



**CITY OF BOYNTON BEACH  
BUILDING DEPARTMENT**  
100 EAST OCEAN AVE BOYNTON BEACH FL 33435  
(561)742-6000

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**EARLY ELECTRICAL POWER REQUEST**  
**(For Testing Life-Safety Systems)**

- COMMERCIAL (Life Safety & Emergency Systems)
- RESIDENTIAL MULTI-FAMILY & TOWNHOUSE (Dwelling Unit Hot-Check)
- RESIDENTIAL MULTI-FAMILY & TOWNHOUSE (Emergency Systems and Common Areas)

Project name: \_\_\_\_\_ Permit No.: \_\_\_\_\_

Job location / address: \_\_\_\_\_

Type of building: \_\_\_\_\_

Fee: **\$150** Date Paid: \_\_\_\_\_ Receipt #: \_\_\_\_\_

**Occupancy of the building by the general public prior to receiving the CO for the building will not be allowed.**

I hereby certify the following:

All wiring will be maintained to code in a manner so that there is no hazard to life or property and we accept total responsibility. We hold the City of Boynton Beach harmless in the event of any accident or damage to life or property.

We waive the right to appeal to the Public Service Commission.

**The City of Boynton Beach retains the right to revoke this permission at any time, for any reason.**

Electric switchboard rooms will remain locked with the General Contractor and Electrical Contractor to have keys and control.

Labels and warnings will be placed on all electrical equipment energized.

Contractors will inform all trades on job site of the date that the electrical equipment will be energized.

The Certificate of Occupancy will be acquired within 30 days or power will be voluntarily disconnected.

**Note:** This document must be signed below by the General Contractor and Electrical Contractor (or responsible parties presenting same) and notarized. The City of Boynton Beach policy is to allow a 30-day temporary electrical power authorization for **testing of equipment only**.

Reviewed by \_\_\_\_\_ Date \_\_\_\_\_

I, \_\_\_\_\_, being first duly sworn, depose and say that I am the Electrical Contractor for the above described property and that the electrical installations as now existing will not create a safety hazard if temporary service is connected. I certify that the above statements are true and correct.

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Electrical Contractor

Date

Electrical Contractor License # \_\_\_\_\_ Electrical Contractor Phone # \_\_\_\_\_

STATE OF FLORIDA, COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this \_\_\_\_\_ (date) by \_\_\_\_\_, who is personally known to me or who has produced \_\_\_\_\_ (type of identification) as identification and who did/did not take an oath. \_\_\_\_\_ (SEAL)

Signature of person taking acknowledgement \_\_\_\_\_

Name of officer taking acknowledgement (typed, printed or stamped) \_\_\_\_\_

Title or rank \_\_\_\_\_ Serial number, if any \_\_\_\_\_

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I, \_\_\_\_\_, being first duly sworn, depose and say that I am the General Contractor of the above described property and that I will not permit occupancy of this building until final inspections have been called for and approved and a Certificate of Occupancy is issued by the Building Division, and that I have the authority insofar as the owner of said property is concerned to prohibit occupancy until such final inspections are obtained. I certify that the above statements are true and correct.

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General Contractor

Date

General Contractor License # \_\_\_\_\_ General Contractor Phone # \_\_\_\_\_

STATE OF FLORIDA, COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me this \_\_\_\_\_ (date) by \_\_\_\_\_, who is personally known to me or who has produced \_\_\_\_\_ (type of identification) as identification and who did/did not take an oath. \_\_\_\_\_ (SEAL)

Signature of person taking acknowledgement \_\_\_\_\_

Name of officer taking acknowledgement (typed, printed or stamped) \_\_\_\_\_

Title or rank \_\_\_\_\_ Serial number, if any \_\_\_\_\_

*(Electrical Lock Out/Tag Out Affidavit attached)*



## CITY OF BOYNTON BEACH BUILDING DEPARTMENT

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### **ELECTRICAL LOCK OUT/TAG OUT AFFIDAVIT** **FOR COMMERCIAL APPLICATIONS ONLY**

Date: \_\_\_\_\_ Permit Number (required): \_\_\_\_\_

Project Name: \_\_\_\_\_

Project or Building Address: \_\_\_\_\_

**Occupancy of the building by the general public prior to receiving the CO for the building will not be allowed.**

In reference to the above listed project, the below listed General and Electrical Contractors have reviewed and agreed to the standards of the lock out/tag out procedure as required by OSHA 1910.147. In addition, lock out/tag out training has been provided to all employees given access to the keys and locks for the purpose of energized/de-energizing equipment, branch circuits and switchgear on this project.

