937	\$ 903,655
64-02 General Equipment	-	-	-	11,350	11,350
64-15 Computer Equipment	-	-	-	200	200
Sub- Total Capital Outlay	\$ -	\$ -	\$ -	\$ 11,550	\$ 11,550
Subtotal	\$ 554,088	\$ 631,094	\$ 595,883	\$ 1,186,048	\$ 1,182,530
Department Total	\$ 554,088	\$ 631,094	\$ 595,883	\$ 1,186,048	\$ 1,182,530



ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION: Public Affairs

FUND: 001
DEPT. NO.: 1215



PERSONNEL ALLOCATION

DEPARTMENT: City Manager			FUND: 001				
DIVISION: Public Affairs			DEPT. NO.: 1215				
Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Director, Public Affairs & Marketing	01529	47	1.0	1.0	-	1.0	1.0
Public Affairs Coordinator	01340	20	1.0	1.0	-	1.0	1.0
Public Affairs Specialist			-	-	-	1.0	-
Videographer	01347		-	0.5	(0.5)	-	-
			2.00	2.50	(0.50)	3.00	2.00
Performance Measures	Actual			Estimate		Projected	
	2019-20	2020-21	2021-22	2022-23		2023-24	
Public Affairs							
Social Media Followers	150,000	157,255	167,957	185,000		200,000	
E-Newsletters	11	13	24	24		24	
E-Newsletters Subscribers	21,598	22,473	22,192	24,000		26,000	

DETAIL EXPENDITURES

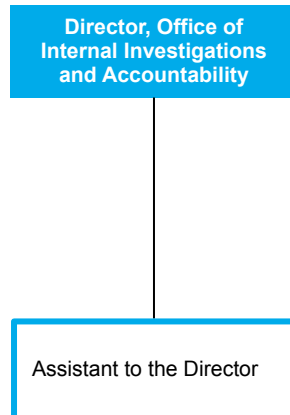
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 12 Public Affairs 001-1215-519					
Department Summary					
Personnel Services	-	257,353	234,597	328,122	266,777
Operating Expenses	-	44,377	36,805	81,520	81,520
Capital Outlay	-	1,160	2,660	5,000	5,000
Total	\$ -	\$ 302,890	\$ 274,062	\$ 414,642	\$ 353,297
Estimated As % Of Budget			90%		
12-10 Regular Salaries/Wages	-	212,900	190,008	216,008	217,997
12-20 Holiday Pay	-	100	250	300	300
14-10 Overtime	-	2,500	5,000	5,000	5,000
15-20 Car Allowance	-	1,800	1,800	1,800	1,800
19-99 New Personnel/Reclass	-	-	-	35,276	(27,989)
21-10 Employer Fica	-	22,567	14,536	14,536	14,536
22-10 General Employees Pension	-	-	-	32,200	32,200
23-10 Life Insurance	-	132	54	54	54
23-20 Disability Insurance	-	1,087	1,285	1,286	1,286
23-30 Health Insurance	-	10,685	18,609	18,608	19,539
23-34 Hsa	-	4,000	2,000	2,000	1,000
23-40 Dental Insurance	-	1,416	944	944	944
23-50 Vision Insurance	-	166	111	110	110
Sub-total Personnel Services	\$ -	\$ 257,353	\$ 234,597	\$ 328,122	\$ 266,777
34-40 Temporary Services	-	-	-	-	28,000
40-12 Business Meetings	-	1,000	1,000	6,000	6,000
41-12 Postage	-	-	1,000	500	500
41-15 Cellular Phone/Beeper	-	1,310	1,500	1,500	1,500
46-91 Software Maintenance	-	9,500	-	-	-
47-10 Printing & Binding	-	10,000	10,000	10,000	10,000
48-01 Comm Promotion/Marketng	-	1,000	-	2,500	2,500
48-05 Advertising	-	1,550	2,500	10,000	10,000
49-17 Other Contractual Srvs	-	13,500	13,500	28,000	-
51-10 Office Supplies	-	1,000	1,000	1,800	1,800
52-01 Supplies	-	-	-	1,000	1,000
52-22 Uniforms	-	500	500	300	300
54-10 Books-Publications-Videos	-	50	-	-	-
54-20 Memberships	-	1,167	1,305	9,920	9,920
54-30 Training	-	3,800	4,500	10,000	10,000
Sub-Total Operating Expenses	\$ -	\$ 44,377	\$ 36,805	\$ 81,520	\$ 81,520
64-14 Computer Software	-	1,160	1,660	2,000	2,000
64-15 Computer Equipment	-	-	1,000	3,000	3,000
Sub-Total Capital Outlay	\$ -	\$ 1,160	\$ 2,660	\$ 5,000	\$ 5,000
Subtotal	\$ -	\$ 302,890	\$ 274,062	\$ 414,642	\$ 353,297
Department Total	\$ -	\$ 302,890	\$ 274,062	\$ 414,642	\$ 353,297



ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION: Internal Investigations & Accountability

FUND: 001
DEPT. NO.: 1216



PERSONNEL ALLOCATION

DEPARTMENT: City Manager
DIVISION: Internal Investigations & Accountability

FUND: 001
DEPT. NO.: 1216

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Director, Office of Internal Investigations and Accountability	01340	48	-	1.0	-	1.0	1.0
Assistant to the Director	01300	20	-	1.00	1.00	1.00	1.0
			-	1.00	1.00	2.00	2.00
Total Personnel:			-	1.00	1.00	2.00	2.00
			Actual		Estimate		Projected
Performance Measures	2019-20		2020-21	2021-22	2022-23		2023-24
Dept of Internal Investigations and Accountability							
Number of Complaints		-	-	-	25		35
Number of Investigations		-	-	-	20		30
Length of Investigation		-	-	-	30 Days		30 Days



MISSION STATEMENT AND GOALS

DEPARTMENT: **City Manager**
DIVISION: **Internal Investigations & Accountability**

FUND: **001**
DEPT. NO.: **1216**

DEPARTMENT MISSION STATEMENT:

On behalf of the City Manager of the City of Boynton Beach the mission statement of the Office of Internal Investigations and Accountability is to establish a work environment that is free of mismanagement, fraud, and misconduct in an effort to ensure that employees may work securely and collaboratively to pursue the collective goals of the City of Boynton Beach.

DEPARTMENT CORE SERVICES:

- Conduct thorough investigations into allegations of policy violations.
- Provide an investigative summary to the City Manager's Office.
- Investigate potential violations of ethical standards and provide remedies.
- Conduct proactive audits.

STRATEGIC GOAL AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES:

STRATEGIC GOAL: High Performing Organization:

A. **Value to the Community:**

- a) The establishment of procedures for investigating complaints and allegations of employee misconduct is crucial to demonstrate and protect the City of Boynton Beach's integrity.
- b) Ensuring the City is accessible and responsive to its residents who may have concerns for employee misconduct and mismanagement.
- c) Cultivating an environment of transparency and trust between the City and the residents.

B. **Short Term Challenges and Opportunities:**

- a) The department is implementing new initiatives to increase transparency and communication with both internal and external stakeholders through the adoption of case management software and hotlines.
- b) The department recently drafted formal policies and procedures which will require staff training and collaboration with other departments.
- c) The department is recently fully staffed, requiring the training of new employees.

C. **Long Term Challenges and Opportunities:**

- a) The department will continue to face challenges related to limited resources, such as budget constraints and insufficient staff. This impacts the department's ability to timely and effectively investigate cases and respond to accountability concerns.
- b) The department will continue to face challenges related to the increased complexity of cases, which require specialized knowledge and expertise. This can be remedied through additional training and partnerships with outside agencies such as the Palm Beach County Office of Inspector General (OIG) and Commission on Ethics.
- c) The department will need to continue to ensure they stay current with regulatory compliance, such as ensuring that they are complying with new or changing laws and regulations related to investigations and accountability.



DETAIL EXPENDITURES

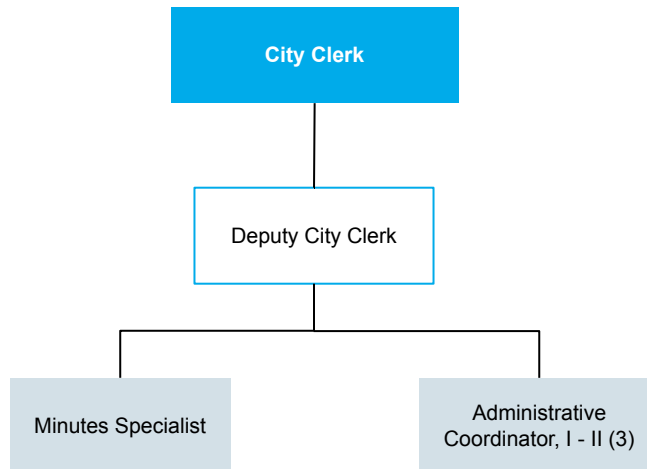
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 12 Internal Investigations and Accountability 001-1216-512					
Department Summary					
Personnel Services	-	-	-	304,741	242,900
Operating Expenses	-	700	-	10,650	27,520
Capital Outlay	-	-	-	3,800	1,500
Nonoperating Expenses	-	-	-	-	7,103
Total	\$ -	\$ 700	\$ -	\$ 319,191	\$ 279,023
12-10 Regular Salaries/Wages	-	-	-	267,000	162,000
15-10 Clothing Allowance	-	-	-	2,000	1,700
15-12 Cell Phone Allowance	-	-	-	500	504
19-99 New Personnel/Reclass	-	-	-	-	52,500
21-10 Employer Fica	-	-	-	20,425	12,451
23-10 Life Insurance	-	-	-	72	72
23-20 Disability Insurance	-	-	-	359	879
23-30 Health Insurance	-	-	-	8,882	9,769
23-34 Hsa	-	-	-	5,000	2,500
23-40 Dental Insurance	-	-	-	450	472
23-50 Vision Insurance	-	-	-	53	53
Sub-total Personnel Services	\$ -	\$ -	\$ -	\$ 304,741	\$ 242,900
40-12 Business Meetings	-	-	-	1,000	1,000
46-30 Vehicle Maint. - Garage	-	200	-	2,400	3,270
47-10 Printing & Binding	-	-	-	200	200
49-17 Other Contractual Svcs	-	-	-	-	15,000
51-10 Office Supplies	-	-	-	500	500
52-20 Opr. Equipment <\$1000	-	-	-	500	500
52-85 Food Supplies	-	-	-	250	250
52-99 Misc Supplies	-	-	-	2,000	1,000
54-10 Books And Publications	-	-	-	300	300
54-20 Memberships	-	-	-	500	500
54-30 Training	-	500	-	3,000	5,000
Sub-Total Operating Expenses	\$ -	\$ 700	\$ -	\$ 10,650	\$ 27,520
64-14 Computer Software	-	-	-	300	1,500
64-15 Computer Equipment	-	-	-	3,000	-
64-16 Furniture & Fixtures	-	-	-	500	-
Sub-Total Capital Outlay	\$ -	\$ -	\$ -	\$ 3,800	\$ 1,500
Subtotal	\$ -	\$ 700	\$ -	\$ 319,191	\$ 271,920
91-30 Transfer/Veh. Srv. Fund	-	-	-	-	7,103
Sub-total Nonoperating Expenses	\$ -	\$ -	\$ -	\$ -	\$ 7,103
Department Total	\$ -	\$ 700	\$ -	\$ 319,191	\$ 279,023



ORGANIZATIONAL CHART

DEPARTMENT: City Clerk
DIVISION: Internal Investigations & Accountability

FUND: 001
DEPT. NO.: 1310



PERSONNEL ALLOCATION

DEPARTMENT: City Clerk
DIVISION: Internal Investigations & Accountability

FUND: 001
DEPT. NO.: 1310

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
City Clerk	03019	39	1.0	1.0	-	1.0	1.0
Deputy City Clerk	03029	24	1.0	1.0	-	1.0	1.0
Minutes Specialist	03022	14	1.0	1.0	-	1.0	1.0
Administrative Coordinator, I - II	03042	12	1.0	3.0	-	3.0	3.0
Imaging Technician	00372	11	1.0	-	-	-	-
Specialized Assistant	03012	14	1.0	-	-	-	-
Total Personnel:			6.0	6.0	-	6.0	6.0

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
City Clerk					
Public Records Request	3,883	4,200	4,300	4,300	4,300
Lien Search In and Out	3,612	4,400	4,500	4,500	4,500
Number of Agenda Items Processed	790	1,600	1,600	1,600	1,600
Public meetings	150	150	150	160	160
Minutes	1,270	1,490	1,700	1,800	1,800



MISSION STATEMENT AND GOALS

DEPARTMENT: City Clerk	FUND: 001
DIVISION: Internal Investigations & Accountability	DEPT. NO.: 1310

DEPARTMENT MISSION STATEMENT:

The mission of the City Clerk’s Office is, to follow all State mandated regulations and coordinate municipal elections in an ethical and unbiased manner and to process and preserve the official records of the City using current technology and provide data and information to both internal and external customers while maintaining a high level of customer satisfaction.

DEPARTMENT CORE SERVICES:

- State Mandates/Election
- Agenda Preparation
- Public Record Requests
- Public meetings/ Minutes
- Lien Searches
- Cemetery Records
- Records Management

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: State Mandates/Election

1. Follow all existing State Regulations and implement all new statutes

Target Performance Metrics:

- Maintain accurate records to ensure compliance with all mandates
- Track all legislation and new mandates to implement their intent as required
- Assist all candidates for elected office, contract with polling locations and poll workers and arrange training for all election day workers and process the payments for such services.

Department Initiatives No. 2: Agenda Preparation

1. Coordinate the publication of meeting agendas to provide the Commission with the necessary information to make informed decisions and enhance transparency in City Government.

Target Performance Metrics:

- Analyze the use of data collected in agenda items.
- Prepare reports to reflect the progress of the strategic objectives and climate action plan.



MISSION STATEMENT AND GOALS

DEPARTMENT: City Clerk
DIVISION: Internal Investigations & Accountability

FUND: 001
DEPT. NO.: 1310

Department Initiatives No. 3: Public Record Requests

1. Monitor and track all public record requests received to ensure prompt responses and serve all internal and external customers

Target Performance Metrics

- Continue to educate and encourage all departments in the use of the GOV QA software to ensure compliance with public record laws
- Monitor timely completion of all requests
- Utilize report preparation function in current software to analyze expense of public record request for legislative changes to Public Records laws

Department Initiatives No. 4: PUBLIC MEETINGS/MINUTES

1. Attend public meetings when necessary and prepare accurate minutes to preserve the history of actions taken by governing bodies to grow the City of Boynton Beach

Target Performance Metrics

- Track monthly meeting calendars and coordinate minutes preparation
- Maintain minutes prepared from the meetings for use by others

Department Initiatives No. 5: CEMETERY RECORDS

1. Verify the accuracy of cemetery records to prepare for public access
2. Provide public access to cemetery maps and records via an online information management system

Target Performance Metrics

- Compare existing records prior to mapping
- Update, adhere and enforce the guidelines established for the sale of cemetery lots
- Implement a web-based cemetery information management system, Plotbox

Department Initiatives No. 6: RECORDS MANAGEMENT

1. Evaluate procedures for each process within the City Clerk's office to eliminate redundancy and promote cross training. Investigate the records management process in all departments to develop a City-wide records policy.
2. Provide a City-wide records management training

Target Performance Metrics

- Audit existing procedures to achieve efficiencies with current technology
- Create procedures for any new functions
- Utilize existing technology to provide more accurate data and create reports with pertinent data to assist other departments.
- Investigate record retention methods and compliance with State guidelines



DETAIL EXPENDITURES

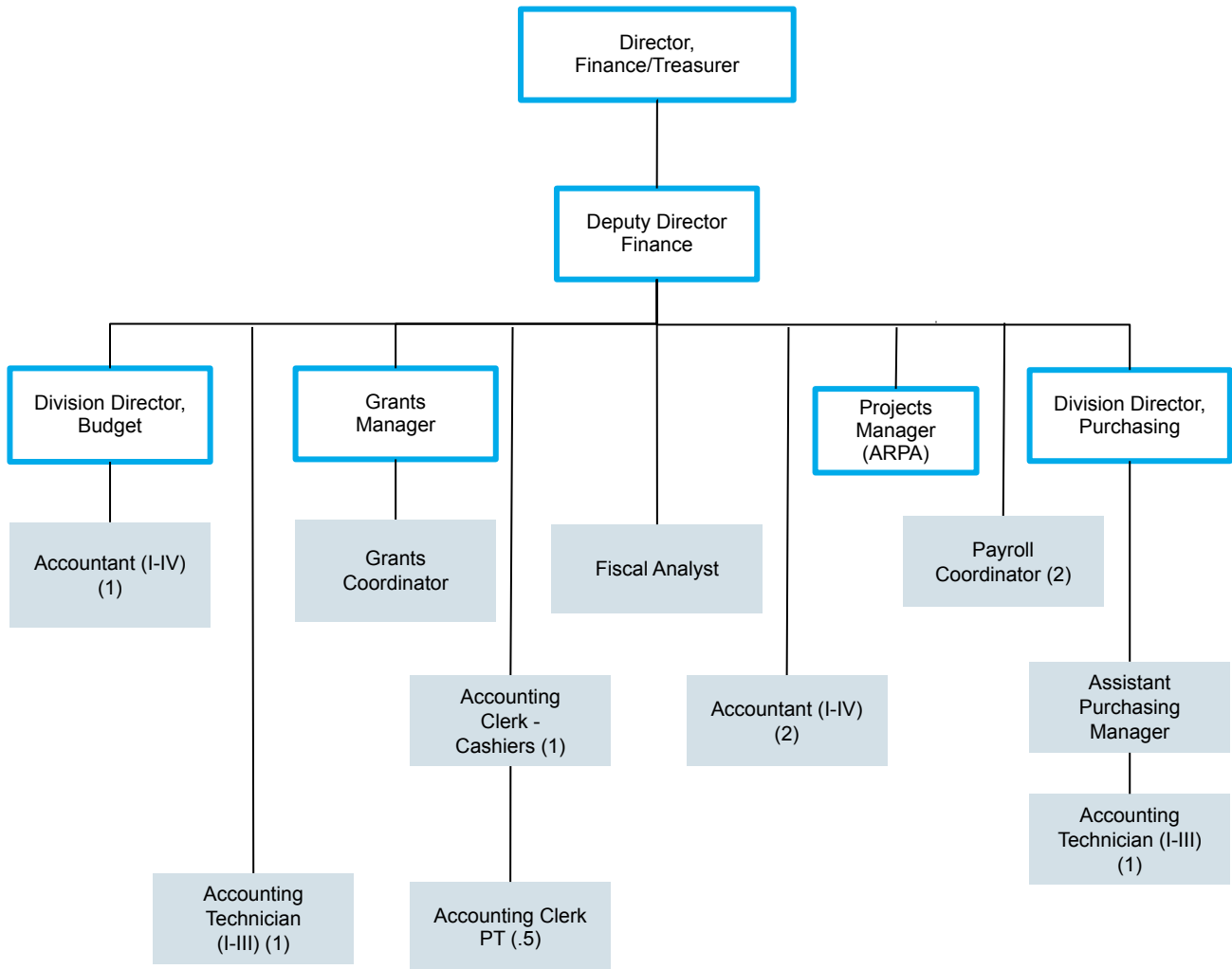
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 City Clerk 001-1310-512					
Department Summary					
Personnel Services	465,793	519,684	513,645	548,602	553,067
Operating Expenses	352,252	280,472	262,422	168,880	213,251
Capital Outlay	-	-	-	121,550	-
Total	\$ 818,045	\$ 800,156	\$ 776,067	\$ 839,032	\$ 766,318
Estimated As % Of Budget			97%		
12-10 Regular Salaries/Wages	304,269	379,346	372,346	394,545	394,545
14-10 Overtime	-	300	100	1,000	1,000
15-12 Cell Phone Allowance	-	150	400	400	400
19-99 New Personnel/Reclass	-	-	-	5,996	5,996
21-10 Employer Fica	23,023	28,285	27,285	27,285	27,285
22-10 General Employees Pension	91,876	51,305	51,305	56,978	56,978
23-10 Life Insurance	159	176	-	176	168
23-20 Disability Insurance	2,150	2,163	2,400	2,413	2,413
23-30 Health Insurance	37,719	49,736	51,736	51,736	58,617
23-34 Hsa	4,370	5,150	5,000	5,000	2,500
23-40 Dental Insurance	1,993	2,750	2,750	2,750	2,832
23-50 Vision Insurance	234	323	323	323	333
Sub-total Personnel Services	\$ 465,793	\$ 519,684	\$ 513,645	\$ 548,602	\$ 553,067
40-12 Business Meetings	745	600	900	900	900
41-15 Cellular Phone/Beeper	355	575	575	575	575
46-20 Equipment Maintenance	-	120	1,500	1,500	1,500
46-91 Software Maintenance	-	21,154	20,000	1,500	119,050
47-10 Printing & Binding	-	100	400	400	400
47-22 Codify Ordinances	4,213	2,160	5,000	5,000	5,000
49-09 Self Insurance Chgs (W/C)	1,111	1,148	1,148	1,111	1,431
49-10 Warehouse Service Chg	209	231	231	209	310
49-12 Legal Ads	39,399	40,000	40,000	40,000	40,000
49-14 Credit Card Fees	13,955	9,800	7,000	-	-
49-15 Election Expense	184,690	114,000	74,000	100,000	20,000
49-16 Court Costs	(128)	1,000	1,500	4,000	2,000
49-17 Other Contractual Svcs	102,940	78,286	97,200	-	8,400
51-10 Office Supplies	699	1,300	1,000	1,300	1,300
52-01 Supplies	1,257	1,363	1,363	1,400	1,400
52-85 Food Supplies	-	700	500	700	700
54-10 Books And Publications	-	250	1,250	1,250	1,250
54-20 Memberships	650	2,085	2,055	2,435	2,435
54-30 Training	2,157	5,600	6,800	6,600	6,600
Sub- Total Operating Expenses	\$ 352,252	\$ 280,472	\$ 262,422	\$ 168,880	\$ 213,251
64-14 Computer Software	-	-	-	119,050	-
64-15 Computer Equipment	-	-	-	2,500	-
Sub- Total Capital Outlay	\$ -	\$ -	\$ -	\$ 121,550	\$ -
Subtotal	\$ 818,045	\$ 800,156	\$ 776,067	\$ 839,032	\$ 766,318
Department Total	\$ 818,045	\$ 800,156	\$ 776,067	\$ 839,032	\$ 766,318



ORGANIZATIONAL CHART

DEPARTMENT: **Financial Services**
DIVISION:

FUND: **001**
DEPT. NO.: **1410**



PERSONNEL ALLOCATION

DEPARTMENT: Financial Services
DIVISION:

FUND: 001
DEPT. NO.: 1410

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Director, Finance/Treasurer	04119	53	1.0	1.0	-	1.0	1.0
Deputy Director, Finance	04329	36	1.0	1.0	-	1.0	1.0
Division Director, Budget	04289	35	1.0	1.0	-	1.0	1.0
Grants Manager	04239	27	1.0	1.0	-	1.0	1.0
Grants Coordinator			-	-	1.0	1.0	1.0
Fiscal Analyst	04279	18	0.5	1.0	-	1.0	1.0
Division Director, Purchasing	04339	44		1.0	-	1.0	1.0
Purchasing Manager	04229	30	1.0	-	-	-	-
Payroll Coordinator	04310	18	2.0	2.0	-	2.0	2.0
		18 to					
Accountant I to IV (Unspecified)	04149	26	2.0	3.0	-	3.0	3.0
Contract Coordinator	70119		1.0	1.0	(1.0)	-	-
Assistant Purchasing Manager	04299	34	-	-	1.0	1.0	1.0
Accounting Clerk	04220	10	1.0	1.0	-	1.0	1.0
Accounting Technician Career Path Unspecified							
Personnel			4.0	2.0	-	2.0	2.0
Accounting Technician I	04160	12	*	*	*	*	*
Accounting Technician II	04200	13	*	*	*	*	*
Accounting Technician III	04210	15	*	*	*	*	*
Accounting Technician IV	04410	17	*	*	*	*	*
Sub-total for Full-time Positions			15.5	15.0	1.0	16.0	16.0
Part-Time Positions (FTE):							
Accounting Clerk PT	04220	10	0.5	0.5	-	0.5	0.5
Buyer Intern (1,040 hours)	04160	10	-	-		-	-
Sub-total for Full-time Positions			0.5	0.5	-	0.5	0.5
Total Personnel (General Fund):			16.0	15.5	1.0	16.5	16.5
Grant Funded Positions:							
Project Manager - ARPA		27	-	1.0	-	1.0	1.0
Total Personnel:			16.0	16.5	1.0	17.5	17.5
			Actual		Estimate	Projected	
Performance Measures	2019-20		2020-21	2021-22	2022-23	2023-24	
Finance							
Actual General Fund Revenue collections*	\$ 174,922,586		\$ 97,234,025	\$ 97,234,025	\$ 105,635,582	\$ 107,372,024	
Number of Invoices Processed for Payment	22,931		23,534	23,534	23,662	24,372	
Number of Epayable transactions	550		550	550	581	598	
Number of Purchase Orders	1,438		1,474	1,474	1,468	1,512	



MISSION STATEMENT AND GOALS

DEPARTMENT: **Financial Services**
DIVISION:

FUND: **001**
DEPT. NO.: **1410**

MISSION STATEMENT:

To safeguard the assets of the City and to maximize allocations of said assets. To maintain a strong financial condition to ensure funds are available to provide the level of services that fulfill residents' expectations. Communicate effectively with staff, management, and the Commission. Work in a supportive, respectful and cooperative manner to ensure we provide the highest quality financial service to all our customers.

DEPARTMENT CORE SERVICES:

- ACCOUNTING
- PURCHASING/PROCUREMENT
- PAYROLL
- ACCOUNTS PAYABLE
- REVENUE MANAGEMENT
- ANNUAL FINANCIAL AUDIT
- ANNUAL BUDGET DEVELOPMENT
- POLICIES & PROCEDURES
- GRANTS

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: ACCOUNTING

1. Maintain a uniform chart of accounts (Guidance - F.S. 218.33)
2. Process all accounting entries related to Assets, Liabilities, Revenues and Expenditures

Target Performance Metrics (Measurement of Achievement) – ACCOUNTING:

- Number of accounting entries process monthly

Department Initiatives No. 2: PURCHASING/PROCUREMENT

Ensure maximum open competition for all solicitations

1. Ensure fair, equitable, transparent procurement process
2. Increase business with local vendors
3. Reduce processing time from start to finish for Purchase Orders

Provide sound guidance and Timely Bids

1. Offer sound guidance to ensure accuracy and comprehensive Contract Management

Target Performance Metrics (Measurement of Achievement) - PROCUREMENT :

- Reduce the number of procurement outstanding issues
- Reduce the number of protests received
- Quantifying the amount of business with local vendors
- Roll Out of Bids & Tenders Contract Module
- All purchase orders should be processed within 72 hours

Department Initiatives No. 3: PAYROLL

1. Reconcile vacation, sick, and other leave balances
2. Address employee pension

Target Performance Metrics (Measures of Achievement) - PAYROLL

- Number/Amount of payroll adjustments vs total payroll

Department Initiatives No. 4: ACCOUNTS PAYABLE



DEPARTMENT: Financial Services
DIVISION:

FUND: 001
DEPT. NO.: 1410

1. Expedite vendor payment (per prompt payment guidelines)

Target Performance Metrics (Measurement of Achievement) – ACCOUNTS PAYABLE

- Percentage of accounts payable transactions processed monthly and annually
- Number of 121 Checks vs Purchase Orders

Department Initiatives No. 5: REVENUE MANAGEMENT

1. Perform Revenue analysis to aid the improvement for collection process
2. Evaluate various check processing methods for efficiency
3. Cash Receipts/Accounts Receivable process improvement
4. Cash Management and Investment Reporting

Target Performance Metrics - REVENUE

- Analysis of budget versus actual revenues, dollars or as a percent.

Department Initiatives No. 6: ANNUAL FINANCIAL AUDIT

1. Complete the process in 4 to 6 months
2. State Annual Financial Report (Guidance: Florida Statute and GASB)

Target Performance Metrics (Measurement of Achievement)

- GFOA – Certificate of Achievement for Excellence in Financial Reporting for CAFR
- Implement GASB Statement

Department Initiatives No. 7: ANNUAL BUDGET DEVELOPMENT

1. Improve data analysis, documentation.
2. Improve Capital Improvement Program budget and monthly financial reporting (Guidance: F.S. 166.241, 200.065, 216.181)

Target Performance Metrics (Measurement of Achievement)

- GFOA – Distinguished Budget Presentation Award

Department Initiatives No. 8: POLICIES and PROCEDURES

1. Capitalization and depreciation of fixed assets

Collection and return of surety bonds for capital projects

1. Improve cash management or revenue forecasting methods
2. Improve the Capital Improvement Policy
3. Improve financial reporting to Commission
4. Improve Financial Transparency Module IGM

Department Initiatives No. 9: GRANTS

1. Timely Reporting and Project Management Assistance
2. Fiscal Responsibility and improving use of City assets
3. Improve funding sources to Capital Improvement Plan



DETAIL EXPENDITURES

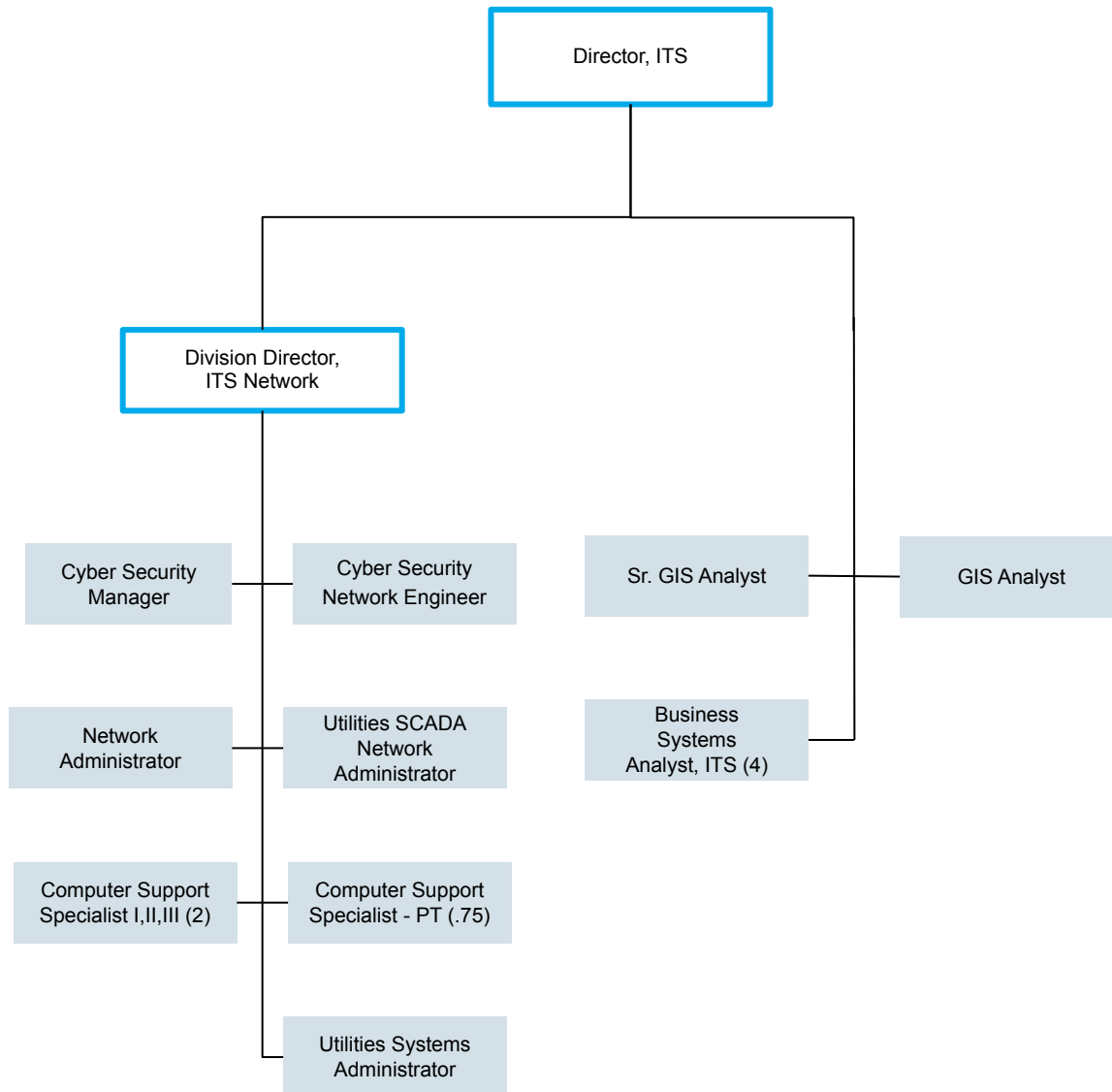
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Financial Services 001-1410-513					
Department Summary					
Personnel Services	1,537,960	1,609,235	1,443,452	1,851,299	1,868,428
Operating Expenses	101,926	121,626	115,650	138,998	159,065
Total	\$ 1,639,886	\$ 1,730,861	\$ 1,559,102	\$ 1,990,297	\$ 2,027,493
Estimated As % Of Budget			90%		
12-10 Regular Salaries/Wages	1,050,916	1,235,970	1,100,000	1,292,937	1,292,937
14-10 Overtime	1,418	300	100	1,500	1,500
15-12 Cell Phone Allowance	-	504	-	504	504
15-20 Car Allowance	6,600	8,100	6,600	9,000	9,000
19-99 New Personnel/Reclass	-	400	-	53,614	78,243
21-10 Employer Fica	79,336	90,293	80,000	97,543	97,543
22-10 General Employees Pension	261,422	94,624	94,000	215,782	215,782
22-40 Def Comp Contribution	5,000	5,000	5,000	5,000	5,000
23-10 Life Insurance	628	652	652	795	795
23-20 Disability Insurance	7,672	12,825	8,300	8,247	8,247
23-30 Health Insurance	107,795	143,612	128,000	143,122	143,122
23-34 Hsa	11,281	11,500	14,000	15,000	7,500
23-40 Dental Insurance	5,273	4,587	6,000	7,387	7,387
23-50 Vision Insurance	619	868	800	868	868
Sub-total Personnel Services	\$ 1,537,960	\$ 1,609,235	\$ 1,443,452	\$ 1,851,299	\$ 1,868,428
31-90 Other Professional Svcs	575	1,480	1,200	10,000	10,000
34-34 Grants Team	7,300	-	-	-	-
40-12 Business Meetings	1,034	50	1,250	2,500	2,500
44-31 Copy Machine Rental	7,002	6,200	6,200	7,520	7,520
46-20 Equipment Maintenance	1,590	1,896	1,500	1,600	1,600
46-91 Software Maintenance	-	59,234	55,000	53,336	73,336
47-10 Printing & Binding	-	550	200	500	500
48-21 Employee Recognition	-	-	-	500	500
49-09 Self Insurance Chgs (W/C)	2,667	2,756	2,700	2,667	3,435
49-10 Warehouse Service Chg	1,496	1,644	1,400	1,496	1,795
49-17 Other Contractual Svcs	59,590	22,680	22,000	25,000	25,000
51-10 Office Supplies	9,967	12,312	12,000	12,460	12,460
51-25 Computer Sftwre <\$1000	946	-	-	395	395
52-22 Uniforms	164	150	200	500	500
52-85 Food Supplies	-	749	-	-	-
54-10 Books-Publications-Videos	-	850	-	1,000	-
54-20 Memberships	3,453	7,064	7,000	3,724	3,724
54-30 Training	6,142	4,011	5,000	15,800	15,800
Sub- Total Operating Expenses	\$ 101,926	\$ 121,626	\$ 115,650	\$ 138,998	\$ 159,065
Department Total	\$ 1,639,886	\$ 1,730,861	\$ 1,559,102	\$ 1,990,297	\$ 2,027,493



ORGANIZATIONAL CHART

DEPARTMENT: Innovation & Technology Solutions
DIVISION: I.T.S / G.I.S

FUND: 001
DEPT. NO.: 1510



PERSONNEL ALLOCATION

DEPARTMENT: Innovation & Technology Solutions
DIVISION: I.T.S / G.I.S

FUND: 001
DEPT. NO.: 1510

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24	2023-24 Adopted
Full-Time Positions:							
Director, ITS	06129	52	1	1	0	1	1
Division Director, ITS Network	06169	41	1	1	0	1	1
Cyber Security Manager	06119	36	0	1	0	1	1
ITS Support Manager	06089	26	1	1	-1	0	0
Cyber Security Network Engineer	06139	36	1	1	0	1	1
Utilities System Administrator	48059	29	1	1	0	1	1
Network Administrator	06059	22	3	2	-1	1	1
Utilities SCADA Network Administrator	06149		0	0	1	1	1
Business Systems Analyst ITS	06099	22	1	4	0	4	4
Senior GIS Analyst	70209	24	1	1	0	1	1
GIS Analyst	70109	17	1	1	0	1	1
Programmer/Analyst	06679	20	1	0	0	0	0
Web Design Coordinator		22	1	0	0	0	0
GIS Manager			-	-	-	1	0
Computer Support Specialist Career Path		*	2	2	0	2	2
Computer Support Specialist III	06230	19	*	*	0	*	*
Computer Support Specialist II	06230	17	*	*	0	*	*
Computer Support Specialist I	06330	15	*	*	0	*	*
Sub-total for Full-time Positions			15.0	16.0	(1.0)	16.0	15.0
Computer Support Specialist			0.75	0.75	-	0.75	0.75
Sub-total for Part-time Positions			0.75	0.75	-	0.75	0.75
Total Personnel:			15.75	16.75	(1.00)	16.75	15.75



PERSONNEL ALLOCATION

DEPARTMENT: Innovation & Technology Solutions
DIVISION: I.T.S / G.I.S

FUND: 001
DEPT. NO.: 1510

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Innovation & Technology Solutions					
Number of Desktops/Laptops Supported	470	500	580	600	650
Number of Servers Supported	86	86	90	90	90
Number of Telephones Supported	705	784	790	800	825
Number of Help Desk Requests Processed	4,341	4,827	5,500	6,000	6,200
Cyber Phish-Prone % (from KnowBe4.com)	1.73	1.87	2.23	3.10	3.00
Number of Visitors to the City's website(www.boyntonbeach.org)	409,312	530,427	550,000	575,000	600,000
Average Number of Help Desk Requests per Help Desk Agent (2.50)	1,736	1,931	1,764	2,200	2,400
Percentage of Network Availability	99.90	99.78	99.93	99.95	99.95



MISSION STATEMENT AND GOALS

DEPARTMENT: Innovation & Technology Solutions
DIVISION: I.T.S / G.I.S

FUND: 001
DEPT. NO.: 1510

DEPARTMENT MISSION STATEMENT:

To strategically innovate sustainable and efficient solutions for the City of Boynton Beach's enabling the delivery of best in class services to the City's residents and visitors.

DEPARTMENT CORE SERVICES:

- Customer Service
- Application Development
- Business Process Analysis
- Project Management
- Network Infrastructure Services
- Cybersecurity

STRATEGIC GOAL: High Performing Organization

1. DEPARTMENT STAFF/HIERARCHY REORGANIZATION
 - a) Value to the Community:
 - i. Improved services to our customers
 - ii. Integration with internal departments
 - iii. Increased focus on current and future business needs
 - iv. Establishes a proactive delivery of services (less reactive)
 - b. Short Term Challenges and Opportunities:
 - i. Re-train existing ITS staff
 - ii. Implement new service desk software portal
 - iii. Identify customer-department subject matter experts (SMEs)
 - iv. Develop and deploy customer satisfaction survey
 - c. Long Term Challenges and Opportunities:
 - i. Career advancement opportunity for customer SME's
 - ii. Measure the impact of changes by way of the survey results
 - d. Target End Date: September 2024
 - e. Key Performance Indicators:
 - i. Implement a customer survey in order to create a baseline for the satisfaction survey
 - ii. Improve overall customer satisfaction by 5% by September 2023

STRATEGIC GOAL: Culturally Distinct Districts

1. Objective 1: Objective supporting the strategic goal (repeat format for each objective under each goal where applicable)
 - a) **Initiative 1: Initiative supporting the objective:** (Initiatives are all the projects and tasks that will help you achieve your Objective)



MISSION STATEMENT AND GOALS

DEPARTMENT: Innovation & Technology Solutions
DIVISION: I.T.S / G.I.S

FUND: 001
DEPT. NO.: 1510

- i. Target completion date
- ii. Key performance indicators (measures used to track progress towards objective)



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Innovation & Technology Solutions 001-1510-513					
Department Summary					
Personnel Services	1,390,469	1,319,184	1,465,433	1,669,830	1,576,436
Operating Expenses	1,333,382	1,535,554	1,726,082	1,903,106	1,905,922
Capital Outlay	-	49,283	22,383	51,500	15,000
Total	\$ 2,723,851	\$ 2,904,021	\$ 3,213,898	\$ 3,624,436	\$ 3,497,358
Estimated As % Of Budget	111%				
12-10 Regular Salaries/Wages	989,147	1,014,713	1,065,949	1,147,245	1,147,245
14-10 Overtime	540	2,300	2,000	2,000	2,000
15-12 Cell Phone Allowance	546	1,008	1,010	1,008	1,008
19-99 New Personnel/Reclass	-	-	93,600	112,179	-
21-10 Employer Fica	75,137	82,164	87,446	86,964	87,446
22-10 General Employees Pension	208,313	84,385	84,385	189,920	189,920
23-10 Life Insurance	629	629	529	529	469
23-20 Disability Insurance	6,864	6,368	6,368	6,368	7,488
23-30 Health Insurance	94,540	107,472	104,000	103,472	127,003
23-34 Hsa	9,688	14,000	14,000	14,000	7,000
23-40 Dental Insurance	4,533	5,499	5,500	5,499	6,136
23-50 Vision Insurance	532	646	646	646	721
Sub-total Personnel Services	\$ 1,390,469	\$ 1,319,184	\$ 1,465,433	\$ 1,669,830	\$ 1,576,436
31-90 Other Professional Svcs	15	-	-	-	-
40-12 Business Meetings	909	2,300	1,900	1,900	1,900
41-10 Telephone Services	274,023	321,580	344,000	361,830	361,830
41-15 Cellular Phone/Beeper	7,745	13,771	14,000	14,500	14,500
46-20 Equipment Maintenance	7,319	27,487	81,000	80,700	80,700
46-22 Computer Maintenance	62,164	72,045	89,600	89,600	89,600
46-23 Telephone Maint/Supplies	-	1,500	2,500	2,500	2,500
46-30 Vehicle Maint. - Garage	1,215	1,905	992	992	1,600
46-91 Software Maintenance	525,589	690,618	700,000	878,605	878,605
48-21 Employee Recognition	-	500	500	500	500
49-09 Self Insurance Chgs (W/C)	7,442	7,689	7,500	7,689	9,585
49-10 Warehouse Service Chg	380	346	-	380	692
49-17 Other Contractual Svcs	440,758	371,090	460,000	431,820	431,820
51-10 Office Supplies	1,270	1,250	1,500	1,500	1,500
52-01 Supplies	1,311	1,500	1,500	1,500	1,500
52-20 Opr Equipment <\$1000	530	8,000	10,000	10,000	10,000
52-22 Uniforms	-	200	200	200	200
54-10 Books-Publications-Videos	-	250	1,000	1,000	1,000
54-20 Memberships	500	590	890	890	890
54-30 Training	2,212	12,933	9,000	17,000	17,000
Sub- Total Operating Expenses	\$ 1,333,382	\$ 1,535,554	\$ 1,726,082	\$ 1,903,106	\$ 1,905,922
64-14 Computer Software	-	25,000	15,000	45,000	10,000
64-15 Computer Equipment	-	24,283	7,383	5,000	5,000
69-99 New Personnel/Capital	-	-	-	1,500	-
Sub- Total Capital Outlay	\$ -	\$ 49,283	\$ 22,383	\$ 51,500	\$ 15,000
Subtotal	\$ 2,723,851	\$ 2,904,021	\$ 3,213,898	\$ 3,624,436	\$ 3,497,358
Department Total	\$ 2,723,851	\$ 2,904,021	\$ 3,213,898	\$ 3,624,436	\$ 3,497,358



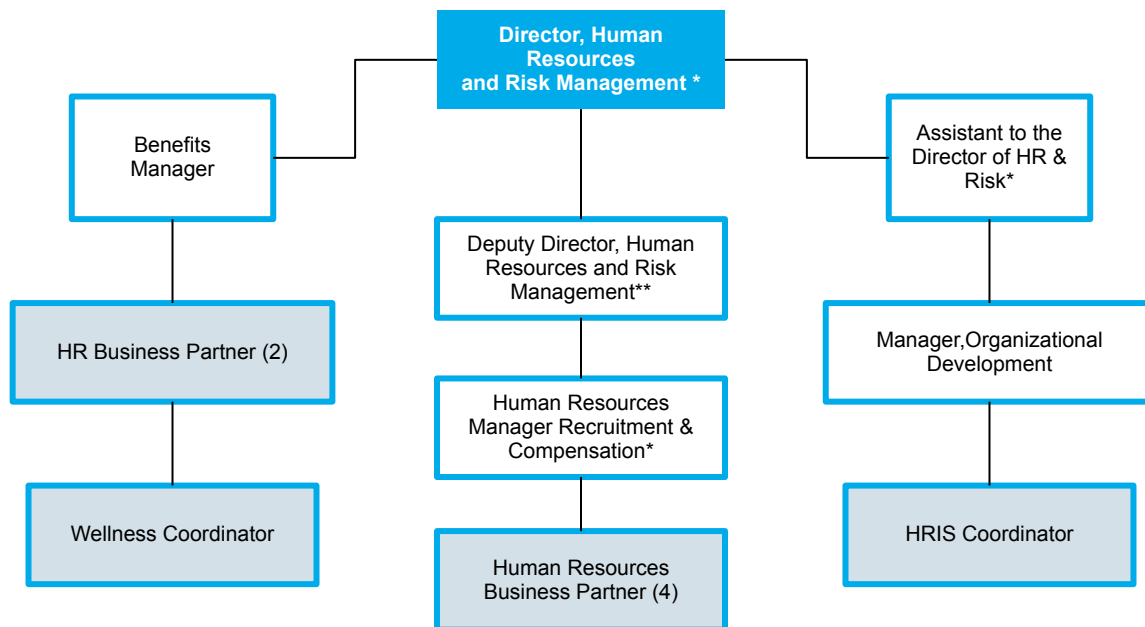
ORGANIZATIONAL CHART

DEPARTMENT: Human Resources

FUND: 001

DIVISION: I.T.S / G.I.S

DEPT. NO.: 1610



* Split with Risk 50%

** Split with Risk 75%



PERSONNEL ALLOCATION

DEPARTMENT: Human Resources
DIVISION: I.T.S / G.I.S

FUND: 001
DEPT. NO.: 1610

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Director, Human Resources & Risk Mgmt*	5309	53	0.5	0.5	-	0.5	0.5
Deputy Director, Human Res & Risk Mgmt	5379	39	0.5	-	0.5	0.5	0.5
Asst. to the Director of HR & Risk	5119	20	-	-	0.5	0.5	0.5
HR Manager - Recruitment & Compensation	5469	36	-	0.5	-	0.5	0.5
Manager, Organizational Development**	5399	34	1.0	1.0	-	1.0	1.0
Manager, Human Resources	5369	29	1.0	-	-	-	-
Senior Human Resources Manager	5479	37	-	1.0	(0.5)	0.5	0.5
Human Resources Administrator	5329	29	1.0	-	-	-	-
Benefits Administrator			-	1.0	(1.0)	-	-
Benefits Manager	5209	36	-	-	1.0	1.0	1.0
HRIS Coordinator	5120	18	0.75	0.75	(0.75)	-	-
HR Business Partner/Administrative Asst.			-	1.0	(1.0)	-	-
HR Business Partner			2.25	2.25	0.75	3.0	3.0
HR Business Partner I	5419	20	*	*	-	*	*
HR Business Partner II	5429	22	*	*	-	*	*
HR Business Partner III	5439	25	*	*	-	*	*
Sub-total for Full-time Positions			7.0	8.0	(0.5)	7.5	7.5
Total Personnel:			7.0	8.0	(0.5)	7.5	7.5

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Human Resources					
Total Number of Full-time Employees	800	835	810	825	750
Total Number of Part-time Employees	92	100	93	100	100
Number of Job Applications Processed	9,278	8,000	7,500	8,000	8,200
Number of Employees Hired	95	117	125	115	130
Number of FMLA Applications Processed	141	141	141	141	141
Employee visits to the Health Center	n/a	n/a	n/a	1,439	1,600
Formal Grievances Filed	3	2	1	1	2
Percentage Turnover rate of employees	11.86 %	10.00%	8.00%	10.00%	7.00%
% of FT Employees retained after one year from hire	93%	73%	70%	75%	95%
Ratio of employees to HR staff	1:15	1:83	1:73	1:75	1:80



MISSION STATEMENT AND GOALS

DEPARTMENT: Human Resources
DIVISION: I.T.S / G.I.S

FUND: 001
DEPT. NO.: 1610

DEPARTMENT MISSION STATEMENT:

Human Resources works in partnership with management and individual employees to provide programs and services that create a work environment of employee empowerment, involvement and retention. Human Resources is responsible for a comprehensive human resource program, including: recruitment of qualified applicants into a diverse workforce; employment and orientation services; retirement processing; administration of employee benefits; pre-payroll administration and processes for employees; policy development and administration; job classification, compensation and labor market research; labor relations; employee relations; employee assistance programs; organizational development; Diversity, Equity and inclusion; maintenance of personnel records; maintenance of the City's personnel database; and the administration of the employee discipline and grievance process.

Human Resources is committed to providing high quality service to all prospective, current and past employees and to treating such individuals with respect, good care, and individual attention from their first inquiries about position vacancies, services and programs, through retirement. By making this commitment to the City and its customers, our core values of customer orientation, continuous improvement, teamwork and achieving results are strategically woven into every aspect of Human Resources management while maintaining our high level of mutual trust and respect.

DEPARTMENT CORE SERVICES:

- Treat all customers with the highest level of respect and provide excellent, real time service.
- Foster an inclusive culture that embraces diversity and encourages personal growth while ensuring the organization's success.
- Create progressive City policies to attract and retain high quality employees.
- Utilize our current workforce in a flexible manner to meet the human capital needs of City departments.
 - Maximize our human capital by hiring the most qualified candidates and retaining our valued employees.
 - Offer employees the opportunity to obtain high level, quality benefits, while controlling cost and improving employee health by engaging employees in the City's wellness program.
 - Develop training programs, needs assessments, and organization development services to all levels of employees Citywide.
 - Train employees in person and online to improve employee skills and knowledge, prepare for promotional opportunities, and increase job satisfaction and morale.
 - Utilizing advanced technology to streamline and enhance internal, manual processes.
 - Respond to public records request in an accurate, timely, consistent and professional manner.
 - Negotiate, interpret and enforce the City's Collective Bargaining Agreements and other policies in a legal, fair and equitable manner.



MISSION STATEMENT AND GOALS

DEPARTMENT: Human Resources
DIVISION: I.T.S / G.I.S

FUND: 001
DEPT. NO.: 1610

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

Objective 1: Retain long-term and high performing employees.

Initiative 1: Initiative supporting the objective: Create a comprehensive employee engagement, employee recognition and marketing program.

- i. Completion Date - October 1, 2024
 - ii. Fiscal Year 23-24 – Quarter 1: Create an employee engagement survey. Receive at least 20% of employee survey responses.
 - iii. Fiscal Year 23-24 – Quarter 2: Complete employee engagement and marketing program draft.
 - iv. Fiscal Year 23-24 – Quarter 3: Survey at least ten (10) municipal employee engagement programs.
 - v. Fiscal Year 23-24 – Quarter 3: Implementation of employee recognition program.
- a. **Value to the Community:**
- i. By retaining long-term employees, the public will receive high quality, professional City services.
- b. **Short Term Challenges and Opportunities:**
- ii. Short-term Challenge – Staff time and limited resources.
 - iii. Short-term Challenge – Employee participation.
 - iv. Short-term Opportunities – Efficient use of technology to engage with employees.
- c. **Long Term Challenges and Opportunities:**
- v. Long-term Challenge – Sustaining program with fresh and innovative ideas.
 - vi. Long-term Opportunities – Pivoting and adapting to aligning the City's values with employees' values.



DETAIL EXPENDITURES

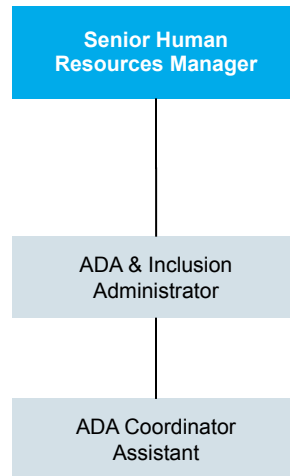
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Human Resources 001-1610-513					
Department Summary					
Personnel Services	695,205	1,012,625	707,580	809,492	877,466
Operating Expenses	256,161	366,419	377,884	436,115	445,834
Capital Outlay	2,225	6,631	6,631	1,500	1,500
Nonoperating Expenses	-	-	-	-	7,103
Total	\$ 953,591	\$ 1,385,675	\$ 1,092,095	\$ 1,247,107	\$ 1,331,903
Estimated As % Of Budget			79%		
12-10 Regular Salaries/Wages	487,034	821,725	537,883	553,580	615,826
14-10 Overtime	190	200	146	-	-
15-10 Clothing Allowance	-	200	-	-	-
15-12 Cell Phone Allowance	1,232	1,120	1,700	2,016	2,016
15-20 Car Allowance	5,004	6,400	6,900	9,900	9,900
19-99 New Personnel/Reclass	-	-	-	8,275	8,275
21-10 Employer Fica	37,470	59,875	40,595	40,595	45,682
22-10 General Employees Pension	97,454	38,472	38,472	114,085	114,085
22-40 Def Comp Contribution	5,000	4,500	5,000	5,000	5,000
23-10 Life Insurance	401	584	334	334	286
23-20 Disability Insurance	4,532	5,357	3,530	3,530	3,985
23-30 Health Insurance	48,313	62,304	62,804	62,804	65,944
23-34 Hsa	5,844	8,828	6,656	5,813	2,907
23-40 Dental Insurance	2,444	2,686	3,186	3,186	3,186
23-50 Vision Insurance	287	374	374	374	374
Sub-total Personnel Services	\$ 695,205	\$ 1,012,625	\$ 707,580	\$ 809,492	\$ 877,466
34-30 Empl. Assistance Program	12,021	13,750	12,750	12,750	12,750
40-12 Business Meetings	1,342	100	-	2,000	1,000
41-15 Cellular Phone/Beeper	-	960	600	600	600
44-31 Copy Machine Rental	3,085	4,000	4,000	4,000	4,000
46-30 Vehicle Maint. - Garage	-	5,506	6,000	3,600	3,270
46-91 Software Maintenance	99,584	144,042	164,942	192,900	192,900
47-10 Printing & Binding	-	250	250	350	350
48-21 Employee Recognition	1,108	-	-	25,000	-
48-22 Wellness Program	-	-	-	5,000	5,000
49-09 Self Insurance Chgs (W/C)	1,236	1,275	1,275	1,275	1,591
49-10 Warehouse Service Chg	411	390	390	390	623
49-13 Recruiting Expense	22,211	14,494	25,000	25,150	25,150
49-17 Other Contractual Svcs	89,511	118,985	102,250	87,850	125,350
51-10 Office Supplies	3,430	5,100	3,500	5,000	3,000
51-25 Computer Sftwre <\$1000	1,209	-	2,150	2,150	2,150
52-20 Opr Equipment <\$1000	-	677	677	1,000	1,000
52-85 Food Supplies	57	3,190	1,500	1,500	1,500
54-10 Books-Publications-Videos	-	300	300	300	300
54-20 Memberships	2,945	1,850	1,850	4,850	4,850
54-30 Training	2,267	9,150	5,450	10,450	10,450
54-35 College Tuition Reimb.	9,164	12,700	20,000	40,000	40,000
54-36 Career Development	6,580	29,700	25,000	10,000	10,000
Sub- Total Operating Expenses	\$ 256,161	\$ 366,419	\$ 377,884	\$ 436,115	\$ 445,834
64-15 Computer Equipment	2,225	6,631	6,631	1,500	1,500
Sub- Total Capital Outlay	\$ 2,225	\$ 6,631	\$ 6,631	\$ 1,500	\$ 1,500
Subtotal	\$ 953,591	\$ 1,385,675	\$ 1,092,095	\$ 1,247,107	\$ 1,324,800
91-30 Transfer/Veh. Srv. Fund	-	-	-	-	7,103
Sub-total Nonoperating Expenses	\$ -	\$ -	\$ -	\$ -	\$ 7,103
Department Total	\$ 953,591	\$ 1,385,675	\$ 1,092,095	\$ 1,247,107	\$ 1,331,903



ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION: ADA & Inclusion

FUND: 001
DEPT. NO.: 1612



PERSONNEL ALLOCATION

DEPARTMENT: City Manager	FUND: 001
DIVISION: ADA & Inclusion	DEPT. NO.: 1612

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
ADA Coordinator	01139	23	1.0	1.0	(1.0)	-	-
			1.0	1.0	(1.0)	-	-
Part-Time Positions:							
ADA Coordinator Assistant	01030	17	0.5	0.5	(0.5)	-	-
			0.5	0.5	(0.5)	-	-
Total Personnel:			1.5	1.5	(1.5)	-	-

DETAIL EXPENDITURES

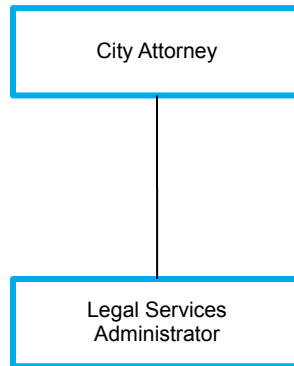
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget	
Div 10 ADA & Inclusion 001-1612-513						
Department Summary						
Personnel Services	76,137	99,850	99,850	122,160	-	-
Operating Expenses	28,891	49,527	59,504	52,175	-	-
Total	\$ 105,028	\$ 149,377	\$ 159,354	\$ 174,335	\$	-
Estimated As % Of Budget			107%			
12-10 Regular Salaries/Wages	62,950	82,791	82,741	82,357	-	-
19-99 New Personnel/Reclass	-	-	-	22,305	-	-
21-10 Employer Fica	4,969	6,043	5,943	6,300	-	-
23-10 Life Insurance	-	60	60	60	-	-
23-20 Disability Insurance	-	25	525	557	-	-
23-30 Health Insurance	7,049	9,054	9,304	9,304	-	-
23-34 Hsa	750	1,350	750	750	-	-
23-40 Dental Insurance	375	472	472	472	-	-
23-50 Vision Insurance	44	55	55	55	-	-
Sub-total Personnel Services	\$ 76,137	\$ 99,850	\$ 99,850	\$ 122,160	\$	-
40-12 Business Meetings	1,145	1,550	1,200	1,200	-	-
48-24 Special Events	-	-	-	500	-	-
49-17 Other Contractual Svcs	26,069	45,352	57,052	47,500	-	-
49-18 Computer Service Chgs.	1,504	-	-	-	-	-
51-10 Office Supplies	123	125	125	125	-	-
52-20 Opr Equipment <\$1000	-	1,500	500	500	-	-
54-10 Books-Publications-Videos	50	127	127	50	-	-
54-20 Memberships	-	300	300	300	-	-
54-30 Training	-	573	200	2,000	-	-
Sub- Total Operating Expenses	\$ 28,891	\$ 49,527	\$ 59,504	\$ 52,175	\$	-
Subtotal	\$ 105,028	\$ 149,377	\$ 159,354	\$ 174,335	\$	-
Department Total	\$ 105,028	\$ 149,377	\$ 159,354	\$ 174,335	\$	-



ORGANIZATIONAL CHART

DEPARTMENT: **City Attorney**
DIVISION:

FUND: **001**
DEPT. NO.: **1910**



PERSONNEL ALLOCATION

DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT. NO.: 1910

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
City Attorney	02009	98	*	*	1.0	1.0	1.0
Legal Services Administrator	02059	29	1.0	1.0	-	1.0	1.0
Sub-total for Full-time Positions			1.0	1.0	1.0	2.0	2.0
Total Personnel:			1.0	1.0	1.0	2.0	2.0

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
City Attorney					
Number of Ordinances & Resolutions	228	214	197	187	214
Number of Legal Ads	75	47	40	29	55
Number of Active Cases being Litigated	270	75	37	34	75



MISSION STATEMENT AND GOALS

DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT. NO.: 1910

DEPARTMENT MISSION STATEMENT:

The mission of the City Attorney's office is to provide quality, timely, ethical legal advice and representation to the City Commission and the City's administrative staff in order that they may lawfully serve the public interest that has been entrusted to them by the citizens of the City of Boynton Beach.

DEPARTMENT CORE SERVICES:

- The City Attorney's office provides high-quality legal services to elected officials, appointed officials, and staff in conducting City business.
- Implements legal processes at the direction of the City Commission.
- Renders legal advice and opinions.
- Drafts and reviews contracts, ordinances, resolutions and other documents needed to accomplish the City's policies and goals.
- Represents the City's legal interests before judicial and administrative agencies.
- Prosecutes violations of the City Charter and Municipal Code.
- Develops and implements strategic processes to limit the City's liability.
- Identifies areas of concern for the City and advises the Commission and City Administration.
- Works with administration, department heads, and staff to develop policies and procedures to:
 - o Improve the efficiency of day-to-day City operations;
 - o Implement the City's Strategic Plan;
 - o Address areas of weakness that are identified by the Commission, citizens, or other entities;
 - o Establish the legal basis for implementing innovative public projects and services;
 - o Broaden areas of research beyond traditional legal channels to seek innovative solutions;
 - o Improve efficiencies of management and defense of litigation in which City or City employees are Defendants.

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Strategic Goal: Culturally Distinct Districts

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

1. Work with City personnel as requested to provide legal guidance and assistance

a) Value to the Community:

- i. City personnel who understand the Code of Ordinances and applicable laws are better equipped to perform their duties; efficient and effective City personnel are a benefit to the community.
- ii. City personnel often suggest plans and programs that are beneficial to the community, and partner with the City Attorney's Office to make sure such plans and programs are legally sound. This is a direct benefit to the community and to the goal of creating culturally distinct districts.

b. Short Term Challenges and Opportunities:

- i. The only challenge is that City personnel are not always aware that the City Attorney's Office (CAO) is available to assist them. This creates an opportunity for the CAO to reach out to staff and develop new channels of communication.



MISSION STATEMENT AND GOALS

DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT. NO.: 1910

c. Long Term Challenges and Opportunities:

- i. None.

d. Target End Date: (aligned to program/project) Ongoing.

e. Key Performance Indicators:

- i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to achieve culturally distinct districts.

Strategic Goal: Wealth in the Community

-

Department Initiatives/Actions Alignment:

- 1. Work with City personnel as requested to provide legal guidance and assistance

- a) **Value to the Community:**

- i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.
 - ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.

b. Short Term Challenges and Opportunities:

- i. Challenges and Opportunities - none

c. Long Term Challenges and Opportunities:

- i. Challenges and Opportunities - none

d. Target End Date: (aligned to program/project) Ongoing

e. Key Performance Indicators:

- i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to build wealth in the community.

Strategic Goal: Efficient Transportation and Mobility

-

Department Initiatives/Actions Alignment:

- 1. Work with City personnel as requested to provide legal guidance and assistance.

Track development of mobility fee challenges.



MISSION STATEMENT AND GOALS

DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT. NO.: 1910

a) Value to the Community:

- i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.
- ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.

b. Short Term Challenges and Opportunities:

- i. Challenges and Opportunities - none

c. Long Term Challenges and Opportunities:

- i. Challenges and Opportunities - none

d. Target End Date: (aligned to program/project) Ongoing.

e. Key Performance Indicators:

- i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement the department's goals to improve transportation and mobility within the City

Strategic Goal: High Performing Organization

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

- a) Work with City personnel as requested to provide legal guidance and assistance.

b) Value to the Community:

- i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.
- ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.

b. Short Term Challenges and Opportunities:

- i. This goal presents the opportunity for the CAO to work more closely with staff to provide legal support and guidance as they grow in their careers.

c. Long Term Challenges and Opportunities:

- i. Challenges and Opportunities - none

d. Target End Date: (aligned to program/project) Ongoing.

e. Key Performance Indicators:

- i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to establish a high performing organization.

Strategic Goal: Safe Spaces

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)



MISSION STATEMENT AND GOALS

DEPARTMENT: City Attorney
DIVISION:

FUND: 001
DEPT. NO.: 1910

1. Work with City personnel as requested to provide legal guidance and assistance.

a) **Value to the Community:**

- i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently.
- ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the cost of potential litigation.

b. **Short Term Challenges and Opportunities:**

- i. Challenges and Opportunities - none

c. **Long Term Challenges and Opportunities:**

- i. This is an opportunity for the CAO to work more closely with Risk Management to identify areas of improvement which may reduce the City's exposure to liability.
- ii. This is an opportunity for the CAO to work with all staff to provide additional training on physical and professional safety in the workplace.

- d. **Target End Date:** (aligned to program/project) Ongoing.

e. **Key Performance Indicators:**

- i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to create safe spaces.

a) **Value to the Community:**

Strategic Goal: Environmental Sustainability

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

1. Work with City personnel as requested to provide legal guidance and assistance.

- i. Ensuring compliance with applicable laws helps City personnel to implement programs efficiently. Challenges and Opportunities – none

- ii. Legally sound City initiatives are less likely to be challenged in court, which saves the City the

- iii. Value

- b. **Short Term Challenges and Opportunities:**
and Opportunities – none

- i. Challenges

- c. **Long Term Challenges and Opportunities:** none

- d. **Target End Date:** (aligned to program/project) Ongoing.

e. **Key Performance Indicators:**

- i. Periodic review with key departments to determine whether additional specific legal assistance may be required to implement each department's goals to achieve environmental sustainability.



DETAIL EXPENDITURES

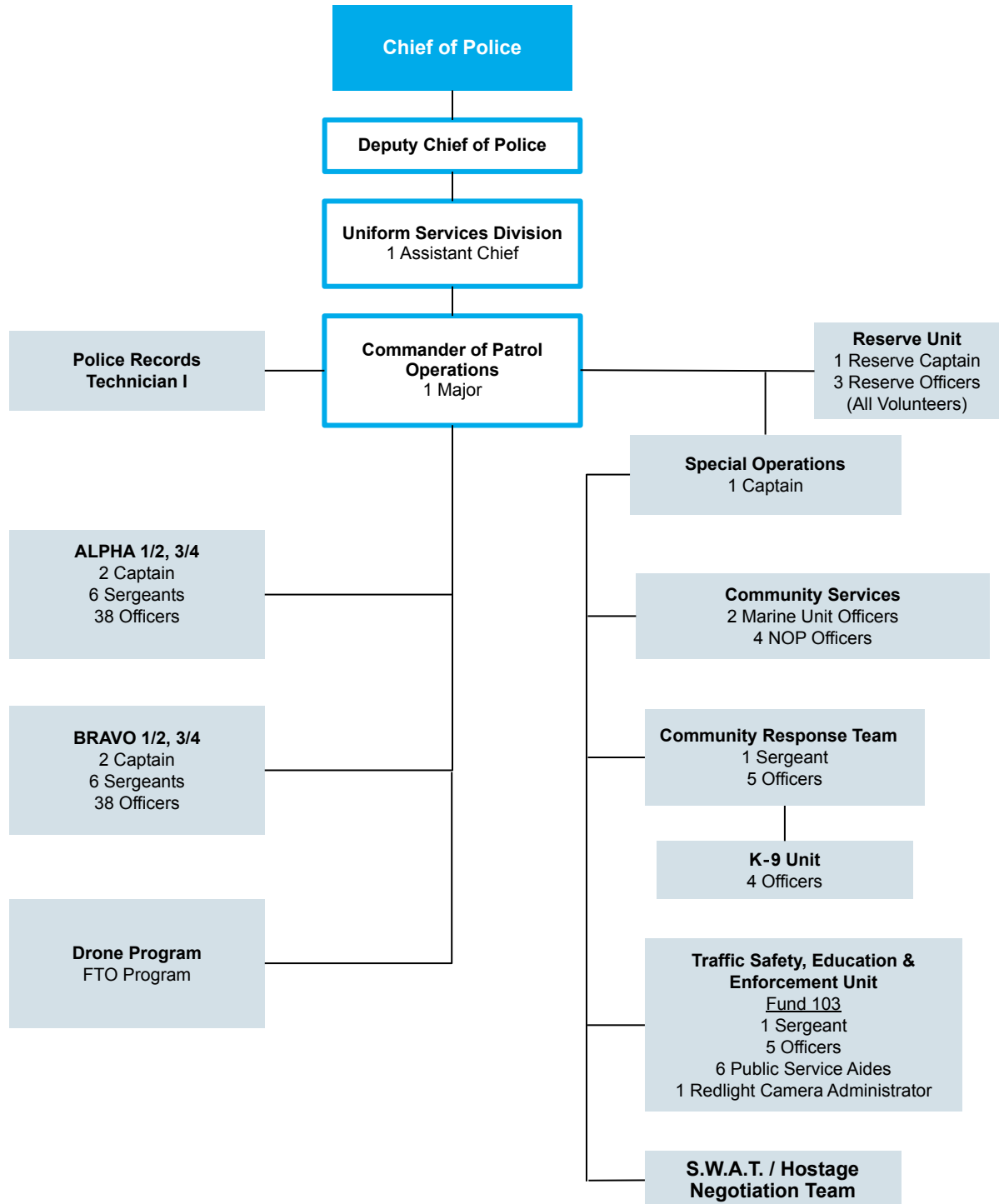
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 City Attorney 001-1910-514					
Department Summary					
Personnel Services	145,278	136,539	131,164	134,773	419,738
Operating Expenses	526,574	580,576	478,888	551,695	266,740
Total	\$ 671,852	\$ 717,115	\$ 610,052	\$ 686,468	\$ 686,478
Estimated As % Of Budget	85%				
12-10 Regular Salaries/Wages	101,874	100,063	100,000	98,262	383,262
21-10 Employer Fica	7,036	7,092	7,092	7,517	7,517
22-10 General Employees Pension	23,184	12,554	12,554	16,652	16,652
23-10 Life Insurance	61	110	60	60	60
23-20 Disability Insurance	631	627	627	665	665
23-30 Health Insurance	10,989	14,566	9,304	9,304	9,769
23-34 Hsa	1,000	1,000	1,000	1,000	500
23-40 Dental Insurance	450	472	472	1,258	1,258
23-50 Vision Insurance	53	55	55	55	55
Sub-total Personnel Services	\$ 145,278	\$ 136,539	\$ 131,164	\$ 134,773	\$ 419,738
31-10 Retainer-City Attorney	222,469	366,402	252,402	285,000	-
31-11 Litigation Fees & Costs	225,488	132,203	165,000	195,000	195,000
31-12 Legal-Labor Contingency	66,755	46,800	30,000	40,000	40,000
31-14 Legal-Litigation Conting	-	-	5,000	5,000	5,000
31-15 Legal-Land Acq/Title	7,652	20,150	20,000	20,000	20,000
33-10 Court Reporter Fees	3,654	13,535	5,000	5,000	5,000
41-15 Cellular Phone/Beeper	-	800	800	800	800
46-91 Software Maintenance	-	-	-	200	200
49-09 Self Insurance Chgs (W/C)	180	190	190	191	236
49-10 Warehouse Service Chg.	45	46	46	54	54
51-10 Office Supplies	331	450	450	450	450
Sub- Total Operating Expenses	\$ 526,574	\$ 580,576	\$ 478,888	\$ 551,695	\$ 266,740
Subtotal	\$ 671,852	\$ 717,115	\$ 610,052	\$ 686,468	\$ 686,478
Department Total	\$ 671,852	\$ 717,115	\$ 610,052	\$ 686,468	\$ 686,478



ORGANIZATIONAL CHART

DEPARTMENT: **Police**
DIVISION: **Uniform Services**

FUND: **001**
DEPT. NO.: **2110**



PERSONNEL ALLOCATION

DEPARTMENT: Police
DIVISION: Uniform Services

FUND: 001
DEPT. NO.: 2110

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-time Positions:							
Sworn Staff							
Assistant Police Chief	11189	43	1.0	1.0	-	1.0	1.0
Police Major	11139	39	1.0	1.0	-	1.0	1.0
Police Captain	11199	38	-	5.0		5.0	5.0
Police Lieutenant	11206	LT	3.0	-	-	-	-
Police Sergeant	11215	SGT	15.0	13.0	-	13.0	13.0
Police Officer	11234	PO	93.0	87.0		87.0	87.0
Police Officer (Funded By CRA)	11234	PO	3.0	3.0	1.0	4.0	4.0
Sub-total for Sworn Staff			116.0	110.0	1.0	111.0	111.0
Civilian Staff							
Police Records Technician	11322	12	-	1.0		1.0	1.0
Public Services Aide	11352	10	2.0	-		-	-
Public Services Aide (CRA Funded)	11352	10	1.0	1.0	(1.0)	-	-
Sub-total for Civilian Staff			3.0	2.0	(1.0)	1.0	1.0
Total Personnel (General Fund):			119.0	112.0	-	112.0	112.0

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Police - Uniform Services (001-2110)					
Number of Traffic Citations	n/a	n/a	6,902	7,000	7,000
Vehicle Crashes @ RLC Locations	68	85	302	200	200
Moving Traffic Violations	4,261	4,921	4,560	4,600	4,600
Physical Arrests	1,930	1,205	1,276	1,300	1,300
Number of cases assigned (Detectives)	985	820	985	985	985
Number of occurrences for the following types of offenses during calendar year:					
Total UCR Part 1 Crimes	1,477	759	1,344	2,300	2,300
Total UCR Violent Crime	340	278	309	421	421
Total UCR Property Crime	1,135	481	1,033	1,600	1,600
Number of cases cleared by arrest (Detectives)	132	99	142	146	146



MISSION STATEMENT AND GOALS

DEPARTMENT: **Police**
DIVISION: **Uniform Services**

FUND: **001**
DEPT. NO.: **2110**

DEPARTMENT MISSION STATEMENT: To strengthen community trust using 21st century policing and department values to cultivate a safe city with respect for constitutional rights.

DEPARTMENT CORE SERVICES: The Boynton Beach Police Department delivers the following core services.

- Proactive community safety patrols
- Response to emergency and non-emergency police calls for service
- Community Policing Programs (including outreach and engagement)
- Public Safety Communications and Dispatch (911/PSAP) Center Management
- Critical Incident Response and Management

DEPARTMENT CORE VALUES: The Boynton Beach Police Department will serve our community with Professionalism, Respect, Integrity, Dedication, and Excellence.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 4: High Performing Organization

Department Initiative No 1: To plan and develop a NEW police and fire training facility.

A new facility will be designed to provide dedicated space for scenario based training exercises that will reinforce sound decision making/judgement and tactical skills. This will include a 300-degree Video Based Weapons and Decision Making simulator, expanded firearms range for the incorporation of scenarios as well as additional classroom space that supports modern learning technologies.

Target Performance Metrics:

- Conduct a police and fire training facility needs assessment.
- Identify programming for the training facility.
- Identify building options for the site.
- Identify funding
- Construction

Department Initiative No. 2: To increase efficiency in operations department wide while improving intelligence gathering/comparison capability to further support the intelligence led policing model.

Target Performance Metrics:

- Deploy a new Records Management System that will allow for analytic review of criminal activity as well as general calls for service in the city.
- Implement usage of a Real Time Crime Center to monitor activity in the city and identify emerging trends that will lead to proactive, target directed action plans to curtail criminal activity.



MISSION STATEMENT AND GOALS

DEPARTMENT: Police
DIVISION: Uniform Services

FUND: 001
DEPT. NO.: 2110

Department Initiative No. 3: To implement and operationalize a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.

Target Performance Metrics:

- Install and configure cameras, facility access control, and video management software at City facilities.
- Evaluate and select strategic locations for the placement of automatic license plate readers and blue light emergency call devices in the City.
- Integrate these sensors into the Real Time Crime Center and Communications Center for daily use.
- Partner with appropriate commercial businesses and individuals.

Department Initiative No. 4: Upgrade the Police Department's scheduling system Kronos/Telestaff to the latest version. This will include transitioning the Telestaff database from Sybase to SQL Server.

Target Performance Metrics:

- Mitigate cyber security vulnerabilities.
- Increase timekeeping functionality and accountability of the cost of police operations.

Department Initiative No. 5: To Enhance the False Alarm Management Program via outsourcing.

This initiative will facilitate permitting, billing, collections and reporting via a cloud-based service that will allow alarm permit holders to monitor their accounts in real time.

- Outsource the City's False Alarm function yet still maintain the ability to monitor permit, false alarms, billing and collections information instantly at any time.
- Maintenance of real-time statistical dashboards and analytic reports from the selected company.
- Reduction of false alarm responses

City Initiative No. 5: Public Health and Safety

Department Initiative No. 1: Implement an Intelligence Led Policing strategy.

This will aid in the further reduction of crime in the City without alienating or fostering distrust by community members. The City of Boynton Beach is a community of small neighborhoods each rich in diversity of culture, ethnicity, wealth and demographics. They each prioritize incidents of crime and quality of life violations at varying levels. This initiative will identify specific neighborhood concerns, analyze crime and address crime patterns with evidence based approaches in order to deploy patrol and discretionary personnel efficiently and effectively.

- Cultivate mutual understanding and respect between the police department and neighborhood residents to build sustainable problem-solving partnerships.
- Effectively apply the Intelligence Led Policing model via data mining software to efficiently disseminate crime trends to department personnel. Social media platforms will also be used to communicate crime trends and prevention techniques to residents and business owners.



MISSION STATEMENT AND GOALS

DEPARTMENT: **Police**
DIVISION: **Uniform Services**

FUND: **001**
DEPT. NO.: **2110**

- Utilize department assets to conduct proactive traffic enforcement measures, using a combined enforcement and education approach, to reduce the number of traffic crashes and save lives.

Target Performance Metrics:

- Comparisons and tracking of calls for service
- Comparisons and tracking of part 1 crimes
- Comparisons and tracking of traffic complaints
- Comparisons and tracking of community satisfaction

These items will facilitate evaluation of initiative's impact on the objectives.

Department Initiative No. 2: Violent Crime Reduction Program

Over the past 7 months, the city has experienced an increase in violent crimes. In March 2020, the police department created the Violent Crime Task Force (VCTF) to respond to and target specific violent crime locations and offenders. In addition, to further reduce incidents of violent crime, the Uniform Services Division will proactively address violent crime by:

- Conducting platoon operations focused on violent crime locations.
- Increasing each zone officer's familiarity with violent crime nodes in their patrol areas.
- Enhancing information sharing/collaboration with the Violent Crime Task Force (VCTF) through the utilization of a point of contact (POC) on each shift.
- Engaging with community groups to share crime prevention strategies.

Target Performance Metrics:

- Measurement of violent crime rates.
- Tracking of violent crime reduction operations and assessment of their success.
- Tracking of Intelligence product sharing.
- Tracking of Crime Prevention disseminations.
- Tracking of community satisfaction results

Department Initiative No 3: Implementation of a Strategic Traffic Safety Plan

The Department will conduct selective traffic enforcement, strategic patrols and Red-Light Cameras to educate the public, reduce traffic crashes, speeding on roadways and traffic complaints throughout the city:

- Utilize crash data to determine the accident-prone locations throughout the city.
- Utilize Traffic Safety Grants to focus on these areas of the city, leading to the reduction of crashes.
- Educate the zone officers of the problem areas within their area of responsibility and where to focus their traffic enforcement efforts.
- Utilization of the department's message boards to educate and alert the public.
- Participate in state-wide traffic campaigns with a focus on the accident-prone locations in the city of Boynton Beach.

Target Performance Metrics:



MISSION STATEMENT AND GOALS

DEPARTMENT: **Police**
DIVISION: **Uniform Services**

FUND: **001**
DEPT. NO.: **2110**

- Reduction in fatality crashes
- All other crashes
- Speeding complaints
- Community Satisfaction Surveys



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Police Uniform Services 001-2110-521					
Department Summary					
Personnel Services	19,167,934	19,426,237	19,971,844	20,987,843	20,588,029
Operating Expenses	583,973	785,064	797,979	1,052,054	1,010,190
Capital Outlay	8,328	11,100	-	37,000	37,000
Total	\$ 19,760,235	\$ 20,222,401	\$ 20,769,823	\$ 22,076,897	\$ 21,635,219
Estimated As % Of Budget			102.7%		
12-10 Regular Salaries/Wages	9,484,749	9,679,345	10,056,031	10,458,642	10,458,642
12-20 Holiday Pay	610,631	727,611	772,611	852,193	800,000
14-10 Overtime	1,606,904	1,595,584	1,678,474	1,500,000	1,200,000
14-20 Reimbursable Wages	346,001	402,027	398,500	429,672	429,672
15-10 Clothing/Cleaning Allow	18,640	21,670	21,000	7,830	7,830
15-12 Cell Phone Allowance	360	1,074	300	360	360
15-40 Incentive Pay	85,040	101,480	74,400	105,580	90,000
19-99 New Personnel/Reclass	-	-	-	45,673	45,673
21-10 Employer Fica	926,222	922,091	883,000	981,448	981,448
22-10 General Employees Pension	38,591	12,467	12,467	5,816	5,816
22-20 Police Pension	4,931,335	4,730,371	4,730,371	5,212,765	5,212,765
23-10 Life Insurance	4,557	3,938	33,000	5,113	5,113
23-20 Disability Insurance	35,536	32,217	71,000	70,271	70,271
23-30 Health Insurance	918,793	993,713	1,013,090	1,079,297	1,133,256
23-34 Hsa	106,764	158,313	161,000	172,000	86,000
23-40 Dental Insurance	48,277	38,936	62,100	54,752	54,752
23-50 Vision Insurance	5,534	5,400	4,500	6,431	6,431
Sub-total Personnel Services	\$ 19,167,934	\$ 19,426,237	\$ 19,971,844	\$ 20,987,843	\$ 20,588,029
31-11 Legal Fees & Costs	3,128	116,000	34,000	-	-
31-90 Other Professional Svcs	6	-	-	-	-
34-11 Dry Cleaning	6,294	11,500	10,000	10,000	10,000
41-15 Cellular Phone/Beeper	1,884	2,000	1,900	2,000	2,000
44-30 Equipment Rental	-	7,200	-	-	-
46-20 Equipment Maintenance	10,617	11,483	14,700	18,500	18,500
46-30 Vehicle Maint. - Garage	478	100	-	-	-
46-91 Software Maintenance	315	-	-	-	-
47-10 Printing & Binding	99	500	500	500	500
48-01 Comm Promotion/Marketing	300	1,000	1,000	1,000	1,000
49-09 Ins Chgs-Workers Comp	158,524	167,691	167,691	170,595	159,331
49-13 Recruiting Expense	2,995	10,000	-	30,000	30,000
49-14 Credit Card Fees	-	600	1,125	-	-
49-17 Other Contractual Svcs	189,148	155,180	298,563	335,313	335,313
49-41 Licenses, Fees & Permits	9,573	9,650	13,000	13,650	13,650
51-10 Office Supplies	7,298	12,000	8,000	8,000	8,000
51-25 Computer Equip/Sw <\$1000	250	-	-	-	-
52-10 Gas, Oil & Lube	7,748	5,000	5,000	5,500	5,500
52-20 Opr Equipment <\$1000	-	500	-	-	-
52-22 Uniforms	56,646	100,619	63,000	70,500	70,500
52-23 Safety Clothing/Equip.	1,906	3,000	3,000	3,000	3,000
52-50 Range Supplies	11,013	15,691	33,900	59,450	54,450
52-51 Law Enforcement Supplies	22,840	39,000	46,000	100,179	74,579
52-53 K-9 Unit Supplies	29,881	24,750	23,100	28,100	28,100
52-54 Parking Enforcement Suppl	-	500	500	-	-
52-55 Explorer Program Supplies	119	2,800	2,800	-	-



DETAIL EXPENDITURES

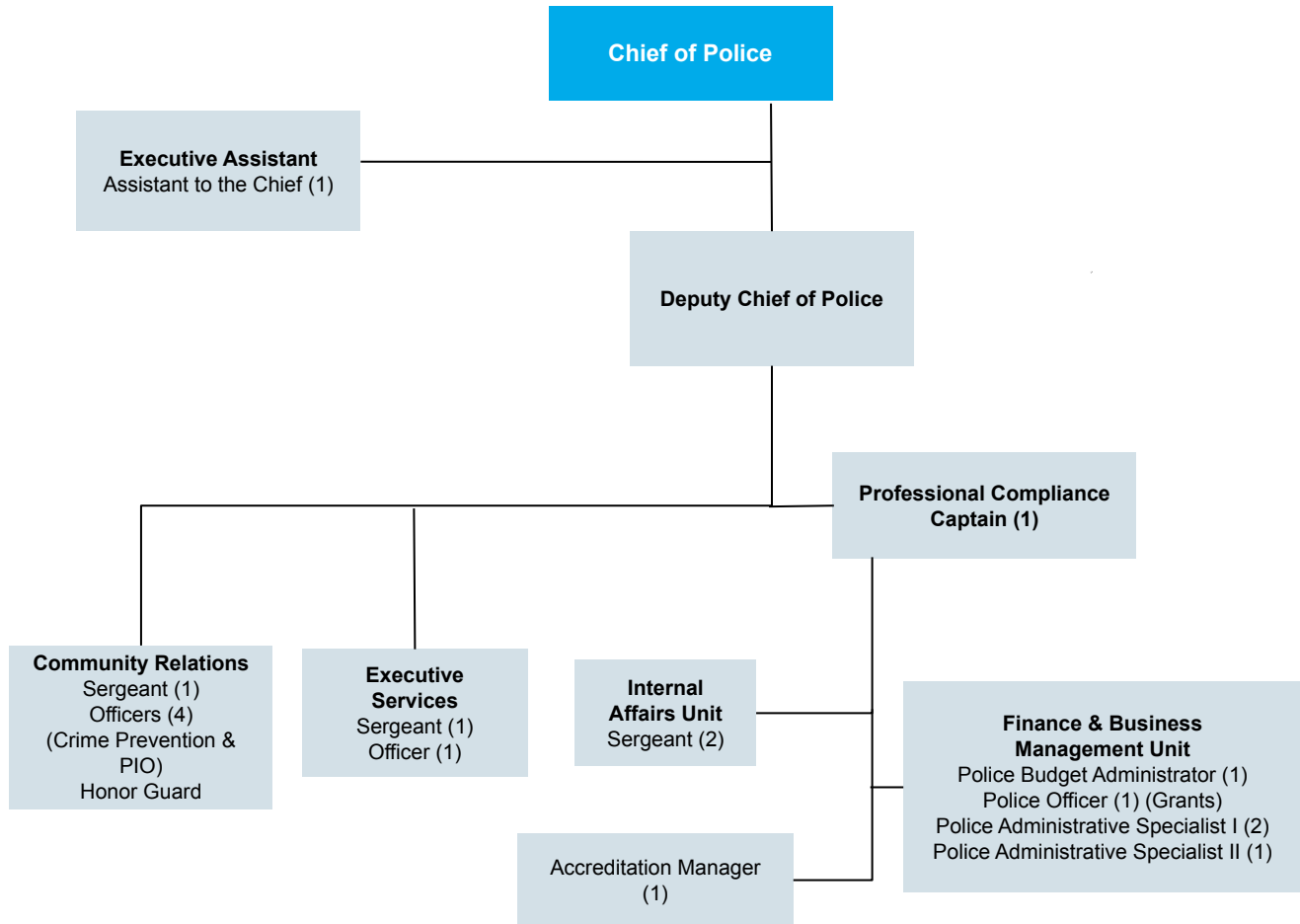
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
52-57 J.F.O. Supplies	-	500	-	-	-
52-58 C.O.P. Supplies	-	500	-	-	-
52-59 Crime Prevention Suppl	7,175	5,300	6,700	-	-
52-63 Cit Pol Academy Supp	1,400	1,000	-	-	-
52-85 Food Supplies	-	500	500	500	500
54-20 Memberships	575	500	1,500	1,500	1,500
54-30 Training	53,761	80,000	61,500	65,500	65,500
59-99 New Personnel/Supplies	-	-	-	128,267	128,267
Sub-Total Operating Expenses	\$ 583,973	\$ 785,064	\$ 797,979	\$ 1,052,054	\$ 1,010,190
64-02 General Equipment	-	11,100	-	37,000	37,000
64-14 Computer Software	8,328	-	-	-	-
Sub-Total Capital Outlay	\$ 8,328	\$ 11,100	\$ -	\$ 37,000	\$ 37,000
Subtotal	\$ 19,760,235	\$ 20,222,401	\$ 20,769,823	\$ 22,076,897	\$ 21,635,219
Department Total	\$ 19,760,235	\$ 20,222,401	\$ 20,769,823	\$ 22,076,897	\$ 21,635,219



ORGANIZATIONAL CHART

DEPARTMENT: **Police**
DIVISION: **Office of the Chief**

FUND: **001**
DEPT. NO.: **2111**



PERSONNEL ALLOCATION

DEPARTMENT: Police
DIVISION: Office of the Chief

FUND: 001
DEPT. NO.: 2111

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-time Positions:							
Sworn Staff							
Police Chief	11119	53	1.0	1.0	-	1.0	1.0
Assistant Police Chief	11189	43	1.0	1.0	-	1.0	1.0
Police Captain	11199	38	2.0	1.0	-	1.0	1.0
Police Sergeant	11215	SGT	2.0	4.0	-	4.0	4.0
Police Officer	11234	PO	2.0	6.0	-	6.0	6.0
Sub-total for Sworn Staff			8.0	13.0	-	13.0	13.0
Civilian Staff							
Assistant to the Chief			-	1.0		1.0	1.0
Accreditation Manager			1.0	1.0	-	1.0	1.0
Police Budget Services Administrator	11179	17	1.0	1.0	-	1.0	1.0
Public Information Officer	11159	24	1.0	-	-	-	-
Police Administrative Specialist I	11210	12	2.0	2.0	-	2.0	2.0
Police Administrative Specialist II	11220	17	2.0	1.0	-	1.0	1.0
Sub-total for Civilian Staff			7.0	6.0	-	6.0	6.0
Part-time Positions:							
Forefeiture Specialist			-	-	-	-	-
Total Personnel:			15.0	19.0	-	19.0	19.0

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Police - Office of the Chief (001-2111)					
Number of sworn officers	156	156	156	152	152
Training cost/budget	139,306	115,763	131,792	176,400	176,400
Training Cost/Budget per officer	893	742	845	1,131	1,131



MISSION STATEMENT AND GOALS

DEPARTMENT: Police
DIVISION: Office of the Chief

FUND: 001
DEPT. NO.: 2111

DEPARTMENT MISSION STATEMENT: To strengthen community trust using 21st century policing and department values to cultivate a safe city with respect for constitutional rights.

DEPARTMENT CORE SERVICES: The Boynton Beach Police Department delivers the following core services.

- Proactive community safety patrols
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- Community Policing Programs (including outreach and engagement)
- Public Safety Communications and Dispatch (911/PSAP) Center Management
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Department Initiative No 1: To plan and develop a NEW police and fire training facility.

A new facility will be designed to provide dedicated space for scenario based training exercises that will reinforce sound decision making/judgement and tactical skills. This will include a 300-degree Video Based Weapons and Decision Making simulator, expanded firearms range for the incorporation of scenarios as well as additional classroom space that supports modern learning technologies.

Target Performance Metrics:

- Conduct a police and fire training facility needs assessment.
- Identify programming for the training facility.
- Identify building options for the site.
- Identify funding
- Construction

Department Initiative No. 2: To increase efficiency in operations department wide while improving intelligence gathering/comparison capability to further support the intelligence led policing model.

Target Performance Metrics:

- Deploy a new Records Management System that will allow for analytic review of criminal activity as well as general calls for service in the city.
- Implement usage of a Real Time Crime Center to monitor activity in the city and identify emerging trends that will lead to proactive, target directed action plans to curtail criminal activity.



MISSION STATEMENT AND GOALS

DEPARTMENT: Police
DIVISION: Office of the Chief

FUND: 001
DEPT. NO.: 2111

Department Initiative No. 3: To implement and operationalize a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.

Target Performance Metrics:

- Install and configure cameras, facility access control, and video management software at City facilities.
- Evaluate and select strategic locations for the placement of automatic license plate readers and blue light emergency call devices in the City.
- Integrate these sensors into the Real Time Crime Center and Communications Center for daily use.
- Partner with appropriate commercial businesses and individuals.

Department Initiative No. 4: Upgrade the Police Department's scheduling system Kronos/Telestaff to the latest version. This will include transitioning the Telestaff database from Sybase to SQL Server.

Target Performance Metrics:

- Mitigate cyber security vulnerabilities.
- Increase timekeeping functionality and accountability of the cost of police operations.

Department Initiative No. 5: To Enhance the False Alarm Management Program via outsourcing.

This initiative will facilitate permitting, billing, collections and reporting via a cloud-based service that will allow alarm permit holders to monitor their accounts in real time.

- Outsource the City's False Alarm function yet still maintain the ability to monitor permit, false alarms, billing and collections information instantly at any time.
- Maintenance of real-time statistical dashboards and analytic reports from the selected company.
- Reduction of false alarm responses

City Initiative No. 5: Public Health and Safety

Department Initiative No. 1: Implement an Intelligence Led Policing strategy.

This will aid in the further reduction of crime in the City without alienating or fostering distrust by community members. The City of Boynton Beach is a community of small neighborhoods each rich in diversity of culture, ethnicity, wealth and demographics. They each prioritize incidents of crime and quality of life violations at varying levels. This initiative will identify specific neighborhood concerns, analyze crime and address crime patterns with evidence based approaches in order to deploy patrol and discretionary personnel efficiently and effectively.

- Cultivate mutual understanding and respect between the police department and neighborhood residents to build sustainable problem-solving partnerships.



MISSION STATEMENT AND GOALS

DEPARTMENT: Police
DIVISION: Office of the Chief

FUND: 001
DEPT. NO.: 2111

- Effectively apply the Intelligence Led Policing model via data mining software to efficiently disseminate crime trends to department personnel. Social media platforms will also be used to communicate crime trends and prevention techniques to residents and business owners.
- Utilize department assets to conduct proactive traffic enforcement measures, using a combined enforcement and education approach, to reduce the number of traffic crashes and save lives.

Target Performance Metrics:

- Comparisons and tracking of calls for service
- Comparisons and tracking of part 1 crimes
- Comparisons and tracking of traffic complaints
- Comparisons and tracking of community satisfaction

These items will facilitate evaluation of initiative's impact on the objectives.

Department Initiative No. 2: Violent Crime Reduction Program

Over the past 7 months, the city has experienced an increase in violent crimes. In March 2020, the police department created the Violent Crime Task Force (VCTF) to respond to and target specific violent crime locations and offenders. In addition, to further reduce incidents of violent crime, the Uniform Services Division will proactively address violent crime by:

- Conducting platoon operations focused on violent crime locations.
- Increasing each zone officer's familiarity with violent crime nodes in their patrol areas.
- Enhancing information sharing/collaboration with the Violent Crime Task Force (VCTF) through the utilization of a point of contact (POC) on each shift.
- Engaging with community groups to share crime prevention strategies.

Target Performance Metrics:

- Measurement of violent crime rates.
- Tracking of violent crime reduction operations and assessment of their success.
- Tracking of Intelligence product sharing.
- Tracking of Crime Prevention disseminations.
- Tracking of community satisfaction results

Department Initiative No 3: Implementation of a Strategic Traffic Safety Plan

The Department will conduct selective traffic enforcement, strategic patrols and Red-Light Cameras to educate the public, reduce traffic crashes, speeding on roadways and traffic complaints throughout the city:

- Utilize crash data to determine the accident-prone locations throughout the city.
- Utilize Traffic Safety Grants to focus on these areas of the city, leading to the reduction of crashes.
- Educate the zone officers of the problem areas within their area of responsibility and where to focus their traffic enforcement efforts.



MISSION STATEMENT AND GOALS

DEPARTMENT: Police	FUND: 001
DIVISION: Office of the Chief	DEPT. NO.: 2111

- Utilization of the department’s message boards to educate and alert the public.
- Participate in state-wide traffic campaigns with a focus on the accident-prone locations in the city of Boynton Beach.

