

MAYOR  
JERRY TAYLOR



**I urge you to take advantage  
of this unique opportunity.**

DEAR CITIZEN,

The City Services Institute was developed to acquaint residents and business owners with the structure of City government and to provide them with information and tours of City facilities in an entertaining and informative manner that will enable them to become more fully involved in the community. I believe it is an ideal way for citizens to open the doors of City government and discover a wealth of information that will make them real authorities and resources for their neighbors, organizations and clubs. By the end of this eight week course, which includes a graduation ceremony and dinner, you will have a better understanding of how the City operates and will have established relationships with department directors and their staffs that will enable you to more easily conduct your business with the City.

Open the doors  
of City Hall  
and discover a wealth  
of information.



**CITY SERVICES INSTITUTE**  
City of Boynton Beach  
P.O. Box 310, 100 E. Boynton Beach Blvd.  
Boynton Beach, FL 33425  
(561) 742-6025



The City of  
**Boynton Beach**  
wants to enroll you in the  
**City Services  
Institute**



# City Services Institute Class Schedule

\$25 registration fee includes all materials and graduation. Students with special needs should make them known at the time of registration

Activity <sup>1</sup>	Location	Date	Time
Class 1 — City Manager/City Commission/City Clerk	Commission Chambers <sup>2</sup>	January 25	6:30 P.M.
Class 2 — Development/Finance	Commission Chambers <sup>2</sup>	February 1	6:30 P.M.
Class 3 — Police/Communications/Code	Commission Chambers <sup>2</sup>	February 8	6:30 P.M.
Class 4 — Library/Children’s Museum/Public Art	Library 208 S. Seacrest Blvd.	February 22	6:30 P.M.
Class 5 — Fire	Fire Station #5 2080 High Ridge Rd.	March 1	6:30 P.M.
Class 6 — Utilities/Public Works	Public Works Compound 222 NE 9th Ave. East Water Treatment Plant 129 E. Woolbright Rd.	March 8	6:30 P.M.
Class 7 — Recreation & Parks	Intracoastal Park Clubhouse 2240 N. Federal Hwy.	March 15	6:30 P.M.
Class 8 — Golf Course & Graduation	The Links, 8020 Jog Rd.	March 22	6:30 P.M.

<sup>1</sup> Order of activities subject to change

<sup>2</sup> Commission Chambers — City Hall, 100 E. Boynton Beach Blvd.

## BOYNTON BEACH CITY SERVICES INSTITUTE

### Registration Form

Please Print

\_\_\_\_\_  
Last Name First

\_\_\_\_\_  
Number and Street

\_\_\_\_\_  
Daytime Phone No. Evening Phone No.

\_\_\_\_\_  
Fax Number (If Applicable)

\_\_\_\_\_  
E-Mail Address (If Applicable)

\_\_\_\_\_  
Emergency Contact Name Phone

Please return completed application and your check for \$25 made payable to the City of Boynton Beach to:  
Public Affairs, City of Boynton Beach  
P.O. Box 310, 100 E. Boynton Beach Blvd.  
Boynton Beach, FL 33425

### GENERAL RELEASE

I, the undersigned participant, in consideration for the City of Boynton Beach providing facilities, instruction, transportation and supervision for the activity for which I have registered, do hereby:

1. Assume all risks and responsibilities of possible damage or injury involved through participation in said activity. I understand I am to furnish my own insurance in case of injury.
2. Request permission to participate in the activity with full knowledge that said activity could result in damage or injury to me.
3. Agree to indemnify and hold harmless the City of Boynton Beach and/or its departments or agents from liability resulting from my participation in said activity.
4. Agree to give the City of Boynton Beach the right and permission to use my name (or any fictional name), picture (photograph, video or illustration), and/or my written or spoken words for reproduction in any publication or media prepared by the City of Boynton Beach and waive any right to inspect or approve the finished materials that include my name, picture and/or written or spoken words.

I have read and understand the General Release.

\_\_\_\_\_  
Signature Date

### City Services Institute Optional Class Schedule

<b>City Commission</b> 1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday, 6:30 P.M. Commission Chambers	<b>Community Relations Board</b> 2 <sup>nd</sup> Wednesday, 7:00 P.M. Commission Chambers	<b>Recreation &amp; Parks Advisory Board</b> 4 <sup>th</sup> Monday, 6:30 P.M. Senior Center
<b>Arts Commission</b> 4 <sup>th</sup> Tuesday, 6:30 P.M. Fire Station #2	<b>Education &amp; Youth Advisory Board</b> 4 <sup>th</sup> Thursday, 7:00 P.M. Commission Chambers	<b>Senior Advisory Board</b> 1 <sup>st</sup> Monday, quarterly Jan., March, May, Nov., 3:00 P.M. Senior Center
<b>Cemetery Board</b> 2 <sup>nd</sup> Thursday, 6:00 P.M. Commission Chambers	<b>Library Advisory Board</b> 4 <sup>th</sup> Wednesday, 4:00 P.M. Library	<b>Veterans Advisory Commission</b> 2 <sup>nd</sup> Wednesday (every other month) 10:00 A.M. City Hall, Conference Room B
<b>Code Compliance</b> 3 <sup>rd</sup> Wednesday, 6:30 P.M. Commission Chambers	<b>Planning &amp; Development Board</b> 4 <sup>th</sup> Tuesday, 7:00 P.M. Commission Chambers	<b>Youth Violence Prevention Program</b> 1 <sup>st</sup> Wednesday, 5:30 P.M. Carolyn Sims Center