Procedures and standards will be inspected and enforced by the General Contractor and Electrical Contractor. All Parties involved agree that violations for the accepted procedures will be grounds for disciplinary actions up to and including termination.

***If the City finds that any of the code or lock out procedures have been violated the City of Boynton Beach retains the right to suspend electrical usage!***

General Contractor: \_\_\_\_\_

General Contractor Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

G.C.'s Superintendent or Foreman: \_\_\_\_\_

Signature: \_\_\_\_\_

Electrical Contractor: \_\_\_\_\_

Electrical Contractor Phone Number: \_\_\_\_\_

Superintendent or Foreman's Signature: \_\_\_\_\_

City Representative Signature: \_\_\_\_\_

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**\*CUSTOMER COPY\***  
**ELECTRICAL EARLY POWER RELEASE**  
**REQUIREMENTS**

**NOT APPLICABLE FOR 1&2 FAMILY DWELLINGS**

**Early Power Release is for the testing of life safety systems only. These systems include:**

1. Exit and emergency lighting
2. Mechanical smoke and duct detectors
3. Fire alarm systems
4. Fire pumps
5. Elevators
6. Electrical Hot check with Multi-Family and three-story Townhouse Units (hot check to be performed by Contractor/Special Inspector only)

**ELECTRICAL REQUIREMENTS FOR EARLY POWER RELEASE**

1. Electrical service, grounding systems and wiring to all panels must be complete.
2. All meters and panels must be labeled.
3. All exits and emergency lighting shall be installed and ready for testing.
4. All fixtures need to be in place. Any special orders or missing fixtures must be wired-capped and blanked off.
5. All A/C's shall be complete and ready for testing of the alarm systems (if applicable).
6. All panels shall have lockouts, and doors shall be kept locked. The job superintendent and the electrical superintendent will have the only keys.
7. Meter room doors shall be labeled.
8. GFI protection shall remain throughout construction.

9. Additional form and fees required for early power on "Dwelling Units" with an attached signed/sealed inspection letter for engineer/inspection firm. Letter shall be specific and list the units inspected for requested power stating compliance with NEC and City of Boynton Beach Early Release Requirements.
10. Emergency phone number of the General Contractor, Electrical Contractor and the building owner shall be posted on the front door. Warning labels shall be placed on all electrical room doors and panels. Inspections for temporary power shall be requested for the following disciplines:
  - a) Fire
  - b) Electric
11. All means of egress shall be complete and unobstructed.
12. Site lighting, if applicable, shall be ready to be activated or shall be made safe. All previous site lighting inspections shall have passed, including underground rough, grounding, and product approval.
13. All permits/revisions shall be approved and on the job for inspection, with all rough inspections completed.

## **FIRE DEPARTMENT REQUIREMENTS FOR EARLY POWER RELEASE**

**The following items must be in place before an Early Power Inspection is requested.**

1. Any fire sprinkler system or standpipe shall have water on it. All heads shall be in place and all connections shall be in working order.
2. Fire alarm system must be installed and ready for testing.
3. Any fire alarm system shall, at a minimum, sound a local alarm if a sprinkler head discharges or any alarm device is activated.
4. An alarm battery test, or a generator shall be in place to power the alarm system and a successful test shall have been conducted.
5. All required fire extinguishers are to be in place.
6. All required exit doors shall be operable.
7. Exit lights and emergency lights shall be in working order.
8. Building shall have address posted in a conspicuous location (required by the Fire Department).