Target Performance Metrics:

- Reduction in fatality crashes
- All other crashes
- Speeding complaints
- Community Satisfaction Surveys



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Police Office of the Chief 001-2111-521					
Department Summary					
Personnel Services	2,441,474	2,209,445	2,235,999	2,688,627	3,473,395
Operating Expenses	1,725,874	1,529,559	1,307,959	1,634,909	1,702,329
Capital Outlay	-	4,700	-	430,000	356,000
Nonoperating Expenses	1,417,444	1,516,062	1,516,062	1,650,103	1,431,623
Total	\$ 5,584,792	\$ 5,259,766	\$ 5,060,020	\$ 6,403,639	\$ 6,963,347
Estimated As % Of Budget			96.2%		
12-10 Regular Salaries/Wages	1,542,792	1,274,550	1,271,144	1,559,964	2,052,913
12-20 Holiday Pay	40,811	54,948	54,171	81,469	90,151
14-10 Overtime	79,275	60,000	103,000	100,000	100,000
14-20 Reimbursable Wages	18,506	19,500	20,000	35,000	25,000
15-10 Clothing/Cleaning Allow	17,906	13,310	12,310	14,144	14,144
15-12 Cell Phone Allowance	-	42	42	-	-
15-20 Car Allowance	-	184	-	-	-
15-40 Incentive Pay	11,040	8,810	11,000	8,120	10,640
21-10 Employer Fica	125,342	102,268	106,300	122,805	162,330
22-10 General Employees Pension	81,937	44,988	44,988	68,229	145,078
22-20 Police Pension	385,930	487,364	487,364	537,064	644,392
22-40 Def Comp Contribution	3,500	-	6,000	6,000	6,000
23-10 Life Insurance	571	637	400	643	926
23-20 Disability Insurance	6,424	4,731	2,600	9,876	13,220
23-30 Health Insurance	110,621	118,956	97,000	120,956	182,829
23-34 Hsa	11,000	14,000	13,000	17,500	15,750
23-40 Dental Insurance	5,207	4,436	6,200	6,136	8,968
23-50 Vision Insurance	612	721	480	721	1,054
Sub-total Personnel Services	\$ 2,441,474	\$ 2,209,445	\$ 2,235,999	\$ 2,688,627	\$ 3,473,395
34-11 Dry Cleaning	1,800	2,300	2,200	1,800	1,800
40-10 Mileage Reimbursement	-	250	-	250	250
41-10 Telephone Services	4,884	8,500	9,300	10,000	10,000
41-12 Postage	18	400	400	400	400
41-15 Cellular Phone/Beeper	17,923	26,000	24,000	23,000	23,000
43-10 Electric Service	139,427	155,111	147,000	145,000	145,000
43-20 Water/Sewer Service	32,130	25,600	28,000	35,000	35,000
44-31 Copy Machine Rental	20,656	23,000	23,000	23,000	23,000
45-54 P/F Accident Ins	-	-	6,500	6,500	6,500
46-30 Vehicle Maint. - Garage	1,150,003	900,648	643,648	923,946	1,015,000
46-31 Vehicle Maint. - Other	13,763	12,500	1,300	3,000	3,000
46-91 Software Maintenance	21,969	13,391	30,391	24,391	24,391
47-10 Printing & Binding	603	250	700	750	750
48-01 Comm Promotion/Marketing	5,760	7,100	10,900	10,900	10,900
48-22 Wellness Program	56,667	75,000	75,000	75,000	75,000
49-09 Ins Chgs-Workers Comp	108,628	114,768	114,768	116,116	92,482
49-10 Warehouse Service Chg.	40,925	40,707	40,707	40,711	40,711
49-13 Recruiting Expense	10,270	25,000	25,000	25,000	25,000
49-17 Other Contractual Svcs	8,762	15,909	23,120	23,120	23,120
51-10 Office Supplies	3,972	5,200	6,500	7,200	7,200
51-25 Computer Equip/Sw <\$1000	920	1,500	1,500	1,500	1,500
52-10 Gas, Oil & Lube	-	40	-	-	-
52-20 Opr Equipment <\$1000	438	500	500	500	500
52-22 Uniforms	4,849	5,000	6,000	9,000	9,000



DETAIL EXPENDITURES

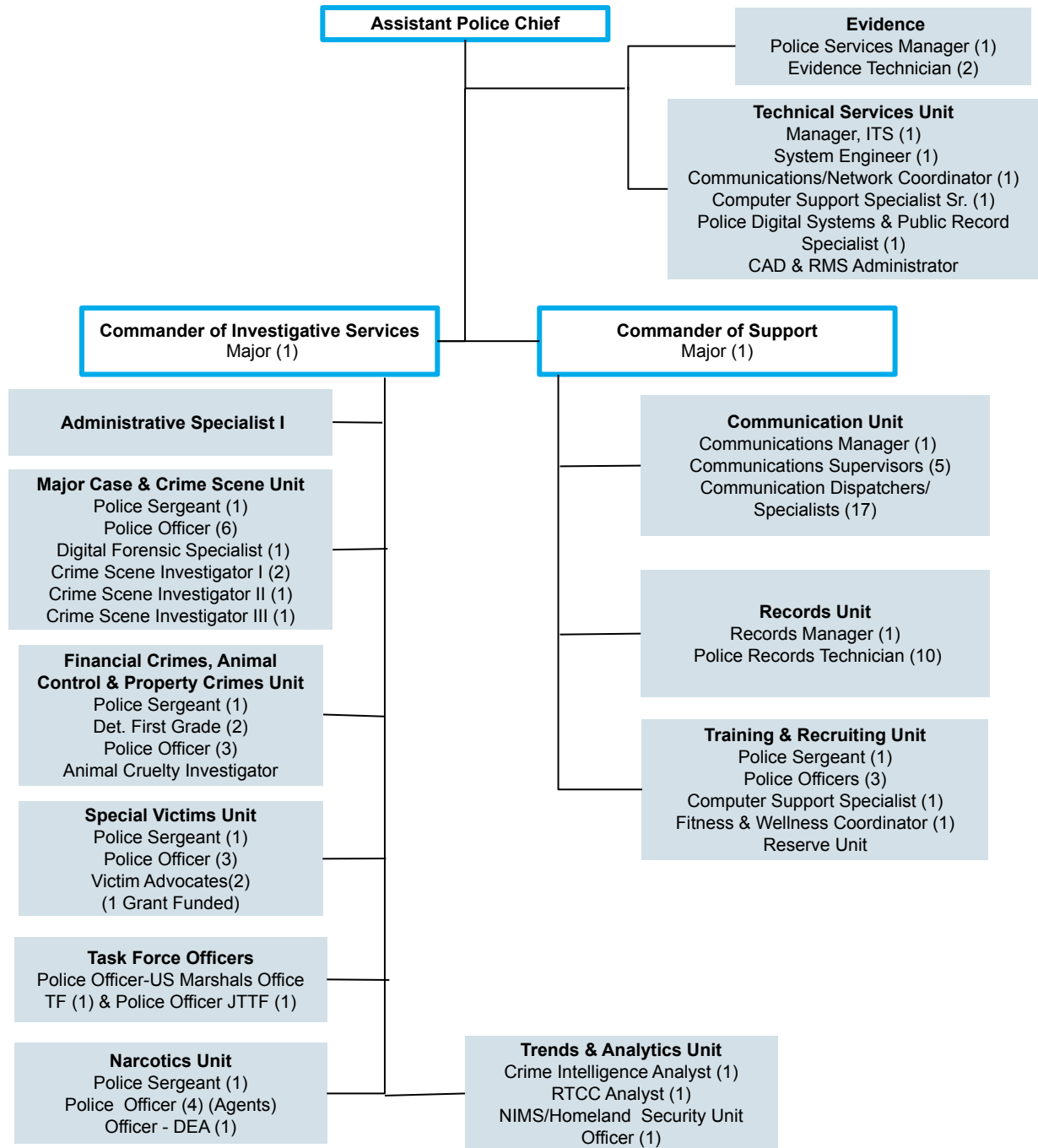
Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
52-23	Safety Clothing/Equip.	117	1,000	3,000	6,900	6,900
52-51	Law Enforcement Supplies	3,833	1,500	8,000	8,000	8,000
52-54	Parking Enforcement Suppl	-	-	-	1,000	1,000
52-55	Explorer Program Supplies	-	-	-	3,700	3,700
52-57	J.F.O. Supplies	-	-	-	1,000	1,000
52-58	C.O.P. Supplies	-	-	-	1,500	1,500
52-59	Crime Prevention Suppl	-	-	-	15,500	15,500
52-63	Cit Pol Academy Supp	-	-	-	2,300	2,300
52-78	First Aid Supplies	7,078	21,000	12,500	8,000	8,000
52-79	Training Aids	-	250	500	500	500
52-85	Food Supplies	127	1,685	1,250	1,250	1,250
54-10	Books And Publications	(284)	500	1,500	1,500	1,500
54-20	Memberships	2,851	2,675	4,275	4,275	4,275
54-30	Training	22,893	33,875	21,500	28,400	28,400
54-35	College Tuition Reimb.	44,892	8,400	35,000	45,000	45,000
Sub- Total Operating Expenses		\$ 1,725,874	\$ 1,529,559	\$ 1,307,959	\$ 1,634,909	\$ 1,702,329
64-33	Vehicle Purchases	-	4,700	-	430,000	356,000
Sub- Total Capital Outlay		\$ -	\$ 4,700	\$ -	\$ 430,000	\$ 356,000
Subtotal		\$ 4,167,348	\$ 3,743,704	\$ 3,543,958	\$ 4,753,536	\$ 5,531,724
91-30	Transfer/Veh. Srv. Fund	1,417,444	1,516,062	1,516,062	1,650,103	1,431,623
Sub-total Nonoperating Expenses		\$ 1,417,444	\$ 1,516,062	\$ 1,516,062	\$ 1,650,103	\$ 1,431,623
Department Total		\$ 5,584,792	\$ 5,259,766	\$ 5,060,020	\$ 6,403,639	\$ 6,963,347



ORGANIZATIONAL CHART

DEPARTMENT: **Police**
DIVISION: **Support Services**

FUND: **001**
DEPT. NO.: **2112**



PERSONNEL ALLOCATION

DEPARTMENT: Police FUND: 001
DIVISION: Support Services DEPT. NO.: 2112

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-time Positions:							
Sworn Staff							
Assistant Police Chief	11189	43	1.0	1.0	-	1.0	1.0
Police Major	11139	39	1.0	2.0	-	2.0	2.0
Police Captain	11199	37	2.0	-	-	-	-
Police Sergeant	11215	SGT	6.0	5.0	-	5.0	5.0
Police Detective	11224	DET	3.0	2.0	-	2.0	2.0
Police Officer	11234	PO	20.0	23.0	-	23.0	23.0
			33.0	33.0	-	33.0	33.0
Civilian Staff							
Police Services Manager			1.0	1.0	-	1.0	1.0
Police Admin Specialist I	11210	12	1.0	1.0	-	1.0	1.0
Criminal Intelligence Analyst	11372	12	1.0	1.0	-	1.0	1.0
Real Time Crime Center Analyst		18	1.0	1.0	-	1.0	1.0
Digital Forensic Specialist		20	1.0	1.0	-	1.0	1.0
Animal Cruelty Investigator	11910	18	1.0	1.0	-	1.0	1.0
Victim Advocate	11169	14	1.0	1.0	-	1.0	1.0
Evidence Technician	11302	12	2.0	2.0	-	2.0	2.0
Administrative Associate	00370	10	1.0	-	-	-	-
Police Records Technicians	11322	9	9.0	9.0	1.0	10.0	10.0
Manager, Information Technology Svcs	06029	36	1.0	1.0	-	1.0	1.0
Police Records Manager	11309	29	1.0	1.0	-	1.0	1.0
Police Digital Sys & Public Records Spec	11309	29	1.0	1.0	-	1.0	1.0
Police Video & Technology Security Admin *			1.0	-	-	-	-
Communications/Network Coordinator	06050	22	1.0	1.0	-	1.0	1.0
CAD & RMS Administrator			-	1.0	-	1.0	1.0
Network Administrator /Systems Engineer			1.0	1.0	-	1.0	1.0
Computer Support Specialist, Senior	06220	17	1.0	1.0	-	1.0	1.0
Computer Support Specialist	06200	15	1.0	1.0	-	1.0	1.0
Manager, Communications Systems	08019	29	1.0	1.0	-	1.0	1.0
Assistant Manager, Communications	08049	22	1.0	-	-	-	-
Communications QA Supervisor	08020	18	1.0	1.0	-	1.0	1.0
Communications Supervisors	08200	18	4.0	4.0	-	4.0	4.0
Unspecified Personnel *			4.0	4.0	-	4.0	4.0
Crime Scene Investigator III	11432	16	*	*	*	*	*
Crime Scene Investigator II	11422	15	*	*	*	*	*
Crime Scene Investigator I	11412	14	*	*	*	*	*
Unspecified Personnel *			16.0	16.0	1.0	17.0	17.0
Communications Specialists	08212	16	*	*	*	*	*
Communications Dispatchers	08222	14	*	*	*	*	*
			54.0	52.0	2.0	54.0	54.0
Part-time Positions (Fte):							
Evidence Technician	11302	12	-	-	-	-	-
Police Records Technician	11327	9	0.5	0.5	(0.5)	-	-
			0.5	0.5	(0.5)	-	-
Total Personnel (General Fund):			86.5	85.5	1.5	87.0	87.0
Grant Funded Positions:							
Victim Advocate (Fund 105)	11169	14	1.0	1.0	-	1.0	1.0
Total Personnel:			87.5	86.5	1.5	88.0	88.0
			Actual		Estimate		Projected
Performance Measures	2019-20		2020-21	2021-22	2022-23	2023-24	



PERSONNEL ALLOCATION

DEPARTMENT: **Police**
 DIVISION: **Support Services**

FUND: **001**
 DEPT. NO.: **2112**

Police - Support Services (001-2112)

LPR Vehicle Felony Hits	n/a	5,070	6,300	6,250	6,305
Red light Camera Violations	48,169	29,203	35,000	46,552	48,000
Number of Calls Taken	168,229	174,105	174,105	174,105	174,105
Number of 911 Calls Taken	56,895	60,955	60,955	60,955	60,955
Total Public Records Requests	3,527	2,780	2,339	3,515	3,620
Average days to fill Public Records Requests	6	5	12	6	6



MISSION STATEMENT AND GOALS

DEPARTMENT: **Police**
DIVISION: **Support Services**

FUND: **001**
DEPT. NO.: **2112**

DEPARTMENT MISSION STATEMENT: To strengthen community trust using 21st century policing and department values to cultivate a safe city with respect for constitutional rights.

DEPARTMENT CORE SERVICES: The Boynton Beach Police Department delivers the following core services.

- Proactive community safety patrols
- Response to emergency and non-emergency police calls for service
- Community Policing Programs (including outreach and engagement)
- Public Safety Communications and Dispatch (911/PSAP) Center Management
- Critical Incident Response and Management

DEPARTMENT CORE VALUES: The Boynton Beach Police Department will serve our community with Professionalism, Respect, Integrity, Dedication, and Excellence.

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 4: High Performing Organization

Department Initiative No 1: To plan and develop a NEW police and fire training facility.

A new facility will be designed to provide dedicated space for scenario based training exercises that will reinforce sound decision making/judgement and tactical skills. This will include a 300-degree Video Based Weapons and Decision Making simulator, expanded firearms range for the incorporation of scenarios as well as additional classroom space that supports modern learning technologies.

Target Performance Metrics:

- Conduct a police and fire training facility needs assessment.
- Identify programming for the training facility.
- Identify building options for the site.
- Identify funding
- Construction

Department Initiative No. 2: To increase efficiency in operations department wide while improving intelligence gathering/comparison capability to further support the intelligence led policing model.

Target Performance Metrics:

- Deploy a new Records Management System that will allow for analytic review of criminal activity as well as general calls for service in the city.
- Implement usage of a Real Time Crime Center to monitor activity in the city and identify emerging trends that will lead to proactive, target directed action plans to curtail criminal activity.



MISSION STATEMENT AND GOALS

DEPARTMENT: Police
DIVISION: Support Services

FUND: 001
DEPT. NO.: 2112

Department Initiative No. 3: To implement and operationalize a digital citywide security program which includes security cameras, automatic license plate readers, analytics and additional sensors.

Target Performance Metrics:

- Install and configure cameras, facility access control, and video management software at City facilities.
- Evaluate and select strategic locations for the placement of automatic license plate readers and blue light emergency call devices in the City.
- Integrate these sensors into the Real Time Crime Center and Communications Center for daily use.
- Partner with appropriate commercial businesses and individuals.

Department Initiative No. 4: Upgrade the Police Department's scheduling system Kronos/Telestaff to the latest version. This will include transitioning the Telestaff database from Sybase to SQL Server.

Target Performance Metrics:

- Mitigate cyber security vulnerabilities.
- Increase timekeeping functionality and accountability of the cost of police operations.

Department Initiative No. 5: To Enhance the False Alarm Management Program via outsourcing.

This initiative will facilitate permitting, billing, collections and reporting via a cloud-based service that will allow alarm permit holders to monitor their accounts in real time.

- Outsource the City's False Alarm function yet still maintain the ability to monitor permit, false alarms, billing and collections information instantly at any time.
- Maintenance of real-time statistical dashboards and analytic reports from the selected company.
- Reduction of false alarm responses

City Initiative No. 5: Public Health and Safety

Department Initiative No. 1: Implement an Intelligence Led Policing strategy.

This will aid in the further reduction of crime in the City without alienating or fostering distrust by community members. The City of Boynton Beach is a community of small neighborhoods each rich in diversity of culture, ethnicity, wealth and demographics. They each prioritize incidents of crime and quality of life violations at varying levels. This initiative will identify specific neighborhood concerns, analyze crime and address crime patterns with evidence based approaches in order to deploy patrol and discretionary personnel efficiently and effectively.

- Cultivate mutual understanding and respect between the police department and neighborhood residents to build sustainable problem-solving partnerships.
- Effectively apply the Intelligence Led Policing model via data mining software to efficiently disseminate crime trends to department personnel. Social media platforms will also be used to communicate crime trends and prevention techniques to residents and business owners.
- Utilize department assets to conduct proactive traffic enforcement measures, using a combined enforcement and education approach, to reduce the number of traffic crashes and save lives.



MISSION STATEMENT AND GOALS

DEPARTMENT: **Police**
DIVISION: **Support Services**

FUND: **001**
DEPT. NO.: **2112**

Target Performance Metrics:

- Comparisons and tracking of calls for service
- Comparisons and tracking of part 1 crimes
- Comparisons and tracking of traffic complaints
- Comparisons and tracking of community satisfaction

These items will facilitate evaluation of initiative's impact on the objectives.

Department Initiative No. 2: Violent Crime Reduction Program

Over the past 7 months, the city has experienced an increase in violent crimes. In March 2020, the police department created the Violent Crime Task Force (VCTF) to respond to and target specific violent crime locations and offenders. In addition, to further reduce incidents of violent crime, the Uniform Services Division will proactively address violent crime by:

- Conducting platoon operations focused on violent crime locations.
- Increasing each zone officer's familiarity with violent crime nodes in their patrol areas.
- Enhancing information sharing/collaboration with the Violent Crime Task Force (VCTF) through the utilization of a point of contact (POC) on each shift.
- Engaging with community groups to share crime prevention strategies.

Target Performance Metrics:

- Measurement of violent crime rates.
- Tracking of violent crime reduction operations and assessment of their success.
- Tracking of Intelligence product sharing.
- Tracking of Crime Prevention disseminations.
- Tracking of community satisfaction results

Department Initiative No 3: Implementation of a Strategic Traffic Safety Plan

The Department will conduct selective traffic enforcement, strategic patrols and Red-Light Cameras to educate the public, reduce traffic crashes, speeding on roadways and traffic complaints throughout the city:

- Utilize crash data to determine the accident-prone locations throughout the city.
- Utilize Traffic Safety Grants to focus on these areas of the city, leading to the reduction of crashes.
- Educate the zone officers of the problem areas within their area of responsibility and where to focus their traffic enforcement efforts.
- Utilization of the department's message boards to educate and alert the public.
- Participate in state-wide traffic campaigns with a focus on the accident-prone locations in the city of Boynton Beach.

Target Performance Metrics:



MISSION STATEMENT AND GOALS

DEPARTMENT: **Police**

FUND: **001**

DIVISION: **Support Services**

DEPT. NO.: **2112**

- Reduction in fatality crashes
- All other crashes
- Speeding complaints
- Community Satisfaction Surveys



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Police Support Services 001-2112-521					
Department Summary					
Personnel Services	11,023,172	12,449,712	12,359,536	13,545,842	12,321,022
Operating Expenses	2,066,873	2,880,331	2,789,533	3,870,045	2,889,137
Capital Outlay	170,643	142,356	72,800	138,561	118,663
Total	\$ 13,260,688	\$ 15,472,399	\$ 15,221,869	\$ 17,554,448	\$ 15,328,822
Estimated As % Of Budget			98.4%		
12-10 Regular Salaries/Wages	5,957,161	7,112,244	7,025,693	7,395,301	6,902,352
12-20 Holiday Pay	256,639	294,497	300,000	257,723	237,572
14-10 Overtime	1,385,733	1,330,000	1,360,000	1,400,000	1,170,000
14-20 Reimbursable Wages	4,139	31,000	40,000	40,000	40,000
15-10 Clothing/Cleaning Allow	43,860	54,180	25,000	49,337	49,337
15-12 Cell Phone Allowance	-	360	360	-	-
15-20 Car Allowance	-	500	-	-	-
15-40 Incentive Pay	27,370	35,860	33,000	30,360	27,840
19-99 New Personnel/Reclass	-	-	7,333	272,405	102,475
21-10 Employer Fica	568,491	644,969	574,700	588,094	548,569
22-10 General Employees Pension	709,842	377,419	377,419	578,787	501,938
22-20 Police Pension	1,372,198	1,735,551	1,735,551	1,912,539	1,805,211
23-10 Life Insurance	2,408	2,053	2,000	2,704	2,421
23-20 Disability Insurance	28,173	25,755	15,000	49,400	46,056
23-30 Health Insurance	577,222	705,463	750,000	818,777	799,001
23-34 Hsa	56,576	68,600	66,000	104,000	45,000
23-40 Dental Insurance	29,818	26,188	44,400	41,536	38,704
23-50 Vision Insurance	3,542	5,073	3,080	4,879	4,546
Sub-total Personnel Services	\$ 11,023,172	\$ 12,449,712	\$ 12,359,536	\$ 13,545,842	\$ 12,321,022
34-11 Dry Cleaning	500	2,500	500	500	500
40-10 Mileage Reimbursement	-	300	300	210	210
40-12 Business Meetings	-	1,000	2,000	-	-
41-10 Telephone Services	79,143	76,149	87,000	102,348	102,348
41-12 Postage	101	500	104	500	500
41-15 Cellular Phone/Beeper	94,368	115,055	98,000	115,115	115,115
43-10 Electric Service	3,861	3,800	3,700	4,000	4,000
44-30 Equipment Rental	-	6,369	-	-	-
46-20 Equipment Maintenance	184,978	205,313	204,451	234,532	234,532
46-22 Computer Maintenance	41,324	39,925	51,450	46,065	46,065
46-24 Radio Repairs	142,864	149,662	149,662	152,000	152,000
46-91 Software Maintenance	673,672	782,408	774,857	833,296	823,296
47-10 Printing & Binding	499	2,500	2,500	2,500	2,500
48-21 Employee Recognition	-	1,000	1,000	1,000	1,000
49-09 Ins Chgs-Workers Comp	115,571	122,018	122,018	123,793	101,901
49-11 Confidential Funds	10,000	7,000	10,000	10,000	10,000
49-13 Recruiting Expense	7,928	16,000	10,000	50,000	31,000
49-17 Other Contractual Svcs	319,122	726,536	809,606	1,641,717	825,070
49-41 Licenses, Fees & Permits	-	500	500	500	500
51-10 Office Supplies	32,327	40,950	35,000	33,215	33,215
51-25 Computer Equip/Sw <\$1000	14,866	7,200	15,000	-	-



DETAIL EXPENDITURES

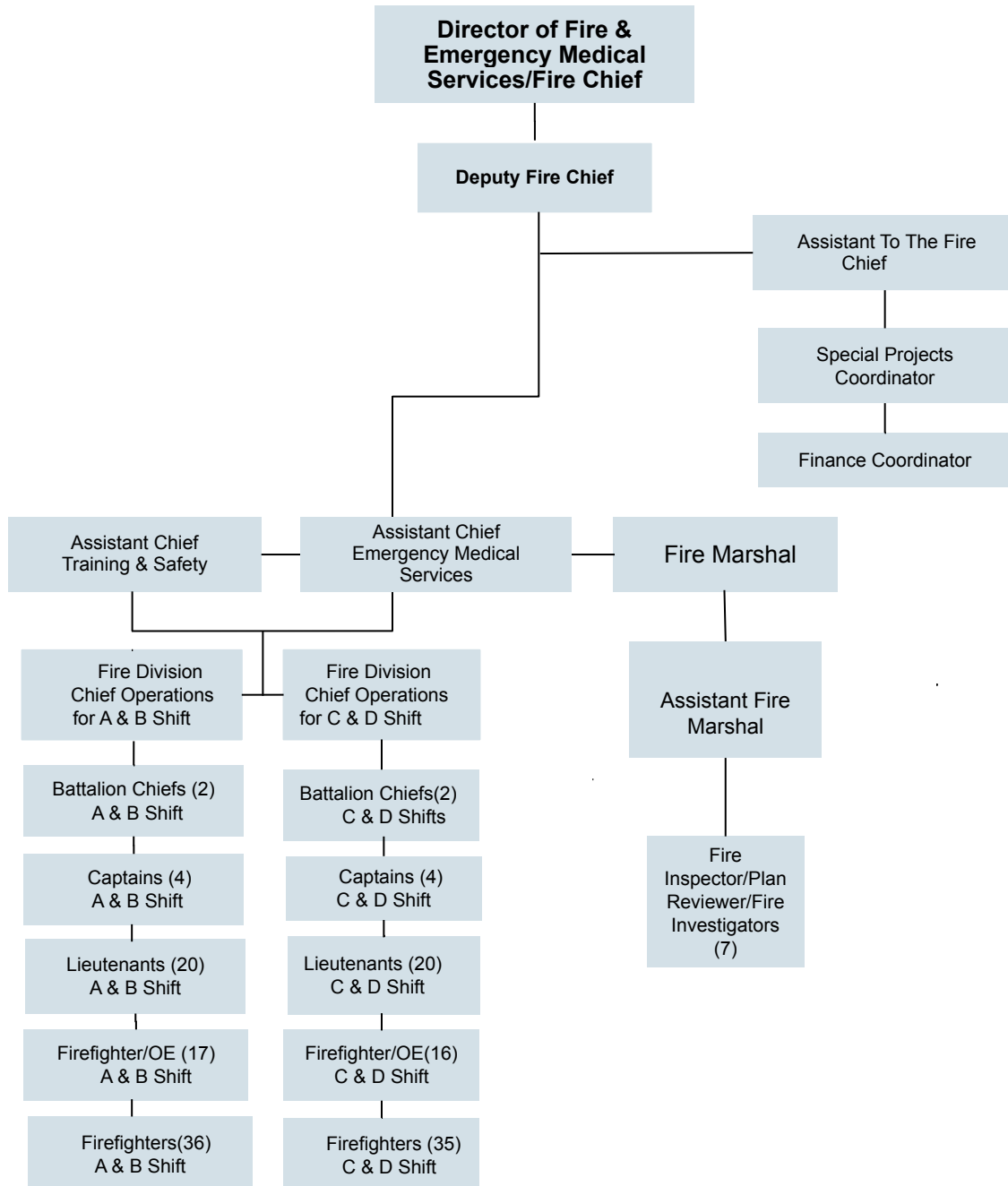
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
52-01 Supplies	170	-	-	200	200
52-10 Gas, Oil & Lube	161	-	-	200	200
52-20 Opr Equipment <\$1000	34,087	63,316	18,500	4,620	4,620
52-22 Uniforms	52,038	83,500	70,000	50,000	50,000
52-27 Hardware/Tools	126	1,800	500	200	200
52-50 Range Supplies	76,820	112,100	90,000	98,000	98,000
52-51 Law Enforcement Supplies	95,589	158,836	120,000	119,602	119,602
52-52 Evidence Supplies	-	-	-	5,093	5,093
52-53 K-9 Unit Supplies	190	1,200	1,441	1,200	1,200
52-62 Crime Lab Supplies	19,041	19,074	16,374	10,013	10,013
52-63 Cit Pol Academy Supp	-	500	-	-	-
52-73 Radio Batteries/Supplies	7,998	2,000	5,000	10,000	10,000
52-78 First Aid Supplies	-	300	300	-	-
52-79 Training Aids	-	300	300	300	300
52-85 Food Supplies	997	1,000	4,000	3,500	3,500
54-10 Books And Publications	224	250	-	250	250
54-20 Memberships	3,170	5,470	5,470	5,625	5,625
54-30 Training	55,138	124,000	80,000	96,582	96,582
59-99 New Personnel/Supplies	-	-	-	113,369	-
Sub- Total Operating Expenses	\$ 2,066,873	\$ 2,880,331	\$ 2,789,533	\$ 3,870,045	\$ 2,889,137
64-02 General Equipment	57,766	46,048	19,800	-	-
64-14 Computer Software	-	7,425	7,425	30,000	30,000
64-15 Computer Equipment	112,877	52,883	45,575	93,663	88,663
64-16 Furniture & Fixtures	-	36,000	-	-	-
69-99 Capital Outlay	-	-	-	14,898	-
Sub- Total Capital Outlay	\$ 170,643	\$ 142,356	\$ 72,800	\$ 138,561	\$ 118,663
Subtotal	\$ 13,260,688	\$ 15,472,399	\$ 15,221,869	\$ 17,554,448	\$ 15,328,822
Department Total	\$ 13,260,688	\$ 15,472,399	\$ 15,221,869	\$ 17,554,448	\$ 15,328,822



ORGANIZATIONAL CHART

DEPARTMENT: Fire
DIVISION: Fire Rescue

FUND: 001
DEPT. NO.: 2210



PERSONNEL ALLOCATION

DEPARTMENT: Fire
DIVISION: Fire Rescue

FUND: 001
DEPT. NO.: 2210

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Director, Fire & EMS Services/Fire Chief	15019	53	1.0	1.0	-	1.0	1.0
Deputy Fire Chief	15179	G08	1.0	1.0	-	1.0	1.0
Assistant Fire Chief of Training/Safety/OEM	15209	41	1.0	1.0	-	1.0	1.0
Assistant Fire Chief of Emergency Medical Services	15219	41	1.0	1.0	-	1.0	1.0
Fire Division Chief-Operations	15293	FF8	-	-	2.0	2.0	2.0
Special Projects Coordinator	01030	17	1.0	1.0	-	1.0	1.0
EMS Billing Specilaist & Coder			3.0	-	-	-	-
Assistant to the Fire Chief	15129	25	-	-	1.0	1.0	1.0
Finance Coordinator	15030	18	1.0	1.0	-	1.0	1.0
Fire Battalion Chief	15039	FF8	4.0	8.0	(4.0)	4.0	4.0
Fire Captain	15203	CPA	10.0	8.0	-	8.0	8.0
Fire Lieutenant	15213	LTA	30.0	40.0	-	40.0	40.0
Firefighter/OE	15283	FR/OE	96.0	33.0	-	33.0	33.0
Firefighter	15253	FR	*	71.0	-	71.0	71.0
Fire Marshal	15009	34	1.0	1.0	-	1.0	1.0
Assistant Fire Marshal	15252	28	-	1.0	-	1.0	1.0
Fire Inspector/Plans Reviewer/Fire Investigators	15342/52		6.0	6.0	1.0	7.0	7.0
Total Personnel (General Fund):			156.0	174.0	-	174.0	174.0
Grant Funded Positions:							
Firefighter (excluded in Unspecified Personnel above)	01910		-	-	-	-	-
Total Personnel:			156.0	174.0	-	174.0	174.0

Performance Measures	2019-20	Actual 2020-21	2021-22	Estimate 2022-23	Projected 2023-24
Fire (001-2210)					
Number of 911 Calls for Service	15,000	15,000	15,000	15,200	16,000
Number of EMS Calls	12,500	12,500	12,500	12,500	13,600
Number of Fire Calls	200	200	200	212	250
Number of Other Calls	2,300	2,400	2,400	2,400	2,150
Inspections	11,000	11,500	11,500	11,500	11,800
Fire Investigations	40	50	50	50	60
Number of Medical Transport	8,500	8,500	8,500	8,500	8,900
Average Response Time to Emergency Calls	5:37	5:38	5:38	4:30	4:30
Fractile % Response Times: Emergency Responses Only - LOS Standard	95%	95%	95%	95%	95%
Number of Purchase Requisitions processed	52	55	55	55	60
Number Emergency Management exercises	2	2	2	2	2
Car Seat Interventions: Installations & Adjustments	275	280	280	280	300
CPR / Stop the Bleed Trained	825	250	250	250	275



MISSION STATEMENT AND GOALS

DEPARTMENT: Fire
DIVISION: Fire Rescue

FUND: 001
DEPT. NO.: 2210

DEPARTMENT MISSION STATEMENT:

Building a safer community by providing the highest level of culturally sensitive, and fiscally responsible emergency response and community outreach services that meet or exceed the expectations of our external and internal customers.

DEPARTMENT CORE SERVICES:

Boynton Beach Fire Rescue is committed to providing the residents and visitors of this community with a team of skilled and culturally sensitive public safety professionals dedicated to preserving and protecting life, property and the environment for all our citizens, visitors and employees.

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Strategic Goal - Environmental Sustainability:

Department Initiatives No. 1: Enhancing organizational commitment to sustainability by assuring that facilities, fire apparatus, personal protective equipment, uniforms, and technical equipment are optimized to meet the standards of reusable and sustainable materials when possible.

1. Improve the tracking, management, and maintenance of fire rescue equipment and apparatus.
2. Ensure that all firefighting turnout gear is manufactured and purchased maintained in accordance with *NFPA 1851, Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Firefighting*.
3. Ensure the new dock/lift being constructed for BBFD and BBPD is inline with current best practice materials for sustainability.

Target Performance Metrics:

1. Implementing the new inventory control and tracking system to record and analyze preventive maintenance on equipment and emergency vehicles.
2. Maintain and re-evaluate the Department-wide system for tracking and monitoring the inspection, cleaning, and maintenance of turnout gear.
3. New dock built with sustainability and longevity related materials.

City Initiative No. 2: Building Wealth in the Community

Department Initiatives No. 1: The goal of Boynton Beach Fire Rescue reflects the brand of our community through the delivery of fiscally responsible emergency and public safety services that meet or exceeds regional and national standards.

1. Analyze national public safety initiatives and trends for opportunities to improve or expand our scope of service.
2. Complete a review and update of mission critical policy and procedural documents.
3. Meet or exceed the regional standard of care
4. Develop tools and processes to collect and analyze community feedback.

Target Performance Metrics:

1. Evaluate the feasibility of a community paramedic/mobile integrated health program.
2. All standard operating procedures will be reviewed and updated by the end of FY 22/23. (complete)
3. Evaluation of emergency response times and other objective indicators of service delivery. Work toward achieving an Insurance Service Organization rating of 1.



MISSION STATEMENT AND GOALS

DEPARTMENT: Fire
DIVISION: Fire Rescue

FUND: 001
DEPT. NO.: 2210

4. Collect and analyze public comment cards and letters, develop a process to develop and distribute customer survey tools to evaluate organizational performance.

Department Initiatives No. 2: Strengthening the Department's revenue base to support a strong local economy.

1. Improve revenue collections for fire rescue department services by outsourcing fire rescue transport and fire prevention billing.
2. Establish recruitment strategies that encourage and promote the hiring residents.
3. Community outreach through re-instituting our Fire Explorer Program, creating a Segway for residents to seek careers in the Fire Service. (complete)

Target Performance Metrics:

1. Expand mobile electronic data collection to support EMS billing. Outsourcing EMS-Transport and Fire Prevention billing. (complete)
2. Assist with the validation and collection of the fire assessment fee.
3. Apply for applicable local, state and federal grant funding opportunities.
4. Pursue cost recovery opportunities through the public emergency medical transportation (PEMT) program.
5. Develop a local recruitment program.

Department Initiatives No. 3: Developing a high-performance organization by improving departmental performance and efficiency

1. Enhance the collection, storage and retrieval of records and operational data
2. Improve operational efficiency through data analysis, benchmarking, and using dashboards to analyze metrics that are mission critical.
3. Improve performance of employees and strengthen leadership skills.

Target Performance Metrics:

1. The identification and implementation of a department-wide records management system.
2. Expand mobile electronic data collection for all aspects of Fire Rescue Department operations.
3. Work towards department accreditation through CFAI Commission of Fire Accreditation International

Department Initiatives No. 4: Developing a high-performance organization by supporting a highly skilled culturally competent workforce

1. Provide staff with training to maintain and enhance technical skill and abilities and to provide opportunities for personal and professional development.
2. Enhance staff leadership qualities by providing leadership training.
3. Provide guidance for staff to attain professional designation from CPSE the Center for Public Safety Excellence, through fiscal year 23/24 and beyond.

Target Performance Metrics:

1. Mandatory training will be conducted while on-duty
2. The department will provide internal opportunities for professional and career development.
3. Review and update the career ladders to optimize opportunities for professional and personal development.
4. All Chief Officers to obtain professional designation during fiscal year 24/25 (Ongoing).



MISSION STATEMENT AND GOALS

DEPARTMENT: Fire
DIVISION: Fire Rescue

FUND: 001
DEPT. NO.: 2210

Department Initiatives No. 5: Develop initiatives to enhance the safety of residents, visitors and employees in our city.

1. Coordinate the City's emergency planning and disaster preparedness programs, ongoing.
2. Support the development of safe, reliable, and efficient transportation and routing systems for the public and our emergency responders based on the anticipated increases in population densities in the city.
3. Improvements to the dispatch center recall system to improve response times. (Grant funds)
4. Purchase of new Fire/ Rescue boat through budget.

Target Performance Metrics:

1. Review and update the *City's Emergency Response Plan* annually.
2. Conduct a hurricane planning drill prior to hurricane season annually.
3. Evaluate the need for traffic pre-emption for emergency responders, ongoing.
4. Continual monitoring of GIS and traffic data to optimize emergency response zones, ongoing.

Accomplishment:

1. Reduce Response times.
2. Continue the purchase of fire gear to provide adequate protection to firefighters. (Ongoing)
3. Implementation of post response decontamination procedures, equipment and protective clothing.
4. Upgrade of ALS Transport units through an updated fleet replacement schedule Increase the safety and training of Life Safety Division Inspection practices through new policies and procedures, to include live fire training for all uniformed personnel.
5. Implementation of Junior Fire Academy post COVID-19 for the youth of Boynton Beach. (completed)
6. Delivered Emergency Management Training throughout 23/24. (Ongoing)
7. Purchase new fire equipment for the safety of our fire rescue personnel. (Ongoing)
8. Provided leadership training for all Chief Officers, Captains and Lieutenants on the Fire Captain eligibility list. (Ongoing)
9. Wrote a grant through the Assistance to Firefighters Grant program for a new fire/rescue boat. (still pending)
10. Wrote a grant through the Waterways Assistance program for a new dock/lift for both BBFR and BBPD. (Awarded)
11. Obtained grant funds for new EPCR tablets for use in fire and rescue calls. (Awarded)



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Fire Rescue 001-2210-522					
Department Summary					
Personnel Services	24,953,560	27,995,657	26,265,576	27,643,539	27,538,365
Operating Expenses	2,800,784	2,545,058	2,448,980	2,779,845	2,988,319
Capital Outlay	180,845	10,123	23,273	1,171,000	37,000
Nonoperating Expenses	1,110,686	1,346,291	1,346,291	2,200,000	1,304,169
Total	\$ 29,045,875	\$ 31,897,129	\$ 30,084,120	\$ 33,794,384	\$ 31,867,853
Estimated As % Of Budget			94.3%		
12-10 Regular Salaries/Wages	13,210,129	16,492,606	15,089,056	16,507,970	16,507,970
12-20 Holiday Pay	582,905	965,539	586,530	586,539	586,539
14-10 Overtime	2,220,652	1,015,000	650,000	500,000	500,000
14-20 Reimbursable Wages	11,430	5,700	1,478	-	-
15-12 Cell Phone Allowance	3,501	4,700	2,400	2,400	2,400
15-13 Shoe Allowance	20,100	27,350	32,000	32,000	32,000
15-40 Incentive Pay	160,492	179,920	127,920	160,120	160,120
19-99 New Personnel/Reclass	-	-	850,000	(116,493)	(116,493)
21-10 Employer Fica	1,203,887	1,370,035	984,284	1,126,000	1,126,000
22-10 General Employees Pension	87,300	5,027	5,027	79,722	79,722
22-30 Firefighters Pension	5,545,366	5,703,846	5,703,846	6,221,287	6,221,287
22-31 Firefighters' Suppl Ins	301,616	288,326	360,326	414,764	414,764
22-40 Def Comp Contribution	6,000	-	-	-	-
23-10 Life Insurance	5,907	6,644	6,203	6,827	6,827
23-20 Disability Insurance	41,278	44,762	84,730	93,256	93,256
23-30 Health Insurance	195,480	261,952	132,260	132,260	132,260
23-34 Hsa	139,482	159,200	153,000	175,000	87,706
23-35 Health Insurance Ffighter	1,148,254	1,394,928	1,417,928	1,632,000	1,611,960
23-40 Dental Insurance	62,521	61,283	70,327	80,439	82,599
23-50 Vision Insurance	7,260	8,839	8,261	9,448	9,448
Sub-total Personnel Services	\$ 24,953,560	\$ 27,995,657	\$ 26,265,576	\$ 27,643,539	\$ 27,538,365
31-20 Physician Exams	-	23,000	80,000	71,111	71,111
31-90 Other Professional Svcs	26,314	29,000	18,000	100,000	100,000
34-51 Medical Director	39,000	39,000	39,000	49,000	49,000
40-12 Business Meetings	10,567	850	15,850	16,350	16,350
41-15 Cellular Phone/Beeper	44,915	38,300	38,300	38,300	38,300
43-10 Electric Service	144,915	163,900	133,900	137,917	137,917
43-20 Water/Sewer Service	29,180	26,600	20,600	21,218	21,218
43-21 District Energy Plant	45,517	37,960	43,260	44,558	44,558
43-30 Garbage Fees/Roll Offs	515	-	-	500	500
43-40 Fuel/Propane	11,151	10,350	8,000	10,609	10,609
44-31 Copy Machine Rental	5,203	5,575	6,000	10,675	10,675
45-54 P/F Accident Ins	-	9	2,909	2,909	2,909
46-10 Building Repairs	-	3,590	-	5,000	5,000
46-20 Equipment Maintenance	60,797	75,422	70,212	80,725	80,725
46-21 Fire Extinguisher Service	2,159	1,500	3,200	3,500	3,500
46-30 Vehicle Maint. - Garage	778,457	432,406	450,000	500,000	800,000
46-31 Vehicle Maint. - Other	6,555	15,500	15,500	20,000	20,000
46-91 Software Maintenance	141,886	93,143	95,043	97,043	90,943
47-10 Printing & Binding	35	500	2,300	2,300	2,300
48-21 Employee Recognition	-	-	-	5,000	5,000
48-22 Wellness Program	62,500	75,000	75,000	75,000	75,000
49-09 Self Insurance Chgs (W/C)	304,434	325,540	325,540	335,306	297,578
49-10 Warehouse Service Chg.	59,874	64,656	64,656	36,250	67,051
49-12 Legal Ads	-	-	500	500	-
49-14 Credit Card Fees	107,240	394	253	-	-
49-16 Court Costs	-	6	350	350	350



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
49-17 Other Contractual Svcs	17,210	205,400	55,400	55,400	55,400
49-41 Licenses, Fees & Permits	3,639	1,700	19,200	19,200	19,200
51-10 Office Supplies	16,038	15,600	17,000	19,500	17,000
51-25 Computer Equip/Sw<\$1000	1,977	1,208	2,208	2,208	2,208
52-01 Supplies	2,286	1,944	5,000	5,000	2,500
52-20 Opr Equipment <\$1000	4,737	8,606	5,000	5,000	5,000
52-21 Chemicals & Lab Supplies	3,897	1,500	5,500	6,000	6,000
52-22 Uniforms	115,072	111,400	90,000	93,800	93,800
52-23 Safety Clothing/Equip.	252,100	208,822	176,822	272,131	245,132
52-25 Janitor Supplies	53,711	54,500	55,000	41,200	41,200
52-27 Hardware/Tools	11,845	12,300	16,700	20,000	15,000
52-65 Fire Prevention Supplies	2,294	2,500	2,500	5,000	3,000
52-66 Medical Supplies	265,391	319,000	302,000	329,000	300,000
52-67 Suppression Equip/Supply	9,463	17,500	15,000	15,000	15,000
52-73 Radio Batteries/Supplies	17,031	10,500	18,500	18,700	13,700
52-79 Training Aids	8,252	17,400	15,400	21,100	21,100
52-85 Food Supplies	1,795	3,300	1,500	2,000	2,000
52-92 Honor Guard Program	5,780	1,000	3,500	8,500	8,500
54-10 Books And Publications	3,718	1,617	2,617	7,200	2,200
54-20 Memberships	3,941	2,850	13,350	10,350	10,350
54-30 Training	105,584	60,711	93,461	126,500	126,500
54-35 College Tuition Reimb	12,589	17,364	17,014	25,000	25,000
54-37 Recertification	1,220	6,135	7,935	7,935	7,935
Sub- Total Operating Expenses	\$ 2,800,784	\$ 2,545,058	\$ 2,448,980	\$ 2,779,845	\$ 2,988,319
62-01 Building Improvements	-	-	-	10,000	10,000
64-02 General Equipment	1,448	-	-	-	-
64-06 Safety Equipment	19,044	-	-	-	-
64-07 Fire Special Ops Equip	3,495	1,773	14,273	30,000	13,000
64-15 Computer Equipment	-	5,750	6,000	6,000	6,000
64-16 Furniture & Fixtures	9,342	1,200	3,000	25,000	8,000
64-20 Communication Equip.	-	-	-	750,000	-
64-23 Paramedic Equipment	1,522	1,400	-	-	-
64-33 Vehicle Purchases	-	-	-	350,000	-
71-01 Principal Payment	141,852	-	-	-	-
72-01 Interest Expense	4,142	-	-	-	-
Sub- Total Capital Outlay	\$ 180,845	\$ 10,123	\$ 23,273	\$ 1,171,000	\$ 37,000
Subtotal	\$ 27,935,189	\$ 30,550,838	\$ 28,737,829	\$ 31,594,384	\$ 30,563,684
91-30 Transfer/Veh. Srv. Fund	1,110,686	1,346,291	1,346,291	2,200,000	1,304,169
Sub-total Nonoperating Expenses	\$ 1,110,686	\$ 1,346,291	\$ 1,346,291	\$ 2,200,000	\$ 1,304,169
Department Total	\$ 29,045,875	\$ 31,897,129	\$ 30,084,120	\$ 33,794,384	\$ 31,867,853



DETAIL EXPENDITURES

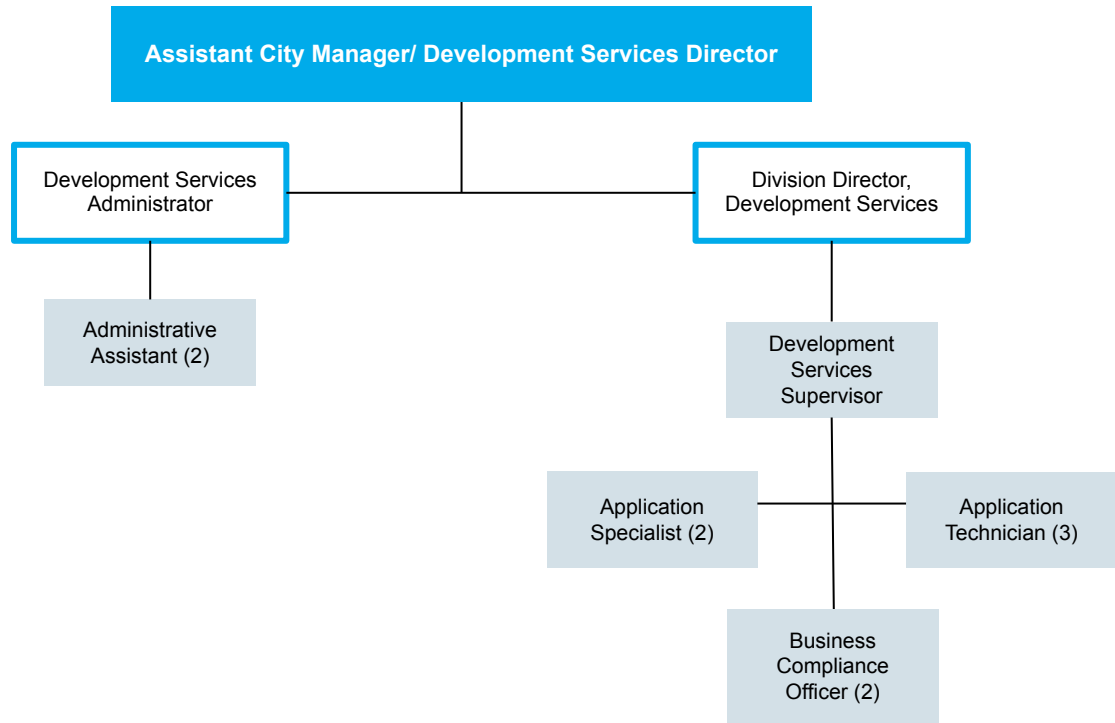
Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Emergency Management 001-2220-525						
Department Summary						
Operating Expenses		9,178	19,049	20,249	32,837	26,425
Capital Outlay		1,945	17,475	18,275	402,000	4,000
Total		\$ 11,123	\$ 36,524	\$ 38,524	\$ 434,837	\$ 30,425
Estimated As % Of Budget				105.5%		
40-12	Business Meetings	-	-	2,000	2,000	2,000
41-10	Telephone Services	-	2,500	2,500	2,500	2,500
46-91	Software Maintenance	3,044	5,800	5,800	12,600	6,100
47-10	Printing & Binding	-	500	500	500	500
49-10	Warehouse Service Chg	37	24	24	37	125
49-17	Other Contractual Svcs	1,072	2,000	2,000	4,000	4,000
51-10	Office Supplies	189	500	500	500	500
52-20	Opr Equipment <\$1000	925	800	-	-	-
52-73	Radio Batteries/Supplies	2,643	825	825	500	500
52-85	Food Supplies	744	2,200	2,200	2,200	2,200
52-91	Cert Program	-	1,200	1,200	5,000	5,000
54-20	Memberships	-	200	200	500	500
54-30	Training	524	2,500	2,500	2,500	2,500
Sub-total Operating Expenses		\$ 9,178	\$ 19,049	\$ 20,249	\$ 32,837	\$ 26,425
64-02	General Equipment	-	11,800	11,800	398,000	-
64-14	Computer Software	-	1,975	2,475	-	-
64-15	Computer Equipment	-	1,700	2,000	2,000	2,000
64-20	Communication Equip.	1,945	2,000	2,000	2,000	2,000
Sub- Total Capital Outlay		\$ 1,945	\$ 17,475	\$ 18,275	\$ 402,000	\$ 4,000
Subtotal		\$ 11,123	\$ 36,524	\$ 38,524	\$ 434,837	\$ 30,425
Department Total		\$ 11,123	\$ 36,524	\$ 38,524	\$ 434,837	\$ 30,425



ORGANIZATIONAL CHART

DEPARTMENT: **Development**
DIVISION: **Development Services**

FUND: **001**
DEPT. NO.: **2410**



MISSION STATEMENT AND GOALS

DEPARTMENT: **Development**
DIVISION: **Development Services**

FUND: **001**
DEPT. NO.: **2410**

DEPARTMENT MISSION STATEMENT:

To promote the development of the City at each phase of the development cycle through proactive planning, efficient permitting, and effective code compliance while providing quality service and continuously enhancing public health, safety and the quality of life for the residents of the City of Boynton Beach.

(Note: **Community Standards and Planning & Zoning objectives/initiatives/measures are discussed**).

DEPARTMENT CORE SERVICES:

- Provide accessible and effective customer service to property owners, developers, and business owners within the City.
- Manage the City's Development Application Review Team (DART), which is responsible for the review of all major projects including site plan review and land entitlement applications.
- Oversee, manage, and apply the City's Land Development Regulations
- Develop long term visions and policies for the City through the City's Comprehensive plan and special projects.
- Perform Plan Review to ensure compliance with all applicable regulations.
- Perform inspections to ensure the construction is consistent with approved documents.
- Educate residents and business owners of the city ordinances all while seeking voluntary compliance.
- Gather information and evidence needed for the coordination of City's Special Magistrate Hearings for Community Standards, Fire Life Safety, Animal Control and Chronic Nuisance.
- Proactively identify and abate public nuisances.

STRATEGIC GOALS VALUE, CHALLENGES, & OPPORTUNITIES:

Building Wealth in the Community: Creating opportunities for shared local community prosperity, equity, and economic sustainability through broad-based asset ownership, anchor jobs, and resources that are reparative and inclusive.

1. Value to the Community:

- a) Allow for greater number of residents to achieve asset ownership
- b) Reduces substandard housing conditions
- c) Increased property value
- d) Increased community involvement and good will in the community.

2. Short Term Challenges and Opportunities:

- a) High commercial vacancy rates
- b) Acquiring land supply
- c) Removing absentee landlords and poor property conditions
- d) Educating and gaining buy-in: Giving adequate information

3. Long Term Challenges and Opportunities:

- a) Largely decided by private funding and banking sectors
- b) Keeping up with the high demand for property
- c) Maintaining voluntary compliance when ownership changes.
- d) Maintaining voluntary compliance during HOA and community-based organization staff turnover.

Culturally Distinct Districts: Create unique cultural districts for business and entertainment to serve as the foundation that connects businesses, residents, and visitors. (Downtown, Medical, Heart of Boynton, Congress, Station Area, Woolbright, Federal, Brewery, others).

1. Value to the Community

- a) Specific branding and incentives can attract a targeted business sector.
- b) Allow for more tourism and visitors.
- c) Allow for additional housing units and/or more housing options.
- d) Proactively identify areas with development or redevelopment potential.



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- e) Improved economic viability
- 2. **Short Term Challenges and Opportunities**
 - a) Lack of available resources and staff to complete planning projects.
 - b) Business retention despite changes in market.
- 3. **Long Term Challenges and Opportunities**
 - a) Largely market driven.
 - b) Development cycles fluctuate.
 - c) Private funding challenges, cost of construction, inflations, and profit margins.

Accessible Transportation and Mobility: Improve multimodal transportation for all residents, workers, and visitors.

- 1. **Value to the Community**
 - a) Access to alternative modes of transportations
 - b) Attracts residents that prefer alternative to driving cars
 - c) Allows for more sustainable transportation options
- 2. **Short Term Challenges and Opportunities**
 - a) Funding of the construction of mobility projects
 - b) Collaboration with other transportation agencies on the future design of roadways.
 - c) Lack of transportation engineering and planning expertise on staff
- 3. **Long Term Challenges and Opportunities**
 - a) Funding of the maintenance of mobility systems
 - b) Funding of the operations of mass transit options

High Performing Organization: Maintain effective and efficient service delivery and continued excellence through organizational governance and internal support and external services.

- 1. **Value to the Community**
 - a) Efficient plan review.
 - b) Streamlined business application processing.
 - c) Increased accessibility to address developmental needs.
 - d) Benefits the contractor's bottom line and customer experience.
- 2. **Short Term Challenges and Opportunities**
 - a) Creating the value for customers to be motivated to take advantage of the available educational resources to learn and transition to the new software.
 - b) New software implementations have a small window of time where staff is learning and attempting to address drawbacks and/or obstacles identified after implementation is completed.
 - c) Software obstacles and shortfalls may decrease training and educational effectiveness.
 - d) The educational resources provide staff with an opportunity to build and maintain relationships with the public and sharpen public speaking engagements.
- 3. **Long Term Challenges and Opportunities**
 - a) Budgetary constraints make it difficult to expend excessive resources for robust systems.
 - b) Migration from older systems and integration into new systems may have a negative effect on efficiency.
 - c) Improvement of overall operating trends and capabilities.

Safe, Inclusive, and Resilient Spaces: Ensuring access to safe and affordable public spaces. (addressing how safety and security of parks and public spaces, crime and fear of crime, built environment, and technology can affect people's perception of safety and influence safety/security and sustainability.

- 1. **Value to the Community**
 - a) Availability of safe public space



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- b) Provides for a better quality of life
- c) Attracts residents

2. Short Term Challenges and Opportunities

- a) The cost to developers that are required to contribute to public spaces

3. Long Term Challenges and Opportunities

- a) Cost of long-term management and maintenance of public spaces

Racial and Social Equity: Cultivate consciousness and develop a framework to address racial and social equity in the delivery of City services for the benefit of all communities within the City.

1. Value to the Community:

- a) Reduced number of liens
- b) Decreased absentee landlords and poor property conditions
- c) Outreach Coordinators give a voice to the public
- d) Increased understanding of Community Standards role: Improves public's perception
- e) Increased options for affordable housing for all levels of income

b. Short Term Challenges and Opportunities:

- a) Educating residence/property owners about the lien reduction process
- b) Hiring staff to perform annual inspections
- c) Outreach Coordinates meeting with City event planners and communities to educate the positive affects Community Standards has on the City.

c. Long Term Challenges and Opportunities:

- a) Meeting residents and businesses expectation regarding affordability
- b) Methods used for communication by the division, explore other avenues for communication other than verbal and mailing a notice.
- c) Maintaining a positive perception during the enforcement process while working with residents and businesses to achieve compliance.

Environmental Sustainability: Increase climate resilience, preserve natural resources, and adopt cleaner and more efficient energy technologies while striving to maximize social and economic benefits for City government, residents, and businesses.

1. Value to the Community

- a) Enhanced quality of life for current and future residents.
- b) Improved knowledge and awareness by the residents of the value of environmental and historical assets in the City.
- c) Reduction in carbon emissions and other enhancements to environmental quality.

2. Short Term Challenges and Opportunities

- a) Lack of available resources and staffing to complete planning projects.

3. Long Term Challenges and Opportunities

- a) Conflicting objectives between sustainability and economic development/growth of the City.
- b) Development pressure Private funding challenges, cost of construction, inflations, and profit margins.

DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Culturally Distinct Districts

1. Objective 1: Continue creating, developing, and amending the City's planning documents to support the evaluation of housing, branding, land use patterns, transportation, and other components that contribute to culturally distinct districts.

- 1. Initiative 1:** Update the City's Comprehensive Plan to establish defined planning areas.



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- a) **Target End Date:** Spring 2023
- b) **Key Performance Indicators:**
 - i. Adoption of an amended Future Land Use Element
- 2. **Initiative 2:** Create a Medical Overlay District to incentivize medical uses within Boynton Beach
 - a) **Target End Date:** TBD
 - b) **Key Performance Indicators:**
 - i. Number of new medical related businesses
 - ii. Number of new square feet of non-residential space
- 3. **Initiative 3:** Develop a comprehensive Corridor Plan for Congress Avenue
 - a) **Target End Date:** TBD
 - b) **Key Performance Indicators:**
 - i. Number of new businesses or dwelling units
 - ii. Number of new square feet of non-residential space
 - iii. Number of redevelopment projects
- 4. **Initiative 4:** Develop a comprehensive Corridor Plan for Woolbright Avenue
 - a) **Target End Date:** TBD
 - b) **Key Performance Indicators:**
 - i. Number of new businesses or dwelling units
 - ii. Number of new square feet of non-residential space
 - iii. Number of redevelopment projects
- 5. **Initiative 5:** Develop a comprehensive Corridor Plan for Seacrest Blvd.
 - a) **Target End Date:** TBD
 - b) **Key Performance Indicators:**
 - i. Number of new businesses or dwelling units
 - ii. Number of new square feet of non-residential space
 - iii. Number of redevelopment projects
- 6. **Initiative 5:** Evaluate the CRA plan for a comprehensive update.
 - a) **Target End Date:** TBD
 - b) **Key Performance Indicators:**
 - i. Adoption of an updated CRA Plan.

Building Wealth in the Community

- 1. **Objective 1:** Enhance the Development Department's outreach program.
 - 1. **Initiative supporting the objective:** Collaborate with community-based organizations, business owners and association board members to educate and gain support regarding the development process and code compliance.
 - a) **Target completion date:** TBD
 - b) **Key performance indicators:**
 - i. Number of meetings attended
 - ii. Number of relationships established
 - iii. Number of undocumented issues resolved.
 - 2. **Initiative supporting the objective:** Enhance current informational brochures and create new avenues to distribute educational information to residence and business owners.
 - a) **Target completion date:** TBD
 - b) **Key performance indicators:**



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- i. Brochures updated
 - ii. Number of way education information is being distributed
- 3. **Initiative 2:** Incorporate into P & Z Division's annual work plan the practice of regular evaluation of proposed LDRs & Comprehensive Plan amendments targeting possible impacts on housing affordability and availability, including internal coordination with the City's Community Improvement staff.
 - i. **Target End Date:**
 - ii. **Key Performance Indicators:**
 - 1) Work plan amended
 - 2) Coordination meetings held
 - 3) Target's identified, impacts minimized
- d. **Initiative:** Contributing toward and Evaluating Inventory of Public Lands Available for needed Housing.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1. Regular coordination achieved with City Staff to set eligibility criteria and mapping updates.
- 2. **Objective 3:** Develop a robust public education program to enhance the user/resident experience within our development process.
 - a) Once live, provide educational videos and publications to teach users how to navigate Gridics
 - i. **Target completion date:** October 2022
 - ii. **Key performance indicators:**
 - 1) Number of videos and publications completed.
 - b. Provide educational videos and publications to teach users how to navigate the City's new permitting system.
 - i. **Target completion date:** January 2022
 - ii. **Key performance indicators:**
 - 1) Number of videos and publications completed.
 - c. Expand the use of Sages Gov to be used for development and planning submittals.
 - i. **Target completion date:** January 2022
 - ii. **Key performance indicators:**
 - 1) Number of videos and publications completed.
 - 1. Provide workshops for property owners regarding the importance of periodic maintenance of rental units.
 - i. **Target completion date:** January 2022
 - ii. **Key performance indicators:**
 - 1) Number of inspections done

Accessible Transportation and Mobility

- 1. **Objective 1:** Continue implementing the City's Complete Streets and Mobility Plan
 - a) **Initiative 1:** Amend the City's LDRs & Comprehensive Plan to fully implement the recommendations within the Mobility Plan.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Updates to LDRs and Comprehensive Plan have been completed

High Performing Organization



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1. **Objective 1:** Transform our operational systems to the most efficient and effective software available for our product needs with convenient access for our customers.

a. **Initiative 1:** Fully implement Gridics for planning needs.

- i. **Target End Date:** Spring 2024
- ii. **Key Performance Indicators:**
 - 1) Increase customer self-sufficiency to identify setbacks and land use questions.
 - 2) Decrease customer phone calls.

a) **Initiative 2:** Fully implement and expand operational capabilities with SagesGov.

b) **Target End Date:** Spring 2024

c) **Key Performance Indicators:**

- 1) Increase electronic application processing capabilities across divisions.
- 2) Improve customer service and accessibility.
- 3) Decrease paper submittals.
- 4) Streamline application requests and processing.

d) **Initiative 3:** Fully implement a call center software that increases self-help capabilities.

e) **Target End Date:** Spring 2024

f) **Key Performance Indicators:**

- i. Increase call center dependency to resolve questions and concerns.
- ii. Improve technical problem-solving capabilities with screen sharing software.
- iii. Expand reporting, coaching, and evaluation abilities.

g) **Initiative 4:** Complete the Department's strategic plan for smaller scale project management, planning, mission, vision and values curtailed to our Divisions.

h) **Target End Date:** Spring 2023

i) **Key Performance Indicators:**

- i. Actively begin working towards attaining goals related to the plan.
- ii. Complete SWOT analysis
- iii. Monitor progress towards departmental initiatives.
- iv. Identify departmental mission, vision, and key service statements to ensure all staff are on the same accord.

2. **Objective 2:** Ongoing customer service training and initiatives to continually improve skills and capabilities with public interactions.

a. **Initiative 1:** Annual or bi-annual Departmental Leadership Training.

- i. **Target End Date:** 2023
- ii. **Key Performance Indicators:**
 - 1) Improve leadership qualities in all staff.
 - 2) Improve employee morale.

b. **Initiative 2:** Lean Six Sigma Training and Certification opportunities for staff.

- i. **Target End Date:** 2023
- ii. **Key Performance Indicators:**
 - 1) Employees will undergo practical training and certification.
 - 2) Improve professional development and process improvement.
 - 3) Eradicate waste and inefficiencies by applying training methodologies.



MISSION STATEMENT AND GOALS

DEPARTMENT: **Development**
DIVISION: **Development Services**

FUND: **001**
DEPT. NO.: **2410**

- a) **Initiative 3:** Quarterly departmental meetings that highlights topics conducive to working together as a team as well as improved leadership.

i. **Target End Date:** 2023

ii. **Key Performance Indicators:**

- 1) Improve interdepartmental communication.
- 2) Reinforce common goals and initiatives.

- d. **Initiative 4:** Communication etiquette training.

i. **Target End Date:** 2023

ii. **Key Performance Indicators:**

- 1) Employees will improve communication and interpersonal skills.
- 2) Improve employee morale and professional environment.

- e. **Initiative 5:** Regular coordination meetings between divisions and inter-departmental employee shadowing in other divisions.

i. **Target End Date:** 2023

ii. **Key Performance Indicators:**

- 1) Bridge gaps of understanding what other divisions' functions consist of.
- 2) Share ideas of how to serve customers better in cross divisional services.

- 3. Objective 3:** Improve employee morale to make for happier employees to provide memorable experiences to our customers

- a. **Initiative 1:** Regular team building events and after hour social events.

i. **Target End Date:** 2023

ii. **Key Performance Indicators:**

- 1) Improve employee morale between management and staff.
- 2) Positive reinforcement through fun and educational exercises.
- 3) Improve interpersonal relationships with staff.

- a) **Initiative 2:** Create an acknowledgment program for leadership excellence.

i. **Target End Date:** 2023

ii. **Key Performance Indicators:**

- 1) Increase the number of employees' commitment to leadership excellence and keep it at the forefront of their personal and professional growth.

- c. **Initiative 3:** Employee of the Quarter Awards.

i. **Target End Date:** 2023

ii. **Key Performance Indicators:**

- 1) Promote positive reinforcement and reward of exceptional performance across all paradigms.
- 2) Increase motivation to improve behavior and/or performance.

1. **Initiative 4:** Further Development of Career paths.

i. **Target End Date:** 2023

ii. **Key Performance Indicators:**

- 1) Further incentives to share the department's common goals.
- 2) Promote self-investment to attain skills, experience and qualifications for future growth opportunities.

Safe, Inclusive, and Resilient Spaces

1. **Objective 1:** Ensure developers are contributing to the city's availability of quality public spaces.



MISSION STATEMENT AND GOALS

DEPARTMENT: Development
DIVISION: Development Services

FUND: 001
DEPT. NO.: 2410

- a) **Initiative 1:** Review regulations which require developers to contribute to the city's availability of quality public spaces for areas of improvement.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Number of or overall square footage of public spaces and plazas.
- 2. **Objective 2** – Interdepartmental coordination in the design and development of public spaces & parks
 - a) **Initiative 1:** Through interdepartmental coordination, review proposed parks and public spaces for compliance to ADA, Stormwater management and local Flood ordinance.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Number of ADA and stormwater improvements made.
- 3. **Objective 3:** Create a rental inspection program to allow for annual inspections to review for required maintenance to ensure sanitary and safe housing.
 - a) **Target End Date:** TBD
 - b) **Key Performance Indicators:**
 - i. Number of annual inspections done under this program.

Racial and Social Equity

- 1. **Objective 1:** Promote inclusive citizen engagement, develop and implement policies and programs that address community-defined needs and priorities.
 - a) **Initiative supporting the objective:** Developed a lien amnesty program to provide property owners with an opportunity to resolve their code enforcement issues and obtain a clear title that will allow them to refinance or sell their properties.
 - i. **Target completion date:** TBD
 - ii. **Key performance indicators:**
 - 1) Number of liens satisfied.
 - 2) Number of properties in full compliance
- 2. **Initiative supporting the objective:** Implement annual rental inspections to ensure the health, safety, and welfare of the tenants.
 - a) **Target completion date:** TBD
 - b) **Key performance indicators:**
 - i. Number of rental inspections completed
 - ii. Number of eliminated deplorable living conditions
- 1. **Initiative supporting the objective:** Implement bi-annual diversity and inclusion training for all levels of staff.
 - a) **Target completion date:** TBD
 - b) **Key performance indicators:**
 - i. Number of training courses completed

Environmental Sustainability:

1. **Objective 1:** Update the City's Comprehensive Plan to maintain current resource data bases and to support appropriate preservation initiatives while balancing traditionally competing City initiatives.

a. **Initiative 1:** Update the City's inventory of environmentally sensitive lands.

- i. **Target End Date:** TBD
- ii. **Key Performance Indicators:**
 - 1) The status in the City of "A", "B" and "C" rated scrub and wetland ecosystems



MISSION STATEMENT AND GOALS

DEPARTMENT: Development
DIVISION: Development Services

FUND: 001
DEPT. NO.: 2410

b. Initiative 2: Identification of most vulnerable highest quality ecosystems and priorities for preservation considering and balancing environmental needs, recreation/park master plan efforts, and economic development initiatives.

i. **Target End Date:** TBD

ii. **Key Performance Indicators:**

1) Adoption of policies addressing current preservation priorities.

c. Initiative 3: Review and update Comprehensive Plan policies to encourage and where appropriate, require best development practices to maximize development sustainability and smart growth characteristics, and to further the City's green initiatives.

i. **Target End Date:** TBD

ii. **Key Performance Indicators:**

1) Consideration or establishment of transfer of development programs, density or intensity clustering or other incentives to encourage preservation and promote efficient development.

2) Adoption of policies supporting the establishment of recommended tools for maximizing preservation and efficient development.

2. Objective 2: Review and amend the City's Land Development Regulations for consistency with updated Comprehensive Plan policies regarding but not limited to preservation of environmentally sensitive lands, sustainable and smart growth development and preservation of existing built historic assets.

1. **Initiative 1:** Incorporate development standards to allow best practices that promote recommended preservation and set-a-sides without impacting feasibility of development.

i. **Target End Date:** Spring 2023

ii. **Key Performance Indicators:**

1) Increase in the inventory of preserved sites.

2. **Initiative 2:** Establish and implement zoning and regulatory framework to further support energy conserving sustainable development. Tri-Rail TOD development with optimal land use densities and intensities while also preserving any warranted sensitive lands.

i. **Target End Date:** Spring 2023



PERSONNEL ALLOCATION

DEPARTMENT: Development
DIVISION: Development Services

FUND: 001
DEPT. NO.: 2410

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Assistant City Manager/Development Services Director	1209	53	1.0	1.0	-	1.0	1.0
Development Services Manager	21099	26	1.0	1.0	-	-	-
Division Director, Development Services	21409	41	-	-	-	1.0	1.0
Development Services Administrator	21309	26	-	1.0	-	1.0	1.0
Development Services Supervisor	21059	22	-	1.0	-	1.0	1.0
Business Compliance Officer	21002	16	1.0	2.0	-	2.0	2.0
Career Path Unspecified							
Application Specialist	22432	14	2.0	2.0	*	2.0	2.0
Application Technician	22352	12	4.0	3.0	*	3.0	3.0
Administrative Assistant	00259	14	2.0	2.0	-	2.0	2.0
Sub-total for Full-time Positions			11.0	13.0	-	13.0	13.0
Part-Time Positions:							
Records Specialist	5220	10	-	-	-	-	-
Total Personnel:			11.0	13.0	-	13.0	13.0

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Development (001-2410)					
Walk In Customers	11,529	5,995	6,049	6,049	6,000
Phone Calls		22315*	40,535	40,535	35,000
Phone Calls Answered			36,757	92%	90%
Building Applications	5,988	6,485	9,196	9,196	9,000
Business Tax Applications	857	403	357	357	300
New Business Tax Receipts Issued	1,961	1,859	1,111	1,111	1,000
Business Tax Transfers	99	115	92	92	75



DETAIL EXPENDITURES

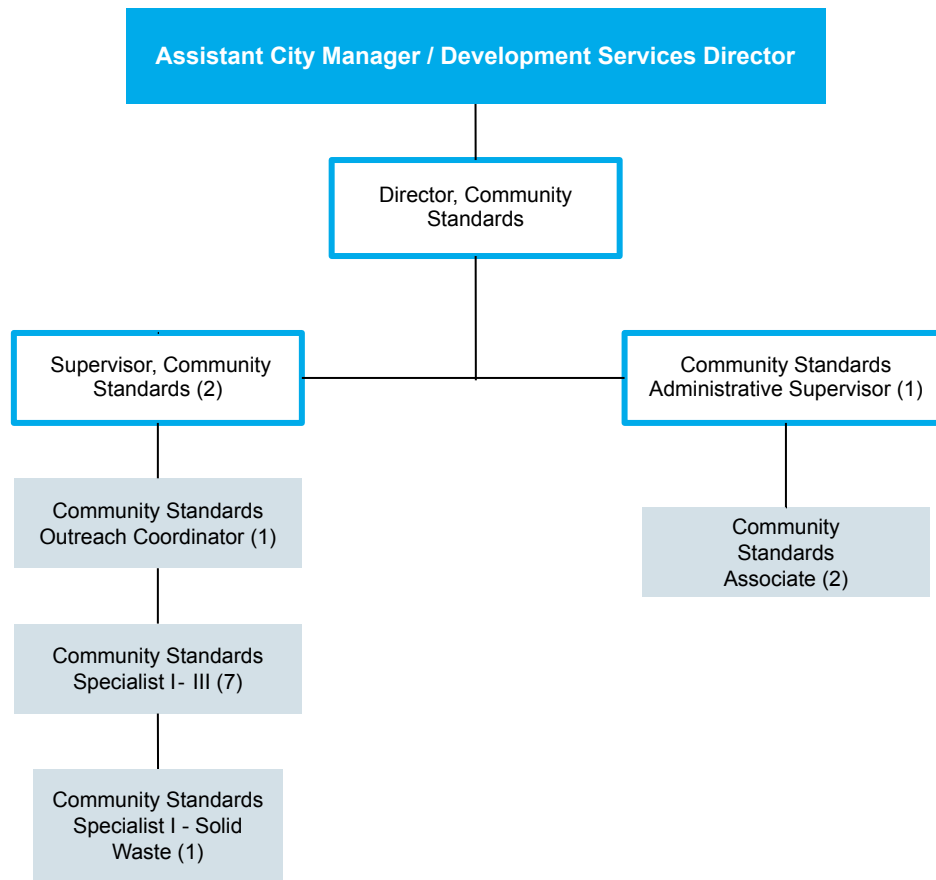
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Development Admin 001-2410-524					
Department Summary					
Personnel Services	307,322	370,590	327,414	306,091	303,617
Operating Expenses	41,781	45,784	47,684	57,874	60,149
Total	\$ 349,103	\$ 416,374	\$ 375,098	\$ 363,965	\$ 363,766
Estimated As % Of Budget			90.1%		
12-10 Regular Salaries/Wages	212,058	269,172	240,172	219,850	219,850
12-20 Holiday Pay	-	50	-	-	-
14-10 Overtime	6,636	19,971	7,500	5,000	5,000
15-12 Cell Phone Allowance	134	510	86	86	86
15-13 Shoe Allowance	150	150	150	150	150
15-20 Car Allowance	799	964	1,583	587	587
21-10 Employer Fica	17,088	21,586	15,286	16,105	16,105
22-10 General Employees Pension	25,883	16,308	16,308	16,873	16,873
22-40 Def Comp Contribution	5,000	5,500	5,000	5,000	5,000
23-10 Life Insurance	536	379	379	100	100
23-20 Disability Insurance	6,117	3,950	3,900	2,092	2,092
23-30 Health Insurance	28,306	28,250	30,250	30,518	32,044
23-34 Hsa	3,003	3,500	5,000	8,000	4,000
23-40 Dental Insurance	1,442	100	1,600	1,548	1,548
23-50 Vision Insurance	170	200	200	182	182
Sub-total Personnel Services	\$ 307,322	\$ 370,590	\$ 327,414	\$ 306,091	\$ 303,617
34-40 Temporary Services	-	-	-	3,500	3,500
40-12 Business Meetings	1,733	500	500	500	500
41-12 Postage	-	17,000	17,000	17,000	17,000
41-15 Cellular Phone/Beeper	-	100	1,500	1,500	1,500
46-20 Equipment Maintenance	-	100	100	100	100
46-22 Computer Maintenance	-	100	100	100	100
48-21 Employee Recognition	-	200	1,000	1,000	1,000
49-09 Ins Chgs-Workers Comp	9,349	9,890	9,890	10,019	12,294
49-10 Warehouse Service Chg.	185	819	819	380	380
49-17 Other Contractual Svcs	23,290	7,000	7,000	14,000	14,000
51-10 Office Supplies	290	500	500	500	500
51-25 Computer Sftwre <\$1000	-	250	250	250	250
52-01 Supplies	602	500	500	500	500
52-20 Opr Equipment <\$1000	597	750	750	750	750
52-22 Uniforms	949	950	950	950	950
52-85 Food Supplies	1,210	500	500	500	500
54-10 Books-Publications-Videos	-	100	100	100	100
54-20 Memberships	887	2,225	1,925	1,925	1,925
54-30 Training	2,689	4,300	4,300	4,300	4,300
Sub- Total Operating Expenses	\$ 41,781	\$ 45,784	\$ 47,684	\$ 57,874	\$ 60,149
Subtotal	\$ 349,103	\$ 416,374	\$ 375,098	\$ 363,965	\$ 363,766
Department Total	\$ 349,103	\$ 416,374	\$ 375,098	\$ 363,965	\$ 363,766



ORGANIZATIONAL CHART

DEPARTMENT: **Development**
DIVISION: **Community Standards**

FUND: **001**
DEPT. NO.: **2412**



MISSION STATEMENT AND GOALS

DEPARTMENT: **Development**
DIVISION: **Community Standards**

FUND: **001**
DEPT. NO.: **2412**

DEPARTMENT MISSION STATEMENT:

The Community Standards Division is determined to help promote safe, clean, prosperous, and sustainable neighborhoods and businesses that we can all be proud of, through education and engagement with our neighbors throughout the community.

DEPARTMENT CORE SERVICES:

- Respond to citizen requests for service for enforcement of city regulations
- Proactively enforce city regulations city wide
- Coordination of City's Special Magistrate Hearings for Community Standards, Fire Life Safety, Animal Control and Chronic Nuisance
- Identifying and abating public nuisances
- Record liens, process releases of liens, and perform code violation searches for interested parties.
- Educate citizens on city codes and recognize examples of stewardship

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Redevelop Downtown

Department Initiatives:

1. Provide up-to-date technology equipment for Community Standards personnel
2. Neighborhood sustainability through regulations and enforcement
3. Streamline lien reduction process and provide vacant lot lien tool

Target Performance Metrics:

- Compliance rate of cases initiated
- Number of lien reductions and releases of liens
- Number of proactive inspections versus reactive inspections

City Initiative No. 2: Building Wealth in the Community

1. Provide a safe environment for citizens by ensuring code compliant properties
2. Complete a review and update of mission critical policy and procedural documents.
3. Improve the overall performance of the Community Standards Division
4. Increase volunteer opportunities to establish good will in the community

Target Performance Metrics:

- Identify opportunities that can improve collaboration with other Departments, agencies, and civic groups.
- All standard operating procedures for field personnel will be reviewed and updated.
- New standard operating procedures will be developed for administrative personnel.
- Continue to collect, measure, analyze and adjust key performance indicators to improve our level of service.

Department Initiatives No. 1 : Strengthening the Department's revenue base in support of a strong local economy.

1. Improve revenue collections for outstanding fines and administrative fees.
2. Creating easier access for the residence to advocate invoices and records.

Target Performance Metrics:

- Update the collection procedures using emails and letters
- Assist other departments and divisions with collections

Department Initiatives No. 2: Building wealth in community by improving departmental performance and efficiency

1. Enhance the collection, storage and retrieval of records and operational data by digitizing records



MISSION STATEMENT AND GOALS

DEPARTMENT: Development
DIVISION: Community Standards

FUND: 001
DEPT. NO.: 2412

2. Improve operational efficiency through data analysis, benchmarking, and the use of dashboards to present critical metrics.

Department Initiatives No. 3: Building wealth in community by supporting a highly skilled culturally competent workforce

- a) Provide all levels of staff with training to maintain and enhance basic and advanced skill and abilities and opportunities professional and career development
- b) Encourage leadership development within the division
- c) Analyze career paths for administrative staff

Target Performance Metrics:

1. Mandatory training will be conducted while on-duty
2. Provide internal opportunities professional and career development
3. Reviewing and update career ladders to optimize opportunities for professional and personal development

DEPARTMENT STRATEGIC GOAL ALIGNMENT

CITY VISION STATEMENT: A welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

CITY MISSION STATEMENT: Provide excellence in service through high performing teams, who demonstrate servant leadership.

DEPARTMENT MISSION STATEMENT: To promote the development of the City at each phase of the development cycle through proactive planning, efficient permitting, and effective code compliance while providing quality service and continuously enhancing public health, safety and the quality of life for the residents of the City of Boynton Beach.

COMMUNITY STANDARDS MISSION STATEMENT: The Community Standards Division is determined to help promote safe, clean, prosperous, and sustainable neighborhoods and businesses that we can all be proud of, through education and engagement with our neighbors throughout the community.

DEPARTMENT CORE SERVICES:

- Provide accessible and effective customer service to property owners, developers, and business owners within the City.
- Manage the City's Development Application Review Team (DART), which is responsible for the review of all major projects including site plan review and land entitlement applications.
- Oversee, manage, and apply the City's Land Development Regulations
- Develop long term visions and policies for the City through the City's Comprehensive plan and special projects.
- Perform Plan Review to ensure compliance with all applicable regulations.
- Perform inspections to ensure the construction is consistent with approved documents.
- Educate residents and business owners of the city ordinances all while seeking voluntary compliance.
- Gather information and evidence needed for the coordination of City's Special Magistrate Hearings for Community Standards, Fire Life Safety, Animal Control and Chronic Nuisance.
- Proactively identify and abate public nuisances.

STRATEGIC GOALS VALUE, CHALLENGES, & OPPORTUNITIES:

Building Wealth in the Community

Objective 1: Promote inclusive citizen engagement, develop and implement policies and programs that address community-defined needs and priorities.



MISSION STATEMENT AND GOALS

DEPARTMENT: **Development**
DIVISION: **Community Standards**

FUND: **001**
DEPT. NO.: **2412**

A. **Initiative supporting the objective:** Developed a lien amnesty program to provide property owners with an opportunity to resolve their code enforcement issues and obtain a clear title that will allow them to refinance or sell their properties.

i. Target completion date: Summer 2024

ii. Key performance indicators:

- 1) Number of liens satisfied.
- 2) Number of properties in full compliance

Objective 2: Enhance the Development Department's outreach initiative.

B. **Initiative supporting the objective:** Collaborate with community-based organizations, business owners and association board members to educate and gain support regarding the development process and code compliance.

i. Target completion date: TBD

ii. Key performance indicators:

- 1) Number of meetings attended
- 2) Number of relationships established
- 3) Number of undocumented issues resolved.

C. **Initiative supporting the objective:** Enhance current informational brochures and create new avenues to distribute educational information to residence and business owners.

i. Target completion date: TBD

ii. Key performance indicators:

- 1) Brochures updated
- 2) Number of way education information is being distributed

Objective 3: Provide workshops for property owners regarding the importance of periodic maintenance of rental units.

i. Target completion date: TBD

ii. Key performance indicators:

- 1.) Number of inspections done.
- 2.) Number of attendees per workshop.
- 3.) Number of eliminated deplorable living conditions.

Safe, Inclusive, and Resilient Spaces

1. **Objective 1:** Continue the rental inspection initiative to allow for bi-annual inspections to review for required maintenance to ensure sanitary and safe housing.

i. **Target End Date:** TBD

ii. **Key Performance Indicators:**

- 1) Number of bi-annual inspections done under this initiative.
- 2) Number of properties brought into compliance under this initiative.



PERSONNEL ALLOCATION

DEPARTMENT: Development	FUND: 001
DIVISION: Community Standards	DEPT. NO.: 2412

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Director, Community Standards	15309	39	1.0	1.0	-	1.0	1.0
Supervisor, Community Standards	15329	23	1.0	1.0	1.0	2.0	2.0
Community Standards Admin Supervisor	15349	23	1.0	1.0	-	1.0	1.0
Community Standards Outreach Coordinator	15319	20	3.0	2.0	(1.0)	1.0	1.0
Unspecified Personnel *			6.0	7.0	1.0	7.0	8.0
Community Standards Specialist I	15312	14	*	*	*	*	*
Community Standards Specialist II	15322	16	*	*	*	*	*
Community Standards Specialist III	15332	18	*	*	*	*	*
Community Standards Associate	15302	12	2.0	2.0	-	2.0	2.0
Total Personnel:			14.0	14.0	1.0	14.0	15.0

* An unspecified number of positions not to exceed 7 will be allowed.



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 20 Community Standard 001-2211-522					
Department Summary					
Personnel Services	(2,393)	-	-	-	-
Operating Expenses	1,198	-	-	-	-
Total	\$ (1,195)	\$ -	\$ -	\$ -	\$ -
Estimated As % Of Budget			0%		
12-10 Regular Salaries/Wages	(1,915)	-	-	-	-
21-10 Employer Fica	(478)	-	-	-	-
Sub-total Personnel Services	\$ (2,393)	\$ -	\$ -	\$ -	\$ -
49-17 Other Contractual Svcs	1,198	-	-	-	-
Sub- Total Operating Expenses	\$ 1,198	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ (1,195)	\$ -	\$ -	\$ -	\$ -
Department Total	\$ (1,195)	\$ -	\$ -	\$ -	\$ -



DETAIL EXPENDITURES

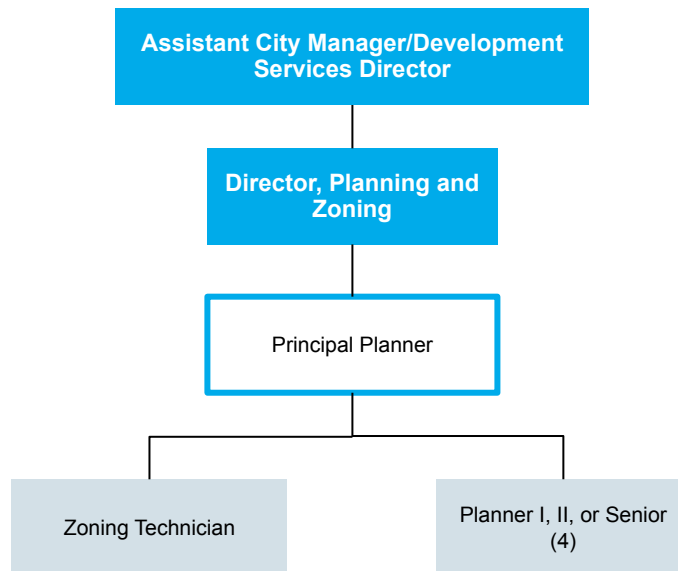
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 24 Community Standards 001-2412-524					
Department Summary					
Personnel Services	1,249,522	1,210,570	1,265,090	1,156,536	1,181,297
Operating Expenses	116,202	171,231	113,143	125,355	165,397
Capital Outlay	6,687	31,309	33,809	37,140	37,140
Nonoperating Expenses	22,048	29,023	29,023	30,474	30,100
Total	\$ 1,394,459	\$ 1,442,133	\$ 1,441,065	\$ 1,349,505	\$ 1,413,934
Estimated As % Of Budget			99.9%		
12-10 Regular Salaries/Wages	755,634	782,103	826,103	801,679	801,679
12-20 Holiday Pay	-	-	472	-	-
14-10 Overtime	6,845	10,000	8,500	10,000	10,000
15-13 Shoe Allowance	-	-	-	-	1,400
15-20 Car Allowance	3,678	4,200	3,780	3,780	3,780
19-99 New Personnel/Reclass	-	-	-	-	25,000
21-10 Employer Fica	59,132	60,000	60,000	60,853	60,853
22-10 General Employees Pension	322,298	237,763	237,763	135,324	135,324
23-10 Life Insurance	453	330	230	411	411
23-20 Disability Insurance	5,634	1,355	5,455	5,609	5,609
23-30 Health Insurance	82,631	97,435	103,403	117,234	123,095
23-34 Hsa	8,031	10,000	12,000	15,000	7,500
23-40 Dental Insurance	4,641	6,608	6,608	5,947	5,947
23-50 Vision Insurance	545	776	776	699	699
Sub-total Personnel Services	\$ 1,249,522	\$ 1,210,570	\$ 1,265,090	\$ 1,156,536	\$ 1,181,297
34-25 Nuisance Abatement	8,870	17,191	17,691	35,000	35,000
40-12 Business Meetings	3,745	3,100	3,200	3,750	3,750
41-15 Cellular Phone/Beeper	11,051	12,175	10,000	11,700	11,700
44-31 Copy Machine Rental	3,384	3,000	3,000	3,000	3,000
46-20 Equipment Maintenance	1,695	-	-	-	-
46-30 Vehicle Maint-Garage	37,383	34,305	22,305	6,058	40,000
46-91 Software Maintenance	-	41,825	-	-	-
47-10 Printing & Binding	2,066	2,983	3,500	4,000	4,000
47-20 Reproduction Services	44	359	-	-	-
48-21 Employee Recognition	-	-	-	500	500
49-09 Ins Chgs-Workers Comp	22,950	20,068	20,068	26,867	32,967
49-10 Warehouse Service Chg.	2,152	2,117	2,117	1,680	1,680
49-16 Court Costs	2,500	4,500	4,000	4,000	4,000
49-17 Other Contractual Svcs	5,272	11,000	10,000	12,000	12,000
51-10 Office Supplies	4,492	5,500	4,500	4,000	4,000
51-25 Computer Sftwre <\$1000	45	-	-	-	-
52-01 Supplies	124	-	-	-	-
52-22 Uniforms	5,519	7,400	6,550	6,550	6,550
52-23 Safety Clothing/Equip	179	-	200	200	200
52-27 Hardware/Tools	-	-	250	250	250
52-73 Radio Batteries/Supplies	-	-	200	200	200
54-20 Memberships	2,329	1,562	1,562	1,600	1,600
54-30 Training	1,990	3,646	3,500	3,500	3,500
54-37 Recertification	412	500	500	500	500
Sub-Total Operating Expenses	\$ 116,202	\$ 171,231	\$ 113,143	\$ 125,355	\$ 165,397
64-02 General Equipment	4,950	-	500	500	500
64-14 Computer Software	-	-	-	8,640	8,640
64-15 Computer Equipment	1,737	-	2,000	2,000	2,000
64-33 Vehicle Purchases	-	31,309	31,309	26,000	26,000
Sub-Total Capital Outlay	\$ 6,687	\$ 31,309	\$ 33,809	\$ 37,140	\$ 37,140
Subtotal	\$ 1,372,411	\$ 1,413,110	\$ 1,412,042	\$ 1,319,031	\$ 1,383,834
91-30 Transfer To Veh Srv Fund	22,048	29,023	29,023	30,474	30,100
Sub-total Nonoperating Expenses	\$ 22,048	\$ 29,023	\$ 29,023	\$ 30,474	\$ 30,100
Department Total	\$ 1,394,459	\$ 1,442,133	\$ 1,441,065	\$ 1,349,505	\$ 1,413,934



ORGANIZATIONAL CHART

DEPARTMENT: Development
DIVISION: Planning & Zoning

FUND: 001
DEPT. NO.: 2414



MISSION STATEMENT AND GOALS

DEPARTMENT: Development
DIVISION: Planning & Zoning

FUND: 001
DEPT. NO.: 2414

DEPARTMENT STRATEGIC GOAL ALIGNMENT

CITY VISION STATEMENT: A welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

CITY MISSION STATEMENT: Provide excellence in service through high performing teams, who demonstrate servant leadership.

DEPARTMENT MISSION STATEMENT: To promote the development of the City at each phase of the development cycle through proactive planning, efficient permitting, and effective code compliance while providing quality service and continuously enhancing public health, safety and the quality of life for the residents of the City of Boynton Beach.

PLANNING & ZONING MISSION STATEMENT: To guide growth and development within the City that promotes economic sustainability and enhances the environment, quality of life, and aesthetics.

DIVISION CORE SERVICES:

- Provide accessible and effective customer service to property owners, developers, and business owners within the City.
- Manage the City's Development Application Review Team (DART), which is responsible for the review of all major projects including site plan review and land entitlement applications.
- Oversee, manage, and apply the City's Land Development Regulations
- Develop long term visions and policies for the City through the City's Comprehensive plan and special projects.
- Perform Plan Review to ensure compliance with all applicable regulations.
- Perform inspections to ensure the construction is consistent with approved documents.

STRATEGIC GOALS VALUE, CHALLENGES, & OPPORTUNITIES:

Culturally Distinct Districts: Create unique cultural districts for business and entertainment to serve as the foundation that connect businesses, residents, and visitors. (Downtown, Medical, Heart of Boynton, Congress, Station Area, Woolbright, Federal, Brewery, others)

a) Value to the Community

- i. Specific branding and incentives can attract a targeted business sector.
- ii. Allow for more tourism and visitors.
- iii. Allow for additional housing units and/or more housing options.
- iv. Proactively identify areas with development or redevelopment potential.
- v. Improved economic viability.

b. Short Term Challenges and Opportunities

- i. Lack of available resources and staff to complete planning projects.
- ii. Business retention despite changes in market.

c. Long Term Challenges and Opportunities

- i. Largely market driven.
- ii. Development cycles fluctuate.
- iii. Private funding challenges, cost of construction, inflations, and profit margins.

Accessible Transportation and Mobility: Improve multimodal transportation for all residents, workers, and visitors.



MISSION STATEMENT AND GOALS

DEPARTMENT: **Development**
DIVISION: **Planning & Zoning**

FUND: **001**
DEPT. NO.: **2414**

a. **Value to the Community**

- i. Access to alternative modes of transportations.
- ii. Attracts residents that prefer alternatives to driving cars.
- iii. Allows for more sustainable transportation options.

b. **Short Term Challenges and Opportunities**

- i. Funding of the construction of mobility projects.
- ii. Collaboration with other transportation agencies on the future design of roadways.
- iii. Lack of transportation engineering and planning expertise on staff.

c. **Long Term Challenges and Opportunities**

- i. Funding of the maintenance of mobility systems.
- ii. Funding of the operations of mass transit options.

Culturally Distinct Districts

1. **Objective 1:** Continue creating, developing, and amending the City's planning documents to support the evaluation of housing, branding, land use patterns, transportation, and other components that contribute to culturally distinct districts.

a) **Initiative 1:** Update the City's Comprehensive Plan to establish defined planning areas.

- i. **Target End Date:** Spring 2023
- ii. **Key Performance Indicators:**

1) Adoption of an amended Future Land Use Element.

a) **Initiative 2:** Create a Medical Overlay District to incentivize medical uses within Boynton Beach

- i. **Target End Date:** TBD
- ii. **Key Performance Indicators:**

1) Number of new medical related businesses.

2) Number of new square feet of non-residential space.

a) **Initiative 3:** Develop a comprehensive Corridor Plan for Congress Avenue.

- i. **Target End Date:** TBD
- ii. **Key Performance Indicators:**

1) Number of new businesses.

2) Number of dwelling units.

3) Number of new square feet of non-residential space.

4) Number of redevelopment projects.

a) **Initiative 4:** Develop a comprehensive Corridor Plan for Woolbright Avenue

- i. **Target End Date:** TBD
- ii. **Key Performance Indicators:**



MISSION STATEMENT AND GOALS

DEPARTMENT: **Development**
DIVISION: **Planning & Zoning**

FUND: **001**
DEPT. NO.: **2414**

- 1) Number of new businesses.
- 2) Number of dwelling units.
- 3) Number of new square feet of non-residential space.
- 4) Number of redevelopment projects.

a) **Initiative 5:** Develop a comprehensive Corridor Plan for Seacrest Blvd.

i. **Target End Date:** TBD

ii. **Key Performance Indicators:**

- 1) Number of new businesses.
- 2) Number of dwelling units.
- 3) Number of new square feet of non-residential space.
- 4) Number of redevelopment projects.

a) **Initiative 6:** Evaluate the CRA plan for a comprehensive update.

i. **Target End Date:** TBD

ii. **Key Performance Indicators:**

- 1) Adoption of an updated CRA Plan.

Accessible Transportation and Mobility

1. **Objective 1:** Continue implementing the City's Complete Streets and Mobility Plan.

A. **Initiative 1:** Amend the City's LDRs & Comprehensive Plan to fully implement the recommendations within the Mobility Plan.

i. **Target End Date:** TBD

ii. **Key Performance Indicators:**

- 1) Updates to LDRs and Comprehensive Plan have been completed.

High Performing Organization

1. **Objective 1:** Transform our operational systems to the most efficient and effective software available for our product needs with convenient access for our customers.

A. **Initiative 1:** Fully implement Gridics for planning needs.

i. **Target End Date:** Spring 2024

ii. **Key Performance Indicators:**

- 1) Increase customer's self-sufficiency to identify setbacks and land use questions.
- 2) Decrease customer phone calls.

B. **Initiative 2:** Fully implement and expand operational capabilities with SagesGov.

i. **Target End Date:** Spring 2024

ii. **Key Performance Indicators:**

- 1) Increase electronic application processing capabilities across divisions.
- 2) Improve customer service and accessibility.
- 3) Decrease paper submittals.
- 4) Streamline application requests and processing.



MISSION STATEMENT AND GOALS

DEPARTMENT: **Development**
DIVISION: **Planning & Zoning**

FUND: **001**
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C. **Initiative 3:** Fully implement a call center software that increases self-help capabilities.

i. **Target End Date:** Spring 2024

ii. **Key Performance Indicators:**

- 1) Increase call center dependency to resolve questions and concerns.
- 2) Improve technical problem-solving capabilities with screen sharing software.
- 3) Expand reporting, coaching, and evaluation abilities.

D. **Initiative 4:** Complete the Department's strategic plan for smaller scale project management, planning, mission, vision and values curtailed to our Divisions.

i. **Target End Date:** Spring 2023

ii. **Key Performance Indicators:**

- 1) Actively begin working towards attaining goals related to the plan.
- 2) Complete SWOT analysis
- 3) Monitor progress towards departmental initiatives.
- 4) Identify departmental mission, vision, and key service statements to ensure all staff are on the same accord.

Environmental Sustainability:

1. **Objective 1:** Update the City's Comprehensive Plan to maintain current resource data bases and to support appropriate preservation initiatives while balancing traditionally competing City initiatives.

a) **Initiative 1:** Update the City's inventory of environmentally sensitive lands.

i. **Target End Date:** TBD

ii. **Key Performance Indicators:**

- 1) The status in the City of "A", "B" and "C" rated scrub and wetland Ecosystems

a) **Initiative 2:** Identification of most vulnerable highest quality ecosystems and priorities for preservation considering and balancing environmental needs, recreation/park master plan efforts, and economic development initiatives.

i. **Target End Date:** TBD

ii. **Key Performance Indicators:**

- 1) Adoption of policies addressing current preservation priorities.

a) **Initiative 3:** Review and update Comprehensive Plan policies to encourage and where appropriate, require best development practices to maximize development sustainability and smart growth characteristics, and to further the City's green initiatives.

i. **Target End Date:** TBD

ii. **Key Performance Indicators:**

- 1) Consideration or establishment of transfer of development programs, density or intensity clustering or other incentives to encourage preservation and promote efficient development.
- 2) Adoption of policies supporting the establishment of recommended tools for maximizing preservation and efficient development.



MISSION STATEMENT AND GOALS

DEPARTMENT: **Development**
DIVISION: **Planning & Zoning**

FUND: **001**
DEPT. NO.: **2414**

2. **Objective 2:** Review and amend the City's Land Development Regulations for consistency with updated Comprehensive Plan policies regarding but not limited to preservation of environmentally sensitive lands, sustainable and smart growth development and preservation of existing built historic assets.

a) **Initiative 1:** Incorporate development standards to allow best practices that promote recommended preservation and set-a-sides without impacting feasibility of development.

i. **Target End Date:** Spring 2023

ii. **Key Performance Indicators:**

1) Increase in the inventory of preserved sites.

a) **Initiative 2:** Establish and implement zoning and regulatory framework to further support energy conserving sustainable development. Tri-Rail TOD development with optimal land use densities and intensities while also preserving any warranted sensitive lands.

i. **Target End Date:** Spring 2023

Building Wealth in the Community

1. **Objective 1:** Enhance the Development Department's outreach program.

Initiative supporting the objective: Collaborate with community-based organizations, business owners and association board members to educate and gain support regarding the development process and code compliance.

A. **Initiative 1:** Incorporate into P & Z Division's annual work plan the practice of regular evaluation of proposed LDRs & Comprehensive Plan amendments targeting possible impacts on housing affordability and availability, including internal coordination with the City's Community Improvement staff.

i. **Target End Date:**

ii. **Key Performance Indicators:**

1) Work plan amended

2) Coordination meetings held

3) Target's identified, impacts minimized

B. **Initiative 2:** Contributing toward and Evaluating Inventory of Public Lands Available for needed Housing.

i. **Target End Date:**

ii. **Key Performance Indicators:**

1) Regular coordination achieved with City Staff to set eligibility criteria and mapping updates.

2. **Objective 2:** Develop a robust public education program to enhance the user/resident experience within our development process.

A. Once live, provide educational videos and publications to teach users how to navigate Gridics

i. Target completion date: October 2022

ii. Key performance indicators:

1) Number of videos and publications completed.

B. Provide educational videos and publications to teach users how to navigate the City's new permitting system.

i. Target completion date: January 2022



MISSION STATEMENT AND GOALS

DEPARTMENT: **Development**
DIVISION: **Planning & Zoning**

FUND: **001**
DEPT. NO.: **2414**

ii. Key performance indicators:

1) Number of videos and publications completed.

C. Expand the use of Sages Gov to be used for development and planning submittals.

i. Target completion date: January 2022

ii. Key performance indicators:

1) Number of videos and publications completed.

D. Provide workshops for property owners regarding the importance of periodic maintenance of rental units.

i. Target completion date: TBD

ii. Key performance indicators:

1) Number of inspections done

Environmental Sustainability: Increase climate resilience, preserve natural resources, and adopt cleaner and more efficient energy technologies while striving to maximize social and economic benefits for City government, residents, and businesses.

a. **Value to the Community**

i. Enhanced quality of life for current and future residents.

ii. Improved knowledge and awareness by the residents of the value of environmental and historical assets in the City.

iii. Reduction in carbon emissions and other enhancements to environmental quality.

b. **Short Term Challenges and Opportunities**

i. Lack of available resources and staffing to complete planning projects.

c. **Long Term Challenges and Opportunities**

i. Conflicting objectives between sustainability and economic development/growth of the City.

ii. Development pressure Private funding challenges, cost of construction, inflation, and profit margins.



PERSONNEL ALLOCATION

DEPARTMENT: Development
DIVISION: Planning & Zoning

FUND: 001
DEPT. NO.: 2414

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Director, Planning & Zoning	24119	43	1.0	1.0	-	1.0	1.0
Principal Planner	24059	30	1.0	1.0	-	1.0	1.0
Unspecified Personnel			4.0	4.0	-	4.0	4.0
Senior Planner	24029	28	*	*	*	*	*
Planner II	24089	25	*	*	*	*	*
Planner I	24009	22	*	*	*	*	*
Zoning Technician	24000	18	-	-	1.0	1.0	1.0
Total Full-Time Personnel:			6.0	6.0	1.0	7.0	7.0
Total Personnel:			6.0	6.0	1.0	7.0	7.0

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Planning & Zoning (001-2414)					
Development Applications Processed	175	171	203	242	280
Number of P&Z Permits Issued	145	145	150	210	250
Number of Pre-App Meetings	136	155	160	175	175
Number of Building Permit Reviews	3,000	1,410	1,845	2,114	2,375
Number of Zoning Verification Letters	85	96	122	176	180
Application Revenue (\$)	83,800	66,800	156,200	235,000	250,000
Cycle time for plan reviews for Building Permits	14	14	14	10	7
Cycle time for P&Z Permits	14	14	14	10	7



DETAIL EXPENDITURES

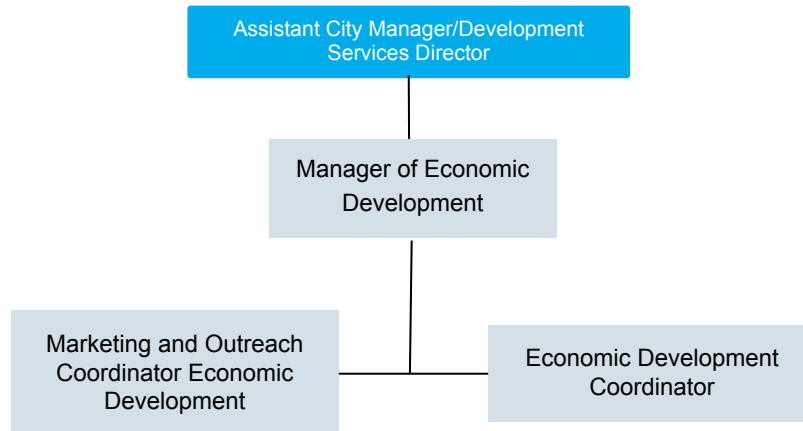
Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 14 Planning & Zoning 001-2414-515						
Department Summary						
Personnel Services		714,725	666,269	666,190	831,013	830,804
Operating Expenses		150,595	100,849	113,250	122,005	109,322
Capital Outlay		12,026	-	-	2,500	2,500
Total		\$ 877,346	\$ 767,118	\$ 779,440	\$ 955,518	\$ 942,626
Estimated As % Of Budget		101.6%				
12-10	Regular Salaries/Wages	548,334	531,080	532,901	557,169	557,169
15-12	Cell Phone Allowance	966	1,108	1,008	1,008	1,008
15-20	Car Allowance	3,200	3,400	2,400	2,400	2,400
19-99	New Personnel/Reclass	-	-	-	65,297	65,297
21-10	Employer Fica	41,120	40,492	40,492	42,349	42,349
22-10	General Employees Pension	55,670	20,815	20,815	93,813	93,813
22-40	Def Comp Contribution	-	2,500	-	-	-
23-10	Life Insurance	642	264	264	264	264
23-20	Disability Insurance	2,809	6,058	3,558	3,722	3,722
23-30	Health Insurance	53,282	51,626	55,826	55,826	58,617
23-34	Hsa	5,688	6,000	6,000	6,000	3,000
23-40	Dental Insurance	2,697	2,619	2,619	2,832	2,832
23-50	Vision Insurance	317	307	307	333	333
Sub-total Personnel Services		\$ 714,725	\$ 666,269	\$ 666,190	\$ 831,013	\$ 830,804
40-12	Business Meetings	-	200	200	200	200
44-31	Copy Machine Rental	1,287	-	-	-	-
46-91	Software Maintenance	72,250	54,850	44,000	32,000	32,000
47-10	Printing & Binding	332	400	250	250	250
48-01	Comm Promotion/Marketng	1,012	700	700	700	700
48-21	Employee Recognition	-	1,000	500	1,000	1,000
49-09	Self Insurance Chgs (W/C)	9,522	10,053	10,053	10,205	12,522
49-10	Warehouse Service Chg.	147	145	146	150	150
49-17	Other Contractual Srvs	53,559	19,500	45,000	65,000	50,000
51-10	Office Supplies	470	1,100	500	500	500
51-25	Computer Sftwre <\$1000	535	1,200	1,200	1,200	1,200
52-01	Supplies	149	151	151	150	150
52-20	Opr Equipment <\$1000	4,757	-	-	-	-
52-85	Food Supplies	-	500	-	-	-
54-10	Books And Publications	213	250	250	250	250
54-20	Memberships	2,431	2,000	2,000	2,000	2,000
54-30	Training	3,931	8,800	8,300	8,300	8,300
59-99	New Personnel/Supplies	-	-	-	100	100
Sub- Total Operating Expenses		\$ 150,595	\$ 100,849	\$ 113,250	\$ 122,005	\$ 109,322
64-15	Computer Equipment	12,026	-	-	-	-
69-99	New Personnel/Capital	-	-	-	2,500	2,500
Sub- Total Capital Outlay		\$ 12,026	\$ -	\$ -	\$ 2,500	\$ 2,500
Subtotal		\$ 877,346	\$ 767,118	\$ 779,440	\$ 955,518	\$ 942,626
Department Total		\$ 877,346	\$ 767,118	\$ 779,440	\$ 955,518	\$ 942,626



ORGANIZATIONAL CHART

DEPARTMENT: **Development**
DIVISION: **Economic Development**

FUND: **001**
DEPT. NO.: **2419**



MISSION STATEMENT AND GOALS

DEPARTMENT: Development
DIVISION: Economic Development

FUND: 001
DEPT. NO.: 2419

CITY VISION STATEMENT: A welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

CITY MISSION STATEMENT: Provide excellence in service through high performing teams, who demonstrate servant leadership.

