



**CITY OF BOYNTON BEACH**  
**BUILDING DEPARTMENT**  
100 EAST OCEAN AVE BOYNTON BEACH FL 33435  
(561)742-6000

Permit App #:	Fee: \$500.00	Accepted by:	Request Date:
<b>OWNER INFORMATION</b>		<b>CONTRACTOR INFORMATION</b>	
Owner's Name _____		Contractor License No. _____	
Address _____		Company _____	
City _____ State _____ Zip _____		Address _____	
Phone ( ) _____ Fax ( ) _____		City _____ State _____ Zip _____	
		Phone ( ) _____ Fax ( ) _____	
<b>PROPOSED IMPROVEMENT LOCATION</b>			
Address of Improvement _____			
Subdivision _____			
Block _____ Lot _____			
PCN # _____			
Project Name _____			
Project Description _____			
<b>APPLICATION REQUIREMENTS</b>			
<p>In accordance with the Boynton Beach Amendments to the Florida Building Code Section 105.12, construction work may be authorized to commence pursuant to this authorization at the above referenced address. Work done pursuant to this authorization shall not be concealed but shall remain open for inspection. Work can only proceed to the point an inspection is required. Applicant is responsible for knowing when inspections are required and may not rely upon representation of the City or its employees for such information. An inspection shall not be made for any construction trade until a building permit has been issued for the project. The use of a special inspector is not authorized for this type authorization.</p> <p>Approval of this authorization does not constitute permission to violate the building code and does not provide any guarantee that construction plans will be approved as submitted. All work done pursuant to this authorization shall be at the contractor's risk and any work done contrary to the approved permit shall be corrected at the contractor's expense. The City of Boynton Beach shall not be held liable for any damages or losses resulting from this work. Failure to comply with any of the foregoing conditions shall constitute a violation of the Florida Building Code.</p> <p>*Fee paid for Early Start Construction Authorization are not refundable and not applied towards regular permit fees.</p> <p>**All contractors and/or subcontractors must be registered with the City of Boynton Beach Building Department prior to commencing any work.</p>			
<b>AUTHORIZATION CERTIFICATION AND ACKNOWLEDGEMENT</b>			
<ul style="list-style-type: none"><li>▪ Business operations cannot commence without an occupational license.</li><li>▪ The contractor cannot disconnect any life safety systems or connect any new electrical, plumbing or mechanical systems.</li><li>▪ Inspections of any type cannot be obtained or issued including all required and courtesy inspections.</li><li>▪ The contractor cannot use the Architect, Engineer, or any third party firm for inspection purposes.</li><li>▪ Work may not be concealed. Any work that is concealed will be required to be removed for inspection once a permit is issued.</li></ul>			

- If the point is reached where an inspection is required and the building permit is not issued, the work must cease.
- The process number that is issued to the regular permit application cannot be allowed to expire. The initial duration is six (6) months with ninety (90) day extensions upon written request.
- If the building permit cannot be approved and issued, this authorization shall be revoked, and any work that has commenced must be removed under a separate demolition permit with all costs of demolition and permits to be paid by applicant.
- If the permit application cannot be approved as submitted, any work that was installed must be modified or removed at the owner/tenant or contractor's sole expense. The City shall not be held liable for any damages or losses resulting from this work.
- Applicant must post a copy of the approved Early Start Construction Authorization in a conspicuous place.
- The consequences for not complying with the aforementioned guidelines will result in revocation of this authorization and an issuance of a Notice of Violation and declaring the premises unsafe. Proceeding beyond the scope of this special permit will be considered a violation and will be processed to the full extent of the law. In addition, owner/tenant and/or contractor and sub-contractors will not be allowed to participate in this program in the future.
- This authorization shall not create any vested rights, nor shall it serve as a basis to prevent enforcement of the building codes. This permit shall not be relied upon by the applicant as evidence that the contemplated improvements that are the subject of the building permit are permitted or meet applicable codes.
- In the event the City is compelled to enforce the terms of this permit, applicant shall be responsible for the City's cost of enforcement including, without limitation, attorney's fees and costs in the event the City prevails.

***I (We) the undersigned hereby understand the above conditions as read and/or explained to me (us). I (We) agree to abide by these conditions and will not violate the intent of the Building Code or the Early Start Program. I (We) furthermore hold the City and its staff harmless and not liable for any damages or losses resulting from this program.***

**PROPERTY OWNER/LESSEE  
STATE OF FLORIDA, COUNTY OF PALM BEACH**

\_\_\_\_\_  
Signature of Owner/Lessee      Date

STATE OF FLORIDA, COUNTY OF PALM BEACH

The following instrument was acknowledged before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

by \_\_\_\_\_ (Print Name ),

who is personally known to me or who has produced

\_\_\_\_\_ (Type of ID) as identification

and who did / did not take an oath.

\_\_\_\_\_  
Signature of Notary

\_\_\_\_\_  
Print Name of Notary

Seal

**CONTRACTOR  
STATE OF FLORIDA, COUNTY OF PALM BEACH**

\_\_\_\_\_  
Signature of Qualifier      Date

STATE OF FLORIDA, COUNTY OF PALM BEACH

The following instrument was acknowledged before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

by \_\_\_\_\_ (Print Name ),

who is personally known to me or who has produced

\_\_\_\_\_ (Type of ID) as identification

and who did / did not take an oath.

\_\_\_\_\_  
Signature of Notary

\_\_\_\_\_  
Print Name of Notary

Seal

**(For Office Use Only)**

**AUTHORIZED for EARLY START CONSTRUCTION:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Building Official or Designee