Facility Use Policies

The City of Boynton Beach Recreation and Parks Department offers facility rentals at specified prices. Reservations are required at least five weeks prior to your function, and may be made up to a year in advance.

Please note:

- Certain activities or functions, including facility rentals, may require the applicant to provide proof of insurance to the City. Insurance may be purchased through the City's *TULIP* program. Fire and Life Safety Inspection may be required based on event plans.
- A damage deposit will be collected for all facility rentals, and may be required for field use. Any additional charges will be deducted from the damage deposit.
- **SMOKING POLICY:** In compliance with the "Florida Clean Indoor Act" Chapter 386.201FS and the City of Boynton Beach Resolution 90-BBB, this policy establishes designated non-smoking areas within the City owned and operated buildings. The City of Boynton Beach **WILL NOT** permit smoking inside the facility.
- **Alcohol is PROHIBITED at all City facilities, parks and fields** (with the exception of Intracoastal Park Clubhouse).
- All recreation facilities are continuously video recorded.
- Each recreation facility has specific closing times. Please contact the facility directly for this information.
- A 50% deposit is due at the time of booking. The balance plus the damage deposit plus the TULIP fee, if applicable, is due at least four weeks prior to the event. The full amount is due at the time of booking for events taking place within 60 days or less.
- A full refund will be issued if requested at 30 days prior to the event date. A 20% cancellation fee will be charged if a refund is requested within 30 days of the event. All cancellations must be made in person or in writing.
- Per ADA (Americans with Disabilities Act) requirements, applicant agrees not to discriminate on the basis of disability while using City of Boynton Beach facilities or parks.
- Please refer to the *Pavilion Reservation* brochure for information regarding locations, amenities and fees of pavilions available for rental.

We Make Life Fun!!
Boynton Beach Recreation and Parks Department

It Starts in Parks

City of Boynton Beach
Recreation & Parks Department
P.O. Box 310
Boynton Beach, FL 33425-0310
recdept@bbfl.us
www.boynton-beach.org

City of Boynton Beach
Recreation and Parks
Department

Facility Reservation Information

Rental Space is available at the following locations:

Art Center
125 SE 2nd Avenue, 742-6221
Boat Club
2010 N. Federal Highway, 742-6247
Civic Center
128 E. Ocean Avenue, 742-6240
Hester Center
1901 N. Seacrest Boulevard, 742-6550
Intracoastal Park Clubhouse
2240 N. Federal Highway, 742-6650
Senior Center
1021 S. Federal Highway, 742-6570
Sims Center
225 NW 12th Avenue, 742-6640

Facility Rental Fees (hourly)

FACILITY	ROOM	RESIDENT NON-PROFIT	NR NON-PROFIT	RESIDENT PRIVATE	NR PRIVATE	RESIDENT COMMERCIAL	NR COMMERCIAL
Art Center	Meeting Rooms and Studio	$25	$35	$35	$45	$45	$60
Boat Club	Hall	$35	$45	$50	$65	$65	$85
Civic Center	East/West	$25	$35	$35	$45	$45	$60
Civic Center	Auditorium	$50	$65	$100	$130	$130	$170
Hester Center	Meeting Room	$35	$45	$50	$65	$65	$85
Hester Center	Gymnasium	$50	$65	$100	$130	$130	$170
Intracoastal Park Clubhouse	Program Rooms	$35	$45	$50	$65	$65	$85
Intracoastal Park Clubhouse	Event Room	$100	$130	$175	$230	$230	$300
Senior Center	Classroom	$25	$35	$35	$45	$45	$60
Senior Center	Activity Room	$35	$45	$50	$65	$65	$85
Senior Center	Arts & Crafts Room	$35	$45	$50	$65	$65	$85
Senior Center	Multi-Purpose Room	$45	$60	$80	$105	$105	$135
Sims Center	Rooms A & B	$40	$50	$75	$100	$100	$130
Sims Center	Room C	$80	$100	$150	$200	$200	$260

Additional Fees:
Sales Tax on room rental fees: 6%
Refundable Damage Deposit: $300
Staffing Fee: $25 per hour
Insurance may also be required, and may be purchased through the City's *TULIP* program.

Residents are those residing within the corporate city limits of Boynton Beach. Proof of residency is required. Proof of 501c3 status is required to receive the non-profit rate.

For athletic field use requests and fees, please contact 742-6641.