DEPARTMENT MISSION STATEMENT: The City of Boynton Beach Economic Development Division's mission is to establish a healthy and vibrant local economy by attracting investment, servicing our businesses and entrepreneurs, developing a diverse and skilled workforce, and creating economic opportunities to improve the economic well-being and quality of life for all.

STRATEGIC GOALS:

Culturally Distinct Districts: Create unique cultural districts for business and entertainment to serve as the foundation that connect businesses, residents, and visitors. (Downtown, Medical, Heart of Boynton, Congress, Station Area, Woolbright, Federal, Brewery, others)

Building Wealth in the Community: Creating opportunities for shared local community prosperity, equity, and economic sustainability through broad-based asset ownership, anchor jobs, and resources that are reparative and inclusive.

Accessible Transportation and Mobility: Improve multimodal transportation for all residents, workers, and visitors.

High Performing Organization: Maintain effective and efficient service delivery and continued excellence through organizational governance and internal support and external services.

Safe, Inclusive, and Resilient Public Spaces: Ensuring access to safe and affordable public spaces. (addressing how safety and security of parks and public spaces, crime and fear of crime, built environment, and technology can affect people's perception of safety and influence safety/security and sustainability).

Environmental Sustainability: Increase climate resilience, preserve natural resources, and adopt cleaner and more efficient energy technologies while striving to maximize social and economic benefits for City government, residents, and businesses.

DEPARTMENT CORE SERVICES:

- Implement the City's economic development strategy.
- Encourage entrepreneurship and start-ups through education, information, and incubation.
- Support the creation, attraction, expansion, and retention of small businesses.
- Initiate local workforce development strategies to connect residents to career opportunities and high-wage sectors.
- Represent the interests of and act as a liaison to our business community.
- Develop partnerships with economic development organizations that can support entrepreneurs and small businesses, attract public/private investment, and develop a skilled workforce.
- Administer the City's Economic Development Grant and Loan Programs.
- Build a local economy that creates a high quality of life for our residents, businesses, and visitors

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

Strategic Goal: Culturally Distinct Districts

Value to the Community: List primary benefits the program/project has for the City's residents (aligned to program/project).

- i. Cluster industry specific jobs and businesses
- ii. Create industry specific ecosystems
- iii. Drive revenue
- iv. Attract customers
- v. Drive tourism

b. Short Term Challenges and Opportunities: List primary short-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).

- i. Undefined districts
- ii. Disruptions in the real estate market
- iii. Establish new and maintain current industry relationships
- iv. Define culturally distinct districts
- v. Targeted marketing strategies for potential investors

c. Long Term Challenges and Opportunities: List primary long-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).

- i. Lack of stakeholder buy-in
- ii. Lack of public support
- iii. Market driven
- iv. Lack of industry specific clusters
- v. Drive revenue and customers to businesses within the district
- vi. Create industry specific ecosystems
- vii. Increased tourism



MISSION STATEMENT AND GOALS

DEPARTMENT: Development
DIVISION: Economic Development

FUND: 001
DEPT. NO.: 2419

Strategic Goal: Building Wealth in the Community

Value to the Community:

- i. Driving revenue to our businesses to create jobs and wealth
- ii. Support business viability to withstand economic disruptions
- iii. Innovation through entrepreneurship
- iv. A diverse and skilled workforce
- v. Creates a pathway for career development
- vi. Local wealth creation

b. Short Term Challenges and Opportunities:

- i. Outreach challenges
- ii. Stakeholder collaboration
- iii. External stakeholder collaboration
- iv. Private sector participation
- v. Providing targeted technical assistance to local businesses
- vi. Building better relationships with our businesses
- vii. Greater customer service for businesses
- viii. New partnerships with businesses and organizations
- ix. Expanding career opportunities for students and young adults

c. Long Term Challenges and Opportunities:

- i. Funding availability
- ii. Maintaining strong partnerships
- iii. External negative economic disruptions
- iv. Supporting business growth and expansion
- v. Greater efficiency among departments
- vi. Building partnerships with organizations to support businesses
- vii. Availability and cost of training programs
- viii. Diverse and skilled workforce
- ix. Building careers equitably

Strategic Goal: High Performing Organization

Value to the Community:

- i. Creates a long-term roadmap and vision for the City
- ii. Creates a more efficient and productive organization for residents and businesses
- iii. Strategically allocates funding in the City
- iv. Aligns services to defined goals with the vision of a welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

- v. Improved city services and customer service
- vi. Demonstrates the City's values of innovation, vision,

adaptability, servant leadership, inclusivity, and empathy

b. Short Term Challenges and Opportunities:

- i. Lack of internal participation and resources
- ii. Alignment of City priorities and goals with the budget
- iii. Improved city services and customer service
- iv. Internal systems integration

c. Long Term Challenges and Opportunities:

- i. Consistent internal participation
- ii. Finite resources
- iii. Strategic allocation of city resources
- iv. Efficient city services
- v. Exceptional customer service
- vi. As an organization, always striving to achieve our mission and

vision



MISSION STATEMENT AND GOALS

DEPARTMENT: Development
DIVISION: Economic Development

FUND: 001
DEPT. NO.: 2419

STRATEGIC GOALS AND DEPARTMENT OBJECTIVES/INITIATIVES/ACTIONS ALIGNMENT:

STRATEGIC GOAL: Culturally Distinct Districts

Strategic Goal: Building Wealth in the Community

Objective

1. Develop an entrepreneurial ecosystem where start-ups and small businesses are supported and grown Department Initiatives
2. Creation of a one-stop-shop (BizHub) program for business support.
 - a. Target End Date: December 31, 2023
3. Create a formal partnership program with FAU Tech Runway/SBDC/SCORE PBC
 - a. Target End Date: December 31, 2023
 - b. Key Performance Indicators
 - i. Number of local businesses/entrepreneurs served through the partnership
 - ii. Number of new businesses established through the partnership
4. Develop incentive package to support business start-ups and attract new businesses
 - a. Target End Date: June 30, 2023

Objective

1. Create a diverse and skilled workforce to meet current and future employment needs
- Department Initiatives/Actions Alignment
2. Develop a workforce strategy that creates a pipeline for local employers
 - a. Target End Date: December 31, 2024
 - b. Key Performance Indicators
 - i. Number of jobs placed from the job fairs

Objective

3. Create a diverse and skilled workforce to meet current and future employment needs

Department Initiatives/Actions Alignment

1. Develop a workforce strategy that creates a pipeline for local employers
 - c. Target End Date: December 31, 2024
 - d. Key Performance Indicators
 - i. Number of jobs placed from the job fairs
2. Create a program that connects local employers to potential future employees
 - a. Target End Date: September 30, 2024



PERSONNEL ALLOCATION

DEPARTMENT: Development	FUND: 001
DIVISION: Economic Development	DEPT. NO.: 2419

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Manager of Economic Development	23019	28	1.0	1.0	-	1.0	1.0
Marketing and Outreach Coordinator - ED	23020	18	-	1.0	-	1.0	1.0
Economic Development Coordinator	23030	18	-	1.0	-	1.0	1.0
Sub-total for Full-time Positions			1.0	3.0	-	3.0	3.0
Total Personnel:			1.0	3.0	-	3.0	3.0

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Economic Development (001-2419)					
Number of entrepreneurs/small businesses served by FAU Tech Runway/SBDC	-	-	n/a	100	100
Number of local businesses served	-	-	100	150	200
Number of businesses visited	-	-	n/a	200	500
Business contact database	-	-	-	-	-



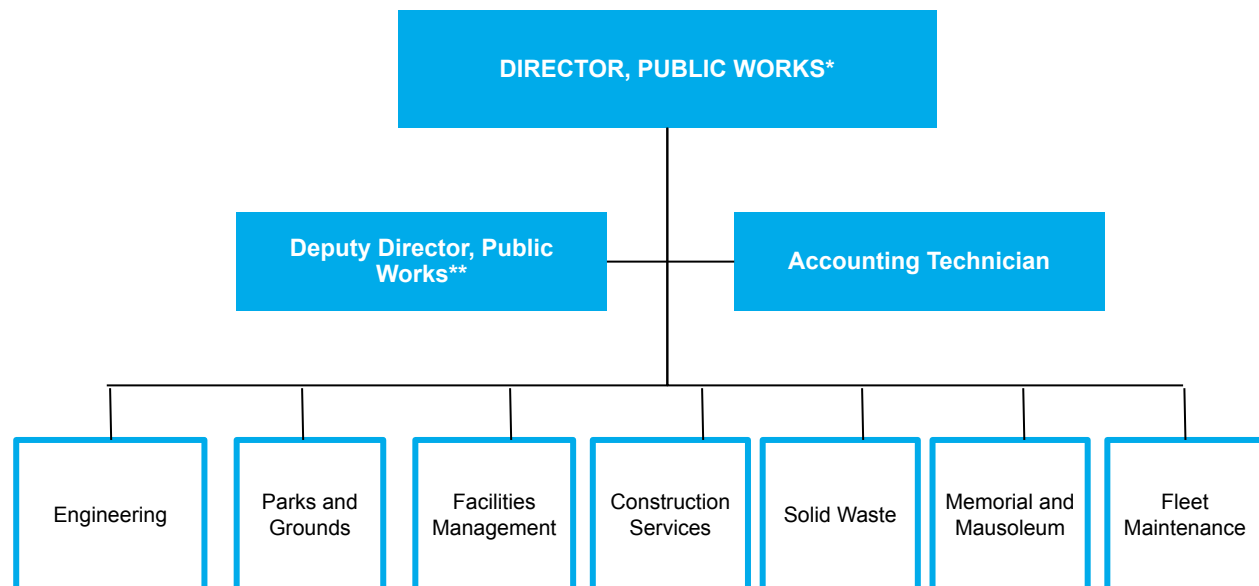
DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 16 Economic Development 001-2419-559					
Department Summary					
Personnel Services	334,287	237,424	271,862	301,503	301,898
Operating Expenses	149,902	209,193	219,063	270,415	271,399
Capital Outlay	-	6,600	7,600	-	-
Total	\$ 484,189	\$ 453,217	\$ 498,525	\$ 571,918	\$ 573,297
Estimated As % Of Budget			110.0%		
12-10 Regular Salaries/Wages	233,565	162,892	200,000	214,000	214,000
14-10 Overtime	-	520	-	-	-
15-12 Cell Phone Allowance	-	-	-	504	504
15-20 Car Allowance	3,000	3,350	1,200	2,250	2,250
21-10 Employer Fica	17,863	15,567	15,567	15,429	15,429
22-10 General Employees Pension	55,090	33,363	33,363	36,281	36,281
22-40 Def Comp Contribution	4,167	-	-	-	-
23-10 Life Insurance	111	126	126	180	180
23-20 Disability Insurance	1,212	1,336	1,336	1,364	1,364
23-30 Health Insurance	16,608	17,245	17,245	27,913	29,308
23-34 Hsa	1,750	2,000	2,000	2,000	1,000
23-40 Dental Insurance	824	917	917	1,416	1,416
23-50 Vision Insurance	97	108	108	166	166
Sub-total Personnel Services	\$ 334,287	\$ 237,424	\$ 271,862	\$ 301,503	\$ 301,898
31-90 Other Professional Svcs	-	4,500	4,000	8,000	8,000
40-10 Mileage Reimbursement	-	200	200	200	200
40-12 Business Meetings	2,983	7,170	5,000	5,100	5,100
41-12 Postage	-	200	200	200	200
41-15 Cellular Phone/Beeper	-	1,500	-	-	960
46-91 Software Maintenance	16,000	26,821	10,000	27,000	27,000
47-10 Printing & Binding	-	2,000	2,000	2,000	2,000
48-01 Comm Promotion/Marketing	121	9,100	1,000	5,000	5,000
48-05 Advertising	-	1,500	1,500	1,800	1,800
49-09 Self Insurance Chgs (W/C)	300	360	300	107	131
49-10 Warehouse Service Chg	4	3	3	8	8
49-17 Other Contractual Svcs	52,424	58,579	84,000	84,000	84,000
49-68 Commercial Grant Program	69,949	82,900	100,000	125,000	125,000
51-10 Office Supplies	47	2,250	250	250	250
51-25 Computer Sftwre <\$1000	-	700	700	700	700
52-01 Supplies	100	250	250	250	250
52-20 Opr Equipment <\$1000	-	1,250	250	-	-
52-85 Food Supplies	651	1,250	1,250	1,500	1,500
54-10 Books-Publications-Videos	240	300	300	300	300
54-20 Memberships	6,440	4,860	4,860	4,000	4,000
54-30 Training	643	3,500	3,000	5,000	5,000
Sub- Total Operating Expenses	\$ 149,902	\$ 209,193	\$ 219,063	\$ 270,415	\$ 271,399
64-14 Computer Software	-	500	6,000	-	-
64-15 Computer Equipment	-	6,100	1,600	-	-
Sub- Total Capital Outlay	\$ -	\$ 6,600	\$ 7,600	\$ -	\$ -
Subtotal	\$ 484,189	\$ 453,217	\$ 498,525	\$ 571,918	\$ 573,297
Department Total	\$ 484,189	\$ 453,217	\$ 498,525	\$ 571,918	\$ 573,297



ORGANIZATIONAL CHART

DEPARTMENT: Public Works	FUND: 001
DIVISION: Administration	DEPT. NO.: 2510



- * PWD - Position funded 25% in Public Works Admin, 15% in Fleet and 60% in Solid Waste
- ** PWDD - New Position funded 25% in Public Works Admin, 25% in Fleet and 50% in Solid Waste



MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Administration**

FUND: **001**
DEPT. NO.: **2510**

DEPARTMENT MISSION STATEMENT:

To provide quality leadership, resources, and support to all divisions within the Public Works Department.

DEPARTMENT CORE SERVICES:

- Offering Administrative Support
- Evaluation of Staff
- Services and Management Structure
- Maintain Quality Leadership and Support
- Assist each Division to reach their goals and objectives

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

1. **Value to the Community:**
 - a) Continue informing residents/customers about MyCivic app
2. **Short Term Challenges and Opportunities:**
 - a) People not wanting to use the app or have difficulties with it
3. **Long Term Challenges and Opportunities:**
 - a) People not wanting to use the app or have difficulties with it

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:

STRATEGIC GOAL: High Performing Organization

1. **Objective 1:** Educate residents/customers how to utilize the MyCivic app.
2. **Initiative 1: Initiative supporting the objective:**
 - a) MyCivic is an ongoing process
 - b) Data showing the number of users_



PERSONNEL ALLOCATION

DEPARTMENT: Public Works	FUND: 001
DIVISION: Administration	DEPT. NO.: 2510

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
*Director, Public Works	57019	50	0.70	1.00	-	1.00	1.00
Accounting Technician	4160	12	-	1.00	-	1.00	1.00
**Deputy Director, Public Works		47	-	-	1.00	1.00	1.00
Total Personnel:			0.70	2.00	1.00	3.00	3.00

* Position funded 25% in Public Works Admin, 15% in Fleet and 60% in Solid Waste

** New Position funded 25% in Public Works Admin, 25% in Fleet and 50% in Solid Waste

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Public Works Admin (001-2510)					
Number of Public Works Staff	99	108	108	108	112
Total Square Footage for Public Works	35,639	35,639	35,639	35,639	35,639
Number of Public Works Compound Capital Projects	350,000	268,157	268,157	\$60,125	\$60,125



DETAIL EXPENDITURES

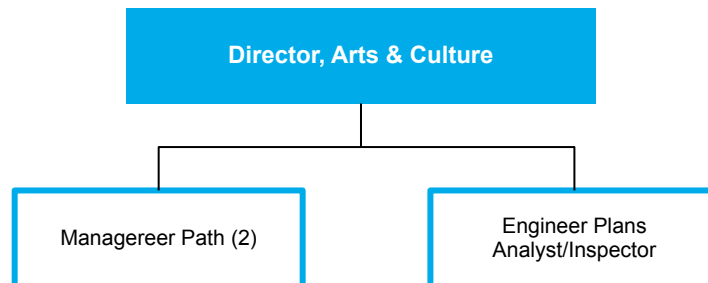
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Public Works, Admin 001-2510-539					
Department Summary					
Personnel Services	140,385	198,073	216,000	174,896	157,060
Operating Expenses	13,134	9,830	16,080	11,530	9,647
Capital Outlay	-	-	-	6,550	3,275
Total	\$ 153,519	\$ 207,903	\$ 232,080	\$ 192,976	\$ 169,982
Estimated As % Of Budget			111.6%		
12-10 Regular Salaries/Wages	100,169	155,859	176,000	86,053	86,053
19-99 New Personnel/Reclass	-	-	-	44,709	26,641
21-10 Employer Fica	7,679	11,971	10,427	12,019	12,019
22-10 General Employees Pension	25,317	13,743	13,743	18,469	18,469
23-10 Life Insurance	66	100	50	75	75
23-20 Disability Insurance	879	1,187	800	582	582
23-30 Health Insurance	5,428	13,017	13,000	11,630	12,212
23-34 Hsa	525	1,300	1,200	700	350
23-40 Dental Insurance	288	802	700	590	590
23-50 Vision Insurance	34	94	80	69	69
Sub-total Personnel Services	\$ 140,385	\$ 198,073	\$ 216,000	\$ 174,896	\$ 157,060
40-12 Business Meetings	611	-	500	700	-
41-15 Cellular Phone/Beeper	-	-	-	1,500	-
43-10 Electric Service	4,387	5,100	6,700	3,000	3,000
43-20 Water/Sewer Service	935	1,000	950	900	900
44-31 Copy Machine Rental	-	-	625	775	775
46-30 Vehicle Maint. - Garage	2,806	-	4,000	-	-
49-09 Self Insurance Chgs (W/C)	2,685	2,835	2,835	2,685	3,531
49-10 Warehouse Service Chg	70	70	70	70	141
51-10 Office Supplies	1,640	825	400	700	700
59-99 New Personnel/Supplies	-	-	-	1,200	600
Sub- Total Operating Expenses	\$ 13,134	\$ 9,830	\$ 16,080	\$ 11,530	\$ 9,647
69-99 Capital Outlay	-	-	-	6,550	3,275
Sub- Total Capital Outlay	\$ -	\$ -	\$ -	\$ 6,550	\$ 3,275
Subtotal	\$ 153,519	\$ 207,903	\$ 232,080	\$ 192,976	\$ 169,982
Department Total	\$ 153,519	\$ 207,903	\$ 232,080	\$ 192,976	\$ 169,982



ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Engineering**

FUND: **001**
DEPT. NO.: **2413**



MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Engineering**

FUND: **001**
DEPT. NO.: **2413**

DEPARTMENT MISSION STATEMENT:

To provide efficient, centralized, and cost-effective municipal engineering and project management services for the benefit of the City to all stakeholders (i.e. colleagues, residents, and businesses).

DEPARTMENT CORE SERVICES:

- Plan for the future
- Provide Expertise
- Provide Services to Construct, Preserve and Improve the City's Infrastructure
- Procure Consulting services to provide required design drawings for Capital Improvement Projects.
- Review site plans, building department plans, Land Development plans and Right-of-way plans for conformity to City standards and City Ordinances.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: Accessible Transportation and Mobility

1. **Value to the Community:** Engineering provides expertise to complete civil projects
 - i. Hires Consultants to design Capital Improvement Projects,
 - ii. Hires Contractors to install sidewalks and replace roads,
 - iii. Manages Contracts to make sure projects are completed on time and within budget.
 - iv. Defines projects need by the community and budgets projects,
 - v. Conceptually
1. **Short Term Challenges and Opportunities:**
 - a) Road Rehabilitation is primarily funded by sales tax funding
 - b) CIP Funding fluctuates from year to year.
 - c) Roads scheduled for rehabilitation often have utility issues that need correction in advance of resurfacing.
2. **Long Term Challenges and Opportunities:**
 - a) Road surfaces in poor condition degrade at a faster pace.
 - b) Roads without stormwater collection systems degrade at a faster pace.

STRATEGIC GOAL: High Performing Organization

1. **Value to the Community:** A high performing Engineering team can get more work done and save the City time and money
 - a) Implementing designs for current project that include infrastructure for the future
 - b) Project Management that has design and construction experience can better negotiate fees and costs with Consultants and Contractors.
 - c) Experienced engineers solve engineering problems quickly and avoid expensive Alternatives.
2. **Short Term Challenges and Opportunities:**
 - a) Only one member of staff with experience
 - b) Resource Management
 - c) Project scope changes
 - d) Unbudgeted projects are frequently requested. Unfunded projects use funds that are required by approved projects.



MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Engineering**

FUND: **001**
DEPT. NO.: **2413**

- a) Current Market conditions driving project's cost
- 1. **Long Term Challenges and Opportunities:**
 - a) Funding available for all future projects

- a) Prioritizing Projects
- b) Making sure staff works the career path.

STRATEGIC GOAL: Safe, Inclusive, and Resilient Public Spaces

- 1. **Value to the Community:** Making sure security and ADA requirements are implemented in new projects.
 - a) Accommodations made in consideration of those with a disability often benefits all residents.
 - b) Security in parks reduces vandalization and littering and increases usership
- 2. **Short Term Challenges and Opportunities:**
 - a) Cameras are installed in the year following a park improvement.
 - b) ADA deficiencies (i.e. detectable warnings at crosswalks and cross slopes) are corrected in conjunction with adjacent projects.
- 3. **Long Term Challenges and Opportunities:**
 - a) Due to market conditions, the technology in the cameras has become scarce.
 - b) Many of the items listed in the ADA Transition plan are programmed in the CIP.

STRATEGIC GOAL: Environmental Sustainability

- 1. **Value to the Community:**
 - a) Using recycled materials, like crushed concrete, can save money
 - b) Using recycled materials can save space in landfills
 - c) By considering FEMA flood map elevations, projects can be built so that it precludes the needs for flood insurance.
- 2. **Short Term Challenges and Opportunities:** List primary short-term threats, challenges, and opportunities for growth and success (Repeat for each goal).
 - a) FEMA is planning on releasing an update to its current flood map.
 - b) Installing trees reduces the City's carbon footprint.
 - c) Trees planted in open spaces require maintenance and increase the City's maintenance costs.
- 3. **Long Term Challenges and Opportunities:** List primary long-term threats, challenges, and opportunities for growth and success (Repeat for each goal).
 - a) Climate Change
 - b) Additional Changes to the FEMA Flood Maps
 - c) Trees planted in the name of sustainability may need to be removed to accommodate the changing needs of the community.

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:

STRATEGIC GOAL: Accessible Transportation and Mobility

- 1. **Objective 1:** Consider alternative modes of transportation when resurfacing roads.
 - a) **Initiative 1: Initiative supporting the objective:** Some roadways can be narrowed by adding pavement markings. The unused portion of the road surface can be used as a bike path.
 - i. Target completion date – Considered for each road project.
 - ii. Key performance indicators – Bike Paths are shown on the Greenway plan.

STRATEGIC GOAL: High Performing Organization

- 1. **Objective 1:** Staff completes projects with budget and schedule in mind.
 - a) **Initiative 1: Initiative supporting the objective:** Staff background is in private consulting engineering



MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Engineering**

FUND: **001**
DEPT. NO.: **2413**

- i. Target completion date – 9/30/2022
- ii. Key performance indicators: All FTE are filled.

STRATEGIC GOAL: Safe, Inclusive, and Resilient Spaces

- 1. **Objective 1:** All Projects include ADA and security infrastructure.
- 2. **Initiative 1: Initiative supporting the objective:** The ADA coordinator and the Police department are included as stakeholders and review the plans.
 - a) Target completion date - Ongoing
 - b) Key performance indicators – Projects are built to the satisfaction of the ADA Coordinator and the Police Department’s liaison.

STRATEGIC GOAL: Environmental Sustainability

- 1. **Objective 1:** Projects are built to last
 - a) **Initiative 1: Initiative supporting the objective:** The Sustainability Coordinator is a Stakeholder and included in all phases of the planning and design.
 - i. Target completion date - ongoing
 - ii. Key performance indicators – project service life



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Engineering

FUND: 001
DEPT. NO.: 2413

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
City Engineer	70169	37	1.0	1.0	-	1.0	1.0
Project Manager, Landscape Architect	70189	26	1.0	-			
Engineering Plans Analyst/Inspector	70262	18	1.0	1.0	-	1.0	1.0
Career Path Project Manager & Engineer			1.0	1.0	1.0	2.0	2.0
Project Manager I		24	*	*	*	*	*
Project Manager II		26	*	*	*	*	*
Project Manager III		28	*	*	*	*	*
Project Manager IV		30	*	*	*	*	*
Engineer I		26	*	*	*	*	*
Engineer II		28	*	*	*	*	*
Engineer III		30	*	*	*	*	*
Engineer IV		32	*	*	*	*	*
Administrative Associate			0.5	-	-	-	-
Total Personnel:			4.5	3.0	1.0	4.0	4.0

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Engineering					
Number of applications requiring Engineer Review	350	360	360	1,090	371
Average number of hours required to review permit	6	10	10	0.5	0.5
Sidewalk Replacement (Sq. Ft.)	50,000	18,000	18,000	9,540	0.5
Street Resurfacing (miles)	-	1.4	1.4	4.0	5.0



DETAIL EXPENDITURES

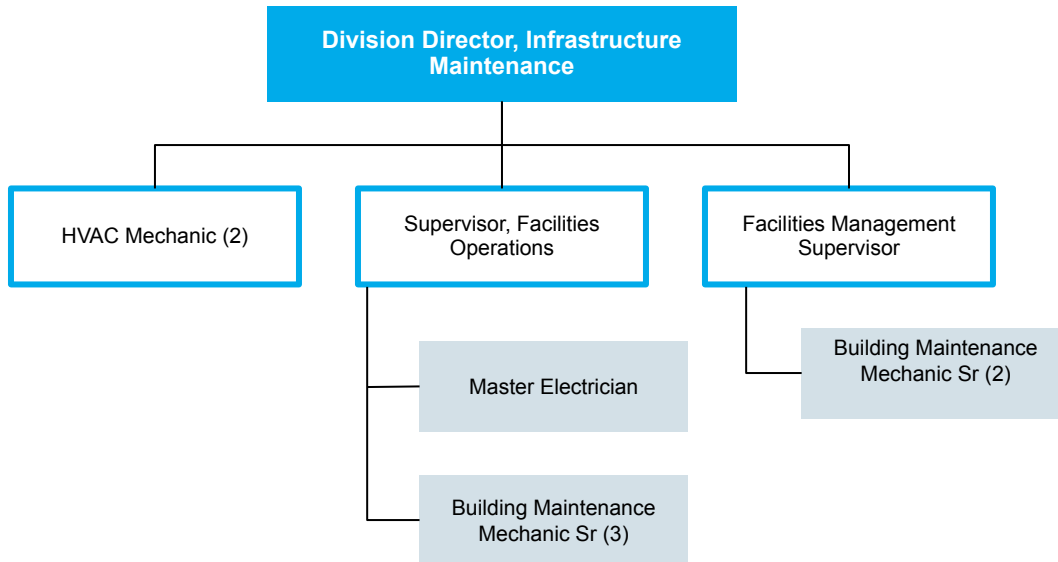
Account Description	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 13 Engineering 001-2413-524					
Department Summary					
Personnel Services	499,714	736,741	836,285	591,095	506,373
Operating Expenses	52,351	50,710	56,001	81,979	68,823
Capital Outlay	-	2,235	2,235	17,050	3,275
Nonoperating Expenses	5,200	6,240	6,240	4,905	4,800
Total	\$ 557,265	\$ 795,926	\$ 900,761	\$ 695,029	\$ 583,271
Estimated As % Of Budget			113.2%		
12-10 Regular Salaries/Wages	346,579	575,734	664,118	268,461	268,461
14-10 Overtime	-	2,700	50	2,000	2,000
15-12 Cell Phone Allowance	1,186	1,830	1,400	2,334	2,334
15-13 Shoe Allowance	-	450	450	600	600
15-20 Car Allowance	9,300	7,668	8,400	10,668	10,668
19-99 New Personnel/Reclass	-	-	-	145,642	80,368
21-10 Employer Fica	25,427	43,229	50,000	47,117	47,117
22-10 General Employees Pension	76,281	43,277	43,277	45,495	45,495
23-10 Life Insurance	161	144	150	313	313
23-20 Disability Insurance	1,620	1,932	700	4,074	4,074
23-30 Health Insurance	34,695	51,717	56,000	55,826	39,078
23-34 Hsa	3,000	5,400	6,400	5,400	2,700
23-40 Dental Insurance	1,311	2,438	5,100	2,832	2,832
23-50 Vision Insurance	154	222	240	333	333
Sub-total Personnel Services	\$ 499,714	\$ 736,741	\$ 836,285	\$ 591,095	\$ 506,373
31-90 Other Professional Svcs	15,901	11,500	20,000	25,000	20,000
40-10 Mileage Reimbursement	44	-	-	-	-
40-12 Business Meetings	-	-	-	3,000	-
44-31 Copy Machine Rental	575	-	400	400	400
46-30 Vehicle Maint-Garage	5,173	6,086	2,900	6,270	5,000
46-91 Software Maintenance	-	1,450	1,800	2,450	2,450
47-10 Printing & Binding	59	500	300	500	500
49-09 Ins Chgs-Workers Comp	23,807	25,133	21,000	25,133	31,307
49-10 Warehouse Service Chg.	216	226	226	226	466
49-17 Other Contractual Svcs	300	2,950	3,000	10,000	3,000
51-10 Office Supplies	2,086	590	700	800	500
52-20 Opr Equipment <\$1000	783	335	335	1,000	1,000
52-22 Uniforms	980	1,010	960	2,000	1,000
52-23 Safety Clothing/Equip	77	100	100	500	500
52-27 Hardware/Tools	487	-	-	-	-
54-10 Books-Publications-Videos	100	100	-	100	100
54-20 Memberships	310	280	280	600	600
54-30 Training	1,453	450	4,000	4,000	2,000
Sub- Total Operating Expenses	\$ 52,351	\$ 50,710	\$ 56,001	\$ 81,979	\$ 68,823
64-14 Computer Software	-	-	-	8,000	-
64-15 Computer Equipment	-	2,235	2,235	2,500	-
69-99 Capital Outlay	-	-	-	6,550	3,275
Sub- Total Capital Outlay	\$ -	\$ 2,235	\$ 2,235	\$ 17,050	\$ 3,275
Subtotal	\$ 552,065	\$ 789,686	\$ 894,521	\$ 690,124	\$ 578,471
91-30 Transfer To Veh Srv Fund	5,200	6,240	6,240	4,905	4,800
Sub-total Nonoperating Expenses	\$ 5,200	\$ 6,240	\$ 6,240	\$ 4,905	\$ 4,800
Department Total	\$ 557,265	\$ 795,926	\$ 900,761	\$ 695,029	\$ 583,271



ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**

FUND: **001**
DEPT. NO.: **2511**



MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**

FUND: **001**
DEPT. NO.: **2511**

DEPARTMENT MISSION STATEMENT:

Provide strategic facilities management that support safe, clean, well maintained, accessible, reliable, efficient and sustainable City facilities.

DEPARTMENT CORE SERVICES:

- Continue maintenance of the Capital Maintenance Inventory matrix for City Facilities
- Continue maintenance of the Capital Maintenance Inventory matrix for opportunities to improve energy usage/consumption and to research facility upgrades/replacement that will make them “Green”
- Work with HR/Risk to reduce potential hazards throughout the City to the public and employees.
- Work on securing local vendors to perform work for the City
- Assess the conditions of the facility systems, structure, interiors, exteriors and grounds.
- Measure, manage and plan for performance, efficiency, sustainability, and mission-related expectations.
- Manage/oversee facility operations and maintenance (building structure, plumbing, electrical, HVAC, product equipment) services.
- Develop specifications and performance requirements for services and select the best resources.
- Apply sustainable facility management practices to both the built and natural environment.
- Develop and direct programs to support the organization’s commitment to suitability.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

- a) Value to the Community:
 - i. Monitor customer satisfaction and provide customers with feedback
 - ii. Establish Key Performance Indicators (KPI’s)
 - iii. Providing safe facilities for the Public and all City employees
 - iv. Providing opportunities for Local Vendors to perform work within the City
- b. Short Term Challenges and Opportunities:
 - i. Develop and manage continuous improvement initiatives
- ii. Assess the performance of service providers and plan appropriate performance improvements.
 - iii. Assess ways to improve facility management workplace productivity
 - iv. Finding enough licensed skilled vendors within the City Limits
- c. Long Term Challenges and Opportunities:
 - i. Establish internal audits and inspections to assure City facilities are complying with codes, regulations, policies, and standards.
 - ii. Align facility management technology with organizational information technology
 - iii. Implement processes to monitor compliance and corrective actions



MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Facilities Management**

FUND: **001**
DEPT. NO.: **2511**

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:

STRATEGIC GOAL: High Performing Organization

-
- 1. Objective 1: Develop Maintenance and Occupants Service Specification
 - a) Initiative 1: Initiative supporting the objective:
 - i. Create Service Level Agreements (SLA's) to define service expectations
 - ii. Metrics that compare results to mutually agreed-upon goals
 - iii. Work Schedules that define when and at what frequency work task will occur
 - iv. Standard Operating Procedures (SOP's) that specify how tasks will be accomplished as general work and safety rules.
- .



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Facilities Management

FUND: 001
DEPT. NO.: 2511

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Division Director, Infrastructure Maintenance	52069	41	-	-	1.0	1.0	1.0
Manager, Infrastructure Maintenance	52049	30	1.0	1.0	(1.0)	-	-
Supervisor, Facilities Operations	52019	26	-	1.0	-	1.0	1.0
Facilities Operations Supervisor	2501	17	1.0	1.0	-	1.0	1.0
Building Maintenance Mechaninc SR	81211	12	-	4.0	1.0	5.0	5.0
Facilities Technician - Career Path 1 to V			8.0	-	-	-	-
Master Electrician	81230	18	-	1.0	-	1.0	1.0
HVAC Mechanic	81271	14	-	2.0	-	2.0	2.0
Total Personnel:			10.0	10.0	1.0	11.0	11.0

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Facilities Management (001-2511)					
Number of Facilities Maintained	55	55	55	55	55
Total Square Footage of Facilities Maintained	378,682	378,682	378,682	378,682	378,682
Number of Work Order processed	2,789	2,618	2,697	2,778	2,861
Custodial Service: Contractual Services	\$ 334,379	\$ 877,605	\$ 881,000	\$ 957,265	\$ 950,000



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Current Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 11 Facilities Mgmt 001-2511-519					
Department Summary					
Personnel Services	713,404	760,341	851,190	1,061,318	950,553
Operating Expenses	1,514,714	1,454,166	1,561,366	1,686,866	1,632,612
Capital Outlay	9,349	14,805	-	280,300	3,275
Nonoperating Expenses	40,352	59,065	59,065	103,616	40,490
Total	\$ 2,277,819	\$ 2,288,377	\$ 2,471,621	\$ 3,132,100	\$ 2,626,930
Estimated As % Of Budget			108.0%		
12-10 Regular Salaries/Wages	447,896	521,171	615,000	608,810	599,650
12-20 Holiday Pay	190	142	200	-	-
14-10 Overtime	8,455	5,500	6,000	10,000	10,000
15-12 Cell Phone Allowance	546	504	504	1,062	1,062
15-13 Shoe Allowance	750	1,350	1,200	1,350	1,350
15-20 Car Allowance	-	2,750	3,000	3,000	3,000
19-99 New Personnel/Reclass	-	-	-	176,868	76,111
21-10 Employer Fica	35,767	39,785	38,115	46,456	46,456
22-10 General Employees Pension	145,995	89,041	89,041	100,219	100,219
22-50 Roth 457	-	-	50	-	-
23-10 Life Insurance	169	180	180	168	168
23-20 Disability Insurance	2,629	3,769	2,300	4,068	4,068
23-30 Health Insurance	61,740	79,347	80,000	93,043	97,695
23-34 Hsa	5,750	11,000	11,000	11,000	5,500
23-40 Dental Insurance	3,147	5,192	4,100	4,720	4,720
23-50 Vision Insurance	370	610	500	554	554
Sub-total Personnel Services	\$ 713,404	\$ 760,341	\$ 851,190	\$ 1,061,318	\$ 950,553
34-10 Janitorial Services	585,346	670,364	632,000	700,000	700,000
40-12 Business Meetings	508	-	-	5,000	5,000
41-15 Cellular Phone/Beeper	4,720	6,800	6,800	8,800	8,800
43-10 Electric Service	5,125	4,925	3,200	3,000	3,000
43-20 Water/Sewer Service	4,555	4,905	3,100	3,100	3,100
44-30 Equipment Rental	-	-	-	2,000	2,000
44-31 Copy Machine Rental	1,530	1,530	1,530	1,530	1,530
46-10 Building Repairs	39,211	68,000	60,000	60,000	60,000
46-20 Equipment Maintenance	197	5,594	-	-	-
46-25 Mechanical Repairs	329,547	167,000	235,000	246,000	246,000
46-30 Vehicle Maint. - Garage	46,510	34,697	30,700	57,000	47,000
46-91 Software Maintenance	-	14,583	50,000	50,000	50,000
49-09 Self Insurance Chgs (W/C)	49,568	52,335	52,335	52,335	65,211
49-10 Warehouse Service Chg	5,063	4,961	4,961	4,961	4,071
49-17 Other Contractual Srvs	257,073	233,950	300,800	300,000	250,000
49-41 Licenses, Fees & Permits	2,959	8,100	8,100	8,100	5,000
51-10 Office Supplies	261	1,000	500	500	500
51-25 Computer Sftwre <\$1000	324	-	-	-	-
52-20 Opr Equipment <\$1000	-	582	500	500	500
52-22 Uniforms	3,967	4,400	3,300	4,300	4,300
52-23 Safety Clothing/Equip.	2,235	1,900	3,000	5,000	5,000
52-24 Bldg Supplies/Materials	151,570	140,000	140,000	148,000	148,000



DETAIL EXPENDITURES

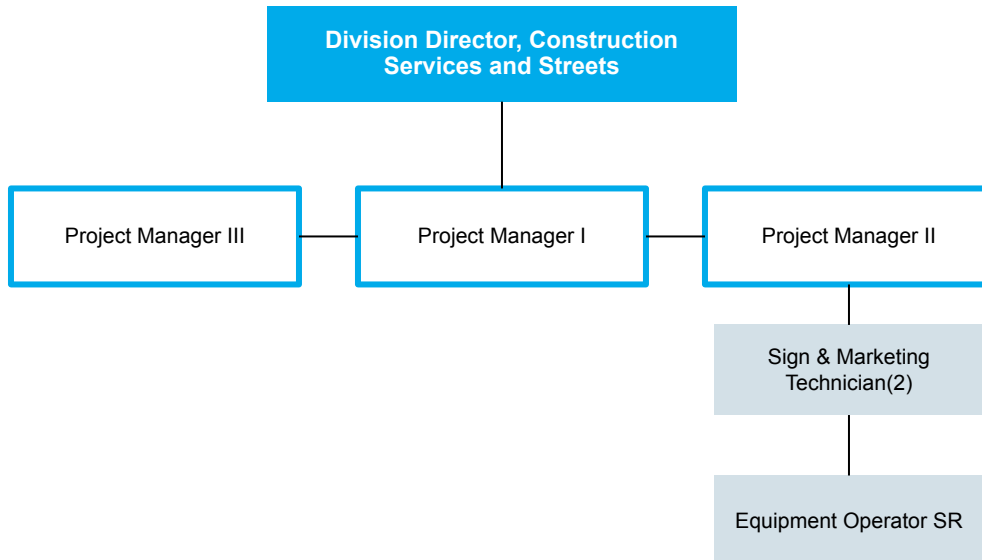
Account	2021/2022 Actual Expense	2022/2023 Current Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
52-25 Janitor Supplies	7,050	10,000	10,000	10,000	10,000
52-27 Hardware/Tools	13,255	10,377	5,000	5,000	5,000
52-78 First Aid Supplies	-	23	2,400	2,400	1,500
54-20 Memberships	713	2,000	2,000	2,000	1,500
54-30 Training	3,427	6,140	6,140	6,140	5,000
59-99 New Personnel/Supplies	-	-	-	1,200	600
Sub- Total Operating Expenses	\$ 1,514,714	\$ 1,454,166	\$ 1,561,366	\$ 1,686,866	\$ 1,632,612
64-02 General Equipment	9,349	11,000	-	-	-
64-15 Computer Equipment	-	3,805	-	3,750	-
64-33 Vehicle Purchases	-	-	-	270,000	-
69-99 Capital Outlay	-	-	-	6,550	3,275
Sub- Total Capital Outlay	\$ 9,349	\$ 14,805	\$ -	\$ 280,300	\$ 3,275
Subtotal	\$ 2,237,467	\$ 2,229,312	\$ 2,412,556	\$ 3,028,484	\$ 2,586,440
91-30 Transfer/Veh. Srv. Fund	40,352	59,065	59,065	103,616	40,490
Sub-total Nonoperating Expenses	\$ 40,352	\$ 59,065	\$ 59,065	\$ 103,616	\$ 40,490
Department Total	\$ 2,277,819	\$ 2,288,377	\$ 2,471,621	\$ 3,132,100	\$ 2,626,930



ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Construction Services**

FUND: **001**
DEPT. NO.: **2512**



MISSION STATEMENT AND GOALS

DEPARTMENT: Public Works
DIVISION: Construction Services

FUND: 001
DEPT. NO.: 2512

DEPARTMENT MISSION STATEMENT: To provide the citizens, business owners, and general public with well-maintained streets, sidewalks, and street lights.

DEPARTMENT CORE SERVICES:

- Main Streets – Perform/ Execute Street Repairs, Road Resurfacing Projects, roadway pavement marking and roadway signage requirements by deploying timely, cost effective measures for repairs and replacement needs
- Main Sidewalks – Perform/Execute repairs, replacement and new construction of pedestrian circulation network in both commercial and residential communities
- Maintain Street Lights – Repair and replace, or construct new lighting feature(s)/ network(s) to promote public safety and security objectives

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOALS: Accessible Transportation and Mobility and High Performing Organization

1. Value to the Community:

- i. Streets - Improved motorist safety, and manage roadway life cycles
- ii. Sidewalks – Improved pedestrian and ADA safety measures
- iii. Street Lights - Improved safety and security for both commercial and residential communities

b. Short Term Challenges and Opportunities:

- i. Streets - Accelerated deterioration of roadways at the mid or end of useful life cycle/Current budget does not meet current needs, as the city grows so too does its need for maintenance and improvements for roadway projects to reverse the current trending.
- ii. Sidewalks - Accelerated deterioration and potential litigation against the city /Current budget does not meet current needs, as the city grows so too does its need for maintenance and improvements for sidewalk construction projects that conform to current ADA standards and requirements as dictated by law.
- iii. Street Lights – Potential increase in safety related and crime incidents/ Implement program to reduce cost and optimize network performance with technology advancements/ improved safety and security for both commercial and residential communities

c. Long Term Challenges and Opportunities:

- i. Streets – Declining assessment scores for existing roadway conditions/ Current budget allocations inadequate to drive the improvements required to maintain and gain ground on deteriorating roadway network/ Larger budget to enable more projects per annum to reverse the existing trend of lower roadway assessment scores
- ii. Sidewalks – As the city grows and existing areas become more aged, the needs of the pedestrian circulation networks will also grow, especially considering the trending of more densely populated communities in the downtown areas/ additional development will require a larger budget to effectively maintain existing and develop newly constructed, considering ADA laws and improving public safety. Larger budget allocation for this work will enable to cover greater area and similar needs within the commercial and residential communities
- iii. Street Lights – Potential increase in safety related and crime incidents/ Implement program to reduce cost and optimize network performance with technology advancements/ improved safety and security for both commercial and residential communities



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Construction Services

FUND: 001
DEPT. NO.: 2512

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Division Director, Construction Services	52079	44	-	-	1.0	1.0	1.0
Construction Services Manager	52059	G06	1.0	1.0	(1.0)	-	-
Project Manager I	70199	24	-	-	1.0	1.0	1.0
Project Manager II	70249	26	1.0	1.0	-	1.0	1.0
Project Manager III	70259	28	1.0	1.0	-	1.0	1.0
* Crew Supervisor	82250	17	1.0	1.0	(1.0)	-	-
Equipment Operator SR	81251	10	-	1.0	-	1.0	1.0
Sign & Marketing Technician**	81341	10	2.0	2.0	-	2.0	2.0
Total Personnel:			6.0	7.0	-	7.0	7.0

* Crew Supervisor reclassified to Streets Operation Supervisor

** One (1) Vacant

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Street Maintenance (001-2512)					
Asphalt Repairs (Tons)	229	261	269	285	302
Concrete Repairs - Includes Sidewalks (Tons)	112	132	136	144	153
Sign Installation/Making/Repairs (Number)	1,056	1,320	1,360	1,441	1,527



DETAIL EXPENDITURES

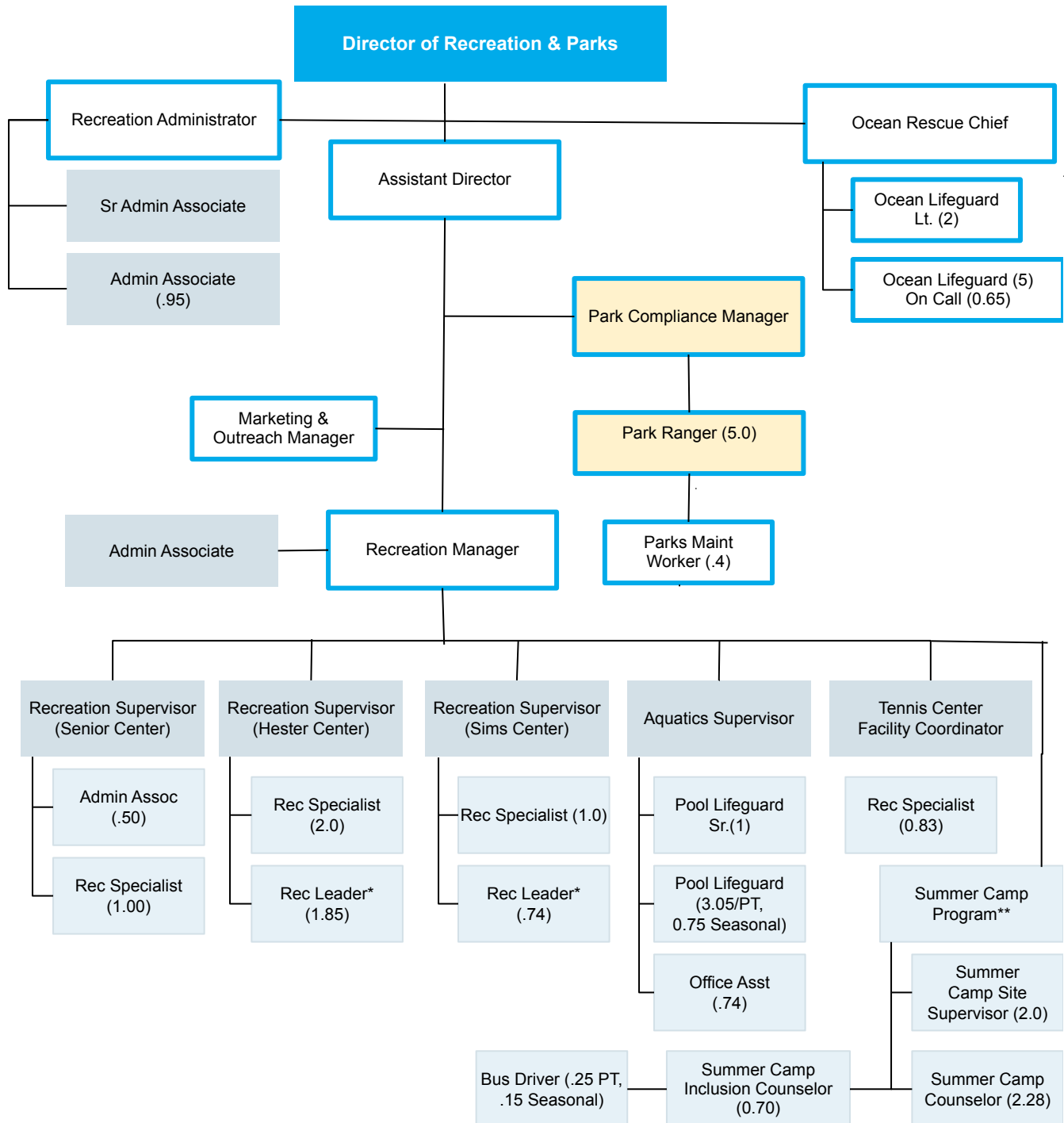
Account	2021/2022 Actual Expense	2022/2023 Current Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 12 Streets Maintenance 001-2512-541					
Department Summary					
Personnel Services	409,134	475,243	504,866	700,601	681,409
Operating Expenses	986,944	1,163,120	931,341	1,007,209	994,133
Capital Outlay	2,460	8,705	9,000	-	-
Nonoperating Expenses	29,426	29,426	29,426	30,531	53,675
Total	\$ 1,427,964	\$ 1,676,494	\$ 1,474,633	\$ 1,738,341	\$ 1,729,217
Estimated As % Of Budget			88.0%		
12-10 Regular Salaries/Wages	283,696	368,601	400,000	476,058	476,058
12-20 Holiday Pay	145	50	40	-	-
14-10 Overtime	5,224	3,000	4,200	6,000	3,000
15-12 Cell Phone Allowance	420	1,008	600	1,008	1,008
15-13 Shoe Allowance	450	400	300	900	900
15-20 Car Allowance	-	1,100	2,000	3,600	3,600
19-99 New Personnel/Reclass	-	-	-	27,840	10,392
21-10 Employer Fica	22,162	26,905	25,000	35,799	35,799
22-10 General Employees Pension	46,051	11,456	11,456	73,048	73,048
23-10 Life Insurance	109	428	600	373	373
23-20 Disability Insurance	1,746	2,773	1,600	3,153	3,153
23-30 Health Insurance	42,203	52,630	50,000	65,130	68,386
23-34 Hsa	4,500	4,300	4,300	4,000	2,000
23-40 Dental Insurance	2,173	2,204	4,500	3,304	3,304
23-50 Vision Insurance	255	388	270	388	388
Sub-total Personnel Services	\$ 409,134	\$ 475,243	\$ 504,866	\$ 700,601	\$ 681,409
41-15 Cellular Phone/Beeper	1,910	2,060	1,900	3,410	3,410
43-10 Electric Service	4,003	3,900	2,500	3,000	3,000
43-11 Street Lighting	845,929	923,600	700,000	731,000	731,000
43-20 Water/Sewer Service	631	5,500	750	1,200	1,200
44-11 Fec Railroad Lease	14,710	19,525	90,000	101,625	91,625
44-31 Copy Machine Rental	625	-	625	625	625
46-30 Vehicle Maint. - Garage	23,599	16,142	15,000	31,500	25,000
46-91 Software Maintenance	-	41,500	400	1,000	1,000
46-98 Grounds Maintenance	7,140	27,400	11,000	15,000	15,000
49-09 Self Insurance Chgs (W/C)	18,233	19,248	19,248	18,233	23,977
49-10 Warehouse Service Chg.	5,390	5,516	5,518	5,516	4,996
49-17 Other Contractual Srvs	1,140	37,825	20,000	20,000	20,000
51-10 Office Supplies	196	595	300	800	300
52-20 Opr. Equipment <\$1000	496	500	500	500	500
52-22 Uniforms	1,883	2,300	2,100	3,000	3,000
52-23 Safety Clothing/Equip.	126	500	500	500	500
52-27 Hardware/Tools	1,478	800	1,500	1,500	1,500
52-75 Equip. Parts/Supplies	1,479	1,800	1,500	1,500	1,500
53-10 St. Repair & Maint. Suppl	29,832	25,600	25,000	32,000	32,000
53-11 Traffic/Street Signs	27,816	27,959	30,000	32,000	32,000
54-30 Training	328	850	3,000	3,300	2,000
Sub- Total Operating Expenses	\$ 986,944	\$ 1,163,120	\$ 931,341	\$ 1,007,209	\$ 994,133
64-02 General Equipment	2,460	7,000	7,000	-	-
64-15 Computer Equipment	-	1,705	2,000	-	-
Sub- Total Capital Outlay	\$ 2,460	\$ 8,705	\$ 9,000	\$ -	\$ -
Subtotal	\$ 1,398,538	\$ 1,647,068	\$ 1,445,207	\$ 1,707,810	\$ 1,675,542
91-30 Transfer/Veh. Srv. Fund	29,426	29,426	29,426	30,531	53,675
Sub-total Nonoperating Expenses	\$ 29,426	\$ 29,426	\$ 29,426	\$ 30,531	\$ 53,675
Department Total	\$ 1,427,964	\$ 1,676,494	\$ 1,474,633	\$ 1,738,341	\$ 1,729,217



ORGANIZATIONAL CHART

DEPARTMENT: Recreation & Parks
DIVISION: Parking Services

FUND: 001
DEPT. NO.: 2517



*50% Funded in the Rec Program Revenue Fund 2712

** Authorized and Funded in the Rec Program Revenue Fund 2712



DETAIL EXPENDITURES

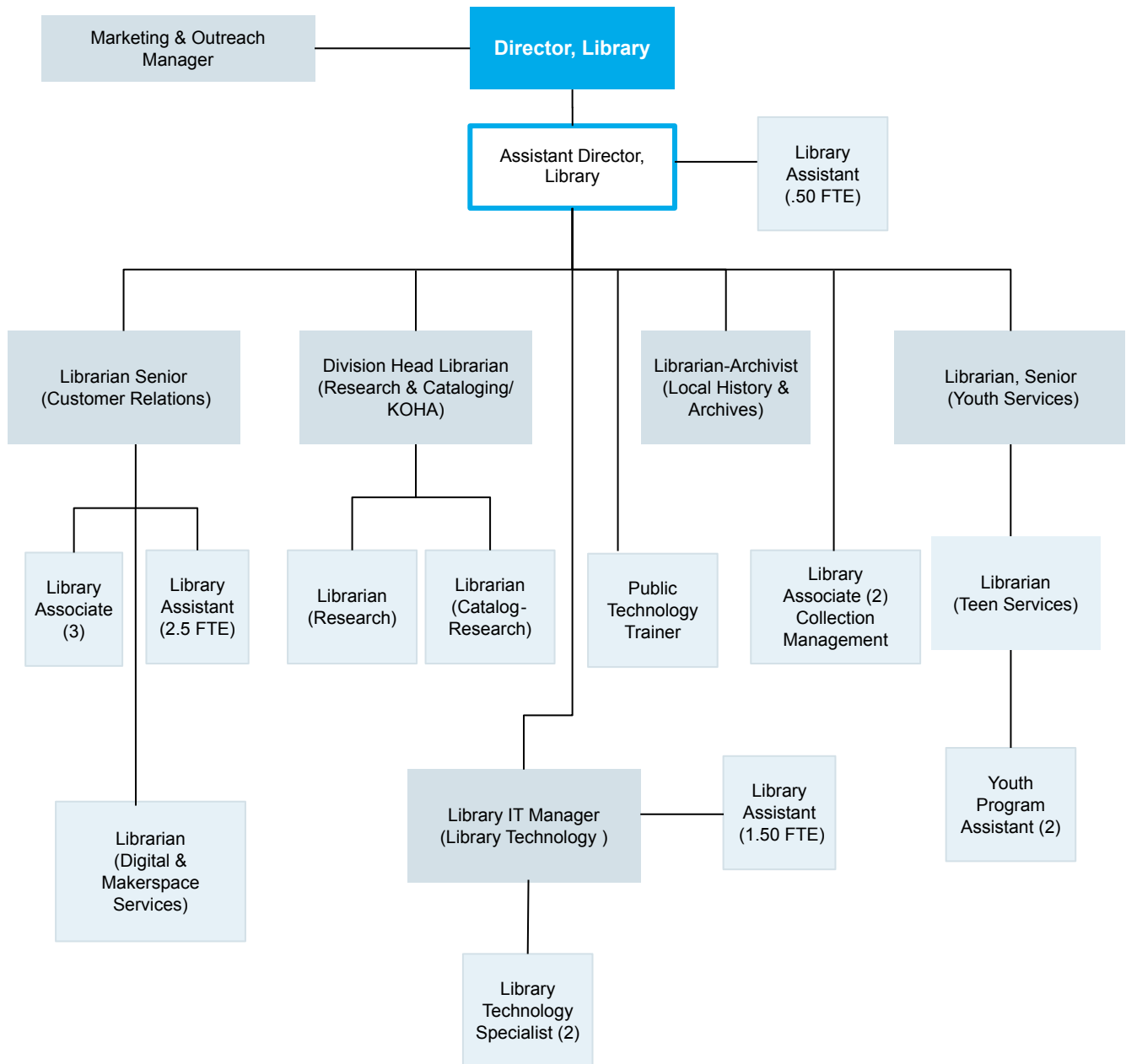
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 14 Parking Services 001-2517-545					
Department Summary					
Personnel Services	71,836	105,887	97,719	408,334	408,125
Operating Expenses	117,852	173,489	139,500	173,137	174,137
Capital Outlay	-	5,976	1,500	2,000	2,000
Nonoperating Expenses	-	-	-	-	23,240
Total	\$ 189,688	\$ 285,352	\$ 238,719	\$ 583,471	\$ 607,502
12-10 Regular Salaries/Wages	51,941	74,364	69,785	265,246	265,246
12-20 Holiday Pay	1,244	1,700	1,505	5,000	5,000
14-10 Overtime	1,362	5,500	3,768	5,500	5,500
15-20 Car Allowance	-	50	-	-	-
21-10 Employer Fica	4,201	6,106	5,709	20,291	20,291
22-10 General Employees Pension	-	-	-	45,392	45,392
23-10 Life Insurance	-	18	-	120	120
23-20 Disability Insurance	(1)	200	-	1,794	1,794
23-30 Health Insurance	11,207	15,207	14,020	55,826	58,617
23-34 Hsa	1,216	1,750	1,800	6,000	3,000
23-40 Dental Insurance	596	908	1,056	2,832	2,832
23-50 Vision Insurance	70	84	76	333	333
Sub-total Personnel Services	\$ 71,836	\$ 105,887	\$ 97,719	\$ 408,334	\$ 408,125
41-15 Cellular Phone/Beeper	1,976	3,150	1,400	5,000	5,000
43-10 Electric Service	-	2,050	2,000	15,000	15,000
43-20 Water/Sewer Service	-	-	1,000	2,500	2,500
46-30 Vehicle Maint-Garage	-	-	300	-	1,000
46-91 Software Maintenance	79,869	80,690	80,690	80,690	80,690
49-10 Warehouse Service Chg	-	55	110	387	387
49-14 Credit Card Fees	28,975	50,750	34,000	40,000	40,000
49-17 Other Contractual Svcs	1,562	22,890	5,000	14,500	14,500
51-10 Office Supplies	911	1,143	1,000	500	500
52-01 Supplies	2,979	3,780	7,500	3,500	3,500
52-20 Opr Equipment <\$1000	-	5,135	2,000	2,000	2,000
52-22 Uniforms	1,161	1,994	1,500	5,500	5,500
52-23 Safety Clothing/Equip	419	422	500	500	500
54-20 Memberships	-	700	500	1,260	1,260
54-30 Training	-	730	2,000	1,800	1,800
Sub- Total Operating Expenses	\$ 117,852	\$ 173,489	\$ 139,500	\$ 173,137	\$ 174,137
64-02 General Equipment	-	4,296	1,500	2,000	2,000
64-15 Computer Equipment	-	1,680	-	-	-
Sub- Total Capital Outlay	\$ -	\$ 5,976	\$ 1,500	\$ 2,000	\$ 2,000
Subtotal	\$ 189,688	\$ 285,352	\$ 238,719	\$ 583,471	\$ 584,262
91-30 Transfer To Veh Srv Fund	-	-	-	-	23,240
Sub-total Nonoperating Expenses	\$ -	\$ -	\$ -	\$ -	\$ 23,240
Department Total	\$ 189,688	\$ 285,352	\$ 238,719	\$ 583,471	\$ 607,502



ORGANIZATIONAL CHART

DEPARTMENT: Library
DIVISION: Library

FUND: 001
DEPT. NO.: 2610



MISSION STATEMENT AND GOALS

DEPARTMENT: Library
DIVISION: Library

FUND: 001
DEPT. NO.: 2610

DEPARTMENT MISSION STATEMENT: The Boynton Beach City Library enriches lives by inspiring learning and nurturing creativity.

DEPARTMENT VALUE STATEMENT: The Boynton Beach City Library values compassion, integrity, diversity, community... We value you!

DEPARTMENT CORE SERVICES:

- Digital Literacy & Technology Access
- Literacy Resources For Adults, Teens & Youth
- Community Outreach
- Local History & Archives
- Nurture Creativity & Learning

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: Culturally Distinct Districts:

STRATEGIC GOAL: Building Wealth in the Community

Objectives

1. Offering technology training where entrepreneurs and small businesses are supported and grown.
2. Provide direct platforms for residents to learn about and connect with the Library and easily share feedback.

Department Initiatives

1. Technology training offered through classes, workshops, and one-on-one instruction on business topics, software, and professional creative tools.
 - a) **Key Performance Indicators**
 - i. Creative Edge Studio appointments
 - ii. Number of technology trainings offered, attendance, and survey feedback
2. Growth of patron email list to further reach of e-newsletters, which directly reach patrons of all ages.
 - a) **Key Performance Indicator**
 - i. Achieve an open rate of 23% or more for monthly email newsletters.

STRATEGIC GOAL: Racial and Social Equity

Objective

1. Evaluating and developing the Library Collection to reflect the city's values of equity, diversity, and inclusion (EDI).

Department Initiative

1. Using a proven approach to evaluate the Library Collection that will produce a successful EDI balanced collection.
 - a) **Key Performance Indicator**
 - i. Tracking changes and evaluating trends in the Library Collections to provide an EDI balanced collection.



PERSONNEL ALLOCATION

DEPARTMENT: Library
DIVISION: Library

FUND: 001
DEPT. NO.: 2610

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Director, Library	30019	42	1.0	1.0	-	1.0	1.0
Assistant Director, Library	30029	32	1.0	1.0	-	1.0	1.0
Division Head Librarian	30039	23	2.0	2.0	-	2.0	2.0
Library Information Technology Manager	30079	22	1.0	1.0	-	1.0	1.0
Librarian	30059	18	2.0	2.0	-	2.0	2.0
Librarian Sr	30089	22	2.0	2.0	-	2.0	2.0
Marketing & Outreach Manager	61559	22	1.0	1.0	-	1.0	1.0
Assistant to Director, Library	30099	20	1.0	1.0	(1.0)	-	-
Public Technology Trainer	30250		-	1.0	-	1.0	1.0
Library Digital & Markerspace Services		20	1.0	1.0	-	1.0	1.0
Library Technology Specialist	30240	12	2.0	2.0	-	2.0	2.0
Library Programming/Comm. Relations Coordinator	30109	20	1.0	1.0	-	1.0	1.0
Youth Program Assistant	30230	10	2.0	2.0	-	2.0	2.0
Library Associate	30202	10	5.0	5.0	-	5.0	5.0
Sub-total for Full-time Positions			22.0	23.0	(1.0)	22.0	22.0
Part-Time Positions (FTE):							
Library Assistant (9,360 hours)	30257	8	-	4.5	-	4.5	4.5
Library Aide (7,280 hours)	30217	8	3.5	-	-	-	-
Library Page (4,160 hours)	30227	3	2.0	-	-	-	-
Sub-total for Part-time Positions			5.5	4.5	-	4.5	4.5
Total Personnel:			27.5	27.5	(1.0)	26.5	26.5

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Library (001-2610)					
Media Circulation	61,250	128,183	143,044	146,000	148,800
Cardholders	15,500	19,200	1,771	18,000	20,000
Number of Print Material	98,416	79,148	75,318	79,000	79,000
Number of DVD Material	15,086	13,873	14,100	14,100	14,100
Number of Audio Material	5,994	4,290	4,200	4,200	4,200
Online Catalog/Database Searches	145,833	133,000	251,000	258,000	262,000



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Library 001-2610-571					
Department Summary					
Personnel Services	2,159,459	2,086,381	2,080,896	2,297,275	2,168,249
Operating Expenses	248,118	280,009	258,171	295,792	296,224
Capital Outlay	110,373	101,000	110,000	110,000	110,000
Total	\$ 2,517,950	\$ 2,467,390	\$ 2,449,067	\$ 2,703,067	\$ 2,574,473
Estimated As % Of Budget			99.3%		
12-10 Regular Salaries/Wages	1,443,165	1,465,904	1,445,134	1,574,891	1,501,288
14-10 Overtime	70,859	83,740	77,523	83,725	83,725
15-12 Cell Phone Allowance	2,016	2,016	1,512	2,016	2,016
19-99 New Personnel/Reclass	-	-	31,670	16,649	-
21-10 Employer Fica	112,142	111,744	107,943	120,633	114,964
22-10 General Employees Pension	302,295	180,963	180,963	218,787	218,787
23-10 Life Insurance	903	901	841	853	793
23-20 Disability Insurance	8,472	9,019	6,003	9,583	9,062
23-30 Health Insurance	190,183	197,998	199,204	235,399	214,928
23-34 Hsa	18,875	22,000	21,625	22,000	10,500
23-40 Dental Insurance	9,440	10,856	7,391	11,398	10,903
23-50 Vision Insurance	1,109	1,240	1,087	1,341	1,283
Sub-total Personnel Services	\$ 2,159,459	\$ 2,086,381	\$ 2,080,896	\$ 2,297,275	\$ 2,168,249
40-10 Mileage Reimbursement	-	350	100	350	350
40-12 Business Meetings	506	980	963	980	980
41-11 Leased Lines	6,990	7,380	7,328	7,800	7,800
41-15 Cellular Phone/Beeper	99	640	167	240	240
43-10 Electric Service	42,967	43,000	39,937	43,000	43,000
43-20 Water/Sewer Service	-	2,100	-	2,500	2,500
44-31 Copy Machine Rental	4,432	5,000	4,675	5,000	5,000
46-20 Equipment Maintenance	36,647	36,603	38,303	38,664	38,153
46-22 Computer Maintenance	18,871	18,686	20,708	18,795	18,795
46-91 Software Maintenance	-	21,307	-	-	-
47-10 Printing & Binding	600	600	600	600	600
49-09 Self Insurance Chgs (W/C)	3,875	4,091	4,091	4,153	5,096
49-10 Warehouse Service Chg.	1,342	1,612	1,612	2,833	2,833
49-14 Credit Card Fees	325	480	441	480	480
49-17 Other Contractual Svcs	16,951	28,170	25,729	50,180	50,180
49-80 C.O.A.L.A.	22,119	22,575	19,907	23,625	23,625
51-10 Office Supplies	5,617	5,850	5,500	5,500	5,500
51-25 Computer Sftwre <\$1000	1,734	3,321	4,213	5,986	5,986
52-01 Supplies	9,982	13,000	13,000	13,000	13,000
52-72 Library Supplies	17,000	12,300	12,000	12,000	12,000
54-10 Books And Publications	56,328	49,029	55,962	57,171	57,171
54-20 Memberships	652	1,935	1,935	1,935	1,935
54-30 Training	1,081	1,000	1,000	1,000	1,000
Sub- Total Operating Expenses	\$ 248,118	\$ 280,009	\$ 258,171	\$ 295,792	\$ 296,224
66-01 Books	110,373	101,000	110,000	110,000	110,000
Sub- Total Capital Outlay	\$ 110,373	\$ 101,000	\$ 110,000	\$ 110,000	\$ 110,000
Subtotal	\$ 2,517,950	\$ 2,467,390	\$ 2,449,067	\$ 2,703,067	\$ 2,574,473
Department Total	\$ 2,517,950	\$ 2,467,390	\$ 2,449,067	\$ 2,703,067	\$ 2,574,473



DETAIL EXPENDITURES

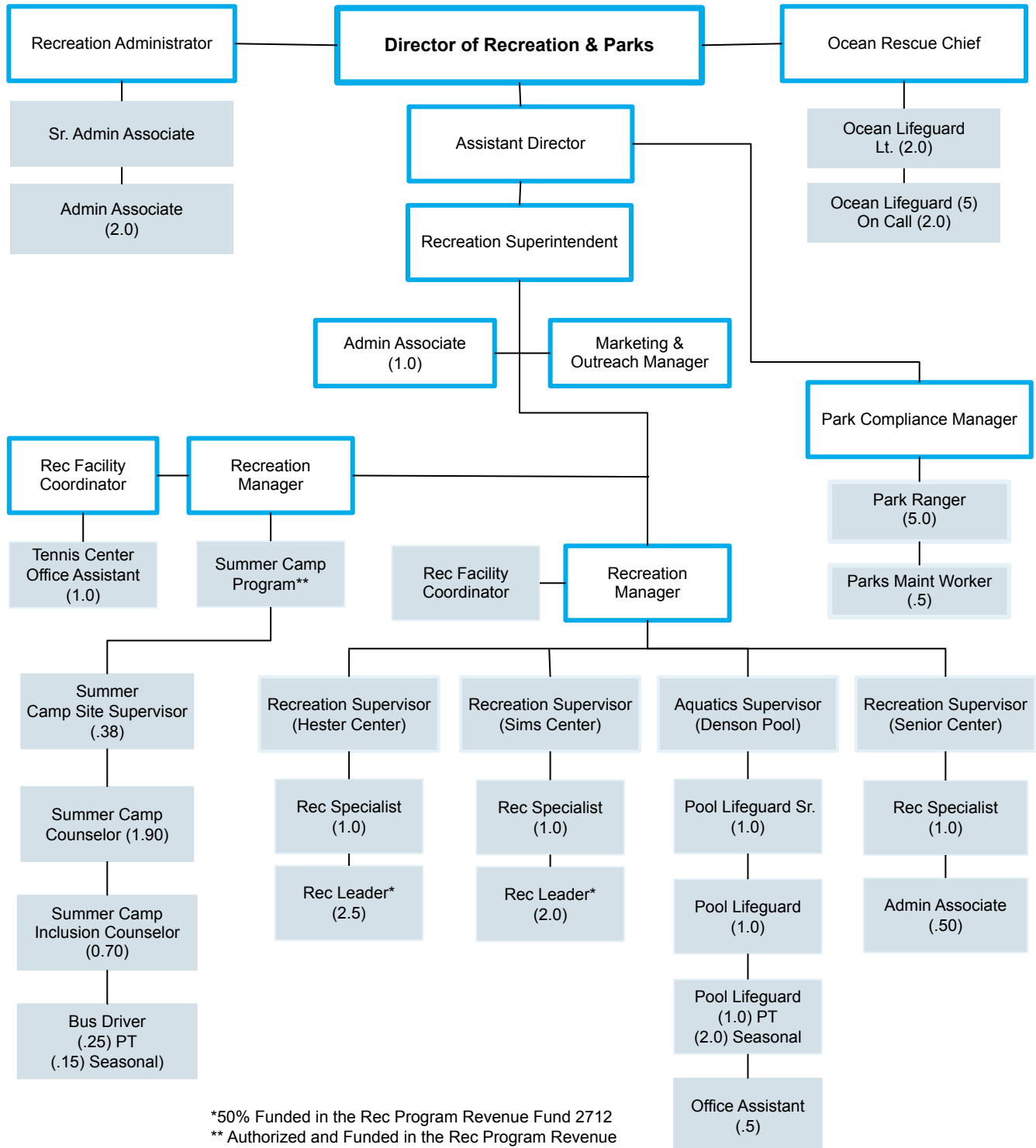
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 School House Museum 001-2612-571					
Department Summary					
Operating Expenses	292,450	254,241	316,991	330,049	265,604
Total	\$ 292,450	\$ 254,241	\$ 316,991	\$ 330,049	\$ 265,604
Estimated As % Of Budget			124.7%		
31-91 Staff Services	230,000	175,000	175,000	175,000	175,000
34-10 Janitorial Services	-	15,500	15,500	17,500	17,500
34-20 Pest Control Services	899	2,500	2,500	4,000	4,000
41-10 Telephone Services	574	500	500	500	500
43-10 Electric Service	36,660	32,000	30,000	32,000	32,000
43-20 Water/Sewer Service	1,530	1,000	1,000	1,000	1,000
46-10 Building Repairs	-	2,500	2,500	5,000	5,000
46-20 Equipment Maintenance	10,480	11,000	11,000	15,000	15,000
49-08 Ins Chgs-Auto/Prop/Liab	11,849	11,866	11,866	12,716	15,604
49-17 Other Contractual Svcs	458	2,375	67,125	67,333	-
Sub- Total Operating Expenses	292,450	254,241	316,991	330,049	265,604
Subtotal	\$ 292,450	\$ 254,241	\$ 316,991	\$ 330,049	\$ 265,604
Department Total	\$ 292,450	\$ 254,241	\$ 316,991	\$ 330,049	\$ 265,604



ORGANIZATIONAL CHART

DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 001
DEPT. NO.: 2710



MISSION STATEMENT AND GOALS

DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 001
DEPT. NO.: 2710

DEPARTMENT MISSION STATEMENT: To enhance the quality of life in our community.

DEPARTMENT CORE SERVICES:

- Affordable, Diverse, Recreation Opportunities that create an inclusive environment for all.
- Social, Wellness, and Mental Health Services for adults 55+.
- Recreation programs to encourage an active community.
- Creating a welcoming, safe environment for all park visitors.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

Strategic Goal: Wealth in the Community

1. **Value to the Community:** List primary benefits the program/project has for the City's residents (aligned to program/project).
 - a) Creating recreation programs that assist in teaching job skills
 - b) Development of professional training program to increase knowledge
 - c) Volunteer opportunities to learn job skills and connect with the community
2. **Short Term Challenges and Opportunities:** List primary short-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
 - a) Awareness of recreation opportunities
 - b) Partnering with local schools
 - c) Enhancement of volunteer opportunities
3. **Long Term Challenges and Opportunities:** List primary long-term program/project threats, challenges, and opportunities for growth and success (aligned to program/project).
 - a) Developing a network of volunteers
 - b) Funding for internship program
 - c) Creating incentives to increase volunteer registration

Strategic Goal: Safe Spaces

1. **Value to the Community:**
 - a) Park Rangers connect with the community to assist park patrons
 - b) Awareness of park rules to educate park patrons
 - c) Scheduled Inspections to ensure Parks and Recreation facilities are safe for use

Enhancement of communication resources to provide customer service to park patrons

1. **Short Term Challenges and Opportunities:**
 - a) Ratio of city parks to Park Rangers on duty.
 - b) Educating patrons on park rules
 - c) Availability of Customer Service
 - d) Outreach events to connect with park patrons
2. **Long Term Challenges and Opportunities:**
 - a) Marketing to increase awareness of Park Ranger program
 - b) Increase in online service for rental and program registration
 - c) Systematic approach to preventative maintenance to decrease park safety hazards

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:



MISSION STATEMENT AND GOALS

DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 001
DEPT. NO.: 2710

Strategic Goal: Wealth in the Community

Objective 1: Develop programs to educate the public on job opportunities in the recreation industry

Department Initiatives/Actions Alignment:

1. Offer Lifeguard Certification Courses to increase candidate pool for employment at John Denson Pool
2. Volunteer opportunities to develop skills to become a recreational professional
 - a) **Target End Date:** September 2024
 - b) **Key Performance Indicators:**
 - i. Increase the number of participants that achieve lifeguard certification by completing Lifeguard Certification Course
 - ii. Hire participants at John Denson Pool
 - iii. Increase the number of volunteer hours recorded

Objective 1. Promote local business and resources during recreation programs and events

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

1. Vendor Opportunities to promote local businesses at Department Special Events
2. Sponsorship Opportunities to promote local business during Department programs
 - a) **Target End Date:** September 2025
 - b) **Key Performance Indicators:** List program/project primary targets, metrics, milestones, and/or performance outcomes that you expect to reach by the conclusion of this budget year (aligned to program/project).
 - i. Increase the number of local businesses and organizations that register as vendors for Recreation programs and events.
 - ii. Increase the number of sponsorship agreements with local businesses that assist with recreation programs.

Strategic Goal: Safe Spaces

Objective 1. Create a welcoming environment for patrons to visit parks

Department Initiatives

1. Park Ranger program to monitor for park safety.
 - a) **Target End Date:** September 2024
 - b) **Key Performance Indicators:**
 - i. Increase in number of Parks monitored daily by Rangers
 - ii. Customer Service satisfactory rate through use of customer surveys
2. Recreation Centers facility inspections protocols.
 - a) **Target End Date:** September 2024
 - b) **Key Performance Indicators:**
 - i. Completion of Inspection Forms by Department Staff
 - ii. Customer Service satisfactory rate through use of customer surveys
3. Increase availability of customer service resources through use of technology
 - a) **Target End Date:** September 2024
 - b) **Key Performance Indicators:**
 - i. Increase in online transactions for rentals and program registration
 - ii. Increase in number of items available for online registration



PERSONNEL ALLOCATION

DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 001
DEPT. NO.: 2710

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Director, Recreation & Parks	61019	39	1.0	1.0	-	1.0	1.0
Assistant Director, Recreation and Parks	61179	33	1.0	1.0	-	1.0	1.0
Recreation Superintendent	61149	28	-	-	1.0	1.0	1.0
Recreation Manager	61189	26	1.0	1.0	1.0	2.0	2.0
** Park Compliance Manager	62089	26	1.0	1.0	(1.0)	-	-
Recreation Administrator	61119	22	1.0	1.0	-	1.0	1.0
Aquatics Supervisor	61249	15	1.0	1.0	-	1.0	1.0
Ocean Rescue Chief	61109	20	1.0	1.0	-	1.0	1.0
***Cultural Arts Center Manager	61199	20	1.0	-	-	-	-
***Recreation Supervisor	61039	14	4.0	3.0	-	3.0	3.0
Ocean Lifeguard Lieutenant	61261	13	2.0	2.0	-	2.0	2.0
Tennis Center Facility Coordinator	61260	12	1.0	1.0	(1.0)	-	-
ADA Coordinator	01139	23	-	1.0	(1.0)	-	-
Administrative Associate Sr.	00382	11	1.0	1.0	-	1.0	1.0
Administrative Associate	00370	10	2.0	1.0	-	1.0	1.0
Marketing & Outreach Specialist	61209	22	1.0	1.0	-	1.0	1.0
Recreation Facility Coordinator	12	-	-	-	2.0	2.0	2.0
Recreation Specialist	61220	10	4.0	3.0	(1.0)	2.0	2.0
Ocean Lifeguard	61241	10	5.0	5.0	-	5.0	5.0
** Park Ranger	61101	10	5.0	5.0	(5.0)	-	-
Pool Lifeguard, Senior	61270	11	1.0	1.0	-	1.0	1.0
Pool Lifeguard	61101	10	-	-	1.0	1.0	1.0
Sub-total for Full-time Positions			34.0	31.0	(4.0)	27.0	27.0
Part-Time Positions (FTE):							
Pool Lifeguard (Seasonal)	61228	8	0.75	0.75	1.25	2.00	2.0
Pool Lifeguard	61227	8	3.05	3.05	(2.05)	1.00	1.0
ADA Coordinator Assistant	01030	17	-	0.50	-	0.50	0.5
Administrative Associate	00370	10	1.45	1.45	0.55	2.00	2.0
Office Assistant	00202	6	0.74	0.74	0.26	1.00	1.0
Recreation Specialist	61220	10	1.83	1.83	(0.83)	1.00	1.0
Parks Maintenance Worker	82307	6	0.40	0.40	0.10	0.50	0.5
Ocean Lifeguard On-Call	61251	10	0.65	0.65	1.35	2.00	2.0
Recreation Leader Assistant			0.50	0.50	(0.50)	-	-
* Recreation Leader	61231	5	4.97	2.47	(0.47)	2.00	2.0
Sub-total for Part-time Positions			14.34	12.34	(0.34)	12.00	12.00
Part-Time and Seasonal Positions (FTE):							
Recreation Program Revenue Fund 172- 2712							
Summer Camp Site Supervisor	61298	10	-	0.38	-	0.38	0.4
Summer Camp Inclusion Counselor	61288	8	0.70	0.70	-	0.70	0.7
Summer Day Camp Counselor	61278	5	2.35	1.90	-	1.90	1.9
Bus Driver	54207	8	0.25	0.25	-	0.25	0.3
Seasonal Bus Driver	54208	8	0.15	0.15	-	0.15	0.2
Sub-total for Part-Time and Seasonal Positions			3.45	3.38	-	3.38	3.38
Total Personnel:			51.79	46.72	(4.34)	42.38	42.38

* 50% funded in Recreation Program Fund 172- 2712

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Recreation (001-2710)					
Camp Program Participants (summer camps)	38	100	149	150	150
Class Participants (registered programs; not including drop-in)	1,719	2,453	2,986	2,800	2,800
Beach Visitors	205,895	199,930	211,988	210,000	210,000
Lifeguard Actions	1,978	2,970	5,937	3,000	3,000
Volunteer Hours	1,657	1,372	362	500	500
Parking Permits Sold	3,378	2,731	2,299	2,300	2,300
Pavilion Reservation Attendance	5,500	9,711	13,544	13,500	13,500
Revenue from Facility Rentals	30,893	148,144	170,476	135,000	135,000
Revenue from Program Fees	328,053	510,030	258,331	491,000	516,042
Revenue from Recreation Fees, Programs, Sales, Etc.	949,077	1,474,535	1,517,581	1,500,000	1,400,000
Program cost recovery through fees (%)	30.67%	36.99%	35.00%	35.0%	35.0%



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Recreation 001-2710-572					
Department Summary					
Personnel Services	2,836,398	3,009,891	2,884,768	2,679,875	2,636,854
Operating Expenses	823,528	768,905	784,711	664,691	676,791
Capital Outlay	18,551	54,011	63,565	77,400	49,200
Nonoperating Expenses	47,882	55,342	55,342	58,109	66,788
Total	\$ 3,726,359	\$ 3,888,149	\$ 3,788,386	\$ 3,480,075	\$ 3,429,633
Estimated As % Of Budget			97.4%		
12-10 Regular Salaries/Wages	1,888,437	2,171,560	2,049,118	1,832,551	1,832,551
12-20 Holiday Pay	12,161	14,225	14,137	9,500	9,500
14-10 Overtime	24,503	51,000	60,000	6,000	6,000
14-20 Reimbursable Wages	21,425	8,000	10,000	10,000	10,000
15-10 Clothing Allowance	1,050	1,050	1,050	1,750	1,750
15-12 Cell Phone Allowance	1,705	2,616	1,608	1,608	1,608
15-20 Car Allowance	6,500	8,950	7,200	7,200	7,200
19-99 New Personnel/Reclass	-	-	-	184,354	140,477
21-10 Employer Fica	153,043	166,785	161,460	131,113	131,113
22-10 General Employees Pension	435,676	257,581	257,581	227,692	227,692
23-10 Life Insurance	925	967	849	420	468
23-20 Disability Insurance	10,360	11,569	7,878	8,994	8,994
23-30 Health Insurance	242,385	274,853	264,309	222,602	233,300
23-34 Hsa	24,284	26,000	30,000	24,000	12,000
23-40 Dental Insurance	12,478	12,871	18,114	10,820	12,708
23-50 Vision Insurance	1,466	1,864	1,464	1,271	1,493
Sub-total Personnel Services	\$ 2,836,398	\$ 3,009,891	\$ 2,884,768	\$ 2,679,875	\$ 2,636,854
31-90 Other Professional Svcs	703	-	-	-	-
40-10 Mileage Reimbursement	176	250	200	250	250
40-12 Business Meetings	-	100	100	100	100
41-15 Cellular Phone/Beeper	1,604	4,830	4,815	2,900	2,900
43-10 Electric Service	296,927	267,100	295,000	247,000	247,000
43-20 Water/Sewer Service	50,091	43,950	50,000	29,600	29,600
43-21 District Energy Plant	85,370	70,000	85,000	-	-
43-30 Garbage Fees/Roll Offs	-	-	440	-	-
44-31 Copy Machine Rental	7,933	9,500	8,600	5,100	5,100
46-20 Equipment Maintenance	2,841	9,800	9,000	13,000	13,000
46-30 Vehicle Maint. - Garage	58,749	33,790	35,790	51,419	60,000
46-91 Software Maintenance	-	1,200	-	-	-
46-92 Beach Maintenance	4,800	5,400	5,400	5,500	5,500
49-09 Self Insurance Chgs (W/C)	55,555	58,649	58,649	59,538	73,057
49-10 Warehouse Service Chg	3,272	3,467	3,467	3,759	3,759
49-14 Credit Card Fees	10,142	9,000	9,200	-	-
49-17 Other Contractual Svcs	173,235	178,200	144,200	145,850	145,850
51-10 Office Supplies	3,291	4,100	3,100	3,800	3,800
52-01 Supplies	7,245	6,700	7,700	7,700	7,700
52-20 Opr Equipment <\$1000	22,240	20,950	20,950	42,650	32,650
52-21 Chemicals	15,483	16,500	14,800	18,000	18,000
52-22 Uniforms	7,062	7,800	6,800	7,100	7,100
52-23 Safety Clothing/Equip	2,197	539	3,000	3,050	3,050
52-85 Food Supplies	1,377	2,700	1,200	1,000	1,000
54-20 Memberships	3,449	4,480	4,400	4,375	4,375
54-30 Training	9,786	9,900	12,900	13,000	13,000



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Sub- Total Operating Expenses	\$ 823,528	\$ 768,905	\$ 784,711	\$ 664,691	\$ 676,791
62-01 Building Improvements	-	9,132	9,131	27,200	15,000
64-02 General Equipment	14,218	22,700	33,000	31,200	20,200
64-03 Recreation Equipment	-	3,921	3,921	8,000	8,000
64-14 Computer Software	-	-	4,200	-	-
64-15 Computer Equipment	4,333	5,314	5,313	6,000	6,000
64-16 Furniture & Fixtures	-	12,944	8,000	5,000	-
Sub- Total Capital Outlay	\$ 18,551	\$ 54,011	\$ 63,565	\$ 77,400	\$ 49,200
Subtotal	\$ 3,678,477	\$ 3,832,807	\$ 3,733,044	\$ 3,421,966	\$ 3,362,845
91-30 Transfer To Veh Srv Fund	47,882	55,342	55,342	58,109	66,788
Sub-total Nonoperating Expenses	\$ 47,882	\$ 55,342	\$ 55,342	\$ 58,109	\$ 66,788
Department Total	\$ 3,726,359	\$ 3,888,149	\$ 3,788,386	\$ 3,480,075	\$ 3,429,633



MISSION STATEMENT AND GOALS

DEPARTMENT: Recreation
DIVISION: Woman's Club

FUND: 001
DEPT. NO.: 2713

DEPARTMENT MISSION STATEMENT: The Boynton Woman's Club is dedicated to being preserved as a treasured historic landmark and operating exclusively for charitable, educational and private events.

DEPARTMENT VALUE STATEMENT: The Boynton Woman's Club values history, preservation and community engagement.

DEPARTMENT CORE SERVICES:

- Charity and Education
- Community Service
- Historical Landmark
- Rental Space Opportunities

Strategic Goal: Develop Marketing Strategies to Increase Visibility and Rental Opportunities

Objective

1. To continue the long-treasured tradition of providing a community space for charitable and educational organizations to congregate and increase rental opportunities.

Department Initiatives

1. Develop strategic marketing tools to engage and educate the community (and beyond) regarding the significant role the Boynton Woman's Club played in the social and cultural development of Boynton Beach leading to being the first edifice appointed to the National Register of Historic Places in the United States.

a. **Key Performance Indicators**

- i. Maintain close partnership with the Woman's Club organization
- ii. Increase requests for walk-throughs and/or visits
- iii. Website inquiries and registration
- iv. Request for rental availability
- v. Number of boo
- vi. Survey feedback

2. While preserving the historic nature of the facility through upkeep and renovations (as warranted), create a unique promotional plan (including collateral) to highlight treasured attributes to aid in growing and maintaining on-going rental activity.

a. **Key Performance Indicators**

- i. Increase requests for walk-throughs and/or visits
- ii. Website inquiries and registration
- iii. Request for rental availability
- iv. Number of booked rentals
- v. Survey feedback



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Women's Club 001-2713-572					
Department Summary					
Operating Expenses	-	-	-	56,500	56,500
Capital Outlay	-	-	-	12,000	12,000
Total	\$ -	\$ -	\$ -	\$ 68,500	\$ 68,500
43-10 Electric Service	-	-	-	25,000	25,000
43-20 Water/Sewer Service	-	-	-	3,500	3,500
46-20 Equipment Maintenance	-	-	-	2,500	2,500
49-17 Other Contractual Svcs	-	-	-	25,000	25,000
52-01 Supplies	-	-	-	500	500
Sub- Total Operating Expenses	\$ -	\$ -	\$ -	\$ 56,500	\$ 56,500
62-01 Building Improvements	-	-	-	12,000	12,000
Sub- Total Capital Outlay	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000
Subtotal	\$ -	\$ -	\$ -	\$ 68,500	\$ 68,500
Department Total	\$ -	\$ -	\$ -	\$ 68,500	\$ 68,500



DETAIL EXPENDITURES

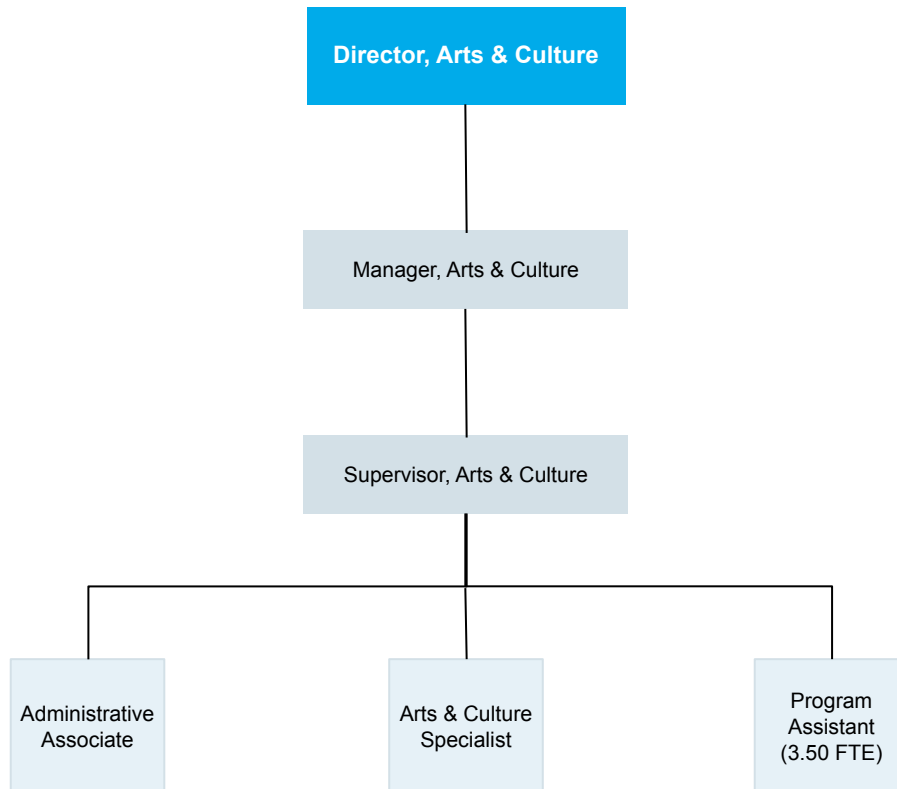
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Leases 001-5022-584					
Department Summary					
Capital Outlay	111,168	-	-	-	-
Nonoperating Expenses	427,793	-	-	-	-
Total	\$ 538,961	\$ -	\$ -	\$ -	\$ -
71-00 Principal	109,407	-	-	-	-
72-00 Interest Expense	1,761	-	-	-	-
Sub- Total Capital Outlay	\$ 111,168	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 111,168	\$ -	\$ -	\$ -	\$ -
99-02 Expense	427,793	-	-	-	-
Sub-total Nonoperating Expenses	\$ 427,793	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 538,961	\$ -	\$ -	\$ -	\$ -



ORGANIZATIONAL CHART

DEPARTMENT: Library
DIVISION: Arts & Cultural Center

FUND: 001
DEPT. NO.: 2715



MISSION STATEMENT AND GOALS

DEPARTMENT: Library
DIVISION: Arts & Cultural Center

FUND: 001
DEPT. NO.: 2715

DEPARTMENT MISSION STATEMENT: The Boynton Beach Arts & Cultural Center is dedicated to preserving, promoting and presenting creative thought-provoking art experiences that are culturally rich and diverse.

DEPARTMENT VALUE STATEMENT: The Boynton Beach Arts & Cultural Center values creativity, sparks imagination, celebrates diversity and shines a spotlight on our community!

DEPARTMENT CORE SERVICES:

- Arts Enrichment
- Hospitality & Engagement
- Rental Space Opportunities
- Professional and Community Stage Productions
- Foster Creativity, Inspiration and Accessibility

Strategic Goal: Develop Strategies to Increase Visibility

Objective

1. Provide on-going opportunities for the community-at-large to visit, learn and experience arts & cultural programming.

Department Initiatives

1. Develop strategic tools to engage, educate and communicate on-going and special events with the community at-large working in tandem with various collaborative partners.
 - a) **Key Performance Indicators**
 - i. Clicks on Social Media Channels
 - ii. Email sign-up on website
 - iii. Number of attendances
 - iv. Survey feedback

Strategic Goal: Increase Revenue Generating Programming

Objective

1. Create and maintain new engaging arts partnerships that can grow and evolve adding to the vibrant fabric of the Boynton Beach community-at-large.

Department Initiative

1. Explore arts partnerships including Kennedy Center and Lincoln Center artists to bring unique and one-of-a-kind programming to the Boynton Beach Arts & Cultural Center.

Key Performance Indicator

- i. Use survey monkey and other tools to gain insight, share/exchange and evaluate program ideas and metrics.
1. Growth of patron database, program participation and overall attendance.
 - a) **Key Performance Indicator**
 - i. Achieve an upswing in attendance and open rate of 20% or more for monthly social media posts.



PERSONNEL ALLOCATION

DEPARTMENT: Library			FUND: 001				
DIVISION: Arts & Cultural Center			DEPT. NO.: 2715				
Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Director, Arts & Culture		50	0.0	0.0	1.0	1.0	1.0
Manager, Arts & Cultural Programs	61199	24	0.0	1.0	0.0	1.0	1.0
Supervisor, Arts & Culture	61039	14	0.0	0.0	1.0	1.0	1.0
Administrative Associate	00370	10	0.0	1.0	0.0	1.0	1.0
Arts & Culture Specialist	61220	07	0.0	0.0	1.0	1.0	1.0
Supervisor, Recreation	61039	14	0.0	1.0	(1.00)	0.0	0.0
Recreation Specialist	61220	07	0.0	1.0	(1.00)	0.0	0.0
			0.0	4.0	1.0	5.0	5.0
Part-Time Positions (FTE):							
Recreation Leaders (3,640 hours)	61231	07	0.0	2.5	(2.50)	0.0	0.0
Program Assistant, Arts & Culture (7,280 hours)	61231	07	0.00	0.00	3.50	3.50	3.50
			0.00	2.50	1.00	3.50	3.50
Total Personnel:			0.00	6.50	2.00	8.50	8.50

DETAIL EXPENDITURES

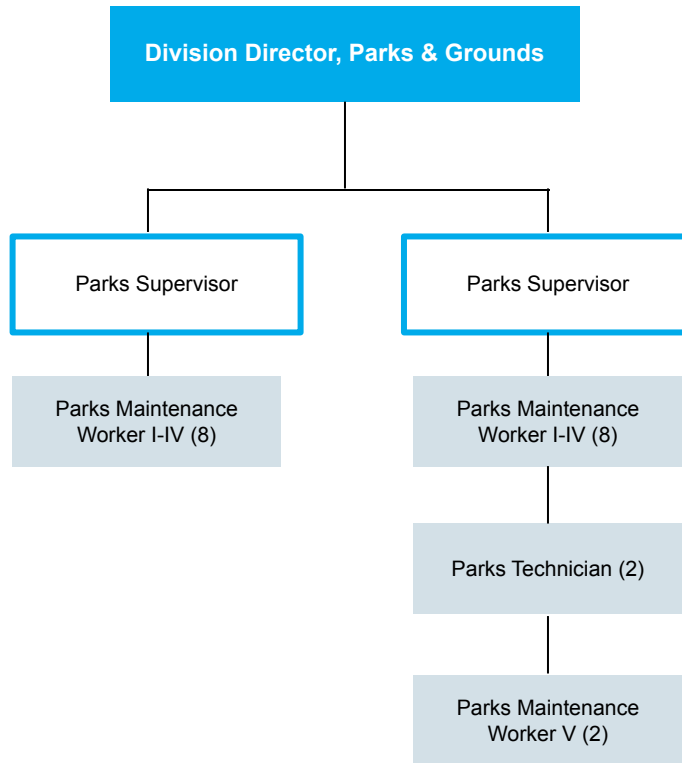
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Arts & Cultural Center 001-2715-573					
Department Summary					
Personnel Services	-	-	-	589,768	586,031
Operating Expenses	-	-	-	254,880	422,880
Capital Outlay	-	-	-	15,000	15,000
Total	\$ -	\$ -	\$ -	\$ 859,648	\$ 1,023,911
12-10 Regular Salaries/Wages	-	-	-	285,145	410,145
14-10 Overtime	-	-	-	5,000	5,000
15-12 Cell Phone Allowance	-	-	-	516	1,032
19-99 New Personnel/Reclass	-	-	-	205,620	57,205
21-10 Employer Fica	-	-	-	21,853	33,032
22-10 General Employees Pension	-	-	-	22,941	22,941
23-10 Life Insurance	-	-	-	144	204
23-20 Disability Insurance	-	-	-	1,395	2,356
23-30 Health Insurance	-	-	-	40,939	48,847
23-34 Hsa	-	-	-	4,000	2,500
23-40 Dental Insurance	-	-	-	1,982	2,478
23-50 Vision Insurance	-	-	-	233	291
Sub-total Personnel Services	\$ -	\$ -	\$ -	\$ 589,768	\$ 586,031
40-10 Mileage Reimbursement	-	-	-	300	300
40-12 Business Meetings	-	-	-	1,600	1,600
43-10 Electric Service	-	-	-	60,000	60,000
43-20 Water/Sewer Service	-	-	-	15,000	15,000
43-21 District Energy Plant	-	-	-	30,000	30,000
44-31 Copy Machine Rental	-	-	-	3,000	3,000
46-20 Equipment Maintenance	-	-	-	2,000	2,000
47-10 Printing & Binding	-	-	-	-	2,000
49-09 Self Insurance Chgs (W/C)	-	-	-	2,500	-
49-10 Warehouse Service Chg	-	-	-	1,500	-
49-14 Credit Card Fees	-	-	-	1,500	1,500
49-17 Other Contractual Svcs	-	-	-	131,000	301,000
51-10 Office Supplies	-	-	-	2,000	2,000
52-01 Supplies	-	-	-	500	500
52-20 Opr Equipment <\$1000	-	-	-	2,500	2,500
54-20 Memberships	-	-	-	480	480
54-30 Training	-	-	-	1,000	1,000
Sub- Total Operating Expenses	\$ -	\$ -	\$ -	\$ 254,880	\$ 422,880
62-01 Building Improvements	-	-	-	10,000	10,000
64-02 General Equipment	-	-	-	4,000	4,000
69-99 Capital Outlay	-	-	-	1,000	1,000
Sub- Total Capital Outlay	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
Subtotal	\$ -	\$ -	\$ -	\$ 859,648	\$ 1,023,911
Department Total	\$ -	\$ -	\$ -	\$ 859,648	\$ 1,023,911



ORGANIZATIONAL CHART

DEPARTMENT: **Public Works**
DIVISION: **Parks & Grounds**

FUND: **001**
DEPT. NO.: **2730**



MISSION STATEMENT AND GOALS

DEPARTMENT: Public Works
DIVISION: Parks & Grounds

FUND: 001
DEPT. NO.: 2730

DEPARTMENT MISSION STATEMENT:

Enhancing our physical environment through the conservation and preservation of natural resources, sound management of City owned green spaces, and participation in the promotion of landscape beautification throughout the community.

DEPARTMENT CORE SERVICES:

- Provide quality service maintaining public right-of-ways, City properties, and Parks

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

-

City Initiative No. 2: Building Wealth in the Community

Department Initiatives Alignment:

1. Continue to follow the accredited maintenance plan.
2. Continue to cross train all parks maintenance staff on athletic field maintenance, building maintenance and cemetery operations.

Target Performance Metrics:

- Follow our accredited maintenance plan and continue to train and promote staff on the career path.
- Continue to follow best practices in regards to parks, building and athletic field maintenance.

City Initiative No. 3: Boynton Beach Branding

Department Initiatives Alignment:

1. Continue to work towards creating a uniformed look throughout City parks and facilities.

Target Performance Metrics:

- Continue developing CIP based on areas of most need: procure amenities when funding is allocated.
- Develop plans for potential parks bond.



PERSONNEL ALLOCATION

DEPARTMENT: Public Works	FUND: 001
DIVISION: Parks & Grounds	DEPT. NO.: 2730

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Parks Superintendent	62069	30	1.0	1.0	(1.0)	-	-
Division Director, Parks & Grounds	62129	41	-	-	1.0	1.0	1.0
Parks Supervisor	82379	20	1.0	1.0	-	1.0	1.0
Parks Manager		20	1.0	1.0	-	1.0	1.0
Parks Technician	TBD	9	-	-	2.0	2.0	2.0
Career Path Parks Maintenance I-V			20.0	20.0	(2.0)	18.0	18.0
Parks Maintenance Worker V	82360	14	*	*	*	*	*
Parks Maintenance Worker IV	82351	12	*	*	*	*	*
Parks Maintenance Worker III	82341	10	*	*	*	*	*
Parks Maintenance Worker II	82331	8	*	*	*	*	*
Parks Maintenance Worker I	82321	6	*	*	*	*	*
Sub-total for Full-time Positions			23.0	23.0	-	23.0	23.0

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Parks & Grounds (001-2730)					
Acres of maintained landscaping	145	145	149	174	174
Number of Sports Fields	7	7	7	7	7
Contractual Landscaping for City Lots & Medians/R.O.W.s	\$ 1,111,916	\$ 1,105,536	\$ 801,411	\$ 801,411	\$ 801,411



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 30 Parks & Grounds 001-2730-572					
Department Summary					
Personnel Services	1,422,075	1,383,398	1,583,437	1,506,362	1,504,459
Operating Expenses	2,492,234	2,801,998	3,031,250	2,987,509	2,964,617
Capital Outlay	4,100	50,521	44,845	368,750	13,750
Nonoperating Expenses	90,928	100,808	100,808	248,390	196,072
Total	\$ 4,009,337	\$ 4,336,725	\$ 4,760,340	\$ 5,111,011	\$ 4,678,898
Estimated As % Of Budget			109.8%		
12-10 Regular Salaries/Wages	903,232	955,357	1,160,000	986,055	986,055
12-20 Holiday Pay	2,709	3,200	2,100	2,000	2,000
14-10 Overtime	21,303	17,500	18,000	30,000	18,524
15-13 Shoe Allowance	2,550	3,300	2,400	3,300	3,300
15-20 Car Allowance	600	100	-	3,600	3,600
21-10 Employer Fica	72,569	73,728	70,000	71,958	71,958
22-10 General Employees Pension	219,573	127,607	127,607	167,570	167,570
22-50 Roth 457	-	-	30	-	-
23-10 Life Insurance	325	476	300	264	264
23-20 Disability Insurance	5,360	4,774	4,500	6,317	6,317
23-30 Health Insurance	166,279	170,999	171,000	204,694	223,767
23-34 Hsa	17,906	16,500	17,000	19,000	9,500
23-40 Dental Insurance	8,653	8,582	9,400	10,384	10,384
23-50 Vision Insurance	1,016	1,275	1,100	1,220	1,220
Sub-total Personnel Services	\$ 1,422,075	\$ 1,383,398	\$ 1,583,437	\$ 1,506,362	\$ 1,504,459
41-15 Cellular Phone/Beeper	6,710	7,000	6,400	9,000	9,000
43-10 Electric Service	88,449	106,000	60,000	60,000	60,000
43-20 Water/Sewer Service	430,216	417,180	400,000	370,000	370,000
44-31 Copy Machine Rental	82	675	675	675	675
46-20 Equipment Maintenance	2,375	5,500	4,000	4,000	4,000
46-30 Vehicle Maint. - Garage	184,004	134,084	119,000	205,000	185,000
46-45 Irrigation Maint/Supplies	41,899	36,246	30,000	40,000	40,000
46-98 Grounds Maintenance	478,585	445,780	500,000	550,000	530,000
49-09 Self Insurance Chgs (W/C)	66,824	70,750	70,750	70,750	87,491
49-10 Warehouse Service Chg	5,588	6,705	6,705	6,705	7,656
49-17 Other Contractual Svcs	1,141,734	1,514,742	1,800,000	1,630,000	1,630,000
51-10 Office Supplies	518	920	500	500	500
52-01 Supplies	1,585	4,800	1,300	2,000	2,000
52-20 Opr Equipment <\$1000	7,857	18,032	1,600	2,000	2,000
52-21 Chemicals	13,118	-	-	-	-
52-22 Uniforms	5,369	16,996	15,200	20,000	20,000
52-23 Safety Clothing/Equip	1,096	1,495	1,375	1,200	1,200
52-26 Gardening Supplies	7,764	4,100	4,050	6,325	6,000
52-27 Hardware/Tools	1,044	4,330	400	400	400
52-75 Equip. Parts/Supplies	5,169	3,600	6,000	5,600	5,600
54-10 Books-Publications-Videos	-	-	-	100	100
54-20 Memberships	323	533	495	495	495
54-30 Training	1,925	2,530	2,800	2,759	2,500
Sub-Total Operating Expenses	\$ 2,492,234	\$ 2,801,998	\$ 3,031,250	\$ 2,987,509	\$ 2,964,617
63-05 Parks Improvements	4,100	677	5,000	5,000	5,000
64-02 General Equipment	-	48,319	38,320	45,000	-
64-15 Computer Equipment	-	1,525	1,525	2,000	2,000
64-20 Communication Equip.	-	-	-	6,750	6,750
64-33 Vehicle Purchases	-	-	-	310,000	-
Sub-Total Capital Outlay	\$ 4,100	\$ 50,521	\$ 44,845	\$ 368,750	\$ 13,750
Subtotal	\$ 3,918,409	\$ 4,235,917	\$ 4,659,532	\$ 4,862,621	\$ 4,482,826
91-30 Transfer To Veh Srv Fund	90,928	100,808	100,808	248,390	196,072
Sub-total Nonoperating Expenses	\$ 90,928	\$ 100,808	\$ 100,808	\$ 248,390	\$ 196,072
Department Total	\$ 4,009,337	\$ 4,336,725	\$ 4,760,340	\$ 5,111,011	\$ 4,678,898





Utility Fund

FY 2023-2024 Adopted Budget

The Water and Sewer Utility Fund is the largest Enterprise Fund of the City. It includes the operation of our water, sanitary sewer and storm-water systems that serve over 117,000 people. For FY 2023-24, the operating revenues have been averaging annually over a 4.87.3% increase, now \$58.6M. The annual expenses (personnel, contractual services, chemicals/supplies, etc.) to operate and serve the customers have been consistent, averaging around \$34M over the last three years. Operating expenses are projected to decrease from \$34.5M to \$33.3M by FY 2025-26.

The transfers to the Utility General CIP Fund will continue to support future capital projects and improve the infrastructure of the Utility. The transfer of \$16.9M to the General Fund (for indirect cost) and Utility General CIP Fund will be maintained at the same level of funding over the next two years.

The projected two years from FY 2024-25 to FY 2025-26 will provide additional revenues to increase Net Assets. However, fund balance will be needed to support the ongoing increase in operational costs. The trends for revenues growth has been consistently increasing year-over-year at 3% to 8%. This annual increase in water and sewer revenues is directly related to the population growth and commercial customers.

UTILITY FUND

	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
	Actual	Actual	Amended Budget	Adopted Budget	Projected Budget	Projected Budget
Net Assets, October 1	\$ 143,222,812	\$ 138,967,716	\$ 130,043,279	\$ 127,179,121	\$ 134,142,673	\$ 135,616,198
Operating Revenues	\$ 50,196,288	\$ 50,814,959	\$ 53,787,678	\$ 58,564,865	\$ 57,063,348 ⁽¹⁾	\$ 58,775,248 ⁽¹⁾
Operating Expenses	\$ (23,990,765)	\$ (34,779,163)	\$ (30,876,742)	\$ (34,039,545)	\$ (32,214,895) ⁽²⁾	\$ (33,503,490) ⁽²⁾
Operating Income (Loss)	\$ 26,205,523	\$ 16,035,796	\$ 22,910,936	\$ 24,525,320	\$ 24,848,453	\$ 25,271,758
Nonoperating Revenue	\$ 203,525	\$ 88,119	\$ 132,900	\$ 132,900	\$ 150,000	\$ 150,000
Nonoperating (Expense)	\$ (13,764,771)	\$ (1,606,287)	\$ (7,632,154)	\$ (8,126,549)	\$ (8,126,549)	\$ (8,126,549)
Restatement GASB 75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - ⁽³⁾
Nonoperating (Contra Acct-Capital Credit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Contributions	\$ (182,894)	\$ (86,001)	\$ (222,380)	\$ (161,150)	\$ (212,246)	\$ (212,246)
Transfers From (To) Other Funds						
Risk Management / Self Insurance Fund	\$ (123,870)	\$ (123,870)	\$ (123,870)	\$ (123,870)	\$ (135,356)	\$ (139,417)
Vehicle Service Fund	\$ (961,609)	\$ (951,322)	\$ (998,590)	\$ (998,590)	\$ (1,050,776)	\$ (1,082,299)
General Government CIP Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Capital Renewal & Replacement Fund	\$ (8,000,000)	\$ (8,000,000)	\$ (9,000,000)	\$ (9,000,000)	\$ (8,000,000)	\$ (8,000,000)
General Fund	\$ (7,631,000)	\$ (14,280,872)	\$ (7,931,000)	\$ (7,931,000)	\$ (6,000,000)	\$ (6,000,000)
Net Transfers In (To) Other Funds	\$ (16,716,479)	\$ (23,356,064)	\$ (18,053,460)	\$ (18,053,460)	\$ (15,186,132)	\$ (15,221,716)
Increase (Decrease) In Net Assets	\$ (4,255,096)	\$ (8,924,437)	\$ (2,864,158)	\$ (1,682,939)	\$ 1,473,526	\$ 1,861,246
Net Assets, September 30 ⁽³⁾	\$ 138,967,716 ⁽³⁾	\$ 130,043,279	\$ 127,179,121	\$ 125,496,182	\$ 135,616,198	\$ 137,477,445
Less Investment in Capital Assets, Net	\$ (147,850,994)	\$ (148,012,038)	\$ (148,012,038)	\$ (148,012,038)	\$ (148,012,038)	\$ (148,012,038)
Less Restricted for:						
Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Bond Covenants	\$ -	\$ (3,511,829)	\$ (3,511,829)	\$ (3,511,829)	\$ (3,511,829)	\$ (3,511,829)
Unrestricted Net Assets Available	\$ (8,883,278)	\$ (21,480,588)	\$ (24,344,746)	\$ (26,027,685)	\$ (15,907,669)	\$ (14,046,422)

⁽¹⁾ Prior Year + 3%, based on 3yr trend

⁽²⁾ Prior Year + 4%, based on 3yr trend

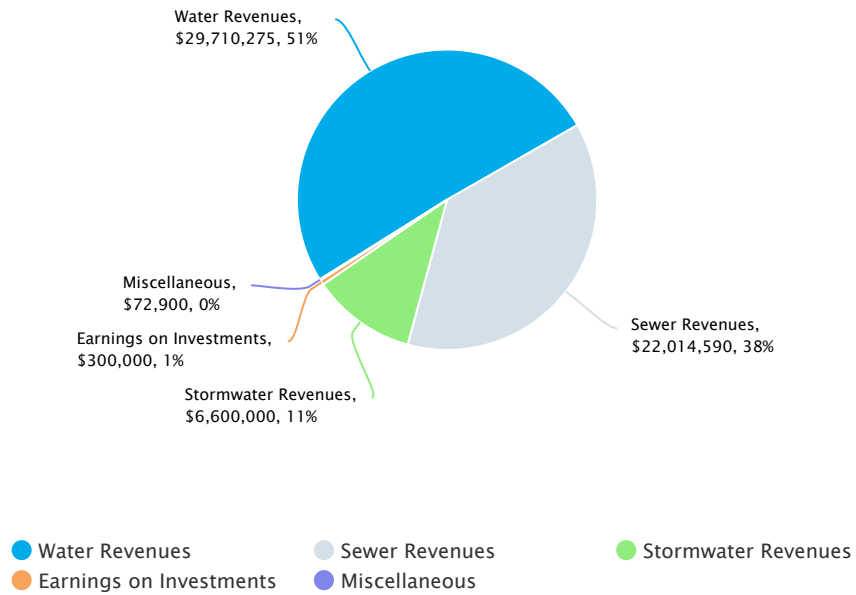
⁽³⁾ Restatement for GASB Implementation



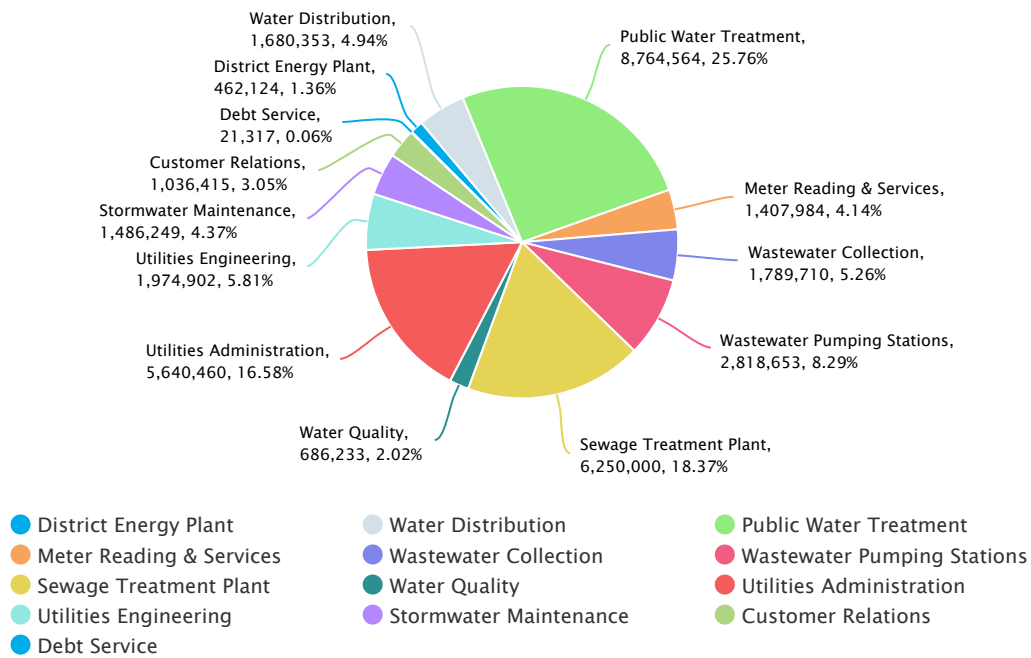
Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Utility Fund (401)					
Population Served	114,500	114,500	114,500	115,402	115,527
Number of Sanitary Sewer Overflows	2	4	3	-	1
Unplanned water Main Outages <30 customers/ month	16	12	10	15	10
Average pressure (Target >50psig)	55 - 60	55-60	55-60	55-60	55-60
Average Chlorine Residual Target > 3.0mg/l	3.10	3.01	3.01	3.05	3.05
Number of Lost Time Accidents	5	4	3	4	3
Compliance with Consumptive Use Permit > 7.61B	Yes	Yes	Yes	Yes	Yes
Water System					
Total Meters	37,225	37,416	37,425	37,450	37,500
Total Living Units Served	61,836	64,106	64,048	64,091	64,200
Avg Daily Water Consumption (thousand of gallons)	13,783	13,867	12,640	12,870	13,000
Number of Quality Control Test Performed	25,000	25,000	25,000	25,132	25,132
Miles of Water Main	449	458	462	462	462
# of Fire Hydrants	4,224	4,310	4,350	4,356	4,500
Sewer System					
Total Connections	34,836	35,078	35,034	35,077	35,100
Total Living Units Served	58,311	59,011	59,093	59,048	59,100
Number of Lift Stations	170	187	191	191	191
Miles of Gravity Sewer	295	295	295	295	295
Storm Water					
Total Miles of Stormwater Pipes	22	86	86	86	86
Stormwater Revenues Collected	5,038,729	5,483,297	5,853,160	5,924,997	6,000,000
Number of Retention/Detention Ponds Maintained	26	34	34	34	34
Number of Storm Sewer Inlets cleaned	334	186	181	185	190



Utility FY 2023-24 Operating Revenues



Utility FY 2023-24 Operating Expenditures



UTILITY FUND COMPARATIVE STATEMENT OF REVENUES & EXPENDITURES (BUDGET BASIS)

Utility Fund Statement of Operating Income	2021-22 Actual	2022-23 Amended	2023-24 Adopted
Operating Revenues:			
Water Revenues	\$ 25,159,403	\$ 26,953,244	\$ 29,710,275
Sewer Revenues	19,802,396	20,909,437	22,014,590
Stormwater Revenues	5,853,160	5,924,997	6,600,000
Earnings on Investments	22,836	60,000	300,000
Miscellaneous	65,283	72,900	72,900
Total Operating Revenue:	50,903,078	53,920,578	58,697,765
Operating Expenditures:			
District Energy Plant	307,950	393,889	462,124
Water Distribution	2,046,570	1,794,979	1,680,353
Public Water Treatment	6,637,392	7,401,619	8,764,564
Meter Reading & Services	1,214,629	1,375,263	1,407,984
Wastewater Collection	1,336,359	1,690,458	1,789,710
Wastewater Pumping Stations	2,394,595	2,760,092	2,818,653
Sewage Treatment Plant	5,197,413	5,578,300	6,250,000
Water Quality	564,050	705,197	686,233
Utilities Administration	3,866,275	4,736,598	5,640,460
Utilities Engineering	1,124,135	1,709,700	1,974,902
Stormwater Maintenance	974,505	1,452,512	1,486,249
Customer Relations	859,290	1,089,933	1,036,415
Debt Service	-	21,317	21,317
Total Operating Expenditures:	26,523,163	30,709,857	34,018,964
Operating Income:	\$ 24,379,915	\$ 23,210,721	\$ 24,678,801
Utility Fund Statement of Changes in Net Assets	2021-22 Actual	2022-23 Amended	2023-24 Adopted
Operating Income:	\$ 24,379,915	\$ 23,210,721	\$ 24,678,801
Non-operating Expenditures:			
Capital Outlay	86,001	223,479	161,150
Transfers Out	4,665,012	4,709,262	9,306,192
Debt Service	1,606,287	7,632,154	7,630,940
Renewal & Replacement	8,000,000	9,000,000	9,000,000
Non-Budgeted Expense	14,280,872	165,786	720,593
Total Non-Operating Expenditures:	28,638,172	21,730,681	26,818,875
Increase (Decrease) In Appropriated Net Assets	\$ (4,258,257)	\$ 1,480,040	\$ (2,140,074)



DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Adopted Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Charges For Services					
Subd Ord. Procedure Fee	2,782	34,460	2,000	34,460	34,460
Water Sales	23,314,138	25,427,969	23,000,000	28,050,000	28,050,000
Water Connection Fee	41,955	100,000	10,000	20,000	20,000
Water Service Charge	756,165	500,000	700,000	750,000	750,000
Wtr-Backflow Prevntn Test	32,383	30,000	45,000	45,000	45,000
Reclaimed Water Sales	652,437	449,375	449,375	449,375	449,375
Chilled Air	349,345	400,000	350,000	350,000	350,000
Water Canal Assessment	10,198	11,440	11,440	11,440	11,440
Sewer Service	19,802,396	20,894,700	20,000,000	22,000,000	22,000,000
Swr Rev Enhance Svc	-	3,147	-	3,000	3,000
Stormwater Utility Fee	5,853,160	5,924,997	6,000,000	6,600,000	6,600,000
Televise Sewer Lines	-	11,590	1,000	11,590	11,590
Total Charges For Services	\$ 50,814,959	\$ 53,787,678	\$ 50,568,815	\$ 58,324,865	\$ 58,324,865
Investment Income					
Interest Income	22,836	60,000	60,000	60,000	300,000
Total Investment Income	\$ 22,836	\$ 60,000	\$ 60,000	\$ 60,000	\$ 300,000
Disposal Of Fixed Assets					
Sale Of Surplus Equip.	24,500	-	-	-	-
Sale Of Scrap	2,537	3,500	3,500	3,500	3,500
Gain Loss On Invest	14	-	-	-	-
Total Disposal Of Fixed Assets	\$ 27,051	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Miscellaneous Income					
Ocean Rge Ut Tax Adm Chg	7,272	900	900	900	900
Miscellaneous Income	1,324	50,000	50,000	50,000	50,000
Insurance Reimbursement	6,627	-	1,038	-	-
Lake Worth Water Sewer	4,511	4,000	4,000	4,000	4,000
Lake Ida Water Quality	18,498	14,500	14,500	14,500	14,500
Total Miscellaneous Income	\$ 38,232	\$ 69,400	\$ 70,438	\$ 69,400	\$ 69,400
Transfers In					
Sub Total	\$ 50,903,078	\$ 53,920,578	\$ 50,702,753	\$ 58,457,765	\$ 58,697,765
Fund Balance (Increase) Decrease	5,208,812	2,864,158	4,996,285	1,393,880	1,682,939
Grand Total	\$ 56,111,890	\$ 56,784,736	\$ 55,699,038	\$ 59,851,645	\$ 60,380,704



DEPARTMENT SUMMARY

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
District Energy Plant 401-2805-536	\$ 316,475	\$ 402,625	\$ 435,474	\$ 473,996	\$ 476,447
Water Distribution 401-2810-536	2,164,375	1,982,956	1,932,873	1,839,540	1,871,578
Public Water Treatment 401-2811-536	6,748,241	7,571,503	7,471,588	8,837,206	8,873,534
Meter Reading & Services 401-2814-536	1,248,520	1,432,893	1,412,446	1,427,721	1,455,224
Wastewater Collection 401-2815-536	1,573,988	1,935,513	1,798,144	2,034,197	2,066,065
Wastewater Pumping Station 401-2816-536	2,547,065	2,904,154	2,868,095	2,954,138	2,990,161
Sewage Treatment 401-2817-536	5,197,413	5,578,300	5,000,000	6,250,000	6,250,000
Water Quality 401-2819-536	578,081	714,801	707,436	691,390	697,553
Utility Administration 401-2821-536	20,453,098	22,009,195	21,774,303	22,827,022	23,228,271
General Administration 401-2822-536	14,125,233	-	-	-	-
Utilities Engineering 401-2823-536	1,145,439	1,731,906	1,773,180	1,989,472	2,011,971
Stormwater Maintenance 401-2824-536	1,264,010	1,777,486	1,808,595	1,842,841	1,771,228
Customer Relations 401-2825-536	859,290	1,089,933	1,063,433	1,031,865	1,036,415
Debt Service 401-3011-517	1,606,287	7,653,471	7,653,471	7,652,257	7,652,257
Grand Total : Utility Fund	\$ 59,827,515	\$ 56,784,736	\$ 55,699,038	\$ 59,851,645	\$ 60,380,704



SUMMARY OF EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
District Energy Plant 401-2805-536					
Department Summary					
Personnel Services	107,383	109,608	109,305	122,465	122,930
Operating Expenses	200,567	284,281	317,433	342,358	339,194
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	8,525	8,736	8,736	9,173	14,323
Total	\$ 316,475	\$ 402,625	\$ 435,474	\$ 473,996	\$ 476,447
Estimated As % Of Budget			108%		
Water Distribution 401-2810-536					
Department Summary					
Personnel Services	1,605,432	1,252,403	1,197,996	1,198,853	1,205,365
Operating Expenses	441,138	542,576	535,571	469,401	474,988
Capital Outlay	15,779	67,705	79,034	45,000	45,000
Nonoperating Expenses	102,026	120,272	120,272	126,286	146,225
Total	\$ 2,164,375	\$ 1,982,956	\$ 1,932,873	\$ 1,839,540	\$ 1,871,578
Estimated As % Of Budget			97%		
Public Water Treatment 401-2811-536					
Department Summary					
Personnel Services	2,682,488	2,975,183	2,927,303	3,059,014	3,064,130
Operating Expenses	3,954,904	4,426,436	4,441,229	5,675,233	5,700,434
Capital Outlay	14,564	71,828	5,000	-	-
Nonoperating Expenses	96,285	98,056	98,056	102,959	108,970
Total	\$ 6,748,241	\$ 7,571,503	\$ 7,471,588	\$ 8,837,206	\$ 8,873,534
Estimated As % Of Budget			99%		
Meter Reading & Services 401-2814-536					
Department Summary					
Personnel Services	843,009	1,028,820	990,911	971,177	976,759
Operating Expenses	371,620	346,443	354,733	418,316	431,225
Capital Outlay	1,869	30,746	39,918	10,000	10,000
Nonoperating Expenses	32,022	26,884	26,884	28,228	37,240
Total	\$ 1,248,520	\$ 1,432,893	\$ 1,412,446	\$ 1,427,721	\$ 1,455,224
Estimated As % Of Budget			99%		
Wastewater Collection 401-2815-536					
Department Summary					
Personnel Services	928,503	1,290,103	1,157,998	1,255,361	1,262,803
Operating Expenses	407,856	400,355	395,091	521,528	526,907
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	237,629	245,055	245,055	257,308	276,355
Total	\$ 1,573,988	\$ 1,935,513	\$ 1,798,144	\$ 2,034,197	\$ 2,066,065
Estimated As % Of Budget			93%		
Wastewater Pumping Station 401-2816-536					
Department Summary					
Personnel Services	978,455	1,307,065	1,307,016	1,399,277	1,406,253
Operating Expenses	1,416,140	1,453,027	1,422,017	1,408,846	1,412,400
Capital Outlay	7,061	5,000	-	-	-
Nonoperating Expenses	145,409	139,062	139,062	146,015	171,508
Total	\$ 2,547,065	\$ 2,904,154	\$ 2,868,095	\$ 2,954,138	\$ 2,990,161
Estimated As % Of Budget			99%		



SUMMARY OF EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Sewage Treatment 401-2817-536					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	5,197,413	5,578,300	5,000,000	6,250,000	6,250,000
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 5,197,413	\$ 5,578,300	\$ 5,000,000	\$ 6,250,000	\$ 6,250,000
Estimated As % Of Budget			90%		
Water Quality 401-2819-536					
Department Summary					
Personnel Services	472,226	563,168	560,918	524,654	527,445
Operating Expenses	91,824	142,029	136,914	154,327	158,788
Capital Outlay	8,447	3,500	3,500	6,000	6,000
Nonoperating Expenses	5,584	6,104	6,104	6,409	5,320
Total	\$ 578,081	\$ 714,801	\$ 707,436	\$ 691,390	\$ 697,553
Estimated As % Of Budget			99%		
Utility Administration 401-2821-536					
Department Summary					
Personnel Services	1,845,689	2,564,422	2,326,363	2,785,885	2,795,770
Operating Expenses	2,020,586	2,172,176	2,152,429	2,484,444	2,844,690
Capital Outlay	38,281	37,700	42,400	95,150	95,150
Nonoperating Expenses	16,548,542	17,234,897	17,253,111	17,461,543	17,492,661
Total	\$ 20,453,098	\$ 22,009,195	\$ 21,774,303	\$ 22,827,022	\$ 23,228,271
Estimated As % Of Budget			99%		
General Administration 401-2822-536					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	14,125,233	-	-	-	-
Total	\$ 14,125,233	\$ -	\$ -	\$ -	\$ -
Estimated As % Of Budget					
Utilities Engineering 401-2823-536					
Department Summary					
Personnel Services	1,084,287	1,591,757	1,574,631	1,789,420	1,796,862
Operating Expenses	39,848	117,943	183,343	179,086	178,040
Capital Outlay	-	7,000	-	5,000	5,000
Nonoperating Expenses	21,304	15,206	15,206	15,966	32,069
Total	\$ 1,145,439	\$ 1,731,906	\$ 1,773,180	\$ 1,989,472	\$ 2,011,971
Estimated As % Of Budget			102%		



SUMMARY OF EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Stormwater Maintenance 401-2824-536					
Department Summary					
Personnel Services	574,984	764,479	809,122	811,982	816,171
Operating Expenses	399,521	688,033	674,499	689,636	670,078
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	289,505	324,974	324,974	341,223	284,979
Total	\$ 1,264,010	\$ 1,777,486	\$ 1,808,595	\$ 1,842,841	\$ 1,771,228
Estimated As % Of Budget			101.8%		
Customer Relations 401-2825-536					
Department Summary					
Personnel Services	596,141	681,711	679,711	643,714	647,900
Operating Expenses	263,149	408,222	383,722	388,151	388,515
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	-	-	-	-	-
Total	\$ 859,290	\$ 1,089,933	\$ 1,063,433	\$ 1,031,865	\$ 1,036,415
Estimated As % Of Budget			97.6%		
Debt Service 401-3011-517					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	-	21,317	21,317	21,317	21,317
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	1,606,287	7,632,154	7,632,154	7,630,940	7,630,940
Total	\$ 1,606,287	\$ 7,653,471	\$ 7,653,471	\$ 7,652,257	\$ 7,652,257
Estimated As % Of Budget			100.0%		
Grand Total : Utility Fund					
Department Summary					
Personnel Services	11,718,597	14,128,719	13,641,274	14,561,802	14,622,388
Operating Expenses	14,804,566	16,581,138	16,018,298	19,002,643	19,396,576
Capital Outlay	86,001	223,479	169,852	161,150	161,150
Nonoperating Expenses	33,218,351	25,851,400	25,869,614	26,126,050	26,200,590
Total	\$ 59,827,515	\$ 56,784,736	\$ 55,699,038	\$ 59,851,645	\$ 60,380,704
Estimated As % Of Budget			98.1%		



BUDGET SUMMARY - UTILITY FUND OPERATING DEPARTMENTS

Department	Dept. No.	Personnel Services	Operating Expenses	Capital Outlay	Non-Operating	Transfers	Adopted Total
District Energy Plant	2810	\$ 122,930	\$ 339,194	\$ -	\$ -	\$ 14,323	\$ 476,447
Water Distribution	2810	1,205,365	474,988	45,000	-	146,225	1,871,578
Public Water Treatment	2811	3,064,130	5,700,434	-	-	108,970	8,873,534
Meter Reading	2814	976,759	431,225	10,000	-	37,240	1,455,224
Wastewater Collection	2815	1,262,803	526,907	-	-	276,355	2,066,065
Wastewater Pumping Stations	2816	1,406,253	1,412,400	-	-	171,508	2,990,161
Sewage Treatment	2817	-	6,250,000	-	-	-	6,250,000
Water Quality	2819	527,445	158,788	6,000	-	5,320	697,553
Administration	2821	2,795,770	2,844,690	95,150	720,593	16,772,068	23,228,271
Utilities Engineering	2823	1,796,862	178,040	5,000	-	32,069	2,011,971
Stormwater Maintenance	2824	816,171	670,078	-	-	284,979	1,771,228
Customer Relations	2825	647,900	388,515	-	-	-	1,036,415
Totals:		\$ 14,622,388	\$ 19,375,259	\$ 161,150	\$ 720,593	\$ 17,849,057	\$ 52,728,447
Debt Service	3011	\$ -	\$ 21,317	\$ -	\$ 7,630,940	\$ -	\$ 7,652,257
Totals with Debt Service:		\$ 14,622,388	\$ 19,396,576	\$ 161,150	\$ 8,351,533	\$ 17,849,057	\$ 60,380,704

BUDGET SUMMARY OF CAPITAL OUTLAY

	2021-22 Actual	2022-23 Amended	2023-24 Proposed
District Energy Plant	\$ -	\$ -	\$ -
Water Distribution	15,779	67,705	45,000
Public Water Treatment	14,564	71,828	-
Meter Readings	1,869	30,746	10,000
Wastewater Collection	-	-	-
Wastewater Pumping Stations	7,061	5,000	-
Water Quality	8,447	3,500	6,000
Utilities Administration	38,281	37,700	95,150
Utilities Engineering	-	7,000	5,000
Stormwater Maintenance	-	-	-
Customer Relations	-	-	-
Total:	\$ 86,001	\$ 223,479	\$ 161,150

BOND COVERAGE REQUIREMENTS

	2021-22 Actual	2022-23 Amended	2023-24 Adopted
Operating Revenues	\$ 50,814,959	\$ 53,787,678	\$ 58,324,865
Current Operating Expenses	26,523,163	30,709,857	34,018,964
Net Available Revenues (A)	\$ 24,291,796	\$ 23,077,821	\$ 24,305,901
Current Debt Service (Principal And Interest) (B)	\$ 6,555,106	\$ 7,513,750	\$ 7,435,383
Coverage (A) / (B)	3.71	3.07	3.27

Note: Rate Coverage Requirement Is 110% Of Debt Service



MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities**
DIVISION: **Water / Wastewater / Stormwater Services**

FUND: **401**
DEPT. NO.: **All**

DEPARTMENT MISSION STATEMENT:

To provide outstanding water, wastewater, stormwater and reclaimed water services to our customers while keeping rates reasonable and strive to continually enhance performance of a resilient and environmentally sustainable infrastructure for a better living environment for our residents, businesses and visitors as well as a safe and thriving work environment for our employees.

DEPARTMENT CORE SERVICES:

- Public Drinking Water Supply and Treatment meeting all regulatory requirements
- Drinking Water Distribution meeting drinking water standards
- Wastewater Collection and Transmission with no sewer overflows
- Reclaimed Water Distribution to improve water conservation and reuse
- Stormwater and Drainage Management to reduce neighborhood flooding
- Customer Relation and Services by efficient and affordable billing and metering
- Chilled Water Generation and Distribution to provide sustainable and affordable energy options
- Climate Action Planning and Implementation

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

Strategic Goal: Culturally Distinct Districts

Department Initiatives/Actions Alignment: (repeat for each Strategic Goal)

1. **Enhance the utility's District Energy System to provide redundant chilled water generating capacity for air conditioning serving downtown developments**
 - a) **Value to the Community:**
 - i. Provide centralized chilled water to replace individual air conditioners
 - ii. Realize energy efficiency and more efficient operations with a centralized facility
 - iii. Provide air conditioning capacity to support downtown redevelopment
 - b) **Short Term Challenges and Opportunities:**
 - i. Operate equipment sized for full build-out as construction progresses in phases
 - ii. Obtain smaller chiller unit sized for lower air conditioning demands
 - iii. Maintain facility and equipment to meet short term needs
 - c) **Long Term Challenges and Opportunities:**
 - i. Meet future air conditioning demand for full build-out of downtown development
 - ii. Train staff to maintain in-house knowledge of the District Energy system and equipment
 - iii. Challenges - Budget for life-cycle replacement of equipment in the future
 - d) **Target End Date:** Ongoing
 - e) **Key Performance Indicators:**
 - i. Provide back-up chilling capacity for delivery of chilled water to City Hall and the cultural center within the Town square and downtown development
 - ii. Operate and maintain efficient chiller equipment within design parameters of equipment
 - iii. Train staff to maintain in-house knowledge of the District Energy system and equipment
2. **Develop conceptual plans and obtain conceptual permit approvals for enhanced stormwater management within the downtown watershed area**
 - a) **Value to the Community:**
 - i. Minimize flood risks to residents and businesses
 - ii. Support redevelopment of the downtown Ocean Avenue and Federal Highway corridor



MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities**FUND: **401**DIVISION: **Water / Wastewater / Stormwater Services**DEPT. NO.: **All**

- iii. Provide a vibrant downtown area with Downtown Pond as a water feature and recreation area
 - b) **Short Term Challenges and Opportunities:**
 - i. Conduct master planning with City and CRA staff to identify needs
 - ii. Design improvements to underground piping and Downtown Stormwater Pond as necessary
 - iii. Construct improvements prior to development needs
 - c) **Long Term Challenges and Opportunities:**
 - i. Provide infrastructure for the redevelopment of the downtown Ocean Avenue and Federal Highway corridors
 - ii. Provide funding in Utilities Capital Improvement Plan
 - iii. Stormwater discharges to downtown system may be limited due to capacity of the infrastructure and Downtown Pond
 - iv. Sea level rise impacts and other climate change impacts
 - d) **Target End Date:** ongoing
 - e) **Key Performance Indicators:**
 - i. Finalize the conceptual downtown watershed report and obtain conceptual approval of the plan from the South Florida Water management District
 - ii. Finalize master redevelopment plan with City and CRA staff
 - iii. Provide funding for CIP projects to support development and redevelopment
3. **Continue to partner with the public, private and community sectors to encourage new business development that allows the City to thrive and grow while providing more opportunities for jobs as well as community engagement**
- a) **Value to the Community:**
 - i. A thriving and vibrant downtown district for residents, businesses and visitors.
 - b) **Short Term Challenges and Opportunities:**
 - i. Ensuring utilities infrastructure can meet the needs of the community
 - ii. Educating developers and businesses for better management of water resources
 - iii. Working closely with CRA and other City departments for the best work product.
 - c) **Long Term Challenges and Opportunities:**
 - i. Continuing Master Planning for the downtown district
 - ii. Stormwater drainage challenges due to climate change impacts and increased density
 - d) **Target End Date:** ongoing
 - e) **Key Performance Indicators:**
 - i. Staff continues to review new development plans for the downtown area for compliance with City standards.

Strategic Goal: High Performing Organization

- 1. **Continue to evaluate and optimize water treatment processes at the City Water Treatment Plants (WTP)**
 - a) **Value to the Community:**
 - i. Providing safe and aesthetically pleasing drinking water at affordable rates to our customers
 - ii. Building trust with the community
 - iii. Being efficient and effective by using best management practices
 - iv. Safe and thriving work environment for employees
 - b) **Short Term Challenges and Opportunities:**
 - i. Increasing regulatory challenges can drive treatment decisions



MISSION STATEMENT AND GOALS

DEPARTMENT: Utilities
DIVISION: Water / Wastewater / Stormwater Services

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- ii. Increasing cost of supplies and services
 - iii. Better and more efficient treatment and monitoring equipment
 - iv. Opportunities-Federal funding availability for water infrastructure improvements
 - c) **Long Term Challenges and Opportunities:**
 - i. Developing a master plan for both water plants
 - ii. Aging infrastructure and cost
 - iii. Increasing scarcity of skilled workforce
 - iv. Challenges-Potential salt water intrusion because of climate change and sea level rise and finding alternative sources of water
 - v. Challenges-Increasing demands for potable water due to population growth
 - d) **Target End Date:** ongoing
 - e) **Key Performance Indicators:**
 - i. Master plans for Source water, East and West Water Treatment Plants and Water Distribution
 - ii. Condition assessment for treatment and transmission infrastructure
 - iii. Reduction in safety incidents and workers compensation cost
2. **Improve accuracy of the Utility's base maps for water, reclaimed water, wastewater, stormwater and chilled water infrastructure piping and facilities**
- a) **Value to the Community:**
 - i. Maintain detailed maps for the location of all Utilities underground infrastructure
 - ii. Provide data to developers and engineers for new development and redevelopment projects
 - iii. Support growth and expansion of the Utilities infrastructure
 - iv. Reduces response time for infrastructure emergencies.
 - b) **Short Term Challenges and Opportunities:**
 - i. Challenges-Collect GIS data and update GIS layers for underground utilities due to shortage of skilled staff
 - ii. Challenges-Opportunities-Train staff to use Collector app and other tools
 - iii. Challenges and Opportunities-Perform QA/QC with engineering, inspections, and management staff for final as-built drawings for all CIP, Development as well as R&R projects.
 - iv. Challenges and Opportunities -Develop workflow processes for better efficiencies
 - c) **Long Term Challenges and Opportunities:**
 - i. Challenges and Opportunities -Create hyperlinks in GIS to as-built drawings
 - ii. Challenges-Update GIS layers regularly to incorporate CIP and development projects as they are completed
 - iii. Challenges and Opportunities-Continue to train and involve staff to use GIS information on a daily basis
 - d) **Target End Date:** December 2025
 - e) **Key Performance Indicators:**
 - i. Continue collection of GIS data to improve base maps (drinking water and reclaimed water distribution, wastewater collection and stormwater system infrastructure) to support development decisions and capacity and transmission needs.
 - 1) Complete GIS layer updates
 - 2) Create hyperlinks in GIS to as-built drawings
 - 3) Complete process flow maps
 - 4) Finalize AutoCad and GIS standards



MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities**
DIVISION: **Water / Wastewater / Stormwater Services**

FUND: **401**
DEPT. NO.: **All**

3. **Expanding the Utilities Asset Management/work order system to include wells, wastewater pumping stations, district energy system and remote water storage facilities to optimize staff performance and extend life of the assets**
 - a) **Value to the Community:**
 - i. Provide excellent service in a timely manner
 - ii. Reduce service interruptions and operational costs allowing for affordable rates
 - iii. Safer communities as well as work environment for staff
 - iv. Ensure resilient utility infrastructure assets
 - b) **Short Term Challenges and Opportunities:**
 - i. Challenges-Training staff to utilize asset management systems
 - ii. Challenges-Providing appropriate and affordable tools compatible with asset management system
 - iii. Collecting usable and useful data that can be analyzed for trends
 - iv. Opportunities-Preventative and Predictive maintenance rather than reactive operations.
 - c) **Long Term Challenges and Opportunities:**
 - i. Cost of replacing asset management system and keeping up with the changing industry
 - ii. Opportunities-Preventative and Predictive maintenance rather than reactive operations.
 - iii. Keeping staff trained, engaged and maintain updated datasets
 - d) **Target End Date:** December 2023 for the asset management system utilities data up to date.
 - e) **Key Performance Indicators:**
 - i. Completion of Preventive maintenance work orders on a monthly basis
 - ii. Reduction of corrective maintenance work versus preventive maintenance work
 - iii. Reducing cost for after hours call outs for preventable emergencies
 - iv. Reducing life cycle cost of assets and improve asset life span
4. **Continue to enhance utility customer service culture, efficiency and effectiveness**
 - a) **Value to the Community:**
 - i. Create a clear customer experience vision
 - ii. Provide exceptional service for our customers
 - iii. Encourage honest customer feedback and better engagement with the community
 - b) **Short Term Challenges and Opportunities:**
 - i. Understanding customer expectations
 - ii. Exceeding customer experience
 - iii. Choosing the right channels and tools
 - c) **Long Term Challenges and Opportunities:**
 - i. Invest in Self-Service solutions
 - ii. Opportunities-Regularly communicate and engage with customers
 - iii. Opportunities-Strengthen the customer service team
 - d) **Target End Date:** Web based portal by December 2024
 - e) **Key Performance Indicators:**
 - i. Develop a web-based customer portal where utility customers can track water use and manage their accounts at an affordable cost
 - ii. Leverage multi-channel servicing platforms; MyCivic and email support
 - iii. Social media customer support
5. **Provide professional development opportunities to field and office employees to help with professional growth and development.**



MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities**
DIVISION: **Water / Wastewater / Stormwater Services**

FUND: **401**
DEPT. NO.: **All**

- a) **Value to the Community:**
 - i. Improved and skilled workforce providing improved quality of service to our customers
 - ii. Better prepared and informed employees-continuity of operations
 - iii. Better response for emergency services and customer issues
- b) **Short Term Challenges and Opportunities:**
 - i. Standardized training of staff and filling vacancies with skilled workforce
 - ii. Changing the work culture from being reactive to proactive
 - iii. Staff input for reviewing and revising process flows for operational efficiencies
- c) **Long Term Challenges and Opportunities:**
 - i. Retaining experienced staff and attracting new talent
 - ii. Continued review of job descriptions, career paths and pay grades to stay competitive with other municipalities and private sector
 - iii. Losing staff to retirement
- d) **Target End Date:** Ongoing, currently completing review of job descriptions and career paths and reorganization
- e) **Key Performance Indicators:**
 - i. Retention rates
 - ii. Reduction in call outs and missed work days
 - iii. Certifications, licenses and defined training program completion

Strategic Goal: Safe Spaces

1. San Castle neighborhood drainage and underground utilities improvement

- a) **Value to the Community:**
 - i. Minimize flood risks and improved drainage in the neighborhood
 - ii. Reduce potential sewer spills or water main leaks
 - iii. Improved fire suppression needs throughout the neighborhood
- b) **Short Term Challenges and Opportunities:**
 - i. Opportunities-\$16.5 Million DEO grant money available
 - ii. Ensuring all grant requirements are fulfilled, including environmental assessment
 - iii. Maintaining infrastructure during design and construction
 - iv. Need additional staff (external) for grant management
- c) **Long Term Challenges and Opportunities:**
 - i. Opportunities-Improved property values and living conditions in the neighborhood
 - ii. Opportunities-Improved infrastructure with a longer life span of utility assets
 - iii. Opportunities-Reduced unplanned emergency response cost
- d) **Target End Date:** Fall 2027
- e) **Key Performance Indicators:**
 - i. Reduced drainage issues and after hour call-outs
 - ii. Reduced complaint call volume from concerned residents
 - iii. Reduced costs for mitigating flooding incidents.

2. Major upgrade of Master Lift Station 317 located on Boynton Beach Blvd. west of Congress Avenue

- a) **Value to the Community:**
 - i. Efficient pumping and sewer transmission reducing potential sewer overflows and odor concerns
 - ii. Improved level of service to the customers
 - iii. Safer environment for public health



MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities**
DIVISION: **Water / Wastewater / Stormwater Services**

FUND: **401**
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- b) **Short Term Challenges and Opportunities:**
 - i. Challenges-Maintaining the lift station during design and construction
 - ii. Educating neighborhood regarding Fats, Oils and Grease and rags in the collection system
 - iii. Challenges-Avoid disruptions in sewer flow during construction as it is a major lift station by bypassing the station
- c) **Long Term Challenges and Opportunities:**
 - i. Improved efficiency in pumping with more energy efficient pumps and motors
 - ii. Support population growth due to new development and redevelopment by increased capacity
 - iii. Master plan for wastewater collection and pumping for better efficiencies and bypass opportunities.
- d) **Target End Date:** Design by Spring 2023, Construction by Fall of 2025
- e) **Key Performance Indicators:**
 - i. Reduced energy consumption at the station
 - ii. Reduced maintenance cost and after-hours staff call outs
 - iii. Improved pumping and transmission efficiencies.

Strategic Goal: Environmental Sustainability

1. **Improve reliability, energy efficiency, and functioning of pipelines and other infrastructure serving water, waste water, reclaimed water, chilled water and stormwater customers**
 - a) **Value to the Community:**
 - i. Reduce costs to the Utility by increasing efficiencies
 - ii. Contribute to greenhouse gas reduction targets to help mitigate climate change
 - iii. Improve service reliability for residents and businesses.
 - b) **Short Term Challenges and Opportunities:**
 - i. Opportunities-Availability of federal funding for infrastructure projects
 - ii. Challenges- Supply and demand parts and materials including energy efficient equipment
 - iii. Master planning for system improvements
 - c) **Long Term Challenges and Opportunities:**
 - i. Opportunity -Better technology and reduced cost long term for energy efficient equipment
 - ii. Challenges-Aging infrastructure and the challenge of replacing large number of assets at the same time
 - iii. Challenges-Growing population requires increased energy usage due to higher water demands and waste water transmission and treatment.
 - d) **Target End Date:** ongoing
 - e) **Key Performance Indicators:**
 - i. Water Treatment plant Sustainability/affordability by evaluating elimination of the use of certain chemicals at the City's West WTP
 - ii. Replace membrane treatment elements at the West WTP
 - iii. Evaluate alternate water softening technologies
 - iv. Installation of energy efficient equipment
2. **Assist with improving the City's FEMA Community Rating System (CRS) score**
 - a) **Value to the Community:**
 - i. Foster comprehensive floodplain management
 - ii. Reduce and avoid flood risk
 - iii. Support the insurance aspects of the National Flood Insurance Program (NFIP)
 - iv. Reduced flood insurance cost for residents and businesses in the City.



MISSION STATEMENT AND GOALS

DEPARTMENT: **Utilities**
DIVISION: **Water / Wastewater / Stormwater Services**

FUND: **401**
DEPT. NO.: **All**

- b) **Short Term Challenges and Opportunities:**
 - i. Policy leadership and collaboration across departments working to minimize flood losses
 - ii. Flood damage reduction, proactive floodplain management planning, flood warning and response
 - iii. Enforcement of regulations in floodplain to protect development
 - c) **Long Term Challenges and Opportunities:**
 - i. Dissemination of information
 - ii. Requires assistance from a highly qualified group of consultants
 - iii. Worsening flood risks due to sea level rise and climate change
 - d) **Target End Date:** ongoing
 - e) **Key Performance Indicators:**
 - i. Completion of non-intrusive inspections and rehabilitation of older stormwater, wastewater collection, and water distribution piping networks throughout the utility service area
 - ii. Continue to conduct educational forums and produce material to assist with educating the community on means to minimize the risk of flood damage
 - iii. Coordination with the Insurance Service Office (ISO) to achieve a Class 4 rating or better
- 3. **Support the City's greenhouse gas inventory, climate action planning and implementation of green initiatives**
 - a) **Value to the Community:**
 - i. Contribute to global effort to mitigate climate change
 - ii. Establish Boynton Beach as a sustainability leader in the region
 - iii. Support a clean and healthy environment for all City residents, business and visitors.
 - b) **Short Term Challenges and Opportunities:**
 - i. Challenges-Lack of stakeholder knowledge, buy-in and sense of urgency
 - ii. Challenges-Short window of time to limit global warming
 - iii. Challenges-prohibitive state legislation
 - iv. Opportunities-Regional/global networks and technical assistance organizations
 - v. Opportunities-Federal funding for climate action
 - c) **Long Term Challenges and Opportunities:**
 - i. Challenges-worsening climate impacts
 - ii. Opportunities-Decreasing cost of renewable and efficient energy technologies
 - iii. Opportunities-Technology development and innovation
 - d) **Target End Date:** ongoing, annual GHG inventory, CAP update 2025
 - e) **Key Performance Indicators:**
 - i. Complete annual greenhouse gas inventories for Utilities/City operations and Boynton Beach Community
 - ii. Develop and adopt High Impact Actions for Climate Action Plan (CAP)
 - iii. Track and report CAP implementation progress
 - iv. Integrate CAP actions into cross-departmental strategic initiatives
- 4. **Conduct climate vulnerability assessment and implement measures to mitigate risks of flooding and other climate hazards**
 - a) **Value to the Community:**
 - i. Reduce climate risks and protect public safety
 - ii. Build public support for adaptation investments
 - iii. Improve economic confidence and protect bond rating



MISSION STATEMENT AND GOALS

DEPARTMENT: Utilities

FUND: 401

DIVISION: Water / Wastewater / Stormwater Services

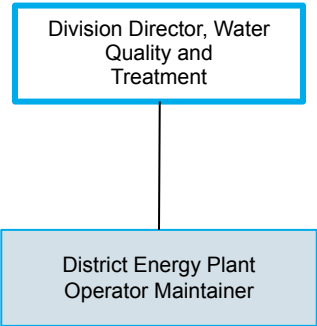
DEPT. NO.: All

- iv. Support applications and improve chances for competitive grant funding for projects
 - b) **Short Term Challenges and Opportunities:**
 - i. Challenges-Requirement to comply with new Resilient Florida legislations. 380.093 F.S.
 - ii. Challenges-Limited staff capacity for resilience assessments, grant application and management.
 - iii. Opportunities-State and Federal funding for climate adaptation and flood mitigation
 - iv. Opportunities-Regional/global networks and technical assistance organizations
 - c) **Long Term Challenges and Opportunities:**
 - i. Challenges-Worsening climate impacts
 - ii. Challenges-Development pressures in vulnerable areas
 - iii. Opportunities-Improving climate data and modeling techniques
 - iv. Opportunities-Increasing knowledge of adaptation strategies
 - d) **Target End Date:** Ongoing, CCVA September 2022
 - e) **Key Performance Indicators:**
 - i. Update climate change vulnerability assessments (CCVA) to comply with s.380.093 F.S.
 - ii. Complete seawall vulnerability assessment and adaptation plan
 - iii. Implement capital projects that mitigate flood risks
 - iv. Apply AccelAdapt tool assessment and Resilience checklist to all stormwater and drainage capital improvement projects.
5. **Support public outreach and education about water conservation and environmental sustainability**
- a) **Value to the Community:**
 - i. Engage and empower residents with tangible actions to help the environment
 - ii. Save residents money with reduced utility bills
 - iii. Improve quality of life with a clean and healthy environment
 - b) **Short Term Challenges and Opportunities:**
 - i. Challenges-Limited staff capacity for public outreach
 - ii. Challenges-Lack of public interest or competing priorities
 - iii. Opportunities-sustainability internship and additional staff position to help with these initiatives
 - iv. Opportunities-Engage school programs and general public to educate and inform, build on existing City programs
 - v. Opportunities-Partner organization including nonprofits to assist with public outreach
 - c) **Long Term Challenges and Opportunities:**
 - i. Challenges-Economic stress and inflation makes it harder to engage public
 - ii. Challenges-prohibitive state legislation e.g. reduced incentives for using solar energy
 - iii. Opportunities-Growing environmental awareness and innovative technology
 - d) **Target End Date:** ongoing
 - e) **Key Performance Indicators:**
 - i. Number of conservation kits and rain barrels distributed
 - ii. Number of public events, presentations and workshops
 - iii. Website, social media and social newsletter engagement
 - iv. Partner organization engagement



ORGANIZATIONAL CHART

DEPARTMENT: Utilities	FUND: 401
DIVISION: District Energy Plant	DEPT. NO.: 2805



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: District Energy Plant

FUND: 401
DEPT. NO.: 2805

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
District Energy Plant Operator		20	1.0	1.0	-	1.0	1.0
Total Personnel:			1.0	1.0	-	1.0	1.0



DETAIL EXPENDITURES

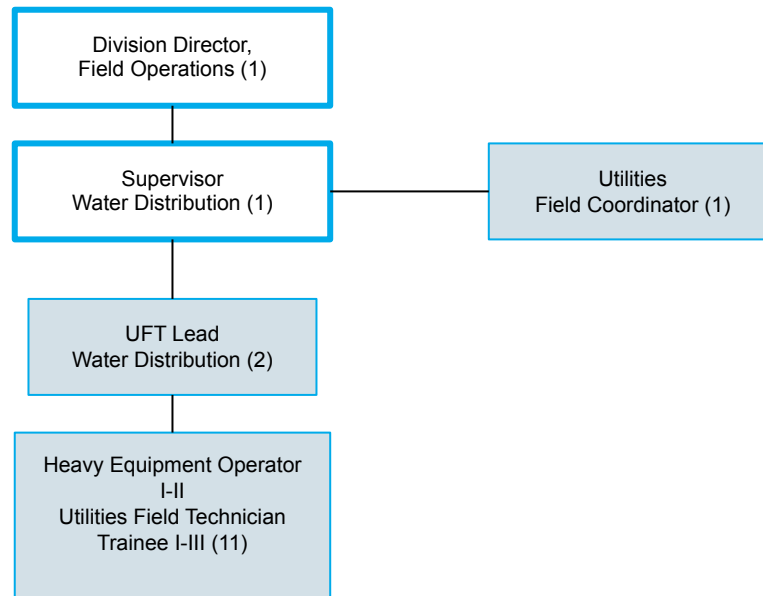
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
DIV 10 DISTRICT ENERGY PLANT 401-2805-536					
Department Summary					
Personnel Services	107,383	109,608	109,305	122,465	122,930
Operating Expenses	200,567	284,281	317,433	342,358	339,194
Nonoperating Expenses	8,525	8,736	8,736	9,173	14,323
Total	\$ 316,475	\$ 402,625	\$ 435,474	\$ 473,996	\$ 476,447
Estimated As % Of Budget			108.16%		
12-10 Regular Salaries/Wages	72,368	71,736	70,000	86,473	86,473
12-20 Holiday Pay	-	800	-	-	-
14-10 Overtime	2,157	3,500	6,000	6,000	6,000
15-13 Shoe Allowance	-	150	150	-	-
21-10 Employer Fica	5,860	5,545	5,282	6,615	6,615
22-10 General Employees Pension	16,584	16,584	16,584	12,067	12,067
23-10 Life Insurance	13	21	17	12	12
23-20 Disability Insurance	440	441	441	467	467
23-30 Health Insurance	8,458	9,304	9,304	9,304	9,769
23-34 Hsa	1,000	1,000	1,000	1,000	1,000
23-40 Dental Insurance	450	472	472	472	472
23-50 Vision Insurance	53	55	55	55	55
Sub- Total Personnel Services	\$ 107,383	\$ 109,608	\$ 109,305	\$ 122,465	\$ 122,930
31-90 Other Professional Svcs	30	-	-	-	-
34-10 Janitorial Services	-	700	700	3,120	3,120
41-15 Cellular Phone/Beeper	1,845	520	500	1,000	1,000
43-10 Electric Service	125,550	100,000	130,000	130,000	130,000
43-20 Water/Sewer Service	22,045	17,816	22,000	30,000	30,000
43-40 Fuel/Propane	-	2,000	7,000	7,000	7,000
44-30 Equipment Rental	-	8,379	-	-	-
46-20 Equipment Maintenance	-	60,176	66,000	80,000	80,000
46-30 Vehicle Maint-Garage	2,544	2,500	2,750	2,638	3,000
46-91 Software Maintenance	-	3,176	1,000	1,000	1,000
49-09 Ins Chgs-Workers Comp	150	150	150	150	150
49-10 Warehouse Service Chg	1,076	5,083	5,083	5,200	1,674
49-17 Other Contractual Svcs	34,707	70,069	60,000	60,000	60,000
49-41 Licenses, Fees & Permits	-	150	150	150	150
52-01 Supplies	392	2,400	3,000	3,000	3,000
52-23 Safety Clothing/Equip	250	-	400	400	400
52-25 Janitor Supplies	180	200	200	200	200
52-27 Hardware/Tools	240	-	500	500	500
52-35 Process Chemicals	8,243	10,500	15,000	15,000	15,000
52-75 Equip Parts/Supplies	3,315	462	2,000	2,000	2,000
54-30 Training	-	-	1,000	1,000	1,000
Sub- Total Operating Expenses	\$ 200,567	\$ 284,281	\$ 317,433	\$ 342,358	\$ 339,194
Subtotal	\$ 307,950	\$ 393,889	\$ 426,738	\$ 464,823	\$ 462,124
91-30 Transfer To Veh Srv Fund	8,525	8,736	8,736	9,173	14,323
Sub-total Nonoperating Expenses	\$ 8,525	\$ 8,736	\$ 8,736	\$ 9,173	\$ 14,323
Department Total	\$ 316,475	\$ 402,625	\$ 435,474	\$ 473,996	\$ 476,447



ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Water Distribution**

FUND: **401**
DEPT. NO.: **2810**



PERSONNEL ALLOCATION

DEPARTMENT: **Utilities**
DIVISION: **Water Distribution**

FUND: **401**
DEPT. NO.: **2810**

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Supervisor, Water Distribution	41019	27	1.0	1.0	-	1.0	1.0
Utility Field Technician Coordinator, Distribution	40069	22	-	1.0	-	1.0	1.0
Utility Field Technician Lead, Distribution		24	-	2.0	-	2.0	2.0
Utility Field Technician V	40060	20	-	-	-	-	-
Administrative Associate*	00370	10	1.0	-	-	-	-
Career Path Utility Field Technician I-IV			15.0	10.0	1.0	11.0	11.0
Heavy Equipment Operator II	40361	14	*	*	*	*	*
Heavy Equipment Operator I		12	*	*	*	*	*
Utility Field Technician I	40011	7	*	*	*	*	*
Utility Field Technician II	40021	9	*	*	*	*	*
Utility Field Technician III	40031	12	*	*	*	*	*
Total Personnel:			17.0	14.0	1.0	15.0	15.0

* Administrative associate moved from division 2821



DETAIL EXPENDITURES

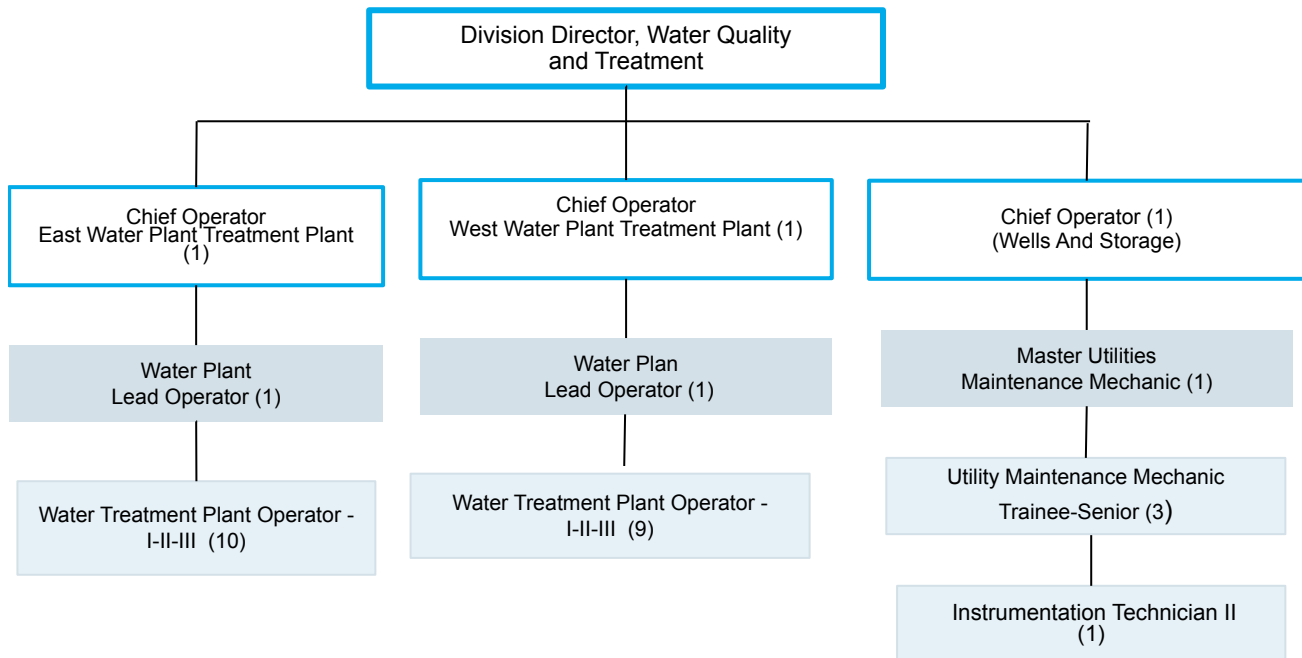
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Water Distribution 401-2810-536					
Department Summary					
Personnel Services	1,605,432	1,252,403	1,197,996	1,198,853	1,205,365
Operating Expenses	441,138	542,576	535,571	469,401	474,988
Capital Outlay	15,779	67,705	79,034	45,000	45,000
Nonoperating Expenses	102,026	120,272	120,272	126,286	146,225
Total	\$ 2,164,375	\$ 1,982,956	\$ 1,932,873	\$ 1,839,540	\$ 1,871,578
Estimated As % Of Budget			97.47%		
12-10 Regular Salaries/Wages	768,450	782,971	743,567	741,673	741,673
12-20 Holiday Pay	236	1,500	-	1,500	1,500
14-10 Overtime	36,322	40,000	30,000	30,000	30,000
15-13 Shoe Allowance	1,950	2,100	2,100	1,800	1,800
15-20 Car Allowance	3,600	3,600	3,600	3,600	3,600
19-99 New Personnel/Reclass	-	-	-	80,651	80,651
21-10 Employer Fica	62,716	56,833	53,818	57,151	57,151
22-10 General Employees Pension	572,648	197,820	197,820	124,854	124,854
23-10 Life Insurance	256	228	-	216	216
23-20 Disability Insurance	4,695	4,875	4,615	4,764	4,764
23-30 Health Insurance	133,637	139,564	139,564	130,260	136,772
23-34 Hsa	13,188	15,000	15,000	15,000	15,000
23-40 Dental Insurance	6,968	7,080	7,080	6,608	6,608
23-50 Vision Insurance	766	832	832	776	776
Sub-total Personnel Services	\$ 1,605,432	\$ 1,252,403	\$ 1,197,996	\$ 1,198,853	\$ 1,205,365
40-12 Business Meetings	-	510	300	300	300
41-15 Cellular Phone/Beeper	8,027	11,000	8,720	4,661	4,661
46-20 Equipment Maintenance	-	6,000	4,000	2,500	2,500
46-30 Vehicle Maint-Garage	97,087	74,609	74,609	103,115	100,000
46-47 Water Main Maintenance	117,661	130,000	130,000	100,000	100,000
49-09 Ins Chgs-Workers Comp	35,523	35,573	35,573	36,649	45,351
49-10 Warehouse Service Chg	29,554	30,869	30,869	20,826	20,826
49-17 Other Contractual Svcs	20,758	47,720	50,000	30,000	30,000
49-41 Licenses, Fees & Permits	11,328	14,500	14,500	15,500	15,500
52-01 Supplies	212	3,800	3,800	2,500	2,500
52-20 Opr Equipment <\$1000	-	1,200	1,200	1,200	1,200
52-23 Safety Clothing/Equip	6,230	7,000	7,000	7,000	7,000
52-27 Hardware/Tools	8,339	14,866	11,500	9,000	9,000
52-29 Fire Hydrant Supplies	5,587	19,929	8,500	8,500	8,500
52-31 Water Main Supplies	93,755	130,000	140,000	110,000	110,000
52-36 Water Reuse Main Supplies	6,327	8,500	8,500	8,500	8,500
52-75 Equip Parts/Supplies	-	500	500	500	500
54-30 Training	750	6,000	6,000	8,500	8,500
59-99 New Personnel/Supplies	-	-	-	150	150
Sub- Total Operating Expenses	\$ 441,138	\$ 542,576	\$ 535,571	\$ 469,401	\$ 474,988
63-14 Fire Hydrants	12,440	53,571	65,000	45,000	45,000
64-02 General Equipment	3,339	14,134	14,034	-	-
Sub- Total Capital Outlay	\$ 15,779	\$ 67,705	\$ 79,034	\$ 45,000	\$ 45,000
Subtotal	\$ 2,062,349	\$ 1,862,684	\$ 1,812,601	\$ 1,713,254	\$ 1,725,353
91-30 Transfer To Veh Srv Fund	102,026	120,272	120,272	126,286	146,225
Sub-total Nonoperating Expenses	\$ 102,026	\$ 120,272	\$ 120,272	\$ 126,286	\$ 146,225
Department Total	\$ 2,164,375	\$ 1,982,956	\$ 1,932,873	\$ 1,839,540	\$ 1,871,578



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Public Water Treatment

FUND: 401
DEPT. NO.: 2811



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Public Water Treatment

FUND: 401
DEPT. NO.: 2811

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Chief Plant Operator	42019	28	3.0	3.0	-	3.0	3.0
Environmental Inspector	44202	16	-	-	-	-	-
Water Plant Lead Operator	42241	20	2.0	2.0	-	2.0	2.0
Plant Operator Career Track Personnel			18.0	19.0	-	19.0	19.0
Water Treatment Plant Operator III	42201	17	*	*	*	*	*
Water Treatment Plant Operator II	42211	14	*	*	*	*	*
Water Treatment Plant Operator I	42221	12	*	*	*	*	*
TEMP Water Treatment Plant Operator II	42221	12	*	*	*	*	*
Plant Operator Maintainer Trainees		9	-	-	*	*	*
E/I Tech Career Track Personnel			3.0	2.0	-	2.0	2.0
Electrical/Instrumentation Tech I	45001	18	*	*	*	*	*
Electrical/Instrumentation Tech II	45011	20	*	*	*	*	*
Instrumentation Technician			-	1.0	-	1.0	1.0
Administrative Associate	00370	10	-	-	-	-	-
Master Utilities Maintenance Mechanic	81300	20	1.0	1.0	-	1.0	1.0
Utilities Maintenance Mechanic - Water Treatment Career Path			3.0	3.0		3.0	3.0
Utilities Maintenance Mechanic, Water Treatment Sr.	81321	18	*	*	-	*	*
Utilities Maintenance Mechanic - Water Treatment	81311	14	*	*	*	*	*
Utilities Maintenance Mechanic - Trainee	81301	11	*	*	*	*	*
Total Personnel:			30.0	31.0	-	31.0	31.0

* An unspecified number of Water Plant Operator I, Water Plant Operator II, and Water Plant Operator III positions not to exceed 19



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 11 Public Water Treatment 401-2811-536					
Department Summary					
Personnel Services	2,682,488	2,975,183	2,927,303	3,059,014	3,064,130
Operating Expenses	3,954,904	4,426,436	4,441,229	5,675,233	5,700,434
Capital Outlay	14,564	71,828	5,000	-	-
Nonoperating Expenses	96,285	98,056	98,056	102,959	108,970
Total	\$ 6,748,241	\$ 7,571,503	\$ 7,471,588	\$ 8,837,206	\$ 8,873,534
Estimated As % Of Budget			98.7%		
12-10 Regular Salaries/Wages	1,679,602	1,889,878	1,839,573	2,060,078	2,060,078
12-20 Holiday Pay	26,235	28,000	23,000	23,000	23,000
14-10 Overtime	147,015	138,000	120,000	120,000	120,000
15-12 Cell Phone Allowance	186	1,512	960	1,512	1,512
15-13 Shoe Allowance	3,450	3,750	3,750	3,900	3,900
15-20 Car Allowance	7,171	10,800	10,800	10,800	10,800
19-99 New Personnel/Reclass	-	-	40,000	-	-
21-10 Employer Fica	142,062	139,377	135,529	161,571	161,571
22-10 General Employees Pension	416,394	416,394	416,394	317,510	317,510
23-10 Life Insurance	399	564	552	576	576
23-20 Disability Insurance	10,030	12,125	11,793	13,452	13,452
23-30 Health Insurance	215,063	288,433	279,129	297,737	302,853
23-34 Hsa	21,664	30,000	30,000	32,000	32,000
23-40 Dental Insurance	11,875	14,632	14,160	15,104	15,104
23-50 Vision Insurance	1,342	1,718	1,663	1,774	1,774
Sub-total Personnel Services	\$ 2,682,488	\$ 2,975,183	\$ 2,927,303	\$ 3,059,014	\$ 3,064,130
31-90 Other Professional Svcs	17,997	-	20,000	20,000	20,000
34-10 Janitorial Services	-	-	-	35,000	35,000
34-54 Disp Of Hazardous Matls	-	1,000	1,000	1,000	1,000
34-63 Bulk Water Purchase	271,796	300,000	300,000	250,000	250,000
40-12 Business Meetings	-	1,100	1,100	1,000	1,000
41-15 Cellular Phone/Beeper	5,971	15,713	8,721	3,057	3,057
43-10 Electric Service	1,191,516	1,104,000	1,104,000	1,250,000	1,250,000
43-20 Water/Sewer Service	3,955	6,000	6,000	6,000	6,000
43-40 Fuel/Propane	7,480	67,000	27,000	40,000	40,000
44-30 Equipment Rental	96,792	130,800	130,800	136,000	136,000
46-10 Building Repairs	6,451	7,800	7,800	7,800	7,800
46-20 Equipment Maintenance	19,734	45,000	45,000	45,000	45,000
46-30 Vehicle Maint-Garage	44,530	30,885	22,885	35,147	45,000
46-40 Water Tank/Tower R&M	-	10,000	10,000	338,910	338,910
46-46 Wtp Pump & Motor Rpr	5,690	27,066	20,000	20,000	20,000
46-50 Wells & Screens-R&M	-	-	-	200,000	200,000
46-98 Grounds Maintenance	90,000	120,000	120,000	120,000	120,000
47-10 Printing & Binding	475	1,500	1,000	1,000	1,000
49-09 Ins Chgs-Workers Comp	61,978	62,065	-	64,486	79,834
49-10 Warehouse Service Chg	13,109	13,270	13,270	15,002	15,002
49-17 Other Contractual Svcs	278,681	329,880	420,700	426,200	426,200
49-41 Licenses, Fees & Permits	16,989	28,425	28,425	28,500	28,500
51-10 Office Supplies	-	2,000	2,000	2,000	2,000



DETAIL EXPENDITURES

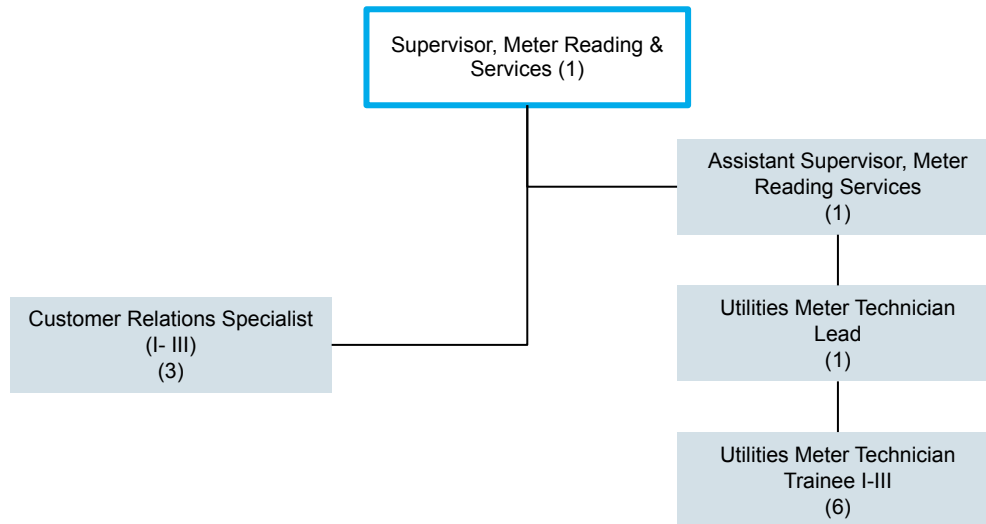
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
52-01 Supplies	1,184	4,480	4,480	5,000	5,000
52-20 Opr Equipment <\$1000	6,679	7,500	5,000	7,000	7,000
52-21 Chemicals	22,570	30,000	30,000	30,000	30,000
52-23 Safety Clothing/Equip	2,242	3,000	3,000	3,000	3,000
52-24 Bldg Supplies/Materials	9,361	10,000	10,000	10,000	10,000
52-25 Janitor Supplies	1,208	1,369	1,400	-	-
52-27 Hardware/Tools	7,378	7,500	7,500	10,000	10,000
52-28 Chlorine	296,287	300,000	350,000	350,000	350,000
52-35 Process Chemicals	1,291,596	1,481,433	1,533,000	1,986,831	1,986,831
52-75 Equip Parts/Supplies	178,108	270,000	200,000	220,000	220,000
52-85 Food Supplies	-	500	148	300	300
54-30 Training	5,147	7,150	7,000	7,000	7,000
Sub- Total Operating Expenses	\$ 3,954,904	\$ 4,426,436	\$ 4,441,229	\$ 5,675,233	\$ 5,700,434
64-02 General Equipment	14,564	53,828	5,000	-	-
64-31 Vehicle Replacement	-	18,000	-	-	-
Sub- Total Capital Outlay	\$ 14,564	\$ 71,828	\$ 5,000	\$ -	\$ -
Subtotal	\$ 6,651,956	\$ 7,473,447	\$ 7,373,532	\$ 8,734,247	\$ 8,764,564
91-30 Transfer To Veh Srv Fund	96,285	98,056	98,056	102,959	108,970
Sub-total Nonoperating Expenses	\$ 96,285	\$ 98,056	\$ 98,056	\$ 102,959	\$ 108,970
Department Total	\$ 6,748,241	\$ 7,571,503	\$ 7,471,588	\$ 8,837,206	\$ 8,873,534



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Meter Reading & Services

FUND: 401
DEPT. NO.: 2814



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Meter Reading & Services

FUND: 401
DEPT. NO.: 2814

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Supervisor, Meter Reading/Services	41029	26	1.0	1.0	-	1.0	1.0
Assistant Supervisor, Meter Reading Services	44030	20	-	1.0	-	1.0	1.0
Utility Meter Technician Lead	40061	18	-	1.0	-	1.0	1.0
Utility Field Technician V	40060	20	-	-	-	-	-
Utility Meter Technician I-III, Career Path			-	6.0	-	6.0	6.0
Utility Meter Technician III	40141	12	*	*	*	*	*
Utility Meter Technician II	40131	10	*	*	*	*	*
Utility Meter Technician I	40121	11	*	*	*	*	*
Career Path Utility Field Technician I-IV			7.0	-	-	-	-
Utility Field Technician I	40011	7	*	*	*	*	*
Utility Field Technician II	40021	9	*	*	*	*	*
Utility Field Technician III	40031	12	*	*	*	*	*
Utility Field Technician IV	40041	16	*	*	*	*	*
Customer Relations Specialist I-III			4.0	3.0	-	3.0	3.0
Customer Relations Specialist III	40122	14	*	*	*	*	*
Customer Relations Specialist II	40112	12	*	*	*	*	*
Customer Relations Specialist I	40102	10	*	*	*	*	*
Total Personnel:			12.0	12.0	-	12.0	12.0



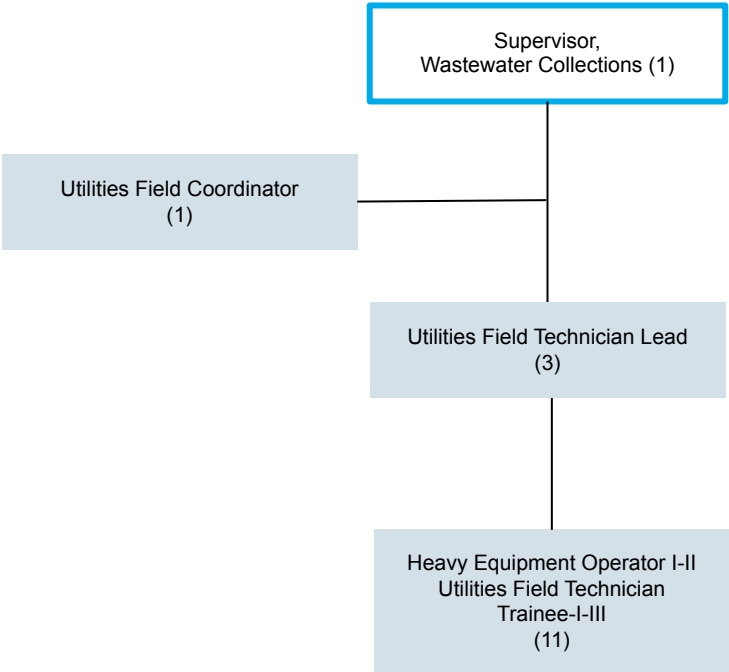
DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 14 Meter Reading & Services 401-2814-536					
Department Summary					
Personnel Services	843,009	1,028,820	990,911	971,177	976,759
Operating Expenses	371,620	346,443	354,733	418,316	431,225
Capital Outlay	1,869	30,746	39,918	10,000	10,000
Nonoperating Expenses	32,022	26,884	26,884	28,228	37,240
Total	\$ 1,248,520	\$ 1,432,893	\$ 1,412,446	\$ 1,427,721	\$ 1,455,224
Estimated As % Of Budget			98.6%		
12-10 Regular Salaries/Wages	546,634	692,471	659,040	668,127	668,127
12-20 Holiday Pay	-	400	200	400	400
14-10 Overtime	4,605	7,500	6,000	6,000	6,000
15-13 Shoe Allowance	1,050	1,050	1,050	1,050	1,050
15-20 Car Allowance	1,080	3,600	3,600	3,600	3,600
21-10 Employer Fica	43,322	50,859	48,301	51,180	51,180
22-10 General Employees Pension	138,372	138,372	138,372	106,558	106,558
23-10 Life Insurance	153	192	192	144	144
23-20 Disability Insurance	3,501	4,396	4,176	4,138	4,138
23-30 Health Insurance	89,518	111,651	111,651	111,651	117,233
23-34 Hsa	9,500	12,000	12,000	12,000	12,000
23-40 Dental Insurance	4,720	5,664	5,664	5,664	5,664
23-50 Vision Insurance	554	665	665	665	665
Sub-total Personnel Services	\$ 843,009	\$ 1,028,820	\$ 990,911	\$ 971,177	\$ 976,759
40-12 Business Meetings	-	360	360	500	500
41-15 Cellular Phone/Beeper	6,419	5,610	6,130	1,965	1,965
43-10 Electric Service	766	1,700	700	1,500	1,500
43-20 Water/Sewer Service	2,006	4,100	2,700	2,000	2,000
46-20 Equipment Maintenance	-	500	250	500	500
46-30 Vehicle Maint-Garage	58,076	37,372	37,372	49,457	60,000
46-52 Reuse Maintenance	-	-	2,000	3,000	3,000
46-91 Software Maintenance	62,635	96,775	96,775	95,776	95,776
49-09 Ins Chgs-Workers Comp	9,244	9,257	9,257	9,965	12,331
49-10 Warehouse Service Chg	30,708	33,539	33,539	27,653	27,653
49-17 Other Contractual Svcs	12,942	11,162	12,000	12,000	12,000
49-41 Licenses, Fees & Permits	-	200	150	200	200
52-01 Supplies	564	800	800	800	800
52-20 Opr Equipment <\$1000	2,479	4,465	3,200	2,500	2,500
52-23 Safety Clothing/Equip	588	1,500	1,500	1,500	1,500
52-27 Hardware/Tools	2,340	5,000	5,000	5,000	5,000
52-30 Water Meter Supplies	182,439	130,903	140,000	200,000	200,000
52-75 Equip Parts/Supplies	414	1,000	1,000	1,000	1,000
54-30 Training	-	2,200	2,000	3,000	3,000
Sub- Total Operating Expenses	\$ 371,620	\$ 346,443	\$ 354,733	\$ 418,316	\$ 431,225
63-12 Large Meters	-	-	9,918	10,000	10,000
64-02 General Equipment	1,869	29,647	30,000	-	-
64-16 Furniture & Fixtures	-	1,099	-	-	-
Sub- Total Capital Outlay	\$ 1,869	\$ 30,746	\$ 39,918	\$ 10,000	\$ 10,000
Subtotal	\$ 1,216,498	\$ 1,406,009	\$ 1,385,562	\$ 1,399,493	\$ 1,417,984
91-30 Transfer To Veh Srv Fund	32,022	26,884	26,884	28,228	37,240
Sub-total Nonoperating Expenses	\$ 32,022	\$ 26,884	\$ 26,884	\$ 28,228	\$ 37,240
Department Total	\$ 1,248,520	\$ 1,432,893	\$ 1,412,446	\$ 1,427,721	\$ 1,455,224



ORGANIZATIONAL CHART

DEPARTMENT: Utilities	FUND: 401
DIVISION: Wastewater Collection	DEPT. NO.: 2815



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Wastewater Collection

FUND: 401
DEPT. NO.: 2815

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Supervisor, Wastewater	44209	26	1.0	1.0	-	1.0	1.0
Utility Field Technician Coordinator	44069	22	-	1.0	-	1.0	1.0
Utility Field Technician Lead	40161	18	-	3.0	-	3.0	3.0
Utility Field Technician V	40060	20	1.0	-	-	-	-
Career Path Utility Field Technician I-IV			14.0	11.0	-	11.0	11.0
Heavy Equipment Operator II	40361	10	*	*	*	*	*
Heavy Equipment Operator I	40121	11	*	*	*	*	*
Utility Field Technician I	40011	8	*	*	*	*	*
Utility Field Technician II	40021	10	*	*	*	*	*
Utility Field Technician III	40031	12	*	*	*	*	*
Total Personnel:			16.0	16.0	-	16.0	16.0

* Full-Time Position: one half of time spent in Wastewater Pumping Stations; noe-half of time spent in Stormwater



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 15 Wastewater Collection 401-2815-536					
Department Summary					
Personnel Services	928,503	1,290,103	1,157,998	1,255,361	1,262,803
Operating Expenses	407,856	400,355	395,091	521,528	526,907
Nonoperating Expenses	237,629	245,055	245,055	257,308	276,355
Total	\$ 1,573,988	\$ 1,935,513	\$ 1,798,144	\$ 2,034,197	\$ 2,066,065
Estimated As % Of Budget			92.9%		
12-10 Regular Salaries/Wages	528,892	799,269	731,674	808,530	808,530
12-20 Holiday Pay	844	1,000	1,000	1,000	1,000
14-10 Overtime	55,759	60,000	12,000	40,000	40,000
15-12 Cell Phone Allowance	-	336	336	-	-
15-13 Shoe Allowance	1,350	1,950	1,200	2,250	2,250
15-20 Car Allowance	2,550	6,300	6,000	3,600	3,600
21-10 Employer Fica	46,364	58,067	52,896	67,264	67,264
22-10 General Employees Pension	185,603	185,603	185,603	152,458	152,458
23-10 Life Insurance	199	240	228	240	240
23-20 Disability Insurance	3,328	5,031	4,585	5,711	5,711
23-30 Health Insurance	88,461	148,868	139,564	148,869	156,311
23-34 Hsa	10,375	15,000	15,000	17,000	17,000
23-40 Dental Insurance	4,252	7,552	7,080	7,552	7,552
23-50 Vision Insurance	526	887	832	887	887
Sub-total Personnel Services	\$ 928,503	\$ 1,290,103	\$ 1,157,998	\$ 1,255,361	\$ 1,262,803
40-12 Business Meetings	463	600	480	500	500
41-15 Cellular Phone/Beeper	7,523	16,013	8,720	5,083	5,083
44-30 Equipment Rental	-	-	700	1,000	1,000
46-20 Equipment Maintenance	-	3,000	2,000	2,000	2,000
46-30 Vehicle Maint-Garage	116,019	81,594	81,594	117,157	115,000
46-42 Sewer Main Repairs	147,027	100,000	100,000	90,000	90,000
46-91 Software Maintenance	5,085	7,551	10,000	10,000	10,000
49-09 Ins Chgs-Workers Comp	30,480	30,523	30,523	31,738	39,274
49-10 Warehouse Service Chg	7,997	7,574	7,574	6,050	6,050
49-17 Other Contractual Svcs	28,053	40,000	40,000	150,000	150,000
49-41 Licenses, Fees & Permits	16,949	21,500	21,500	19,400	19,400
52-20 Opr Equipment <\$1000	199	-	-	-	-
52-23 Safety Clothing/Equip	4,166	5,000	5,000	5,000	5,000
52-27 Hardware/Tools	6,262	4,000	4,000	3,000	3,000
52-32 Sewer Main Supplies	36,301	60,000	60,000	60,000	60,000
52-75 Equip Parts/Supplies	282	15,000	15,000	10,000	10,000
54-30 Training	1,050	8,000	8,000	10,600	10,600
Sub- Total Operating Expenses	\$ 407,856	\$ 400,355	\$ 395,091	\$ 521,528	\$ 526,907
Subtotal	\$ 1,336,359	\$ 1,690,458	\$ 1,553,089	\$ 1,776,889	\$ 1,789,710
91-30 Transfer To Veh Srv Fund	237,629	245,055	245,055	257,308	276,355
Sub-total Nonoperating Expenses	\$ 237,629	\$ 245,055	\$ 245,055	\$ 257,308	\$ 276,355
Department Total	\$ 1,573,988	\$ 1,935,513	\$ 1,798,144	\$ 2,034,197	\$ 2,066,065



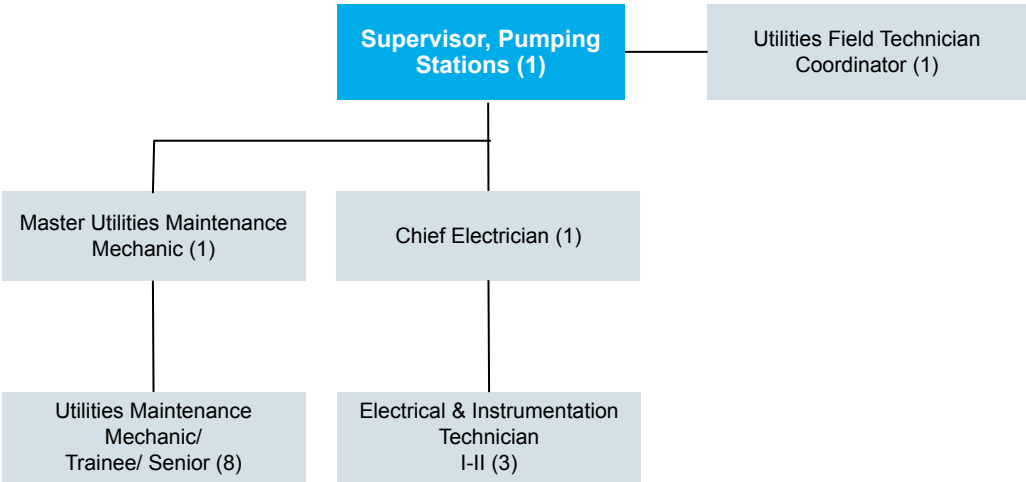
ORGANIZATIONAL CHART

DEPARTMENT: Utilities

FUND: 401

DIVISION: Wastewater Pumping Stations

DEPT. NO.: 2816



PERSONNEL ALLOCATION

DEPARTMENT: Utilities	FUND: 401
DIVISION: Wastewater Pumping Stations	DEPT. NO.: 2816

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Supervisor, Pumping Stations	45409	26	1.0	1.0	-	1.0	1.0
E/I Tech Career Track Personnel			3.0	3.0	-	3.0	3.0
Electrical/Instrumentation Tech I	45001	18	*	*	*	*	*
Electrical/Instrumentation Tech II	45011	20	*	*	*	*	*
Instrumentation & Control Technician	43200	20	1.0	-	-	-	-
Chief Electrician	81401	21	-	1.0	-	1.0	1.0
Utilities Field Technician Coordinator	40069	22	1.0	1.0	-	1.0	1.0
Utilities Maintenance Master Mechanic			-	1.0	-	1.0	1.0
Utilities Maintenance Mechanic - Pumping Stations - Career Path			6.0	8.0	-	8.0	8.0
Utilities Master Maintenance Mechanic - Pumping Stations, Sr	81321	17	*	*	-	*	*
Utilities Maintenance Mechanic - Pumping Stations	81311	13	*	*	-	*	*
Utilities Maintenance Mechanic Trainee	81301	11	*	*	-	*	*
Total Personnel:			12.0	15.0	-	15.0	15.0



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 16 Wastewater Pumping Station 401-2816-536					
Department Summary					
Personnel Services	978,455	1,307,065	1,307,016	1,399,277	1,406,253
Operating Expenses	1,416,140	1,453,027	1,422,017	1,408,846	1,412,400
Capital Outlay	7,061	5,000	-	-	-
Nonoperating Expenses	145,409	139,062	139,062	146,015	171,508
Total	\$ 2,547,065	\$ 2,904,154	\$ 2,868,095	\$ 2,954,138	\$ 2,990,161
Estimated As % Of Budget			98.8%		
12-10 Regular Salaries/Wages	626,770	907,189	793,667	967,674	967,674
12-20 Holiday Pay	-	1,000	1,000	1,000	1,000
14-10 Overtime	79,409	45,000	45,000	45,000	45,000
15-13 Shoe Allowance	900	1,550	1,500	1,800	1,800
15-20 Car Allowance	797	3,600	3,600	3,600	3,600
19-99 New Personnel/Reclass	-	-	142,643	-	-
21-10 Employer Fica	53,591	66,906	58,222	74,440	74,440
22-10 General Employees Pension	126,274	126,274	126,274	136,935	136,935
23-10 Life Insurance	130	216	192	180	180
23-20 Disability Insurance	3,403	5,687	4,938	6,172	6,170
23-30 Health Insurance	76,204	130,260	111,651	139,564	146,542
23-34 Hsa	6,750	12,000	12,000	15,000	15,000
23-40 Dental Insurance	3,783	6,608	5,664	7,080	7,080
23-50 Vision Insurance	444	775	665	832	832
Sub-total Personnel Services	\$ 978,455	\$ 1,307,065	\$ 1,307,016	\$ 1,399,277	\$ 1,406,253
31-90 Other Professional Svcs	959	-	-	-	-
40-12 Business Meetings	142	360	300	500	500
41-15 Cellular Phone/Beeper	5,795	10,059	6,645	5,563	5,563
43-10 Electric Service	391,946	413,132	450,000	450,000	450,000
43-20 Water/Sewer Service	100,706	94,000	100,000	100,000	100,000
43-40 Fuel/Propane	-	10,000	5,000	5,000	5,000
44-30 Equipment Rental	20,062	-	10,000	10,000	10,000
46-10 Building Repairs	3,928	9,000	15,000	15,000	15,000
46-20 Equipment Maintenance	72,897	85,000	90,000	70,000	70,000
46-30 Vehicle Maint-Garage	80,173	69,722	69,722	83,702	82,000
46-51 Lift Station Repairs	87,509	130,818	100,000	100,000	100,000
46-98 Grounds Maintenance	54,647	100,000	100,000	100,000	100,000
49-09 Ins Chgs-Workers Comp	21,251	21,281	21,281	22,128	27,382
49-10 Warehouse Service Chg	37,206	36,269	36,269	31,953	31,955
49-17 Other Contractual Svcs	63,013	85,000	85,000	85,000	85,000
49-40 Laboratory Tests	-	10,000	-	-	-
49-41 Licenses, Fees & Permits	1,932	3,500	3,500	3,500	3,500
52-01 Supplies	8,614	14,000	14,000	14,000	14,000
52-20 Opr Equipment <\$1000	380	3,800	3,800	1,000	1,000
52-23 Safety Clothing/Equip	1,651	4,496	3,500	3,500	3,500
52-27 Hardware/Tools	2,837	4,000	4,000	4,000	4,000
52-35 Process Chemicals	97,439	-	50,000	50,000	50,000
52-75 Equip Parts/Supplies	363,002	342,000	250,000	250,000	250,000
54-30 Training	51	6,590	4,000	4,000	4,000
Sub- Total Operating Expenses	\$ 1,416,140	\$ 1,453,027	\$ 1,422,017	\$ 1,408,846	\$ 1,412,400
64-02 General Equipment	7,061	5,000	-	-	-
Sub- Total Capital Outlay	\$ 7,061	\$ 5,000	\$ -	\$ -	\$ -
Subtotal	\$ 2,401,656	\$ 2,765,092	\$ 2,729,033	\$ 2,808,123	\$ 2,818,653
91-30 Transfer To Veh Srv Fund	145,409	139,062	139,062	146,015	171,508
Sub-total Nonoperating Expenses	\$ 145,409	\$ 139,062	\$ 139,062	\$ 146,015	\$ 171,508
Department Total	\$ 2,547,065	\$ 2,904,154	\$ 2,868,095	\$ 2,954,138	\$ 2,990,161



DETAIL EXPENDITURES

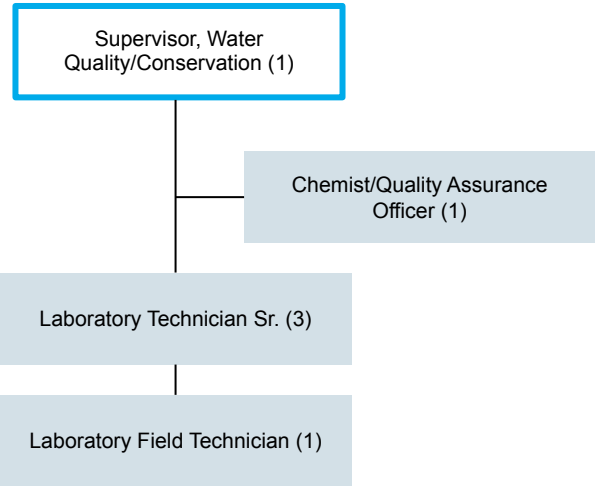
Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 17 Sewage Treatment 401-2817-536						
Department Summary						
Operating Expenses		5,197,413	5,578,300	5,000,000	6,250,000	6,250,000
Total		\$ 5,197,413	\$ 5,578,300	\$ 5,000,000	\$ 6,250,000	\$ 6,250,000
Estimated As % Of Budget		89.6%				
34-80	Shared Wastewater Trtmt	4,248,070	4,100,000	4,100,000	5,350,000	5,350,000
34-81	Reuse Charges	349,343	270,300	300,000	300,000	300,000
49-70	Regional Plant	600,000	1,208,000	600,000	600,000	600,000
Sub-total Operating Expenses		\$ 5,197,413	\$ 5,578,300	\$ 5,000,000	\$ 6,250,000	\$ 6,250,000
Subtotal		\$ 5,197,413	\$ 5,578,300	\$ 5,000,000	\$ 6,250,000	\$ 6,250,000
Department Total		\$ 5,197,413	\$ 5,578,300	\$ 5,000,000	\$ 6,250,000	\$ 6,250,000



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Water Quality

FUND: 401
DEPT. NO.: 2819



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Water Quality

FUND: 401
DEPT. NO.: 2819

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Supervisor, Water Quality	46029	20	1.0	1.0	-	1.0	1.0
Chemist & Quality Assurance Officer	46202	20	1.0	1.0	-	1.0	1.0
Laboratory Technician, Senior	46232	14	3.0	3.0	-	3.0	3.0
Laboratory Field Technician	46222	12	1.0	1.0	-	1.0	1.0
Total Personnel:			6.0	6.0	-	6.0	6.0



DETAIL EXPENDITURES

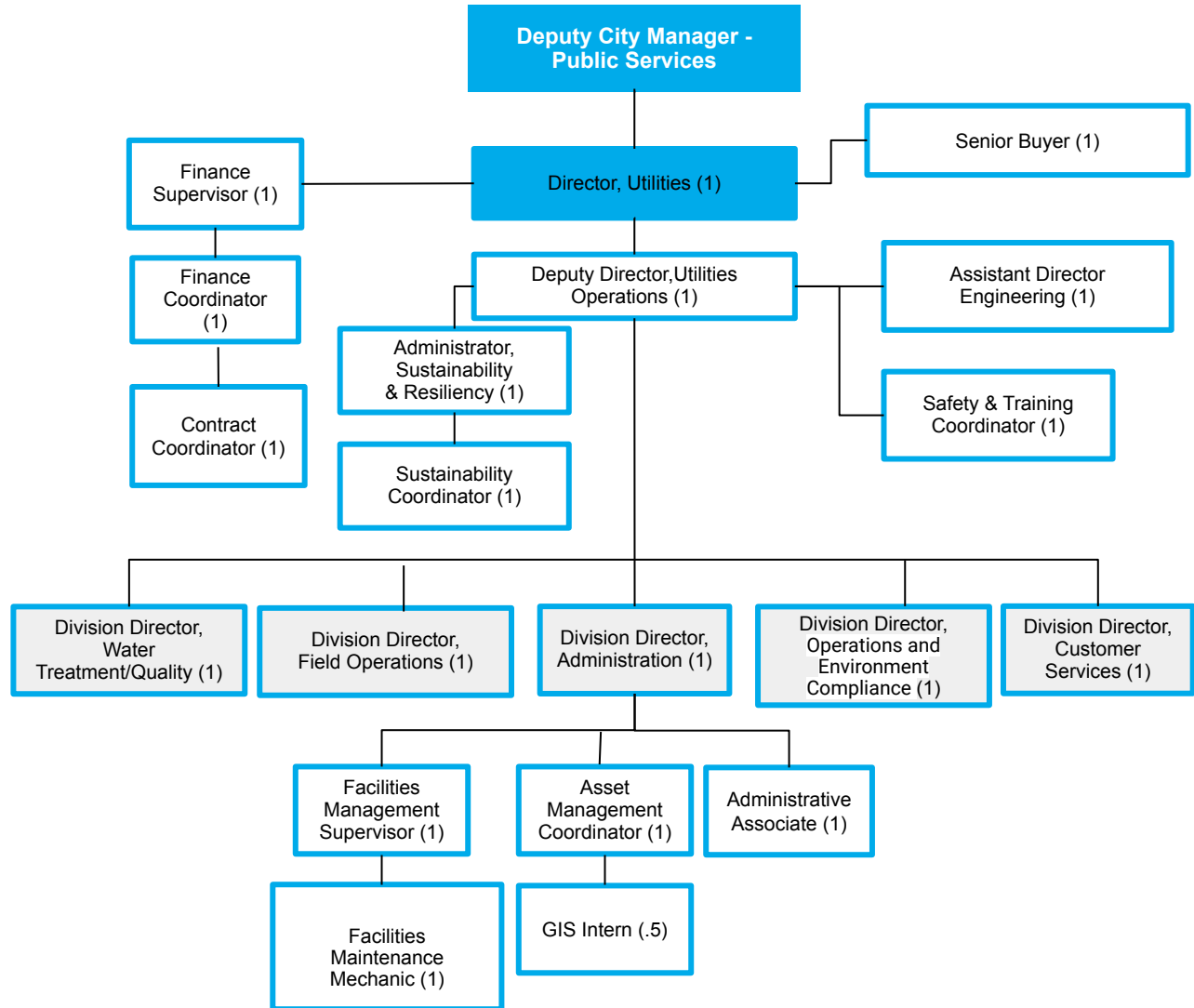
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 19 Water Quality 401-2819-536					
Department Summary					
Personnel Services	472,226	563,168	560,918	524,654	527,445
Operating Expenses	91,824	142,029	136,914	154,327	158,788
Capital Outlay	8,447	3,500	3,500	6,000	6,000
Nonoperating Expenses	5,584	6,104	6,104	6,409	5,320
Total	\$ 578,081	\$ 714,801	\$ 707,436	\$ 691,390	\$ 697,553
Estimated As % Of Budget			99.0%		
12-10 Regular Salaries/Wages	310,948	373,642	373,642	360,661	360,661
12-20 Holiday Pay	-	300	300	300	300
14-10 Overtime	1,564	4,000	1,750	2,000	2,000
15-12 Cell Phone Allowance	480	480	480	480	480
15-13 Shoe Allowance	300	600	600	600	600
15-20 Car Allowance	3,600	3,600	3,600	3,600	3,600
21-10 Employer Fica	24,910	27,706	27,706	27,949	27,949
22-10 General Employees Pension	85,343	85,343	85,343	61,472	61,472
23-10 Life Insurance	162	168	168	168	168
23-20 Disability Insurance	1,964	2,338	2,338	2,433	2,433
23-30 Health Insurance	36,653	55,826	55,826	55,826	58,617
23-34 Hsa	4,125	6,000	6,000	6,000	6,000
23-40 Dental Insurance	1,948	2,832	2,832	2,832	2,832
23-50 Vision Insurance	229	333	333	333	333
Sub-total Personnel Services	\$ 472,226	\$ 563,168	\$ 560,918	\$ 524,654	\$ 527,445
34-54 Disp Of Hazardous Matls	-	3,497	2,100	2,500	2,500
40-12 Business Meetings	-	13	-	200	200
41-12 Postage	-	3,203	1,000	1,000	1,000
41-15 Cellular Phone/Beeper	1,173	2,074	500	753	753
44-30 Equipment Rental	1,429	3,000	3,000	4,000	4,000
46-20 Equipment Maintenance	5,620	7,800	6,204	9,400	9,400
46-30 Vehicle Maint-Garage	8,888	4,092	4,092	7,088	9,000
47-10 Printing & Binding	2,149	2,666	2,500	2,800	2,800
49-09 Ins Chgs-Workers Comp	10,308	10,322	10,322	10,733	13,282
49-10 Warehouse Service Chg	361	396	396	553	553
49-17 Other Contractual Svcs	13,430	18,279	13,000	15,000	15,000
49-40 Laboratory Tests	12,958	35,000	35,000	40,000	40,000
49-41 Licenses, Fees & Permits	1,800	4,100	2,000	2,500	2,500
52-01 Supplies	922	1,000	1,000	1,000	1,000
52-21 Chemicals	26,579	37,000	46,000	46,000	46,000
52-23 Safety Clothing/Equip	443	600	500	500	500
52-31 Water Main Supplies	3,036	4,687	5,000	5,000	5,000
52-75 Equip Parts/Supplies	2,037	2,000	2,000	2,000	2,000
54-20 Memberships	-	300	300	300	300
54-30 Training	691	2,000	2,000	3,000	3,000
Sub- Total Operating Expenses	\$ 91,824	\$ 142,029	\$ 136,914	\$ 154,327	\$ 158,788
64-02 General Equipment	8,447	3,500	3,500	6,000	6,000
Sub- Total Capital Outlay	\$ 8,447	\$ 3,500	\$ 3,500	\$ 6,000	\$ 6,000
Subtotal	\$ 572,497	\$ 708,697	\$ 701,332	\$ 684,981	\$ 692,233
91-30 Transfer To Veh Srv Fund	5,584	6,104	6,104	6,409	5,320
Sub-total Nonoperating Expenses	\$ 5,584	\$ 6,104	\$ 6,104	\$ 6,409	\$ 5,320
Department Total	\$ 578,081	\$ 714,801	\$ 707,436	\$ 691,390	\$ 697,553



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Utilities Administration

FUND: 401
DEPT. NO.: 2821



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Utilities Administration

FUND: 401
DEPT. NO.: 2821

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Director, Utilities	48019	26	1.0	1.0	-	1.0	1.0
Deputy Director, Utilities Operations	48029	39	1.0	1.0	-	1.0	1.0
Assistant Director, Engineering	48129	46	1.0	1.0	-	1.0	1.0
Div Director, Water Treatment/Quality	48259	44	1.0	1.0	-	1.0	1.0
Div Director, Field Operations	48249	44	1.0	1.0	-	1.0	1.0
Div Director, Operations and Env Compliance	48299	41		1.0	-	1.0	1.0
Finance Supervisor	48199	56	1.0	1.0	-	1.0	1.0
Finance Coordinator	48288	18	1.0	1.0	-	1.0	1.0
Facilities Management Supervisor	2501	24	1.0	1.0	-	1.0	1.0
Safety & Training Coordinator	48269	16	1.0	1.0	-	1.0	1.0
Asset Management Coordinator	48419	21	1.0	1.0	-	1.0	1.0
Div Director, Administration	48269	41	1.0	1.0	-	1.0	1.0
Div Director, Customer Services	40129	41	1.0	1.0	-	1.0	1.0
Contract Coordinator	70119	16	2.0	2.0	(1.0)	1.0	1.0
Senior Buyer	48110	25	-	-	1.0	1.0	1.0
Administrator, Sustainability & Resiliency	48209	30	-	1.0		1.0	1.0
Sustainability Coordinator	48149	30	1.0	1.0	-	1.0	1.0
Building Maintenance Mechanic, Sr	81211	12	-	-	1.0	1.0	1.0
Intern , GIS				0.5	-	0.5	0.5
Administrative Associate	370	10	-	1.0	-	1.0	1.0
Total Personnel:			15.00	18.50	1.00	19.50	19.50



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 21 Utility Administration 401-2821-536					
Department Summary					
Personnel Services	1,845,689	2,564,422	2,326,363	2,785,885	2,795,770
Operating Expenses	2,020,586	2,172,176	2,152,429	2,484,444	2,844,690
Capital Outlay	38,281	37,700	42,400	95,150	95,150
Nonoperating Expenses	16,548,542	17,234,897	17,253,111	17,461,543	17,492,661
Total	\$ 20,453,098	\$ 22,009,195	\$ 21,774,303	\$ 22,827,022	\$ 23,228,271
Estimated As % Of Budget			98.9%		
12-10 Regular Salaries/Wages	1,271,906	1,817,434	1,620,320	1,922,848	1,922,848
12-20 Holiday Pay	-	13	-	-	-
14-10 Overtime	2,267	10,500	3,250	3,250	3,250
15-12 Cell Phone Allowance	2,957	3,852	5,502	4,296	4,296
15-20 Car Allowance	25,720	33,150	33,150	38,700	38,700
19-99 New Personnel/Reclass	-	-	-	83,009	83,009
21-10 Employer Fica	97,831	136,924	122,521	155,214	155,214
22-10 General Employees Pension	326,780	326,780	326,780	327,442	327,442
23-10 Life Insurance	612	673	649	694	694
23-11 Life Insurance-Retirees	298	250	250	300	300
23-20 Disability Insurance	7,021	12,213	10,970	13,208	13,208
23-30 Health Insurance	95,611	186,085	167,477	197,716	207,601
23-34 Hsa	8,773	16,000	16,000	18,000	18,000
23-40 Dental Insurance	5,291	9,440	8,496	10,030	10,030
23-50 Vision Insurance	622	1,108	998	1,178	1,178
25-10 Unemployment	-	10,000	10,000	10,000	10,000
Sub-total Personnel Services	\$ 1,845,689	\$ 2,564,422	\$ 2,326,363	\$ 2,785,885	\$ 2,795,770
31-90 Other Professional Svcs	3,912	39,110	50,000	40,000	40,000
31-92 Prof Services - Wc	-	500	-	-	-
32-10 Audit Fee	52,060	45,144	62,279	66,415	66,415
34-10 Janitorial Services	-	-	-	45,500	45,500
34-40 Temporary Services	24,469	35,701	30,000	50,000	50,000
40-12 Business Meetings	65	544	500	550	550
41-12 Postage	9	-	-	-	-
41-15 Cellular Phone/Beeper	8,251	6,707	6,000	60,107	60,107
43-30 Garbage Fees/Roll Offs	10,611	9,800	9,800	9,800	9,800
44-31 Copy Machine Rental	13,670	18,000	18,000	18,000	18,000
46-10 Building Repairs	4,360	13,863	8,000	8,000	8,000
46-20 Equipment Maintenance	185	1,010	1,010	29,010	29,010
46-30 Vehicle Maint-Garage	5,938	5,350	3,350	5,192	6,000
46-91 Software Maintenance	172,450	161,922	198,531	268,531	268,531
49-08 Ins Chgs-Auto/Prop/Liab	1,533,925	1,536,062	1,536,062	1,644,803	1,994,538
49-09 Ins Chgs-Workers Comp	39,237	39,292	39,292	40,863	50,566
49-10 Warehouse Service Chg	7,255	7,455	7,455	7,623	7,623
49-17 Other Contractual Svcs	80,514	155,035	90,000	90,000	90,000
49-41 Licenses, Fees & Permits	1,982	5,000	5,000	5,000	5,000
51-10 Office Supplies	12,914	13,000	13,000	13,000	13,000
52-01 Supplies	1,077	1,120	1,100	1,100	1,100
52-20 Opr Equipment <\$1000	-	7,500	7,500	7,500	7,500
52-22 Uniforms	27,459	41,000	38,000	45,000	45,000
52-23 Safety Clothing/Equip	208	300	300	300	300
52-24 Bldg Supplies/Materials	772	1,000	1,000	1,000	1,000
52-27 Hardware/Tools	21	-	-	-	-
52-75 Equip Parts/Supplies	1,344	1,000	1,000	1,000	1,000



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
52-85 Food Supplies	-	250	250	1,000	1,000
54-20 Memberships	10,831	11,511	10,000	10,000	10,000
54-30 Training	7,067	15,000	15,000	15,000	15,000
59-99 New Personnel/Supplies	-	-	-	150	150
Sub-Total Operating Expenses	\$ 2,020,586	\$ 2,172,176	\$ 2,152,429	\$ 2,484,444	\$ 2,844,690
64-14 Computer Software	-	4,500	2,400	-	-
64-15 Computer Equipment	38,281	33,200	40,000	60,150	60,150
69-99 New Personnel/Capital	-	-	-	35,000	35,000
Sub-Total Capital Outlay	\$ 38,281	\$ 37,700	\$ 42,400	\$ 95,150	\$ 95,150
Subtotal	\$ 3,904,556	\$ 4,774,298	\$ 4,521,192	\$ 5,365,479	\$ 5,735,610
91-01 Transfer To General Fund	4,000,000	4,000,000	4,000,000	4,676,621	4,676,621
91-02 Transfer To Self Ins/W.C.	123,870	123,870	123,870	123,870	153,870
91-04 Grant Fund	25,000	-	-	-	-
91-13 Transfer To Gf-Direct Ovhd	3,931,000	3,931,000	3,931,000	2,925,506	2,925,506
91-30 Transfer To Veh Srv Fund	13,033	14,241	14,241	14,953	16,071
91-31 Transfer To Capital Impov	300,000	-	-	-	-
91-38 Transfer To W/S Ren/Repl	8,000,000	9,000,000	9,000,000	9,000,000	9,000,000
95-43 Conservation Fund	29,967	35,000	35,000	35,000	35,000
95-44 Sustainability Fund	66,704	50,586	49,000	98,000	98,000
95-60 Uncollectible Expense	39,868	-	-	-	-
99-03 Rsv. For Future Approp.	-	80,200	100,000	587,593	587,593
99-25 Loss-Disposal Of Assets	19,100	-	-	-	-
Sub-total Nonoperating Expenses	\$ 16,548,542	\$ 17,234,897	\$ 17,253,111	\$ 17,461,543	\$ 17,492,661
Department Total	\$ 20,453,098	\$ 22,009,195	\$ 21,774,303	\$ 22,827,022	\$ 23,228,271



DETAIL EXPENDITURES

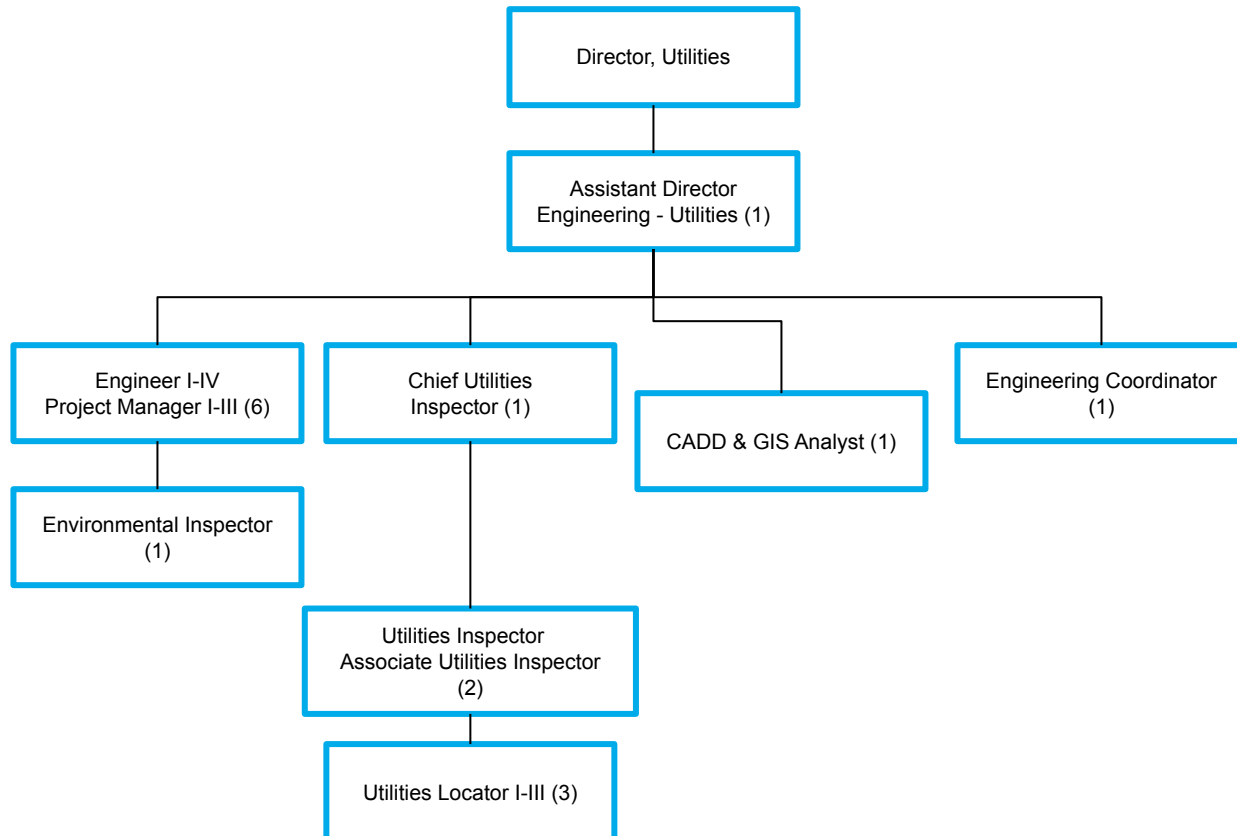
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 22 General Administration 401-2822-536					
Department Summary					
Nonoperating Expenses	14,125,233	-	-	-	-
Total	\$ 14,125,233	\$ -	\$ -	\$ -	\$ -
Estimated As % Of Budget					
95-40 Depreciation Expense	13,060,131	-	-	-	-
99-02 Non-Budgeted Expense	1,065,102	-	-	-	-
Sub- Total Nonoperating Exps.	\$ 14,125,233	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 14,125,233	\$ -	\$ -	\$ -	\$ -



ORGANIZATIONAL CHART

DEPARTMENT: **Utilities**
DIVISION: **Utilities Engineering**

FUND: **401**
DEPT. NO.: **2823**



PERSONNEL ALLOCATION

DEPARTMENT: Utilities
DIVISION: Utilities Engineering

FUND: 401
DEPT. NO.: 2823

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Engineering Career Path Positions *			6.0	6.0	-	6.0	6.0
Engineer I	70279	26	*	*	*	*	*
Engineer II	70289	28	*	*	*	*	*
Engineer III	70299	24	*	*	*	*	*
Engineer IV	70309	32	*	*	*	*	*
Project Manager I	70199	24	*	*	*	*	*
Project Manager II	70249	26	*	*	*	*	*
Project Manager III	70259	28	-	1.0	-	1.0	1.0
CADD Technician/Design Supervisor	70059	15	1.0	1.0	-	1.0	1.0
Chief Utilities Inspector	70212	18	1.0	1.0	-	1.0	1.0
Career Path Utilities Inspectors			3.0	3.0		3.0	3.0
Environmental Inspector	44202	16	*	*	-	*	*
Associate Utilities Inspector	48222	18	*	*	-	*	*
Utilities Inspector	47312	20	*	*	-	*	*
Career Path Utilities Locators			-	3.0	-	3.0	3.0
Utility Locator I	40231	10	*	*	*	*	*
Utility Locator II	40231	12	*	*	*	*	*
Utility Locator III	40251	16	*	*	*	*	*
Total Personnel:			11.0	15.0	-	15.0	15.0



DETAIL EXPENDITURES

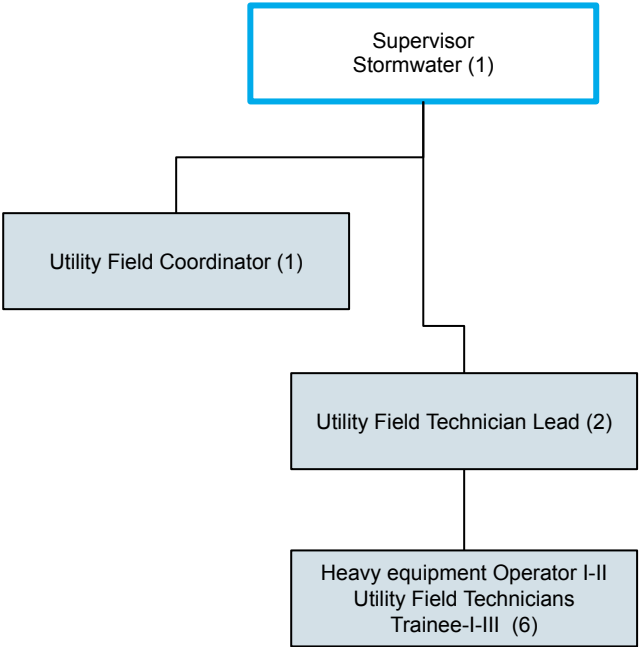
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 23 Utilities Engineering 401-2823-536					
Department Summary					
Personnel Services	1,084,287	1,591,757	1,574,631	1,789,420	1,796,862
Operating Expenses	39,848	117,943	183,343	179,086	178,040
Capital Outlay	-	7,000	-	5,000	5,000
Nonoperating Expenses	21,304	15,206	15,206	15,966	32,069
Total	\$ 1,145,439	\$ 1,731,906	\$ 1,773,180	\$ 1,989,472	\$ 2,011,971
Estimated As % Of Budget			102.4%		
12-10 Regular Salaries/Wages	714,635	1,097,504	1,082,200	1,291,291	1,291,291
14-10 Overtime	17,910	15,000	15,000	20,000	20,000
15-12 Cell Phone Allowance	2,418	2,880	2,880	2,880	2,880
15-13 Shoe Allowance	-	450	900	1,050	1,050
15-20 Car Allowance	7,200	21,600	21,600	21,600	21,600
21-10 Employer Fica	57,059	83,601	82,430	94,155	94,155
22-10 General Employees Pension	189,702	189,702	189,702	177,825	177,825
23-10 Life Insurance	412	553	553	553	553
23-20 Disability Insurance	4,466	7,159	7,058	7,758	7,758
23-30 Health Insurance	78,214	148,869	148,869	148,869	156,311
23-34 Hsa	7,750	16,000	15,000	15,000	15,000
23-40 Dental Insurance	4,046	7,552	7,552	7,552	7,552
23-50 Vision Insurance	475	887	887	887	887
Sub-total Personnel Services	\$ 1,084,287	\$ 1,591,757	\$ 1,574,631	\$ 1,789,420	\$ 1,796,862
31-90 Other Professional Svcs	9,158	35,000	100,000	100,000	100,000
40-12 Business Meetings	1,180	1,000	1,000	1,000	1,000
41-15 Cellular Phone/Beeper	4,062	6,914	6,486	2,128	2,128
46-20 Equipment Maintenance	-	-	-	1,000	1,000
46-30 Vehicle Maint-Garage	11,957	13,522	13,522	13,474	12,000
46-91 Software Maintenance	5,178	26,100	32,000	32,000	32,000
47-10 Printing & Binding	-	100	100	100	100
49-09 Ins Chgs-Workers Comp	1,731	1,733	1,733	1,801	2,229
49-10 Warehouse Service Chg	783	602	602	183	183
49-17 Other Contractual Svcs	500	572	1,000	1,000	1,000
49-41 Licenses, Fees & Permits	200	1,500	1,500	1,500	1,500
52-01 Supplies	980	4,000	6,000	7,000	7,000
52-20 Opr Equipment <\$1000	-	1,000	-	-	-
52-23 Safety Clothing/Equip	492	1,800	1,800	1,800	1,800
52-27 Hardware/Tools	-	9,500	3,000	1,500	1,500
52-75 Equip Parts/Supplies	347	500	500	500	500
54-20 Memberships	498	2,500	2,500	2,500	2,500
54-30 Training	2,782	11,600	11,600	11,600	11,600
Sub- Total Operating Expenses	\$ 39,848	\$ 117,943	\$ 183,343	\$ 179,086	\$ 178,040
64-02 General Equipment	-	7,000	-	5,000	5,000
Sub- Total Capital Outlay	\$ -	\$ 7,000	\$ -	\$ 5,000	\$ 5,000
Subtotal	\$ 1,124,135	\$ 1,716,700	\$ 1,757,974	\$ 1,973,506	\$ 1,979,902
91-30 Transfer To Veh Srv Fund	21,304	15,206	15,206	15,966	32,069
Sub-total Nonoperating Expenses	\$ 21,304	\$ 15,206	\$ 15,206	\$ 15,966	\$ 32,069
Department Total	\$ 1,145,439	\$ 1,731,906	\$ 1,773,180	\$ 1,989,472	\$ 2,011,971



ORGANIZATIONAL CHART

DEPARTMENT: Utilities
DIVISION: Stormwater Utilities

FUND: 401
DEPT. NO.: 2824



PERSONNEL ALLOCATION

DEPARTMENT: Utilities			FUND: 401				
DIVISION: Stormwater Utilities			DEPT. NO.: 2824				
Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Utilities Stormwater Supervisor	44019	26	1.0	1.0	-	1.0	1.0
Utility Field Technician V	44060	20	1.0	-	-	-	-
Utility Field Technician Coordinator		24	-	1.0	-	1.0	1.0
Utility Field Technician Lead		188	-	2.0	-	2.0	2.0
Career Path Utility Field Technician & Heavy Equipment Operator			8.0	5.0	1.0	6.0	6.0
Heavy Equipment Operator I	40261	12	*	*	*	*	*
Heavy Equipment Operator II	40361	14	*	*	*	*	*
Utility Field Technician I	40011	7	*	*	*	*	*
Utility Field Technician II	40021	9	*	*	*	*	*
Utility Field Technician III	40031	12	*	*	*	*	*
Utility Field Technician IV	40041	16	*	*	*	*	*
Total Personnel:			10.0	9.0	1.0	10.0	10.0



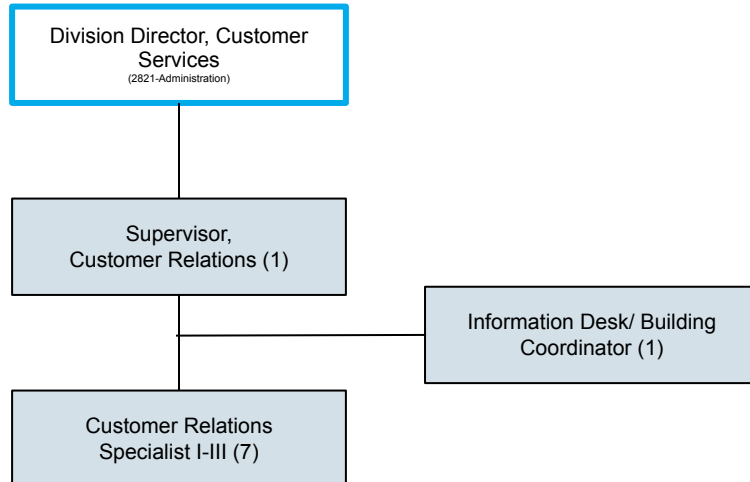
DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 24 Stormwater Maintenance 401-2824-536					
Department Summary					
Personnel Services	574,984	764,479	809,122	811,982	816,171
Operating Expenses	399,521	688,033	674,499	689,636	670,078
Nonoperating Expenses	289,505	324,974	324,974	341,223	284,979
Total	\$ 1,264,010	\$ 1,777,486	\$ 1,808,595	\$ 1,842,841	\$ 1,771,228
Estimated As % Of Budget			101.8%		
12-10 Regular Salaries/Wages	347,960	496,748	509,790	509,789	509,789
12-20 Holiday Pay	-	800	800	800	800
14-10 Overtime	5,733	7,000	3,000	5,000	5,000
15-13 Shoe Allowance	900	1,050	1,000	1,050	1,050
15-20 Car Allowance	2,540	3,600	3,600	3,600	3,600
19-99 New Personnel/Reclass	-	-	38,613	80,651	80,651
21-10 Employer Fica	28,078	36,297	33,570	39,355	39,355
22-10 General Employees Pension	118,181	118,181	118,181	67,711	67,711
23-10 Life Insurance	107	204	204	204	204
23-20 Disability Insurance	2,008	3,113	2,878	3,339	3,339
23-30 Health Insurance	58,857	83,739	83,739	83,736	87,925
23-34 Hsa	7,125	9,000	9,000	12,000	12,000
23-40 Dental Insurance	3,128	4,248	4,248	4,248	4,248
23-50 Vision Insurance	367	499	499	499	499
Sub-total Personnel Services	\$ 574,984	\$ 764,479	\$ 809,122	\$ 811,982	\$ 816,171
40-12 Business Meetings	-	330	330	500	500
41-15 Cellular Phone/Beeper	5,158	17,177	5,707	3,707	3,707
43-10 Electric Service	3,379	14,000	13,000	13,000	13,000
43-20 Water/Sewer Service	5,000	5,000	5,000	5,000	5,000
44-30 Equipment Rental	2,873	3,000	2,000	2,000	2,000
46-20 Equipment Maintenance	318	1,500	1,000	1,000	1,000
46-30 Vehicle Maint-Garage	95,284	104,034	104,000	118,662	96,000
46-44 Storm Drain Repairs	16,305	86,000	80,000	80,000	80,000
46-98 Grounds Maintenance	65,604	120,000	120,000	120,000	120,000
49-09 Ins Chgs-Workers Comp	12,553	12,570	12,570	13,070	16,174
49-10 Warehouse Service Chg	2,165	1,892	1,892	1,547	1,547
49-17 Other Contractual Svcs	165,019	233,530	245,000	245,000	245,000
49-41 Licenses, Fees & Permits	2,402	3,000	3,000	5,000	5,000
52-01 Supplies	-	500	500	500	500
52-20 Opr Equipment <\$1000	-	500	-	-	-
52-23 Safety Clothing/Equip	2,003	5,000	5,000	5,000	5,000
52-27 Hardware/Tools	626	4,500	2,000	2,000	2,000
52-33 Storm Drain Supplies	18,728	65,000	65,000	65,000	65,000
52-75 Equip Parts/Supplies	1,229	6,000	4,000	4,000	4,000
53-11 Traffic/Street Signs	-	1,500	1,500	1,500	1,500
54-30 Training	875	3,000	3,000	3,000	3,000
59-99 New Personnel/Supplies	-	-	-	150	150
Sub- Total Operating Expenses	\$ 399,521	\$ 688,033	\$ 674,499	\$ 689,636	\$ 670,078
Subtotal	\$ 974,505	\$ 1,452,512	\$ 1,483,621	\$ 1,501,618	\$ 1,486,249
91-30 Transfer To Veh Srv Fund	289,505	324,974	324,974	341,223	284,979
Sub-total Nonoperating Expenses	\$ 289,505	\$ 324,974	\$ 324,974	\$ 341,223	\$ 284,979
Department Total	\$ 1,264,010	\$ 1,777,486	\$ 1,808,595	\$ 1,842,841	\$ 1,771,228



ORGANIZATIONAL CHART

DEPARTMENT: Utilities	FUND: 401
DIVISION: Customer Relations	DEPT. NO.: 2825



PERSONNEL ALLOCATION

DEPARTMENT: Utilities	FUND: 401
DIVISION: Customer Relations	DEPT. NO.: 2825

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Supervisor, Customer Relations	40100	20	1.0	1.0	-	1.0	1.0
Customer Relations Specialist I -III Career Path Unspecified Personnel			8.0	7.0		7.0	7.0
Customer Relations Specialist III	40122	14	*	*	*	*	*
Customer Relations Specialist II	40112	12	*	*	*	*	*
Customer Relations Specialist I	40102	10	*	*	*	*	*
Information Desk/Building Coordinator	40120	14	1.0	1.0	-	1.0	1.0
Total Personnel:			10.0	9.0	-	9.0	9.0

DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 25 Customer Relations 401-2825-536					
Department Summary					
Personnel Services	596,141	681,711	679,711	643,714	647,900
Operating Expenses	263,149	408,222	383,722	388,151	388,515
Total	\$ 859,290	\$ 1,089,933	\$ 1,063,433	\$ 1,031,865	\$ 1,036,415
Estimated As % Of Budget	97.57%				
12-10 Regular Salaries/Wages	358,737	421,985	421,985	433,860	433,860
14-10 Overtime	4,767	6,000	4,000	2,000	2,000
21-10 Employer Fica	28,930	30,222	30,222	33,190	33,190
22-10 General Employees Pension	123,238	123,238	123,238	74,216	74,216
23-10 Life Insurance	96	108	108	108	108
23-20 Disability Insurance	2,308	2,672	2,672	2,854	2,854
23-30 Health Insurance	66,963	83,739	83,739	83,739	87,925
23-34 Hsa	7,125	9,000	9,000	9,000	9,000
23-40 Dental Insurance	3,559	4,248	4,248	4,248	4,248
23-50 Vision Insurance	418	499	499	499	499
Sub-total Personnel Services	\$ 596,141	\$ 681,711	\$ 679,711	\$ 643,714	\$ 647,900
40-12 Business Meetings	-	300	300	500	500
41-12 Postage	-	14,000	-	-	-
41-15 Cellular Phone/Beeper	918	519	519	-	-
46-91 Software Maintenance	6,598	-	-	-	-
47-10 Printing & Binding	-	6,800	-	-	-
49-09 Ins Chgs-Workers Comp	1,472	1,474	1,474	1,533	1,897
49-10 Warehouse Service Chg	969	929	929	868	868
49-17 Other Contractual Svcs	248,457	375,000	375,000	375,000	375,000
51-10 Office Supplies	4,735	5,500	5,500	5,500	5,500
52-20 Opr Equipment <\$1000	-	1,200	-	2,250	2,250
54-30 Training	-	2,500	-	2,500	2,500
Sub- Total Operating Expenses	\$ 263,149	\$ 408,222	\$ 383,722	\$ 388,151	\$ 388,515
Subtotal	859,290	1,089,933	1,063,433	1,031,865	1,036,415
Department Total	\$ 859,290	\$ 1,089,933	\$ 1,063,433	\$ 1,031,865	\$ 1,036,415



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 11 Debt Service 401-3011-517					
Department Summary					
Operating Expenses	-	21,317	21,317	21,317	21,317
Capital Outlay	1,603,847	7,632,154	7,632,154	7,630,940	7,630,940
Nonoperating Expenses	2,440	-	-	-	-
Total	\$ 1,606,287	\$ 7,653,471	\$ 7,653,471	\$ 7,652,257	\$ 7,652,257
Estimated As % Of Budget			100.0%		
31-90 Other Professional Svcs	-	21,317	21,317	21,317	21,317
Sub-total Operating Expenses	\$ -	\$ 21,317	\$ 21,317	\$ 21,317	\$ 21,317
71-01 Principal Payment	-	6,105,000	6,105,000	6,240,000	6,240,000
72-01 Debt Interest Expense	1,603,847	1,523,154	1,523,154	1,386,940	1,386,940
73-01 Fiscal Agents Fee	-	4,000	4,000	4,000	4,000
Sub- Total Capital Outlay	\$ 1,603,847	\$ 7,632,154	\$ 7,632,154	\$ 7,630,940	\$ 7,630,940
Subtotal	\$ 1,603,847	\$ 7,653,471	\$ 7,653,471	\$ 7,652,257	\$ 7,652,257
95-30 Amortized Interest	2,440	-	-	-	-
Sub-total Nonoperating Expenses	\$ 2,440	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 1,606,287	\$ 7,653,471	\$ 7,653,471	\$ 7,652,257	\$ 7,652,257





Solid Waste Fund

FY 2023-2024 Adopted Budget

The Solid Waste Fund is the City's Sanitation Department that serves both residential and commercial accounts inside the City limits per City Code 10-30(c). For FY 2023-24, operating revenues are \$13.2M and \$10.4M for operating expenses, while total transfers equal \$3.1M (including a \$1.1M transfer to the General Fund). Increasing revenues while lowering the fund transfers and operating expenses will improve net assets (fund balance).

Projections for FY 2023-24 and FY 2024-25, yield revenues of \$17M annually. The revenues generated from garbage collection and recycling will aid management in its goal to keep annual operating expenditures at \$12.0M. The Solid Waste fund is trending towards being financially strong.

SOLID WASTE FUND (An Enterprise Fund)

	2020-21 Actual	2021-22 Actual	2022-23 Amended Budget	2023-24 Adopted Budget	2024-25 Projected Budget	2025-26 Projected Budget
Net Assets, October 1	\$ (1,129,227)	\$ 366,969	\$ 456,490	\$ 44,801	\$ 1,573,536	\$ 3,407,733
Operating Revenues	\$ 13,268,238	\$ 13,414,486	\$ 13,170,600	\$ 16,743,000	\$ 17,245,290 ⁽¹⁾	\$ 17,762,649 ⁽¹⁾
Operating Expenses	\$ (9,109,628)	\$ (10,620,688)	\$ (10,410,359)	\$ (12,474,831)	\$ (12,849,076)	\$ (13,234,548)
Operating Income (Loss)	\$ 4,158,610	\$ 2,793,798	\$ 2,760,241	\$ 4,268,169	\$ 4,396,214	\$ 4,528,100
Nonoperating Revenue	\$ 1,991	\$ 2,265	\$ 3,000	\$ 40,000	\$ 3,913	\$ 4,030
Nonoperating (Expense)	\$ (105,795)	\$ (924)	\$ (25,000)	\$ (164,316)	\$ (25,000)	\$ (25,000)
Restatement GASB 75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nonoperating (Contra Acct- Capital Credit)	\$ (1,909)	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (To) Other Funds						
Golf Course Fund	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000	\$ 10,000	\$ 10,000
Water & Sewer Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Self Insurance (Risk Mgmt) Fund	\$ (30,930)	\$ (30,930)	\$ (30,930)	\$ (50,930)	\$ (50,930)	\$ (50,930)
Vehicle Service Fund - Fleet Replacement	\$ (1,437,680)	\$ (1,584,688)	\$ (2,029,000)	\$ (1,269,188)	\$ (1,200,000)	\$ (1,200,000)
General Fund	\$ (1,100,000)	\$ (1,100,000)	\$ (1,100,000)	\$ (1,300,000)	\$ (1,300,000)	\$ (1,300,000)
Net Transfers In (To) Other Funds	\$ (2,558,610)	\$ (2,705,618)	\$ (3,149,930)	\$ (2,615,118)	\$ (2,540,930)	\$ (2,540,930)
Increase (Decrease) In Net Assets	\$ 1,496,196	\$ 89,521	\$ (411,689)	\$ 1,528,735	\$ 1,834,197	\$ 1,966,200
Net Assets, September 30	\$ 366,969	\$ 456,490	\$ 44,801	\$ 1,573,536	\$ 3,407,733	\$ 5,373,934
Less Investment in Capital Assets/PY Adj.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Net Assets Available	\$ 366,969	\$ 456,490	\$ 44,801	\$ 1,573,536	\$ 3,407,733	\$ 5,373,934

⁽¹⁾ Prior Year + 3%, based on 3yr trend



SOLID WASTE FUND

Revenues:	
Garbage Fees	\$ 11,950,000
Roll-Off Containers	293,000
Commercial Recycling	4,500,000
Miscellaneous Income	-
Transfer from Golf Course	5,000
Interest Income	40,000
Fund Balance (Increase) Decrease	<u>(1,528,735)</u>
 Total Revenues:	 <u><u>\$ 15,259,265</u></u>
Appropriations:	
Personnel Services	\$ 4,578,517
Operating Expenses	6,579,039
Transfer to Risk Management	\$ 50,930
Transfer to Vehicle Service Fund	-
Transfer to General Fund	<u>1,300,000</u>
Total Operating Expenses:	<u>12,508,486</u>
 Capital Expenditures	 1,317,275
Non Operating	<u>-</u>
Total Non Operating:	<u>1,317,275</u>
 Total Appropriations:	 <u><u>\$ 13,825,761</u></u>



Detail Revenues

Account Description	2021/2022 Actual Revenue	2022/2023 Amended Revenue	2022/2023 Estimated Revenue	2023/2024 Proposed Revenue	2023/2024 Adopted Revenue
Charges For Services					
Recycling Rev Share/Swa	55,320	5,000	5,000	-	-
Garbage Fees	4,693,448	4,800,000	4,800,000	5,700,000	5,800,000
Garbage/Roll-Off Contain	1,871,800	2,000,000	2,000,000	2,300,000	2,350,000
Garbage/Commer Rcyl	244,145	225,000	225,000	350,000	293,000
Commercial Dumping	3,520,727	3,250,000	3,250,000	3,600,000	4,500,000
Refuse-Multifamily	3,029,046	2,890,600	2,500,000	3,800,000	3,800,000
Total Charges For Services	\$ 13,414,486	\$ 13,170,600	\$ 12,780,000	\$ 15,750,000	\$ 16,743,000
			97.03%		
Investment Income					
Interest Income	2,265	2,500	25,000	40,000	40,000
Total Investment Income	\$ 2,265	\$ 2,500	\$ 25,000	\$ 40,000	\$ 40,000
Miscellaneous Income					
Miscellaneous Income	-	500	500	-	-
Total Miscellaneous Income	\$ -	\$ 500	\$ 500	\$ -	\$ -
Transfers In					
Golf Course	10,000	10,000	10,000	10,000	5,000
Total Transfers In	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000
Subtotal	\$ 13,426,751	\$ 13,183,600	\$ 12,815,500	\$ 15,800,000	\$ 16,788,000
Fund Balance (Increase) Decrease	(89,521)	411,689	1,090,415	28,476	(1,528,735)
Grand Total	\$ 13,337,230	\$ 13,595,289	\$ 13,905,915	\$ 15,828,476	\$ 15,259,265

SUMMARY OF EXPENDITURES

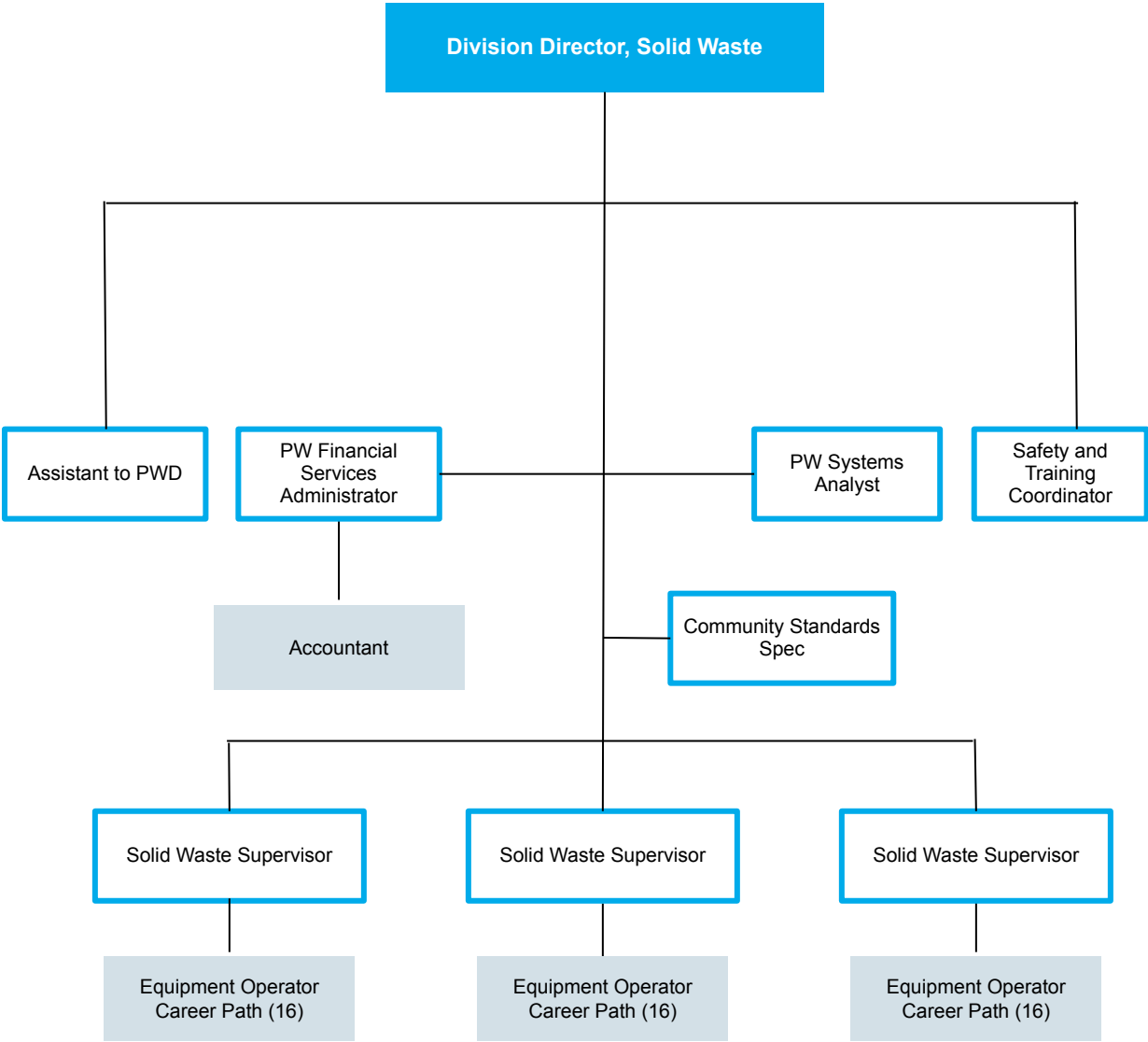
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Solid Waste Fund 431-2515-534					
Department Summary					
Personnel Services	3,996,328	4,382,336	4,833,403	4,806,295	4,578,517
Operating Expenses	6,388,832	5,976,512	5,831,582	6,660,486	6,579,039
Capital Outlay	3,338	51,511	56,000	1,323,825	1,317,275
Nonoperating Expenses	2,948,732	3,184,930	3,184,930	3,037,870	2,784,434
Total	\$ 13,337,230	\$ 13,595,289	\$ 13,905,915	\$ 15,828,476	\$ 15,259,265
Estimated As % Of Budget			102.3%		



ORGANIZATIONAL CHART

DEPARTMENT: Public Works
DIVISION: Solid Waste

FUND: 431
DEPT. NO.: 2515



MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Solid Waste**

FUND: **431**
DEPT. NO.: **2515**

DEPARTMENT MISSION STATEMENT:

To provide superior and consistent service to all residents and businesses in the city by utilizing best practices in all lines of service. Also, ensure fair market price for comparable service with neighboring municipalities.

DEPARTMENT CORE SERVICES:

- Provide garbage, recycling, vegetation and bulk trash pick-up as well as, roll off service for residents.
- Provide garbage and recycling (FEL) and roll off service for businesses.

STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT

STRATEGIC GOAL: High Performing Organization:

1. **Value to the Community:**
 - a) Safer Drivers
 - b) Less Incidents
 - c) Improved Missed Pick Up's
2. **Short Term Challenges and Opportunities:**
 - a) Installation of Equipment (on board cameras)
 - b) Tech Support
 - c) Driver training
3. **Long Term Challenges and Opportunities:**
 - a) Coaching and Accessing events
 - b) Using data from the system for tracking performance
 - c) Reengineer routes

STRATEGIC GOAL: Environmental Sustainability:

1. **Value to the Community:**
 - a) Greater recycling participation by residents and commercial accts
 - b) Reduced dollars spent on solid waste disposal
 - c) More efficient routes saving fuel and time
2. **Short Term Challenges and Opportunities:**
 - a) Resident recycling participation increased by education programs
 - b) Show commercial customers recycling can be a cost saving measure
 - c) The more we recycle the less we spend in disposal fees
3. **Long Term Challenges and Opportunities:**
 - a) Nonparticipating residents identified
 - b) Make residents aware of the financial savings to the city

STRATEGIC GOAL: High Performing Organization

1. **Objective 1: Add routes – Roll Off / ASL – Garbage / Recycling and reduce incident**
 - a) **Initiative 1: Hire new drivers**
 - i. Target completion date - Continuous through the year
 - ii. Key performance indicators:
 - 1) Accelerate the career path with current staff
 - 2) Improve safety programs
 - 3) Actively use Drive Cam for safety and risk purposes



MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Solid Waste**

FUND: **431**
DEPT. NO.: **2515**

STRATEGIC GOAL: Environmental Sustainability

1. **Objective 1:** Increase Recycle participation and right size commercial dumpsters to conserve fuel.
 - a) **Initiative 1: Review current practices**
 - i. Target completion date - Continuous through the year
 - ii. Key performance indicators:
 - 1) Monitor disposal costs
 - 2) Site visits to determine needs
 - 3) Evaluate dumpster size and frequency



PERSONNEL ALLOCATION

DEPARTMENT: Public Works	FUND: 431
DIVISION: Solid Waste	DEPT. NO.: 2515

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full Time Positions:							
*Director, Public Works	57019	50	0.7	-	-	-	-
**Deputy Director		39	-	-	-	-	-
Division Director, Solid Waste	55059	44	1.0	1.0	-	1.0	1.0
Solid Waste Supervisor	55029	24	3.0	3.0	-	3.0	3.0
Assistant to the Director	51049	20	1.0	1.0	-	1.0	1.0
Community Standards Spec	15362	14	1.0	1.0	-	1.0	1.0
PW Systems Analyst	51009	11	-	1.0	-	1.0	1.0
Accountant	04149	18	-	1.0		-	-
***PW Financial Services Administrator		24	-	-		1.0	1.0
Safety and Training Coordinator		20	-	-	1.0	1.0	1.0
Career Path Equipment Operator Trainee- V			39.0	39.0	5.0	44.0	44.0
Equipment Operator V	55430	16	*	*	*	*	*
Equipment Operator IV	55331	14	*	*	*	*	*
Equipment Operator III	15212	12	*	*	*	*	*
Equipment Operator II	55231	10	*	*	*	*	*
Equipment Operator I	55131	8	*	*	*	*	*
Equipment Operator Trainee	55031	6	*	*	*	*	*
Total Full-Time Positions (FTE):			45.7	47.0	6.0	53.0	53.0
Total Personnel:			45.7	47.0	6.0	53.0	53.0

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Sanitation (431-2515)					
Solid Waste Employees	47.3	47.3	47.3	44.0	48.0
Refuse Collected (tons)	189,412	130,380	134,291	147,582	152,000
Recyclables Collected (tons)	4,366	5,493	5,658	6,223	5,600
Number of residential sanitation accounts	900	900	927	904	910
Number of commercial sanitation accounts	19,892	22,303	22,972	22,135	22,450
Number of multi-family sanitation accounts	22,257	16,413	16,905	17,112	17,120

DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 15 Public Works: Solid Waste 431-2515-534					
Department Summary					
Personnel Services	3,996,328	4,382,336	4,833,403	4,806,295	4,578,517
Operating Expenses	6,388,832	5,976,512	5,831,582	6,660,486	6,579,039
Capital Outlay	3,338	51,511	56,000	1,323,825	1,317,275
Nonoperating Expenses	2,948,732	3,184,930	3,184,930	3,037,870	2,784,434
Total	\$ 13,337,230	\$ 13,595,289	\$ 13,905,915	\$ 15,828,476	\$ 15,259,265
Estimated As % Of Budget			102.3%		
12-10 Regular Salaries/Wages	2,128,985	2,423,792	2,891,000	2,486,218	2,486,218
12-20 Holiday Pay	58,268	77,000	71,900	50,000	50,000
14-10 Overtime	488,567	485,000	523,000	450,000	450,000
15-12 Cell Phone Allowance	-	336	504	504	504
15-13 Shoe Allowance	4,650	5,850	5,000	7,050	7,050
15-20 Car Allowance	1,933	3,600	3,000	3,600	3,600
19-99 New Personnel/Reclass	-	-	11,031	591,247	375,892
21-10 Employer Fica	209,206	223,894	200,000	200,851	200,851
22-10 General Employees Pension	699,966	644,293	644,293	446,661	446,661
22-50 Roth 457	-	-	200	-	-
23-10 Life Insurance	631	811	1,700	612	612
23-11 Life Insurance-Retirees	131	150	50	150	150
23-20 Disability Insurance	13,118	15,102	8,000	17,685	17,685
23-30 Health Insurance	336,187	430,788	400,000	474,518	462,095
23-34 Hsa	33,346	47,300	48,000	47,300	47,300
23-40 Dental Insurance	17,617	21,853	22,150	24,072	24,072
23-50 Vision Insurance	2,025	2,567	2,200	2,827	2,827
25-10 Unemployment	1,698	-	1,375	3,000	3,000
Sub-total Personnel Services	\$ 3,996,328	\$ 4,382,336	\$ 4,833,403	\$ 4,806,295	\$ 4,578,517
31-90 Other Professional Svcs	-	25,168	-	-	-
32-10 Audit Fee	5,669	5,313	8,000	9,353	9,353
34-62 Waste Disposal	2,778,625	2,882,580	2,600,000	2,800,000	2,800,000
41-15 Cellular Phone/Beeper	17,918	30,384	30,000	33,720	33,720
43-10 Electric Service	2,348	2,550	3,300	3,000	3,000
43-20 Water/Sewer Service	444	500	500	500	500
44-30 Equipment Rental	-	23,000	23,000	23,000	23,000
44-31 Copy Machine Rental	4,110	4,200	4,200	4,200	4,200
46-30 Vehicle Service Cost	2,292,460	1,468,169	1,700,000	2,353,000	2,102,106
46-91 Software Maintenance	31,027	102,000	75,000	75,000	75,000
46-93 Dumpster Repairs	110,771	142,125	170,000	150,000	150,000
47-10 Printing & Binding	3,079	900	4,900	6,000	6,000
48-05 Advertising	-	-	-	5,000	5,000
49-08 Ins Chgs-Auto/Prop/Liab	274,821	275,204	275,204	275,204	361,688
49-09 Self Insurance Chgs (W/C)	262,579	262,945	262,944	262,945	345,345
49-10 Warehouse Service Chg.	7,041	7,719	7,719	7,719	8,882
49-14 Credit Card Fees	215	220	215	220	220
49-17 Other Contractual Svcs	268,715	329,846	225,000	277,500	277,500
49-41 Licenses, Fees & Permits	232	1,000	1,000	1,000	1,000
51-10 Office Supplies	2,177	4,362	2,000	2,000	2,000
52-20 Opr Equipment <\$1000	1,108	5,275	2,775	2,500	2,500
52-22 Uniforms	22,370	27,400	28,000	30,000	30,000
52-23 Safety Clothing/Equip.	995	6,000	6,000	10,000	10,000
52-27 Hardware/Tools	98	-	350	350	350
52-74 Carts/Containers	280,144	326,500	375,000	300,000	300,000



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
52-85 Food Supplies	-	5,000	1,000	1,000	1,000
52-99 Misc. Supplies	20,366	26,988	20,000	20,000	20,000
54-20 Memberships	507	3,275	1,075	1,075	1,075
54-30 Training	1,013	7,889	4,400	5,000	5,000
59-99 New Personnel/Supplies	-	-	-	1,200	600
Sub- Total Operating Expenses	\$ 6,388,832	\$ 5,976,512	\$ 5,831,582	\$ 6,660,486	\$ 6,579,039
64-02 General Equipment	-	39,400	35,000	-	-
64-15 Computer Equipment	3,338	7,011	15,000	14,000	14,000
64-20 Communication Equip.	-	5,100	6,000	20,000	20,000
64-33 Vehicle Purchases	-	-	-	1,280,000	1,280,000
69-99 New Personnel/Capital	-	-	-	9,825	3,275
Sub- Total Capital Outlay	\$ 3,338	\$ 51,511	\$ 56,000	\$ 1,323,825	\$ 1,317,275
Subtotal	\$ 10,388,498	\$ 10,410,359	\$ 10,720,985	\$ 12,790,606	\$ 12,474,831
91-01 Transfer To General Fund	1,100,000	1,100,000	1,100,000	1,100,000	1,300,000
91-02 Transfer To Self Ins/W.C.	30,930	30,930	30,930	30,930	50,930
91-30 Transfer/Veh. Srv. Fund	1,584,688	2,029,000	2,029,000	1,742,624	1,269,188
95-40 Depreciation Expense	2,349	-	-	-	-
95-60 Uncollectible Expense	(3,273)	25,000	25,000	25,000	25,000
99-02 Non-Budgeted Expense	234,038	-	-	-	-
99-03 Rsv. For Future Approp.	-	-	-	139,316	139,316
Sub-total Nonoperating Expenses	\$ 2,948,732	\$ 3,184,930	\$ 3,184,930	\$ 3,037,870	\$ 2,784,434
Department Total	\$ 13,337,230	\$ 13,595,289	\$ 13,905,915	\$ 15,828,476	\$ 15,259,265





Golf Course Fund

FY 2023-2024 Adopted Budget

The Golf Course Fund is responsible for the operation of the Boynton Links Golf Course on Jog Road outside of the City limits. It is one of the few public golf courses that is 100% self-supporting. It has been recognized by Golf Digest as one of the best places to play golf.

Revenues have improved since the installation of new greens in the summer of 2023. The FY 2023-24 operating revenues of \$2.733.06M are projected to increase. The FY 2023-24 adopted budget of \$2,010,108 is higher than FY 2022-23 due to anticipated capital improvement and equipment purchases.

The projections for FY 2024-25 and FY 2025-26 are increased conservatively at 3%, for revenues and, respectively, 2% and 3% for expenditures. Cart and Green Fees are 95% of all revenues and Personnel services are 51% of all expenditures. The projections reflect continued growth in operations/revenues and containment of cost, both will positively affect the fund balance for Golf.

GOLF COURSE FUND (An Enterprise Fund)

	2020-21 Actual	2021-22 Actual	2022-23 Amended Budget	2023-24 Adopted Budget	2024-25 Projected Budget	2025-26 Projected Budget
Net Assets, October 1	\$ 636,804	\$ 1,425,089	\$ 1,667,910	\$ 1,592,572	\$ 1,889,599	\$ 2,933,065
Operating Expenses	\$ 2,553,834	\$ 2,764,668	\$ 2,726,242	\$ 3,064,370	\$ 3,156,301 ⁽¹⁾	\$ 3,282,553 ⁽¹⁾
Operating Revenue	\$ (1,757,058)	\$ (1,941,254)	\$ (2,347,663)	\$ (2,010,108)	\$ (2,070,411) ⁽²⁾	\$ (2,132,524) ⁽²⁾
Operating Income (Loss)	\$ 796,776	\$ 823,414	\$ 378,579	\$ 1,054,262	\$ 1,085,890	\$ 1,150,030
Nonoperating Revenue/Transfer	\$ 5,438	\$ 7,743	\$ 5,203	\$ 5,000	\$ -	\$ -
Nonoperating (Expense)	\$ (120,695)	\$ (282,039)	\$ (10,032)	\$ (313,147)	\$ (10,032)	\$ (10,032)
Restatement GASB 75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nonoperating (Contra Acct- Capital Credit)	\$ 164,115	\$ -	\$ -	\$ -	\$ -	\$ -
Net Transfers From (To) Other Funds	\$ (57,346)	\$ (306,297)	\$ (449,088)	\$ (449,088)	\$ (32,392)	\$ (32,392)
Increase (Decrease) In Net Assets	\$ 788,288	\$ 242,821	\$ (75,338)	\$ 297,027	\$ 1,043,466	\$ 1,107,606
Net Assets, September 30	\$ 1,425,089	\$ 1,667,910	\$ 1,592,572	\$ 1,889,599	\$ 2,933,065	\$ 4,040,670
Less Investment in Capital Assets	\$ (1,823,609)	\$ (1,823,609)	\$ (1,823,609)	\$ (1,823,609)	\$ (1,823,609)	\$ (1,823,609)
Less Assets Designated for Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Net Assets Available	\$ (398,520)	\$ (155,699)	\$ (231,037)	\$ 65,990	\$ 1,109,456	\$ 2,217,061

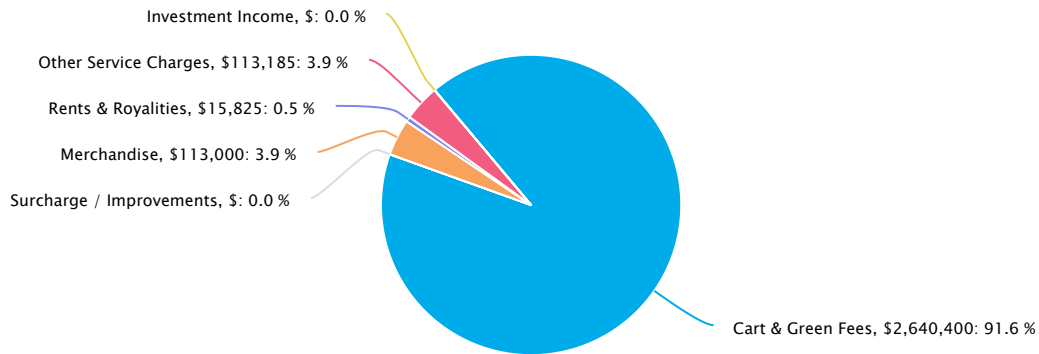
⁽¹⁾ Prior Year + 4%, based on 3yr trend



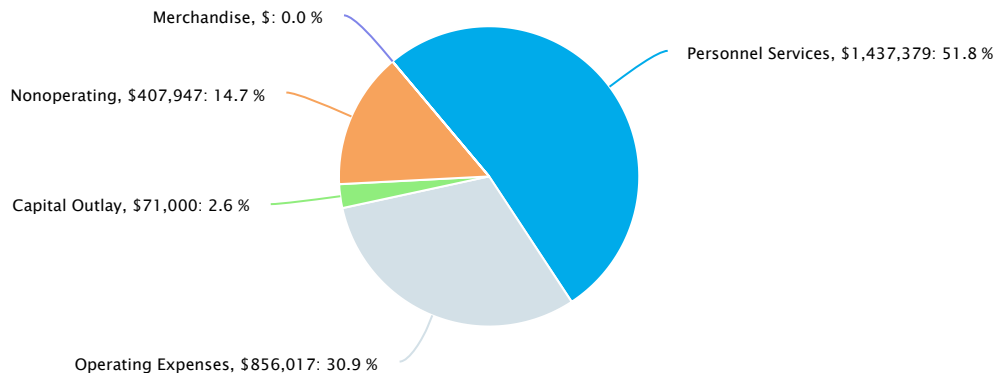
GOLF COURSE FUND

Revenue:	
Seasonal & Loyalty Dues	
Cart & Green Fees	2,640,400
Surcharge / Improvements	-
Prem Year-Rnd Dues	155,500
Links Loyalty Dues	31,460
Merchandise	113,000
Rent & Royalties	15,825
Other Service Charges	113,185
Investment Income	-
Fund Balance (Increase) Decrease	(297,027)
Total Revenues:	
	<u>\$ 2,772,343</u>
Appropriations:	
Personnel Services	\$ 1,437,379
Operating Expenses	856,017
Capital Outlay	71,000
Nonoperating	407,947
Total Appropriations:	
	<u>\$ 2,772,343</u>

GOLF COURSE REVENUES



GOLF COURSE APPROPRIATIONS



DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Adopted Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Charges For Services					
Handicapping Services	2,592	2,375	2,775	2,825	2,825
Cart And Greens Fees	2,371,864	2,391,000	2,562,615	2,640,400	2,640,400
Range Balls	114,240	90,000	91,100	105,000	105,000
Merchandise	109,225	70,000	96,766	113,000	113,000
Surcharge/Improvements	-	-	243,000	-	-
Prem Year-Rnd Dues	119,800	122,200	131,100	155,500	155,500
Links Loyalty Dues	27,621	27,720	28,673	31,460	31,460
Total Charges For Services	\$ 2,745,342	\$ 2,703,295	\$ 3,156,029	\$ 3,048,185	\$ 3,048,185
116.75%					
Investment Income					
Interest Income	475	-	15,000	-	-
Total Investment Income	\$ 475	\$ -	\$ 15,000	\$ -	\$ -
Rents & Royalties					
Locker Rental	390	390	455	525	525
Bag Storage Rental	1,685	1,700	1,513	1,200	1,200
Golf Club Rental	7,771	5,000	6,650	9,000	9,000
Pull Cart Rental	3,105	3,700	3,500	5,100	5,100
Snack Bar Rental	6,375	12,000	6,562	-	-
Total Rents & Royalties	\$ 19,326	\$ 22,790	\$ 18,680	\$ 15,825	\$ 15,825
Sale Of Surplus Equip.					
Sale Of Surplus Equip.	1,210	-	-	-	-
Total Investment Income	\$ 1,210	\$ -	\$ -	\$ -	\$ -
Miscellaneous Income					
Miscellaneous Income	5,165	5,000	6,230	5,000	5,000
Sales Tax Discount	330	360	300	360	360
Insurance Reimbursement	563	-	-	-	-
Total Miscellaneous Income	\$ 6,058	\$ 5,360	\$ 6,530	\$ 5,360	\$ 5,360
Transfers In					
Sub Total	\$ 2,772,411	\$ 2,731,445	\$ 3,196,239	\$ 3,069,370	\$ 3,069,370
Fund Balance (Increase) Decrease	(242,821)	75,338	(389,062)	(230,894)	(297,027)
Grand Total	\$ 2,529,590	\$ 2,806,783	\$ 2,807,177	\$ 2,838,476	\$ 2,772,343



SUMMARY OF EXPENDITURES

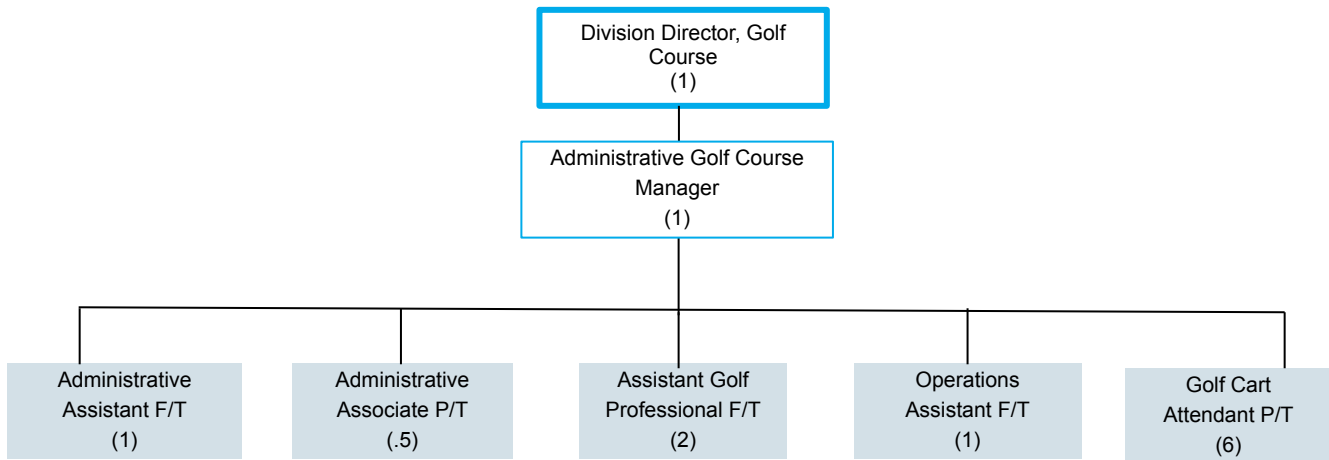
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Golf Course Admin 411-2910-572					
DEPARTMENT SUMMARY					
Personnel Services	698,433	758,418	745,405	779,981	773,073
Operating Expenses	210,449	317,980	326,658	340,786	371,669
Capital Outlay	-	83,750	83,750	6,000	6,000
Nonoperating Expenses	472,039	356,032	442,101	398,147	398,147
Total	\$ 1,380,921	\$ 1,516,180	\$ 1,597,914	\$ 1,524,914	\$ 1,548,889
Estimated as % of Budget			105%		
Golf Course Maint 411-2911-572					
DEPARTMENT SUMMARY					
Personnel Services	587,285	630,612	604,493	661,050	664,306
Operating Expenses	351,550	440,260	403,682	479,520	484,348
Capital Outlay	93,537	116,643	98,000	65,000	65,000
Nonoperating Expenses	116,297	103,088	103,088	107,992	9,800
Total	\$ 1,148,669	\$ 1,290,603	\$ 1,209,263	\$ 1,313,562	\$ 1,223,454
Estimated as % of Budget			94%		
Grand Total : Golf Fund					
DEPARTMENT SUMMARY					
Personnel Services	1,285,718	1,389,030	1,349,898	1,441,031	1,437,379
Operating Expenses	561,999	758,240	730,340	820,306	856,017
Capital Outlay	93,537	200,393	181,750	71,000	71,000
Nonoperating Expenses	588,336	459,120	545,189	506,139	407,947
Total	\$ 2,529,590	\$ 2,806,783	\$ 2,807,177	\$ 2,838,476	\$ 2,772,343
Estimated as % of Budget			100.01%		



ORGANIZATIONAL CHART

DEPARTMENT: Golf Course
DIVISION: Administration

FUND: 411
DEPT. NO.: 2910



MISSION STATEMENT AND GOALS

DEPARTMENT: Golf Course
DIVISION: Administration

FUND: 411
DEPT. NO.: 2910

DEPARTMENT MISSION STATEMENT:

To build lasting relationships while growing the game of golf through quality programs, a quality facility and sincere customer service. To ensure long-term financial viability for the benefit and enjoyment of present and future golfers.

DEPARTMENT CORE SERVICES:

- To ensure an enjoyable golfing experience
- To provide excellent customer service
- To offer rates which are competitive with area public golf courses
- To grow the game
- To present the golf course in a consistent and well-groomed manner

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

Strategic Goal: High Performing Organization

Department Initiatives/Actions Alignment: Upgrade irrigation pumphouse and in-take line

1. Remove invasive tree species as required by law throughout the facility.
2. Upgrade gutters around clubhouse and cart barn
 - i. Allow water to be moved off each roof properly and protect the integrity of each roof

a) Value to the Community:

- i. Enhanced golf course conditions that will provide better facility and course conditions to City residents

c. Short Term Challenges and Opportunities:

- i. Supply-chain challenges
- ii. Inflated cost

d. Long Term Challenges and Opportunities:

- i. Decreased water usage due to more efficient in-take line and well
- ii. Decreased energy usage
- iii. Improved golf course infrastructure condition and golf course conditions

- e. Target End Date: June 2024

f. Key Performance Indicators:

- i. Decreased sand/sediment in irrigation heads and lines
- ii. Decreased water and energy usage compared to prior years
- iii. Increase quality of golf course – health and appearance
- iv. Increased customer satisfaction of golf course conditions

Strategic Goal: Environmental Sustainability

Department Initiatives/Actions Alignment: Maintain Audubon International certification



MISSION STATEMENT AND GOALS

DEPARTMENT: Golf Course	FUND: 411
DIVISION: Administration	DEPT. NO.: 2910

1. Maintain Audubon International certification by practicing water conservation and management, limiting chemical use, and promoting environmental and wildlife education outreach.

a) Value to the Community:

i. Limit local environmental impact by reducing fertilizer run-off into lakes and canals

ii. Conserve water usage by irrigating only necessary turf areas, and using rain gauge auto shut-off feature

iii. Promote environmental and wildlife education through enhancement of local wildlife habitats
- b. Short Term Challenges and Opportunities:

i. Weather/drought conditions affecting water usage on the golf course

ii. Community involvement and interest

iii. Government involvement in “green” initiatives
- c. Long Term Challenges and Opportunities:

i. Staff shortages

ii. Weather/drought conditions affecting water usage on the golf course

iii. Government involvement in “green” initiatives
- d. Target End Date: Ongoing
- e. Key Performance Indicators:

i. Overall healthiness of bodies of water on golf course compared to prior year

ii. Quarterly water usage comparison to prior year

iii. Annual count of wildlife species on golf course

Customer Analysis

The Links at Boynton Beach has a diverse customer base of varied skill levels, ages and economic status. Our customers include Boynton Beach residents, Palm Beach County residents, along with the surrounding counties. Juniors and Veterans will become a focus for The Links in 2024.

Market Analysis

The golf market can be broken into a number of different segments that are based on age, ethnicity, sex, household incomes, frequency of play, types of facilities played, etc. The Links focused on all these segments.

Recent data from the National Golf Foundation (NGF) indicate that in 2020 there were 36.9 million golfers and over 502 million rounds played nationally. 2020 also saw the largest increase in beginner golfers and the highest increase in Junior golfers since 1997. The data indicates that COVID-19 was a very significant factor for this increase.

Golf fees at The Links are evaluated against many public golf courses in Palm Beach County including municipality courses and privately-owned daily fee golf courses. The Links offers competitive pricing. Of the ten nearest facilities, The Links is positioned as the third lowest fee structure while being within \$3.00 of the lowest two.



MISSION STATEMENT AND GOALS

DEPARTMENT: Golf Course
DIVISION: Administration

FUND: 411
DEPT. NO.: 2910

SWOT

-

Strengths-

- Customer service
- Public perception of golf course conditions
- Pricing
- Management, staff and volunteers
- Free access to practice facilities
- Customer loyalty

Weaknesses-

- Staff training and onboarding
- Marketing and social media presence
- Communication with customers
- Food and beverage vendor
- Hiring process length of time

Opportunities-

- Staff training and onboarding
- Improve team communication
- Improve food and beverage opportunities
- Develop additional loyalty programs
- Establish a consistent Pace of Play policy and implement it
- Golf course improvements to exceed on-course expectations
- Constant customer traffic
- Community outreach
- Get to Yes to create a better relationship between customers and team members as it relates to course guidelines

Threats-

- Golf fees not keeping up with rising expenses in the short term could cause delays in capital projects/repairs and maintenance
- Increased demand will strain the tee sheet availability leading to more golfer complaints
- Rising inflation will decrease individual's disposable income leading to the public choosing to no longer spend their dollars on golf
- Difficulty and the time needed to play golf will continue to make it difficult to grow the game with the younger generations. It will challenge us to develop good player programs and less time-consuming golf opportunities
- The growth of off-course golf facilities impacting overall demand for on-course play
- Changes in the labor market and rising payrolls continue to put pressure on labor availability and increased difficulty finding the right staff members
- Weather
- Water restrictions and quality of water



MISSION STATEMENT AND GOALS

DEPARTMENT: **Golf Course**
DIVISION: **Administration**

FUND: **411**
DEPT. NO.: **2910**

- Younger golfers tend to not be as loyal

Course renovations and conditions

- Objective: Removing invasive trees. Australian Pines and Melaleuca trees
- Replace gutters on all buildings

Customer service

- Objective: Exceed 98% of respondents rating

Employee training

- Objective: Implement a training program for all team members
- New onboarding documents and process for new staff and volunteers

Growing the game

- Objective: Exceed by 4% the number of rounds compared to the prior year
- Objective: Exceed by 3% the amount of operating revenues compared to the prior year
- Objective: Develop a junior program with consistent participation

Programs and Services

- PGA HOPE – A national PGA program for veterans – Helping Our Patriots Everywhere
- Veterans Golf Association tournament
- LPGA Amateur League tournament
- US Kids golf tournaments
- Florida State Golf Association tournaments
- South Florida PGA tournaments
- Demo Days
- Juniors play for half price daily
- Both putting and short game areas are available to be used at no cost
- Loyalty program for returning customers and reduced rates
- Range keys for value rates for range use
- League play weekly
- Multiple groups play weekly
- Private lessons for both adults and juniors

Future Outlook

The Links at Boynton Beach will be developing operating and pricing strategies in an attempt to offset downward trends. The supply of available public golf courses has decreased in the past few years mostly due to golf course closures in and around our market. With increased demand and a reduction in a supply of golf holes, challenges to provide the public with tee time availability have risen and is a growing concern with staff and the public. It will be important for management to address any concerns the public may have regarding tee time availability. Developing customer loyalty is a priority, with a focus on new golfers to The Links at Boynton Beach.



MISSION STATEMENT AND GOALS

DEPARTMENT: Golf Course	FUND: 411
DIVISION: Administration	DEPT. NO.: 2910

Finally, current trends in the industry show that more golf is being consumed by off-course golf consumers (Top Golf, Drive Shack). These trends must be monitored, and new programs designed, developed, and promoted to get those off-course consumers onto The Links at Boynton Beach.



PERSONNEL ALLOCATION

DEPARTMENT: Golf Course	FUND: 411
DIVISION: Administration	DEPT. NO.: 2910

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full Time Positions:							
Division Director, Golf Operations	63129	44	1.0	1.0	-	1.0	1.0
Assistant Golf Course Manager	63109	27	-	1.0	-	1.0	1.0
Administrative Assistant	00259	14	1.0	1.0	-	1.0	1.0
Assistant Golf Professional	63200	6	2.0	2.0	-	2.0	2.0
Operations Assistant	63340	7	1	1.0	-	1.0	1.0
			5.0	6.0	-	6.0	6.0
Part-Time Positions (FTE):							
Golf Cart Attendant (4,160 hours)	63347	7	6.0	6.0	-	6.0	6.0
Administrative Associate (P/T)	00367	10	0.5	0.5	-	0.5	0.5
			6.5	6.5	-	6.5	6.5
Total Personnel:			11.5	12.5	-	12.5	12.5

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Golf Course Administration/Operations (411-2910)					
Total Rounds Played Championship course 9 or 18 Hole	52,026	58,371	51,050	53,100	55,575
Total Rounds Played Family Course	20,426	17,407	16,600	18,900	36,425
Number of Links Loyalty Memberships	176	232	280	280	312
Number of Links Premium Memberships	12	23	33	33	40



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
DIV 10 GOLF COURSE ADMIN 411-2910-572					
Department Summary					
Personnel Services	698,433	758,418	745,405	779,981	773,073
Operating Expenses	210,449	317,980	326,658	340,786	371,669
Capital Outlay	-	83,750	83,750	6,000	6,000
Nonoperating Expenses	472,039	356,032	442,101	398,147	398,147
Total	\$ 1,380,921	\$ 1,516,180	\$ 1,597,914	\$ 1,524,914	\$ 1,548,889
Estimated As % Of Budget			105%		
12-10 Regular Salaries/Wages	479,807	574,923	570,000	599,502	599,502
12-20 Holiday Pay	2,991	4,000	3,000	3,500	3,500
14-10 Overtime	9,362	6,162	6,700	6,700	6,700
15-12 Cell Phone Allowance	76	454	76	76	76
21-10 Employer Fica	44,832	46,936	44,000	45,862	45,862
22-10 General Employees Pension	105,980	67,796	67,796	56,055	56,055
22-40 Def Comp Contribution	-	282	-	-	-
23-10 Life Insurance	174	165	140	225	225
23-11 Life Insurance-Retirees	40	-	7	-	-
23-20 Disability Insurance	1,730	1,891	1,100	2,596	2,596
23-30 Health Insurance	43,561	47,917	46,000	57,221	50,313
23-34 Hsa	4,650	5,175	4,000	5,000	5,000
23-40 Dental Insurance	2,315	2,431	2,300	2,903	2,903
23-50 Vision Insurance	272	286	286	341	341
25-10 Unemployment	2,643	-	-	-	-
Sub-total Personnel Services	\$ 698,433	\$ 758,418	\$ 745,405	\$ 779,981	\$ 773,073
31-90 Other Professional Svcs	1,445	2,000	2,700	2,000	2,000
32-10 Audit Fee	2,835	1,180	1,628	2,040	2,040
40-10 Mileage Reimbursement	1,265	1,500	1,240	1,500	1,500
41-10 Telephone Services	4,496	5,920	6,250	5,600	5,600
43-10 Electric Service	12,971	19,000	18,000	18,500	18,500
43-20 Water/Sewer Service	9,014	9,000	8,000	9,000	9,000
44-30 Equipment Rental	6,133	92,220	100,000	92,220	92,220
44-31 Copy Machine Rental	1,391	1,500	1,400	1,400	1,400
46-10 Building Repairs	1,150	1,800	3,000	3,000	3,000
46-20 Equipment Maintenance	700	2,150	1,150	1,150	1,150
46-22 Computer Maintenance	4,891	5,000	4,560	5,500	5,500
46-25 Mechanical Maint/Repairs	6,122	4,700	7,200	7,200	7,200
48-05 Advertising	447	2,000	2,000	2,000	2,000
48-21 Employee Recognition	844	1,000	1,000	1,000	1,000
49-08 Ins Chgs-Auto/Prop/Liab	112,829	112,986	112,986	120,967	148,434
49-09 Self Insurance Chgs (W/C)	14,032	14,051	14,051	15,043	18,459
49-10 Warehouse Service Chg	515	476	476	366	366
49-14 Credit Card Fees	1,008	-	-	-	-
49-17 Other Contractual Svcs	8,964	11,748	10,300	11,000	11,000
49-41 Licenses, Fees & Permits	492	500	492	500	500
51-10 Office Supplies	1,998	2,700	3,000	3,750	3,750
52-01 Supplies	508	300	300	300	300
52-12 Tires & Tubes	-	-	-	500	500
52-20 Opr Equipment <\$1000	25	1,000	2,000	2,000	2,000
52-22 Uniforms	764	1,500	1,500	3,000	3,000
52-25 Janitor Supplies	82	-	-	2,000	2,000
52-27 Hardware/Tools	-	-	-	500	500
52-50 Range Supplies	3,643	9,600	8,968	8,300	8,300



DETAIL EXPENDITURES

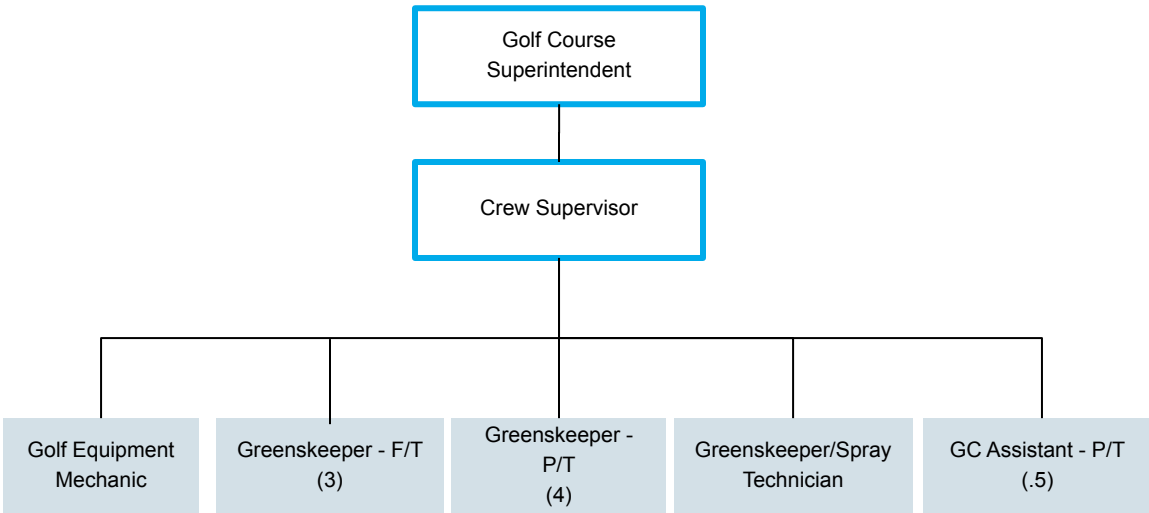
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
52-68 Jr Golf Program Supplies	-	-	-	2,250	2,250
52-75 Equip. Parts/Supplies	1,974	3,300	3,500	3,500	3,500
52-78 First Aid Supplies	2	-	-	500	500
52-85 Food Supplies	-	500	500	-	-
52-99 Misc Supplies	5,741	5,599	5,357	6,000	6,000
54-10 Books-Publications-Videos	300	300	300	300	300
54-20 Memberships	3,428	4,450	4,300	4,400	4,400
54-30 Training	440	-	500	3,500	3,500
Sub-total Operating Expenses	\$ 210,449	\$ 317,980	\$ 326,658	\$ 340,786	\$ 371,669
62-01 Building Improvements	-	2,000	-	-	-
64-14 Computer Software	-	78,750	78,750	-	-
64-18 Air Conditioners	-	-	2,000	3,000	3,000
64-24 Kitchen Equipment	-	3,000	3,000	3,000	3,000
Sub-total Capital Outlay	\$ -	\$ 83,750	\$ 83,750	\$ 6,000	\$ 6,000
Subtotal	\$ 908,882	\$ 1,160,148	\$ 1,155,813	\$ 1,126,767	\$ 1,150,742
91-01 Transfer To General Fund	100,000	125,000	125,000	80,000	80,000
91-15 Transfer To Golf Cip	85,000	216,000	243,000	276,000	-
91-35 Transfer To Sanitation	5,000	5,000	5,000	5,000	5,000
95-40 Depreciation Expense	125,669	-	-	-	-
99-01 Contingency	-	10,032	-	-	-
99-02 Non-Budgeted Expense	103,370	-	-	-	-
99-03 Rsv. For Future Approp.	-	-	69,101	37,147	313,147
99-25 Loss-Disposal Of Assets	53,000	-	-	-	-
Sub-total Non-operating Exp	\$ 472,039	\$ 356,032	\$ 442,101	\$ 398,147	\$ 398,147
Department Total	\$ 1,380,921	\$ 1,516,180	\$ 1,597,914	\$ 1,524,914	\$ 1,548,889



ORGANIZATIONAL CHART

DEPARTMENT: Golf Course
DIVISION: Maintenance

FUND: 411
DEPT. NO.: 2911



MISSION STATEMENT AND GOALS

DEPARTMENT: Golf Course
DIVISION: Maintenance

FUND: 411
DEPT. NO.: 2911

DEPARTMENT MISSION STATEMENT:

To provide the public with an attractive and well-maintained golf course and to ensure its long-term financial viability for the benefits and enjoyment of present and future golfers

DEPARTMENT CORE SERVICES:

- To ensure an enjoyable golfing experience
- To provide excellent customer service
- To offer rates which are competitive with area public golf courses

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

Strategic Goal: High Performing Organization

Department Initiatives/Actions Alignment: Upgrade irrigation pumphouse and in-take line

1. Upgrade our irrigation pumphouse wells and in-take line in order to enhance facility infrastructure.

a) **Value to the Community:**

- i. Enhanced facility infrastructure will provide better facility and course conditions to City residents

b. Short Term Challenges and Opportunities:

- i. Supply-chain challenges
- ii. Inflated cost

c. Long Term Challenges and Opportunities:

- i. Decreased water usage due to more efficient in-take line and well
- ii. Decreased energy usage
- iii. Improved golf course infrastructure condition and golf course conditions

d. **Target End Date:** June 2023

e. Key Performance Indicators:

- i. Decreased sand/sediment in irrigation heads and lines
- ii. Decreased water and energy usage compared to prior years
- iii. Increased customer satisfaction of golf course conditions

Strategic Goal: Environmental Sustainability

Department Initiatives/Actions Alignment: Maintain Audubon International certification

1. Maintain Audubon International certification by practicing water conservation and management, limiting chemical use, and promoting environmental and wildlife education outreach.

i. **Value to the Community:**

- i. Limit local environmental impact by reducing fertilizer run-off into lakes and canals
- ii. Conserve water usage by irrigating only necessary turf areas, and using rain gauge auto shut-off feature
- iii. Promote environmental and wildlife education through enhancement of local wildlife habitats

b. Short Term Challenges and Opportunities: ct).

- i. Weather/drought conditions affecting water usage on the golf course
- ii. Community involvement and interest



MISSION STATEMENT AND GOALS

DEPARTMENT: Golf Course	FUND: 411
DIVISION: Maintenance	DEPT. NO.: 2911

- iii. Government involvement in “green” initiatives

c. Long Term Challenges and Opportunities:

- i. Staff shortages
- ii. Weather/drought conditions affecting water usage on the golf course
- iii. Government involvement in “green” initiatives

Target End Date: Ongoing

e. Key Performance Indicators:

- i. Overall healthiness of bodies of water on golf course compared to prior year
- ii. Quarterly water usage comparison to prior year
- iii. Annual count of wildlife species on golf course



PERSONNEL ALLOCATION

DEPARTMENT: Golf Course	FUND: 411
DIVISION: Maintenance	DEPT. NO.: 2911

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Golf Course Superintendent	63059	27	1.0	1.0	-	1.0	1.0
Golf Equipment Mechanic	63271	12	1.0	1.0	-	1.0	1.0
Crew Supervisor	82250	17	1.0	1.0	-	1.0	1.0
Greenskeeper/Spray Technician	63261	7	1.0	1.0	-	1.0	1.0
Greenskeeper	63281	7	2.0	3.0	-	3.0	3.0
			6.0	7.0	-	7.0	7.0
Part-Time Positions (FTE):							
Golf Course Assistant	62397	1	0.5	0.5	-	0.5	0.5
Greenskeeper (2,080 hours)	63287	7	5.0	4.5	(0.5)	4.0	4.0
			5.5	5.0	(0.5)	4.5	4.5
Total Personnel:			11.5	12.0	(0.5)	11.5	11.5

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Golf Course Maintenance (411-2911)					
Number of Golf Holes Maintained	27	27	27	27	27
Number of Golf Course Acres Maintained	115	115	115	115	115
Total Acres Maintained	140	140	140	140	140

DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 11 Golf Course Maint 411-2911-572					
Department Summary					
Personnel Services	587,285	630,612	604,493	661,050	664,306
Operating Expenses	351,550	440,260	403,682	479,520	484,348
Capital Outlay	93,537	116,643	98,000	65,000	65,000
Nonoperating Expenses	116,297	103,088	103,088	107,992	9,800
Total	\$ 1,148,669	\$ 1,290,603	\$ 1,209,263	\$ 1,313,562	\$ 1,223,454
Estimated As % Of Budget	94%				
12-10 Regular Salaries/Wages	416,244	446,505	415,000	489,038	489,038
12-20 Holiday Pay	2,254	3,500	2,000	3,000	3,000
14-10 Overtime	1,322	2,500	600	1,000	1,000
15-13 Shoe Allowance	675	600	600	750	750
19-99 New Personnel/Reclass	-	-	28,187	-	-
21-10 Employer Fica	33,791	36,230	30,000	37,469	37,469
22-10 General Employees Pension	73,527	73,527	73,527	52,572	52,572
23-10 Life Insurance	126	120	120	132	132
23-20 Disability Insurance	1,750	1,989	1,989	2,267	2,267
23-30 Health Insurance	49,957	55,826	43,000	65,130	68,386
23-34 Hsa	4,750	6,650	5,250	6,000	6,000
23-40 Dental Insurance	2,585	2,832	4,000	3,304	3,304
23-50 Vision Insurance	304	333	220	388	388
Sub-Total Personnel Services	\$ 587,285	\$ 630,612	\$ 604,493	\$ 661,050	\$ 664,306
43-10 Electric Service	31,420	24,314	30,000	31,000	31,000
43-20 Water/Sewer Service	8,614	9,000	7,000	8,000	8,000
44-30 Equipment Rental	-	1,000	1,000	1,000	1,000
46-10 Building Repairs	1,582	2,000	2,000	2,000	2,000
46-20 Equipment Maintenance	1,295	1,500	1,500	1,500	1,500
46-30 Vehicle Maint. - Garage	-	606	606	285	1,500
48-21 Employee Recognition	-	500	500	500	500
49-09 Self Insurance Chgs (W/C)	14,843	14,864	14,864	15,909	19,522
49-10 Warehouse Service Chg	843	844	844	666	666
49-17 Other Contractual Svcs	15,685	19,300	19,300	44,500	44,500
49-41 Licenses, Fees & Permits	65	125	178	435	435
52-10 Gas, Oil & Lube	1,697	1,750	1,750	1,750	1,750
52-11 Fuel Oil Other	20,631	24,300	22,000	25,000	25,000
52-12 Tires & Tubes	487	3,000	2,500	3,000	3,000
52-18 Sprklr/Irrigton. Supplies	27,253	24,000	6,000	25,000	25,000
52-19 Fertilizer	77,804	81,500	125,000	135,500	135,500
52-20 Opr Equipment <\$1000	3,101	12,857	3,000	3,500	3,500
52-21 Chemicals	81,167	133,800	96,800	101,800	101,800
52-22 Uniforms	1,486	2,000	2,100	2,200	2,200
52-23 Safety Clothing/Equip	196	300	250	300	300
52-25 Janitor Supplies	2,966	4,200	3,700	4,000	4,000
52-26 Gardening Supplies	19,749	24,500	24,500	30,000	30,000
52-27 Hardware/Tools	6,472	4,500	3,000	4,500	4,500
52-75 Equip. Parts/Supplies	24,645	30,000	20,000	20,000	20,000



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
52-99 Misc Supplies	9,119	15,000	12,000	12,500	12,500
54-20 Memberships	430	2,250	1,250	1,325	1,325
54-30 Training	-	2,250	2,040	3,350	3,350
Sub- Total Operating Expenses	\$ 351,550	\$ 440,260	\$ 403,682	\$ 479,520	\$ 484,348
63-01 Golf Course Improvements	-	30,643	20,000	65,000	65,000
64-02 General Equipment	54,740	-	-	-	-
64-21 Maintenance Equipment	38,797	86,000	78,000	-	-
Sub- Total Capital Outlay	\$ 93,537	\$ 116,643	\$ 98,000	\$ 65,000	\$ 65,000
Subtotal	\$ 1,032,372	\$ 1,187,515	\$ 1,106,175	\$ 1,205,570	\$ 1,213,654
91-30 Transfer To Veh Srv Fund	111,297	98,088	98,088	102,992	4,800
91-35 Transfer To Sanitation	5,000	5,000	5,000	5,000	5,000
Sub-total Nonoperating Expenses	\$ 116,297	\$ 103,088	\$ 103,088	\$ 107,992	\$ 9,800
Department Total	\$ 1,148,669	\$ 1,290,603	\$ 1,209,263	\$ 1,313,562	\$ 1,223,454





Traffic Fund

FY 2023-2024 Adopted Budget

This fund was established to maintain the financial operations of “Red Light Camera Program” in FY 2011-12. There are ongoing legal challenges to the red light camera program in Palm Beach County and the state of Florida thus revenues will vary annually.

In FY 2023-24 adopted budget, \$2.6M, the general fund transfer is \$1,000K. Conversely, the staff and operational cost for the program has been transferred to the Traffic Fund. For FY 2023-245, the general fund transfer is expected to be reduced from \$1,000K to \$0.

The Traffic Safety fund is projected to have a negative fund balance thru FY 2023-24. In FY 2024-25 and FY 2025-26 a transfer from the General Fund is needed and/or increase to revenues.

TRAFFIC SAFETY FUND (A Special Revenue Fund)

	2020-21 Actual	2021-22 Actual	2022-23 Amended Budget	2023-24 Adopted Budget	2024-25 Projected Budget	2025-26 Projected Budget
Total Fund Balance, October 1	\$ 2,003,275	\$ 2,821,213	\$ 3,550,823	\$ 2,566,411	\$ 1,906,319	\$ 2,331,424
Revenues	\$ 2,306,475	\$ 8,789,801	\$ 1,916,200	\$ 2,673,000	\$ 2,753,190 ⁽¹⁾	\$ 2,835,786 ⁽¹⁾
Expenditures	\$ (1,138,537)	\$ (7,060,191)	\$ (1,900,612)	\$ (2,333,092)	\$ (2,403,085) ⁽²⁾	\$ (2,475,177) ⁽²⁾
Revenues Over (Under) Expenditures	\$ 1,167,938	\$ 1,729,610	\$ 15,588	\$ 339,908	\$ 350,105	\$ 360,608
Transfers In (To) Other Funds						
Capital Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ (350,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ 75,000	\$ 1,050,000
Net Transfers In (To) Other Funds	\$ (350,000)	\$ (1,000,000)	\$ (1,000,000)	\$ (1,000,000)	\$ 75,000	\$ 1,050,000
Net Change in Fund Balance	\$ 817,938	\$ 729,610	\$ (984,412)	\$ (660,092)	\$ 425,105	\$ 1,410,608
Total Fund Balance, September 30	\$ 2,821,213	\$ 3,550,823	\$ 2,566,411	\$ 1,906,319	\$ 2,331,424	\$ 3,742,033
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$ 2,821,213	\$ 3,550,823	\$ 2,566,411	\$ 1,906,319	\$ 2,331,424	\$ 3,742,033

⁽¹⁾ Prior Year + 3%, based on 3yr trend

⁽²⁾ Prior Year + 3%, based on 3yr trend



DETAIL REVENUES

Account Description	2020-21 Actual Revenue	2021-22 Amended Revenue	2021-22 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Fines & Forfeitures					
Police Parking Fines	23,459	40,000	35,000	40,000	35,000
Violations Local Ord.	2,445,775	1,850,000	2,200,000	1,850,000	2,600,000
Red Light Cam Admin Fines	15,725	20,000	15,000	20,000	18,000
Total Charges For Services	\$ 2,484,959	\$ 1,910,000	\$ 2,250,000	\$ 1,910,000	\$ 2,653,000
Financial Arrangements	6,303,514	-	-	-	-
Total Miscellaneous Income	\$ 6,303,514	\$ -	\$ -	\$ -	\$ -
Investment Income					
Interest Income	1,327	6,200	63,000	6,200	20,000
Total Investment Income	\$ 1,327	\$ 6,200	\$ 63,000	\$ 6,200	\$ 20,000
Sub Total	\$ 8,789,800	\$ 1,916,200	\$ 2,313,000	\$ 1,916,200	\$ 2,673,000
Fund Balance (Increase) Decrease	(729,609)	984,412	437,457	1,411,310	660,092
Grant Total	\$ 8,060,191	\$ 2,900,612	\$ 2,750,457	\$ 3,327,510	\$ 3,333,092

SUMMARY OF EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Traffic Safety Fund 103-2110-521/103-5022-584					
Department Summary					
Personnel Services	249,571	1,337,618	1,270,254	1,586,432	1,592,014
Operating Expenses	507,106	1,555,025	1,477,203	1,684,302	1,684,302
Capital Outlay	-	7,969	3,000	53,761	53,761
Nonoperating Expenses	7,303,514	-	-	3,015	3,015
Total	\$ 8,060,191	\$ 2,900,612	\$ 2,750,457	\$ 3,327,510	\$ 3,333,092
Estimated As % Of Budget			94.82%		



TRAFFIC FUND

Revenue:

Charges For Services	\$ 2,653,000
Miscellaneous Income	-
Investment Income	20,000
Fund Balance (Increase) Decrease	<u>660,092</u>
Total Revenues:	<u>\$ 3,333,092</u>

Appropriations:

Personnel Services	\$ 1,592,014
Operating Expenses	1,684,302
Capital Outlay	53,761
Non Operating	<u>3,015</u>
Total Appropriations:	<u>\$ 3,333,092</u>

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
SWORN STAFF							
Police							
Sergeant	11215	SGT	-	1.0	-	1.0	1.0
Police Officer	11234	PO	-	5.0	-	5.0	5.0
				6.0	-	6.0	6.0
CIVILIAN STAFF							
Redlight Camera Administrator			1.0	1.0	-	1.0	1.0
Public Safety Aide			4.0	6.0	-	6.0	6.0
			4.0	7.0	-	7.0	7.0
Total Personnel:			4.0	13.0	-	13.0	13.0



DETAIL EXPENDITURES

Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
DIV 10 Traffic Safety Fund 103-2110-521						
Department Summary						
	Personnel Services	249,571	1,337,618	1,270,254	1,586,432	1,592,014
	Operating Expenses	507,106	1,555,025	1,477,203	1,684,302	1,684,302
	Capital Outlay	-	7,969	3,000	53,761	53,761
	Nonoperating Expenses	1,000,000	-	-	3,015	3,015
	Total	\$ 1,756,677	\$ 2,900,612	\$ 2,750,457	\$ 3,327,510	\$ 3,333,092
	Estimated As % Of Budget			94.8%		
12-10	Regular Salaries/Wages	147,581	692,596	685,000	805,532	823,532
12-20	Holiday Pay	(886)	31,390	31,000	45,437	45,437
14-10	Overtime	25,074	163,416	163,000	250,000	232,000
14-20	Reimbursable Wages	-	18,973	18,973	18,973	18,973
15-40	Incentive Pay	270	5,880	5,000	5,880	5,880
21-10	Employer Fica	13,158	57,112	57,000	65,411	65,411
22-10	General Employees Pension	37,798	63,525	63,525	53,891	53,891
22-20	Police Pension	-	182,793	182,793	201,434	201,434
23-10	Life Insurance	-	285	285	445	445
23-20	Disability Insurance	-	2,118	2,118	5,449	5,449
23-30	Health Insurance	24,142	102,347	50,000	111,651	117,233
23-34	Hsa	1,000	11,250	6,000	16,000	16,000
23-40	Dental Insurance	1,283	5,310	5,310	5,664	5,664
23-50	Vision Insurance	151	623	250	665	665
	Sub-total Personnel Services	\$ 249,571	\$ 1,337,618	\$ 1,270,254	\$ 1,586,432	\$ 1,592,014
31-11	Legal Fees & Costs	59,681	60,000	60,000	60,000	60,000
32-10	Audit Fee	-	1,363	1,104	2,152	2,152
34-53	Consultant Fees	46,583	63,199	63,199	50,000	50,000
44-30	Equipment Rental	42,527	1,007,641	940,000	1,071,000	1,071,000
46-20	Equipment Maintenance	-	-	-	12,000	12,000
46-91	Software Maintenance	-	42,191	33,450	85,669	85,669
49-09	Ins Chgs-Workers Comp	450	450	450	450	450
49-17	Other Contractual Svcs	357,865	378,181	377,000	377,664	377,664
51-10	Office Supplies	-	1,000	1,000	1,500	1,500
52-20	Opr Equipment <\$1000	-	1,000	1,000	2,561	2,561
52-22	Uniforms	-	-	-	10,000	10,000
52-51	Law Enforcement Supplies	-	-	-	1,306	1,306
54-30	Training	-	-	-	10,000	10,000
	Sub-Total Operating Expenses	507,106	1,555,025	1,477,203	1,684,302	1,684,302
64-02	General Equipment	-	5,000	-	53,761	53,761
64-15	Computer Equipment	-	2,969	3,000	-	-
	Sub-Total Capital Outlay	\$ -	\$ 7,969	\$ 3,000	\$ 53,761	\$ 53,761
	Subtotal	\$ 756,677	\$ 2,900,612	\$ 2,750,457	\$ 3,324,495	\$ 3,330,077
91-01	Transfer To General Fund	1,000,000	-	-	-	-
99-03	Rsv. For Future Approp.	-	-	-	3,015	3,015
	Sub-total Nonoperating Expenses	\$ 1,000,000	\$ -	\$ -	\$ 3,015	\$ 3,015
	Department Total	\$ 1,756,677	\$ 2,900,612	\$ 2,750,457	\$ 3,327,510	\$ 3,333,092





Local Option Gas Tax Fund

FY 2023-2024 Adopted Budget

This Fund receives the restricted State-shared Local Option Gas Tax that can be used only for “Transportation Expenditures” as defined in the Local Option Gas Tax Fund section of the budget. The City uses the funds for both street maintenance activities in the General Fund and roadway or bridge projects in the Capital Improvements Fund. The projected revenue from the gas tax and interest earnings for FY 2023-24 is less than \$1.4M with similar funds being appropriated thru FY 2024-25.

LOCAL OPTION GAS TAX FUND (A Special Revenue Fund)

	2020-21 Actual	2021-22 Actual	2022-23 Amended Budget	2023-24 Adopted Budget	2024-25 Projected Budget	2025-26 Projected Budget
Total Fund Balance, October 1	\$ 455,250	\$ 433,799	\$ 474,558	\$ 545,205	\$ 617,965	\$ 704,443
Revenues	\$ 1,279,699	\$ 1,342,286	\$ 1,371,588	\$ 1,373,725	\$ 1,387,462 ⁽¹⁾	\$ 1,401,337 ⁽¹⁾
Expenditures	\$ (1,150)	\$ (1,527)	\$ (941)	\$ (965)	\$ (984) ⁽²⁾	\$ (1,004) ⁽²⁾
Revenues Over (Under) Expenditures	\$ 1,278,549	\$ 1,340,759	\$ 1,370,647	\$ 1,372,760	\$ 1,386,478	\$ 1,400,333
Transfers In (To) Other Funds						
General Fund	\$ (850,000)	\$ (850,000)	\$ (850,000)	\$ (850,000)	\$ (850,000)	\$ (850,000)
Capital Improvement Fund	\$ (450,000)	\$ (450,000)	\$ (450,000)	\$ (450,000)	\$ (450,000)	\$ (450,000)
Transportation Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Transfers In (To) Other Funds	\$ (1,300,000)	\$ (1,300,000)	\$ (1,300,000)	\$ (1,300,000)	\$ (1,300,000)	\$ (1,300,000)
Net Change in Fund Balance	\$ (21,451)	\$ 40,759	\$ 70,647	\$ 72,760	\$ 86,478	\$ 100,333
Total Fund Balance, September 30	\$ 433,799	\$ 474,558	\$ 545,205	\$ 617,965	\$ 704,443	\$ 804,776
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$ 433,799	\$ 474,558	\$ 545,205	\$ 617,965	\$ 704,443	\$ 804,776

⁽¹⁾ Prior Year + 1%, based on 3yr trend

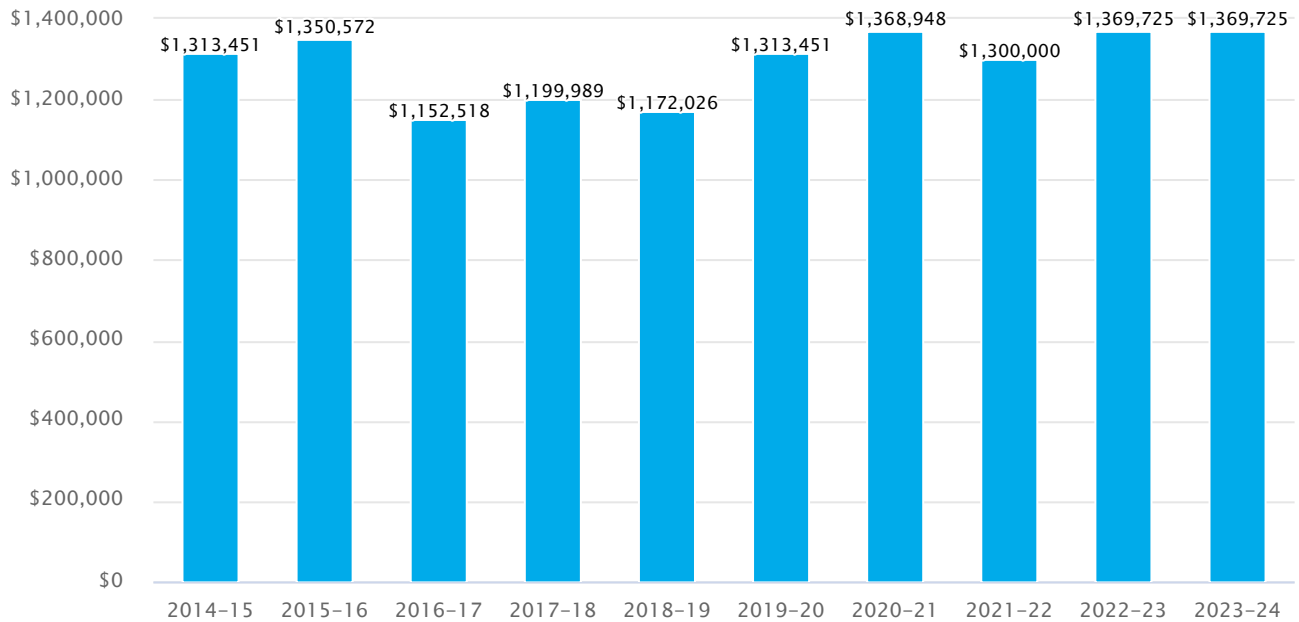
⁽²⁾ Prior Year + 2%, based on 3yr trend



GAS TAX BUDGET SUMMARY (10 YEARS)

Gas Tax Revenues and Expenditures	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
REVENUES:										
Local Option Gas Tax	\$ 1,313,451	\$ 1,350,572	\$ 1,350,572	\$ 1,365,107	\$ 1,229,597	\$ 1,229,597	\$ 1,279,256	\$ 1,342,079	\$ 1,369,725	\$ 1,369,725
Interest Earnings	123	575	575	3,068	2,529	2,529	443	207	1,863	4,000
Fund Balance (Increase) Decrease	(186,426)	(51,147)	(51,147)	(67,025)	69,024	69,024	21,451	(40,759)	(70,647)	(72,760)
Total Revenues	\$ 1,127,148	\$ 1,300,000	\$ 1,300,000	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,527	\$ 1,300,941	\$ 1,300,965
EXPENDITURES:										
Transfer to General Fund	815,000	815,000	848,850	850,000	850,000	850,000	850,000	850,000	850,000	850,000
Transfer to Transportation Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Capital Improvements Fund	683,960	383,925	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Audit Charges	1,040	1,067	1,150	1,150	1,150	1,150	1,150	1,527	941	965
Reserve for Future Appropriation	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 1,500,000	\$ 1,199,992	\$ 1,300,000	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,150	\$ 1,301,527	\$ 1,300,941	\$ 1,300,965

LOCAL OPTION GAS TAX REVENUES



LOCAL OPTION GAS TAX FUND

Revenue:

Local Option Gas Tax	\$ 1,369,725
Interest Income	4,000
Fund Balance (Increase) Decrease	<u>(72,760)</u>

Total Revenues:	<u>\$ 1,300,965</u>

Appropriations:

Transfer to General Fund	\$ 850,000
Transfer to Capital Improvements Fund	450,000
Audit Fees	<u>965</u>

Total Appropriations:	<u>\$ 1,300,965</u>



DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Adopted Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
State Shared Revenue					
Local Option Gas Tax	1,342,079	1,369,725	1,360,000	1,369,725	1,369,725
Total Charges For Services	\$ 1,342,079	\$ 1,369,725	\$ 1,360,000	\$ 1,369,725	\$ 1,369,725
Investment Income					
Interest Income	207	1,863	6,000	1,863	4,000
Total Investment Income	\$ 207	\$ 1,863	\$ 6,000	\$ 1,863	\$ 4,000
Sub Total	\$ 1,342,286	\$ 1,371,588	\$ 1,366,000	\$ 1,371,588	\$ 1,373,725
Fund Balance (Increase) Decrease	(40,759)	(70,647)	(65,026)	(70,623)	(72,760)
Grand Total	\$ 1,301,527	\$ 1,300,941	\$ 1,300,974	\$ 1,300,965	\$ 1,300,965

SUMMARY OF EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Current Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Local Option Gas Tax Debt Serv. 104-3011-541					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	1,527	941	974	965	965
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
Total	\$ 1,301,527	\$ 1,300,941	\$ 1,300,974	\$ 1,300,965	\$ 1,300,965
Estimated As % Of Budget			100%		

DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
DIV 11 Local Option Gas Tax / Debt Service 104-3011-541					
Department Summary					
Operating Expenses	1,527	941	974	965	965
Nonoperating Expenses	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
Total	\$ 1,301,527	\$ 1,300,941	\$ 1,300,974	\$ 1,300,965	\$ 1,300,965
Estimated As % of Budget			100.00%		
32-10 Audit Fee	1,527	682	974	965	965
49-17 Other Contractual Svcs	-	259	-	-	-
Sub-Total Operating Expenses	\$ 1,527	\$ 941	\$ 974	\$ 965	\$ 965
Subtotal	\$ 1,527	\$ 941	\$ 974	\$ 965	\$ 965
91-01 Transfer To General Fund	850,000	850,000	850,000	850,000	850,000
91-31 Transfer To Capital Impv	450,000	450,000	450,000	450,000	450,000
Sub- Total Non-Operating Exp.	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000
Department Total	\$ 1,301,527	\$ 1,300,941	\$ 1,300,974	\$ 1,300,965	\$ 1,300,965



LOCAL OPTION GAS TAX FUND

GUIDELINES FOR ALLOCATION

Proceeds of the tax shall be distributed among the County Government and eligible municipalities based on the transportation expenditures of each of the five fiscal preceding years, in proportion to the total County and City expenditures.

The Local Option Gas Tax can be used only for “Transportation Expenditures”:

1. Public transportation operation and maintenance
2. Roadway and right-of-way maintenance and equipment
3. Roadway and right-of-way drainage
4. Street lighting
5. Traffic signs, traffic engineering, signalization and pavement markings
6. Bridge maintenance and operation
7. Debt Service and current expenditures for transportation capital projects in the above program areas including construction or reconstruction of roads





Community Improvements Fund

FY 2023-2024 Adopted Budget

The Community Improvements Fund is responsible for providing property and housing improvements to income eligible individuals and families. Funding for the Community Improvements Fund comes mainly from two sources: Transfers from (1) State SHIP Funds and (2) Federal Community Development Block Grant (CDBG) Funds.

The SHIP & CDBG revenues stream is increasing from \$157K in FY 2021-22 to \$23218K in FY 2023-24. For FY 2023-24 thru FY 2025-26, the fund balance and operating cost for housing rehabilitations is not sustainable. Lowering expenditures and/or seeking other grant opportunities would resolve the deficit.

COMMUNITY IMPROVEMENTS FUND (A Special Revenue Fund)

	2020-21 Actual	2021-22 Actual	2022-23 Amended Budget	2023-24 Adopted Budget	2024-25 Projected Budget	2025-26 Projected Budget
Total Fund Balance, October 1	\$ (239,810)	\$ (449,009)	\$ (622,429)	\$ (671,830)	\$ (700,256)	\$ (733,787)
Revenues	\$ 257	\$ 50	\$ -	\$ -	\$ - ⁽¹⁾	\$ - ⁽¹⁾
Expenditures	\$ (319,624)	\$ (327,911)	\$ (264,544)	\$ (255,252)	\$ (260,357) ⁽²⁾	\$ (265,564) ⁽²⁾
Revenues Over (Under) Expenditures	\$ (319,367)	\$ (327,861)	\$ (264,544)	\$ (255,252)	\$ (260,357)	\$ (265,564)
Transfers In (To) Other Funds						
SHIP & CDBG Grant Funds	\$ 110,168	\$ 157,041	\$ 218,374	\$ 231,552	\$ 231,552	\$ 231,552
ARRA Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicle Service Fund	\$ -	\$ (2,600)	\$ (3,231)	\$ (4,726)	\$ (4,726)	\$ (4,726)
Net Transfers In (To) Other Funds	\$ 110,168	\$ 154,441	\$ 215,143	\$ 226,826	\$ 226,826	\$ 226,826
Net Change in Fund Balance	\$ (209,199)	\$ (173,420)	\$ (49,401)	\$ (28,426)	\$ (33,531)	\$ (38,738)
Total Fund Balance, September 30	\$ (449,009)	\$ (622,429)	\$ (671,830)	\$ (700,256)	\$ (733,787)	\$ (772,525)
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$ (449,009)	\$ (622,429)	\$ (671,830)	\$ (700,256)	\$ (733,787)	\$ (772,525)

(1) Prior Year + 1%, based on 3yr trend

(2) Prior Year + 2%, based on 3yr trend



DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Adopted Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Miscellaneous Income					
Miscellaneous Income	50	-	-	-	-
Total Miscellaneous Income	\$ 50	\$ -	\$ -	\$ -	\$ -
Transfers In					
Grants	-	51,887	51,887	-	-
Ship Fund	26,112	-	-	63,351	63,351
CDBG	130,929	166,487	130,929	168,201	168,201
Total Operating Transfers In	\$ 157,041	\$ 218,374	\$ 182,816	\$ 231,552	\$ 231,552
Sub Total	\$ 157,091	\$ 218,374	\$ 182,816	\$ 231,552	\$ 231,552
Fund Balance (Increase) Decrease	173,420	49,401	(6,571)	19,446	28,426
Grand Total	\$ 330,511	\$ 267,775	\$ 176,245	\$ 250,998	\$ 259,978

SUMMARY OF EXPENDITURES

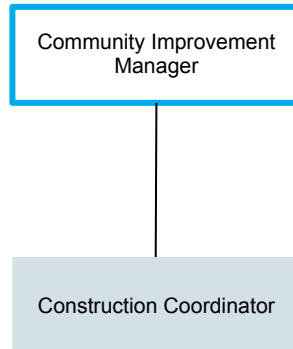
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Community Improvement 122-2418-554					
Department Summary					
Personnel Services	324,229	245,113	170,374	236,319	238,406
Operating Expenses	3,682	19,431	4,255	10,257	12,424
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	2,600	3,231	1,616	4,422	9,148
Total	\$ 330,511	\$ 267,775	\$ 176,245	\$ 250,998	\$ 259,978
Estimated As % of Budget			66%		



ORGANIZATIONAL CHART

DEPARTMENT: **Financial Services**
DIVISION: **Community Improvement**

FUND: **122**
DEPT. NO.: **2418**



MISSION STATEMENT AND GOALS

DEPARTMENT: Financial Services
DIVISION: Community Improvement

FUND: 122
DEPT. NO.: 2418

MISSION STATEMENT:

To improve the quality of life of the residents of Boynton Beach with attractive, healthy and safe neighborhoods, and stimulate social and economic opportunities.

DEPARTMENT CORE SERVICES:

- Administer State and Federal funds
- Administer Housing Programs
- Improve the City's existing housing stock
- Coordinate with Providers of Social Services to City Residents

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative: Attainable Housing and Building Wealth in the Community

Department Initiatives Alignment: Attainable Housing

1. Qualify applicants and allocate SHIP (State Housing Initiatives Program) funds for the construction of affordable housing units within the HOB (Heart of Boynton) area.
2. Fund agencies that provide educational opportunities that enhance income and self-sufficiency of residents.
3. Provide Funding for Economic incentives for business development

Target Performance Metrics:

1. Decrease number of substandard owner occupied dwellings.
2. Increase in valuation of properties and elimination of slum and blight.
3. Increase in valuation of properties in distressed area of city
4. Increase in availability of higher wage jobs for residents who are low –mod income



PERSONNEL ALLOCATION

DEPARTMENT: Financial Services	FUND: 122
DIVISION: Community Improvement	DEPT. NO.: 2418

PositionTitle	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Community Improvement Manager	25019	27	1.0	1.0	-	1.0	1.0
Construction Coordinator	25200	18	1.0	1.0	-	1.0	1.0
Fiscal Analyst	04279	18	0.5	-	-	-	-
Total Personnel:			2.5	2.0	-	2.0	2.0

Performance Measures	Actual			Estimate		Projected			
	2019-20	2020-21	2021-22	2022-23	2023-24	2022-23	2023-24	2022-23	2023-24
Community Improvement Fund (122-2418)									
	Funding	Units	Funding	Units	Funding	Units	Funding	Units	Funding
CDBG Sub-grantees	\$ 138,784	5	\$ 172,023	5	\$ 172,023	5	\$ 89,694	2	\$ 87,300
CDBG Home Repairs	\$ 68,878	1	\$ 56,035	1	\$ 56,035	1	\$ 354,347	4	\$ 378,300
SHIP First Time Home Buyers	\$ -	0	\$ -	0	\$ -	0	\$ 380,000	6	\$ 380,000
SHIP Residential Repairs	\$ 98,691	1	\$ -	0	\$ -	0	\$ 75,000	1	\$ 75,000

DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 18 Community Imprmnt 122-2418-554					
Department Summary					
Personnel Services	324,229	245,113	170,374	236,319	238,406
Operating Expenses	3,682	19,431	4,255	10,257	12,424
Nonoperating Expenses	2,600	3,231	1,616	4,422	9,148
Total	\$ 330,511	\$ 267,775	\$ 176,245	\$ 250,998	\$ 259,978
Estimated As % of Budget			65.8%		
12-10 Regular Salaries/Wages	239,085	172,074	115,000	161,283	161,283
15-13 Shoe Allowance	130	148	-	150	150
21-10 Employer Fica	17,895	12,458	8,500	12,338	12,338
22-10 General Employees Pension	36,508	36,508	32,000	39,669	39,669
23-10 Life Insurance	-	78	-	24	73
23-20 Disability Insurance	-	1,101	-	1,091	1,170
23-30 Health Insurance	26,167	19,539	12,000	18,609	20,516
23-34 Hsa	2,969	2,100	2,100	2,100	2,100
23-40 Dental Insurance	1,320	991	693	944	991
23-50 Vision Insurance	155	116	81	111	116
Sub-Total Personnel Services	\$ 324,229	\$ 245,113	\$ 170,374	\$ 236,319	\$ 238,406
32-10 Audit Fee	4,960	178	144	199	199
46-30 Vehicle Maint-Garage	1,422	564	750	1,335	2,000
48-01 Comm Promotion/Marketng	-	200	-	200	200
49-09 Self Insurance Chgs (W/C)	6,282	6,632	3,316	6,734	8,262
49-10 Warehouse Service Chg	81	89	45	89	63
49-17 Other Contractual Srvs	(9,220)	68	-	-	-
49-67 Affordable Housing	-	10,000	-	-	-
52-01 Supplies	17	-	-	-	-
52-22 Uniforms	140	200	-	200	200
54-30 Training	-	1,500	-	1,500	1,500
Sub-Total Operating Expenses	3,682	19,431	4,255	10,257	12,424
Subtotal	\$ 327,911	\$ 264,544	\$ 174,629	\$ 246,576	\$ 250,830
91-30 Transfer/Veh. Srv. Fund	2,600	3,231	1,616	-	4,726
99-03 Rsv. For Future Approp.	-	-	-	4,422	4,422
Sub-total Nonoperating Expenses	\$ 2,600	\$ 3,231	\$ 1,616	\$ 4,422	\$ 9,148
Department Total	\$ 330,511	\$ 267,775	\$ 176,245	\$ 250,998	\$ 259,978





Building Fund

FY 2023-2024 Adopted Budget

BUILDING FUND

Revenue:

Building Permits	\$ 4,035,000
Interest Income	30,000
Transfers in	-
Fund Balance (Increase) Decrease	<u>(67,088)</u>
Total Revenues:	<u>\$ 3,997,912</u>

Appropriations:

Personnel	\$ 2,504,680
Operating Expenses	726,492
Capital Outlay	395,964
Non Operating	<u>370,776</u>
Total Appropriations:	<u>\$ 3,997,912</u>



MISSION STATEMENT AND GOALS

DEPARTMENT: Development
DIVISION: Building

FUND: 130
DEPT. NO.: 2411

DEPARTMENT STRATEGIC GOAL ALIGNMENT

CITY VISION STATEMENT: A welcoming and prosperous coastal community that exemplifies inclusion, equity, and resilience.

CITY MISSION STATEMENT: Provide excellence in service through high performing teams, who demonstrate servant leadership.

DEPARTMENT MISSION STATEMENT: To promote the development of the City at each phase of the development cycle through proactive planning, efficient permitting, and effective code compliance while providing quality service and continuously enhancing public health, safety and the quality of life for the residents of the City of Boynton Beach.

BUILDING DIVISION MISSION STATEMENT: To promote life safety, health, and welfare for the Community and Stakeholders of the City of Boynton Beach through the Construction Phase of the City's Development Cycle and enforcement of the Florida Building Code, Floodplain management, Federal, State and local amendments regulations for the construction of safe sustainable buildings for the residents, business owners and visitors of the City of Boynton Beach.

DEPARTMENT CORE SERVICES:

- Provide accessible and exceptional customer service to property owners, developers, and business owners within the City.
- Manage the City's Development Application Review Team (DART), which is responsible for the review of all major projects including site plan review and land entitlement applications.
- Oversee, manage, and apply the City's Land Development Regulations
- Develop long term visions and policies for the City through the City's Comprehensive plan and special projects.
- Perform Plan Review to ensure compliance with all applicable regulations.
- Perform inspections to ensure the construction is consistent with approved documents.
- Educate residents and business owners of the city ordinances all while seeking voluntary compliance.
- Gather information and evidence needed for the coordination of City's Special Magistrate Hearings for Community Standards, Fire Life Safety, Animal Control and Chronic Nuisance.
- Proactively identify and abate public nuisances.

STRATEGIC GOALS VALUE, CHALLENGES, & OPPORTUNITIES:

Safe, Inclusive, and Resilient Spaces: Ensuring access to safe and affordable public spaces. (addressing how safety and security of parks and public spaces, crime and fear of crime, built environment, and technology can affect people's perception of safety and influence safety/security and sustainability.

- a. **Value to the Community**
 - i. Availability of safe public space
 - ii. Provides for a better quality of life
 - iii. Attracts residents
- b. **Short Term Challenges and Opportunities**
 - i. The cost to developers that are required to contribute to public spaces
- c. **Long Term Challenges and Opportunities**
 - i. Cost of long-term management and maintenance of public spaces

Safe, Inclusive, and Resilient Spaces

1. **Objective 1:** Ensure developers are contributing to the city availability of quality public spaces.



MISSION STATEMENT AND GOALS

DEPARTMENT: Development
DIVISION: Building

FUND: 130
DEPT. NO.: 2411

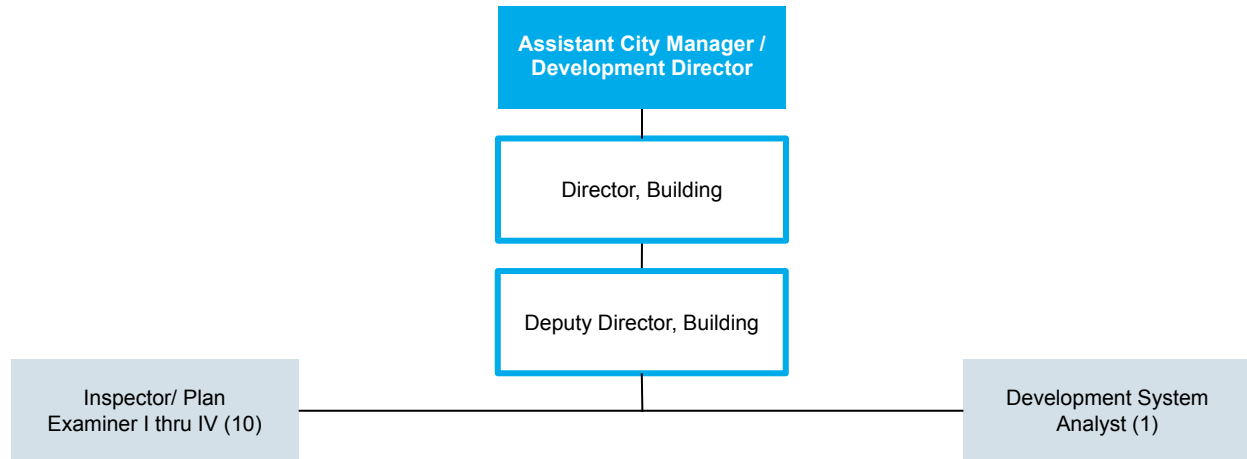
- a) **Initiative 1:** Review regulations which require developers to contribute to the city's availability of quality public spaces for areas of improvement.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Number of or overall square footage of public spaces and plazas.
- 2. **Objective 2** – Interdepartmental coordination in the design and development of public spaces & parks
 - A. **Initiative 1:** Through interdepartmental coordination, review proposed parks and public spaces for compliance to ADA, Stormwater management and local Flood ordinance.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Number of ADA and stormwater improvements made.
 - 3. **Objective 3:** Create a rental inspection program to allow for annual inspections to review for required maintenance to ensure sanitary and safe housing.
 - i. **Target End Date:** TBD
 - ii. **Key Performance Indicators:**
 - 1) Number of annual inspections done under this program.



ORGANIZATIONAL CHART

DEPARTMENT: Development
DIVISION: Building

FUND: 130
DEPT. NO.: 2411



PERSONNEL ALLOCATION

DEPARTMENT: Development
DIVISION: Building

FUND: 130
DEPT. NO.: 2411

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Proposed
Full-Time Positions:							
Director, Building	22059	50	-	-	1.0	1.0	1.0
Building Official	22019	32	1.0	1.0	(1.0)	-	-
Deputy Director, Building	22069	44	-	-	1.0	1.0	1.0
Deputy Building Official	22039	25	1.0	1.0	(1.0)	-	-
Development System Analyst			-	-	1.0	1.0	1.0
Unspecified Personnel *			9.0	10.0	-	10.0	10.0
Inspector/Plans Examiner I	22012	18	*	*	*	*	*
Inspector/Plans Examiner II	22022	20	*	*	*	*	*
Inspector/Plans Examiner III	22032	22	*	*	*	*	*
Inspector/Plans Examiner IV	22042	24	*	*	*	*	*
Sub-total for Full-time Positions			11.0	12.0	1.0	13.0	13.0
Part-Time Positions:							
Inspector/Plans Examiner II	22027	20	-	-	-	-	-
Sub-total for Part-time Positions			-	-	-	-	-
Total Personnel:			11.0	12.0	1.0	13.0	13.0

* An unspecified number of position not to exceed 10 will be allowed

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Building (130-2411)					
Number of Permits Issued (incl. temporary)	8,528	9,042	5,406	8,951	21,482
Number of CO's Issued (incl. temporary)	64	81	124	42	101
Number of Scheduled Inspections Conducted-BLDG	24,525	23,463	23,500	25,838	28,000
Number of Building Inspection Per Total Inspectors (8.5)	2,885	2,760	2,765	3,039	3,294
Number of Scheduled Inspections Conducted-BTR	23,085	23,513	20,991	1,992	1,992
Number of Scheduled Inspections Conducted-CODE	75		120	292	340
Number of Expired Permit Inspections	795	839	926	50	100
Number of Applications reviewed	5,700	4,008	9,196	22,070	16,210
Number of Applications reviewed Per Building Employees (11)	518	445	500	6,757	16,216
Number of Plans Reviewed	13,000	10,123	12,500	25,085	60,204



DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Adopted Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Building Permits					
Building Permits	4,592,706	3,600,000	3,900,000	4,000,000	4,000,000
Penalties On Permits	22,232	35,000	35,000	35,000	35,000
Total Building Permits	\$ 4,614,938	\$ 3,635,000	\$ 3,935,000	\$ 4,035,000	\$ 4,035,000
Interest Income					
Interest Income	3,046	3,000	-	3,000	30,000
Total Interest Income	\$ 3,046	\$ 3,000	\$ -	\$ 3,000	\$ 30,000
Miscellaneous Income					
Insurance Reimbursement	1,598	-	-	-	-
Total Interest Income	\$ 1,598	\$ -	\$ -	\$ -	\$ -
Transfers in					
General Fund	135,866	-	-	-	-
Total Transfers in	\$ 135,866	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ 4,755,448	\$ 3,638,000	\$ 3,935,000	\$ 4,038,000	\$ 4,065,000
Fund Balance (Increase) Decrease	(1,701,935)	244,254	(229,266)	(116,660)	(67,088)
Grand Total	\$ 3,053,513	\$ 3,882,254	\$ 3,705,734	\$ 3,921,340	\$ 3,997,912



DETAIL EXPENDITURES

Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 24 Building 130-2411-524						
Department Summary						
Personnel Services		2,141,224	2,422,704	2,263,011	2,468,844	2,504,680
Operating Expenses		550,383	668,394	639,167	709,469	726,492
Capital Outlay		351,506	478,676	491,076	395,964	395,964
Nonoperating Expenses		10,400	312,480	312,480	347,063	370,776
Total		\$ 3,053,513	\$ 3,882,254	\$ 3,705,734	\$ 3,921,340	\$ 3,997,912
Estimated As % of Budget				95.5%		
12-10	Regular Salaries/Wages	1,395,837	1,644,831	1,532,102	1,719,122	1,719,122
12-20	Holiday Pay	-	-	53	-	-
14-10	Overtime	69,144	70,000	45,000	45,000	45,000
14-20	Reimbursable Wages	4,116	2,000	2,000	2,000	2,000
15-12	Cell Phone Allowance	1,177	1,592	1,100	1,476	1,476
15-13	Shoe Allowance	1,050	1,470	1,500	1,500	2,000
15-20	Car Allowance	6,560	7,986	7,784	7,784	7,784
19-99	New Personnel/Reclass	-	-	-	67,122	92,122
21-10	Employer Fica	112,106	123,576	117,211	129,263	129,263
22-10	General Employees Pension	349,460	349,460	349,460	249,423	249,423
22-40	Def Comp Contribution	-	534	533	-	-
23-10	Life Insurance	116	337	324	1,336	1,336
23-20	Disability Insurance	2,820	6,132	930	11,357	11,357
23-30	Health Insurance	170,274	188,856	179,603	206,741	217,077
23-34	Hsa	19,120	15,000	15,000	15,000	15,000
23-40	Dental Insurance	8,452	9,781	9,318	10,488	10,488
23-50	Vision Insurance	992	1,149	1,093	1,232	1,232
Sub-Total Personnel Services		\$ 2,141,224	\$ 2,422,704	\$ 2,263,011	\$ 2,468,844	\$ 2,504,680
32-10	Audit Fee	-	1,782	2,458	2,787	2,787
34-25	Nuisance Abatement	-	90,519	20,000	45,000	45,000
34-40	Temporary Services	-	250	1,000	1,000	1,000
40-12	Business Meetings	4,635	500	500	500	500
41-12	Postage	24	5,000	5,000	5,000	5,000
41-15	Cellular Phone/Beeper	8,713	17,150	17,150	11,700	11,700
43-10	Electric Service	-	4,855	4,855	4,855	4,855
43-20	Water/Sewer Service	-	402	402	402	402
43-21	District Energy Plant	-	1,825	1,825	1,825	1,825
44-31	Copy Machine Rental	6,591	7,000	7,000	7,000	7,000
46-22	Computer Maintenance	-	250	250	250	250
46-30	Vehicle Maint-Garage	22,197	31,879	15,000	16,475	25,000
46-91	Software Maintenance	125,418	165,513	143,296	143,026	143,026
47-10	Printing & Binding	955	1,250	750	750	750
47-21	Microfilming/Imaging	10,003	-	-	-	-
48-21	Employee Recognition	-	500	500	500	500
49-09	Ins Chgs-Workers Comp	34,920	36,865	36,865	37,424	45,922
49-10	Warehouse Service Chg.	458	176	176	635	635
49-14	Credit Card Fees	639	1,520	1,250	1,250	1,250



DETAIL EXPENDITURES

Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
49-17	Other Contractual Svcs	319,505	261,750	350,000	400,000	400,000
51-10	Office Supplies	1,468	3,000	2,500	2,500	2,500
52-01	Supplies	498	500	500	500	500
52-20	Opr Equipment <\$1000	4,173	6,067	2,800	500	500
52-22	Uniforms	3,120	5,775	5,775	5,775	5,775
52-23	Safety Clothing/Equip	709	1,525	1,525	1,525	1,525
52-27	Hardware/Tools	-	50	50	50	50
52-85	Food Supplies	-	1,150	-	500	500
54-10	Books-Publications-Videos	690	1,101	1,000	1,000	1,000
54-20	Memberships	1,830	2,240	2,240	2,240	2,240
54-30	Training	3,837	18,000	14,500	14,500	14,500
Sub-Total Operating Expenses		550,383	668,394	639,167	709,469	726,492
64-15	Computer Equipment	2,850	14,340	14,340	5,000	5,000
64-33	Vehicle Purchases	22,692	138,372	150,772	60,000	60,000
69-99	Capital Outlay	-	-	-	5,000	5,000
71-01	Principal Payment	325,964	325,964	325,964	325,964	325,964
Sub-Total Capital Outlay		\$ 351,506	\$ 478,676	\$ 491,076	\$ 395,964	\$ 395,964
Subtotal		\$ 3,043,113	\$ 3,569,774	\$ 3,393,254	\$ 3,574,277	\$ 3,627,136
91-01	Transfer To General Fund	-	300,000	300,000	300,000	300,000
91-30	Transfer To Veh Srv Fund	10,400	12,480	12,480	13,104	29,097
99-03	Rsv. For Future Approp.	-	-	-	33,959	41,679
Sub-total Nonoperating Expenses		\$ 10,400	\$ 312,480	\$ 312,480	\$ 347,063	\$ 370,776
Department Total		\$ 3,053,513	\$ 3,882,254	\$ 3,705,734	\$ 3,921,340	\$ 3,997,912





Green Building Fund

FY 2023-2024 Adopted Budget

GREEN BUILDING FUND

Revenue:

Building Permits	\$ 90,000
Interest Income	3,000
Transfers in	-
Fund Balance (Increase) Decrease	<u>(22,000)</u>
 Total Revenues:	 <u>\$ 71,000</u>

Appropriations:

Personnel	\$ -
Operating Expenses	71,000
Capital Outlay	-
Non Operating	<u>-</u>
 Total Appropriations:	 <u>\$ 71,000</u>



DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Adopted Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Building Permits					
Green Building	104,006	-	95,000	90,000	90,000
Total Building Permits	\$ 104,006	\$ -	\$ 95,000	\$ 90,000	\$ 90,000
Interest Income					
Interest Income	162	-	7,000	3,000	3,000
Total Interest Income	\$ 162	\$ -	\$ 7,000	\$ 3,000	\$ 3,000
Miscellaneous Income					
Transfers in					
Sub Total	\$ 104,168	\$ -	\$ 102,000	\$ 93,000	\$ 93,000
FUND BALANCE APPROPRIATED	-	-	(27,600)	(22,000)	(22,000)
Grand Total	\$ 104,168	\$ -	\$ 74,400	\$ 71,000	\$ 71,000



DETAIL EXPENDITURES

Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 24 Green Building 131-2419-559						
Department Summary						
Personnel Services		-	-	-	-	-
Operating Expenses		60,400	-	70,700	71,000	71,000
Capital Outlay		-	-	3,700	-	-
Nonoperating Expenses		-	-	-	-	-
Total		\$ 60,400	\$ -	\$ 74,400	\$ 71,000	\$ 71,000
Estimated As % of Budget						
47-10	Printing & Binding	-	-	-	1,000	1,000
49-17	Other Contractual Svcs	-	-	45,000	50,000	50,000
49-62	Hsg Prog/Home Impv	60,400	-	25,700	20,000	20,000
Sub-Total Operating Expenses		60,400	-	70,700	71,000	71,000
64-02	General Equipment	-	-	3,700	-	-
Sub-Total Capital Outlay		\$ -	\$ -	\$ 3,700	\$ -	\$ -
Subtotal		\$ 60,400	\$ -	\$ 74,400	\$ 71,000	\$ 71,000
Department Total		\$ 60,400	\$ -	\$ 74,400	\$ 71,000	\$ 71,000





Parks & Recreation Trust Fund

FY 2023-2024 Adopted Budget

This Park & Rec Trust Fund is used for the acquisition or development of City park and recreational land. The revenues are generated via impact fees collected from developers.

The FY 2023-24 adopted budget, \$175,260,328,000 increase from \$453,012,506,004 in FY 2022-23. The change in budget appropriation reflects contractual services activity and/or capital improvement projects related to parks.

FY 2023-24 shows a fund balance of \$546K that is projected to grow to \$930K by FY 2025-26. This will offer management the opportunity to improve existing parks or build new parks.

PARK & REC TRUST FUND (A Capital Fund)

	2020-21 Actual	2021-22 Actual	2022-23 Amended Budget	2023-24 Adopted Budget	2024-25 Projected Budget	2025-26 Projected Budget
Total Fund Balance, October 1	\$ 273,844	\$ 460,809	\$ 506,004	\$ 638,804	\$ 546,044	\$ 798,439
Revenues	\$ 204,491	\$ 107,399	\$ 585,812	\$ 82,500	\$ 609,479	\$ 621,668
Expenditures	\$ (17,526)	\$ (62,204)	\$ (453,012)	\$ (175,260)	\$ (357,084)	\$ (360,655)
Revenues Over (Under) Expenditures	\$ 186,965	\$ 45,195	\$ 132,800	\$ (92,760)	\$ 252,395	\$ 261,014
Transfers In (To) Other Funds						
Capital Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Transfers In (To) Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 186,965	\$ 45,195	\$ 132,800	\$ (92,760)	\$ 252,395	\$ 261,014
Total Fund Balance, September 30	\$ 460,809	\$ 506,004	\$ 638,804	\$ 546,044	\$ 798,439	\$ 1,059,452
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$ 460,809	\$ 506,004	\$ 638,804	\$ 546,044	\$ 798,439	\$ 1,059,452



PARKS & RECREATION TRUST FUND

Revenue:		
Charges For Services	\$	75,000
Investment Income		7,500
Miscellaneous Income		-
Fund Balance (Increase) Decrease		<u>92,760</u>
Total Revenues:	\$	<u>175,260</u>
Appropriations:		
Personnel	\$	-
Operating Expenses		175,260
Capital Outlay		-
Non Operating		<u>-</u>
Total Appropriations:	\$	<u>175,260</u>



DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Adopted Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Charges For Services					
Parks Fees/Land Donatn	107,059	585,312	100,000	75,000	75,000
Total Charges For Services	\$ 107,059	\$ 585,312	\$ 100,000	\$ 75,000	\$ 75,000
Investment Income					
Interest Income	340	500	9,500	7,500	7,500
Total Investment Income	\$ 340	\$ 500	\$ 9,500	\$ 7,500	\$ 7,500
Sub Total	\$ 107,399	\$ 585,812	\$ 109,500	\$ 82,500	\$ 82,500
Fund Balance (Increase) Decrease	(45,195)	(132,800)	201,548	92,760	92,760
Grand Total	\$ 62,204	\$ 453,012	\$ 311,048	\$ 175,260	\$ 175,260

DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 10 Parks & Recreation Trust 141-2710-572					
Department Summary					
Operating Expenses	62,204	118,012	311,048	175,260	175,260
Capital Outlay	-	335,000	-	-	-
Total	\$ 62,204	\$ 453,012	\$ 311,048	\$ 175,260	\$ 175,260
Estimated As % Of Budget			68.66%		
32-10 Audit Fee	1,417	35	48	260	260
49-17 Other Contractual Svcs	60,787	117,977	311,000	175,000	175,000
Sub-Total Operating Expenses	\$ 62,204	\$ 118,012	\$ 311,048	\$ 175,260	\$ 175,260
63-21 Recreation Improvements	-	335,000	-	-	-
Sub-Total Capital Outlay	\$ -	\$ 335,000	\$ -	\$ -	\$ -
Subtotal	\$ 62,204	\$ 453,012	\$ 311,048	\$ 175,260	\$ 175,260
Department Total	\$ 62,204	\$ 453,012	\$ 311,048	\$ 175,260	\$ 175,260





Public Arts Fund

FY 2023-2024 Adopted Budget

The Public Arts Fund was established to account for art fees from infrastructure development in the City. The fees are used by the City to establish and sustain a public art presence in the City. In FY 2020-21, the expenditures exceeded revenues – this triggered a deficit in the fund balance (due to the decrease in building activity).

FY 2020-21 saw revenue increases due to building licenses and permit fees in the Public Arts Fund. For FY 2023-24, total adopted revenues are \$1,339,027 with expenditures at \$589,478. Current and future revenues thru FY2024-25 are tied to building activity and challenging to predict. The projected expenditures reflect a 3% annual increase. The goal is to improve the financial health of the fund.

The General Fund transfer (\$20K) supports the community-wide Kinetic Art project.

PUBLIC ARTS FUND (A Special Revenue Fund)

	2020-21 Actual	2021-22 Actual	2022-23 Amended Budget	2023-24 Adopted Budget	2024-25 Projected Budget	2025-26 Projected Budget
Total Fund Balance, October 1	\$ (352,087)	\$ (226,771)	\$ 225,716	\$ 286,516	\$ 1,056,065	\$ 1,861,491
Revenues	\$ 378,618	\$ 621,337	\$ 380,500	\$ 1,339,027	\$ 1,392,588 ⁽¹⁾	\$ 1,434,366 ⁽¹⁾
Expenditures	\$ (273,302)	\$ (188,850)	\$ (339,700)	\$ (589,478)	\$ (607,162) ⁽²⁾	\$ (619,306) ⁽²⁾
Revenues Over (Under) Expenditures	\$ 105,316	\$ 432,487	\$ 40,800	\$ 749,549	\$ 785,426	\$ 815,060
Transfers In (To) Other Funds						
Misc Trust Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Community Trust Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Transfers In (To) Other Funds	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Net Change in Fund Balance	\$ 125,316	\$ 452,487	\$ 60,800	\$ 769,549	\$ 805,426	\$ 835,060
Total Fund Balance, September 30	\$ (226,771)	\$ 225,716	\$ 286,516	\$ 1,056,065	\$ 1,861,491	\$ 2,696,551
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance (Deficit)	\$ (226,771)	\$ 225,716	\$ 286,516	\$ 1,056,065	\$ 1,861,491	\$ 2,696,551

(1) Prior Year + 4%, based on 3yr trend

(2) Prior Year + 3%, based on 3yr trend



PUBLIC ARTS FUND		
Revenue:		
Public Art Fees	\$	1,084,000
Interest Income		500
Miscellaneous Income		254,527
Transfer In		20,000
Fund Balance (Increase) Decrease		<u>(769,549)</u>
Total Revenues:		<u>\$ 589,478</u>
Appropriations:		
Personnel	\$	139,405
Operating Expenses		118,725
Capital Outlay		312,527
Non Operating		<u>18,821</u>
Total Appropriations:		<u>\$ 589,478</u>



DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Adopted Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Charges for Services					
Public Arts Fee 30%	526,016	240,000	265,860	470,000	470,000
Various	-	-	20,000	10,000	10,000
Public Arts 70% Permit	95,321	140,000	125,849	604,000	604,000
Total Charges for Services	\$ 621,337	\$ 380,000	\$ 411,709	\$ 1,084,000	\$ 1,084,000
Investment Income					
Interest Income	-	500	-	500	500
Total Investment Income	\$ -	\$ 500	\$ -	\$ 500	\$ 500
Miscellaneous Income					
Miscellaneous Income	-	-	18,000	254,527	254,527
Total Miscellaneous Income	\$ -	\$ -	\$ 18,000	\$ 254,527	\$ 254,527
Miscellaneous Income					
Various	-	-	20,000	10,000	10,000
Total Various Income	\$ -	\$ -	\$ 20,000	\$ 10,000	\$ 10,000
General Fund	20,000	20,000	20,000	20,000	20,000
Sub Total	\$ 641,337	\$ 400,500	\$ 449,709	\$ 1,359,027	\$ 1,359,027
Fund Balance (Increase) Decrease	(452,487)	(60,800)	(109,109)	(770,432)	(769,549)
Grand Total	\$ 188,850	\$ 339,700	\$ 340,600	\$ 588,595	\$ 589,478

SUMMARY OF EXPENDITURES

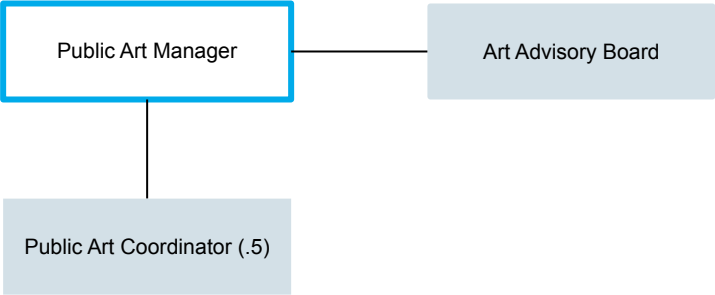
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Public Arts 151-2611-579					
Department Summary					
Personnel Services	134,145	148,833	141,605	138,940	139,405
Operating Expenses	42,205	130,867	131,767	118,307	118,725
Capital Outlay	12,500	60,000	60,000	312,527	312,527
Nonoperating Expenses	-	-	7,228	18,821	18,821
Total	\$ 188,850	\$ 339,700	\$ 340,600	\$ 588,595	\$ 589,478
Estimated as % of Budget			100%		



ORGANIZATIONAL CHART

DEPARTMENT: City Manager
DIVISION: Public Arts

FUND: 151
DEPT. NO.: 2611



MISSION STATEMENT AND GOALS

DEPARTMENT: City Manager
DIVISION: Public Arts

FUND: 151
DEPT. NO.: 2611

DEPARTMENT VISION STATEMENT:

A fully inclusive public art program of artworks and art events that signals to the community and its visitors the welcoming spirit, prosperous trajectory, proud equity and determined resilience of Boynton Beach.

DEPARTMENT MISSION STATEMENT:

Successfully collaborate with multiple City departments, property owners and diverse communities to develop and deliver enhanced public spaces within the culturally distinct districts through the works and thoughts of artists.

DEPARTMENT CORE SERVICES:

- Lead the implementation of the Art in Public Places ordinance and guidelines
- Staff the Art Advisory Board
- Maintain the City public art collection
- Produce art events including the Kinetic Biennial and art exhibitions

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 1: Culturally Distinct Districts

Create unique cultural districts for business and entertainment to serve as the foundation that connect businesses, residents, and visitors. (Downtown, Medical, Heart of Boynton, Congress, Station Area, Woolbright, Federal, Brewery, others)

1. Value to the Community

- a) Visual identity expressing the aspirations of the residents and businesses in each district, including their cultural diversity.
- b) Connect people in each district through dialogue and activities when developing art projects, making the art and/or enjoying the art.
- c) Dynamic art projects and events that attract the mass media, cultural media and social media to promote the districts to a wide audience in Palm Beach County including tourists and seasonal residents.
- d) Successful placemaking that attracts customers to walk business areas and to patronize existing and future businesses.

2. Short Term Challenges and Opportunities

- a) Lack of standing district-focused community organizations for collaboration on objectives.
- b) Existing positive attitude regarding the potential of public art by major developers and some smaller developers especially in Downtown, Federal and Medical districts.
- c) Competition for the limited mass media attention without a budget to purchase advertising.
- d) Large numbers of talented, culturally diverse artists ready to apply for art commissions to meet the needs of each district and project.

CITY STRATEGIC GOALS AND DEPARTMENT INITIATIVES/ACTIONS ALIGNMENT:

CITY STRATEGIC GOAL: Culturally Distinct Districts

Objective #1: Develop and promote the Downtown into an important multicultural arts and culture district for the residents and tourists of Palm Beach County.

Department Initiatives

1. Build the collection of outdoor public artworks and pedestrian outdoor places in Downtown.
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Increase City collection by one and private collection by two.
2. Produce public art events enjoyed by residents and tourists including Kinetic Biennial
 - a) **Target End Date:** January 30, 2023
 - b) **Key Performance Indicators:** Two days of exhibitions and performances with significant media coverage and attendance by 5,000 people.



MISSION STATEMENT AND GOALS

DEPARTMENT: City Manager
DIVISION: Public Arts

FUND: 151
DEPT. NO.: 2611

1. Attract repeat visitors to Downtown by changing outdoor artworks including banners, spinners, light projection and sculptures
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Exchange all platforms at least once with works from diverse artists
2. Celebrate and recognize the artists of Boynton and Palm Beach County through curated exhibitions for the Arts & Cultural Center
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Complete 4 curated exhibits with works from diverse artists.
3. Develop a community of Downtown artists through studios with sales space (and support the Boynton Beach Industrial Arts District)
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** A space for at least 6 artists
4. Create an iconic branding image with major sculptures intersection at Federal and Ocean
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Complete a plan with the CRA, P&Z and Private Developers.
5. Maintain public art and their sites in excellent condition
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Clean and if necessary restore all permanent artworks.
6. Enhance the knowledge of visitors about Downtown artworks, history and places through self-guided, smartphone tours.
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Completed the self-guided tour.

Objective #2: Provide positive visual identity and pedestrian experiences for the micro-business districts and unique neighborhoods of Boynton Beach.

Department Initiatives

1. Add the arts and additional design features to the plans for MLK Blvd
 - a) **Target End Date:** March 1, 2023
 - b) **Key Performance Indicators:** Completed plan with funding and design for artworks and artistic enhancement of infrastructure.
2. Sponsor murals with community engagement
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Complete 3 murals in different districts with one in the Brewery district
3. Add artistic features to Road and Utility improvements
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Artistic features for sidewalks, traffic calming, pump stations and drains
4. Develop a Medical District art plan with Baptist Health
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Completed plan
5. Excellent online presence about the public art, locations and district.
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Completed plan

Objective #3: Through the arts, enhance the social bonds of people and businesses of each district and neighborhood.



MISSION STATEMENT AND GOALS

DEPARTMENT: City Manager
DIVISION: Public Arts

FUND: 151
DEPT. NO.: 2611

Department Initiatives

1. With art projects and plans, attend or organize community discussions
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Participate or organize three in different places.
2. Engage students and their families in making art for the neighborhoods
 - a) **Target End Date:** May 30, 2023
 - b) **Key Performance Indicators:** Projects for Kinetic Biennial, bus stops and traffic cabinet wraps.
3. Utilize social media to connect people interested and engaged in the arts and their community.
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Consistent social media posting all year with a minimum of 150 posts.

PUBLIC ART DEPARTMENT STRATEGIC INITIATIVES

Public Art Initiative #1: Excellent Artistic Services

Make available the full range of public art services to other City departments, CRA, community organizations, property developers and artists.

1. Partner with departments to advance their objectives
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Three department partnership
2. Develop partnership materials for engaging artists in projects.
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Develop contact lists of 1000 artists, media, fabricators, installers, shippers and sign makers; and templates for contracts and call to artists
3. Successfully guide developers through the artist commission process
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** Assist four developers.

Public Art Initiative #2: Meaningful Art Projects and Events

Purchase and sponsor art projects and events with cultural significance to the various ethnic, LGBTQ, disabled and other communities of Boynton Beach.

1. Organize or assist on projects with particular communities.
 - a) **Target End Date:** September 30, 2023
 - b) **Key Performance Indicators:** MLK celebration (January), autism awareness (April), sister cities (April), Haitian (May), PRIDE (June), Hispanic (Sept), veterans (November)
2. Commission temporary or permanent artworks with a particular community.
 - a) **Target End Date:** May 30, 2023
 - b) **Key Performance Indicators:** One project with the deaf community.



PERSONNEL ALLOCATION

DEPARTMENT: City Manager
DIVISION: Public Arts

FUND: 151
DEPT. NO.: 2611

PositionTitle	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Public Arts Manager	30069	25	1.0	1.0	-	1.0	1.0
			1.0	1.0	-	1.0	1.0
Part-Time Positions:							
Public Art Coordinator - (PT)		10	0.5	0.5	-	0.5	0.5
Total Personnel:							
			1.5	1.5	-	1.5	1.5

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Public Arts Fund (151-2611)					
Number of Art Exhibitions	3	3	3	7	4
Number of Art Pieces Owned By The City	62 @ \$1,950,831	62 @ \$1,950,831	62 @ \$1,950,831	64 @ \$1,968,831	67 @ \$2,000,000
Number of Art Pieces on Loan	\$7	\$8	\$8	\$9	\$12
	33 @	35 @	35 @	37 @	38 @
Number of private development projects	\$1,667,727	\$1,683,487	\$1,683,487	\$1,203,487	\$1,243,487
Number of project repair/refurbish	8 @ \$14,500	0	0	2 @ \$15,000	6 @ \$18,750



DETAIL EXPENDITURES

Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 11 Public Arts 151-2611-579						
Department Summary						
	Personnel Services	134,145	148,833	141,605	138,940	139,405
	Operating Expenses	42,205	130,867	131,767	118,307	118,725
	Capital Outlay	12,500	60,000	60,000	312,527	312,527
	Nonoperating Expenses	-	-	7,228	18,821	18,821
	Total	\$ 188,850	\$ 339,700	\$ 340,600	\$ 588,595	\$ 589,478
	Estimated as % of Budget			100.26%		
12-10	Regular Salaries/Wages	90,846	103,508	96,280	102,057	102,057
14-10	Overtime	-	5,000	5,000	1,000	1,000
15-12	Cell Phone Allowance	504	504	504	504	504
15-20	Car Allowance	3,000	3,000	3,000	3,000	3,000
21-10	Employer Fica	7,308	7,404	7,404	7,846	7,846
22-10	General Employees Pension	18,038	18,038	18,038	12,952	12,952
23-10	Life Insurance	10	60	60	60	60
23-20	Disability Insurance	-	488	488	690	690
23-30	Health Insurance	13,393	9,304	9,304	9,304	9,769
23-34	Hsa	250	1,000	1,000	1,000	1,000
23-40	Dental Insurance	712	472	472	472	472
23-50	Vision Insurance	84	55	55	55	55
	Sub-total Personnel Services	\$ 134,145	\$ 148,833	\$ 141,605	\$ 138,940	\$ 139,405
32-10	Audit Fee	709	160	220	252	252
44-42	Office Rental	800	-	-	-	-
46-20	Equipment Maintenance	3,604	18,750	18,750	15,000	15,000
46-91	Software Maintenance	193	1,600	1,600	1,680	1,680
48-01	Comm Promotion/Marketng	585	2,900	2,900	3,100	3,100
49-09	Self Insurance Chgs (W/C)	1,665	1,720	1,720	1,747	2,144
49-10	Warehouse Service Chg	85	77	77	77	98
49-14	Credit Card Fees	150	-	-	-	-
49-17	Other Contractual Svcs	29,981	88,060	88,000	83,500	83,500
52-20	Opr Equipment <\$1000	750	-	-	-	-
52-85	Food Supplies	352	3,800	1,500	5,600	5,600
52-99	Misc Supplies	1,903	11,800	15,000	5,251	5,251
54-20	Memberships	230	400	400	420	420
54-30	Training	1,198	1,600	1,600	1,680	1,680
	Sub-Total Operating Expenses	\$ 42,205	\$ 130,867	\$ 131,767	\$ 118,307	\$ 118,725
67-01	Acquisition Of Public Art	12,500	60,000	60,000	312,527	312,527
	Sub-Total Capital Outlay	\$ 12,500	\$ 60,000	\$ 60,000	\$ 312,527	\$ 312,527
	Subtotal	\$ 188,850	\$ 339,700	\$ 333,372	\$ 569,774	\$ 570,657
91-04	Transfer To Grants-Match	-	-	-	15,000	15,000
99-03	Rsv. For Future Approp.	-	-	7,228	3,821	3,821
	Sub-total Nonoperating Expenses	\$ -	\$ -	\$ 7,228	\$ 18,821	\$ 18,821
	Department Total	\$ 188,850	\$ 339,700	\$ 340,600	\$ 588,595	\$ 589,478





Recreation Program Rev. Fund

FY 2023-2024 Adopted Budget

The Recreation Program Fund is established to provide recreation programs for City and non-City residents based on 100% user fees. A surcharge is made for non-residents. For FY 2023-24, total revenue for recreation programs is projected at \$541,400 (needing \$32K from fund balance). The operating expenditures of \$600,264 which includes a transfer to the General Fund and reserves..

This is an important bridge to providing recreation programs to income-eligible persons or families. The Recreation Program Fund will need to continue to lower program expenses or adjust user fees to increase revenues to have a healthy Fund Balance. FY 2023-24 and FY 2024-25 projects reflect a 2% increase in both revenues and expenditures, as such, no financial concerns anticipated for the service that is being provided to the community.

RECREATION PROGRAM REVENUE FUND (A Special Revenue Fund)

	2020-21 Actual	2021-22 Actual	2022-23 Amended Budget	2023-24 Adopted Budget	2024-25 Projected Budget	2025-26 Projected Budget
Total Fund Balance, October 1	\$ 534,249	\$ 617,535	\$ 587,891	\$ 529,955	\$ 471,091	\$ 411,050
Revenues	\$ 510,031	\$ 528,332	\$ 491,000	\$ 541,400	\$ 552,228 ⁽¹⁾	\$ 563,273 ⁽¹⁾
Expenditures	\$ (426,745)	\$ (557,976)	\$ (548,936)	\$ (600,264)	\$ (612,269) ⁽²⁾	\$ (624,515) ⁽²⁾
Revenues Over (Under) Expenditures	\$ 83,286	\$ (29,644)	\$ (57,936)	\$ (58,864)	\$ (60,041)	\$ (61,242)
Transfers In (To) Other Funds						
Fleet Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Transfers In (To) Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 83,286	\$ (29,644)	\$ (57,936)	\$ (58,864)	\$ (60,041)	\$ (61,242)
Total Fund Balance, September 30	\$ 617,535	\$ 587,891	\$ 529,955	\$ 471,091	\$ 411,050	\$ 349,808
Less Reserves & Designations	\$ (5,342)	\$ (5,342)	\$ (4,200)	\$ (4,200)	\$ (4,200)	\$ (4,200)
Designated Fund Balance Available	\$ 612,193	\$ 582,549	\$ 525,755	\$ 466,891	\$ 406,850	\$ 345,608

⁽¹⁾ Prior Year + 2%, based on 3yr trend

⁽²⁾ Prior Year + 1%, based on 3yr trend



RECREATION PROGRAM REVENUE FUND

Revenue:

Program Activity Fees	\$	362,000
Non Resident Registration Fees		125,400
Special Services Fees		24,500
Investment Income		7,500
Miscellaneous Income		22,000
Fund Balance (Increase) Decrease		<u>58,864</u>

Total Revenues: \$ 600,264

Appropriations:

Personnel	\$	255,002
Operating Expenses		345,262
Capital Outlay		-
Non Operating		<u>-</u>

Total Appropriations: \$ 600,264



DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Amended Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Charges For Services					
Program Activity Fees	349,780	300,000	250,000	280,000	362,000
Non-Resdnt/Registr Fee	141,780	150,000	102,000	125,400	125,400
Special Event Service Fee	17,955	18,550	25,000	24,500	24,500
Total Charges For Services	\$ 509,515	\$ 468,550	\$ 377,000	\$ 429,900	\$ 511,900
Investment Income					
Interest Income	179	1,500	15,000	7,500	7,500
Total Investment Income	\$ 179	\$ 1,500	\$ 15,000	\$ 7,500	\$ 7,500
Miscellaneous Income					
Miscellaneous Income	18,638	20,950	20,000	22,000	22,000
Total Miscellaneous Income	\$ 18,638	\$ 20,950	\$ 20,000	\$ 22,000	\$ 22,000
Sub Total	\$ 528,332	\$ 491,000	\$ 412,000	\$ 459,400	\$ 541,400
Fund Balance (Increase) Decrease	29,645	57,936	47,224	56,492	58,864
Grand Total	\$ 557,977	\$ 548,936	\$ 459,224	\$ 515,892	\$ 600,264

SUMMARY OF EXPENDITURES

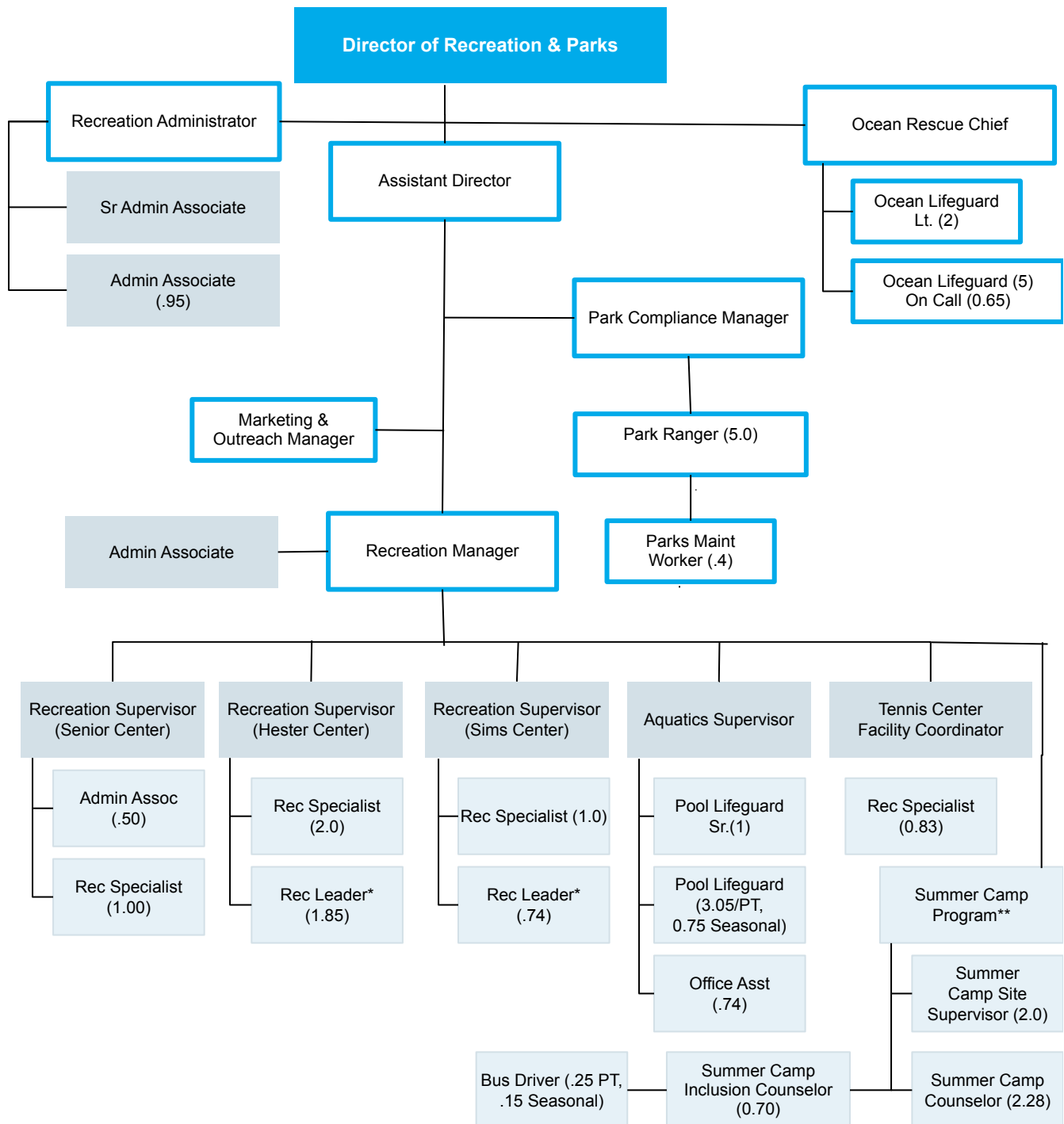
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Recreation Programs 172-2712-572					
Department Summary					
Personnel Services	142,957	161,252	161,975	173,002	255,002
Operating Expenses	386,520	384,534	294,099	342,890	345,262
Capital Outlay	-	3,150	3,150	-	-
Nonoperating Expenses	28,500	-	-	-	-
Total	\$ 557,977	\$ 548,936	\$ 459,224	\$ 515,892	\$ 600,264
Estimated as % of Budget			83.7%		



ORGANIZATIONAL CHART

DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 172
DEPT. NO.: 2712



*50% Funded in the Rec Program Revenue Fund 2712

** Authorized and Funded in the Rec Program Revenue Fund 2712



PERSONNEL ALLOCATION

DEPARTMENT: Recreation & Parks
DIVISION: Recreation

FUND: 172
DEPT. NO.: 2712

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Part-Time and Seasonal Positions (FTE):							
Recreation Program Revenue Fund 2712							
Summer Camp Site Supervisor			-	0.38	-	0.38	0.38
Summer Camp Inclusion Counselor	61288	8	0.70	0.70	-	0.70	0.70
Summer Day Camp Counselor	61278	5	2.35	1.90	-	1.90	1.90
Bus Driver	54207	8	0.25	0.25	-	0.25	0.25
Seasonal Bus Driver	54208	8	0.15	0.15	-	0.15	0.15
Total Personnel:			3.45	3.38	-	3.38	3.38

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Recreation					
Camp Program Participants (8 week summer camps)	38	100	100	140	140
Class Participants (registered programs; not including drop-in)	1,719	2,453	2,453	2,600	2,800
Beach Visitors	205,895	199,930	199,930	200,000	200,000
Lifeguard Actions	1,978	2,970	2,970	2,500	2,500
Volunteer Hours	1,657	645	645	2,238	2,585
Parking Decals Sold	3,378	2,731	2,731	2,300	2,500
Pavilion Reservation Attendance	5,500	9,711	9,711	11,000	12,000
Revenue from Facility Rentals	30,893	148,144	148,144	175,000	200,000
Revenue from Program Fees	328,053	510,030	510,030	450,000	566,950
Revenue from Recreation Fees, Programs, Sales, Etc.	949,077	147,455	147,455	140,000	150,000



DETAIL EXPENDITURES

Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Div 12 Recreation 172-2712-572						
Department Summary						
	Personnel Services	142,957	161,252	161,975	173,002	255,002
	Operating Expenses	386,520	384,534	294,099	342,890	345,262
	Capital Outlay	-	3,150	3,150	-	-
	Nonoperating Expenses	28,500	-	-	-	-
	Total	\$ 557,977	\$ 548,936	\$ 459,224	\$ 515,892	\$ 600,264
	Estimated As % of Budget			83.7%		
12-10	Regular Salaries/Wages	129,334	144,575	150,000	160,708	160,708
14-10	Overtime	125	700	500	-	-
14-20	Reimbursable Wages	(26)	1,000	-	-	-
19-99	New Personnel/Reclass	-	-	-	-	82,000
21-10	Employer Fica	12,887	14,977	11,475	12,294	12,294
25-10	Unemployment	637	-	-	-	-
	Sub-Total Personnel Services	\$ 142,957	\$ 161,252	\$ 161,975	\$ 173,002	\$ 255,002
32-10	Audit Fee	1,417	389	537	407	407
34-60	Program Fees/Instructors	220,021	146,250	116,000	103,600	103,600
41-12	Postage	3,211	3,015	4,000	4,000	4,000
46-91	Software Maintenance	-	468	-	-	-
47-10	Printing & Binding	31,939	36,450	32,000	32,000	32,000
48-05	Advertising	-	1,900	1,800	2,500	2,500
49-09	Self Insurance Chgs (W/C)	9,744	10,287	10,287	10,444	12,816
49-10	Warehouse Service Chg	682	725	725	789	789
49-14	Credit Card Fees	1,383	1,500	1,200	-	-
49-17	Other Contractual Svcs	84,190	132,840	83,000	121,500	121,500
52-20	Opr Equipment <\$1000	-	4,725	4,700	2,050	2,050
52-40	Program Fees/Supplies	24,997	42,335	37,000	61,500	61,500
52-85	Food Supplies	2,826	3,650	2,850	4,100	4,100
54-30	Training	6,110	-	-	-	-
	Sub-Total Operating Expenses	\$ 386,520	\$ 384,534	\$ 294,099	\$ 342,890	\$ 345,262
64-03	Recreation Equipment	-	3,150	3,150	-	-
	Sub-Total Capital Outlay	\$ -	\$ 3,150	\$ 3,150	\$ -	\$ -
	Subtotal	\$ 529,477	\$ 548,936	\$ 459,224	\$ 515,892	\$ 600,264
91-01	Transfer To General Fund	28,500	-	-	-	-
	Sub-total Nonoperating Expenses	\$ 28,500	\$ -	\$ -	\$ -	\$ -
	Department Total	\$ 557,977	\$ 548,936	\$ 459,224	\$ 515,892	\$ 600,264





Debt Service Funds

FY 2023-2024 Adopted Budget

The City issued Public Service Tax Revenue Bonds in the past secured solely by all public service and communications service taxes. Beginning in FY 2008-09, this fund now receives all of the taxes directly to pay debt service on bond issues for capital construction projects. Previously, some of these taxes were credited directly to the General Fund or the Capital Improvement Fund. As a result, the total amount of taxes available and allocated was not clear in a single budget or accounting schedule. We now continue to show all revenue in the Public Service Tax Debt Service Fund.

The City is projected to receive a total of \$10.8M in Public Service Taxes in FY 2023-24. Of this amount, \$2.4M is budgeted for required debt service payments with \$9M transferred to the General Fund and a \$600K transfer to the Capital Projects fund. The future years, thru FY2024-25, show a decline in the fund balance which may require reduction in the amount of transfers.



PUBLIC SERVICE TAX REVENUE BONDS (A Debt Service Fund)

	2020-21 Actual	2021-22 Actual	2022-23 Amended Budget	2023-24 Adopted Budget	2024-25 Projected Budget	2025-26 Projected Budget
Total Fund Balance, October 1	\$ 5,704,586	\$ 6,091,634	\$ 5,544,712	\$ 4,683,117	\$ 3,450,465	\$ 2,289,275
Revenues	\$ 10,644,043	\$ 11,062,669	\$ 10,770,574	\$ 10,809,738	\$ 10,917,835 ⁽¹⁾	\$ 11,027,014 ⁽¹⁾
Expenditures	\$ (2,416,995)	\$ (2,419,591)	\$ (2,442,169)	\$ (2,442,390)	\$ (2,479,026) ⁽²⁾	\$ (2,516,211) ⁽²⁾
Revenues Over (Under) Expenditures	\$ 8,227,048	\$ 8,643,078	\$ 8,328,405	\$ 8,367,348	\$ 8,438,810	\$ 8,510,802
Transfers In (To) Other Funds						
Capital Improvement Fund	\$ (600,000)	\$ (600,000)	\$ (600,000)	\$ (600,000)	\$ (600,000)	\$ (600,000)
General Fund	\$ (7,240,000)	\$ (8,590,000)	\$ (8,590,000)	\$ (9,000,000)	\$ (9,000,000)	\$ (9,000,000)
Net Transfers In (To) Other Funds	\$ (7,840,000)	\$ (9,190,000)	\$ (9,190,000)	\$ (9,600,000)	\$ (9,600,000)	\$ (9,600,000)
Net Change in Fund Balance	\$ 387,048	\$ (546,922)	\$ (861,595)	\$ (1,232,652)	\$ (1,161,190)	\$ (1,089,198)
Total Fund Balance, September 30	\$ 6,091,634	\$ 5,544,712	\$ 4,683,117	\$ 3,450,465	\$ 2,289,275	\$ 1,200,077
Less Reserves & Designations	\$ (6,091,634)	\$ (5,544,712)	\$ (4,683,117)	\$ (3,450,465)	\$ (2,289,275)	\$ (1,200,077)
Undesignated Fund Balance Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

⁽¹⁾ Prior Year + 3%, based on 3yr trend⁽²⁾ Prior Year + 2%, based on 3yr trend

PUBLIC SERVICE TAX DEBT SERVICE FUND

Revenues:		
Utility Taxes	\$	10,399,738
Interest Income		60,000
Transfers In		350,000
Fund Balance (Increase) Decrease		<u>1,232,652</u>
Total Revenues:	\$	<u>12,042,390</u>
Appropriations:		
Principal	\$	2,170,000
Interest		245,894
Transfers		9,600,000
CPA and Fiscal Agent Fees		17,481
Non Operating		<u>9,015</u>
Total Appropriations:	\$	<u>12,042,390</u>



DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Amended Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Public Service Taxes					
Florida Power & Light	6,843,225	6,300,000	6,300,000	6,300,000	6,300,000
Misc Utility Taxes	64,291	50,000	50,000	50,000	50,000
Water & Sewer 10%	1,314,638	1,300,000	1,300,000	1,300,000	1,300,000
Florida Public Utilities	90,274	100,000	100,000	100,000	100,000
Amerigas	40,298	45,000	45,000	45,000	45,000
Communication Serv. Tax	2,707,274	2,604,738	2,604,738	2,604,738	2,604,738
Total Public Service Tax	\$ 11,060,000	\$ 10,399,738	\$ 10,399,738	\$ 10,399,738	\$ 10,399,738
Investment Income					
Interest Income	2,669	20,836	20,836	20,836	60,000
Total Investment Income	\$ 2,669	\$ 20,836	\$ 20,836	\$ 20,836	\$ 60,000
Transfers In					
American Rescue Plan	-	350,000	350,000	350,000	350,000
Total Transfers In	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
Sub Total	\$ 11,062,669	\$ 10,770,574	\$ 10,770,574	\$ 10,770,574	\$ 10,809,738
Fund Balance (Increase) Decrease	546,922	861,595	861,595	861,816	1,232,652
Grand Total	\$ 11,609,591	\$ 11,632,169	\$ 11,632,169	\$ 11,632,390	\$ 12,042,390

DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
DIV 11 Public Service Tax Debt Service 207-3011-517					
Department Summary					
Operating Expenses	2,835	15,260	15,260	15,481	15,481
Capital Outlay	2,415,895	2,417,894	2,417,894	2,417,894	2,417,894
Nonoperating Expenses	9,190,861	9,199,015	9,199,015	9,199,015	9,609,015
Total	\$ 11,609,591	\$ 11,632,169	\$ 11,632,169	\$ 11,632,390	\$ 12,042,390
Estimated as % of Budget			100.0%		
31-90 Other Professional Svcs	-	6,850	6,850	6,850	6,850
32-10 Audit Fee	2,835	6,096	8,410	8,631	8,631
49-17 Other Contractual Svcs	-	2,314	-	-	-
Sub-Total Operating Expenses	\$ 2,835	\$ 15,260	\$ 15,260	\$ 15,481	\$ 15,481
71-01 Principal Payment	2,170,000	2,170,000	2,170,000	2,170,000	2,170,000
72-01 Debt Interest Expense	245,895	245,894	245,894	245,894	245,894
73-01 Fiscal Agents Fee	-	2,000	2,000	2,000	2,000
Sub-Total Capital Outlay	\$ 2,415,895	\$ 2,417,894	\$ 2,417,894	\$ 2,417,894	\$ 2,417,894
Subtotal	\$ 2,418,730	\$ 2,433,154	\$ 2,433,154	\$ 2,433,375	\$ 2,433,375
91-01 Transfer To General Fund	8,590,000	8,590,000	8,590,000	8,590,000	9,000,000
91-31 Transfer To Capital Impv	600,000	600,000	600,000	600,000	600,000
95-60 Uncollectible Expense	861	9,015	9,015	9,015	9,015
Sub-total Nonoperating Expenses	\$ 9,190,861	\$ 9,199,015	\$ 9,199,015	\$ 9,199,015	\$ 9,609,015
Department Total	\$ 11,609,591	\$ 11,632,169	\$ 11,632,169	\$ 11,632,390	\$ 12,042,390





Fleet Maintenance Fund

FY 2023-2024 Adopted Budget

The Fleet Fund is an internal service fund that is responsible for the repair and replacement of all City vehicles. Funding for fleet operations comes 100% in the form of vehicle service charges and transfers from user departments for vehicle prefunded replacement based on a schedule that varies from department to department depending on the vehicles used, estimated life of the vehicle and intensity of use. The Fleet budget has decreased to \$11.39M from FY 2022-23 budget of \$16.7M due to replacement & acquisition of a smaller fleet for FY 2023-24. The vehicle purchases budget for FY 2023-24 is \$0M compared to \$11.647M in FY 2022-23.

For the projected FY 2023-24 and FY 2024-25 revenues are increased by 4% due to repairs, and cost escalation for parts and repairs service provided to City departments. The projected expenditures reflect no increase over the prior year. The benefits are recognized in the change in Net Assets.

FLEET MAINTENANCE FUND (An Internal Service Fund)						
	2020-21 Actual	2021-22 Actual	2022-23 Amended Budget	2023-24 Adopted Budget	2024-25 Projected Budget	2025-26 Projected Budget
Net Assets, October 1	\$ 10,879,100	\$ 12,003,082	\$ 9,192,580	\$ 3,440,512	\$ 3,861,308	\$ 4,520,351
Operating Revenues	\$ 5,055,034	\$ 6,347,260	\$ 4,631,875	\$ 6,078,236	\$ 6,321,365 ⁽¹⁾	\$ 6,574,220
Operating Expenses	\$ (4,526,675)	\$ (9,121,921)	\$ (5,144,968)	\$ 186,536	\$ 186,536	\$ 186,536
Depreciation/Capital Outlay in Budget Years	\$ (4,633,699)	\$ (5,497,159)	\$ (11,575,663)	\$ (11,575,663)	\$ (11,575,663)	\$ (11,575,663)
Operating Income (Loss)	\$ (4,105,340)	\$ (8,271,820)	\$ (12,088,756)	\$ (5,310,891)	\$ (5,067,762)	\$ (4,814,907)
Nonoperating Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nonoperating Expense - GASB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (To) Other Funds						
Vehicle Service Fund	\$ -	\$ -	\$ 4,368	\$ 7,780	\$ 7,780	\$ 7,780
General Fund	\$ 2,714,989	\$ 2,769,347	\$ 3,157,778	\$ 3,185,283	\$ 3,185,283	\$ 3,185,283
Community Improvements Fund	\$ -	\$ 2,600	\$ 3,231	\$ 4,915	\$ 4,915	\$ 4,915
Building Fund	\$ 21,320	\$ 10,400	\$ 12,480	\$ 30,261	\$ 30,261	\$ 30,261
Water & Sewer Utility Fund	\$ 961,609	\$ 951,322	\$ 998,590	\$ 1,136,782	\$ 1,136,782	\$ 1,136,782
Golf Course	\$ 52,346	\$ 111,297	\$ 98,088	\$ 4,992	\$ 4,992	\$ 4,992
Solid Waste Fund	\$ 1,437,680	\$ 1,584,688	\$ 2,029,000	\$ 1,319,956	\$ 1,319,956	\$ 1,319,956
Warehouse Fund	\$ 22,583	\$ 12,869	\$ 12,869	\$ 17,751	\$ 12,869	\$ 12,869
Recreation Program Revenue Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery Fund	\$ 18,795	\$ 18,795	\$ 20,284	\$ 23,967	\$ 23,967	\$ 23,967
Net Transfers In (To) Other Funds	\$ 5,229,322	\$ 5,461,318	\$ 6,336,688	\$ 5,731,687	\$ 5,726,805	\$ 5,726,805
Contra Account - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Increase (Decrease) In Net Assets	\$ 1,123,982	\$ (2,810,502)	\$ (5,752,068)	\$ 420,796	\$ 659,043	\$ 911,898
Net Assets, September 30	\$ 12,003,082	\$ 9,192,580	\$ 3,440,512	\$ 3,861,308	\$ 4,520,351	\$ 5,432,249
Less Designated for Prefunded Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Less Investment in Capital Assets	\$ (9,573,019)	\$ (9,573,019)	\$ (9,573,019)	\$ (9,573,019)	\$ (9,573,019)	\$ (9,573,019)
Undesignated Net Assets Available	\$ 2,430,063	\$ (380,439)	\$ (6,132,507)	\$ (5,711,711)	\$ (5,052,668)	\$ (4,140,770)

(1) Prior Year + 4%, based on 3yr trend



FLEET MAINTENANCE FUND

Revenue:	
Vehicle Service Charges	\$ 4,930,516
Miscellaneous Income	1,193,755
Interest Income	50,000
Transfer In	5,635,652
Fund Balance (Increase) Decrease	<u>(420,796)</u>
Total Revenues:	<u>\$ 11,389,127</u>
Appropriations:	
Personnel Services	\$ 1,639,090
Operating Expenses	3,632,651
Capital Outlay	6,062,728
Vehicle Purchases	-
Transfer	<u>54,658</u>
Total Appropriations:	<u>\$ 11,389,127</u>



DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Adopted Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Charges For Services					
Int Srv Chgs-General	4,904,506	3,161,291	3,200,000	4,497,532	4,930,516
Total Charges For Services	\$ 4,904,506	\$ 3,161,291	\$ 3,200,000	\$ 4,497,532	\$ 4,930,516
Confiscations					
Investment Income					
Interest Income	2,002	1,500	120,000	2,134	50,000
Total Investment Income	\$ 2,002	\$ 1,500	\$ 120,000	\$ 2,134	\$ 50,000
Disposal Of Fixed Assets					
Sale Of Surplus Equip.	1,134,642	250,000	275,000	355,672	355,672
Total Disposal Of Fixed Assets	\$ 1,134,642	\$ 250,000	\$ 275,000	\$ 355,672	\$ 355,672
Miscellaneous Income					
Miscellaneous Income	28,684	-	-	-	-
Insurance Reimbursement	760	-	800	-	-
Vs - Parts Markup	143,323	80,000	115,000	113,815	113,815
Vs - Fuel Markup	133,343	40,000	140,000	56,908	56,908
Vs - Labor	-	1,099,084	1,000,000	667,360	667,360
Total Miscellaneous Income	\$ 306,110	\$ 1,219,084	\$ 1,255,800	\$ 838,083	\$ 838,083
Transfers In					
General Fund	2,769,347	3,157,778	3,157,778	3,157,778	3,185,283
Community Improvements	2,600	3,231	3,231	3,231	4,726
Building Fund	10,400	12,480	12,480	12,480	29,097
Water/Sewer Revenue	951,322	998,590	998,590	998,590	1,093,060
Golf Course	111,297	98,088	98,088	98,088	4,800
Sanitation	1,584,688	2,029,000	2,029,000	2,029,000	1,269,188
Vehicle Service	-	4,368	4,368	4,368	7,780
Warehouse	12,869	12,869	12,869	12,869	17,751
Bbmp	18,795	20,284	20,284	20,284	23,967
Total Transfers In	\$ 5,461,318	\$ 6,336,688	\$ 6,336,688	\$ 6,336,688	\$ 5,635,652
Sub Total	\$ 11,808,578	\$ 10,968,563	\$ 11,187,488	\$ 12,030,109	\$ 11,809,923
Encumbrance Roll Over					
Fund Balance (Increase) Decrease	2,810,502	5,752,068	6,205,137	(572,733)	(420,796)
Grand Total	\$ 14,619,080	\$ 16,720,631	\$ 17,392,625	\$ 11,457,376	\$ 11,389,127

SUMMARY OF EXPENDITURES

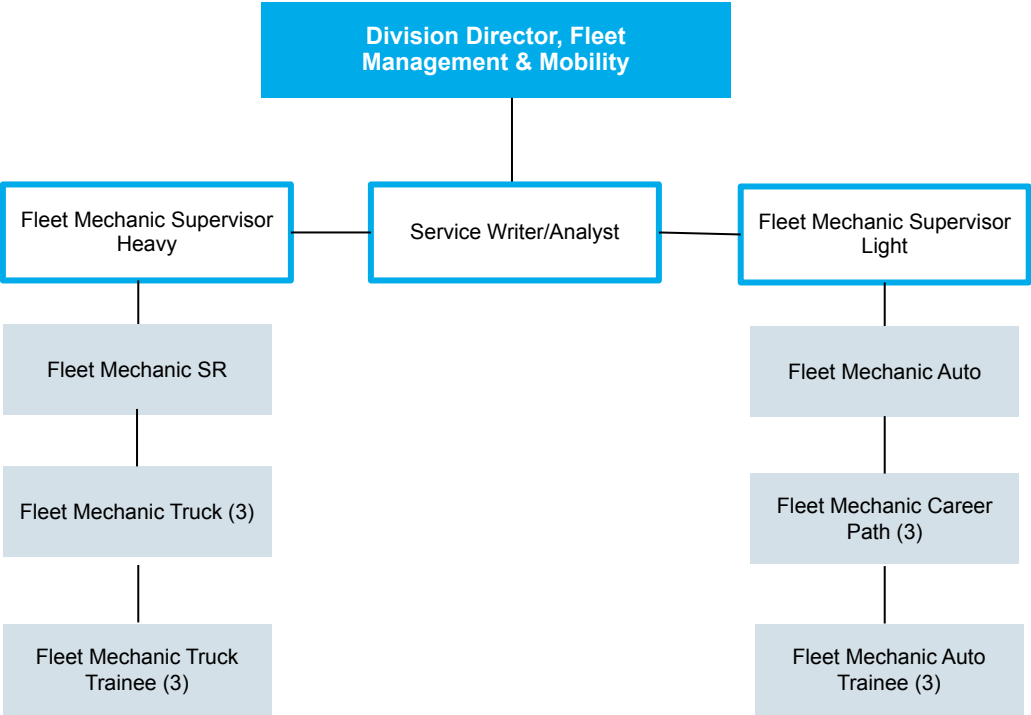
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Budget
Fleet Maintenance Fund 501-2516-519					
Department Summary					
Personnel Services	1,580,700	1,522,751	1,627,952	1,775,210	1,639,090
Operating Expenses	2,970,314	3,549,519	3,479,851	3,543,417	3,632,651
Capital Outlay	5,532,371	11,643,993	12,280,454	6,062,728	6,062,728
Nonoperating Expenses	4,535,695	4,368	4,368	76,021	54,658
Total	\$ 14,619,080	\$ 16,720,631	\$ 17,392,625	\$ 11,457,376	\$ 11,389,127
Estimated as % of Budget			104.0%		



ORGANIZATIONAL CHART

DEPARTMENT: Public Works
DIVISION: Fleet Maintenance

FUND: 501
DEPT. NO.: 2516



MISSION STATEMENT AND GOALS

DEPARTMENT: **Public Works**
DIVISION: **Fleet Maintenance**

FUND: **501**
DEPT. NO.: **2516**

DEPARTMENT MISSION STATEMENT:

The Fleet Maintenance Division is committed to providing the highest quality of service in the most cost effective and efficient manner. Fleet Maintenance is also dedicated to environmental sustainability.

DEPARTMENT CORE SERVICES:

- Provide quality service to ensure that departments throughout the City can provide their organizational mission.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

1. Value to the Community:

- a) Ensure the fleet is operational so that the City can provide its services.

2. Short Term Challenges and Opportunities:

- a) Intense use results in increased maintenance
- b) Adequate staffing (turnover)
- c) Performing scheduled maintenance and keeping parts in stock
- d) Cost fluctuations and scarcity due to market conditions

3. Long Term Challenges and Opportunities:

- a) Ensure technicians are aware of the latest automotive technology through the original equipment manufacturer and professional organizations.
- b) Procure Software that will allow managers to track service and time to provide service.

STRATEGIC GOAL: Environmental Sustainability

1. Value to the Community:

- a) Adopt cleaner and more efficient fleet will have economic benefits for the City

2. Short Term Challenges and Opportunities:

- a) Hybrids and electric vehicles cannot replace Police, Fire, Solid Waste and other working vehicles.
- b) Cost of Hybrids and Electric vehicles is high and they are more difficult to maintain.
- c) Prefunding amount doesn't always cover the cost of the new vehicle.

c. Long Term Challenges and Opportunities:

- a) Overcoming preconceived notions about the maintenance of vehicles
- b) As technology develops, staff will have to reevaluate the applicability to the fleet.
- c) Time and Cost of training staff to maintain electric vehicles.

STRATEGIC GOAL: High Performing Organization

1. Objective 1: Provide full inspection of vehicles on scheduled intervals.

- a) Initiative 1: Inform customers via maintenance reports, PM reports, and emails.
- b) Initiative 2: Monitor technician productivity to ensure quick turnaround time.
- c) Initiative 3: Ensure technicians are aware of the latest automotive technology through the original equipment manufacturer and professional organizations.
 - i. Target completion date – Continuous throughout the year
 - ii. Key performance indicators – Customer feedback and later this year use the software that tracks performance.

STRATEGIC GOAL: Environmental Sustainability

1. Objective 1: Evaluate which operations in fleet can be productive with electric vehicles

- a) Initiative 1: Initiative supporting the objective: Work with Departments about possible applications
 - i. Target completion date – Continuous throughout the year.
 - ii. Key performance indicators – Departments request for vehicles that are scheduled for replacement



PERSONNEL ALLOCATION

DEPARTMENT: Public Works
DIVISION: Fleet Maintenance

FUND: 501
DEPT. NO.: 2516

PositionTitle	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Division Director, Fleet Management & Mobility	56459	44	1.00	1.00	-	1.00	1.00
Fleet Mechanic, Supervisor	56349	24	2.00	2.00	-	2.00	2.00
*Director, Public Works	57019	50	-	-	-	-	-
**Deputy Director		39	-	-	-	-	-
***Assistant Director	51029	32	-	-	-	-	-
Service Writer/Analyst	4542	9	1.00	1.00	-	1.00	1.00
Career Path Fleet Mechanic Trainee - Master			11.00	11.00	1.00	12.00	12.00
Fleet Mechanic Trainee	56231	12	*	*	*	*	*
Fleet Mechanic - Automotive	56251	14	*	*	*	*	*
Fleet Mechanic - Automotive, Sr.	56271	18	*	*	*	*	*
Fleet Mechanic - Truck	56241	16	*	*	*	*	*
Fleet Mechanic, Sr - Truck	56261	20	*	*	*	*	*
Fleet Mechanic - Master	56289	22	*	*	*	*	*
Total Personnel:			15.00	15.00	1.00	16.00	16.00

* Position funded 25% in Public Works Admin, 15% in Fleet and 60% in Solid Waste

** New Position funded 25% in Public Works Admin, 25% in Fleet and 50% in Solid Waste

*** New Position funded 20% in Public Works Admin, 30% in Fleet and 50% in Solid Waste

Performance Measures	Actual			Esitmate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Fleet (501-2516)					
Number of Vehicles (Prior Year Information unavailable in H.T.E.)	670	670	670	690	690
Number of work orders (jobs) processed	8,800	9,000	9,000	6,800	7,000
Total maintenance expenditures for PD Vehicles (Maint. & Fuel)	\$ 1,015,000	\$ 1,025,000	\$ 1,025,000	\$ 520,000	\$ 520,000



DETAIL EXPENDITURES

Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Budget Budget
Div 16 Fleet 501-2516-519						
Department Summary						
	Personnel Services	1,580,700	1,522,751	1,627,952	1,775,210	1,639,090
	Operating Expenses	2,970,314	3,549,519	3,479,851	3,543,417	3,632,651
	Capital Outlay	5,532,371	11,643,993	12,280,454	6,062,728	6,062,728
	Nonoperating Expenses	4,535,695	4,368	4,368	76,021	54,658
	Total	\$ 14,619,080	\$ 16,720,631	\$ 17,392,625	\$ 11,457,376	\$ 11,389,127
	Estimated As % Of Budget			104.0%		
12-10	Regular Salaries/Wages	892,425	940,611	975,356	978,793	978,793
12-20	Holiday Pay	5,843	5,668	7,053	5,668	5,668
14-10	Overtime	92,881	60,000	82,523	80,000	80,000
15-11	Tool Allowance	10,917	11,000	14,000	44,000	44,000
15-13	Shoe Allowance	1,800	1,950	1,950	1,650	1,650
15-20	Car Allowance	4,800	4,800	4,800	4,800	4,800
19-99	New Personnel/Reclass	-	-	6,170	227,737	84,639
21-10	Employer Fica	78,640	68,875	73,576	92,865	92,865
22-10	General Employees Pension	325,818	250,474	275,521	169,448	169,448
22-50	Roth 457	-	-	(100)	-	-
23-10	Life Insurance	363	288	309	902	902
23-11	Life Insurance-Retirees	28	30	30	30	30
23-20	Disability Insurance	5,638	5,747	5,919	5,841	5,841
23-30	Health Insurance	138,793	148,869	154,840	139,564	146,542
23-34	Hsa	14,938	16,000	17,181	16,000	16,000
23-40	Dental Insurance	7,042	7,552	7,904	7,080	7,080
23-50	Vision Insurance	774	887	920	832	832
Sub-Total Personnel Services		\$ 1,580,700	\$ 1,522,751	\$ 1,627,952	\$ 1,775,210	\$ 1,639,090
32-10	Audit Fee	5,669	5,172	7,135	9,017	9,017
40-12	Business Meetings	2,862	-	-	-	-
41-15	Cellular Phone/Beeper	2,390	2,450	2,500	8,700	8,700
43-10	Electric Service	5,125	5,500	3,400	4,000	4,000
43-20	Water/Sewer Service	1,058	1,100	1,200	1,100	1,100
44-30	Equipment Rental	1,466	34,584	30,000	5,000	5,000
44-31	Copy Machine Rental	2,240	3,000	3,000	3,000	3,000
46-20	Equipment Maintenance	1,442	3,000	5,700	3,000	3,000
46-26	Commercial Repairs	21,760	94,200	100,000	100,000	100,000
46-30	Vehicle Maint. - Garage	62,054	152,621	183,411	2,000	50,000
46-31	Vehicle Maint. - Other	121,736	78,900	86,430	85,000	85,000
46-91	Software Maintenance	-	310,678	332,000	210,000	210,000
49-09	Self Insurance Chgs (W/C)	22,975	23,007	23,007	23,007	30,217
49-10	Warehouse Service Chg	260,014	265,983	265,983	265,983	300,007
49-17	Other Contractual Srvs	6,278	56,963	40,000	55,000	55,000
49-41	Licenses, Fees & Permits	1,729	5,000	4,700	3,000	3,000
51-10	Office Supplies	2,510	3,800	2,300	2,000	2,000
51-25	Computer Sftwre <\$1000	-	695	695	695	695
52-01	Supplies	564	500	840	2,000	2,000
52-10	Fuel Oil Vehicles	1,413,873	1,161,886	1,500,000	1,608,865	1,608,865



DETAIL EXPENDITURES

Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Budget Budget
52-12	Tires & Tubes	207,522	193,830	200,000	215,000	215,000
52-13	Auto Parts & Supplies	807,581	1,110,000	652,900	900,000	900,000
52-20	Opr Equipment <\$1000	341	2,800	800	800	800
52-21	Chemicals	253	750	750	750	750
52-22	Uniforms	4,579	4,800	4,800	8,000	8,000
52-23	Safety Clothing/Equip.	349	1,300	1,800	1,000	1,000
52-25	Janitor Supplies	401	500	500	500	500
52-27	Hardware/Tools	1,791	8,500	8,000	8,000	8,000
54-10	Books-Publications-Videos	-	500	500	500	500
54-20	Memberships	2,378	4,000	4,000	4,000	4,000
54-30	Training	9,374	13,500	13,500	13,500	13,500
Sub-Total Operating Expenses		\$ 2,970,314	\$ 3,549,519	\$ 3,479,851	\$ 3,543,417	\$ 3,632,651
62-01	Building Improvements	24,060	31,000	60,000	43,000	43,000
64-02	General Equipment	11,152	23,830	10,454	5,730	5,730
64-14	Computer Software	-	10,000	10,000	10,000	10,000
64-15	Computer Equipment	-	1,500	-	3,998	3,998
64-16	Furniture & Fixtures	-	2,000	-	-	-
64-33	Vehicle Purchases	5,497,159	11,575,663	12,200,000	6,000,000	6,000,000
Sub-Total Capital Outlay		\$ 5,532,371	\$ 11,643,993	\$ 12,280,454	\$ 6,062,728	\$ 6,062,728
Subtotal		\$ 10,083,385	\$ 16,716,263	\$ 17,388,257	\$ 11,381,355	\$ 11,334,469
91-30	Transfer/Veh. Srv. Fund	-	4,368	4,368	29,143	7,780
95-40	Depreciation Expense	4,347,494	-	-	-	-
99-02	Non-Budgeted Expense	181,201	-	-	-	-
99-03	Rsv. For Future Approp.	-	-	-	46,878	46,878
99-25	Loss-Disposal Of Assets	7,000	-	-	-	-
Sub-total Nonoperating Expenses		\$ 4,535,695	\$ 4,368	\$ 4,368	\$ 76,021	\$ 54,658
Department Total		\$ 14,619,080	\$ 16,720,631	\$ 17,392,625	\$ 11,457,376	\$ 11,389,127





Materials & Distribution Fund

FY 2023-2024 Adopted Budget

This is an internal service fund responsible for bulk purchases and storage, record storage, replenishment and delivery of commodities for departments. Materials & Distribution is a division of the Financial Services Department working closely with Procurement Services.

The Materials & Distribution division receives funding from charges for services to operating departments of the City, anticipated FY 2023-24 revenues are \$565,327. The operating expenses for the Materials & Distribution Fund in Fiscal Year 2023-24 are \$557,493.

FY 2022-2024 thru FY 2024-25 has the City's Materials & Distribution Fund realizing modest improvements in Net Assets. The projected years through FY 2024-25 with a 3% increase in both revenues and expenses will provide the opportunity of maintaining minimal inventory levels while still meeting the needs of the City. Management will continue to analyze the internal service charges to other Funds/Departments to prevent any operating shortfalls in the future.

MATERIALS & DISTRIBUTION FUND (An Internal Service Fund)

	2020-21 Actual	2021-22 Actual	2022-23 Amended Budget	2023-24 Adopted Budget	2024-25 Projected Budget	2025-26 Projected Budget
Net Assets, October 1	\$ (239,902)	\$ (125,836)	\$ (192,759)	\$ (207,314)	\$ (207,260)	\$ (207,165)
Operating Revenues	\$ 525,250	\$ 529,438	\$ 545,320	\$ 565,327 ⁽¹⁾	\$ 582,287 ⁽¹⁾	\$ 599,755
Operating Expenses	\$ (440,479)	\$ (596,361)	\$ (555,507)	\$ (557,493)	\$ (574,218)	\$ (591,444)
Operating Income (Loss)	\$ 84,771	\$ (66,923)	\$ (10,187)	\$ 7,834	\$ 8,069	\$ 8,311
Nonoperating Revenue	\$ 62,615	\$ -	\$ -	\$ -	\$ -	\$ -
Nonoperating Expense	\$ (10,737)	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In (To) Other Funds						
Vehicle Service Fund	\$ (22,583)	\$ -	\$ (4,368)	\$ (7,780)	\$ (7,975)	\$ (8,174)
Increase (Decrease) In Net Assets	\$ 114,066	\$ (66,923)	\$ (14,555)	\$ 54	\$ 95	\$ 137
Net Assets, September 30	\$ (125,836)	\$ (192,759)	\$ (207,314)	\$ (207,260)	\$ (207,165)	\$ (207,028)
Less Investment in Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Net Assets Available	\$ (125,836)	\$ (192,759)	\$ (207,314)	\$ (207,260)	\$ (207,165)	\$ (207,028)

⁽¹⁾ Prior Year + 3%, based on 3yr trend



MATERIALS & DISTRIBUTION FUND

Revenue:	
Materials & Distribution Operations	\$ 565,327
Miscellaneous Income	-
Fund Balance (Increase) Decrease	(54)
Total Revenues:	\$ 565,273
Appropriations:	
Personnel Services	504,723
Operating Expenses	23,629
Capital Outlay	-
Non Operating	36,921
Total Appropriations:	\$ 565,273



DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Adopted Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Charges for Services					
Int Srv Chgs-General	128,281	135,106	135,106	139,268	139,260
Int Srv Chgs-Comm Impr	81	89	89	63	63
Int Svc Chgs-Building	458	176	176	635	635
Int Srv Chgs-Public Arts	85	77	77	98	98
Int Srv Chgs-Recr Progr	682	725	725	789	789
Int Srv Chgs-Wtr & Swr	131,183	133,878	133,878	113,934	113,934
Int Srv Chgs-Golf Course	1,358	1,320	1,320	1,032	1,032
Int Srv Chgs-Sanitation	7,041	7,719	7,719	8,882	8,882
Int Srv Chgs-Vehicle Srv	260,014	265,983	265,983	300,007	300,007
Int Srv Chgs-Self Insurnc	144	140	140	179	179
Int Srv Chgs-B.B.M.P.	111	107	107	448	448
TOTAL CHARGES FOR SERVICES	\$ 529,438	\$ 545,320	\$ 545,320	\$ 565,335	\$ 565,327
Miscellaneous Income					
Sub Total	\$ 529,438	\$ 545,320	\$ 545,320	\$ 565,335	\$ 565,327
Fund Balance (Increase) Decrease	66,923	14,555	14,763	(8,602)	(54)
Grant Total	\$ 596,361	\$ 559,875	\$ 560,083	\$ 556,733	\$ 565,273

SUMMARY OF EXPENDITURES

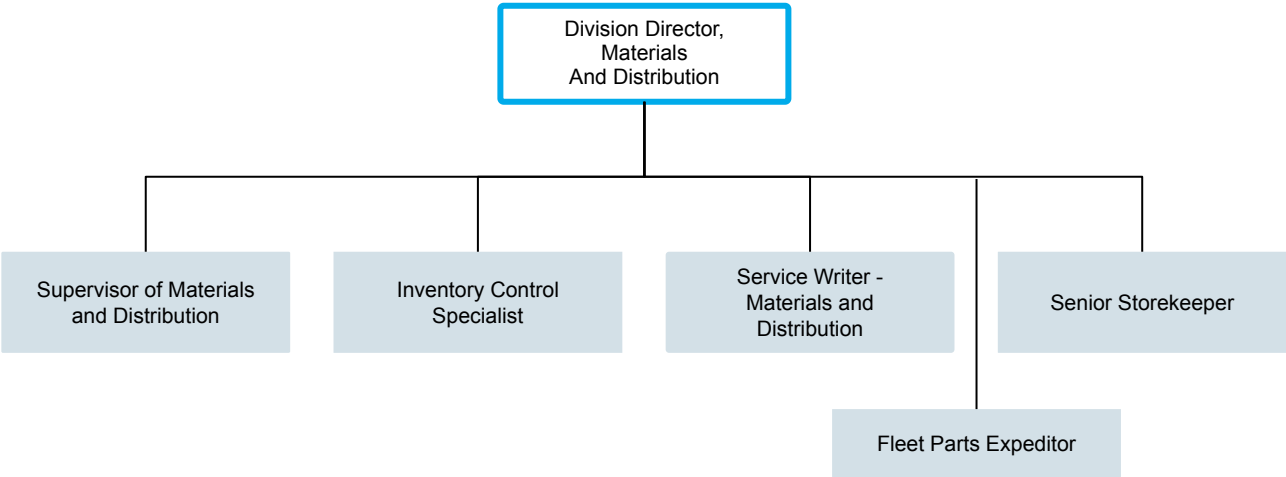
Account	2021/2022 Actual Expense	2022/2023 Current Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
MATERIALS & DISTRIBUTION (WAREHOUSE) 502-1412-513					
DEPARTMENT SUMMARY					
Personnel Services	483,155	527,074	514,665	501,932	504,723
Operating Expenses	62,820	19,932	19,932	22,762	23,629
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	50,386	12,869	25,486	32,039	36,921
TOTAL	\$ 596,361	\$ 559,875	\$ 560,083	\$ 556,733	\$ 565,273
Estimated as % of Budget			100%		



ORGANIZATIONAL CHART

DEPARTMENT: Financial Services
DIVISION: Materials & Distribution

FUND: 502
DEPT. NO.: 1412



MISSION STATEMENT AND GOALS

DEPARTMENT: **Financial Services**
DIVISION: **Materials & Distribution**

FUND: **502**
DEPT. NO.: **1412**

DEPARTMENT MISSION STATEMENT:

To provide enhanced efficiency, cost reduction and greater accountability through consolidated buying, volume purchasing and automated inventory.

DEPARTMENT CORE SERVICES:

- Inventory
- Procurement
- Fixed Assets
- Surplus
- Record Storage
- Deliveries
- Emergency Preparedness

STRATEGIC PLAN INITIATIVES AND DEPARTMENT INITIATIVES ALIGNMENT:

City Initiative No. 2: High Performance Organization

Department Initiatives Alignment No. 1: INVENTORY

1. Conduct spot checks and monthly sectional counts
2. Conduct quarterly and year-end counts
3. Maintain minimum level of inventory while providing for the City's needs

Target Performance Metrics (Measurement of Achievement) – INVENTORY

- To have close to zero discrepancies by year-end
- To provide for the City's needs in a timely manner

Department Initiatives Alignment No. 2: PROCUREMENT

1. Solicit sealed competitive bids for inventory
2. Obtain quotes for smaller purchases
3. Establish contracts and obtain quotes for special orders

Target Performance Metrics (Measurement of Achievements) – PROCUREMENT

- Establish low prices due to high volume purchasing
- Establish quicker turn-around time of product with earned buying power

Department Initiatives Alignment No. 3: FIXED ASSETS

1. Conduct quarterly inventory
2. Document and properly catalog assets according to their description
3. Acquire photos of all asset equipment
4. Maintain and record all pertaining paperwork involving the life cycle of the fixed asset.

Target Performance Metrics Measurement of Achievement) – FIXED ASSETS

- Correctly document and catalog the fixed asset throughout its life cycle.

Department Initiatives Alignment No. 4: SURPLUS

1. Sell unwanted surplus for possible revenue
2. Dispose fixed asset surplus from system in a timely fashion

Target Performance Metrics Measurement of Achievement) – SURPLUS

- To find a new use for surplus with departments or selling via online auction.

Department Initiatives Alignment No. 5: RECORD STORAGE

1. Maintain and update online access for departments



MISSION STATEMENT AND GOALS

DEPARTMENT: Financial Services	FUND: 502
DIVISION: Materials & Distribution	DEPT. NO.: 1412

2. Conduct inventory with internal tracking numbers

Target Performance Metrics:

- Allowing access for departments to record storage with the most up to date information.

Department Initiatives Alignment No. 6: DELIVERIES

1. Maintain accurate delivery of goods to departments.
2. Increase frequency of deliveries to insure quicker turnaround time.

Target Performance Metrics:

- To deliver goods to departments in an accurate and timely fashion.

Department Initiatives Alignment No. 7: EMERGENCY PREPAREDNESS

1. Maintain adequate supply of hurricane supplies for departments
2. Review and update PPE for pandemic supplies
3. Establish contract for hurricane commissary

Target Performance Metrics:

- To maintain adequate supply of supplies for emergency situations

PERSONNEL ALLOCATION

DEPARTMENT: Financial Services
DIVISION: Materials & Distribution

FUND: 502
DEPT. NO.: 1412

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Division Director, Materials and Distribution	04539	41	1.0	1.0	-	1.0	1.0
Supervisor, Materials and Distribution	04550	18	1.0	1.0	-	1.0	1.0
Inventory Control Specialist, Career Path	04520		1.0	1.0	-	1.0	1.0
Inventory Control Specialist I			*	*	*	*	*
Inventory Control Specialist II			*	*	*	*	*
Inventory Control Specialist III			*	*	*	*	*
Fleet Parts Expeditor		14	1.0	1.0	-	1.0	1.0
Service Writer, Materials and Distribution	04532	9	1.0	1.0	-	1.0	1.0
Senior Storekeeper	04530	9	1.0	1.0	-	1.0	1.0
Total Personnel:			6.0	6.0	-	6.0	6.0

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Warehouse (502-1410)					
Amount of Inventory maintained	\$ 831,515	\$ 731,376	\$ 731,376	\$ 762,027	\$ 784,887
Number of Field Purchase Orders managed	6,117	6,117	6,117	5,807	5,981
Number of Inventory Issues (Orders) managed	37,358	37,327	37,327	40,456	41,669



DETAIL EXPENDITURES

Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
DIV 13 MATERIALS & DISTRIBUTION (Warehouse) 502-1412-513					
Department Summary					
Personnel Services	483,155	527,074	514,665	501,932	504,723
Operating Expenses	62,820	19,932	19,932	22,762	23,629
Nonoperating Expenses	50,386	12,869	25,486	32,039	36,921
Total	\$ 596,361	\$ 559,875	\$ 560,083	\$ 556,733	\$ 565,273
Estimated as % of Budget	100.0%				
12-10 Regular Salaries/Wages	310,849	352,754	330,243	343,199	343,199
14-10 Overtime	25	-	208	500	500
15-12 Cell Phone Allowance	480	480	480	480	480
15-13 Shoe Allowance	150	300	300	300	300
15-20 Car Allowance	3,600	3,600	3,600	3,600	3,600
19-99 New Personnel/Reclass	-	-	9,894	-	-
21-10 Employer Fica	24,844	25,212	25,212	26,877	26,877
22-10 General Employees Pension	92,584	77,441	77,441	59,543	59,543
23-10 Life Insurance	128	120	120	120	120
23-20 Disability Insurance	2,012	2,176	2,176	2,322	2,322
23-30 Health Insurance	38,768	55,826	55,826	55,826	58,617
23-34 Hsa	3,563	6,000	6,000	6,000	6,000
23-40 Dental Insurance	2,060	2,832	2,832	2,832	2,832
23-50 Vision Insurance	242	333	333	333	333
25-10 Unemployment	3,850	-	-	-	-
Sub-Total Personnel Services	\$ 483,155	\$ 527,074	\$ 514,665	\$ 501,932	\$ 504,723
32-10 Audit Fee	1,417	273	377	415	415
41-15 Cellular Phone/Beeper	270	-	-	492	492
43-10 Electric Service	4,387	4,000	4,000	4,000	4,000
44-31 Copy Machine Rental	1,593	1,800	1,800	1,800	1,800
46-30 Vehicle Maint. - Garage	3,578	3,854	3,854	3,854	4,000
49-09 Self Insurance Chgs (W/C)	2,298	2,301	2,301	2,301	3,022
49-17 Other Contractual Svcs	35,293	104	-	-	-
51-10 Office Supplies	2,540	1,700	1,700	2,000	2,000
52-20 Opr Equipment <\$1000	2,947	1,500	1,500	2,000	2,000
52-22 Uniforms	1,441	1,500	1,500	1,500	1,500
52-23 Safety Clothing/Equip.	296	400	400	400	400
52-27 Hardware/Tools	192	1,000	1,000	1,500	1,500
54-20 Memberships	5,318	1,500	1,500	1,500	1,500
54-36 Career Development	1,250	-	-	1,000	1,000
Sub-Total Operating Expenses	\$ 62,820	\$ 19,932	\$ 19,932	\$ 22,762	\$ 23,629
Subtotal	\$ 545,975	\$ 547,006	\$ 534,597	\$ 524,694	\$ 528,352
91-30 Transfer/Veh. Srv. Fund	12,869	12,869	12,869	12,869	17,751
95-40 Depreciation Expense	2,674	-	-	-	-
99-02 Non-Budgeted Expense	34,843	-	-	-	-
99-03 Rsv. For Future Approp.	-	-	12,617	19,170	19,170
Sub-total Nonoperating Expenses	\$ 50,386	\$ 12,869	\$ 25,486	\$ 32,039	\$ 36,921
Department Total	\$ 596,361	\$ 559,875	\$ 560,083	\$ 556,733	\$ 565,273





Self Insurance/ Risk MGMT Fund

FY 2023-2024 Adopted Budget

This is an internal service fund that is responsible for the City's liability insurance program, workers compensation and the safety program. The fund is operating as planned and the staff has instituted excellent safety and loss prevention programs to reduce our exposure.

The budgeted expenses for FY 2023-24 have increased to \$8.0M from the \$7.0M in FY 2022-23. Revenues are generated from service charges to all departments and are expected to increase 3% next fiscal year. There is an improvement in the fund balance in future fiscal years.

The Self-Insurance/Risk Management Fund with projected years through FY 2024-25 with increases of 3% for revenues and 2% for expenses still does not improve the deficit in Net Assets. Currently, this trend has forced management to examine the internal service charges to other Funds/Departments and educate staff on methods to mitigate losses/safety/incident prevention.

SELF-INSURANCE/RISK MGMT. FUND (An Internal Service Fund)

	2020-21 Actual	2021-22 Actual	2022-23 Amended Budget	2023-24 Adopted Budget	2024-25 Projected Budget	2025-26 Projected Budget
Net Assets, October 1	\$ (3,268,383)	\$ (2,270,717)	\$ (2,130,622)	\$ (2,599,816)	\$ (3,186,588)	\$ (3,865,279)
Operating Revenues	\$ 5,937,684	\$ 5,599,550	\$ 5,750,451	\$ 6,446,189 ⁽¹⁾	\$ 6,639,575 ⁽¹⁾	\$ 6,838,762
Operating Expenses	\$ (5,645,050)	\$ (6,709,345)	\$ (6,996,395)	\$ (8,044,676) ⁽¹⁾	\$ (8,205,570) ⁽²⁾	\$ (8,369,681)
Operating Income (Loss)	\$ 292,634	\$ (1,109,795)	\$ (1,245,944)	\$ (1,598,487)	\$ (1,565,995)	\$ (1,530,919)
Nonoperating Revenue	\$ 95,000	\$ 633,839	\$ 93,000	\$ 255,000	\$ 255,000	\$ 255,000
Nonoperating (Expense)	\$ (8,718)	\$ (67,699)	\$ -	\$ (27,035)	\$ (7,947)	\$ (27,035)
Transfers In (To) Other Funds						
General Fund	\$ 463,950	\$ 528,950	\$ 528,950	\$ 578,950	\$ 480,188	\$ 480,188
Water & Sewer Fund	\$ 123,870	\$ 123,870	\$ 123,870	\$ 153,870	\$ 128,050	\$ 128,050
Sanitation	\$ 30,930	\$ 30,930	\$ 30,930	\$ 50,930	\$ 32,013	\$ 32,013
Net Transfers In (To) Other Funds	\$ 618,750	\$ 683,750	\$ 683,750	\$ 783,750	\$ 640,251	\$ 640,251
Increase (Decrease) In Net Assets	\$ 997,666	\$ 140,095	\$ (469,194)	\$ (586,772)	\$ (678,691)	\$ (662,703)
Net Assets, September 30	\$ (2,270,717)	\$ (2,130,622)	\$ (2,599,816)	\$ (3,186,588)	\$ (3,865,279)	\$ (4,527,982)
Less Investment in Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Net Assets Available	\$ (2,270,717)	\$ (2,130,622)	\$ (2,599,816)	\$ (3,186,588)	\$ (3,865,279)	\$ (4,527,982)

(1) Prior Year + 3%, based on 3yr fixed

(2) Prior Year + 2%, based on 3yr trend



SELF INSURANCE (RISK MGMT.) FUND

Revenue:

Investment Income	\$ 45,000
Miscellaneous Income	205,000
Interfund Service Charges	6,451,189
Transfers	783,750
Fund Balance (Increase) Decrease	<u>586,772</u>

Total Revenues: \$ 8,071,711

Appropriations:

Personnel	\$ 789,350
Operating Expenses	7,252,326
Capital Outlay	3,000
Non Operating	<u>27,035</u>

Total Appropriations: \$ 8,071,711



DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Adopted Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Charges For Services					
Int Srv Chgs-General	3,077,227	3,221,794	3,221,794	3,221,794	3,162,697
Traffic Fund	450	450	450	450	450
Int Srv Chgs-Comm Impr	6,282	6,632	6,600	6,632	8,262
Int Svc Chgs-Building	34,920	36,865	36,000	36,865	45,922
Int Srv Chgs-Public Arts	1,665	1,720	1,700	1,720	2,144
Int Srv Chgs-Recr Progr	9,744	10,287	10,000	10,287	12,816
Int Srv Chgs-Wtr & Swr	1,757,852	1,760,302	1,700,000	1,760,302	2,283,008
Int Srv Chgs-Golf Course	141,704	141,901	140,000	141,901	186,415
Int Srv Chgs-Sanitation	537,400	538,149	538,000	538,149	707,033
Int Srv Chgs-Vehicle Srv	22,975	23,007	23,000	23,007	30,217
Int Srv Chgs-Warehouse	2,298	2,301	2,300	2,301	3,022
Int Srv Chgs-Self Insurnc	1,946	1,949	1,940	1,949	2,513
Int Srv Chgs-B.B.M.P.	5,087	5,094	5,090	5,094	6,690
TOTAL CHARGES FOR SERVICES	\$ 5,599,550	\$ 5,750,451	\$ 5,686,874	\$ 5,750,451	\$ 6,451,189
Investment Income					
Interest Income	4,987	8,000	85,000	8,000	45,000
Total Investment Income	\$ 4,987	\$ 8,000	\$ 85,000	\$ 8,000	\$ 45,000
Miscellaneous Income					
Subrogation	800	10,000	5,000	10,000	5,000
Miscellaneous Income	25	-	90,000	-	-
Insurance Reimbursement	628,027	75,000	100,000	75,000	200,000
Total Miscellaneous Income	\$ 628,852	\$ 85,000	\$ 195,000	\$ 85,000	\$ 205,000
Transfers In					
General Fund	528,950	528,950	600,000	528,950	578,950
Water/Sewer Revenue	123,870	123,870	135,000	123,870	153,870
Sanitation	30,930	30,930	30,900	30,930	50,930
Total Transfers In	\$ 683,750	\$ 683,750	\$ 765,900	\$ 683,750	\$ 783,750
Sub Total	\$ 6,917,139	\$ 6,527,201	\$ 6,732,774	\$ 6,527,201	\$ 7,484,939
Fund Balance (Increase) Decrease	(140,095)	469,194	(188,212)	249,196	586,772
Grand Total	\$ 6,777,044	\$ 6,996,395	\$ 6,544,562	\$ 6,776,397	\$ 8,071,711

SUMMARY OF EXPENDITURES

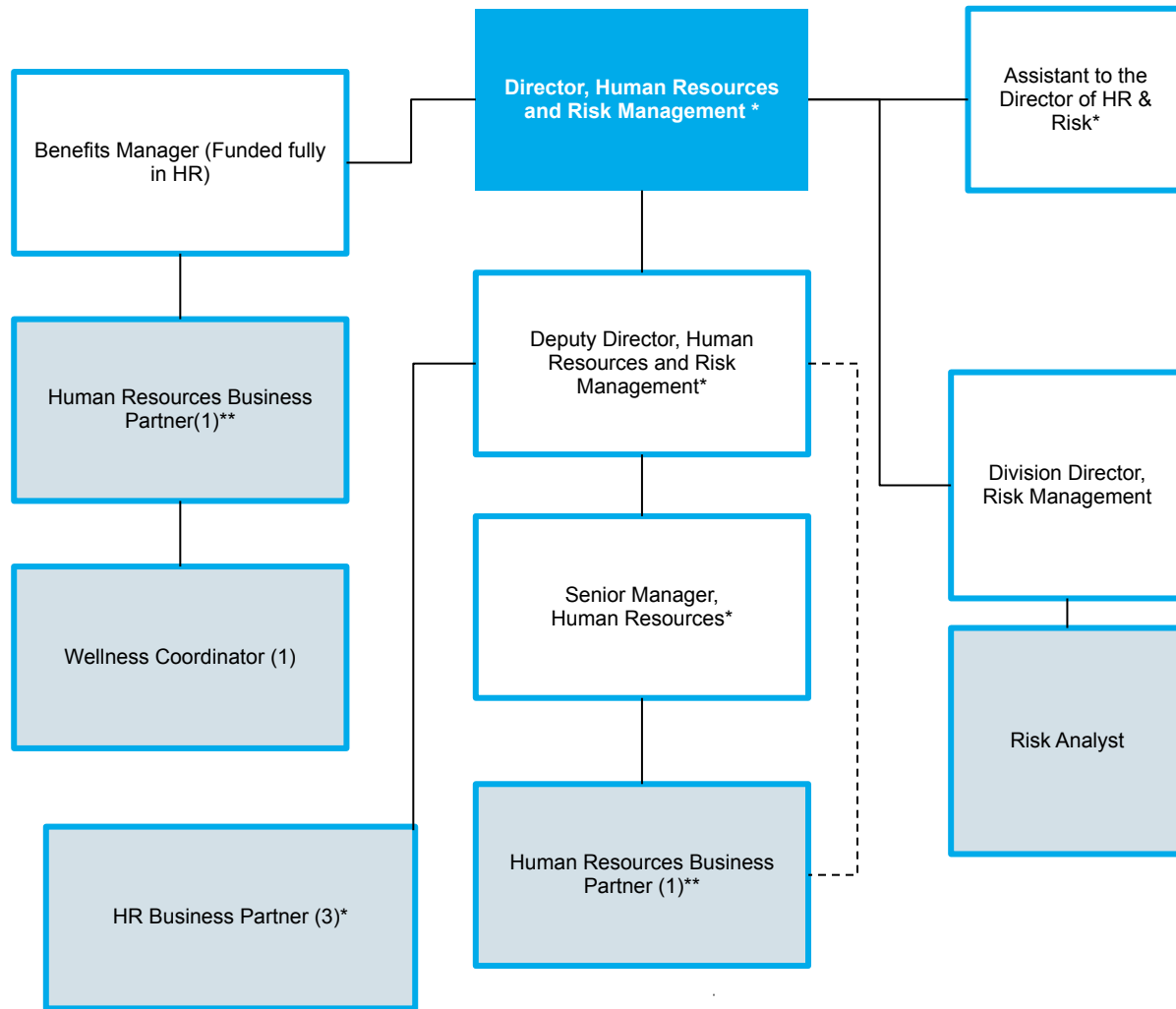
Account	2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
RISK MGMNT/ SELF-INSURANCE 522-1710-519					
Department Summary					
Personnel Services	566,706	697,706	688,623	679,832	789,350
Operating Expenses	6,140,414	6,118,071	5,793,939	6,066,530	7,252,326
Capital Outlay	2,225	180,618	62,000	3,000	3,000
Nonoperating Expenses	67,699	-	-	27,035	27,035
TOTAL	\$ 6,777,044	\$ 6,996,395	\$ 6,544,562	\$ 6,776,397	\$ 8,071,711
Estimated as % of Budget			94%		



ORGANIZATIONAL CHART

DEPARTMENT: Human Resources
DIVISION: Risk Management

FUND: 522
DEPT. NO.: 1710



MISSION STATEMENT AND GOALS

DEPARTMENT: Human Resources
DIVISION: Risk Management

FUND: 522
DEPT. NO.: 1710

DEPARTMENT MISSION STATEMENT:

Risk Management uses proactive strategies to protect the City's resources, especially its most important human assets, and provides timely customer service with competence and compassion to the community as a whole.

DEPARTMENT CORE SERVICES:

- Educate and inform employees on safety, incident prevention, and workers' compensation procedures.
- Reduce the cost of risk financing through Departmental incident priority determination.
- Proactively develop strategies and solutions to mitigate overall risk.
- Assist all vendors and individuals throughout the community with the highest level of respect and provide excellent, timely service.
- Develop communications systems integration across all City Departments.
- Facilitate the coordination of information reported to Risk Management.
- Assist in the protection of the City's employees and assets through litigation.

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

1. **Complete RFP process and implement a new Risk Management Information System.**
 - a) **Value to the Community:**
 - i. Increased understanding of risk internal processes with the platform.
 - ii. Increase service delivery to complete the internal claim process for internal and external customers involved in City incidents.
 - iii. Increase efficiency in the facilitation of insurance related information to the general public.
 - b) **Short Term Challenges and Opportunities:**
 - i. Challenge – Rollout and internal systems integration.
 - ii. Opportunities – Improved efficiency on the reporting of incidents for internal customers in the field.
 - iii. Opportunities – Assist in the completion of periodic Department safety inspections of various City properties.
 - iv. Opportunities – Increase effectiveness of standard operating procedures and safety manuals for City vehicles and equipment from data recorded.
 - c) **Long Term Challenges and Opportunities:**
 - i. Challenge – Associated costs with maintaining the software.
 - ii. Opportunities – Reduce and mitigate the overall costs associated with risk.
 - iii. Opportunities – Develop and encourage a safety culture across City Departments.
 - iv. Opportunities – Retool and establish a robust internal claim process to analytically evaluate legitimate claims

STRATEGIC GOAL: Safe, Inclusive, and Resilient Spaces

1. **Complete RFP process and implement a new Risk Management Information System.**
 - a) **Value to the Community:**
 - i. Proactively identify potential risks to the public.
 - ii. Analyze and assess any known hazards around locations in the community.
 - iii. Raise awareness of existing areas of risk to the public.
 - a) **Short Term Challenges and Opportunities:**



MISSION STATEMENT AND GOALS

DEPARTMENT: **Human Resources**
DIVISION: **Risk Management**

FUND: **522**
DEPT. NO.: **1710**

- i. Challenge – Communicating to the public on new updated processes.
- ii. Opportunities – Ability to resolve and address safety hazards in specific geographical areas of the community.
- iii. Opportunities – Integration of vehicle telematics and cameras on all City commercial vehicles to improve safe driving in the community.
- b) **Long Term Challenges and Opportunities:**
 - i. Long-term Challenge – Redefining the importance of safety in geographical areas that have not been previously addressed.
 - ii. Long-term Opportunities – Increase resident satisfaction with Department efficiency with the internal claim process.

STRATEGIC GOALS AND DEPARTMENT OBJECTIVES/INITIATIVES/ACTIONS ALIGNMENT:

STRATEGIC GOAL: High Performing Organization

Objective

1. Create a safety culture that encourages the reporting and reduction of incidents involving City employees and assets.

Department Initiative

1. Apply and receive accreditation for safety initiative from City insurance carrier.
 - a) **Target End Date:** October 1st 2023
 - b) **Key Performance Indicators**
 - i. Identify potential risk liability claims at all City buildings and facilities in each specific district with a target of 90% in detection of preventable risks.
 - ii. Reduce City involved incidents around all districts with a target of five (5) monthly risks.
 - iii. Establish safety inspections to assess City buildings and properties with a target of at least one (1) quarterly inspections and check-ins per Department.
 - iv. Meet with Departmental supervisors to ensure that all safety equipment is readily available with a target of 99% in providing safety resources.
 - v. Reduce the amount of City vehicle backing related MVAs with a target of 90% reduction.
 - vi. Increase employee reporting of hazards in the field with a target of 70% reporting.
 - vii. Create a written standard operation procedure for each Department with focus on all take-home City vehicles.

Objective

1. Redevelop the City's internal claim process to enhance and streamline the process for internal and external customers.

Department Initiative

1. Create a new internal claim process
 - a) **Target End Date:** October 1st 2023
 - b) **Key Performance Indicators**
 - i. Build upon City employees from each Department that can assist with claim related questions or necessary processes with a target of 100% collaboration between all City Departments and Risk.
 - ii. Use resident satisfaction surveys following the end of the claim process to measure resident satisfaction with a target of 95% satisfied that the process was fair and comprehensive.
 - iii. Complete all City claim processes for Residents within 4 weeks (related to City investigation and paperwork) with a target of 90% completed on schedule.



MISSION STATEMENT AND GOALS

DEPARTMENT: Human Resources
DIVISION: Risk Management

FUND: 522
DEPT. NO.: 1710

- i. Reduce risk spending on illegitimate claims by 50% in internal claim settlements.
- ii. Decrease the time that elapses from when an incident occurs and when it is brought to Risk Management's attention with a target of 24 hours from the time of incident.

STRATEGIC GOAL: Safe, Inclusive, and Resilient Spaces

Objective 1. Promote overall safety and security in public areas through training City employees and reporting structures for hazards in the community.

Department Initiative

- 1. Create a safety culture for the community
 - a) **Target End Date:** October 1st 2023
 - b) **Key Performance Indicators**
 - i. Address and analyze specific known hazards by type around locations surrounding all districts within City limits with a target of 95% of reporting said hazards.
 - ii. Reduce the amount of low-hanging wires throughout the City with a target of 80% reduction.
 - iii. Evaluate concerns with a target of 99% for investigation of reported safety concerns throughout the City.
 - iv. Implement and manage NeoGov Learn platform to initiate a defensive driving training City-wide with a target of 100% compliance to increase driving safety throughout the City.

Objective 2. Increase accessibility to information pertaining to safety and insurance for the community to conduct events in the City.

Department Initiative

- 1. Promote awareness of the City's risk management processes
 - a) **Target End Date:** October 1st 2023
 - b) **Key Performance Indicators**
 - i. Answer and explain the City's COI limits to all residents with questions pertaining to insurance with a target of 100%;
 - ii. Effectively evaluate all content on the City's website with up-to-date information and clear concise instructions for common risk concerns;
 - iii. Conduct quarterly meetings with various City Departments to ensure that all Risk Management processes are understood by all communities within the City.



PERSONNEL ALLOCATION

DEPARTMENT: Human Resources
DIVISION: Risk Management

FUND: 522
DEPT. NO.: 1710

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Adopted
Full-Time Positions:							
Director, HR & Risk Management	5309	53	0.50	0.50	-	0.50	0.50
Deputy Director, Human Res & Risk Mgmt	5379	39	0.50	0.50	-	0.50	0.50
Manager, Recruitment & Compensation	5469	36		-	0.50	0.50	0.50
Assistant to the Director, HR & Risk Mgmt.	5119	20		-	0.50	0.50	0.50
Division Director, Risk Management	5459	44	1.00	1.00	-	1.00	1.00
Risk Analyst	7059	22		1.00	-	1.00	1.00
Assistant Risk Manager	7019	30	1.00	1.00	(1.00)	-	-
Risk Coordinator	5300	22	1.00	-	-	-	-
Wellness Coordinator	7069	21	-	-	1.00	1.00	1.00
HR Business Partner	5419	20	-	1.00	(1.00)	-	-
Human Resources Information Sys Coord	5120	18	0.25	0.25	0.25	0.50	0.50
HR Business Partner Career Path			1.75	1.75	0.25	2.00	2.00
HR Business Partner I	5419	20	*	*	*	*	*
HR Business Partner II	5429	22	*	*	*	*	*
HR Business Partner III	5139	25	*	*	*	*	*
Total Personnel:			6.0	7.0	0.5	7.5	7.5

Performance Measures	Actual			Estimate	Projected
	2019-20	2020-21	2021-22	2022-23	2023-24
Risk Management (522-1710)					
Number of Automobile Accidents	39	48	39	62	45
Workers Compensation Claims	147	75	147	127	120
Record Only-	57	6	57	60	55
Lost Time-	18	10	18	20	15
Medical Only-	72	59	72	75	65
Number of Citywide Safety Meetings	130	150	130	135	140



DETAIL EXPENDITURES

Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
DIV 19 Self-Insurance 522-1710-519						
Department Summary						
	Personnel Services	566,706	697,706	688,623	679,832	789,350
	Operating Expenses	6,140,414	6,118,071	5,793,939	6,066,530	7,252,326
	Capital Outlay	2,225	180,618	62,000	3,000	3,000
	Nonoperating Expenses	67,699	-	-	27,035	27,035
	Total	\$ 6,777,044	\$ 6,996,395	\$ 6,544,562	\$ 6,776,397	\$ 8,071,711
	Estimated As % Of Budget			93.5%		
12-10	Regular Salaries/Wages	370,394	489,215	489,000	568,410	568,410
14-10	Overtime	74	3,000	158	-	-
15-12	Cell Phone Allowance	1,239	1,008	1,000	1,512	1,512
15-20	Car Allowance	4,175	3,900	3,900	7,500	7,500
19-99	New Personnel/Reclass	-	-	-	(99,133)	267
21-10	Employer Fica	28,770	37,192	37,000	37,192	37,192
22-10	General Employees Pension	121,893	96,452	96,452	97,412	97,412
23-10	Life Insurance	48	192	192	192	192
23-20	Disability Insurance	769	3,256	3,256	3,256	3,256
23-30	Health Insurance	33,481	55,826	50,000	55,826	65,944
23-34	Hsa	3,875	4,500	4,500	4,500	4,500
23-40	Dental Insurance	1,779	2,832	2,832	2,832	2,832
23-50	Vision Insurance	209	333	333	333	333
Sub-Total Personnel Services		\$ 566,706	\$ 697,706	\$ 688,623	\$ 679,832	\$ 789,350
31-11	Legal Fees - Prop & Liab	326,949	665,000	600,000	580,000	580,000
31-17	Legal Fees - Wc	102,162	110,000	100,000	100,000	100,000
31-20	Physician Exams	52,278	129,000	170,000	174,000	174,000
31-21	City Clinic	845,096	803,000	780,000	780,000	780,000
31-90	Other Prof Svcs-Prop&Lib	129,606	120,000	130,000	140,000	140,000
31-92	Prof Services - Wc	141,666	348,500	350,000	450,000	450,000
32-10	Audit Fee	3,543	3,334	4,600	5,191	5,191
32-11	Actuarial Fee	6,000	10,983	11,000	12,000	12,000
40-12	Business Meetings	-	2,000	2,000	2,000	2,000
45-04	Liability Insurance Pkg	273,788	310,000	300,000	322,000	461,030
45-05	Property Insurance Pkg	647,876	715,000	710,000	740,000	1,641,635
45-09	Workers Comp Excess Ins	116,277	135,000	130,000	140,000	284,528
45-12	Work Comp Self Insured	59,484	-	-	-	-
45-14	Workers' Comp Access Fees	23,179	40,000	40,000	40,000	40,000
45-15	Liability Insurance Misc	3,550	73,750	70,000	73,750	73,750
45-16	Asset Insurance Misc	-	60,000	60,000	60,000	60,000
46-91	Software Maintenance	115,725	125,000	125,000	125,000	125,000
48-21	Employee Recognition	-	750	750	1,500	1,500
49-09	Self Insurance Chgs (W/C)	1,946	1,949	1,949	1,949	2,513
49-10	Warehouse Service Chg	144	140	140	140	179
49-17	Other Contractual Svcs	107,182	315,766	214,500	153,000	153,000
49-19	Self Insurd Loss-Property	83,747	140,517	100,000	115,000	115,000
49-20	Self Insured Loss-Liab.	2,138,258	725,000	680,000	850,000	850,000
49-21	Auto Liab. Self Ins. Loss	(19,872)	-	-	-	-
49-22	Auto Phy. Dam. Self Ins	(13,155)	75,982	100,000	85,000	85,000
49-25	Self Insured Loss - Wc	992,171	1,192,000	1,100,000	1,100,000	1,100,000
51-10	Office Supplies	2,480	3,000	3,000	5,000	5,000
52-20	Opr Equipment <\$1000	-	1,400	-	-	-



DETAIL EXPENDITURES

Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
52-79	Training Aids	334	-	-	-	-
54-10	Books-Publications-Videos	-	500	500	500	500
54-20	Memberships	-	500	500	500	500
54-30	Training	-	10,000	10,000	10,000	10,000
Sub-Total Operating Expenses		6,140,414	6,118,071	5,793,939	6,066,530	7,252,326
64-15	Computer Equipment	2,225	1,600	2,000	3,000	3,000
64-33	Vehicle Purchases	-	179,018	60,000	-	-
Sub-Total Capital Outlay		\$ 2,225	\$ 180,618	\$ 62,000	\$ 3,000	\$ 3,000
Subtotal		\$ 6,709,345	\$ 6,996,395	\$ 6,544,562	\$ 6,749,362	\$ 8,044,676
95-40	Depreciation Expense	223	-	-	-	-
99-02	Non-Budgeted Expense	67,476	-	-	-	-
99-03	Rsv. For Future Approp.	-	-	-	27,035	27,035
Sub-total Nonoperating Expenses		\$ 67,699	\$ -	\$ -	\$ 27,035	\$ 27,035
Department Total		\$ 6,777,044	\$ 6,996,395	\$ 6,544,562	\$ 6,776,397	\$ 8,071,711





Cemetery Fund

FY 2023-2024 Adopted Budget

The Boynton Beach Memorial Fund is the City's Fund for operating two cemeteries in the City. City staff manages the two cemeteries with policy direction by the Cemetery Advisory Board. For FY 2023-24, the Cemetery Fund expects only \$83.5K in revenues compared to \$178K in FY 2022-23. The City anticipates that the cemetery operational expenditures will be \$376K of the \$463K proposed budget. This will require a \$ 431K appropriation (reduction) of the fund balance in the Cemetery Trust Fund.

The FY 2023-24 projected fund balance of \$ 1.8M will continue to decrease through FY 2024-25. This economic situation exists because of limited availability of graves and crypts and the required maintenance of cemeteries.

Boynton Beach Memorial Park & Mausoleum Fund (A Special Revenue Fund) Table

	2020-21 Actual	2021-22 Actual	2022-23 Amended Budget	2023-24 Budget Budget	2024-25 Projected Budget	2025-26 Projected Budget
Undesignated Fund Balance, October 1	\$3,132,484	\$2,991,804	\$2,553,446	\$2,264,670	\$1,833,275	\$1,388,797
Revenues	\$ 169,554	\$ 126,301	\$ 178,700	\$ 83,500	\$ 84,335 ⁽¹⁾	\$ 85,178 ⁽¹⁾
Expenditures	\$ (264,439)	\$ (495,864)	\$ (397,192)	\$ (463,928)	\$ (477,846) ⁽²⁾	\$ (492,181) ⁽²⁾
Revenues Over (Under) Expenditures	\$ (94,885)	\$ (369,563)	\$ (218,492)	\$ (380,428)	\$ (393,511)	\$ (407,003)
Transfers In (To) Other Funds						
Vehicle Service Fund	\$ (18,795)	\$ (18,795)	\$ (20,284)	\$ (23,967)	\$ (23,967)	\$ (23,967)
General Fund	\$ (27,000)	\$ (50,000)	\$ (50,000)	\$ (27,000)	\$ (27,000)	\$ (27,000)
Net Transfers In (To) Other Funds	\$ (45,795)	\$ (68,795)	\$ (70,284)	\$ (50,967)	\$ (50,967)	\$ (50,967)
Net Change (Reduction) in Fund Balance	\$ (140,680)	\$ (438,358)	\$ (288,776)	\$ (431,395)	\$ (444,478)	\$ (457,970)
Total Fund Balance, September 30	\$2,991,804	\$2,553,446	\$2,264,670	\$1,833,275	\$1,388,797	\$ 930,827
Less Reserves & Designations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance Available	\$2,991,804	\$2,553,446	\$2,264,670	\$1,833,275	\$1,388,797	\$ 930,827

⁽¹⁾ Prior Year + 1%, based on 3yr trend

⁽²⁾ Prior Year + 3%, based on 3yr trend



Boynton Beach Memorial Park Fund

Revenues:

Sale of Lots/Crypts	\$	12,500
Charges for Services		24,000
Investment Earnings		41,000
Miscellaneous Income		6,000
Fund Balance (Increase) Decrease		<u>431,395</u>

Total Revenues:	\$	<u>514,895</u>

Appropriations:

Personnel Services	\$	154,796
Operating Expenses		268,092
Capital Outlay		10,000
Non-Operating		<u>82,007</u>

Total Appropriations:	\$	<u>514,895</u>



DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Amended Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Charges for Service					
Openings/Closings	37,100	60,000	18,600	20,000	20,000
Cemetery/Equip Rtl.	3,675	13,000	3,700	4,000	4,000
Cemetery-Sale Of Lots	14,600	70,000	3,850	2,500	2,500
Total Charges for Services	\$ 55,375	\$ 143,000	\$ 26,150	\$ 26,500	\$ 26,500
Investment Income					
Interest Income	6,388	5,000	24,000	30,000	20,000
Total Investment Income	\$ 6,388	\$ 5,000	\$ 24,000	\$ 30,000	\$ 20,000
Miscellaneous Income					
Miscellaneous Income	7,225	7,000	4,400	5,000	5,000
Total Miscellaneous Income	\$ 7,225	\$ 7,000	\$ 4,400	\$ 5,000	\$ 5,000
Sub Total	\$ 68,988	\$ 155,000	\$ 54,550	\$ 61,500	\$ 51,500
Fund Balance (Increase) Decrease	467,882	241,852	352,603	368,994	381,395
Grand Total - Cemetery	\$ 536,870	\$ 396,852	\$ 407,153	\$ 430,494	\$ 432,895

DETAIL REVENUES

Account Description	2021-22 Actual Revenue	2022-23 Amended Revenue	2022-23 Estimated Revenue	2023-24 Proposed Revenue	2023-24 Adopted Revenue
Charges for Service					
Mausoleum/Sale Of Crypts	38,250	18,000	5,000	10,000	10,000
Total Charges for Services	\$ 38,250	\$ 18,000	\$ 5,000	\$ 10,000	\$ 10,000
Investment Income					
Interest Income	17,463	48,950	60,000	21,000	21,000
Total Investment Income	\$ 17,463	\$ 48,950	\$ 60,000	\$ 21,000	\$ 21,000
Miscellaneous Income					
Miscellaneous Income	1,600	700	1,800	1,000	1,000
Total Miscellaneous Income	\$ 1,600	\$ 700	\$ 1,800	\$ 1,000	\$ 1,000
Sub Total	\$ 57,313	\$ 67,650	\$ 66,800	\$ 32,000	\$ 32,000
Fund Balance (Increase) Decrease	(29,524)	2,974	(35,210)	-	50,000
Grand Total - Mausoleum	\$ 27,789	\$ 70,624	\$ 31,590	\$ 32,000	\$ 82,000



SUMMARY OF EXPENDITURES

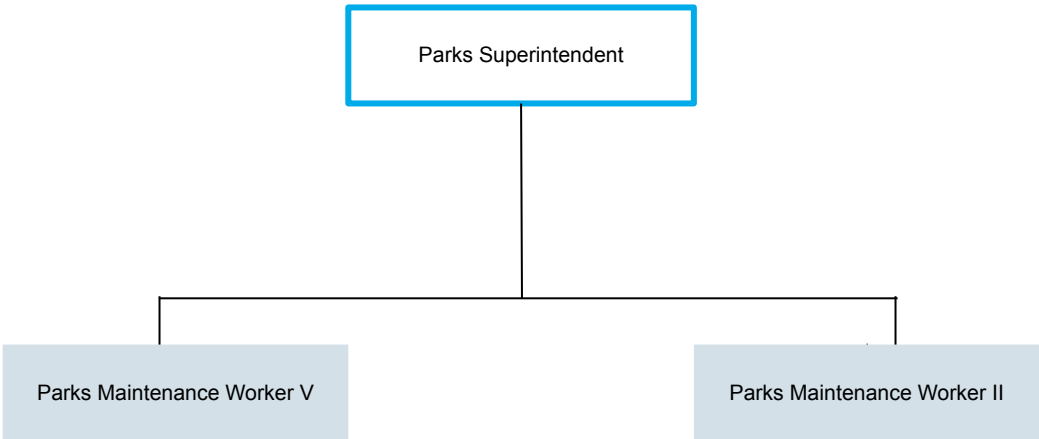
Account	2021/2022 Actual Expense	2022/2023 Current Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
Cemetery Fund 631-3110-539					
Department Summary					
Personnel Services	151,750	153,569	157,355	153,866	154,796
Operating Expenses	102,693	162,269	170,514	186,155	188,092
Capital Outlay	193,887	10,730	9,000	10,000	10,000
Non-operating Expenses	88,540	70,284	70,284	80,473	80,007
Total	\$ 536,870	\$ 396,852	\$ 407,153	\$ 430,494	\$ 432,895
Estimated as % of Budget			102.60%		
Cemetery Fund: Mausoleum 632-3110-539					
Department Summary					
Personnel Services	-	-	-	-	-
Operating Expenses	21,851	69,197	29,590	30,000	80,000
Capital Outlay	-	-	-	-	-
Nonoperating Expenses	5,938	1,427	2,000	2,000	2,000
Total	\$ 27,789	\$ 70,624	\$ 31,590	\$ 32,000	\$ 82,000
Estimated as % of Budget			44.7%		



ORGANIZATIONAL CHART

DEPARTMENT: Financial Services
DIVISION: Materials & Distribution

FUND: 502
DEPT. NO.: 1412



PERSONNEL ALLOCATION

DEPARTMENT: Financial Services
DIVISION: Materials & Distribution

FUND: 502
DEPT. NO.: 1412

Position Title	Position Number	Pay Grade	2021-22 Actual	2022-23 Actual	2023-24 Inc/(Dec)	2023-24 Requested	2023-24 Budget
Full-Time Positions:							
Parks Maintenance Worker V	82360	14	1.0	1.0	-	1.0	1.0
Career Path Parks Maintenance I-IV			1.0	1.0	-	1.0	1.0
Parks Maintenance Worker IV	82351	12	*	*	-	*	*
Parks Maintenance Worker III	82341	10	*	*	-	*	*
Parks Maintenance Worker II	82331	8	*	*	-	*	*
Parks Maintenance Worker I	82321	6	*	*	-	*	*
			2.0	2.0	-	2.0	2.0
Total Personnel:			2.0	2.0	-	2.0	2.0



MISSION STATEMENT AND GOALS

DEPARTMENT: **Financial Services**
DIVISION: **Materials & Distribution**

FUND: **502**
DEPT. NO.: **1412**

DEPARTMENT MISSION STATEMENT:

Provide an affordable, well maintained final place of rest, where family, friends and the community can be at peace with their loved ones.

DEPARTMENT CORE SERVICES:

- Maintain high level of perpetual care at cemetery during services
- Grounds maintenance year round

STRATEGIC GOALS AND DEPARTMENT VALUE, CHALLENGES AND OPPORTUNITIES

STRATEGIC GOAL: High Performing Organization

1. **Value to the Community:**
 - a) Provide an affordable, accessible location for interment.
2. **Short Term Challenges and Opportunities:**
 - a) The cost of maintaining the Cemetery increases from year to year
 - b) Equipment needs maintenance and repairs.
 - c) Fewer and fewer spaces are available each year.
3. **Long Term Challenges and Opportunities:**
 - a) Additional Cemetery space should be planned.

STRATEGIC GOAL: Environmental Sustainability

1. **Value to the Community:**
 - a) A peaceful location for the community to visit in remembrance of their loved ones.
2. **Short Term Challenges and Opportunities:**
 - a) Replace the irrigation system
3. **Long Term Challenges and Opportunities:**
 - a) Add language to the sales agreements that will allow the city to reclaim the plots after 100 years of occupancy.

STRATEGIC GOALS AND DEPARTMENT OBJECTIVE, INITIATIVES/ACTIONS, KPI ALIGNMENT:

STRATEGIC GOAL: Culturally Distinct Districts

1. Objective 1: Continue to work on adding more lots for Sara Sims Cemetery.
 - a) Initiative 1: Look at potential land to purchase.
 - i. Continue to work on plans to acquire land and site designs.



DETAIL EXPENDITURES

Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
DIV 10 Cemetery 631-3110-539						
Department Summary						
	Personnel Services	151,750	153,569	157,355	153,866	154,796
	Operating Expenses	102,693	162,269	170,514	186,155	188,092
	Capital Outlay	193,887	10,730	9,000	10,000	10,000
	Non-Operating Expenses	88,540	70,284	70,284	80,473	80,007
	Total	\$ 536,870	\$ 396,852	\$ 407,153	\$ 430,494	\$ 432,895
	Estimated as % of Budget			102.60%		
12-10	Regular Salaries/Wages	94,935	97,337	98,000	98,039	98,039
12-20	Holiday Pay	465	-	300	-	-
14-10	Overtime	1,438	4,000	4,000	4,000	4,000
15-13	Shoe Allowance	150	300	300	300	300
21-10	Employer Fica	6,897	7,071	7,555	12,143	12,143
22-10	General Employees Pension	22,545	22,552	23,003	16,937	16,937
23-10	Life Insurance	26	24	60	120	120
23-20	Disability Insurance	610	621	621	663	663
23-30	Health Insurance	21,929	18,609	18,787	18,609	19,539
23-34	Hsa	1,750	2,000	3,030	2,000	2,000
23-40	Dental Insurance	899	944	1,588	944	944
23-50	Vision Insurance	106	111	111	111	111
	Subtotal Personnel Services	\$ 151,750	\$ 153,569	\$ 157,355	\$ 153,866	\$ 154,796
32-10	Audit Fees	2,835	302	416	314	314
41-15	Cellular Phone/Beeper	525	600	600	600	600
43-10	Electric Service	44,348	35,000	36,000	35,000	35,000
43-20	Water/Sewer Service	741	1,000	1,000	1,000	1,000
46-10	Building Repairs	-	150	150	150	150
46-30	Vehicle Maint. - Garage	36,163	12,742	13,000	20,000	20,000
46-45	Irrigation Maintenance	320	500	500	500	500
49-09	Self Insurance Chgs (W/C)	5,087	5,094	5,094	5,094	6,690
49-10	Warehouse Service Chg	111	107	107	107	448
49-17	Other Contractual Svcs	2,548	83,220	88,636	100,000	100,000
49-41	Licenses, Fees & Permits	1	40	-	40	40
52-20	Opr Equipment <\$1000	518	12,938	10,850	10,500	10,500
52-21	Chemicals	704	600	1,200	600	600
52-22	Uniforms	438	1,262	1,300	1,000	1,000
52-23	Safety Clothing/Equip.	180	700	550	250	250
52-26	Gardening Supplies	5,945	5,000	6,025	5,000	5,000
52-27	Hardware/Tools	486	1,384	1,886	3,500	3,500
52-75	Equip Parts/Supplies	1,743	1,630	3,200	2,500	2,500
	Subtotal Operating Expenses	\$ 102,693	\$ 162,269	\$ 170,514	\$ 186,155	\$ 188,092
63-15	Grounds Improvements	190,980	-	-	-	-
64-02	General Equipment	2,907	9,000	9,000	10,000	10,000
64-15	Computer Equipment	-	1,730	-	-	-
	Subtotal Capital Outlay	\$ 193,887	\$ 10,730	\$ 9,000	\$ 10,000	\$ 10,000
	Subtotal	\$ 448,330	\$ 326,568	\$ 336,869	\$ 350,021	\$ 352,888
91-01	Transfer To General Fund	50,000	50,000	50,000	50,000	50,000
91-30	Transfer/Veh. Srv. Fund	18,795	20,284	20,284	24,433	23,967
95-60	Uncollectible Expense	17,720	-	-	-	-
99-03	Rsv. For Future Approp.	-	-	-	6,040	6,040
99-05	Refund On Cemetery Lots	2,025	-	-	-	-
	Sub-total Nonoperating Expenses	\$ 88,540	\$ 70,284	\$ 70,284	\$ 80,473	\$ 80,007
	Department Total	\$ 536,870	\$ 396,852	\$ 407,153	\$ 430,494	\$ 432,895



DETAIL EXPENDITURES

Account		2021/2022 Actual Expense	2022/2023 Amended Budget	2022/2023 Estimated Expenditures	2023/2024 Department Request	2023/2024 Adopted Budget
DIV 10 Mausoleum 632-3110-539						
Department Summary						
Operating Expenses		21,851	69,197	29,590	30,000	80,000
Non-operating Expenses		5,938	1,427	2,000	2,000	2,000
Total		\$ 27,789	\$ 70,624	\$ 31,590	\$ 32,000	\$ 82,000
Estimated as % of Budget				44.7%		
43-10	Electric Service	4,466	4,100	3,490	2,500	2,500
43-20	Water/Sewer Service	7,991	7,873	7,300	5,000	5,000
49-17	Other Contractual Svrs	6,725	53,124	15,000	18,000	68,000
52-01	Supplies	918	1,800	2,000	2,000	2,000
52-75	Equip Parts/Supplies	1,751	2,300	1,800	2,500	2,500
Subtotal Operating Expenses		\$ 21,851	\$ 69,197	\$ 29,590	\$ 30,000	\$ 80,000
Subtotal		\$ 21,851	\$ 69,197	\$ 29,590	\$ 30,000	\$ 80,000
99-06	Refund - Sale Of Crypts	5,938	1,427	2,000	2,000	2,000
Sub-total Nonoperating Expenses		\$ 5,938	\$ 1,427	\$ 2,000	\$ 2,000	\$ 2,000
Department Total		\$ 27,789	\$ 70,624	\$ 31,590	\$ 32,000	\$ 82,000





Capital Improvements

FY 2023-2024 Adopted Budget

CAPITAL IMPROVEMENT PLAN GOVERNMENT PROJECTS (page 426 to 466)

This section will provide information on the City of Boynton Beach Capital Improvement Plan (CIP), which is presented over a five-year period; internally the City develops a ten-year CIP. The CIP process of identifying the City needs for repair/maintenance/modifications begins during the months of December thru February of each fiscal year.

The CIP Committee (composes of senior/project managers and directors from Public Works, Financial Services, Information Technology Services, Recreation and Parks, Fire and Rescue, Police, Utilities, the Assistant City Manager and the City Manager) guides the annual CIP development process for projects that exceed \$15,000 for the projected five-year period. The Public Works director (plus City Engineer), and Finance departments are jointly responsible for preparing and maintaining the City of Boynton Beach's Capital Improvement Program and coordinating the development of the annual five-year CIP document with the guidance of the CIP Committee. The CIP process includes project prioritization, determining financial impacts to both operating and capital accounts, identifying potential funding sources, and providing monthly financial reports on the projects and fund balance. The recommended projects may be related to infrastructure modifications, new facilities, major equipment purchase, technology, and major renewal and replacement. A final CIP list of projects is submitted to the Commission for review and approval at the July workshops, then adopted in September, and then included in the final publication of the budget.

CIP objectives:

1. Replacement and expansion of City facilities, i.e. Hester Center and Little League Park
2. Enhance service for the residents and visitors in the City of Boynton Beach, i.e. Boynton Beach Blvd. Extension and Intracoastal Artificial Reef
3. Meet regulatory and/or Commission mandates, i.e. Transportation/Street and Utility projects
4. Reduce cost and/or generate revenue (addition of a future hotel in the downtown area)
5. May ensure/enforce the health and safety needs of the residents, i.e. Lift Station 317 Upgrade

The CIP is divided into two major sections: Governmental and Enterprise. The Governmental section consists of General Government, Recreation and Parks, Public Safety, Information Technology, and Transportation/Roadway projects. The General Government projects are budgeted in primarily the Fund 302 and Fund 303. Fund 303 has only renewal and replacement projects which are supported by one-cent Surtax dollars for a period of 10 years (an oversight board was established to monitor the usage of these public dollars). The Enterprise section includes Golf Projects (Fund 412, pages 467 to 473) and all Utility projects (related to Water, Sewer, Stormwater, Reuse Systems, and the Regional Plant).

Important terminologies:

Source of Funds represents projected or expected revenues; i.e. sales tax funds, grants, bonds, fund transfers, fund balance (FB) or reserves.

Use of Funds represents appropriations/committed funds and planned expenditures in the future for projects.

Utility Projects Overview

The City of Boynton Beach Utility Department works within a consumptive use permit issued by the South Florida Water Management District which dictates the amount of natural resource that can be withdrawn for treatment and distribution.

The Utility CIP continues to be affected by factors and trends, such as, customer growth due to continued real estate development or population growth, maintaining capital reserves, and general balancing act of a rate structure for charges. The City will continue to review project expenditures, identifying new revenues, and improvement to its procurement process in order to gain the best economic advantage.

The Utility source of funding includes grants, debt, capacity facility fees, and fund reserves. The Utility projects are budgeted primarily in Fund 403 and Fund 404 (which is utilized for expansion related projects). See pages 475 to 537 for all Utility Capital Fund details and related capital project(s) information.

Major Projects (with impacts on the Operating Budget)

There are various Capital Improvement Projects listed for FY 2023-24 and carry-over projects from FY 2023-23 that will impact future operating budgets for both the General Fund (001) and the Utility Operating Fund (401).



The major General Government projects that have continued from FY 2022-23 and affect the General Fund operating budget in FY 2023-24 are: the site improvement projects at Hester Center Park (over \$3 million) and Boynton Beach Blvd. Extension (in excess of \$1.2 million). The City estimates that landscaping cost savings will be realized plus other operating maintenance when the Hester Center Park project is completed, at least \$15K. On the other hand, the Boynton Beach Blvd, Extension project will increase operating cost by \$9,000. The Little League Park Renovations \$1 million project consisting of the development of an Indoor Training Facility, additional parking, new restroom and concession, relocate Fields 2, 3, and 4 and provide a new Field 5, a custom designed field.

The replacement of the Datrium Server is a major Information Technology capital improvement project at Fire Station No. 5. This project will cost the City \$775,000 for FY 2023-2024. The Police CAD Records Management analysis project, \$56,700, will further enable the sharing and pooling of security information which will decrease operational cost.

Throughout the Surtax Fund 303, there are many security camera projects tied to the City's focus on Public Safety which will result in annual maintenance cost of approximately \$5,000 to \$10,000 per camera system.

Both Fund 302 and Fund 303 have a combined budget of over \$8.5 million dedicated to roadway projects that will lower routine maintenance cost for City roads.

Although the Utility Capital Funds (403 & 404) have major water and sewer projects, most are renewal and replacement projects which will produce savings as opposed to additional operating cost and improve drainage/sewer issues. The planned water/sewer/stormwater capital improvement project for the San Castle and Heart of Boynton Improvement will provide savings and generate revenues in the operating budget. Additionally, the various Lift Station projects will improve the infrastructure and contain maintenance costs.

Note the CIP Priority Ranking represents:

High = Safety/Commission Mandate

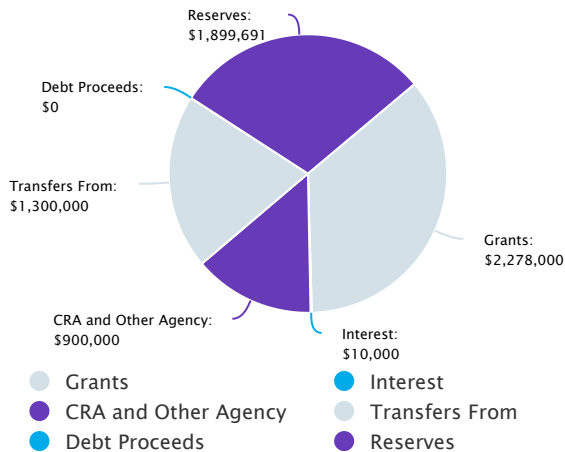
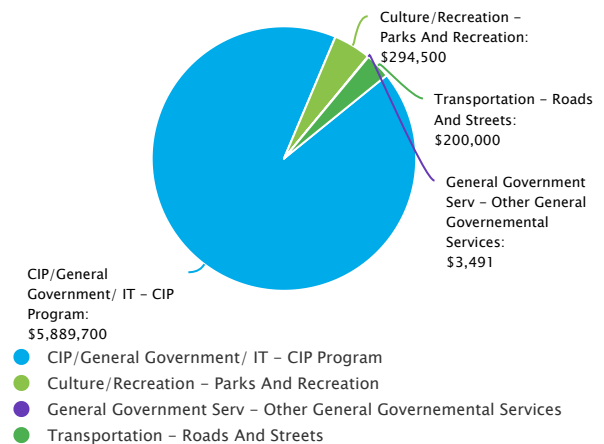
Medium = Maintain Level of Service

Low = Moderate benefit



ADOPTED BUDGET FOR CAPITAL PROJECTS (FUND 302 & 303)

Fund 302 Capital Improvement Program		FY 2022-23 Amended Budget	FY 2023-24 Adopted Budget
Sources	CRA and Other Agency	2,838,213	900,000
	Grants	900,000	2,278,000
	Transfers From	1,800,000	1,300,000
	Interest	750	10,000
	Reserves	937,780	1,899,691
		\$ 6,476,743	\$ 6,387,691
Expenditures	CIP/General Government/ IT - CIP Program	2,886,143	5,889,700
	Culture/Recreation - Parks And Recreation	2,709,173	294,500
	General Government Serv - Other General Governmental Services	7,804	3,491
	Transportation - Roads And Streets	-	200,000
	Public Safety - Fire Control	502,000	-
	Public Safety - Public Safety	371,623	-
		\$ 6,476,743	\$ 6,387,691

FY2022-23 - General Government
Capital Sources by Type, Fund 302FY2022-23 - General Government
Capital Sources by Type, Fund 302

FY2023-24 Capital Improvement Program

Fund Balance Analysis - Fund 302

Funding Sources	FY 2023-24 Adopted	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan	FY 2027-28 Plan
Fund Balance Reserves (FB - 302)	\$ 3,904,651	\$ 1,997,156	\$ (3,097,496)	\$ (2,273,791)	\$ (3,127,283)
Debt/Loan	-	-	-	-	-
CRA Reimbursement	900,000	-	-	-	-
Grants	2,278,000	-	-	-	-
From Other Agency	-	-	-	-	-
Fund Transfers from	-	-	-	-	-
General/Other Fund	250,000	750,000	1,000,000	1,000,000	1,200,000
Local Option Gas Tax (LOGT - 104)	450,000	450,000	450,000	450,000	450,000
Public Service Debt (PST - 207)	600,000	547,143	570,000	570,000	570,000
Utility (UF - 401)	-	2,059,000	400,000	-	-
Misc. Income & Interest	10,000	5,000	5,000	7,000	5,000
Total Revenues	4,488,000	3,811,143	2,425,000	2,027,000	2,225,000
Total Revenues + Fund Balance	\$ 8,392,651	\$ 5,808,299	\$ (672,496)	\$ (246,791)	\$ (902,283)
Estimated Expenditures	\$ (6,387,691)	\$ (8,897,991)	\$ (1,593,491)	\$ (2,872,688)	\$ (2,773,691)
Audit Fee	\$ (7,804)	\$ (7,804)	\$ (7,804)	\$ (7,804)	\$ (7,804)
Ending Fund Balance	\$ 1,997,156	\$ (3,097,496)	\$ (2,273,791)	\$ (3,127,283)	\$ (3,683,778)



FY 2023-24 to FY 2027-28 Capital Improvement Program

Project Name	FY 2023-24 Adopted	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan	FY 2027-28 Plan
Sims Pool and Building Security Cameras	-	-	-	82,172	-
Total Center	-	-	-	82,172	-
Audit Fee	3,491	3,491	3,491	3,491	3,491
Total Finance	3,491	3,491	3,491	3,491	3,491
General Government - Design Administration	-	150,000	-	-	-
General Government - Misc Repairs	-	-	50,000	50,000	-
Town Square - Paint Buildings	-	500,000	-	-	-
San Castle - Coordination Services	-	1,800,000	-	-	-
Total General Gov't Projects	-	2,450,000	50,000	50,000	-
Intracoastal Park - Artificial Reef	60,000	-	-	-	-
Kapok Park Playgrounds - Sail Shades	-	155,000	-	-	-
Hester Center Basketball Court Cover Design	-	200,000	-	-	-
Hester Center Basketball Court Cover Construction	-	400,000	-	-	-
Jaycee Park - Playground Surface PIP	-	-	-	-	70,000
Jaycee Park - Playground Replacement	-	-	-	-	90,000
Oyer Park - Coast Guard Bldg. window replacement	-	-	-	-	20,000
Oyer Park - Convert Pavilion to Storage	-	-	-	-	60,000
Oyer Park - Fishing Pier deck replacement	-	-	-	1,000,000	-
Pence Park - Reconstruction	-	-	-	250,000	2,000,000
Palmetto Greens Linear Park - Cameras (PD)	-	-	-	-	90,200
Carolyn Sims Center & Pool Areas - Cameras	-	-	-	99,000	-
Park Site Furnishing	-	-	75,000	75,000	75,000
Senior Center - Cameras	-	-	-	48,025	-
Mangrove Study	159,000	-	-	-	-
Total Park	219,000	755,000	75,000	1,472,025	2,405,200
Miscellaneous Small Parks Projects	35,000	15,000	15,000	15,000	15,000
Total Parks	35,000	15,000	15,000	15,000	15,000
Police CAD Records Management System	56,700	-	-	-	-
Computer Replacement	-	-	100,000	100,000	100,000
Total Technology	56,700	-	100,000	100,000	100,000
Bridge Repair - Maintenance & Improvements	-	-	150,000	-	-
Sidewalks - Replacement	-	200,000	200,000	150,000	150,000
SE 1st St - Construction Roadway Improvements	2,863,000	-	-	-	-
SE 1st St - Professional Services	400,000	-	-	-	-
SE 6th Avenue Pedestrian Crossing	400,000	-	-	-	-
SE 36th Ave (Gulfstream Blvd) Road Rehabilitation	1,510,500	2,489,500	-	-	-
Gulf View Harbor TPA Project Design	-	35,000	-	-	-
Boynton Beach Blvd - Complete Street Project	900,000	-	-	-	-
Street Maintenance/Impv.	-	500,000	1,000,000	1,000,000	100,000
Lake Boynton Estates Sidewalk and Road Rehabilitation	-	1,000,000	-	-	-
Cherry Hill Sidewalk and Road Rehabilitation	-	1,000,000	-	-	-
Downtown Traffic Study	-	450,000	-	-	-
Total Transportation/Bridge and Transportation/Sidewalks	6,073,500	5,674,500	1,350,000	1,150,000	250,000







Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Audit Fee
Project #: GGAU20
Project G/L #: 302-4101-519.32-10

Location: City Hall
Project Type: Finance
Project Manager: Mara Frederiksen

Project Description

Annual prorated share of City-wide financial audit

Business Case

Project Picture(s):



State Mandate that all Municipalities must complete a independent audit of all business operations

Project Schedule	Date		Project Location	City-Wide
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	12/1/2023			
Construction	2/1/2024			
Project Priority			Project Criteria	
High (Critical-tied to mandates or safety)			Regulatory or Commission Mandate	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 5,911	\$ 3,491	\$ 3,491	\$ 3,491	\$ 3,491	\$ 3,491	\$ 23,366
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,366

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 5,911	\$ 3,491	\$ 3,491	\$ 3,491	\$ 3,491	\$ 3,491	\$ 23,366
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 5,911	\$ 3,491	\$ 3,491	\$ 3,491	\$ 3,491	\$ 3,491	\$ 23,366

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Intracoastal Park - Artificial Reef
Project #: RP2343
Project G/L #: 302-4223-572.63-05

Location: Intracoastal Park
Project Type: Park
Project Manager: Alannah Irwin

Project Description

Installation of an artificial reef along Oceanfront Park to promote habitat preservation and ecotourism. The costs of the project include design, contract advertisement/award, construction, and consulting costs. This is a joint project between Public Work

Business Case

The installation of an artificial reef along Oceanfront Park will provide multiple benefits, including shoreline protection, habitat restoration, and increased tourism and recreation by providing additional diving, snorkeling, and other recreational oppor

Project Picture(s):



Project Schedule		Date		Project Location	
		Estimated	Completed	2	
Contract Advertise/Award		1/1/2024		Project Criteria Expansion of Facilities, Generate Revenue, ADA Compliance	
Planning / Study		2/1/2024			
Construction		1/1/2026			
Project Priority		Medium (Maintain level of service, savings)		Strategic Plan/Priorities	
				Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Mangrove Study
Project #: RP2434
Project G/L #: 302-4227-572.63-05

Location: Mangrove Park
Project Type: Park
Project Manager: Mario Guzman

Project Description

The City is seeking to have a Consultant Perform Environmental Studies, Explore Permit capabilities, and to produce Feasibility Studies and Conceptual Drawings of a New Marina.

Business Case

Project Picture(s):



Potential Revenue generating Asset for the City of Boynton Beach that will further compliment the City of Boynton beach's Waterfront Access.

Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	1/1/2024			
Planning / Study	2/1/2024			
Construction	5/1/2024			
			Project Criteria	Expansion of Facilities, Generate Revenue, ADA Compliance
			Strategic Plan/Priorities	Safe and Livable Communities
Project Priority	Medium (Maintain level of service, operational savings)			

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 159,000	\$ -	\$ -	\$ -	\$ -	\$ 159,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 159,000	\$ -	\$ -	\$ -	\$ -	\$ 159,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 159,000	\$ -	\$ -	\$ -	\$ -	\$ 159,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 159,000	\$ -	\$ -	\$ -	\$ -	\$ 159,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Miscellaneous Small Parks Projects

Project #: CP0509

Project G/L #: 302-4298-572.63-05

Location: Center/Parks

Project Type: Parks

Project Manager: Wesley Norwood

Project Description

Addressing emergency repairs, landscaping and irrigation problems at the City's parks. (Park playground repairs, similar rusting to doors, park furnishings needs. Also, damages to lightpoles and railings can be found at various parks).

Business Case

Project Picture(s):



Commission mandate for various unanticipated projects

Project Schedule	Date		Project Location	City-Wide
	Estimated	Completed		
Contract Advertise/Award	10/1/2023		Project Criteria Expansion of Facilities, Generate Revenue, ADA Compliance	
Planning / Study	12/1/2023			
Construction	2/1/2024			
Project Priority	Medium (Maintain level of service, savings)		Strategic Plan/Priorities Safe and Livable Communities	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance							
General Fund ⁽⁰⁰¹⁾	\$ 36,502	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,502
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ 35,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 95,000
Total	\$ 36,502	\$ 35,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 131,502
Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 36,502	\$ 35,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 131,502
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 36,502	\$ 35,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 131,502

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Police CAD Records Management System
Project #: IT1701
Project G/L #: 302-4119-521.64-14

Location: Police Department
Project Type: Technology
Project Manager: Karl Maracotta

Project Description

Replacement of existing CAD Records Management System. The current system we utilize is antiquated, labor intensive and inefficient. A new RMS system will save valuable time during call taking/dispatching of calls for service allowing more efficiency de

Business Case

Currently, we are the only law enforcement agency in the Southern Region of Palm Beach County that is incapable of contributing to this effort. Additionally, our current system restrains our ability to analyze crime trends and deploy our resources in a wa

Project Picture(s):



Project Schedule	Date		Project Location	City-Wide
	Estimated	Completed		
Contract Advetise/Award	10/1/2017		Project Criteria Replacement of Facilities/Equipment (New)	
Planning / Study	11/1/2017			
Construction	9/30/2024			
Project Priority	Medium (Maintain level of service, savings)		Strategic Plan/Priorities Safe and Livable Communities	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance							
General Fund ⁽⁰⁰¹⁾	\$ 710,046	\$ 56,700	\$ -	\$ -	\$ -	\$ -	\$ 766,746
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 710,046	\$ 56,700	\$ -	\$ -	\$ -	\$ -	\$ 766,746

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 710,046	\$ 56,700	\$ -	\$ -	\$ -	\$ -	\$ 766,746
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 710,046	\$ 56,700	\$ -	\$ -	\$ -	\$ -	\$ 766,746

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ 3,750	\$ 3,750
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ 3,750	\$ 3,750





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: SE 1st St - Construction Roadway Improvements

Project #: TR2001

Project G/L #: 302-4905-541.63-08

Location: Street Maintenance/Impv.

Project Type: Transportation/Streets

Project Manager: Moisey Abdurakhmanov/
Shiloh Toler

Project Description

Design and construction of a shared use path on both sides of SE 1st St from SE 2nd Ave to Woolbright Rd. This project will include drainage improvements. This is a grant project with FDOT

Business Case

Project Picture(s):



Design and construction of a shared use path on both sides of SE 1st St from SE 2nd Ave to Woolbright Rd. This project will include drainage improvements. This is a grant project with FDOT

Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	10/1/2023		Project Criteria Expansion of Facilities, Enhance Service, Security	
Planning / Study	10/30/2023			
Construction	2/1/2024			
Project Priority	Medium (Maintain level of service, savings)		Strategic Plan/Priorities Safe and Livable Communities	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance							
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ 226,301	\$ 2,863,000	\$ -	\$ -	\$ -	\$ -	\$ 3,089,301
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 226,301	\$ 2,863,000	\$ -	\$ -	\$ -	\$ -	\$ 3,089,301
Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 226,301	\$ 2,863,000	\$ -	\$ -	\$ -	\$ -	\$ 3,089,301
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 226,301	\$ 2,863,000	\$ -	\$ -	\$ -	\$ -	\$ 3,089,301
Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28		
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	-	





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: SE 1st St - Professional Services
Project #: TR2401
Project G/L #: 302-4905-541.31-90

Location: Street Maintenance/Impv.
Project Type: Transportation/Streets
Project Manager: Moisey Abdurakhmanov/
 Shiloh Toler

Project Description

The Construction Administration portion of the construction improvements to SE 1st Street (Design and construction of a shared use path on both sides of SE 1st St from SE 2nd Ave to Woolbright Rd. This project will include drainage improvements.)

Business Case

This is a shared project with FDOT. Per the grant we have with them, the Construction Administrator needs to be an external party to ensure we receive the funds we were awarded.

Project Picture(s):



Project Schedule

Date

	Estimated	Completed
Contract Advertise/Award	10/1/2023	
Planning / Study	10/30/2023	
Construction	2/1/2024	

Project Location

3

Project Criteria

Expansion of Facilities, Enhance Service, Security

Project Priority

High (Critical-tied to mandates or safety)

Strategic Plan/Priorities

Safe and Livable Communities

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	400,000	\$ -	\$ -	\$ -	\$ -	400,000
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	400,000	\$ -	\$ -	\$ -	\$ -	400,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	400,000	\$ -	\$ -	\$ -	\$ -	400,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	400,000	\$ -	\$ -	\$ -	\$ -	400,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	10,000	10,000
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	10,000	10,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	SE 6th Avenue Pedestrian Crossing	Location:	Street Maintenance/Impv.
Project #:	TR2402	Project Type:	Transportation/Streets
Project G/L #:	302-4905-541.31-90	Project Manager:	Moisey Abdurakhmanov/ Shiloh Toler

Project Description

Designing and permitting a Pedestrian crossing across E. Ocean Ave, at the intersection of E. Ocean Ave and NE/SE 6th Street

Business Case

There is currently no crosswalk for pedestrians to cross E. Ocean Ave. at this location, so people are crossing the street at high risk. The crosswalk will help people cross safely, with a signalized traffic light for pedestrians. This is a joint project

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	11/1/2023		Project Criteria Expansion of Facilities, Enhance Service, Security	
Planning / Study	11/30/2023			
Construction	2/1/2024			
Project Priority	High (Critical-tied to mandates or safety)		Strategic Plan/Priorities Safe and Livable Communities	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	400,000	\$ -	\$ -	\$ -	\$ -	400,000
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	400,000	\$ -	\$ -	\$ -	\$ -	400,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	400,000	\$ -	\$ -	\$ -	\$ -	400,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	400,000	\$ -	\$ -	\$ -	\$ -	400,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: SE 36th Ave (Gulfstream Blvd)
Road Rehabilitation

Project #: TR2104

Project G/L #: 302-4905-541.31-90

Location: Street Maintenance/Impv.

Project Type: Transportation/Streets

Project Manager: Carl Frumentti

Project Description

In conjunction with the City of Delray Beach, the City will hire a consultant to redesign the road. Items to be addressed include drainage, sidewalk/bike lane or multiuse path, and lighting. The cost will be paid for by the City and Delray Beach will re

Business Case

No maintenance project, designed to prolong the life of SE 36th Ave (aka Gulfstream Blvd), has been performed in over a decade. The only maintenance has been to patch potholes. Due to the neglect, the road is failing. The City Engineer gave the road a

Project Picture(s):



Project Schedule	Date	
	Estimated	Completed
Contract Advertise/Award	10/1/2022	
Planning / Study	10/1/2022	
Construction	9/30/2025	

Project Location 3

Project Criteria

Expansion of Facilities, Enhance Service, Security

Project Priority Medium (Maintain level of service, savings)

Strategic Plan/Priorities

Safe and Livable Communities

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ 184,232	\$ 1,510,500	\$ 2,489,500	\$ -	\$ -	\$ -	\$ 4,184,232
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 184,232	\$ 1,510,500	\$ 2,489,500	\$ -	\$ -	\$ -	\$ 4,184,232

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 184,232	\$ 1,510,500	\$ 2,489,500	\$ -	\$ -	\$ -	\$ 4,184,232
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 184,232	\$ 1,510,500	\$ 2,489,500	\$ -	\$ -	\$ -	\$ 4,184,232

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Boynton Beach Blvd - Complete Street Project

Project #: TR2302

Project G/L #: 302-4905-541.63-08

Location: Street Maintenance/Impv.

Project Type: Transportation/Streets

Project Manager: Moisey Abdurakhmanov/
Shiloh Toler

Project Description

This is a grant project. The City is responsible for paying for its share of the Construction (\$1,105,383.00).

Business Case

This project will provide a 19 ft wide sidewalk on the south side of the road. The driving lanes will be narrowed to 10 ft and 11 ft. The median will be narrowed and sharrows will be installed.

Project Picture(s):



Project Schedule		Date		Project Location		2 & 3	
Contract Advertise/Award Planning / Study Construction		Estimated	Completed	Project Criteria Replacement of Facilities/Equipment, ADA Compliance			
		10/1/2021					
		11/1/2023					
		9/30/2024					
Project Priority		Medium (Maintain level of service, savings)		Strategic Plan/Priorities Safe and Livable Communities			

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ 1,105,383	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ 2,005,383
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,105,383	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ 2,005,383

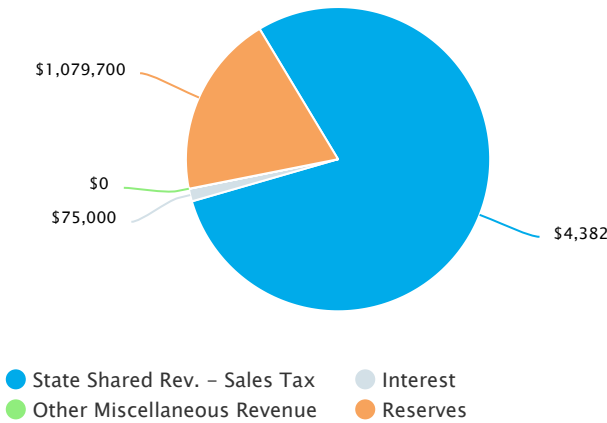
Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,105,383	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ 2,005,383
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,105,383	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ 2,005,383

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -

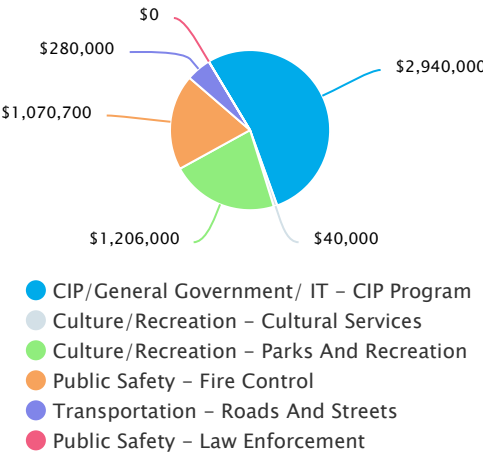


Fund 303		FY2022-23	FY 2023-24
Capital Improvement Program		Amended Budget	Adopted Budget
Sources	State Shared Rev. - Sales Tax	4,382,000	4,382,000
	Interest	20,000	75,000
	Reserves	6,669,337	1,079,700
		<u>\$ 11,071,337</u>	<u>\$ 5,536,700</u>
Expenditures	CIP/General Government/ IT - CIP Program	2,253,227	2,940,000
	Culture/Recreation - Cultural Services	15,696	40,000
	Culture/Recreation - Parks And Recreation	5,751,893	1,206,000
	Public Safety - Fire Control	548,945	1,070,700
	Transportation - Roads And Streets	2,000,177	280,000
	Public Safety - Law Enforcement	501,399	-
		<u>\$ 11,071,337</u>	<u>\$ 5,536,700</u>

FY2022-23 - General Government
Capital Sources by Type, Fund 303



FY2022-23 - General Government
Capital Projects by Type, Fund 303



FY2023-24 Capital Improvement Program

Fund Balance Analysis - Fund 303

Funding Sources	FY 2023-24 Adopted	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan	FY 2027-28 Plan
Fund Balance Reserves (FB - 303)	\$ 4,360,288	\$ 3,280,588	\$ (7,412)	\$ (7,412)	\$ (7,412)
Debt/Loan	-	-	-	-	-
Future State Funding	4,382,000	-	-	-	-
Misc. Trust Fund (691)	-	-	-	-	-
Misc. Income & Interest	75,000	-	-	-	-
Total Revenues	\$ 4,457,000	\$ -	\$ -	\$ -	\$ -
Total Revenues + Fund Balance	\$ 8,817,288	\$ 3,280,588	\$ (7,412)	\$ (7,412)	\$ (7,412)
Total Expenditures	\$ (5,536,700)	\$ (3,288,000)	\$ -	\$ -	\$ -
Total Encumbrance					
Available Ending Fund Balance	\$ 3,280,588	\$ (7,412)	\$ (7,412)	\$ (7,412)	\$ (7,412)



FY 2023-24 to FY 2027-28 SALES SURTAX CAPITAL IMPROVEMENT PROGRAM
GENERAL GOVERNMENT

Project Name	FY 2023-24 Adopted	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan	FY 2027-28 Plan
Fire Station # 5 AHU-1 ,2,3,4,5,6,7 (CHILLER) HVAC Replacement	250,000	-	-	-	-
Total General Gov't - HVAC	250,000	-	-	-	-
Fire Station 5 - Re-roof Main Building	-	50,000	-	-	-
Total General Gov't - Roof	-	50,000	-	-	-
Federal Highway Median - Landscape Design	-	65,000	-	-	-
General Government - Carpet Replacement	50,000	-	-	-	-
General Government - HVAC Repairs	50,000	-	-	-	-
Public Works Bldg - Cameras	-	59,000	-	-	-
Total General Gov't Projects	100,000	124,000	-	-	-
Schoolhouse Children's Museum - Paint Exterior	40,000	-	-	-	-
Total Park	40,000	-	-	-	-
Carolyn Sims Center -Benches and Tables	-	18,000	-	-	-
Hester Center - Playground Equipment for ADA	-	60,000	-	-	-
Hester Center - Restroom Exterior	-	75,000	-	-	-
Total Park/Center	-	153,000	-	-	-
Annual Park Site Furnishings Repair & Replacement	-	75,000	-	-	-
Betty Thomas Neighborhood Park - Remove Split Rail Fence - Exterior Fence	-	42,000	-	-	-
Betty Thomas Neighborhood Park - Replace Irrigation Breaker	25,000	-	-	-	-
Congress Ave Barrier Free Park - Tables, benches, cans	-	25,000	-	-	-
Denson Pool - Pool Cover Replacement	18,000	-	-	-	-
Galaxy Park - Playground Replacement	-	125,000	-	-	-
Hester Park - Tennis Court Renovations	35,000	-	-	-	-
Intracoastal Park - Clubhouse Catering Area Renovation	-	25,000	-	-	-
Little League Park Renovations	850,000	150,000	-	-	-
Little League Park Privacy Wall	150,000	-	-	-	-
Meadows Park - Swing Set Replacement	25,000	-	-	-	-
Meadows Park - Tennis Court Resurfacing and Fencing	28,000	-	-	-	-
Wilson Park - Site Furnishings Replacement	75,000	50,000	-	-	-
Veterans Park - Cameras	-	59,000	-	-	-
Total Parks	1,206,000	551,000	-	-	-
Fire Station #3 - Digital Sign	25,000	-	-	-	-
Fire Station #4 - Security Cameras	45,700	-	-	-	-
Fire Station #5 - Generator, Chiller, & Fuel Tank Replacement	750,000	-	-	-	-
Total Public Safety/Fire	820,700	-	-	-	-
Citywide - Security Upgrades (LPR)	-	25,000	-	-	-
PC Replacement & Laptop	75,000	75,000	-	-	-
Replace Datrium Server	775,000	-	-	-	-
Total Technology	850,000	100,000	-	-	-
Bridge Repair - Maintenance & Improvements	50,000	50,000	-	-	-
Total Transportation/Bridges	50,000	50,000	-	-	-
Sidewalks - Replacement	100,000	100,000	-	-	-
Sidewalks Ramp - ADA (estimate)	50,000	50,000	-	-	-
Total Transportation/Sidewalks	150,000	150,000	-	-	-



**FY 2023-24 to FY 2027-28 SALES SURTAX CAPITAL IMPROVEMENT PROGRAM
GENERAL GOVERNMENT**

Project Name	FY 2023-24 Adopted	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan	FY 2027-28 Plan
Street Maintenance/Impv.	1,925,000	2,000,000	-	-	-
Drive Safe Boynton	65,000	30,000	-	-	-
FEC Crossing Upgrade	80,000	80,000	-	-	-
Total Transportation/Streets	2,070,000	2,110,000	-	-	-
CIP Grand Total	\$ 5,536,700	\$ 3,288,000	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Fire Station # 5 AHU-1 .2,3,4,5,6,7 (CHILLER) HVAC Replacement	Location:	Fire Station #5
Project #:	GH2404	Project Type:	General Gov't - HVAC
Project G/L #:	303-4129-522.64-18	Project Manager:	Melvin Stinson

Project Description

Replace Chiller that serves Fire Station #5

Business Case**Project Picture(s):**

The current chiller has exceeded its intended life expectancy. The unit condenser coils are deteriorating, not allowing for proper heat transfer. According to Trane it is taking around or about 8 months to manufacture a new chiller. I recommend that the c

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	11/1/2023		Project Criteria	
Planning / Study	11/30/2023		Replacement of Facilities/Equipment	
Construction	9/30/2024			
Project Priority	High (Critical-tied to mandates or safety)		Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	250,000	\$ -	\$ -	\$ -	\$ -	250,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	250,000	\$ -	\$ -	\$ -	\$ -	250,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	250,000	\$ -	\$ -	\$ -	\$ -	250,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	250,000	\$ -	\$ -	\$ -	\$ -	250,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: General Government - Carpet Replacement

Project #: CP0703

Project G/L #: 303-4101-580.62-01

Location: Citywide

Project Type: General Gov't Projects

Project Manager: Melvin Stinson

Project Description

Replacement of worn carpet and/or tile at various locations.

Business Case

Project Picture(s):



Replacement of worn carpet and/or tile.

Project Schedule	Date		Project Location	Citywide
	Estimated	Completed	Project Criteria Replacement of Facilities/Equipment, ADA Compliance	
Contract Advertise/Award	10/1/2023			
Planning / Study	11/1/2023			
Construction	11/1/2023			
Project Priority	High (Critical-tied to mandates or safety)			Strategic Plan/Priorities Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 22,359	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 72,359
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 22,359	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 72,359

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 22,359	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 72,359
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 22,359	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 72,359

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: General Government - HVAC Repairs

Project #: GG1004

Project G/L #: 303-4101-580.64-18

Location: Citywide

Project Type: General Gov't Projects

Project Manager: Melvin Stinson

Project Description
Replacement of HVAC systems

Business Case



Replacement of HVAC systems and components based on the maintenance plan or due to a system failure.

Project Schedule	Date		Project Location	Citywide
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	10/1/2023			
Construction	1/1/2024			
Project Priority	High (Critical-tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment, ADA Compliance
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 248,967	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 298,967
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 248,967	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 298,967

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 248,967	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 298,967
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 248,967	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 298,967

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Schoolhouse Children's Museum - Paint Exterior	Location:	Schoolhouse Children's Museum
Project #:	GG2401	Project Type:	Park
Project G/L #:	303-4107-573.62-01	Project Manager:	Jose Murray

Project Description

Pressure wash and paint exterior of building

Business Case**Project Picture(s):**

Repainting the school house museum's exterior will give the building a fresh look. It has been several years since the building has been painted

Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/2/2023			
Planning / Study	10/30/2023			
Construction	11/30/2023			
Project Priority	Medium (Maintain level of service, savings)		Project Criteria	
			Enhance Service to Public	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

Impact on Operating Budget	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Betty Thomas Neighborhood Park - Replace Irrigation Breaker	Location:	Betty Thomas Neighborhood Park
Project #:	RP2530	Project Type:	Parks
Project G/L #:	303-4238-572.63-05	Project Manager:	Wesley Norwood

Project Description

Furnish & Install new yaskawa VFD along with new 70 amp 3 pole breaker for Betty Thomas Park irrigation system.

Business Case

Project Picture(s):



The irrigation system at Betty Thomas hasn't worked in two years. This repair will be vital to the park to get the grass and landscaping back to normal.

Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	11/1/2023		Project Criteria	
Planning / Study	12/1/2022		Security/Fire Control	
Construction	1/1/2023		Strategic Plan/Priorities	
Project Priority	High (Critical-tied to mandates or safety)		Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	25,000	\$ -	\$ -	\$ -	\$ -	25,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	25,000	\$ -	\$ -	\$ -	\$ -	25,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	25,000	\$ -	\$ -	\$ -	\$ -	25,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	25,000	\$ -	\$ -	\$ -	\$ -	25,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Denson Pool - Pool Cover Replacement

Project #: RP2532

Project G/L #: 303-4214-572.63-00

Location: Denson Pool

Project Type: Parks

Project Manager: Kevin Ramsey

Project Description

Remove the old pool covers that are all torn and replace them with new ones. This will provide a multitude of benefits and cost savings as explained in the business case. Contingency has been added to the end of the project sheet to factor in market incre

Business Case

Open for the community while maintaining pool temperature year round (hot in the winter and cool in the summer), help with the cost of chemicals which will reduce the pool's chemical consumption by 35%-60%, and maintain the cleanliness of the pool by reduci

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	11/1/2023			
Construction	12/1/2023			
Project Priority	High (Critical-tied to mandates or safety)		Project Criteria	
			Replacement of Facilities/Equipment, Enhance Service, Reduce Costs	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ 18,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ 18,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ 18,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ 18,000

Impact on Operating Budget	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Hester Park - Tennis Court Renovations
Project #: RP2517
Project G/L #: 303-4209-572.63-05

Location: Hester Park
Project Type: Parks
Project Manager: Kevin Ramsey

Project Description

The proposed scope of work will include resurfacing two tennis courts at Hester Center. Striping of two pickle ball courts will also be added to the renovated facility for outdoor play. The new courts should attract greater use because they will have an

Business Case

We want the Hester Center to be a top flight facility. We desire for participants to use the tennis/pickle ball courts and have a pleasurable experience. The fact that the basketball courts have been refurbished only gives the area a partial improved lo

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	11/1/2023			
Construction	12/1/2023			
Project Priority	High (Critical-tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment, Enhance Service
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Little League Park Renovations
Project #: RP2317
Project G/L #: 303-4220-572.62-01

Location: Little League Park
Project Type: Parks
Project Manager: Jose Murray

Project Description

Little League Park Fields 3 & 4 replace existing lighting

Business Case

Project Picture(s):



The existing lighting is outdated and some poles and fixtures are falling apart. In order to properly place new poles and underground wiring an updated survey with all all underground utilities needs to be updated.

Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	11/1/2022			
Planning / Study	11/1/2022			
Construction	9/30/2025			
Project Priority	High (Critical-tied to mandates or safety)		Project Criteria	Expansion of Facilities, Enhance Service
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 19,490	\$ 850,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 1,019,490
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 19,490	\$ 850,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 1,019,490

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 19,490	\$ 850,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 1,019,490
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 19,490	\$ 850,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 1,019,490

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Little League Park Privacy Wall
Project #: RP2435
Project G/L #: 303-4220-580.62-01

Location: Little League Park
Project Type: Parks
Project Manager: Jose Murray

Project Description

Design and Construct a 6' high privacy fence/wall along the South and East R/W of Little League Road

Business Case

Project Picture(s):



The project will improve privacy for residents along Little League Road, during and after construct of Little League Park renovations and during Little League seasons.

Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	8/1/2023			
Planning / Study	10/1/2023			
Construction	9/30/2024			
Project Priority	High (Critical-tied to mandates or safety)		Project Criteria	Expansion of Facilities, Enhance Service
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	150,000	\$ -	\$ -	\$ -	\$ -	150,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	150,000	\$ -	\$ -	\$ -	\$ -	150,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	150,000	\$ -	\$ -	\$ -	\$ -	150,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	150,000	\$ -	\$ -	\$ -	\$ -	150,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Meadows Park - Swing Set Replacement

Project #: RP2538

Project G/L #: 303-4216-572.64-03

Location: Meadows Park

Project Type: Parks

Project Manager: Wesley Norwood

Project Description

Replace the swing set with a new swing set.

Business Case

Project Picture(s):



Current swing set has surpassed it's expectancy and the structure is a safety hazard according to CPSI standards and needs to be replaced.

Project Schedule	Date		Project Location	4
	Estimated	Completed		
Contract Advertise/Award	11/1/2023		Project Criteria	
Planning / Study	12/1/2022		Replacement of Facilities/Equipment, Enhance Service	
Construction	1/1/2023		Strategic Plan/Priorities	
Project Priority	High (Critical-tied to mandates or safety)		Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Meadows Park - Tennis Court Resurfacing and Fencing

Project #: RP2413

Project G/L #: 303-4216-572.63-05

Location: Meadows Park

Project Type: Parks

Project Manager: Wesley Norwood

Project Description

Repair cracks, seal and resurface tennis courts complete with new markings

Business Case

Project Picture(s):



Tennis Courts must be resurfaced to support a reasonable play experience.

Project Schedule	Date		Project Location	4
	Estimated	Completed		
Contract Advertise/Award	11/1/2023			
Planning / Study	12/1/2022			
Construction	1/1/2023			
Project Priority	High (Critical-tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment, Enhance Service
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 28,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 28,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 28,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 28,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Wilson Park - Site Furnishings Replacement

Project #: RP2541

Project G/L #: 303-4113-572.63-05

Location: Wilson Park

Project Type: Parks

Project Manager: Wesley Norwood

Project Description

Replacing site furnishing at Wilson Park and Denson Pool to include, benches, tables, trash receptacles and BBQ grill.

Business Case

Project Picture(s):



Existing park amenities are damaged, rusted and outdated.

Project Schedule		Date			Project Location		2	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed						
	11/1/2023							
	12/1/2022							
1/1/2023								
Project Priority		High (Critical-tied to mandates or safety)			Project Criteria			
					Replacement of Facilities/Equipment, Enhance Service			
Project Priority		High (Critical-tied to mandates or safety)			Strategic Plan/Priorities			
					Public Health and Safety			

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	75,000	50,000	\$ -	\$ -	\$ -	125,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	75,000	50,000	\$ -	\$ -	\$ -	125,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	75,000	50,000	\$ -	\$ -	\$ -	125,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	75,000	50,000	\$ -	\$ -	\$ -	125,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station #3 - Digital Sign
Project #: FA2203
Project G/L #: 303-4128-522.62-01

Location: Fire Station #2
Project Type: Public Safety/Fire
Project Manager: Mario Guzman

Project Description

Add a digital sign to the corner of Minor Rd and Congress Ave (at the Fire Station 3).

Business Case

Project Picture(s):



The sign is use to inform residents of the planned events being staged by the City.

Project Schedule	Date		Project Location	4
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	11/1/2023			
Construction	11/1/2023			
			Project Criteria	
			Enhance Service to Public	
			Strategic Plan/Priorities	
			Public Health and Safety	
Project Priority	High (Critical-tied to mandates or safety)			

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	25,000	\$ -	\$ -	\$ -	\$ -	25,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	25,000	\$ -	\$ -	\$ -	\$ -	25,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	25,000	\$ -	\$ -	\$ -	\$ -	25,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	25,000	\$ -	\$ -	\$ -	\$ -	25,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station #4 - Security Cameras
Project #: FA2502
Project G/L #: 303-4126-522.62-03

Location: Fire Station #4
Project Type: Public Safety/Fire
Project Manager: Karl Maracotta

Project Description

Installation of security cameras that can be monitored and recorded will deter crime and provide enhanced security in public areas as well as provide an additional law enforcement tool for monitoring and investigating unwanted, unauthorized, or illegal activity.

Business Case

Procurement and installation of a security camera system that integrates with the citywide camera system. The cameras will provide video coverage of prioritized areas, allowing for improved real-time situational awareness as well as recording for investigation.

Project Picture(s):



Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advertise/Award	11/1/2023			
Planning / Study	11/30/2023			
Construction	11/30/2023			
Project Criteria				
Expansion of Facilities, Enhance Service, Security/Fire Control				
Project Priority				
High (Critical-tied to mandates or safety)				
Strategic Plan/Priorities				
Public Health and Safety				

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	45,700	\$ -	\$ -	\$ -	\$ -	45,700
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	45,700	\$ -	\$ -	\$ -	\$ -	45,700

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	45,700	\$ -	\$ -	\$ -	\$ -	45,700
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	45,700	\$ -	\$ -	\$ -	\$ -	45,700

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Fire Station #5 - Generator, Chiller, & Fuel Tank Replacement

Project #: FA2306

Project G/L #: 303-4129-522.62-01

Location: Fire Station #5

Project Type: Public Safety/Fire

Project Manager: Kevin Ramsey

Project Description

Replace the generator and fuel tank at Fire Station #5

Business Case

Project Picture(s):



The generator was sized to run the Fire Station #5, however, the Police Station is now expected to be accommodated from the same generator. A larger generator is needed and a larger fuel tank will be needed to supply the generator with fuel.

Project Schedule		Date				Project Location		2	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed							
	10/1/2023								
	11/1/2023								
Project Priority		High (Critical-tied to mandates or safety)				Strategic Plan/Priorities			
						Public Health and Safety			

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	750,000	\$ -	\$ -	\$ -	\$ -	750,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	750,000	\$ -	\$ -	\$ -	\$ -	750,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	750,000	\$ -	\$ -	\$ -	\$ -	750,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	750,000	\$ -	\$ -	\$ -	\$ -	750,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: PC Replacement & Laptop
Project #: IT1811
Project G/L #: 303-4101-580.64-15

Location: Citywide
Project Type: Technology
Project Manager: Charles Stevens

Project Description

Replace City PC's that are 5 years old or older. Best practice is to replace PC's every 3 - 5 years.

Business Case

Project Picture(s):



The I.T.S. Department replace the systems for the power-user systems first; then wipe and re-purposing those systems, and assign them to moderate-level PC users; continue to move the previous level of PCs down to the next lower level PC/users.

Project Schedule	Date		Project Location	Citywide
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	11/1/2023			
Construction	11/1/2023			
Project Priority	High (Critical-tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 339,189	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 489,189
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 339,189	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 489,189

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 339,189	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 489,189
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 339,189	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 489,189

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Replace Datrium Server
Project #: IT2401
Project G/L #: 303-4101-580.64-15

Location: City Hall
Project Type: Technology
Project Manager: Charles Stevens

Project Description

The Datrium dHCI server/storage systems used at Fire Station #5 and the City Disaster Recovery are end-of-life and no longer receive security and firmware enhancements. Support for the Datrium sytesm will end in December 2024. The system needs to be repla

Business Case

Project Picture(s):



These systems are crtical to the City, all on-premise software applications are run from these servers.

Project Schedule	Date		Project Location	Citywide
	Estimated	Completed		
Contract Advertise/Award	10/1/2023		Project Criteria Replacement of Facilities/Equipment, ADA Compliance	
Planning / Study	11/1/2023			
Construction	4/30/2024			
Project Priority	High (Critical-tied to mandates or safety)		Strategic Plan/Priorities Safe and Livable Communities	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	775,000	\$ -	\$ -	\$ -	\$ -	775,000
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	775,000	\$ -	\$ -	\$ -	\$ -	775,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	775,000	\$ -	\$ -	\$ -	\$ -	775,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	775,000	\$ -	\$ -	\$ -	\$ -	775,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Bridge Repair - Maintenance & Improvements	Location:	Citywide
Project #:	TR0903	Project Type:	Transportation/Bridges
Project G/L #:	303-4906-541.63-22	Project Manager:	Moisey Abdurakhmanov/ Shiloh Toler

Project Description

Each Year the FDOT inspects the City's 10 municipal bridges and recommends repairs that will extend the bridges useful life.

Business Case

Project Picture(s):



Annual maintenance of the bridges ensures the deteriorating effects of traffic and exposure to the harsh florida environment do not prematurely ages the bridges.

Project Schedule	Date		Project Location	Citywide
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	10/1/2023			
Construction	11/1/2023			
Project Priority	High (Critical-tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 155,360	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 255,360
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 155,360	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 255,360

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 155,360	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 255,360
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 155,360	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 255,360

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Sidewalks - Replacement
Project #: CP0263
Project G/L #: 303-4904-541.63-24

Location: Sidewalks
Project Type: Transportation/Sidewalks
Project Manager: Carl Frumentti

Project Description

Annual service contract with qualified contractors. Subsequently schedules are determined and P.O. is issued. Ideally the award of this work is usually in the late Spring-time (dry season).

Business Case

Project Picture(s):



The maintenance and reconstruction of existing broken sidewalk is to minimize tripping hazards, and thus litigation against the City in the event of -accidents-.

Project Schedule	Date		Project Location	Citywide
	Estimated	Completed		
Contract Advertise/Award	11/1/2023		Project Criteria	
Planning / Study	11/1/2023			
Construction	11/1/2023			Replacement of Facilities/Equipment
Project Priority	High (Critical-tied to mandates or safety)		Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 1,346,935	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 1,546,935
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,346,935	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 1,546,935

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,346,935	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 1,546,935
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,346,935	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 1,546,935

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Sidewalks Ramp - ADA (estimate)
Project #: TR1701
Project G/L #: 303-4904-541.63-03

Location: Sidewalks
Project Type: Transportation/Sidewalks
Project Manager: Carl Frumenti

Project Description

Design and Construct sidewalk ramps at intersections.

Business Case

Project Picture(s):



Many sidewalks approach street intersections without the benefit of ramps. Therefore, they are not suitable for access by many disabled persons. This will be a recurring expense if funding available.

Project Schedule		Date		Project Location	Citywide	
		Estimated	Completed			
Contract Advertise/Award		11/1/2023		Project Criteria	Replacement of Facilities/Equipment, Regulatory or Commission Mandate	
Planning / Study		11/1/2023				
Construction		11/1/2023				
Project Priority	High (Critical-tied to mandates or safety)			Strategic Plan/Priorities		
				Public Health and Safety		

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 837,357	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 937,357
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 837,357	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 937,357

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 837,357	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 937,357
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 837,357	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 937,357

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Street Maintenance/Impv.
Project #: CP0266
Project G/L #: 303-4905-580.63-08

Location: Citywide
Project Type: Transportation/Streets
Project Manager: Carl Frumentti

Project Description

Project consist of city hired contractor to furnish all tools, equipment, materials and supplies in order to resurface and reinforce all selected city asphaltic streets, substantially prolonging the life cycle of all these types of roadways.

Business Case

The continuance of safe, high quality city street surfaces that provide for safe roadway operating conditions, for motorists, cyclists, pedestrians, as well as safety systems and emergency operations.



Project Picture(s):

Project Schedule	Date		Project Location	Citywide
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	10/1/2023			
Construction	11/1/2023			
Project Priority	High (Critical-tied to mandates or safety)		Project Criteria	
			Replacement of Facilities/Equipment	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 5,535,453	\$ 1,925,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 9,460,453
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 5,535,453	\$ 1,925,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 9,460,453

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 5,535,453	\$ 1,925,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 9,460,453
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 5,535,453	\$ 1,925,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 9,460,453

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Drive Safe Boynton

Project #: TR2311

Project G/L #: 303-4905-580.63-08

Location: Citywide

Project Type: Transportation/Streets

Project Manager: Moisey Abdurakhmanov/
Shiloh Toler

Project Description

Add Traffic Calming to streets.

Business Case
Project Picture(s):


This is a program that will help residents that contact the city with concerns about speeding traffic in their neighborhood. Applicants concerns are studied by engineering staff and prioritized.

Project Schedule	Date		Project Location	Citywide
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	11/1/2023			
Construction	11/1/2023			
			Project Criteria	
			Enhance Service to Public	
			Strategic Plan/Priorities	
			Public Health and Safety	
Project Priority	High (Critical-tied to mandates or safety)			

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ 9,543	\$ 65,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 104,543
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 9,543	\$ 65,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 104,543

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 9,543	\$ 65,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 104,543
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 9,543	\$ 65,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 104,543

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: FEC Crossing Upgrade

Project #: TR1001

Project G/L #: 303-4905-541.63-23

Location: East Boynton Beach

Project Type: Transportation/Streets

Project Manager: Mario Guzman

Project Description

Upgrade of the roadway crossing to allow for a smoother roadway crossing effort. Specifics are determined by the FEC R/R and given to the City after finalization. They advise the City as to the prorated cost.

Business Case

Project Picture(s):



Per November, 1949 Agreement between the FEC R/R and the City requires joint participation of all roadway/railroad crossings repairs/upgrades with the City limits.

Project Schedule	Date		Project Location	1,2
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	11/1/2023			
Construction	11/1/2023			
Project Priority	High (Critical-tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment, Regulatory or Commission Mandate
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Sales Surtax Fund ⁽³⁰³⁾	\$ 75,670	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	235,670
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ 75,670	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	235,670

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Construction	\$ 75,670	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	235,670
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ 75,670	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	235,670

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Golf Capital Projects

FY 2023-2024 Adopted Budget

FY 2023-24 to FY 2027-28 Capital Improvement Program

Project Name	FY 2023-24 Adopted	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan	FY 2027-28 Plan
Audit Fee	56	-	-	-	-
Golf Course Clubhouse - Renovation & Construction (TBD)	50,000	100,000	250,000	1,750,000	-
Golf Course - Cameras	-	40,724	-	-	-
Golf Course - Tree Removal	250,000	-	-	-	-
Irrigation Well Sleeving	50,000	-	-	-	-
Irrigation Intake Line Extension	25,000	-	-	-	-
Golf Course - Cart Garage - Paint Interior & Exterior	-	10,000	-	-	-
Golf Course - Entry Road	-	35,000	-	-	-
Golf Course - Sealcoat Parking Lot ADA	-	20,000	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Grand Total Golf Course/Parks & Recreation & Renovation - 412 Fund	\$ 375,056	\$ 205,724	\$ 250,000	\$ 1,750,000	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Audit Fee

Project #: GGAU20

Project G/L #: 412-4101-519.32-10

Location: Golf Course

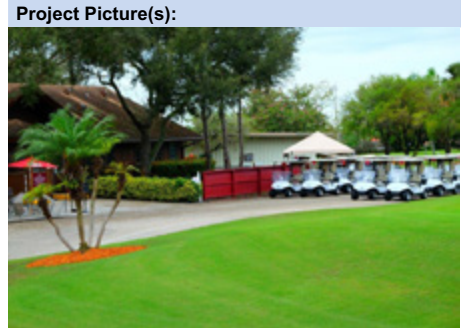
Project Type: Golf Course/Parks & Recreation

Project Manager: Mara Fredericksen

Project Description

Annual Audit Fee

Business Case



Annual Audit Fee

Project Schedule		Date		Project Location		1	
		Estimated	Completed				
Contract Advertise/Award		10/1/2023		Project Criteria Regulatory or Commission Mandate			
Planning / Study		10/1/2023					
Construction		10/1/2023					
Project Priority		High (Critical-tied to mandates or safety)		Strategic Plan/Priorities Safe and Livable Communities			

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 56	\$ -	\$ -	\$ -	\$ -	\$ 56
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#REF!
Total	\$ -	\$ 56	\$ -	\$ -	\$ -	\$ -	\$ -

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 56	\$ -	\$ -	\$ -	\$ -	\$ 56
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 56	\$ -	\$ -	\$ -	\$ -	\$ 56

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Golf Course Clubhouse - Renovation & Construction (TBD)	Location:	Golf Course
Project #:	GF2303	Project Type:	Golf Course/Parks & Recreation
Project G/L #:	412-4501-572.62-01	Project Manager:	Kevin Ramsey

Project Description

Remove all existing plumbing fixtures (sinks/toilets) toilets partitions, counter tops and toilet accessories. Prepare all areas/surfaces to receive new fixtures, counter tops, toilet partitions and toilet accessories in both restrooms.
Remove all ex

Business Case

The clubhouse is forty years old and in dire need of renovations and upgrades. The clubhouse is dark, dingy and looks unclean.

Project Picture(s):



Project Schedule	Date		Project Location	Golf Course
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	11/1/2023			
Construction	2/1/2024			
			Project Criteria	
			Replacement of Facilities/Equipment, Enhance Service	
			Strategic Plan/Priorities	
			Safe and Livable Communities	
Project Priority	High (Critical-tied to mandates or safety)			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ 100,000	\$ 250,000	\$ 1,750,000	\$ -	\$ 2,100,000
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ 100,000	\$ 250,000	\$ 1,750,000	\$ -	\$ 2,150,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 50,000	\$ 100,000	\$ 250,000	\$ 1,750,000	\$ -	\$ 2,150,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ 100,000	\$ 250,000	\$ 1,750,000	\$ -	\$ 2,150,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Golf Course - Tree Removal
Project #: GF2405
Project G/L #: 412-4501-572.63-10

Location: Golf Course
Project Type: Golf Course/Parks & Recreation
Project Manager: Samuel Preston

Project Description

Removal of all exotic trees on The Links property. Australian Pine and Maleluca trees are considered "dirty" trees and must be removed. Over 250 trees are to be removed. Some trees are over 80' tall. All parts of the trees need to be removed, includ

Business Case

Both trees are non-native to Florida. These trees command a lot of water. There is a chemical in the roots of the Australian Pines that prevents anything to grow under its canopy. They offer no benefit to other plants and animals. Their root system is s

Project Picture(s):



Project Schedule	Date	
	Estimated	Completed
Contract Advertise/Award	11/1/2023	
Planning / Study	5/1/2024	
Construction	10/1/2024	

Project Priority High (Critical-tied to mandates or safety)

Project Location Golf Course

Project Criteria

Enhance Service to Public

Strategic Plan/Priorities

Safe and Livable Communities

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Irrigation Intake Line Extension

Project #: GF2302

Project G/L #: 412-4501-572.63-15

Location: Golf Course

Project Type: Golf Course/Parks & Recreation

Project Manager: Samuel Preston

Project Description

We are requesting the extension of our irrigation in-take line by approximately 40', so that the in-take line rests in deeper water. Currently, the irrigation in-take line is in approximately 5' of water, resulting in annual sediment build up around the i

Business Case

Currently, the irrigation in-take line is in too shallow of water, resulting in sand, sediment, and shells entering our irrigation system and clogging our irrigation heads. Due to this, constant monitoring of our irrigation heads is critical, and annual m

Project Picture(s):



Project Schedule	Date	
	Estimated	Completed
Contract Advertise/Award	11/1/2022	
Planning / Study	12/1/2022	
Construction	1/1/2023	

Project Priority Medium (Maintain Level of Service)

Project Location 1

Project Criteria

Replacement of Facilities/Equipment (New)

Strategic Plan/Priorities

Safe and Livable Communities

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Irrigation Well Sleeve	Location:	Golf Course
Project #:	GF2301	Project Type:	Golf Course/Parks & Recreation
Project G/L #:	412-4501-572.63-15	Project Manager:	Samuel Preston

Project Description

We are requesting the sleeving of both of our irrigation wells with aluminum. Our current wells are constructed of steel and are the original walls and floor from 1984. Sleeving the wells with aluminum would provide a solid well structure and provide clear

Business Case

Our current wells are the original wells from 1984 and are made of steel. Over the course of 38 years, the well structure has deteriorated, resulting in sand, sediment, and shells entering our irrigation heads. By sleeving the well, the irrigation line will

Project Picture(s):



Project Schedule	Date		Project Location	Golf Course
	Estimated	Completed		
Contract Advertise/Award	11/1/2023			
Planning / Study	11/1/2023			
Construction	12/1/2023			
Project Priority	High (Critical-tied to mandates or safety)		Project Criteria	Replacement for Facilities/Equipment (New)
			Strategic Plan/Priorities	Safe and Livable Communities

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





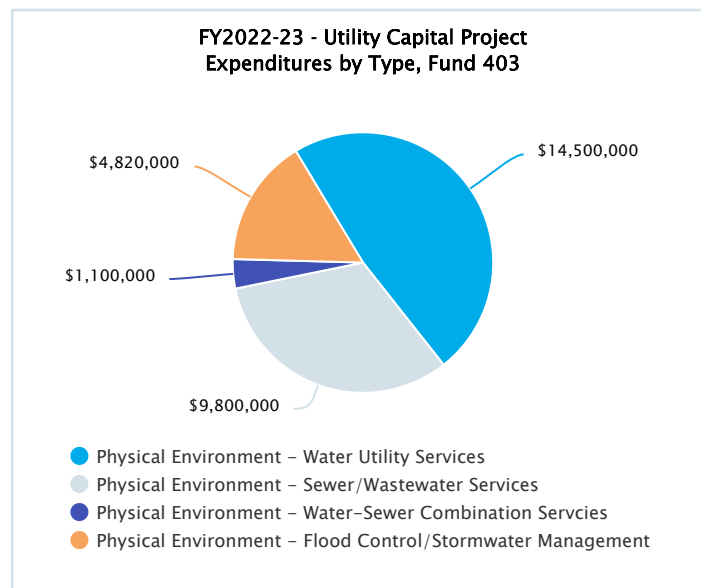
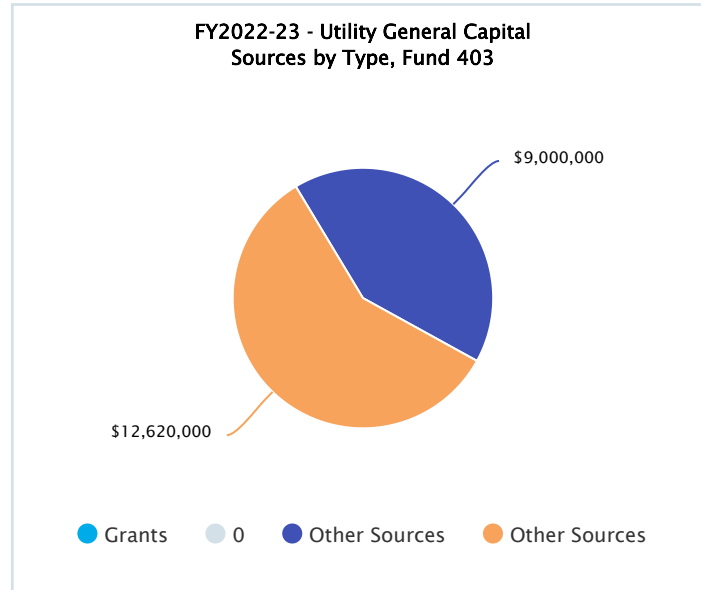
Utility Capital Projects

FY 2023-2024 Adopted Budget

Utility Capital Improvement Plan

Fund 403		FY 2022-23	FY 2023-24
Capital Improvement Program		Amended Budget	Adopted Budget
Sources	Grants	19,750,000	2,100,000
	Miscellaneous Revenue	100,000	300,000
	Other Sources	9,000,000	9,000,000
	Other Sources	-	6,200,000
	Other Sources	24,621,211	12,620,000
		\$ 53,471,211	\$ 30,220,000
<u>Project Types</u>			
Expenditures	Physical Environment - Water Utility Services	34,727,660	14,500,000
	Physical Environment - Sewer/Wastewater Services	11,117,651	9,800,000
	Physical Environment - Water-Sewer Combination Servcies	1,724,850	1,100,000
	Physical Environment - Flood Control/Stormwater Management	5,901,050	4,820,000
		\$ 53,471,211	\$ 30,220,000





Utility Capital Improvement Program

Fund Balance Analysis

	FY 2023-24 Adopted	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan	FY 2027-28 Plan
Fund 403 - Beginning Fund Balance	\$34,010,971	\$21,390,971	\$3,420,971	\$(6,529,029)	\$(10,569,029)
Interest	300,000	60,000	50,000	40,000	60,000
Grant	2,100,000	-	-	-	-
Bonds	6,200,000	7,625,000	10,970,000	-	-
Transfer from Operations (Fund 401)	9,000,000	10,000,000	8,960,000	10,000,000	10,000,000
Total Project Expenditures	(30,220,000)	(35,655,000)	(29,930,000)	(14,080,000)	(13,000,000)
Fund 403 Projected Ending Balance	21,390,971	3,420,971	(6,529,029)	(10,569,029)	(13,509,029)



FY 2023-24 to FY 2027-28 Capital Improvement Program

Project Name	FY 2023-24 Adopted	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan	FY 2027-28 Plan
Water Distribution System Hydraulic Analysis/ Modeling	100,000	-	-	-	-
Total N/A	100,000	-	-	-	-
Capital Projects System (UMA)	100,000	-	-	-	-
Sewer Master Plan	200,000	200,000	-	-	-
Water Distribution Master Plan	200,000	200,000	-	-	-
Stormwater Master Plan	350,000	-	-	-	-
Water Resources Master Plan	250,000	-	-	-	-
Fats, Oils, Grease, Rags/Industrial Pretreatment Plan	-	100,000	-	-	-
Grant Support Services	300,000	-	-	-	-
Inflow & Infiltration (I&I) Study	250,000	-	-	-	-
GIS Development	200,000	200,000	200,000	200,000	-
SCADA Cybersecurity	150,000	-	-	-	-
Force Main System Hydraulic Analysis/Modeling	100,000	-	-	-	-
Total Utility Equipment	2,100,000	700,000	200,000	200,000	-
Heart of Boynton (MLK) - Reclaimed Improvements	100,000	250,000	-	-	-
Reclaimed R&R	50,000	-	50,000	-	-
Total Utility Reuse	150,000	250,000	50,000	-	-
Coquina Cove Wastewater Improvements	-	600,000	-	-	-
Central Seacrest Corridor (Phase 3) - Sewer	-	-	-	-	1,000,000
San Castle (DEO Grant) - Sewer Improvements - \$16.5 M Grant (Reimbursable)	200,000	1,750,000	1,750,000	1,750,000	-
Heart of Boynton (MLK) - Sewer Improvements	200,000	1,000,000	-	-	-
Palm Beach Leisureville - Sewer Improvements	-	575,000	-	-	-
Sea Meadows - Sewer Improvements	-	-	150,000	-	-
Golfview Harbor - Sewer Improvements	-	-	500,000	-	-
Tropical Breeze - Sewer Improvements	50,000	-	-	-	-
Pump Replacement Program R & R	200,000	130,000	130,000	130,000	-
Lift Station R & R - Mechanical & Electrical, pumps and odor control 316, 319, or 356 dependent on	600,000	600,000	600,000	600,000	-
Pence Park LS relief	4,000,000	-	-	-	-
Lift Station 317 Major Upgrade - Construction	-	300,000	3,000,000	-	-
Force Main East of I-95	-	-	150,000	1,000,000	-
Lift Station - Heart of Boynton	2,000,000	-	-	-	-
Lift Station 410 & 414 - Connect to 24" Force Main	-	-	1,000,000	-	-
San Castle (County Area) - CIPP Pipe Lining	100,000	-	-	-	-
Force Main & All Valves R & R	150,000	100,000	100,000	100,000	-
LS Control Panel R&R	150,000	150,000	150,000	150,000	-
Emergency Mobile Generators R & R	200,000	-	-	-	-
Lift Station Communications & Control R&R	1,000,000	1,000,000	1,000,000	1,000,000	-
Sewer System Pipes & Manholes R&R (Gravity)	8,850,000	6,205,000	8,530,000	4,730,000	1,000,000
Total Utility Sewer					
Neighborhood Utility Improvements - 403 TOTAL	\$ 11,200,000	\$ 7,155,000	\$ 8,780,000	\$ 4,930,000	\$ 1,000,000
Coquina Cove Stormwater Improvements	-	800,000	-	-	-
Central Seacrest Corridor (Phase 3) - Stormwater	2,000,000	-	-	-	1,000,000
San Castle (DEO Grant) - Stormwater Improvements -\$16.5 M Grant (Reimbursable)	200,000	1,750,000	1,750,000	1,750,000	-



Project Name	FY 2023-24 Adopted	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan	FY 2027-28 Plan
Heart of Boynton (MLK) - Stormwater Improvements (HMGP Grant)	1,500,000	5,000,000	5,000,000	-	-
Palm Beach Leisureville - Stormwater Improvements	-	575,000	-	-	-
Golfview Harbor - Stormwater Improvements	-	50,000	500,000	-	-
Stormwater Systems (Various Locations) R &R	300,000	300,000	300,000	300,000	-
Quantum Stormwater Improvements	300,000	300,000	300,000	300,000	-
Chapel Hill Stormwater Improvements	300,000	-	5,000,000	-	-
Lake Boynton Estates Stormwater Improvements	-	-	1,000,000	-	-
Lake Shore Haven Canal Culvert Repair	170,000	-	-	-	-
Total Utility Stormwater 403 TOTAL	\$ 4,770,000	\$ 8,775,000	\$ 13,850,000	\$ 2,350,000	\$ 1,000,000
Coquina Cove Water Improvements	-	300,000	-	-	-
Central Seacrest Corridor (Phase 3) - Water	-	-	-	-	6,000,000
San Castle (DEO Grant) - Water Improvements - \$16.5 M Grant (Reimbursable)	200,000	1,750,000	1,750,000	1,750,000	-
Heart of Boynton (MLK) - Water Improvements	200,000	1,000,000	-	-	-
Palm Beach Leisureville - Water Improvements	-	575,000	-	-	-
Sea Meadows - Water Improvements	150,000	-	-	-	-
Golfview Harbor - Water Improvements	-	-	500,000	-	-
Water Dist. System Annual R&R (0.43% of system annually)	750,000	750,000	750,000	750,000	-
Tropical Breeze - Water Improvements	50,000	-	-	-	-
Parry Village - Water Improvements	50,000	-	-	-	-
Water Meter Replacements	1,000,000	1,000,000	1,000,000	1,000,000	-
Wellfield & Plant Communication & Control	200,000	200,000	200,000	200,000	-
MIEX Resin at East WTP	1,000,000	-	-	-	-
Wellfield VFD's	100,000	100,000	100,000	100,000	-
Wellfield Emergency Generator	300,000	300,000	-	-	-
New Surficial Wells @ BB Seminary	-	-	-	-	3,000,000
East WTP R&R	500,000	500,000	500,000	500,000	-
Lime Slaker 3	300,000	-	-	-	-
Admin Bldg. Remodel	750,000	-	-	-	-
West WTP R&R	500,000	500,000	500,000	500,000	-
West -Electrical, SCADA, Control - Major Update - Construction	600,000	3,600,000	600,000	600,000	600,000
West WTP Membrane & Train Replacement - Construction	1,400,000	8,400,000	1,400,000	1,400,000	1,400,000
West WTP Fluoride System Upgrade - Construction	200,000	750,000	-	-	-
EWTP Generator Replacement	4,000,000	-	-	-	-
New Water Quality Facility/AC Upgrade	2,000,000	-	-	-	-
Total Utility Water 403 TOTAL	\$ 14,250,000	\$ 19,725,000	\$ 7,300,000	\$ 6,800,000	\$ 11,000,000
Grand Total Utilities CIP - 403 Fund	\$ 30,220,000	\$ 35,655,000	\$ 29,930,000	\$ 14,080,000	\$ 13,000,000





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Water Distribution System Hydraulic Analysis/Modeling	Location:	City-Wide
Project #:	US2307	Project Type:	N/A
Project G/L #:	403-5000-533-31.90	Project Manager:	Christopher Roschek

Project Description

Update and recalibration of the water distribution system hydraulic model for the Utilities service area.

Business Case
Project Picture(s):


The evaluation will support CIP planning and infrastructure improvements where necessary to support growth and development.

Project Schedule	Date		Project Location	ALL
	Estimated	Completed	Project Criteria	
Contract Advetise/Award	10/1/2023		Enhance Service to Public	
Planning / Study	12/1/2023		Strategic Plan/Priorities	
Construction	9/30/2024		High Performing Organization	
Project Priority	Medium (Maintain level of service, operational savings)			

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Capital Projects System (UMA)

Location: City-Wide

Project #: UC1804

Project Type: Utility Equipment

Project G/L #: 403-5000-536-31.90

Project Manager: Waneya Bryant

Project Description

Capital project management systems which will support our capital systems, reduce costs, and assist with rate setting.

Business Case**Project Picture(s):**

Management systems and consultant service to create and manage capital projects and rate setting.

Project Schedule		Date		Project Location		ALL	
Contract Advertise/Award Planning / Study Construction		Estimated	Completed	Project Criteria Enhance Service to Public, Generate Revenue			
		10/1/2018					
		12/1/2020					
		9/30/2024					
Project Priority		Medium (Maintain level of service, operational savings)				Strategic Plan/Priorities High Performing Organization	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 513,706	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 613,706
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 513,706	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 613,706

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 513,706	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 613,706
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 513,706	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 613,706

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program Project Information & Financial Plan Form

Project Title: Water Distribution Master Plan

Location: City-Wide

Project #: US2301

Project Type: Utility Equipment

Project G/L #: 403-5000-536-31.90

Project Manager: Christopher Roschek

Project Description

Master planning to evaluate current and future Water Distribution options.

Business Case**Project Picture(s):**

'Provide basis for Water Distribution improvements for aging infrastructure and development needs;
Capital Improvement and R&R projects.

Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	12/1/2023			
Construction	9/30/2025			
			Project Criteria	
			Enhance Service to Public	
			Strategic Plan/Priorities	
			High Performing Organization	
Project Priority	High (Critical - tied to mandates or safety)			

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 400,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 400,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 400,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 400,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Stormwater Master Plan
Project #: US2302
Project G/L #: 403-5000-538-31.90

Location: City-Wide
Project Type: Utility Equipment
Project Manager: Angela Prymas

Project Description

Provide comprehensive stormwater and watershed master plan focused on the area east of I-95.

Business Case

Provide basis for infrastructure improvements for aging infrastructure and development needs; Capital Improvement and R&R projects; and support Stormwater NPDES and Community Rating System Programs.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	12/1/2023			
Construction	1/1/2024			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Regulatory or Commission Mandate
			Strategic Plan/Priorities	N/A

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 38,310	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 388,310
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 38,310	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 388,310

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 38,310	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 388,310
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 38,310	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 388,310

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Water Resources Master Plan
Project #: US2303
Project G/L #: 403-5000-533-31.90

Location: City-Wide
Project Type: Utility Equipment
Project Manager: Anglea Prymas

Project Description

The Utilities is seeking professional assistance to submit a Request for Inclusion (RFI) to the Drinking Water - State Revolving Fund (DWSRF) program for funding consideration to evaluate alternatives and implement the selected alternative for upgrades to

Business Case

The City is seeking funding to implement future capital improvement projects including water Utility improvements and compliance with regulatory requirements. The emerging contaminants funding program is administered by the Florida Department of Environm

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	12/1/2023			
Construction	9/30/2025			
Project Criteria				
Replacement of Facilities/Equipment (New), Expansion of Facilities (Modification), Enhance Service, Regulatory/Commission Mandate				
Strategic Plan/Priorities				
High Performing Organization				
Project Priority	High (Critical - tied to mandates or safety)			

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Grant Support Services
Project #: US2305
Project G/L #: 403-5000-536-31.90

Location: City-Wide
Project Type: Utility Equipment
Project Manager: Angela Prymas

Project Description

Community Rating System (CRS) professional support services to support the City's 2023 annual recertification for the National Flood Insurance Program (NFIP).

Business Case

Stormwater and floodplain management, flood insurance rates.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	12/1/2023			
Construction	1/1/2024			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Regulatory or Commission Mandate
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 108,360	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 408,360
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 108,360	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 408,360

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 108,360	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 408,360
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 108,360	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 408,360

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Inflow & Infiltration (I&I) Study

Project #: US2306

Project G/L #: 403-5000-535-31.90

Location: City-Wide

Project Type: Utility Equipment

Project Manager: Tremaine Johnson

Project Description

Conduct sanitary sewer pipeline assessment to determine areas of inflow and infiltration of stormwater and groundwater into the sanitary sewer system

Business Case

Aging infrastructure; increased wastewater pumping after rain and storm events; increased flows to the South Central Regional Wastewater Treatment Plant

Project Picture(s):

Project Schedule

	Date	
	Estimated	Completed
Contract Advertise/Award	10/1/2023	
Planning / Study	12/1/2023	
Construction	1/1/2024	

Project Location

ALL

Project Criteria

Regulatory or Commission Mandate

Project Priority

Medium (Maintain level of service, operational savings)

Strategic Plan/Priorities

High Performing Organization

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 13,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 263,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 13,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 263,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 13,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 263,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 13,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 263,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -



Capital Improvement Program

Project Information & Financial Plan Form

Project Title: GIS Development
Project #: US2101
Project G/L #: 403-5000-536-31.90

Location: City-Wide
Project Type: Utility Equipment
Project Manager: Waneya Bryant

Project Description

Ongoing GIS updates of current layers to ensure the Utility has accurate maps for locating assets, resolving issues, and regulatory requirements for up-to-date maps such as the Palm Beach Health Department (PBCHD) and Florida Department of Environmental

Business Case

This on-going project is critical to maintain accurate maps and to track assets in the field for all water, wastewater, stormwater, and reclaimed water utilities located within the Utility Department's service area. On-going conversion of electronic as-bu

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	Ongoing			
Planning / Study	Ongoing			
Construction	Ongoing			
Project Priority		Medium (Maintain level of service, operational savings)	Project Criteria	
			Enhance Service to Public, Regulatory or Commission Mandate, Reduce Costs, Health/Safety	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 140,590	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	-	\$ 940,590
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 140,590	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	-	\$ 940,590

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ 140,590	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	-	\$ 940,590
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 140,590	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	-	\$ 940,590

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: SCADA Cybersecurity

Location: City-Wide

Project #: UC2202

Project Type: Utility Equipment

Project G/L #: 403-5000-536-64.15

Project Manager: Waneya Bryant

Project Description

This is a multi-year project to replace all IT hardware, upgrades firewalls and network engineering required to improve security of the Utility Supervisory Control and Data Acquisition (SCADA) system. Replacement includes network switches, servers, and fir

Business Case

The SCADA system controls the Water Plants, District Energy Plant, and Wastewater Lift Stations. A vulnerability assesment was conducted in May - July 2020 which identified some network upgrades that are needed to improve cybersecurity. Security of our c

Project Picture(s):**Project Schedule****Date**

	Estimated	Completed
Contract Advertise/Award	10/1/2021	
Planning / Study	12/1/2021	
Construction	9/1/2024	

Project Location

ALL

Project Criteria

Replacement of Facilities/Equipment (New), Health/ Safety

Project Priority

High (Critical - tied to mandates or safety)

Strategic Plan/Priorities

High Performing Organization

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 359,970	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 509,970
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 359,970	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 509,970

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 359,970	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 509,970
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 359,970	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 509,970

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Force Main System Hydraulic Analysis/Modeling

Project #: US2402

Project G/L #: 403-5000-533-31.90

Location: City-Wide

Project Type: Utility Equipment

Project Manager: Christopher Roschek

Project Description

Update and recalibration of the wastewater force main system hydraulic model for the Utilities service area.

Business Case

The evaluation and computer modeling will support CIP planning and infrastructure improvements where necessary to support growth and development.

Project Picture(s):



Project Schedule	Date	
	Estimated	Completed
Contract Advertise/Award	10/1/2023	
Planning / Study	12/1/2023	
Construction	9/30/2024	

Project Location	ALL

Project Criteria
Enhance Service to Public

Project Priority	Medium (Maintain level of service, operational savings)

Strategic Plan/Priorities
High Performing Organization

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000
Total	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	100,000	\$ -	\$ -	\$ -	\$ -	100,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Heart of Boynton (MLK) - Reclaimed Improvements	Location:	Heart of Boynton
Project #:	RE2303	Project Type:	Utility Reuse
Project G/L #:	403-5000-536-65.11	Project Manager:	Chris Roschek & Tremaine Johnson

Project Description

Drainage, utilities, and roadway improvements in the Heart of Boynton (MLK Corridor). The City is actively looking for grant opportunities for the project.

Business Case

Replacement of aging infrastructure and roadway cross section. Coordinate with City and CRA staff to provide infrastructure improvements to support redevelopment in the area.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	8/1/2024			
Construction	1/1/2026			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	
			Replacement of Facilities/Equipment (New), Enhance Service	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 100,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 350,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 350,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 100,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 350,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 100,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 350,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Reclaimed R&R
Project #: RE2201
Project G/L #: 403-5000-590-96.11

Location: City-Wide
Project Type: Utility Reuse
Project Manager: Tremaine Johnson

Project Description

Renewal and replacing reclaimed water main, valves, and meters throughout the reclaimed distribution system.

Business Case

Annual renewal and replacement of inadequate reclaimed water mains. Project will assist in meeting the stringent regulations by the Environmental Protection Agency (EPA) and Florida Department of Environmental Protection (FDEP).

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	Ongoing		Project Criteria Replacement of Facilities/Equipment (New), Expansion of Facilities (Modification), Enhance Service, Regulatory/Commission Mandate	
Planning / Study	Ongoing			
Construction	Ongoing			
Project Priority	Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities High Performing Organization	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 100,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 100,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 100,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 100,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: San Castle (DEO Grant) - Sewer Improvements - \$16.5 M Grant (Reimbursable)

Project #: UC2301SW

Project G/L #: 403-5000-535-65.04

Location: San Castle

Project Type: Utility Sewer

Project Manager: Chris Roschek

Project Description

Drainage, utilities, and roadway improvements in the San Castle neighborhood within the City limits. The City has received a grant award in the amount of \$16,500,000 from the Department of Economic Opportunity (DEO) for the project

Business Case

Replacement of aging infrastructure, asphalt pavement, and improve level of service to the neighborhood

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	8/1/2024			
Construction	1/1/2026			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New), Enhance Service
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 69,354	\$ 200,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	-	\$ 5,519,354
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 69,354	\$ 200,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	-	\$ 5,519,354

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ 69,354	\$ 200,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	-	\$ 5,519,354
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 69,354	\$ 200,000	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000	-	\$ 5,519,354

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Heart of Boynton (MLK) - Sewer Improvements	Location:	Heart of Boynton
Project #:	UC2303SW	Project Type:	Utility Sewer
Project G/L #:	403-5000-535-65.04	Project Manager:	Chris Roschek & Tremaine Johnson

Project Description

Drainage, utilities, and roadway improvements in the Heart of Boynton (MLK Corridor). The City is actively looking for grant opportunities for the project.

Business Case

Replacement of aging infrastructure and roadway cross section. Coordinate with City and CRA staff to provide infrastructure improvements to support redevelopment in the area.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	8/1/2024			
Construction	1/1/2026			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	
			Replacement of Facilities/Equipment (New), Enhance Service	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 200,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,200,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 200,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,200,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 200,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,200,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 200,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,200,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Tropical Breeze - Sewer Improvements	Location:	Tropical Breeze
Project #:	WT2407	Project Type:	Utility Sewer
Project G/L #:	403-5000-533-65.02	Project Manager:	Tremaine Johnson

Project Description	Project Picture(s):
Distribution and Collection system improvements in the Tropical Breeze neighborhood.	
Business Case	

Replacement of aging infrastructure and improve fire suppression.

Project Schedule		Date		Project Location		1	
Contract Advetise/Award Planning / Study Construction		Estimated	Completed	Project Criteria Enhance Service to Public			
		1/1/2024					
		2/1/2024					
		9/30/2025					
Project Priority		Medium (Maintain level of service, operational savings)				Strategic Plan/Priorities	
						Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Pump Replacement Program R & R
Project #: SWR075
Project G/L #: 403-5000-535-65.04

Location: City-Wide
Project Type: Utility Sewer
Project Manager: Tremaine Johnson

Project Description

Replace mechanical, electrical, pumps, controls and odor control system at the City's wastewater pumping facilities. Prioritize needs based on operational issues and hydraulic modeling recommendations.

Business Case

Project will replace equipment at wastewater pumping facilities that have come to the end of their useful life or have been damaged beyond repair.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advetise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority		Medium (Maintain level of service, operational savings)	Project Criteria	
			Replacement of Facilites/Equipment (New), Enhance Service, Reduce Costs	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 1,417,820	\$ 200,000	\$ 130,000	\$ 130,000	\$ 130,000	-	\$ 2,007,820
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 1,417,820	\$ 200,000	\$ 130,000	\$ 130,000	\$ 130,000	-	\$ 2,007,820

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ 1,417,820	\$ 200,000	\$ 130,000	\$ 130,000	\$ 130,000	-	\$ 2,007,820
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 1,417,820	\$ 200,000	\$ 130,000	\$ 130,000	\$ 130,000	-	\$ 2,007,820

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Lift Station R & R - Mechanical & Electrical, pumps and odor control 316, 319, or 356 dependent on Pence Park LS relief	Location:	Master Lift Station
Project #:	SWR102	Project Type:	Utility Sewer
Project G/L #:	403-5000-535-65.04	Project Manager:	Tremaine Johnson

Project Description

Master Station cleaning, replacement of pumps, electrical, controls, dri-prime pump, equipment to handle rags/disposable wipes, wet well modifications, odor control, landscaping, and building repairs.

Business Case

Maintaining the Master Lift Stations is critical to maintain pumping capacity and service to the public.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advise/Award	10/1/2023			
Planning / Study	On-going			
Construction	Ongoing			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	Replacement of Facilities/Equipment (New), Enhance Service
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 1,411,810	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ -	\$ 3,811,810
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,411,810	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ -	\$ 3,811,810

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,411,810	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ -	\$ 3,811,810
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,411,810	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ -	\$ 3,811,810

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Lift Station 317 Major Upgrade - Construction

Project #: SW2202

Project G/L #: 403-5000-535-65.04

Location: Lift Station 317

Project Type: Utility Sewer

Project Manager: Chris Roschek

Project Description

Progressive Design Build project for a comprehensive upgrade of Lift Station No. 317 including new pumps, electrical, controls, dri-prime pump, equipment to handle rags/disposable wipes, wet well modifications, odor control, landscaping, and building repa

Business Case

Lift Station No. 317 is the largest master lift station in the wastewater pumping system located on Boynton Beach Blvd. west of Congress Avenue. The upgrade of the station is critical to maintain pumping capacity and service to the public.

Project Picture(s):



Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advertise/Award	5/1/2023			
Planning / Study	8/1/2023			
Construction	10/1/2025			

Project Criteria
Replacement of Facilities/Equipment (New), Enhance Service

Project Priority	Medium (Maintain level of service, operational savings)

Strategic Plan/Priorities
Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 404,499	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,404,499
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,404,499

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 404,499	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,404,499
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 404,499	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,404,499

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Lift Station 410 & 414 - Connect to 24" Force Main	Location:	Lift Station 410 & 414
Project #:	SW2201	Project Type:	Utility Sewer
Project G/L #:	403-5000-535-65.04	Project Manager:	Juan Cuesta

Project Description

Extension of two existing force main lines in two different locations in Seacrest Blvd to connect them to the existing 24" trunk sewer line. Design cost estimated at \$245,628.

Business Case

Engineering staff is identifying critical sections of our wastewater infrastructure. A section of the gravity sanitary sewer along Seacrest Blvd to Pence Park Lift Station (LS213) carries the flow of the Southeast sector of the City of Boynton Beach. Th

Project Picture(s):

Project Schedule

	Date	
	Estimated	Completed
Contract Advetise/Award	9/1/2023	
Planning / Study	12/1/2023	
Construction	6/1/2024	

Project Location

3

Project Criteria

Replacement of Facilities/Equipment (New),
Expansion of Facilities (Modification)

Project Priority

Medium (Maintain level of service, operational savings)

Strategic Plan/Priorities

Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 3,800	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,003,800
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,003,800
Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 3,800	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,003,800
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 3,800	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,003,800
Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28		
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	-	





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: LS Control Panel R&R
Project #: SW2001
Project G/L #: 403-5000-535-65.04

Location: City-Wide
Project Type: Utility Sewer
Project Manager: Joel Lacroze

Project Description

The purpose of the project is to replace old and obsolete and decaying LS electrical and control panels.

Business Case

Replace obsolete and decaying Lift -Station Control Panels at 180 Lift Stations throughout the Utility Service Area. It is important to ensure these panels are in good operational order so staff can monitor and control remotely in order to provide better

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	Ongoing			
Planning / Study	Ongoing			
Construction	Ongoing			
Project Priority		Medium (Maintain level of service, operational savings)	Project Criteria	
			Replacement of Facilities/Equipment (New), Expansion of Facilities (Modification), Enhance Service	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 29,209	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	-	\$ 479,209
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 29,209	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	-	\$ 479,209

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ 29,209	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	-	\$ 479,209
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 29,209	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	-	\$ 479,209

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Emergency Mobile Generators
R & R

Project #: SWR111

Project G/L #: 403-5000-535-65.04

Location: City-Wide

Project Type: Utility Sewer

Project Manager: Joel Lacroze

Project Description

Renewal and replacement of back-up power.

Business Case

Project Picture(s):



This project will be used for the renewal and replacement of the back-up power system at the City's wells. It will ensure the continued production of potable water during emergencies.

Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advetise/Award	Ongoing			
Planning / Study	Ongoing			
Construction	Ongoing			
			Project Criteria	
			Replacement of Facilities/Equipment (New)	
			Strategic Plan/Priorities	
			Public Health and Safety	
Project Priority	Medium (Maintain level of service, operational savings)			

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 1,003,329	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	-	\$ 1,603,329
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 1,003,329	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	-	\$ 1,603,329

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ 1,003,329	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	-	\$ 1,603,329
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 1,003,329	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	-	\$ 1,603,329

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Lift Station Communications & Control R&R	Location:	City-Wide
Project #:	SW1901	Project Type:	Utility Sewer
Project G/L #:	403-5000-535-65.04	Project Manager:	Joel Lacroze

Project Description
Lift Station Communications & Control replacement of control componets of 180 Lift Stations.
Business Case



This project will be used for the renewal and replacement of the SCADA and associated telemetry system with the Wastewater Lift Stations. Delays in replacing telemetry system components could lead to operational disruptions as well as regulatory infractio

Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advrtise/Award	Ongoing			
Planning / Study	Ongoing			
Construction	Ongoing			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	
			Expansion of Facilites (Modification), Enhance Service, Reduce Costs, Health/Safety, Security/Fire Control	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 360,820	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 560,820
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 360,820	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 560,820

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 360,820	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 560,820
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 360,820	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 560,820

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Sewer System Pipes & Manholes R&R (Gravity)

Project #: SW1801

Project G/L #: 403-5000-535-65.04

Location: City-Wide

Project Type: Utility Sewer

Project Manager: Tremaine Johnson

Project Description

Cured-in-place lining of aging wastewater collection pipes, seal coat manholes. Also addressing emergency repairs.

Business Case

Project will replace wastewater collection gravity pipelines and manholes that have come to the end of their useful life or have been damaged beyond repair.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advetise/Award	Ongoing			
Planning / Study	Ongoing			
Construction	Ongoing			
			Project Criteria	
			Replacement of Facilities/Equipment (New), Enhance Service	
			Strategic Plan/Priorities	
			Public Health and Safety	
Project Priority	Medium (Maintain level of service, operational savings)			

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 914,235	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	-	\$ 4,914,235
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 914,235	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	-	\$ 4,914,235

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ 914,235	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	-	\$ 4,914,235
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 914,235	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	-	\$ 4,914,235

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Central Seacrest Corridor (Phase 3) - Stormwater	Location:	Seacrest
Project #:	UC2103ST	Project Type:	Utility Stormwater
Project G/L #:	403-5000-538-65.09	Project Manager:	Jose Huertas

Project Description

Water main replacement, stormwater upgrades including new exfiltration trench, pavement overlay and miscellaneous upgrades to driveway aprons and sidewalks, within an area bordered on the north by SE 2nd Ave, on the east by the FEC Railroad, on the south

Business Case

Project replaces existing old and undersized water mains, eliminate piping and services in rear easements, improve the current and future water service and supply to the residents within the area, provide overall neighborhood improvements such as new driv

Project Picture(s):



Project Schedule		Date		Project Location		ALL	
Contract Advetise/Award Planning / Study Construction		Estimated	Completed	Project Criteria Replacement of Facilities/Equipment (New)			
		10/1/2021					
		11/1/2021					
		12/1/2024					
Project Priority		Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities Public Health and Safety			

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 3,000,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 3,000,000
Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 3,000,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 3,000,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	San Castle (DEO Grant) - Stormwater Improvements - \$16.5 M Grant (Reimbursable)	Location:	San Castle
Project #:	UC2301ST	Project Type:	Utility Stormwater
Project G/L #:	403-5000-538-65.09	Project Manager:	Chris Roschek

Project Description

Drainage, utilities, and roadway improvements in the San Castle neighborhood within the City limits. The City has received a grant award in the amount of \$16,500,000 from the Department of Economic Opportunity (DEO) for the project

Business Case

Replacement of aging infrastructure, asphalt pavement, and improve level of service to the neighborhood

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	8/1/2024			
Construction	1/1/2026			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	
			Replacement of Facilities/Equipment (New), Enhance Service	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	200,000 \$	1,750,000 \$	1,750,000 \$	1,750,000 \$	-	5,450,000 \$
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	200,000 \$	1,750,000 \$	1,750,000 \$	1,750,000 \$	-	5,450,000 \$

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ -	200,000 \$	1,750,000 \$	1,750,000 \$	1,750,000 \$	-	5,450,000 \$
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ -	200,000 \$	1,750,000 \$	1,750,000 \$	1,750,000 \$	-	5,450,000 \$

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Heart of Boynton (MLK) - Stormwater Improvements (HMGP Grant)	Location:	Heart of Boynton
Project #:	UC2303ST	Project Type:	Utility Stormwater
Project G/L #:	403-5000-538-65.09	Project Manager:	Chris Roschek & Tremaine Johnson

Project Description

Drainage, utilities, and roadway improvements in the Heart of Boynton (MLK Corridor). The City is actively looking for grant opportunities for the project.

Business Case

Replacement of aging infrastructure and roadway cross section. Coordinate with City and CRA staff to provide infrastructure improvements to support redevelopment in the area.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advise/Award	10/1/2023			
Planning / Study	8/1/2024			
Construction	1/1/2026			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New), Enhance Service
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 1,500,000	\$ 5,000,000	\$ 5,000,000	\$ -	\$ -	\$ 11,500,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,500,000	\$ 5,000,000	\$ 5,000,000	\$ -	\$ -	\$ 11,500,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 1,500,000	\$ 5,000,000	\$ 5,000,000	\$ -	\$ -	\$ 11,500,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,500,000	\$ 5,000,000	\$ 5,000,000	\$ -	\$ -	\$ 11,500,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Quantum Stormwater Improvements	Location:	City-Wide
Project #:	ST2302	Project Type:	Utility Stormwater
Project G/L #:	403-5000-538-65.09	Project Manager:	Tremaine Johnson

Project Description	Project Picture(s):
Construction and implementation of drainage and stormwater improvements within Quantum Park.	
Business Case	

Replacement of aging infrastructure and provide drainage improvements throughout the Quantum area.

Project Schedule		Date			Project Location		ALL	
Contract Advertise/Award Planning / Study Construction	Estimated	Completed						
	10/1/2023							
	11/1/2023							
	12/1/2023							
Project Priority		High (Critical - tied to mandates or safety)						
Project Criteria								
Replacement of Facilities/Equipment (New), Enhance Service								
Strategic Plan/Priorities								
Public Health and Safety								

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ 1,200,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ 1,200,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ 1,200,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ 1,200,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Chapel Hill Stormwater Improvements	Location:	City-Wide
Project #:	ST2303	Project Type:	Utility Stormwater
Project G/L #:	403-5000-538-65.09	Project Manager:	Angela Prymas

Project Description

Drainage and stormwater improvements in the Chapel Hill neighborhood. The City is actively looking for grant opportunities for the project.

Business Case

Replacement of aging infrastructure, reduce flooding, and provide drainage improvements in the neighborhood.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	9/1/2023			
Planning / Study	10/1/2023			
Construction	12/1/2024			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	
			Replacement of Facilities/Equipment (New), Enhance Service	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fund Balance	\$ -	\$ 300,000	\$ -	\$ 5,000,000	\$ -	\$ -	\$ 5,300,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ -	\$ 5,000,000	\$ -	\$ -	\$ 5,300,000

Use of Funds	Prior Years	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 300,000	\$ -	\$ 5,000,000	\$ -	\$ -	\$ 5,300,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ -	\$ 5,000,000	\$ -	\$ -	\$ 5,300,000

Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Lake Shore Haven Canal Culvert Repair

Project #: ST2305

Project G/L #: 403-5000-538-65.09

Location: City-Wide

Project Type: Utility Stormwater

Project Manager: Jose Huertas

Project Description

Evaluation of Lake Shore Haven Canal Culvert, including Surveying and Engineering services to determine if the exiting culvert is in an acceptable structural condition and to evaluate the feasibility of replacing it with either a larger culvert or a bridge

Business Case

The Lake Shore Haven private canal has been historically affected by algae and aquatic weeds overgrowth. The residents believe it's due to the size and condition of the culvert on Mission Hill Road and have requested to the City evaluation of the subject c

Project Picture(s):



Project Schedule	Date		Project Location	2
	Estimated	Completed		
Contract Advetise/Award	10/1/2023			
Planning / Study	12/1/2023			
Construction	9/30/2024			
Project Priority	Low (Moderate Benefit)		Project Criteria	Enhance Service to Public
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ 170,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: San Castle (DEO Grant) - Water Improvements - \$16.5 M Grant (Reimbursable)

Project #: UC2103WT

Project G/L #: 403-5000-533-65.02

Location: San Castle

Project Type: Utility Water

Project Manager: Chris Roschek

Project Description

Drainage, utilities, and roadway improvements in the San Castle neighborhood within the City limits. The City has received a grant award in the amount of \$16,500,000 from the Department of Economic Opportunity (DEO) for the project

Business Case

Replacement of aging infrastructure, asphalt pavement, and improve level of service to the neighborhood

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	8/1/2024			
Construction	1/1/2026			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New), Enhance Service
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	200,000 \$	1,750,000 \$	1,750,000 \$	1,750,000 \$	-	5,450,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ -	200,000 \$	1,750,000 \$	1,750,000 \$	1,750,000 \$	-	5,450,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ -	200,000 \$	1,750,000 \$	1,750,000 \$	1,750,000 \$	-	5,450,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ -	200,000 \$	1,750,000 \$	1,750,000 \$	1,750,000 \$	-	5,450,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Heart of Boynton (MLK) - Water Improvements	Location:	Heart of Boynton
Project #:	UC2303WT	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02	Project Manager:	Chris Roschek & Tremaine Johnson

Project Description

Drainage, utilities, and roadway improvements in the Heart of Boynton (MLK Corridor). The City is actively looking for grant opportunities for the project.

Business Case

Replacement of aging infrastructure and roadway cross section. Coordinate with City and CRA staff to provide infrastructure improvements to support redevelopment in the area.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	8/1/2024			
Construction	1/1/2026			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	
			Replacement of Facilities/Equipment (New), Enhance Service	
			Strategic Plan/Priorities	
			Public Health and Safety	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 200,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,200,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 200,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,200,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 200,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,200,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 200,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,200,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Sea Meadows - Water Improvements

Project #: UC2501WT

Project G/L #: 403-5000-533-65.02

Location: Sea Meadows

Project Type: Utility Water

Project Manager: Tremaine Johnson

Project Description

Distribution and Collection system improvements in the Sea Meadows neighborhood.

Business Case

Project Picture(s):



Replacement of aging infrastructure and improve fire suppression.

Project Schedule	Date		Project Location	3
	Estimated	Completed		
Contract Advetise/Award	1/1/2024			
Planning / Study	2/1/2024			
Construction	9/30/2026			
			Project Criteria	
			Enhance Service to Public	
			Strategic Plan/Priorities	
			Public Health and Safety	
Project Priority	Medium (Maintain level of service, operational savings)			

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28		
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -		
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -		
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -		
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -		
Total	\$ -	\$ -	\$ -	\$ -	\$ -		





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Water Dist. System Annual R&R (0.43% of system annually)	Location:	City-Wide
Project #:	WT1802	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02	Project Manager:	Brandon Mingot

Project Description	Project includes replacing aging cast iron and asbestos cement distribution pipe. Also addressing emergency repairs	Project Picture(s):	
Business Case	Annual renewal and replacement of aging and inadequate water mains throughout distribution system. Project will improve water quality , increase fire suppression capabilities, as well as minimize water main breaks. Also addressing emergency repairs		

Project Schedule	Date	Project Location	ALL
	Estimated	Completed	
Contract Advetise/Award	On-going		
Planning / Study	On-going		
Construction	On-going		
Project Priority	Medium (Maintain level of service, operational savings)		
Project Criteria	Replacement of facilities/equipment (new), Enhance Service, Security/Fire Control		
Strategic Plan/Priorities	Public Health and Safety		

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ 2,581,419	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	-	\$ 5,581,419
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Total	\$ -	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	-	\$ 5,581,419

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Construction	\$ 2,581,419	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	-	\$ 5,581,419
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Total	\$ 2,581,419	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	-	\$ 5,581,419

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Tropical Breeze - Water Improvements

Project #: WT2405

Project G/L #: 403-5000-533-65.02

Location: Tropical Breeze

Project Type: Utility Water

Project Manager: Tremaine Johnson

Project Description

Distribution and Collection system improvements in the Tropical Breeze neighborhood.

Business Case

Project Picture(s):



Replacement of aging infrastructure and improve fire suppression.

Project Schedule	Date		Project Location	1
	Estimated	Completed		
Contract Advetise/Award	1/1/2024			
Planning / Study	2/1/2024			
Construction	9/30/2025			
			Project Criteria	
			Enhance Service to Public	
			Strategic Plan/Priorities	
			Public Health and Safety	
Project Priority	Medium (Maintain level of service, operational savings)			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27		
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -		
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -		
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -		
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -		
Total	\$ -	\$ -	\$ -	\$ -	\$ -		





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Parry Village - Water Improvements	Location:	Parry Village
Project #:	WT2406	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02	Project Manager:	Tremaine Johnson

Project Description	Project Picture(s): 
Distribution system improvements in the Parry Village neighborhood.	
Business Case	
Replacement of aging infrastructure and improve fire suppression.	

Project Schedule	Date	Project Location	1
	Estimated	Completed	
Contract Advetise/Award	1/1/2024		
Planning / Study	2/1/2024		
Construction	9/30/2024		
Project Priority	Medium (Maintain level of service, operational savings)		
Project Criteria	Enhance Service to Public		
Strategic Plan/Priorities	Public Health and Safety		

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Water Meter Replacements
Project #: WT2315
Project G/L #: 403-5000-533-65.02

Location: City-Wide
Project Type: Utility Water
Project Manager: Waneya Bryant

Project Description

Replace aging water meters in-house - Prioritizing larger meter replacements first (1.5" & 2" meters). Pricing 1.5- meters are \$450 each, 2- meter \$610 each, -- meters \$150

Business Case

Water meter replacement for aging meters, life estimate for meters is 10-25 years depending on meter size. There are 37,000 water meters throughout the Utility Service area, most were installed from 2004 - 2006. Vendor discontinued parts for meter sizes 1.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	Replacement of Facilities/Equipment (New), Generate Revenue
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 92,343	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	-	\$ 4,092,343
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	-	\$ 4,092,343

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ 92,343	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	-	\$ 4,092,343
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 92,343	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	-	\$ 4,092,343

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Wellfield & Plant Communication & Control	Location:	City-Wide
Project #:	WTR105	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02533	Project Manager:	Joel Lacroze

Project Description	Project Picture(s):
Renewal and replacement of telemetry system components.	
Business Case	

Delays in replacing telemetry system components could lead to operational disruptions as well as regulatory compliance infractions.

Project Schedule	Date	Project Location	ALL
	Estimated	Completed	
Contract Advetise/Award	9/1/2023		
Planning / Study	9/1/2023		
Construction	9/1/2023		
Project Priority	High (Critical - tied to mandates or safety)	Project Criteria	Expansion of Facilites (Modification), Enhance Service, Reduce Costs, Health/Safety, Security/Fire Control
		Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 533,516	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	-	\$ 1,333,516
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	-	\$ 1,333,516

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ 533,516	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	-	\$ 1,333,516
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 533,516	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	-	\$ 1,333,516

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: MIEX Resin at East WTP
Project #: WT2302
Project G/L #: 403-5000-533-65.02

Location: City-Wide
Project Type: Utility Water
Project Manager: Bryan Heller

Project Description

Due to the damaged 36-inch raw water transmission main from the Western Wellfield, the MIEX resin will need to be replaced due to inactivity for an extended period of time.

Business Case

The raw water main was damaged by a geotechnical firm performing soil borings, which resulted in shutdown of the MIEX system

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	1/1/2024			
Construction	3/1/2024			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Wellfield VFD's	Location:	City-Wide
Project #:	WT2003	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02	Project Manager:	Bryan Heller

Project Description	Project Picture(s): 
Variable frequency drives (VFDs) for the wellfield pumps	
Business Case	
Optimize operations and pumping efficiency	

Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	On-going			
Planning / Study	On-going			
Construction	On-going			
Project Priority	Medium (Maintain level of service, operational savings)			Project Criteria
				Replacement of Facilities/Equipment (New)
				Strategic Plan/Priorities
				High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 133,756	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	-	\$ 533,756
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	-	\$ 533,756
Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ 133,756	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	-	\$ 533,756
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 133,756	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	-	\$ 533,756
Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27		
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	-	





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Wellfield Emergency Generator

Location: City-Wide

Project #: WT2201

Project Type: Utility Water

Project G/L #: 403-5000-533-65.02

Project Manager: Joel Lacroze

Project Description

Renewal and replacement of back-up power.

Business Case
Project Picture(s):


This project will be used for the renewal and replacement of the back-up power system at the City's wells. It will ensure the continued production of potable water during emergencies.

Project Schedule		Date		Project Location		3 & Outside	
Contract Advertise/Award Planning / Study Construction		Estimated	Completed	Project Criteria Replacement of Facilities/Equipment (New), Reduce Costs			
		10/1/2023					
		12/30/2023					
		10/1/2026					
Project Priority		Medium (Maintain level of service, operational savings)				Strategic Plan/Priorities High Performing Organization	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 67,800	\$ 300,000	\$ 300,000	\$ -	\$ -	-	\$ 667,800
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -	-	\$ 667,800

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ 67,800	\$ 300,000	\$ 300,000	\$ -	\$ -	-	\$ 667,800
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 67,800	\$ 300,000	\$ 300,000	\$ -	\$ -	-	\$ 667,800

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Lime Slaker 3
Project #: WT2307
Project G/L #: 403-5000-533-65.02

Location: Water Plants
Project Type: Utility Water
Project Manager: Bryan Heller

Project Description

Purchase of Lime Slaker 3 to replace existing #3 Lime Slaker

Business Case

Project Picture(s):



Replacement in kind of existing slaker beyond it's service life. Lime Slaker is used to slake pellet lime into hydrated lime slurry which is pumped to the lime softener to treat water.

Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	1/1/2024		Project Criteria	
Planning / Study	2/1/2024		Replacement of Facilities/Equipment (New)	
Construction	9/30/2024			
Project Priority	Medium (Maintain level of service, operational savings)		Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Admin Bldg. Remodel	Location:	City-Wide
Project #:	WT2303	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02	Project Manager:	Howard Kerr

Project Description	Project Picture(s):
Create cubicles and offices for additional staff in Utilities and reconfigure current office space.	
Business Case	
Provide workspace for additional staff in Utilities.	

Project Schedule	Date	Project Location	ALL
	Estimated	Project Criteria Replacement of Facilities/Equipment (New), Expansion of Facilities (Modification)	
Contract Advertise/Award	10/1/2023		
Planning / Study	12/30/2023		
Construction	1/30/2024	Strategic Plan/Priorities High Performing Organization	
Project Priority	Medium (Maintain level of service, operational savings)		

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 44,504	\$ 750,000	- \$	- \$	- \$	- \$	\$ 794,504
General Fund ⁽⁰⁰¹⁾	\$ -	- \$	- \$	- \$	- \$	- \$	-
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	- \$	- \$	- \$	- \$	- \$	-
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	- \$	- \$	- \$	- \$	- \$	-
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	- \$	- \$	- \$	- \$	- \$	-
Sales Surtax Fund ⁽³⁰³⁾	\$ -	- \$	- \$	- \$	- \$	- \$	-
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	- \$	- \$	- \$	- \$	- \$	-
Debt / Grant / CRA	\$ -	- \$	- \$	- \$	- \$	- \$	-
Total	\$ -	\$ 750,000	- \$	- \$	- \$	- \$	\$ 794,504

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	- \$	- \$	- \$	- \$	- \$	-
Construction	\$ 44,504	\$ 750,000	- \$	- \$	- \$	- \$	\$ 794,504
Furniture/Equipment/Technology	\$ -	- \$	- \$	- \$	- \$	- \$	-
Art (1% of Construction)	\$ -	- \$	- \$	- \$	- \$	- \$	-
Contingency	\$ -	- \$	- \$	- \$	- \$	- \$	-
Program Management	\$ -	- \$	- \$	- \$	- \$	- \$	-
Total	\$ 44,504	\$ 750,000	- \$	- \$	- \$	- \$	\$ 794,504

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	- \$	- \$	- \$	- \$
Other Operating	\$ -	- \$	- \$	- \$	- \$
Supplies	\$ -	- \$	- \$	- \$	- \$
Capital Outlay	\$ -	- \$	- \$	- \$	- \$
Total	\$ -	- \$	- \$	- \$	- \$





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: West WTP R&R
Project #: WT2102
Project G/L #: 403-5000-533-65.02

Location: Water Plants
Project Type: Utility Water
Project Manager: Byan Heller

Project Description

Improvements and maintenance for the West Water Treatment Plant including equipment, structure, treatment process.

Business Case

Project Picture(s):



Replacements and repairs under this project ensure reliability of delivering safe drinking water.

Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	9/1/2023			
Planning / Study	9/1/2023			
Construction	9/1/2023			
			Project Criteria	
			Replacement of Facilities/Equipment (New), Enhance Service, Reduce Costs, Health/Safety	
			Strategic Plan/Priorities	
			High Performing Organization	
Project Priority	Medium (Maintain level of service, operational savings)			

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 894,374	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	-	\$ 2,894,374
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	-	\$ 2,894,374

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Construction	\$ 894,374	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	-	\$ 2,894,374
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 894,374	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	-	\$ 2,894,374

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	-
Other Operating	\$ -	\$ -	\$ -	\$ -	-
Supplies	\$ -	\$ -	\$ -	\$ -	-
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Total	\$ -	\$ -	\$ -	\$ -	-

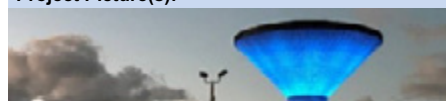




Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	West -Electrical, SCADA, Control - Major Update - Construction	Location:	Water Plants
Project #:	WT2001	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02	Project Manager:	Joel Lacroze

Project Description	Project Picture(s): 
'West -Electrical, SCADA, Control - Major Update - Construction	
Business Case	
'West -Electrical, SCADA, Control - Major Update - Construction	

Project Schedule	Date		Project Location	Outside City Limits
	Estimated	Completed		
Contract Advertise/Award	1/1/2024		Project Criteria	
Planning / Study	2/1/2024		Replacement of Facilities/Equipment (New)	
Construction	9/30/2028		Strategic Plan/Priorities	
Project Priority	Medium (Maintain level of service, operational savings)			High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 101,695	\$ 600,000	\$ 3,600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 6,101,695
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 600,000	\$ 3,600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 6,101,695

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 101,695	\$ 600,000	\$ 3,600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 6,101,695
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 101,695	\$ 600,000	\$ 3,600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 6,101,695

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: West WTP Membrane & Train Replacement - Construction

Project #: WT2101

Project G/L #: 403-5000-533-65.02

Location: Water Plants

Project Type: Utility Water

Project Manager: Byan Heller

Project Description

This project replaces the existing membranes and nano-filtration trains for treatment of drinking water at the West Water Treatment Plant.

Business Case

The existing membranes and nano-filtration trains are beyond their service life. Parts for the tranes are obsolete and difficult to find for repairs.

Project Picture(s):



Project Schedule		Date		Project Location	Outside City Limits
Contract Advertise/Award Planning / Study Construction	Estimated	Completed			
	9/1/2023				
	9/1/2023				
9/1/2023					
Project Priority		High (Critical - tied to mandates or safety)			Project Criteria
					Replacement of Facilities/Equipment (New), Enhance Service, Reduce Costs, Health/Safety
					Strategic Plan/Priorities
					Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 393,311	\$ 1,400,000	\$ 8,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 14,393,311
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,400,000	\$ 8,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 14,393,311

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 393,311	\$ 1,400,000	\$ 8,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 14,393,311
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 393,311	\$ 1,400,000	\$ 8,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 14,393,311

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	West WTP Fluoride System Upgrade - Construction	Location:	Water Plants
Project #:	WT2409	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02	Project Manager:	Juan Cuesta

Project Description

Design and construction of a new Fluoride injection system to the treated water at the East Water Treatment Plant

Business Case

Rehab of EWTP Fluoride System.

Project Schedule

	Date	
	Estimated	Completed
Contract Advetise/Award	10/1/2023	
Planning / Study	12/1/2023	
Construction	9/30/2025	

Project Picture(s):

Project Location

ALL

Project Criteria

Enhance Service to Public

Strategic Plan/Priorities

High Performing Organization

Project Priority

High (Critical - tied to mandates or safety)

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ -	\$ 200,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 950,000
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 200,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 950,000

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 200,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 950,000
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 200,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 950,000

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -



Capital Improvement Program

Project Information & Financial Plan Form

Project Title: EWTP Generator Replacement

Project #: WT1902

Project G/L #: 403-5000-533-65.02

Location: Water Plants

Project Type: Utility Water

Project Manager: Joel Lacroze

Project Description

Replace failed generator at the East Water Treatment Plant with two 1250 kW generators, electrical equipment, piping modifications, programming, and testing.

Business Case

The East Water Treatment Plant is currently operating with a temporary generator. The project will replace failed equipment and provide increased reliability for backup power at the East Water Treatment Plant.

Project Picture(s):


Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/2022			
Planning / Study	10/1/2022			
Construction	9/30/2024			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	Public Health and Safety

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 1,918,678	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 5,918,678
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 5,918,678

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,918,678	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 5,918,678
Furniture/Equipment/ Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,918,678	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 5,918,678

Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	New Water Quality Facility/AC Upgrade	Location:	Water Plants
Project #:	WT1605	Project Type:	Utility Water
Project G/L #:	403-5000-533-65.02	Project Manager:	Angela Prymas

Project Description	Project Picture(s):
Design and construction of new laboratory facility and air conditioning improvements at the West Water Treatment Plant.	
Business Case	
The current water quality laboratory, located at the West Water Treatment Plant is deteriorating, obsolete and reaching the end of their useful life. This project will provide new laboratory facilities and required air conditioning improvements at the We	

Project Schedule	Date	Project Location	1
	Estimated	Completed	
Contract Advetise/Award	9/1/2021		
Planning / Study	3/1/2023		
Construction	5/30/2024		
Project Priority	Medium (Maintain level of service, operational savings)	Project Criteria	Replacement of Facilities/Equipment (New)
		Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Fund Balance	\$ 167,138	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,167,138
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,167,138

Use of Funds	Prior Years	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 167,138	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,167,138
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 167,138	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,167,138

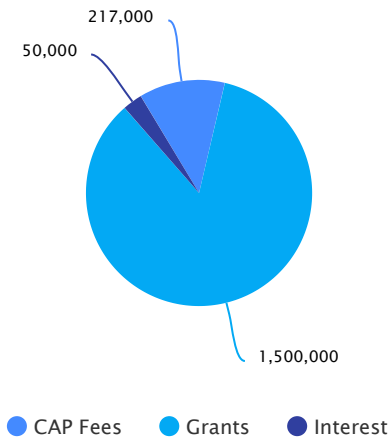
Impact on Operating Budget	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -



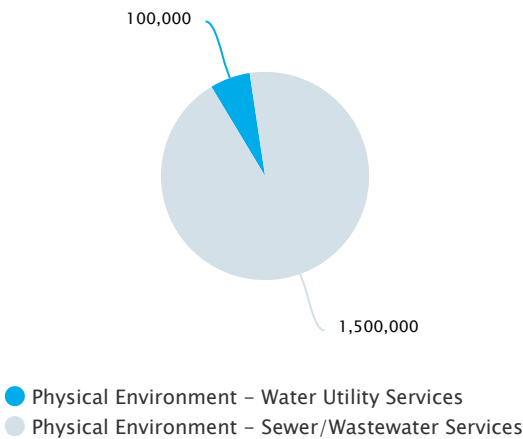
Utility Capital Improvement Plan

Fund 404		FY 2022-23	FY 2023-24
Capital Improvement Plan		Amended Budget	Adopted Budget
334	343 Sources		
	CAP Fees	217,000	217,000
	Grants	-	1,500,000
	361 Interest	8,000	50,000
	381 Transfers From	152,414	-
389	Reserves	2,504,642	833,000
		<u>\$ 2,882,056</u>	<u>\$ 2,600,000</u>
Expenditures			
-			
Physical Environment - Water Utility Services		-	100,000
Physical Environment - Sewer/Wastewater Services		2,690,964	1,500,000
Physical Environment - Water-Sewer Combination Services		191,092	1,000,000
		<u>\$ 2,882,056</u>	<u>\$ 2,600,000</u>

FY2022-23 - Utility General Capital Sources by Type, Fund 404



FY2022-23 - Capital Project Expenditures by Type, Fund 404



Utility Capital Improvement Progam

Fund Balance Analysis

	FY 2023-24 Adopted	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan	FY 2027-28 Plan
Fund 404 - Beginning Fund Balance	\$ 7,912,836	\$ 7,079,836	\$ 6,584,836	\$ 7,089,836	\$ 5,595,836
Future Debt	-	-	-	-	-
Capital Fac. Charges	217,000	500,000	500,000	500,000	-
Grants	1,500,000	-	-	-	-
Interest	50,000	5,000	5,000	6,000	-
2016 Bond Issue (Fund 409)	-	-	-	-	-
2018 Bond Issue (Fund 408)	-	-	-	-	-
Total Project Expenditures/Budget	(2,600,000)	(1,000,000)	-	(2,000,000)	-
Fund 404 - Ending Fund Balance	7,079,836	6,584,836	7,089,836	5,595,836	5,595,836



FY 2023-24 to FY 2027-28 Capital Improvement Program

Project Name	FY 2023-24 Adopted	FY 2024-25 Plan	FY 2025-26 Plan	FY 2026-27 Plan	FY 2027-28 Plan
REUSE Distribution System - 8 MGD Program	1,000,000	1,000,000	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Utility Reuse	1,000,000	1,000,000	-	-	-
Ocean Ridge Wastewater Expansion to LS104	-	-	-	2,000,000	-
Hypoluxo Septic to Sewer	1,500,000	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Utility Sewer	1,500,000	-	-	2,000,000	-
Utility Acquisition	100,000	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Utility Water	100,000	-	-	-	-
Grand Total Utilities CIP - 404 Fund	\$ 2,600,000	\$ 1,000,000	\$ -	\$ 2,000,000	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: REUSE Distribution System - 8 MGD Program

Project #: REU005

Project G/L #: 404-5000-536-65.11

Location: City-Wide

Project Type: Utility Reuse

Project Manager: Jose Huertas

Project Description

Expand the existing reclaimed water distribution system with the addition of new large user customers that can utilize reclaimed water for irrigation, to be added in multiple phases to the system in specific areas of the utility service area. The City-s

Business Case

The use of reclaimed water for irrigation is an environmentally responsible practice and reduces the amount of disposal by deep injection well and an ocean outfall. This reduces the amount of groundwater and surface water that is pumped and treated for i

Project Picture(s):



Project Schedule	Date		Project Location	1, 2, & 3
	Estimated	Completed		
Contract Advetise/Award	10/1/2023			
Planning / Study	12/1/2023			
Construction	12/1/2025			
		Medium (Maintain level of service, operational savings)		
			Project Criteria	
			Replacement of Facilities/Equipment (New), Expansion of Facilities (Modification), Enhance Service	
			Strategic Plan/Priorities	
			High Performing Organization	

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ 161,900	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 2,161,900
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 161,900	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 2,161,900

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 161,900	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 2,161,900
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 161,900	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 2,161,900

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title: Hypoluxo Septic to Sewer
Project #: SW2310
Project G/L #: 404-5000-535-65.03

Location: City-Wide
Project Type: Utility Sewer
Project Manager: Jose Huertas

Project Description

Coordinate with the Town of Hypoluxo for the implementation of their septic to sewer conversion for the remaining commercial properties

Business Case

The Town of Hypoluxo will obtain grant funding for the project. Boynton Beach will be the wastewater service provider after completion of construction.

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/2023			
Planning / Study	12/1/2023			
Construction	9/30/2025			
Project Priority	High (Critical - tied to mandates or safety)		Project Criteria	Replacement of Facilities/Equipment (New)
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

Impact on Operating Budget	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -





Capital Improvement Program

Project Information & Financial Plan Form

Project Title:	Utility Acquisition	Location:	City-Wide
Project #:	WT2114	Project Type:	Utility Water
Project G/L #:	404-5000-533-65.01	Project Manager:	Poonam Kalkat

Project Description

Utilities Acquisition of neighboring small water and sewer utilities.

Business Case

This capital funding is requested for the purchases of small water and sewer utilities that are adjacent to Boynton Beach based on the Utility owner request. The purchases price is determined through studies that analyze current market value of the utilit

Project Picture(s):



Project Schedule	Date		Project Location	ALL
	Estimated	Completed		
Contract Advertise/Award	10/1/2021			
Planning / Study	12/1/2021			
Construction	12/1/2023			
Project Priority	Medium (Maintain level of service, operational savings)		Project Criteria	Expansion of Facilities (Modification)
			Strategic Plan/Priorities	High Performing Organization

Source of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund ⁽⁰⁰¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Gas Tax ⁽¹⁰⁴⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Rec Trust Fund ⁽¹⁴¹⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Service Debt Fund ⁽²⁰⁷⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Surtax Fund ⁽³⁰³⁾	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Cap Fees ⁽⁴⁰⁴⁾	\$ 200,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Debt / Grant / CRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 200,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Use of Funds	Prior Years	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	Project Total
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 200,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Furniture/Equipment/Technology	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art (1% of Construction)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 200,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Impact on Operating Budget	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26		
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -





Glossary

FY 2023-2024 Adopted Budget

GLOSSARY

<i>Ad Valorem Tax</i>	A tax based on value (e.g., a property tax).
<i>Accrual</i>	A charge incurred in one accounting period that has not been paid by the end of the same period
<i>Annual Budget</i>	A budget applicable to a single fiscal year.
<i>Appropriated Budget</i>	The expenditure authority created by the appropriation ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.
<i>Appropriation</i>	A legal authorization granted by the City Commission to expenditures and to incur obligations for specific purposes.
<i>Assessed Valuation</i>	A valuation set upon real estate or other property as a basis for levying taxes.
<i>Audit</i>	an official inspection of an individual's or organization's accounts, typically by an independent entity
<i>Basis of Budgeting</i>	The City's governmental functions and accounting systems are organized and controlled on a fund basis. The accounts within the funds are maintained on a modified accrual basis. Revenues are recognized when measurable and available as current assets. Expenditures are generally recognized when the related services or goods are received and the liability is incurred. Proprietary funds are accounted for on the full accrual basis of accounting
<i>Balanced Budget</i>	A budget where expenditure matches revenue
<i>Bond</i>	A debt instrument in which an investor loans money for a defined period of time at a fixed or variable interest rate
<i>Bond Covenant</i>	A legally enforceable promise made by an issuer of bonds to the bondholders, normally contained in the bond resolution.
<i>Bonded Debt</i>	The portion of indebtedness represented by outstanding bonds.
<i>Budget</i>	A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.
<i>Budget Document</i>	The instrument used by the budget-making authority to present a comprehensive financial program to the appropriate governing body.
<i>Budget Message</i>	A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body.
<i>Capital Expenditures</i>	Fixed assets or capital improvements equal to or greater than \$5,000 which has an estimated life in excess of one year.
<i>Capital Projects Fund</i>	A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by public proprietary than those financed by proprietary and trust funds).
<i>Capital Improvement Plan</i>	The "CIP" is the City's five-year plan for purchasing equipment, projects or public improvements.
<i>CRA</i>	The "CRA" is the Community Redevelopment Agency within Boynton Beach
<i>Debt</i>	An obligation resulting from the borrowing of money or from the purchase of goods and services.
<i>Debt Service Fund</i>	A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
<i>Depreciation</i>	A reduction in the value of an asset over the passage of time.
<i>Enterprise Fund</i>	A fund established to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, gas and electric utilities; airports; parking garages; transit systems).
<i>Fiduciary Fund</i>	Funds from assets that the government holds as a trustee which cannot be used to fund its own programs.



<i>Fiscal Year</i>	A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations (October 1 through September 30).
<i>Full-time Equivalent</i>	A calculated figure from the number of full-time and part-time employees in an organization that represents these workers as a comparable number of full-time employees
<i>Fund</i>	A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with regulations, restrictions or limitations.
<i>Fund Balance</i>	Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).
<i>General Fund</i>	The fund used to account for all financial resources, except those required to be accounted for in another fund. The primary operating fund for the City.
<i>Governmental Fund</i>	Funds generally used to account for tax-supported activities
<i>Internal Service Fund</i>	A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.
<i>Local Surtax Funds</i>	The surtax (once cent sales) funds may only be used for infrastructure projects: sidewalks, bridges, schools, parks, technology, and government buildings. In November 2016, Palm Beach County voters approved raising the sales tax from 6 percent to 7 percent. This one-cent sales tax increase took effect January 1, 2017 and will end on December 31, 2026. This revenue source supports capital projects in Fund 303.
<i>Mill</i>	One one-thousandth of a dollar of assessed value.
<i>Millage</i>	Rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.
<i>Modified Accrual Basis</i>	The accrual basis of accounting adapted to the governmental fund-type measurement focus. Revenues and other resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual, that is when they become both «measurable» and «available to finance expenditures of the current period». «Available» means collectible in the current period or soon thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.
<i>Non Appropriated Budget</i>	A financial plan for an organization, program, activity or function approved in a manner authorized by constitution, charter, statute or ordinance but not subject to appropriation and, therefore, outside the boundaries of the definition of an appropriated budget.
<i>Performance Indicators</i>	A quantitative means of assessing workload and the efficiency or effectiveness of services performed by departments and/or divisions
<i>Pledged Revenues</i>	Funds generated from revenues and obligated to debt service or to meet other obligations specified by the bond contract.
<i>Revenue Bonds</i>	Bonds whose principal and interest are payable exclusively from earnings of an earnings of an enterprise fund.
<i>Rolled-back Rate</i>	Rate that would generate the prior year amount of that revenues excluding new construction.
<i>Special Revenue Fund</i>	A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.
<i>Transfers (Inter-fund)</i>	Any transfer of money from one budgeted fund to another fund, approved by the Commission.
<i>User Fees</i>	Fees for services provided to the user.





Sub-Object Accounts

FY 2023-2024 Adopted Budget

DESCRIPTION OF SUB-OBJECT ACCOUNTS

Number	Account Name	Description
PERSONNEL SERVICES:		
11-10	Executive Salaries	Salaries for the City's elected officials
12-10	Regular Salaries/Wages	Salaries for all full-time and part-time employees
12-20	Holiday Pay	Compensation paid to employees required to work on a holiday
14-10	Overtime	Payments in addition to regular salaries for services performed in excess of the regular work hour requirement
14-20	Reimbursable Overtime	Payments in addition to regular salaries for services performed in excess of the regular work hour requirement, but which will be reimbursed to the City by an outside agency
15-10	Clothing Allowance	Payments for clothing expenses incurred by non-uniformed officers
13-11	Tool Allowance	Payments for tool expenses incurred by vehicle mechanics
15-12	Cell Phone Allowance	Regular payments for the use of personal cell phones for City Business
15-13	Shoe Allowance	Payments for shoe expenses incurred by full-time City employees
15-20	Car Allowance	Regular payments for the use of personal vehicles for City business Regular payments for the City Mayor and Commissioners' business expense
15-30	Expense Allowance	
15-40	Incentive Pay	Education incentive pay for law enforcement officers and firefighters
19-99	New Personnel/Reclass	Budget allocation for new personnel within the upcoming fiscal year
21 to 25	Benefit Accounts	Employer FICA (21-10); Pension (22-10); Life Insurance (23-10), Health Ins (23-30); Etc.
OPERATING SERVICES:		
31-10	Legat Fee – Coty Attorney	Retainer fee paid to City Attorney
31-11	Outside Attorney Services	Fees paid to outside attorneys
31-12	Legal - Labor Contingency	Allowance for legal fees incurred due to labor disputes
31-14	Legal - Litigation Contingency	Allowance for legal fees incurred due to litigation
31-20	Physician Exams	Payments for pre-employment physicals, drug screenings and other required physicals
31-30	Engineering Fees	Fees for outside engineering services
31-90	Other Professional Services	Fees for services for all other professional services (bond counsel, architectural, appraisal, etc.)
32-10	Audit Fee	Expenses for the City's external auditing services
32-11	Actuarial Fee	Expenses for the City's external actuarial services
33-10	Court Reporter Fees	Payments for appearance fees and transcript fees for in-court proceedings, appeals, and depositions
34-10	Janitorial Services	Payments for contracted janitorial services
34-11	Dry Cleaning	Payments for cleaning of police officers' uniforms
34-30	Employee Assistance Program	Payments to contracted agency for confidential employee assistance
34-34	Grants Team	Payments for membership to grants locator and grant subscriptions.
34-40	Temporary Services	Expenses for temporary labor thru a personnel agency
34-51	Medical Director	Payments to physician who serves as medical advisor to paramedics and EMT's
34-53	Consultant Fees	Fees incurred in the use of outside consultants
34-54	Disposal of Hazardous	Fees incurred in the disposal of hazardous waste materials
34-60	Program Instructors	Expenses for instructors of the City's various recreational fee programs
34-61	Computer Rental	Expenses for the rental of computers
34-62	Waste Disposal	Payments to the Solid Waste Authority for disposal of waste materials collected by the City
34-80	Shared Wastewater Treatment	Payments to the South Central Regional Wastewater Treatment & Disposal Board (SCRWTD) for the treatment of wastewater
40-10	Mileage Reimbursement	Payments to employees for reimbursement of personal vehicles
40-11	Reimbursable Expenses	Payments to Commissioners for reimbursement of expenses
40-12	Business Meetings	Expenses associated with business meetings on behalf of the City which may include registration, hotel, travel, per diem, etc.
41-10	Telephone Services	Expenses associated with monthly telephone services including long distance charges
41-11	Leased Lines	Expenses associated with monthly telecommunications charges for leased lines
41-12	Postage	Expenses associated with mailing of City correspondence and packages
41-15	Cellular Phone/Beeper	Expenses associated with monthly telecommunications charges
43-10	Electric Service	Expenses associated with monthly electric services
43-11	Street Lighting	Expenses associated with monthly electric services for street lighting purposes
43-20	Water/Sewer Service	Expenses associated with monthly water and sewer services
43-30	Garbage Fees/Roll-Offs	Expenses associated with monthly garbage or roll-off service



Number	Account Name	Description
43-40	Fuel/Propane	Expenses for fuel oil, propane or LP gas
44-11	FEC Railroad Lease	Payment to Florida East Coast Railroad for annual lease of right-of-ways for crossings
44-30	Equipment Rental	Expenses for the rental of equipment
44-31	Copy Machine Rental	Expenses for the rental of copy machines
44-40	Leased Vehicles	Expenses for the leased vehicles
45-03	Insurance - Auto Premium	Payments for vehicle insurance
	Insurance - Excess General	
45-04	Liability Premium	Payments for liability insurance
	Insurance - Fire Building &	
45-05	Contents Premium	Payments for property loss insurance
	Insurance - Loss of Monies/	
45-06	Securities Premium	Payments for financial losses insurance
	Insurance - Employee Bonds	
45-07	Premium	Payments for employee bonds insurance
45-09	Insurance - Workers Compensation	Expenses for workers compensation claims which includes wages and medical
		Premium for required insurance for Police Officers and Fire-fighters injured/killed in the
45-54	Insurance - P/F Accidental Death	line of duty
46-10	Building Repairs	Expenses for building repairs, modifications and general maintenance
46-19	Furniture Repairs	Expenses for furniture repairs and general maintenance
46-20	Equipment Maintenance	Expenses for equipment repairs and general maintenance or maintenance contracts
46-21	Fire Extinguisher Service	Expenses for fire extinguisher servicing
46-22	Computer Maintenance	Expenses for computer repairs and general maintenance or maintenance contracts
46-23	Telephone Maintenance	Expenses for telephone repairs and general maintenance
46-24	Radio Repairs	Expenses for radio repairs and general maintenance
46-25	Mechanical Maintenance	Expenses for mechanical equipment repairs and general maintenance
		Monthly cost to departments for vehicle repairs and general maintenance performed by
46-30	Vehicle Maintenance - Garage	our Fleet Maintenance department
46-31	Vehicle Maintenance - Other	Expenses paid to outside vendors for vehicle repairs and maintenance
46-40	Water Tank Repairs & Maintenance	Expenses for water tank repairs and general maintenance
46-41	Clarifier Repairs & Maintenance	Expenses for clarifier repairs and general maintenance
46-42	Sewer Main Repairs	Expenses for sewer main repairs and general maintenance
46-44	Storm Drain Repairs	Expenses for storm drain repairs and general Maintenance
46-45	Irrigation Maintenance	Expenses for irrigation system repairs and general maintenance
46-46	WTP Pump & Motor Repairs	Expenses for Water Treatment Plant pump and motor repairs and general maintenance
46-47	Water Main Maintenance	Expenses for water main repairs and general maintenance
	Water Lines Repair & Maintenance	
46-49	Maintenance	Expenses for water line repairs and general maintenance
	Wells & Screens - Repairs &	
46-50	Maintenance	Expenses for wells and screens repairs and general maintenance
46-51	Lift Station Repairs	Expenses for lift station repairs and general maintenance
46-91	Software Maintenance	Payments for contractual software maintenance
46-92	Beach Maintenance	Payments for contractual cleaning/maintenance services at public beach
46-93	Dumpster Repairs	Expenses for dumpster repairs and general maintenance
46-94	Canal Maintenance	Payments for contractual spraying services in City's waterways
46-95	Parks Maintenance	Payments for contractual maintenance of City's parks
46-96	Range Repairs & Maintenance	Expenses for golf course and police range repairs and maintenance
46-98	Grounds Maintenance	Payments for contractual maintenance of grounds around city facilities
47-10	Printing	Expenses for contractual printing services
47-20	Reproduction Services	Expenses for contractual reproduction or photocopying services
47-22	Codify Ordinances	Payments for contractual codification of new ordinances
48-01	Community Promotion	Expenses for promoting City activities
48-02	Board Dinner	Expenses for annual appreciation dinner for those who voluntarily serve on City Boards
48-04	Holiday Parade	Expenses for annual holiday parade
48-05	Advertising	Expenses for promotional advertising
48-10	Holiday Decorations	Expenses for new or replacement holiday lights and Decorations
48-20	Employee Anniversary Awards	Expenses associated with employee service recognition program
48-21	Awards & Trophies	Expenses for various employees awards and trophies
48-22	Wellness Program	Expenses for classes and programs designed to promote employee health and wellness
48-23	Promotional Coupons	Expenses for Golf Course promotional efforts



Number	Account Name	Description
48-24	Special Events	Expenses for special events held for the public
49-09	Self-Insurance Charge	Monthly cost to departments for risk management services
49-10	Warehouse Service Charge	Monthly cost to departments for inventory and delivery services
49-11	Confidential Funds	Expenses associated with the Police Department's use of informants
49-12	Legal Ads	Expenses associated with the placement of legal advertisements
49-13	Recruiting Expense	Expenses incurred in the pursuit of filling personnel vacancies
49-14	Credit Card Fees	Expenses incurred for processing credit card payments
49-15	Election Expense	Expenses incurred in City elections
49-16	Court Costs	Expenses associated with filing of lawsuits, recordings, etc.
49-17	Other Contractual Services	Payments for any contractual services not specified previous accounts
49-18	Computer Service Charges	Charge to various funds for pro-rated cost of data processing hardware, software and personnel
49-20	Self-Insured Loss	Payments for damages not covered by insurance policies
49-21	Auto Liability Self Insured Loss	Payments for vehicle liability not covered by insurance policies
49-22	Auto Physical Damage Self Insured Loss	Payments for vehicle damages not covered by insurance policies
49-23	Insurance Reserve	Allowance for insurance-related expenses not covered by specific allocations
49-40	Laboratory Tests	Expenses for laboratory tests performed by an independent laboratory
49-41	Licenses, Fees & Permits	Payments for various certifications, licenses, etc.
49-42	ICR Testing	Payments for testing regarding the Information Collection Rule (EPA required)
49-50	City Landfill Lease Agreement	Payments for lease of City's landfill (no longer active)
49-60	Housing Program - Paint Up/ Fix Up	Expense associated with housing rehabilitation to make minor exterior repairs throughout the target area
49-61	Housing Program - Infill Construction	Expense associated with building new single-family and duplex affordable residential units on vacant land throughout the target area
49-62	Housing Program - Home Improvements	Expense to assist property owners making major repairs to the interior and exterior of their homes throughout the target area
49-65	Neighborhood Grant Program	Expense associated with neighborhood improvements
49-66	Façade Program	Expense to provide incentive funds for businesses to improve their facades within the target area
49-80	C.O.A.L.A.	Payments for the City's portion of membership in the Library cooperative
51-10	Office Supplies	Paper, folders, storage boxes, data binders, pens, pencils, paper clips, etc.
51-25	Computer Software/Supplies<\$750	Computer software, printer ribbons and toner, mouse replacements.etc
52-01	Supplies	All other supplies
52-10	Fuel/Oil - Vehicles	Fuel or oil for City vehicles
52-11	Fuel/Oil - Other	Fuel or oil for other City equipment
52-12	Tires & Tubes	Replacement of tires and tubes for City vehicles and equipment
52-13	Auto Parts & Supplies	Parts and supplies associated with the repair of City vehicles and equipment
52-18	Sprinkler/Irrigation Supplies	Parts and supplies associated with the installation or repair of sprinkler/irrigation systems
52-19	Fertilizer	Fertilizer for the City's parks and golf course
52-20	Operating Equipment < \$750	Items classified as equipment but with a cost of less than \$750
52-21	Chemicals	Chemicals other than janitorial and gardening supplies
52-22	Uniforms	Payments for City uniforms for employees who are required to wear uniforms
52-23	Safety Clothing/Equipment	Rain gear, hats, gloves, life belts, etc.
52-24	Building Supplies/Materials	Plywood, drywall, PVC piping, electrical, plumbing, etc.
52-25	Janitor Supplies	Disinfectants, cleaning supplies, towels, mops, brooms, etc.
52-26	Gardening Supplies	Plants, mulch, rakes, hoes, etc.
52-27	Hardware/Tools	Hammers, wrenches, screwdrivers, paint brushes, rollers, etc.
52-28	Chlorine	Chemicals used in the purification of water at the treatment plants and public swimming pool
52-29	Fire Hydrant Supplies	Supplies and replacement parts for fire hydrants (under \$750)
52-30	Water Meter Supplies	Supplies and replacement parts for water meters (under \$750)
52-31	Water Main Supplies	Supplies and replacement parts for water mains (under \$750)
52-32	Sewer Main Supplies	Supplies and replacement parts for sewer mains (under \$750)
52-33	Storm Drain Supplies	Supplies and replacement parts for storm drains (under \$750)
52-35	Process Chemicals	Chemicals used in the processing of drinking water
52-40	Program Fees/Supplies	Expenses for supplies used in the City's various recreational fee programs
52-41	Activities Supplies	Expenses for supplies used in the various recreational programs sponsored by the City
52-50	Range Supplies	Supplies used at either the City's pistol range or the Golf Course Driving Range



Number	Account Name	Description
52-51	Law Enforcement Supplies	Supplies specific to law enforcement
52-53	K-9 Unit	Supplies used by the Police Department's K-9 Unit
52-54	Parking Enforcement Supplies	Supplies specific to parking enforcement
52-55	Explorer Program Supplies	Supplies used in the Police and Fire Departments' Explorer Programs
52-56	P.A.L. Supplies	Supplies used the Police Department's Police Athletic League Program
52-57	J.F.O. Supplies	Supplies used by the Police Department's Juvenile First Offender Program
52-58	C.O.P. Supplies	Supplies used by the Police Department's Citizens Observer Patrol Program
52-59	R.A.P. Supplies	Supplies used by the Police Department's Recreation Athletics and Police Program
52-61	D.A.R.E. Supplies	Supplies used by the Police Department's Drug Abuse Resistance Education Program
23-30	Health Insurance	Premium for insurance policy for all full-time employees
52-62	Crime Lab Supplies	Supplies used by the Police Department's Crime Lab Unit
52-63	Citizen Police Academy Supplies	Supplies used by the Police Department's Citizen Police Program
52-65	Fire Prevention Supplies	Supplies used by the Fire Department's Fire Prevention Unit
52-66	Medical Supplies	Supplies used by the Fire Department's paramedics
52-67	Suppression Equipment/ Supplies	Supplies and equipment less than \$750 used by the Fire Department in the course of fighting fires
52-68	Junior Golf Program Supplies	Supplies used for the Golf Course's Jr. Golf Program
52-70	Film Supplies	Payments for film and processing
52-72	Library Supplies	Supplies specific to the Library
52-73	Radio Batteries/Supplies	Supplies and replacement parts for the repair of the City's radios
52-74	Recycling Supplies	Supplies specific to the City's recycling program
52-75	Equipment Parts/Supplies	Supplies and replacement parts for the repair of City equipment
52-76	Animal Shelter Supplies	Supplies specific to the Animal Shelter division
52-78	First Aid Supplies	Supplies such as adhesive bandages, gauze, tape, etc.
52-79	Training Aids	Supplies specific to the training of employees
52-81	Flags	Purchase or replacement of State or Federal Flags
52-82	Exam Supplies	Tests and other supplies used to administer employment or promotional exams
52-85	Food Supplies	Food purchases for the Golf Course Restaurant
52-86	Beverage Supplies	Beverage purchases for the Golf Course Restaurant
52-87	Paper Goods	Paper supplies purchased for the Golf Course Restaurant
52-99	Miscellaneous Supplies	Supplies not specified above
53-10	Street Repairs and Maintenance Supplies	Supplies used in the repair or maintenance of City streets
54-10	Books and Publications	Expenses for the purchase of books or publications
54-20	Memberships	Expenses for initial or renewal memberships to professional organizations
54-30	Training	Cost for training seminars, courses or classes -- includes registration books or course materials, travel, per diem, etc.
54-35	College Tuition Reimbursement	Payments to employees for reimbursement of employee college tuition per a pre-approved program
54-36	Career Development	Allocation for the advancement or enhancement of employee careers
54-37	Recertifications	Expenses incurred in the recertification of employee licenses – EMT, Paramedic, Water Plant Operator, etc.
CAPITAL OUTLAY:		
62-01	Building Improvements	Major improvements to City buildings
63-05	Parks Improvements	Major improvements to City parks
63-07	CRA Improvements	Major improvements within the CRA area
63-08	Street Improvements	Street resurfacing
63-10	Landscaping	Major planting of trees and shrubs on City grounds
63-11	Water Mains	Construction of new water mains
63-12	Water Meters	Installation of new water meters
63-13	Storm Drains	Installation of new storm drains
63-14	Fire Hydrants	Installation of new fire hydrants
63-15	Grounds Improvements	Major improvements to City grounds
64-02	General Equipment	Purchase of non specific equipment (over \$750)
64-03	Recreation Equipment	Purchase of recreation or playground equipment (over \$750)
64-14	Computer Software	Purchase of major computer software packages (over \$750)
64-15	Computer Equipment	Purchase of computer equipment (over \$750)
64-16	Furniture & Fixtures	Purchase of furniture and fixtures (over \$750)



Number	Account Name	Description
64-17	Office Machines/Equipment	Purchase of office machines and equipment (over \$750)
64-19	Dumpsters	Purchase of dumpsters for solid waste disposal (over \$750)
64-20	Communication Equipment	Purchase of communication equipment (over \$750)
64-21	Maintenance Equipment	Purchase of maintenance equipment (over \$750)
64-23	Paramedic Equipment	Purchase of paramedic equipment (over \$750)
64-30	Vehicles	Purchase of additional fleet vehicles or equipment
64-31	Vehicle Replacement	Purchase of replacement fleet vehicles or equipment
64-32	Auto Accessories	Purchase of sirens, protective cages, etc. for vehicles (over \$750)
64-40	Share/Regional Plant Capital	City of Boynton Beach's share (50%) of the Regional Plant's capital purchases
66-01	Books	Purchase of books or other circulation materials for the Library

NON OPERATING:

71-01	Principal Payment	Annual payment to reduce bond indebtedness
72-01	Interest Expense	Annual expense incurred on Bond Issues
		Fees charged by fiscal agents for servicing bonds – interest distribution, bond redemption, coupon destruction, etc.
73-01	Fiscal Agents Fees	
91-xx	Transfers	Includes all transfers between funds which do not represent operating expenditures
95-40	Depreciation Expense	Includes allocation of the assets' cost over their useful life.
		Bad-debt expense incurred in the unsuccessful attempt to realize payment of an account receivable.
95-60	Uncollectible Expense	
99-01	Contingencies	Budgeted for possible expenses which at budget adoption could not be determined
99-02	Nonbudgeted Expense	Nominal expenses which are not anticipated - refunds, etc.
99-03	Reserve-Future Appropriation	Allocation available to be appropriated
99-04	Economic Development Incentives	Allocation for development incentives to developers
99-07	Contribution to Human Services	City contribution to Palm Beach County's subsidized child care program
99-10	Reserve – Vehicle Replacement	Annual allocation for the future replacement of the City's vehicles
99-12	Contingency – Budget Variance	Allocation for budget variances
99-13	Reserve – Maintenance Equipment	Annual allocation for the future replacement of the City's maintenance equipment
99-14	Reserve – Computer Equipment	Annual allocation for the future replacement of the City's computer equipment
99-15	Reserve – Kitchen Equipment	Annual allocation for the future replacement of the
	Reserve – Golf Course	City's kitchen equipment (at the Golf Course) Annual allocation for the future replacement
99-16	Improvements	of the Golf Course
99-19	Economic Development	Allocation for implementation of programs of economic development within the City
99-25	Loss-Disposal of Assets	The gain or loss is calculated as the net disposal proceeds of an asset.
99-99	Fixed Assets	Holding accounts to establish assets.





Certification

FY 2023-2024 Adopted Budget

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WHEREAS, a final budget has been prepared estimating expenditures and revenues

WHEREAS, the City Commission has given notice of and conducted the public hearings required by law and has considered the recommendations of staff and the comments of the public, the suggested budget, and the proposed millage necessary to be levied to carry on the government of the City for the ensuing year;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF
TON BEACH, FLORIDA THAT:**

Section 2. The City Commission of the City of Boynton Beach, Florida hereby

the final millage rate of 7.8500 for the General Fund. The final millage rate is 12.29%

30 above the computed rolled-back rate of 6.9907

31 Section 3. If any clause, section, or other part of this Resolution shall be held by
32 any Court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or
33 invalid part shall be considered as eliminated and shall in no way affect the validity of the
34 other provisions of this Resolution.

35 Section 4. All resolutions or parts of resolutions in conflict herewith are hereby
36 repealed to the extent of such conflict.

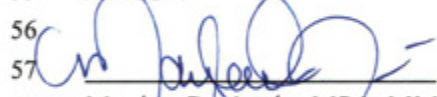
37 Section 5. This Resolution shall become effective immediately upon passage.

38 **PASSED AND ADOPTED** this 14th day of September, 2023.

39 CITY OF BOYNTON BEACH, FLORIDA

	YES	NO
41		
42	✓	
43 Mayor – Ty Penserga	✓	
44		
45 Vice Mayor – Thomas Turkin	✓	
46		
47 Commissioner – Angela Cruz	✓	
48		
49 Commissioner – Woodrow L. Hay	✓	
50		
51 Commissioner – Aimee Kelley		
52		
53 VOTE	50	

54
55 ATTEST:

56 
57
58 Maylee De Jesús, MPA, MMC
59 City Clerk

60
61
62 (Corporate Seal)



63
64 
65 Ty Penserga
66 Mayor

APPROVED AS TO FORM:


David N. Tolces
Interim City Attorney

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RESOLUTION R23-120

**A RESOLUTION OF THE CITY OF BOYNTON BEACH, FLORIDA,
ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR
BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30,
2024; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN
EFFECTIVE DATE.**

WHEREAS, a final budget has been prepared by the City Manager estimating expenditures, transfers, and revenues of the City of Boynton Beach for the ensuing year, with detailed information, including revenues to be derived from sources other than the ad valorem tax levy, and she has made recommendations as to the amount necessary to be appropriated for the ensuing year; and

WHEREAS, the City Commission of the City of Boynton Beach has conducted a public hearing in accordance with s. 200.065 Florida Statutes on the City's final budget and the millage rate.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF
BOYNTON BEACH, FLORIDA:**

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. That the final budget of the City of Boynton Beach, Florida, for the fiscal year beginning October 1, 2023 and ending September 30, 2024, a copy of which is attached hereto, is hereby adopted and the appropriations set out therein are hereby made to maintain and carry on the government of the City of Boynton Beach, Florida.

Section 3. There is hereby appropriated the sum of \$118,561,146 to the **General Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays for the City Government pursuant to the terms of the above budget.

Section 4. That there is hereby appropriated the sum of \$3,333,092 to the **Traffic Safety Special Revenue Fund** for the payment of operating expenditures, transfers to other funds, and necessary capital outlays.

Section 5. That there is hereby appropriated the sum of \$1,300,965 to the **Local Option Gas Tax Special Revenue Fund** for the payment of operating expenditures, transfers

34 to other funds, and necessary capital outlays.

35 Section 6. That there is hereby appropriated the sum of \$259,978 to the
36 **Community Improvements Special Revenue Fund** for the payment of operating
37 expenditures, transfers to other funds, and necessary capital outlays.

38 Section 7. That there is hereby appropriated the sum of \$71,000 to the **Green**
39 **Building Fund** for the payment of operating expenditures, transfers to other funds, and
40 necessary capital outlays

41 Section 8. That there is hereby appropriated the sum of \$3,997,912 to the
42 **Building Special Revenue Fund** for the payment of operating expenditures, transfers to
43 other funds, and necessary capital outlays.

44 Section 9. That there is hereby appropriated the sum of \$589,478 to the **Public**
45 **Arts Special Revenue Fund** for the payment of operating expenditures, transfers to other
46 funds, and necessary capital outlays.

47 Section 10. That there is hereby appropriated the sum of \$600,264 to the
48 **Recreation Program Special Revenue Fund** for the payment of operating expenditures,
49 transfers to other funds, and necessary capital outlays.

50 Section 11. That there is hereby appropriated the sum of \$12,042,390 to the **Public**
51 **Service Tax Debt Service Fund** for the purpose of payment operating expenditures,
52 transfers to other funds, and the principal and interest due on the public service tax bonds
53 of the City not subject to statutory exemptions and for redeeming such bonds as they mature.

54 Section 12. That there is hereby appropriated the sum of \$6,387,691 to the
55 **General Capital Improvement Capital Projects Fund** for the payment of transfers to other
56 funds and capital outlays pursuant to the terms of the above budget.

57 Section 13. That there is hereby appropriated the sum of \$5,536,700 to the **Local**
58 **Government Surtax Capital Projects Fund** for the payment of transfers to other funds and
59 capital outlays pursuant to the terms of the above budget.

60 Section 14. That there is hereby appropriated the sum of \$175,260 to the **Parks &**
61 **Recreation Facilities Trust Fund** for the payment of transfers to other funds and capital
62 outlays pursuant to the terms of the above budget.

63 Section 15. That there is hereby appropriated the sum of \$60,380,704 to the **Water**

64 **and Sewer Utility Enterprise Fund** for operating expenditures, debt service, transfers to
65 other funds, and necessary capital outlay.

66 Section 16. That there is hereby appropriated the sum of \$32,820,000 to the **Water**
67 **and Sewer Utility Capital Improvement Enterprise Fund** for the payment of capital outlays
68 pursuant to the terms of the above budget.

69 Section 17. That there is hereby appropriated the sum of \$2,772,343 to the **Golf**
70 **Course Enterprise Fund** for operating expenditures, transfer to other funds, and necessary
71 capital outlays.

72 Section 18. That there is hereby appropriated the sum of \$375,056 to the **Golf**
73 **Course CIP Fund** for the payment of capital outlays pursuant to the terms of the above
74 budget.

75 Section 19. That there is hereby appropriated the sum of \$15,259,265 to the **Solid**
76 **Waste Enterprise Fund** for the payment of operating expenditures, transfers to other funds
77 and necessary capital outlays.

78 Section 20. That there is hereby appropriated the sum of \$11,389,127 to the
79 **Fleet Maintenance Internal Service Fund** for the payment of operating expenditures,
80 transfers to other funds, and necessary capital outlays.

81 Section 21. That there is hereby appropriated the sum of \$565,273 to the
82 **Materials & Distribution Internal Service Fund** for the payment of operating expenditures,
83 transfers to other funds, and necessary capital outlays.

84 Section 22. That there is hereby appropriated the sum of \$8,071,711 to the **Self-**
85 **Insurance Internal Service Fund** for the payment of operating expenditures, transfers to
86 other funds, and necessary capital outlays.

87 Section 23. That there is hereby appropriated the sum of \$514,895 the **Cemetery**
88 **Special Revenue Fund** for the payment of operating expenditures, transfers to other funds,
89 and necessary capital outlays.

90 Section 24. All delinquent taxes collected during the ensuing fiscal year as
91 proceeds from levies of operation millage of prior years are hereby specifically appropriated
92 for the use of the General Fund.

93 Section 25. If any clause, section or other part of this Resolution shall be held by

94 any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional
95 or invalid part shall be considered as eliminated and shall in no way affect the validity of the
96 remaining portions of this Resolution.

97 Section 26. All Resolutions or parts of Resolutions in conflict herewith are hereby
98 repealed to the extent of such conflict.

99 Section 27. This Resolution shall become effective immediately upon passage.

100 **PASSED AND ADOPTED** this 27th day of September, 2023.

101 CITY OF BOYNTON BEACH, FLORIDA

102		YES	NO
103			
104	Mayor – Ty Penserga	✓	—
105			
106	Vice Mayor – Thomas Turkin	✓	—
107			
108	Commissioner – Angela Cruz	✓	—
109			
110	Commissioner – Woodrow L. Hay	✓	—
111			
112	Commissioner – Aimee Kelley	✓	—
113			

114 VOTE

5-0

115 ATTEST:

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117
118
119 Maylee De Jesús, MPA, MMC
120 City Clerk

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122
123 (Corporate Seal)



124
125
126
127
Ty Penserga
Mayor

APPROVED AS TO FORM:

David N. Tolces
Interim City Attorney



CITY OF BOYNTON BEACH
100 E Boynton Beach Boulevard
Boynton Beach, FL 33425
www.boynton-beach.org